

**REGULAR MEETING OF CITY COUNCIL
MARCH 15, 2018 – 5:30 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**



Notice of this meeting has been made in accordance with the
South Carolina Code of Laws as amended.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **PROCLAMATION/RESOLUTION**
 - A. **Motion to approve a Resolution designating April 2018 as Fair Housing Month in the City of Georgetown, South Carolina.**

Attachments:

1	FAIR HOUSING RESOLUTION 03-15-18	(PDF)
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7. **FINANCE**
 - A. **Motion to approve first reading of a Bond Ordinance for the Issuance and Sale of a General Obligation Bond from USDA for Fire Station II, in an amount not to exceed \$2,000,000.**

Attachments:

1	Bond Ordinance 4833-5907-4646 v.4	(PDF)
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8. **PUBLIC WORKS**
 - A. **Motion to approve purchase of playground equipment and payment to Bliss Products and Services, Inc. in the amount of \$25,385.24.**

Attachments:

1	CHURCHICH RECREATION DESIGN	(PDF)
2	BLISS PRODUCTS	(PDF)
3	Copy of certified bid tab	(XLSX)
4	Existing Safety Matting.photo 1	(JPG)
5	Existing Swingset.photo1	(JPG)
6	Existing Swingset.photo2	(JPG)
9. **WATER UTILITIES**

- A. Motion to accept bid and allow staff to enter into contract with R.E. McLean Tank Company, Inc. for the removal of the Old Maryville Elevated Water Tank in the amount of \$29,600.00.**

Attachments:

- | | | |
|---|----------------|-------|
| 1 | RE MCLEAN | (PDF) |
| 2 | Bid Tabulation | (PDF) |

10. CITY ADMINISTRATOR REPORT

11. OLD BUSINESS

12. NEW BUSINESS

13. DEPARTMENT MONTHLY REPORTS

A. February 2018 GPD Report

Attachments:

- | | | |
|---|----------------------|-------|
| 1 | GPD February Monthly | (PDF) |
|---|----------------------|-------|

B. February 2018 Municipal Court Report

Attachments:

- | | | |
|---|------------------------|-------|
| 1 | Municipal court report | (PDF) |
|---|------------------------|-------|

C. February 2018 Fire Report

Attachments:

- | | | |
|---|---------------------------|-------|
| 1 | February 2018 Fire Report | (PDF) |
|---|---------------------------|-------|

D. February 2018 Public Works Department Report

Attachments:

- | | | |
|---|-----------|-------|
| 1 | FEB. 2018 | (PDF) |
|---|-----------|-------|

E. February 2018 Fleet service Report

Attachments:

- | | | |
|---|----------------|-------|
| 1 | Monthly Report | (PDF) |
|---|----------------|-------|

F. February 2018 Electric Utility Department Report

Attachments:

- | | | |
|---|------------------------|-------|
| 1 | february18report (002) | (PDF) |
|---|------------------------|-------|

G. February 2018 Water Utilities Report

Attachments:

- | | | |
|---|--------------------------------------|-------|
| 1 | February 2018 Water Utilities Report | (PDF) |
|---|--------------------------------------|-------|

H. February 2018 Engineering Monthly Report

Attachments:

- | | | |
|---|--|-------|
| 1 | Engineering Monthly Report February 2018 | (PDF) |
|---|--|-------|

I. February 2018 Housing & Community Development Report

Attachments:

- | | | |
|---|------------------------------|-------|
| 1 | February 2018 Monthly Report | (PDF) |
|---|------------------------------|-------|

J. February 2018 Economic Development Report

Attachments:

- | | | |
|---|---|-------|
| 1 | Economic Development February 2018 Report | (PDF) |
| 2 | Flyer March 19.2018 | (PDF) |

K. February 2018 Finance and IT Departments Report

Attachments:

- | | | |
|---|---|-------|
| 1 | February 2018 Finance & IT Report | (PDF) |
| 2 | Grants-Monthly Rpts FY 17.18 | (PDF) |
| 3 | GovDeals-Monthly Rpts FY 17.18 | (PDF) |
| 4 | Budget Performance Report-February 2018 | (PDF) |

14. EXECUTIVE SESSION

Motion to adjourn Regular Meeting and enter Executive Session pursuant to Sec 30-4-70 (a)(1) to discuss appointment/reappointment to the Board of Zoning Appeals, Planning Commission, Architectural Review Board, Construction Board of Appeals & Community Appearance Board; Sec 30-4-70 (a)(2) to discuss contract for professional services related to the Electric Dept., to discuss proposed settlement of 2017-CP-22-0959; and Sec 30-4-70(a)(2)&(5) to discuss economic development matters related to Project Vista.

Motion to adjourn Executive Session and reconvene Regular Meeting.

NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.

15. COUNCIL MAY TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

16. ADJOURNMENT

- A. Motion to adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

RESOLUTION

DOC ID: 2476

Council Meeting Date:	15 March 2018
Department:	Administration
Issue Under Consideration:	Motion to approve a Resolution designating April 2018 as Fair Housing Month in the City of Georgetown, SC.
Amount Requested:	NA
Is Item in Current Budget?	
If no, please explain:	
Financial Impact:	
Points to Consider:	April 11, 2018 marks the 50 TH anniversary of the passage of the United States Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1988, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status and handicap, and encourages fair housing opportunities for all citizens.
Options:	Approve or Disapprove
Staff Recommendations:	Approve Fair Housing Resolution

Reviews:

Carey Smith Completed 03/09/2018 11:55 AM

Ann U. Mercer Completed 03/09/2018 12:32 PM

Georgetown City Council Pending 03/15/2018 5:30 PM

Attachments:

1. 1 FAIR HOUSING RESOLUTION 03-15-18 (PDF)

**MOTION TO APPROVE A RESOLUTION DESIGNATING APRIL 2018 AS FAIR HOUSING
MONTH IN THE CITY OF GEORGETOWN, SC.**

STATE OF SOUTH CAROLINA)

FAIR HOUSING RESOLUTION

CITY OF GEORGETOWN)

WHEREAS, April 11, 2018 marks the 50TH anniversary of the passage of the United States Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1988, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status and handicap, and encourages fair housing opportunities for all citizens; and

WHEREAS, the City of Georgetown is committed, under the 2018 effort to highlight the Fair Housing Law, by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the City of Georgetown rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental or provision of other housing services; and

WHEREAS, the City of Georgetown desires that all its citizens be afforded the opportunity to attain decent, safe and sound living environment.

NOW THEREFORE, BE IT RESOLVED that the Georgetown City Council does hereby designate April 2018 as being Fair Housing Month and the City of Georgetown begins a year-long commemoration of the United States Fair Housing Law and urges all citizens to wholeheartedly recognize this celebration throughout the year.

APPROVED this 15th day of March 2018.

ATTEST:

CITY OF GEORGETOWN,
A Municipal Corporation

Ann Mercer
City Clerk

Brendon M. Barber, Sr.
Mayor

Attachment: FAIR HOUSING RESOLUTION 03-15-18 (2476 : Fair Housing Resolution)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2480

Council Meeting Date:	15 March 2018
Department:	Finance
Issue Under Consideration:	Motion to Approve First Reading of a Bond Ordinance for the Issuance and Sale of a General Obligation Bond From USDA for Fire Station II, in an Amount not to Exceed \$2,000,000.
Amount Requested:	\$2,000,000 – Not to Exceed Amount
Is Item in Current Budget?	Debt Service Payment is Budgeted.
If no, please explain:	
Financial Impact:	The City's current debt limit is \$2,934,034 of which we are authorized to borrow against.
Points to Consider:	The term of the Bond shall be twenty (20) years. The interest rate on the Bond will be 2.75% per annum. The first annual Bond payment will be due one year from the closing date.
Options:	Approve or Disapprove.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens	Completed	03/06/2018 12:05 PM
City Attorney	Completed	03/06/2018 12:32 PM
Carey Smith	Completed	03/09/2018 11:58 AM
Ann U. Mercer	Completed	03/09/2018 12:36 PM
Georgetown City Council	Pending	03/15/2018 5:30 PM

Attachments:

1. 1 Bond Ordinance 4833-5907-4646 v.4 (PDF)

**MOTION TO APPROVE FIRST READING OF A BOND ORDINANCE FOR THE ISSUANCE
AND SALE OF A GENERAL OBLIGATION BOND FROM USDA FOR FIRE STATION II, IN
AN AMOUNT NOT TO EXCEED \$2,000,000.**

AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING TWO MILLION DOLLARS (\$2,000,000) GENERAL OBLIGATION BOND OF THE CITY OF GEORGETOWN, SOUTH CAROLINA; TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED; TO PROVIDE FOR THE PAYMENT THEREOF; AND OTHER MATTERS RELATING THERETO.

BOND ORDINANCE

Date: April 19, 2018

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, THE GOVERNING BODY OF THE CITY OF GEORGETOWN, SOUTH CAROLINA, IN A MEETING DULY ASSEMBLED:

ARTICLE I - FINDINGS OF FACT

Section 1.01 Findings of Fact.

Incident to the enactment of this ordinance (this “**Ordinance**”) and the issuance of the Series 2018 Bond authorized hereby, the City Council of the City of Georgetown (the “**Council**”), the governing body of the City of Georgetown, South Carolina (the “**City**”), finds that the facts set forth in this Article exist and the statements made with respect thereto are in all respects true and correct:

(a) The City is a municipal corporation of the State of South Carolina (the “**State**”), located in Georgetown County, South Carolina, and as such possesses all general powers granted to municipal corporations.

(b) By virtue of Chapter 21, Title 5 and the provisions of Section 11-27-40, Code of Laws of South Carolina 1976, as amended (together, the “**Enabling Act**”), the City is empowered to issue general obligation bonds for any “authorized purpose.”

(c) Section 14, Article X of the Constitution of the State of South Carolina provides that subsequent to November 30, 1977, the municipalities of the State may issue bonded indebtedness in an amount not exceeding 8% of the assessed value of all taxable property therein. According to the County Auditor, the assessed value of all taxable property in the City for the year 2017, which is the last completed assessment thereof, amounted to \$36,675,422 and thus the debt limit presently equals \$2,934,034 (the “**Debt Limit**”). Presently, the City has no obligations chargeable against the Debt Limit; therefore, the City is authorized to borrow not exceeding \$2,934,034 by way of general obligation debt.

(d) The City Council desires to plan, design, build and equip a new Maryville Fire Station and related improvements to be owned by the City (collectively, the “**Project**”).

(e) Pursuant to the Enabling Act, the City is authorized to issue general obligation debt for the purposes of providing funds to defray the costs of the Project.

(f) The total cost of the Project along with costs of issuance of the general obligation bond have been estimated to be \$2,000,000. The City is financing the same as a loan from United States of America, United States Department of Agriculture, Rural Development (“**Rural Development**”) in an amount not to exceed \$2,000,000; the loan shall be issued in the form of a “City of Georgetown, South Carolina General Obligation Bond, Series 2018” (the “**Series 2018 Bond**”).

(g) As permitted by Section 11-27-40(9)(c) of the Enabling, Rural Development, as an agency of the United States, has agreed to purchase the Series 2018 Bond without public advertisement thereof.

(h) Prior to accepting the offer of purchase from Rural Development, the City found that it was unable to finance the Project from its own resources or other credit at reasonable rates and terms based on prevailing private and cooperative rates and terms in or near the City for similar purposes for similar periods of time.

(i) In connection therewith, the City Council has determined to issue the Series 2018 Bond to finance the cost of the Project and the cost of issuance thereof, and enacts this Ordinance in order to effect the same. The Project constitutes an “authorized purpose” within the meaning of the Enabling Act.

(j) Certain costs associated with the construction of the Project may be incurred prior to the time within which the City will be able to issue the Series 2018 Bond; to the extent such costs have been incurred, the City may elect to reimburse itself from the proceeds of the Series 2018 Bond.

(k) In order to provide moneys which will be needed to defray the initial costs of the Project prior to the issuance of the Series 2018 Bond, the City Council has further determined to provide for the issuance of a bond anticipation note (the “**Note**”) in accordance with the provisions of Chapter 17, Title 11, Code of Laws of South Carolina 1976, as amended (the “**BAN Act**”), and enacts this Ordinance in order to effect the same.

Section 1.02 Intent of Ordinance.

The City now intends to authorize the execution and delivery of the Series 2018 Bond pursuant to the Enabling Act and the execution of a bond anticipation note, if necessary, pursuant to the provisions of the BAN Act for the purposes above-described and to make provision for the payment of the principal and interest thereon. The City Council has determined to secure the Series 2018 Bond by a pledge of the full faith, credit and taxing power of the City and to secure any bond anticipation note by a pledge of the proceeds of the Series 2018 Bond and the full faith and credit of the City.

[End of Article I]

ARTICLE II - DEFINITIONS AND AUTHORITY

Section 2.01 Definitions.

As used in this Ordinance, unless the context shall otherwise require, the following terms shall have the following respective meanings:

“Authorized Investments” means any securities which are now or hereafter authorized legal investments for municipalities pursuant to the Code of Laws of South Carolina 1976, as amended.

“Authorized Officer” means the Mayor, the City Administrator or the City Clerk and any other officer or employee of the City designated from time to time as an Authorized Officer by resolution of the City Council, and when used with reference to any act or document also means any other person authorized by resolution of the City Council to perform such act or sign such document.

“Bond” means the Series 2018 Bond issued in accordance with the provisions of this Ordinance.

“Bondholder” or **“Holder”** or **“Holder of Bond”** or **“Owner”** or similar term means, when used with respect to the Series 2018 Bond means any person who shall be registered as the owner of the Series 2018 Bond outstanding on the registration books maintained by the Registrar.

“Bond Payment” means the periodic payments of principal of, interest on and/or redemption premium, if any, on the Series 2018 Bond.

“Bond Payment Date” means each date on which the Bond Payment for the Series 2018 Bond shall be payable.

“City” means the City of Georgetown, South Carolina.

“City Administrator” means the City Administrator of the City.

“City Clerk” means the City Clerk of the City.

“City Council” means the City Council of the City of Georgetown, the governing body of the City or any successor governing body.

“Enabling Act” means Chapter 21, Title 5 and the provisions of Section 11-27-40, Code of Laws of South Carolina 1976, as amended.

“Fiduciary” means the Paying Agent, the Registrar and their successors and assigns.

“Finance Director” means the Finance Director of the City.

“Government Obligations” shall mean: (a) direct obligations of the United States of America for the payment of which the full faith and credit of the United States of America are pledged; (b) obligations, the payment of the principal (if any), or the interest (if any) on which is fully guaranteed as a full faith and credit obligation of the United States of America; (c) obligations issued by the Federal Home Loan Bank and/or the Federal National Mortgage Association as permitted by Section 6-5-10(a)(2) of the South Carolina Code, as amended, (d) noncallable, U.S. Treasury Securities – State and Local Government Series Securities; and (e) AAA-rated general obligation bonds, issued by at least one nationally recognized credit rating organization, of the State, its institutions, agencies, school districts and political subdivisions.

“Mayor” means the Mayor of the City.

“Ordinance” shall mean this ordinance of the City Council authorizing the issuance of the Series 2018 Bond and the Note.

“Outstanding”, when used in this Ordinance with respect to the Series 2018 Bond, means as of any date, the Series 2018 Bond theretofore delivered pursuant to this Ordinance except:

(a) any Bond cancelled or delivered to the Registrar for cancellation on or before such date;

(b) any Bond deemed to have been paid in accordance with the provisions of Section 7.01 hereof; and

(c) any Bond in lieu of or in exchange for which another Bond shall have been authenticated and delivered pursuant to Section 3.05 of this Ordinance.

“Paying Agent” means the City, acting through the City Clerk.

“Person” means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

“Record Date” means the 15th day of the month immediately preceding each Bond Payment Date.

“Registrar” means the City, acting through the City Clerk.

Section 2.02 Construction. In this Ordinance, unless the context otherwise requires:

A. Articles and Sections referred to by number shall mean the corresponding Articles and Sections of this Ordinance.

B. The terms “hereby”, “hereof”, “hereto”, “herein”, “hereunder” and any similar terms refer to this Ordinance, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of adoption of this Ordinance.

C. Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.

D. Any Fiduciary shall be deemed to hold an Authorized Investment in which money is invested pursuant to the provisions of this Ordinance, even though such Authorized Investment is evidenced only by a book entry or similar record of investment.

[End of Article II]

ARTICLE III - ISSUANCE OF BOND

Section 3.01 Ordering the Issuance of the Series 2018 Bond.

Pursuant to the provisions of the Enabling Act and for the purpose of obtaining funds to defray the costs of the Project, there shall be issued by the City a general obligation bond in the principal amount of not exceeding Two Million Dollars (\$2,000,000) designated “General Obligation Bond, Series 2018 of the City of Georgetown, South Carolina” (the “**Bond**”) or such other designation as determined appropriate by the City Administrator. The Bond shall bear a series designation as determined by the City Administrator, but in all cases shall include the calendar year of the issuance thereof. The City Administrator is hereby authorized to determine the principal amount of the Bond and other items related to the sale and marketability of the Bond.

Section 3.02 Maturity Schedule of the Series 2018 Bond.

The Series 2018 Bond shall be dated as of the date of its delivery and shall bear interest from its dated date. The Series 2018 Bond shall mature twenty (20) years from the date of its delivery and shall bear interest at the lesser of (a) Two and Seventy-Five Hundredths percent (2.75%) per annum or (b) the interest rate prescribed by Rural Development at the time of closing of the Series 2018 Bond, payable annually in the manner hereinafter provided.

The first annual Bond Payment Date will occur one year from the date of closing unless the Series 2018 Bond is closed on the 29th, 30th or 31st day of a month, in which case the first Bond Payment Date will occur on the 28th day of the same month as the month of closing in the following year. Each succeeding Bond Payment Date will occur on the same day of each succeeding year for the life of the loan, and each Bond Payment will be a fully amortized installment of both principal and interest.

Section 3.03 Medium of Payment; Form and Denomination of Bond; Place of Payment of Principal.

(a) The Series 2018 Bond shall be payable as to principal and interest on the basis of a 360-day year, consisting of twelve (12) thirty (30) day months each, in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Series 2018 Bond shall be issued in the form of one (1) fully registered bond.

(c) The City shall serve as Paying Agent for the Bond, and the Bond Payments shall be made by the Paying Agent to the Person appearing on each Record Date on the registration books of the City, which books shall be held by the City as Registrar, as provided in Section 3.06 hereof, as the registered owner thereof, by check or draft mailed from the City to such registered owner at his or her address as it appears on such registration books in sufficient time to reach such registered owner on the Bond Payment Dates. As long as the Series 2018 Bond is held by Rural Development, the City may participate in Rural Development’s Preauthorized Debit (PAD) payment process. Prior

to the closing, an Authorized Official is authorized to complete and execute Form SF-5510, *Authorization Agreement for Preauthorized Payments*, which will allow for payment to be electronically debited from a bank account of the City on each Bond Payment Date. Payment of the final Bond Payment shall be made when the same is due and payable upon the presentation and surrender for cancellation of the Series 2018 Bond at the administrative office of the City.

Section 3.04 Execution.

The Series 2018 Bond shall be executed in the name and on behalf of the City by the manual or facsimile signature of an Authorized Officer, with its corporate seal impressed, imprinted or otherwise reproduced thereon, and attested by the manual signature of the City Clerk or other Authorized Officer (other than the officer or officers executing the Series 2018 Bond). The Series 2018 Bond may bear the manual signature of any person who shall have been such an Authorized Officer authorized to sign the Series 2018 Bond at the time such Series 2018 Bond was so executed, and shall bind the City notwithstanding the fact that his or her authorization may have ceased prior to the authentication and delivery of the Series 2018 Bond.

Section 3.05 Exchange of the Series 2018 Bond.

The Series 2018 Bond, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for a new Bond of the same interest rate and maturity. So long as the Series 2018 Bond remains Outstanding, the City shall make all necessary provisions to permit the exchange of the Series 2018 Bond. Such new Bond shall reflect the principal amount thereof as then yet unpaid.

Section 3.06 Transferability and Registry.

The Series 2018 Bond shall at all times, when the same is Outstanding, be payable to a Person, and shall be transferable only in accordance with the provisions for registration and transfer contained in this Ordinance and in the Series 2018 Bond. So long as the Series 2018 Bond remains Outstanding, the Registrar shall maintain and keep at its administrative office books for the registration and transfer of the Series 2018 Bond, and, upon presentation thereof for such purpose at such office, the City shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it may prescribe, such Bond. So long as the Series 2018 Bond remains Outstanding, the City shall make all necessary provisions to permit the transfer of such Bond at its administrative office.

Section 3.07 Transfer of the Series 2018 Bond.

The Series 2018 Bond shall be transferable only upon the books of the Registrar, upon presentation and surrender thereof by the Holder of the Series 2018 Bond in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of the Series 2018 Bond, the City shall execute and deliver, in the name of the Person who is the transferee, a new Bond of the same principal amount and maturity and rate of interest as the surrendered Bond. Such new Bond shall reflect the principal amount thereof as then yet unpaid.

Section 3.08 Regulations with Respect to Exchanges and Transfers.

The Series 2018 Bond surrendered in any exchange or transfer shall forthwith be cancelled by the Registrar. For each such exchange or transfer of the Series 2018 Bond, the City or Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. The City shall not be obligated to issue, exchange or transfer the Series 2018 Bond during the 15 days next preceding any (a) Bond Payment Date, or (b) date upon which the Series 2018 Bond will be redeemed.

Section 3.09 Mutilated, Destroyed, Lost and Stolen Bond.

(a) If the Holder surrenders a mutilated Bond to the Registrar or the Registrar receives evidence to its satisfaction of the destruction, loss, or theft of the Series 2018 Bond, and there is delivered to the Registrar such security or indemnity as may be required by it to save it harmless, then, in the absence of notice that the Series 2018 Bond has been acquired by a bona fide purchaser, the City shall execute and deliver, in exchange for the mutilated Bond or in lieu of any such destroyed, lost, or stolen Bond, a new Bond of like tenor, maturity, and interest rate bearing a number unlike that of such mutilated, destroyed, lost, or stolen Bond, and shall thereupon cancel any such mutilated Bond so surrendered. In case any such mutilated, destroyed, lost, or stolen Bond has become or is to become due for final payment within one month, the City in its discretion may, instead of issuing a new Bond, pay the Series 2018 Bond.

(b) Upon the issuance of any new Bond under this Section 3.09, the City may require the payment of a sum sufficient to cover any tax, fee, or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the City or the Registrar connected therewith.

(c) Each new Bond issued pursuant to this Section in lieu of any destroyed, lost, or stolen Bond, shall constitute an additional contractual obligation of the City, whether or not the destroyed, lost, or stolen Bond shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof equally and proportionately with the Series 2018 Bond duly issued pursuant to this Ordinance.

(d) The Series 2018 Bond shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of the mutilated, destroyed, lost, or stolen Bond and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of the mutilated, destroyed, lost, or stolen Bond or securities.

Section 3.10 Holder As Owner of Bond.

In its capacity as Registrar, the City may treat the Holder of the Series 2018 Bond as the absolute owner thereof, whether the Series 2018 Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the Bond Payment on the Series 2018 Bond and for all other purposes, and payment of the Bond Payment shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon the Series 2018 Bond to the extent of the sum or sums so paid, and the City shall not be affected by any notice to the contrary.

Section 3.11 Cancellation of the Series 2018 Bond.

The Registrar shall destroy the Series 2018 Bond when the same shall be surrendered to it for cancellation. In such event, the Series 2018 Bond shall no longer be deemed Outstanding under this Ordinance and no Bond shall be issued in lieu thereof.

Section 3.12 Payments Due Saturdays, Sundays and Holidays.

In any case where the Bond Payment Date shall be Saturday or Sunday or shall be, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then payment of the Bond Payment need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the Bond Payment Date and no interest shall accrue for the period after such date.

Section 3.13 Tax Exemption in South Carolina.

The interest on the Series 2018 Bond shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.14 Order to Levy Ad Valorem Taxes to Pay Principal and Interest of Series 2018 Bond.

(a) For Bond Payments on the Series 2018 Bond as the same become due and for the creation of such sinking fund as may be necessary therefor, the full faith, credit, and taxing power of the City are hereby irrevocably pledged, and there shall be levied and collected upon all taxable property located within the City an ad valorem tax, without limit as to rate or amount, sufficient to pay the Bond Payments until the Series 2018 Bond is no longer Outstanding.

(b) Such levy may be reduced to the extent that, at the time the amount of annual millage levy for the debt service is set, the City has available other amounts for the payment of amounts due on the next following Bond Payment Date and has deposited the same into the sinking fund established for the payment of the Bond Payment. Pending the payment of the Bond Payment, any available moneys shall be deposited into a sinking fund for the Bond and may not be used for any other purpose.

Section 3.15 Form of Series 2018 Bond.

The form of the Series 2018 Bond and registration provisions to be endorsed thereon shall be substantially as set forth in Exhibit A attached hereto and made a part of this Ordinance, with such variations, omissions and insertions as may be required to complete the Series 2018 Bond properly and as may be permitted or required by this Ordinance.

Section 3.16 Required Refunding of the Series 2018 Bond.

If at any time it shall appear to Rural Development that the City is able to refinance the amount of the indebtedness to Rural Development then outstanding, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for similar purposes and period of time, the City will, upon request of Rural Development, apply for and accept such loan in sufficient amount to repay Rural Development and will take all such actions as may be required in connection with such loan.

[End of Article III]

ARTICLE IV - REDEMPTION OF BOND

Section 4.01 Redemption of Series 2018 Bond.

(a) The Series 2018 Bond shall be subject to redemption prior to final maturity at any time for the balance of principal and interest due at that time and without payment of any redemption premium.

(b) If the Series 2018 Bond is called for redemption, the City shall give notice to Rural Development of the planned redemption of the Series 2018 Bond. Notice of the redemption of the Series 2018 Bond may be provided by the following methods: (i) by first class mail, postage prepaid, to the registered owner of the Series 2018 Bond at the address of such owner recorded on the bond register not less than thirty nor more than sixty days prior to the redemption date; or (ii) by such other method as may be acceptable to Rural Development.

(c) Provided sufficient funds for such redemption have been delivered to and accepted by Rural Development, the Series 2018 Bond so called for redemption shall cease to bear interest on the specified redemption date and shall no longer be deemed to be outstanding hereunder. If said money shall not be so available on the redemption date, the Series 2018 Bond shall continue to bear interest until paid at the same rate as it would have borne had it not been called for redemption.

[End of Article IV]

ARTICLE V – SALE OF SERIES 2018 BOND; APPROVAL OF CONSTRUCTION OF PROJECT

Section 5.01 Sale of Series 2018 Bond.

As permitted by Section 11-27-40(9)(c) of the Enabling Act, Rural Development constitutes an agency of the United States and therefore the Series 2018 Bond shall be sold at private sale to Rural Development. The Series 2018 Bond shall be offered for sale and issued in accordance with the terms and conditions of this Ordinance.

Section 5.02 Approval of Construction of the Project.

All actions heretofore taken by the City in authorizing the construction of the Project are hereby ratified, approved and confirmed.

[End of Article V]

ARTICLE VI – CONSTRUCTION ACCOUNT

Section 6.01 Construction Account.

(a) All moneys paid by Rural Development to the City for the Bond shall be deposited in a separate special fund of the City to be designated the “Construction Account of 2018” (the “**Construction Account**”). If not in existence, the Finance Director shall be permitted to establish and manage the Construction Account. The moneys deposited in the Construction Account and interest thereon shall be disbursed for and applied to the payment of the costs of the Project and the costs of issuance of the Bond. The Finance Director shall secure moneys on deposit in the Construction Account from time to time in the manner and to the extent prescribed by law.

(b) Until used and applied in accordance with the provisions of this Article, all moneys in the Construction Account may be invested by the Finance Director at the direction of the City in Authorized Investments. All investments shall be structured to mature in such amounts and at such times as may be necessary so that the payments to be made from the Construction Account may be made as and when due. The earnings on any such investments shall be deposited in the Construction Account to be used and applied as are all other moneys therein. Any unexpended balance in the Construction Account remaining after the completion of the Project shall be paid immediately into the sinking fund established for the payment of the Bond Payment and shall be used only for the payment of the principal of or interest on the Series 2018 Bond.

[End of Article VI]

ARTICLE VII - DEFEASANCE OF BOND

Section 7.01 Discharge of Ordinance - Where and How the Series 2018 Bond is Deemed to Have Been Paid and Defeased.

If the Series 2018 Bond and the interest thereon shall have been paid and discharged, then the obligations of the City under this Ordinance and all other rights granted hereby shall cease and determine. The Series 2018 Bond shall be deemed to have been paid and discharged within the meaning of this Article under each of the following circumstances, viz.:

- (a) The Fiduciary shall hold, at the stated maturity of the Series 2018 Bond, in trust and irrevocably appropriated thereto, sufficient moneys for the Bond Payment; or
- (b) If default in the payment of the Bond Payment due shall have occurred on any Bond Payment Date, and thereafter tender of such payment shall have been made, and at such time the Fiduciary shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or
- (c) If the City shall elect to provide for the payment of the Series 2018 Bond prior to its stated maturity and shall have deposited with the Fiduciary, in an irrevocable trust, moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Fiduciary at the same time, shall be sufficient to pay when due the Bond Payments due and to become due.

Neither the Government Obligations nor moneys deposited with the Fiduciary pursuant to this Section nor the Bond Payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Bond Payments on the Series 2018 Bond; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Fiduciary, if not then needed for such purpose, shall to the extent practicable be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Bond Payments to become due on the Series 2018 Bond on and prior to the Bond Payment Dates thereof, and interest earned from such reinvestments not required for the payment of the Bond Payments may be paid over to the City, free and clear of any trust, lien or pledge.

[End of Article VII]

ARTICLE VIII – BOND ANTICIPATION NOTES

Section 8.01 Issuance of Bond Anticipation Note.

(a) There may be issued in anticipation of the Series 2018 Bond, at the discretion of the City Administrator, upon advice of the City's professional consultants, the Note, provided that it shall not be expressed to mature more than one year after its date of issue or more than five years after the enactment of this Ordinance.

(b) Upon a determination to issue the Note, the City irrevocably covenants and agrees to effect the issuance of the Series 2018 Bond, the issuance of which has been authorized herein, or, in the alternative, to refund or renew the outstanding Note in order that the proceeds thereof will be sufficient to provide for the retirement of the Note issued pursuant hereto. The issuance of the Series 2018 Bond or the refunding bond anticipation note shall be issued on an occasion prior to the maturity of the Note and in ample time that the proceeds of the Series 2018 Bond or the refunding bond anticipation note shall be available to effect the payment of the Note. In addition thereto, for the payment of the principal of and interest on the Note as the same shall fall due, the full faith, credit, and taxing power of the City shall be pledged.

(c) The proceeds derived from the sale of the Note issued pursuant to this Ordinance shall be paid to the City, deposited in a special fund, and shall be expended and made use of by the City to defray the cost of the Project or costs of issuance associated with the Note. Pending the use of proceeds of the Note, the same shall be invested and reinvested by the City in Authorized Investments. All earnings from such investments shall be applied, at the direction of the City Administrator, either: (1) to defray the costs of the Project; (2) to pay costs of issuance associated with the Note; or (3) to pay interest on the Note.

(d) Both the principal of and interest on the Note shall be exempt, in accordance with the provisions of Section 12-2-250 of the Code of Laws of South Carolina 1976, as amended, from all State, county, municipal, school district and all other taxes or assessments, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, or transfer taxes, but the interest on the Note may be included for certain franchise fees or taxes.

(e) The City Administrator shall be authorized to negotiate the sale of the Note to a financial institution(s) of his choice. In negotiating with such financial institution, City Administrator shall negotiate the sale of the Note on the terms the City Administrator determines to be most advantageous to the City. The Note shall be subject to optional redemption upon such terms as the City Administrator shall determine when negotiating the sale of the Note.

(f) The Note shall be in non-negotiable form, payable to the purchaser thereof, but subject to assignment by the named payee or any assignee thereof by an instrument in writing duly executed by the payee or any assignee of the payee, notice of which shall be given to the City.

(g) The Note shall be executed in the name of the City by the manual signature of an Authorized Officer, under the seal of the City, which shall be impressed or reproduced thereon, and attested by an Authorized Officer other than the person executing the Note. The Note shall be executed by the persons holding such offices when the Note is ready for delivery or is presented for transfer.

(h) The Note shall be issued in form substantially similar to that appearing in Exhibit B hereto.

[End of Article VIII]

ARTICLE IX – EXECUTION OF LOAN RESOLUTION AND OTHER DOCUMENTS

Section 9.01 Authorization and Execution of Rural Development Documents.

