**REVISED 2/16/22**

# REGULAR MEETING OF CITY COUNCIL
## FEBRUARY 17, 2022 – 5:30 PM
## MUNICIPAL COURTROOM
## 2222 HIGHMARKET STREET
## GEORGETOWN, SOUTH CAROLINA
## AND LIVESTREAM:
## https://www.facebook.com/cityofgtown/

**Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.**

1. **CALL TO ORDER**

2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**

3. **INVOCATION & PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS**

5. **INTRODUCTION OF NEW EMPLOYEES**

6. **PRESENTATION**

   A. **Presentation of the FY21 Annual Comprehensive Financial Report by Greene Finney, LLP**

   Attachments:

   1 COG - PowerPoint - 2021

7. **PLANNING AND COMMUNITY DEVELOPMENT**

   A. **Motion to approve second reading of an ordinance rezoning approximately 1.52 acres, owned by the City of Georgetown, from Residential (R1) to General Commercial (GC).**

   Attachments:

   1 Ord Rezoning 1.52 ac Electric Dept R1 to GC
   2 Rezoning App City Elec Dept
   3 Briefing Document Rezoning 1.52
   4 Sec 513 Min Area Rezoning
   5 Current Zoning Map
   6 Proposed Zoning Map
   7 Elec Dept Pic

   B. **Motion to approve second reading of an ordinance rezoning approximately .37 acre, owned by NTT Georgetown, LLC, from Residential (R1) to General Commercial (GC).**

   Attachments:

   1 Ord Rezoning .37 ac NTT Georgetown R1 to GC

2 NTT Rezoning Application .37 ac
3 Briefing Document Rezoning .37
4 Aerial
5 Current Zoning Map
6 Proposed Zoning Map

**C. Motion to approve second reading of an ordinance amending the City of Georgetown Zoning Ordinance, Article XIII, "Design Overlay Districts" to include all text amendments and to add an Urban Core Overlay District (UCOD) provided that the Planning and Community Development Department works with the Waccamaw Regional Council of Governments to propose amendments to clarify processes and procedures and further improve the language of the ordinance over the next two months.**

Attachments:

1 Briefing Document for UCOD
2 UCOD Text Amendments Ordinance
3 Exhibit 1 Urban Core Overlay District 1.11.2022 redline
4 Amended UCOD Zoning Map

**D. Motion to approve first reading of an ordinance amending the City of Georgetown Zoning Ordinance, Article XVII, Community Appearance Board, Section 1700 Creation of the Community Appearance Board (CAB).**

Attachments:

1 Briefing Doc for CAB Text Amendments 2.8.22
2 ARTICLE XVII CAB Ordinance CLEAN 2.8.22
3 ARTICLE XVII redlined

## 8. FINANCE

**A. Motion to approve use of Capital Project Reserve Fund funding for Water and Wastewater Needs.**

Attachments:

1 Request to use CPRF funds for Water and Wastewater Needs

**B. Motion to approve amending personnel Policy No. 21 to clarify language that holiday time does not constitute time worked for calculation of overtime or compensatory time.**

Attachments:

1 OT pay and comp time definition of work hours

## 9. FIRE

**A. Motion to approve purchase and payment of 2022 Ford Explorer from Vic Bailey Ford in the amount of $35,366.00.**

Attachments:

1 2022 Ford Explorer Quote

**B. Motion to approve purchase and payment of Pierce Pumper Fire Truck from Spartan Fire and Emergency Apparatus in the amount of $549,750.00**

Attachments:

1 Quote-2022 Pierce Pumper Fire Truck

## 10. WATER UTILITIES

**A. Motion to approve purchasing a 2022 Ford F550 Crane Truck for the Wastewater Collections Division in the Water Utilities Department in the amount of $89,065.00 with FY2021-2022 funds.**

Attachments:

1 Crane Truck Quote 020322

**B. Motion to approve purchasing a 2022 Ford F150 extended cab pickup truck for the Water Plant in the Water Utilities Department in the amount of $27,308.00 with FY2021-2022 funds.**

Attachments:

1 WTP truck quote

## 11. ELECTRIC UTILITIES

**A. Motion to approve second reading of an ordinance granting Easement to HTC on Kaminski House Property.**

Attachments:

1 HTC Kaminski House Easement and Ordinance for Council

## 12. ADMINISTRATION

**A. Motion to approve second reading of an ordinance amending Chapter 2, Article II, Division 2, Sections 2-19, 2-18, 2-30 and 2-31 of the Code of Ordinances for the City Of Georgetown.**

Attachments:

1 AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTIONS 2-19, 2-18, 2-30 AND 2-31 Clean Version

2 AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTIONS 2-19, 2-18, 2-30 AND 2-31

**B. Motion to approve Habitat for Humanity for Georgetown County South Carolina's Guidelines and Work Flow Process Using City of Georgetown ARPA Funds for Home Repairs for Low–Income, Owner-Occupied Homes within Georgetown City Limits.**

Attachments:

1 ARPA Habitat for Humanity

## 13. CITY ADMINISTRATOR REPORT

## 14. MINUTES

**A. Motion to approve minutes of January 20 and January 27, 2022 Council Meetings.**

## 15. OLD BUSINESS

## 16. NEW BUSINESS

## 17. DEPARTMENT MONTHLY REPORTS

**A. January 2022 Electric Utility Department Report**
Attachments:
1 january22report

**B. Engineering Monthly Report_January 2022**
Attachments:
1 Engineering Monthly Report_January 2022

**C. January 2022 Fire Report**
Attachments:
1 JANUARY 2022 FIRE REPORT

**D. January 2022 Fleet Service Report**
Attachments:
1 Fleet Services Monthly Report.FY2022

**E. GPD - January 2022 Monthly Report**
Attachments:
1 GPD - January 2022 Monthly Report

**F. January 2022 HR/Risk Management Report**
Attachments:
1 January 2022 Human Resources-Risk Management

**G. January 2022 Municipal Court Report**
Attachments:
1 MC Monthly Report

**H. P&CD February 2022**
Attachments:
1 January 2022 Monthly Report

**I. January 2022 Public Works Department Report**
Attachments:
1 Public Works Monthly Report.FY2022

**J. January 2022 Water Utilities Report**
Attachments:
1 January 2022 Water Utilities Report

**K. January 2022 Monthly Finance and IT Report**
Attachments:
1 Current Project Listing 2022.01.31
2 GovDeal Report FY22
3 Open PO Report 2022.01.31
4 December 31 Budget Performance Report
5 Monthly Grant Report FY22 January
6 January 2022 Monthly Finance and IT Report

## 18. EXECUTIVE SESSION

**A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(1)(2) to discuss employment and compensation; to discuss negotiations and receive legal advice related to contractual arrangements related to real estate property and economic development matters; and to receive quarterly legal update from the city attorney on pending cases and cases adjudicated since last update.**

**B. Motion to adjourn Executive Session and reconvene Regular Meeting.**

**C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**

**D. City Council may take action on items discussed in Executive Session.**

## 19. ADJOURNMENT

**A. Motion to adjourn the Regular Meeting of City Council.**

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

## INFORMATION ITEM

DOC ID: 3502

**Council Meeting Date:** 17 February 2022
**Department:** Finance
**Issue Under Consideration:** Presentation of the FY21 Annual Comprehensive Financial Report by Greene Finney, LLP

City of
Georgetown
SOUTH CAROLINA

Financial Audit Presentation
Year Ended June 30, 2021

1

CITY OF GEORGETOWN, SC
2021 FINANCIAL AUDIT

**OPINION**

- The City's responsibility:
  - Maintain effective internal controls
    - There are limitations on internal controls.
    - Regular risk assessment is important, including assessing the risk of fraud.
  - Financial Statements
    - Accuracy, completeness, and propriety of balances, amounts, and disclosures

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## CITY OF GEORGETOWN, SC
## 2021 FINANCIAL AUDIT

- Greene Finney Cauley, LLP's responsibility:
  - Opinion – reasonable assurance that financial statements are materially correct
    - Does not address the financial condition of the City
  - Purpose of the audit is not to detect fraud. We cannot take responsibility for finding fraud, if it existed.
- Issued unmodified opinion
  - Best Opinion the City can receive.

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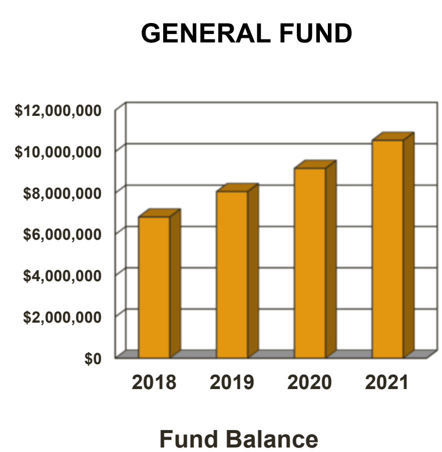
## CITY OF GEORGETOWN, SC
## 2021 FINANCIAL AUDIT

### General Fund

- Total fund balance increased $1.4M from $9.2M to $10.6M
- Nonspendable fund balance of $179k for prepaid expenses, inventory and interfund advances
- Committed fund balance of $1.1M for disaster recovery and $3.5M for new City Hall
- Assigned fund balance of $1.7M for FY22 budget

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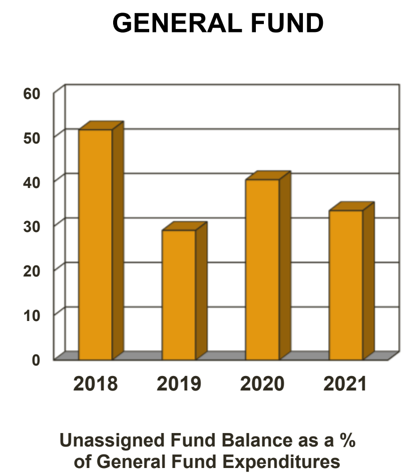
## CITY OF GEORGETOWN, SC
## 2021 FINANCIAL AUDIT

### General Fund

- Unassigned fund balance is $4.1M, which is 34% of budgeted 2022 expenditures
- GFOA recommends a minimum of 16.7% (two months); this is consistent with the City's fund balance policy

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## CITY OF GEORGETOWN, SC
## 2021 FINANCIAL AUDIT

### Major Reasons To Maintain An Adequate Fund Balance:

- Cash flow through second half of calendar year; property taxes and business licenses are cyclical
- Significant emergencies and unanticipated expenditures
- Flexibility for discretionary funding needs
- Potential for better interest rates on debt issues (can save the City money)
- To cover potential shortfalls from the state (a) due to budget cuts or (b) as a result of the change in legislation
- Unique risks of a coastal municipality

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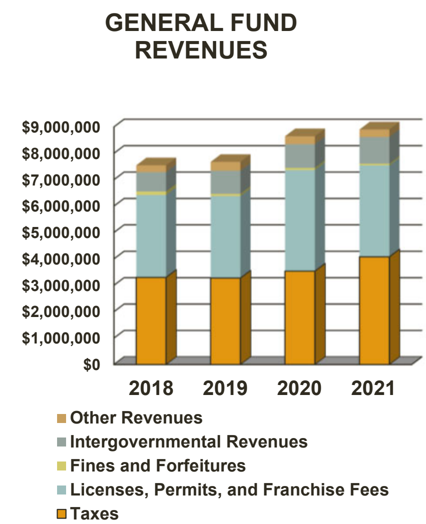
# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

## General Fund Revenues:

- $8.9M for 2021:
  - $4.1M from property taxes
  - $3.5M in licenses, permits and franchise taxes
  - $1.0M in intergovernmental revenues
  - $349k for all other revenues
- $258k (3%) increase from 2020
  - Primarily due to an increase of $543K in taxes partially offset by a decrease of $364K in licenses and permits
- $1.2M (13%) better than budget
  - Primarily due to taxes and intergovernmental revenues exceeding budget by $603k and $301k, respectively.

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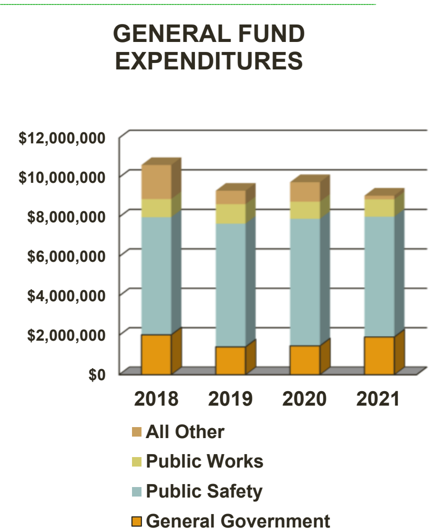
# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

## General Fund Expenditures:

- $9.1M for 2021:
  - $1.9M in general government
  - $6.1M in public safety
  - $877K in public works
  - $14K in capital outlay
  - $171K in debt service
- $680K (7%) decrease from 2020
  - Primarily due to decreases in personnel costs and capital outlay
- $474K (5%) under budget

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

**Total Governmental Funds**

- Total for General Fund, Local Accommodations & Hospitality Tax Fund, Capital Projects Funds, Debt Service Fund, and Other Nonmajor Special Revenue Funds
  - Revenues: $10.4M
  - Expenditures: $9.8M
    - Excess of revenues over expenditures of $586k
  - Net Other Financing Sources: $1.4M (primarily transfers from enterprise funds).

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

**Enterprise Funds**

- **Electric Fund** had a decrease in net position of $562K to $11.3M (including $9.9M invested in capital assets):
  - Total operating revenues of $11.7M – consistent with the prior year.
  - Total operating expenses of $11.6M increased $475K (4%) from the prior year.
  - Transfers to General Fund of $887k (compared to $741K in prior year).
  - Recognized net settlement proceeds of $212K
- **Water and Wastewater Funds** had a decrease in net position of $216K to $21.8M (including $22.2M invested in capital assets):
  - Total operating revenues of $5.9M decreased by $187K (3%) from the prior year.
  - Total operating expenses of $5.6M decreased by $276k (5%) from the prior year.
  - Transfers to General Fund of $527k (compared to $507K in prior year).
  - Deficit unrestricted net position of $2.2M.

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

## Enterprise Funds

- **Stormwater Fund** had a decrease in net position of $194K to $9.7M (including $10.7M invested in capital assets):
  - Total operating revenues of $867k – consistent with the prior year.
  - Total operating expenses of $1.2M - increased $106K (10%) from the prior year primarily due to significant repairs and maintenance in the current year.
  - Transfers to General Fund of $161K (compared to $157K in prior year).
  - Deficit unrestricted net position of $931K.
- **Waste Management Fund** had a decrease in net position of $70K to a deficit of $143K (including $367K invested in capital assets):
  - Total operating revenues of $926K – consistent with the prior year.
  - Total operating expenses of $1.0M - increased $66K (7%) from the prior year.
  - Deficit unrestricted net position of $510K.

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT


## Other Items of Note:

- Total capital assets were $73.4M at 6/30/21 – decrease of $3.0M (4%) from 6/30/20:
  - Total capital asset additions of $229K and $1.1M for governmental and business-type activities, respectively
  - Depreciation expense of $1.2M and $3.1M for governmental and business-type activities, respectively.

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

**Other Items of Note:**

- Total long-term obligations outstanding at 6/30/21 were $17.6M – decrease of $1.8M from 6/30/20 due to scheduled principal payments.
- Net pension liability of $17.2M as of June 30, 2021 on the full accrual statements. This is the City's proportionate share of the total net pension liability for the State pension plans. The liability does not directly affect the City's cash flows; however, State mandated employer contribution rates have increased annually. Those increases have a direct impact on the City's operating budgets.
- Net OPEB liability of $5.4M as of June 30, 2021 on the full accrual statements. This represents the unfunded actuarial liability related to the City's retiree healthcare plan. City Council has the authority to establish and amend plan benefits and contributions.

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT


**Change in Accounting Principle:**

- Implementation of GASB #84 "Fiduciary Activities"
  - This statement made it clear that the Firefighters' 1% balances and activities should be reported by the City in a special revenue fund. The balances and activities were previously reported in a fiduciary fund.
  - The fund balance of the City's governmental funds and net position of the City's governmental activities as of July 1, 2020 increased by $2K as a result of implementation.

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CITY OF GEORGETOWN, SC
2021 FINANCIAL AUDIT

## AUDITING/ACCOUNTING UPDATE:

Future Significant Changes in Accounting Principles:

- GASB #87 "Leases" provides new guidance on reporting leases as generally all leases will report an intangible right-to-use lease asset and lease liability (similar to capital lease accounting). The City will need to implement for the year ended June 30, 2022.

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CITY OF GEORGETOWN, SC
2021 FINANCIAL AUDIT

### Compliance

- One finding noted related to the collateralization of deposits.
- Single Audit was not required for 2021 based on federal expenditures being less than $750k.

### Management Letter

- Required communications to management and those charged with governance – no issues to report as management has done a good job of addressing issues noted in past years. We discussed several oral recommendations with the Finance Director and City Administrator.

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# CITY OF GEORGETOWN, SC
# 2021 FINANCIAL AUDIT

**Summary**

- Unmodified opinion on the Financial Statements from Greene Finney Cauley, LLP.
- Expect continued increases in health and retirement costs and continue making good strategic decisions to manage those costs

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120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

# ORDINANCE

DOC ID: 3490

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Planning and Community Development |
| **Issue Under Consideration:** | Motion to approve an ordinance rezoning approximately 1.52 acres, owned by the City of Georgetown, from Residential (R1) to General Commercial (GC). |
| **Amount Requested:** | N/A |
| **Is Item in Current Budget?** | N/A |
| **If no, please explain:** | N/A |
| **Financial Impact:** | N/A |
| **Points to Consider:** | See Briefing Document |
| **Options:** | Approve, modify, or deny rezoning. |
| **Staff Recommendation:** | Approve rezoning. |

**Reviews:**

Christopher Inglese Skipped 01/10/2022 7:39 PM

Chris could not get his laptop to work so he said to skip him on this Workflow.

City Attorney Completed 01/11/2022 10:56 AM

Sandra E. Yudice Ph.D. Completed 01/12/2022 10:25 AM

Stephanie Buccione Completed 01/12/2022 5:31 PM

Georgetown City Council Completed 01/20/2022 5:30 PM

**Attachments:**

1. 1 Ord Rezoning 1.52 ac Electric Dept R1 to GC (PDF)
2. 2 Rezoning App City Elec Dept (PDF)
3. 3 Briefing Document Rezoning 1.52 (PDF)
4. 4 Sec 513 Min Area Rezoning (PDF)
5. 5 Current Zoning Map (PDF)
6. 6 Proposed Zoning Map (PDF)
7. 7 Elec Dept Pic (PDF)

**MOTION TO APPROVE AN ORDINANCE REZONING APPROXIMATELY 1.52 ACRES, OWNED BY THE CITY OF GEORGETOWN, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC).**

**AN ORDINANCE REZONING APPROXIMATELY 1.52 ACRES, OWNED BY THE CITY OF GEORGETOWN, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)**

**WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

**WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

**WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and

**WHEREAS,** following the public hearing on January 6, 2022, the Planning Commission voted 6-0 in favor of recommending to City Council approval of the rezoning; and

**WHEREAS,** the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from Residential (R1) to General Commercial (GC), property totaling approximately 1.52 acres located off Church Street, identified by the Georgetown County Tax Maps as TMS# (05-0027-032-00-00).

For a more specific description of said property, see attached map.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from Residential (R1) to General Commercial (GC), property totaling approximately 1.52 acres located off Church Street, identified by the Georgetown County Tax Maps as TMS# (05-0027-032-00-00).

**BE IT FURTHER ORDAINED** that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**ATTEST:**

_______________________________ Stephanie Buccione, City Clerk

_______________________________ Carol Jayroe, Mayor

First Reading: __________________

Second Reading: ________________

Approved as to Form:

_______________________________ Elise F. Crosby, City Attorney

Georgetown SOUTH CAROLINA

# Rezoning Application

Tax Map Number 05-0027-032-00-00
Area (sq. ft. or acres) +/- 66,420 or 1.52 ac
Physical Address of Property 800 Church St.
Georgetown, SC 29440
Existing Use of Property Electric Dept. (city)
Location of Property Church Street across from Broad Street.
Existing Zoning District R1 Requested Zoning District GC

**Ownership Information:**
Name: City of Georgetown
Address: PO Drawer 939
City: Georgetown State: SC Zip: 29442 Phone: (843) 545-4010

**Agent Information:**
Name: City of Georgetown Planning Staff
Address: 1134 N. Fraser St. (City Hall)
City: Georgetown State: SC Zip: 29440 Phone: (843) 545-4010

What road will provide access to the site: U.S. Hwy 17 / Church Street
Is the access road a paved or unpaved road: Paved
Approximately how many acres of the site is considered wetlands: 0.0
Is any of the site considered a floodplain or floodway: ✓ Yes ___ No
Are high traffic patterns a concern in your area: ___ Yes ✓ No

**Important Notes:**

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of $300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Planning & Community Development staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.

Georgetown

## Signature Page

**Applicant/Agent hereby certifies that the information provided in this application is correct.**

**Owners:**

______________________________________________

**Print Name** **Signature** **Date**

______________________________________________

**Print Name** **Signature** **Date**

## Corporation/Partnership

City of Georgetown (SC)

______________________________________________

**Print Corporation/Partnership Name** **(if in LLC or Corp. name please, provide authorization to sign)**

Sandra E. Yúdice, Ph.D. 11/22/2021

______________________________________________

**Print Name** **Signature** **Date**

City Administrator

______________________________________________

**Print Title and Name**

## Designation of Agent:

**I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.**

Matthew Millwood (Planner)

______________________________________________

**Print Agents Name**

11/22/2021

______________________________________________

**Signature of Agent** **Date**

11/22/2021

______________________________________________

**Signature of Owner** **Date**

11.22.21

______________________________________________

**Witness Signature** **Date**

City of Georgetown
SOUTH CAROLINA



Executive Offices
(843) 545-4001

| | |
|---|---|
| **To:** | Mayor Jayroe and City Council |
| **Prepared by:** | Christopher S. Inglese |
| **Department:** | Planning & Community Development |
| **Date Prepared:** | January 10, 2021 |
| **Subject:** | City Electric Dept. rezoning 1.52 acres |

## Issue Background

The City of Georgetown Electric Department is located at 800 Church Street in the old armory building. This department has been housed in this location for approximately 25 years. The current zoning for this 1.52 acres property is Residential (R1), but the use has been commercial all along. Now that the City is in negotiations to sell the property to NTT Georgetown, LLC for a mixed-use development, we need to get the zoning on the property corrected.

On January 6, 2022 at 6:00 PM, the Planning Commission (PC) held a public hearing on this proposed rezoning. The property was posted, letters were sent to surrounding property owners, and an ad was placed in the local newspaper about the rezoning. No one from the community showed up to voice their opinion about the rezoning. After the public hearing, PC heard the presentation from city staff and then made a recommendation to approve the rezoning request by a favorable vote of 6-0 (one PC member was absent).

## Discussion

The property needs to be rezoned to match the current and future uses for a proposed mixed-use development. The property has been used as a commercial use for many years, and with the future purchase and development of the property, the parcel needs to be rezoned.

## Alternatives

Council can approve or deny the rezoning of the Electric Department property from Residential (R1) to General Commercial (GC).

## Recommended Course of Action

Staff recommends approval of the rezoning along with the Planning Commission’s recommendation.

## Timeline for Recommendation

1st reading of the Rezoning Ordinance will be on 1/20/22, and 2nd reading on 2/17/22.

## Fiscal Impact

After development, there will be substantial gains in the tax base.

## Social Impact
N/A

## Environmental Impact
N/A

## Attachments
Rezoning Ordinance
Rezoning Application (from the City)
Section 513 – minimum area for rezoning
Current Zoning map
Proposed Zoning map
Picture of Electric Dept.

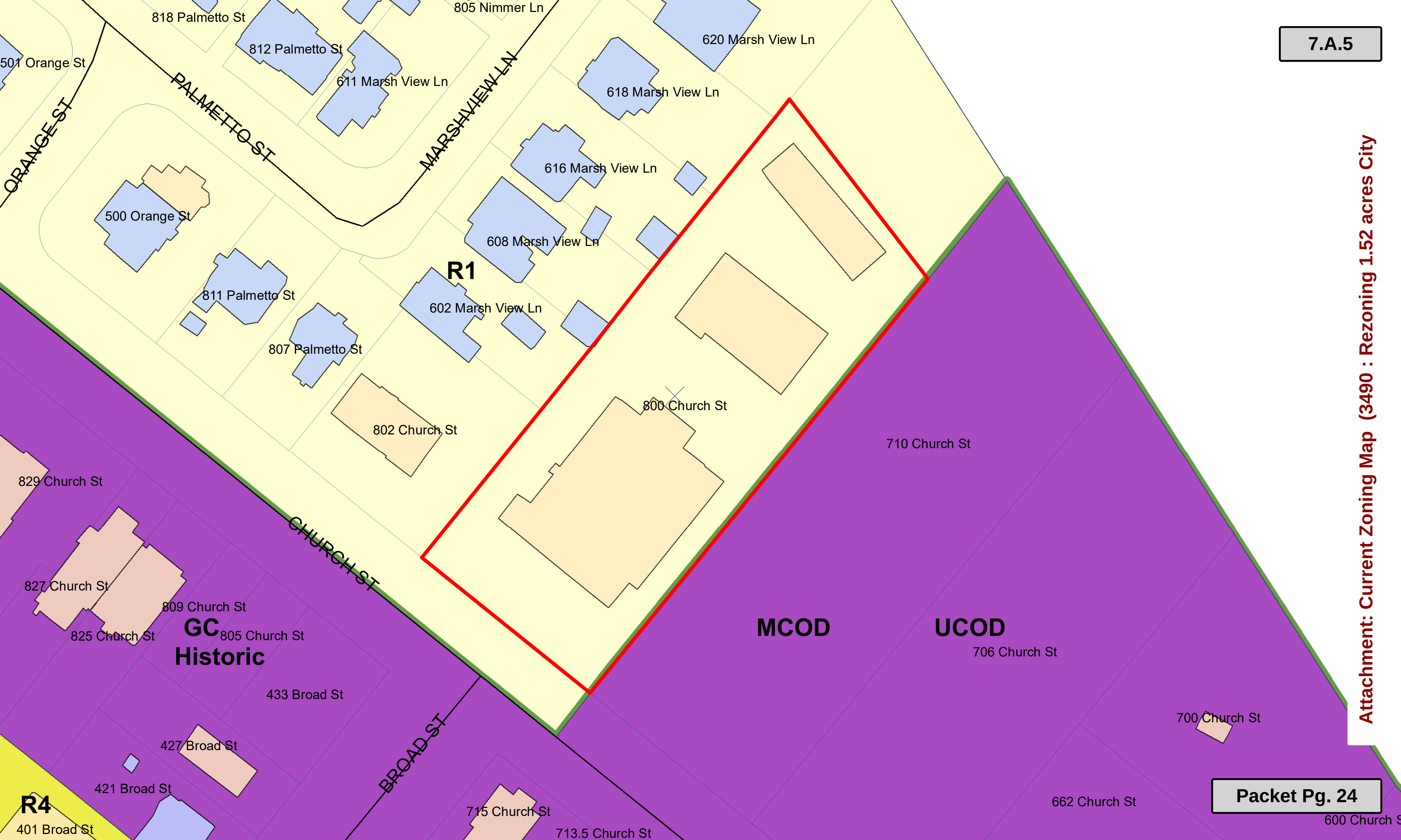
**513 Minimum Area of Zoning District**

No tract(s) of land shall be rezoned for a zoning classification different from that of the surrounding properties unless such tract(s) is a minimum of two (2) acres in area. (Amended 5-18-06)

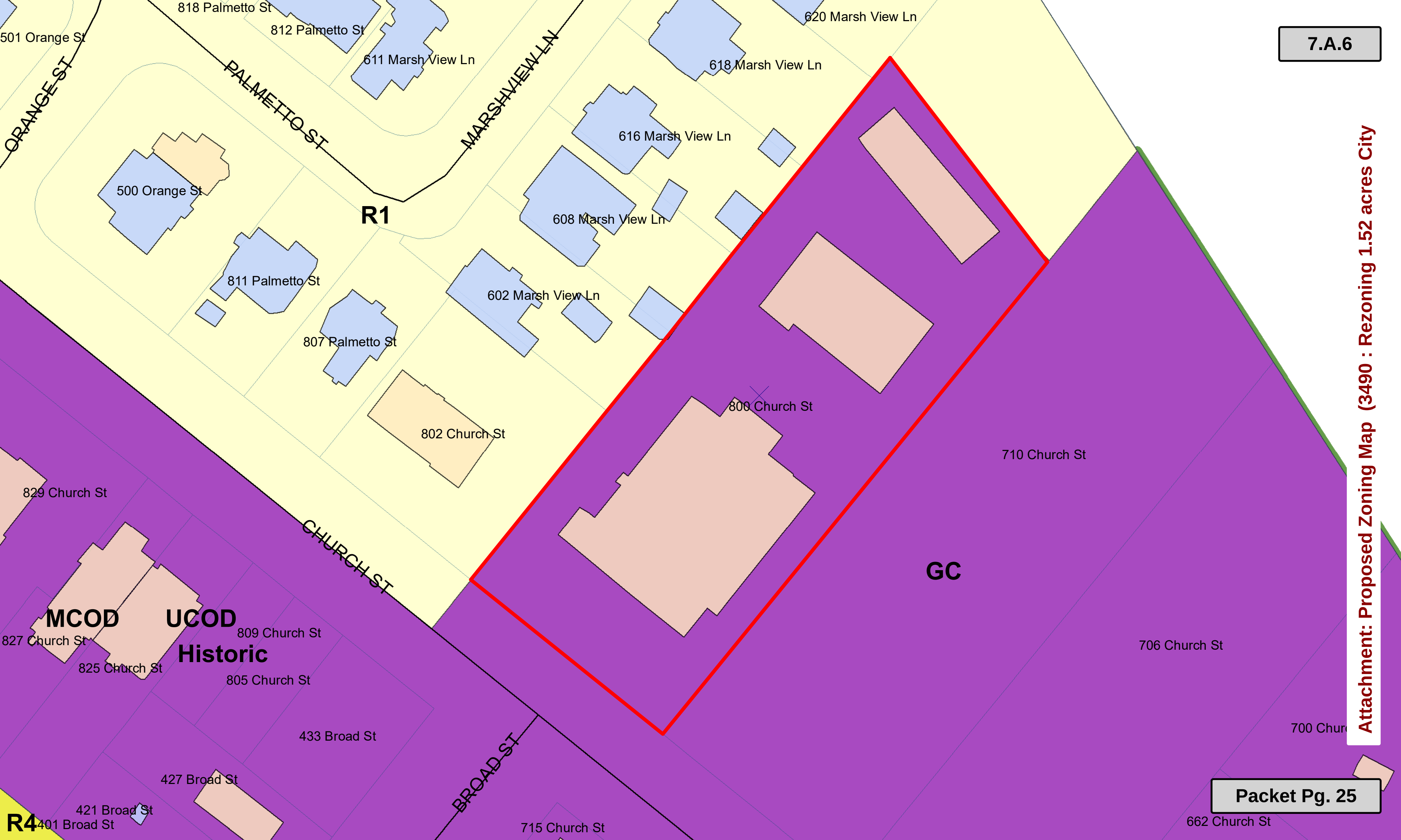
**514 One Principal Use on a Lot**

Only one principal use may be permitted on a parcel with the exception of Planned Developments as defined in Section 702 and the REDD-F2 and REDD-F3 as provided in Article XXI. Parcels that have existing building prior to the adoption of this ordinance may continue use of the building. If the existing use ceases to operate, a new use will not be permitted. If the use ceases for a period of 90 days, the use will no longer be considered existing and will not be eligible for a permit to reopen. A property owner may subdivide the property if all the requirements established in Article VIII of the Zoning Ordinance can be met.

Editor's note (added Article V, Section 514 ord. of 4-21-11 & revised 1-1-19) (Article V, Section 511 amended 12-20-18)




Attachment: Current Zoning Map (3490 : Rezoning 1.52 acres City




Attachment: Proposed Zoning Map (3490 : Rezoning 1.52 acres City


Attachment: Elec Dept Pic (3490 : Rezoning 1.52 acres City Electric Dept R1 to GC)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

# ORDINANCE

DOC ID: 3492 A

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Planning and Community Development |
| **Issue Under Consideration:** | Motion to approve an ordinance rezoning approximately .37 acre, owned by NTT Georgetown, LLC, from Residential (R1) to General Commercial (GC) |
| **Amount Requested:** | N/A |
| **Is Item in Current Budget?** | N/A |
| **If no, please explain:** | N/A |
| **Financial Impact:** | N/A |
| **Points to Consider:** | See Briefing Document |
| **Options:** | Approve, modify, or deny rezoning. |
| **Staff Recommendation:** | Approve rezoning. |

**Reviews:**

Christopher Inglese Skipped 01/10/2022 7:49 PM

Chris laptop wasn't working so he said to skip him in the Workflow.

City Attorney Completed 01/11/2022 10:50 AM

Sandra E. Yudice Ph.D. Completed 01/12/2022 10:22 AM

Stephanie Buccione Completed 01/12/2022 5:30 PM

Georgetown City Council Completed 01/20/2022 5:30 PM

**Attachments:**

1. 1 Ord Rezoning .37 ac NTT Georgetown R1 to GC (PDF)
2. 2 NTT Rezoning Application .37 ac (PDF)
3. 3 Briefing Document Rezoning .37 (PDF)
4. 4 Aerial (PDF)
5. 5 Current Zoning Map (PDF)
6. 6 Proposed Zoning Map (PDF)

**MOTION TO APPROVE AN ORDINANCE REZONING APPROXIMATELY .37 ACRE, OWNED BY NTT GEORGETOWN, LLC, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)**

# AN ORDINANCE REZONING APPROXIMATELY .37 ACRE, OWNED BY NTT GEORGETOWN, LLC, FROM RESIDENTIAL (R1) TO GENERAL COMMERCIAL (GC)

**WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

**WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

**WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a meeting and public hearing to receive public input regarding the rezoning request; and

**WHEREAS,** following the public hearing on January 6, 2022, the Planning Commission voted 6-0 in favor of recommending to City Council approval of the rezoning; and

**WHEREAS,** the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning of property from Residential (R1) to General Commercial (GC), property totaling approximately .37 acres located off Church Street, identified by a portion of the Georgetown County Tax Maps as TMS# (05-0027-033-00-00).

For a more specific description of said property, see attached map.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning of property from Residential (R1) to General Commercial (GC), property totaling approximately .37 acres located off Church Street, identified by a portion of the Georgetown County Tax Maps as TMS# (05-0027-033-00-00).

**BE IT FURTHER ORDAINED** that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**ATTEST:**

| | |
|---|---|
| ______________________________ | ______________________________ |
| Stephanie Buccione, City Clerk | Carol Jayroe, Mayor |
| First Reading: ________________ | Approved as to Form: |
| Second Reading: ______________ | ______________________________ |
| | Elise F. Crosby, City Attorney |

$300.00

Georgetown

# Rezoning Application

Tax Map Number #05-0027-033-00-00
Area (sq. ft. or acres) 1.99 acres +/- [.37 (R1) acres]
Physical Address of Property 710 CHURCH STREET
Georgetown, SC 29440
Existing Use of Property MARSH LAND
Location of Property BEHIND ARMORY CURRENTLY USED AS GEORGETOWN ELECTRIC DEPT.
Existing Zoning District R-1 Requested Zoning District GC

**Ownership Information:**

Name: NTT GEORGETOWN, LLC.
Address: 843 DEBORDIEU BLVD.
City: GEORGETOWN State: SC Zip: 29440 Phone: 704-650-3883

**Agent Information:**

Name: DAVID KOSSOVE
Address: 843 DEBORDIEU BLVD.
City: GEORGETOWN State: SC Zip: 29440 Phone: 704-650-3883

What road will provide access to the site: CHURCH STREET
Is the access road a paved or unpaved road: PAVED
Approximately how many acres of the site is considered wetlands: ______
Is any of the site considered a floodplain or floodway: ✓ Yes ____ No
Are high traffic patterns a concern in your area: ____ Yes ✓ No

PAID
NOV 24 2021
CITY OF GEORGETOWN
BY

**Important Notes:**

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of $300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Planning & Community Development staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.

Georgetown
SOUTH CAROLINA

## Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

NTT GEORGETOWN, LLC. | David B Kossove | 11/22/2021

Print Name | Signature | Date

Print Name | Signature | Date

## Corporation/Partnership

NTT GEORGETOWN, LLC.

Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

David B Kossove | 11/22/2021

Print Name | Signature | Date

DAVID B. KOSSOVE, MANAGER

Print Title and Name

## Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

DAVID KOSSOVE

Print Agents Name

David Kossove | 11/22/2021

Signature of Agent | Date

David Kossove | 11/22/2021

Signature of Owner | Date

Kathryn C Kossove | 11/22/2021

Witness Signature | Date

Executive Offices
(843) 545-4001

| | |
|---|---|
| **To:** | Mayor Jayroe and City Council |
| **Prepared by:** | Christopher S. Inglese |
| **Department:** | Planning & Community Development |
| **Date Prepared:** | January 10, 2021 |
| **Subject:** | NTT Georgetown, LLC rezoning .37 acre |

## Issue Background

The property is located at 710 Church Street behind the current City of Georgetown Electric Department. A majority of this site use to house the old Carolinian Motel. The current zoning for this rear portion of the property, consisting of 0.37 acre, is Residential (R1) (see attached map). The City is in negotiations to sell the property located just in front of this R1 zoned area to the current property owner of 710 Church Street, NTT Georgetown, LLC, for a proposed mixed-use development.

On January 6, 2022 at 6:00 PM, the Planning Commission (PC) held a public hearing on this proposed rezoning. The property was posted, letters were sent to surrounding property owners, and an ad was placed in the local newspaper about the rezoning. No one from the community showed up to voice their opinion about the rezoning. After the public hearing, PC heard the presentations from city staff and NTT Georgetown's attorney, and then made a recommendation to approve the rezoning request by a favorable vote of 6-0 (one PC member was absent).

## Discussion

The property needs to be rezoned to match the current and future uses for a proposed mixed-use development. The property up for rezoning is just a drainage retention area for the old Carolinian Motel. With the future purchase and development of the adjacent Electric Department property, this parcel needs to be rezoned concurrently.

## Alternatives

Council can approve or deny the rezoning of the NTT Georgetown, LLC property from Residential (R1) to General Commercial (GC).

## Recommended Course of Action

Staff recommends approval of the rezoning along with the Planning Commission's recommendation.

## Timeline for Recommendation

1st reading of the Rezoning Ordinance will be on 1/20/22, and 2nd reading on 2/17/22.

Drawer 939
Georgetown, SC 29442

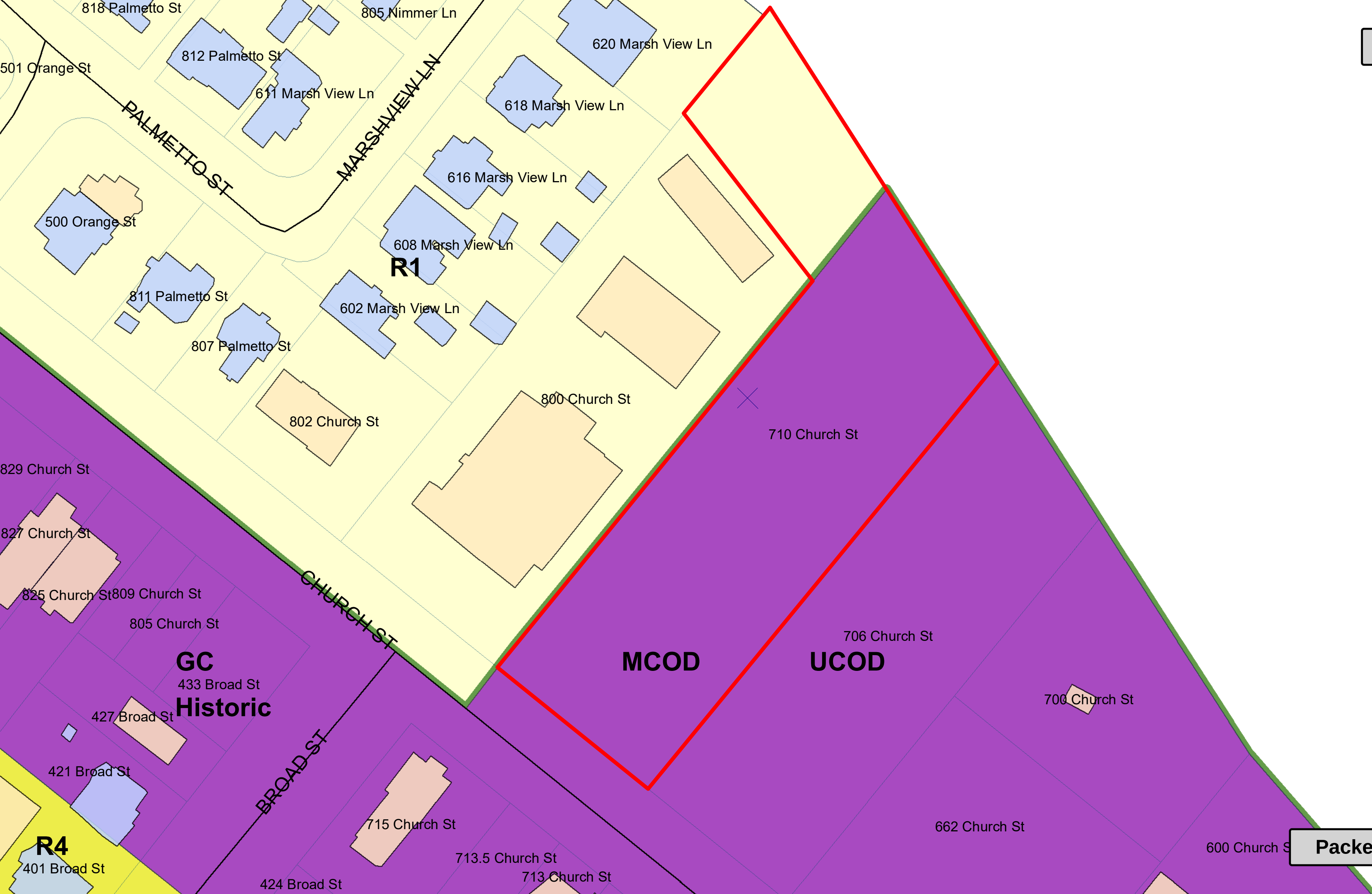
## Fiscal Impact
After development, there will be substantial gains in the tax base.

## Social Impact
N/A

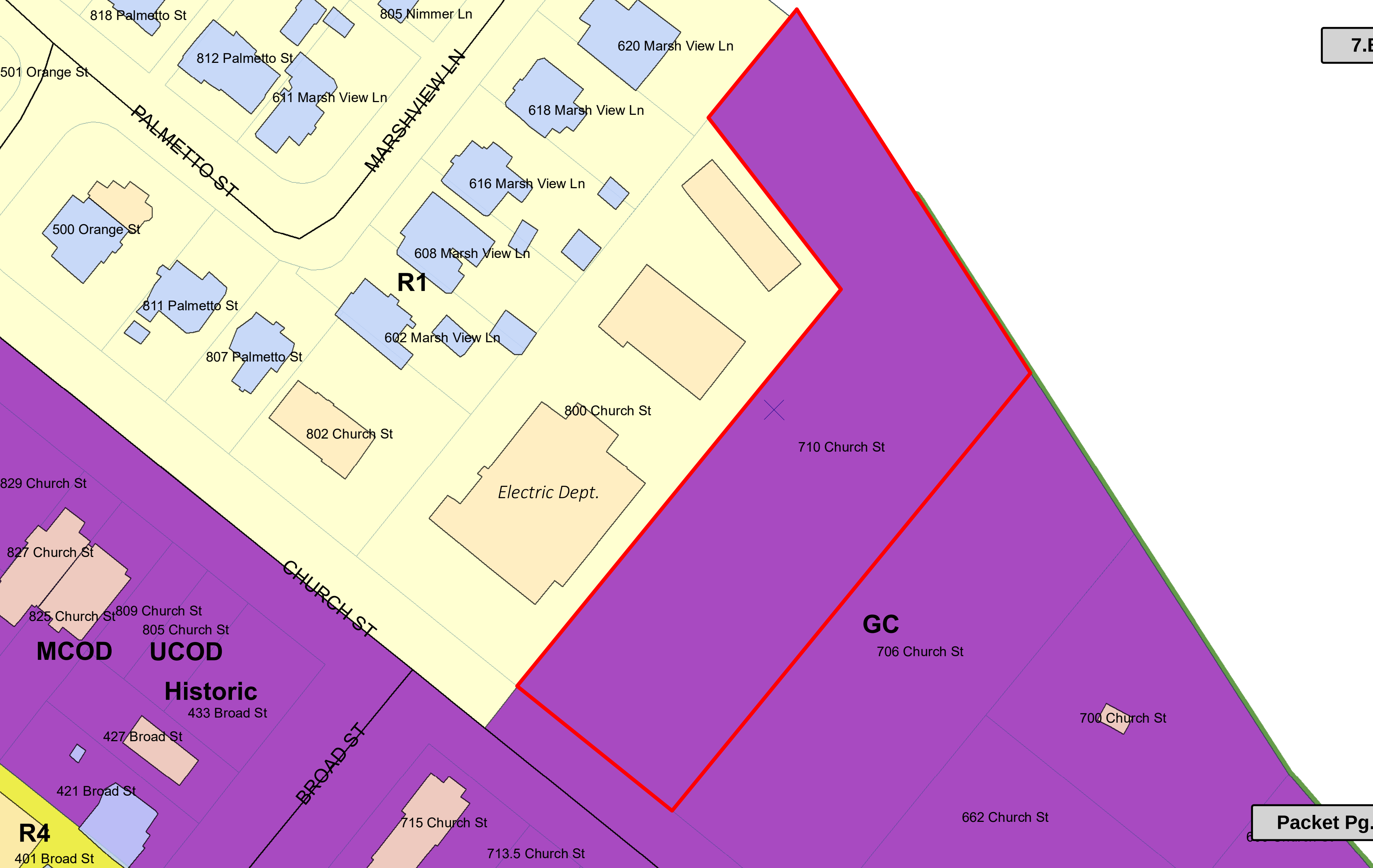
## Environmental Impact
The site engineer will have to make sure the proposed development does not disturb the nearby wetlands.

## Attachments
Rezoning Ordinance
Rezoning Application (NTT Georgetown, LLC)
Aerial Photo map
Current Zoning map
Proposed Zoning map


Rezoning R1 to GC
NTT Georgetown, LLC
Legend
Untitled Polygon
Marshview Ln
17
N
Google Earth




Attachment: Current Zoning Map (3492 : Rezoning .37 acre for NTT




Attachment: Proposed Zoning Map (3492 : Rezoning .37 acre for NTT)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

# ORDINANCE

DOC ID: 3471 A

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Planning and Community Development |
| **Issue Under Consideration:** | Motion to approve an ordinance amending the City of Georgetown Zoning Ordinance, Article XIII, "Design Overlay Districts" to include all text amendments and to add an Urban Core Overlay District (UCOD) provided that the Planning and Community Development Department works with the Waccamaw Regional Council of Governments to propose amendments to clarify processes and procedures and further improve the language of the ordinance over the next two months. |
| **Amount Requested:** | N/A |
| **Is Item in Current Budget?** | N/A |
| **If no, please explain:** | |
| **Financial Impact:** | N/A |
| **Points to Consider:** | See briefing document. |
| **Options:** | Approve, modify, or deny text amendments. |
| **Staff Recommendation:** | Approve text amendments. |

**Reviews:**

Christopher Inglese Skipped 01/11/2022 6:22 PM

Chris, Elise, and I discussed this agenda item and made some changes to the wording and attachments. Chris's laptop isn't working so he cannot get on to approve it.

City Attorney Skipped 01/11/2022 6:23 PM

Chris, Elise, and I discussed this agenda item and everyone is good to move it forward with the attached ordinances and draft UCOD.

Sandra E. Yudice Ph.D. Completed 01/12/2022 10:36 AM

Stephanie Buccione Completed 01/12/2022 5:31 PM

Georgetown City Council Completed 01/20/2022 5:30 PM

**Attachments:**

1. 1 Briefing Document for UCOD (PDF)

2. 2 UCOD Text Amendments Ordinance (PDF)
3. 3 Exhibit 1 Urban Core Overlay District 1.11.2022 redline (PDF)
4. 4 Amended UCOD Zoning Map (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE, ARTICLE XIII, "DESIGN OVERLAY DISTRICTS" TO INCLUDE ALL TEXT AMENDMENTS AND TO ADD AN URBAN CORE OVERLAY DISTRICT (UCOD) PROVIDED THAT THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT WORKS WITH THE WACCAMAW REGIONAL COUNCIL OF GOVERNMENTS TO PROPOSE AMENDMENTS TO CLARIFY PROCESSES AND PROCEDURES AND FURTHER IMPROVE THE LANGUAGE OF THE ORDINANCE OVER THE NEXT TWO MONTHS.**

Executive Offices
(843) 545-4001

**To:** Mayor Jayroe and Councilmembers
**Prepared by:** Christopher Inglese
**Department:** Planning & Community Development
**Date Prepared:** January 10, 2022
**Subject:** Urban Core Overlay District (UCOD)

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## Issue Background

Staff is proposing a new overlay district that establishes zoning and design guidelines for the area in the City's urban core along South Fraser and Church streets. With the TIF and its redevelopment plan in place, the next step is to update the zoning ordinance to facilitate development within and around the redevelopment area of the TIF. The current zoning standards are prohibitive of new development because of a 35 feet height limit, a 50 feet setback, burdensome parking requirements, prohibitions of multi-family use, and the lack of contemporary urban design standards with board level oversight. The attached proposed ordinance eliminates overly restrictive elements of the current zoning standards while at the same time providing for board level design approval that will ensure quality redevelopment in this highly visible corridor.

Staff have presented the proposed Urban Core Overlay District on twelve different occasions and receive feedback. Additional, the UCOD was discussed at Planning Commission at no less than five meetings, including a workshop dedicated to discussion of the concepts presented. There is a lot of enthusiasm and excitement for the UCOD. The concerns we have heard are centered around the originally proposed height of 5 stories or 55 feet and when not impacting a residential property the potential for 10 stories or 120 feet. Through discussions that original proposed height has been lowered to 4 stories or 45 feet and when not impacting a residential property, 8 stories or 90 feet, whichever is less.

## Recommended Course of Action

The Planning Commission voted unanimously (6-0) in favor of recommending City Council approval of the UCOD. Staff also recommends approval of the proposed ordinance.

## Timeline for Recommendation

First reading can be approved in January and Second reading can be approved in February.

## Fiscal Impact

There is potential for extraordinary positive impact to City revenues. The potential redevelopment in the area of the proposed UCOD will be a driving force in creating the TIF revenues that will fund future infrastructure improvements that will help attract additional investment in Georgetown. It is important to note that the proposed UCOD includes areas outside of the TIF district. Therefore, there is potential for new revenues to the City's General Fund as parcels are redeveloped and improved.

## Social Impact

The UCOD is intended to facilitate pedestrian friendly, multi-use development. Therefore, the social impact is exactly what is desired for urban areas. Housing and appropriate commercial uses can be co-located in a manner to promote positive social interactions.

## Environmental Impact

No adverse environmental impacts have been identified.

## Attachments

Proposed ordinance.

**MOTION TO APPROVE AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE, ARTICLE XIII, "DESIGN OVERLAY DISTRICTS" TO INCLUDE ALL TEXT AMENDMENTS TO ADD AN URBAN CORE OVERLAY DISTRICT (UCOD)**

**WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

**WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

**WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article XV, Section 1500; and

**WHEREAS,** following the public hearing on January 6, 2022 and the vote by Planning Commission of 6-0 in favor of amending the Zoning Ordinance to change the text for Article XIII, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina that Article XV, Section 1500 of the City of Georgetown Zoning Ordinance be amended as follows:

Article XIII of the City of Georgetown Zoning Ordinance, "Design Overlay Districts", be amended as reflected as shown in <u>Exhibit 1</u>, attached and incorporated, specifically:

1) by amending the Introduction to reflect Redlined text changes; and

2) by adding Section II, Urban Core Overlay District (UCOD), including introductory sections and adding new sections 1310-1313 including all subsections, including all subsections and with changes as shown in <u>Exhibit 1</u>.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this ordinance are repealed to the extent of such inconsistency.

ATTEST:

| | |
|---|---|
| ______________________________ | ______________________________ |
| Stephanie Buccione<br>City Clerk | Carol Jayroe<br>Mayor |
| First Reading: _____________ | Approved as to Form: |
| Second Reading: _____________ | ______________________________<br>City Attorney |

Attachment: UCOD Text Amendments Ordinance (3471 : Text Amendment for UCOD)

Exhibit 1

**ARTICLE XIII: DESIGN OVERLAY DISTRICTS**

INTRODUCTION
This Article XIII establishes two separate and distinct overlay zone districts. One overlay district is established as the Main Corridor Overlay District and generally applies to areas outside of the central ~~downtown~~ urban core area of the City of Georgetown, including the main corridors of Highway 17 through the southern portions of the City, Highmarket Street in the western portion of the City, and along North Fraser in the northern portion of the City. The second overlay district is the Urban Core Overlay District and generally applies to the ~~downtown~~urban core, central portion of the city, between the Sampit River bridge and the Black River bridge along South Fraser Street and Church Street. The zoning map shall be adjusted and attached to clearly distinguish the separate boundaries of these overlay districts. Pursuant to South Carolina Code of Law Title 6 Chapter 29 South Carolina Local Government Comprehensive Planning Enabling Act of 1994, an "overlay zone" may be established within the municipal boundaries which imposes a set of requirements or relaxes a set of requirements imposed by the underlying zoning districts when there is a special public interest in a particular geographic area that is not compatible with the underlying zone boundaries. The City of Georgetown recognizes the special public interest in establishing appropriate zoning and architectural standards of the commercial corridors and desires to ensure the harmonious and attractive development along these highly visible corridors. The City recognizes that there is a special public interest in providing zoning standards that apply within the context of commercial corridors in both the urban and suburban contexts.

## I. MAIN CORRIDOR OVERLAY DISTRICT (MCOD)

**1300 Intent**
It is the intent of this section to delineate **the Main** Corridor Overlay District (MCOD). The purpose of establishing this overlay is to:

- Identify areas of the City outside of the urban core which reflect the culture of the City of Georgetown;
- Protect and enhance the aesthetic and visual character of all commercial and residential development within the overlay district;
- Promote the cultural, economic and general welfare of the people of Georgetown;
- Foster civic pride;
- Encourage harmonious, orderly and efficient growth and development of the City of Georgetown; and
- Improve property values.