The Authorized Officers are hereby authorized, empowered and directed to execute, in the name of the City, any documents required by Rural Development in connection with the sale of the Series 2018 Bond, including but not limited to Form 1942-47: the Loan Agreement, Form 1942-9: the Loan Resolution Security Agreement, Form RD 400-4: the Assurance Agreement, and Form RD 400-1; the Equal Opportunity Agreement. To the extent any documents requested by Rural Development have already been executed by an Authorized Officer and provided to Rural Development, all such actions and documents are ratified, approved and confirmed.

Section 9.02 Other Documents and Actions.

In order to effect the issuance and delivery of the Series 2018 Bond and to give full effect to the intent and meaning of this Ordinance, the Authorized Officers are hereby authorized to execute and deliver such certificates, showings, instruments and agreements and to take such further action as the City Administrator shall deem necessary or desirable.

[End of Article IX]

ARTICLE X – MISCELLANEOUS

Section 10.01 Savings Clause.

If any one or more of the covenants or agreements provided in this Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Ordinance.

Section 10.02 Successors.

Whenever in this Ordinance the City is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the City, and all the covenants and agreements contained in this Ordinance or by or on behalf of the City shall bind and inure to the benefit of said successor whether so expressed or not.

Section 10.03 Ordinance to Constitute Contract.

In consideration of the purchase and acceptance of the Series 2018 Bond by those who shall purchase and hold the same from time to time, the provisions of this Ordinance shall be deemed to be and shall constitute a contract between the City and the Holders from time to time of the Series 2018 Bond, and such provisions are covenants and agreements with such Holders which the City hereby determined to be necessary and desirable for the security and payment thereof. The pledge hereof and the provisions, covenants, and agreements herein set forth to be performed on behalf of the City shall be for the benefit, protection, and security of the Holder of the Series 2018 Bond.

Section 10.04 Filing of Copies of Ordinance.

Copies of this Ordinance shall be filed in the offices of the City Council and in the office of the Clerk of Court for Georgetown County (as a part of the Record of Proceedings for the Series 2018 Bond).

Section 10.05 Further Action by Officers of County.

The proper officers of the City are fully authorized and empowered to take the actions required to implement the provisions of this Ordinance and to furnish such certificates and other proofs as may be required of them. In the absence of any officer of the City Council herein authorized to take any act or make any decision, the City Administrator is hereby authorized to take any such act or make any such decision.

Section 10.06 Effective Date of Ordinance.

This Ordinance shall take effect upon its second reading and shall be forthwith codified in the Code of City Ordinances.

[End of Article X]

Done, Ratified and Enacted, this 19th day of April, 2018.

**CITY OF GEORGETOWN,
SOUTH CAROLINA**

(SEAL)

Mayor

Attest:

City Clerk
City of Georgetown, South Carolina

First Reading: March 15, 2018

Second Reading: April 19, 2018

Approved as to Form:

City Attorney

(Execution Page)

EXHIBIT A

[FORM OF BOND]

UNITED STATES OF AMERICA
 STATE OF SOUTH CAROLINA
 CITY OF GEORGETOWN
 GENERAL OBLIGATION BOND, SERIES 2018

No. 1

Registered Holder: United States of America, United States Department of Agriculture,
 Rural Development

Principal Amount: Two Million Dollars (\$2,000,000)

The City of Georgetown, South Carolina (the “**City**”), a public body corporate and politic and a political subdivision of the State of South Carolina (the “**State**”), created and existing by virtue of the laws of the State, acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder named above or registered assigns, the Principal Amount stated above.

This Series 2018 Bond (this “**Bond**”) is issued in the principal amount of Two Million Dollars (\$2,000,000) for purposes authorized by and pursuant to and in accordance with the Constitution and statutes of the State, including particularly the provisions of Sections 5-21-210 through 5-21-500 and Section 11-27-40, Code of Laws of South Carolina 1976, as amended, and an ordinance duly enacted by the City Council of the City of Georgetown (the “**City Council**”), the governing body of the City, on April 19, 2018 (the “**Ordinance**”).

The principal and interest on this Bond shall be paid by way of an annual amortized payment in the amount of \$_____ (the “**Bond Payment**”) due and payable on _____ of each of the years 201_ through 20__, inclusive (the “**Bond Payment Dates**”). This Bond shall bear interest at the rate of _____ per centum (____%) per annum calculated on the basis of a 360 day year consisting of twelve 30 day months, from ____, 20__ and shall be paid by way of the Bond Payments to the person in whose name this Bond is registered at the close of business on the fifteenth day of the month next preceding each Bond Payment Date. The Bond Payments shall be payable by check or draft mailed at the times provided herein from the City to the person in whose name this Bond is registered at the address shown on the registration books. As long as this Bond is held by the United States of America, United States Department of Agriculture, Rural Development, the Bond Payments may be made through the United States Department of Agriculture - Rural Development’s Preauthorized Debit (PAD) payment process. The Bond Payments are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

This Bond shall be subject to redemption prior to final maturity at any time for the balance of principal and interest due at that time and without payment of any redemption premium.

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the Clerk of Court of Georgetown County and in the office of the City Council.

This Bond is payable from ad valorem property taxes levied and collected on all taxable property within the City. For the prompt payment of the Bond Payments as the same shall become due, the full faith, credit and taxing power of the City are irrevocably pledged.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer, or certain franchise taxes.

This Bond is issued in the form of one (1) fully registered Bond and is transferable, as provided in the Ordinance, only upon the registration books of the City (acting through the City Clerk of the City), as Registrar (the “**Registrar**”) kept for that purpose at the offices of the Registrar by the registered Holder in person or by his duly authorized attorney upon, (i) surrender of this Bond together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered holder or his duly authorized attorney, and (ii) payment of the charges, if any, prescribed in the Ordinance. Thereupon a new fully registered Bond of interest rate and like principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of the Bond Payment due hereon and for all other purposes.

For every exchange or transfer of this Bond, the City may make a charge sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid with respect to such exchange or transfer.

It is hereby certified and recited that all acts, conditions, and things required to exist, happen, and to be performed precedent to and in the adoption of the Ordinance and in the issuance of this Bond in order to make the legal, valid, and binding general obligation of the City in accordance with its terms, do exist, have been done, have happened and have been performed in regular and due form as required by law; and that the issuance of this Bond does not exceed or violate any constitutional, statutory, or other limitation upon the amount of indebtedness prescribed by law.

IN WITNESS WHEREOF, THE CITY OF GEORGETOWN, SOUTH CAROLINA, has caused this Bond to be signed by the manual signature of its Mayor, attested by the manual signature of its City Clerk, and the seal of the City impressed hereon.

CITY OF GEORGETOWN, SOUTH CAROLINA

(SEAL)

By: _____
Its Mayor

ATTEST:

City Clerk

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

 the within bond and does hereby irrevocably constitute and appoint

 attorney to transfer the within bond on the books kept for registration thereof, with
 full power of substitution in the premises.

Dated: _____

 Signature

 (Authorized Officer)

 Notice: The signature to the assignment must
 correspond with the name of the
 registered owner as it appears upon the
 face of the within bond in every
 particular, without alteration or
 enlargement or any change whatever.

* * *

EXHIBIT B

UNITED STATES OF AMERICA
 STATE OF SOUTH CAROLINA
 CITY OF GEORGETOWN
 BOND ANTICIPATION NOTE, SERIES 20__
 ISSUED PURSUANT TO CHAPTER 17, TITLE 11,
 CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED

\$2,000,000

No. 1

CITY OF GEORGETOWN, SOUTH CAROLINA (the “**City**”) hereby acknowledges itself indebted, and for value received, promises to pay to _____ at its principal offices in _____, South Carolina, the sum of _____ Dollars (\$_____), one year from the date hereof, or on the occasion of the delivery of an issue of a bond anticipation note or the \$2,000,000 City of Georgetown, South Carolina General Obligation Bond, Series 2018 (the “**Series 2018 Bond**”), to pay interest on said principal sum, on the basis of a 360 day year, from the delivery date hereof, at the rate of _____ hundredths per centum (____%) per annum, payable upon the stated maturity or earlier redemption date of this Note.

If by reason of the issuance of a refunding bond anticipation note or the Series 2018 Bond in anticipation of which this Note is issued, on a date earlier than the stated maturity of this Note, this Note shall be redeemable upon payment of the principal amount due hereon, plus interest hereon to the redemption date, upon written notice of redemption to the payee hereof, ____ days prior to the date fixed for redemption.

Both the principal of and interest on this Note are payable in any coin or currency of the United States of America, which is, at the time of payment, legal tender for the payment of public and private debts.

This Note is issued by the City pursuant to the authorization of Chapter 17 of Title 11 of the Code of Laws of South Carolina 1976, as amended, and an ordinance duly enacted by the City Council of the City (hereinafter referred to as the “**Ordinance**”) on _____, 2018, in anticipation of the issuance of the Series 2018 Bond, to be issued by the City pursuant to the authority of Title 5, Chapter 21 of the Code of Laws of South Carolina 1976, as amended, as supplemented by Section 11-27-40 of the Code of Laws of South Carolina 1976, as amended. For the payment of the principal of and interest on this Note, there shall be irrevocably pledged a sufficient amount of the proceeds of a refunding bond anticipation note or the Series 2018 Bond sufficient to redeem this Note at maturity. In the event the proceeds of a refunding bond anticipation note or the Series 2018 Bond are not sufficient to pay the principal of and interest on this Note, there shall be levied ad valorem taxes within the City.

This Note is a non-negotiable instrument but may be assigned by the payee hereof, or any assignee of such payee, by an instrument in writing, duly executed by the payee or any assignee of the payee, notice of which shall be given to the City.

This Note and the interest hereon are exempt from all State, municipal, school, city and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen, or to be performed precedent to or in the issuance of this Note, do exist, have happened and have been performed in regular and due time, form and manner, and that the City has irrevocably obligated itself to issue and sell prior to the stated maturity hereof, in the manner prescribed by law, a refunding bond anticipation note or the Series 2018 Bond, in anticipation of which this Note is issued.

IN WITNESS WHEREOF, the CITY OF GEORGETOWN, SOUTH CAROLINA, has caused this Note to be executed in its name by its Mayor, and attested to by its City Clerk, the Seal of the City is to be impressed hereon, and this Note shall be dated as of the ____ day of _____, 20__.

CITY OF GEORGETOWN, SOUTH CAROLINA

(SEAL)

By: _____
Its Mayor

ATTEST:

City Clerk

FORM OF ASSIGNMENT

(A form similar to this but not attached to the within Note may also be used)

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto
_____ the within Note of the City of Georgetown, South Carolina.

Dated: _____, 20____



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2474

Council Meeting Date:	15 March 2018
Department:	Public Works
Issue Under Consideration:	Motion to approve purchase of playground equipment and payment to Bliss Products and Services, Inc. in the amount of \$25,385.24.
Amount Requested:	\$25,385.24
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	Cost savings on repairs.
Points to Consider:	• The new swing set and surface will replace existing equipment. • Current swing set is over 20 years old and the surface is deteriorating. • Safety matting have been patched multiple times in the last three years.
Options:	Council to approve or disapprove the purchase of this equipment.
Staff Recommendation:	Staff recommends the purchase of new swing set and safety matting.

Reviews:

Tim Chatman Completed 03/01/2018 3:01 PM
 Paul Gardner Completed 03/02/2018 8:38 AM
 Debra Bivens Completed 03/06/2018 8:17 AM
 Ann U. Mercer Completed 03/06/2018 8:42 AM
 Georgetown City Council Pending 03/15/2018 5:30 PM

Attachments:

1. 1 CHURCHICH RECREATION DESIGN (PDF)
2. 2 BLISS PRODUCTS (PDF)
3. 3 Copy of certified bid tab (XLSX)
4. 4 Existing Safety Matting.photo 1 (JPG)
5. 5 Existing Swingset.photo1 (JPG)
6. 6 Existing Swingset.photo2 (JPG)



BID FORM

Playground Equipment

	QTY	EACH	TOTAL
5" Arch 2 Bay Swing Frame, with a beam height of 8', Forest Green color	1		5,082
Belt Seats	2	109. ⁰⁰	218
Full Bucket seats (Toddler)	2	168. ⁰⁰	336
1,280 Sq. ft. Pour-in-Place (PIP) Safety Surfacing w/stone base - must meet ASTM F2479, Color (TBD) with Warranty for PIP			21,711
Freight			587
	TOTAL		\$ 27,932

Bidder must specify delivery and lead time: 30-40 DAYS ARO

Bidding Company name and signature: CHURCHICH RECREATION & DESIGN
Toby Churchich

RECEIVED
 FEB 28 2018
 PURCHASING
 CITY OF GEORGETOWN SC



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

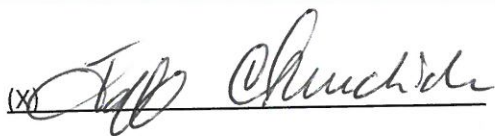
ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

☐ I certify that [Company Name] _____ is a
Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2
Administration, Article IV Procurement, Section 2-185, and our principal place of business is
_____ [City and State].

☒ I certify that [Company Name] CRD of Hilton Head, Inc
dba CHURCHICH RECREATION is a Design
Non-Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance
Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is
BLUFFTON SC [City and State].

(X) 

Signature of Company Officer

Bidders Initials 

RECEIVED
FEB 28 2018
 PURCHASING
 CITY OF GEORGETOWN SC



BID FORM

Playground Equipment

	QTY	EACH	TOTAL
5" Arch 2 Bay Swing Frame, with a beam height of 8', Forest Green color	1	<u>3,041.00</u>	<u>3,041.00</u>
Belt Seats	2	<u>235.00</u>	<u>470.00</u>
Full Bucket seats (Toddler)	2	<u>293.00</u>	<u>586.00</u>
<i>Swing Installation</i>	1	<u>\$1,800.00</u>	<u>\$1,800.00</u>
1,280 Sq. ft. Pour-in-Place (PIP) Safety Surfacing w/stone base - must meet ASTM F2479, Color (TBD) with Warranty for PIP	1	<u>10,800.25</u>	<u>10,800.25</u>
<i>Installation of stone sub-base and PIP</i>	1	<u>6,018.70</u>	<u>6,018.70</u>
Freight			<u>1,730.00</u>
<i>Tax</i>			<u>939.00</u>
TOTAL			<u><u>\$25,385.00</u></u>

Bidder must specify delivery and lead time: 4-6 weeks ARO

Bidding Company name and signature: Bliss Products and Services, Inc.
[Signature]



REQUEST FOR BID (RFB)

REQUESTOR: City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440
Contact: Daniella Howard, Purchasing Agent
Email: dhoward@cogsc.com
Phone: 843.545.4043

DESCRIPTION: Ben Cooper Park Improvements Proj #1204
Playground Equipment and Installation

DATE OF ISSUE: Friday, February 16, 2018

DUE: On or before 2.00 pm EST (local time), Wednesday, February 28, 2018

Submit response to:

City of Georgetown
Attn: Purchasing - Bid/Quote
Playground Equipment – Proj #1204
1134 N Fraser Street
Georgetown, SC 29440

Background

The City of Georgetown is an incorporated municipality with a population of approximately 9,163 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the end point of the area commonly known as "The Grand Stand". The City is bordered by the Winyah Bay to the east and the Sampit River to the South. Tourism is a major economic driver in the area, as well as local industries, such as International Paper. Georgetown operates under the Mayor-Council form of government as set forth in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.cogsc.com.

Purpose

The City of Georgetown Public Works Department is accepting bids from qualified vendors for the purchase and installation of a 5" Arch 2 Bay Swing Frame, with a beam height of 8'. The color shall be "Forest Green", no exceptions. The existing surface will be removed prior to installation by others, and should not be included in the bid submittal.

Process

Award will made to the lowest, responsive, responsible bidder.

Schedule of Events

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFB to the contract award:

MILESTONE EVENT	DATE
1. RFB Issuance and advertisement	Friday, February 16, 2018
2. Deadline for questions to be posed to the City by interested participants and emailed to purchasing@cogsc.com	Tuesday, February 20, 2018 no later than 3:00 pm EST (local time)
3. Deadline for answers to questions to be posted to City's website www.cogsc.com under "Bids"	Thursday, February 22, 2018 by 5.00 pm EST (local time)
4. Bid/Quote Due	Wednesday, February 28, 2018 no later than 2.00 pm EST (local time)

The City of Georgetown reserves the right to change the bid document as it deems necessary. In the event of a major date change, the City of Georgetown will notify known participants. The City of Georgetown reserves the right to issue addenda to this RFB up to three (3) days before the RFB due date as needed to clarify the City of Georgetown's desires, or to make corrections or changes to the RFB document or submittal process. When the Purchasing Division is closed due to force majeure, bid openings will be postponed to the same time on the next official business day.

The City also reserves the right to cancel or reissue the RFB and/or revise the bid document at any time.

The bidder will acknowledge receipt of all issued addenda in their submittals, if applicable. The City reserves the right to accept or reject any or all bids as deemed to be in its best interest, and to accept all or part of the scope of work herein as its project timeline and/or budget allows. All information will be updated and posted on the City's website www.cogsc.com under "Bids". It is the bidder's responsibility to obtain the information directly from the City's website regarding this bid document.

Submittal Instructions

To be considered, interested parties must submit the following required items on or before 2:00 pm (local EST), Tuesday, February 28, 2018:

one (1) complete original initialed copy of this RFB including the Bid Form
page 13

one (1) complete "Mandatory Vendor Submittal Form"
page 8

1. Sealed bids/quotes must be received by the City's Purchasing Department at City Hall, 1134 North Fraser Street, Georgetown, SC 29440 by the aforementioned deadline. No bid/quote will be accepted after the due date and time specified above. Faxed or emailed bid/quotes will not be accepted for any reason. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgement to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the firms submitting a bid/quote.
2. All bids/quotes should be **clearly marked on the outside of the submittal package**, "Playground Equipment Project #1204".
3. It is the sole responsibility of the proposer to have their quotes delivered to the City of Georgetown before the closing hour and dated. The City assumes no responsibility for delivery of quotes that are mailed. Late, faxed, or emailed quotes will not be accepted nor considered for any reason and will remain unopened. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.
4. All quotes must be valid for a period of sixty (60) days following the bid opening date.
5. Quotes must be submitted by proposer's own format and shall address all RFB requirements. Partial or incomplete bids may be rejected.
6. The proposer shall submit a lump sum cost for all services required, in an itemized format. All costs incurred in preparing the proposal, or costs incurred in any other manner by the proposer in responding to this RFB, will be wholly the responsibility of the proposer. All

materials and documents submitted by the respondent in response to this RFB become the property of the City of Georgetown and will not be returned.

7. Any proprietary information contained in the proposal should be so indicated as follows:
Vendor Disclosure—Notice of SC Freedom of Information Act
 “The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA. We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it’s in the City’s possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a fifteen (15) day deadline to produce the material. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.”
8. Quotes must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Quotes having any erasures or corrections must be initialed in ink by the vendor.
9. Letter of Interest – Must be no more than two (2) pages (one page is one side of an 8.5” x 11” paper) in length and include contact information and signature.
10. Summary of Qualifications, Experience, and Availability – (Applicable only for service agreement/contracts) - Must be no more than five (5) pages. It should summarize qualifications, relevant experience, and availability to participate in the RFB process to provide requested services to the City. Key staff members participating should be identified.
11. Proposed Process Approach – (Applicable for service agreement/contracts) - Must be no more than three (3) pages summarizing the method and approach to providing services to the City.
12. List of Professional References – (Applicable for service agreement/contracts) - Must be no more than one (1) page listing most recent professional references for similar projects and their contact information.
13. Disqualification and Rejection of Proposal – The City of Georgetown reserves the right to reject any proposal of a proposer who has failed to perform satisfactorily, complete on time, deliver goods or services on time, or in a manner consistent with the RFB documents, contract of similar nature or to reject the proposal of a proposer who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the proposer that best meets the requirements as set forth herein.
14. Assignment of Contract – Assignment by the selected proposer of any contract to be entered into in accordance with this RFB will not be recognized by the City of Georgetown unless such assignment has prior written approval of the City.



15. Indemnification - The selected proposer agrees to indemnify, defend and hold harmless the City of Georgetown and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
16. Compliance With Law – The selected proposer and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.

Approved by council 1.19.2017

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION –
ARTICLE IV PROCUREMENT

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

WHEREAS, Council has determined that the existing Purchasing Regulations of the City of Georgetown should be revised and updated; and

WHEREAS, Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the City through established procurement procedures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that the existing Chapter 2, Article IV, of the City Code of Ordinances.

ARTICLE IV. PROCUREMENT
DIVISION 2. ETHICS IN CITY CONTRACTING

Section 2-185 Competitive Sealed Quotes (Bidding)

Local Vendor Preference Option

1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes and business license fees duly assessed.
2. This option allows the lowest local bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County taxes, business license and fees if so requested.
3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.

4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on the "MANDATORY VENDOR SUBMITTAL" form included in this bid document. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract;
- (b) Contracts for professional services except as provided for in Section 2-187 above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

ARTICLE IV.

PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

I certify that [Company Name] _____ is a
Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance Chapter 2
Administration, Article IV Procurement, Section 2-185, and our principal place of business is
_____ [City and State].

I certify that [Company Name] Bliss Products and Services, Inc. is a
Non-Resident Bidder of Georgetown City/County as defined in the City of Georgetown Ordinance
Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal place of business is
Lithia Springs, GA [City and State].

(X) Dana Mene

Signature of Company Officer

Submittal Evaluation

Contracts shall be awarded to the best qualified, and lowest responsive and responsible bid.

General Contractual Requirements

1. Force Majeure - The bidder shall not be liable for any excess costs if the failure to perform the contract or delivery of goods arises out of causes beyond the control and without the fault or negligence of the bidder. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the bidder.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this Agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Proposer Qualifications - Proposer must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFB. The City of Georgetown reserves the right to make the final determination as to the proposer's ability to provide the services herein.
4. Proposer Responsibility – Each proposer shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFB. It is expected that this will sometimes require on-site observation. The failure or omission of the proposer to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFB or to a contract.
5. Affirmative Action - The proposer will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. WMBE Statement - It is the policy of the City of Georgetown to provide minorities, and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is further the policy of the City of Georgetown to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City of Georgetown to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this request for quotes may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the proposer:

7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the proposer, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the proposer, the City reserves the right to purchase any and all items/services in default in open market, charging proposer with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT QUOTES OF THE DEFAULTING PROPOSER WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Proposer Responsibilities - The proposer will be required to assume sole responsibility for the complete effort as required by this RFB. The City will consider the proposer to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFB is to be subcontracted, the proposer shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful proposer will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the proposer.
10. Ownership of Material – All materials and documents submitted by the proposer in response to this specification become the property of the City of Georgetown and will not be returned to the proposer.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the proposer.
12. Contract Amendments - Amendments to any agreement between the City and the proposer must be reviewed and approved in writing by the City of Georgetown City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City of Georgetown Finance Department.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the proposer as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the proposer, as determined necessary by the City. Pertaining to all audits, the proposer shall make available to the City, access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the proposer shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the contractor is an independent contractor of the City and that nothing in an agreement with the City shall

be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to performance of its obligations of an agreement.

17. Indemnity Provisions - Proposer agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or proposer's performance thereunder.
18. Insurance - (Applicable for work performed on site) - The selected proposer will be required to provide and maintain proof of insurance throughout the project term in the amount of \$1,000,000.00, and as required at point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence)
 - Professional Liability
 - Comprehensive Auto Liability (per occurrence)
 - Workers' Compensation Liability (as required by State of South Carolina statutes)

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under an Agreement. Further, it shall be an affirmative obligation upon the proposer to advise the City's Risk Management Office at Fax No. 843.527.6173; email lbell@cogsc.com; PO Box 939; Georgetown, SC 29442, within two (2) days of the cancellation herein, and failure to do so shall be construed to be a breach of an agreement.
19. City Business License and Permits - (Applicable for work performed on site) - The selected proposer shall be required to obtain all applicable City of Georgetown permits and business licenses **prior to work commencing**. Contact Jestin Gilliard, Revenues Manager, 843.545.4041 for business license information. Contact the Housing & Community Development Department at 843.545.4017 for permitting information. These expenses shall be included in the total proposal cost.
20. Bid Security - In an amount equal to or at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding one hundred thousand dollars (\$100,000). Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or money order. The City, at its option, **may** require bid bonds on construction contracts under one hundred thousand dollars (\$100,000) when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Purchasing Agent.
21. Bid and Performance Bonds – (Applicable for all construction contracts over \$100,000) Bid and Performance Bonds or other securities **may** be requested for supply contracts

and service contracts as the Risk Manager, Purchasing Agent, and/or Department Head deems advisable to protect the City's interest. Any such bonding requirement shall be set forth in the solicitation.

When a construction contract is awarded in excess of one hundred thousand dollars (\$100,000) the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon execution of the contract. Bid or performance bonds shall not be used in substitution for determination of bidder's responsibility.

(a) A performance bond shall be in an amount equal to one hundred and ten percent (110%) of the contract amount; and

(b) A payment bond for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100%) of the contract amount.

22. Insurance - The selected proposer will be required to provide and maintain proof of insurance throughout the project term in the amount of \$1,000,000.00, and as required at point of contract negotiation by the City's Risk Manager as follows:

- Comprehensive General Liability (per occurrence)
 - Professional Liability
 - Comprehensive Auto Liability (per occurrence)
 - Workers' Compensation Liability (as required by State of South Carolina statutes)
- The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under an Agreement. Further, it shall be an affirmative obligation upon the proposer to advise the City's Risk Management Office at Fax No. 843.527.6173; email lbell@cogsc.com; PO Box 939; Georgetown, SC 29442, within two (2) days of the cancellation herein, and failure to do so shall be construed to be a breach of an agreement.

CERTIFIED BID TAB							
BEN COOPER PARK IMPROVEMENTS PROJ #1204							
Playground Equipment							
	Bliss Products				Churchich		
	QTY	EACH	TOTAL		QTY	EACH	TOTAL
5" Arch 2 Bay Swing Frame, with a beam height of 8', Forest Green color	1	3,041.00	3,041.00		1		5,082.00
Belt Seats	2	235.00	470.00		2	109.00	218.00
Full Bucket seats (Toddler)	2	293.00	586.00		2	168.00	336.00
Swing Installatoin	1	1,800.00	1,800.00				
1,280 Sq. ft. Pour-in-Place (PIP) Safety Surfacing w/stone base - must meet ASTM F2479, Color (TBD) with Warranty for PIP	1	10,800.25	10,800.25				21,707.00
Installation of stone sub-base and PIP	1	6,018.70	6,018.70				
Freight			1,730.61				587.00
Tax			938.68				0.00
TOTAL			25,385.24				27,930.00

Attachment: Copy of certified bid tab (2474 : PUBLIC WORKS DEPT - BEN COOPER PARK IMPROVEMENTS PROJ. #1204)





Attachment: Existing Swingset.photo1 (2474 : PUBLIC WORKS DEPT -BEN COOPER PARK IMPROVEMENTS PROJ. #1204)



Attachment: Existing Swingset.photo2 (2474 : PUBLIC WORKS DEPT -BEN COOPER PARK IMPROVEMENTS PROJ. #1204)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2482

Council Meeting Date:	15 March 2018
Department:	Water Utilities
Issue Under Consideration:	Motion to Accept Bid and Allow Staff to Enter Into Contract with R.E. McLean Tank Company, Inc. for the Removal of the Old Maryville Elevated Water Tank In The Amount of \$29,600.00
Amount Requested:	\$29,600.00
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	None
Points to Consider:	• The tank is no longer useful and must be removed. • SCDHEC has been waiting on City to dismantle tank. • The project has been delayed due to communications being relocated from tank site. • R.E. McLean Tank Company, Inc. was the low bidder on March 5, 2018.
Options:	Approve or Disapprove
Staff Recommendation:	Approve

Reviews:

Will Cook Completed 03/07/2018 8:30 AM
 Debra Bivens Completed 03/07/2018 9:31 AM
 Carey Smith Completed 03/07/2018 10:49 AM
 Ann U. Mercer Completed 03/07/2018 1:31 PM
 Georgetown City Council Pending 03/15/2018 5:30 PM

Attachments:

1. 1 RE MCLEAN (PDF)
2. 2 Bid Tabulation (PDF)

OLD MARYVILLE
TANK REMOVAL #1507

CITY OF GEORGETOWN
SOUTH CAROLINA

SECTION 00311
BID FORM

OLD MARYVILLE TANK REMOVAL
FOR THE
THE CITY OF GEORGETOWN
SOUTH CAROLINA

Georgetown, S.C.

Date: March 5, 2018

PROPOSAL OF R. E. McLEAN TANK COMPANY, INC.

(Hereinafter called "Bidder"), a NORTH CAROLINA (State)

Corporation ~~partnership and/or~~ (Strike out inapplicable terms) doing business as

R. E. McLEAN TANK COMPANY, INC.

TO: Mr. Will Cook
Water Utilities Manager
City of Georgetown

Gentlemen:

The Bidder, in compliance with your invitation for bids for the OLD MARYVILLE TANK REMOVAL having examined the drawings and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, for the Sum of:

Twenty-Nine Thousand Six Hundred and n0/100 Dollars (\$ 29,600.00)

The price indicated above shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

The price indicated above shall also include the amounts indicated as Allowances and as described in the Division 1 Section "Allowances". Should actual cost vary from the Allowance listed, The Contract Sum shall be adjusted by Change Order.

BID FORM – UNIT PRICE
00311-1

**OLD MARYVILLE
TANK REMOVAL #1507**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written "Notice to Proceed" of the Owner and to fully complete the project within **Sixty (60) consecutive calendar days** thereafter as stipulated in the specifications.

Bidder further agrees to pay as liquidated damages the sum of \$500.00 for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The specifications and addenda are complementary of each other. What is called for by one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the contractor, the problem shall be referred to the Owner as soon as possible for resolution by the Owner. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the contractor's responsibility to price and bid the more expensive method.

Bidder acknowledges receipt of the following addendum:

No.: 1 Dated: 2/13/2018

No.: 2 Dated: 2/27/2018

No.: _____ Dated: _____

No.: _____ Dated: _____

No.: _____ Dated: _____

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closed time for receiving bids.

LUMP SUM BID

BID FORM – UNIT PRICE
00311-2

**OLD MARYVILLE
TANK REMOVAL #1507**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total Price
1	1	LS	Demolish and Remove existing 75,000 gallon steel elevated water storage tank	\$29,600.	\$29,600.
			Total Bid Price	\$	\$29,600.

Attachment: RE MCLEAN (2482 : Old Maryville Tank Removal)

The above price shall include all labor, materials, overhead, profit, insurance, taxes, fees, etc., to cover the finished work called for.

The undersigned declares that his firm is (delete those not applicable):

**BID FORM – UNIT PRICE
00311-3**

**OLD MARYVILLE
TANK REMOVAL #1507**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

A corporation organized and existing under the laws of the

State of NORTH CAROLINA.

~~XXXXXXXXXXXXXXXXXXXX~~

The undersigned declares that the person or persons signing this proposal is fully authorized to sign the proposal on behalf of the firm listed and to fully bind the firm listed to all the conditions and provisions thereof.

It is agreed that no person or persons or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.

Respectfully Submitted:

R. E. MCLEAN TANK COMPANY, . INC.

Contractor

(SEAL – if bid is by a Corporation)

By: H. Edward Jackson

H. Edward Jackson

(Type/Print Name)

President

(Title)

P. O. Box 1062 (4950 South York Highway)

(Street Address)

Gastonia, NC 28053 (28052)

(City, State, Zip Code)

S.C. General Contractor's License No. G10150

FID No. 56-1372468 and/or SSN _____

OLD MARYVILLE
TANK REMOVAL #1507

CITY OF GEORGETOWN
SOUTH CAROLINA



MANDATORY VENDOR SUBMITTAL FORM

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT – JANUARY 19, 2017

SECTION 2-185 COMPETITIVE SEALED QUOTES LOCAL VENDOR PREFERENCE

ARTICLE IV.
PROCUREMENT
DIVISION 2. ETHICS IN CITY CONTRACTING

I certify that [Company Name] _____
is a **Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is _____ [City and State].

I certify that [Company Name] R. E. McLEAN TANK COMPANY, INC.
is a **Non-Resident Bidder** of Georgetown City/County as defined in the City of Georgetown
Ordinance Chapter 2 Administration, Article IV Procurement, Section 2-185, and our principal
place of business is GASTONIA, NORTH CAROLINA [City and State].

(X) 

Signature of Company Officer

Attachment: RE MCLEAN (2482 : Old Maryville Tank Removal)

**OLD MARYVILLE
TANK REMOVAL #1507**

**CITY OF GEORGETOWN
SOUTH CAROLINA**

**SECTION 01000
LOCAL VENDOR PREFERENCE OPTION –
MANDATORY VENDOR SUBMITTAL FORM**

(END OF SECTION)

Attachment: RE MCLEAN (2482 : Old Maryville Tank Removal)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT: Old Maryville Tank Removal Project 1507	DATE OF BID OPENING: Monday, March 5, 2018 4.00 pm
	PLACE: 2377 Anthuan Maybank Drive

**NOT CERTIFIED

SIGNED:

COMPANY NAME	MAILING ADDRESS	BID AMOUNT	COMMENTS:
TARGET CONTRACTORS LLC	414 LIVE OAK DR MT PLEASANT SC 29464	43,711.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
RE MCLEAN TANK CO INC	PO BOX 1062 GASTONIA NC 28053-1062	29,600.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
COMPLETE DEMOLITION SERVICES	419B CASTLEMAN ROAD CARROLLTON GA 30116	242,000.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
EMPIRE DISMANTLEMENT CORP	2680 GRAND ISLAND BLVD GRAND ISLAND NY 14072	183,000.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW
ISELER DEMO	7840 PORTLAND AVE PORT HOPE MI 48468	35,300.00	RECEIVED ON TIME - CURRENTLY UNDER REVIEW

Attachment: Bid Tabulation (2482 : Old Maryville Tank Removal)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2487)**

Meeting: 03/15/18 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2487

February 2018 GPD Report

MAYOR
BRENDON M. BARBER, SR.



POLICE CHIEF
KELVIN A. WAITES

City of Georgetown

POLICE DEPARTMENT
OFFICE (843) 545-4300
FAX (843) 520-5848

March 8, 2018

Honorable Mayor Brendon Barber, Sr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Barber and Council Members:

The following is a list of activities involving the Georgetown Police Department during the month of February 2018:

During the month of February, the Georgetown Police Department sent 16 survey letters to the citizens who had some type of contact with an employee from the department. The department received 1 response during the month of February.

During the month of February 2018, the Georgetown Police Department received a grant that we applied for from CVS Pharmacy. The grant was for a prescription drug drop box that is housed inside of the police department. When residents have outdated pills that they have no use for we can deposit them in the drug drop box donated by CVS to be destroyed. It's another way that we can combat the opioid epidemic.

On February 5th Audrie Bromell started with the Georgetown Police Department. Audrie has begun her training here locally and awaits a slot to open up at the South Carolina Criminal Justice Academy.

On February 5th the Georgetown Police Department held a retirement luncheon for her 25 years of service at the Georgetown Police Department. It was well attended by her family and coworkers.

On February 8th the Georgetown Police Department was contacted by a young man from the community who said that he was hooked on drugs and wanted help. We worked with this young man, along with the Salvation Army, to help him make it to Charlotte to a treatment program.

Honorable Mayor and City Council Members
March 8, 2018
Page Two

On February 13th I hosted our bi-monthly Police Community Advisory Board meeting where I updated the PCAB Committee on what was going on around the police department.

On February 18th I attended family & friends day at St. Stephen A.M.E. Church in the city of Georgetown and was given an opportunity to speak briefly about one of the department's new initiatives. That initiative being our patrol units running their blue corner lights at all times.

On February 18th I also attended a law enforcement appreciation service at Spirit Filled Ambassadors Church. They honored the law enforcement agencies in Williamsburg and Georgetown Counties.

On February 19th I was the guest speaker at Waccamaw High School for their Annual Black History Program.

On February 21st I met with a group of men at AMI Kids to discuss what men in this community can do to uplift our young people. Great turn out and the next meeting is March 21, 2018, @ 12:00 pm at the Georgetown County School District's Beck Administration building on Church Street.

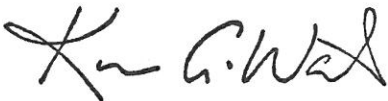
On February 23rd I participated as one of the speakers at the Georgetown High School Black History Program.

On February 24th the Georgetown Police Department worked the Annual Black History Parade. No concerns or issues were noted.

On February 27th I attended and was recognized at a Black History Program at Carvers Bay Middle School.

On February 27th the Georgetown Police Department had a hiring process to fill vacant slots.

Sincerely,



Kelvin Waites
Chief of Police

KW: pc

Attachments

Attachment: GPD February Monthly (2487 : GPD February 2018 Report)

Police-Community Advisory Board

February 13, 2018 at 6:00 PM

Minutes

ATTENDANCE:

Board Member Present:

Ms. Harold Jean Brown
Mr. David Essex
Bishop Richard Frasier
Mr. Fred Keith
Ms. Carol McCants
Ms. Irene Rice
Ms. Deborah Smith

Board Member Absent

Police Department Personnel Present:

Patrice Coachman
Major Johnnie Deas
Sgt. John Gregory
Chief Kelvin Waites

The Police-Community Advisory Board (P-CAB) meeting of the Georgetown Police Department was held at the City of Georgetown Law Enforcement Center with Chief Kelvin Waites presiding.

Chief Waites opened the meeting by welcoming everyone in attendance and introducing Sgt. John Gregory to the P-CAB members. He then asked Sgt. Gregory to update the P-CAB members about the two shootings that the department is working on.

Chief Waites spoke about the gun problems in the city. Sgt. Gregory stated that a lot of juveniles are caring guns this day and time.

Member Essex asked what happens to the kids when they are expelled from school.

Member Brown asked is there a difference between federal and municipal sentence? Sgt. Gregory explained the difference to the P-CAB members.

Chief Waites informed the P-CAB members that Teresa Walker officially retired from law enforcement on Jan 23rd.

Chief Waites told the P-CAB members that the department has hired a female Audrie Bromell to fill a vacant position.

Chief Waites then told the P-CAB members that Cpl. Byrd is nominated as Employee of the Year for the year of 2017.

Chief Waites then thanked Member Rice for sitting on our Investigator's hiring panel. Member Rice said that she enjoyed being on the panel.

Member Smith asked is there any way we can do a city wide after school program for the young men can participate in to keep them out of trouble. Chief Waites responded that he will be attending a meeting on February 21st at AMIKIDS with a group of men about the young boys in the community.

Chief Waites updated that board members on the fight against drugs in our community. He told the board members that the department administered Narcan to an overdose victim 3 weeks ago giving us a total of 3 for the year.

Chief Waites told the board members that the department will have an in house DEU unit to assist with drug calls.

Chief Waites then told the board members that he attended a meeting at Tideland Health System in January to discuss the mental health situation. Chief Waites told the members that the Department of Mental Health is planning to setup a mobile crisis unit in the area to help with mental health patients.

Member Brown asked if we have a problem with sex trafficking in the area. Chief Waites responded he don't think we have a problem, but to keep in mind that we do have an open highway and people travel through all the time.

Chief Waites told the board members that Todd Williams from the Municipal Association came to the Georgetown Police Department on Jan 23rd to conduct a review of our policies. He stated that this year the department received a score of 100%.

Chief Waites told the board members that Joel Hobbs will graduate from the academy in 2 more weeks.

Member Essex asked if there's a waiting list for new officers to go to the academy. Chief Waites responded 'Yes.'

Member Brown asked what do we have them doing while they are waiting on an academy date? Chief Waites responded that they watch training videos, they go to the shooting range and etc.

Chief Waites told the board members that there will be a training for seniors to help them not fall victim to financial fraud.

Chief Waites was the motivational speaker at SC Works Workshop at Goodwill in January and February.

Chief Waites informed the board members that the department applied for a grant for a prescription drug drop box in order to secure and dispose of out dated prescriptions.

Member Brown asked about the traffic walk way. Chief Waites responded that they are working on it.

Chief Waites thanked everyone for coming and adjourned the meeting.

Minutes recorded by Chief Kelvin Waites

GEORGETOWN POLICE DEPARTMENT 2018 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
SPEEDING CITATIONS	54	37											91
OTHER TRAFFIC CITATIONS	122	90											212
WARNING - SPEEDING	96	92											188
WARNING - OTHER	161	93											254
PARKING CITATIONS	1	0											1
TOTALS	434	312	0	0	0	0	0	0	0	0	0	0	746

TOTAL CITATIONS 746

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
STATE ACCIDENTS	47	32											79
PARKING LOT ACCIDENTS	6	7											13
TOTALS	53	39	0	0	0	0	0	0	0	0	0	0	92

TOTAL ACCIDENTS 92

GEORGETOWN POLICE DEPARTMENT

2018 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	83	67										
TOTAL ARRESTS												
												150
CRIMINAL INCIDENTS	139	137										
DOMESTIC INCIDENTS	2	2										
TOTALS	141	139	0	0	0	0	0	0	0	0	0	0
TOTAL INCIDENTS												
												280

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2475)**

Meeting: 03/15/18 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2475

February 2018 Municipal Court Report

Municipal Court Report February 2018

13.B.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	93	\$11,448.99
Served Time	9	\$ 10,042.50
Scheduled Time Payment	27	\$ 12,720.72
NRVC	21	\$ 3,646.38
Sealed Sentence	17	\$ 15,145.00
Parking Tickets Paid	0	\$ -
Nolle Prosequi/Dismissed/ Not Guilty	95	
Transferred to General Sessions Court	44	
Voided	4	
Fine Suspended	0	
Total	310	\$53,003.59

Actual fine revenue collected in February \$25,931.00

Bond hearings held	20
Warrants Prepared	38
Payments posted	145
Tickets entered	208
Expungements processed	22
Cases Filed & scheduled for court	241
Tickets transmitted to DMV	261
Juror notices prepared	

Attachment: Municipal court report (2475 : February 2018 Municipal Court Report)

Municipal Court Report February 2018

13.B.1

Throughout the month of February 64 defendants were seen in bond court with a total of 90 charges.

Jury trials were held February 26 through March 2. There were 34 defendants on the docket with 53 charges. The cases were disposed as following: 11 guilty pleas, 1 conditional discharge, 4 trials, 11 continued, 4 Pre-trial intervention, 1 Alcohol Education Program, 21 dismissals.

Attachment: Municipal court report (2475 : February 2018 Municipal Court Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2478)**

Meeting: 03/15/18 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2478

February 2018 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

March
2018



Fire Prevention Bureau

2018

February

Inspections	46
Violations Found	50
Buildings without Violations	14
Buildings Cleared of Violations	5
Violations Corrected	10
Violations Not Corrected	0
3rd Party Inspection Review	0
Assemblies Inspected:	5
Business Inspected:	15
Educational Buildings Inspected:	1
Hazardous Buildings Inspected:	0
Factories Inspected:	4
Institutional Inspected:	0
Mercantile Inspected:	6
Residential Inspected:	2
Storage Buildings Inspected:	2
Construction Meetings:	1
Plans Review:	0
Test Conducted:	1
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	7
Citation Issued:	0

Public Education

Programs	3
Participants	146

Suppression Division

A Brief Look at Emergency Responses

February 2018

1. Six Medical Calls; One Mutual Aid; Two Public Service Calls
2. Five Medical Calls; One Cooking Fire; Two Public Service Calls
3. Four Medical Calls; One Smoke Scare; Three Public Service Calls
4. Seven Medical Calls; One Gas Leak
5. Three Medical Calls; Four Public Service Calls
6. Five Medical Calls; Two Public Service Calls
7. Eight Medical Calls; One Electrical Short; One Public Service Call
8. Four Medical Calls; One Water Rescue; One False Alarm; Five Public Service Calls
9. Five Medical Calls; One Unauthorized burn; One Detector Activation; Three Public Service Calls
10. Six Medical Calls; One MVA; One Public Service Call
11. Four Medical Calls; One Detector Activation; One Public Service Call
12. Nine Medical Calls; Two MVA's; One Electric Issue; Three Public Service Calls
13. Ten Medical Calls; One MVA; Seven Public Service Calls
14. Eight Medical Calls; Two Public Service Calls
15. Ten Medical Calls; One Alarm Activation; Two Public Service Calls
16. Seven Medical Calls; Two Public Service Calls
17. Six Medical Calls; One Structure Fire
18. Five Medical Calls; One MVA
19. Two Medical Calls; One Unauthorized Burn; Four Public Service Calls
20. Eight Medical Calls; Two MVA's; Four Public Service Calls
21. Five Medical Calls; One Mutual Aid; Three Public Service Calls
22. Six Medical Calls; One MVA; One Unauthorized Burn; Three Public Service Calls
23. Four Medical Calls; One MVA; One Detector Activation; Four Public Service Calls
24. Five Medical Calls; One Alarm Activation; Two Public Service Calls
25. Eight Medical Calls; One Gas Leak
26. Ten Medical Calls; One MVA; One Detector Activation; Three Public Service Calls
27. Eight Medical Calls; Four Public Service Calls
28. Five Medical Calls; One Alarm Activation; One MVA; One Unauthorized Burn; Four Public Service Calls

Attachment: February 2018 Fire Report (2478 : February 2018 Fire Report)



Total Call Volume February Year to Date
2018 2017 2018 2017
 As defined by the National Fire Incident Report System

Fires	2	3	7	7
Rescue Calls/EMS	179	167	419	354
Hazardous Conditions	42	44	75	88
Service Calls	36	44	93	72
Good Intent Calls	11	3	25	11
False Alarms	8	20	23	32
Weather/Flood	0	0	0	0
Special Incident Type	10	11	23	15
Total Calls	288	292	665	579

Save/Loss Analysis

	Losses	Property Values
February 2018	\$ 301	\$ 104,649
February 2017	\$ 10,001	\$ 77,000
Year to Date	\$ 68,801	\$ 330,450

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	February	YTD
To Georgetown County Fire	0	2
To Midway Fire	0	2
To other Departments	0	0
From Georgetown County Fire	0	4
From Midway	0	1
From other Departments	0	1

	February	YTD
Staff Training Hours	746.50	1755.25

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2479)**

Meeting: 03/15/18 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2479

February 2018 Public Works Department Report



**FEBRUARY, 2018
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

STREETS and GROUND MAINTENANCE

	TOTAL
1. Yard Waste: Leaves, Grass & Straw and tires collected:	50.60 Net Tons
2. Brown & White Goods collected:	181.64 Net Tons
3. Crews assisted sanitation crews with garbage and debris collection.	
4. Crews processed and completed work order requests for sidewalk, pothole repairs and road maintenance.	
5. Delivery of roll out carts and cones for special events and other emergency assistance.	
6. Park crews completed maintenance of all city parks and welcome sign areas.	
7. Park inspections completed in all city parks.	

RESIDENTIAL SANITATION

	TOTAL
1. Residential Solid Waste Collection:	266.37 Net Tons
2. Recyclables Collected:	12.95 Net Tons
3. Crews completed work orders requests of roll-out cart repairs, new roll out cart deliveries and/or replacements; and recycle bins.	

CAPITAL IMPROVEMENT PROJECTS

Screven Street Restrooms: Renovation started Monday, March 5th.

East Bay Park Bathrooms: Open on March 2nd.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2484)**

Meeting: 03/15/18 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Isaac Williams

Initiator: Isaac Williams

Sponsors:

DOC ID: 2484

February 2018 Fleet service Report



FEBRUARY 2018MONTHLY REPORT

- Repairs 66
- PM Services 8
- Tires repaired or replace 17
- Services past due 53

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2481)**

Meeting: 03/15/18 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2481

February 2018 Electric Utility Department Report

BRENDON M. BARBER
Mayor

CAREY SMITH
Interim City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT

OFFICE: (843) 545-4600

FAX: (843) 527-7591

March 6, 2018

Following is a brief summary of major activities in the Electric Utility Department for February 2018:

Peak shaving operation successfully predicted the Santee Cooper system peak for January and we had both units running at the correct time. The first couple of days of the month brought extremely cold temperatures, which resulted in an early peak. We only had to run generators one time for less than 3 hours to capture the peak for February. This equals the best month we have ever had in peak shaving. Part of this can be attributed to good load projection and monitoring practices, and part of it can be attributed to the weather being so mild for most of the month after the initial cold snap. The construction of the building and the substation for the plant is progressing very well. The substation is complete. The shell of the building and most of the framing inside is complete. Work from here out will focus on installation of the control equipment and support systems for the generators.

The contractor crew continued working on some line relocations and distribution work that is required for the new peak shaving plant, with this work being almost complete at the end of February.

No additional calls have been received recently concerning customer-side solar generation. We have started the process of discussing our philosophy concerning rates and connection issues. A meeting was held with Santee Cooper staff to obtain their input and information on their rates and connection protocol. This could be a time-consuming process over the next few months. Rate issues are important so that we prevent all customers from subsidizing solar installations for a few customers. Progress will be slow on this.....Santee Cooper continues to assist in providing information. No progress has been made on this in the past few months.

We are working with the school district to remove a single-phase primary pole line adjacent to the softball field behind Georgetown High School. This will involve the relocation of a couple of underground services, so coordination with their staff and contractors will be required.

I attended a coordination meeting with several City departments, Georgetown County and SCDOT. Coordination of several projects was discussed. Some brief information about the upcoming widening of Black

River Road was also discussed. This project will necessitate the relocation of some of our overhead line serving the hospital, but the extent of relocation that will be necessary is unknown at this time.

We continue to struggle with staffing this month. We continue to find it impossible to recruit an experienced Line Technician who will accept our salary range. This will be a topic of discussion at the upcoming budget retreat. Our two new Line Technician C's will attend their first week of school in March.

Cooper continues to provide us with replacement water nodes as warranty replacements to allow us to do a better job of staying ahead of failed nodes prior to billing reads. After falling behind and then sending us a supply of nodes, we are trying to catch up with replacements of nodes that have failed. We have also replaced many relays in Belle Isle which have failed due to water intrusion. With only a couple exceptions, the new nodes and relays installed in Belle Isle have worked their way into the system and are communicating.

Meetings continue with representatives of Tideland's Health concerning electric service to the expanding campus. Now that the surgical wing is energized, a new medical office building should be the final major expansion on this campus. Another meeting was held with them during January in which we discussed the need for an additional transformer to serve the main building while some work is being done on the existing service. This is necessary to allow them to tie in their existing service to their back-up generators. Provisions are being made to do this, and we are also discussing some line work that would tie the campus together and allow us to feed virtually the entire campus through one meter. This should fit into the CIP funding that has been approved for hospital infrastructure improvement.

There has been no additional information received about the development of commercial property across from Wal Mart adjacent to the new credit union.

LED street lights from three different manufactures have been installed on Merriman Road in the areas around Emmanuel and Gilbert streets. A purchase order has been placed for the purchase of lights. We are now out for bids for contractor assistance in installing the new lights.

There were no new complaints of radio noise made during February.

A significant amount of time has been devoted to the implementation of a new inventory system during the past few months. We are migrating to an inventory system embedded in our existing New World financial package. Training has been held, new inventory numbers have been entered. The system has gone live and issues are being worked out as they arise.

A meeting was held with HTC to review the strength of the fiber system in south Maryville with the upcoming addition of the new Fire Station in mind, along with the future use of the Eagle property. HTC has provided estimates for work to be done in Maryville and also at the peak shaving plant, which will include fiber needed for upgrades being planned for the waste water plant's chlorine system. We will make arrangements to get both of these projects accomplished. We have also discussed a new maintenance agreement and an evaluation/analysis of our fiber system to assess current capacity and the need for future upgrades.

The February safety meeting was held on the 16th. The topic was fall protection.

Other statistics of interest for July:

• Cut-on – regular	156
• Cut-off – regular	80
• Cut-off – non-pay	192
• Non-pay restores	142
• Re-read orders	461
• CNP finals	41
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	75
• Total orders worked	1084

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2485)**

Meeting: 03/15/18 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Cook

Initiator: Will Cook

Sponsors:

DOC ID: 2485

February 2018 Water Utilities Report

FEBRUARY 2018 WATER UTILITIES REPORT

Water Treatment Plant

• WTP Filtered Water Total	34.401 MG
• Average Daily Flow Finished Water	1.229 MGD
• King Well	0.000 MG
• Maryville Well	7.303 MG

Wastewater Treatment Plant

• Influent Flow Total	102.485 MG
• Average Daily Influent Flow	3.660 MGD
• Effluent Flow Total	96.441 MG
• Average Daily Effluent Flow	3.444 MGD
• Rainfall Total	0.74 inches

Water Distribution

- Completed 52 work orders
- Repaired 38 water leaks
- Replaced 8 water meters
- Completed 73 locates

Wastewater Collection

- Completed 44 work orders
- Responded to 38 backups
- Routine line cleaning
- Completed 73 locates

Maintenance

- Completed 25 work orders
- Completed 9 work orders on pump stations throughout City
- Completed 11 work orders for the WWTP
- Completed 1 work orders for the WTP

Stormwater

- Completed 24 work orders
- Completed 73 locates
- Routine line and ditch cleaning

Customer Surveys

- We received a score of 5 out of 5 this month.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2486)**

Meeting: 03/15/18 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2486

February 2018 Engineering Monthly Report



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

CAPITAL IMPROVEMENT PROJECTS

**1. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets
Phase I and Phase II-**

- Engineer: AECOM
- Contractor: Green Wave Contracting, Inc.
- Phase I Bid Amount: \$1,967,970.48-Revised
- Phase II Bid Amount: \$323,739.68-Revised
- CSX permit approved on 5/12/2017.
- SCDOT permit approved on 5/18/2017.
- Phase I contract approved by SC Department of Commerce (CDBG) on 6/5/2017.
- Phase II contract approved by RIA on 5/23/2017.
- Notice to Proceed: 7/20/2017
- Project duration: Phase I: 300 calendar days; Phase II: 390 calendar days.
- Change Order no. 1- \$51,500 approved.
- Change Order no. 2- \$15,727 approved
- Scope: New 60", 48", 42", 36", 24", 18" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration. New relocated 6-in. water main on Duke Street.

• **Status:**

Progress meeting held on 2/22/2018.

Work at CSX Right-of-Way continues. Contractor completed the 30-in steel casing with 18-in. DIP carrier pipe and dual 60-in. steel casings with 48-in HDPE carrier pipe installed this month. Pre-cast Junction Box 1 and 2 installed this month.



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

2. East Bay Park - Bathrooms

- Architect: Tyche & Walker
- Contractor: CP&G
- Bid: \$210,000
- Notice to Proceed: 9/5/2017
- Project duration: 100 calendar days
- Scope: Erect a 700 SF bathroom facility at East Bay Park.
- Status: 100% of work completed. Final closeout pending completion of punch list and submittal of close-out documentation. Ribbon cutting ceremony held on 3/2/18.

3. East Bay Park - Boat Trailer Parking (40 spaces)

- Engineer: Mead & Hunt
- Contractor: Gaster's Grading Company
- Bid: \$565,000
- Notice to Proceed: 9/5/2017
- Project duration: 90 calendar days
- Scope: Build a new 35-boat trailer parking spaces on pervious concrete at East Bay Park. Includes drainage and site improvements around the parking lot area.
- Status: 100% of work completed. Final closeout pending completion of punch list and submittal of close-out documentation. Ribbon cutting ceremony held on 3/2/18.

4. East Bay Park – Recreational Walking Trail

- Engineer: Cagle Consulting Engineers, LLC
- Contractor: Ben Cox, LLC
- Re-Bid date: 12/7/2017
- Scope: Install a 1-mile long, 6-foot wide asphalt-aggregate base-covered recreational walking trail along the perimeter of East Bay Park.
- Status: Council approved bid of on 1/18/2018 for the amount of \$138,700.00
- Pre-construction meeting is scheduled for 2/14/2018.
- Status: Contractor mobilized week of 2/26/18. Work ongoing.



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

5. Georgetown Fire Station #2

- Architect: Tyche & Walker
- Design-Builder: Coastal Structures Corporation
- Base contract amount: \$1,849,725.00
- Sitework Construction Start: 4/11/2017
- Sitework Construction Finish: 6/11/2017
- Pre-Construction Meeting: 6/20/2017
- Notice to Proceed: 6/21/2017
- Building Construction Start: 7/10/2017
- Building Construction Finish: 4/15/2018 (Projected)
- Scope: New 8,000 SF Fire Station Building
- Status: Construction work continues and is at about 80% complete.
- Exterior wall is complete. Painting of walls and ceilings complete. ACT installation pending. Generator installed this month. Ceramic tile work in bathrooms complete. Flooring work and wooden doors are still pending. HVAC start-up complete and working on permanent power now. Plumbing fixtures and accessories still pending. Kitchen hood installed this month. . Apparatus Bay concrete floor and drainage trench complete this month. . App. Bay overhead doors installation on-going. Concrete sidewalks, curb, and driveways completed this month. Parking lot asphalt and stripping completed this month.
- Change Order #1: \$52,190.54 approved.



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

6. North Side Water Storage Tank

- Engineer: WK Dickson
- Contractor: Caldwell Tanks, Inc.
- Bid: \$1,574,700
- Notice to Proceed: 11/10/2017
- Construction Finish: 2/13/2019 (Planned)
- Scope: New elevated water storage tank with a capacity of 250,000 gallons located behind Middle School. Project includes open cut, HDD and Jack & Bore trenching for a 12-in. water main.
- Status: A pre-construction meeting was held on 11/28/2017. Contractor mobilized this month. Construction entrance and temporary stone driveway complete. Steel H piles completed and foundation work on-going.

7. Historic District Water Main Improvements

- Engineer: AECOM
- Design Fee: \$63,200.00
- Design Start: 10/2/2017
- Design Finish: 7/15/2019 (Planned)
- Design is 90% complete
- Bid ad date: TBD
- Bid due date: TBD
- Bid Amount: TBD
- Scope: Water system improvements include the replacement of approximately 8,700 linear feet of 6-in. water mains in the City's Historic District. Work includes new house service connections, new fire hydrants, and street and sidewalk restoration.
- Status: Permit application filed to SCDOT and SCDHEC on 1/31/2018. Engineer's estimate is about \$2.3 Million. Waiting for permit approvals.



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

8. Kaminski & Heyward Streets Water Mains

- Engineer: Weston & Sampson
- Design Fee: \$27,250.00
- Design Start: 10/5/2017
- Design Finish: 6/30/2018 (Planned)
- Bid Ad date: 2/7/2018 (Planned)
- Bid due date: 3/1/2017 (Planned)
- Bid Amount: TBD
- Scope: Install 420 LF of 6-in. PVC water main on Heyward Street and 1,540 LF of 6-in. PVC water main on Kaminski Street with new house service lines and fire hydrants. Work includes sidewalk and street restoration.
- Status: Design documents are 90% complete and will be submitted to City by 2/12/2018 for review. Permit application filed to SCDOT and SCDHEC on 2/28/2018. Waiting for permit approvals.

9. West End Sewer Rehabilitation-Design

- Engineer: AECOM
- Design Fee: \$219,500.00
- Design Start: 10/2/2017
- Design Finish: 11/15/2019 (Planned)
- Design is 10% complete
- Scope: The project consists in obtaining engineering services for conducting a sewer system evaluation survey (SSES) and preparing design plans and specifications for the rehabilitation of the West End sewer system. The work covers approximately 40,000 linear feet of sewer mains. The work includes identification of system deficiencies such as structural, operations and maintenance, and infiltration and inflow (I/I) problems. The rehab work will be performed in two Phases: Phase I includes the SSES work and Phase II consists of the rehabilitation of the sewer system by replacing sewer mains, manholes and lining the existing sewer mains as recommended by the Engineer.
- Status: Waiting for engineer's technical recommendations and final report.



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

10. West End District - Sewer System Evaluation Survey (SSES)

- Bid ad date: 10/25/2017
- Bid due date: 11/2/2017
- Notice of Award: 11/20/2017
- Notice to Proceed: 12/11/2017
- Completion date: 1/18/2018
- Bid Amount: \$114,135
- Contractor: Hydrostructures, PA
- Scope: Work includes closed circuit television (CCTV) inspection and cleaning of approximately 40,000 linear feet of sewer mains in the West End District.
- Status: Work completed. Pending punch list items.

11. Bulkhead Replacement at Constitution Park

- Engineer: McSweeney Engineers, LLC
- Design Fee: \$ 13,393
- Design Start: 10/5/2017
- Design Finish: 6/30/2018 (Planned)
- Bid ad date: 5/1/2018 (Planned)
- Bid due date: 5/31/2018 (Planned)
- Bid amount: TBD
- Scope: Remove and replace approximately 70 linear feet of timber bulkhead at Constitution Park. Work includes replacement of storm drains and sidewalk restoration.
- Status: Design complete. Waiting for permit approvals and comments from Army Corp. of Engineers.



**City of Georgetown
Engineering Monthly Report
February 2018**

Engineering - Orlando Arteaga, PE

Date: March 7, 2018

12. Screven Street Restroom Renovation

- Architect: None
- Contractor: Cade Construction, LLC
- Contract Amount: \$43,785.00
- Notice of Award: 1/22/2018
- Notice to Proceed: 2/13/2018
- Construction Start: 3/5/2018
- Scope: Interior fit-out includes replacement of toilet fixtures, accessories, partitions, ceramic tile wall, new drywall ceiling, new light fixtures, new epoxy-painted floor, new hurricane-rated doors, frames and hardware.
- Status: Contractor mobilized on 3/5/2018.

13. West End Sidewalk Improvements

- Engineer: Cagle (pending approval)
- Contractor: TBD
- Scope: New sidewalk along Front Street between Alex Alford and Lafayette Streets
- Status: Response to RFQ received. Three engineering companies were considered for this work. Cagle Engineers was selected by committee based on highest score criteria. Award pending approval by City Administrator. Fee proposal is \$21,500.

PRIVATE DEVELOPMENT PROJECTS: None

SCDOT ENCROACHMENT PERMITS: Seven (7)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2477)**

Meeting: 03/15/18 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 2477

February 2018 Housing & Community Development Report

**Housing & Community Development
Monthly Report
February 2018**

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	2
Stop Work	0
Re-Inspection	0
Footings	7
Rough Inspections	22
Electrical	7
Mobile Home	1
On-site	19
CO	2
CC	1
TRC	2
Plan Review & Sign	1
City Alarm System	1
Total	64

Meetings: ARB 1 Item, BZA 1 Item; KGB 1 meeting; CBA- no meeting, CAB- 1 meeting, PC-1 meeting

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor and Council:

- Construction continued at the S. Island Assisted living Center, Maryville Fire Station, the Harbor Walk Marina, the East Bay Park improvements, the Peak Shaving building and a new office building on the corner of Fraser and Highmarket Street;
- We currently have 7 new residential homes under construction;
- We went before the BZA for two variances for 42 Senior Apartments located on Antwan Maybank, for a height variance and parking;
- We also removed two dilapidated structures;
- Janet is extremely busy with overgrown lots, helping with signage, ARB, business license, and encroachment permits;
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday;
- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission;
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office; and

- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,
Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	0
Total Letters Issued for Neglect of Structures	0
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	4
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	0
Total Letters Sent for Dilapidated Structures	0
Total Letters sent for Sign Violations	0
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed	1. 214 Kaminski Street TMS#05-23-146
2	2. 1922 Prince Street TMS#05-18-127

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	4
Total referrals to Electric-Tree Crew	0

Administrative Assistant II

Board & Commissions:

ARB:

The City of Georgetown request the approval to replace windows and the roof at 1003 Front St.

ARB (On-Site):

None

BZA:

1. The prospective owners of 1510 Anthuan Maybank Dr. are seeking a variance to Article VIII (maximum height) and Article XI (Parking requirements)

Planning Commission:

1. None

CAB (Community Appearance Board):

1. None

CBA (Construction Board of Appeals):

1. 2106 Duke Street (2 units)

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	1
Commercial Alteration	1
Commercial Electric	1
Commercial Gas	0
Commercial Mechanical	0
Commercial New Build	0
Commercial Plumbing	0
Commercial Roofing	1
Demolition	1
Mobile Home	1
Residential Addition	2
Residential Alteration	6
Residential Electrical	1
Residential Gas	0
Residential Mechanical	0
Residential New Build	1
Residential Plumbing	1
Residential Roofing	0

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Working on 2018/2019 Budget

Community Planner/GIS Technician

- Took down and put up event board signs for events with our Wayfinding signage.

- Made and delivered packets for the February BZA meeting. Only had one agenda item this month for the variances to height and parking for the proposed senior housing development.
- Continue talks with Bradley Development and ASI Engineering on the senior living apartment complex, getting them zoning letters and other documentation they need to close on this proposed development off Anthuan Maybank Dr.
- Went through and drafted a letter on the tree ordinance because of a clear-cutting that took place in Maryville along Hwy 17 South.
- Received another sandwich board sign applications for The Sly Fox.
- Reviewed and discussed an agreement with the SCEMD for the HMGP grant for Ms. Haselden at 201 Bolick Street. City attorney was working on these agreements to make sure the city is not held liable for any funding with this mitigation grant from FEMA.
- AED training from Fire Dept.
- Submitted a few items back to our ISO Specialist that came a few months ago to do a 5-year cycle visit on us for the Credit Rating System (CRS) that deals with floodplain management.
- Continue to add meetings, information, and minutes for boards to the city website.
- Help Walter Gibson fill out a BZA application for a variance at his store on Highmarket Street. This was a request from the city administrator to take him to the BZA to see if they would grant him a variance.
- Sign Permit: Harmon & Feltz Law and Shear Elegance Salon.
- Temporary Sign Permit: Strand Theatre and Winyah Missionary Church.
- Continue to work with Grimes on the Richmond Place PD which is close to selling for the 128 units of apartments located behind the US Post Office.
- Meeting with both Don and Richard Smith on the Riverside Planned Development just south of the Sampit River. They are trying to subdivide the property but it is a PD so it will have to go through Reversion and be rezoned to split, and then they can come back with a new petition for a new Planned Development.