The design review is intended to assure respect to surrounding uses and reduce incompatible and adverse impacts on the aesthetic appearance as well as the economic vitality of the area. The standards established herein address site plan and design-related issues encountered in the development or redevelopment of property within the MCOD.

**1301 Delineation of District Boundaries**
The boundaries of the MCOD shall include all parcels partially or completely within the outlined MCOD boundaries as illustrated on the Official Zoning Map and the map attached as approved by the Mayor and City Council and includes the following zoning districts within the district. (All properties annexed into the City of Georgetown after the adoption of said guidelines, partially or completely contiguous with Church Street, Highmarket Street, Fraser Street, access roads parallel to these said streets where visible from the main road, and or any street designated to be within the adopted MCOD shall be required to comply with the adopted guidelines as set forth):

General Commercial (GC)
Limited Industrial (LI)
Planned Development District(s) (PD)
Conservation Preservation (CP)
High Density Residential (R-4)
Medium Density Residential (R3)
Low Density Residential (R-1)
Public Service District (PS)

Specific zoning-related standards are established within the zoning ordinance and must be met prior to beginning development or redevelopment activities of the overlay zone. In addition to the requirements set forth in the Design Overlay Corridor District, all commercial, industrial, or office development in the Design Overlay District shall meet all applicable zoning requirements set forth in the underlying zoning district.

**1302 District Requirements**

The MCOD standards that follow shall be applicable to any renovated or newly constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. *Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.*

No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

**1303 Design Review Administrative Procedure**

Applicants shall complete the MCOD Approval application and submit it to the Planning & Community Development Department for review and approval or disapproval. The applicant shall submit two copies of all required information established in this Ordinance

**1303.1** Conceptual Review: Applicants are encouraged to meet with the Zoning Administrator prior to the preparation of working drawings and specifications. The purpose of the meeting shall be to familiarize applicants with the City of Georgetown design review standards and receive pertinent information regarding City of Georgetown Design Review Standards.

**1303.2** Preliminary/Final Review: The Zoning Administrator shall review each application to determine if it adheres to the design review criteria. If the design and materials are consistent with the design guidelines, the Zoning Administrator may issue a zoning permit. If revisions are required, the applicant shall make the necessary revisions and submit them for final review. Once all requirements have been satisfied, the Zoning Administrator shall issue a zoning permit.

**1303.3** The Zoning Administrator shall approve only those applications for a zoning permit that conform to all requirements set forth in the City of Georgetown Zoning Ordinance, to include the overlay guidelines as required by this ordinance.

**1303.4** The following guidelines shall be used when reviewing proposed structures, site improvements, signs, and landscaping in addition to those standards pertained to the particular base zoning district in which the development occurs.

**1304 Site Design Standards**

Site plans shall meet all applicable zoning requirements in addition to the following requirements set forth within the MCOD.

**Landscaping and Site Development**

**1304.1** Proposed development shall avoid excessive or unsightly grading, indiscriminate earth moving or clearing, and removal of trees and vegetation which could cause disruption of natural water courses, or disfigure natural land forms. All requirements set forth in the Army Corp. of Engineers and/or OCRM will be addressed at this time.

**1304.2** Proposed developments shall be located and configured in a visually harmonious manner with the terrain and vegetation of the subject parcel and with that of surrounding parcels.

**1304.3** The landscape plan for proposed developments shall provide visually harmonious and compatible settings for structures on the same lot and on adjoining lots and shall blend with the surrounding natural landscape. Extreme care shall be given to the preservation of existing natural vegetation on the site and shall be incorporated into proposed landscape plans.

**1304.4.** Plant materials shall be selected and placed with regards to the estimated mature height and width of such materials.

**Lighting**

**1304.5** Parking lot lighting shall be no greater than twenty five (25) feet in height and be shielded to ensure that no spillover occurs onto adjacent rights-of-way or private property.

**1304.6** A lighting plan will be required with submittal of all commercial development plans within the MCOD. Emergency lighting for public safety and hazard warning, holiday decorations, residential lighting, and public streetlights are exempted from the provisions of this ordinance.

**1304.7** Lighting Orientation and shielding: All light fixtures, except streetlights shall be located, aimed or shielded as to minimize stray light trespassing across property boundaries. No illumination in excess of one (1) foot candle shall spill across any residentially zoned lot line. The orientation of all lighting shall be downward.

**1304.8** Out parcels shall conform to the master lighting and landscaping plan prepared by the developer of the primary lot.

**1304.9** Property owners and managers are encouraged to safely illuminate building entry/exit locations; however, such areas shall only be illuminated using shielded lighting or off-building lighting that does not generate glare or otherwise allow the light to be viewed directly from off the property. Building walls may be illuminated.

**Architectural Design Standards**

**1305** All proposed structures will contribute to the image of the City of Georgetown as a unique place of visual character, integrity and quality. Structures shall meet all applicable Building Code requirement in addition to the following:

**1305.1** All structures within a proposed development (including gasoline canopies) shall utilize a uniform architectural theme.

**1305.2** The scale of buildings and accessory structures (including canopies) shall be appropriate to the scale of structures located in the surrounding area.

**1305.3** Out parcels shall conform to the master architectural, and signage plan prepared by the developer of the primary lot.

**1305.4** The architectural design and finish details of the buildings (i.e. signage, canopies, railings, metal work, window casements, flashing and other finish elements) shall be appropriate and compatible with one another and surrounding structures.

**1305.5** Long, monotonous façade design, including, but not limited to, those characterized by unrelieved repetition of shape or form, or by unbroken extension of line, shall not be permitted

**1305.6** Porches and porticos with vertical posts or columns of simple, traditional design shall be incorporated into designs where practical.

**1305.7** **Elevations.** All elevations of a structure shall be in harmony one with another in terms of scale, mass, proportion, detail, material, color and high design quality.

A. The side and rear elevations of buildings shall be visually attractive, especially where the side or rear elevations are most often viewed by the public. Roof lines and architectural details shall present a consistency in quality design.

B. Roofs should be Hipped or gabled and have a 6/12 pitch for at least 60% of the roof area. Mansard roofs are not permitted in the MCOD.

C. The use of a parapet is acceptable with approval from the Zoning Administrator and should screen HVAC mechanical equipment and otherwise enhance the appearance of the building.

D. Porch or canopy roofs may be of a lesser slope. Canopies designed as domineering or overpowering architectural features shall not be permitted.

**1305. 8** **Windows. Large Expansions of Glass shall be delineated by architectural features.** Where possible, glass expanses shall be divided into smaller lights through the use of transoms, mullions or mutins.The transom, mullion or mutin size shall be in proportion to the glass pane. The Zoning Administrator shall review the type of business to determine appropriate expanse of glass. The use of transoms with glass windows above and below or glass windows above a door are encouraged.
True divided light or simulated divided light windows shall be of wood, vinyl-clad wood, or metal.

**1305.9** **Mechanical Equipment and Electric Services**

A. Mechanical equipment, whether ground level, raised or roof-top visible from the corridor or right of ways shall be enclosed or screened to ensure that such features are not visible. Enclosures and screens shall be compatible the architectural style of the proposed building.

B. All new electrical services shall be buried where possible.

**1305.10 Building Materials and Exterior Color**

Appropriate Exterior materials include finished wood, brick, wood shingles or shakes, hard plank (or other synthetic products which show a wood grain and closely resemble finished wood siding, stucco, or split face block), . Only materials selected from this list shall be specified in design submissions.

A. No unadorned concrete masonry units or corrugated and/or sheet metal or unfinished wood shall be allowed on the front façade of any building within the MCOD.

B. Shingles, metal standing seam, tile, or other roofing materials with similar appropriate texture and appearance shall be utilized on roofs visible from any adjacent public right of way.

C. Shutters, when used, shall be either louvered, paneled or board and batten. They shall be hung or hinged from window sides and sized to fit the window.

D. Trim, Windows and doors shall be finished in white, or a contrasting value of the cladding color.

E. Fences. Wood palisade, lattice, aluminum, and iron shall be used in the MCOD. Black plastic coated galvanized chain link fencing may be used with if screened with landscaping on the side and rear of property and approved by the Zoning Administrator. Chain link fencing shall not be placed in the front yard.

F. Color Palette. Color combinations of paints and stains shall be complementary. No more than three different colors per building shall be permitted. Primary colors, fluorescent, psychedelic, and phosphorescent are not permitted in the Overlay Corridor District. Colors such as black, dark blue, grays, and other dark colors can be used to for doors, trim, and shutters.

**1306 Sign Design Standards**

Signage shall meet all applicable requirements of Article 10 and all applicable Building Codes in addition to the following requirements set forth within the MCOD.

**1306.1** The location and dimension of wall signs shall be indicated upon the architectural elevations of the proposed structures.

**1306.2** Signs (monument and wall signs) shall compliment the architectural style of the building and shall be designed as an architectural element of the building.

**1306.3** The materials, colors, and lighting of signs shall be compatible with the materials used in the construction of the building.

**1306.4**. Wall signs shall fit within the confines of the architectural details of the building and not obscure or detract from those features.

***1307 Moved to Article X***

**1308 Landscaping/Buffer Requirements**

All landscape plans must be submitted to and approved by the Zoning Administrator.

**1308.1 Affected Property**

A. New Developments: All new developments, buildings, structures, and parking areas shall comply with the minimum landscape requirements set forth herein.

B. Existing Developments: When the principle use in an existing building changes to a different principal use, or renovations to an existing building exceed twenty-five (25%) percent of the appraised value as indicated on the Georgetown County Tax Records are to occur, or the footprint of a building is to be enlarged, or a single building (or 50% of a strip center) has been vacant for over 180 days, then the parking areas for such building(s) shall meet one of the landscaping/buffer requirements. If existing conditions on parcel does not allow for full compliance with the ordinance, the Zoning Administrator shall have the authority to approve a minor reduction in landscaping requirements contingent upon a contribution to the City's tree and beautification fund of equal or greater value in the loss of landscaping. The cost of the loss of landscaping shall be based on actual cost to the City to plant the same kind of landscaping at another location or on public land.

**1308.2 Percentage of Property to be landscaped.** Each property shall devote a minimum of fifteen (15%) of its total area to landscaping which may include existing or transplanted trees, shrubs, and lawns. Paved areas, gravel areas, and retention/detention ponds shall not be calculated as part of the minimum fifteen (15%) percent.

**1308.3 Landscape requirements for the perimeter of Parking Areas**

A. Perimeters adjacent to Public Rights-of-way:
Parking areas that do not exceed 20,000 sq. ft. in area shall be required to have a minimum landscape buffer of ten (10') feet in width and shall contain a minimum of one (1) shade tree and ten (10) shrubs for every 35 linear feet of street frontage. Parking areas that exceed 20,000 sq. ft. in area shall be required to have a minimum landscape buffer of fifteen (15') in width and shall contain a minimum of one (1) shade tree and ten (10) shrubs for every 35 linear feet of street frontage.

B. Perimeters not adjacent to Public Rights-of-way: In addition to the landscaping requirements for Perimeters adjacent to Public rights-of-way, the remaining perimeter of any parking area shall be surrounded by a continuous five (5') foot landscape strip. Such landscape border shall be required between any paved area and any property line, yard, or structure. The landscape border may be interrupted for ingress and egress of structures and adjoining lots. Such border shall consist of one (1) shade tree or one (1) ornamental tree and ten shrubs for every 35 linear feet of perimeter. Borders between the structures and parking shall be a minimum of five (5) feet in width and consist of ten (10) shrubs for every 35 linear feet of perimeter.

**1308.4 Landscape Requirements for the Interior of Parking Area**

A. The interior of parking areas shall contain landscape islands and peninsulas located in such a manner as to preserve existing trees and vegetation; guide traffic flow and direction; divide and break up large expanses of parking; and promote pedestrian and vehicular safety.

B. A maximum of fourteen (14) consecutive parking spaces in a row shall be permitted without a landscape island.

C. Each end row of parking spaces shall require a landscape island unless the end of such row of parking spaces is adjacent to a perimeter landscape border as required in 1312 of this ordinance.

D. The minimum width of a landscape island that is parallel to a parking space shall be nine (9) feet, and the minimum length for the same shall be eighteen (18) feet. Each landscape island shall contain a minimum of one (1) shade tree or one (1) ornamental tree and five (5) shrubs.

E. Every fourth group of rows of parking spaces shall be separated from one another by a four (4) foot landscape island that extends the entire length of the row of parking spaces. Such landscape island shall contain a minimum of one (1) shade tree or one (1) ornamental tree and 10 shrubs for every thirty five (35) linear feet.

**1308.5 Retention Pond Landscape Requirements.** Developments that provide for on-site retention ponds shall be required to plant wetland plant materials in and around such ponds. The plant species selected shall be those which are commonly known to flourish in wetland areas and improve the quality of surface water run-off. In addition, grasses, shrubs, and other herbaceous materials shall be provided in and around the retention area in appropriate quantity and placement to ensure the propagation of such materials to approximately one-half the retention area within a three (3) year period.
Appropriate plants for wetlands are listed below:

| Wetland Plan Species Common Name | Botanical Name |
|---|---|
| Maidencane | Panicum hemilomon |
| Giant cutgrass | Spartina spp. |
| Prairie cordgrass | Spirpus spp. |
| Giant bulrush | Typha spp. |
| Cattail | Iris spp. |
| Blueflag iris | Canna lilies |
| Canna lily | Texodium spp. |
| Cypresses | Decondon verticillatus |
| Water-willow | Nyssa spp. |
| Tupelo gums | Cephalantus occidentalis |
| Button bush | Salix app. |
| Willows | Gordonia lasianthus |
| Loblolly Bay | |

**1308.7 Landscape requirements for Monument Signs**. A landscape border a minimum of three (3') feet in depth and a minimum width equal to the greatest width of the sign shall be required for all monument signs. The landscape border shall contain one (1) shrub per three (3) linear feet with appropriate ground cover. No portion of the sign shall project beyond the landscape border.

**1308.8 Requirements for Landscape Buffer**
A. Subject parcel boundaries adjacent to delineated wetlands shall have a required minimum buffer of twenty (20) feet.

B. Required perimeter landscape may be grouped to ensure visibility and to allow for creativity. Equal spacing of plant materials shall not be required.

C. Existing trees, regardless of classification may be counted toward requirements for shade trees or ornamental trees provided such trees are a minimum of 5" inches in caliper, in good health, and located in the approximate area as required.

D. Shade Trees: Any deciduous or leaf bearing tree that reaches a mature height in excess of forty (40) feet. Shade trees shall be a minimum of three (3) inches in caliper and ten (10) to twelve (12) feet in height at the time of installation.

E. Ornamental trees: Any deciduous or evergreen tree that has a particular ornamental characteristic and tends to have a mature height less than that of a shade tree. The ornamental characteristic of such trees may include a distinctive shape, color, flower, or limb configuration. Ornamental trees shall be a minimum of one and one half (1.5) inches in caliper and six (6) to eight (8) feet in height at the time of installation.

F. Shrubs: Shrubs shall be a minimum of three (3) gallons in size and one and one half (1.5) feet in height at the time of installation.

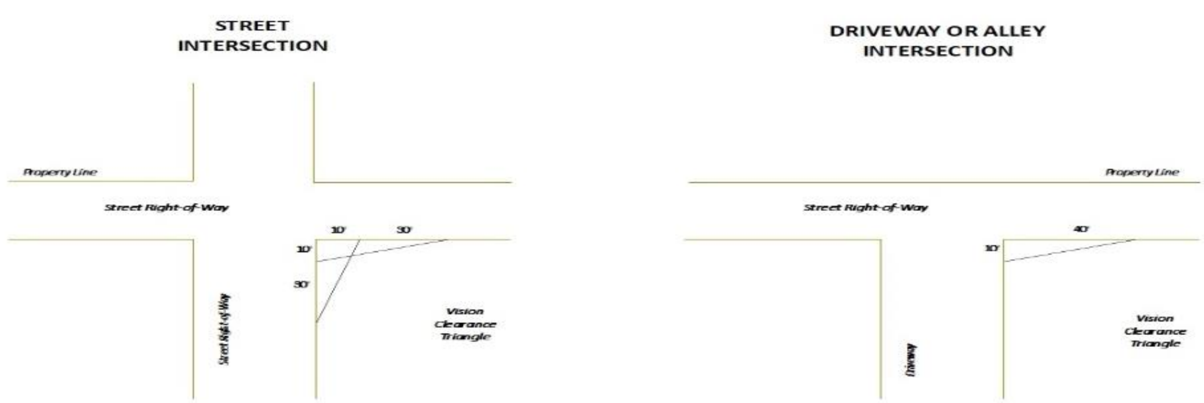
G. Groundcover: Groundcover shall consist of grass, turf, sod, ivy, bulbs, potted flowers, and bedding plants. Pebbles, wood chips, bark, mulch, straw and similar materials may be used in conjunction with groundcover to delineate planting beds, but in no instance shall such materials be used for the purpose of sidewalks, parking areas, or driveways. Areas dedicated for lawns shall be cleared of debris, graded level, and covered with sod, turf, or grass seed.

H. When the configuration of a structure and parking area are such that the required landscaping set forth herein has to be placed under overhead utility services, consideration shall be given to the estimated mature height or required plant materials. Substitutions of plant materials or types (i.e. shade trees) when needed due to over head utilities may be replaced with ornamental trees.

I. No structures or portions of structures (except public utility services) shall be permitted in a required landscape buffer. Ingress and egress shall be permitted through required landscape.

J. The owner, occupant, tenant, or agent shall be jointly and severally responsible for the maintenance of all landscaping. Landscaping shall be maintained in good condition so as to present a healthy, neat and orderly appearance. Proper maintenance shall include watering, weeding, mowing, mulching, fertilizing, and pruning. Any dead, dying, or damaged landscaping material shall be promptly replaced with materials of an approved size and type.

**1308.9 <u>Site Triangle Vision Clearance Requirement</u>**. In order to insure landscape materials do not impede vision and constitute a driving hazard, a site triangle shall be required at all streets and driveway intersections. Within the required triangle, only grass, or groundcover shall be allowed. (See figure below)




**1308.10 <u>Tree Preservation and Care During Construction</u>**. In order to insure that existing trees and vegetation are incorporated into proposed site plans, the Zoning Administrator shall have the authority to require a topographic survey with any site plan. Such topographic survey shall be prepared by a licensed surveyor and illustrate the location and type of all trees with an eight (8) inch DBH and greater. The Zoning Administrator may require the topographic survey if he or she determines that the proposed development or alterations will threaten, disturb, encroach upon, or require the removal of any existing trees. The City of Georgetown Tree Protection Ordinance shall be strictly adhered to.

**1308.11 Recommended Plant List.** Table 1308.11 specifies trees and shrubs that are native or have been determined to be suitable for the climate. Applicants seeking to incorporate landscaping materials not listed in the recommended plant list shall submit the request to the Zoning Administrator, who shall determine if such materials are appropriate.

***Table 1308.11***

| Shade Trees | | Ornamental Trees | | Shrubs | |
|---|---|---|---|---|---|
| **Common Name** | Botanical Name | **Common Name** | Botanical Name | **Common Name** | Botanical Name |
| **American Beech** | Fagus grandifolia | **Tulip Poplar** | Liriodendron tulipifera | **Boxwood** | Buxaceae |
| **Bald Cypress** | Taxodium distichum | **Eastern Redbud** | Cercis siliauastrum | **Camellia** | Camellia japonica |
| **Black Gum** | Nyssa sylvatica | **Flowering Dogwood** | Cornus florida | **Dwarf Nandina Gardenia** | Gardenia jasminoides |
| **Elm** | Ulmus Americana | **Loquat** | Eriobotrya japonica | **Hawthorn** | Crataegus |
| **Hickory** | Carya ovata | **American Holly** | Ilex opaca | **Hibiscus** | Hibiscus roas-sinensis |
| **Laurel Oak** | Quercus laurifolia | **Crepe Myrtle** | Lagerstroemia indica | **Holly** | Llex |
| **Live Oak**** | Quercus virginiana | **Crabapple** | Malus species | **Hydrangea** | Hydrangeaceae |
| | | **Wax Myrtle** | Myrica cerifera | **Azalea** | Azalea |
| **Pecan** | Carya illinoensis | **Yaupon Holly** | Ilex vomitoria | **Indian Hawthorn** | Raphiolepis indica |
| **Pin Oak** | Quercus palustris | **Palmetto** | Sabal palm | **Leyland Cypress** | Cupressocyparis leylandii |
| **Red Cedar** | Juniperus virginiana | **Red Cedar** | Juniperus virginiana | **Nandina** | Nandina domestica |
| **Red Maple** | Acer rubrum | **Southern Magnolia** | Magnolia grandiflora | **Oleander** | Nerium oleander |
| **Red Oak** | Quercus falcata | **Saucer Magnolia** | Magnolia soulangiana | **Possumhaw** | Llex decidua |
| **River Birch** | Betula nigra | **Little Gem Magnolia** | Magnolia grandiflora | **Privet** | Ligustrum |
| **Southern Magnolia** | Magnolia grandiflora | | | **Red Tip Sasanqua** | Camellia sasanqua |
| **Southern Sugar Maple** | Acer barbatum | | | **Viburnum** | Viburnam |
| **Sweet Gum** | Liquidambar styraciflua | | | **Sasanqua Camellia** | Camellia sasanqua |
| **Sycamore** | Plantanus occidentalis | | | | |
| **Tulip Poplar** | Liriodendron tulipifera | | | | |
| **Water Oak** | Quercus nigra | | | | |
| **White Oak** | Quercus alba | | | | |

| | | | | | |
|---|---|---|---|---|---|
| **Willow Oak** | Quercus phellos | | | | |
| **Zelkova** | Zelkova serrata | | | | |

**1309 Procedures for Appeals and Variances regarding the City of Georgetown Design Overlay Corridor District**

Any person aggrieved by an administrative action or decision, or seeking relief from a requirement of the City of Georgetown Design Overlay Corridor District shall make a formal request to the Community Appearance Board (CAB) on an application supplied by the Zoning Administrator. Such application shall be completed in full and returned to the office of the Zoning Administrator. Appeals from the community Appearance Board shall be in accordance with Section 6-29-870 of the South Carolina Code of Ordinances.

Editor's note-(deleted Article XVI its entirety and replaced with revised Article XVI ord. of 2-17-11) (renumbered Article XVI, Sections 1600, 1601, 1602, 1603, 1603.1, 1603.2, 1603.4, 1604, 1604.1, 1604.2, 1604.3, 1604.4, 1604.5, 1604.6, 1604.7, 1604.8, 1604.9, 1604.10, 1605, 1605.1, 1605.2, 1605.3, 1605.4, 1605.5, 1605.6, 1605.7, 1605.8, 1605.9, 1605.10, 1606, 1606.1, 1606.2, 1606.3, 1606.4, 1607, 1608, 1608.1, 1608.2, 1608.3, 1608.4, 1608.5, 1608.7, 1608.8, 1608.9, 1608.10, 1608.11, and 1609 to new Article XIII, Sections 1300, 1301, 1302, 1303, 1303.1, 1303.2, 1303.4, 1304, 1304.1, 1304.2, 1304.3, 1304.4, 1304.5, 1304.6, 1304.7, 1304.8, 1304.9, 1304.10, 1305, 1305.1, 1305.2, 1305.3, 1305.4, 1305.5, 1305.6, 1305.7, 1305.8, 1305.9, 1305.10, 1306, 1306.1, 1306.2, 1306.3, 1306.4, 1307, 1308, 1308.1, 1308.2, 1308.3, 1308.4, 1308.5, 1308.7, 1308.8, 1308.9, 1308.10, 1308.11, and 1309 ord. of 4-21-2011) and further (renumbered Article XIII, Sections 1300, 1301, 1302, 1302.1, 1302.2, 1302.201, 1302.202, 1302.203, 1302.204, 1302.205, 1302.206, 1302.3, 1302.4,and 1303 to new Article XVII, Sections 1800, 1801, 1802, 1802.201, 1802.202, 1802.203, 1802.204, 1802.205, 1802.206, and 1803, ord. of 4-21-2011) (amended Section 1301 ord. of 6-23-11)(amended Section 1301 ord. of 1/1/19). Amended xxxx 2021



## II. Urban Core Overlay District (UCOD)

**Intent**

There is hereby established an Urban Core Overlay District (UCOD). It is the intent of the Urban Core Overlay District (UCOD) to promote the attractive, harmonious and pedestrian friendly re-development of the City's urban core while enhancing the adjacent uses. The design standards provided pursuant to this section shall substitute the same standards provided in the underlying zone district. Where the UCOD is silent on a standard provided in the underlying zone district, the standard of the underlying zone district shall be determinative. Where conflicting provisions exist, the standards of the UCOD shall be determinative.

**Affected Properties**

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or
2. Newly constructed, commercial, industrial, multi-family residential, or office developments; or
3. When any business has been closed for over 180 days or when a change of use is proposed, or

4. New or redeveloped parking lots, accessory structures, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
6. When any addition expanding the footprint of an existing building is proposed.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein. The Community Appearance Board (CAB) may approve, approve with conditions, or deny any application brought before it. When approved or approved with conditions by the CAB, a Certificate of Appropriateness shall be issued prior to a building permit.

**1310 Delineation of District Boundaries**

The boundaries of the UCOD as illustrated on the Official Zoning Map and the map attached as approved by the Mayor and City Council includes the following zoning districts within the UCOD:

General Commercial (GC);
Intermediate Commercial (IC);
Redevelopment District (REDD);
Light Industrial (LI);
Planned Development (PD)[1];
Core Commercial (CC);
Residential 4 (R4);
Residential 5 (R5).

Properties located within the UCOD shall be designed in accordance with the following standards. Parking shall be restricted to the side or rear of the principal buildings and buffering from adjoining residentially zoned parcels shall be required.

[1] Properties currently zoned PD are subject to the standards of the PD as a matter of priority unless rezoned. However, projects within a PD zone district shall be subject to the CAB review provided herein. Where the standards provided in the UCOD are compatible with and complementary to the standards of the PD, the CAB shall apply the design standards of the UCOD so long as they are not in direct conflict with the standards of the PD. The CAB shall have discretion when considering the complementary or contradictory standards of a PD and the UCOD. The CAB should consider the purpose, intent, and specific guidelines of both the PD and the UCOD as well as the overall character of the project when considering a project within an underlying PD zone district.

Table 1310-1:

| | |
|---|---|
| UCOD Standards | |
| A. LOT CONFIGURATION | |
| Minimum Lot Size | Underlying zone district |
| Maximum Lot coverage Allowed | 85%[2] |
| | |
| B. PRIMARY BUILDING PLACEMENT | |
| Build-to line | 15 feet[3] |
| Side Setback | ~~5~~ 10 feet |
| Rear Setback | 5 feet[4]<br>15 feet when adjacent to a residential use or zone district |
| | |
| C. ACCESSORY BUILDING PLACEMENT | |
| Front Setback | Accessory Structures shall be placed to the rear of the facade of a primary structure. |
| Side Setback | 5 feet |
| Maximum height of accessory structure | 25 feet |
| D. BUILDING FORM | |
| Primary Building Height | 4 stories maximum[5] or 45 feet, whichever is less |
| Parking Buffers | 5 feet unless adjacent to residential zone district, then 15 feet. |
| Residential Density- mixed uses encouraged. | When a primary building incorporates non-residential and residential uses on the same site, there shall be no density maximum. |

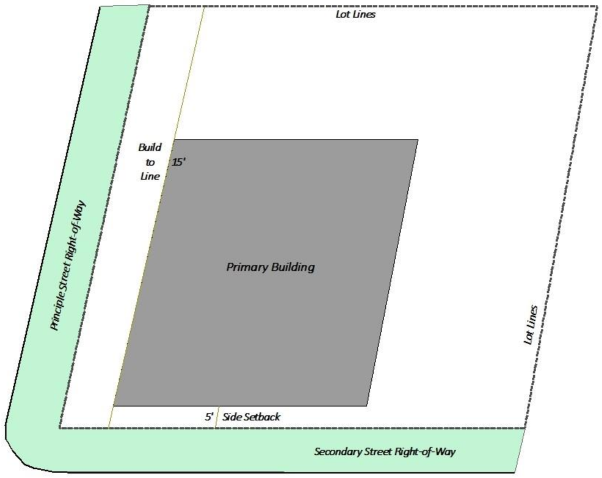
[2] Landscape buffers and stormwater management plan required. See also rear setback requirement when adjacent to residential zone district.

[3] Primary buildings shall be built to the front build-to line and may be built up to five feet behind or five feet in front of the 15 feet build-to line.

[4] When a property within the UCOD shares a property line with a residential use or residential zone district, the rear setback shall be a minimum of 15 feet.

[5] For properties that do not share a property line with a residential use or residential zone district, the height maximum may be extended beyond four (4) stories ~~(~~or forty-five ~~-~~(45) feet~~)~~ but not more than ~~ten~~ eight (8) stories ~~(~~or ninety (~~110~~ 90) feet~~)~~, whichever is less when a permitted use can provide its own fire protection by installing a fire suppression sprinkler system and meets all applicable requirements including but not limited to parking, landscaping, storm water, setback and building code requirements. See also Section 1310.8.~~.~~

Figure 1300.1




Lot Configuration for UCCOD

Building Heights

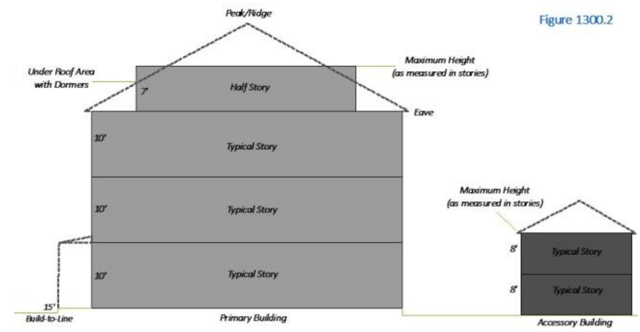
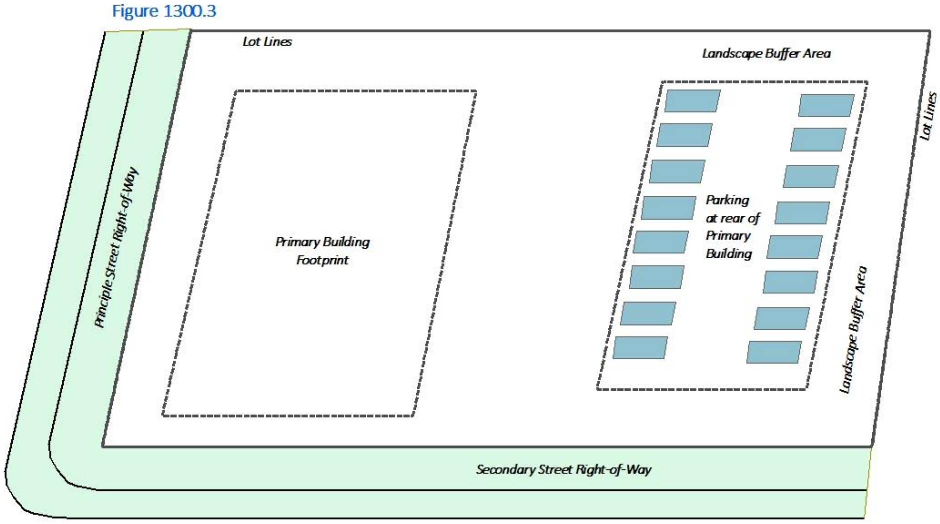



Figure 1300.3




**Permitted uses**. Land may be used and buildings or structures may be erected, altered or used for any purpose allowed by the underlying zoning district as listed in Article VII Section 704 Use Classification chart except that the following shall apply to parcels in the Urban Core Overlay District:

Mixed uses within the UCOD are encouraged. Multi-family may be permitted in General Commercial and Intermediate Commercial zone districts as a Conditional Use subject to the conditions of Article 4 Section 422.

**1310.1 Build-to Line**: For new construction, in lieu of a front setback line, a building shall be built to a fifteen (15) feet build-to line. Buildings may be built five (5) feet beyond or five (5) feet behind the build-to line. A build-to line is a line inside and across the front of a lot, generally parallel to the lot's Front Property Line. A pedestrian access to the building should be provided from the main thoroughfare.

**1310.2 Side Setbacks**: ~~5~~ Minimum ten (10) feet. For the preservation of light and air between buildings, the Community Appearance Board may increase the minimum side setback(s) for buildings in excess of forty-five (45) feet in height after considering the overall height of the building, overall design, context of the building, surrounding properties, nearby residences, environmental features, and other factors.

**1310.3 Rear Setback**: When a property within the UCOD shares a rear property line with a residential use or residential zone district, the rear setback shall be a minimum of fifteen (15) feet.~~5 feet unless it abuts a residential zone district, then 15 feet~~.

**1310.4 Principal Street on Side Corner Lot** shall adhere to section 1308.9 Site Triangle Vision Clearance Requirement.

**1310.5 Parking**: Mixed-use development that incorporates multi-family residential use require 1.5 parking spaces per residential unit in addition~~al~~ to parking requirements for the non-residential portion (s) of the development.

The Zoning Administrator may also reduce parking requirements when an applicant demonstrates to the satisfaction of the zoning administrator any one or combination of the following:

1. Bicycle parking has been provided at the rate of two (2) bicycle spaces for every one (1) vehicle parking space eliminated. Up to five percent (5%) of all parking spaces required or five (5) vehicle parking spaces may be reduced, whichever is less, when the addition of bicycle parking spaces are incorporated into the site design. Bicycle parking must provide a 1.5'x5' space for each bicycle and must utilize a bicycle rack(s). Bicycle rack design is subject to the approval of the Community Appearance Board and must be appropriately designed to blend in harmoniously with the overall site design and adjacent properties. Bicycle parking may be provided in the setback areas except that no bicycle parking rack may be placed within the vision clearance triangle defined above in Section 1308.9.
2. When pervious parking materials (e.g. pervious pavement, gravel parking, pervious pavers, grass pavers, etc.) are incorporated into at least fifty percent (50%) of the surface parking area, the overall parking requirements may be reduced by up to ten percent (10%).
3. The Zoning Administrator may reduce overall parking requirements by not more than an additional 10% when an applicant sufficiently demonstrates that a substantial portion of the business transacted will occur either through walk-in customers, drive-thru service, online order and pick-up, delivery or otherwise in a manner in which the need for parking is alleviated. Bicycle parking (number "1." above) and use of pervious parking materials (number "2." above) must be used before the Zoning Administrator is authorized to apply a reduction in required parking under this paragraph number "3".
4. Compact spaces may be used as provide in Sec. 1102.

**1310.6 Right of way improvements**: The applicant shall provide for right of way improvements that create a harmonious and attractive site. Right of way improvements include construction of sidewalks, installing sod subject to South Carolina Department of Transportation (SCDOT) approval and encroachment permit as well as other driveway entrances and exits. The Zoning Administrator and the Technical Review Committee shall review and approve proposed right of way improvements that are consistent with the City's overall transportation plan.

**1310.7 Lowcountry Architectural Features encouraged**: The building and site design should incorporate elements of Lowcountry style architecture. Some elements of Lowcountry Style architecture include but are not limited to large overhanging eaves, outdoor seating areas, chimneys, functional shutters, large windows, joggling boards, rocking chairs, high ceilings, metal roofs, large shade trees, and the use of transoms with a window above and a door below.

**1310.8 Height**

**Story**: For the purposes of this chapter a story is defined as that portion of a building included between the surface of any floor and the surface of the next floor above, or if there is no floor above it, then the space between such and the ceiling next above it. Active rooftops are encouraged. Elements of an active rooftop space such as shading or partially covered areas should not count as a story, however are subject to approval from the CAB.

The CAB is authorized to consider an increase to the maximum height allowed under exceptional circumstances wherein the CAB makes findings after considering the following:

1. Architectural merit of the proposed design
2. Overall context
3. Immediate surrounding properties
4. The proposed use of the property
5. The overall economic impact to the City
6. A parcel's location within a FEMA regulated flood zone as shown on the current Flood Information Rate Map (FIRM)
7. Any other factors presented to the CAB

When the CAB finds that an increase in height is appropriate, the CAB shall make detailed findings in writing and such findings shall be reflected in the minutes of the meeting.

In no instance, may the CAB allow an increase in height more than two (2) additional stories or twenty-two (22) feet, whichever is less. The CAB may not allow additional height for parcels that share a property line with a residential use or residential zone district.

**Design Review Procedures**

Applications for new construction, additions to existing structures, and renovations with a value equal to or greater than the then tax assessed value shall be submitted to the Community Appearance Board (CAB) for Preliminary and Final approval. Applications submitted for CAB review shall include an original plus seven (7) copies, a digital version of the proposal and:

a) a detailed site plan,
b) elevations of all sides of any structure detailing fenestrations,
c) a lighting plan with proposed exterior light fixtures,
d) proposed signage,

e) materials detail,
f) floor plans,
g) mechanical equipment and when visible from a right of way materials for screening,
h) detailed landscape plan and planting schedule, and
i) proposed color scheme.

Photographs and contextual modeling are strongly encouraged to be included. After preliminary review, the CAB may require additional detail to be submitted for Final approval.

Applicants shall submit a completed Design Overlay District Application to the Planning & Community Development Department for Preliminary Approval. After the CAB provides Preliminary Approval, the applicant shall present additional details to the CAB for Final Approval.

Interior renovations, maintenance, and sign face changes may be submitted through an application to the Zoning Administrator. The Zoning Administrator may approve interior renovations, exterior maintenance and sign face changes that are in compliance with the standards provided herein.

Applicants are encouraged to meet with the Zoning Administrator for a conceptual review. The purpose of the meeting shall be to familiarize applicants with the City of Georgetown design review standards and receive pertinent information regarding the City of Georgetown Design Review Standards provided herein.

**1311. Community Appearance Board Review (CAB)**

The CAB shall have jurisdiction over the exterior improvements or changes to multi-family and non-residential developments within the jurisdictional boundaries of the UCOD. For parcels that are located in the Historic District and in the UCOD, the following shall be determinative as to jurisdiction:

Proposed projects that are on Contributing and non-contributing properties that are strictly a single family use shall be presented to the ARB including demolitions of a single-family use.

All other proposed projects for two-family, multi-family, mixed-use or non-residential uses shall be presented to the CAB. When a project proposes to convert a single-family use to another use, the ARB shall have jurisdiction over a demolition request and the CAB shall have jurisdiction over the proposed new construction.

The CAB shall provide a Preliminary review at the next available regularly scheduled meeting after a complete application is submitted. Preliminary review shall address height, scale and mass of a proposed project. Proposed projects shall be reviewed for compliance with the intent and standards of this ordinance and Article X Sign Regulations. The CAB may approve, approve with conditions, or deny a project proposal. Only those projects in compliance with this ordinance may be approved or approved with conditions. However, the CAB may hear variances, appeals, or any other matter authorized pursuant to the Zoning Ordinance Article XVII: Community Appearance Board. Variances and appeals may be reviewed concurrently at the Preliminary Review meeting of the CAB. After Preliminary review and approval is granted, the applicant shall submit an application for Final Approval addressing any comments provided at the Preliminary review as well as details of materials, color scheme, fenestrations, landscaping, signage, ~~lighting~~and lighting.

No building permit or Zoning approval may be issued except in compliance with the CAB Final approval.

**1312. Site Design Standards**

Site plans shall meet all applicable requirements set forth in the UCOD. Proposed developments shall avoid excessive or unsightly grading, indiscriminate earth moving or clearing, and avoid removal of trees and vegetation which could cause disruption of natural water courses, or disfigure natural land forms. All requirements set forth in the Army Corps of Engineers and/or OCRM will be addressed on a site plan.

The site plan shall provide for the harmonious placement of buildings, parking, signage, mechanical equipment, and other site improvements. Plant materials shall be selected from Table 1308.11. Use of native species that match or complement existing landscape features on the site or nearby sites should be incorporated into the landscape plan.

The relationship of structures to their environment, and the location and design of driveways, parking, and circulation areas shall be given special consideration. Proposed structures shall be sited to relate harmoniously to the terrain and to existing structures in the vicinity that have a visual relationship to the proposed structures. However, creative and unique design elements that do not exist on adjacent or nearby properties are not a basis for denial but may be incorporated into a building in a manner that complements the district. The achievement of such relationship may include the enclosure of space in conjunction with other existing buildings or other proposed buildings, and the creation of focal points with respect to avenues of approach, terrain features, or other buildings. With respect to vehicular and pedestrian circulation, including walkways, interior drives, and parking, special attention shall be given to location and number of access points, general interior circulation, separation of pedestrian and vehicular traffic, and arrangement of parking areas that are safe and convenient and, in so far as creative and unique design elements can be encourage, do not detract from the design of proposed buildings and structures and the neighboring properties.

**1312.1 Surface Parking Lot Perimeter landscape and Screening Requirements**

Surface parking lots, service areas or other vehicular use areas shall include landscaping where such areas abut a public right-of-way or neighboring parcel, except where permitted driveway connections and pedestrian connections are to be provided. Such landscaping shall be provided as follows:

a) A landscaping area at least five (5) feet in depth shall be located adjacent to the abutting right-of-way or neighboring parcel; except that where a drainage or other utility easement exists along a property line and the property line is not adjacent to a residentially zoned property, the landscape area can be reduced to three (3) feet and be located between the parking lot, service area or other vehicular use area and the drainage or utility easement. When an adjacent property is in a residential zone district, the landscape area shall be a minimum of fifteen (15) feet.
b) The landscaping area shall be planted with either one (1) shade tree for each thirty-five (35) linear feet of landscaping area and an evergreen hedge or other durable landscape material of at least three (3) feet in height to provide a continuous landscape element; or one (1) ornamental tree for each twenty-five (25) linear feet of landscaping area
c) When the perimeter landscape area is located within an existing utility easement, two ornamental trees may be substituted for each required shade tree.
d) For service areas such as dumpsters, mechanical equipment (HVAC) or other unsightly service areas, appropriate screening made of materials that blend with the primary structure and overall property shall be incorporated. The screening shall be an appropriate height to screen the otherwise unsightly activity but in no instance may exceed ten feet in height. The CAB

may require additional landscaping to soften the screening materials. Service areas should be placed in a manner where they are visually minimized and whenever possibly not visible from any adjacent public right of way.

**1312.2 Surface Parking Lot and Other Vehicle Use Areas Interior Landscaping Requirements**

a) The interior of parking areas shall contain landscape islands and peninsulas located in such a manner as to preserve existing trees and vegetation; guide traffic flow and direction; divide and break up large expanses of parking; and promote pedestrian and vehicular safety.
b) A maximum of fourteen (14) consecutive parking spaces in a row shall be permitted without a landscape island.
c) Each end row of parking spaces shall require a landscape island unless the end of such row of parking spaces is adjacent to a perimeter landscape border as required in 1312 of this ordinance.
d) The minimum width of a landscape island that is parallel to a parking space shall be nine (9) feet, and the minimum length for the same shall be eighteen (18) feet. Each landscape island shall contain a minimum of one (1) shade tree or one (1) ornamental tree and five (5) shrubs.
e) Every fourth group of rows of parking spaces shall be separated from one another by a four (4) foot landscape island or rain garden that extends the entire length of the row of parking spaces. Such landscape island shall contain a minimum of one (1) shade tree or one (1) ornamental tree and 10 shrubs for every thirty five (35) linear feet.
f) Landscape islands may be designed in a matter that promotes Best Management Practices for storm water management. For example, a landscape island may eliminate curbing and allow for water to flow into it for absorption by the natural landscaping.

**1312.3 Street Frontage Landscaping**. Street frontage landscaping shall include a shade tree every 45 feet, and an ornamental tree every 45 feet alternating shade trees and ornamental trees. Ten (10) shrubs a minimum of three (3) gallons and one and one half (1.5) feet at the time of installation shall be incorporated for every thirty-five (35) linear feet of street frontage. Spacing need not be equal so long as adjusting spacing complements the architectural features and shape of the building, subject to the CAB approval. Ground cover and planting beds should be used in a manner that utilizes native species, are drought resistant, and limits the use of chemical fertilizers.

**1312.4 Percentage of Property to be landscaped.**
Each property shall devote a minimum of fifteen (15%) of its total area to landscaping which may include existing or transplanted trees, shrubs, and lawns. Rooftop landscaped areas may count toward the minimum landscaping required. Paved areas, gravel areas, and retention/detention ponds shall not be calculated as part of the minimum fifteen (15%) percent.

**1312.5 Retention Pond Landscape Requirements**. The standards of Section 1308.5 of the MCOD shall also apply to the UCOD.

**1312.6 Requirements for Landscape Buffers**
The following apply to all landscape buffers within the UCOD:

A. Subject parcel boundaries adjacent to delineated wetlands shall have a required minimum buffer of twenty (20) feet.

B. Required perimeter landscape may be grouped to ensure visibility and to allow for creativity. Equal spacing of plant materials shall not be required.

C. Existing trees, regardless of classification may be counted toward requirements for shade trees or ornamental trees provided such trees are a minimum of 5” inches in caliper, in good health, and located in the approximate area as required.

D. Shade Trees: Any deciduous or leaf bearing tree that reaches a mature height in excess of forty (40) feet. Shade trees shall be a minimum of three (3) inches in caliper and ten (10) to twelve (12) feet in height at the time of installation.

E. Ornamental trees: Any deciduous or evergreen tree that has a particular ornamental characteristic and tends to have a mature height less than that of a shade tree. The ornamental characteristic of such trees may include a distinctive shape, color, flower, or limb configuration. Ornamental trees shall be a minimum of one and one half (1.5) inches in caliper and six (6) to eight (8) feet in height at the time of installation.

F. Shrubs: Shrubs shall be a minimum of three (3) gallons in size and/or one and one half (1.5) feet in height at the time of installation.

G. Groundcover: Groundcover shall consist of grass, turf, sod, ivy, bulbs, potted flowers, and bedding plants. Pebbles, wood chips, bark, mulch, straw and similar materials may be used in conjunction with groundcover to delineate planting beds, but in no instance shall such materials be used for the purpose of sidewalks, parking areas, or driveways. Areas dedicated for lawns shall be cleared of debris, graded level, and covered with sod, turf, or grass seed.

H. When the configuration of a structure and parking area are such that the required landscaping set forth herein has to be placed under overhead utility services, consideration shall be given to the estimated mature height or required plant materials. Substitutions of plant materials or types (i.e. shade trees) when needed due to overhead utilities may be replaced with ornamental trees.

I. No structures or portions of structures (except public utility services) shall be permitted in a required landscape buffer unless otherwise provided in these standards. Ingress and egress, mailboxes, and signage may be permitted within required landscape subject to the approval of the CAB.

J. The owner, occupant, tenant, or agent shall be jointly and severally responsible for the maintenance of all landscaping. Landscaping shall be maintained in good condition so as to present a healthy, neat and orderly appearance. Proper maintenance shall include watering, weeding, mowing, mulching, fertilizing, and pruning. Any dead, dying, or damaged landscaping material shall be promptly replaced with materials of an approved size and type.

**1312.7 Recommended Plant List**

Table 1308.11 above specifies trees and shrubs that are native or have been determined to be suitable for the local climate. Applicants should utilize the recommended plant list, however may incorporate trees and shrubs not on the recommended plant list subject to the approval of the CAB.

**<u>1312.8 Tree Preservation and Care During Construction</u>.** In order to insure that existing trees and vegetation are incorporated into proposed site plans, topographic survey with any site plan is required. Such topographic survey shall be prepared by a licensed surveyor and illustrate the location and type of all trees with an eight (8) inch DBH and greater. The City of Georgetown Tree Protection Ordinance shall be strictly adhered to. Tree protection shall be installed prior to construction.

**1313 Lighting Plan**

The requirements of Sections 1304.6 through 1304.9 shall be applicable to developments within the UCOD. Plans submitted to the CAB shall demonstrate compliance with the lighting plan requirements.

**1314 Architectural Design Standards**

All proposed structures will contribute to the image of the City of Georgetown as a unique place of visual character, integrity and quality. Creativity in design is encouraged as a complement to the historic character of the City of Georgetown. Use of contemporary materials or original design elements may not be the basis of denying an application. Structures shall meet all applicable Building Code requirements in addition to the following:

a) Building features and appearance. The shape, configuration, design, color, and types of material of proposed buildings, and/or alterations and additions to existing buildings, must establish an identifiable character for the development and not detract from neighboring properties. To this end, all elevations of a building must be in harmony one with another in terms of scale, proportion, detail, material, color, and design quality, and all buildings and accessory structures within a proposed development, including gasoline canopies, must be designed to create a harmonious whole. The use of loud, garish colors must be avoided except when the use of colors so characterized is essential for creating a successful design which complies with all other standards.
b) The use of proper site design, architectural features, and/or landscaping to reduce the appearance of excessive height or mass of proposed structures should be utilized to make the development compatible with adjacent and nearby developments. Long, monotonous facade designs including, but not limited to those characterized by unrelieved repetition of shape or form or by unbroken extension of line shall be avoided. Ornamentation should complement the overall design and avoid visual clutter.
c) On-site electric, telephone, and other utility lines shall be underground.
d) Special features and accessory structures including storage areas, exposed machinery installations, service areas, truck loading areas, utility building and structures and similar accessory areas shall be subject to such design standards, setbacks, screen plantings, or other screening methods as shall reasonably be required by the CAB to prevent their being incongruous with the existing or contemplated environment and the surrounding properties.
e) The use of a parapet may be utilized and may extend beyond the maximum height limit but may not be extended beyond the height of any elevator shaft subject to approval of the CAB.
f) Appropriate exterior materials include finished wood, brick, shake shingles, hard plank, stone, stucco and split face block. The use of corrugated metal, unfinished wood, T1-11, and vinyl siding are not allowed exterior materials in the UCOD.
g) Shingles, metal standing seam, tile, terracotta, slate or other durable, long-lasting roofing materials are allowed.
h) Shutters, when incorporated into the design of a building, should be functional and made of complementary materials and of a complementary design to the overall building.
i) Fences and walls may be approved subject to the approval of the CAB. Fences and walls should not block views of natural areas from public rights-of-way and should incorporate transparent elements within the design. No fence or wall may exceed six (6) feet in height. Materials should be durable and be harmonious with the overall materials and design scheme of the principal

building. Chain link, barbed wire, and other inappropriate fence materials shall not be approved.

j) The color palette should be complementary. Colors should be limited to no more than three except in extraordinary circumstances where the architectural design of the building is enhanced by additional colors.

**1315 Sign Design Standards**

Signage shall meet all applicable requirements of Article X, are subject to CAB approval, and must meet all applicable Building Codes in addition to the following requirements:.

**1315.1** The location and dimension of wall signs shall be indicated upon the architectural elevations of the proposed structures. Wall signs shall fit within the confines of the architectural details of the building and not obscure or detract from those features.

**1315.2** Signs (monument and wall signs) shall compliment the architectural style of the building and shall be designed as an architectural element of the building.

**1315.3** The materials, colors, and lighting of signs shall be compatible with the materials used in the construction of the building. Lighting must point downward. Landscaping of monument signs is required and subject to CAB approval.

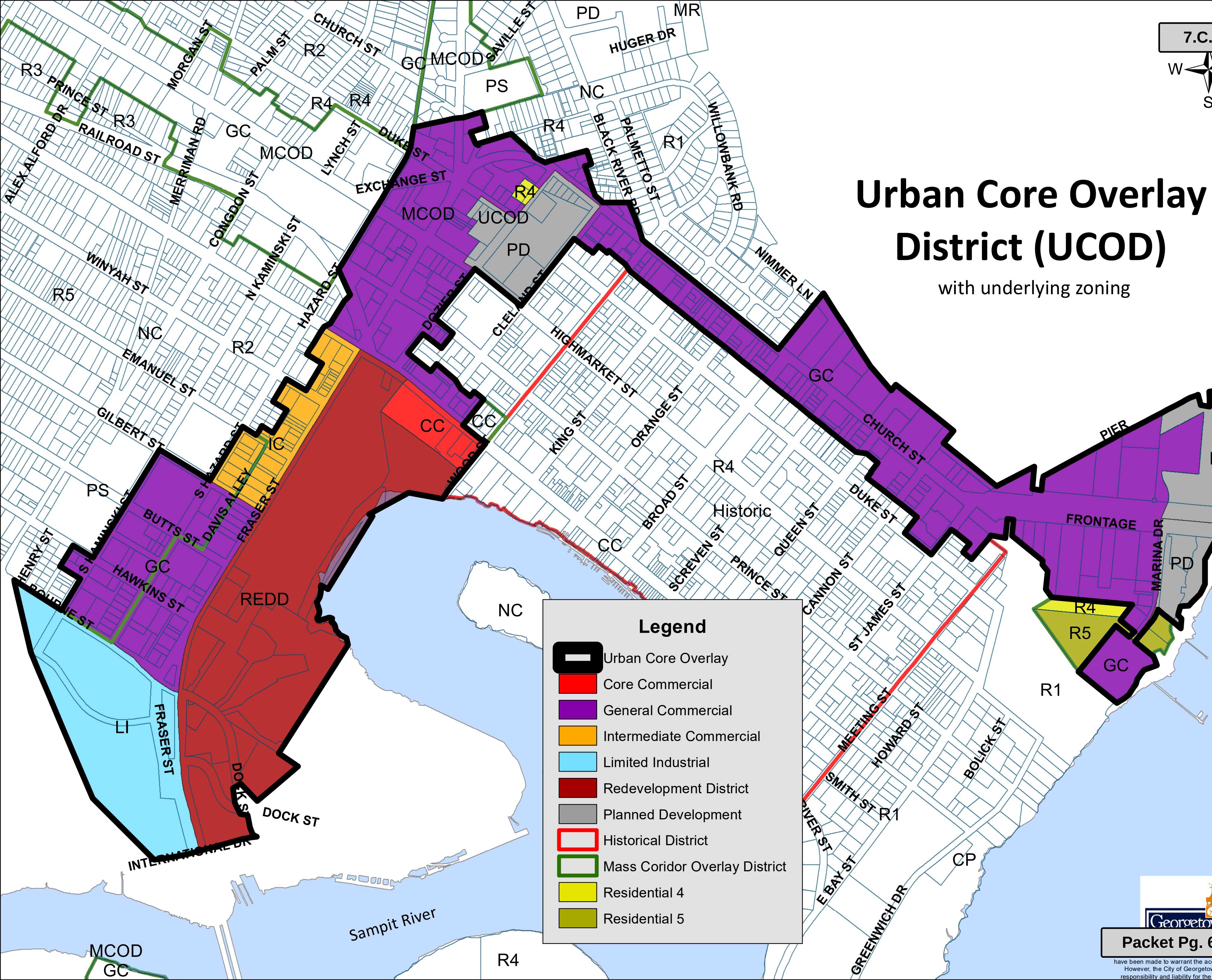
**1316 Site Triangle Vision Clearance Requirement**

The Site Triangle Vision Clearance Requirements of Section 1308.9 above shall apply to all parcels in the UCOD.