Keep Georgetown Beautiful

- Inventoried and sent dilapidated letters.
- Attended and assisted with CBA and BZA meetings.
- Obtained quotes for trash cans for the Community Pride Grant.
- Assisted with choosing site locations for donated AED's on Front Street.
- AED Training.
- Defensive Driving Class.
- Attended South Carolina Litter Control Association and Keep South Carolina Beautiful Conference in Myrtle Beach.
- Assisted with new sign for Fire Department.
- Worked on coordinating the Great American Clean Up to be held on March 10th at Beck Center.
- Resupplied doggie dispensers.
- Rode Corridors and Maryville checking code violations and assisted with others in the City.
- Followed up on violations.
- Sent letters, emails, made phone calls and visits concerning code violations.
- Met with representative from ECHO.
- Performed various other duties and tasks related to Keep Georgetown Beautiful, Code Enforcement and Housing & Community Development.

FRIENDS OF THE KAMINSKI HOUSE REPORT – February 2018

February has been a busy month at the museum. Visitors came from 24 states and 2 foreign countries, and the visitor head count for the museum tours is up 18% year to date.



The Kaminski House Museum Shop got a face lift in February when we had all the exterior woodwork cleaned and painted. The wooden trim work was painted white, to match the Kaminski House, and the doors were painted Old Charleston Green to match the KH shutters. Both paint colors reflect the historically accurate shades that match the house as it was when the Kaminskis lived on the property.



With the warm weather in February, staff and volunteers spent some time on exterior and grounds projects. The flower planters had their wheels replaced, flower boxes were cleaned, dead plants were removed, and plantings that died in the freeze were removed or trimmed back.

Museum staff and volunteers have been busy organizing our first ever wedding showcase which will be held on Sunday April 29th from 1-4 PM. The showcase will be an excellent way to promote Georgetown as a wedding venue and will allow the museum to partner with area businesses offering wedding related products and services. In addition to the showcase which will be held on the museum's grounds, the museum will also host an exhibition of vintage wedding dresses inside the house.

Museum staff are in the process of designing a new brochure/rack card for the museum. Once it is printed, it will be distributed to regional hotels, welcome centers, area museums, and the Georgetown Chamber of Commerce. Staff are

currently working on grant applications from SC Parks, Recreation, and Tourism (PRT) for future advertising funds to market Georgetown as a destination wedding site, as well as to market the Kaminski House Christmas display.

Volunteers continue to play a vital role in the daily operation of the Kaminski House Museum. In February our volunteers worked about 130 hours giving tours, working in the museum shop, doing garden work, and helping in the offices. We trained several new volunteers in February and they will be working in the museum shop, giving tours, and doing curatorial work.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2488)**

Meeting: 03/15/18 05:30 PM

Department: Economic Development

Category: Report

Prepared By: Gloria Tinubu

Initiator: Gloria Tinubu

Sponsors:

DOC ID: 2488

February 2018 Economic Development Report

ECONOMIC DEVELOPMENT MONTHLY REPORT (FEBRUARY 2018)

TO THE MAYOR AND CITY COUNCIL

PREPARED BY: GLORIA BROMELL TINUBU, DIRECTOR

MARCH 7, 2018

1. City-wide

Overview: The Department organizes its activities into City-wide and five economic development districts (EDDs) patterned after the five Fire Districts, i.e., Maryville, West End, Historic, Airport/North Highmarket, and Willowbank.

- **City of Georgetown Economic Development Incentive Program:** Prepared recommended changes to “incentive areas” to include all planned development, whether created before the ordinance or not. Expect to present at Retreat or at March 22 Workshop.

2. Historic Economic Development District

Overview: The Historic District is defined as east of Fraser Street and south of Church Street to the waterfront on east and south.

- **ULI Competition:** Congratulations to the 1st place winner and runner-up for the Urban Land Institute design competition featuring the City of Georgetown’s 700 Block and Goat Island! On Tuesday, February 13 in Greenville, the proposal called **Sea Change**, developed by students at Clemson University’s Master of Real Estate Development, won first place while **Palimpsest**, a proposal developed by SeamonWhiteside, Stubbs Muldrow Herin (SMHa) was the runner-up. Both teams are planning on presenting their proposals to the Georgetown community during April. I will keep you posted!

The winning team members included:

- Shelley Pelliccione, 2018 MRED Candidate, Clemson University
- James Malm, 2018 MRED Candidate, Clemson University
- Jason Hull, 2018 MRED Candidate, Clemson University
- Claire Sanders, 2018 MRED Candidate, Clemson University
- Christian Grabeman, 2018 MRED Candidate, Clemson University
- Academic Advisor: Dr. Robert Benedict, Director of the Master of Real Estate Development Program at Clemson
- Professional Advisor: Parks McLeod, McLeod Landscape Architects, Greenville

ECONOMIC DEVELOPMENT MONTHLY REPORT (FEBRUARY 2018) TO THE MAYOR AND CITY COUNCIL

PREPARED BY: GLORIA BROMELL TINUBU, DIRECTOR
MARCH 7, 2018



First Place Winners: Sea Change (Left to right front row): James Malm, Claire Sanders, Shelley Smith Pelliccione, and Dr. Gloria Bromell Tinubu (Competition Judge), Economic Development Director, City of Georgetown (Back row): Christian Grabeman and Jason Hull.



Second Place Runner-Up: Palimpsest (Left to right): Bill Eubanks, Lia Tomczak, George Cooke, and Dr. Gloria Bromell Tinubu (Competition Judge), Economic Development Director, City of Georgetown.

ECONOMIC DEVELOPMENT MONTHLY REPORT (FEBRUARY 2018) TO THE MAYOR AND CITY COUNCIL

PREPARED BY: GLORIA BROMELL TINUBU, DIRECTOR
MARCH 7, 2018

Again, special thanks to Geales Sands and the Frances P. Bunnelle Foundation for sponsoring the City of Georgetown for the design competition!



FRANCES P. BUNNELLE
foundation

To see all four of the proposals, visit: <https://carolinas.uli.org/2018-urban-ideas-competition/>

3. West End Economic Development District

Overview: The West End is defined as west of Fraser Street and the south side of Highmarket Street to the city limits.

- **West End Redevelopment Sub-Committee (West End RSC):** Held its last meeting on February 26. The next meeting is scheduled for March 19 at 6:00 pm at the Howard Center located at 1610 Hawkins Streets. We will have a guest speaker, Rev. Leo Woodberry, Executive Director of New Alpha Community Development Corporation located in Florence. He will talk about “Building Community Development with Energy Solutions.” This is in partnership with Coastal Carolina University’s UN RCE/Georgetown RISE project (see attached).
- **CPAT (Community Planning Assistance Team) Application:** Completed and submitted application for SC CPAT, a project of the SC American Planning Association. They have expressed interest in selecting our City as their project for this year and is planning a preliminary visit to the City the last week of March.

ECONOMIC DEVELOPMENT MONTHLY REPORT (FEBRUARY 2018)

TO THE MAYOR AND CITY COUNCIL

PREPARED BY: GLORIA BROMELL TINUBU, DIRECTOR

MARCH 7, 2018

4. Willowbank Economic Development District

Overview: Willowbank is defined as the area east of Fraser Street and the north side of Church Street to the city limits.

- **Bethel AME Church's Waterfront Inn Redevelopment Project:** Secured the help of SCORE to assist with the development of the proposed Gullah Geechee Institute.

5. Training/Travel/Meetings

- **Georgetown Innovation Center/SCORE Business Seminar:** February 8, 2018.
- **ULI Carolinas' Annual Meeting:** Attended and served as judge for the Urban Design completion that featured the 700 Block of Front Street and Goat Island, February 12 – 13, in Greenville.
- **Housing Advisory Group Meeting:** Attended meeting at the Black River United Way, February 22, 2018.
- **Main Street Georgetown:** Attended Main Street training in Manning on February 22, 2018. The South Carolina Arts Commission presented its initiative that focuses on arts as a community development tool.



ALL ARE WELCOMED!

Special Meeting
West End Redevelopment
Sub-Committee
Guest Speaker*

Rev. Leo Woodberry, Executive Director

New Alpha Community Development Corporation (Florence)

“Building Community Economic Development
with Energy Solutions”

Monday, March 19, 2018

6:00 p.m.

Howard Center

1610 Hawkins Street

GEORGETOWN, SC 29440

~

***In Partnership with UN RCE/Georgetown RISE**

For more information call (843) 545-4075

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2483)**

Meeting: 03/15/18 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2483

February 2018 Finance and IT Departments Report

February 2018 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: The Fitness Foundation Inc./Quality Fitness.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

FY2018/19 Budget: We are fully involved in the budget process. We have completed budget reviews with each City Department Head and preparing for the initial budget presentation at the Annual Retreat on March 16th and 17th.

Fire Aerial Ladder Truck: The notice to proceed has been issued for the purchase of the Fire Truck. The cost of the truck is \$837,987, net of the CDBG grant in the amount of \$460,000, results in an actual cost to the City of \$377,987.

Business License Audits: We have launched a formal, aggressive business license audit process to ensure business license compliance of all businesses located or operating in the City. This process should result in additional revenue for the City.

Request For Qualification - Audit Services: We issued a RFQ for auditing services on March 2, 2018. We have used our present auditing firm for the past seven (7) years.

Upcoming Procurement Projects:

- Fire Station II
- Drainage Project (Phase I & Phase II)
- East Bay Park Improvements
- Peak Shaving Project
- North Side Water Storage Tank
- Constitution Park Bulkhead Project
- Front Street UG System Upgrade Project
- LED Street Light Project

Attached are the Budget Performance Reports for February 2018.

CITY OF GEORGETOWN
FY 2017/2018 GRANTS
February 28, 2018

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	1,259,207.02	380,130.78	1,879,076.24	CDBG #4-CI-15-012	
2	Federal Highway Administration	East Bay Park Recreational Trail (SCPRT)	77,758.60	19,439.65	6,750.00	90,448.25	P28051500715	
3	SC Department of Commerce	Ladder Fire Truck	500,000.00	377,987.00	22,000.00	855,987.00	CDBG #4-CE-16-003	
<u>STATE GRANTS</u>								
4	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	139,607.31	153,477.69	#R-16-1094	
5	SC Parks, Recreation, & Tourism	East Bay Park Recreational Trail - Phase I (SCPARD)	41,003.52	10,250.88	-	51,254.40	2018101	NEW
6	SC Muni Insurance Trust	2018 Public Works Equipment	2,000.00	2,000.00	1,204.05	2,795.95	-	NEW
7	SC Muni Insurance Trust	2018 Fire Equipment	2,000.00	2,000.00	-	4,000.00	-	NEW
<u>OTHER GRANTS</u>								
8	Palmetto Pride	Keep South Carolina Beautiful 2018	7,821.00	-	-	7,821.00	-	
9	Palmetto Pride	Community Pride Grant 2018	8,000.00	-	-	8,000.00	-	NEW
TOTAL			1,797,948.12	1,804,604.55	549,692.14	3,052,860.53		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2017/2018

Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept.	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-	507	12191	Finance	APC Symetra LX Battery	-	-	-	-	no bids
7/27/2017	509	-	Fire	File Lateral Cabinet (5 drawer)	20.00	1.40	23.90	2.50	Charlie Lee; Rec. # 2018-00091
				Total July	20.00	1.40	23.90	2.50	
08/16/17	508	12160	Fire	Fire Boat Pump	195.00	13.65	223.27	14.62	William Newkirk; Rec. #2018-7039
				Total August	195.00	13.65	223.27	14.62	
-	-	-	-	No Activity	-	-	-	-	-
				Total September	-	-	-	-	
-	-	-	-	No Activity	-	-	-	-	-
				Total October	-	-	-	-	
-	510	-	Finance	Glass Countertop	-	-	-	-	no bids
				Total November	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total December	-	-	-	-	
01/12/18	511	-	Wastewater	File Cabinets index card style	87.01	6.09	93.10	6.53	William Brown; Rec. # 2018-31811
				Total January	87.01	6.09	93.10	6.53	
-	512	-	Fire	Honda Generator	-	-	-	-	auction
				Total February	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total March	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total April	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total May	-	-	-	-	
-	-	-	-		-	-	-	-	-
				Total June	-	-	-	-	
-	-	-	-		-	-	-	-	-
				TOTAL PER G/L	302.01	21.14	340.27	23.65	

*As of Dec. 2016 the GovDeals Fee is included in the customers total. Therefore, the customer is responsible for the fee (Administrative Fee).



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

											Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account		Account Description									Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 0010 - General Fund																	
	REVENUE																
		Department 00 - Revenue															
		Property Taxes															
311.001		Property Taxes - Real								3,065,142.00	1,163,315.58	.00	2,732,965.96	332,176.04	89	3,031,250.76	
311.003		Property Taxes - Vehicles								270,000.00	23,747.99	.00	154,679.49	115,320.51	57	286,244.78	
311.005		Prop Tax-Penalties & Cost								31,000.00	.00	.00	.00	31,000.00	0	35,674.17	
		Property Taxes Totals								\$3,366,142.00	\$1,187,063.57	\$0.00	\$2,887,645.45	\$478,496.55	86%	\$3,353,169.71	
		Licenses and Permits															
321.001		Business Licenses								2,500,000.00	8,385.44	.00	101,392.09	2,398,607.91	4	2,704,578.74	
321.002		Business Lic - Penalties								11,000.00	.00	.00	6,273.12	4,726.88	57	11,321.29	
322.001		Cable TV Franchise								75,000.00	22,423.10	.00	52,754.01	22,245.99	70	121,838.13	
322.002		S.C. Electric & Gas Co.								42,000.00	.00	.00	.00	42,000.00	0	39,536.78	
323.001		Electrical Permits								3,500.00	207.00	.00	3,093.00	407.00	88	5,976.00	
323.002		Plumbing Permits								1,000.00	30.00	.00	1,537.00	(537.00)	154	6,030.00	
323.003		Gas Permits								600.00	30.00	.00	270.00	330.00	45	853.00	
323.004		Building Permits								85,000.00	2,410.00	.00	32,889.00	52,111.00	39	151,114.55	
323.005		Yard Sale Permits								100.00	.00	.00	42.00	58.00	42	81.00	
323.006		Mobile Home Permits								100.00	75.00	.00	450.00	(350.00)	450	375.00	
323.007		Demolition & Clearance								1,500.00	8,675.00	.00	9,275.00	(7,775.00)	618	36,934.00	
323.008		Mechanical Permits								6,000.00	175.00	.00	7,459.00	(1,459.00)	124	6,922.00	
323.010		Bus Lic Inspection Fee								1,000.00	50.00	.00	600.00	400.00	60	1,300.00	
323.013		Burning Permit								.00	.00	.00	50.00	(50.00)	+++	.00	
323.014		Construct Parking Permit								50.00	30.00	.00	30.00	20.00	60	.00	
323.015		Reinspection Fee								250.00	150.00	.00	675.00	(425.00)	270	150.00	
323.016		Permit Not Posted On-Site								.00	.00	.00	75.00	(75.00)	+++	75.00	
323.018		Moving Permit								.00	.00	.00	100.00	(100.00)	+++	100.00	

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
323.019	Stop Work Order Fee	200.00	.00	.00	288.00	(88.00)	144	120.00
323.020	Board of Appeals Fee	500.00	.00	.00	150.00	350.00	30	600.00
323.021	Zoning Fees	1,000.00	.00	.00	300.00	700.00	30	755.00
323.022	Plan Review Fee	15,000.00	351.00	.00	9,400.50	5,599.50	63	61,479.50
323.023	Sign Permit Fee	4,500.00	207.00	.00	3,004.00	1,496.00	67	4,510.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	300.00
323.025	ARB Fees	900.00	60.00	.00	870.00	30.00	97	1,005.00
323.026	Plat Approval Fees	300.00	20.00	.00	240.00	60.00	80	460.00
323.027	Special Events Permit	500.00	50.00	.00	436.00	64.00	87	659.00
323.028	Miscellaneous permits	500.00	.00	.00	100.00	400.00	20	795.91
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	43,024.87
	Licenses and Permits Totals	\$2,786,700.00	\$43,328.54	\$0.00	\$231,752.72	\$2,554,947.28	8%	\$3,200,894.77
	Impact Fees							
324.008	Fire Impact Fee	60,000.00	527.00	.00	38,731.42	21,268.58	65	205,904.26
	Impact Fees Totals	\$60,000.00	\$527.00	\$0.00	\$38,731.42	\$21,268.58	65%	\$205,904.26
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	9,425.05	.00	78,363.86	91,636.14	46	151,459.89
351.003	Parking Fines	2,000.00	.00	.00	710.00	1,290.00	36	1,170.00
351.008	Victim's Asst. Fees-(%)	15,000.00	1,129.76	.00	9,165.07	5,834.93	61	18,734.99
351.009	Victim's Asst. Flat Fees	7,000.00	563.12	.00	4,054.19	2,945.81	58	8,806.38
351.012	Traffic Education Program Fees	1,000.00	.00	.00	420.00	580.00	42	980.00
	Fines and Forfeitures Totals	\$195,000.00	\$11,117.93	\$0.00	\$92,713.12	\$102,286.88	48%	\$181,151.26
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	70,578.00
351.010	Misc Police Revenue	2,000.00	92.00	.00	2,633.70	(633.70)	132	6,949.72
363.001	Fees for GIS/B&P Documents	25.00	.00	.00	20.50	4.50	82	22.50
363.005	FOIA Fees	100.00	3.00	.00	62.50	37.50	62	109.75

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Charges for Services Totals	\$67,125.00	\$95.00	\$0.00	\$2,716.70	\$64,408.30	4%	\$77,659.97
	State Shared							
311.004	Inventory Tax	132,978.00	33,244.53	.00	66,489.06	66,488.94	50	132,978.12
311.006	Homestead Exemption Tax	128,000.00	.00	.00	.00	128,000.00	0	131,476.18
311.007	Manufacturer's Tax Reduce	20,000.00	.00	.00	.00	20,000.00	0	30,684.98
311.008	Motor Carrier Lieu of Tax	8,000.00	527.78	.00	7,989.99	10.01	100	10,825.81
335.001	Local Government Fund	185,000.00	.00	.00	103,481.98	81,518.02	56	209,845.96
351.007	Sunday Liquor Sales	15,000.00	.00	.00	1,750.00	13,250.00	12	19,280.00
	State Shared Totals	\$488,978.00	\$33,772.31	\$0.00	\$179,711.03	\$309,266.97	37%	\$535,091.05
	Local Grants							
332.008	Other Local Grants	8,000.00	.00	.00	7,821.00	179.00	98	8,501.41
	Local Grants Totals	\$8,000.00	\$0.00	\$0.00	\$7,821.00	\$179.00	98%	\$8,501.41
	Federal Grants							
335.004	Fema Recovery	75,000.00	18,669.57	.00	65,041.91	9,958.09	87	162,739.86
	Federal Grants Totals	\$75,000.00	\$18,669.57	\$0.00	\$65,041.91	\$9,958.09	87%	\$162,739.86
	Investment Earnings							
361.001	Investment Earnings	30,000.00	7,024.67	.00	34,432.43	(4,432.43)	115	29,892.73
	Investment Earnings Totals	\$30,000.00	\$7,024.67	\$0.00	\$34,432.43	(\$4,432.43)	115%	\$29,892.73
	Miscellaneous							
362.000	Rents and Royalties	24,000.00	1,521.00	.00	26,780.87	(2,780.87)	112	34,059.30
364.001	Steel Mill FILOT	.00	.00	.00	.00	.00	+++	22,155.07
368.000	Work Comp Reimbursement	600.00	.00	.00	738.08	(138.08)	123	34,954.13
369.000	Cash Over & Short	.00	(.01)	.00	94.42	(94.42)	+++	(411.30)
369.002	Miscellaneous Revenue	3,000.00	(61.70)	.00	19,562.05	(16,562.05)	652	32,738.03
369.003	Insurance Proceeds	15,000.00	.00	.00	23,071.15	(8,071.15)	154	75,573.98
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	653.94	846.06	44	1,025.00
369.013	Returned Check Fees	4,500.00	300.00	.00	2,310.00	2,190.00	51	3,930.00

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
370.000	Overpayments	.00	.00	.00	.00	.00	+++	15,558.00
	Miscellaneous Totals	\$48,600.00	\$1,759.29	\$0.00	\$73,210.51	(\$24,610.51)	151%	\$219,582.21
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	116,666.63	.00	933,333.04	466,666.96	67	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	1,365.22	.00	27,272.83	1,727.17	94	30,364.32
392.009	From Hospitality Fund	108,000.00	9,000.00	.00	72,000.00	36,000.00	67	108,000.00
394.002	Transfer from fund balance	86,864.00	.00	.00	.00	86,864.00	0	.00
	Operating Transfers In Totals	\$1,623,864.00	\$127,031.85	\$0.00	\$1,032,605.87	\$591,258.13	64%	\$1,538,363.88
	Financing Proceeds							
393.003	GO Bond Proceeds	2,000,000.00	.00	.00	.00	2,000,000.00	0	.00
	Financing Proceeds Totals	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	5,000.00	(6.53)	.00	215.00	4,785.00	4	9,260.90
	Sale of Assets Totals	\$5,000.00	(\$6.53)	\$0.00	\$215.00	\$4,785.00	4%	\$9,260.90
	Department 00 - Revenue Totals	\$10,754,409.00	\$1,430,383.20	\$0.00	\$4,646,597.16	\$6,107,811.84	43%	\$9,522,212.01
	REVENUE TOTALS	\$10,754,409.00	\$1,430,383.20	\$0.00	\$4,646,597.16	\$6,107,811.84	43%	\$9,522,212.01
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	340,000.00	24,449.36	.00	217,261.89	122,738.11	64	348,439.49
401.103	Overtime	5,000.00	650.62	.00	2,563.82	2,436.18	51	2,201.41
405.114	FICA	27,539.00	1,865.70	.00	16,428.95	11,110.05	60	26,071.30
406.116	Retirement	39,970.00	3,597.81	.00	27,180.25	12,789.75	68	38,192.34
408.125	SCMIT Worker's Comp Ins.	4,500.00	907.50	1,827.12	5,564.26	(2,891.38)	164	5,236.85
410.001	Health Claims Cost	26,000.00	1,569.04	.00	12,291.44	13,708.56	47	19,837.00
	Personal Services Totals	\$443,009.00	\$33,040.03	\$1,827.12	\$281,290.61	\$159,891.27	64%	\$439,978.39
	Supplies							

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.101	Supplies and Materials	5,000.00	862.88	.00	4,313.08	686.92	86	6,180.18
500.102	Equipment	2,000.00	.00	.00	810.59	1,189.41	41	1,375.59
500.103	Furniture	8,500.00	.00	.00	.00	8,500.00	0	.00
500.105	Printing and Binding	100.00	1,082.85	.00	2,997.81	(2,897.81)	2998	84.53
Supplies Totals		\$15,600.00	\$1,945.73	\$0.00	\$8,121.48	\$7,478.52	52%	\$7,640.30
Other Services & Charges								
610.111	Communications- Landline	6,000.00	341.21	.00	3,688.62	2,311.38	61	5,112.35
610.112	Postage	1,000.00	101.39	.00	980.26	19.74	98	677.06
610.1110	Communications- Wireless	3,800.00	267.29	.00	1,872.51	1,927.49	49	2,917.93
620.114	Advertising	300.00	.00	.00	884.00	(584.00)	295	390.00
640.124	Travel Expense	7,750.00	2.00	.00	2,635.24	5,114.76	34	2,795.51
650.127	Electricity	5,954.00	468.01	.00	3,845.90	2,108.10	65	6,306.85
650.128	Water	1,128.00	61.25	.00	344.97	783.03	31	632.92
650.129	Wastewater	1,487.00	82.13	.00	610.63	876.37	41	848.77
650.130	Sanitation	643.00	78.59	.00	628.72	14.28	98	810.08
650.133	Stormwater	400.00	56.54	.00	452.32	(52.32)	113	484.44
650.134	Security Lights	1,700.00	157.50	.00	1,260.00	440.00	74	1,890.00
650.1271	Electricity- Sales Tax	282.00	29.54	.00	222.95	59.05	79	292.39
660.139	Fleet Services Materials	1,200.00	113.66	.00	304.93	895.07	25	1,059.32
660.145	Gasoline & Oil	1,500.00	203.34	.00	858.21	641.79	57	1,445.91
660.1391	Fleet Services Labor	1,000.00	55.00	.00	467.50	532.50	47	536.25
670.156	Equipment Rental/Lease	7,200.00	699.03	.00	5,442.11	1,757.89	76	6,979.95
685.180	Membership Dues and Fees	3,400.00	.00	.00	2,329.95	1,070.05	69	3,021.95
685.182	Other Operating Expenses	3,000.00	.00	.00	1,849.01	1,150.99	62	8,758.81
685.186	Training	2,250.00	.00	.00	111.80	2,138.20	5	529.00
685.1801	Subscriptions	300.00	.00	.00	51.45	248.55	17	63.05
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	103.28

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	.00
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	.00	1,000.00	0	42.00
686.1895	Employee wellness services	1,250.00	302.22	.00	1,092.42	157.58	87	1,573.35
Other Services & Charges Totals		\$52,844.00	\$3,018.70	\$0.00	\$29,933.50	\$22,910.50	57%	\$47,271.17
Other Objects								
795.001	IT Internal Allocations	16,750.00	1,268.14	.00	10,580.62	6,169.38	63	26,138.14
795.995	GF Cost Distribution	(215,000.00)	(17,916.66)	.00	(143,333.28)	(71,666.72)	67	(215,000.04)
Other Objects Totals		(\$198,250.00)	(\$16,648.52)	\$0.00	(\$132,752.66)	(\$65,497.34)	67%	(\$188,861.90)
Sub Department 02 - Mayor and Council								
Personal Services								
400.101	Regular Pay	110,414.00	8,259.20	.00	73,029.22	37,384.78	66	111,239.10
405.114	FICA	7,225.00	527.24	.00	4,819.62	2,405.38	67	7,254.93
406.116	Retirement	11,235.00	1,026.74	.00	7,508.73	3,726.27	67	10,765.22
410.001	Health Claims Cost	51,266.00	3,906.88	.00	27,523.80	23,742.20	54	42,072.62
Personal Services Totals		\$180,140.00	\$13,720.06	\$0.00	\$112,881.37	\$67,258.63	63%	\$171,331.87
Supplies								
500.101	Supplies and Materials	1,200.00	84.53	.00	600.21	599.79	50	1,710.23
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	.00
500.105	Printing and Binding	1,000.00	201.37	.00	721.16	278.84	72	.00
Supplies Totals		\$3,700.00	\$285.90	\$0.00	\$1,321.37	\$2,378.63	36%	\$1,710.23
Other Services & Charges								
610.111	Communications- Landline	800.00	20.77	.00	394.81	405.19	49	571.16
610.112	Postage	1,000.00	12.69	.00	106.47	893.53	11	140.88
610.1110	Communications- Wireless	3,500.00	1,030.53	.00	3,005.94	494.06	86	6,301.39
620.114	Advertising	500.00	26.00	.00	263.25	236.75	53	1,283.75
640.124	Travel Expense	14,500.00	(834.07)	.00	4,474.01	10,025.99	31	8,952.07
670.156	Equipment Rental/Lease	10,000.00	810.00	11,340.00	6,480.00	(7,820.00)	178	9,720.00

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	17,400.00	20.20	.00	338.97	17,061.03	2	1,817.77
685.186	Training	3,100.00	.00	.00	1,267.66	1,832.34	41	5,460.30
685.1801	Subscriptions	2,600.00	.00	.00	1,539.58	1,060.42	59	1,360.20
686.187	Professional Services	150.00	.00	.00	294.25	(144.25)	196	309.84
686.1895	Employee wellness services	2,700.00	705.17	.00	1,549.79	1,150.21	57	1,430.78
	Other Services & Charges Totals	\$57,450.00	\$1,791.29	\$11,340.00	\$19,714.73	\$26,395.27	54%	\$37,348.14
	Other Objects							
795.001	IT Internal Allocations	6,700.00	253.63	.00	2,250.06	4,449.94	34	9,287.20
	Other Objects Totals	\$6,700.00	\$253.63	\$0.00	\$2,250.06	\$4,449.94	34%	\$9,287.20
	Sub Department 02 - Mayor and Council Totals	\$247,990.00	\$16,050.88	\$11,340.00	\$136,167.53	\$100,482.47	59%	\$219,677.44
	Department 01 - Administration Totals	\$561,193.00	\$37,406.82	\$13,167.12	\$322,760.46	\$225,265.42	60%	\$525,705.40
	Department 04 - Finance							
	Personal Services							
400.101	Regular Pay	429,498.00	33,418.60	.00	298,822.91	130,675.09	70	443,044.39
401.103	Overtime	3,000.00	242.92	.00	1,489.04	1,510.96	50	1,725.06
405.114	FICA	30,932.00	2,439.16	.00	21,779.46	9,152.54	70	32,098.62
406.116	Retirement	52,565.00	4,581.44	.00	35,798.18	16,766.82	68	50,781.69
408.125	SCMIT Worker's Comp Ins.	2,500.00	.00	1,001.67	2,552.93	(1,054.60)	142	2,870.94
410.001	Health Claims Cost	58,000.00	4,280.00	.00	35,740.40	22,259.60	62	52,429.14
	Personal Services Totals	\$576,495.00	\$44,962.12	\$1,001.67	\$396,182.92	\$179,310.41	69%	\$582,949.84
	Supplies							
500.101	Supplies and Materials	8,000.00	431.60	.00	4,523.08	3,476.92	57	5,812.33
500.102	Equipment	1,500.00	.00	.00	.00	1,500.00	0	160.50
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	.00
	Supplies Totals	\$10,600.00	\$431.60	\$0.00	\$4,523.08	\$6,076.92	43%	\$5,972.83

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	147.54	.00	2,105.21	1,394.79	60	2,989.62
610.112	Postage	4,000.00	274.53	.00	3,530.04	469.96	88	5,366.69
610.1110	Communications- Wireless	2,000.00	150.51	.00	1,054.49	945.51	53	1,786.14
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
640.124	Travel Expense	3,500.00	223.60	.00	1,292.37	2,207.63	37	2,837.19
650.127	Electricity	5,103.00	401.15	.00	3,296.49	1,806.51	65	5,405.88
650.128	Water	967.00	52.50	.00	389.20	577.80	40	542.52
650.129	Wastewater	1,274.00	70.40	.00	523.42	750.58	41	727.53
650.130	Sanitation	551.00	67.36	.00	538.88	12.12	98	694.32
650.133	Stormwater	320.00	48.47	.00	387.76	(67.76)	121	415.32
650.134	Security Lights	1,460.00	135.00	.00	1,080.00	380.00	74	1,620.00
650.1271	Electricity- Sales Tax	242.00	25.32	.00	191.11	50.89	79	250.61
670.156	Equipment Rental/Lease	7,000.00	760.85	.00	5,364.29	1,635.71	77	8,056.02
685.180	Membership Dues and Fees	1,150.00	175.00	.00	970.00	180.00	84	1,135.05
685.182	Other Operating Expenses	38,000.00	.00	.00	27,222.74	10,777.26	72	35,024.89
685.184	Continuing Education	1,000.00	.00	.00	695.00	305.00	70	1,589.00
685.186	Training	3,500.00	65.00	.00	1,156.55	2,343.45	33	1,600.22
685.1801	Subscriptions	500.00	.00	.00	265.00	235.00	53	484.80
686.187	Professional Services	500.00	.00	.00	.00	500.00	0	51.64
686.189	Employee Medical	200.00	.00	.00	.00	200.00	0	45.00
686.195	Repair/Maint Svc Contract	3,000.00	.00	.00	154.50	2,845.50	5	1,031.27
686.1895	Employee wellness services	2,500.00	805.91	.00	1,771.20	728.80	71	2,183.83
	Other Services & Charges Totals	\$80,467.00	\$3,403.14	\$0.00	\$51,988.25	\$28,478.75	65%	\$73,837.54
	Other Objects							
795.001	IT Internal Allocations	16,750.00	1,521.77	.00	12,750.24	3,999.76	76	30,277.56
795.995	GF Cost Distribution	(412,530.00)	(34,377.50)	.00	(275,020.00)	(137,510.00)	67	(415,855.56)

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Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Other Objects Totals	(\$395,780.00)	(\$32,855.73)	\$0.00	(\$262,269.76)	(\$133,510.24)	66%	(\$385,578.00)
	Department 04 - Finance Totals	\$271,782.00	\$15,941.13	\$1,001.67	\$190,424.49	\$80,355.84	70%	\$277,182.21
	Department 05 - Police							
	Sub Department 05 - Police Staff Services							
	Personal Services							
400.101	Regular Pay	1,578,064.00	119,644.60	.00	1,090,338.55	487,725.45	69	1,612,937.68
401.103	Overtime	85,000.00	6,952.56	.00	63,532.49	21,467.51	75	103,226.99
401.105	On-call pay	5,200.00	400.00	.00	3,400.00	1,800.00	65	4,500.00
405.114	FICA	125,482.00	9,081.11	.00	83,112.89	42,369.11	66	124,551.26
406.116	Retirement	250,810.00	19,754.70	.00	165,098.37	85,711.63	66	239,049.91
408.125	SCMIT Worker's Comp Ins.	70,000.00	.00	25,496.15	72,616.70	(28,112.85)	140	91,023.49
410.001	Health Claims Cost	233,011.00	20,043.32	.00	161,483.58	71,527.42	69	210,268.40
410.002	Health Claim Costs-Retire	40,232.00	.00	.00	29,369.00	10,863.00	73	38,133.02
	Personal Services Totals	\$2,387,799.00	\$175,876.29	\$25,496.15	\$1,668,951.58	\$693,351.27	71%	\$2,423,690.75
	Supplies							
500.101	Supplies and Materials	33,000.00	2,144.99	.00	11,939.38	21,060.62	36	24,937.46
500.102	Equipment	11,260.00	.00	3,747.36	5,535.14	1,977.50	82	27,322.64
500.103	Furniture	5,000.00	.00	.00	.00	5,000.00	0	2,098.18
501.101	Uniforms and Clothing	32,000.00	1,332.63	2,006.17	12,846.56	17,147.27	46	19,548.58
	Supplies Totals	\$81,260.00	\$3,477.62	\$5,753.53	\$30,321.08	\$45,185.39	44%	\$73,906.86
	Other Services & Charges							
610.111	Communications- Landline	7,500.00	330.59	.00	4,683.11	2,816.89	62	6,594.36
610.112	Postage	2,000.00	54.50	.00	887.93	1,112.07	44	313.44
610.1110	Communications- Wireless	68,040.00	4,892.62	16,988.06	39,381.74	11,670.20	83	50,091.15
620.114	Advertising	1,500.00	.00	.00	190.00	1,310.00	13	632.30
640.124	Travel Expense	12,054.00	291.00	.00	6,007.99	6,046.01	50	6,363.39
650.127	Electricity	25,311.00	2,213.82	.00	19,938.99	5,372.01	79	27,921.61

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.128	Water	3,724.00	177.70	.00	1,510.57	2,213.43	41	3,130.08
650.129	Wastewater	1,981.00	171.43	.00	1,480.60	500.40	75	2,324.89
650.130	Sanitation	2,255.00	182.46	.00	1,459.68	795.32	65	2,189.52
650.133	Stormwater	1,190.00	198.20	.00	1,585.60	(395.60)	133	1,370.40
650.134	Security Lights	3,351.00	309.89	.00	2,479.12	871.88	74	3,718.68
650.1271	Electricity- Sales Tax	1,120.00	106.45	.00	878.85	241.15	78	1,213.45
660.133	Repairs & Maint. Services	30,350.00	996.40	.00	10,857.92	19,492.08	36	25,120.89
660.139	Fleet Services Materials	33,000.00	14,127.40	1,854.28	31,880.23	(734.51)	102	21,574.23
660.145	Gasoline & Oil	60,000.00	5,542.54	.00	36,684.08	23,315.92	61	59,154.61
660.1391	Fleet Services Labor	37,000.00	3,493.56	.00	26,503.69	10,496.31	72	43,130.80
670.156	Equipment Rental/Lease	7,200.00	412.51	.00	3,705.15	3,494.85	51	6,571.76
682.172	Ground Maint. Expenses	.00	.00	.00	(129.00)	129.00	+++	.00
682.1721	Prisoner Housing	183,000.00	8,037.95	.00	55,574.49	127,425.51	30	155,515.82
685.180	Membership Dues and Fees	1,815.00	50.00	.00	580.00	1,235.00	32	1,921.75
685.182	Other Operating Expenses	15,000.00	718.19	.00	6,994.18	8,005.82	47	14,812.20
685.186	Training	11,255.00	785.00	.00	3,644.00	7,611.00	32	6,973.22
685.187	Special Projects	5,375.00	.00	.00	2,125.70	3,249.30	40	2,200.00
685.189	Reserve Program	2,000.00	.00	.00	.00	2,000.00	0	.00
685.1801	Subscriptions	7,025.00	301.57	.00	3,330.10	3,694.90	47	5,070.24
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,163.79	(1,163.79)	+++	.00
685.1861	Law Enforce Accreditation	4,350.00	.00	.00	3,426.00	924.00	79	.00
686.186	Legal Services	.00	.00	.00	586.92	(586.92)	+++	196.89
686.187	Professional Services	.00	.00	.00	.00	.00	+++	103.28
686.189	Employee Medical	14,550.00	.00	.00	1,022.00	13,528.00	7	11,097.66
686.194	Other Prof/Tech Services	75,000.00	.00	75,000.00	56,250.00	(56,250.00)	175	53,000.00
686.195	Repair/Maint Svc Contract	41,100.00	1,035.02	2,700.00	5,050.06	33,349.94	19	25,966.19
686.1895	Employee wellness services	15,000.00	3,828.08	.00	8,413.22	6,586.78	56	17,375.11

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
687.203	Contract Services	44,500.00	399.95	.00	3,199.60	41,300.40	7	42,303.18
	Other Services & Charges Totals	\$717,546.00	\$48,656.83	\$96,542.34	\$341,346.31	\$279,657.35	61%	\$597,951.10
	Other Objects							
795.001	IT Internal Allocations	33,500.00	2,536.29	.00	21,375.42	12,124.58	64	54,703.56
795.010	911 Expense Billing	(1,900.00)	(239.25)	.00	(1,448.90)	(451.10)	76	(2,863.10)
	Other Objects Totals	\$31,600.00	\$2,297.04	\$0.00	\$19,926.52	\$11,673.48	63%	\$51,840.46
	Sub Department 05 - Police Staff Services Totals	\$3,218,205.00	\$230,307.78	\$127,792.02	\$2,060,545.49	\$1,029,867.49	68%	\$3,147,389.17
	Sub Department 07 - Victim's Advocate							
	Personal Services							
400.101	Regular Pay	32,115.00	2,563.22	.00	22,340.11	9,774.89	70	32,741.31
401.103	Overtime	2,000.00	250.04	.00	561.55	1,438.45	28	1,580.05
405.114	FICA	2,387.00	183.30	.00	1,550.64	836.36	65	2,347.68
406.116	Retirement	4,054.00	361.30	.00	2,768.64	1,285.36	68	3,873.71
408.125	SCMIT Worker's Comp Ins.	550.00	.00	222.59	567.31	(239.90)	144	637.98
410.001	Health Claims Cost	3,453.00	592.78	.00	4,631.72	(1,178.72)	134	4,128.82
	Personal Services Totals	\$44,559.00	\$3,950.64	\$222.59	\$32,419.97	\$11,916.44	73%	\$45,309.55
	Supplies							
500.101	Supplies and Materials	975.00	.00	.00	387.34	587.66	40	387.77
501.101	Uniforms and Clothing	400.00	.00	.00	405.92	(5.92)	101	.00
	Supplies Totals	\$1,375.00	\$0.00	\$0.00	\$793.26	\$581.74	58%	\$387.77
	Other Services & Charges							
610.111	Communications- Landline	180.00	5.19	.00	98.71	81.29	55	142.79
610.112	Postage	500.00	.00	.00	300.00	200.00	60	.00
610.1110	Communications- Wireless	1,000.00	104.29	283.94	767.60	(51.54)	105	778.33
640.124	Travel Expense	1,750.00	116.00	.00	334.92	1,415.08	19	947.44
660.133	Repairs & Maint. Services	250.00	.00	.00	.00	250.00	0	.00
660.139	Fleet Services Materials	100.00	.00	.00	.00	100.00	0	.00

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	1,500.00	110.61	.00	649.85	850.15	43	.00
660.1391	Fleet Services Labor	100.00	.00	.00	.00	100.00	0	.00
670.156	Equipment Rental/Lease	450.00	.00	.00	.00	450.00	0	341.37
685.180	Membership Dues and Fees	75.00	.00	.00	.00	75.00	0	52.90
685.182	Other Operating Expenses	500.00	.00	.00	40.82	459.18	8	.00
685.186	Training	400.00	275.00	.00	565.00	(165.00)	141	500.00
685.187	Special Projects	600.00	.00	.00	18.32	581.68	3	.00
686.189	Employee Medical	425.00	.00	.00	.00	425.00	0	.00
686.195	Repair/Maint Svc Contract	500.00	.00	.00	375.00	125.00	75	375.00
686.1895	Employee wellness services	.00	100.74	.00	221.41	(221.41)	+++	254.39
Other Services & Charges Totals		\$8,330.00	\$711.83	\$283.94	\$3,371.63	\$4,674.43	44%	\$3,392.22
Other Objects								
795.001	IT Internal Allocations	3,350.00	253.63	.00	2,089.26	1,260.74	62	3,831.62
Other Objects Totals		\$3,350.00	\$253.63	\$0.00	\$2,089.26	\$1,260.74	62%	\$3,831.62
Sub Department 07 - Victim's Advocate Totals		\$57,614.00	\$4,916.10	\$506.53	\$38,674.12	\$18,433.35	68%	\$52,921.16
Sub Department 26 - Grants								
Supplies								
500.101	Supplies and Materials	4,200.00	.00	.00	154.98	4,045.02	4	486.53
500.102	Equipment	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	391.83	408.17	49	439.84
Supplies Totals		\$5,500.00	\$0.00	\$0.00	\$546.81	\$4,953.19	10%	\$926.37
Other Services & Charges								
610.1110	Communications- Wireless	3,000.00	250.92	567.86	1,963.05	469.09	84	1,914.89
640.124	Travel Expense	1,200.00	130.00	.00	130.00	1,070.00	11	1,079.47
660.133	Repairs & Maint. Services	1,000.00	.00	.00	.00	1,000.00	0	.00
660.139	Fleet Services Materials	1,200.00	142.84	.00	387.40	812.60	32	1,005.44
660.145	Gasoline & Oil	2,000.00	209.51	.00	962.73	1,037.27	48	1,273.68

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.1391	Fleet Services Labor	1,000.00	72.53	.00	511.38	488.62	51	807.10
685.182	Other Operating Expenses	2,500.00	.00	.00	553.80	1,946.20	22	790.56
685.186	Training	1,300.00	350.00	.00	350.00	950.00	27	500.00
685.187	Special Projects	2,000.00	.00	.00	.00	2,000.00	0	.00
	Other Services & Charges Totals	\$15,200.00	\$1,155.80	\$567.86	\$4,858.36	\$9,773.78	36%	\$7,371.14
	Sub Department 26 - Grants Totals	\$20,700.00	\$1,155.80	\$567.86	\$5,405.17	\$14,726.97	29%	\$8,297.51
	Sub Department 28 - Safe Streets							
	Supplies							
500.101	Supplies and Materials	.00	.00	.00	.00	.00	+++	276.21
	Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$276.21
	Other Services & Charges							
685.182	Other Operating Expenses	.00	.00	.00	.00	.00	+++	819.74
685.187	Special Projects	.00	.00	.00	11.56	(11.56)	+++	.00
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$11.56	(\$11.56)	+++	\$819.74
	Sub Department 28 - Safe Streets Totals	\$0.00	\$0.00	\$0.00	\$11.56	(\$11.56)	+++	\$1,095.95
	Department 05 - Police Totals	\$3,296,519.00	\$236,379.68	\$128,866.41	\$2,104,636.34	\$1,063,016.25	68%	\$3,209,703.79
	Department 09 - Housing and Community Dev.							
	Personal Services							
400.101	Regular Pay	219,388.00	17,345.61	.00	151,034.44	68,353.56	69	223,899.82
401.103	Overtime	3,000.00	288.08	.00	1,610.10	1,389.90	54	3,741.43
405.114	FICA	15,755.00	1,261.86	.00	10,979.07	4,775.93	70	16,117.64
406.116	Retirement	26,692.00	2,353.64	.00	17,992.97	8,699.03	67	25,681.29
408.125	SCMIT Worker's Comp Ins.	2,200.00	.00	881.10	2,245.64	(926.74)	142	2,525.37
410.001	Health Claims Cost	49,126.00	2,884.00	.00	22,534.40	26,591.60	46	40,437.24
	Personal Services Totals	\$316,161.00	\$24,133.19	\$881.10	\$206,396.62	\$108,883.28	66%	\$312,402.79
	Supplies							
500.101	Supplies and Materials	2,411.00	22.52	.00	1,857.23	553.77	77	3,628.00

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
500.102	Equipment	3,627.00	55.07	.00	707.14	2,919.86	19	3,810.78
500.103	Furniture	200.00	.00	.00	46.00	154.00	23	90.00
500.105	Printing and Binding	2,030.00	.00	.00	993.67	1,036.33	49	808.48
	Supplies Totals	\$8,268.00	\$77.59	\$0.00	\$3,604.04	\$4,663.96	44%	\$8,337.26
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	95.71	.00	1,119.68	380.32	75	1,563.92
610.112	Postage	1,500.00	41.49	.00	781.18	718.82	52	716.53
610.1110	Communications- Wireless	1,500.00	162.75	.00	1,140.63	359.37	76	1,703.23
620.114	Advertising	2,041.00	130.00	.00	929.50	1,111.50	46	2,835.48
640.124	Travel Expense	574.00	149.00	.00	766.67	(192.67)	134	475.20
650.127	Electricity	3,403.00	267.44	.00	2,197.67	1,205.33	65	3,603.91
650.128	Water	645.00	35.00	.00	259.47	385.53	40	361.70
650.129	Wastewater	850.00	46.93	.00	348.92	501.08	41	485.01
650.130	Sanitation	367.00	44.91	.00	359.28	7.72	98	462.92
650.133	Stormwater	213.00	32.31	.00	258.48	(45.48)	121	276.84
650.134	Security Lights	973.00	90.00	.00	720.00	253.00	74	1,080.00
650.1271	Electricity- Sales Tax	163.00	16.88	.00	127.41	35.59	78	167.06
660.139	Fleet Services Materials	500.00	.00	.00	548.09	(48.09)	110	324.86
660.145	Gasoline & Oil	1,500.00	213.14	.00	1,417.81	82.19	95	1,688.31
660.1391	Fleet Services Labor	2,000.00	32.55	.00	391.69	1,608.31	20	2,375.41
670.156	Equipment Rental/Lease	7,500.00	1,002.20	.00	6,115.39	1,384.61	82	11,024.42
685.180	Membership Dues and Fees	955.00	.00	.00	667.00	288.00	70	1,552.88
685.182	Other Operating Expenses	1,000.00	.00	.00	806.11	193.89	81	1,699.62
685.184	Continuing Education	840.00	.00	.00	140.64	699.36	17	154.65
685.186	Training	10,039.00	.00	.00	8,145.01	1,893.99	81	1,743.23
685.192	KGB Operations	7,000.00	134.00	.00	2,468.92	4,531.08	35	5,962.69
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00

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Budget Performance Report

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Fiscal Year to Date 02/28/18
Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.1921	KGB grant expenses	7,000.00	.00	.00	3,365.11	3,634.89	48	8,501.41
686.187	Professional Services	.00	.00	.00	.00	.00	+++	103.28
686.191	Contract Services/Studies	92,000.00	14,475.00	(4,839.99)	23,350.00	73,489.99	20	78,889.45
686.195	Repair/Maint Svc Contract	500.00	77.25	.00	386.25	113.75	77	196.50
686.1895	Employee wellness services	1,000.00	503.70	.00	1,107.01	(107.01)	111	1,562.75
	Other Services & Charges Totals	\$145,613.00	\$17,550.26	(\$4,839.99)	\$57,917.92	\$92,535.07	36%	\$129,550.26
	Other Objects							
795.001	IT Internal Allocations	13,400.00	1,268.14	.00	10,446.52	2,953.48	78	19,168.44
	Other Objects Totals	\$13,400.00	\$1,268.14	\$0.00	\$10,446.52	\$2,953.48	78%	\$19,168.44
	Department 09 - Housing and Community Dev. Totals	\$483,442.00	\$43,029.18	(\$3,958.89)	\$278,365.10	\$209,035.79	57%	\$469,458.75
	Department 10 - Municipal Court							
	Personal Services							
400.101	Regular Pay	97,532.00	8,479.42	.00	73,957.20	23,574.80	76	101,637.44
401.103	Overtime	4,700.00	621.72	.00	3,428.36	1,271.64	73	4,979.81
401.105	On-call pay	4,830.00	400.00	.00	3,300.00	1,530.00	68	5,100.00
405.114	FICA	7,825.00	680.81	.00	5,914.95	1,910.05	76	8,173.48
406.116	Retirement	12,737.00	1,177.40	.00	9,352.37	3,384.63	73	12,359.15
408.125	SCMIT Worker's Comp Ins.	1,300.00	.00	547.21	1,394.67	(641.88)	149	1,568.40
410.001	Health Claims Cost	19,125.00	1,377.30	.00	10,763.64	8,361.36	56	16,030.52
	Personal Services Totals	\$148,049.00	\$12,736.65	\$547.21	\$108,111.19	\$39,390.60	73%	\$149,848.80
	Supplies							
500.101	Supplies and Materials	3,000.00	801.43	.00	1,616.32	1,383.68	54	3,588.38
500.102	Equipment	5,000.00	.00	.00	846.99	4,153.01	17	1,720.63
500.103	Furniture	.00	.00	.00	.00	.00	+++	1,591.00
	Supplies Totals	\$8,000.00	\$801.43	\$0.00	\$2,463.31	\$5,536.69	31%	\$6,900.01
	Other Services & Charges							
610.111	Communications- Landline	550.00	15.58	.00	296.13	253.87	54	428.38

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Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.112	Postage	3,500.00	345.05	.00	1,916.07	1,583.93	55	2,140.01
610.1110	Communications- Wireless	350.00	34.21	.00	239.93	110.07	69	403.82
640.124	Travel Expense	1,555.00	.00	.00	1,166.49	388.51	75	232.95
650.127	Electricity	4,660.00	411.68	.00	3,707.82	952.18	80	5,192.25
650.128	Water	568.00	27.09	.00	230.32	337.68	41	477.30
650.129	Wastewater	302.00	26.14	.00	225.76	76.24	75	354.47
650.130	Sanitation	120.00	9.67	.00	77.36	42.64	64	116.04
650.133	Stormwater	188.00	17.39	.00	139.12	48.88	74	208.68
650.134	Security Lights	412.00	38.11	.00	304.88	107.12	74	457.32
650.1271	Electricity- Sales Tax	201.00	19.80	.00	163.43	37.57	81	225.65
660.133	Repairs & Maint. Services	1,500.00	.00	.00	129.00	1,371.00	9	5,334.13
660.139	Fleet Services Materials	300.00	.00	.00	923.84	(623.84)	308	226.65
660.145	Gasoline & Oil	500.00	45.01	.00	352.26	147.74	70	545.88
660.1391	Fleet Services Labor	300.00	.00	.00	880.00	(580.00)	293	233.75
670.156	Equipment Rental/Lease	3,000.00	173.66	.00	882.90	2,117.10	29	1,946.56
685.180	Membership Dues and Fees	75.00	.00	.00	75.00	.00	100	88.91
685.182	Other Operating Expenses	3,300.00	25.00	.00	1,945.56	1,354.44	59	3,564.43
685.186	Training	445.00	.00	.00	.00	445.00	0	75.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	51.64
686.195	Repair/Maint Svc Contract	1,000.00	.00	.00	275.50	724.50	28	293.28
686.1895	Employee wellness services	600.00	302.22	.00	664.21	(64.21)	111	926.25
	Other Services & Charges Totals	\$23,426.00	\$1,490.61	\$0.00	\$14,595.58	\$8,830.42	62%	\$23,523.35
	Other Objects							
795.001	IT Internal Allocations	10,050.00	1,268.14	.00	10,500.22	(450.22)	104	20,990.36
	Other Objects Totals	\$10,050.00	\$1,268.14	\$0.00	\$10,500.22	(\$450.22)	104%	\$20,990.36
	Department 10 - Municipal Court Totals	\$189,525.00	\$16,296.83	\$547.21	\$135,670.30	\$53,307.49	72%	\$201,262.52
	Department 11 - Fire							

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account		Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
		Personal Services							
400.101		Regular Pay	1,140,000.00	88,191.05	.00	841,806.38	298,193.62	74	1,196,840.44
401.103		Overtime	90,000.00	7,944.56	.00	72,857.49	17,142.51	81	93,087.74
402.111		Volunteer Employees	7,000.00	705.00	.00	6,840.00	160.00	98	4,635.00
405.114		FICA	88,236.00	6,743.41	.00	64,092.81	24,143.19	73	90,648.74
406.116		Retirement	184,431.00	15,410.16	.00	133,055.05	51,375.95	72	178,178.78
408.125		SCMIT Worker's Comp Ins.	35,000.00	3,162.45	13,921.32	41,831.78	(20,753.10)	159	41,819.78
410.001		Health Claims Cost	266,987.00	17,840.70	.00	154,582.06	112,404.94	58	219,896.79
410.002		Health Claim Costs-Retire	39,353.00	.00	.00	36,649.08	2,703.92	93	41,170.08
		Personal Services Totals	\$1,851,007.00	\$139,997.33	\$13,921.32	\$1,351,714.65	\$485,371.03	74%	\$1,866,277.35
		Supplies							
500.101		Supplies and Materials	18,000.00	1,843.01	.00	10,639.17	7,360.83	59	29,324.20
500.102		Equipment	41,000.00	2,461.30	6,398.60	5,082.57	29,518.83	28	56,298.81
500.103		Furniture	2,000.00	.00	.00	1,341.62	658.38	67	2,000.02
500.105		Printing and Binding	1,000.00	.00	.00	82.51	917.49	8	108.73
500.107		Technology Supplies	5,000.00	735.24	.00	3,219.63	1,780.37	64	4,041.64
501.101		Uniforms and Clothing	28,900.00	2,470.15	4,194.40	9,399.01	15,306.59	47	33,286.44
515.121		Safety Supplies	5,000.00	604.67	.00	1,466.81	3,533.19	29	4,805.48
515.128		Medical Supplies	10,000.00	755.42	.00	6,867.47	3,132.53	69	10,088.05
531.140		Haz Mat Supplies/Equipmnt	10,000.00	.00	.00	3,070.56	6,929.44	31	9,978.90
		Supplies Totals	\$120,900.00	\$8,869.79	\$10,593.00	\$41,169.35	\$69,137.65	43%	\$149,932.27
		Other Services & Charges							
610.111		Communications- Landline	6,500.00	482.24	.00	4,003.53	2,496.47	62	5,401.90
610.112		Postage	500.00	32.64	.00	243.38	256.62	49	979.86
610.1110		Communications- Wireless	28,200.00	2,916.34	26,076.61	21,893.92	(19,770.53)	170	30,096.09
620.114		Advertising	750.00	.00	.00	409.50	340.50	55	156.00
630.121		Fire Prevention Materials	9,054.00	920.33	.00	5,807.17	3,246.83	64	9,520.09

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
640.124	Travel Expense	4,321.00	.00	.00	2,242.96	2,078.04	52	699.30
650.127	Electricity	21,196.00	2,122.76	.00	14,807.06	6,388.94	70	23,883.97
650.128	Water	1,780.00	238.24	.00	1,611.44	168.56	91	1,865.97
650.129	Wastewater	2,430.00	214.01	.00	1,708.67	721.33	70	2,485.20
650.130	Sanitation	973.00	78.76	.00	630.08	342.92	65	945.12
650.133	Stormwater	711.00	116.10	.00	932.20	(221.20)	131	838.80
650.134	Security Lights	1,633.00	151.00	.00	1,208.00	425.00	74	1,812.00
650.1271	Electricity- Sales Tax	2,168.00	82.56	.00	662.22	1,505.78	31	982.95
660.103	Emergency Preparedness	5,000.00	269.39	.00	669.72	4,330.28	13	931.24
660.133	Repairs & Maint. Services	26,000.00	1,956.12	11,381.30	18,375.12	(3,756.42)	114	37,943.31
660.139	Fleet Services Materials	26,000.00	996.87	.00	15,932.13	10,067.87	61	29,566.11
660.145	Gasoline & Oil	18,000.00	2,804.36	.00	15,858.62	2,141.38	88	19,608.88
660.1391	Fleet Services Labor	15,000.00	1,550.54	.00	8,635.39	6,364.61	58	15,093.67
660.1392	Fleet Svcs- Outside Vends	20,000.00	.00	.00	16,032.65	3,967.35	80	12,473.39
670.156	Equipment Rental/Lease	6,500.00	635.77	.00	4,744.73	1,755.27	73	9,318.38
682.169	Laundry & Linen	2,500.00	.00	.00	657.36	1,842.64	26	1,923.40
685.180	Membership Dues and Fees	1,355.00	135.00	.00	643.00	712.00	47	760.78
685.182	Other Operating Expenses	5,000.00	366.70	.00	2,296.84	2,703.16	46	10,690.55
685.184	Continuing Education	5,000.00	.00	.00	594.00	4,406.00	12	.00
685.186	Training	20,210.00	1,513.55	.00	8,093.75	12,116.25	40	18,524.30
685.1801	Subscriptions	8,718.00	39.00	.00	4,234.51	4,483.49	49	11,812.56
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,687.59	(3,687.59)	+++	.00
686.187	Professional Services	.00	.00	.00	.00	.00	+++	154.92
686.189	Employee Medical	13,500.00	.00	9,275.00	9,058.00	(4,833.00)	136	16,591.45
686.195	Repair/Maint Svc Contract	59,074.00	2,982.24	.00	23,945.05	35,128.95	41	63,949.02
686.1895	Employee wellness services	8,000.00	2,921.43	.00	6,420.63	1,579.37	80	10,140.63
Other Services & Charges Totals		\$320,073.00	\$23,525.95	\$46,732.91	\$196,039.22	\$77,300.87	76%	\$339,149.84

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Objects							
795.001	IT Internal Allocations	18,100.00	1,521.77	.00	12,750.24	5,349.76	70	30,277.56
	Other Objects Totals	\$18,100.00	\$1,521.77	\$0.00	\$12,750.24	\$5,349.76	70%	\$30,277.56
	Capital Outlay							
900.915	CIP Projects - Current Year	2,000,000.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	.00	171,152.76	859,531.14	1,020,472.60	119,996.26	94	241,938.92
	Capital Outlay Totals	\$2,000,000.00	\$171,152.76	\$859,531.14	\$1,020,472.60	\$119,996.26	94%	\$241,938.92
	Department 11 - Fire Totals	\$4,310,080.00	\$345,067.60	\$930,778.37	\$2,622,146.06	\$757,155.57	82%	\$2,627,575.94
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	500,000.00	31,420.47	.00	273,024.24	226,975.76	55	441,752.89
401.103	Overtime	32,000.00	756.56	.00	11,339.31	20,660.69	35	30,708.04
405.114	FICA	34,164.00	2,254.34	.00	19,996.90	14,167.10	59	33,191.47
406.116	Retirement	55,326.00	4,294.85	.00	32,271.66	23,054.34	58	52,755.98
408.125	SCMIT Worker's Comp Ins.	17,000.00	10.75	6,251.15	15,942.96	(5,194.11)	131	18,251.06
410.001	Health Claims Cost	108,096.00	7,130.23	.00	57,290.51	50,805.49	53	88,927.53
410.002	Health Claim Costs-Retire	23,395.00	.00	.00	17,865.84	5,529.16	76	24,411.52
	Personal Services Totals	\$769,981.00	\$45,867.20	\$6,251.15	\$427,731.42	\$335,998.43	56%	\$689,998.49
	Supplies							
500.101	Supplies and Materials	20,000.00	1,307.73	.00	10,265.67	9,734.33	51	18,146.64
500.102	Equipment	14,000.00	925.79	.00	5,369.17	8,630.83	38	10,373.68
500.103	Furniture	2,500.00	1,663.99	.00	2,207.55	292.45	88	2,731.32
500.105	Printing and Binding	2,500.00	1,411.86	.00	1,512.44	987.56	60	1,836.88
501.101	Uniforms and Clothing	16,000.00	1,187.34	.00	14,674.60	1,325.40	92	20,063.76
513.112	Asphalt/Concrete/Gravel	15,000.00	837.72	1,930.01	2,284.73	10,785.26	28	16,468.03
515.121	Safety Supplies	7,000.00	.00	.00	373.76	6,626.24	5	4,787.92
	Supplies Totals	\$77,000.00	\$7,334.43	\$1,930.01	\$36,687.92	\$38,382.07	50%	\$74,408.23

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Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18
Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	268.95	.00	2,621.83	878.17	75	3,647.73
610.112	Postage	100.00	.00	.00	.00	100.00	0	92.61
610.1110	Communications- Wireless	5,000.00	398.12	.00	2,811.85	2,188.15	56	5,044.67
620.114	Advertising	1,500.00	58.50	.00	175.50	1,324.50	12	1,217.10
640.124	Travel Expense	1,000.00	255.24	.00	566.22	433.78	57	593.81
650.127	Electricity	1,057.00	109.48	.00	790.78	266.22	75	1,079.45
650.128	Water	414.00	34.88	.00	279.92	134.08	68	398.63
650.129	Wastewater	546.00	46.04	.00	369.37	176.63	68	526.19
650.130	Sanitation	470.00	38.04	.00	304.32	165.68	65	456.48
650.133	Stormwater	121.00	34.87	.00	278.96	(157.96)	231	134.04
650.134	Security Lights	482.00	44.54	.00	356.32	125.68	74	534.48
650.1271	Electricity- Sales Tax	4.00	.58	.00	2.82	1.18	70	3.71
660.133	Repairs & Maint. Services	10,000.00	578.29	.00	3,714.18	6,285.82	37	7,905.60
660.139	Fleet Services Materials	22,000.00	1,140.12	.00	17,013.41	4,986.59	77	26,915.06
660.145	Gasoline & Oil	18,120.00	1,838.83	.00	12,036.06	6,083.94	66	19,134.56
660.1391	Fleet Services Labor	38,000.00	2,998.04	.00	21,157.11	16,842.89	56	50,409.17
663.142	Street Sign Maintenance	3,500.00	.00	.00	3,346.49	153.51	96	4,071.03
663.144	Sidewalk Repairs	.00	.00	.00	.00	.00	+++	15,426.92
663.148	Maintenance of Parks	20,000.00	.00	.00	19,611.70	388.30	98	25,419.68
670.156	Equipment Rental/Lease	3,000.00	269.40	.00	2,218.39	781.61	74	3,673.62
685.180	Membership Dues and Fees	400.00	.00	.00	314.50	85.50	79	671.41
685.182	Other Operating Expenses	3,000.00	.00	.00	1,059.17	1,940.83	35	16,191.67
685.186	Training	3,000.00	.00	.00	1,433.15	1,566.85	48	2,827.22
685.1821	Hurricane/Storm Expense	.00	.00	.00	1,224.45	(1,224.45)	+++	.00
686.187	Professional Services	5,000.00	499.95	10,953.76	2,099.90	(8,053.66)	261	3,082.71
686.189	Employee Medical	1,800.00	.00	.00	90.00	1,710.00	5	894.56