1316 Procedures for Appeals and Variances

The provisions of Section 1309 Procedures are applicable for projects within the UCOD.

(Ordinance Adopted xxxx 2022~~1~~)




have been made to warrant the accuracy of this map. However, the City of Georgetown disclaims all responsibility and liability for the use of this map.

Attachment: Amended UCOD Zoning Map (3471 : Text Amendment for UCOD)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

# ORDINANCE

DOC ID: 3513

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Planning and Community Development |
| **Issue Under Consideration:** | MOTION TO APPROVE AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE, ARTICLE XVII, COMMUNITY APPEARANCE BOARD, SECTION 1700 CREATION OF THE COMMUNITY APPEARANCE BOARD (CAB) |
| **Amount Requested:** | N/A |
| **Is Item in Current Budget?** | N/A |
| **If no, please explain:** | N/A |
| **Financial Impact:** | N/A |
| **Points to Consider:** | See briefing document. |
| **Options:** | Approve, modify or deny request. |
| **Staff Recommendation:** | Approve. |

**Reviews:**

Christopher Inglese Skipped 02/08/2022 2:22 PM

Chris asked me to ship him since he already reviewed and edited the documents.

City Attorney Completed 02/08/2022 3:26 PM

Sandra E. Yudice Ph.D. Completed 02/09/2022 1:10 PM

Stephanie Buccione Completed 02/10/2022 5:09 PM

Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 Briefing Doc for CAB Text Amendments 2.8.22 (PDF)
2. 2 ARTICLE XVII CAB Ordinance CLEAN 2.8.22 (PDF)
3. 3 ARTICLE XVII redlined (PDF)

**MOTION TO APPROVE AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE, ARTICLE XVII, COMMUNITY APPEARANCE BOARD, SECTION 1700 CREATION OF THE COMMUNITY APPEARANCE BOARD (CAB)**

Housing and Community Development
Christopher Inglese, Director
Office: (843)545-4010
Fax: (843)546-5435

February 7, 2022

| | |
|---|---|
| **To:** | Mayor Jayroe and Councilmembers |
| **Prepared by:** | Chris Inglese |
| **Department:** | Planning & Community Development |
| **Date Prepared:** | February 7, 2022 |
| **Subject:** | Amendment to the Zoning Ordinance Art. XVII, Sec. 1700 of the Community Appearance Board (CAB) |

## Issue Background

At the January 2022 meeting, City Council directed staff to reconstitute the Community Appearance Board (CAB) and recruit board members based on the proposed text amendments to the CAB, Section 1700 of the Zoning Ordinance. This new board will be appointed based on required criteria utilizing professionals from the design, architecture, engineering, and planning fields. This will help create a board that is knowledgeable in the development processes and architectural design of the main corridors in our City. Two at-large board members may be from any type of background ensuring a diverse group of board members.

## Discussion

Discuss if the text amendments are sufficient to achieve City Council's policy objectives.

## Alternatives

Council can approve, modify or deny the text amendments to the CAB.

## Recommended Course of Action

The Planning Commission will consider the proposed text amendments at their meeting on February 22, 2022. Staff also recommends approval of the proposed ordinance.

## Timeline for Recommendation

First reading to be approved on February 17, 2022 and Second reading to be approved on March 17, 2022.

## Fiscal Impact

N/A.

## Social Impact

N/A

Drawer 939
Georgetown, SC 29442

**Environmental Impact**
N/A

**Attachments**
Text Amendment to Article XVII Ordinance
Redlined CAB Text Amendment

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE, ARTICLE XVII, COMMUNITY APPEARANCE BOARD, SECTION 1700 CREATION OF THE COMMUNITY APPEARANCE BOARD (CAB)**

**WHEREAS,** pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

**WHEREAS,** Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

**WHEREAS,** the Planning Commission of the City of Georgetown, South Carolina held a public hearing regarding the proposed amendment to Article XVII, Section 1700; and

**WHEREAS,** following the public hearing on February 22, 2022 and the vote by Planning Commission of ______ on amending the Zoning Ordinance to change the text for Article XVII, Section 1700, the Mayor and City Council of the City of Georgetown feel it is in the best interest of the City of Georgetown to amend the ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina that Article XVII, Section 1700 of the City of Georgetown Zoning Ordinance be amended as follows:

The Community Appearance Board existing at the time of adoption of this ordinance shall be expired immediately upon adoption of this ordinance, and new members of the Community Appearance shall be appointed consistent with the below amendments:

**1700 Creation of the Community Appearance Board**

There is hereby created a Community Appearance Board to be composed of seven (7) members appointed by the City Council. The Board is created as authorized by South Carolina Code of Laws, Section 6-29-870.

It is the declared policy of the City Council that it will consider and approve only those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, competence and knowledge of architecture, landscape, and design and ability to prepare for and attend meetings. Board members shall be professionals from the fields of architecture, landscape architecture, building construction, design, interior design, urban planning and/or engineering living within the City of Georgetown; in the cases where members cannot be found within the city, members shall be residents of Georgetown County. Two (2) board members may be at-large, and shall be residents of the city.

**ATTEST:**

______________________________ 
Stephanie Buccione, City Clerk

______________________________ 
Carol Jayroe, Mayor

First Reading: ________________

Second Reading: ______________

Approved as to Form:

______________________________ 
Elise F. Crosby, City Attorney

## ARTICLE XVII: COMMUNITY APPEARANCE BOARD

### 1700 Creation of the Community Appearance Board

There is hereby created a Community Appearance Board to be composed of seven (7) members appointed by the City Council. The Board is created as authorized by South Carolina Code of Laws, Section 6-29-870.

It is the declared policy of the City Council that it will consider and approve only those persons who have demonstrated their civic interest, general knowledge of the community, independent judgment, competence and knowledge of architecture, landscape, and design and ability to prepare for and attend meetings. ~~Preference~~ Board members shall be ~~given to~~ professionals from the fields of architecture, landscape architecture, building construction, design, interior design, urban planning and/or engineering living within the City of Georgetown; in the cases where members cannot be found within the city, members shall be residents of Georgetown County. Two (2) board members may be at-large, and shall be residents of the city.

### 1701 Terms of Office

The term of office for all members of the board shall be four (4) years except that at the Boards creation, two (2) members shall be appointed for one three (3) year term to be eligible for appointment to additional four (4) year terms, and two (2) members shall be appointed for one two (2) year term to be eligible for appointment to additional four (4) year terms. Any vacancy in the membership shall be filled for the unexpired term in the same manner as the initial appointment. All terms hereunder shall, however, continue until a successor is appointed by City Council. Board members may be appointed to succeed themselves for a maximum of two successive terms. None of the members shall hold any other public office or position in the municipality or council while serving on this board.

### 1702 Vacancy and Removal

A vacancy in a term of office shall occur whenever it is found that a member has resigned or is unable to serve for whatever reason or is removed by the City Council. Inefficiency, neglect of duty, three consecutive unexcused absences, any unlawful act or misconduct in office shall constitute reasons for removal of office.

### 1703 Organization

The board shall elect by majority vote a Chairperson and vice-chairperson from among its members at the first meeting of each year. The term of office for the chairperson and vice-chairperson shall be one
(1) year. If a vacancy occurs in an office prior to the expiration of the full term, another election to fill the remainder of the term of office shall be conducted at the first meeting thereafter. The chairperson and the vice chairperson may be re-elected only one time after serving a full term in office, for a maximum total of two successive full terms. Passage of a one year period without holding a particular office however shall make a member eligible again for that office. The board shall appoint a secretary who may be an officer or employee of the City of Georgetown.

### 1704 Meetings and Quorum

Four members of the board shall constitute a quorum for conducting business. Meetings of the board shall be held at the call of the Chairperson and at such other times as the board may determine. The Board shall adopt rules and by-laws in accordance with the provisions of this ordinance and of the General Statues of South Carolina Code of Laws, Section 6-29-870. Decisions shall be made by a majority vote. The Board shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the Building and Planning office. Said minutes and records shall be public.

Members of the board shall regularly attend meetings of the board and shall serve without compensation, except for reimbursement for authorized expenses attendant to the performance of their duties. Absences by members shall be declared excused or unexcused at each meeting by the chairperson or in his or her absence, the acting chair. All meetings of the board shall be open to the public.

**1705 Decisions of the Community Appearance Board**

The concurring vote of a simple majority shall be necessary to reverse any order, requirement, decision or determination of the Zoning Administrator or to decide in favor of the applicant on any matter upon which it is required to pass under this ordinance, or to affect any variation of this ordinance.

**1706 Appeals, Hearings, and Notice**

A. Appeals to the Board may be taken by any person aggrieved by the decision of the Zoning Administrator or acting officer of the Building and Planning Department. Such appeal shall be taken within thirty (30) days from the date that the decision is rendered, as provided by the rules of the board, by filing with the Building and Planning Department notice of said appeal specifying the grounds thereof. The Zoning Administrator shall forthwith transmit the Board all papers constituting the record upon which the action appealed from was taken.

B. An appeal stays all legal proceedings in furtherance of the action appealed from, unless the Zoning Administrator certifies to the Board, after the notice of appeal shall have been filed with him or her, that by reason of facts stated in the certificate a stay would in his or her opinion, cause imminent peril to life and or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board or by a court of record on application, on notice to the officer from whom the appeal is taken and on due cause shown.

C. The board shall fix a reasonable time for the hearing of the appeal or other matter referred to it and give public notice thereof, as well as due notice to the parties in interest and decide the same within a reasonable time. Notice of the time and place of the public hearing shall be published in a newspaper of general circulation in the city/county at least fifteen (15) days in advance of the scheduled hearing date. At the hearing any party may appear in person or by agent or attorney. Notice shall also be posted in the affected property, with at least one such sign being visible from each public thoroughfare that abuts the property.

It is the intention of this ordinance that all questions arising in connection with the enforcement of the ordinance shall be presented first to the Zoning Administrator and that questions shall be presented to the Community Appearance Board only on appeal from the decision of the Zoning Administrator.

**1707 Powers and Duties of the Community Appearance Board**

The Community Appearance Board shall have the following powers and duties:

To hear and decide appeals where it is alleged there is an error in any order, requirement, decision, or determination by the Zoning Administrator in the enforcement of Article XVI: Design Overlay District for the Main Corridors ordinance found within the Zoning Ordinance.

To hear and decide appeals for variances from the design requirements of Article XVI of the Zoning Ordinance when strict interpretation of these requirements would result in unnecessary hardship. A variance may be granted in an individual case of unnecessary hardship if the board makes and explains in writing the following findings:

1. There are extraordinary and exceptional conditions pertaining to the particular building or structure;
2. These conditions do not generally apply to other buildings or structures in the vicinity;
3. Because of these conditions, the application of the ordinance to the particular building or structure would effectively prohibit or unreasonably restrict the utilization of the property;
4. The authorization of a variance will not be of substantial detriment to adjacent property or to the public good, and the character of the district will not be harmed by granting of the variance.

All final decisions and orders of the board must be in writing and permanently filed in the office of the Building and Planning Department as public record. All findings of fact and conclusions of law must be separately stated in final decisions or orders of the board, which must be delivered, to parties of interest by certified mail.

In exercising the above powers, the Community Appearance Board may, in conformity with the provisions of this Ordinance, reverse or affirm, wholly or in part, or may modify the order, requirements, decision, or determination and to that end shall have all powers of the Zoning Administrator from whom the appeal is taken and may issue or direct the issuance of a permit. The Board, in execution of the duties for which appointed, may subpoena witnesses and in case of contempt may certify such fact to the Circuit Court having jurisdiction.

**1708 Conflict of Interest**

Any member of the Board who shall have a direct or indirect interest in any property which is the subject matter of or affected by a decision of said board shall be disqualified from participating in the discussion, decision, or proceedings of the board in connection therewith. A member disqualified from voting shall be counted as present for purposes of a quorum.

**1709 Liability of Members**

Any member of the board acting within the powers set forth herein is relieved from all personal liability from any damage and shall be held harmless by the City of Georgetown. Any suit brought against any member of the board shall be defended by a legal representative furnished by the City of Georgetown until termination of the procedure.

**1710 Annual Report**

The board shall make an annual report to the City Council at the end of the city fiscal year citing applications brought before the board and the approvals, denials, or other resolutions issued by the board.

**1711 Appeals from Decisions of the Community Appearance Board**

Any person who may have a substantial interest in any decision of the Community Appearance Board may appeal any decision of the Board to the Circuit Court in and for the County of Georgetown by filing with the Clerk of said Court a petition in writing setting forth plainly, fully and distinctly why the decision is contrary to law. Such appeal shall be filed within thirty (30) days after the decision of the Board is rendered.

**1712 Contempt; Penalty**

In case of contempt by a party, witness, or other person before the Community Appearance Board, the board may certify that fact to the circuit court of the county in which the contempt occurs and the judge of the court, in open court or in chambers, after hearing, may impose a penalty as authorized by law.

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

## ACTION ITEM

DOC ID: 3503

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Finance |
| **Issue Under Consideration:** | Motion to approve use of Capital Project Reserve Fund funding for Water and Wastewater Needs |
| **Amount Requested:** | $136,938 |
| **Is Item in Current Budget?** | Yes |
| **If no, please explain:** | |
| **Financial Impact:** | Water and Wastewater have unfunded needs. Funding is available in the Capital Project Reserve Fund with Council approval. |
| **Points to Consider:** | Rate study is underway that will consider future capital needs. |
| **Options:** | Approve or disapprove |
| **Staff Recommendation:** | Approve |

**Reviews:**

John Barfield Completed 02/06/2022 1:38 PM
Sandra E. Yudice Ph.D. Completed 02/07/2022 3:25 PM
Stephanie Buccione Completed 02/09/2022 10:26 AM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 Request to use CPRF funds for Water and Wastewater Needs (PDF)

Updated: 2/6/2022 1:38 PM by John Barfield (Page 1)

**Requested Use of Funds from Capital Project Reserve Fund for Water and Wastewater Utilities**

For FY2022, $1,311,750 was approved for spending from the Capital Project Reserve Fund (CPRF) to fund General Fund related vehicle and equipment items. Subsequent to that action, $695,000 was made available from the Council-approved issuance of a short-term general obligation (GO) note repaid from cash in the Debt Service Fund. With the subsequent availability of the $695,000, vehicles and equipment previously planned to be funded by the CPRF were funded by the short-term GO note proceeds.

Proposed Spending Plan for General Obligation Note Proceeds

| | |
|---|---|
| $ 725,000 | General Obligation Note |
| **From FY22 Capital Reserve Fund Budget** | |
| (550,000) | Fire Truck |
| (51,250) | Police Patrol Vehicle |
| (40,000) | Assistant Fire Chief Vehicle |
| (21,500) | Police HVAC Replacement |
| (20,000) | Phone System Replacement |
| (11,000) | Police Weapon Replacement |
| (1,250) | Police Radio Replacement |
| (30,000) | Issuance fees and expenses |

Therefore, the CPRF has additional funds to spend. Of those additional funds of $695,000, $428,500 was approved in December 2021 by Council as EDA grant match for Secondary Sedimentation Basin at the Water Treatment Plant.

Funding capital asset needs for our utilities continues to be a challenge. Our electric, water, and wastewater rate study is underway and will consider our future capital needs.

Finance is seeking your approval to use additional portions of the newly available CPRF funding to use for the acquisition of two capital items previously approved in the FY22 budget and for one additional emergency repair item.

- 2022 Ford F150 extended cab pickup truck for the Water Plant in the Water Utilities Department in the amount of $27,308.00 with FY22 funds.

- 2022 Ford F550 Crane Truck for the Wastewater Collections Division in the Water Utilities Department in the amount of $89,065.00 with FY2021-2022 funds.

- Emergency Front Street water line repair, $20,565

| Account | Account Description | 2022 Council Approval 2 | | Short-term GO Note Proceeds |
|---|---|---|---|---|
| Fund 0012 - Capital Projects Reserve Fund | | | | |
| Department 26 - Special Projects | | | | |
| 900.3000 | Buildings & Improvements | Fire - Training Center - Phase III | 50,000.00 | |
| 900.3000 | Buildings & Improvements | Fleet - HVAC Unit | 15,000.00 | |
| 900.3000 | Buildings & Improvements | Public Works - Facility Improvement | 197,000.00 | |
| 900.3950 | Computer Software | Phone system replacement | 20,000.00 | 20,000.00 |
| 900.4100 | Vehicles | Fire - Replace Assistant Fire Chief Vehicle | 40,000.00 | 40,000.00 |
| 900.4100 | Vehicles | Police - Replace Patrol Vehicle | 51,250.00 | 51,250.00 |
| 900.4200 | Heavy Equipment | Fire - Engine 22 Replacement | 550,000.00 | 550,000.00 |
| 900.4300 | Other Equipment | Police - Generator Switch Gear | 121,000.00 | |
| 900.4300 | Other Equipment | Police - HVAC Replacement | 21,500.00 | 21,500.00 |
| 900.4300 | Other Equipment | Police - Radio Replacement | 25,000.00 | 1,250.00 |
| 900.4300 | Other Equipment | Police - Weapon Replacement | 11,000.00 | 11,000.00 |
| 900.4300 | Other Equipment | Public Works - Sandbagger Machine | 23,000.00 | |
| 900.903 | Sidewalk Program | Public Works - Richmond Place (Charlotte Street) | 100,000.00 | |
| 900.904 | Street Re-Surfacing Program | Public Works - Fire Station I Parking Lot | 12,000.00 | |
| 900.904 | Street Re-Surfacing Program | Public Works - Police Department Parking Lot | 45,000.00 | |
| 900.904 | Street Re-Surfacing Program | Public Works - Screven Street Parking Lot | 30,000.00 | |
| | | | $ 1,311,750.00 | $695,000.00 |
| | ST GO Note Proceeds offset to Capital Projects Reserve Fund | | 695,000.00 | |
| | | Grant match | (428,500.00) | |
| | | Water Pickup Truck | (27,308.00) | |
| | | Wastewater Crane Truck | (89,065.00) | |
| | | Emergency Water Repair | (20,565.00) | |
| | | | (565,438.00) | |
| | | **Remaining availability** | **$129,562.00** | |

Page 2

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## ACTION ITEM

DOC ID: 3515

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Finance |
| **Issue Under Consideration:** | Motion to approve amending personnel Policy No. 21 to clarify language that holiday time does not constitute time worked for calculation of overtime or compensatory time. |
| **Amount Requested:** | N/A |
| **Is Item in Current Budget?** | N/A |
| **If no, please explain:** | Policy change only |
| **Financial Impact:** | We have been paying overtime in situations where holiday time had been counted as time worked in determining hours over 40 hours worked. This has been practice for a number of years. |
| **Points to Consider:** | Holiday time is not time worked. |
| **Options:** | Approve or disapprove |
| **Staff Recommendation:** | Approve |

**Reviews:**

John Barfield Completed 02/10/2022 5:00 PM
Sandra E. Yudice Ph.D. Completed 02/10/2022 5:03 PM
Stephanie Buccione Completed 02/10/2022 5:11 PM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 OT pay and comp time definition of work hours (PDF)

Policy No: 21
Revision Date: 02/17/22

# PAYMENT OF WAGES

## PAY SCHEDULE AND SCHEDULED WORK HOURS

Employees will be paid on a bi-weekly basis with payday being on Friday. The City has a mandatory direct deposit policy for employee paychecks. Employees can use a bank of their choice for direct deposit. Direct deposits can be made into checking and/or savings accounts. Pay stubs or first time paper checks will be available for departmental pick up after 10 am on pay day from the Finance Department.

The normal work hours for office personnel are **Monday - Friday, 8:30 A.M. to 5:00 P.M. with a one (1) hour, unpaid lunch break**. Public Utility & Services personnel work varying hours depending on departmental and City needs. Public Safety personnel work varying shifts and are notified in advance what their shift schedules will be. Below are the scheduled work hours per pay period in the City:

| | |
|---|---|
| Office Personnel | 75 hours per pay period |
| Public Utility & Services | 80 hours per pay period |
| Police - Patrol | 84 hours per pay period |
| Police - Investigations | 85 hours per pay period |
| Fire - Shift | 120 hours per pay period |

## OVERTIME

For overtime purposes, the normal work week for most employees is the seven (7) day period beginning at 12:01 A.M. on **Monday** and ending at Midnight the following **Sunday**. Police and Fire Service personnel are subject to special rules regarding their respective work weeks.

Employees who are not exempt from the overtime provisions of the Fair Labor Standards Act ("FLSA") will be paid overtime at a rate of 1½ times their regular rate of pay for all hours worked in excess of forty (40) during a seven day work week or other statutory period as may be appropriate. **For overtime purposes, holiday time, compensatory time and general leave hours are *not* considered hours worked.** Non-exempt Police and Fire Service Personnel, because of the unique nature of their duties, are subject to different overtime thresholds and special rules regarding overtime compensation and are paid FLSA pay.

Police & Fire Special Overtime Exemption: The FLSA provides two special overtime exemptions available only to public agencies whose employees are engaged in fire protection or law enforcement activities as those terms are defined in the Department of Labor regulations. Under Section 207(k) of the FLSA, Police and Fire may reduce overtime liability by establishing work periods of 7 to 28 days. The maximum number of hours that can be worked under Section 207(k) without incurring any overtime liability for law enforcement personnel every 14 days is 86 hours and for fire protection personnel every 28 days is 212 hours.

Employees who work over the numbers of hours as indicated in the table above within the prescribed number of days shall receive compensation at the rate of 1 ½ times their regular hourly rate.All overtime must be pre-approved by the employee's supervisor prior to the employee working the overtime. If an employee works unauthorized overtime, the employee will be paid the overtime in accordance with the Fair Labor Standards Act and Department of Labor, however the employee will be subject to disciplinary action. An employee who regularly violates this policy, will be subject to termination. There will be flexibility exercised for Public Safety, Services and Utility workers that are required to work during emergency situations.

## COMPENSATORY TIME

Non-exempt 37.5 hour/week employees who work over the 37.5 hour threshold in any workweek have the option to earn compensatory time at straight time instead of receiving straight pay at the discretion of the City. Non-exempt employees who work over 40 hours in any workweek have the option to earn compensatory time at 1 ½ times their regular rate instead of receiving overtime pay at the discretion of the City**. For compensatory time purposes, holiday time, compensatory time and general leave hours are *not* considered hours worked**.

Police and Fire personnel also have the option to accrue compensatory time at the rate of 1 ½ hours for each hour worked over the allowable limit according to the table referenced above.

Employees can accrue compensatory time throughout the fiscal year (July 1 – June 30) but may not be allowed to carry over more than 20 hours (24 hours for fire personnel) into the next fiscal year. Employees will be paid out any compensatory hours over the 20 or 24 hour threshold in the first paycheck of the new fiscal year. Employees who leave employment will also be paid out any compensatory time in their balance in their final paycheck.

Employees who are exempt from the overtime provisions ("FLSA") will not accumulate compensatory time off. Senior management has authority to grant additional time off to exempt employees who have worked extraordinary amounts of time in excess of their normal schedule, but no exempt employee has a right to such additional paid time off. In no event will unused designated time off time be paid at termination.

## ON CALL PAY / CALL OUT PAY

On-call time generally consists of performing work after their normal work hours in response to calls for service to the public. Those employees who respond to service calls after their normal work hours, will be paid an on call stipend for their service in addition to call out pay of a minimum number of work hours but in all cases shall not be paid less than the actual time worked. When on call, these employees are to be available for call by way of telephone 24 hours a day and are required to remain in close proximity of the City limits in order to report in for a call within a timely manner. On call rotations usually last for seven (7) days.

All non-exempt (hourly) employees that have primary "on-call responsibilities" will be paid a $100 on call stipend during their active on-call period. The $100 on call stipend replaces the previous mileage reimbursement policy. In addition, an employee designated as being "on call" will receive call out pay of two (2) hours minimum, for responding to service calls outside of their regular work day schedule. If an employee is called out multiple times during a two (2) hour period, the employee will only receive two (2) work hours unless the call for service extends longer than two (2) hours, then the employee will receive pay for actual time worked. If an employee is called out again after a two (2) hour period ends, the employee will receive an additional two (2) hours of call out pay for that call out. Employees are solely responsible for covering the entirety of their on call rotation and must inform their supervisor of any changes to scheduling.

Please refer to the table below regarding which departments are eligible for on call and call out pay:

| DEPARTMENT | CALL OUT PAY MINIMUM | ON CALL STIPEND |
|---|---|---|
| Water Utilities | 2 Hours | $100.00 |
| Electric - Line Technician | 2 Hours | $100.00 |
| Electric – Meter Technician | 2 Hours * only if called out otherwise actual time worked | $100.00 |
| Police- Investigations | 2 Hours | $100.00 |
| Municipal Court | 2 Hours | $100.00 |

## PAYCHECK DEDUCTIONS

The City shall make deductions from employees' paychecks as required by law. Upon the written authorization of the employee, the City may make deductions for insurance, other benefits, etc.

Cash, debts owed by the employee to the City of Georgetown, fringe benefits, uniforms, tools, equipment, vehicles, instruction manuals, keys, cell phones, computers, tablets and other items belonging to the City and advanced or issued to an employee and not repaid or returned by him at the time of termination are considered "advances of wages," the value of which may be deducted from the employee's final paycheck(s). By accepting or continuing employment, the employee authorizes these deductions.

Failure to Receive Proper Pay/Benefits: It is the employee's responsibility to review each pay period's pay stub for accuracy. Employees should inform Human Resources as soon as possible regarding any errors in their paycheck so the error can be researched and corrected if needed.

Negligence while using City Vehicle: City employees who operate City vehicles and who, as a result of their negligence as determined by the City, cause damage to a City vehicle, acknowledge and agree that they are financially responsible for the full cost of the repair, not to exceed the amount of the City's insurance deductible. Such employees further agree and consent to the deduction of the repair costs, in reasonable increments, from their subsequent paychecks until the repair costs have been paid in full. In the event the employee terminates employment with the City prior to the complete payment of the debt, the remainder of the debt shall be deducted from the employee's final paycheck.

## COMPENSATION

The City believes in rewarding employees for both their years of continuous service and exceptional performance through longevity and merit raises. The City will make an effort to distribute longevity and merit raises at the start of each new fiscal year (July 1st) based on the funding the City has to allocate towards raises.

Longevity: The City recognizes that it must attract and retain top talent by rewarding loyalty and inspiring new or potential employees to see that the City values experience and perseverance. Longevity raises will be based on total years of service with the City. The ultimate goal of the City is to have employees reach the 40th percentile of their salary range in their current position after a certain amount of years. Once employees have reached this threshold of a salary range, they will receive half of their longevity raise allocation per year hereafter.

Merit: The City acknowledges that hard working employees should be incentivized for performing above standards. Performance evaluations are completed to allow employees to receive feedback on their performance and a chance for supervisors and employees to exchange ideas, improvements, constructive criticism, and praises. Merit raises will be based on scores from performance evaluations completed for the prior calendar year for all regular employees. Probationary employees will need to have their evaluation completed prior to June 1st in order to be eligible for merit raises for the next fiscal year.

Merit percent allocations will be determined by individual performance scores earned by employees and based on a standard merit scale. Percent allocations will normally range from one (1) to three (3) percent but may be changed due to availability of funding each year.

All raises will be effective the first full payroll period of July.

## INCLEMENT WEATHER

There may be times when the City will close certain departments/offices due to inclement weather or emergencies as defined by the SC Emergency Management Division. During these emergencies, non-essential and essential employees will be determined by the Department Head of that department. Non-essential employees whose departments are closed due to inclement weather or emergency may utilize General Leave or compensatory time for hours missed from work. The City may advance compensatory time to employees who do not have sufficient leave to cover their absences. If employees have enough time, they will be required to use their own General Leave or compensatory balances first, unless there are extenuating circumstances.

Any advanced compensatory time will need to be made up by the Employee. Any hours made up that are over forty (40) hours in a work week will be credited as Overtime (1 ½ times regular rate). The City will determine the date that the advanced compensatory time will need to be made up by for each event that occurs. If the advanced compensatory time is not made up by the date determined by the City, the remaining negative balance will be deducted out of any newly accrued general leave from the Employee's balance. Supervisors will be responsible for managing employees who are making up time to ensure the time is made up by the deadline set by the City.



If a non-essential employee chooses not to report into work due to weather but the City's offices are open, they will be required to use their own General Leave or compensatory time or take unpaid time.

Most essential employees will be required to work during inclement weather or other emergency events. All non-exempt essential employees who are required by their Department to stay at work, on City Property for 24 hour periods and are not released to go home until the emergency concludes, will be compensated for 24 hours each day they are required to stay at work. At the City's discretion, some hours of each 24 hour compensation period may be paid as compensatory time, based on the length and severity of each event.

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## ACTION ITEM

DOC ID: 3494

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Fire Department |
| **Issue Under Consideration:** | Motion to Approve Purchase and Payment of 2022 Ford Explorer from Vic Bailey Ford in the amount of $35,366.00 |
| **Amount Requested:** | $35,366.00 |
| **Is Item in Current Budget?** | Yes |
| **If no, please explain:** | |
| **Financial Impact:** | None |
| **Points to Consider:** | Vehicle replaces Unit #1144 which has 179,576 miles and due to the age of the existing vehicle and the increasing maintenance cost this unit scored a 50.5 (condition V) on the City's vehicle and truck replacement policy which scores it obsolete, unusable. The Fleet Manager has also recommended this vehicle to be replaced. |
| **Options:** | Approve Purchase or continue to use Obsolete Vehicle |
| **Staff Recommendation:** | Approve Purchase |

**Reviews:**

Charles W. Cribb Completed 02/01/2022 1:13 PM
John Barfield Completed 02/05/2022 8:48 PM
Sandra E. Yudice Ph.D. Completed 02/07/2022 3:22 PM
Stephanie Buccione Completed 02/09/2022 10:24 AM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 2022 Ford Explorer Quote (PDF)

**VIC BAILEY FORD**
**David Vetter 864.585.3600 or 800.922.1365**

## SUV-1 Gas/Electric Hybrid Utility

**Contract# 4400027149**

## 2022 FORD EXPLORER 4X2 ALL-WHEEL DRIVE

| | | | | |
|---|---|---|---|---|
| | **Standard Equipment Included:** | | | |
| | 3.3L Hybrid Electric Engine | Power Steering | | |
| | Automatic Transmission | Power Brakes | | |
| | A/C | Power Windows and Door Locks | | |
| | AM/ FM Radio | Leather Front Bucket Seats w/ Leather Rear Bench Seat | | |
| | Remote Keyless Entry | Cloth Front and Rear Seats in Base, 200A and 202A Models | | |
| | Cruise Control | Carpeted Floor Covering | | |
| | **SC CONTRACT PRICE:** | | **$46,333.00** | |
| | IMF (Sales Tax) | | $500.00 | |
| K7D/200A | Explorer XLT 200A Package Rear Wheel Driver w/ 2.3L EcoBoost Gas Engine | | -$13,046.00 | (deduct) |
| | Rapid Red Exterior Paint | | $545.00 | |
| 52T | Class III Trailer Tow Package | | $564.00 | |
| 21F | Cargo Management System | | $170.00 | |
| | Delivery | | $300.00 | |
| | **TOTAL SC CONTRACT PRICE:** | | **$35,366.00** | |

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

## ACTION ITEM

DOC ID: 3512

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Fire Department |
| **Issue Under Consideration:** | Motion to Approve Purchase and Payment of Pierce Pumper Fire Truck from Spartan Fire and Emergency Apparatus in the amount of $549,750.00 |
| **Amount Requested:** | $549,750.00 |
| **Is Item in Current Budget?** | Yes |
| **If no, please explain:** | |
| **Financial Impact:** | This is a Budgeted Item |
| **Points to Consider:** | This replaces a 1997 Pumper Fire Truck and will be placed in service as the first due Fire Engine at Station One. |
| **Options:** | Approve or Deny |
| **Staff Recommendation:** | Approve motion |

**Reviews:**

Charles W. Cribb Completed 02/07/2022 4:34 PM
John Barfield Completed 02/07/2022 4:36 PM
Sandra E. Yudice Ph.D. Completed 02/07/2022 4:43 PM
Stephanie Buccione Completed 02/09/2022 10:25 AM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 Quote-2022 Pierce Pumper Fire Truck(PDF)

Pierce

SPARTAN FIRE
and Emergency Apparatus
Since 1973

QUOTATION [x]

ESTIMATE [ ]

319 Southport Road • Roebuck, S.C. 29376
Office: 864-582-2376 • Fax: 864-582-2377 • Email: spartanfire@spartanfire.com

Customer: Georgetown Fire Department
1405 Prince St.
Georgetown, SC 29440

Date of Proposal: 02/07/2021
F.O.B.: Georgetown S.C.
Estimated Delivery: 5 Months
Payment Terms: At Delivery
Salesman: Trey Coker

| Item | Qty. | Description | Price | Amount |
|---|---|---|---|---|
| 1 | 1 | **2022 Pierce Saber 7000 Pumper with Cummins L9 450hp** | | |
| | | **Allison 5th Gen, 3000 EVS with Prognostics** | | |
| | | **Waterous CSU 1500 GPM pump with 750-gallon Tank** | | |
| | | **With an Akron 3440 Deck Master electric monitor; 25 gal.** | | |
| | | **Foam Tank with a Husky 3 Foam System** | | |
| | | | **$549,250.00** | **$549,250.00** |
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| | | | | |
| 2 | 1 | **South Carolina Sales Tax** | **$500.00** | **$500.00** |
| | | | | |

**TOTAL COST** **$549,750.00**

**THIS QUOTATION EXPIRES AFTER 30 Days**

Attachment: Quote-2022 Pierce Pumper Fire Truck (3512 : Purchase of 2022 Pierce Pumper Fire Truck)

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## ACTION ITEM

DOC ID: 3499

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Water Utilities |
| **Issue Under Consideration:** | Motion to approve purchasing a 2022 Ford F550 Crane Truck for the Wastewater Collections Division in the Water Utilities Department in the amount of $89,065.00 with FY2021-2022 funds. |
| **Amount Requested:** | $89,065.00 |
| **Is Item in Current Budget?** | Yes |
| **If no, please explain:** | |
| **Financial Impact:** | $89,065.00 |
| **Points to Consider:** | This truck was taken out of service for mechanical issues, and this is the replacement truck. |
| **Options:** | Approve or Not Approve |
| **Staff Recommendation:** | Staff recommends to Approve |

**Reviews:**

Will Gunter Completed 02/04/2022 10:23 AM
John Barfield Completed 02/05/2022 9:53 PM
Sandra E. Yudice Ph.D. Completed 02/07/2022 3:08 PM
Stephanie Buccione Completed 02/09/2022 9:54 AM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 Crane Truck Quote 020322 (PDF)

Updated: 2/4/2022 10:22 AM by Will Gunter (Page 1)

# HERLONG FORD, INC

775 AUGUSTA ROAD
EDGEFIELD, SC 29824

BUILT Ford PROUD

| | | |
|---|---|---|
| DATE:1/12/2022 | Ford F-550 Regular Cab 4x4 DRW | QUOTE NO.KH2019 |
| PREPARED FOR: City Of Georgetown | | |
| CONTACT: Isaac Williams | PHONE: 843-240-3754 | Email: |
| SC STATE CONTRACT NO. 4400027178 | | |
| STANDARD EQUIPMENT INCLUDES: | | |
| 169" Wheel Base | Bluetooth Sync 4 | Vinyl 40/20/40 Bench Seat |
| 10-Speed Automatic Transmission | Roof Clearance Lights | Power Steering |
| Air Conditioning | Telescoping Mirrors | Power Brakes |
| AM/FM Radio with Bluetooth | Heavy Duty Vinyl Floor | |
| | | |
| | | |
| | | |
| | Base Price: | $54,045.00 |
| | Body Handling: | $1,495.00 |
| | | |
| Camera Prep Pkg | Adds: Delivery Fee | $100.00 |
| 4.88 Limited Slip Rear End | 7.3V8 Engine | |
| Hi Capacity Trailer Tow Pkg | Power Group | |
| Trans PTO Provision | Brake Controller | |
| Heavy Duty Front Sus | Platform Running Boards | |
| Power Group | 19500# Payload Pkg | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Lee Transport Quote #GS12032021A | | $32,925.00 |
| *(QUOTE VALID FOR 90 Days)* | | |
| | Tax: | $500.00 |
| | | |
| | TOTAL: | $89,065.00 |

PREPARED BY: KEVIN HARVILLE | OFFICE: 803-637-3151 | CELL: 706-495-3081

KHARVILLE@HERLONG.NET

Attachment: Crane Truck Quote 020322 (3499 : Crane Truck for Wastewater Collections - Water Utilities)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

## ACTION ITEM

DOC ID: 3498

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Water Utilities |
| **Issue Under Consideration:** | Motion to approve purchasing a 2022 Ford F150 extended cab pickup truck for the Water Plant in the Water Utilities Department in the amount of $27,308.00 with FY2021-2022 funds. |
| **Amount Requested:** | $27,308.00 |
| **Is Item in Current Budget?** | Yes |
| **If no, please explain:** | |
| **Financial Impact:** | $27,308.00 |
| **Points to Consider:** | The Water Plant truck was taken out service for mechanical issues about two years ago, and this new truck is the replacement. |
| **Options:** | Approve or Not Approve |
| **Staff Recommendation:** | Staff recommends to Approve |

**Reviews:**

Will Gunter Completed 02/04/2022 10:15 AM
John Barfield Completed 02/05/2022 8:52 PM
Sandra E. Yudice Ph.D. Completed 02/07/2022 3:20 PM
Stephanie Buccione Completed 02/09/2022 10:16 AM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 WTP truck quote (PDF)

**VIC BAILEY FORD**
**David Vetter 864.585.3600 or 800.922.1365**

## PU-4: 2022 FORD F150 4x2 EXTENDED CAB, PICK UP w/ XL TRIM

**Contract #: 4400027196**

| | | | |
|---|---|---|---|
| | **Standard Equipment Included:** | | |
| | 3.3L V-6 Engine | Power Steering | |
| | Automatic Transmission | Power Brakes | |
| | A/C | Cruise Control | |
| | AM/ FM Radio | Vinyl 40/20/40 Front Bench Seat | |
| | 6 1/2' Pick-Up Body | Heavy Duty Vinyl Floor | |
| | Power Windows and Door Locks | Trailer Tow Package | |
| | **SC STATE CONTRACT PRICE:** | | **$25,731.0** |
| | IMF-Sales Tax | | $500.0 |
| | Bedliner (Spray-In) | | $525.0 |
| 18B | Factory Installed Black Platform Running Boards | | $252.0 |
| | Delivery | | $300.0 |
| | **TOTAL SC STATE CONTRACT PRICE:** | | **$27,308.0** |
| | | | |
| | **ADDITIONAL AVAILABLE FACTORY INSTALLED OPTIONS:** | | |
| 99P | 2.7L V6 EcoBoost Engine (Not Available on Long Wheelbase 4x4 Models) | | $1,196.0 |
| 995 | 5.0L V8 Engine | | $1,998.0 |
| T7C | LT245/75R17 All-Season Tires (Not Available on Regular Cab 6.5' Bed Models) | | $296.0 |
| -85A | Delete Power Windows and Door Locks (Extended Cab Models Only) | | -$924.0 |
| -50S | Delete Cruise Control | | -$178.0 |
| -53B | Delete Trailer Tow Package | | -$162.0 |
| XXX | Limited Slip Rear Axle | | $570.0 |
| 76R | Reverse Sensing System | | $276.0 |
| 595 | Fog Lamps | | $140.0 |
| 67T | Trailer Brake Controller | | $276.0 |
| 53A | Upgraded Trailer Tow Package (Includes Trailer Brake Controller) | | $886.0 |
| 655 | 36-Gallon Fuel Tank | | $446.0 |
| 91P | 8-Way Power Driver's Seat | | $352.0 |
| 524 | SYNC 4 | | $326.0 |
| 85H | Back Up Alarm (Requires Fog Lamps) | | $146.0 |
| 17C | Chrome Front and Rear Bumpers **(Requires 595 Fog Lamps)** | | $176.0 |
| 942 | Daytime Running Lights | | $44.0 |
| 41H | Engine Block Heater | | $90.0 |
| 627 | Heavy- Duty Payload Package | | Call for Pricing |
| 50M | Interior Work Surface | | $196.0 |
| 413 | Skid Plate Package | | $160.0 |
| 924/57 | Rear Window Defroster w/ Privacy Glass | | $320.0 |
| 471 | Onboard 400W Outlet **(Requires 53A Trailer Tow Pkg and 76R Reverse Sensing)** | | $290.0 |
| 472 | Pro Power Onbaord - 2KW **(Not Available w/ 3.3L V-6 Gas Engine)** | | $996.0 |
| | | | |
| | **Seating Options - All Models:** | | |
| AG | Vinyl 40/Console/40 Front Bench Seat | | Standard |
| CG | Cloth 40/Console/40 Front Bench Seat | | $1.0 |
| | | | |
| | **Available Aftermarket Installed Options:** | | |
| | Bed Slide CargoGlide | Call for Availability and Quote | |
| | Fiberglass Camper Top | Call for Availability and Quote | |
| | Fiberglass Tonneau Cover | Call for Availability and Quote | |
| | Tri-Fold Hard Lockable Bed Cover (Tonneau Cover) | | $880.0 |
| | Warn Zeon 12,000lb Winch & Black Grill Guard w/ Steel Cable - Expect Delayed Delivery | | $2,196.0 |
| | Warn Zeon 12,000lb Winch & Black Grill Guard w/ Synthetic Cable - Expect Delayed Delivery | | $2,304.0 |
| | Brush Guard for Warn Winch | | $425.00 |
| | 2" Ball, Receiver Tube and Pin for Frame Mounted Hitch | | $45.00 |
| | 3 - Ball Hitch | | |

| | | | | |
|---|---|---|---|---|
| | Combo Ball and Pintle Hook w/ 2" Ball | | | [illegible] |
| | Combo Ball and Pintle Hook w/ 2 5/16" Ball | | | [illegible] |
| | Adrian Sinlge Lid Cross Box | | | $695.00 |
| | Adrian Single Lid Cross Box and 2 Each Side Tool Boxes | | | $1,985.0 |
| | 4-Corner Flashing Strobe System (LED Lights) | | | $895.0 |
| | LED Mini-Light Bar (Amber/Clear) Roof Mounted w/ 4-Corner LED Strobes | | | $1,195.0 |
| | 1300lb Tommy Gate Installed | | | $2,795.0 |
| | FMVSS Safety Kit (Fire Ext., Triange and First Aid Kit) | | | $95.0 |

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# ORDINANCE

DOC ID: 3485

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Electric |
| **Issue Under Consideration:** | Motion to Approve Ordinance Granting Easement to HTC on Kaminski House Property |
| **Amount Requested:** | NA |
| **Is Item in Current Budget?** | NA |
| **If no, please explain:** | |
| **Financial Impact:** | None |
| **Points to Consider:** | HTC is still in the process of upgrading the system that they recently purchased from Southern Coastal Cable. They have done significant work in the Front Street area in preparation to remove facilities that are currently mounted under the Harborwalk. They are also making provisions to add new customers where possible. As part of this process, they have requested an easement to install conduit containing fiber terminating in a pedestal to be located adjacent to the gift shop entrance on the Kaminski House grounds. HTC has discussed this with Robin Gabriel and she is supportive, as it will give her options for alternate services. An ordinance authorizing the City Administrator to execute HTC's proposed easement is submitted for approval. |
| **Options:** | Approve or disapprove |
| **Staff Recommendations:** | Staff recommends approval |

**Reviews:**

Alan Loveless Completed 01/07/2022 11:18 AM

City Attorney Completed 01/11/2022 10:57 AM

Sandra E. Yudice Ph.D. Completed 01/11/2022 11:01 AM

Stephanie Buccione Completed 01/12/2022 10:04 AM

Georgetown City Council Completed 01/20/2022 5:30 PM

**Attachments:**

1. 1 HTC Kaminski House Easement and Ordinance for Council (PDF)

**MOTION TO APPROVE ORDINANCE GRANTING EASEMENT TO HTC ON KAMINSKI HOUSE PROPERTY**

## AN ORDINANCE TO APPROVE EASEMENT OVER PUBLIC PROPERTY

**WHEREAS,** Horry Telephone Cooperative, Inc. ("HTC") requested approval of a basic easement which would allow them to install and maintain UG equipment on the property of the Kaminski House; and

**WHEREAS,** The equipment would consist of an UG conduit containing fiber and a pedestal adjacent to the gift shop entrance; and

**WHEREAS,** All of the work is part of the Telephone Company's process of upgrading the system that they recently acquired from Southern Coastal Cable; and

**WHEREAS,** Section 2-41(4) of the Georgetown City Code of Ordinances requires City Council to "Grant, renew or extend franchises, licenses or rights in public streets or public property, and close abandoned streets" by Ordinance.

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina, that the City Administrator is hereby authorized to execute the proposed Kaminski House Easement requested by Horry Telephone Cooperative, Inc. and to record it. The draft Easement and its exhibit are incorporated herein.

**PASSED** by City Council duly assembled this _____ day of ________________, 2022.

**ATTEST:**

_______________________________
Stephanie Buccione
City Clerk

_______________________________
Carol Jayroe
Mayor

**APPROVED AS TO FORM:**

_______________________________
Elise F. Crosby
City Attorney

First Reading:
Second Reading:

STATE OF SOUTH CAROLINA
**COUNTY OF GEORGETOWN**

Project No. ___________

**HORRY TELEPHONE COOPERATIVE, INC.**
**RIGHT OF WAY EASEMENT- INDIVIDUAL GRANTOR**
**CORPORATION, PARTNERSHIP, or LIMITED LIABILITY COMPANY**

Exchange: **GT:G**

Location: 1-138-16-10

KNOW ALL MEN by these presents that: **City of Georgetown** (hereinafter the "Grantor") the owner(s) of the lands hereinafter described, for good, valuable consideration, the receipt of which is hereby acknowledged, does hereby grant unto **Horry Telephone Cooperative, Inc.**, its successors and assigns (hereinafter "Grantee"), at PO Box 1820, Conway, South Carolina, 29528-1820, non-exclusive right-of-way easement 10' feet wide over the lands of the Grantor. Situated in Georgetown County, South Carolina, TMS #05-0026-266-00-00, and more particularly described as follows: SEE ATTACHED EXHIBIT

Being a tract or development known as: Kaminski House

And bounded as follows:

North by: Front Street

East by: 05-0026-268-00-00

South by: Sampit River

West by: 05-0026-265-00-00

Grantor's derivation:

Deed Book N/A Page N/A
Office of the County Register of Deeds

The Grantor hereby grants and conveys to Grantee, its successors and assigns and any wholly-owned subsidiary of the Grantee, the perpetual right, privilege and authority to enter upon, place, construct, operate, repair, maintain and replace thereon a telecommunications system or systems, lines and equipment, above and/or below ground and to license or otherwise permit the joint use occupancy of such systems, lines and equipment with any other person, firm or corporation for telecommunications purposes, including but not limited to voice, data and video transmission; together with the right to cut and trim trees and shrubbery to extent necessary to keep them clear of said telecommunication lines and facilities.

The Grantor agrees that all lines and other facilities installed by the Grantee on the above-described land shall remain the property of the Grantee, removable at its option.

TO HAVE AND TO HOLD all and singular the rights, privileges and easement aforesaid unto Horry Telephone Cooperative, Inc., its successors and assigns forever. And the Grantor agrees to warrant and forever defend the above granted rights against itself, its successors and assigns and against any other persons lawfully claiming or to claim the same or any part thereof.

IN WITNESS WHEREOF, Grantor has duly executed this agreement the ______ of __________________, 2022.

_______________________________
1st Witness (Can't be Notary)

_______________________________
2nd Witness (or Notary)

City of Georgetown
NAME OF GRANTOR

BY: ______________________________ (L.S.)
SIGNATURE OF AUTHORIZED REPRESENATIVE

Its: ______________________________
Title

# PROBATE

STATE OF SOUTH CAROLINA )
)
COUNTY OF GEORGETOWN )

Personally appeared before me ______________________________, the undersigned
(Print Non-Notary Witness Name)

witness and made oath that (s)he was present and saw the within named City of Georgetown,
(Print Name of Corporation, Partnership or LLC)

by the hand of ______________________ its ______________________, the
(Print Name of Individual) (Print Title)

within Grantor(s) sign, seal, and as his/her/their act and deed, deliver the foregoing instrument; that deponent with the other witness whose name is subscribed above, witness the execution thereof, and that the subscribing witness is not a party to or beneficiary of the transaction.

______________________________
(Non-Notary Witness Signature)

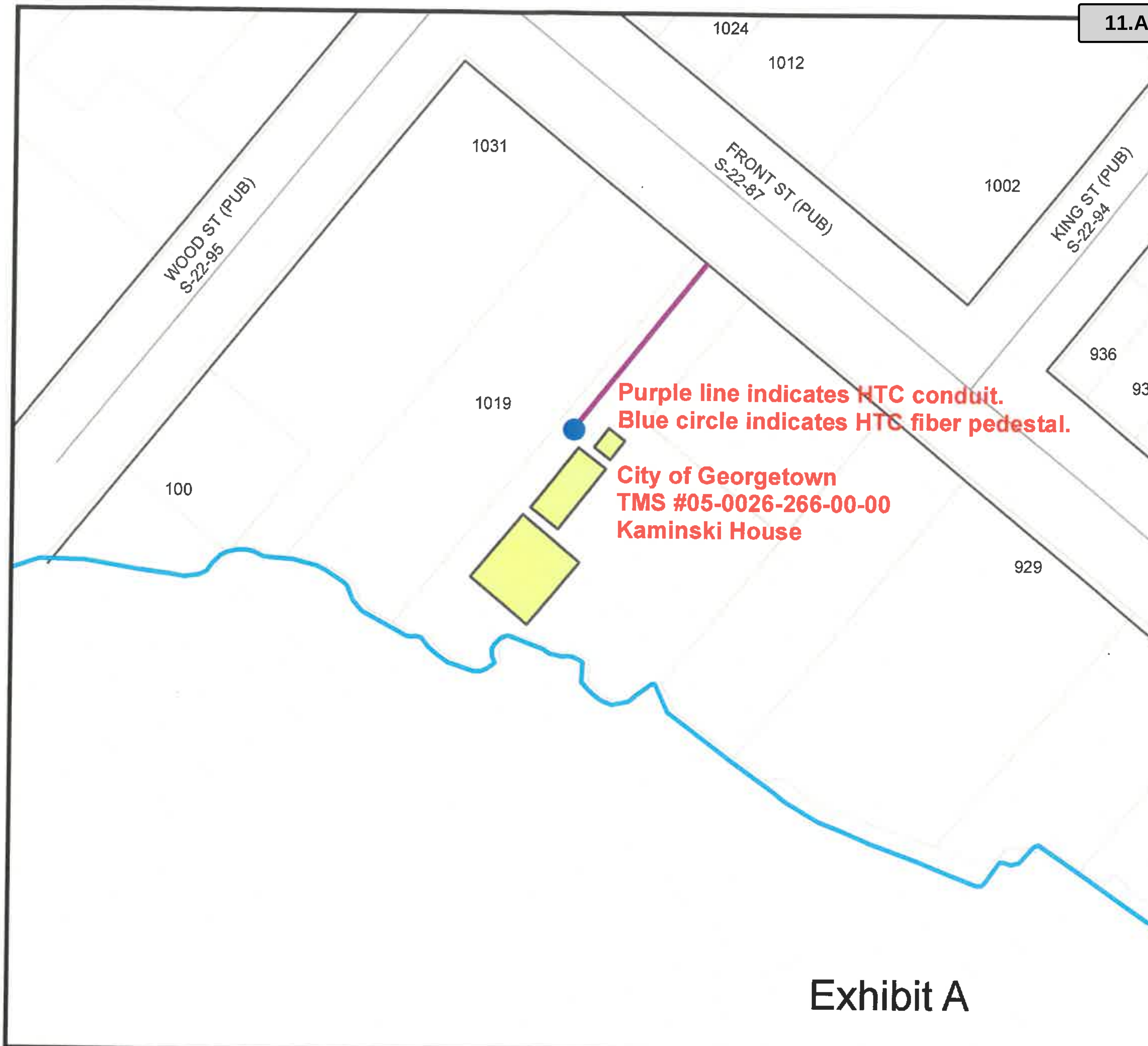
SWORN to before me this

________day of __________________ year of__________

______________________________
Notary Public Signature

______________________________
Notary Public Printed Name or Seal

My Commission Expires: ______________

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Feet

This is life. Connect with it.

City of Georgetowr
TMS #05-0026-266

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

# ACTION ITEM

DOC ID: 3491

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Administration |
| **Issue Under Consideration:** | Motion to approve an ordinance amending Chapter 2, Article II, Division 2, Sections 2-19, 2-18, 2-30 and 2-31 of the Code of Ordinances for the City Of Georgetown |
| **Amount Requested:** | N/A |
| **Is Item in Current Budget?** | N/A |
| **If no, please explain:** | |
| **Financial Impact:** | N/A |
| **Points to Consider:** | |
| **Options:** | Approve or Not approve |
| **Staff Recommendation:** | Approve |

**Reviews:**

Sandra E. Yudice Ph.D. Completed 01/10/2022 6:09 PM
City Attorney Completed 01/11/2022 10:56 AM
Sandra E. Yudice Ph.D. Completed 01/11/2022 11:00 AM
Stephanie Buccione Completed 01/12/2022 9:48 AM
Georgetown City Council Completed 01/20/2022 5:30 PM
Georgetown City Council Pending 02/17/2022 5:30 PM

**Attachments:**

1. 1 AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTIONS 2-19, 2-18, 2-30 AND 2-31 Clean Version (PDF)
2. 2 AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTIONS 2-19, 2-18, 2-30 AND 2-31 (PDF)

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTIONS 2-19, 2-18, 2-30 AND 2-31 OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN**

**WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

**WHEREAS,** The City Council of the City of Georgetown ("City Council") recognizes the importance of conducting city business in a productive and efficient manner during its meetings; and

**WHEREAS,** City Council recognizes the importance of receiving input from citizens wishing to offer public comments during its meetings; and

**WHEREAS**, City Council is mindful of its duty to protect freedom of speech during regular City Council meetings; and

**WHEREAS**, City Council wishes to receive public comments on items on the current agenda as well as items pertaining to City of Georgetown matters not on the current agenda separately to ensure clear understanding of the matters being discussed; and

**WHEREAS,** City Council recognizes the importance of council members to have ample time to prepare for City Council meetings.

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 2-19, 2-28, 2-30 and 2-31 of Chapter 2, Article II, Division 2, of the City of Georgetown Code of Ordinances be amended as follows. <u>For Section 2-28, the numbers and letters of subsections not included are retained unamended.</u>

## Sec. 2-19. Disruptive conduct.

It is expected that all persons attending a meeting of city council in person in Council Chambers will conduct themselves with courtesy for other individuals. In the event a person displays disruptive behavior, the mayor or presiding officer shall warn the person to refrain from such behavior. If the person continues to behave in a disruptive manner, the mayor may order the person removed from the meeting by law enforcement, for the orderly conduct of the City's business. Disruptive behavior includes, but is not limited to:

(1) Ignoring the time limits established for speaking.

(2) Shouting, using profanity, or making threats

(3) Engaging in personal verbal attacks upon other citizens, city employees, or officials, such that the identity of the individual being attacked is expressed or implied.

(4) Speaking or making outbursts without being recognized by the presiding officer.

(5) Speaking to personnel matters in violation of Sec. 2-30.

(Ord. of 9-18-03(2))

## Sec. 2-28. Quorum and rules of order.

…(b) *Order.*

(1) *Debate.* Debate is the discussion on the merits of a pending question to determine if the issue should be adopted or not. Debate shall be managed by the mayor in an impartial manner. The term "mayor" used in this section is inclusive of the mayor pro tempore or other elected presiding officer while serving as presiding officer in a meeting. Council members can participate in the debate only when recognized by the Mayor. Debate can be interrupted (i.e. a member may interrupt another member who has the floor), only to make a motion to adjourn, , or to raise a point of order. The Mayor shall recognize each member indicating a desire to speak on the motion, with the moving member being entitled to speak first. Members who have not spoken on the issue shall be recognized ahead of those

who have previously spoken. After each member has had an opportunity to be heard once on the motion and once on reply, the Mayor may close debate. As to matters not set forth on an agenda for action, such as for discussion, the Mayor may extend debate at his or her discretion, subject to a motion to limit or extend debate under Subsection (b)(3) of this Section.

b. *Subsidiary motions.* The six subsidiary motions help deliberative bodies reach a decision on other pending motions. Subsidiary motions are always applied to another pending motion. Three subsidiary motions — motion to amend, motion to limit/extend debate and motion to call for the question — can be applied to other subsidiary motions. All subsidiary motions are out of order when another person has the floor. …

3. *Motion to limit/extend debate.* The motion to limit debate and the motion to extend debate regard length of debate minimizing or expanding. The details of such motions are to be provided by the member making the motion. Either motion can be applied to any motion that is debatable. Debate is not allowed on either motion, nor can either be reconsidered. The motions can be amended as to the length of the time limitation.

## Sec. 2-30. Appearance of citizens.

Any citizen shall be entitled to an appearance before the city council at any regular meeting, without being on the agenda, concerning any municipal matter with the exception of individual personnel matters, unless the citizen is offering a commendation . Persons desiring to speak during the public comment sections of the agenda must notify the municipal clerk prior to the beginning of the meeting and shall be limited to five (5) minutes of time. The total public comment time shall not exceed thirty (30) minutes at any one regular council meeting. In the event the thirty (30) minutes expire, any citizen not having an opportunity to speak, will be recognized at the next regular council meeting. Citizens may not bring signs into council chambers with the exception of boards used during presentations. Citizens who are non-residents of the City shall identify themselves as such when signing in and shall be permitted to speak at the discretion of the presiding officer.

(Ord. of 9-18-03(2); Ord. of 6-19-08(1))

## Sec. 2-31. Agenda, order of business and regular meetings.

(a) *Matters for the agenda.*

(1) Any citizen, council member, or department head may request that an item be placed on the city council agenda.

(2) In the case of citizen or department head requests, the city administrator and mayor shall have the final authority to make the determination whether to place the requested item on the agenda and who will present the item. For department head and council member requests, the department head or mayor and administrator's designee shall present the item.

(3) *Time for presentation.* Any citizen designated by the administrator and mayor to present an item to council shall be limited in time to five (5) minutes.

(4) Nothing herein is intended to abridge the right of the citizens to address council in public comment under section 2-30 of this article.

(b) *Preparation of the agenda.* Matters to be considered by the city council at a regular meeting shall be placed on a written agenda containing the date, time and place of the meeting. The agenda shall be distributed to city council by 5 PM the Friday before regular council meetings. The agenda shall be published no later than twenty-four (24) hours prior to the meeting on a bulletin board in a publicly accessible place and on the City of Georgetown website.

(c) *Items not on the agenda.* After the meeting begins, an action item for non-final action may only be added by a vote to amend the agenda by two-thirds of members present and voting. An action item for final action may only be added by a vote to amend the agenda by two-thirds of members present and voting and upon the following express finding: "an emergency or exigent circumstance does or will exist if the [ACTION OR NAME OF ITEM] is not added to the current meeting agenda for the body's consideration and desired action before the conclusion of this meeting." (d) Order of proceedings. The order of business at regular meetings of the council shall be as follows:

(1) Invocation if desired by council;

(2) Pledge of Allegiance;

(3) Public comments by citizens on current agenda items (*Persons wishing to make an appearance regarding a current agenda item will need to sign-in on-site between 5:00 – 5:25 PM the evening of the meeting)*;

(4) Proclamations;

(5) Agenda items;

(6) Approval of minutes;

(7) Executive session if needed, and potential action item, if needed;

(8) Public comments by citizens on city services, business, or other city matters not on the agenda. (*Persons wishing to make an appearance pertaining to City of Georgetown matters not on the current agenda will need to sign-in on-site between 5:00 – 5:25 PM the evening of the meeting).*

(9) Adjournment.

(Ord. of 9-18-03(2); Ord. of 11-18-04; Ord. of 7-23-15)

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE II, DIVISION 2, SECTIONS 2-19, 2-18, 2-30 AND 2-31 OF THE CODE OF ORDINANCES FOR THE CITY OF GEORGETOWN**

**WHEREAS,** Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

**WHEREAS,** The City Council of the City of Georgetown ("City Council") recognizes the importance of conducting city business in a productive and efficient manner during its meetings; and

**WHEREAS,** City Council recognizes the importance of receiving input from citizens wishing to offer public comments during its meetings; and

**WHEREAS**, City Council is mindful of its duty to protect freedom of speech during regular City Council meetings; and

**WHEREAS**, City Council wishes to receive public comments on items on the current agenda as well as items pertaining to City of Georgetown matters not on the current agenda separately to ensure clear understanding of the matters being discussed; and

**WHEREAS,** City Council recognizes the importance of council members to have ample time to prepare for City Council meetings.

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Georgetown, South Carolina, that Sections 2-19, 2-28, 2-30 and 2-31 of Chapter 2, Article II, Division 2, of the City of Georgetown Code of Ordinances be amended as follows. For Section 2-28, the numbers and letters of subsections not included are retained unamended.

## Sec. 2-19. Disruptive conduct.

It is expected that all persons attending a meeting of city council in person in Council Chambers will ~~be honorable and~~ conduct themselves with courtesy for other individuals. In the event a person displays disruptive behavior, the mayor or presiding officer shall warn the person to refrain from such behavior. If the person continues to behave in a disruptive manner, the mayor may~~shall~~ order the person removed from the meeting by law enforcement, for the orderly conduct of the City's business. Disruptive behavior includes, but is not limited to:

(1) Ignoring the time limits established for speaking.

(2) Shouting, using profanity, or making threats ~~Ignoring rules established regarding filming/video and audio taping of the meeting.~~

(3) Engaging in personal verbal attacks upon other citizens, city employees, or officials, such that the identity of the individual being attacked is expressed or implied.

(4) Speaking or making outbursts without being recognized by the presiding officer.

(5) Speaking to personnel matters in violation of Sec. 2-30.

(Ord. of 9-18-03(2))

## Sec. 2-28. Quorum and rules of order.

…(b) *Order.*

(1) *Debate.* Debate is the discussion on the merits of a pending question to determine if the issue should be adopted or not. Debate shall be managed by the mayor in an impartial manner. The term "mayor" used in this section is inclusive of the mayor pro tempore or other elected presiding officer while serving as presiding officer in a meeting. Council members can participate in the debate only when ~~they are~~ recognized by the Mayor~~chair~~. Debate can be interrupted (i.e. a member may interrupt another member who has the floor), only to make a motion to adjourn, ~~a motion to raise a point of privilege~~, or to raise a point of order. ~~the council member making a motion is entitled to speak first;~~

The Mayor shall recognize each member indicating a desire to speak on the motion, with the moving member being entitled to speak first. M~~m~~embers who have not spoken on the issue shall be recognized ahead of those who have previously spoken. After each member has had an opportunity to be heard once on the motion and once on reply, the Mayor may close debate. As to matters not set forth on an agenda for action, such as for discussion, the Mayor may extend debate at his or her discretion, subject to a motion to limit or extend debate under Subsection (b)(3) of this Section.

b. *Subsidiary motions.* The six subsidiary motions help deliberative bodies reach a decision on other pending motions. Subsidiary motions are always applied to another pending motion. Three subsidiary motions — motion to amend, motion to limit/extend debate and motion to call for the question — can be applied to other subsidiary motions. All subsidiary motions are out of order when another person has the floor. …

3. *Motion to limit/extend debate.* The motion to limit debate and the motion to extend debate regard length of debate minimizing or expanding. The details of such motions are to be provided by the member making the motion. Either motion can be applied to any motion that is debatable. Debate is not allowed on either motion, nor can either be reconsidered. The motions can be amended as to the length of the time limitation.

## Sec. 2-30. Appearance of citizens.

Any citizen shall be entitled to an appearance before the city council at any regular meeting, without being on the agenda, concerning any municipal matter with the exception of individual personnel matters, unless the citizen is offering a commendation . Persons desiring to speak during the public comment sections of the agenda must notify the municipal clerk prior to the beginning of the meeting and shall be limited to five (5) minutes of time. ~~Citizens not on the agenda who desire to address council shall be limited to five (5) minutes of discussion time.~~ The total public comment time shall not exceed thirty (30) minutes at any one regular council meeting. In the event the thirty (30) minutes expire, any citizen not having an opportunity to speak, will be recognized at the next regular council meeting. Citizens may not bring signs into council chambers with the exception of boards used during presentations. Citizens who are non-residents of the City shall identify themselves as such when signing in and shall be permitted to speak at the discretion of the presiding officer.

(Ord. of 9-18-03(2); Ord. of 6-19-08(1))

## Sec. 2-31. Agenda, order of business and regular meetings.

(a) *Matters for the agenda.*

(1) Any citizen, council member, or department head may request that an item be placed on the city council agenda.

(2) In the case of citizen or department head requests, the city administrator and mayor shall have the final authority to make the determination whether to place the requested item on the agenda and who will present the item. For department head and council member requests, the department head or mayor and administrator's designee shall present the item.

(3) *Time for presentation.* Any citizen designated by the administrator and mayor to present an item to council shall be limited in time to five (5) minutes.

(4) Nothing herein is intended to abridge the right of the citizens to address council in public comment under section 2-30 of this article.

(b) *Preparation of the agenda.* Matters to be considered by the city council at a regular meeting shall be placed on a written agenda containing the date, time and place of the meeting. The agenda shall be distributed to city council by 5 PM the Friday before regular council meetings. The agenda shall be ~~posted~~ published no later than twenty-four (24) hours prior to the meeting on a bulletin board in a publicly accessible place and on the City of Georgetown website.

(c) *Items not on the agenda.* After the meeting begins, an action item for non-final action may only be added by a vote to amend the agenda by two-thirds of members present and voting. An action item for final action may only be added by a vote to amend the agenda by two-thirds of members present and voting and upon the following express finding: "an emergency or exigent circumstance does or will exist if the [ACTION OR NAME OF ITEM] is not added to the current meeting agenda for the body's consideration and desired action before the conclusion of this meeting."

(d) Order of proceedings. The order of business at regular meetings of the council shall be as follows:

(1) Invocation if desired by council;

(2) Pledge of Allegiance;

(3) Public comments by citizens on current agenda items (*Persons wishing to make an appearance regarding a current agenda item will need to sign-in on-site between 5:00 – 5:25 PM the evening of the meeting)*;

(4) Proclamations;

(5) Agenda items;

(6) Approval of minutes;

(7) Executive session if needed, and potential action item, if needed;

(8) Public comments by citizens on city services, business, or other city matters not on the agenda. (*Persons wishing to make an appearance pertaining to City of Georgetown matters not on the current agenda will need to sign-in on-site between 5:00 – 5:25 PM the evening of the meeting).*

(~~8~~9) Adjournment.

(Ord. of 9-18-03(2); Ord. of 11-18-04; Ord. of 7-23-15)

120 North Fraser Street · Georgetown, SC 29440 · (843) 545-4000

# ACTION ITEM

DOC ID: 3501

| | |
|---|---|
| **Council Meeting Date:** | 17 February 2022 |
| **Department:** | Administration |
| **Issue Under Consideration:** | Motion to approve Habitat for Humanity for Georgetown County South Carolina's Guidelines and Work Flow Process Using City of Georgetown ARPA Funds for Home Repairs for Low–Income, Owner-Occupied Homes within Georgetown City Limits. |
| **Amount Requested:** | $200,000 |
| **Is Item in Current Budget?** | Yes. |
| **If no, please explain:** | |
| **Financial Impact:** | $200,000 |
| **Points to Consider:** | • As part of Ordinance #2022-02 amending the FY 2022 budget, City Council appropriated $200,000 for the ARPA Household Assistance program on January 20, 2022.<br>• The Service Agreement requires Habitat to develop guidelines and a process for City Council's approval prior to implementation of the City-wide ARPA Household Assistance program.<br>• Guidelines are included as Attachment 2 to the Service Agreement.<br>• Habitat will charge $10,000 as administrative fee, which will leave $190,000 for actual program implementation. |
| **Options:** | Approve/Deny |
| **Staff Recommendation:** | Approve |

**Reviews:**

| | | |
|---|---|---|
| Sandra E. Yudice Ph.D. | Completed | 02/07/2022 3:13 PM |
| Sandra E. Yudice Ph.D. | Completed | 02/07/2022 3:13 PM |
| Stephanie Buccione | Completed | 02/09/2022 10:04 AM |
| Georgetown City Council | Pending | 02/17/2022 5:30 PM |

**Attachments:**

1. 1 ARPA Habitat for Humanity (PDF)

Updated: 2/7/2022 3:13 PM by Sandra E. Yudice Ph.D. (Page 1)

STATE OF SOUTH CAROLINA )
) SERVICE AGREEMENT
CITY OF GEORGETOWN )

This service and funding agreement (the "Agreement") is entered into by and between the City of Georgetown, South Carolina (the "City") and Habitat for Humanity for Georgetown County South Carolina Inc. ("Habitat"), a non-profit organization to provide for the administration of the City of Georgetown's American Rescue Plan Act Assistance to Households Program ("ARPA Household Assistance"). The City and Habitat collectively referred to herein as "the Parties."

**WITNESSETH**

**WHEREAS**, on March 11, 2021, US Congress approved the American Rescue Plan Act of 2021 ("ARPA 2021")[1], incorporated herein as reference; and

**WHEREAS**, in Fiscal Year 2021-2022 ("FY 2022"), the City received the first ARPA 2021 disbursement from the US Treasury through the State of South Carolina ("ARPA Funds"); and

**WHEREAS**, US Congress authorized the use of ARPA Funds to "meet the wide range of public health and economic impacts of the COVID–19 public health emergency;" and

**WHEREAS**, the ARPA 2021 describes several types of uses that would be responsive to the impacts of the COVID–19 public health emergency, including assistance to households, small businesses, and nonprofits and aid to impacted industries, such as tourism, travel, and hospitality; and

**WHEREAS**, the Georgetown City Council ("City Council") desires to provide Household Assistance to the City's eligible households to alleviate the city-wide negative economic impact of the Covid-19 pandemic on low- to moderate-income household; and

**WHEREAS**, The US Congress' Household Assistance includes: "Food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance…; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training;" and

**WHEREAS,** the City Council has adopted a nuisance ordinance to address dilapidated houses unfit for human habitation; and

**WHEREAS,** on December 19, 2019, City Council approved a "Resolution of Public Purpose" (Attachment 1, incorporated herein) to fund a request from Habitat for its "Habitat Georgetown Repairs and Revitalizes" program using General Fund funds to facilitate making

[1] https://www.congress.gov/117/plaws/publ2/PLAW-117publ2.pdf

repairs to existing owner-occupied houses in the West End neighborhood; and

**WHEREAS,** the City and Habitat have partnered in the past to assist owner-occupied houses in the West End District to repair and revitalize their houses by City Council appropriating funds and Habitat administering the repairs and revitalization program; and

**WHEREAS,** providing financial assistance to low- to moderate- income households impacted by the COVID-19 pandemic to make home repairs and weatherization improvements are eligible uses of the City's ARPA Funds; and

**WHEREAS**, City Council desires to enter into a Service Agreement with Habitat to develop and administer a City-wide ARPA Household Assistance program for eligible City of Georgetown's households; and

**WHEREAS**, on January 20, 2022, City Council approved Ordinance #2022-02 to amend FY 2022 budget for the City of Georgetown in the amount of $2,176,075.95 as the first disbursement from the ARPA 2021; and

**WHEREAS**, as part of Ordinance #2022-02, City Council appropriated Two Hundred Thousand 00/100 Dollars ($200,000.00) for the ARPA Household Assistance program; and

**WHEREAS**, as part of Ordinance #2022-02, City Council authorized the City Administrator to negotiate and execute a contract for services with Habitat for the ARPA Household Assistance program.

**NOW, THEREFORE**, in consideration of the above recitals and the clauses contained herein, the Parties expressly agree as follows:

**<u>Habitat for Humanity</u>**

1. From the total appropriation, encumber 5% of the Appropriation or Ten Thousand 00/100 Dollars ($10,000.00) for the administration of the City-wide ARPA Household Assistance program and the balance of One Hundred and Ninety Thousand 00/100 Dollars ($190,000.00) to provide assistance to eligible and qualified owner-occupied households.

2. Open a separate bank account for the ARPA Funds and use these funds and the earned interest solely for jobs that qualify under the ARPA Household Assistance program.

3. Develop guidelines and a process for City Council's approval prior to implementation of the City-wide ARPA Household Assistance program (see Attachment 2).

4. Ensure that the ARPA Funds are spent according to the requirements of the ARPA 2021.

5. On a first come, first served basis, qualify eligible owner-occupied households within City limits to participate in the ARPA Household Assistance program and ensure households

meet the criteria of the federal government low- or moderate-income guidelines.

6. Complete and submit accurate reports to the City's Finance Department on a quarterly basis.

7. Ensure that ARPA Funds are obligated (i.e., encumbered) by December 31, 2024 and spent by December 31, 2026.

8. Indemnify and hold harmless the City and its subsidiaries, affiliates, officers, directors, agents, servants, employees and assigns from and against any and all loss, liability, claims damage or expenses (including but not limited to attorneys' fees) arising out of, or related to acts or omissions or the operation of services whether or not caused, in whole or in part, by the negligence of the City of Georgetown or its agents, servants, or employees

**City of Georgetown**

1. City Council appropriated a total of Two Hundred Thousand 00/100 Dollars ($200,000.0) ("Appropriation") from the City's ARPA Funds to the City-wide ARPA Household Assistance program.

2. Contract with Habitat for the administration and implementation of the City-wide ARPA Household Assistance.

3. Upon approval of the ARPA Household Assistance program's guidelines and process referenced above by City Council, the City will disburse the ARP Funds to Habitat in two (2) installments. The first installment of $105,000.00 (One Hundred and Five Thousand 00/100 Dollars) will be disbursed in March 2022. The second installment of $95,000.00 (Ninety Five Thousand 00/100 Dollars) will be disbursed in June 2022. The earned interest on these funds will be used exclusively for the ARPA Household Assistance program.

4. Submit Habitat's quarterly report to the Waccamaw Regional Council of Governments to complete the City's annual reports to the state and federal governments on ARPA Funds spending.

This Agreement contains the complete understanding that the Parties and any representations, promises, discussions, comments, or negotiations not expressly contained herein are deemed abandoned by each Party. This Agreement shall not be altered, amended, or modified by the Parties except in writing which shall be executed by both Parties.

Nothing herein is intended to be in conflict with Federal or State laws or City ordinances and to the extent any part of this Agreement is deemed incompatible with same, Federal, State, and/or City ordinances are controlling.

IN WITNESS THEREOF, the Parties do hereto their hands and seals this ___________ day of _____________________, 2022, binding themselves, their successors, heirs and assigns forever.

SIGNATURES ON NEXT PAGE

**WITNESSES**

**CITY OF GEORGETOWN**

________________________________ ________________________________

Carol Jayroe, Mayor

________________________________ ________________________________

Sandra E. Yúdice, Ph.D., City Administrator

Approved as to form:

______________________________

Elise Crosby, City Attorney

**HABITAT FOR HUMANITY**

________________________________ ________________________________

Laura, Gassler, Executive Director

Attachment 1

**STATE OF SOUTH CAROLINA** ) **RESOLUTION OF**
) **PUBLIC PURPOSE**
**CITY OF GEORGETOWN** )

**WHEREAS,** the City of Georgetown is a municipal corporation organized under the laws of the State of South Carolina and possesses all general powers granted by the Constitution and statutes to such public entities; and

**WHEREAS,** in 2003, City Council approved the West End Redevelopment Plan focusing on revitalization, and in 2016, appointed a West End Redevelopment subcommittee, which reported neighborhood improvement goals including: "encourage development of new or renovated housing at mixed costs to promote a community with mixed incomes"; and "upgrade under-maintained housing to make it more livable;" and

**WHEREAS,** the Housing Element of the City's Comprehensive Plan includes: "An aging housing stock will present special challenges for the city in the areas of property maintenance, rehabilitation, and dilapidated housing removal. The city needs to adopt and refine procedures for addressing the challenges presented by an aging housing stock"; and, "As home values are not solely dependent upon an individual property but are more dependent on the neighborhood in which a home is located, concentration should be given on the neighborhood level to address the needs of…Property maintenance, rehabilitation, and dilapidated housing removal…"; and

**WHEREAS,** the City has adopted a nuisance abatement ordinance to address dilapidated houses unfit for human habitation; and

**WHEREAS,** Habitat for Humanity of Georgetown County created a pilot project "Habitat Georgetown Repairs and Revitalizes" to facilitate making repairs to existing owner-occupied homes in the West End neighborhood whose owners are unable to make the repairs and are eligible under Habitat's requirements and has presented a proposal for the City to partner in the purchase of materials to be used for exterior revitalization projects visible to the public; and

**WHEREAS,** improving exterior conditions of dilapidated homes would prevent further deterioration that could render the homes unfit to habilitate; and

**WHEREAS,** the City Council is duly empowered to expend public funds for public purposes; and

**WHEREAS,** the City desires to enter into an agreement with Habitat for Humanity for the "Habitat Georgetown Repairs and Revitalizes" program ("the Program");

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Georgetown as follows:

Attachment 1

I. (a) the Habitat for Humanity "Georgetown Repairs and Revitalizes" Program is anticipated to benefit the general public welfare of the City by providing housing improvement, neighborhood revitalization, and aesthetic improvement, and other public benefits not otherwise adequately provided for;

(b) the revitalization of this area is a significant priority and public purpose;

(c) the purposes to be accomplished are proper governmental and public purposes;

(d) the benefits of the Program to the public are greater than the cost;

(e) it has evaluated the Program considering relevant and required factors, including, but not limited to, the anticipated dollar amount and the anticipated costs and benefits to the City, and all other criteria prescribed by law;

(f) The City affirms its participation in the Project is consistent with Articles V and X of the South Carolina Constitution, that public funds from the General Fund will be applied strictly in connection with the City's public purpose of redevelopment, revitalization, and elimination of blight, and the primary benefit of the City's participation will be to the citizenry and the City as a whole, rather than the private property owners;

(g) The City affirms Habitat for Humanity will be performing a function of the City in receiving and expending public funds and the benefit to the private homeowners is incidental to the benefits received by the City as a whole.

II. The City Administrator is authorized and directed to finalize and execute the Agreement.

III. All resolutions or parts thereof inconsistent with the provisions of this Resolution are repealed to the extent of conflict or inconsistency.

**APPROVED** this 19th day of December 2019.

ATTEST:

Stephanie Buccione

**Stephanie Buccione**
City Clerk

**CITY OF GEORGETOWN**
a Municipal Corporation

Brendon M. Barber, Sr.

**Brendon M. Barber, Sr.**
Mayor

**APPROVED AS TO FORM:**

EFCrosby

**Elise F. Crosby**
City Attorney

Habitat for Humanity® Georgetown County, SC

# Guidelines and Work Flow Process Using City of Georgetown ARPA Funds for Home Repairs For Low –Income, Owner-Occupied Homes Within Georgetown City Limits

1 Habitat Georgetown will Promote and Accept Applications from low-income (below 80% AMI) Georgetown City residents for exterior home repairs (other repairs on a case-by-case basis-see Scope of Work below).

- Verify homeowners are in City Limits
- Verify all requested documents are included with the application submission (see application)
- Using the included documents, verify Household Income meets HUD Guidelines for low income
- Make sure applicant is homeowner using tax records and included deed.

https://www.huduser.gov/portal/datasets/home-datasets/files/HOME_IncomeLmts_State_SC_2021.pdf

U.S. DEPARTMENT OF HUD
STATE:SOUTH CAROLINA

---------------------- 2021 ADJUSTED HOME INCOME LIMITS ----------------------

| | PROGRAM | 1 PERSON | 2 PERSON | 3 PERSON | 4 PERSON | 5 PERSON | 6 PERSON | 7 PERSON | 8 PERSON |
|---|---|---|---|---|---|---|---|---|---|
| Georgetown County, SC | 30% LIMITS | 13550 | 15500 | 17450 | 19350 | 20900 | 22450 | 24000 | 25550 |
| | VERY LOW INCOME | 22600 | 25800 | 29050 | 32250 | 34850 | 37450 | 40000 | 42600 |
| | 60% LIMITS | 27120 | 30960 | 34860 | 38700 | 41820 | 44940 | 48000 | 51120 |
| | LOW INCOME | 36150 | 41300 | 46450 | 51600 | 55750 | 59900 | 64000 | 68150 |

2 If the Applicant meets all the criteria in the Application, then a Home Assessment by two Habitat staff to include Family Services Specialist and Construction Manager-Repairs is scheduled. They will be assessing 1) need and 2) house stability. We do not want to invest money in repairs if there are underlying construction or maintenance issues that are not "fixable" in the scope of work of this repair program.

3 After noting repairs needed, and taking photographs, the Repair Manager comes back and costs out or gets estimates for the job. For larger jobs like roofs, we try and get at least two bids. (At this time, items like windows, siding, HVAC, etc. are in such short supply, finding any vendor with timely delivery is difficult. However in all cases cost is paramount and we try and find the least cost. We have several vendors or sub-contractors we have worked with for years that give us good prices because we are Habitat for Humanity.)

4 After filling out the job estimate (example attached), the "case" is presented by the Family Services Specialist (FSS) and the Repair Manager to the internal review team comprised of the Finance Manager (FM) and the Executive Director (ED). They discuss the client, the need, the financial qualifications (low-income) and the scope of work (SOW) to be completed. The FM and ED determine the funding source for the repairs (which grant to use) based on grant restrictions. Approval or Denial is given. If denied, adjustments are made to the SOW or the client is notified of denial. If approved, the case is presented to a repair sub-committee of the Board of Directors for approval or denial. If denied, adjustments are made to the SOW or the client is notified. If approved, the Repair Manager puts the job on the schedule, notifies subcontractors and purchases materials. The vast majority of jobs are approved.

## Restricted Funds and Payables

All funds designated for new or repair construction are tracked as restricted funds and placed in an account separate from operating funds. For Repairs, the funds expended on a job are not transferred out of the restricted account into the operating account until the job is completed. For this ARPA Program we will open a separate bank account that is used solely for jobs that qualify under this program to make any future reporting easier.

All expenses are tracked by job and must include invoices or receipts. The Repair Manager codes and signs off on all invoices. The Finance Manager cuts the checks and presents them with the invoice to the Executive Director for signature. All our accounts payable are paid within 30 days of subcontractor completion or materials purchase. Since we currently work with HUD HOME Grants any reporting to the City using the ARPA funds should fall within parameters that are standard to us.

## Scope of Work

The use of ARPA funds for home repairs for those affected by the pandemic is a qualifying use of funds. Further, any low-income family is judged to have been affected per the guidelines. Therefore repairs are allowed for anyone who qualifies under our process. Habitat Georgetown's two year old repair program is to ensure that residents can safely stay in their homes. We do not do repairs solely for cosmetic reasons. At this time, and for this program, we will focus on exterior repairs including steps, ramps, porch decks/railings, storm doors, windows, roofs, HVAC, motion and porch lights, rotten siding and trim replacement, gutters, and painting. Limited work done on mobile homes. Any other repairs will be on a case-by-case, documented basis. In addition to Habitat volunteers, professional subcontractors will be used to provide labor for these repairs and are eligible to be paid from these ARPA funds. Materials and individual site insurance, will be paid from these funds. Other than the upfront administrative fee of $10,000, no Habitat salaries will be paid from these funds.

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

Meeting: 02/17/22 05:30 PM
Department: Electric
Category: Report
Prepared By: Alan Loveless
Initiator: Alan Loveless
Sponsors:
DOC ID: 3510

## MONTHLY REPORT (ID # 3510)

# January 2022 Electric Utility Department Report

City of Georgetown
SOUTH CAROLINA



Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

February 7, 2022

Following is a brief summary of major activities in the Electric Utility Department for January 2022:

Peak shaving was partially successful this month. We correctly projected the January peak and had the plant operating during the correct hour. However, we are experiencing a problem with the exhaust after-treatment system on unit 1 and cannot operate this unit until that problem is corrected. Our service company, Blanchard Machinery, has made numerous attempts to correct the problem but none have been successful. They are now consulting directly with Caterpillar. I have emphasized to them that not having a unit in service during the monthly peak is very costly to the City, and that the problem needs to be corrected as quickly as possible. Until unit 1 is operational, our peak shaving savings will be reduced by 50%.

We are still anticipating a proposal from Santee Cooper to extend our power supply agreement beyond its expiration date in November of 2023. My understanding is that their proposal has been developed, but it is in the process of being approved by their legal and executive staffs.

A kick off meeting was held to start the rate study project for electric, water and waste water. Data is being gathered and submitted at this time. Additional meetings will be held with the consultant as this project progresses.

There has been no known activity regarding the Green Infrastructure Center study of the tree infrastructure in the region. However, the City is currently pursuing the possibility of grant funding to assist with things like tree inventory, health/safety assessment of trees, etc.

There has been no known progress on the one solar installation that we have had pending. One additional application has been received and approved. We are currently working on a request from a property owner concerning rebates for solar installations and the possibility of accessing rebates offered by Santee Cooper. There will be more information available on this soon,

I continue to be contacted by a company that is interested in a solar installation of approximately 5 MW in or immediately adjacent to Georgetown city limits. This installation would require approximately 10 acres of land and it is unlikely that such a site could be found inside the City. There is land behind our substation in Maryville that the company is investigating. They are aware of our contractual situation with Santee Cooper and know that Santee Cooper would have to be involved in such an arrangement. This is in early stages of feasibility study and they have initiated dialogue with both Santee Cooper and property owners

Drawer 939
Georgetown, SC 29442

behind the Maryville Substation. The solar company is very interested in coming to Georgetown to meet with City management.

Eaton has provided me with an update of the situation with our defective water nodes. Like much of the country, they are experiencing labor issues and supply chain issues and have had delays in getting production of the new nodes started. We are a high priority in their production schedule, and as soon as they can get started we should see new nodes, and a contractor to deploy them, in relatively short order. There has been no new progress on this.

As discussed last month, the Electric Department has had additional discussions with ElectriCities of NC as a possible replacement for the SCAMPS/Dominion Energy line technician training that is no longer available to us. The ElectriCities board has accepted us as an associate member and we are in the process of reviewing agreements and making arrangements to join and get our line technicians started in their training program. It will be a little bit more expensive than the SCAMPS/Dominion training, but appears to be a much more thorough program and will provide much needed additional documentation regarding the knowledge and qualifications of our staff. Considering the potential liabilities involved, this documentation is very important.

The January safety meeting was held on the 4th. The topic was cold weather safety.

Other statistics of interest for December:

| | |
|---|---|
| • Cut-on – regular | 127 |
| • Cut-off – regular | 82 |
| • Cut-off – non-pay | 226 |
| • Non-pay restores | 112 |
| • Re-read orders | 3238 |
| • Accidents – lost time | 0 |
| • Accidents – first aid/property damage | 0 |
| • PUPS locates | 136 |
| • Total orders worked | 3798 |

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

Meeting: 02/17/22 05:30 PM
Department: Engineering
Category: Report
Prepared By: Orlando Arteaga
Initiator: Orlando Arteaga
Sponsors:
DOC ID: 3496

**SCHEDULED**

**MONTHLY REPORT (ID # 3496)**

# Engineering Monthly Report_January 2022

**City of Georgetown**
**Engineering Monthly Report**
**January 2022**

Engineering - Orlando Arteaga, P.E. Date: February 1, 2022

## CAPITAL IMPROVEMENT PROJECTS (CIP) STATUS UPDATE

### PLANNING
### WATER
**1. West End District Water Main Upgrades**
- CDBG grant application submitted on 4/16/21.
- CDBG grant approved on 6/23/2021 for the amount of $453,292
- Design scheduled for FY 21-22
- Construction scheduled for FY 22-23
- Held project kickoff meeting with DOC and WRCOG on 10/1/21.
- Wetland delineation pending.
- Field survey completed.
- Environmental assessment pending.
- Design work on-going.

### PUBLIC WORKS
**1. Bobby Alford Pavilion**
- CDBG grant application submitted on 6/30/21.
- CDBG Public Hearing held on 7/21/21.
- CDBG grant approval is pending environmental review.

**2. East Bay Park Boat Landing Repairs**
- SCPARD Grant Awarded for $42,117.58 on 10/11/21.
- Will solicit in the spring to match grant schedule.

**3. Street Condition Assessment**
- RFP released on Wednesday, December 22, 2021.
- Four proposals were received on 1/19/2022.
- Proposals are currently under review.

**4. Police Department, Fire Department and Screven Street Parking Lot Restoration**
- Request for Bids (RFB) released on 1/26/2022.
- Bids are due on 2/24/2022

**City of Georgetown**
**Engineering Monthly Report**
**January 2022**

## OTHER

### 1. Water/Wastewater and Electrical Utility Rates Study

- Raftelis has been selected as consultant for a total fee of: $74,640 on 11.18.21.
- Contract agreement with Raftelis has been executed.
- Held kick-off meeting with Raftelis, Finance, Water and Electric departments on 1/20/2022.
- Financial data due to Raftelis by no later than 2/10/22.

## DESIGN

### WATER

### 1. WTP Secondary Sedimentation Basin

- Engineer: WK Dickson
- Design Fee: $428,000
- Design Notice to Proceed: 2/15/2021
- Status:
- Design plans and technical specifications are 95% complete.
- PER submitted to SCDHEC on 10/28/21.
- SCDHEC permit applications.
- Council approved grant match of 10% at the December council meeting.
- WRCOG has filed EDA grant application for American Rescue Plan funding of $3,856,500 on 12/20/21.

### STORMWATER

### 1. EDA Stormwater System Improvements-Historic District

- Request for Qualifications (RFQ) dated 6/2/2021.
- City Council approved WK Dickson's proposal on 9/16/21.
- EDA approved WK Dickson's proposal on 11/24/21.
- Notice of Award issued on 11/29/21.
- Notice to Proceed issued on 1/11/22.
- Kickoff meeting held on 1/11/22.
- Design work is scheduled for the next 12 months.
- This project is 80% funded by EDA and the county funds the 20% match.

**City of Georgetown**
**Engineering Monthly Report**
**January 2022**

**CONSTRUCTION**

**SEWER**

**1. Maryville School Lift Station Replacement**

- Engineer: The Wooten Company
- Design Fee: $47,816
- Design Notice to Proceed: 10/2/2020
- Design completion: 6/30/2021
- Status: Design work is 100% complete.
- Re-bid documents released on 11/10/21.
- Council approved MB Kahns' bid on 1/20/22.
- Notice of Award issued to MB Kahn on 1/25/22.

**PUBLIC WORKS**

**1. Public Works Building Improvements**

- Architect: Raymond LLC
- Design Fee: $25,000
- Notice to Proceed: 3/15/2021
- Status: Design work is 100% complete.
- Request for Bid (RFB) documents released on 10/13/21
- Bids received on 11/17/21.
- Status: Project has been postponed due to lowest bid being above approved budget. Other options are being explored such as a modular office building.

**SCDOT ENCROACHMENT PERMITS PROCESSED:**

- Four (4) permit applications filed.

**OTHER ACTIVITIES:**

- Review of Parker's Kitchen site plans for both N. Fraser Street and Church Street.
- Spectrum/HTC punch list inspection on Front Street.

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

Meeting: 02/17/22 05:30 PM
Department: Fire Department
Category: Report
Prepared By: Amy Skidmore
Initiator: Charles W. Cribb
Sponsors:
DOC ID: 3500

**MONTHLY REPORT (ID # 3500)**

# January 2022 Fire Report

# The FIRE Report

*A monthly report of Fire Department activities to City Council*

**FEBRUARY 2022**

## Fire Prevention Bureau

| | 2022 January |
|---|---|
| Inspections | 26 |
| Violations Found | 19 |
| Buildings without Violations | 13 |
| Buildings Cleared of Violations | 4 |
| Violations Corrected | 10 |
| Violations Not Corrected | 9 |
| 3rd Party Inspection Review | 1 |

| | |
|---|---|
| Assemblies Inspected: | 5 |
| Business Inspected: | 10 |
| Educational Buildings Inspected: | 0 |
| Factories Inspected: | 0 |
| Hazardous Buildings Inspected: | 0 |
| Institutional Inspected: | 0 |
| Mercantile Inspected: | 9 |
| Mobile Food Trucks | 0 |
| Residential Inspected: | 1 |
| Storage Buildings Inspected: | 1 |

| | |
|---|---|
| Construction Meetings: | 0 |
| Plans Review: | 2 |
| Test Conducted: | 0 |
| Compliance Issues: | 0 |
| Complaints Reviewed: | 1 |
| Business License: | 4 |
| Citation Issued: | 0 |

### Public Education

| | |
|---|---|
| Programs | 0 |
| Participants | 0 |

## Suppression Division

### A Brief Look at Emergency Responses

January 2022

1. Two Medical Calls; 3 Public Service Calls
2. Seven Medical Calls; 1 Public Service Call
3. Seven Medical Calls; 2 Atmospheric Monitoring Calls; Two Power Line Down Calls; One Good Intent Call; Four Public Service Calls
4. Eleven Medical Calls; One False Alarm; One Alarm Activation; One Good Intent Call; One Public Service Call
5. Seven Medical Calls; One Public Service Call
6. Seven Medical Calls; One Structure Fire; Two Public Service Calls
7. Six Medical Calls; One Assist Other Governmental Agency
8. Eight Medical Calls; One Electrical Problem; One Public Service Call
9. Five Medical Calls; One Detector Activation; One Public Service Call
10. One Gas Leak
11. Eight Medical Calls; One Smoke Scare; One Alarm Malfunction; One False Call; One Public Service Call
12. Nine Medical Calls; Two Public Service Calls
13. Five Medical Calls
14. Five Medical Calls; One MVA; One Structure Fire
15. Two Medical Calls
16. Eight Medical Calls; One Detector Activation; One Trash Fire; One Public Service Call
17. Five Medical Calls; One MVA
18. Four Medical Calls
19. Four Medical Calls; One MVA; One Public Service Call
20. Five Medical Calls; One Public Service Call
21. Eight Medical Calls; One Power Line Down; One Electrical Short
22. Seven Medical Calls; Two Alarm Activations; Two Electrical Short Calls; One False Call; Three Public Service Calls
23. Five Medical Calls; One Good Intent Call
24. Eight Medical Calls; One MVA; One False Call
25. Ten Medical Calls; One Structure Fire
26. Six Medical Calls; One Alarm Activation; One Detector Activation; One Mutual Aid Call; One Public Service Call
27. Three Medical Calls; One Alarm Activation; One False Call; One Public Service Call
28. Six Medical Calls; One Cooking Fire; One Detector Activation; One Ring Removal; Two Public Service Calls
29. Three Medical Calls; One Detector Activation; One Incorrect Location
30. Four Medical Calls; One Alarm Activation; One Detector Activation; Three Public Service Calls
31. Four Medical Calls; One Public Service Call

# Page Two

| Total Call Volume | January 2022 | January 2021 | Year to Date 2022 | Year to Date 2021 |
|---|---|---|---|---|
| As defined by the National Fire Incident Report System | | | | |
| Fires | 5 | 1 | 5 | 1 |
| Rescue Calls/EMS | 183 | 210 | 183 | 210 |
| Hazardous Conditions | 10 | 0 | 10 | 0 |
| Service Calls | 35 | 35 | 35 | 35 |
| Good Intent Calls | 21 | 5 | 21 | 5 |
| False Alarms | 15 | 14 | 15 | 14 |
| Weather/Flood | 0 | 0 | 0 | 0 |
| Special Incident Type | 0 | 0 | 0 | 0 |
| Total Calls | 269 | 265 | 269 | 265 |

## Save/Loss Analysis

| | Losses | Property Values |
|---|---|---|
| January 2022 | $ 7,200 | $ 84,000 |
| January 2021 | $ 135,000 | $ 135,000 |
| Year to Date | $ 7,200 | $ 84,000 |

*Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.*

## Mutual Aid Calls

| | January | YTD |
|---|---|---|
| To Georgetown County Fire | 1 | 1 |
| To Midway Fire | 3 | 3 |
| To other Departments | 0 | 0 |
| From Georgetown County Fire | 1 | 1 |
| From Midway | 1 | 1 |
| From other Departments | 0 | 0 |

| | January | YTD |
|---|---|---|
| Staff Training Hours | 881.50 | 881.50 |

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

**MONTHLY REPORT (ID # 3507)**

Meeting: 02/17/22 05:30 PM
Department: Fleet Services
Category: Report
Prepared By: Natrona Simmons
Initiator: Isaac Williams
Sponsors:
DOC ID: 3507

# January 2022 Fleet Service Report

FLEET SERVICES MONTHLY REPORT (FY 21-22)

| Task | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Cummulative |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Repairs | 73 | 84 | 81 | 67 | 76 | 67 | 71 | | | | | | 519 |
| Preventative Maintenance | 14 | 11 | 21 | 9 | 11 | 13 | 14 | | | | | | 93 |
| Tires repaired or Replaced | 29 | 32 | 45 | 34 | 30 | 28 | 29 | | | | | | 227 |
| Services Past Due | - | | | | | | | | | | | | - |
| **Monthly Totals** | **116** | **127** | **147** | **110** | **117** | **108** | **114** | **-** | **-** | **-** | **-** | **-** | **839** |

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

Meeting: 02/17/22 05:30 PM
Department: Police Department
Category: Report
Prepared By: Patrice Coachman
Initiator: William Pierce
Sponsors:
DOC ID: 3511

**MONTHLY REPORT (ID # 3511)**

# GPD - January 2022 Monthly Report

Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520–5848

February 4, 2022

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Council Members:

On January 5th, I attended Leadership Georgetown "Health and Wellness Day". Throughout the day we met with executives from Tidelands Georgetown Memorial Hospital, Waccamaw Center for Mental Health, Arbor Landing Apartments, and Georgetown County Parks & Recreation.

On January 13th, Sgt. Burbage and Investigator Byrd passed their drone training and certification testing. Both are now certified drone pilots for the GPD.

On January 15th, we participated in the annual Martin Luther King parade by providing traffic control and security along the route. The event concluded without incident.

On January 17th, we attended a "Drive-by for Law Enforcement" sponsored by Denise Chatman and Optimism's Preventive Services, Inc. This event was held as a way to acknowledge and support law enforcement officers throughout Georgetown County.

On January 24th, I met with our local Department of Mental Health Director Kisha Guess-Black about a DMH-funded embedded clinician. Funding for this position would be through a grant awarded to our local DMH office on Lafayette St. The grant (if awarded) would pay 100 percent of the cost of the clinician. Our obligation would be to provide a workspace for this counselor. This would benefit the City of Georgetown by providing an embedded clinician (on a part-time basis) here at the police department to assist with an array of mental health services for children, adolescents, adults, and families.

Currently, we have five (6) class 1 vacancies. We have made four (4) conditional offers of employment to prospective applicants, three are non-certified and will need to attend basic training at the SCCJA. The fourth applicant is a certified class 1 officer that will be hired to fill the Maryville Elementary school resource officer grant position.

Sincerely,

William Pierce,
Chief of Police

| Enforcement | January | February | March | April | May | June | July | August | September | October | November | December | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | |
| **Calls for Service** | **1032** | | | | | | | | | | | | **1,032** |
| **Incident Reports** | **146** | | | | | | | | | | | | **146** |
| **Arrest** | **44** | | | | | | | | | | | | **44** |
| **Traffic Accidents** | | | | | | | | | | | | | |
| Calls for service | 43 | | | | | | | | | | | | 43 |
| TR310s completed | 35 | | | | | | | | | | | | 35 |
| **Uniform Traffic Ticket** | **89** | | | | | | | | | | | | **89** |
| Male | 62 | | | | | | | | | | | | 62 |
| Female | 27 | | | | | | | | | | | | 27 |
| Caucasian | 26 | | | | | | | | | | | | 26 |
| African American | 25 | | | | | | | | | | | | 25 |
| Hispanic | 10 | | | | | | | | | | | | 10 |
| Other | 29 | | | | | | | | | | | | 29 |
| **Warning/Public Contact** | **74** | | | | | | | | | | | | **74** |
| Male | 50 | | | | | | | | | | | | 50 |
| Female | 24 | | | | | | | | | | | | 24 |
| Caucasian | 40 | | | | | | | | | | | | 40 |
| African American | 12 | | | | | | | | | | | | 12 |
| Hispanic | 3 | | | | | | | | | | | | 3 |
| Other | 19 | | | | | | | | | | | | 19 |
| **Property Check** | **1276** | | | | | | | | | | | | **1,276** |
| **Signal 99** | **57** | | | | | | | | | | | | **57** |
| **Overdose** | **1** | | | | | | | | | | | | **1** |
| Non-death | 1 | | | | | | | | | | | | 1 |
| Death | 0 | | | | | | | | | | | | 0 |
| Narcan | 1 | | | | | | | | | | | | 1 |
| **Parking Tickets** | **33** | | | | | | | | | | | | **33** |

Georgetown City Council
120 North Fraser Street
Georgetown, SC 29442

SCHEDULED

Meeting: 02/17/22 05:30 PM
Department: Administration
Category: Report
Prepared By: Gladys Rutledge-Livingston
Initiator: Gladys Rutledge-Livingston
Sponsors:
DOC ID: 3505

**MONTHLY REPORT (ID # 3505)**

# January 2022 HR/Risk Management Report

MAYOR
CAROL JAYROE

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
MAYOR PRO TEMPORE
AL JOSEPH

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

Executive Office
(843) 545-4001

# January 2022 Human Resources / Risk Management Monthly Report

## New Hires:

| Department | Employee Name | Position |
|---|---|---|
| Fire | Aaron Patnode | Firefighter |
| Utilities and Public Works | Scott Whittier | Director of Utilities & Public Works |
| Mayor & Council | James Clements | Council Member |
| Mayor & Council | James Morris | Council Member |

## Re-Hire:

| Department | Employee Name | Position |
|---|---|---|
| Planning & Community Development | Christopher Inglese | Director of Planning & Community Development *(Contract Part-Time Employee)* |

## Separations:

| Department | Employee Name | Position |
|---|---|---|
| Planning & Community Development | Tracy Gibson | Code Enforcement Officer |
| Planning & Community Development | Christopher Inglese | Director of Planning & Community Development*(Status of Contract Part-Time Employee)* |
| Planning & Community Development | Matthew Millwood | Community Planner/GIS Technician |
| Planning & Community Development | Jasmine Waites | Code Enforcement Officer |
| Mayor & Council | Brendon Barber | Mayor |
| Mayor & Council | Abdul Tupelo Humes | Council Member |
| Fire | Patrick Masterson | Firefighter/EMT |

## Promotions:

| Department | Employee Name | Position |
|---|---|---|
| Police | William Pierce | Chief of Police |
| Mayor and Council | Carol Jayroe | Mayor |

## Open Positions:

| Department | Job Title |
|---|---|
| Police | School Resource Officer |
| Police | Police Corporal (Internal) |
| Planning & Community Development | Code Enforcement Officer |

MAYOR
CAROL JAYROE

CTIY ADMINISTRATOR
SANDRA E. YUDICE, Ph.D.

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
MAYOR PRO TEMPORE
AL JOSEPH

JONATHAN ANGNER
JIM CLEMENTS
HOBSON H. MILTON
JIMMY MORRIS
CLARENCE SMALLS

| | |
|---|---|
| Planning & Community Development | Zoning Administrator/Community Planner |
| Engineering | Civil Engineering Technician |
| Public Works | Heavy Equipment Operator II |

**Human Resources**

- Municipal Association of SC Compensation Survey completed and submitted.
- Began implementation of streamlined onboarding process with ApplicantPro.
- OSHA Form 300A completed and provided to departments to post February 1 to April 30, 2022.

**Risk Management**

- January 2022 claims status for SCMIT and SCMIRF.
    - Workers Compensation Claims – 0
    - Property Claims –3
    - Bodily Injury – 0
- Safety Committee Meeting was held on January 26, 2022.
- 2022 Risk Self-Assessment completed and submitted to MASC Loss Control

Drawer 939
Georgetown, SC 29442

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

Meeting: 02/17/22 05:30 PM
Department: Municipal Court
Category: Report
Prepared By: Cindy Owens
Initiator: Cindy Owens
Sponsors:
DOC ID: 3495

**MONTHLY REPORT (ID # 3495)**

# January 2022 Municipal Court Report

**Municipal Court Monthly Report - Calendar Year 2022**

| Cases Disposed | January | | February | | March | | April | | May | | June | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts |
| Paid | 29 | $ 7,494.50 | | | | | | | | | | |
| Served Time | 13 | $ 15,955.00 | | | | | | | | | | |
| Scheduled Time Payment | 16 | $ 6,936.82 | | | | | | | | | | |
| NRVC | 8 | $ 4,109.00 | | | | | | | | | | |
| Tried in Absence | 14 | $ 8,467.50 | | | | | | | | | | |
| Parking Tickets Paid | 23 | $ 230.00 | | | | | | | | | | |
| Nolle Prosequi/Dismissed/Not Guilty | 47 | | | | | | | | | | | |
| Transferred to General Sessions Court | 4 | | | | | | | | | | | |
| Voided | 5 | | | | | | | | | | | |
| Fine Suspended | | | | | | | | | | | | |
| Total | 159 | $ 43,192.82 | 0 | $ - | 0 | $ - | 0 | $ - | 0 | $ - | 0 | $ - |

| Cases Disposed | July | | August | | September | | October | | November | | December | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts | # of Cases Disposed | Fine Amounts |
| Paid | | | | | | | | | | | | |
| Served Time | | | | | | | | | | | | |
| Scheduled Time Payment | | | | | | | | | | | | |
| NRVC | | | | | | | | | | | | |
| Tried in Absence | | | | | | | | | | | | |
| Parking Tickets Paid | | | | | | | | | | | | |
| Nolle Prosequi/Dismissed/Not Guilty | | | | | | | | | | | | |
| Transferred to General Sessions Court | | | | | | | | | | | | |
| Voided | | | | | | | | | | | | |
| Fine Suspended | | | | | | | | | | | | |
| Total | 0 | $ - | 0 | $ - | 0 | $ - | 0 | $ - | 0 | $ - | 0 | $ - |

| Cases Disposed | Cummulative Totals | |
|---|---|---|
| | # of Cases Disposed | Fine Amounts |
| Paid | 29 | $ 7,494.50 |
| Served Time | 13 | $ 15,955.00 |
| Scheduled Time Payment | 16 | $ 6,936.82 |
| NRVC | 8 | $ 4,109.00 |
| Tried in Absence | 14 | $ 8,467.50 |
| Parking Tickets Paid | 23 | $ 230.00 |
| Nolle Prosequi/Dismissed/Not Guilty | 47 | $ - |
| Transferred to General Sessions Court | 4 | $ - |
| Voided | 5 | $ - |
| Fine Suspended | 0 | $ - |
| Total | 159 | $ 43,192.82 |

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

Meeting: 02/17/22 05:30 PM
Department: Planning and Community Development
Category: Report
Prepared By: Christopher Inglese

**SCHEDULED**

Initiator: Christopher Inglese
Sponsors:

**MONTHLY REPORT (ID # 3480)**

DOC ID: 3480

# P&CD February 2022

**Planning & Community Development**
**Monthly Report**
**January 2022**

| Boards & Commissions: | Applications Heard: |
|---|---|
| ARB | 5 |
| BZA | 0 |
| Planning Commission | 2 |
| CAB | 0 |
| CBA | 0 |
| TRC | 0 |

| Permit Type: | # of permits issued: |
|---|---|
| Commercial Permits | 9 |
| Residential Permits | 19 |
| Sign Permits | 2 |

| Inspection Type: | # of Inspections: |
|---|---|
| C/O's Issued | 5 |
| Stop Work | 1 |
| Inspections | 126 |
| TRC | 0 |
| Plan Review & Sign | 0 |
| Business Licenses | 3 |
| **Total** | |

| Code Enforcement: | # Issued: |
|---|---|
| Letters for Violations | 7 |
| Citations Issued | 1 |
| Complaints referred to other departments | 2 |



## Department Report

- Planning Commission Special meeting
- Interviews for Planning Director
- Virtual meeting concept plan for Chuch street development

FRIENDS OF THE KAMINSKI HOUSE REPORT – January 2022

- Visitors for January came from 12 different states and three foreign countries. For the fiscal year to-date, we have had visitors from 43 different states and 8 foreign countries. The majority of our visitors continue to come from South Carolina.

- Total YTD visitors to the museum (includes, tours, event rentals, shop, programs) were down 10% year-to-date, compared to pre-covid 2019-2020. It is imposible to do a comparison with last year due to the museum being closed for the pandemic. The decrease is mostly due to the museum being closed for several days in January due to the weather and also having fewer visitors in general due to the pandemic.
- January was a month for planning and cleaning up after all of the events of December. Museum staff and volunteers spent a lot of time cleaning out the attic and the basement of the museum. Both areas are used for non-collection storage items and will be heavily impacted by the new climate control equipment/ducts when they are installed later this year.
- Staff were busy planning events and concerts for the coming year. Funding sources were also researched to cover the costs of these programs.
- The museum director and finance committee of the Friends of the Kaminski House spent a good deal of time working on the proposed budget for FY 2022-2023
- The Interior Stabilization Project continues to move forward. The contractor is currently working on getting final numbers for the project costs. The museum staff has been researching the history of the current roof of the KH and looking into getting another opinion on the condition of the existing roof. Staff continues to try and find possible funding sources to cover the cost of roof repairs/replacement.