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Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.195	Repair/Maint Svc Contract	7,500.00	62.50	.00	5,431.25	2,068.75	72	15,924.10
686.1895	Employee wellness services	3,505.00	1,309.61	.00	2,878.21	626.79	82	5,033.31
687.203	Contract Services	23,500.00	.00	5,353.00	8,880.00	9,267.00	61	29,260.51
Other Services & Charges Totals		\$176,519.00	\$9,985.98	\$16,306.76	\$111,065.86	\$49,146.38	72%	\$240,570.03
Other Objects								
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	1,351.42
795.001	IT Internal Allocations	6,700.00	253.63	.00	2,116.26	4,583.74	32	4,747.68
Other Objects Totals		\$6,700.00	\$253.63	\$0.00	\$2,116.26	\$4,583.74	32%	\$6,099.10
Department 12 - Public Works Totals		\$1,030,200.00	\$63,441.24	\$24,487.92	\$577,601.46	\$428,110.62	58%	\$1,011,075.85
Department 13 - Information Technology								
Personal Services								
400.101	Regular Pay	69,543.00	5,740.18	.00	50,777.91	18,765.09	73	71,050.48
405.114	FICA	5,113.00	423.28	.00	3,747.60	1,365.40	73	5,220.26
406.116	Retirement	8,469.00	775.66	.00	6,096.89	2,372.11	72	8,144.93
408.125	SCMIT Worker's Comp Ins.	650.00	.00	222.59	567.31	(139.90)	122	637.98
410.001	Health Claims Cost	8,359.00	596.90	.00	4,664.68	3,694.32	56	7,006.56
Personal Services Totals		\$92,134.00	\$7,536.02	\$222.59	\$65,854.39	\$26,057.02	72%	\$92,060.21
Supplies								
500.101	Supplies and Materials	5,000.00	1,521.61	.00	1,521.61	3,478.39	30	3,470.53
500.102	Equipment	10,000.00	.00	.00	2,699.30	7,300.70	27	2,537.00
500.107	Technology Supplies	500.00	.00	.00	.00	500.00	0	.00
Supplies Totals		\$15,500.00	\$1,521.61	\$0.00	\$4,220.91	\$11,279.09	27%	\$6,007.53
Other Services & Charges								
610.111	Communications- Landline	700.00	15.58	.00	296.13	403.87	42	428.38
610.112	Postage	50.00	.00	.00	.00	50.00	0	11.57
610.1110	Communications- Wireless	1,000.00	64.25	.00	450.21	549.79	45	765.10
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	501.77

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Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	1,701.00	133.72	.00	1,098.80	602.20	65	1,801.98
650.128	Water	322.00	17.49	.00	129.71	192.29	40	180.84
650.129	Wastewater	425.00	23.47	.00	174.50	250.50	41	242.53
650.130	Sanitation	184.00	22.44	.00	179.52	4.48	98	231.33
650.133	Stormwater	107.00	28.12	.00	224.96	(117.96)	210	138.36
650.134	Security Lights	487.00	45.00	.00	360.00	127.00	74	540.00
650.1271	Electricity- Sales Tax	81.00	8.44	.00	63.71	17.29	79	83.53
685.180	Membership Dues and Fees	100.00	.00	.00	35.00	65.00	35	35.00
685.182	Other Operating Expenses	500.00	.00	.00	159.96	340.04	32	156.76
685.186	Training	500.00	.00	.00	.00	500.00	0	.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	185,340.00	16,224.20	185,427.54	139,963.98	(140,051.52)	176	184,749.13
686.194	Other Prof/Tech Services	10,000.00	.00	.00	2,646.00	7,354.00	26	4,582.88
686.195	Repair/Maint Svc Contract	13,000.00	.00	.00	.00	13,000.00	0	5,664.29
686.1895	Employee wellness services	245.00	100.74	.00	221.41	23.59	90	320.48
	Other Services & Charges Totals	\$215,792.00	\$16,683.45	\$185,427.54	\$146,003.89	(\$115,639.43)	154%	\$200,433.93
	Other Objects							
795.001	IT Internal Allocations	(334,997.00)	(24,348.35)	.00	(197,896.98)	(137,100.02)	59	(277,241.39)
	Other Objects Totals	(\$334,997.00)	(\$24,348.35)	\$0.00	(\$197,896.98)	(\$137,100.02)	59%	(\$277,241.39)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	9,986.25	(2,986.25)	143	9,618.48
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$12,000.00	\$0.00	\$0.00	\$9,986.25	\$2,013.75	83%	\$9,618.48
	Department 13 - Information Technology Totals	\$429.00	\$1,392.73	\$185,650.13	\$28,168.46	(\$213,389.59)	49841%	\$30,878.76
	Department 14 - Fleet Services							
	Personal Services							
400.101	Regular Pay	118,486.00	7,102.22	.00	68,988.73	49,497.27	58	130,591.87

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Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
401.103	Overtime	4,000.00	.00	.00	1,007.11	2,992.89	25	3,593.82
405.114	FICA	8,578.00	514.90	.00	4,968.64	3,609.36	58	9,452.89
406.116	Retirement	14,858.00	952.52	.00	8,026.76	6,831.24	54	15,157.52
408.125	SCMIT Worker's Comp Ins.	7,000.00	.00	1,558.15	3,971.23	1,470.62	79	9,324.56
410.001	Health Claims Cost	26,167.00	985.04	.00	9,977.64	16,189.36	38	20,744.53
410.002	Health Claim Costs-Retire	.00	.00	.00	59.16	(59.16)	+++	.00
Personal Services Totals		\$179,089.00	\$9,554.68	\$1,558.15	\$96,999.27	\$80,531.58	55%	\$188,865.19
Supplies								
500.101	Supplies and Materials	9,000.00	73.52	.00	4,453.06	4,546.94	49	8,588.95
500.102	Equipment	1,500.00	.00	.00	788.57	711.43	53	1,386.62
500.105	Printing and Binding	500.00	.00	.00	65.28	434.72	13	154.37
501.101	Uniforms and Clothing	5,300.00	174.81	.00	2,774.52	2,525.48	52	5,501.43
515.121	Safety Supplies	1,000.00	.00	.00	.00	1,000.00	0	481.94
Supplies Totals		\$17,300.00	\$248.33	\$0.00	\$8,081.43	\$9,218.57	47%	\$16,113.31
Other Services & Charges								
610.111	Communications- Landline	1,500.00	107.19	.00	1,042.42	457.58	69	1,517.13
610.112	Postage	100.00	.00	.00	.00	100.00	0	.00
610.1110	Communications- Wireless	800.00	54.25	.00	380.21	419.79	48	643.35
640.124	Travel Expense	500.00	26.00	.00	26.00	474.00	5	.00
650.127	Electricity	9,291.00	975.21	.00	7,177.94	2,113.06	77	9,902.19
650.128	Water	414.00	34.86	.00	279.75	134.25	68	398.30
650.129	Wastewater	546.00	46.01	.00	369.16	176.84	68	525.75
650.130	Sanitation	456.00	36.90	.00	295.20	160.80	65	442.80
650.133	Stormwater	117.00	63.41	.00	507.28	(390.28)	434	130.08
650.134	Security Lights	460.00	42.57	.00	340.56	119.44	74	510.84
650.1271	Electricity- Sales Tax	483.00	52.91	.00	359.71	123.29	74	488.62
660.139	Fleet Services Materials	1,000.00	.00	.00	1,915.00	(915.00)	192	889.43

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.145	Gasoline & Oil	1,700.00	203.46	.00	963.41	736.59	57	1,559.94
660.1391	Fleet Services Labor	1,000.00	.00	.00	907.50	92.50	91	591.25
662.140	Building Repairs	4,000.00	.00	3,500.00	.00	500.00	88	808.91
685.182	Other Operating Expenses	200.00	.00	.00	132.15	67.85	66	3,475.99
685.186	Training	500.00	149.00	.00	149.00	351.00	30	.00
686.189	Employee Medical	200.00	.00	.00	137.00	63.00	68	147.55
686.195	Repair/Maint Svc Contract	6,150.00	1,682.50	.00	2,330.00	3,820.00	38	8,238.44
686.1895	Employee wellness services	1,000.00	302.22	.00	664.21	335.79	66	1,232.30
	Other Services & Charges Totals	\$30,417.00	\$3,776.49	\$3,500.00	\$17,976.50	\$8,940.50	71%	\$31,502.87
	Other Objects							
735.122	Services Billed	(225,884.00)	(17,538.88)	.00	(139,267.48)	(86,616.52)	62	(262,066.27)
795.001	IT Internal Allocations	.00	.00	.00	53.70	(53.70)	+++	1,821.92
	Other Objects Totals	(\$225,884.00)	(\$17,538.88)	\$0.00	(\$139,213.78)	(\$86,670.22)	62%	(\$260,244.35)
	Department 14 - Fleet Services Totals	\$922.00	(\$3,959.38)	\$5,058.15	(\$16,156.58)	\$12,020.43	-1204%	(\$23,762.98)
	Department 20 - General Government							
	Personal Services							
410.001	Health Claims Cost	1,000.00	.00	.00	.00	1,000.00	0	283.46
410.002	Health Claim Costs-Retire	35,000.00	(1,696.24)	.00	22,938.03	12,061.97	66	31,875.24
	Personal Services Totals	\$36,000.00	(\$1,696.24)	\$0.00	\$22,938.03	\$13,061.97	64%	\$32,158.70
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	153.46	.00	1,065.88	1,134.12	48	2,081.86
	Supplies Totals	\$3,200.00	\$153.46	\$0.00	\$1,065.88	\$2,134.12	33%	\$2,081.86
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	272,331.39	(22,331.39)	109	267,882.01
600.112	Survivors Health Ins	500.00	.00	.00	528.94	(28.94)	106	83.90
600.1051	Employee Wellness & Safety	23,300.00	325.00	.00	3,756.01	19,543.99	16	19,991.41

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Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
600.1052	Unemployment Insurance	3,500.00	.00	.00	.00	3,500.00	0	.00
620.114	Advertising	200.00	.00	.00	.00	200.00	0	.00
650.133	Stormwater	715.00	65.71	.00	525.68	189.32	74	788.52
660.133	Repairs & Maint. Services	10,000.00	1,310.00	.00	1,450.00	8,550.00	14	59,303.35
662.140	Building Repairs	2,000.00	.00	.00	41.07	1,958.93	2	.00
685.180	Membership Dues and Fees	3,800.00	.00	.00	4,141.41	(341.41)	109	3,606.41
685.182	Other Operating Expenses	100,000.00	7,302.69	3,100.00	89,901.85	6,998.15	93	116,238.90
685.187	Special Projects	5,000.00	.00	.00	.00	5,000.00	0	2,552.97
685.1821	Hurricane/Storm Expense	.00	.00	.00	80.02	(80.02)	+++	.00
686.186	Legal Services	100,000.00	24,865.46	43,048.18	116,556.70	(59,604.88)	160	133,156.39
686.187	Professional Services	2,000.00	.00	.00	950.00	1,050.00	48	950.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	8,711.55	(2,211.55)	134	10,417.90
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	.00
686.195	Repair/Maint Svc Contract	8,200.00	197.06	.00	3,543.24	4,656.76	43	13,851.88
686.199	Internal Engineering	30,000.00	3,046.10	.00	23,943.69	6,056.31	80	31,519.64
686.1871	Audit Services	40,000.00	.00	.00	29,450.00	10,550.00	74	41,500.00
686.1895	Employee wellness services	4,000.00	.00	.00	117.50	3,882.50	3	2,047.66
687.203	Contract Services	18,000.00	.00	27,000.00	9,000.00	(18,000.00)	200	24,007.29
	Other Services & Charges Totals	\$613,965.00	\$37,112.02	\$73,148.18	\$565,029.05	(\$24,212.23)	104%	\$727,898.23
	Other Objects							
795.995	GF Cost Distribution	(112,788.00)	(9,399.00)	.00	(75,192.00)	(37,596.00)	67	(112,788.00)
	Other Objects Totals	(\$112,788.00)	(\$9,399.00)	\$0.00	(\$75,192.00)	(\$37,596.00)	67%	(\$112,788.00)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00

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Budget Performance Report

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Fiscal Year to Date 02/28/18
Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 20 - General Government Totals	\$545,377.00	\$26,170.24	\$73,148.18	\$513,840.96	(\$41,612.14)	108%	\$649,350.79
	EXPENSE TOTALS	\$10,689,469.00	\$781,166.07	\$1,358,746.27	\$6,757,457.05	\$2,573,265.68	76%	\$8,978,431.03
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	10,754,409.00	1,430,383.20	.00	4,646,597.16	6,107,811.84	43%	9,522,212.01
	EXPENSE TOTALS	10,689,469.00	781,166.07	1,358,746.27	6,757,457.05	2,573,265.68	76%	8,978,431.03
	Fund 0010 - General Fund Totals	\$64,940.00	\$649,217.13	(\$1,358,746.27)	(\$2,110,859.89)	\$3,534,546.16		\$543,780.98
	Fund 0012 - Capital Projects Reserve Fund							
	REVENUE							
	Department 00 - Revenue							
	Capital Contributions							
371.002	Capital Contrib-Grants	450,000.00	.00	.00	.00	450,000.00	0	.00
	Capital Contributions Totals	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0%	\$0.00
	Department 00 - Revenue Totals	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0%	\$0.00
	REVENUE TOTALS	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00	0%	\$0.00
	EXPENSE							
	Supplies							
501.101	Uniforms and Clothing	.00	.00	.00	(494.10)	494.10	+++	.00
	Supplies Totals	\$0.00	\$0.00	\$0.00	(\$494.10)	\$494.10	+++	\$0.00
	Department 00 - Revenue							
	Other Services & Charges							
686.1911	Grants	.00	.00	.00	.00	.00	+++	(32,090.00)
	Other Services & Charges Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$32,090.00)
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$32,090.00)
	Department 26 - Special Projects							
	Capital Outlay							
900.903	Sidewalk Program	100,000.00	.00	.00	.00	100,000.00	0	75,450.00

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Budget Performance Report

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Fiscal Year to Date 02/28/18
Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
900.904	Street Re-Surfacing Program	25,000.00	.00	.00	.00	25,000.00	0	50,980.05
900.918	Ladder One	800,000.00	10,000.00	18,000.00	10,000.00	772,000.00	4	12,000.00
900.3000	Buildings & Improvements	40,000.00	11,800.00	6,100.00	11,800.00	22,100.00	45	14,200.00
900.4100	Vehicles	58,000.00	.00	56,291.00	56,325.00	(54,616.00)	194	116,211.00
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	23,204.92
900.4300	Other Equipment	119,808.00	10,657.20	10,904.76	73,743.87	35,159.37	71	183,919.65
900.6000	Other Improvements	.00	.00	.00	4,732.20	(4,732.20)	+++	13,539.52
900.9002	Harborwalk Fire Protection	.00	.00	.00	.00	.00	+++	302,509.00
	Capital Outlay Totals	\$1,142,808.00	\$32,457.20	\$91,295.76	\$156,601.07	\$894,911.17	22%	\$792,014.14
	Department 26 - Special Projects Totals	\$1,142,808.00	\$32,457.20	\$91,295.76	\$156,601.07	\$894,911.17	22%	\$792,014.14
	EXPENSE TOTALS	\$1,142,808.00	\$32,457.20	\$91,295.76	\$156,106.97	\$895,405.27	22%	\$759,924.14
	Fund 0012 - Capital Projects Reserve Fund Totals							
	REVENUE TOTALS	450,000.00	.00	.00	.00	450,000.00	0%	.00
	EXPENSE TOTALS	1,142,808.00	32,457.20	91,295.76	156,106.97	895,405.27	22%	759,924.14
	Fund 0012 - Capital Projects Reserve Fund Totals	(\$692,808.00)	(\$32,457.20)	(\$91,295.76)	(\$156,106.97)	(\$445,405.27)		(\$759,924.14)
	Fund 0017 - Federal Grants							
	REVENUE							
	Department 00 - Revenue							
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	12,879.30	(12,879.30)	+++	18,128.38
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$12,879.30	(\$12,879.30)	+++	\$18,128.38
	Department 00 - Revenue Totals	\$0.00	\$0.00	\$0.00	\$12,879.30	(\$12,879.30)	+++	\$18,128.38
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$12,879.30	(\$12,879.30)	+++	\$18,128.38
	EXPENSE							
	Department 69 - Federal Grants							
	Supplies							

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Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account										Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
500.101										.00	.00	.00	.00	.00	+++	650.36
Supplies Totals										\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$650.36
Other Services & Charges																
685.186										.00	.00	.00	.00	.00	+++	50.00
686.191										.00	.00	(4,840.01)	8,035.00	(3,194.99)	+++	16,181.70
Other Services & Charges Totals										\$0.00	\$0.00	(\$4,840.01)	\$8,035.00	(\$3,194.99)	+++	\$16,231.70
Department 69 - Federal Grants Totals										\$0.00	\$0.00	(\$4,840.01)	\$8,035.00	(\$3,194.99)	+++	\$16,882.06
EXPENSE TOTALS										\$0.00	\$0.00	(\$4,840.01)	\$8,035.00	(\$3,194.99)	+++	\$16,882.06
Fund 0017 - Federal Grants Totals																
REVENUE TOTALS										.00	.00	.00	12,879.30	(12,879.30)	+++	18,128.38
EXPENSE TOTALS										.00	.00	(4,840.01)	8,035.00	(3,194.99)	+++	16,882.06
Fund 0017 - Federal Grants Totals										\$0.00	\$0.00	\$4,840.01	\$4,844.30	(\$9,684.31)		\$1,246.32
Fund 0020 - State Accommodations Tax																
REVENUE																
Department 00 - Revenue																
State Shared																
318.001										110,000.00	27,304.31	.00	70,456.41	39,543.59	64	132,286.54
State Shared Totals										\$110,000.00	\$27,304.31	\$0.00	\$70,456.41	\$39,543.59	64%	\$132,286.54
Investment Earnings																
361.001										500.00	.00	.00	553.62	(53.62)	111	824.62
Investment Earnings Totals										\$500.00	\$0.00	\$0.00	\$553.62	(\$53.62)	111%	\$824.62
Department 00 - Revenue Totals										\$110,500.00	\$27,304.31	\$0.00	\$71,010.03	\$39,489.97	64%	\$133,111.16
REVENUE TOTALS										\$110,500.00	\$27,304.31	\$0.00	\$71,010.03	\$39,489.97	64%	\$133,111.16
EXPENSE																
Department 33 - State Accommodations Tax																
Other Services & Charges																

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Budget Performance Report

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Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
620.114	Advertising	2,000.00	.00	.00	.00	2,000.00	0	52.00
683.173	Tourism Related	55,500.00	.00	.00	46,851.27	8,648.73	84	45,289.06
683.174	Tourism Advertise/Promote	24,000.00	8,191.29	.00	13,636.92	10,363.08	57	32,185.97
	Other Services & Charges Totals	\$81,500.00	\$8,191.29	\$0.00	\$60,488.19	\$21,011.81	74%	\$77,527.03
	Other Objects							
750.124	Transfers to General Fund	29,000.00	1,365.22	.00	27,272.83	1,727.17	94	30,364.32
	Other Objects Totals	\$29,000.00	\$1,365.22	\$0.00	\$27,272.83	\$1,727.17	94%	\$30,364.32
	Department 33 - State Accommodations Tax Totals	\$110,500.00	\$9,556.51	\$0.00	\$87,761.02	\$22,738.98	79%	\$107,891.35
	EXPENSE TOTALS	\$110,500.00	\$9,556.51	\$0.00	\$87,761.02	\$22,738.98	79%	\$107,891.35
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	110,500.00	27,304.31	.00	71,010.03	39,489.97	64%	133,111.16
	EXPENSE TOTALS	110,500.00	9,556.51	.00	87,761.02	22,738.98	79%	107,891.35
	Fund 0020 - State Accommodations Tax Totals	\$0.00	\$17,747.80	\$0.00	(\$16,750.99)	\$16,750.99		\$25,219.81
	Fund 0022 - Local Hospitality/ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	680,000.00	50,723.76	.00	471,191.56	208,808.44	69	714,008.37
324.002	Accommodation Fees	190,000.00	12,453.44	.00	139,472.75	50,527.25	73	201,606.01
	Fees Totals	\$870,000.00	\$63,177.20	\$0.00	\$610,664.31	\$259,335.69	70%	\$915,614.38
	State Grants							
332.015	DBA State Grant	.00	30,000.00	.00	30,000.00	(30,000.00)	+++	89,789.70
	State Grants Totals	\$0.00	\$30,000.00	\$0.00	\$30,000.00	(\$30,000.00)	+++	\$89,789.70
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	3,829.00	(3,829.00)	+++	13,500.00
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$3,829.00	(\$3,829.00)	+++	\$13,500.00

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Investment Earnings							
361.001	Investment Earnings	5,000.00	.00	.00	9,449.61	(4,449.61)	189	18,770.89
	Investment Earnings Totals	\$5,000.00	\$0.00	\$0.00	\$9,449.61	(\$4,449.61)	189%	\$18,770.89
	Miscellaneous							
367.001	Operating Contributions	.00	.00	.00	.00	.00	+++	35,000.00
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,000.00
	Operating Transfers In							
394.002	Transfer from fund balance	1,007,630.00	.00	.00	.00	1,007,630.00	0	.00
	Operating Transfers In Totals	\$1,007,630.00	\$0.00	\$0.00	\$0.00	\$1,007,630.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,882,630.00	\$93,177.20	\$0.00	\$653,942.92	\$1,228,687.08	35%	\$1,072,674.97
	REVENUE TOTALS	\$1,882,630.00	\$93,177.20	\$0.00	\$653,942.92	\$1,228,687.08	35%	\$1,072,674.97
	EXPENSE							
	Department 08 - Winyah Auditorium							
	Other Services & Charges							
650.127	Electricity	7,368.00	462.85	.00	5,328.13	2,039.87	72	7,467.22
	Other Services & Charges Totals	\$7,368.00	\$462.85	\$0.00	\$5,328.13	\$2,039.87	72%	\$7,467.22
	Department 08 - Winyah Auditorium Totals	\$7,368.00	\$462.85	\$0.00	\$5,328.13	\$2,039.87	72%	\$7,467.22
	Department 23 - Old Hospitality Fees							
	Other Services & Charges							
620.114	Advertising	.00	.00	.00	117.00	(117.00)	+++	.00
620.1141	Advertising- Other	.00	.00	.00	224.25	(224.25)	+++	448.50
685.182	Other Operating Expenses	2,500.00	.00	.00	1,160.29	1,339.71	46	1,568.02
	Other Services & Charges Totals	\$2,500.00	\$0.00	\$0.00	\$1,501.54	\$998.46	60%	\$2,016.52
	Other Objects							
750.124	Transfers to General Fund	108,000.00	9,000.00	.00	72,000.00	36,000.00	67	108,000.00
	Other Objects Totals	\$108,000.00	\$9,000.00	\$0.00	\$72,000.00	\$36,000.00	67%	\$108,000.00
	Capital Outlay							

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
900.905	Park Improvements	900,000.00	28,267.60	809,353.01	727,223.70	(636,576.71)	171	117,819.60
	Capital Outlay Totals	\$900,000.00	\$28,267.60	\$809,353.01	\$727,223.70	(\$636,576.71)	171%	\$117,819.60
	Department 23 - Old Hospitality Fees Totals	\$1,010,500.00	\$37,267.60	\$809,353.01	\$800,725.24	(\$599,578.25)	159%	\$227,836.12
	Department 24 - New Hospitality Fees							
	Other Services & Charges							
620.1141	Advertising- Other	.00	.00	.00	126.75	(126.75)	+++	.00
683.174	Tourism Advertise/Promote	115,500.00	4,500.00	17,500.00	30,849.56	67,150.44	42	35,704.12
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	7,500.00
685.182	Other Operating Expenses	12,100.00	67.89	16,779.40	31,912.05	(36,591.45)	402	28,423.26
685.187	Special Projects	429,500.00	.00	5,200.00	10,500.00	64,300.00	20	18,812.97
685.1871	Way-finding project	35,000.00	.00	.00	.00	35,000.00	0	4,336.06
686.195	Repair/Maint Svc Contract	21,400.00	1,326.64	11,400.00	15,825.64	(5,825.64)	127	20,388.00
	Other Services & Charges Totals	\$621,000.00	\$5,894.53	\$50,879.40	\$89,214.00	\$131,406.60	52%	\$115,164.41
	Capital Outlay							
900.905	Park Improvements	38,000.00	.00	(24,120.76)	28,037.83	34,082.93	10	433,060.16
900.1000	Infrastructure Improvemts	.00	.00	4,513.60	8,879.20	201,107.20	6	.00
900.2500	Land Improvements	.00	59,759.75	240.25	59,759.75	.00	100	.00
900.3000	Buildings & Improvements	.00	.00	43,785.00	.00	31,215.00	58	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	53,312.29
	Capital Outlay Totals	\$38,000.00	\$59,759.75	\$24,418.09	\$96,676.78	\$266,405.13	31%	\$486,372.45
	Department 24 - New Hospitality Fees Totals	\$659,000.00	\$65,654.28	\$75,297.49	\$185,890.78	\$397,811.73	40%	\$601,536.86
	Department 29 - Kaminski House							
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	13,500.00	.00	.00	6,512.00	6,988.00	48	13,024.00
650.127	Electricity	2,162.00	216.69	.00	1,538.27	623.73	71	2,103.86
650.133	Stormwater	.00	113.40	.00	907.20	(907.20)	+++	151.20
650.1271	Electricity- Sales Tax	100.00	11.31	.00	68.44	31.56	68	93.53

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account										Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.182 Other Operating Expenses										.00	.00	.00	.00	.00	+++	36,460.00
687.203 Contract Services										190,000.00	.00	.00	142,500.00	47,500.00	75	190,000.00
Other Services & Charges Totals										\$205,762.00	\$341.40	\$0.00	\$151,525.91	\$54,236.09	74%	\$241,832.59
Department 29 - Kaminski House Totals										\$205,762.00	\$341.40	\$0.00	\$151,525.91	\$54,236.09	74%	\$241,832.59
EXPENSE TOTALS										\$1,882,630.00	\$103,726.13	\$884,650.50	\$1,143,470.06	(\$145,490.56)	108%	\$1,078,672.79
Fund 0022 - Local Hospitality/ATax Totals																
REVENUE TOTALS										1,882,630.00	93,177.20	.00	653,942.92	1,228,687.08	35%	1,072,674.97
EXPENSE TOTALS										1,882,630.00	103,726.13	884,650.50	1,143,470.06	(145,490.56)	108%	1,078,672.79
Fund 0022 - Local Hospitality/ATax Totals										\$0.00	(\$10,548.93)	(\$884,650.50)	(\$489,527.14)	\$1,374,177.64		(\$5,997.82)
Fund 0030 - Electric Utility Fund																
REVENUE																
Department 00 - Revenue																
Operating Revenues																
301.000 Sale Of Utilities										12,250,000.00	1,019,287.17	.00	8,084,551.59	4,165,448.41	66	10,669,597.74
301.002 New Turn Ons										5,000.00	405.00	.00	2,605.00	2,395.00	52	4,245.00
301.004 Security Lights										250,000.00	22,399.00	.00	178,830.78	71,169.22	72	261,911.00
301.012 Restores										60,000.00	6,201.96	.00	37,750.16	22,249.84	63	79,947.38
302.000 Other Operating Revenues										.00	.00	.00	.00	.00	+++	4,106.09
302.001 Penalties										125,000.00	15,397.32	.00	88,845.22	36,154.78	71	119,904.77
302.002 Pole Rental										200,000.00	(55,085.94)	.00	134,334.06	65,665.94	67	186,230.00
302.003 Fiber Rental										32,000.00	2,000.00	.00	19,521.00	12,479.00	61	27,000.00
Operating Revenues Totals										\$12,922,000.00	\$1,010,604.51	\$0.00	\$8,546,437.81	\$4,375,562.19	66%	\$11,352,941.98
Federal Grants																
335.004 Fema Recovery										125,925.00	.00	.00	37,607.95	88,317.05	30	126,865.64
Federal Grants Totals										\$125,925.00	\$0.00	\$0.00	\$37,607.95	\$88,317.05	30%	\$126,865.64
Investment Earnings																

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
306.001	Investment Earnings	35,000.00	3,350.11	.00	28,913.56	6,086.44	83	48,434.23
	Investment Earnings Totals	\$35,000.00	\$3,350.11	\$0.00	\$28,913.56	\$6,086.44	83%	\$48,434.23
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	45,000.00	5,374.37	.00	(12,322.67)	57,322.67	-27	61,265.25
307.002	Sale Of Scrap	500.00	.00	.00	.00	500.00	0	14,784.00
369.002	Miscellaneous Revenue	2,000.00	47,406.69	.00	370,987.98	(368,987.98)	18549	3,225.93
	Miscellaneous Totals	\$47,500.00	\$52,781.06	\$0.00	\$358,665.31	(\$311,165.31)	755%	\$79,275.18
	Operating Transfers In							
394.002	Transfer from fund balance	(149,732.00)	.00	.00	.00	(149,732.00)	0	.00
	Operating Transfers In Totals	(\$149,732.00)	\$0.00	\$0.00	\$0.00	(\$149,732.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$12,980,693.00	\$1,066,735.68	\$0.00	\$8,971,624.63	\$4,009,068.37	69%	\$11,607,517.03
	REVENUE TOTALS	\$12,980,693.00	\$1,066,735.68	\$0.00	\$8,971,624.63	\$4,009,068.37	69%	\$11,607,517.03
	EXPENSE							
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	719,850.00	58,888.39	.00	412,654.41	307,195.59	57	614,982.04
401.103	Overtime	25,000.00	(101.16)	.00	3,925.17	21,074.83	16	31,600.91
401.105	On-call pay	10,400.00	800.00	.00	6,800.00	3,600.00	65	10,400.00
401.106	Contract Labor	440,000.00	.00	460,000.00	.00	(20,000.00)	105	.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(79.10)
405.114	FICA	48,878.00	4,321.53	.00	30,513.90	18,364.10	62	47,096.79
406.116	Retirement	78,300.00	7,920.68	.00	49,810.10	28,489.90	64	74,313.24
408.125	SCMIT Worker's Comp Ins.	38,000.00	.00	15,498.02	39,652.61	(17,150.63)	145	44,890.65
410.001	Health Claims Cost	110,000.00	8,866.22	.00	61,384.34	48,615.66	56	102,475.22
410.002	Health Claim Costs-Retire	27,000.00	(355.18)	.00	15,983.64	11,016.36	59	18,392.95
410.003	OPEB cost	11,500.00	.00	.00	.00	11,500.00	0	10,166.09
	Personal Services Totals	\$1,508,928.00	\$80,340.48	\$475,498.02	\$620,724.17	\$412,705.81	73%	\$954,238.79

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Exclude Rollup Account

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/		
Account			Account Description							Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total	
		Supplies															
500.101			Supplies and Materials							15,300.00	2,309.22	.00	15,311.19	(11.19)	100	19,578.89	
500.102			Equipment							6,500.00	1,832.97	.00	2,122.15	4,377.85	33	229.13	
500.103			Furniture							1,000.00	.00	.00	.00	1,000.00	0	.00	
500.105			Printing and Binding							600.00	.00	.00	.00	600.00	0	.00	
501.101			Uniforms and Clothing							13,700.00	2,129.53	.00	10,094.27	3,605.73	74	12,676.16	
514.114			Wire Expense							8,000.00	793.16	.00	3,171.44	4,828.56	40	15,930.39	
514.115			Christmas Decorations							10,000.00	.00	.00	3,942.79	6,057.21	39	14,469.52	
514.116			Pole Line Hardware							7,000.00	185.67	.00	4,326.91	2,673.09	62	7,951.82	
514.117			Poles & Crossarms							4,000.00	169.00	.00	1,052.00	2,948.00	26	5,209.62	
514.118			Fuel for Peak Shaving Generation							80,000.00	.00	81,549.27	59,581.13	(61,130.40)	176	83,429.94	
515.121			Safety Supplies							.00	.00	.00	.00	.00	+++	266.43	
515.123			Special Dept Supplies							14,000.00	578.77	.00	16,230.44	(2,230.44)	116	14,088.13	
521.128			Meter Supplies							48,000.00	546.78	2,600.00	5,598.46	39,801.54	17	32,414.49	
523.133			Street Light Supplies							14,000.00	990.25	.00	13,339.51	660.49	95	20,457.84	
531.143			Security Lights							18,000.00	984.60	.00	12,351.15	5,648.85	69	15,987.12	
531.145			Transformer Supplies							8,000.00	.00	.00	5,832.90	2,167.10	73	28,254.73	
540.150			Power Purchases							8,000,000.00	99,474.37	.00	4,931,980.23	3,068,019.77	62	7,474,784.00	
		Supplies Totals							\$8,248,100.00	\$109,994.32	\$84,149.27	\$5,084,934.57	\$3,079,016.16	63%	\$7,745,728.21		
		Other Services & Charges															
540.153			Energy Efficiency Program							60,000.00	.00	.00	51,691.10	8,308.90	86	81,613.68	
600.110			SCMIRF Property/Liab Ins							250,000.00	.00	.00	257,690.89	(7,690.89)	103	246,036.87	
610.111			Communications- Landline							5,000.00	265.58	.00	3,020.49	1,979.51	60	4,226.06	
610.112			Postage							2,000.00	320.23	.00	2,969.05	(969.05)	148	5,684.21	
610.1110			Communications- Wireless							8,000.00	665.87	.00	4,674.58	3,325.42	58	9,104.92	
620.114			Advertising							600.00	156.00	.00	360.75	239.25	60	1,258.27	
640.124			Travel Expense							5,650.00	304.00	.00	1,968.17	3,681.83	35	2,414.07	