Robin Gabriel, Executive Director

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

Meeting: 02/17/22 05:30 PM
Department: Public Works
Category: Report
Prepared By: Natrona Simmons
Initiator: Natrona Simmons
Sponsors:
DOC ID: 3506

**MONTHLY REPORT (ID # 3506)**

# January 2022 Public Works Department Report

## PUBLIC WORKS MONTHLY REPORT (FY 2021-2022)

| Division | Task | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 | May 2022 | Jun 2022 | Cummulative |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Curbside Debris | Yard Waste: Leaves, Grass & Straw collected (Net Tons) | 203 | 161 | 113 | 117 | 72 | 100 | 157 | | | | | | 923 |
| Curbside Debris | Brown & White Goods collected (Net Tons) | 154 | 94 | 115 | 147 | 222 | 113 | 102 | | | | | | 947 |
| Garbage Collections | Residential Solid Waste Collection (Net Tons) | 375 | 366 | 312 | 314 | 322 | 313 | 309 | | | | | | 2,311 |
| Recycle Collections | Recyclables Collected (Net Tons) | 14 | 12 | 13 | 11 | 10 | 13 | 10 | | | | | | 83 |
| | Monthly Totals (Net Tons) | 746 | 633 | 553 | 589 | 626 | 539 | 577 | - | - | - | - | - | 4,264 |

## PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2021-2022)

| Division | Task | Jul 2021 | Aug 2021 | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 | May 2022 | Jun 2022 | Cummulative |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Solid Waste Maintenance | # of work orders requests completed for roll-out cart repairs, new roll out cart deliveries, and/or replacements and recycle bins | 71 | 46 | 49 | 76 | 28 | 29 | 25 | | | | | | 324 |
| Streets/Curbside Crews | Work Order requests/assignments completed for repairs or installations of residential street signs, curbside debris collections, pot holes and sidewalks | 36 | 80 | 52 | 20 | 27 | 7 | 29 | | | | | | 251 |
| | Monthly Work Orders Totals | 107 | 126 | 101 | 96 | 55 | 36 | 54 | - | - | - | - | - | 575 |
| Grounds Maintenance | Assigned areas consists of grass cutting, park and sidewalk maintenance, litter, curbside and garbage collections. | | | | | | | | | | | | | |

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

Meeting: 02/17/22 05:30 PM
Department: Water Utilities
Category: Report
Prepared By: Will Gunter
Initiator: Will Gunter
Sponsors:

**SCHEDULED**

**MONTHLY REPORT (ID # 3497)**

DOC ID: 3497

# January 2022 Water Utilities Report

## WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2022)

| Description of Work Performed | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Cumulative |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Water Treatment Plant (WTP)** | | | | | | | | | | | | | |
| Filtered Water Total (MG) | 28.769 | 28.224 | 27.210 | 27.563 | 25.356 | 25.701 | 28.197 | | | | | | 191.02 |
| Average Daily Flow Finished Water (MGD) | 0.928 | 0.910 | 0.907 | 0.889 | 0.845 | 0.829 | 0.910 | | | | | | 6.218 |
| King Well (MG) | 6.493 | 6.610 | 6.305 | 6.537 | 6.394 | 6.544 | 6.588 | | | | | | 45.471 |
| Maryville Well (MG) | 7.626 | 7.738 | 7.307 | 7.233 | 7.383 | 7.579 | 7.734 | | | | | | 52.6 |
| **Wastewater Treatment Plant (WWTP)** | | | | | | | | | | | | | |
| Influent Flow Total (MG) | 130.787 | 158.660 | 113.273 | 97.988 | 87.184 | 76.937 | 97.785 | | | | | | 762.614 |
| Average Daily Influent Flow (MGD) | 4.219 | 5.118 | 3.776 | 3.161 | 2.906 | 2.482 | 3.154 | | | | | | 24.816 |
| Effluent Flow Total (MG) | 106.432 | 141.910 | 95.851 | 85.893 | 84.952 | 84.109 | 107.308 | | | | | | 706.455 |
| Average Daily Effluent Flow (MGD) | 3.433 | 4.578 | 3.195 | 2.771 | 2.832 | 2.713 | 3.462 | | | | | | 22.984 |
| Rainfall Total (Inches) | 8.750 | 6.260 | 4.340 | 2.270 | 1.680 | 3.780 | 3.320 | | | | | | 30.400 |
| **Water Distribution** | | | | | | | | | | | | | |
| Work Orders Completed | 73 | 75 | 59 | 54 | 61 | 60 | 61 | | | | | | 443 |
| Water Leak Repairs | 21 | 21 | 20 | 22 | 18 | 24 | 23 | | | | | | 149 |
| Water Meter Replacements | 4 | 2 | 0 | 4 | 1 | 0 | 1 | | | | | | 12 |
| Locates Completed | 80 | 130 | 141 | 123 | 121 | 85 | 136 | | | | | | 816 |
| **Wastewater Collection** | | | | | | | | | | | | | |
| Work Orders Completed | 46 | 30 | 48 | 28 | 50 | 57 | 55 | | | | | | 314 |
| Backup Responses | 23 | 18 | 21 | 16 | 20 | 21 | 28 | | | | | | 147 |
| Locates Completed | 80 | 130 | 141 | 123 | 121 | 85 | 136 | | | | | | 816 |
| Routine Line Cleaning | | | | | | | | | | | | | 0 |
| **Maintenance** | | | | | | | | | | | | | |
| Work Orders Completed | 37 | 41 | 38 | 19 | 34 | 28 | 30 | | | | | | 227 |
| Work Orders on Pump Stations Completed | 0 | 14 | 7 | 3 | 9 | 9 | 6 | | | | | | 48 |
| Work Orders for the WWTP Completed | 2 | 4 | 2 | 4 | 5 | 6 | 5 | | | | | | 28 |
| Work Orders for the WTP Completed | 1 | 1 | 4 | 1 | 0 | 0 | 0 | | | | | | 7 |
| **Stormwater** | | | | | | | | | | | | | |
| Work Orders Completed | 5 | 9 | 3 | 9 | 0 | 1 | 0 | | | | | | 27 |
| Locates Completed | 80 | 130 | 141 | 123 | 121 | 85 | 136 | | | | | | 816 |
| Routine Line and Ditch Cleaning | | | | | | | | | | | | | |

**Georgetown City Council**
120 North Fraser Street
Georgetown, SC 29442

**SCHEDULED**

Meeting: 02/17/22 05:30 PM
Department: Finance
Category: Report
Prepared By: John Barfield
Initiator: John Barfield
Sponsors:
DOC ID: 3504

**MONTHLY REPORT (ID # 3504)**

# January 2022 Monthly Finance and IT Report

# CURRENT PROJECT LISTING REPORT

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | | | 1.31.2022 | |
| PROJ # | PO # | PROJECT NAME - DESC/COMMENTS | Vendor | Cost | % complete | Status |
| 1220 | TBD | **Public Works Office Building Improvements** - per Oas monthly engineering report dated 10.07.2021, Design work is 100% complete. City staff is working on bid procurement documents. Request for Bid (RFB) documents issued 10/13/21 - bids received 11.17.2021 from CP&G and ARC - per Oas monthly engineering report dated 1.05.2022, the bids were double the amount budgeted, work scope will be reduced pending councils approval | TBD | | | |
| 1231 | TBD | **Parking Lot Resurfacing** - RFB issued 1.26.2022 with a due date of 2.24.2022 | TBD | | | |
| N/A | TBD | **Street Condition Assessment** - Proposals received 1.19.2022 - currently under review | TBD | | | |
| N/A | TBD | **Bobby Alford/East Bay Park Pavilion** - Per OA's monthly engineering report dated 1.05.2022, The City has applied for a CDBG grant on 6.30.2021 - Public Hearing held on Wednesday, July 21st, 2021 to comply with CDBG requirements - Grant approval is still pending environmental review. | TBD | | | |
| N/A | TBD | **East Bay Park Boat Landing Repairs** - per OA's monthly engineering report dated 1.05.2022, SCPARD grant awarded -will solicit bids in January | TBD | | | |
| 1515 | TBD | **West End District Water Main Improvements** - Per OA's monthly engineering report dated 8.11.2021, CDBG grant application submitted on 4.16.2021 - CDBG grant approved on 6.23.2021 for the amount of $453,292 - Design and construction scheduled for FY 21-22 - WRCOG will schedule environmental assessment and City needs to schedule a wetland delineation study as part of the grant requirements before project start - Per Oa's monthly engineering report dated 11.04.2021, Held project kickoff meeting with DOC and WRCOG on 10/1/21 - Field surveying performed week of 10/18/21 - Wetland delineation documentation completed on 10/28/21 - Environmental assessment ongoing - per OA's monthly engineering report dated 1.05.2022, Rowe Professional Services has been awarded the drafting and engineering support contract for this project. Not-to-exceed fee: $20,000. | TBD | | | |
| 1606 | 2022.061 | **WTP Secondary Sedimentation Basin -** Engineering Services - per Oas monthly engineering report dated 5.10.2021, Conducted site surveying. Soil borings performed this month. Design is ongoing- per Oas monthly engineering report dated 8.11.2021, design work is about 60 % complete - Construction is scheduled for FY 21.22 - Per OAs monthly engineering report dated 1.05.2022, WRCOG has filed EDA grant application for American Rescue Plan funding of $3,856,500. | WK Dickson | 428,000.00 | 57.85% | work in progress |

# CURRENT PROJECT LISTING REPORT

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | | | 1.31.2022 | |
| PROJ # | PO # | PROJECT NAME - DESC/COMMENTS | Vendor | Cost | % complete | Status |
| 1815 | 2022.057 | **Maryville School Lift Station Replacement Proj** - Engineering and design - per OA's monthly engineering report dated 11.03.2020, held a kickoff meeting with consultant 10.20.2020, and Wetland delineation and site survey scheduled for next month - per OA's monthly engineering report dated 5.10.2021, Design is on-going and about 90% complete. Construction is scheduled for FY 22 - per OA's monthly engineering report dated 1.05.2022, Re-bid documents released on 11/10/2021 - Four bids were received on 12/21/2021. MB Khan is the lowest bidder. Council to approve bid at the January meeting. | LE Wooten Company | 47,816.00 | 74.96% | work in progress |
| 1815 | TBD | **Maryville School Lift Station Replacement Proj** - Per OA's monthly engineering report dated 11.04.2021, Construction Re-Bid - Notice of Intent to Award issued 1.05.2022 - Per OA's report dated 1.05.2022, MB Khan is the lowest bidder. Council to approve bid at the January meeting. | MB Kahn Inc. | 927,729.00 | | |
| 4015 | 2022.187 | **Stormwater System Improvements** - EDA Grant number 04-79-07494 - per OA's monthly engineering report dated 10.07.2021, WK Dickson's proposal was approved by City Council on 9.16.2021 - per OA's monthly engineering report dated 1.05.2022, issued Notice of Award on 11.29.2021 - Kickoff meeting re-scheduled for 1/11/2022 - This project is 80% funded by EDA and the county funds the 20% match. | WK Dickson | 567,200.00 | 0.00% | work in progress |

**CITY OF GEORGETOWN**

**SALE OF ASSETS - FY 2021/2022**

| GovDeal Payment | Govdeal # | Asset ID | Dept. | Description | Amount/Total Proceeds | Notations | Receipt # |
|---|---|---|---|---|---|---|---|
| | | | | no activity | - | | |
| | | | | **Total July** | - | | |
| | 607 | 12158 | Police 10.05.05 | 2008 FORD CROWN 4S | - | Listed in August - Auction ends 9.14.2021 | |
| | 608 | 13001 | Police 10.05.05 | 2010 FORD CROWN 4S | - | Listed in August - Auction ends 9.14.2021 | |
| | 609 | 12162 | Water 31.16 | 2009 JOHN DEERE Z840A PRO 60" MOWER | - | Listed in August - Auction ends 9.14.2021 | |
| | 610 | 16011 | Water 32.18 | 2013 JOHN DEERE Z950R COMMERCIAL Z TRACK MOWER | - | Listed in August - Auction ends 9.14.2021 | |
| | 611 | 11244 | Water 31.15 | 1991 INGERSOLL RAND AIR COMPRESSOR | - | Listed in August - Auction ends 9.14.2021 | |
| | 612 | NA | Finance 10.04 | EPSON DS30 BATCH OF 4 DESKTOP SCANNERS | - | Listed in August - Auction ends 9.14.2021 | |
| | 613 | 12010 | Finance 10.04 | FORMAX FOLDER SEALER FD2052 | - | Listed in August - Auction ends 9.14.2021 | |
| | | | | **Total August** | - | | |
| 2021.09.27 | 607 | 12158 | Police 10.05.05 | 2008 FORD CROWN 4S | 2,072.00 | purchased by James Auto Wholesale | 2022-12780 |
| 2021.09.27 | 608 | 13001 | Police 10.05.05 | 2010 FORD CROWN 4S | 2,693.88 | purchased by James Auto Wholesale | 2022-12778 |
| | 609 | 12162 | Water 31.16 | 2009 JOHN DEERE Z840A PRO 60" MOWER | - | picked up, just waiting on GovDeal payment | |
| | 610 | 16011 | Water 32.18 | 2013 JOHN DEERE Z950R COMMERCIAL Z TRACK MOWER | - | picked up, just waiting on GovDeal payment | |
| 2021.09.27 | 611 | 11244 | Water 31.15 | 1991 INGERSOLL RAND AIR COMPRESSOR | 1,725.00 | purchased by keith Kruk | 2022-12782 |
| | 612 | NA | Finance 10.04 | EPSON DS30 BATCH OF 4 DESKTOP SCANNERS | - | paid for, but delay in pick up - 10.06.2021 | |
| | 613 | 12010 | Finance 10.04 | FORMAX FOLDER SEALER FD2052 | - | No bid received - reauctioned with a closing date of 10.01.2021 | |
| | | | | **Total September** | **6,490.88** | | |
| 2021.10.01 | 609 | 12162 | Water 31.16 | 2009 JOHN DEERE Z840A PRO 60" MOWER | 2,025.00 | purchased by Joan Mendez | 2022.13879 |
| 2021.10.01 | 610 | 16011 | Water 32.18 | 2013 JOHN DEERE Z950R COMMERCIAL Z TRACK MOWER | 1,225.00 | purchased by Glen Kling | 2022.13878 |
| 2021.10.11 | 612 | NA | Finance 10.04 | EPSON DS30 BATCH OF 4 DESKTOP SCANNERS | 50.00 | purchased by Brea Dearing, ACH received 10.08.2021 | 2022-15160 |
| 2021.10.26 | 613 | 12010 | Finance 10.04 | FORMAX FOLDER SEALER FD2052 | **50.00** | purchased and paid for, but not yet picked up | 2022.17626 |
| | | | | **Total October** | **3,350.00** | | |
| | | | | no activity | - | | |
| | | | | **Total November** | - | | |
| | | | | no activity | - | | |
| | | | | **Total December** | - | | |
| | | | | no activity | - | | |
| | | | | **Total January** | - | | |
| | | | | | - | | |
| | | | | **Total February** | - | | |
| | | | | | - | | |
| | | | | **Total March** | - | | |

**CITY OF GEORGETOWN**

**SALE OF ASSETS - FY 2021/2022**

| GovDeal Payment | Govdeal # | Asset ID | Dept. | Description | Amount/Total Proceeds | Notations | Receipt # |
|---|---|---|---|---|---|---|---|
| | | | | | - | | |
| | | | | **Total April** | **-** | | |
| | | | | | - | | |
| | | | | **Total May** | **-** | | |
| | | | | | - | | |
| | | | | **Total June** | **-** | | |
| | | | | **TOTAL PER G/L** | **9,840.88** | | |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **01 Administration**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000041 | Department | 01 Administration | G/L Date | 07/15/2021 | Amount | 8,494 |
| Description | CARAHSOFT | Vendor | 16119 - CARAHSOFT TECHNOLOGY CORP | Deliver by Date | ~~08/30/2021~~ | Voided | |
| Type | Blanket | | CARAHSOFT | Printed Date | 07/15/2021 | Discounted | |
| Status | Open | | 1860 MICHAEL FARADAY DRIVE | Completed Date | | Expensed | 4,954 |
| Bill To Location | P-04 - Finance | | SUITE 100 | Expiration Date | 09/30/2021 | Remaining | 3,539 |
| Assigned To Buyer | | | RESTON, VA 20190 | | | Encumbered | 3,539 |
| Resolution Number | BLANKET - COUNCIL MEETING SOFTWARE HOSTING FEES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000067 | Department | 01 Administration | G/L Date | 07/29/2021 | Amount | 25,000 |
| Description | SCMIRF - BLANKET | Vendor | 330 - SCMIRF | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | SCMIRF | Printed Date | 07/30/2021 | Discounted | |
| Status | Open | | SC MUNICIPAL INSURANCE RISK AND | Completed Date | | Expensed | 5,775 |
| Bill To Location | P-04 - Finance | | FINANCING FUND | Expiration Date | 07/30/2022 | Remaining | 19,224 |
| Assigned To Buyer | | | PO BOX 12220 | | | Encumbered | 19,224 |
| Resolution Number | PROPERTY INSURANCE | | COLUMBIA, SC 29211 | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000068 | Department | 01 Administration | G/L Date | 07/29/2021 | Amount | 25,000 |
| Description | SET SOLUTIONS | Vendor | 7196 - SET SOLUTIONS, LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | SET SOLUTIONS, LLC | Printed Date | 07/30/2021 | Discounted | |
| Status | Open | | 710 EAST MAIN STREET | Completed Date | | Expensed | 7,500 |
| Bill To Location | P-04 - Finance | | LEXINGTON, SC 29072 | Expiration Date | 07/30/2022 | Remaining | 17,500 |
| Assigned To Buyer | | | | | | Encumbered | 17,500 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000076 | Department | 01 Administration | G/L Date | 07/28/2021 | Amount | 25,000 |
| Description | CROSBY LAW FIRM | Vendor | 10151 - CROSBY LAW FIRM LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | CROSBY LAW FIRM LLC | Printed Date | 08/05/2021 | Discounted | |
| Status | Open | | 405 DOZIER STREET | Completed Date | | Expensed | 22,693 |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 2,306 |
| Assigned To Buyer | | | | | | Encumbered | 2,306 |
| Resolution Number | BLANKET - LEGAL FEES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000158 | Department | 01 Administration | G/L Date | 11/17/2021 | Amount | 25,000 |
| Description | CROSBY LAW FIRM | Vendor | 10151 - CROSBY LAW FIRM LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | CROSBY LAW FIRM LLC | Printed Date | 11/18/2021 | Discounted | |
| Status | Open | | 405 DOZIER STREET | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | | | | Encumbered | 25,000 |
| Resolution Number | BLANKET - LEGAL FEES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000161 | Department | 01 Administration | G/L Date | 11/18/2021 | Amount | 3,375 |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **01 Administration**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Description | SONITROL - INSTALL SECURITY AT CITY HALL | Vendor | 2206 - SONITROL SECURITY SYSTEM OF CHARLESTON INC | Deliver by Date | 12/31/2021 | Voided | |
| Type | Standard | | SONITROL SECURITY SYSTEM OF CHARLESTON INC | Printed Date | 11/18/2021 | Discounted | |
| Status | Open | | 4455 TILE DRIVE | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | CHARLESTON, SC 29405-8400 | Expiration Date | 01/30/2022 | Remaining | 3,375 |
| Assigned To Buyer | | | | | | Encumbered | 3,375 |
| Resolution Number | INSTALL SECURITY AT 1134 N FRASER ST - CITY HALL | | | | | | |

2.01.2022, work is complete, waiting to receive invoice

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000195 | Department | 01 Administration | G/L Date | 01/26/2022 | Amount | 402,448 |
| Description | SCMIRF - SEMI ANNUAL BILLING | Vendor | 330 - SCMIRF | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | SCMIRF | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | SC MUNICIPAL INSURANCE RISK AND | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | FINANCING FUND | Expiration Date | 07/30/2022 | Remaining | 402,448 |
| Assigned To Buyer | | | PO BOX 12220 | | | Encumbered | 402,448 |
| Resolution Number | SEMI ANNUAL BILLING | | COLUMBIA, SC 29211 | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000196 | Department | 01 Administration | G/L Date | 01/28/2022 | Amount | 202,290 |
| Description | SCMIT QUARTERLY BILLING | Vendor | 7475 - SCMIT | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | SC MUNICIPAL INSURANCE TRUST | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | PO BOX 12220 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | COLUMBIA, SC 29211-2220 | Expiration Date | 07/30/2022 | Remaining | 202,290 |
| Assigned To Buyer | | | | | | Encumbered | 202,290 |
| Resolution Number | SCMIT QUARTERLY BILLING | | | | | | |

Department **01 Administration** Totals — Purchase Orders 8

| | |
|---|---|
| Amount | $716,607 |
| Voided | $0 |
| Discounted | $0 |
| Expensed | $40,924 |
| Remaining | $675,683 |
| Encumbered | $675,683 |

Department **04 Finance**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000004 | Department | 04 Finance | G/L Date | 07/01/2021 | Amount | 18,000 |
| Description | STATEWIDE | Vendor | 16313 - STATEWIDE SECURITY SYSTEMS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | STATEWIDE SECURITY SYSTEMS INC | Printed Date | 07/01/2021 | Discounted | |
| Status | Open | | 3120 N BELTLINE BLVD SUITE 100 | Completed Date | | Expensed | 12,120 |
| Bill To Location | P-04 - Finance | | COLUMBIA, SC 29204 | Expiration Date | 07/30/2022 | Remaining | 5,880 |
| Assigned To Buyer | | | | | | Encumbered | 5,880 |
| Resolution Number | BLANKET | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000085 | Department | 04 Finance | G/L Date | 08/09/2021 | Amount | 25,000 |

Georgetown SOUTH CAROLINA

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Number
Summary Listing



Department **04 Finance**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Description | ERIN BAILEY - TO REPRESENT INDIGENT DEFENDANTS | Vendor | 18315 - THE LAW OFFICE OF ERIN E BAILEY LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | THE LAW OFFICE OF ERIN E BAILEY LLC | Printed Date | 08/12/2021 | Discounted | |
| Status | Open | | 407 CHURCH ST SUITE G | Completed Date | | Expensed | 20,000 |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 5,000 |
| Assigned To Buyer | | | | | | Encumbered | 5,000 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000168 | Department | 04 Finance | G/L Date | 12/13/2021 | Amount | 68,000 |
| Description | HTC - CLOUD MANAGEMENT | Vendor | 5615 - HTC COMMUNICATIONS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | HTC COMMUNICATIONS INC | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | PO BOX 1819 | Completed Date | | Expensed | 11,224 |
| Bill To Location | P-04 - Finance | | CONWAY, SC 29528-1819 | Expiration Date | 07/30/2022 | Remaining | 56,775 |
| Assigned To Buyer | | | | | | Encumbered | 56,775 |
| Resolution Number | BLANKET - CLOUD MANAGEMENT SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000185 | Department | 04 Finance | G/L Date | 01/05/2022 | Amount | 74,640 |
| Description | RAFTELIS FINANCIAL CONSULTANTS INC - UTILITY RATE STUDY | Vendor | 19062 - RAFTELIS FINANCIAL CONSULTANTS INC | Deliver by Date | 04/28/2022 | Voided | |
| Type | Standard | | RAFTELIS FINANCIAL CONSULTANTS INC | Printed Date | 01/05/2022 | Discounted | |
| Status | Open | | DBA RAFTELIS | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | 227 WEST TRADE ST SUITE 1400 | Expiration Date | 06/30/2022 | Remaining | 74,640 |
| Assigned To Buyer | | | CHARLOTTE, NC 28202 | | | Encumbered | 74,640 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000190 | Department | 04 Finance | G/L Date | 01/27/2022 | Amount | 6,518 |
| Description | DUPLICATES INK - UT BILLING SERVICES | Vendor | 10243 - DUPLICATES INK | Deliver by Date | 02/20/2022 | Voided | |
| Type | Standard | | DUPLICATES INK | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | 2408 MAIN STREET | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | CONWAY, SC 29526 | Expiration Date | 03/30/2022 | Remaining | 6,518 |
| Assigned To Buyer | | | | | | Encumbered | 6,518 |
| Resolution Number | UT BILLING SERVICES | | | | | | |

| | | | |
|---|---|---|---|
| Department **04 Finance** Totals | Purchase Orders 5 | Amount | $192,158 |
| | | Voided | $0 |
| | | Discounted | $0 |
| | | Expensed | $43,344 |
| | | Remaining | $148,813 |
| | | Encumbered | $148,813 |

Department **05 Police**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000036 | Department | 05 Police | G/L Date | 07/01/2021 | Amount | 10,000 |
| Description | SC DJJ | Vendor | 4085 - SC DEPARTMENT OF JUVENILE JUSTICE | Deliver by Date | 06/30/2022 | Voided | |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Number
Summary Listing

Department **05 Police**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Type | Standard | | SC DEPARTMENT OF JUVENILE JUSTICE | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | P O BOX 21069 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | COLUMBIA, SC 29221 | Expiration Date | 07/30/2022 | Remaining | 10,000 |
| Assigned To Buyer | | | | | | Encumbered | 10,000 |
| Resolution Number | BLANKET - JUVENILE HOUSING | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000054 | Department | 05 Police | G/L Date | 07/20/2021 | Amount | 16,000 |
| Description | GALLS | Vendor | 400 - GALLS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | Gall's Inc | Printed Date | 07/22/2021 | Discounted | |
| Status | Open | | Po Box 55208 | Completed Date | | Expensed | 7,163 |
| Bill To Location | P-04 - Finance | | Lexington, KY 40555-5208 | Expiration Date | 07/30/2022 | Remaining | 8,836 |
| Assigned To Buyer | | | | | | Encumbered | 8,836 |
| Resolution Number | BLANKET | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000118 | Department | 05 Police | G/L Date | 09/22/2021 | Amount | 3,500 |
| Description | STATEWIDE | Vendor | 16313 - STATEWIDE SECURITY SYSTEMS INC | Deliver by Date | 11/30/2021 | Voided | |
| Type | Standard | | STATEWIDE SECURITY SYSTEMS INC | Printed Date | 09/30/2021 | Discounted | |
| Status | Open | | 3120 N BELTLINE BLVD SUITE 100 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | COLUMBIA, SC 29204 | Expiration Date | 12/30/2021 | Remaining | 3,500 |
| Assigned To Buyer | | | | | | Encumbered | 3,500 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

1.28.2022 - per PC pending job completion

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000132 | Department | 05 Police | G/L Date | 10/05/2021 | Amount | 24,814 |
| Description | MOTOROLA | Vendor | 3613 - MOTOROLA SOLUTIONS INC | Deliver by Date | 12/15/2021 | Voided | |
| Type | Standard | | MOTOROLA SOLUTIONS INC | Printed Date | 10/14/2021 | Discounted | |
| Status | Open | | PO BOX 404059 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30384-4059 | Expiration Date | 01/15/2022 | Remaining | 24,814 |
| Assigned To Buyer | | | | | | Encumbered | 24,814 |
| Resolution Number | STATE CONTRACT #4400021163 | | | | | | |

1.28.2022 - per PC pending delivery of items

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000133 | Department | 05 Police | G/L Date | 10/13/2021 | Amount | 5,170 |
| Description | MOTOROLA | Vendor | 3613 - MOTOROLA SOLUTIONS INC | Deliver by Date | 12/30/2021 | Voided | |
| Type | Standard | | MOTOROLA SOLUTIONS INC | Printed Date | 10/14/2021 | Discounted | |
| Status | Open | | PO BOX 404059 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30384-4059 | Expiration Date | 01/30/2022 | Remaining | 5,170 |
| Assigned To Buyer | | | | | | Encumbered | 5,170 |
| Resolution Number | STATE CONTRACT #4400021163 | | | | | | |

1.28.2022 - per PC goods received, waiting on invoice

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000138 | Department | 05 Police | G/L Date | 10/21/2021 | Amount | 3,060 |
| Description | IDENTITY AUTOMATION | Vendor | 18699 - IDENTITY AUTOMATION LP | Deliver by Date | 12/30/2021 | Voided | |
| Type | Standard | | IDENTITY AUTOMATION LP | Printed Date | 10/21/2021 | Discounted | |
| Status | Open | | 7102 N SAM HOUSTON PKWY W STE 300 | Completed Date | | Expensed | 3,000 |
| Bill To Location | P-04 - Finance | | HOUSTON, TX 77064 | Expiration Date | 01/30/2022 | Remaining | 60.00 |

1.28.2022 - per PC, goods received and invoice to be paid soon

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/2?
Report by Department - Purchase Order Numb
Summary Listi

Department **05 Police**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | ANNUAL SUBSCRIPTION RENEWAL | | | | | | |
| Purchase Order | 2022-00000160 | Department | 05 Police | G/L Date | 11/04/2021 | Amount | 75,000 |
| Description | SAINT FRANCES ANIMAL CENTER | Vendor | 6700 - ST FRANCES ANIMAL CENTER | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | ST FRANCES ANIMAL CENTER | Printed Date | 11/18/2021 | Discounted | |
| Status | Open | | 125 RIDGE ST | Completed Date | | Expensed | 37,500 |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 37,500 |
| Assigned To Buyer | | | | | | Encumbered | 37,500 |
| Resolution Number | CONTRACT SERVICES - ANIMAL CONTROL | | | | | | |

| | | | |
|---|---|---|---|
| Department **05 Police** Totals | Purchase Orders 7 | Amount | $137,544 |
| | | Voided | $0 |
| | | Discounted | $0 |
| | | Expensed | $47,663 |
| | | Remaining | $89,880 |
| | | Encumbered | $89,820 |

Department **09 Housing and Community Dev.**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000142 | Department | 09 Housing and Community Dev. | G/L Date | 10/21/2021 | Amount | 34,091 |
| Description | WACCAMAW REGIONAL & PLANNING - CDBG GRANT #4-CE-20-007 | Vendor | 1137 - WACCAMAW REGIONAL & PLANNING | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | WACCAMAW REGIONAL COUNCIL OF GOVERNMENT | Printed Date | 10/21/2021 | Discounted | |
| Status | Open | | 1230 HIGHMARKET ST | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 34,091 |
| Assigned To Buyer | | | | | | Encumbered | 34,091 |
| Resolution Number | PROFESSIONAL SERVICES - CDBG GRANT #4-CE-20-007 | | | | | | |
| Purchase Order | 2022-00000143 | Department | 09 Housing and Community Dev. | G/L Date | 10/21/2021 | Amount | 35,000 |
| Description | WACCAMAW REGIONAL & PLANNING - COMPREHENSIVE PLAN | Vendor | 1137 - WACCAMAW REGIONAL & PLANNING | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | WACCAMAW REGIONAL COUNCIL OF GOVERNMENT | Printed Date | 10/21/2021 | Discounted | |
| Status | Open | | 1230 HIGHMARKET ST | Completed Date | | Expensed | 25,000 |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 10,000 |
| Assigned To Buyer | | | | | | Encumbered | 10,000 |
| Resolution Number | COMPREHENSIVE PLAN | | | | | | |
| Purchase Order | 2022-00000154 | Department | 09 Housing and Community Dev. | G/L Date | 11/09/2021 | Amount | 25,000 |
| Description | SAFEBUILT | Vendor | 18963 - SAFEBUILT CAROLINAS LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | SAFEBUILT CAROLINAS LLC | Printed Date | 11/10/2021 | Discounted | |
| Status | Open | | 3755 PRECISION DRIVE | Completed Date | | Expensed | 3,885.00 |

Georgetown SOUTH CAROLINA

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **09 Housing and Community Dev.**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Bill To Location | P-04 - Finance | | SUITE 140 | Expiration Date | 07/30/2022 | Remaining | 21,115 |
| Assigned To Buyer | | | LOVELAND, CO 80538 | | | Encumbered | 21,115 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

Department **09 Housing and Community Dev.** Totals — Purchase Orders 3

| | |
|---|---|
| Amount | $94,091 |
| Voided | $0 |
| Discounted | $0 |
| Expensed | $28,885 |
| Remaining | $65,206 |
| Encumbered | $65,206 |

Department **11 Fire**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000009 | Department | 11 Fire | G/L Date | 07/01/2021 | Amount | 11,400 |
| Description | CODY SIFFORD | Vendor | 18825 - SIFFORD, CODY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | CODY SIFFORD | Printed Date | 07/02/2021 | Discounted | |
| Status | Open | | 252 CLEARWATER DR | Completed Date | | Expensed | 6,650 |
| Bill To Location | P-04 - Finance | | PAWLEYS ISLAND, SC 29585 | Expiration Date | 07/30/2022 | Remaining | 4,750 |
| Assigned To Buyer | | | | | | Encumbered | 4,750 |
| Resolution Number | BLANKET - PROFESSIONAL SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000110 | Department | 11 Fire | G/L Date | 09/15/2021 | Amount | 8,188 |
| Description | NAFECO - FIRE | Vendor | 4942 - NAFECO INC | Deliver by Date | 10/30/2021 | Voided | |
| Type | Standard | | NAFECO INC | Printed Date | 09/16/2021 | Discounted | |
| Status | Open | | 1515 WEST MOULTON ST | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | DECATUR, AL 35601 | Expiration Date | 11/30/2021 | Remaining | 8,188 |
| Assigned To Buyer | | | | | | Encumbered | 8,188 |
| Resolution Number | TURN OUT GEAR | | | | | | |

Per Amy 12.01.2021 - new anticipated date of del is APR 2022 due to extended shipping dates

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000153 | Department | 11 Fire | G/L Date | 11/10/2021 | Amount | 11,239 |
| Description | MOTOROLA - FIRE DEPT RADIO | Vendor | 3613 - MOTOROLA SOLUTIONS INC | Deliver by Date | 01/30/2022 | Voided | |
| Type | Standard | | MOTOROLA SOLUTIONS INC | Printed Date | 11/10/2021 | Discounted | |
| Status | Open | | PO BOX 404059 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30384-4059 | Expiration Date | 02/28/2022 | Remaining | 11,239 |
| Assigned To Buyer | | | | | | Encumbered | 11,239 |
| Resolution Number | EQUIPMENT | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000176 | Department | 11 Fire | G/L Date | 12/08/2021 | Amount | 6,365 |
| Description | UNIFORMS BY JOHN | Vendor | 600 - UNIFORMS BY JOHN | Deliver by Date | 02/15/2022 | Voided | |
| Type | Standard | | UNIFORMS BY JOHN | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | 1518 S IRBY ST | Completed Date | | Expensed | 6,248 |
| Bill To Location | P-04 - Finance | | FLORENCE, SC 29505 | Expiration Date | 03/30/2022 | Remaining | 116 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | UNIFORMS FOR EMPLOYEES | | | | | | |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **11 Fire**

| | | | | | |
|---|---|---|---|---|---|
| Department **11 Fire** Totals | Purchase Orders | 4 | | Amount | $37,193 |
| | | | | Voided | $0 |
| | | | | Discounted | $0 |
| | | | | Expensed | $12,898 |
| | | | | Remaining | $24,294 |
| | | | | Encumbered | $24,177 |

Department **12 Public Works**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000055 | Department | 12 Public Works | G/L Date | 07/09/2021 | Amount | 18,500 |
| Description | GEORGETOWN COUNTY BOARD OF DISABILITIES | Vendor | 4200 - GEORGETOWN COUNTY BOARD OF DISABILITIES | Deliver by Date | 12/31/2021 | Voided | |
| Type | Standard | | GEORGETOWN COUNTY BOARD OF | Printed Date | 07/22/2021 | Discounted | |
| Status | Open | | & SPECIAL NEEDS | Completed Date | | Expensed | 17,479 |
| Bill To Location | P-04 - Finance | | PO BOX 1471 | Expiration Date | 01/30/2022 | Remaining | 1,020 |
| Assigned To Buyer | | | GEORGETOWN, SC 29442 | | | Encumbered | |
| Resolution Number | 6 MONTH BLANKET | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000073 | Department | 12 Public Works | G/L Date | 08/02/2021 | Amount | 12,005 |
| Description | ASL SIGNS - WAYFINDING SIGNAGE - FUNDS ROLLOVER FROM FY 20/21 | Vendor | 18816 - ASL SIGN SERVICES LLC | Deliver by Date | 09/30/2021 | Voided | |
| Type | Standard paid out - close manually | | ASL SIGN SERVICES LLC | Printed Date | 08/05/2021 | Discounted | |
| Status | Open | | 901 HIGHWAY 17 SOUTH | Completed Date | | Expensed | 12,005 |
| Bill To Location | P-04 - Finance | | SURFSIDE BEACH, SC 29575 | Expiration Date | 10/30/2021 | Remaining | |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | WAYFINDING SIGNAGE | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000103 | Department | 12 Public Works | G/L Date | 09/02/2021 | Amount | 10,650 |
| Description | RAYMOND ENGINEERING - PROJ #1220 | Vendor | 18901 - RAYMOND ENGINEERING GEORGIA INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | RAYMOND ENGINEERING GEORGIA INC | Printed Date | 09/02/2021 | Discounted | |
| Status | Open | | 1224 ROYAL DRIVE | Completed Date | | Expensed | 5,650 |
| Bill To Location | P-04 - Finance | | CONYERS, GA 30094 | Expiration Date | 07/30/2022 | Remaining | 5,000 |
| Assigned To Buyer | | | | | | Encumbered | 5,000 |
| Resolution Number | PROJECT #1220 - PROFESSIONAL SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000125 | Department | 12 Public Works | G/L Date | 09/14/2021 | Amount | 7,000 |
| Description | SUTTONS SAFETY SHOES | Vendor | 17712 - SUTTON'S SAFETY SHOES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | SUTTON'S SAFETY SHOES INC | Printed Date | 10/07/2021 | Discounted | |
| Status | Open | | 7943 HWY 70 WEST | Completed Date | | Expensed | 2,622 |
| Bill To Location | P-04 - Finance | | LA GRANGE, NC 28551 | Expiration Date | 07/30/2022 | Remaining | 4,377 |
| Assigned To Buyer | | | | | | Encumbered | 4,377 |
| Resolution Number | BOOT TRUCK ON SITE | | | | | | |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi



Department **12 Public Works**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000141 | Department | 12 Public Works | G/L Date | 10/14/2021 | Amount | 6,600 |
| Description | R & D LAWNCARE - NEW PLANTER BOXES | Vendor | 17517 - R & D LAWNCARE | Deliver by Date | 04/30/2022 | Voided | |
| Type | Standard | | R & D LAWNCARE | Printed Date | 10/21/2021 | Discounted | |
| Status | Open | | JAMES FRANCIS WILLIAMS | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | 54 WIDGEON ROAD | Expiration Date | 05/30/2022 | Remaining | 6,600 |
| Assigned To Buyer | | | GEORGETOWN, SC 29440 | | | Encumbered | 6,600 |
| Resolution Number | NEW PLANTER BOXES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000163 | Department | 12 Public Works | G/L Date | 11/22/2021 | Amount | 58,573 |
| Description | JANI KING - JANITORIAL SERVICES FOR CITY OF GEORGETOWN | Vendor | 18564 - SYNERGY FRANCHISING CORPORATION | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | SYNERGY FRANCHISING CORPORATION | Printed Date | 12/02/2021 | Discounted | |
| Status | Open | | DBA JANI-KING OF MYRTLE BEACH | Completed Date | | Expensed | 10,364 |
| Bill To Location | P-04 - Finance | | 5000 HIGHWAY 17 BYPASS SOUTH | Expiration Date | 07/30/2022 | Remaining | 48,208 |
| Assigned To Buyer | | | MYRTLE BEACH, SC 29588 | | | Encumbered | |
| Resolution Number | JANITORIAL SERVICES | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000179 | Department | 12 Public Works | G/L Date | 12/09/2021 | Amount | 37,000 |
| Description | WRANGLER HOLDCO - DBA WASTE INDUSTRIES A GFL | Vendor | 18736 - WRANGLER HOLDCO CORP | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | WRANGLER HOLDCO CORP | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | DBA WASTE INDUSTRIES LLC | Completed Date | | Expensed | 6,133 |
| Bill To Location | P-04 - Finance | | A GFL ENVIRONMENTAL COMPANY | Expiration Date | 07/30/2022 | Remaining | 30,866 |
| Assigned To Buyer | | | 3301 BENSON DR SUITE 601 | | | Encumbered | 30,866 |
| Resolution Number | BLANKET FOR 6 MONTHS OF SERVICE | | RALEIGH, NC 27609 | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000193 | Department | 12 Public Works | G/L Date | 01/26/2022 | Amount | 18,500 |
| Description | GEORGETOWN COUNTY BOARD OF DISABILITIES | Vendor | 4200 - GEORGETOWN COUNTY BOARD OF DISABILITIES | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | GEORGETOWN COUNTY BOARD OF | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | & SPECIAL NEEDS | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | PO BOX 1471 | Expiration Date | 07/30/2022 | Remaining | 18,500 |
| Assigned To Buyer | | | GEORGETOWN, SC 29442 | | | Encumbered | 18,500 |
| Resolution Number | 6 MONTH BLANKET | | | | | | |

Department **12 Public Works** Totals — Purchase Orders 8

| | |
|---|---|
| Amount | $168,828 |
| Voided | $0 |
| Discounted | $0 |
| Expensed | $54,254 |
| Remaining | $114,573 |
| Encumbered | $65,344 |

Georgetown
SOUTH CAROLINA

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **19 Electric**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000039 | Department | 19 Electric | G/L Date | 07/01/2021 | Amount | 25,000 |
| Description | WESCO DISTRIBUTION - INVENTORY | Vendor | 367 - WESCO DISTRIBUTION INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | WESCO DISTRIBUTION INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | 1050 CHRIS CIRCLE | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | WEST COLUMBIA, SC 29170 | Expiration Date | 07/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000043 | Department | 19 Electric | G/L Date | 07/09/2021 | Amount | 25,000 |
| Description | COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE | Vendor | 6524 - COASTAL STRUCTURES CORPORATION | Deliver by Date | 02/28/2022 | Voided | |
| Type | Blanket | | COASTAL STRUCTURES CORPORATION | Printed Date | 07/15/2021 | Discounted | |
| Status | Open | | PO BOX 937 | Completed Date | | Expensed | 24,232 |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29442 | Expiration Date | 03/30/2022 | Remaining | 767 |
| Assigned To Buyer | | | | | | Encumbered | 767 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000049 | Department | 19 Electric | G/L Date | 07/09/2021 | Amount | 25,000 |
| Description | SOLOMON CORP | Vendor | 7279 - SOLOMON CORPORATION | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | SOLOMON CORPORATION | Printed Date | 07/15/2021 | Discounted | |
| Status | Open | | 103 WEST MAIN ST | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | SOLOMON, KS 67480 | Expiration Date | 07/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - SOLE SOURCE | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000069 | Department | 19 Electric | G/L Date | 07/29/2021 | Amount | 430,000 |
| Description | SUMTER UTILITIES - ELECTRIC DISTRIBUTION CONTRACTOR | Vendor | 16338 - SUMTER UTILITIES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | SUMTER UTILITIES | Printed Date | 07/30/2021 | Discounted | |
| Status | Open | | PO BOX 579 | Completed Date | | Expensed | 166,907 |
| Bill To Location | P-04 - Finance | | SUMTER, SC 29151-0579 | Expiration Date | 07/30/2022 | Remaining | 263,092 |
| Assigned To Buyer | | | | | | Encumbered | 263,092 |
| Resolution Number | ELECTRIC DISTRIBUTION CONTRACTOR SERVICES | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000081 | Department | 19 Electric | G/L Date | 08/09/2021 | Amount | 25,000 |
| Description | BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET | Vendor | 18809 - BORDER STATES INDUSTRIES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | BORDER STATES INDUSTRIES INC | Printed Date | 08/12/2021 | Discounted | |
| Status | Open | | PO BOX 603585 | Completed Date | | Expensed | 20,248 |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28260-3585 | Expiration Date | 07/30/2022 | Remaining | 4,751 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

Run by Daniella Howard on 01/31/2022 16:54:30 PM

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
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Department **19 Electric**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000096 | Department | 19 Electric | G/L Date | 08/24/2021 | Amount | 25,000 |
| Description | LINE EQUIPMENT - BLANKET | Vendor | 8540 - LINE EQUIPMENT SALES CO INC | Deliver by Date | ~~09/30/2021~~ | Voided | |
| Type | Blanket | | LINE EQUIPMENT SALES CO INC | Printed Date | 08/26/2021 | Discounted | |
| Status | Open | | ELECTRIC UTILITY SUPPLY LTD | Completed Date | | Expensed | 19,700 |
| Bill To Location | P-04 - Finance | | PO BOX 3269 | Expiration Date | 10/30/2021 | Remaining | 5,299 |
| Assigned To Buyer | | | WEST COLUMBIA, SC 29171-3269 | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000098 | Department | 19 Electric | G/L Date | 08/16/2021 | Amount | 100,000 |
| Description | RICKYS TREE SERVICE | Vendor | 16748 - RICKYS TREE SERVICE | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | RICKYS TREE SERVICE | Printed Date | 08/26/2021 | Discounted | |
| Status | Open | | 1096 LOBLOLLY DRIVE | Completed Date | | Expensed | 70,402 |
| Bill To Location | P-04 - Finance | | MANNING, SC 29102 | Expiration Date | 07/30/2022 | Remaining | 29,597 |
| Assigned To Buyer | | | | | | Encumbered | 29,597 |
| Resolution Number | TREE CREW SERVICES CONTRACT LABOR | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000120 | Department | 19 Electric | G/L Date | 09/29/2021 | Amount | 25,000 |
| Description | BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET | Vendor | 18809 - BORDER STATES INDUSTRIES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | BORDER STATES INDUSTRIES INC | Printed Date | 10/07/2021 | Discounted | |
| Status | Open | | PO BOX 603585 | Completed Date | | Expensed | 22,720 |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28260-3585 | Expiration Date | 07/30/2022 | Remaining | 2,279 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000144 | Department | 19 Electric | G/L Date | 10/25/2021 | Amount | 21,597 |
| Description | A MEREDITH SCHNEIDER CO | Vendor | 17015 - A MEREDITH SCHNEIDER CO | Deliver by Date | ~~11/19/2021~~ | Voided | |
| Type | Standard | | A MEREDITH SCHNEIDER CO | Printed Date | 10/28/2021 | Discounted | |
| Status | Open | | PO BOX 90730 | Completed Date | | Expensed | 9,088 |
| Bill To Location | P-04 - Finance | | EAST POINT, GA 30364 | Expiration Date | 12/30/2021 | Remaining | 12,508 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | INVENTORY | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000147 | Department | 19 Electric | G/L Date | 11/02/2021 | Amount | 25,000 |
| Description | BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET | Vendor | 18809 - BORDER STATES INDUSTRIES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | BORDER STATES INDUSTRIES INC | Printed Date | 11/04/2021 | Discounted | |
| Status | Open | | PO BOX 603585 | Completed Date | | Expensed | 11,509 |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28260-3585 | Expiration Date | 07/30/2022 | Remaining | 13,490 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
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Department **19 Electric**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000169 | Department | 19 Electric | G/L Date | 12/13/2021 | Amount | 24,906 |
| Description | CANNON TECHNOLOGIES | Vendor | 16312 - CANNON TECHNOLOGIES INC | Deliver by Date | 05/13/2022 | Voided | |
| Type | Standard | | CANNON TECHNOLOGIES INC | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | DBA EATON CORP | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | 28370 NETWORK PLACE | Expiration Date | 06/30/2022 | Remaining | 24,906 |
| Assigned To Buyer | | | CHICAGO, IL 60673-1283 | | | Encumbered | |
| Resolution Number | METER SUPPLIES | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000171 | Department | 19 Electric | G/L Date | 12/09/2021 | Amount | 25,000 |
| Description | COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE | Vendor | 6524 - COASTAL STRUCTURES CORPORATION | Deliver by Date | 02/28/2022 | Voided | |
| Type | Blanket | | COASTAL STRUCTURES CORPORATION | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | PO BOX 937 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29442 | Expiration Date | 03/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | | | | Encumbered | 25,000 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000180 | Department | 19 Electric | G/L Date | 12/29/2021 | Amount | 25,000 |
| Description | BORDER STATES (FORMERLY SHEALY ELECTRICAL) - BLANKET | Vendor | 18809 - BORDER STATES INDUSTRIES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | BORDER STATES INDUSTRIES INC | Printed Date | 12/29/2021 | Discounted | |
| Status | Open | | PO BOX 603585 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28260-3585 | Expiration Date | 07/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000183 | Department | 19 Electric | G/L Date | 12/29/2021 | Amount | 25,000 |
| Description | LINE EQUIPMENT - BLANKET | Vendor | 8540 - LINE EQUIPMENT SALES CO INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | LINE EQUIPMENT SALES CO INC | Printed Date | 12/29/2021 | Discounted | |
| Status | Open | | ELECTRIC UTILITY SUPPLY LTD | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | PO BOX 3269 | Expiration Date | 07/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | WEST COLUMBIA, SC 29171-3269 | | | Encumbered | |
| Resolution Number | BLANKET - INVENTORY & MATERIALS | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000188 | Department | 19 Electric | G/L Date | 01/07/2022 | Amount | 6,303 |
| Description | DELL - LAPTOPS FOR METER TECHNICIANS | Vendor | 7285 - DELL MARKETING L. P. | Deliver by Date | 02/21/2022 | Voided | |
| Type | Standard | | DELL FINANCIAL SERVICES | Printed Date | 01/13/2022 | Discounted | |
| Status | Open | | PAYMENT PROCESSING CENTER | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | 4319 COLLECTION CENTER DR | Expiration Date | 04/30/2022 | Remaining | 6,303 |
| Assigned To Buyer | | | CHICAGO, IL 60693 | | | Encumbered | 6,303 |
| Resolution Number | LAPTOPS FOR METER TECHNICIANS | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000191 | Department | 19 Electric | G/L Date | 01/28/2022 | Amount | 7,201 |

Attachment: Open PO Report 2022.01.31 (3504 : January 2022 Monthly Finance and IT Report)

Georgetown SOUTH CAROLINA

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/2?
Report by Department - Purchase Order Numb
Summary Listi



Department **19 Electric**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Description | AMERICAN PUBLIC POWER ASSOC | Vendor | 16 - AMERICAN PUBLIC POWER ASSOCIATION | Deliver by Date | 02/28/2022 | Voided | |
| Type | Standard | | AMERICAN PUBLIC POWER ASSOCIATION | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | PO BOX 418617 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | BOSTON, MA 02241-8617 | Expiration Date | 03/30/2022 | Remaining | 7,201 |
| Assigned To Buyer | | | | | | Encumbered | 7,201 |
| Resolution Number | ANNUAL DUES FOR 2022 | | | | | | |

Department **19 Electric** Totals Purchase Orders 16

| | |
|---|---|
| Amount | $840,009 |
| Voided | $0 |
| Discounted | $0 |
| Expensed | $344,810 |
| Remaining | $495,199 |
| Encumbered | $331,962 |

Department **21 G & A**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000017 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 15,000 |
| Description | BADGER METER - INVENTORY | Vendor | 18056 - BADGER METER INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | BADGER METER INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 17988 | Completed Date | | Expensed | 12,888 |
| Bill To Location | P-04 - Finance | | DENVER, CO 80217-7988 | Expiration Date | 07/30/2022 | Remaining | 2,111 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | INVENTORY | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000019 | Department | 21 G & A | G/L Date | 07/06/2021 | Amount | 12,000 |
| Description | COASTAL ASPHALT - WATER | Vendor | 15796 - COASTAL ASPHALT LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | COASTAL ASPHALT LLC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | 2142 WINBURN ST | Completed Date | | Expensed | 3,251 |
| Bill To Location | P-04 - Finance | | CONWAY, SC 29527 | Expiration Date | 07/30/2022 | Remaining | 8,748 |
| Assigned To Buyer | | | | | | Encumbered | 8,748 |
| Resolution Number | BLANKET - ANNUAL CITYWIDE ASPHALT PATCHING PROJECT | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000020 | Department | 21 G & A | G/L Date | 07/06/2021 | Amount | 12,000 |
| Description | COASTAL ASPHALT - SEWER | Vendor | 15796 - COASTAL ASPHALT LLC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | COASTAL ASPHALT LLC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | 2142 WINBURN ST | Completed Date | | Expensed | 2,752 |
| Bill To Location | P-04 - Finance | | CONWAY, SC 29527 | Expiration Date | 07/30/2022 | Remaining | 9,247 |
| Assigned To Buyer | | | | | | Encumbered | 9,247 |
| Resolution Number | BLANKET - ANNUAL CITYWIDE ASPHALT PATCHING PROJECT | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000021 | Department | 21 G & A | G/L Date | 07/06/2021 | Amount | 1,750 |
| Description | COASTAL ASPHALT - STORMWATER | Vendor | 15796 - COASTAL ASPHALT LLC | Deliver by Date | 06/30/2022 | Voided | |

# OPEN PURCHASE ORDER REPORT - MONT

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Summary Listi

Department **21 G & A**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Type | Blanket | | COASTAL ASPHALT LLC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | 2142 WINBURN ST | Completed Date | | Expensed | 240 |
| Bill To Location | P-04 - Finance | | CONWAY, SC 29527 | Expiration Date | 07/30/2022 | Remaining | 1,510 |
| Assigned To Buyer | | | | | | Encumbered | 1,510 |
| Resolution Number | BLANKET - ASPHALT PAVING | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000022 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 5,000 |
| Description | IDEXX DISTRIBUTION -SUPPLIES - WASTEWATER | Vendor | 4427 - IDEXX DISTRIBUTION CORP. | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | IDEXX DISTRIBUTION CORP. | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 101327 | Completed Date | | Expensed | 1,657 |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30392-1327 | Expiration Date | 07/30/2022 | Remaining | 3,342 |
| Assigned To Buyer | | | | | | Encumbered | 3,342 |
| Resolution Number | WASTEWATER SUPPLIES | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000023 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 7,500 |
| Description | IDEXX DISTRIBUTION | Vendor | 4427 - IDEXX DISTRIBUTION CORP. | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | IDEXX DISTRIBUTION CORP. | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 101327 | Completed Date | | Expensed | 5,456 |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30392-1327 | Expiration Date | 07/30/2022 | Remaining | 2,043 |
| Assigned To Buyer | | | | | | Encumbered | 2,043 |
| Resolution Number | SUPPLIES | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000024 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 12,000 |
| Description | INDUSTRIAL REWINDING - 31.16 | Vendor | 1128 - INDUSTRIAL REWINDING INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | INDUSTRIAL REWINDING INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 3442 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | MYRTLE BEACH , SC 29578 | Expiration Date | 07/30/2022 | Remaining | 12,000 |
| Assigned To Buyer | | | | | | Encumbered | 12,000 |
| Resolution Number | SOLE SOURCE REPAIRS | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000025 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 25,000 |
| Description | INDUSTRIAL REWINDING - 32.34 | Vendor | 1128 - INDUSTRIAL REWINDING INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | INDUSTRIAL REWINDING INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 3442 | Completed Date | | Expensed | 11,204 |
| Bill To Location | P-04 - Finance | | MYRTLE BEACH , SC 29578 | Expiration Date | 07/30/2022 | Remaining | 13,795 |
| Assigned To Buyer | | | | | | Encumbered | 13,795 |
| Resolution Number | SOLE SOURCE REPAIRS | | | | | | |

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|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000027 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 25,000 |
| Description | INDUSTRIAL SOLUTIONS - SULFURIC ACID 50% | Vendor | 89 - INDUSTRIAL SOLUTIONS & SUPPLY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | INDUSTRIAL SOLUTIONS & SUPPLY | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 1172 | Completed Date | | Expensed | 14,518 |
| Bill To Location | P-04 - Finance | | MARION, SC 29571 | Expiration Date | 07/30/2022 | Remaining | 10,481.90 |

Attachment: Open PO Report 2022.01.31 (3504 : January 2022 Monthly Finance and IT Report)

# OPEN PURCHASE ORDER REPORT - MONTHLY

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Department **21 G & A**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Assigned To Buyer | | | | | | Encumbered | 10,481 |
| Resolution Number | BLANKET - CHEMICALS | | | | | | |
| Purchase Order | 2022-00000029 | Department | 21 G & A | G/L Date | 07/02/2021 | Amount | 23,000 |
| Description | INDUSTRIAL SOLUTIONS - HYPOCHLORITE TABLETS | Vendor | 89 - INDUSTRIAL SOLUTIONS & SUPPLY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | INDUSTRIAL SOLUTIONS & SUPPLY | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 1172 | Completed Date | | Expensed | 14,877 |
| Bill To Location | P-04 - Finance | | MARION, SC 29571 | Expiration Date | 07/30/2022 | Remaining | 8,122 |
| Assigned To Buyer | | | | | | Encumbered | 8,122 |
| Resolution Number | BLANKET - ACCUTAB HYPOCHLORITE TABLETS | | | | | | |
| Purchase Order | 2022-00000030 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 25,000 |
| Description | Jones Chemicals - WWTP Chlorine Cylinders | Vendor | 9909 - JONES CHEMICALS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | JCI JONES CHEMICALS INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 748240 | Completed Date | | Expensed | 23,952 |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30374-8240 | Expiration Date | 07/30/2022 | Remaining | 1,047 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | BLANKET - CHLORINE FOR WWTP | | | | | | |
| Purchase Order | 2022-00000031 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 10,000 |
| Description | Jones Chemicals - WTP Chlorine Cylinders | Vendor | 9909 - JONES CHEMICALS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | JCI JONES CHEMICALS INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 748240 | Completed Date | | Expensed | 4,954 |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30374-8240 | Expiration Date | 07/30/2022 | Remaining | 5,045 |
| Assigned To Buyer | | | | | | Encumbered | 5,045 |
| Resolution Number | BLANKET - CHLORINE FOR WTP | | | | | | |
| Purchase Order | 2022-00000033 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 12,000 |
| Description | PUMPS PARTS & SERVICE - PUMP REPAIRS AT WWTP | Vendor | 924 - PUMPS PARTS & SERVICE INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | PUMPS PARTS & SERVICE INC | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | PO BOX 538247 | Completed Date | | Expensed | 9,282 |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30353-8247 | Expiration Date | 07/30/2022 | Remaining | 2,717 |
| Assigned To Buyer | | | | | | Encumbered | 2,717 |
| Resolution Number | BLANKET - PUMP REPAIRS AT WWTP | | | | | | |
| Purchase Order | 2022-00000037 | Department | 21 G & A | G/L Date | 07/01/2021 | Amount | 20,700 |
| Description | STONE CONSTRUCTION | Vendor | 9046 - STONE CONSTRUCTION | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | STONE CONSTRUCTION | Printed Date | 07/08/2021 | Discounted | |
| Status | Open | | 11191 GAPWAY RD | Completed Date | | Expensed | 6,796 |
| Bill To Location | P-04 - Finance | | ANDREWS, SC 29510 | Expiration Date | 07/30/2022 | Remaining | 13,903 |
| Assigned To Buyer | | | | | | Encumbered | 13,903 |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **21 G & A**

Resolution Number BLANKET - SOLE SOURCE

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000044 | Department | 21 G & A | G/L Date | 07/15/2021 | Amount | 6,000 |
| Description | CORE & MAIN | Vendor | 18047 - CORE & MAIN LP | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | CORE & MAIN LP | Printed Date | 07/15/2021 | Discounted | |
| Status | Open | | 1830 CRAIG PARK COURT | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | ST LOUIS, MO 63146 | Expiration Date | 07/30/2022 | Remaining | 6,000 |
| Assigned To Buyer | | | | | | Encumbered | 6,000 |
| Resolution Number | FIRE HYDRANT REPLACEMENT | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000046 | Department | 21 G & A | G/L Date | 07/13/2021 | Amount | 18,000 |
| Description | INDUSTRIAL SOLUTIONS - POLYMER FOR WWTP BELT PRESS | Vendor | 89 - INDUSTRIAL SOLUTIONS & SUPPLY | Deliver by Date | 06/30/2021 | Voided | |
| Type | Blanket | | INDUSTRIAL SOLUTIONS & SUPPLY | Printed Date | 07/15/2021 | Discounted | |
| Status | Open | | PO BOX 1172 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | MARION, SC 29571 | Expiration Date | 07/30/2021 | Remaining | 18,000 |
| Assigned To Buyer | | | | | | Encumbered | 18,000 |
| Resolution Number | BLANKET - POLYMER FOR WWTP BELT PRESS | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000057 | Department | 21 G & A | G/L Date | 07/19/2021 | Amount | 16,820 |
| Description | LE WOOTEN & COMPANY - PROJ #1815 | Vendor | 18836 - L.E WOOTEN & COMPANY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | L.E WOOTEN & COMPANY | Printed Date | 07/22/2021 | Discounted | |
| Status | Open | | DBA THE WOOTEN COMPANY | Completed Date | | Expensed | 4,846 |
| Bill To Location | P-04 - Finance | | 120 N BOYLAN AVENUE | Expiration Date | 07/30/2022 | Remaining | 11,974 |
| Assigned To Buyer | | | RALEIGH, NC 27603 | | | Encumbered | 11,974 |
| Resolution Number | MARYVILLE SCHOOL LIFT STATION #16 PROJ #1815 | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000061 | Department | 21 G & A | G/L Date | 07/19/2021 | Amount | 368,163 |
| Description | WK DICKSON - PROJ #1606 | Vendor | 5417 - W K DICKSON & CO INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | W K DICKSON & CO INC | Printed Date | 07/22/2021 | Discounted | |
| Status | Open | | PO BOX 36005 | Completed Date | | Expensed | 187,744 |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28236 | Expiration Date | 07/30/2022 | Remaining | 180,418 |
| Assigned To Buyer | | | | | | Encumbered | 180,418 |
| Resolution Number | PROJ #1606 | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000063 | Department | 21 G & A | G/L Date | 07/29/2021 | Amount | 4,133 |
| Description | CUMMINS SALES AND SERVICE - YEAR ONE MAINTENANCE ON GENERATORS | Vendor | 17889 - CUMMINS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | CUMMINS INC | Printed Date | 07/30/2021 | Discounted | |
| Status | Open | | 11101 NATIONS FORD RD | Completed Date | | Expensed | 1,272 |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28273 | Expiration Date | 07/30/2022 | Remaining | 2,861 |
| Assigned To Buyer | | | | | | Encumbered | 2,861 |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Number
Summary Listing



Department **21 G & A**
Resolution Number PROFESSIONAL SERVICES

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000080 | Department | 21 G & A | G/L Date | 08/02/2021 | Amount | 10,000 |
| Description | THOMAS SUPPLY | Vendor | 356 - THOMAS SUPPLY CO INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | THOMAS SUPPLY CO INC | Printed Date | 08/05/2021 | Discounted | |
| Status | Open | | PO BOX 610 | Completed Date | | Expensed | 3,853 |
| Bill To Location | P-04 - Finance | | MARION, SC 29571 | Expiration Date | 07/30/2022 | Remaining | 6,146 |
| Assigned To Buyer | | | | | | Encumbered | 6,146 |
| Resolution Number | SUPPLIES - ELECTRICAL WIRE | | | | | | |
| Purchase Order | 2022-00000109 | Department | 21 G & A | G/L Date | 09/14/2021 | Amount | 10,000 |
| Description | GIBSON SUPPLY | Vendor | 15626 - GIBSON SUPPLY INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | GIBSON SUPPLY INC | Printed Date | 09/16/2021 | Discounted | |
| Status | Open | | 141 LEE VAUGHN ROAD | Completed Date | | Expensed | 7,633 |
| Bill To Location | P-04 - Finance | | SIMPSONVILLE, SC 29681-4437 | Expiration Date | 07/30/2022 | Remaining | 2,366 |
| Assigned To Buyer | | | | | | Encumbered | |
| Resolution Number | INVENTORY | | | | | | |
| Purchase Order | 2022-00000116 | Department | 21 G & A | G/L Date | 09/30/2021 | Amount | 25,000 |
| Description | INDUSTRIAL REWINDING - ELECTRIC MOTOR REPAIRS 32.18 | Vendor | 1128 - INDUSTRIAL REWINDING INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | INDUSTRIAL REWINDING INC | Printed Date | 09/30/2021 | Discounted | |
| Status | Open | | PO BOX 3442 | Completed Date | | Expensed | 15,308 |
| Bill To Location | P-04 - Finance | | MYRTLE BEACH , SC 29578 | Expiration Date | 07/30/2022 | Remaining | 9,691 |
| Assigned To Buyer | | | | | | Encumbered | 9,691 |
| Resolution Number | BLANKET - ELECTRIC MOTOR REPAIRS | | | | | | |
| Purchase Order | 2022-00000123 | Department | 21 G & A | G/L Date | 10/06/2021 | Amount | 5,400 |
| Description | ROWE PROFESSIONAL SERVICE - PROJ #1515 | Vendor | 18619 - ROWE PROFESSIONAL SERVICES COMPANY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | ROWE PROFESSIONAL SERVICES COMPANY | Printed Date | 10/07/2021 | Discounted | |
| Status | Open | | 540 S SAGINAW ST STE 200 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | FLINT, MI 48502 | Expiration Date | 07/30/2022 | Remaining | 5,400 |
| Assigned To Buyer | | | | | | Encumbered | 5,400 |
| Resolution Number | PROJ #1515 | | | | | | |
| Purchase Order | 2022-00000137 | Department | 21 G & A | G/L Date | 10/19/2021 | Amount | 3,452 |
| Description | CUMMINS | Vendor | 17889 - CUMMINS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | CUMMINS INC | Printed Date | 10/21/2021 | Discounted | |
| Status | Open | | PO BOX 741295 | Completed Date | | Expensed | 494 |
| Bill To Location | P-04 - Finance | | ATLANTA, GA 30384-1295 | Expiration Date | 07/30/2022 | Remaining | 2,958 |
| Assigned To Buyer | | | | | | Encumbered | 2,958 |
| Resolution Number | PROFESSIONAL SERVICES | | | | | | |

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **21 G & A**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000145 | Department | 21 G & A | G/L Date | 10/25/2021 | Amount | 2,589 |
| Description | COMBS TECHNOLOGIES | Vendor | 18902 - COMBS TECHNOLOGIES INC | Deliver by Date | 12/31/2021 | Voided | |
| Type | Standard | | COMBS TECHNOLOGIES INC | Printed Date | 10/28/2021 | Discounted | |
| Status | Open | | PO BOX 32245 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28232-2245 | Expiration Date | 01/30/2022 | Remaining | 2,589 |
| Assigned To Buyer | | | | | | Encumbered | 2,589 |
| Resolution Number | SANITAIRE DECANTER PARTS FOR REPAIR | | | | | | |

2.04.2022 per PG,
goods rec'd just waiting on the inv

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000150 | Department | 21 G & A | G/L Date | 11/04/2021 | Amount | 25,000 |
| Description | INDUSTRIAL SOLUTIONS - CAUSTIC WTP | Vendor | 89 - INDUSTRIAL SOLUTIONS & SUPPLY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | INDUSTRIAL SOLUTIONS & SUPPLY | Printed Date | 11/04/2021 | Discounted | |
| Status | Open | | PO BOX 1172 | Completed Date | | Expensed | 4,943 |
| Bill To Location | P-04 - Finance | | MARION, SC 29571 | Expiration Date | 07/30/2022 | Remaining | 20,056 |
| Assigned To Buyer | | | | | | Encumbered | 20,056 |
| Resolution Number | CAUSTIC FOR WTP | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000156 | Department | 21 G & A | G/L Date | 11/04/2021 | Amount | 30,000 |
| Description | WRCOG - PROJ #4015 - EDA GRANT #04-79-07494 | Vendor | 1137 - WACCAMAW REGIONAL & PLANNING | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | WACCAMAW REGIONAL COUNCIL OF GOVERNMENT | Printed Date | 11/10/2021 | Discounted | |
| Status | Open | | 1230 HIGHMARKET ST | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 30,000 |
| Assigned To Buyer | | | | | | Encumbered | 30,000 |
| Resolution Number | PROFESSIONAL SERVICES - PROJ #4015 | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000157 | Department | 21 G & A | G/L Date | 11/04/2021 | Amount | 41,200 |
| Description | WRCOG - PROJ #1515 | Vendor | 1137 - WACCAMAW REGIONAL & PLANNING | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | WACCAMAW REGIONAL COUNCIL OF GOVERNMENT | Printed Date | 11/10/2021 | Discounted | |
| Status | Open | | 1230 HIGHMARKET ST | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | GEORGETOWN, SC 29440 | Expiration Date | 07/30/2022 | Remaining | 41,200 |
| Assigned To Buyer | | | | | | Encumbered | 41,200 |
| Resolution Number | PROFESSIONAL SERVICES - PROJ #1515 | | | | | | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000164 | Department | 21 G & A | G/L Date | 11/22/2021 | Amount | 14,373 |
| Description | PRO PUMP AND CONTROLS - WWTP PUMP REPLACEMENT | Vendor | 18879 - PROPUMP AND CONTROLS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | PROPUMP AND CONTROL INC | Printed Date | 12/02/2021 | Discounted | |
| Status | Open | | 2101 CANTU COURT | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | SARASOTA, FL 34232 | Expiration Date | 07/30/2022 | Remaining | 14,373 |
| Assigned To Buyer | | | | | | Encumbered | 14,373 |

Attachment: Open PO Report 2022.01.31 (3504 : January 2022 Monthly Finance and IT Report)

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Number
Summary Listing

Department **21 G & A**
Resolution Number WWTP PUMP REPLACEMENT

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000173 | Department | 21 G & A | G/L Date | 12/14/2021 | Amount | 8,607 |
| Description | PLM LAKE & LAND MANAGEMENT | Vendor | 15960 - PLM LAKE & LAND MANAGEMENT | ~~Deliver by Date~~ | ~~06/30/2021~~ | Voided | |
| Type | Standard | | PLM LAKE & LAND MANAGEMENT | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | PO BOX 438 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | HOWARD CITY, MI 49329 | Expiration Date | 07/30/2022 | Remaining | 8,607 |
| Assigned To Buyer | | | | | | Encumbered | 8,607 |
| Resolution Number | EQUIPMENT | | | | | | |
| Purchase Order | 2022-00000175 | Department | 21 G & A | G/L Date | 12/15/2021 | Amount | 25,000 |
| Description | PVS - FERRIC CHLORIDE | Vendor | 8905 - PVS TECHNOLOGIES INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | PVS TECHNOLOGIES INC | Printed Date | 12/16/2021 | Discounted | |
| Status | Open | | 25212 NETWORK PLACE | Completed Date | | Expensed | 8,245 |
| Bill To Location | P-04 - Finance | | CHICAGO, IL 60673-1503 | Expiration Date | 07/30/2022 | Remaining | 16,754 |
| Assigned To Buyer | | | | | | Encumbered | 16,754 |
| Resolution Number | BLANKET - FERRIC CHLORIDE FOR WTP | | | | | | |
| Purchase Order | 2022-00000186 | Department | 21 G & A | G/L Date | 01/04/2022 | Amount | 20,000 |
| Description | ROWE PROFESSIONAL SERVICE - PROJ #1515 | Vendor | 18619 - ROWE PROFESSIONAL SERVICES COMPANY | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | ROWE PROFESSIONAL SERVICES COMPANY | Printed Date | 01/06/2022 | Discounted | |
| Status | Open | | 540 S SAGINAW ST STE 200 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | FLINT, MI 48502 | Expiration Date | 07/30/2022 | Remaining | 20,000 |
| Assigned To Buyer | | | | | | Encumbered | 20,000 |
| Resolution Number | PROJ #1515 | | | | | | |
| Purchase Order | 2022-00000187 | Department | 21 G & A | G/L Date | 01/10/2022 | Amount | 567,200 |
| Description | W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494 | Vendor | 5417 - W K DICKSON & CO INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Standard | | W K DICKSON & CO INC | Printed Date | 01/11/2022 | Discounted | |
| Status | Open | | PO BOX 36005 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | CHARLOTTE, NC 28236 | Expiration Date | 07/30/2022 | Remaining | 567,200 |
| Assigned To Buyer | | | | | | Encumbered | 567,200 |
| Resolution Number | PROJ #4015 - EDA GRANT #04-79-07494 | | | | | | |
| Purchase Order | 2022-00000192 | Department | 21 G & A | G/L Date | 01/27/2022 | Amount | 22,850 |
| Description | COASTAL ASPHALT LLC | Vendor | 15796 - COASTAL ASPHALT LLC | Deliver by Date | 02/04/2022 | Voided | |
| Type | Standard | | COASTAL ASPHALT LLC | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | 2142 WINBURN ST | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | CONWAY, SC 29527 | Expiration Date | 03/30/2022 | Remaining | 22,850 |
| Assigned To Buyer | | | | | | Encumbered | 22,850 |
| Resolution Number | EMERGENCY REPAIR | | | | | | |

Georgetown SOUTH CAROLINA

# OPEN PURCHASE ORDER REPORT - MONTHLY

As of G/L Date 01/31/22
Report by Department - Purchase Order Numb
Summary Listi

Department **21 G & A**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Purchase Order | 2022-00000194 | Department | 21 G & A | G/L Date | 01/28/2022 | Amount | 25,000 |
| Description | Jones Chemicals - WWTP Chlorine Cylinders | Vendor | 9909 - JONES CHEMICALS INC | Deliver by Date | 06/30/2022 | Voided | |
| Type | Blanket | | JONES CHEMICALS INC | Printed Date | 01/28/2022 | Discounted | |
| Status | Open | | PO BOX 25035 | Completed Date | | Expensed | |
| Bill To Location | P-04 - Finance | | BRADENTON, FL 34206 | Expiration Date | 07/30/2022 | Remaining | 25,000 |
| Assigned To Buyer | | | | | | Encumbered | 25,000 |
| Resolution Number | BLANKET - CHLORINE FOR WWTP | | | | | | |

| | | | |
|---|---|---|---|
| Department **21 G & A** Totals | Purchase Orders 35 | Amount | $1,454,740 |
| | | Voided | $0 |
| | | Discounted | $0 |
| | | Expensed | $346,174 |
| | | Remaining | $1,108,565 |
| | | Encumbered | $1,103,040 |
| Grand Totals | Purchase Orders 86 | Amount | $3,641,172 |
| | | Voided | $0 |
| | | Discounted | $0 |
| | | Expensed | $918,955 |
| | | Remaining | $2,722,216 |
| | | Encumbered | $2,504,048 |

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

Fund **0010 - General Fund**

REVENUE

Department **00 - Revenue**

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| 311.001 | Property Taxes - Real | 3,620,000.00 | .00 | 3,620,000.00 | 351,662.87 | .00 | 435,879.02 | 3,184,120.98 | 12 | 361,41 |
| 311.003 | Property Taxes - Vehicles | 260,000.00 | .00 | 260,000.00 | 24,695.43 | .00 | 140,349.75 | 119,650.25 | 54 | 111,88 |
| 311.004 | Inventory Tax | 133,000.00 | .00 | 133,000.00 | .00 | .00 | .00 | 133,000.00 | 0 | 33,24 |
| 311.005 | Prop Tax-Penalties & Cost | 30,000.00 | .00 | 30,000.00 | .00 | .00 | .00 | 30,000.00 | 0 | |
| 311.006 | Homestead Exemption Tax | 132,000.00 | .00 | 132,000.00 | .00 | .00 | .00 | 132,000.00 | 0 | |
| 311.007 | Manufacturer's Tax Reduce | 20,000.00 | .00 | 20,000.00 | .00 | .00 | .00 | 20,000.00 | 0 | |
| 311.008 | Motor Carrier Lieu of Tax | 10,000.00 | .00 | 10,000.00 | 1,493.18 | .00 | 7,421.54 | 2,578.46 | 74 | 6,89 |
| 321.001 | Business Licenses | 3,000,000.00 | .00 | 3,000,000.00 | 9,266.44 | .00 | 48,899.51 | 2,951,100.49 | 2 | 151,49 |
| 321.002 | Business Lic - Penalites | 10,000.00 | .00 | 10,000.00 | 145.70 | .00 | 457.79 | 9,542.21 | 5 | 6,73 |
| 322.001 | Cable TV Franchise | 115,000.00 | .00 | 115,000.00 | 55,440.00 | .00 | 55,491.01 | 59,508.99 | 48 | 29,98 |
| 322.002 | S.C. Electric & Gas Co. | 80,000.00 | .00 | 80,000.00 | .00 | .00 | .00 | 80,000.00 | 0 | |
| 323.001 | Electrical Permits | 7,150.00 | .00 | 7,150.00 | 451.00 | .00 | 2,248.00 | 4,902.00 | 31 | 2,72 |
| 323.002 | Plumbing Permits | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 647.00 | 853.00 | 43 | 66 |
| 323.003 | Gas Permits | 1,000.00 | .00 | 1,000.00 | 468.00 | .00 | 1,168.00 | (168.00) | 117 | 74 |
| 323.004 | Building Permits | 170,000.00 | .00 | 170,000.00 | 17,432.00 | .00 | 57,029.00 | 112,971.00 | 34 | 37,66 |
| 323.005 | Yard Sale Permits | 75.00 | .00 | 75.00 | .00 | .00 | 24.00 | 51.00 | 32 | [illegible] |
| 323.006 | Mobile Home Permits | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | 30 |
| 323.007 | Demolition & Clearance | 2,500.00 | .00 | 2,500.00 | 300.00 | .00 | 1,050.00 | 1,450.00 | 42 | 60 |
| 323.008 | Mechanical Permits | 7,000.00 | .00 | 7,000.00 | 731.00 | .00 | 3,302.00 | 3,698.00 | 47 | 3,52 |
| 323.010 | Bus Lic Inspection Fee | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 450.00 | 550.00 | 45 | 47 |
| 323.013 | Burning Permit | 200.00 | .00 | 200.00 | .00 | .00 | 50.00 | 150.00 | 25 | 10 |
| 323.014 | Construct Parking Permit | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 | |
| 323.015 | Reinspection Fee | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 1,950.00 | (450.00) | 130 | 1,87 |
| 323.016 | Permit Not Posted On-Site | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 323.018 | Moving Permit | 150.00 | .00 | 150.00 | .00 | .00 | .00 | 150.00 | 0 | |
| 323.019 | Stop Work Order Fee | 750.00 | .00 | 750.00 | 297.00 | .00 | 653.00 | 97.00 | 87 | 18 |
| 323.020 | Board of Appeals Fee | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | 45 |
| 323.021 | Zoning Fees | 7,000.00 | .00 | 7,000.00 | 600.00 | .00 | 4,050.00 | 2,950.00 | 58 | 4,10 |
| 323.022 | Plan Review Fee | 70,000.00 | .00 | 70,000.00 | 7,288.50 | .00 | 22,619.50 | 47,380.50 | 32 | 13,72 |
| 323.023 | Sign Permit Fee | 4,500.00 | .00 | 4,500.00 | 140.00 | .00 | 1,114.00 | 3,386.00 | 25 | 60 |
| 323.024 | Planning Commission Fees | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 300.00 | 700.00 | 30 | 15 |
| 323.025 | ARB Fees | 1,000.00 | .00 | 1,000.00 | 250.00 | .00 | 1,125.00 | (125.00) | 112 | 63 |
| 323.026 | Plat Approval Fees | 500.00 | .00 | 500.00 | 60.00 | .00 | 300.00 | 200.00 | 60 | 32 |
| 323.027 | Special Events Permit | 750.00 | .00 | 750.00 | 59.00 | .00 | 285.00 | 465.00 | 38 | |
| 323.028 | Miscellaneous permits | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 324.008 | Fire Impact Fee | 50,000.00 | .00 | 50,000.00 | 10,593.02 | .00 | 30,568.90 | 19,431.10 | 61 | 20,23 |
| 331.000 | Federal Grants | 337,500.00 | .00 | 337,500.00 | .00 | .00 | .00 | 337,500.00 | 0 | 44,53 |
| 332.008 | Other Local Grants | 8,000.00 | .00 | 8,000.00 | .00 | .00 | 6,000.00 | 2,000.00 | 75 | 3,08 |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 335.001 | Local Government Fund | 220,000.00 | .00 | 220,000.00 | .00 | .00 | .00 | 220,000.00 | 0 | 54,31 |
| 335.004 | Fema Recovery | .00 | .00 | .00 | .00 | .00 | 15,688.66 | (15,688.66) | +++ | 3,96 |
| 344.005 | SRO Reimbursement | 150,000.00 | .00 | 150,000.00 | .00 | .00 | .00 | 150,000.00 | 0 | |
| 351.001 | Police Fines | 50,000.00 | .00 | 50,000.00 | 2,029.31 | .00 | 19,984.28 | 30,015.72 | 40 | 15,04 |
| 351.003 | Parking Fines | 2,000.00 | .00 | 2,000.00 | 1,291.50 | .00 | 2,931.46 | (931.46) | 147 | 8 |
| 351.007 | Sunday Liquor Sales | 15,000.00 | .00 | 15,000.00 | .00 | .00 | .00 | 15,000.00 | 0 | 90 |
| 351.008 | Victim's Asst. Fees-(%) | 4,250.00 | .00 | 4,250.00 | 584.24 | .00 | 3,094.64 | 1,155.36 | 73 | 2,26 |
| 351.009 | Victim's Asst. Flat Fees | 2,000.00 | .00 | 2,000.00 | 171.14 | .00 | 1,470.66 | 529.34 | 74 | 85 |
| 351.010 | Misc Police Revenue | 6,000.00 | .00 | 6,000.00 | 330.40 | .00 | 1,437.60 | 4,562.40 | 24 | 3,80 |
| 351.012 | Traffic Education Program Fees | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 361.001 | Investment Earnings | 15,000.00 | .00 | 15,000.00 | 1,275.71 | .00 | 6,928.62 | 8,071.38 | 46 | 7,38 |
| 362.000 | Rents and Royalties | 15,000.00 | .00 | 15,000.00 | 13,393.00 | .00 | 18,656.41 | (3,656.41) | 124 | 6,11 |
| 363.001 | Fees for GIS/B&P Documents | 150.00 | .00 | 150.00 | .00 | .00 | 62.00 | 88.00 | 41 | 7 |
| 363.005 | FOIA Fees | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 143.00 | 857.00 | 14 | 62 |
| 364.000 | Housing Authority FILOT | 43,000.00 | .00 | 43,000.00 | 44,676.51 | .00 | 44,676.51 | (1,676.51) | 104 | |
| 364.001 | Steel Mill FILOT | 6,000.00 | .00 | 6,000.00 | .00 | .00 | .00 | 6,000.00 | 0 | |
| 368.000 | Work Comp Reimbursement | 50,000.00 | .00 | 50,000.00 | .00 | .00 | .00 | 50,000.00 | 0 | |
| 369.000 | Cash Over & Short | 100.00 | .00 | 100.00 | .00 | .00 | .10 | 99.90 | 0 | |
| 369.002 | Miscellaneous Revenue | 25,000.00 | .00 | 25,000.00 | 143.00 | .00 | 89,689.27 | (64,689.27) | 359 | 12,61 |
| 369.003 | Insurance Proceeds | 15,000.00 | .00 | 15,000.00 | .00 | .00 | 10,581.29 | 4,418.71 | 71 | 3,89 |
| 369.005 | Set-off Debt Collection Fees | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 50.00 | 1,450.00 | 3 | 7 |
| 369.013 | Returned Check Fees | 2,000.00 | .00 | 2,000.00 | 210.00 | .00 | 1,320.00 | 680.00 | 66 | 93 |
| 391.001 | Sale of Assets | 5,000.00 | .00 | 5,000.00 | .00 | .00 | 4,865.88 | 134.12 | 97 | 2,41 |
| 392.001 | From Electric Fund | 723,914.00 | .00 | 723,914.00 | 60,326.17 | .00 | 361,957.02 | 361,956.98 | 50 | 359,94 |
| 392.002 | From Water Fund | 260,609.00 | .00 | 260,609.00 | 21,717.42 | .00 | 130,304.52 | 130,304.48 | 50 | 115,05 |
| 392.003 | From Accom Tax Fund | 32,000.00 | .00 | 32,000.00 | .00 | .00 | 26,447.45 | 5,552.55 | 83 | 25,42 |
| 392.005 | From Wastewater Fund | 316,352.00 | .00 | 316,352.00 | 26,362.67 | .00 | 158,176.02 | 158,175.98 | 50 | 148,50 |
| 392.007 | From Stormwater Fund | 170,607.00 | .00 | 170,607.00 | 14,217.25 | .00 | 85,303.50 | 85,303.50 | 50 | 80,52 |
| 392.009 | From Hospitality Fund | 125,000.00 | .00 | 125,000.00 | 10,416.67 | .00 | 62,500.02 | 62,499.98 | 50 | 62,50 |
| 392.014 | Transfer from debt service | 145,000.00 | .00 | 145,000.00 | .00 | .00 | .00 | 145,000.00 | 0 | |
| 394.002 | Transfer from fund balance | 1,679,356.00 | .00 | 1,679,356.00 | .00 | .00 | .00 | 1,679,356.00 | 0 | |
| | Department **00 - Revenue** Totals | $12,166,663.00 | $0.00 | $12,166,663.00 | $678,518.13 | $0.00 | $1,869,700.93 | $10,296,962.07 | 15% | $1,745,66 |
| | REVENUE TOTALS | $12,166,663.00 | $0.00 | $12,166,663.00 | $678,518.13 | $0.00 | $1,869,700.93 | $10,296,962.07 | 15% | $1,745,66 |
| EXPENSE | | | | | | | | | | |
| Department **01 - Administration** | | | | | | | | | | |
| 400.101 | Regular Pay | 308,545.00 | .00 | 308,545.00 | 27,696.02 | .00 | 159,661.05 | 148,883.95 | 52 | 140,80 |
| 401.103 | Overtime | 2,000.00 | .00 | 2,000.00 | 517.55 | .00 | 2,433.08 | (433.08) | 122 | 55 |
| 401.106 | Contract Labor | 4,000.00 | .00 | 4,000.00 | .00 | .00 | .00 | 4,000.00 | 0 | |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/2
Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **01 - Administration** | | | | | | | | | | |
| 405.114 | FICA | 23,757.00 | .00 | 23,757.00 | 2,076.05 | .00 | 11,892.20 | 11,864.80 | 50 | 10,87 |
| 406.116 | Retirement | 51,426.00 | .00 | 51,426.00 | 4,366.69 | .00 | 24,976.79 | 26,449.21 | 49 | 21,80 |
| 408.125 | SCMIT Worker's Comp Ins. | 1,419.00 | .00 | 1,419.00 | .00 | .00 | 4,279.24 | (2,860.24) | 302 | 4,55 |
| 410.001 | Health Claims Cost | 28,869.00 | .00 | 28,869.00 | 2,386.64 | .00 | 14,319.84 | 14,549.16 | 50 | 14,31 |
| 500.101 | Supplies and Materials | 4,000.00 | .00 | 4,000.00 | 769.36 | .00 | 2,427.00 | 1,573.00 | 61 | 1,43 |
| 500.102 | Equipment | 500.00 | .00 | 500.00 | .00 | .00 | 445.10 | 54.90 | 89 | 5 |
| 500.103 | Furniture | 250.00 | .00 | 250.00 | .00 | .00 | 1,271.56 | (1,021.56) | 509 | |
| 500.105 | Printing and Binding | 300.00 | .00 | 300.00 | .00 | .00 | .00 | 300.00 | 0 | |
| 610.111 | Communications- Landline | 5,500.00 | .00 | 5,500.00 | 485.56 | .00 | 2,925.82 | 2,574.18 | 53 | 2,83 |
| 610.112 | Postage | 600.00 | .00 | 600.00 | 141.77 | .00 | 316.04 | 283.96 | 53 | 27 |
| 610.1110 | Communications- Wireless | 3,000.00 | .00 | 3,000.00 | 116.80 | .00 | 596.29 | 2,403.71 | 20 | 66 |
| 620.114 | Advertising | 250.00 | .00 | 250.00 | .00 | .00 | 381.45 | (131.45) | 153 | |
| 640.124 | Travel Expense | 2,950.00 | .00 | 2,950.00 | 566.29 | .00 | 2,399.49 | 550.51 | 81 | 19 |
| 650.127 | Electricity | 4,743.00 | .00 | 4,743.00 | 313.90 | .00 | 1,463.14 | 3,279.86 | 31 | 1,47 |
| 650.128 | Water | 411.00 | .00 | 411.00 | 38.98 | .00 | 232.12 | 178.88 | 56 | 20 |
| 650.129 | Wastewater | 572.00 | .00 | 572.00 | 49.84 | .00 | 300.20 | 271.80 | 52 | 27 |
| 650.130 | Sanitation | 1,053.00 | .00 | 1,053.00 | 85.24 | .00 | 511.44 | 541.56 | 49 | 51 |
| 650.133 | Stormwater | 698.00 | .00 | 698.00 | 56.54 | .00 | 339.24 | 358.76 | 49 | 33 |
| 650.134 | Security Lights | 1,946.00 | .00 | 1,946.00 | 157.50 | .00 | 945.00 | 1,001.00 | 49 | 94 |
| 650.1271 | Electricity- Sales Tax | 121.00 | .00 | 121.00 | 10.30 | .00 | 56.69 | 64.31 | 47 | 5 |
| 660.105 | COVID-19 Pandemic Expense | 2,248.00 | .00 | 2,248.00 | 760.28 | .00 | 5,414.49 | (3,166.49) | 241 | 1,24 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 99.00 | .00 | 99.00 | .00 | .00 | .00 | 99.00 | 0 | 5 |
| 660.145 | Gasoline & Oil | 435.00 | .00 | 435.00 | 26.60 | .00 | 141.90 | 293.10 | 33 | 8 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 580.00 | .00 | 580.00 | 19.50 | .00 | 192.91 | 387.09 | 33 | 32 |
| 660.1392 | Fleet Svcs- Outside Vends | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 670.156 | Equipment Rental/Lease | 5,900.00 | .00 | 5,900.00 | .00 | .00 | 2,113.02 | 3,786.98 | 36 | 2,37 |
| 685.180 | Membership Dues and Fees | 3,534.00 | .00 | 3,534.00 | 25.00 | .00 | 1,465.41 | 2,068.59 | 41 | 1,80 |
| 685.182 | Other Operating Expenses | 3,750.00 | .00 | 3,750.00 | .00 | .00 | 886.04 | 2,863.96 | 24 | 67 |
| 685.186 | Training | 3,875.00 | .00 | 3,875.00 | 185.00 | .00 | 430.00 | 3,445.00 | 11 | |
| 685.1801 | Subscriptions | 300.00 | .00 | 300.00 | .00 | .00 | 25.31 | 274.69 | 8 | (74 |
| 686.187 | Professional Services | 55,000.00 | .00 | 55,000.00 | .00 | .00 | .00 | 55,000.00 | 0 | |
| 686.189 | Employee Medical | 150.00 | .00 | 150.00 | .00 | .00 | .00 | 150.00 | 0 | |
| 686.195 | Repair/Maint Svc Contract | 2,400.00 | .00 | 2,400.00 | 180.96 | .00 | 542.88 | 1,857.12 | 23 | 54 |
| 686.1895 | Employee wellness services | 1,250.00 | .00 | 1,250.00 | 268.76 | .00 | 725.10 | 524.90 | 58 | 1,04 |
| 795.001 | IT Internal Allocations | 23,828.00 | .00 | 23,828.00 | 2,034.89 | .00 | 10,180.11 | 13,647.89 | 43 | 6,40 |
| 795.995 | GF Cost Distribution | (312,780.00) | .00 | (312,780.00) | (26,064.99) | .00 | (156,389.95) | (156,390.05) | 50 | (148,849 |
| Sub Department **02 - Mayor and Council** | | | | | | | | | | |
| 400.101 | Regular Pay | 101,710.00 | .00 | 101,710.00 | 10,530.83 | .00 | 62,107.28 | 39,602.72 | 61 | 59,89 |

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **01 - Administration** | | | | | | | | | | |
| Sub Department **02 - Mayor and Council** | | | | | | | | | | |
| 405.114 | FICA | 7,781.00 | .00 | 7,781.00 | 746.17 | .00 | 4,342.07 | 3,438.93 | 56 | 4,12 |
| 406.116 | Retirement | 16,843.00 | .00 | 16,843.00 | 1,291.86 | .00 | 6,892.18 | 9,950.82 | 41 | 6,44 |
| 408.125 | SCMIT Worker's Comp Ins. | 468.00 | .00 | 468.00 | .00 | .00 | .00 | 468.00 | 0 | |
| 410.001 | Health Claims Cost | 35,737.00 | .00 | 35,737.00 | 2,196.64 | .00 | 13,145.80 | 22,591.20 | 37 | 15,48 |
| 500.101 | Supplies and Materials | 1,000.00 | .00 | 1,000.00 | 65.90 | .00 | 347.50 | 652.50 | 35 | 29 |
| 500.102 | Equipment | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 500.105 | Printing and Binding | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | |
| 610.111 | Communications- Landline | 700.00 | .00 | 700.00 | 66.30 | .00 | 303.11 | 396.89 | 43 | 28 |
| 610.112 | Postage | 250.00 | .00 | 250.00 | 34.45 | .00 | 46.05 | 203.95 | 18 | 3 |
| 610.1110 | Communications- Wireless | 4,500.00 | .00 | 4,500.00 | 383.43 | .00 | 1,917.29 | 2,582.71 | 43 | 1,92 |
| 620.114 | Advertising | 2,500.00 | .00 | 2,500.00 | .00 | .00 | 164.00 | 2,336.00 | 7 | 14 |
| 640.124 | Travel Expense | 12,200.00 | .00 | 12,200.00 | 159.60 | (2,932.00) | 5,742.40 | 9,389.60 | 23 | 1,24 |
| 660.105 | COVID-19 Pandemic Expense | 510.00 | .00 | 510.00 | .00 | .00 | .00 | 510.00 | 0 | 6 |
| 670.156 | Equipment Rental/Lease | 10,000.00 | .00 | 10,000.00 | 707.84 | 4,247.04 | 4,247.04 | 1,505.92 | 85 | 4,63 |
| 685.180 | Membership Dues and Fees | 1,000.00 | .00 | 1,000.00 | 100.00 | .00 | 1,126.00 | (126.00) | 113 | 34 |
| 685.182 | Other Operating Expenses | 2,700.00 | .00 | 2,700.00 | .00 | .00 | 179.00 | 2,521.00 | 7 | 3 |
| 685.186 | Training | 6,200.00 | .00 | 6,200.00 | 35.00 | (1,045.00) | 1,095.00 | 6,150.00 | 1 | |
| 686.187 | Professional Services | 300.00 | .00 | 300.00 | .00 | .00 | .00 | 300.00 | 0 | |
| 686.1895 | Employee wellness services | 5,500.00 | .00 | 5,500.00 | 985.44 | .00 | 2,658.72 | 2,841.28 | 48 | 3,84 |
| 795.001 | IT Internal Allocations | 20,196.00 | .00 | 20,196.00 | 2,325.59 | .00 | 12,334.41 | 7,861.59 | 61 | 10,24 |
| | Sub Department **02 - Mayor and Council** Totals | $231,195.00 | $0.00 | $231,195.00 | $19,629.05 | $270.04 | $116,647.85 | $114,277.11 | 51% | $109,04 |
| | Department **01 - Administration** Totals | $469,174.00 | $0.00 | $469,174.00 | $36,900.08 | $270.04 | $214,547.85 | $254,356.11 | 46% | $176,85 |
| Department **04 - Finance** | | | | | | | | | | |
| 400.101 | Regular Pay | 458,694.00 | .00 | 458,694.00 | 38,996.20 | .00 | 223,198.19 | 235,495.81 | 49 | 224,79 |
| 401.103 | Overtime | 3,564.00 | .00 | 3,564.00 | 1,031.23 | .00 | 2,339.01 | 1,224.99 | 66 | 70 |
| 405.114 | FICA | 35,363.00 | .00 | 35,363.00 | 2,948.44 | .00 | 16,463.07 | 18,899.93 | 47 | 16,57 |
| 406.116 | Retirement | 76,550.00 | .00 | 76,550.00 | 6,133.06 | .00 | 34,404.37 | 42,145.63 | 45 | 34,31 |
| 408.125 | SCMIT Worker's Comp Ins. | 2,110.00 | .00 | 2,110.00 | .00 | .00 | 2,345.98 | (235.98) | 111 | 2,49 |
| 410.001 | Health Claims Cost | 52,964.00 | .00 | 52,964.00 | 4,538.60 | .00 | 28,992.56 | 23,971.44 | 55 | 24,99 |
| 410.002 | Health Claim Costs-Retire | 399.00 | .00 | 399.00 | 138.80 | .00 | 957.44 | (558.44) | 240 | 69 |
| 500.101 | Supplies and Materials | 5,000.00 | .00 | 5,000.00 | 202.39 | .00 | 1,819.81 | 3,180.19 | 36 | 3,14 |
| 500.102 | Equipment | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 169.58 | 830.42 | 17 | 48 |
| 500.103 | Furniture | 200.00 | .00 | 200.00 | .00 | (400.00) | 390.61 | 209.39 | -5 | |
| 610.111 | Communications- Landline | 3,500.00 | .00 | 3,500.00 | 320.01 | .00 | 1,639.63 | 1,860.37 | 47 | 1,55 |
| 610.112 | Postage | 4,700.00 | .00 | 4,700.00 | 258.78 | .00 | 6,987.04 | (2,287.04) | 149 | 2,25 |
| 610.1110 | Communications- Wireless | 2,000.00 | .00 | 2,000.00 | 46.34 | .00 | 231.84 | 1,768.16 | 12 | 23 |
| 640.124 | Travel Expense | 2,500.00 | .00 | 2,500.00 | .00 | (1,685.00) | 1,249.21 | 2,935.79 | -17 | 16 |

# Budget Performance Report

Fiscal Year to Date 12/31/2
Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **04 - Finance** | | | | | | | | | | |
| 650.127 | Electricity | 3,747.00 | .00 | 3,747.00 | 210.80 | .00 | 1,122.51 | 2,624.49 | 30 | 1,13 |
| 650.128 | Water | 352.00 | .00 | 352.00 | 33.41 | .00 | 198.97 | 153.03 | 57 | 17 |
| 650.129 | Wastewater | 490.00 | .00 | 490.00 | 42.72 | .00 | 257.33 | 232.67 | 53 | 23 |
| 650.130 | Sanitation | 903.00 | .00 | 903.00 | 73.06 | .00 | 438.36 | 464.64 | 49 | 43 |
| 650.133 | Stormwater | 599.00 | .00 | 599.00 | 48.47 | .00 | 290.82 | 308.18 | 49 | 29 |
| 650.134 | Security Lights | 1,668.00 | .00 | 1,668.00 | 135.00 | .00 | 810.00 | 858.00 | 49 | 81 |
| 650.1271 | Electricity- Sales Tax | 103.00 | .00 | 103.00 | 8.83 | .00 | 48.58 | 54.42 | 47 | 4 |
| 660.105 | COVID-19 Pandemic Expense | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 312.11 | 687.89 | 31 | 1,02 |
| 670.156 | Equipment Rental/Lease | 8,500.00 | .00 | 8,500.00 | .00 | .00 | 3,908.88 | 4,591.12 | 46 | 4,49 |
| 685.180 | Membership Dues and Fees | 1,800.00 | .00 | 1,800.00 | 40.00 | .00 | 335.00 | 1,465.00 | 19 | 71 |
| 685.182 | Other Operating Expenses | 6,000.00 | .00 | 6,000.00 | 6,880.57 | .00 | 18,549.97 | (12,549.97) | 309 | 96 |
| 685.184 | Continuing Education | 1,500.00 | .00 | 1,500.00 | .00 | (1,745.00) | 2,045.15 | 1,199.85 | 20 | |
| 685.186 | Training | 1,250.00 | .00 | 1,250.00 | .00 | (450.00) | 760.00 | 940.00 | 25 | 64 |
| 685.1801 | Subscriptions | 550.00 | .00 | 550.00 | .00 | .00 | .00 | 550.00 | 0 | 29 |
| 686.187 | Professional Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7,52 |
| 686.189 | Employee Medical | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | 12 |
| 686.195 | Repair/Maint Svc Contract | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 686.1895 | Employee wellness services | 6,250.00 | .00 | 6,250.00 | 895.86 | .00 | 2,417.02 | 3,832.98 | 39 | 3,49 |
| 795.001 | IT Internal Allocations | 25,976.00 | .00 | 25,976.00 | 2,034.89 | .00 | 10,180.12 | 15,795.88 | 39 | 6,40 |
| 795.995 | GF Cost Distribution | (284,260.00) | .00 | (284,260.00) | (23,688.33) | .00 | (142,129.98) | (142,130.02) | 50 | (135,799 |
| | Department **04 - Finance** Totals | $426,372.00 | $0.00 | $426,372.00 | $41,329.13 | ($4,280.00) | $220,733.18 | $209,918.82 | 51% | $205,43 |
| Department **05 - Police** | | | | | | | | | | |
| Sub Department **05 - Police Staff Services** | | | | | | | | | | |
| 400.101 | Regular Pay | 1,914,600.00 | .00 | 1,914,600.00 | 139,569.22 | .00 | 858,768.65 | 1,055,831.35 | 45 | 797,85 |
| 401.103 | Overtime | 105,000.00 | .00 | 105,000.00 | 6,632.10 | .00 | 40,406.68 | 64,593.32 | 38 | 41,77 |
| 401.105 | On-call pay | 5,200.00 | .00 | 5,200.00 | 400.00 | .00 | 2,600.00 | 2,600.00 | 50 | 2,60 |
| 405.114 | FICA | 154,897.00 | .00 | 154,897.00 | 10,563.77 | .00 | 65,291.80 | 89,605.20 | 42 | 61,03 |
| 406.116 | Retirement | 388,571.00 | .00 | 388,571.00 | 26,045.98 | .00 | 157,984.73 | 230,586.27 | 41 | 149,14 |
| 408.125 | SCMIT Worker's Comp Ins. | 95,324.00 | .00 | 95,324.00 | 180.01 | .00 | 60,324.54 | 34,999.46 | 63 | 64,07 |
| 410.001 | Health Claims Cost | 297,805.00 | .00 | 297,805.00 | 21,570.46 | .00 | 131,088.94 | 166,716.06 | 44 | 126,52 |
| 410.002 | Health Claim Costs-Retire | 47,331.00 | .00 | 47,331.00 | 3,269.30 | .00 | 25,195.50 | 22,135.50 | 53 | 26,49 |
| 500.101 | Supplies and Materials | 20,005.00 | .00 | 20,005.00 | 464.40 | .00 | 9,874.67 | 10,130.33 | 49 | 6,51 |
| 500.102 | Equipment | 9,300.00 | .00 | 9,300.00 | .00 | .00 | 1,981.81 | 7,318.19 | 21 | 20 |
| 500.103 | Furniture | 700.00 | .00 | 700.00 | .00 | .00 | .00 | 700.00 | 0 | 1,07 |
| 501.101 | Uniforms and Clothing | 47,900.00 | .00 | 47,900.00 | 607.55 | 8,836.08 | 14,258.37 | 24,805.55 | 48 | 6,09 |
| 610.111 | Communications- Landline | 7,000.00 | .00 | 7,000.00 | 725.25 | .00 | 3,757.93 | 3,242.07 | 54 | 3,69 |
| 610.112 | Postage | 500.00 | .00 | 500.00 | 36.78 | .00 | 36.78 | 463.22 | 7 | 8 |
| 610.1110 | Communications- Wireless | 58,200.00 | .00 | 58,200.00 | 5,772.24 | 2,588.25 | 31,625.96 | 23,985.79 | 59 | 30,00 |

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **05 - Police** | | | | | | | | | | |
| Sub Department **05 - Police Staff Services** | | | | | | | | | | |
| 620.114 | Advertising | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | 142 |
| 640.124 | Travel Expense | 10,574.00 | .00 | 10,574.00 | .00 | .00 | 1,496.97 | 9,077.03 | 14 | (489 |
| 650.127 | Electricity | 28,539.00 | .00 | 28,539.00 | 2,188.74 | .00 | 13,406.28 | 15,132.72 | 47 | 14,057 |
| 650.128 | Water | 2,555.00 | .00 | 2,555.00 | 235.54 | .00 | 1,609.29 | 945.71 | 63 | 1,269 |
| 650.129 | Wastewater | 2,487.00 | .00 | 2,487.00 | 203.73 | .00 | 1,203.56 | 1,283.44 | 48 | 1,243 |
| 650.130 | Sanitation | 2,255.00 | .00 | 2,255.00 | 182.46 | .00 | 1,094.76 | 1,160.24 | 49 | 1,094 |
| 650.133 | Stormwater | 2,449.00 | .00 | 2,449.00 | 198.20 | .00 | 1,189.20 | 1,259.80 | 49 | 1,189 |
| 650.134 | Security Lights | 3,830.00 | .00 | 3,830.00 | 309.89 | .00 | 1,859.34 | 1,970.66 | 49 | 1,859 |
| 650.1271 | Electricity- Sales Tax | 1,094.00 | .00 | 1,094.00 | 81.74 | .00 | 514.76 | 579.24 | 47 | 532 |
| 660.105 | COVID-19 Pandemic Expense | 1,500.00 | .00 | 1,500.00 | 720.00 | .00 | 4,320.00 | (2,820.00) | 288 | 943 |
| 660.133 | Repairs & Maint. Services | 23,500.00 | .00 | 23,500.00 | 251.49 | .00 | 2,426.77 | 21,073.23 | 10 | 3,422 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 12,145.00 | .00 | 12,145.00 | 1,513.90 | .00 | 7,745.94 | 4,399.06 | 64 | 6,878 |
| 660.145 | Gasoline & Oil | 74,589.00 | .00 | 74,589.00 | 7,829.05 | .00 | 37,768.09 | 36,820.91 | 51 | 24,062 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 23,682.00 | .00 | 23,682.00 | 2,470.96 | .00 | 24,368.55 | (686.55) | 103 | 13,412 |
| 660.1392 | Fleet Svcs- Outside Vends | 16,435.00 | .00 | 16,435.00 | 3,529.42 | .00 | 19,600.27 | (3,165.27) | 119 | 9,308 |
| 670.156 | Equipment Rental/Lease | 8,300.00 | .00 | 8,300.00 | .00 | .00 | 2,913.72 | 5,386.28 | 35 | 3,439 |
| 682.1721 | Prisoner Housing | 70,000.00 | .00 | 70,000.00 | 2,790.00 | 10,000.00 | 11,232.00 | 48,768.00 | 30 | 27,536 |
| 685.180 | Membership Dues and Fees | 1,815.00 | .00 | 1,815.00 | 100.00 | .00 | 730.00 | 1,085.00 | 40 | 1,041 |
| 685.182 | Other Operating Expenses | 5,900.00 | .00 | 5,900.00 | 595.89 | .00 | 2,908.62 | 2,991.38 | 49 | 1,441 |
| 685.184 | Continuing Education | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 2,000.00 | 1,000.00 | 67 | |
| 685.186 | Training | 7,271.00 | .00 | 7,271.00 | .00 | .00 | 2,081.23 | 5,189.77 | 29 | |
| 685.187 | Special Projects | 5,500.00 | .00 | 5,500.00 | 1,221.62 | .00 | 1,427.57 | 4,072.43 | 26 | 362 |
| 685.189 | Reserve Program | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 685.1801 | Subscriptions | 5,540.00 | .00 | 5,540.00 | 363.16 | .00 | 1,877.08 | 3,662.92 | 34 | 1,666 |
| 685.1861 | Law Enforce Accreditation/Policy | 4,000.00 | .00 | 4,000.00 | .00 | .00 | 3,961.65 | 38.35 | 99 | 2,084 |
| 686.184 | Technology Services | 38,871.00 | .00 | 38,871.00 | .00 | .00 | .00 | 38,871.00 | 0 | |
| 686.189 | Employee Medical | 14,550.00 | .00 | 14,550.00 | .00 | .00 | 250.00 | 14,300.00 | 2 | 890 |
| 686.194 | Other Prof/Tech Services | 75,000.00 | .00 | 75,000.00 | .00 | 37,500.00 | 37,500.00 | .00 | 100 | 37,500 |
| 686.195 | Repair/Maint Svc Contract | 36,200.00 | .00 | 36,200.00 | 13,764.50 | (27,739.18) | 52,740.14 | 11,199.04 | 69 | 13,734 |
| 686.1895 | Employee wellness services | 15,000.00 | .00 | 15,000.00 | 3,135.49 | .00 | 8,459.54 | 6,540.46 | 56 | 12,242 |
| 687.203 | Contract Services | 13,000.00 | .00 | 13,000.00 | 659.95 | .00 | 3,609.41 | 9,390.59 | 28 | 3,969 |
| 795.001 | IT Internal Allocations | 55,000.00 | .00 | 55,000.00 | 2,034.89 | .00 | 10,180.10 | 44,819.90 | 19 | 8,960 |
| 795.010 | 911 Expense Billing | (1,900.00) | .00 | (1,900.00) | (157.30) | .00 | (786.50) | (1,113.50) | 41 | (943 |
| | Sub Department **05 - Police Staff Services** Totals | $3,719,014.00 | $0.00 | $3,719,014.00 | $260,060.38 | $31,185.15 | $1,662,884.70 | $2,024,944.15 | 46% | $1,510,043 |
| Sub Department **07 - Victim's Advocate** | | | | | | | | | | |
| 400.101 | Regular Pay | 33,970.00 | .00 | 33,970.00 | 2,945.10 | .00 | 16,963.43 | 17,006.57 | 50 | 12,581 |
| 401.103 | Overtime | 2,000.00 | .00 | 2,000.00 | 105.70 | .00 | 274.83 | 1,725.17 | 14 | |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **05 - Police** | | | | | | | | | | |
| Sub Department **07 - Victim's Advocate** | | | | | | | | | | |
| 405.114 | FICA | 2,599.00 | .00 | 2,599.00 | 224.26 | .00 | 1,259.33 | 1,339.67 | 48 | 912 |
| 406.116 | Retirement | 6,536.00 | .00 | 6,536.00 | 470.97 | .00 | 2,608.67 | 3,927.33 | 40 | 1,936 |
| 408.125 | SCMIT Worker's Comp Ins. | 1,823.00 | .00 | 1,823.00 | .00 | .00 | 521.32 | 1,301.68 | 29 | 555 |
| 410.001 | Health Claims Cost | 1,331.00 | .00 | 1,331.00 | 440.24 | .00 | 2,641.44 | (1,310.44) | 198 | 2,201 |
| 500.101 | Supplies and Materials | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 360.40 | 639.60 | 36 | 206 |
| 501.101 | Uniforms and Clothing | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | |
| 610.111 | Communications- Landline | 180.00 | .00 | 180.00 | 16.57 | .00 | 75.77 | 104.23 | 42 | 70 |
| 610.112 | Postage | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 610.1110 | Communications- Wireless | 1,300.00 | .00 | 1,300.00 | 99.26 | .00 | 554.42 | 745.58 | 43 | 538 |
| 640.124 | Travel Expense | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | |
| 660.133 | Repairs & Maint. Services | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 660.145 | Gasoline & Oil | 920.00 | .00 | 920.00 | 86.39 | .00 | 252.60 | 667.40 | 27 | 254 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 287.00 | .00 | 287.00 | 29.25 | .00 | 289.37 | (2.37) | 101 | 162 |
| 670.156 | Equipment Rental/Lease | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 685.180 | Membership Dues and Fees | 75.00 | .00 | 75.00 | 30.00 | .00 | 30.00 | 45.00 | 40 | |
| 685.182 | Other Operating Expenses | 1,200.00 | .00 | 1,200.00 | .00 | .00 | .00 | 1,200.00 | 0 | |
| 685.186 | Training | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | (150 |
| 685.187 | Special Projects | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 686.189 | Employee Medical | 425.00 | .00 | 425.00 | .00 | .00 | 125.00 | 300.00 | 29 | |
| 686.195 | Repair/Maint Svc Contract | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 686.1895 | Employee wellness services | .00 | .00 | .00 | 89.59 | .00 | 241.71 | (241.71) | +++ | 349 |
| 795.001 | IT Internal Allocations | 4,500.00 | .00 | 4,500.00 | 290.69 | .00 | 1,454.29 | 3,045.71 | 32 | 1,280 |
| Sub Department **07 - Victim's Advocate** Totals | | $61,146.00 | $0.00 | $61,146.00 | $4,828.02 | $0.00 | $27,652.58 | $33,493.42 | 45% | $20,898 |
| Sub Department **26 - Grants** | | | | | | | | | | |
| 500.101 | Supplies and Materials | 1,350.00 | .00 | 1,350.00 | .00 | .00 | .00 | 1,350.00 | 0 | 19 |
| 501.101 | Uniforms and Clothing | 800.00 | .00 | 800.00 | .00 | .00 | 380.10 | 419.90 | 48 | |
| 610.1110 | Communications- Wireless | 3,000.00 | .00 | 3,000.00 | 274.25 | .00 | 1,487.14 | 1,512.86 | 50 | 1,457 |
| 640.124 | Travel Expense | 800.00 | .00 | 800.00 | (410.61) | .00 | 1,425.12 | (625.12) | 178 | |
| 660.133 | Repairs & Maint. Services | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 417.00 | .00 | 417.00 | .00 | .00 | 444.75 | (27.75) | 107 | 236 |
| 660.145 | Gasoline & Oil | 3,217.00 | .00 | 3,217.00 | 74.23 | .00 | 413.37 | 2,803.63 | 13 | 1,256 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 839.00 | .00 | 839.00 | 36.07 | .00 | 425.63 | 413.37 | 51 | 475 |
| 660.1392 | Fleet Svcs- Outside Vends | .00 | .00 | .00 | .00 | .00 | 383.00 | (383.00) | +++ | |
| 685.182 | Other Operating Expenses | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 685.186 | Training | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | |
| 685.187 | Special Projects | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