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	20,140.00	2,300.71	.00	14,702.74	5,437.26	73	23,047.77
650.128	Water	1,227.00	120.51	.00	893.07	333.93	73	1,351.00
650.129	Wastewater	1,706.00	166.40	.00	1,239.40	466.60	73	1,864.02
650.130	Sanitation	2,085.00	168.66	.00	1,349.28	735.72	65	2,023.92
650.133	Stormwater	469.00	123.02	.00	984.16	(515.16)	210	520.56
650.134	Security Lights	9,182.00	849.00	.00	6,792.00	2,390.00	74	10,188.00
650.1271	Electricity- Sales Tax	2,529.00	849.16	.00	2,622.59	(93.59)	104	49,607.88
660.133	Repairs & Maint. Services	25,000.00	1,312.80	.00	3,598.78	21,401.22	14	1,392.51
660.139	Fleet Services Materials	16,000.00	155.32	.00	17,592.98	(1,592.98)	110	19,081.31
660.140	Hydraulic Repair	12,000.00	1,234.74	.00	8,313.65	3,686.35	69	4,077.17
660.145	Gasoline & Oil	18,000.00	2,072.02	.00	12,286.40	5,713.60	68	18,727.58
660.1391	Fleet Services Labor	20,000.00	1,171.04	.00	12,321.57	7,678.43	62	22,730.20
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
663.145	Sub-Station Maintenance	3,000.00	.00	.00	41.15	2,958.85	1	3,758.30
663.146	Transformers Repairs	6,000.00	.00	.00	.00	6,000.00	0	4,521.66
664.101	Community Education	1,500.00	.00	.00	.00	1,500.00	0	.00
670.156	Equipment Rental/Lease	3,800.00	202.62	.00	1,628.79	2,171.21	43	2,827.71
670.157	Equipment Lease	156,600.00	26,080.34	260,803.40	182,659.98	(286,863.38)	283	286,883.74
682.170	Infrared Test	800.00	.00	.00	590.00	210.00	74	565.00
682.171	Safety Testing/Compliance	3,500.00	.00	.00	843.97	2,656.03	24	615.67
682.172	Ground Maint. Expenses	1,000.00	.00	.00	.00	1,000.00	0	9.63
682.173	Tree Crew Maintenance	14,000.00	849.05	.00	5,119.70	8,880.30	37	11,042.81
685.180	Membership Dues and Fees	16,915.00	42.50	.00	8,188.74	8,726.26	48	17,026.85
685.182	Other Operating Expenses	22,000.00	1,909.04	.00	23,594.53	(1,594.53)	107	179,434.42
685.183	Depreciation	452,551.00	33,434.60	.00	267,130.67	185,420.33	59	393,173.49
685.186	Training	11,800.00	.00	.00	3,624.96	8,175.04	31	1,876.22
685.187	Special Projects	2,500.00	.00	.00	.00	2,500.00	0	49.06

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
685.190	Landfill Fees	1,500.00	89.95	.00	1,148.25	351.75	77	951.80
685.1801	Subscriptions	40.00	.00	.00	.00	40.00	0	115.50
685.1821	Hurricane/Storm Expense	.00	.00	.00	4,740.72	(4,740.72)	+++	.00
686.186	Legal Services	10,000.00	.00	.00	.00	10,000.00	0	.00
686.187	Professional Services	11,700.00	616.24	20,615.69	5,909.50	(14,825.19)	227	11,774.32
686.188	Architect/Engineer Servcs	25,000.00	.00	.00	2,400.00	22,600.00	10	22,318.12
686.189	Employee Medical	700.00	90.00	.00	392.00	308.00	56	464.55
686.190	Consulting Services	20,000.00	.00	.00	.00	20,000.00	0	.00
686.191	Contract Services/Studies	3,600.00	98.77	.00	1,006.24	2,593.76	28	2,371.50
686.194	Other Prof/Tech Services	.00	.00	.00	2,500.00	(2,500.00)	+++	.00
686.195	Repair/Maint Svc Contract	28,000.00	814.27	.00	24,754.96	3,245.04	88	28,344.50
686.199	Internal Engineering	15,000.00	1,523.05	.00	11,971.85	3,028.15	80	15,759.84
686.1895	Employee wellness services	9,000.00	402.95	.00	885.60	8,114.40	10	6,401.79
687.202	Utility Billing Services	40,000.00	925.98	.00	31,794.89	8,205.11	79	40,364.93
689.800	Equipment Charges	.00	.00	.00	.00	.00	+++	(105.63)
Other Services & Charges Totals		\$1,322,094.00	\$79,314.42	\$281,419.09	\$985,998.15	\$54,676.76	96%	\$1,535,495.78
Other Objects								
702.105	Interest on Bonds	.00	14,850.00	.00	44,550.00	(44,550.00)	+++	.00
702.110	Bond Principal	.00	96,833.33	.00	290,499.99	(290,499.99)	+++	.00
703.110	Bond Issuance Cost	.00	.00	.00	62,000.00	(62,000.00)	+++	.00
703.1001	Agent Fees	.00	.00	.00	5,000.00	(5,000.00)	+++	.00
720.001	Provision for Bad Debts	40,000.00	3,333.33	.00	26,666.64	13,333.36	67	26,478.51
720.006	Public Assistance Program	10,000.00	10,000.00	.00	10,000.00	.00	100	10,000.00
750.124	Transfers to General Fund	1,400,000.00	116,666.63	.00	933,333.04	466,666.96	67	1,399,999.56
795.001	IT Internal Allocations	85,000.00	6,340.72	.00	51,697.35	33,302.65	61	77,684.10
795.995	GF Cost Distribution	365,350.00	30,445.83	.00	243,566.64	121,783.36	67	365,349.72
7999.9999	Principal Reclassified	.00	(96,833.33)	.00	(290,499.99)	290,499.99	+++	.00

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

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Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
301.013	Meter Installation	1,500.00	.00	.00	750.00	750.00	50	2,100.00
302.001	Penalties	28,000.00	2,087.92	.00	26,285.68	1,714.32	94	26,223.26
	Operating Revenues Totals	\$2,057,635.00	\$199,310.09	\$0.00	\$1,583,500.44	\$474,134.56	77%	\$2,066,948.74
	Impact Fees							
324.020	Water Impact Fee	6,000.00	.00	.00	11,735.00	(5,735.00)	196	31,720.00
	Impact Fees Totals	\$6,000.00	\$0.00	\$0.00	\$11,735.00	(\$5,735.00)	196%	\$31,720.00
	Charges for Services							
324.007	Fees- Services	2,000.00	.00	.00	.00	2,000.00	0	1,253.59
	Charges for Services Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$1,253.59
	Federal Grants							
335.004	Fema Recovery	32,000.00	5,289.75	.00	34,678.83	(2,678.83)	108	58,507.37
	Federal Grants Totals	\$32,000.00	\$5,289.75	\$0.00	\$34,678.83	(\$2,678.83)	108%	\$58,507.37
	Investment Earnings							
306.001	Investment Earnings	15,000.00	2,744.16	.00	19,725.11	(4,725.11)	132	21,939.21
	Investment Earnings Totals	\$15,000.00	\$2,744.16	\$0.00	\$19,725.11	(\$4,725.11)	132%	\$21,939.21
	Miscellaneous							
369.002	Miscellaneous Revenue	5,000.00	.00	.00	3,710.50	1,289.50	74	1,655.52
	Miscellaneous Totals	\$5,000.00	\$0.00	\$0.00	\$3,710.50	\$1,289.50	74%	\$1,655.52
	Capital Contributions							
371.003	Cap Contributions-Develop	.00	.00	.00	.00	.00	+++	350,000.00
	Capital Contributions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$350,000.00
	Operating Transfers In							
394.002	Transfer from fund balance	391,976.00	.00	.00	.00	391,976.00	0	.00
	Operating Transfers In Totals	\$391,976.00	\$0.00	\$0.00	\$0.00	\$391,976.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	87.01	412.99	17	2,015.00
	Sale of Assets Totals	\$500.00	\$0.00	\$0.00	\$87.01	\$412.99	17%	\$2,015.00

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

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Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.129	Permit Fees Due To Others	870.00	.00	.00	509.33	360.67	59	599.08
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	.00	18,481.54	1,518.46	92	17,645.72
610.112	Postage	750.00	48.44	.00	431.06	318.94	57	947.26
610.1110	Communications- Wireless	660.00	54.25	.00	380.21	279.79	58	636.17
620.114	Advertising	750.00	.00	.00	.00	750.00	0	871.59
640.124	Travel Expense	948.00	.00	.00	.00	948.00	0	402.23
650.127	Electricity	6,293.00	603.12	.00	4,677.47	1,615.53	74	6,369.93
650.128	Water	22,857.00	1,027.81	.00	10,000.36	12,856.64	44	17,510.20
650.129	Wastewater	17,832.00	577.98	.00	5,065.84	12,766.16	28	13,347.69
650.130	Sanitation	692.00	55.96	.00	447.68	244.32	65	671.52
650.133	Stormwater	2,660.00	393.88	.00	3,151.04	(491.04)	118	3,050.76
650.1271	Electricity- Sales Tax	283.00	37.98	.00	242.25	40.75	86	294.32
660.133	Repairs & Maint. Services	22,500.00	976.44	.00	4,120.87	18,379.13	18	19,180.30
660.139	Fleet Services Materials	9,000.00	114.48	.00	5,454.62	3,545.38	61	8,428.60
660.145	Gasoline & Oil	7,000.00	936.70	.00	4,495.81	2,504.19	64	6,764.67
660.1391	Fleet Services Labor	8,000.00	461.27	.00	4,021.59	3,978.41	50	8,767.09
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	.00
685.180	Membership Dues and Fees	360.00	.00	.00	230.00	130.00	64	60.00
685.182	Other Operating Expenses	10,240.00	743.12	.00	6,337.47	3,902.53	62	9,119.97
685.183	Depreciation	334,873.00	27,529.56	.00	227,238.52	107,634.48	68	307,511.19
685.186	Training	2,210.00	.00	.00	3,722.97	(1,512.97)	168	1,924.00
685.187	Special Projects	.00	.00	.00	.00	60,000.00	0	.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	(62.28)	62.28	+++	.00
686.187	Professional Services	2,080.00	166.80	3,192.80	932.62	(2,045.42)	198	750.54
686.189	Employee Medical	360.00	.00	.00	120.00	240.00	33	150.00
686.191	Contract Services/Studies	2,400.00	98.77	.00	1,006.22	1,393.78	42	1,956.37
686.195	Repair/Maint Svc Contract	1,440.00	.00	.00	510.50	929.50	35	2,450.22

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.199	Internal Engineering	15,000.00	1,523.05	.00	11,971.86	3,028.14	80	15,759.84
686.1895	Employee wellness services	1,860.00	302.22	.00	664.21	1,195.79	36	1,839.83
687.202	Utility Billing Services	7,000.00	140.07	.00	4,809.32	2,190.68	69	6,072.43
Other Services & Charges Totals		\$499,478.00	\$35,791.90	\$3,192.80	\$318,961.08	\$237,324.12	58%	\$453,081.52
Other Objects								
702.106	Interest- Bonds	120,095.00	9,575.40	.00	76,910.40	43,184.60	64	120,093.55
702.110	Bond Principal	300,000.00	45,136.50	.00	162,252.48	137,747.52	54	297,918.36
703.109	Agents Fee	3,000.00	.00	.00	2,862.50	137.50	95	4,475.00
720.001	Provision for Bad Debts	8,000.00	666.67	.00	5,333.36	2,666.64	67	33,754.81
795.995	GF Cost Distribution	75,415.00	6,284.58	.00	50,276.64	25,138.36	67	75,414.96
7999.9999	Principal Reclassified	(300,000.00)	(39,706.43)	.00	(119,119.29)	(180,880.71)	40	(297,918.36)
Other Objects Totals		\$206,510.00	\$21,956.72	\$0.00	\$178,516.09	\$27,993.91	86%	\$233,738.32
Inter-Dept. Allocations								
795.999	Allocation G&A Services	85,000.00	4,442.99	.00	41,557.26	43,442.74	49	59,394.24
Inter-Dept. Allocations Totals		\$85,000.00	\$4,442.99	\$0.00	\$41,557.26	\$43,442.74	49%	\$59,394.24
Capital Outlay								
900.907	High Service Pumps & Drives	.00	.00	.00	.00	.00	+++	135,641.20
900.915	CIP Projects - Current Year	2,684,000.00	.00	.00	.00	.00	+++	.00
900.3000	Buildings & Improvements	.00	.00	.00	7,949.00	6,051.00	57	.00
900.3500	Water Distribution	.00	19,556.50	1,745,004.12	38,739.86	696,256.02	72	275,720.30
900.4200	Heavy Equipment	.00	103,672.00	103,672.00	103,672.00	(102,344.00)	197	.00
900.4300	Other Equipment	.00	.00	22,952.70	22,952.70	(20,905.40)	184	23,251.49
9999.9999	Assets Reclassified	(2,684,000.00)	(123,228.50)	.00	(173,313.56)	(2,510,686.44)	6	(434,612.99)
Capital Outlay Totals		\$0.00	\$0.00	\$1,871,628.82	\$0.00	(\$1,931,628.82)	-3119%	\$0.00
Department 15 - Water Distribution Totals		\$1,156,265.00	\$88,593.96	\$1,914,155.75	\$739,048.20	(\$1,496,938.95)	229%	\$1,052,015.81
Department 16 - Filtration								
Personal Services								

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
400.101	Regular Pay	235,000.00	18,279.78	.00	150,848.11	84,151.89	64	172,474.95
401.103	Overtime	6,000.00	(546.11)	.00	6,844.81	(844.81)	114	11,227.14
401.105	On-call pay	7,020.00	533.36	.00	4,533.56	2,486.44	65	6,933.68
405.114	FICA	15,950.00	1,340.19	.00	11,487.17	4,462.83	72	13,651.45
406.116	Retirement	25,000.00	2,534.04	.00	19,344.43	5,655.57	77	20,853.18
408.125	SCMIT Worker's Comp Ins.	7,500.00	.00	2,773.14	7,067.86	(2,341.00)	131	7,948.29
410.001	Health Claims Cost	33,337.00	2,852.09	.00	21,489.01	11,847.99	64	28,930.34
410.002	Health Claim Costs-Retire	10,525.00	.00	.00	6,948.08	3,576.92	66	6,269.37
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	3,797.30
	Personal Services Totals	\$345,332.00	\$24,993.35	\$2,773.14	\$228,563.03	\$113,995.83	67%	\$272,085.70
	Supplies							
500.101	Supplies and Materials	3,000.00	67.89	.00	2,760.99	239.01	92	3,781.14
500.102	Equipment	3,200.00	.00	.00	1,579.84	1,620.16	49	1,497.64
501.101	Uniforms and Clothing	3,300.00	126.36	.00	2,016.46	1,283.54	61	1,986.82
512.108	Chemicals	219,920.00	24,288.59	168,632.67	148,278.81	(96,991.48)	144	170,111.80
512.109	Laboratory Supplies	13,252.00	3,011.07	2,259.82	13,354.99	(2,362.81)	118	14,161.50
515.121	Safety Supplies	600.00	.00	.00	342.00	258.00	57	615.40
532.148	Small Hand Tools	490.00	463.51	.00	463.51	26.49	95	130.80
540.151	IP Raw Water Contract-Cty	19,364.00	2,393.61	.00	12,150.43	7,213.57	63	17,732.66
540.152	Raw Water Pump Maint.	47,000.00	1,223.65	.00	19,455.73	27,544.27	41	52,835.43
540.157	Treated Water Purchase	500.00	.00	.00	45.50	454.50	9	71.50
	Supplies Totals	\$310,626.00	\$31,574.68	\$170,892.49	\$200,448.26	(\$60,714.75)	120%	\$262,924.69
	Other Services & Charges							
515.129	Permit Fees Due To Others	22,000.00	.00	.00	20,665.00	1,335.00	94	20,503.00
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	14,402.01	597.99	96	13,750.68
610.111	Communications- Landline	1,200.00	91.71	.00	731.91	468.09	61	1,095.10
610.112	Postage	2,000.00	.00	.00	67.78	1,932.22	3	1,083.07

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Budget Performance Report

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Fiscal Year to Date 02/28/18
Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
610.1110	Communications- Wireless	420.00	34.21	.00	239.93	180.07	57	396.57
620.114	Advertising	1,000.00	136.50	.00	136.50	863.50	14	435.50
640.124	Travel Expense	861.00	26.00	.00	91.00	770.00	11	21.34
650.127	Electricity	82,142.00	6,881.19	.00	58,226.81	23,915.19	71	83,672.39
650.130	Sanitation	929.00	75.20	.00	640.93	288.07	69	902.40
650.133	Stormwater	.00	179.55	.00	1,436.40	(1,436.40)	+++	100.80
650.134	Security Lights	1,428.00	132.00	.00	1,056.00	372.00	74	1,584.00
650.1271	Electricity- Sales Tax	106.00	10.32	.00	78.32	27.68	74	110.83
660.133	Repairs & Maint. Services	28,000.00	18,510.07	8,251.00	39,128.92	(19,379.92)	169	31,700.25
660.139	Fleet Services Materials	3,000.00	939.48	.00	2,101.13	898.87	70	2,269.38
660.145	Gasoline & Oil	1,000.00	51.78	.00	845.11	154.89	85	1,009.25
660.1391	Fleet Services Labor	2,500.00	566.85	.00	1,938.53	561.47	78	2,922.78
664.101	Community Education	500.00	.00	.00	.00	500.00	0	.00
670.156	Equipment Rental/Lease	.00	.00	.00	.00	.00	+++	613.37
685.180	Membership Dues and Fees	350.00	.00	.00	105.00	245.00	30	540.00
685.182	Other Operating Expenses	1,000.00	.00	.00	144.00	856.00	14	1,641.76
685.183	Depreciation	325,304.00	22,717.69	.00	203,784.36	121,519.64	63	317,918.83
685.186	Training	5,335.00	159.15	.00	4,033.81	1,301.19	76	2,810.00
685.1821	Hurricane/Storm Expense	.00	.00	.00	62.28	(62.28)	+++	.00
686.187	Professional Services	34,740.00	.00	1,500.00	2,701.00	30,539.00	12	12,396.58
686.189	Employee Medical	220.00	.00	.00	171.00	49.00	78	165.00
686.195	Repair/Maint Svc Contract	3,240.00	.00	.00	1,194.02	2,045.98	37	4,039.69
686.199	Internal Engineering	12,000.00	1,523.05	.00	11,971.86	28.14	100	15,759.84
686.1895	Employee wellness services	1,680.00	503.70	.00	1,107.01	572.99	66	2,052.27
	Other Services & Charges Totals	\$545,955.00	\$52,538.45	\$9,751.00	\$367,060.62	\$169,143.38	69%	\$519,494.68
	Other Objects							
795.995	GF Cost Distribution	67,180.00	5,598.25	.00	44,786.00	22,394.00	67	67,179.00

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account		Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
		Other Objects Totals	\$67,180.00	\$5,598.25	\$0.00	\$44,786.00	\$22,394.00	67%	\$67,179.00
		Inter-Dept. Allocations							
795.999		Allocation G&A Services	85,000.00	4,442.99	.00	41,557.26	43,442.74	49	59,394.24
		Inter-Dept. Allocations Totals	\$85,000.00	\$4,442.99	\$0.00	\$41,557.26	\$43,442.74	49%	\$59,394.24
		Capital Outlay							
900.915		CIP Projects - Current Year	450,000.00	.00	.00	.00	.00	+++	.00
900.3300		Water Filtration Plant	.00	.00	.00	.00	450,000.00	0	.00
900.4300		Other Equipment	.00	.00	.00	.00	.00	+++	29,884.87
9999.9999		Assets Reclassified	(450,000.00)	.00	.00	.00	(450,000.00)	0	(29,884.87)
		Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
		Department 16 - Filtration Totals	\$1,354,093.00	\$119,147.72	\$183,416.63	\$882,415.17	\$288,261.20	79%	\$1,181,078.31
		Department 41 - General & Administrative							
		Personal Services							
400.101		Regular Pay	103,290.00	8,577.52	.00	73,751.10	29,538.90	71	107,548.03
401.103		Overtime	500.00	.00	.00	40.93	459.07	8	(2.76)
405.114		FICA	7,660.00	629.37	.00	5,454.82	2,205.18	71	7,970.96
406.116		Retirement	12,541.00	1,151.78	.00	8,794.62	3,746.38	70	12,290.58
408.125		SCMIT Worker's Comp Ins.	2,000.00	.00	844.00	2,498.29	(1,342.29)	167	2,419.04
410.001		Health Claims Cost	17,225.00	1,041.14	.00	8,125.72	9,099.28	47	11,796.37
410.003		OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	1,648.77
		Personal Services Totals	\$148,216.00	\$11,399.81	\$844.00	\$98,665.48	\$48,706.52	67%	\$143,670.99
		Supplies							
500.101		Supplies and Materials	4,700.00	806.00	.00	4,289.53	410.47	91	5,564.24
500.102		Equipment	900.00	.00	.00	371.59	528.41	41	.00
500.103		Furniture	1,400.00	.00	.00	1,618.65	(218.65)	116	476.97
501.101		Uniforms and Clothing	675.00	.00	.00	483.63	191.37	72	488.98
		Supplies Totals	\$7,675.00	\$806.00	\$0.00	\$6,763.40	\$911.60	88%	\$6,530.19

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

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Fiscal Year to Date 02/28/18
Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	31,000.00	.00	.00	29,669.38	1,330.62	96	28,327.58
610.111	Communications- Landline	4,200.00	190.41	.00	2,905.97	1,294.03	69	4,149.00
610.112	Postage	500.00	.00	.00	.00	500.00	0	135.23
610.1110	Communications- Wireless	2,820.00	193.85	.00	1,377.86	1,442.14	49	2,160.08
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	435.00	.00	.00	26.00	409.00	6	183.01
650.127	Electricity	2,352.00	176.31	.00	1,714.83	637.17	73	2,574.61
650.128	Water	844.00	30.66	.00	282.10	561.90	33	437.41
650.129	Wastewater	528.00	17.00	.00	183.60	344.40	35	252.44
650.130	Sanitation	486.00	39.33	.00	275.31	210.69	57	471.96
650.133	Stormwater	977.00	165.94	.00	1,327.52	(350.52)	136	1,184.88
650.134	Security Lights	573.00	53.00	.00	424.00	149.00	74	636.00
650.1271	Electricity- Sales Tax	105.00	9.64	.00	81.52	23.48	78	115.30
660.133	Repairs & Maint. Services	5,800.00	.00	4,075.00	4,160.00	(2,435.00)	142	352.13
660.139	Fleet Services Materials	4,000.00	160.35	.00	1,616.98	2,383.02	40	3,819.55
660.145	Gasoline & Oil	1,200.00	340.85	.00	1,553.45	(353.45)	129	1,518.32
660.1391	Fleet Services Labor	1,800.00	187.52	.00	1,834.54	(34.54)	102	1,974.23
670.156	Equipment Rental/Lease	2,960.00	171.47	.00	1,539.57	1,420.43	52	3,300.03
685.180	Membership Dues and Fees	1,235.00	550.00	.00	1,085.00	150.00	88	1,230.00
685.182	Other Operating Expenses	500.00	.00	.00	156.94	343.06	31	155.64
685.183	Depreciation	190.00	397.16	.00	508.15	(318.15)	267	189.84
685.186	Training	660.00	.00	.00	.00	660.00	0	710.00
686.187	Professional Services	1,425.00	.00	.00	.00	1,425.00	0	51.67
686.189	Employee Medical	60.00	.00	.00	.00	60.00	0	45.00
686.195	Repair/Maint Svc Contract	3,160.00	.00	.00	1,054.16	2,105.84	33	3,593.12
686.1895	Employee wellness services	480.00	705.17	.00	1,549.80	(1,069.80)	323	1,781.72

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Budget Performance Report

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Other Services & Charges Totals	\$68,790.00	\$3,388.66	\$4,075.00	\$53,326.68	\$11,388.32	83%	\$59,348.75
	Other Objects							
795.001	IT Internal Allocations	80,000.00	7,355.23	.00	60,162.00	19,838.00	75	96,664.69
	Other Objects Totals	\$80,000.00	\$7,355.23	\$0.00	\$60,162.00	\$19,838.00	75%	\$96,664.69
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	(305,128.00)	(22,214.97)	.00	(207,786.36)	(97,341.64)	68	(296,971.13)
	Inter-Dept. Allocations Totals	(\$305,128.00)	(\$22,214.97)	\$0.00	(\$207,786.36)	(\$97,341.64)	68%	(\$296,971.13)
	Capital Outlay							
900.4100	Vehicles	27,500.00	.00	27,059.00	27,076.00	(26,635.00)	197	.00
9999.9999	Assets Reclassified	(27,500.00)	.00	.00	(27,076.00)	(424.00)	98	.00
	Capital Outlay Totals	\$0.00	\$0.00	\$27,059.00	\$0.00	(\$27,059.00)	+++	\$0.00
	Department 41 - General & Administrative Totals	(\$447.00)	\$734.73	\$31,978.00	\$11,131.20	(\$43,556.20)	-9644%	\$9,243.49
	Department 42 - Engineering Services							
	Personal Services							
400.101	Regular Pay	126,000.00	9,742.92	.00	84,570.56	41,429.44	67	113,387.61
405.114	FICA	9,640.00	689.69	.00	6,002.77	3,637.23	62	7,952.82
406.116	Retirement	14,700.00	1,306.57	.00	10,130.74	4,569.26	69	12,849.76
408.125	SCMIT Worker's Comp Ins.	.00	346.50	.00	1,523.82	(1,523.82)	+++	.00
410.001	Health Claims Cost	13,179.00	1,339.46	.00	10,465.00	2,714.00	79	14,005.35
	Personal Services Totals	\$163,519.00	\$13,425.14	\$0.00	\$112,692.89	\$50,826.11	69%	\$148,195.54
	Supplies							
500.101	Supplies and Materials	450.00	.00	.00	214.87	235.13	48	365.19
500.102	Equipment	5,400.00	.00	.00	1,408.86	3,991.14	26	1,371.37
500.103	Furniture	150.00	.00	.00	.00	150.00	0	900.00
500.105	Printing and Binding	100.00	.00	.00	.00	100.00	0	619.32
501.101	Uniforms and Clothing	600.00	.00	.00	659.03	(59.03)	110	501.33
515.121	Safety Supplies	570.00	.00	.00	75.55	494.45	13	.00

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.124	Department Supplies	.00	.00	.00	.00	.00	+++	238.86
	Supplies Totals	\$7,270.00	\$0.00	\$0.00	\$2,358.31	\$4,911.69	32%	\$3,996.07
	Other Services & Charges							
610.112	Postage	100.00	.00	.00	20.64	79.36	21	83.97
610.1110	Communications- Wireless	1,200.00	.00	.00	.00	1,200.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	1,138.00	.00	.00	26.00	1,112.00	2	804.14
685.180	Membership Dues and Fees	325.00	.00	.00	.00	325.00	0	334.00
685.182	Other Operating Expenses	.00	21.30	.00	21.30	(21.30)	+++	.00
685.184	Continuing Education	600.00	395.00	.00	395.00	205.00	66	.00
685.186	Training	1,100.00	.00	.00	1,223.58	(123.58)	111	1,045.00
686.187	Professional Services	1,400.00	.00	.00	.00	1,400.00	0	1,306.47
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	1,410.34	.00	3,099.60	(2,599.60)	620	2,990.47
	Other Services & Charges Totals	\$6,613.00	\$1,826.64	\$0.00	\$4,786.12	\$1,826.88	72%	\$6,564.05
	Other Objects							
735.122	Services Billed	(177,202.00)	(15,230.48)	.00	(119,718.48)	(57,483.52)	68	(157,598.25)
	Other Objects Totals	(\$177,202.00)	(\$15,230.48)	\$0.00	(\$119,718.48)	(\$57,483.52)	68%	(\$157,598.25)
	Department 42 - Engineering Services Totals	\$200.00	\$21.30	\$0.00	\$118.84	\$81.16	59%	\$1,157.41
	EXPENSE TOTALS	\$2,510,111.00	\$208,497.71	\$2,129,550.38	\$1,632,713.41	(\$1,252,152.79)	150%	\$2,243,495.02
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,510,111.00	207,344.00	.00	1,653,436.89	856,674.11	66%	2,534,039.43
	EXPENSE TOTALS	2,510,111.00	208,497.71	2,129,550.38	1,632,713.41	(1,252,152.79)	150%	2,243,495.02
	Fund 0031 - Water Utility Fund Totals	\$0.00	(\$1,153.71)	(\$2,129,550.38)	\$20,723.48	\$2,108,826.90		\$290,544.41
	Fund 0032 - Wastewater Fund							
	REVENUE							

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	2,379,256.00	226,482.51	.00	1,785,153.50	594,102.50	75	2,336,024.67
301.002	New Turn Ons	3,300.00	325.00	.00	2,105.00	1,195.00	64	3,455.00
301.009	New Service Taps	10,000.00	.00	.00	3,550.00	6,450.00	36	1,000.00
301.014	Fixed Charges - Andrews	120,000.00	.00	.00	70,838.60	49,161.40	59	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	.00	.00	134,693.09	90,306.91	60	230,902.44
301.016	Fixed Charges - COG	300,000.00	.00	.00	193,558.89	106,441.11	65	331,815.24
301.017	Volume Charges - Andrews	280,000.00	.00	.00	113,231.33	166,768.67	40	243,468.92
301.018	Volume Charges - GCWSD	350,000.00	.00	.00	281,776.84	68,223.16	81	395,037.98
301.019	Volume Charges - COG	1,025,000.00	.00	.00	678,054.56	346,945.44	66	1,091,023.40
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	.00	(193,558.89)	(106,441.11)	65	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	.00	.00	(678,054.56)	(346,945.44)	66	(1,091,023.40)
302.001	Penalties	35,000.00	2,810.75	.00	33,721.30	1,278.70	96	32,442.93
303.006	Septic Tank Dumping	15,000.00	8,020.00	.00	40,000.00	(25,000.00)	267	12,585.00
	Operating Revenues Totals	\$3,417,556.00	\$237,638.26	\$0.00	\$2,465,069.66	\$952,486.34	72%	\$3,376,354.54
	Impact Fees							
324.017	Wastewater Impact Fee	7,000.00	.00	.00	2,550.00	4,450.00	36	6,900.00
	Impact Fees Totals	\$7,000.00	\$0.00	\$0.00	\$2,550.00	\$4,450.00	36%	\$6,900.00
	Investment Earnings							
306.001	Investment Earnings	3,300.00	.00	.00	3,110.57	189.43	94	7,233.44
	Investment Earnings Totals	\$3,300.00	\$0.00	\$0.00	\$3,110.57	\$189.43	94%	\$7,233.44
	Miscellaneous							
369.002	Miscellaneous Revenue	3,000.00	1,595.20	.00	1,595.20	1,404.80	53	1,388.00
369.003	Insurance Proceeds	.00	.00	.00	4,272.92	(4,272.92)	+++	.00
	Miscellaneous Totals	\$3,000.00	\$1,595.20	\$0.00	\$5,868.12	(\$2,868.12)	196%	\$1,388.00
	Operating Transfers In							

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
394.002	Transfer from fund balance	3,673.00	.00	.00	.00	3,673.00	0	.00
	Operating Transfers In Totals	\$3,673.00	\$0.00	\$0.00	\$0.00	\$3,673.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	7,025.00
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,025.00
	Department 00 - Revenue Totals	\$3,434,529.00	\$239,233.46	\$0.00	\$2,476,598.35	\$957,930.65	72%	\$3,398,900.98
	REVENUE TOTALS	\$3,434,529.00	\$239,233.46	\$0.00	\$2,476,598.35	\$957,930.65	72%	\$3,398,900.98
	EXPENSE							
	Department 18 - Wastewater Collections							
	Personal Services							
400.101	Regular Pay	240,083.00	14,200.65	.00	122,403.29	117,679.71	51	191,308.95
401.103	Overtime	12,000.00	239.21	.00	2,346.54	9,653.46	20	13,411.68
401.105	On-call pay	4,420.00	433.32	.00	3,133.22	1,286.78	71	4,733.16
405.114	FICA	15,411.00	1,010.07	.00	8,722.20	6,688.80	57	14,350.15
406.116	Retirement	24,758.00	2,725.68	.00	14,752.97	10,005.03	60	22,600.48
408.125	SCMIT Worker's Comp Ins.	10,000.00	.00	5,138.18	13,095.62	(8,233.80)	182	19,726.94
410.001	Health Claims Cost	67,921.00	3,991.60	.00	32,625.80	35,295.20	48	52,588.90
410.002	Health Claim Costs-Retire	.00	.00	.00	2,787.48	(2,787.48)	+++	.00
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	2,819.89
	Personal Services Totals	\$377,593.00	\$22,600.53	\$5,138.18	\$199,867.12	\$172,587.70	54%	\$321,540.15
	Supplies							
500.101	Supplies and Materials	7,600.00	456.27	.00	2,313.04	5,286.96	30	6,139.99
500.102	Equipment	13,350.00	676.79	.00	2,981.87	10,368.13	22	12,443.84
501.101	Uniforms and Clothing	9,920.00	133.80	.00	4,084.61	5,835.39	41	4,924.34
512.108	Chemicals	4,700.00	.00	.00	1,080.16	3,619.84	23	200.88
513.112	Asphalt/Concrete/Gravel	26,000.00	6,534.77	44,983.41	10,148.88	(29,132.29)	212	37,337.12
514.111	WW Collection Syst Supply	6,400.00	.00	.00	1,813.89	4,586.11	28	5,838.51

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
515.121	Safety Supplies	900.00	600.00	.00	687.00	213.00	76	.00
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	592.09
532.1481	Small Hand Tools - Maintenance	700.00	.00	.00	98.40	601.60	14	558.18
	Supplies Totals	\$70,080.00	\$8,401.63	\$44,983.41	\$23,207.85	\$1,888.74	97%	\$68,034.95
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	31,000.00	.00	.00	31,681.98	(681.98)	102	30,216.09
610.112	Postage	1,340.00	43.85	.00	390.27	949.73	29	717.21
610.1110	Communications- Wireless	2,160.00	179.64	.00	1,271.93	888.07	59	1,931.54
620.114	Advertising	1,000.00	.00	.00	644.35	355.65	64	14.93
640.124	Travel Expense	750.00	.00	.00	.00	750.00	0	42.68
650.127	Electricity	68,021.00	6,558.31	.00	53,730.03	14,290.97	79	70,009.48
650.133	Stormwater	628.00	800.95	.00	6,407.60	(5,779.60)	1020	1,659.24
650.134	Security Lights	1,309.00	121.00	.00	968.00	341.00	74	1,452.00
650.1271	Electricity- Sales Tax	2,709.00	322.55	.00	2,151.46	557.54	79	2,718.04
660.133	Repairs & Maint. Services	60,000.00	9,031.10	2,823.87	21,119.99	36,056.14	40	47,086.32
660.139	Fleet Services Materials	16,000.00	1,471.31	.00	19,446.02	(3,446.02)	122	34,594.59
660.145	Gasoline & Oil	20,000.00	1,324.73	.00	8,343.76	11,656.24	42	15,917.08
660.1391	Fleet Services Labor	24,000.00	2,112.72	.00	15,225.07	8,774.93	63	26,170.16
670.156	Equipment Rental/Lease	6,000.00	.00	.00	.00	6,000.00	0	.00
685.180	Membership Dues and Fees	585.00	.00	.00	70.00	515.00	12	175.00
685.182	Other Operating Expenses	8,500.00	619.27	.00	5,883.78	2,616.22	69	9,832.67
685.183	Depreciation	318,991.00	22,013.71	.00	179,775.52	139,215.48	56	262,590.91
685.186	Training	1,400.00	.00	.00	.00	1,400.00	0	990.50
685.187	Special Projects	.00	.00	.00	.00	.00	+++	(817.90)
685.1821	Hurricane/Storm Expense	.00	.00	.00	3,562.03	(3,562.03)	+++	.00
686.187	Professional Services	5,080.00	166.65	2,126.66	1,798.10	1,155.24	77	2,050.86
686.189	Employee Medical	480.00	.00	.00	45.00	435.00	9	432.55

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Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
686.191	Contract Services/Studies	2,460.00	98.80	.00	1,006.54	1,453.46	41	1,956.95
686.195	Repair/Maint Svc Contract	16,440.00	.00	.00	510.52	15,929.48	3	2,450.44
686.199	Internal Engineering	13,000.00	1,523.05	.00	11,971.86	1,028.14	92	15,759.84
686.1895	Employee wellness services	3,000.00	201.48	.00	442.81	2,557.19	15	2,269.63
687.202	Utility Billing Services	6,000.00	126.81	.00	4,354.35	1,645.65	73	5,509.67
	Other Services & Charges Totals	\$610,853.00	\$46,715.93	\$4,950.53	\$370,800.97	\$235,101.50	62%	\$535,730.48
	Other Objects							
702.106	Interest- Bonds	75,008.00	581.87	.00	4,708.30	70,299.70	6	7,360.62
702.110	Bond Principal	18,980.00	1,613.05	.00	12,851.06	6,128.94	68	18,978.42
720.001	Provision for Bad Debts	7,500.00	625.00	.00	5,000.00	2,500.00	67	43,720.76
795.995	GF Cost Distribution	70,000.00	5,833.33	.00	46,666.64	23,333.36	67	69,999.96
7999.9999	Principal Reclassified	(18,980.00)	.00	.00	.00	(18,980.00)	0	(18,978.42)
	Other Objects Totals	\$152,508.00	\$8,653.25	\$0.00	\$69,226.00	\$83,282.00	45%	\$121,081.34
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	70,000.00	5,553.74	.00	51,946.60	18,053.40	74	74,242.81
	Inter-Dept. Allocations Totals	\$70,000.00	\$5,553.74	\$0.00	\$51,946.60	\$18,053.40	74%	\$74,242.81
	Capital Outlay							
900.911	Sewer Improvement Projects	.00	100,080.90	384,945.52	150,189.48	(100,135.00)	123	66,870.57
900.915	CIP Projects - Current Year	667,000.00	.00	.00	.00	.00	+++	.00
900.3700	Wastewater Collection Sys	.00	.00	.00	.00	120,000.00	0	1,316.53
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	103,472.00
900.4300	Other Equipment	.00	.00	22,952.70	33,101.65	55,945.65	50	13,745.65
9999.9999	Assets Reclassified	(667,000.00)	(100,080.90)	.00	(183,291.13)	(483,708.87)	27	(185,404.75)
	Capital Outlay Totals	\$0.00	\$0.00	\$407,898.22	\$0.00	(\$407,898.22)	+++	\$0.00
	Department 18 - Wastewater Collections Totals	\$1,281,034.00	\$91,925.08	\$462,970.34	\$715,048.54	\$103,015.12	92%	\$1,120,629.73
	Department 34 - Regional Wastewater Plant							
	Personal Services							

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
400.101	Regular Pay	274,172.00	20,965.86	.00	178,916.01	95,255.99	65	282,150.27
401.103	Overtime	10,000.00	552.58	.00	6,575.81	3,424.19	66	14,986.84
401.105	On-call pay	7,020.00	533.32	.00	4,533.22	2,486.78	65	6,933.16
405.114	FICA	20,814.00	1,519.76	.00	13,173.62	7,640.38	63	21,279.59
406.116	Retirement	34,710.00	2,959.31	.00	21,994.68	12,715.32	63	33,767.54
408.125	SCMIT Worker's Comp Ins.	2,700.00	.00	1,112.96	2,836.60	(1,249.56)	146	3,189.96
410.001	Health Claims Cost	66,924.00	5,114.12	.00	38,042.92	28,881.08	57	56,832.15
Personal Services Totals		\$416,340.00	\$31,644.95	\$1,112.96	\$266,072.86	\$149,154.18	64%	\$419,139.51
Supplies								
500.101	Supplies and Materials	5,500.00	570.98	.00	3,701.46	1,798.54	67	7,466.29
500.102	Equipment	6,550.00	101.59	.00	1,295.74	5,254.26	20	6,584.42
501.101	Uniforms and Clothing	4,250.00	250.23	.00	1,161.33	3,088.67	27	4,088.78
512.108	Chemicals	94,900.00	5,778.00	91,882.79	69,506.48	(66,489.27)	170	75,613.60
512.109	Laboratory Supplies	19,760.00	1,593.77	4,837.84	13,420.57	1,501.59	92	18,040.25
515.121	Safety Supplies	1,200.00	.00	.00	732.00	468.00	61	879.50
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	563.30
Supplies Totals		\$132,670.00	\$8,294.57	\$96,720.63	\$89,817.58	(\$53,868.21)	141%	\$113,236.14
Other Services & Charges								
515.129	Permit Fees Due To Others	7,900.00	.00	.00	7,830.07	69.93	99	7,527.37
600.110	SCMIRF Property/Liab Ins	14,000.00	.00	.00	13,289.41	710.59	95	12,688.40
610.111	Communications- Landline	2,520.00	184.57	.00	1,652.94	867.06	66	2,312.53
610.112	Postage	500.00	.00	.00	.00	500.00	0	42.92
610.1110	Communications- Wireless	420.00	43.31	.00	257.57	162.43	61	424.77
620.114	Advertising	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,950.00	.00	.00	474.49	1,475.51	24	273.17
650.127	Electricity	294,709.00	29,213.55	.00	261,791.38	32,917.62	89	342,019.66
650.128	Water	1,344.00	80.54	.00	744.26	599.74	55	985.04

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Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.130	Sanitation	3,240.00	262.13	.00	2,097.04	1,142.96	65	3,145.56
650.133	Stormwater	825.00	210.53	.00	1,684.24	(859.24)	204	1,065.72
650.134	Security Lights	3,750.00	347.00	.00	2,776.00	974.00	74	4,164.00
650.1271	Electricity- Sales Tax	12,855.00	1,643.16	.00	12,894.47	(39.47)	100	15,389.48
660.133	Repairs & Maint. Services	86,000.00	19,756.81	22,230.41	78,193.18	(14,423.59)	117	203,265.98
660.139	Fleet Services Materials	4,000.00	.00	.00	3,109.43	890.57	78	4,148.35
660.145	Gasoline & Oil	2,000.00	292.79	.00	1,289.62	710.38	64	1,728.34
660.1391	Fleet Services Labor	2,200.00	69.06	.00	1,027.33	1,172.67	47	2,390.00
670.156	Equipment Rental/Lease	3,820.00	879.86	.00	2,697.14	1,122.86	71	3,873.53
685.180	Membership Dues and Fees	385.00	.00	.00	175.00	210.00	45	370.00
685.182	Other Operating Expenses	2,000.00	.00	.00	197.00	1,803.00	10	17,138.79
685.183	Depreciation	.00	68.15	.00	340.75	(340.75)	+++	.00
685.186	Training	5,355.00	.00	.00	1,251.00	4,104.00	23	1,455.00
685.190	Landfill Fees	52,650.00	2,562.57	.00	25,465.73	27,184.27	48	22,207.91
686.186	Legal Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.187	Professional Services	168,860.00	14,424.75	63,304.31	60,807.13	44,748.56	73	68,127.09
686.189	Employee Medical	400.00	.00	.00	355.00	45.00	89	124.00
686.195	Repair/Maint Svc Contract	3,660.00	.00	.00	1,603.72	2,056.28	44	4,685.29
686.199	Internal Engineering	25,000.00	3,046.10	.00	23,943.69	1,056.31	96	31,519.64
686.1895	Employee wellness services	820.00	906.65	.00	1,992.60	(1,172.60)	243	2,510.49
Other Services & Charges Totals		\$702,663.00	\$73,991.53	\$85,534.72	\$507,940.19	\$109,188.09	84%	\$753,583.03
Other Objects								
702.106	Interest- Bonds	231,240.00	17,961.68	.00	143,693.56	87,546.44	62	223,878.16
702.110	Bond Principal	544,746.00	89,126.90	.00	267,380.70	277,365.30	49	525,768.00
703.109	Agents Fee	4,500.00	.00	.00	2,862.50	1,637.50	64	4,475.00
795.995	GF Cost Distribution	46,500.00	3,875.00	.00	31,000.00	15,500.00	67	46,500.00
7999.9999	Principal Reclassified	(544,746.00)	(89,126.90)	.00	(267,380.70)	(277,365.30)	49	(525,768.00)

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Fiscal Year to Date 02/28/18

Exclude Rollup Account

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Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 0032 - Wastewater Fund Totals		\$0.00	(\$41,412.25)	(\$740,335.51)	\$289,183.82	\$451,151.69		\$94,938.99
Fund 0033 - Stormwater Utility Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	690,000.00	71,610.06	.00	572,281.98	117,718.02	83	502,907.88
302.001	Penalties	6,000.00	827.66	.00	6,229.47	(229.47)	104	6,136.04
Operating Revenues Totals		\$696,000.00	\$72,437.72	\$0.00	\$578,511.45	\$117,488.55	83%	\$509,043.92
Investment Earnings								
361.001	Investment Earnings	9,000.00	.00	.00	5,587.05	3,412.95	62	11,516.23
Investment Earnings Totals		\$9,000.00	\$0.00	\$0.00	\$5,587.05	\$3,412.95	62%	\$11,516.23
Capital Contributions								
371.002	Capital Contrib-Grants	.00	.00	.00	162,960.00	(162,960.00)	+++	16,375.00
Capital Contributions Totals		\$0.00	\$0.00	\$0.00	\$162,960.00	(\$162,960.00)	+++	\$16,375.00
Operating Transfers In								
394.002	Transfer from fund balance	287,698.00	.00	.00	.00	287,698.00	0	.00
Operating Transfers In Totals		\$287,698.00	\$0.00	\$0.00	\$0.00	\$287,698.00	0%	\$0.00
Department 00 - Revenue Totals		\$992,698.00	\$72,437.72	\$0.00	\$747,058.50	\$245,639.50	75%	\$536,935.15
REVENUE TOTALS		\$992,698.00	\$72,437.72	\$0.00	\$747,058.50	\$245,639.50	75%	\$536,935.15
EXPENSE								
Department 40 - Storm Water Utility Exp.								
Personal Services								
400.101	Regular Pay	180,000.00	13,685.85	.00	119,159.93	60,840.07	66	201,698.66
401.103	Overtime	6,000.00	.00	.00	907.47	5,092.53	15	8,704.28
401.105	On-call pay	2,600.00	100.00	.00	1,400.00	1,200.00	54	2,200.00
405.114	FICA	13,500.00	934.58	.00	8,309.13	5,190.87	62	14,706.87
406.116	Retirement	25,300.00	1,838.22	.00	13,972.36	11,327.64	55	23,911.54

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
408.125	SCMIT Worker's Comp Ins.	8,500.00	.00	3,515.11	8,958.91	(3,974.02)	147	10,554.27
410.001	Health Claims Cost	59,312.00	3,826.64	.00	29,894.80	29,417.20	50	48,084.52
410.002	Health Claim Costs-Retire	17,596.00	(355.18)	.00	11,626.36	5,969.64	66	14,549.69
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,953.48
Personal Services Totals		\$316,808.00	\$20,030.11	\$3,515.11	\$194,228.96	\$119,063.93	62%	\$328,363.31
Supplies								
500.101	Supplies and Materials	2,660.00	.00	.00	803.14	1,856.86	30	1,883.09
500.102	Equipment	7,200.00	.00	.00	2,478.69	4,721.31	34	2,304.22
501.101	Uniforms and Clothing	5,100.00	355.74	.00	2,636.29	2,463.71	52	4,125.34
513.112	Asphalt/Concrete/Gravel	5,460.00	3,547.75	.00	4,249.58	1,210.42	78	3,507.05
514.112	SW Collection Syst Supply	4,400.00	.00	.00	248.23	4,151.77	6	1,916.55
515.121	Safety Supplies	600.00	.00	.00	305.28	294.72	51	.00
532.148	Small Hand Tools	180.00	.00	.00	.00	180.00	0	28.91
Supplies Totals		\$25,600.00	\$3,903.49	\$0.00	\$10,721.21	\$14,878.79	42%	\$13,765.16
Other Services & Charges								
600.110	SCMIRF Property/Liab Ins	5,000.00	.00	.00	5,130.33	(130.33)	103	4,898.31
610.111	Communications- Landline	1,200.00	52.27	.00	883.58	316.42	74	1,168.43
610.112	Postage	200.00	15.12	.00	134.57	65.43	67	281.52
610.1110	Communications- Wireless	660.00	54.25	.00	380.21	279.79	58	643.35
620.114	Advertising	300.00	.00	.00	117.00	183.00	39	356.15
640.124	Travel Expense	228.00	.00	.00	.00	228.00	0	51.39
650.127	Electricity	1,817.00	122.08	.00	1,033.90	783.10	57	1,637.85
650.128	Water	376.00	30.66	.00	439.90	(63.90)	117	350.16
650.129	Wastewater	194.00	17.00	.00	136.00	58.00	70	188.16
650.133	Stormwater	.00	1,373.40	.00	10,987.20	(10,987.20)	+++	1,814.40
650.134	Security Lights	.00	80.00	.00	640.00	(640.00)	+++	960.00
650.1271	Electricity- Sales Tax	20.00	1.02	.00	9.77	10.23	49	13.25

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	12,250.00	2,709.71	167,300.02	27,420.49	(182,470.51)	1590	14,931.93
660.139	Fleet Services Materials	15,000.00	640.07	.00	25,216.38	(10,216.38)	168	18,681.16
660.145	Gasoline & Oil	13,000.00	1,627.62	.00	10,683.37	2,316.63	82	17,489.83
660.1391	Fleet Services Labor	22,000.00	1,865.53	.00	13,304.41	8,695.59	60	25,510.45
670.156	Equipment Rental/Lease	280.00	.00	.00	.00	280.00	0	.00
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	271.24
685.182	Other Operating Expenses	3,880.00	206.42	.00	1,732.73	2,147.27	45	3,137.63
685.183	Depreciation	409,645.00	34,626.65	.00	277,013.66	132,631.34	68	412,027.96
685.186	Training	150.00	.00	.00	.00	150.00	0	249.00
686.187	Professional Services	63,610.00	166.65	2,786.66	2,219.56	58,603.78	8	507.11
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	.00
686.195	Repair/Maint Svc Contract	2,290.00	.00	.00	1,372.92	917.08	60	3,251.75
686.199	Internal Engineering	25,000.00	3,046.10	.00	23,943.69	1,056.31	96	31,519.64
686.1895	Employee wellness services	2,100.00	604.43	.00	1,328.40	771.60	63	2,688.76
687.202	Utility Billing Services	2,200.00	43.74	.00	1,501.50	698.50	68	1,899.89
Other Services & Charges Totals		\$581,890.00	\$47,282.72	\$170,086.68	\$405,629.57	\$6,173.75	99%	\$544,529.32
Other Objects								
720.001	Provision for Bad Debts	1,400.00	116.67	.00	933.36	466.64	67	1,746.38
795.995	GF Cost Distribution	42,000.00	3,500.00	.00	28,000.00	14,000.00	67	42,000.00
Other Objects Totals		\$43,400.00	\$3,616.67	\$0.00	\$28,933.36	\$14,466.64	67%	\$43,746.38
Inter-Dept. Allocations								
795.999	Allocation G&A Services	25,000.00	2,221.51	.00	20,778.64	4,221.36	83	29,697.03
Inter-Dept. Allocations Totals		\$25,000.00	\$2,221.51	\$0.00	\$20,778.64	\$4,221.36	83%	\$29,697.03
Capital Outlay								
900.915	CIP Projects - Current Year	2,342,000.00	.00	.00	.00	.00	+++	.00
900.1000	Infrastructure Improvemts	.00	96,288.11	3,774,736.62	271,170.78	(2,027,907.40)	200	46,807.78
900.4200	Heavy Equipment	.00	.00	.00	.00	.00	+++	185,211.49

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
950.962	Drainage Improvements	.00	83,947.87	582,313.36	94,232.31	(352,545.67)	209	18,187.50
9999.9999	Assets Reclassified	(2,342,000.00)	(180,235.98)	.00	(365,403.09)	(1,976,596.91)	16	(250,206.77)
	Capital Outlay Totals	\$0.00	\$0.00	\$4,357,049.98	\$0.00	(\$4,357,049.98)	+++	\$0.00
	Department 40 - Storm Water Utility Exp. Totals	\$992,698.00	\$77,054.50	\$4,530,651.77	\$660,291.74	(\$4,198,245.51)	523%	\$960,101.20
	EXPENSE TOTALS	\$992,698.00	\$77,054.50	\$4,530,651.77	\$660,291.74	(\$4,198,245.51)	523%	\$960,101.20
	Fund 0033 - Stormwater Utility Fund Totals							
	REVENUE TOTALS	992,698.00	72,437.72	.00	747,058.50	245,639.50	75%	536,935.15
	EXPENSE TOTALS	992,698.00	77,054.50	4,530,651.77	660,291.74	(4,198,245.51)	523%	960,101.20
	Fund 0033 - Stormwater Utility Fund Totals	\$0.00	(\$4,616.78)	(\$4,530,651.77)	\$86,766.76	\$4,443,885.01		(\$423,166.05)
	Fund 0035 - Waste Management Fund							
	REVENUE							
	Department 00 - Revenue							
	Charges for Services							
344.001	Refuse Col Chge-Resident	775,000.00	65,208.00	.00	522,750.50	252,249.50	67	779,597.77
344.002	Refuse Col Chge-Comm	128,000.00	11,046.45	.00	88,646.90	39,353.10	69	131,880.54
344.003	Sanitation Fee Penalties	15,000.00	1,319.39	.00	10,898.27	4,101.73	73	16,499.39
	Charges for Services Totals	\$918,000.00	\$77,573.84	\$0.00	\$622,295.67	\$295,704.33	68%	\$927,977.70
	Miscellaneous							
369.002	Miscellaneous Revenue	100.00	.00	.00	1,838.00	(1,738.00)	1838	664.20
	Miscellaneous Totals	\$100.00	\$0.00	\$0.00	\$1,838.00	(\$1,738.00)	1838%	\$664.20
	Operating Transfers In							
394.002	Transfer from fund balance	36,881.00	.00	.00	.00	36,881.00	0	.00
	Operating Transfers In Totals	\$36,881.00	\$0.00	\$0.00	\$0.00	\$36,881.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	.00	.00	.00	.00	.00	+++	6,585.79
	Sale of Assets Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6,585.79

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

											Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/		
Account			Account Description								Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total	
			Department 00 - Revenue Totals								\$954,981.00	\$77,573.84	\$0.00	\$624,133.67	\$330,847.33	65%	\$935,227.69	
			REVENUE TOTALS								\$954,981.00	\$77,573.84	\$0.00	\$624,133.67	\$330,847.33	65%	\$935,227.69	
			EXPENSE															
			Department 31 - Residential Sanitation															
			Personal Services															
400.101			Regular Pay								212,857.00	18,738.64	.00	156,953.28	55,903.72	74	226,010.67	
401.103			Overtime								20,000.00	887.18	.00	12,109.44	7,890.56	61	21,629.21	
401.109			Seasonal City employee labor								58,000.00	.00	.00	.00	58,000.00	0	.00	
405.114			FICA								16,816.00	1,424.34	.00	11,919.40	4,896.60	71	17,308.39	
406.116			Retirement								28,719.00	2,626.39	.00	19,923.82	8,795.18	69	27,810.41	
408.125			SCMIT Worker's Comp Ins.								24,000.00	.00	8,857.34	23,619.81	(8,477.15)	135	29,918.58	
410.001			Health Claims Cost								57,339.00	3,732.44	.00	30,205.84	27,133.16	53	46,608.25	
410.002			Health Claim Costs-Retire								12,996.00	.00	.00	8,559.52	4,436.48	66	8,478.96	
410.003			OPEB cost								5,000.00	.00	.00	.00	5,000.00	0	5,083.04	
			Personal Services Totals								\$435,727.00	\$27,408.99	\$8,857.34	\$263,291.11	\$163,578.55	62%	\$382,847.51	
			Supplies															
500.101			Supplies and Materials								5,000.00	273.77	.00	4,216.24	783.76	84	5,580.37	
500.102			Equipment								.00	.00	.00	.00	.00	+++	(224.70)	
501.101			Uniforms and Clothing								19,000.00	1,007.98	.00	14,182.12	4,817.88	75	22,809.28	
515.121			Safety Supplies								2,000.00	.00	.00	235.09	1,764.91	12	784.77	
			Supplies Totals								\$26,000.00	\$1,281.75	\$0.00	\$18,633.45	\$7,366.55	72%	\$28,949.72	
			Other Services & Charges															
600.110			SCMIRF Property/Liab Ins								25,000.00	.00	.00	24,724.48	275.52	99	23,606.32	
610.111			Communications- Landline								300.00	5.14	.00	97.64	202.36	33	141.66	
610.112			Postage								150.00	30.61	.00	272.42	(122.42)	182	500.63	
610.1110			Communications- Wireless								500.00	.00	.00	.00	500.00	0	.00	
620.114			Advertising								500.00	.00	.00	526.50	(26.50)	105	1,545.46	

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
650.127	Electricity	1,057.00	109.48	.00	790.74	266.26	75	1,079.70
650.128	Water	414.00	34.88	.00	279.92	134.08	68	398.63
650.129	Wastewater	640.00	53.96	.00	432.95	207.05	68	616.78
650.130	Sanitation	456.00	36.92	.00	295.36	160.64	65	443.04
650.133	Stormwater	326.00	4.28	.00	34.24	291.76	11	361.80
650.134	Security Lights	475.00	43.89	.00	351.12	123.88	74	526.68
650.1271	Electricity- Sales Tax	4.00	.58	.00	2.82	1.18	70	3.46
660.136	Container Repairs	5,000.00	.00	.00	4,414.38	585.62	88	4,915.30
660.139	Fleet Services Materials	35,000.00	1,560.77	.00	20,357.63	14,642.37	58	35,363.84
660.145	Gasoline & Oil	32,000.00	3,673.29	.00	24,120.36	7,879.64	75	33,466.73
660.1362	Roll-Out Purchases	25,000.00	8,286.86	.00	20,917.51	4,082.49	84	21,064.55
660.1391	Fleet Services Labor	64,000.00	3,561.42	.00	33,964.05	30,035.95	53	64,834.70
660.1392	Fleet Svcs- Outside Vends	2,000.00	27.50	.00	467.50	1,532.50	23	1,966.25
685.182	Other Operating Expenses	1,500.00	247.71	.00	2,237.93	(737.93)	149	3,106.47
685.183	Depreciation	87,132.00	4,967.26	.00	39,033.40	48,098.60	45	165,374.31
685.190	Landfill Fees	5,000.00	.00	.00	451.72	4,548.28	9	1,537.87
686.189	Employee Medical	1,800.00	.00	.00	105.00	1,695.00	6	45.00
686.195	Repair/Maint Svc Contract	2,800.00	.00	.00	489.37	2,310.63	17	2,310.00
686.1895	Employee wellness services	3,000.00	201.49	.00	442.82	2,557.18	15	3,167.53
687.202	Utility Billing Services	4,000.00	88.52	.00	3,039.36	960.64	76	3,845.87
687.203	Contract Services	65,000.00	5,241.49	35,955.56	41,012.12	(11,967.68)	118	61,639.01
Other Services & Charges Totals		\$363,054.00	\$28,176.05	\$35,955.56	\$218,861.34	\$108,237.10	70%	\$431,861.59
Other Objects								
720.001	Provision for Bad Debts	1,500.00	125.00	.00	1,000.00	500.00	67	6,202.65
720.005	Loss on Asset Disposal	.00	.00	.00	.00	.00	+++	6,563.00
730.120	Recycling Labor	37,000.00	3,630.14	27,058.61	21,824.43	(11,883.04)	132	32,089.21
730.122	Recycling Operating	7,500.00	367.12	.00	2,454.86	5,045.14	33	10,007.44

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
795.001	IT Internal Allocations	7,000.00	507.26	.00	4,125.09	2,874.91	59	5,851.56
795.995	GF Cost Distribution	77,200.00	6,156.17	.00	49,249.36	27,950.64	64	77,199.96
	Other Objects Totals	\$130,200.00	\$10,785.69	\$27,058.61	\$78,653.74	\$24,487.65	81%	\$137,913.82
	Capital Outlay							
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	50,652.88
900.4200	Heavy Equipment	145,185.00	.00	.00	.00	145,185.00	0	140,756.00
900.4300	Other Equipment	38,500.00	.00	.00	.00	38,500.00	0	17,954.60
9999.9999	Assets Reclassified	(183,685.00)	.00	.00	.00	(183,685.00)	0	(209,363.48)
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 31 - Residential Sanitation Totals	\$954,981.00	\$67,652.48	\$71,871.51	\$579,439.64	\$303,669.85	68%	\$981,572.64
	EXPENSE TOTALS	\$954,981.00	\$67,652.48	\$71,871.51	\$579,439.64	\$303,669.85	68%	\$981,572.64
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	954,981.00	77,573.84	.00	624,133.67	330,847.33	65%	935,227.69
	EXPENSE TOTALS	954,981.00	67,652.48	71,871.51	579,439.64	303,669.85	68%	981,572.64
	Fund 0035 - Waste Management Fund Totals	\$0.00	\$9,921.36	(\$71,871.51)	\$44,694.03	\$27,177.48		(\$46,344.95)
	Fund 0086 - Seized and Forfeited							
	REVENUE							
	Department 00 - Revenue							
	Fines and Forfeitures							
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	.00
	Fines and Forfeitures Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$0.00
	Local Grants							
332.008	Other Local Grants	.00	.00	.00	.00	.00	+++	4,000.00
	Local Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,000.00
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	35,300.88	(35,300.88)	+++	.00

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$35,300.88	(\$35,300.88)	+++	\$0.00
	Operating Transfers In							
394.002	Transfer from fund balance	65,480.00	.00	.00	.00	65,480.00	0	.00
	Operating Transfers In Totals	\$65,480.00	\$0.00	\$0.00	\$0.00	\$65,480.00	0%	\$0.00
	Department 00 - Revenue Totals	\$67,480.00	\$0.00	\$0.00	\$35,300.88	\$32,179.12	52%	\$4,000.00
	REVENUE TOTALS	\$67,480.00	\$0.00	\$0.00	\$35,300.88	\$32,179.12	52%	\$4,000.00
	EXPENSE							
	Department 05 - Police							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	43.61	206.39	17	318.43
500.102	Equipment	.00	.00	13,530.00	.00	(13,530.00)	+++	.00
500.103	Furniture	500.00	.00	.00	.00	500.00	0	.00
501.101	Uniforms and Clothing	800.00	.00	.00	562.24	237.76	70	6.44
	Supplies Totals	\$1,550.00	\$0.00	\$13,530.00	\$605.85	(\$12,585.85)	912%	\$324.87
	Other Services & Charges							
610.1110	Communications- Wireless	2,880.00	55.68	.00	1,114.72	1,765.28	39	134.78
640.124	Travel Expense	2,000.00	.00	.00	487.24	1,512.76	24	380.34
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	.00
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	197.33	.00	1,215.74	(1,015.74)	608	63.97
685.180	Membership Dues and Fees	1,250.00	.00	.00	890.00	360.00	71	150.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	4,500.00	.00	(3,500.00)	450	149.00
685.191	Canine Unit Operations	10,000.00	211.00	.00	1,418.25	8,581.75	14	5,582.01
686.194	Other Prof/Tech Services	10,000.00	.00	5,000.00	.00	5,000.00	50	1,000.00
	Other Services & Charges Totals	\$40,330.00	\$464.01	\$9,500.00	\$5,125.95	\$25,704.05	36%	\$7,460.10
	Capital Outlay							

Attachment: Budget Performance Report-February 2018 (2483 : February 2018 Finance and IT



Budget Performance Report

13.K.4

Fiscal Year to Date 02/28/18

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
900.4100	Vehicles	25,600.00	.00	.00	.00	25,600.00	0	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	9,865.40
	Capital Outlay Totals	\$25,600.00	\$0.00	\$0.00	\$0.00	\$25,600.00	0%	\$9,865.40
	Department 05 - Police Totals	\$67,480.00	\$464.01	\$23,030.00	\$5,731.80	\$38,718.20	43%	\$17,650.37
	EXPENSE TOTALS	\$67,480.00	\$464.01	\$23,030.00	\$5,731.80	\$38,718.20	43%	\$17,650.37
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	67,480.00	.00	.00	35,300.88	32,179.12	52%	4,000.00
	EXPENSE TOTALS	67,480.00	464.01	23,030.00	5,731.80	38,718.20	43%	17,650.37
	Fund 0086 - Seized and Forfeited Totals	\$0.00	(\$464.01)	(\$23,030.00)	\$29,569.08	(\$6,539.08)		(\$13,650.37)
	Grand Totals							
	REVENUE TOTALS	34,138,031.00	3,214,189.41	.00	19,892,582.33	14,245,448.67	58%	29,762,746.80
	EXPENSE TOTALS	34,765,899.00	2,012,725.02	12,402,846.92	21,287,822.75	1,075,229.33	97%	30,564,777.78
	Grand Totals	(\$627,868.00)	\$1,201,464.39	(\$12,402,846.92)	(\$1,395,240.42)	\$13,170,219.34		(\$802,030.98)

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