17.K.4

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **05 - Police** | | | | | | | | | | |
| | Sub Department **26 - Grants** Totals | $15,523.00 | $0.00 | $15,523.00 | ($26.06) | $0.00 | $4,959.11 | $10,563.89 | 32% | $3,44 |
| | Department **05 - Police** Totals | $3,795,683.00 | $0.00 | $3,795,683.00 | $264,862.34 | $31,185.15 | $1,695,496.39 | $2,069,001.46 | 45% | $1,534,38 |
| Department **09 - Planning & Community Development** | | | | | | | | | | |
| 400.101 | Regular Pay | 356,612.00 | .00 | 356,612.00 | 28,193.58 | .00 | 157,512.85 | 199,099.15 | 44 | 176,90 |
| 401.103 | Overtime | 2,287.00 | .00 | 2,287.00 | 308.15 | .00 | 1,063.24 | 1,223.76 | 46 | 95 |
| 405.114 | FICA | 27,456.00 | .00 | 27,456.00 | 2,093.74 | .00 | 11,567.05 | 15,888.95 | 42 | 12,63 |
| 406.116 | Retirement | 59,434.00 | .00 | 59,434.00 | 4,525.07 | .00 | 24,976.43 | 34,457.57 | 42 | 27,70 |
| 408.125 | SCMIT Worker's Comp Ins. | 3,095.00 | .00 | 3,095.00 | .00 | .00 | 2,063.58 | 1,031.42 | 67 | 2,19 |
| 410.001 | Health Claims Cost | 60,010.00 | .00 | 60,010.00 | 3,666.40 | .00 | 21,154.38 | 38,855.62 | 35 | 29,76 |
| 500.101 | Supplies and Materials | 3,095.00 | .00 | 3,095.00 | 406.02 | .00 | 1,917.18 | 1,177.82 | 62 | 1,68 |
| 500.102 | Equipment | 3,600.00 | .00 | 3,600.00 | .00 | .00 | 2,852.24 | 747.76 | 79 | 2,13 |
| 500.103 | Furniture | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | 5 |
| 500.105 | Printing and Binding | 2,320.00 | .00 | 2,320.00 | .00 | .00 | 194.25 | 2,125.75 | 8 | 29 |
| 610.111 | Communications- Landline | 2,000.00 | .00 | 2,000.00 | 154.56 | .00 | 883.11 | 1,116.89 | 44 | 85 |
| 610.112 | Postage | 1,540.00 | .00 | 1,540.00 | 60.82 | .00 | 973.35 | 566.65 | 63 | 23 |
| 610.1110 | Communications- Wireless | 1,800.00 | .00 | 1,800.00 | 203.37 | .00 | 1,045.22 | 754.78 | 58 | 1,07 |
| 620.114 | Advertising | 3,262.00 | .00 | 3,262.00 | .00 | .00 | 938.00 | 2,324.00 | 29 | 1,46 |
| 640.124 | Travel Expense | 3,386.00 | .00 | 3,386.00 | .00 | .00 | 343.58 | 3,042.42 | 10 | |
| 650.127 | Electricity | 2,498.00 | .00 | 2,498.00 | 140.53 | .00 | 748.36 | 1,749.64 | 30 | 75 |
| 650.128 | Water | 234.00 | .00 | 234.00 | 22.28 | .00 | 132.66 | 101.34 | 57 | 11 |
| 650.129 | Wastewater | 327.00 | .00 | 327.00 | 28.48 | .00 | 171.55 | 155.45 | 52 | 15 |
| 650.130 | Sanitation | 602.00 | .00 | 602.00 | 48.71 | .00 | 292.26 | 309.74 | 49 | 29 |
| 650.133 | Stormwater | 399.00 | .00 | 399.00 | 32.31 | .00 | 193.86 | 205.14 | 49 | 19 |
| 650.134 | Security Lights | 1,112.00 | .00 | 1,112.00 | 90.00 | .00 | 540.00 | 572.00 | 49 | 54 |
| 650.1271 | Electricity- Sales Tax | 69.00 | .00 | 69.00 | 5.88 | .00 | 32.38 | 36.62 | 47 | 3 |
| 660.103 | Emergency Preparedness | .00 | .00 | .00 | .00 | .00 | 72.03 | (72.03) | +++ | |
| 660.105 | COVID-19 Pandemic Expense | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 17 |
| 660.133 | Repairs & Maint. Services | 927.00 | .00 | 927.00 | .00 | .00 | .00 | 927.00 | 0 | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 43.00 | .00 | 43.00 | .00 | .00 | 508.18 | (465.18) | 1182 | 2 |
| 660.145 | Gasoline & Oil | 2,616.00 | .00 | 2,616.00 | 96.92 | .00 | 1,019.50 | 1,596.50 | 39 | 67 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 753.00 | .00 | 753.00 | 64.34 | .00 | 801.60 | (48.60) | 106 | 42 |
| 670.156 | Equipment Rental/Lease | 7,500.00 | .00 | 7,500.00 | 606.69 | .00 | 3,809.71 | 3,690.29 | 51 | 3,87 |
| 685.180 | Membership Dues and Fees | 1,623.00 | .00 | 1,623.00 | 205.00 | .00 | 337.00 | 1,286.00 | 21 | 20 |
| 685.182 | Other Operating Expenses | 600.00 | .00 | 600.00 | 213.57 | .00 | 895.57 | (295.57) | 149 | 40 |
| 685.184 | Continuing Education | 450.00 | .00 | 450.00 | 106.77 | .00 | 233.71 | 216.29 | 52 | |
| 685.186 | Training | 4,221.00 | .00 | 4,221.00 | .00 | .00 | 7,553.00 | (3,332.00) | 179 | (250 |
| 685.192 | KGB Operations | .00 | .00 | .00 | .00 | .00 | 838.18 | (838.18) | +++ | |
| 686.189 | Employee Medical | .00 | .00 | .00 | .00 | .00 | 60.00 | (60.00) | +++ | |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **09 - Planning & Community Development** | | | | | | | | | | |
| 686.191 | Contract Services/Studies | 427,000.00 | .00 | 427,000.00 | 14,400.00 | 33,485.00 | 35,856.21 | 357,658.79 | 16 | 2,50 |
| 686.1895 | Employee wellness services | .00 | .00 | .00 | 447.93 | .00 | 1,208.51 | (1,208.51) | +++ | 1,74 |
| 795.001 | IT Internal Allocations | 18,375.00 | .00 | 18,375.00 | 872.09 | .00 | 4,362.89 | 14,012.11 | 24 | 3,84 |
| Department **09 - Planning & Community Development** Totals | | $999,446.00 | $0.00 | $999,446.00 | $56,993.21 | $33,485.00 | $287,151.62 | $678,809.38 | 32% | $273,67 |
| Department **10 - Municipal Court** | | | | | | | | | | |
| 400.101 | Regular Pay | 128,437.00 | .00 | 128,437.00 | 10,724.59 | .00 | 65,392.14 | 63,044.86 | 51 | 57,51 |
| 401.103 | Overtime | 4,639.00 | .00 | 4,639.00 | 299.13 | .00 | 1,975.84 | 2,663.16 | 43 | 2,42 |
| 401.105 | On-call pay | 5,200.00 | .00 | 5,200.00 | 400.00 | .00 | 2,500.00 | 2,700.00 | 48 | 2,60 |
| 405.114 | FICA | 10,578.00 | .00 | 10,578.00 | 861.91 | .00 | 5,276.75 | 5,301.25 | 50 | 4,63 |
| 406.116 | Retirement | 22,037.00 | .00 | 22,037.00 | 1,769.42 | .00 | 10,672.38 | 11,364.62 | 48 | 9,50 |
| 408.125 | SCMIT Worker's Comp Ins. | 591.00 | .00 | 591.00 | .00 | .00 | 1,281.60 | (690.60) | 217 | 1,36 |
| 410.001 | Health Claims Cost | 12,226.00 | .00 | 12,226.00 | 457.82 | .00 | 2,973.00 | 9,253.00 | 24 | 7,16 |
| 500.101 | Supplies and Materials | 2,000.00 | .00 | 2,000.00 | 148.02 | .00 | 1,307.85 | 692.15 | 65 | 1,12 |
| 500.102 | Equipment | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 610.111 | Communications- Landline | 550.00 | .00 | 550.00 | 49.71 | .00 | 227.29 | 322.71 | 41 | 21 |
| 610.112 | Postage | 2,000.00 | .00 | 2,000.00 | 103.81 | .00 | 1,505.43 | 494.57 | 75 | 83 |
| 610.1110 | Communications- Wireless | 350.00 | .00 | 350.00 | .00 | .00 | .00 | 350.00 | 0 | |
| 640.124 | Travel Expense | 1,600.00 | .00 | 1,600.00 | .00 | .00 | .00 | 1,600.00 | 0 | |
| 650.127 | Electricity | 5,307.00 | .00 | 5,307.00 | 407.01 | .00 | 2,492.99 | 2,814.01 | 47 | 2,61 |
| 650.128 | Water | 389.00 | .00 | 389.00 | 35.92 | .00 | 245.40 | 143.60 | 63 | 19 |
| 650.129 | Wastewater | 379.00 | .00 | 379.00 | 31.06 | .00 | 183.50 | 195.50 | 48 | 18 |
| 650.130 | Sanitation | 119.00 | .00 | 119.00 | 9.67 | .00 | 58.02 | 60.98 | 49 | 5 |
| 650.133 | Stormwater | 214.00 | .00 | 214.00 | 17.39 | .00 | 104.34 | 109.66 | 49 | 10 |
| 650.134 | Security Lights | 471.00 | .00 | 471.00 | 38.11 | .00 | 228.66 | 242.34 | 49 | 22 |
| 650.1271 | Electricity- Sales Tax | 203.00 | .00 | 203.00 | 15.20 | .00 | 95.73 | 107.27 | 47 | 9 |
| 660.105 | COVID-19 Pandemic Expense | 500.00 | .00 | 500.00 | .00 | .00 | 226.91 | 273.09 | 45 | 7 |
| 660.133 | Repairs & Maint. Services | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 664.50 | 1,335.50 | 33 | 19 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 660.145 | Gasoline & Oil | 672.00 | .00 | 672.00 | 36.77 | .00 | 229.29 | 442.71 | 34 | 14 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 288.00 | .00 | 288.00 | 19.50 | .00 | 192.91 | 95.09 | 67 | 16 |
| 670.156 | Equipment Rental/Lease | 2,200.00 | .00 | 2,200.00 | 172.04 | .00 | 882.74 | 1,317.26 | 40 | 1,07 |
| 685.180 | Membership Dues and Fees | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 685.182 | Other Operating Expenses | 3,600.00 | .00 | 3,600.00 | 892.00 | .00 | 1,552.00 | 2,048.00 | 43 | (666 |
| 685.186 | Training | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 686.187 | Professional Services | 27,800.00 | .00 | 27,800.00 | 7,250.00 | 5,000.00 | 22,793.43 | 6.57 | 100 | 1,81 |
| 686.189 | Employee Medical | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 686.195 | Repair/Maint Svc Contract | 2,000.00 | .00 | 2,000.00 | 201.75 | .00 | 515.14 | 1,484.86 | 26 | 1,04 |

# Budget Performance Report

Fiscal Year to Date 12/31/
Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund 0010 - General Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 10 - Municipal Court | | | | | | | | | | |
| 686.1895 | Employee wellness services | 1,500.00 | .00 | 1,500.00 | 268.76 | .00 | 725.10 | 774.90 | 48 | 1,04 |
| 795.001 | IT Internal Allocations | 22,093.00 | .00 | 22,093.00 | 1,453.49 | .00 | 7,271.49 | 14,821.51 | 33 | 6,40 |
| | Department 10 - Municipal Court Totals | $261,743.00 | $0.00 | $261,743.00 | $25,663.08 | $5,000.00 | $131,574.43 | $125,168.57 | 52% | $102,16 |
| Department 11 - Fire | | | | | | | | | | |
| 400.101 | Regular Pay | 1,467,461.00 | .00 | 1,467,461.00 | 114,370.71 | .00 | 688,817.30 | 778,643.70 | 47 | 626,04 |
| 401.103 | Overtime | 99,500.00 | .00 | 99,500.00 | 11,051.88 | .00 | 56,379.08 | 43,120.92 | 57 | 43,59 |
| 402.111 | Volunteer Employees | 3,000.00 | .00 | 3,000.00 | 120.00 | .00 | 300.00 | 2,700.00 | 10 | 15 |
| 405.114 | FICA | 119,873.00 | .00 | 119,873.00 | 8,712.38 | .00 | 53,010.29 | 66,862.71 | 44 | 47,14 |
| 406.116 | Retirement | 301,483.00 | .00 | 301,483.00 | 20,847.02 | .00 | 135,531.90 | 165,951.10 | 45 | 118,41 |
| 408.125 | SCMIT Worker's Comp Ins. | 64,055.00 | .00 | 64,055.00 | .00 | .00 | 33,088.60 | 30,966.40 | 52 | 39,72 |
| 410.001 | Health Claims Cost | 284,145.00 | .00 | 284,145.00 | 20,521.78 | .00 | 122,778.04 | 161,366.96 | 43 | 127,83 |
| 410.002 | Health Claim Costs-Retire | 26,591.00 | .00 | 26,591.00 | 3,316.48 | .00 | 25,019.86 | 1,571.14 | 94 | 20,29 |
| 500.101 | Supplies and Materials | 16,700.00 | .00 | 16,700.00 | 1,562.83 | .00 | 9,560.52 | 7,139.48 | 57 | 6,38 |
| 500.102 | Equipment | 32,600.00 | .00 | 32,600.00 | 1,174.64 | 11,239.26 | 8,835.82 | 12,524.92 | 62 | 12,63 |
| 500.103 | Furniture | 6,200.00 | .00 | 6,200.00 | .00 | .00 | 2,394.98 | 3,805.02 | 39 | 4,15 |
| 500.105 | Printing and Binding | 500.00 | .00 | 500.00 | .00 | .00 | 178.34 | 321.66 | 36 | |
| 500.107 | Technology Supplies | 8,052.00 | .00 | 8,052.00 | 346.03 | .00 | 1,546.76 | 6,505.24 | 19 | 1,72 |
| 501.101 | Uniforms and Clothing | 28,900.00 | .00 | 28,900.00 | 1,332.90 | 14,553.85 | 7,915.51 | 6,430.64 | 78 | 7,68 |
| 515.121 | Safety Supplies | 9,000.00 | .00 | 9,000.00 | 280.32 | .00 | 409.61 | 8,590.39 | 5 | 8,10 |
| 515.128 | Medical Supplies | 14,000.00 | .00 | 14,000.00 | 242.31 | .00 | 8,945.81 | 5,054.19 | 64 | 4,15 |
| 531.140 | Haz Mat Supplies/Equipmnt | 10,000.00 | .00 | 10,000.00 | .00 | .00 | 344.14 | 9,655.86 | 3 | 1,62 |
| 610.111 | Communications- Landline | 6,500.00 | .00 | 6,500.00 | 650.35 | .00 | 3,721.60 | 2,778.40 | 57 | 3,56 |
| 610.112 | Postage | 700.00 | .00 | 700.00 | 226.52 | .00 | 420.50 | 279.50 | 60 | 28 |
| 610.1110 | Communications- Wireless | 30,000.00 | .00 | 30,000.00 | 2,654.69 | 11,287.00 | 15,145.99 | 3,567.01 | 88 | 16,49 |
| 620.114 | Advertising | 750.00 | .00 | 750.00 | .00 | .00 | .00 | 750.00 | 0 | |
| 630.121 | Fire Prevention Materials | 9,000.00 | .00 | 9,000.00 | .00 | .00 | 6,067.29 | 2,932.71 | 67 | 2,57 |
| 640.124 | Travel Expense | 7,442.00 | .00 | 7,442.00 | .00 | .00 | 1,438.00 | 6,004.00 | 19 | |
| 650.127 | Electricity | 15,318.00 | .00 | 15,318.00 | 1,866.98 | .00 | 7,045.76 | 8,272.24 | 46 | 6,49 |
| 650.128 | Water | 3,511.00 | .00 | 3,511.00 | 372.75 | .00 | 2,026.76 | 1,484.24 | 58 | 1,65 |
| 650.129 | Wastewater | 2,365.00 | .00 | 2,365.00 | 242.42 | .00 | 1,386.12 | 978.88 | 59 | 1,15 |
| 650.130 | Sanitation | 973.00 | .00 | 973.00 | 78.76 | .00 | 472.56 | 500.44 | 49 | 47 |
| 650.133 | Stormwater | 1,435.00 | .00 | 1,435.00 | 116.10 | .00 | 696.60 | 738.40 | 49 | 69 |
| 650.134 | Security Lights | 1,866.00 | .00 | 1,866.00 | 151.00 | .00 | 906.00 | 960.00 | 49 | 90 |
| 650.1271 | Electricity- Sales Tax | 401.00 | .00 | 401.00 | 30.59 | .00 | 181.60 | 219.40 | 45 | 18 |
| 660.103 | Emergency Preparedness | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 660.105 | COVID-19 Pandemic Expense | 20,000.00 | .00 | 20,000.00 | 136.04 | .00 | 1,332.74 | 18,667.26 | 7 | 10,85 |
| 660.133 | Repairs & Maint. Services | 20,000.00 | 10,040.00 | 30,040.00 | 7,398.15 | .00 | 17,478.34 | 12,561.66 | 58 | 8,21 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 25,328.00 | .00 | 25,328.00 | 3,208.08 | .00 | 12,893.98 | 12,434.02 | 51 | 14,26 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **11 - Fire** | | | | | | | | | | |
| 660.145 | Gasoline & Oil | 24,718.00 | .00 | 24,718.00 | 2,510.57 | .00 | 13,771.11 | 10,946.89 | 56 | 8,51 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 7,430.00 | .00 | 7,430.00 | 1,243.04 | .00 | 6,278.04 | 1,151.96 | 84 | 4,20 |
| 660.1392 | Fleet Svcs- Outside Vends | 40,000.00 | .00 | 40,000.00 | .00 | .00 | 9,004.52 | 30,995.48 | 23 | 17,84 |
| 670.156 | Equipment Rental/Lease | 8,500.00 | (2,000.00) | 6,500.00 | 262.38 | .00 | 2,154.06 | 4,345.94 | 33 | 1,87 |
| 682.169 | Laundry & Linen | 2,000.00 | .00 | 2,000.00 | 34.56 | .00 | 455.93 | 1,544.07 | 23 | 52 |
| 685.180 | Membership Dues and Fees | 2,218.00 | .00 | 2,218.00 | 381.00 | .00 | 619.00 | 1,599.00 | 28 | 14 |
| 685.182 | Other Operating Expenses | 3,000.00 | .00 | 3,000.00 | 192.07 | .00 | 753.18 | 2,246.82 | 25 | 44 |
| 685.184 | Continuing Education | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | |
| 685.186 | Training | 23,799.00 | .00 | 23,799.00 | 944.35 | .00 | 5,566.94 | 18,232.06 | 23 | 5,79 |
| 685.1801 | Subscriptions | 14,868.00 | .00 | 14,868.00 | .00 | .00 | 7,141.08 | 7,726.92 | 48 | 7,24 |
| 686.189 | Employee Medical | 13,500.00 | .00 | 13,500.00 | 596.00 | .00 | 8,940.00 | 4,560.00 | 66 | 8,04 |
| 686.195 | Repair/Maint Svc Contract | 60,286.00 | .00 | 60,286.00 | 3,736.21 | .00 | 19,242.47 | 41,043.53 | 32 | 13,00 |
| 686.1895 | Employee wellness services | 13,000.00 | .00 | 13,000.00 | 2,687.56 | .00 | 7,251.03 | 5,748.97 | 56 | 10,49 |
| 795.001 | IT Internal Allocations | 26,511.00 | .00 | 26,511.00 | 1,744.18 | .00 | 8,725.78 | 17,785.22 | 33 | 7,68 |
| | Department **11 - Fire** Totals | $2,884,979.00 | $8,040.00 | $2,893,019.00 | $215,343.63 | $37,080.11 | $1,316,173.54 | $1,539,765.35 | 47% | $1,223,31 |
| Department **12 - Public Works** | | | | | | | | | | |
| 400.101 | Regular Pay | 556,923.00 | .00 | 556,923.00 | 37,039.86 | .00 | 219,869.04 | 337,053.96 | 39 | 177,53 |
| 401.103 | Overtime | 10,644.00 | .00 | 10,644.00 | 2,444.76 | .00 | 7,174.01 | 3,469.99 | 67 | 3,72 |
| 405.114 | FICA | 43,419.00 | .00 | 43,419.00 | 2,795.20 | .00 | 16,003.26 | 27,415.74 | 37 | 12,82 |
| 406.116 | Retirement | 93,989.00 | .00 | 93,989.00 | 6,080.72 | .00 | 34,689.37 | 59,299.63 | 37 | 27,34 |
| 408.125 | SCMIT Worker's Comp Ins. | 20,861.00 | .00 | 20,861.00 | 1,139.66 | .00 | 19,527.43 | 1,333.57 | 94 | 17,47 |
| 410.001 | Health Claims Cost | 77,954.00 | .00 | 77,954.00 | 6,794.04 | .00 | 41,993.88 | 35,960.12 | 54 | 35,83 |
| 410.002 | Health Claim Costs-Retire | 38,912.00 | .00 | 38,912.00 | 1,637.72 | .00 | 13,765.16 | 25,146.84 | 35 | 23,49 |
| 500.101 | Supplies and Materials | 10,000.00 | .00 | 10,000.00 | 912.81 | .00 | 5,758.48 | 4,241.52 | 58 | 5,89 |
| 500.102 | Equipment | 6,500.00 | .00 | 6,500.00 | .00 | .00 | 5,058.25 | 1,441.75 | 78 | 63 |
| 500.103 | Furniture | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | 48 |
| 500.105 | Printing and Binding | 1,500.00 | .00 | 1,500.00 | 133.98 | .00 | 654.93 | 845.07 | 44 | 1,46 |
| 501.101 | Uniforms and Clothing | 16,000.00 | .00 | 16,000.00 | 727.59 | 563.12 | 7,362.26 | 8,074.62 | 50 | 6,42 |
| 513.112 | Asphalt/Concrete/Gravel | 15,000.00 | 87,000.00 | 102,000.00 | 342.38 | .00 | 2,607.39 | 99,392.61 | 3 | 6,02 |
| 515.121 | Safety Supplies | 4,000.00 | .00 | 4,000.00 | 878.93 | .00 | 1,157.42 | 2,842.58 | 29 | 1,01 |
| 610.111 | Communications- Landline | 3,500.00 | .00 | 3,500.00 | 324.76 | .00 | 2,124.18 | 1,375.82 | 61 | 2,03 |
| 610.112 | Postage | 100.00 | .00 | 100.00 | .00 | .00 | 16.02 | 83.98 | 16 | |
| 610.1110 | Communications- Wireless | 5,150.00 | .00 | 5,150.00 | 265.73 | .00 | 1,394.48 | 3,755.52 | 27 | 99 |
| 620.114 | Advertising | 750.00 | .00 | 750.00 | .00 | .00 | 84.00 | 666.00 | 11 | 7 |
| 640.124 | Travel Expense | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | 2 |
| 650.127 | Electricity | 1,179.00 | .00 | 1,179.00 | 122.22 | .00 | 619.01 | 559.99 | 53 | 45 |
| 650.128 | Water | 485.00 | .00 | 485.00 | 46.84 | .00 | 275.59 | 209.41 | 57 | 23 |
| 650.129 | Wastewater | 640.00 | .00 | 640.00 | 56.67 | .00 | 337.48 | 302.52 | 53 | 31 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year Total |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **12 - Public Works** | | | | | | | | | | |
| 650.130 | Sanitation | 470.00 | .00 | 470.00 | 38.04 | .00 | 228.24 | 241.76 | 49 | 228 |
| 650.133 | Stormwater | 430.00 | .00 | 430.00 | 34.87 | .00 | 209.22 | 220.78 | 49 | 209 |
| 650.134 | Security Lights | 550.00 | .00 | 550.00 | 44.54 | .00 | 267.24 | 282.76 | 49 | 267 |
| 650.1271 | Electricity- Sales Tax | 4.00 | .00 | 4.00 | .18 | .00 | 1.21 | 2.79 | 30 | 1 |
| 660.105 | COVID-19 Pandemic Expense | 3,440.00 | .00 | 3,440.00 | 162.40 | .00 | 1,523.60 | 1,916.40 | 44 | 691 |
| 660.133 | Repairs & Maint. Services | 10,000.00 | .00 | 10,000.00 | 667.91 | .00 | 5,550.27 | 4,449.73 | 56 | 4,085 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 12,208.00 | .00 | 12,208.00 | 571.07 | .00 | 3,150.42 | 9,057.58 | 26 | 6,914 |
| 660.145 | Gasoline & Oil | 22,838.00 | .00 | 22,838.00 | 2,160.36 | .00 | 12,351.06 | 10,486.94 | 54 | 7,49 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 20,898.00 | .00 | 20,898.00 | 2,367.01 | .00 | 19,871.95 | 1,026.05 | 95 | 11,83 |
| 660.1392 | Fleet Svcs- Outside Vends | 1,656.00 | .00 | 1,656.00 | .00 | .00 | 892.51 | 763.49 | 54 | 938 |
| 663.142 | Street Sign Maintenance | 4,000.00 | .00 | 4,000.00 | .00 | .00 | 1,491.39 | 2,508.61 | 37 | 1,92 |
| 663.148 | Maintenance of Parks | 15,000.00 | .00 | 15,000.00 | 461.10 | .00 | 6,545.99 | 8,454.01 | 44 | 2,249 |
| 670.156 | Equipment Rental/Lease | 3,000.00 | (1,293.00) | 1,707.00 | 273.98 | .00 | 1,624.72 | 82.28 | 95 | 1,339 |
| 685.180 | Membership Dues and Fees | 200.00 | .00 | 200.00 | .00 | .00 | 118.00 | 82.00 | 59 | 145 |
| 685.182 | Other Operating Expenses | 1,500.00 | .00 | 1,500.00 | 135.00 | .00 | 510.07 | 989.93 | 34 | 73 |
| 685.186 | Training | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | |
| 685.192 | KGB Operations | 6,000.00 | .00 | 6,000.00 | 422.86 | .00 | 1,232.10 | 4,767.90 | 21 | 3,64 |
| 685.1921 | KGB grant expenses | 6,000.00 | .00 | 6,000.00 | 1,909.67 | .00 | 3,706.48 | 2,293.52 | 62 | 3,08 |
| 686.187 | Professional Services | 5,000.00 | .00 | 5,000.00 | .00 | 6,332.70 | 1,999.80 | (3,332.50) | 167 | 2,49 |
| 686.189 | Employee Medical | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | 485 |
| 686.195 | Repair/Maint Svc Contract | 10,000.00 | .00 | 10,000.00 | 372.18 | 739.50 | 4,474.32 | 4,786.18 | 52 | 7,28 |
| 686.1895 | Employee wellness services | 3,505.00 | .00 | 3,505.00 | 1,254.19 | .00 | 3,383.81 | 121.19 | 97 | 4,89 |
| 687.203 | Contract Services | 35,000.00 | .00 | 35,000.00 | .00 | .00 | 14,390.14 | 20,609.86 | 41 | 9,56 |
| 687.204 | Janitorial Services | 4,200.00 | .00 | 4,200.00 | 336.90 | .00 | 2,021.40 | 2,178.60 | 48 | 1,40 |
| 700.105 | Matched Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 758 |
| 795.001 | IT Internal Allocations | 6,277.00 | .00 | 6,277.00 | 581.40 | .00 | 2,908.61 | 3,368.39 | 46 | 2,56 |
| | Department **12 - Public Works** Totals | $1,082,582.00 | $85,707.00 | $1,168,289.00 | $73,537.53 | $7,635.32 | $468,924.19 | $691,729.49 | 41% | $399,53 |
| Department **13 - Information Technology** | | | | | | | | | | |
| 400.101 | Regular Pay | 86,273.00 | .00 | 86,273.00 | 7,490.23 | .00 | 42,748.41 | 43,524.59 | 50 | 48,02 |
| 405.114 | FICA | 6,600.00 | .00 | 6,600.00 | 548.81 | .00 | 3,113.00 | 3,487.00 | 47 | 3,55 |
| 406.116 | Retirement | 14,287.00 | .00 | 14,287.00 | 1,164.36 | .00 | 6,580.20 | 7,706.80 | 46 | 7,39 |
| 408.125 | SCMIT Worker's Comp Ins. | 397.00 | .00 | 397.00 | .00 | .00 | 521.32 | (124.32) | 131 | 55 |
| 410.001 | Health Claims Cost | 8,064.00 | .00 | 8,064.00 | 923.94 | .00 | 5,543.64 | 2,520.36 | 69 | 4,02 |
| 500.101 | Supplies and Materials | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 | |
| 500.102 | Equipment | 10,000.00 | .00 | 10,000.00 | .00 | .00 | 6,290.02 | 3,709.98 | 63 | 19 |
| 500.107 | Technology Supplies | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 610.111 | Communications- Landline | 500.00 | .00 | 500.00 | 49.71 | .00 | 227.29 | 272.71 | 45 | 21 |
| 610.112 | Postage | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 | |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou



| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **13 - Information Technology** | | | | | | | | | | |
| 610.1110 | Communications- Wireless | 700.00 | .00 | 700.00 | 46.34 | .00 | 231.84 | 468.16 | 33 | 23 |
| 640.124 | Travel Expense | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 650.127 | Electricity | 1,249.00 | .00 | 1,249.00 | 70.26 | .00 | 374.17 | 874.83 | 30 | 37 |
| 650.128 | Water | 117.00 | .00 | 117.00 | 11.14 | .00 | 66.33 | 50.67 | 57 | 5 |
| 650.129 | Wastewater | 163.00 | .00 | 163.00 | 14.23 | .00 | 85.76 | 77.24 | 53 | 7 |
| 650.130 | Sanitation | 300.00 | .00 | 300.00 | 24.34 | .00 | 146.04 | 153.96 | 49 | 14 |
| 650.133 | Stormwater | 1,235.00 | .00 | 1,235.00 | 99.94 | .00 | 599.64 | 635.36 | 49 | 59 |
| 650.134 | Security Lights | 556.00 | .00 | 556.00 | 45.00 | .00 | 270.00 | 286.00 | 49 | 27 |
| 650.1271 | Electricity- Sales Tax | 34.00 | .00 | 34.00 | 2.94 | .00 | 16.19 | 17.81 | 48 | 1 |
| 685.180 | Membership Dues and Fees | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 | |
| 685.182 | Other Operating Expenses | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 686.184 | Technology Services | 144,000.00 | .00 | 144,000.00 | 22,501.47 | 56,775.73 | 81,627.08 | 5,597.19 | 96 | 82,53 |
| 686.187 | Professional Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,22 |
| 686.194 | Other Prof/Tech Services | 6,000.00 | .00 | 6,000.00 | 87.98 | .00 | 847.82 | 5,152.18 | 14 | 2,36 |
| 686.195 | Repair/Maint Svc Contract | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0 | |
| 686.1895 | Employee wellness services | 600.00 | .00 | 600.00 | 89.59 | .00 | 241.71 | 358.29 | 40 | 34 |
| 795.001 | IT Internal Allocations | (310,314.00) | .00 | (310,314.00) | (29,069.82) | .00 | (145,430.00) | (164,884.00) | 47 | (122,880 |
| | Department **13 - Information Technology** Totals | ($12,639.00) | $0.00 | ($12,639.00) | $4,100.46 | $56,775.73 | $4,100.46 | ($73,515.19) | -482% | $31,34 |
| Department **14 - Fleet Services** | | | | | | | | | | |
| 400.101 | Regular Pay | 140,770.00 | .00 | 140,770.00 | 12,310.20 | .00 | 70,257.59 | 70,512.41 | 50 | 62,12 |
| 401.103 | Overtime | 179.00 | .00 | 179.00 | 220.57 | .00 | 220.57 | (41.57) | 123 | 1 |
| 405.114 | FICA | 10,783.00 | .00 | 10,783.00 | 922.93 | .00 | 5,159.68 | 5,623.32 | 48 | 4,46 |
| 406.116 | Retirement | 23,341.00 | .00 | 23,341.00 | 1,942.32 | .00 | 10,763.70 | 12,577.30 | 46 | 9,46 |
| 408.125 | SCMIT Worker's Comp Ins. | 4,941.00 | .00 | 4,941.00 | .00 | .00 | 3,649.28 | 1,291.72 | 74 | 3,88 |
| 410.001 | Health Claims Cost | 28,054.00 | .00 | 28,054.00 | 1,964.90 | .00 | 11,789.40 | 16,264.60 | 42 | 11,79 |
| 410.002 | Health Claim Costs-Retire | 10,244.00 | .00 | 10,244.00 | 782.74 | .00 | 5,795.88 | 4,448.12 | 57 | 6,04 |
| 500.101 | Supplies and Materials | 5,600.00 | .00 | 5,600.00 | 608.04 | .00 | 2,994.08 | 2,605.92 | 53 | 1,19 |
| 500.102 | Equipment | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 1,678.25 | (178.25) | 112 | |
| 500.105 | Printing and Binding | 500.00 | .00 | 500.00 | .00 | .00 | 86.25 | 413.75 | 17 | |
| 501.101 | Uniforms and Clothing | 4,000.00 | .00 | 4,000.00 | 133.48 | .00 | 868.62 | 3,131.38 | 22 | 1,12 |
| 515.121 | Safety Supplies | 1,600.00 | .00 | 1,600.00 | .00 | .00 | 559.19 | 1,040.81 | 35 | 99 |
| 610.111 | Communications- Landline | 1,500.00 | .00 | 1,500.00 | 155.38 | .00 | 1,046.32 | 453.68 | 70 | 98 |
| 610.112 | Postage | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 610.1110 | Communications- Wireless | 600.00 | .00 | 600.00 | 41.34 | .00 | 206.84 | 393.16 | 34 | 21 |
| 620.114 | Advertising | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 640.124 | Travel Expense | 500.00 | .00 | 500.00 | .00 | .00 | 43.12 | 456.88 | 9 | 2 |
| 650.127 | Electricity | 10,680.00 | .00 | 10,680.00 | 1,161.27 | .00 | 5,779.26 | 4,900.74 | 54 | 4,12 |
| 650.128 | Water | 485.00 | .00 | 485.00 | 46.82 | .00 | 275.46 | 209.54 | 57 | 23 |

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **14 - Fleet Services** | | | | | | | | | | |
| 650.129 | Wastewater | 640.00 | .00 | 640.00 | 56.63 | .00 | 337.30 | 302.70 | 53 | 31 |
| 650.130 | Sanitation | 456.00 | .00 | 456.00 | 36.90 | .00 | 221.40 | 234.60 | 49 | 22 |
| 650.133 | Stormwater | 783.00 | .00 | 783.00 | 63.41 | .00 | 380.46 | 402.54 | 49 | 38 |
| 650.134 | Security Lights | 526.00 | .00 | 526.00 | 42.57 | .00 | 255.42 | 270.58 | 49 | 25 |
| 650.1271 | Electricity- Sales Tax | 492.00 | .00 | 492.00 | 48.30 | .00 | 258.40 | 233.60 | 53 | 17 |
| 660.105 | COVID-19 Pandemic Expense | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 6 |
| 660.133 | Repairs & Maint. Services | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 21.00 | .00 | 21.00 | 45.88 | .00 | 372.61 | (351.61) | 1774 | 1 |
| 660.145 | Gasoline & Oil | 1,926.00 | .00 | 1,926.00 | 243.37 | .00 | 1,038.39 | 887.61 | 54 | 62 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 97.00 | .00 | 97.00 | 55.00 | .00 | 261.25 | (164.25) | 269 | 5 |
| 662.140 | Building Repairs | 4,000.00 | .00 | 4,000.00 | .00 | .00 | .00 | 4,000.00 | 0 | 1,75 |
| 685.182 | Other Operating Expenses | 500.00 | .00 | 500.00 | 113.67 | .00 | 426.35 | 73.65 | 85 | 23 |
| 685.186 | Training | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 686.195 | Repair/Maint Svc Contract | 8,950.00 | .00 | 8,950.00 | 165.60 | 295.80 | 5,837.93 | 2,816.27 | 69 | 4,65 |
| 686.1895 | Employee wellness services | .00 | .00 | .00 | 179.17 | .00 | 483.41 | (483.41) | +++ | 69 |
| 735.122 | Services Billed | (252,900.00) | .00 | (252,900.00) | (14,662.30) | .00 | (127,538.08) | (125,361.92) | 50 | (86,179 |
| 795.001 | IT Internal Allocations | 5,049.00 | .00 | 5,049.00 | 581.40 | .00 | 2,908.63 | 2,140.37 | 58 | 2,55 |
| | Department **14 - Fleet Services** Totals | $19,017.00 | $0.00 | $19,017.00 | $7,259.59 | $295.80 | $6,416.96 | $12,304.24 | 35% | $32,52 |
| Department **20 - General Government** | | | | | | | | | | |
| 401.106 | Contract Labor | 4,000.00 | .00 | 4,000.00 | .00 | .00 | .00 | 4,000.00 | 0 | 1,00 |
| 410.001 | Health Claims Cost | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 103,20 |
| 410.002 | Health Claim Costs-Retire | 26,451.00 | .00 | 26,451.00 | 166.78 | .00 | 3,275.04 | 23,175.96 | 12 | 15,73 |
| 510.106 | Cleaning & Sanitation Sup | 2,200.00 | .00 | 2,200.00 | 174.69 | .00 | 726.03 | 1,473.97 | 33 | 38 |
| 600.110 | SCMIRF Property/Liab Ins | 231,501.00 | .00 | 231,501.00 | 2,083.40 | 19,224.17 | 133,246.54 | 79,030.29 | 66 | 157,08 |
| 600.112 | Survivors Health Ins | 10,000.00 | .00 | 10,000.00 | 590.96 | .00 | 4,514.44 | 5,485.56 | 45 | 6,58 |
| 600.1051 | Employee Wellness &Safety | 20,700.00 | .00 | 20,700.00 | 325.00 | .00 | 3,470.41 | 17,229.59 | 17 | 4,05 |
| 600.1052 | Unemployment Insurance | 4,000.00 | .00 | 4,000.00 | .00 | .00 | .00 | 4,000.00 | 0 | 7,28 |
| 620.114 | Advertising | 5,200.00 | .00 | 5,200.00 | .00 | .00 | 168.00 | 5,032.00 | 3 | 7 |
| 640.124 | Travel Expense | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 650.127 | Electricity | .00 | .00 | .00 | 301.79 | .00 | 301.79 | (301.79) | +++ | |
| 650.128 | Water | .00 | .00 | .00 | 15.44 | .00 | 278.93 | (278.93) | +++ | |
| 650.129 | Wastewater | .00 | .00 | .00 | 20.93 | .00 | 367.48 | (367.48) | +++ | |
| 650.133 | Stormwater | 812.00 | .00 | 812.00 | 103.51 | .00 | 621.06 | 190.94 | 76 | 39 |
| 650.1271 | Electricity- Sales Tax | .00 | .00 | .00 | 14.71 | .00 | 40.77 | (40.77) | +++ | |
| 660.105 | COVID-19 Pandemic Expense | 10,560.00 | .00 | 10,560.00 | 456.40 | .00 | 3,999.80 | 6,560.20 | 38 | 28,30 |
| 660.133 | Repairs & Maint. Services | 5,000.00 | .00 | 5,000.00 | 108.30 | .00 | 810.13 | 4,189.87 | 16 | 10 |
| 685.180 | Membership Dues and Fees | 3,500.00 | .00 | 3,500.00 | .00 | .00 | 90.10 | 3,409.90 | 3 | 47 |
| 685.182 | Other Operating Expenses | 19,500.00 | .00 | 19,500.00 | 2,259.73 | 3,375.00 | 6,033.81 | 10,091.19 | 48 | 5,67 |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0010 - General Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **20 - General Government** | | | | | | | | | | |
| 685.1822 | City Hall - Temporary Locations | 103,824.00 | .00 | 103,824.00 | 8,652.00 | .00 | 60,564.00 | 43,260.00 | 58 | 60,56 |
| 686.186 | Legal Services | 50,000.00 | .00 | 50,000.00 | 2,066.25 | 27,306.64 | 36,311.98 | (13,618.62) | 127 | 29,89 |
| 686.187 | Professional Services | 12,000.00 | .00 | 12,000.00 | .00 | .00 | 9,690.86 | 2,309.14 | 81 | 12,98 |
| 686.189 | Employee Medical | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 686.190 | Consulting Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,00 |
| 686.192 | Elections | 10,500.00 | .00 | 10,500.00 | .00 | .00 | 6,218.86 | 4,281.14 | 59 | |
| 686.194 | Other Prof/Tech Services | .00 | .00 | .00 | .00 | .00 | 1,500.00 | (1,500.00) | +++ | 1,50 |
| 686.195 | Repair/Maint Svc Contract | 5,860.00 | .00 | 5,860.00 | .00 | .00 | 605.93 | 5,254.07 | 10 | 59 |
| 686.196 | Bank Charges/Fees | 20,000.00 | .00 | 20,000.00 | 191.31 | .00 | 1,906.65 | 18,093.35 | 10 | 5,16 |
| 686.199 | Internal Engineering | 33,000.00 | .00 | 33,000.00 | 1,461.24 | .00 | 8,735.90 | 24,264.10 | 26 | 12,45 |
| 686.1871 | Audit Services | 45,000.00 | .00 | 45,000.00 | 7,500.00 | .00 | 27,500.00 | 17,500.00 | 61 | 33,70 |
| 686.1895 | Employee wellness services | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 687.204 | Janitorial Services | 9,000.00 | .00 | 9,000.00 | 635.64 | .00 | 4,263.84 | 4,736.16 | 47 | 3,93 |
| 691.002 | Clearing Expense Account | .00 | .00 | .00 | .00 | .00 | 3,541.75 | (3,541.75) | +++ | |
| 720.002 | Unclaimed funds to the State | 5,000.00 | .00 | 5,000.00 | .00 | .00 | 1,926.73 | 3,073.27 | 39 | 2,35 |
| 795.995 | GF Cost Distribution | (256,650.00) | .00 | (256,650.00) | (21,387.50) | .00 | (128,325.00) | (128,325.00) | 50 | (145,780 |
| | Department **20 - General Government** Totals | $384,958.00 | $0.00 | $384,958.00 | $5,740.58 | $49,905.81 | $192,385.83 | $142,666.36 | 63% | $350,74 |
| Department **21 - Debt Service** | | | | | | | | | | |
| 681.100 | Capital Lease Principal | 37,516.00 | .00 | 37,516.00 | .00 | .00 | 36,634.03 | 881.97 | 98 | 36,63 |
| 681.120 | Capital Lease Interest | 1,830.00 | .00 | 1,830.00 | .00 | .00 | 2,712.99 | (882.99) | 148 | 2,71 |
| 681.145 | Fire Stat II Loan Principle | 82,834.00 | (82,834.00) | .00 | .00 | .00 | .00 | .00 | +++ | |
| 681.146 | Fire Stat II Loan Interest | 48,525.00 | (48,525.00) | .00 | .00 | .00 | .00 | .00 | +++ | |
| | Department **21 - Debt Service** Totals | $170,705.00 | ($131,359.00) | $39,346.00 | $0.00 | $0.00 | $39,347.02 | ($1.02) | 100% | $39,34 |
| Department **22 - Other Financing Uses** | | | | | | | | | | |
| 750.134 | Transfer to Storm Water | 309,418.00 | .00 | 309,418.00 | .00 | .00 | 309,418.00 | .00 | 100 | |
| 750.140 | Transfer to Capital Projects Reserve Fund | 892,272.00 | .00 | 892,272.00 | .00 | .00 | 892,272.00 | .00 | 100 | |
| 750.141 | Transfer to Water Utility | 471,400.00 | .00 | 471,400.00 | .00 | .00 | 471,400.00 | .00 | 100 | |
| 750.142 | Transfer to Wastewater | 11,553.00 | .00 | 11,553.00 | .00 | .00 | 11,553.00 | .00 | 100 | |
| | Department **22 - Other Financing Uses** Totals | $1,684,643.00 | $0.00 | $1,684,643.00 | $0.00 | $0.00 | $1,684,643.00 | $0.00 | 100% | $ |
| | EXPENSE TOTALS | $12,166,663.00 | ($37,612.00) | $12,129,051.00 | $731,729.63 | $217,352.96 | $6,261,494.47 | $5,650,203.57 | 53% | $4,369,33 |
| | Fund **0010 - General Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | 12,166,663.00 | .00 | 12,166,663.00 | 678,518.13 | .00 | 1,869,700.93 | 10,296,962.07 | 15% | 1,745,66 |
| | EXPENSE TOTALS | 12,166,663.00 | (37,612.00) | 12,129,051.00 | 731,729.63 | 217,352.96 | 6,261,494.47 | 5,650,203.57 | 53% | 4,369,33 |
| | Fund **0010 - General Fund** Totals | $0.00 | $37,612.00 | $37,612.00 | ($53,211.50) | ($217,352.96) | ($4,391,793.54) | $4,646,758.50 | | ($2,623,665 |

# Budget Performance Report

Fiscal Year to Date 12/31/2[1]
Exclude Rollup Accou[nt]

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0011 - Debt Service** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 311.002 | Property Taxes -Debt Mill | 145,000.00 | .00 | 145,000.00 | 13,840.01 | .00 | 20,803.29 | 124,196.71 | 14 | 19,25 |
| | Department **00 - Revenue** Totals | $145,000.00 | $0.00 | $145,000.00 | $13,840.01 | $0.00 | $20,803.29 | $124,196.71 | 14% | $19,25 |
| | REVENUE TOTALS | $145,000.00 | $0.00 | $145,000.00 | $13,840.01 | $0.00 | $20,803.29 | $124,196.71 | 14% | $19,25 |
| EXPENSE | | | | | | | | | | |
| Department **21 - Debt Service** | | | | | | | | | | |
| 681.130 | GO Bond Principal | .00 | 82,835.00 | 82,835.00 | .00 | .00 | .00 | 82,835.00 | 0 | |
| 681.140 | GO Bond Interest | .00 | 48,525.00 | 48,525.00 | .00 | .00 | .00 | 48,525.00 | 0 | |
| 750.124 | Transfers to General Fund | 145,000.00 | (145,000.00) | .00 | .00 | .00 | .00 | .00 | +++ | |
| | Department **21 - Debt Service** Totals | $145,000.00 | ($13,640.00) | $131,360.00 | $0.00 | $0.00 | $0.00 | $131,360.00 | 0% | $0 |
| | EXPENSE TOTALS | $145,000.00 | ($13,640.00) | $131,360.00 | $0.00 | $0.00 | $0.00 | $131,360.00 | 0% | $0 |
| | Fund **0011 - Debt Service** Totals | | | | | | | | | |
| | REVENUE TOTALS | 145,000.00 | .00 | 145,000.00 | 13,840.01 | .00 | 20,803.29 | 124,196.71 | 14% | 19,25 |
| | EXPENSE TOTALS | 145,000.00 | (13,640.00) | 131,360.00 | .00 | .00 | .00 | 131,360.00 | 0% | |
| | Fund **0011 - Debt Service** Totals | $0.00 | $13,640.00 | $13,640.00 | $13,840.01 | $0.00 | $20,803.29 | ($7,163.29) | | $19,25 |
| Fund **0012 - Capital Projects Reserve Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 392.004 | From General Fund | 892,272.00 | .00 | 892,272.00 | .00 | .00 | 892,272.00 | .00 | 100 | |
| 392.015 | Transfer from Capital Projects Fund | 419,478.00 | .00 | 419,478.00 | .00 | .00 | .00 | 419,478.00 | 0 | |
| 393.003 | GO Bond Proceeds | .00 | .00 | .00 | 704,567.33 | .00 | 704,567.33 | (704,567.33) | +++ | |
| | Department **00 - Revenue** Totals | $1,311,750.00 | $0.00 | $1,311,750.00 | $704,567.33 | $0.00 | $1,596,839.33 | ($285,089.33) | 122% | $0 |
| | REVENUE TOTALS | $1,311,750.00 | $0.00 | $1,311,750.00 | $704,567.33 | $0.00 | $1,596,839.33 | ($285,089.33) | 122% | $0 |
| EXPENSE | | | | | | | | | | |
| Department **26 - Special Projects** | | | | | | | | | | |
| 900.903 | Sidewalk Program | 100,000.00 | .00 | 100,000.00 | .00 | .00 | .00 | 100,000.00 | 0 | |
| 900.904 | Street Re-Surfacing Program | 87,000.00 | (87,000.00) | .00 | .00 | .00 | .00 | .00 | +++ | |
| 900.3000 | Buildings & Improvements | 262,000.00 | (51,400.00) | 210,600.00 | 14,800.00 | (5,650.00) | 20,758.52 | 195,491.48 | 7 | 6,17 |
| 900.3950 | Computer Software | 20,000.00 | .00 | 20,000.00 | .00 | .00 | 2,925.00 | 17,075.00 | 15 | 8,77 |
| 900.4100 | Vehicles | 91,250.00 | .00 | 91,250.00 | 33,652.00 | 5,170.00 | 37,891.84 | 48,188.16 | 47 | |
| 900.4200 | Heavy Equipment | 550,000.00 | .00 | 550,000.00 | .00 | .00 | .00 | 550,000.00 | 0 | |
| 900.4300 | Other Equipment | 201,500.00 | 1,293.00 | 202,793.00 | .00 | 24,814.39 | 24,383.18 | 153,595.43 | 24 | 11,50 |
| 900.6000 | Other Improvements | .00 | 43,360.00 | 43,360.00 | .00 | .00 | .00 | 43,360.00 | 0 | 15,76 |
| | Department **26 - Special Projects** Totals | $1,311,750.00 | ($93,747.00) | $1,218,003.00 | $48,452.00 | $24,334.39 | $85,958.54 | $1,107,710.07 | 9% | $42,21 |
| | EXPENSE TOTALS | $1,311,750.00 | ($93,747.00) | $1,218,003.00 | $48,452.00 | $24,334.39 | $85,958.54 | $1,107,710.07 | 9% | $42,21 |
| | Fund **0012 - Capital Projects Reserve Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | 1,311,750.00 | .00 | 1,311,750.00 | 704,567.33 | .00 | 1,596,839.33 | (285,089.33) | 122% | |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| | EXPENSE TOTALS | 1,311,750.00 | (93,747.00) | 1,218,003.00 | 48,452.00 | 24,334.39 | 85,958.54 | 1,107,710.07 | 9% | 42,21 |
| | Fund **0012 - Capital Projects Reserve Fund** Totals | $0.00 | $93,747.00 | $93,747.00 | $656,115.33 | ($24,334.39) | $1,510,880.79 | ($1,392,799.40) | | ($42,215 |
| Fund **0014 - American Rescue Plan Act (ARP)** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 306.001 | Investment Earnings | .00 | .00 | .00 | 264.55 | .00 | 447.57 | (447.57) | +++ | |
| | Department **00 - Revenue** Totals | $0.00 | $0.00 | $0.00 | $264.55 | $0.00 | $447.57 | ($447.57) | +++ | $0 |
| | REVENUE TOTALS | $0.00 | $0.00 | $0.00 | $264.55 | $0.00 | $447.57 | ($447.57) | +++ | $0 |
| | Fund **0014 - American Rescue Plan Act (ARP)** Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | 264.55 | .00 | 447.57 | (447.57) | +++ | |
| | EXPENSE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| | Fund **0014 - American Rescue Plan Act (ARP)** Totals | $0.00 | $0.00 | $0.00 | $264.55 | $0.00 | $447.57 | ($447.57) | | $0 |
| Fund **0015 - Agency Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 361.001 | Investment Earnings | .00 | .00 | .00 | 4.04 | .00 | 19.06 | (19.06) | +++ | 4 |
| | Department **00 - Revenue** Totals | $0.00 | $0.00 | $0.00 | $4.04 | $0.00 | $19.06 | ($19.06) | +++ | $4 |
| | REVENUE TOTALS | $0.00 | $0.00 | $0.00 | $4.04 | $0.00 | $19.06 | ($19.06) | +++ | $4 |
| | Fund **0015 - Agency Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | 4.04 | .00 | 19.06 | (19.06) | +++ | 4 |
| | EXPENSE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| | Fund **0015 - Agency Fund** Totals | $0.00 | $0.00 | $0.00 | $4.04 | $0.00 | $19.06 | ($19.06) | | $4 |
| Fund **0017 - Federal Grants** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 331.000 | Federal Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | (1,010 |
| | Department **00 - Revenue** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | +++ | ($1,010 |
| | REVENUE TOTALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | +++ | ($1,010 |
| EXPENSE | | | | | | | | | | |
| Department **69 - Federal Grants** | | | | | | | | | | |
| 500.101 | Supplies and Materials | .00 | .00 | .00 | .00 | .00 | 727.39 | (727.39) | +++ | |
| | Department **69 - Federal Grants** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $727.39 | ($727.39) | +++ | $0 |
| | EXPENSE TOTALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $727.39 | ($727.39) | +++ | $0 |
| | Fund **0017 - Federal Grants** Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | (1,010 |
| | EXPENSE TOTALS | .00 | .00 | .00 | .00 | .00 | 727.39 | (727.39) | +++ | |
| | Fund **0017 - Federal Grants** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | ($727.39) | $727.39 | | ($1,010 |

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0018 - State and Local Grants** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 331.069 | Match Revenue | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 75 |
| 331.070 | Hazard Mitigation Grant | .00 | .00 | .00 | .00 | .00 | 19,933.77 | (19,933.77) | +++ | 16,43 |
| 332.000 | State Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7,11 |
| 332.008 | Other Local Grants | .00 | .00 | .00 | .00 | .00 | 1,652.23 | (1,652.23) | +++ | 3,16 |
| | Department **00 - Revenue** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $21,586.00 | ($21,586.00) | +++ | $27,48 |
| | REVENUE TOTALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $21,586.00 | ($21,586.00) | +++ | $27,48 |
| EXPENSE | | | | | | | | | | |
| Department **70 - State and Local Grants** | | | | | | | | | | |
| 500.101 | Supplies and Materials | .00 | .00 | .00 | .00 | .00 | 1,800.83 | (1,800.83) | +++ | 3,92 |
| 685.187 | Special Projects | .00 | .00 | .00 | .00 | .00 | 19,933.77 | (19,933.77) | +++ | 41,18 |
| | Department **70 - State and Local Grants** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $21,734.60 | ($21,734.60) | +++ | $45,10 |
| | EXPENSE TOTALS | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $21,734.60 | ($21,734.60) | +++ | $45,10 |
| | Fund **0018 - State and Local Grants** Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | 21,586.00 | (21,586.00) | +++ | 27,48 |
| | EXPENSE TOTALS | .00 | .00 | .00 | .00 | .00 | 21,734.60 | (21,734.60) | +++ | 45,10 |
| | Fund **0018 - State and Local Grants** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | ($148.60) | $148.60 | | ($17,624 |
| Fund **0020 - State Accommodations Tax** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 318.001 | Accommodations Tax | 100,000.00 | .00 | 100,000.00 | .00 | .00 | 54,549.00 | 45,451.00 | 55 | 33,48 |
| 361.001 | Investment Earnings | 250.00 | .00 | 250.00 | .00 | .00 | 36.35 | 213.65 | 15 | 15 |
| | Department **00 - Revenue** Totals | $100,250.00 | $0.00 | $100,250.00 | $0.00 | $0.00 | $54,585.35 | $45,664.65 | 54% | $33,64 |
| | REVENUE TOTALS | $100,250.00 | $0.00 | $100,250.00 | $0.00 | $0.00 | $54,585.35 | $45,664.65 | 54% | $33,64 |
| EXPENSE | | | | | | | | | | |
| Department **33 - State Accommodations Tax** | | | | | | | | | | |
| 620.114 | Advertising | 250.00 | .00 | 250.00 | .00 | .00 | 74.00 | 176.00 | 30 | |
| 683.173 | Tourism Related | 50,000.00 | .00 | 50,000.00 | 8,737.46 | .00 | 41,725.46 | 8,274.54 | 83 | 2,29 |
| 683.174 | Tourism Advertise/Promote | 25,000.00 | .00 | 25,000.00 | .00 | .00 | 8,864.70 | 16,135.30 | 35 | |
| 750.124 | Transfers to General Fund | 25,000.00 | .00 | 25,000.00 | .00 | .00 | 26,447.45 | (1,447.45) | 106 | 25,42 |
| | Department **33 - State Accommodations Tax** Totals | $100,250.00 | $0.00 | $100,250.00 | $8,737.46 | $0.00 | $77,111.61 | $23,138.39 | 77% | $27,71 |
| | EXPENSE TOTALS | $100,250.00 | $0.00 | $100,250.00 | $8,737.46 | $0.00 | $77,111.61 | $23,138.39 | 77% | $27,71 |
| | Fund **0020 - State Accommodations Tax** Totals | | | | | | | | | |
| | REVENUE TOTALS | 100,250.00 | .00 | 100,250.00 | .00 | .00 | 54,585.35 | 45,664.65 | 54% | 33,64 |
| | EXPENSE TOTALS | 100,250.00 | .00 | 100,250.00 | 8,737.46 | .00 | 77,111.61 | 23,138.39 | 77% | 27,71 |
| | Fund **0020 - State Accommodations Tax** Totals | $0.00 | $0.00 | $0.00 | ($8,737.46) | $0.00 | ($22,526.26) | $22,526.26 | | $5,92 |

Run by John Barfield on 02/05/2022 09:19:32 PM

17.K.4

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0022 - Local Hospitality/ATax** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 324.001 | Hospitality Fee | 725,000.00 | .00 | 725,000.00 | 68,987.04 | .00 | 359,964.53 | 365,035.47 | 50 | 374,09 |
| 324.002 | Accommodation Fees | 160,000.00 | .00 | 160,000.00 | 906.69 | .00 | 81,002.69 | 78,997.31 | 51 | 93,73 |
| 332.015 | DBA State Grant | 30,000.00 | .00 | 30,000.00 | .00 | .00 | 43,332.00 | (13,332.00) | 144 | 39,90 |
| 335.004 | Fema Recovery | .00 | .00 | .00 | .00 | .00 | 1,278.67 | (1,278.67) | +++ | |
| 361.001 | Investment Earnings | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 409.23 | 2,590.77 | 14 | 1,89 |
| 369.002 | Miscellaneous Revenue | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | 1,00 |
| 394.002 | Transfer from fund balance | 9,009.00 | .00 | 9,009.00 | .00 | .00 | .00 | 9,009.00 | 0 | |
| | Department **00 - Revenue** Totals | $928,509.00 | $0.00 | $928,509.00 | $69,893.73 | $0.00 | $485,987.12 | $442,521.88 | 52% | $510,62 |
| | REVENUE TOTALS | $928,509.00 | $0.00 | $928,509.00 | $69,893.73 | $0.00 | $485,987.12 | $442,521.88 | 52% | $510,62 |
| EXPENSE | | | | | | | | | | |
| Department **08 - Winyah Auditorium** | | | | | | | | | | |
| 650.127 | Electricity | 8,640.00 | .00 | 8,640.00 | 550.23 | .00 | 5,463.12 | 3,176.88 | 63 | 4,89 |
| | Department **08 - Winyah Auditorium** Totals | $8,640.00 | $0.00 | $8,640.00 | $550.23 | $0.00 | $5,463.12 | $3,176.88 | 63% | $4,89 |
| Department **23 - Old Hospitality Fees** | | | | | | | | | | |
| 685.182 | Other Operating Expenses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 16 |
| 750.124 | Transfers to General Fund | 125,000.00 | .00 | 125,000.00 | 10,416.67 | .00 | 62,500.02 | 62,499.98 | 50 | 62,50 |
| 900.905 | Park Improvements | .00 | .00 | .00 | 1,779.21 | .00 | 1,779.21 | (1,779.21) | +++ | |
| | Department **23 - Old Hospitality Fees** Totals | $125,000.00 | $0.00 | $125,000.00 | $12,195.88 | $0.00 | $64,279.23 | $60,720.77 | 51% | $62,66 |
| Department **24 - New Hospitality Fees** | | | | | | | | | | |
| 400.101 | Regular Pay | 39,539.00 | .00 | 39,539.00 | 3,463.09 | .00 | 19,843.59 | 19,695.41 | 50 | 17,79 |
| 405.114 | FICA | 3,025.00 | .00 | 3,025.00 | 255.01 | .00 | 1,453.55 | 1,571.45 | 48 | 1,29 |
| 406.116 | Retirement | 7,607.00 | .00 | 7,607.00 | 619.57 | .00 | 3,569.14 | 4,037.86 | 47 | 3,20 |
| 410.001 | Health Claims Cost | 3,514.00 | .00 | 3,514.00 | 290.50 | .00 | 1,743.00 | 1,771.00 | 50 | 1,74 |
| 620.1141 | Advertising- Other | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7 |
| 660.105 | COVID-19 Pandemic Expense | .00 | .00 | .00 | 675.80 | .00 | 4,054.80 | (4,054.80) | +++ | |
| 683.174 | Tourism Advertise/Promote | 154,000.00 | .00 | 154,000.00 | 6,612.12 | .00 | 19,351.23 | 134,648.77 | 13 | 16,60 |
| 685.182 | Other Operating Expenses | 11,100.00 | .00 | 11,100.00 | 772.65 | 3,771.45 | 12,355.09 | (5,026.54) | 145 | 7,10 |
| 685.187 | Special Projects | .00 | 95,000.00 | 95,000.00 | 45,758.32 | (7,900.00) | 72,758.32 | 30,141.68 | 68 | 3,50 |
| 685.1871 | Way-finding project | 50,000.00 | .00 | 50,000.00 | 7,070.00 | (12,005.00) | 12,314.24 | 49,690.76 | 1 | 3,03 |
| 686.195 | Repair/Maint Svc Contract | 11,800.00 | .00 | 11,800.00 | 950.00 | 4,750.00 | 6,650.00 | 400.00 | 97 | 5,75 |
| 687.204 | Janitorial Services | 32,900.00 | .00 | 32,900.00 | 4,828.87 | .00 | 22,722.45 | 10,177.55 | 69 | 16,03 |
| 900.905 | Park Improvements | 80,000.00 | .00 | 80,000.00 | .00 | .00 | .00 | 80,000.00 | 0 | |
| 900.1000 | Infrastructure Improvemts | 10,000.00 | (10,000.00) | .00 | .00 | .00 | .00 | .00 | +++ | |
| 900.6000 | Other Improvements | 170,860.00 | (85,000.00) | 85,860.00 | 67,426.80 | (8,001.00) | 75,427.80 | 18,433.20 | 79 | |
| | Department **24 - New Hospitality Fees** Totals | $574,345.00 | $0.00 | $574,345.00 | $138,722.73 | ($19,384.55) | $252,243.21 | $341,486.34 | 41% | $76,15 |
| Department **29 - Kaminski House** | | | | | | | | | | |
| 600.110 | SCMIRF Property/Liab Ins | 21,747.00 | .00 | 21,747.00 | .00 | .00 | 9,885.27 | 11,861.73 | 45 | |
| 650.127 | Electricity | 2,288.00 | .00 | 2,288.00 | 328.23 | .00 | 1,242.03 | 1,045.97 | 54 | 1,14 |

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0022 - Local Hospitality/ATax** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **29 - Kaminski House** | | | | | | | | | | |
| 650.133 | Stormwater | 1,401.00 | .00 | 1,401.00 | 113.40 | .00 | 680.40 | 720.60 | 49 | 68 |
| 650.1271 | Electricity- Sales Tax | 88.00 | .00 | 88.00 | 14.26 | .00 | 49.15 | 38.85 | 56 | 4 |
| 687.203 | Contract Services | 195,000.00 | .00 | 195,000.00 | 41,250.00 | .00 | 123,750.00 | 71,250.00 | 63 | 132,50 |
| | Department **29 - Kaminski House** Totals | $220,524.00 | $0.00 | $220,524.00 | $41,705.89 | $0.00 | $135,606.85 | $84,917.15 | 61% | $134,36 |
| | EXPENSE TOTALS | $928,509.00 | $0.00 | $928,509.00 | $193,174.73 | ($19,384.55) | $457,592.41 | $490,301.14 | 47% | $278,07 |
| | Fund **0022 - Local Hospitality/ATax** Totals | | | | | | | | | |
| | REVENUE TOTALS | 928,509.00 | .00 | 928,509.00 | 69,893.73 | .00 | 485,987.12 | 442,521.88 | 52% | 510,62 |
| | EXPENSE TOTALS | 928,509.00 | .00 | 928,509.00 | 193,174.73 | (19,384.55) | 457,592.41 | 490,301.14 | 47% | 278,07 |
| | Fund **0022 - Local Hospitality/ATax** Totals | $0.00 | $0.00 | $0.00 | ($123,281.00) | $19,384.55 | $28,394.71 | ($47,779.26) | | $232,54 |
| Fund **0030 - Electric Utility Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 301.000 | Sale Of Utilities | 11,708,067.00 | .00 | 11,708,067.00 | 858,910.85 | .00 | 4,771,229.60 | 6,936,837.40 | 41 | 5,668,45 |
| 301.001 | Revenue from Energy Efficiency Program | 55,000.00 | .00 | 55,000.00 | 2,590.25 | .00 | 18,847.49 | 36,152.51 | 34 | 36,37 |
| 301.002 | New Turn Ons | 4,250.00 | .00 | 4,250.00 | 430.00 | .00 | 1,940.00 | 2,310.00 | 46 | 2,24 |
| 301.004 | Security Lights | 270,000.00 | .00 | 270,000.00 | 24,129.00 | .00 | 144,336.00 | 125,664.00 | 53 | 137,44 |
| 301.012 | Restores | 69,500.00 | .00 | 69,500.00 | 4,932.32 | .00 | 36,027.32 | 33,472.68 | 52 | 43,65 |
| 302.001 | Penalties | 120,750.00 | .00 | 120,750.00 | 8,919.98 | .00 | 55,374.72 | 65,375.28 | 46 | 71,65 |
| 302.002 | Pole Rental | 218,000.00 | .00 | 218,000.00 | 195,096.00 | .00 | 195,096.00 | 22,904.00 | 89 | 236,18 |
| 302.003 | Fiber Rental | 25,000.00 | .00 | 25,000.00 | 2,000.00 | .00 | 10,000.00 | 15,000.00 | 40 | 12,00 |
| 302.005 | Santee Cooper Settlement | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,145,64 |
| 306.001 | Investment Earnings | 10,000.00 | .00 | 10,000.00 | 498.50 | .00 | 2,354.64 | 7,645.36 | 24 | 5,85 |
| 307.002 | Sale Of Scrap | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 331.000 | Federal Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 71 |
| 335.004 | Fema Recovery | .00 | .00 | .00 | .00 | .00 | 20,120.03 | (20,120.03) | +++ | 2,42 |
| 369.002 | Miscellaneous Revenue | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 100.00 | 900.00 | 10 | |
| 369.003 | Insurance Proceeds | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| | Department **00 - Revenue** Totals | $12,483,067.00 | $0.00 | $12,483,067.00 | $1,097,506.90 | $0.00 | $5,255,425.80 | $7,227,641.20 | 42% | $7,362,64 |
| | REVENUE TOTALS | $12,483,067.00 | $0.00 | $12,483,067.00 | $1,097,506.90 | $0.00 | $5,255,425.80 | $7,227,641.20 | 42% | $7,362,64 |
| EXPENSE | | | | | | | | | | |
| Department **19 - Electric** | | | | | | | | | | |
| 400.101 | Regular Pay | 815,754.00 | .00 | 815,754.00 | 70,247.41 | .00 | 385,141.18 | 430,612.82 | 47 | 368,66 |
| 401.103 | Overtime | 10,000.00 | .00 | 10,000.00 | 1,522.23 | .00 | 7,363.84 | 2,636.16 | 74 | 5,84 |
| 401.105 | On-call pay | 10,400.00 | .00 | 10,400.00 | 800.00 | .00 | 5,200.00 | 5,200.00 | 50 | 5,20 |
| 401.106 | Contract Labor | 590,000.00 | .00 | 590,000.00 | 66,822.00 | 338,531.95 | 240,594.85 | 10,873.20 | 98 | 182,29 |
| 401.107 | Labor Billed | .00 | .00 | .00 | .00 | .00 | (1,639.60) | 1,639.60 | +++ | (3,111 |
| 405.114 | FICA | 63,940.00 | .00 | 63,940.00 | 5,315.81 | .00 | 29,032.61 | 34,907.39 | 45 | 27,71 |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0030 - Electric Utility Fund** | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department | **19 - Electric** | | | | | | | | | |
| 406.116 | Retirement | 136,690.00 | .00 | 136,690.00 | 11,229.38 | .00 | 60,829.13 | 75,860.87 | 45 | 57,92 |
| 408.125 | SCMIT Worker's Comp Ins. | 49,807.00 | .00 | 49,807.00 | 785.88 | .00 | 38,899.22 | 10,907.78 | 78 | 38,64 |
| 410.001 | Health Claims Cost | 96,862.00 | .00 | 96,862.00 | 9,077.60 | .00 | 50,745.16 | 46,116.84 | 52 | 48,47 |
| 410.002 | Health Claim Costs-Retire | 28,488.00 | .00 | 28,488.00 | 1,824.41 | .00 | 13,470.46 | 15,017.54 | 47 | 16,03 |
| 410.003 | OPEB cost | 15,000.00 | .00 | 15,000.00 | .00 | .00 | .00 | 15,000.00 | 0 | |
| 500.101 | Supplies and Materials | 13,300.00 | .00 | 13,300.00 | 818.59 | .00 | 7,130.73 | 6,169.27 | 54 | 13,69 |
| 500.102 | Equipment | 11,000.00 | .00 | 11,000.00 | .00 | .00 | 2,125.85 | 8,874.15 | 19 | 1,31 |
| 500.103 | Furniture | 800.00 | .00 | 800.00 | .00 | .00 | .00 | 800.00 | 0 | |
| 500.105 | Printing and Binding | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | |
| 501.101 | Uniforms and Clothing | 15,900.00 | .00 | 15,900.00 | 70.62 | .00 | 6,073.81 | 9,826.19 | 38 | 5,20 |
| 514.114 | Wire Expense | 35,000.00 | .00 | 35,000.00 | 3,838.54 | .00 | 6,841.55 | 28,158.45 | 20 | 29,43 |
| 514.115 | Christmas Decorations | 19,800.00 | .00 | 19,800.00 | 21.00 | .00 | 12,408.25 | 7,391.75 | 63 | 32,16 |
| 514.116 | Pole Line Hardware | 11,000.00 | .00 | 11,000.00 | 6,624.08 | .00 | 9,668.07 | 1,331.93 | 88 | 4,78 |
| 514.117 | Poles & Crossarms | 7,000.00 | .00 | 7,000.00 | 5,844.17 | .00 | 7,514.22 | (514.22) | 107 | 3,55 |
| 514.118 | Fuel for Peak Shaving Generation | 85,000.00 | .00 | 85,000.00 | 17,467.91 | .00 | 55,208.68 | 29,791.32 | 65 | 38,51 |
| 515.121 | Safety Supplies | 300.00 | .00 | 300.00 | .00 | .00 | 300.00 | .00 | 100 | 30 |
| 515.123 | Special Dept Supplies | 16,000.00 | .00 | 16,000.00 | 526.30 | .00 | 4,667.60 | 11,332.40 | 29 | 11,91 |
| 521.128 | Meter Supplies | 40,000.00 | .00 | 40,000.00 | 88.87 | .00 | 1,422.45 | 38,577.55 | 4 | 2,07 |
| 523.133 | Street Light Supplies | 3,000.00 | .00 | 3,000.00 | 129.43 | .00 | 1,133.13 | 1,866.87 | 38 | 1,84 |
| 531.143 | Security Lights | 30,000.00 | .00 | 30,000.00 | 2,740.40 | .00 | 26,364.47 | 3,635.53 | 88 | 31,68 |
| 531.145 | Transformer Supplies | 28,000.00 | .00 | 28,000.00 | 715.00 | .00 | 7,789.22 | 20,210.78 | 28 | 23,40 |
| 540.150 | Power Purchases | 7,500,000.00 | .00 | 7,500,000.00 | 503,726.56 | .00 | 3,527,613.25 | 3,972,386.75 | 47 | 3,618,30 |
| 540.153 | Energy Efficiency Program | 60,000.00 | .00 | 60,000.00 | 2,970.70 | .00 | 20,356.11 | 39,643.89 | 34 | 32,66 |
| 600.110 | SCMIRF Property/Liab Ins | 94,269.00 | .00 | 94,269.00 | .00 | .00 | 42,849.63 | 51,419.37 | 45 | 157,94 |
| 610.111 | Communications- Landline | 5,000.00 | .00 | 5,000.00 | 533.77 | .00 | 2,760.49 | 2,239.51 | 55 | 2,85 |
| 610.112 | Postage | 5,000.00 | .00 | 5,000.00 | 577.77 | .00 | 2,952.76 | 2,047.24 | 59 | 2,72 |
| 610.1110 | Communications- Wireless | 7,000.00 | .00 | 7,000.00 | 664.95 | .00 | 3,771.71 | 3,228.29 | 54 | 3,36 |
| 620.114 | Advertising | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | 7 |
| 640.124 | Travel Expense | 6,000.00 | .00 | 6,000.00 | .00 | .00 | 328.00 | 5,672.00 | 5 | 79 |
| 650.127 | Electricity | 22,190.00 | .00 | 22,190.00 | 2,697.97 | .00 | 10,671.96 | 11,518.04 | 48 | 9,42 |
| 650.128 | Water | 1,575.00 | .00 | 1,575.00 | 148.00 | .00 | 846.43 | 728.57 | 54 | 77 |
| 650.129 | Wastewater | 2,184.00 | .00 | 2,184.00 | 188.40 | .00 | 1,095.82 | 1,088.18 | 50 | 1,07 |
| 650.130 | Sanitation | 2,084.00 | .00 | 2,084.00 | 168.66 | .00 | 1,011.96 | 1,072.04 | 49 | 1,01 |
| 650.133 | Stormwater | 1,520.00 | .00 | 1,520.00 | 123.02 | .00 | 738.12 | 781.88 | 49 | 73 |
| 650.134 | Security Lights | 10,493.00 | .00 | 10,493.00 | 849.00 | .00 | 5,094.00 | 5,399.00 | 49 | 5,09 |
| 650.1271 | Electricity- Sales Tax | 2,765.00 | .00 | 2,765.00 | 61.56 | .00 | 275.26 | 2,489.74 | 10 | 28 |
| 660.105 | COVID-19 Pandemic Expense | 500.00 | .00 | 500.00 | 60.00 | .00 | 616.28 | (116.28) | 123 | 14 |
| 660.133 | Repairs & Maint. Services | 8,000.00 | .00 | 8,000.00 | 723.86 | .00 | 2,087.15 | 5,912.85 | 26 | 2,68 |

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0030 - Electric Utility Fund** | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department | **19 - Electric** | | | | | | | | | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 15,087.00 | .00 | 15,087.00 | 96.00 | .00 | 5,365.18 | 9,721.82 | 36 | 8,51 |
| 660.140 | Hydraulic Repair | 12,000.00 | .00 | 12,000.00 | 1,084.60 | .00 | 1,084.60 | 10,915.40 | 9 | 1,76 |
| 660.145 | Gasoline & Oil | 22,868.00 | .00 | 22,868.00 | 1,704.50 | .00 | 8,544.57 | 14,323.43 | 37 | 7,37 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 16,940.00 | .00 | 16,940.00 | 956.70 | .00 | 11,875.98 | 5,064.02 | 70 | 9,59 |
| 660.1392 | Fleet Svcs- Outside Vends | 2,866.00 | .00 | 2,866.00 | .00 | .00 | .00 | 2,866.00 | 0 | 1,62 |
| 662.140 | Building Repairs | 2,000.00 | .00 | 2,000.00 | .00 | .00 | .00 | 2,000.00 | 0 | |
| 662.141 | Department Repairs | 13,500.00 | .00 | 13,500.00 | .00 | .00 | 3,728.50 | 9,771.50 | 28 | 74 |
| 663.145 | Sub-Station Maintenance | 9,000.00 | .00 | 9,000.00 | .00 | .00 | .00 | 9,000.00 | 0 | |
| 663.146 | Transformers Repairs | 4,500.00 | .00 | 4,500.00 | .00 | .00 | .00 | 4,500.00 | 0 | |
| 664.101 | Community Education | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 857.02 | 642.98 | 57 | 40 |
| 670.156 | Equipment Rental/Lease | 3,800.00 | .00 | 3,800.00 | 470.56 | .00 | 2,012.44 | 1,787.56 | 53 | 3,10 |
| 682.170 | Infrared Test | 800.00 | .00 | 800.00 | .00 | .00 | 690.00 | 110.00 | 86 | 64 |
| 682.171 | Safety Testing/Compliance | 3,500.00 | .00 | 3,500.00 | .00 | .00 | 1,042.44 | 2,457.56 | 30 | 82 |
| 682.173 | Tree Crew Maintenance | 12,000.00 | .00 | 12,000.00 | 1,388.47 | .00 | 4,872.80 | 7,127.20 | 41 | 3,58 |
| 685.180 | Membership Dues and Fees | 18,105.00 | .00 | 18,105.00 | .00 | .00 | 9,814.44 | 8,290.56 | 54 | 9,17 |
| 685.182 | Other Operating Expenses | 62,176.00 | .00 | 62,176.00 | 300.00 | .00 | 511.47 | 61,664.53 | 1 | 1 |
| 685.183 | Depreciation | 801,403.00 | .00 | 801,403.00 | 62,405.80 | .00 | 374,957.13 | 426,445.87 | 47 | 388,44 |
| 685.186 | Training | 18,200.00 | .00 | 18,200.00 | .00 | .00 | 3,910.00 | 14,290.00 | 21 | 5,96 |
| 685.190 | Landfill Fees | 6,000.00 | .00 | 6,000.00 | 877.55 | .00 | 1,176.76 | 4,823.24 | 20 | 2,83 |
| 686.186 | Legal Services | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | |
| 686.187 | Professional Services | 60,200.00 | .00 | 60,200.00 | 137.45 | 6,332.70 | 2,687.05 | 51,180.25 | 15 | 3,45 |
| 686.188 | Architect/Engineer Servcs | 40,000.00 | .00 | 40,000.00 | 4,017.25 | .00 | 19,967.50 | 20,032.50 | 50 | 18,71 |
| 686.189 | Employee Medical | 600.00 | .00 | 600.00 | .00 | .00 | 510.00 | 90.00 | 85 | 18 |
| 686.191 | Contract Services/Studies | 2,400.00 | .00 | 2,400.00 | 213.26 | .00 | 817.05 | 1,582.95 | 34 | 76 |
| 686.195 | Repair/Maint Svc Contract | 23,500.00 | .00 | 23,500.00 | 10,503.38 | .00 | 17,111.88 | 6,388.12 | 73 | 6,42 |
| 686.196 | Bank Charges/Fees | 10,000.00 | .00 | 10,000.00 | 880.00 | .00 | 8,770.33 | 1,229.67 | 88 | 23,78 |
| 686.199 | Internal Engineering | 21,500.00 | .00 | 21,500.00 | 730.63 | .00 | 4,367.99 | 17,132.01 | 20 | 6,22 |
| 686.1895 | Employee wellness services | 6,000.00 | .00 | 6,000.00 | 1,254.19 | .00 | 3,383.81 | 2,616.19 | 56 | 4,89 |
| 687.202 | Utility Billing Services | 45,000.00 | .00 | 45,000.00 | 13,384.77 | .00 | 28,075.10 | 16,924.90 | 62 | 32,43 |
| 687.204 | Janitorial Services | 2,500.00 | .00 | 2,500.00 | 207.87 | .00 | 1,247.22 | 1,252.78 | 50 | 1,12 |
| 689.800 | Equipment Charges | .00 | .00 | .00 | .00 | .00 | (101.48) | 101.48 | +++ | |
| 702.105 | Interest on Bonds | 80,960.00 | .00 | 80,960.00 | .00 | .00 | .00 | 80,960.00 | 0 | |
| 702.110 | Bond Principal | 589,083.00 | .00 | 589,083.00 | .00 | .00 | .00 | 589,083.00 | 0 | |
| 703.1001 | Agent Fees | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 2,50 |
| 720.001 | Provision for Bad Debts | 40,000.00 | .00 | 40,000.00 | 3,333.33 | .00 | 19,999.98 | 20,000.02 | 50 | 19,99 |
| 720.006 | Public Assistance Program | 10,000.00 | .00 | 10,000.00 | .00 | .00 | (7,110.97) | 17,110.97 | -71 | |
| 750.124 | Transfers to General Fund | 723,914.00 | .00 | 723,914.00 | 60,326.17 | .00 | 361,957.02 | 361,956.98 | 50 | 359,94 |
| 795.001 | IT Internal Allocations | 110,466.00 | .00 | 110,466.00 | 7,267.46 | .00 | 36,357.52 | 74,108.48 | 33 | 32,00 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0030 - Electric Utility Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **19 - Electric** | | | | | | | | | | |
| 795.995 | GF Cost Distribution | 411,732.00 | .00 | 411,732.00 | 34,311.00 | .00 | 205,866.00 | 205,866.00 | 50 | 207,59 |
| 900.3100 | Electric Distribution | 600,000.00 | .00 | 600,000.00 | .00 | .00 | .00 | 600,000.00 | 0 | 20,72 |
| 900.4300 | Other Equipment | 92,000.00 | .00 | 92,000.00 | .00 | .00 | .00 | 92,000.00 | 0 | 25,60 |
| 7999.9999 | Principal Reclassified | (589,083.00) | .00 | (589,083.00) | .00 | .00 | .00 | (589,083.00) | 0 | |
| 9999.9999 | Assets Reclassified | (692,000.00) | .00 | (692,000.00) | .00 | .00 | .00 | (692,000.00) | 0 | (46,330 |
| | Department **19 - Electric** Totals | $12,482,838.00 | $0.00 | $12,482,838.00 | $925,854.79 | $344,864.65 | $5,735,703.14 | $6,402,270.21 | 49% | $5,952,23 |
| Department **36 - Fiber Optics** | | | | | | | | | | |
| 685.183 | Depreciation | 229.00 | .00 | 229.00 | 19.10 | .00 | 114.63 | 114.37 | 50 | 11 |
| | Department **36 - Fiber Optics** Totals | $229.00 | $0.00 | $229.00 | $19.10 | $0.00 | $114.63 | $114.37 | 50% | $11 |
| | EXPENSE TOTALS | $12,483,067.00 | $0.00 | $12,483,067.00 | $925,873.89 | $344,864.65 | $5,735,817.77 | $6,402,384.58 | 49% | $5,952,34 |
| | Fund **0030 - Electric Utility Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | 12,483,067.00 | .00 | 12,483,067.00 | 1,097,506.90 | .00 | 5,255,425.80 | 7,227,641.20 | 42% | 7,362,64 |
| | EXPENSE TOTALS | 12,483,067.00 | .00 | 12,483,067.00 | 925,873.89 | 344,864.65 | 5,735,817.77 | 6,402,384.58 | 49% | 5,952,34 |
| | Fund **0030 - Electric Utility Fund** Totals | $0.00 | $0.00 | $0.00 | $171,633.01 | ($344,864.65) | ($480,391.97) | $825,256.62 | | $1,410,30 |
| Fund **0031 - Water Utility Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 301.000 | Sale Of Utilities | 2,820,000.00 | .00 | 2,820,000.00 | 218,639.27 | .00 | 1,114,664.93 | 1,705,335.07 | 40 | 1,153,15 |
| 301.002 | New Turn Ons | 3,500.00 | .00 | 3,500.00 | 245.00 | .00 | 1,500.00 | 2,000.00 | 43 | 1,91 |
| 301.006 | Sale Of Raw Water | 7,500.00 | .00 | 7,500.00 | 954.29 | .00 | 6,210.25 | 1,289.75 | 83 | 6,01 |
| 301.009 | New Service Taps | 21,500.00 | .00 | 21,500.00 | 2,100.00 | .00 | 17,425.00 | 4,075.00 | 81 | 13,00 |
| 301.013 | Meter Installation | 5,750.00 | .00 | 5,750.00 | 750.00 | .00 | 5,100.00 | 650.00 | 89 | 5,25 |
| 302.001 | Penalties | 25,000.00 | .00 | 25,000.00 | 3,006.78 | .00 | 14,643.97 | 10,356.03 | 59 | 14,09 |
| 306.001 | Investment Earnings | 2,500.00 | .00 | 2,500.00 | 113.13 | .00 | 533.90 | 1,966.10 | 21 | (4,658 |
| 324.020 | Water Impact Fee | 20,000.00 | .00 | 20,000.00 | 2,020.00 | .00 | 9,360.00 | 10,640.00 | 47 | 7,15 |
| 331.000 | Federal Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 6 |
| 332.000 | State Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 209,84 |
| 335.004 | Fema Recovery | .00 | .00 | .00 | .00 | .00 | 7,420.72 | (7,420.72) | +++ | 36 |
| 369.002 | Miscellaneous Revenue | 5,000.00 | .00 | 5,000.00 | (675.00) | .00 | 2,111.86 | 2,888.14 | 42 | 1,64 |
| 391.001 | Sale of Assets | 500.00 | .00 | 500.00 | .00 | .00 | 4,975.00 | (4,475.00) | 995 | |
| 395.001 | Transfer from General Fund | 471,400.00 | .00 | 471,400.00 | .00 | .00 | 471,400.00 | .00 | 100 | |
| | Department **00 - Revenue** Totals | $3,382,650.00 | $0.00 | $3,382,650.00 | $227,153.47 | $0.00 | $1,655,345.63 | $1,727,304.37 | 49% | $1,407,83 |
| | REVENUE TOTALS | $3,382,650.00 | $0.00 | $3,382,650.00 | $227,153.47 | $0.00 | $1,655,345.63 | $1,727,304.37 | 49% | $1,407,83 |
| EXPENSE | | | | | | | | | | |
| Department **15 - Water Distribution** | | | | | | | | | | |
| 400.101 | Regular Pay | 205,941.00 | .00 | 205,941.00 | 11,155.25 | .00 | 56,242.41 | 149,698.59 | 27 | 78,51 |
| 401.103 | Overtime | 14,000.00 | .00 | 14,000.00 | 1,539.33 | .00 | 6,990.53 | 7,009.47 | 50 | 3,30 |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0031 - Water Utility Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **15 - Water Distribution** | | | | | | | | | | |
| 401.105 | On-call pay | 5,200.00 | .00 | 5,200.00 | 400.00 | .00 | 2,600.00 | 2,600.00 | 50 | 2,60 |
| 405.114 | FICA | 16,732.00 | .00 | 16,732.00 | 946.82 | .00 | 4,770.20 | 11,961.80 | 29 | 6,32 |
| 406.116 | Retirement | 35,360.00 | .00 | 35,360.00 | 2,001.62 | .00 | 10,096.43 | 25,263.57 | 29 | 13,14 |
| 408.125 | SCMIT Worker's Comp Ins. | 8,238.00 | .00 | 8,238.00 | 130.72 | .00 | 7,393.39 | 844.61 | 90 | 7,67 |
| 410.001 | Health Claims Cost | 25,638.00 | .00 | 25,638.00 | 1,510.04 | .00 | 9,060.24 | 16,577.76 | 35 | 10,82 |
| 410.002 | Health Claim Costs-Retire | 199.00 | .00 | 199.00 | 3.00 | .00 | 42.12 | 156.88 | 21 | 4 |
| 410.003 | OPEB cost | 4,000.00 | .00 | 4,000.00 | .00 | .00 | .00 | 4,000.00 | 0 | |
| 500.101 | Supplies and Materials | 5,000.00 | .00 | 5,000.00 | 173.11 | .00 | 1,340.72 | 3,659.28 | 27 | 1,77 |
| 500.102 | Equipment | 6,250.00 | .00 | 6,250.00 | .00 | .00 | 749.27 | 5,500.73 | 12 | 27 |
| 501.101 | Uniforms and Clothing | 4,400.00 | .00 | 4,400.00 | 385.62 | .00 | 1,780.95 | 2,619.05 | 40 | 1,73 |
| 513.112 | Asphalt/Concrete/Gravel | 25,000.00 | .00 | 25,000.00 | 810.00 | 14,032.07 | 6,004.59 | 4,963.34 | 80 | 6,09 |
| 514.110 | Water Dist System Supply | 56,000.00 | .00 | 56,000.00 | 4,411.06 | .00 | 18,935.34 | 37,064.66 | 34 | 20,16 |
| 515.129 | Permit Fees Due To Others | 1,000.00 | .00 | 1,000.00 | 574.92 | .00 | 574.92 | 425.08 | 57 | 53 |
| 523.136 | Hydrant Replacement | 6,000.00 | .00 | 6,000.00 | .00 | 3,562.00 | 2,438.00 | .00 | 100 | 5,89 |
| 532.148 | Small Hand Tools | 300.00 | .00 | 300.00 | .00 | .00 | 240.85 | 59.15 | 80 | 2 |
| 600.110 | SCMIRF Property/Liab Ins | 49,975.00 | .00 | 49,975.00 | .00 | .00 | 22,715.95 | 27,259.05 | 45 | 11,32 |
| 610.112 | Postage | 1,000.00 | .00 | 1,000.00 | 87.39 | .00 | 428.79 | 571.21 | 43 | 40 |
| 610.1110 | Communications- Wireless | 2,720.00 | .00 | 2,720.00 | 79.35 | .00 | 846.47 | 1,873.53 | 31 | 21 |
| 620.114 | Advertising | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | |
| 640.124 | Travel Expense | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 650.127 | Electricity | 8,290.00 | .00 | 8,290.00 | 714.77 | .00 | 4,002.42 | 4,287.58 | 48 | 4,08 |
| 650.128 | Water | 16,706.00 | .00 | 16,706.00 | 1,829.21 | .00 | 11,772.62 | 4,933.38 | 70 | 8,32 |
| 650.129 | Wastewater | 8,798.00 | .00 | 8,798.00 | 1,000.22 | .00 | 5,517.14 | 3,280.86 | 63 | 4,36 |
| 650.130 | Sanitation | 691.00 | .00 | 691.00 | 55.96 | .00 | 335.76 | 355.24 | 49 | 33 |
| 650.133 | Stormwater | 4,401.00 | .00 | 4,401.00 | 356.08 | .00 | 2,136.48 | 2,264.52 | 49 | 2,13 |
| 650.1271 | Electricity- Sales Tax | 419.00 | .00 | 419.00 | 34.51 | .00 | 175.27 | 243.73 | 42 | 20 |
| 660.105 | COVID-19 Pandemic Expense | 100.00 | .00 | 100.00 | 20.00 | .00 | 120.00 | (20.00) | 120 | 3 |
| 660.133 | Repairs & Maint. Services | 12,500.00 | .00 | 12,500.00 | .00 | .00 | 1,199.40 | 11,300.60 | 10 | 3,96 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 4,309.00 | .00 | 4,309.00 | 93.50 | .00 | 3,021.74 | 1,287.26 | 70 | 2,44 |
| 660.145 | Gasoline & Oil | 9,066.00 | .00 | 9,066.00 | 709.64 | .00 | 3,465.57 | 5,600.43 | 38 | 3,02 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 4,393.00 | .00 | 4,393.00 | 340.55 | .00 | 4,253.69 | 139.31 | 97 | 2,48 |
| 660.1392 | Fleet Svcs- Outside Vends | 224.00 | .00 | 224.00 | .00 | .00 | 1,049.38 | (825.38) | 468 | 12 |
| 670.156 | Equipment Rental/Lease | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 685.180 | Membership Dues and Fees | 425.00 | .00 | 425.00 | .00 | .00 | .00 | 425.00 | 0 | 6 |
| 685.182 | Other Operating Expenses | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | 6 |
| 685.183 | Depreciation | 451,215.00 | .00 | 451,215.00 | 37,928.09 | .00 | 227,568.60 | 223,646.40 | 50 | 221,21 |
| 685.186 | Training | 1,230.00 | .00 | 1,230.00 | 310.00 | .00 | 310.00 | 920.00 | 25 | 67 |
| 686.187 | Professional Services | 3,320.00 | .00 | 3,320.00 | .00 | 2,112.80 | 1,187.20 | 20.00 | 99 | 83 |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0031 - Water Utility Fund** | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department | **15 - Water Distribution** | | | | | | | | | |
| 686.189 | Employee Medical | 700.00 | .00 | 700.00 | .00 | .00 | .00 | 700.00 | 0 | |
| 686.191 | Contract Services/Studies | 2,100.00 | .00 | 2,100.00 | 213.26 | .00 | 817.03 | 1,282.97 | 39 | 76 |
| 686.196 | Bank Charges/Fees | 7,500.00 | .00 | 7,500.00 | 344.35 | .00 | 3,431.93 | 4,068.07 | 46 | 9,30 |
| 686.199 | Internal Engineering | 17,000.00 | .00 | 17,000.00 | 730.63 | .00 | 4,367.99 | 12,632.01 | 26 | 6,22 |
| 686.1895 | Employee wellness services | 2,700.00 | .00 | 2,700.00 | 447.93 | .00 | 1,208.51 | 1,491.49 | 45 | 1,74 |
| 687.202 | Utility Billing Services | 8,000.00 | .00 | 8,000.00 | 2,024.56 | .00 | 4,246.61 | 3,753.39 | 53 | 4,90 |
| 687.204 | Janitorial Services | 2,000.00 | .00 | 2,000.00 | 68.64 | .00 | 411.84 | 1,588.16 | 21 | 27 |
| 702.106 | Interest- Bonds | 115,327.00 | .00 | 115,327.00 | .00 | .00 | 21,870.13 | 93,456.87 | 19 | 55,82 |
| 702.110 | Bond Principal | 396,943.00 | .00 | 396,943.00 | .00 | .00 | 70,033.11 | 326,909.89 | 18 | 69,09 |
| 703.109 | Agents Fee | 8,000.00 | .00 | 8,000.00 | 1,612.50 | .00 | 4,475.00 | 3,525.00 | 56 | 4,47 |
| 720.001 | Provision for Bad Debts | 8,000.00 | .00 | 8,000.00 | 666.67 | .00 | 4,000.02 | 3,999.98 | 50 | 4,00 |
| 750.124 | Transfers to General Fund | 137,809.00 | .00 | 137,809.00 | 11,484.08 | .00 | 68,904.48 | 68,904.52 | 50 | 60,83 |
| 795.995 | GF Cost Distribution | 88,854.00 | .00 | 88,854.00 | 7,404.50 | .00 | 44,427.00 | 44,427.00 | 50 | 44,80 |
| 795.999 | Allocation G&A Services | 67,700.00 | .00 | 67,700.00 | 3,776.82 | .00 | 26,036.61 | 41,663.39 | 38 | 35,49 |
| 900.3500 | Water Distribution | 36,628.00 | .00 | 36,628.00 | .00 | 46,600.00 | 2,016.00 | (11,988.00) | 133 | 294,09 |
| 900.4300 | Other Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 5,80 |
| 7999.9999 | Principal Reclassified | (396,943.00) | .00 | (396,943.00) | .00 | .00 | (70,033.11) | (326,909.89) | 18 | (69,099 |
| 9999.9999 | Assets Reclassified | (36,628.00) | .00 | (36,628.00) | .00 | .00 | (2,016.00) | (34,612.00) | 6 | (299,904 |
| | Department **15 - Water Distribution** Totals | $1,467,930.00 | $0.00 | $1,467,930.00 | $96,374.70 | $66,306.87 | $603,563.59 | $798,059.54 | 46% | $653,93 |
| Department | **16 - Filtration** | | | | | | | | | |
| 400.101 | Regular Pay | 260,663.00 | .00 | 260,663.00 | 22,718.84 | .00 | 124,654.04 | 136,008.96 | 48 | 106,47 |
| 401.103 | Overtime | 6,000.00 | .00 | 6,000.00 | 273.07 | .00 | 1,151.19 | 4,848.81 | 19 | 2,10 |
| 401.105 | On-call pay | 7,020.00 | .00 | 7,020.00 | 533.36 | .00 | 3,466.84 | 3,553.16 | 49 | 3,46 |
| 405.114 | FICA | 20,830.00 | .00 | 20,830.00 | 1,669.07 | .00 | 9,171.52 | 11,658.48 | 44 | 7,94 |
| 406.116 | Retirement | 43,929.00 | .00 | 43,929.00 | 3,631.79 | .00 | 19,725.62 | 24,203.38 | 45 | 17,03 |
| 408.125 | SCMIT Worker's Comp Ins. | 10,427.00 | .00 | 10,427.00 | .00 | .00 | 6,494.86 | 3,932.14 | 62 | 6,91 |
| 410.001 | Health Claims Cost | 45,135.00 | .00 | 45,135.00 | 3,969.75 | .00 | 20,085.23 | 25,049.77 | 45 | 17,29 |
| 410.002 | Health Claim Costs-Retire | 7,982.00 | .00 | 7,982.00 | 383.68 | .00 | 3,662.84 | 4,319.16 | 46 | 3,46 |
| 410.003 | OPEB cost | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | |
| 500.101 | Supplies and Materials | 2,300.00 | .00 | 2,300.00 | 103.73 | .00 | 1,392.64 | 907.36 | 61 | 57 |
| 500.102 | Equipment | 6,500.00 | .00 | 6,500.00 | .00 | .00 | 2,110.43 | 4,389.57 | 32 | 15 |
| 501.101 | Uniforms and Clothing | 4,000.00 | .00 | 4,000.00 | .00 | .00 | 821.26 | 3,178.74 | 21 | 31 |
| 512.108 | Chemicals | 361,800.00 | .00 | 361,800.00 | 8,166.92 | 62,475.13 | 92,691.81 | 206,633.06 | 43 | 175,12 |
| 512.109 | Laboratory Supplies | 18,480.00 | .00 | 18,480.00 | 647.57 | 2,043.49 | 10,712.58 | 5,723.93 | 69 | 11,08 |
| 515.121 | Safety Supplies | 1,250.00 | .00 | 1,250.00 | .00 | .00 | .00 | 1,250.00 | 0 | |
| 515.129 | Permit Fees Due To Others | 22,000.00 | .00 | 22,000.00 | .00 | .00 | 20,635.00 | 1,365.00 | 94 | 20,56 |
| 532.148 | Small Hand Tools | 300.00 | .00 | 300.00 | .00 | .00 | 65.69 | 234.31 | 22 | |
| 540.151 | IP Raw Water Contract-Cty | 22,960.00 | .00 | 22,960.00 | 1,204.49 | .00 | 8,036.31 | 14,923.69 | 35 | 6,09 |

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0031 - Water Utility Fund** | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department | **16 - Filtration** | | | | | | | | | |
| 540.152 | Raw Water Pump Maint. | 60,000.00 | .00 | 60,000.00 | 4,894.36 | .00 | 27,724.24 | 32,275.76 | 46 | 28,284 |
| 540.157 | Treated Water Purchase | 200.00 | .00 | 200.00 | 6.67 | .00 | 78.35 | 121.65 | 39 | 3[illegible] |
| 540.1510 | IP Raw Water Contract-Stl | 11,808.00 | .00 | 11,808.00 | 447.62 | .00 | 2,912.97 | 8,895.03 | 25 | 3,94[illegible] |
| 600.110 | SCMIRF Property/Liab Ins | 150,635.00 | .00 | 150,635.00 | .00 | .00 | 68,470.64 | 82,164.36 | 45 | 8,82[illegible] |
| 610.111 | Communications- Landline | 1,200.00 | .00 | 1,200.00 | 135.94 | .00 | 577.09 | 622.91 | 48 | 61[illegible] |
| 610.112 | Postage | 800.00 | .00 | 800.00 | .00 | .00 | .00 | 800.00 | 0 | 1[illegible] |
| 610.1110 | Communications- Wireless | 660.00 | .00 | 660.00 | 41.34 | .00 | 206.84 | 453.16 | 31 | 21[illegible] |
| 620.114 | Advertising | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | 7[illegible] |
| 640.124 | Travel Expense | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 650.127 | Electricity | 83,214.00 | .00 | 83,214.00 | 6,788.71 | .00 | 38,010.25 | 45,203.75 | 46 | 40,04[illegible] |
| 650.130 | Sanitation | 929.00 | .00 | 929.00 | 75.20 | .00 | 451.20 | 477.80 | 49 | 45[illegible] |
| 650.133 | Stormwater | 2,219.00 | .00 | 2,219.00 | 179.55 | .00 | 1,077.30 | 1,141.70 | 49 | 1,07[illegible] |
| 650.134 | Security Lights | 1,631.00 | .00 | 1,631.00 | 132.00 | .00 | 792.00 | 839.00 | 49 | 79[illegible] |
| 650.1271 | Electricity- Sales Tax | 96.00 | .00 | 96.00 | 7.82 | .00 | 43.28 | 52.72 | 45 | 4[illegible] |
| 660.105 | COVID-19 Pandemic Expense | 100.00 | .00 | 100.00 | 60.00 | .00 | 360.00 | (260.00) | 360 | 1[illegible] |
| 660.133 | Repairs & Maint. Services | 36,000.00 | .00 | 36,000.00 | 5,812.31 | 12,000.00 | 13,896.02 | 10,103.98 | 72 | 19,79[illegible] |
| 660.139 | Fleet Services-RTA Mtce Allocation | 376.00 | .00 | 376.00 | 6.36 | .00 | 6.36 | 369.64 | 2 | 21[illegible] |
| 660.145 | Gasoline & Oil | 1,661.00 | .00 | 1,661.00 | 70.12 | .00 | 520.41 | 1,140.59 | 31 | 38[illegible] |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 927.00 | .00 | 927.00 | 94.77 | .00 | 693.05 | 233.95 | 75 | 52[illegible] |
| 670.156 | Equipment Rental/Lease | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 685.180 | Membership Dues and Fees | 845.00 | .00 | 845.00 | .00 | .00 | 45.00 | 800.00 | 5 | 48[illegible] |
| 685.182 | Other Operating Expenses | 500.00 | .00 | 500.00 | .00 | .00 | 51.00 | 449.00 | 10 | 6[illegible] |
| 685.183 | Depreciation | 325,499.00 | .00 | 325,499.00 | 24,620.59 | .00 | 147,967.49 | 177,531.51 | 45 | 155,31[illegible] |
| 685.186 | Training | 950.00 | .00 | 950.00 | .00 | .00 | .00 | 950.00 | 0 | |
| 686.187 | Professional Services | 21,990.00 | .00 | 21,990.00 | 45.00 | 2,958.18 | 1,270.92 | 17,760.90 | 19 | 1,29[illegible] |
| 686.189 | Employee Medical | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 250.00 | 750.00 | 25 | 78[illegible] |
| 686.195 | Repair/Maint Svc Contract | 1,800.00 | .00 | 1,800.00 | 246.75 | .00 | 973.05 | 826.95 | 54 | 97[illegible] |
| 686.199 | Internal Engineering | 18,000.00 | .00 | 18,000.00 | 730.63 | .00 | 4,367.99 | 13,632.01 | 24 | 6,22[illegible] |
| 686.1895 | Employee wellness services | 3,000.00 | .00 | 3,000.00 | 537.51 | .00 | 1,450.21 | 1,549.79 | 48 | 2,09[illegible] |
| 687.204 | Janitorial Services | 2,000.00 | .00 | 2,000.00 | 204.79 | .00 | 1,228.74 | 771.26 | 61 | 1,12[illegible] |
| 750.124 | Transfers to General Fund | 122,800.00 | .00 | 122,800.00 | 10,233.33 | .00 | 61,399.98 | 61,400.02 | 50 | 54,21[illegible] |
| 795.995 | GF Cost Distribution | 79,175.00 | .00 | 79,175.00 | 6,597.92 | .00 | 39,587.52 | 39,587.48 | 50 | 39,91[illegible] |
| 795.999 | Allocation G&A Services | 92,000.00 | .00 | 92,000.00 | 3,776.82 | .00 | 26,036.62 | 65,963.38 | 28 | 35,49[illegible] |
| 900.915 | CIP Projects - Current Year | .00 | (3,750,000.00) | (3,750,000.00) | .00 | .00 | .00 | (3,750,000.00) | 0 | |
| 900.3300 | Water Filtration Plant | 3,750,000.00 | 3,750,000.00 | 7,500,000.00 | 12,552.80 | (173,504.06) | 173,550.70 | 7,499,953.36 | 0 | |
| 900.4100 | Vehicles | 37,000.00 | .00 | 37,000.00 | .00 | .00 | .00 | 37,000.00 | 0 | |
| 900.4300 | Other Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 115,16[illegible] |
| 9999.9999 | Assets Reclassified | (3,787,000.00) | .00 | (3,787,000.00) | (12,552.80) | .00 | (173,550.70) | (3,613,449.30) | 5 | (115,163 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0031 - Water Utility Fund** | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| | Department **16 - Filtration** Totals | $1,870,191.00 | $0.00 | $1,870,191.00 | $109,048.38 | ($94,027.26) | $765,326.38 | $1,198,891.88 | 36% | $781,92 |
| Department | **41 - General & Administrative** | | | | | | | | | |
| 400.101 | Regular Pay | 119,659.00 | .00 | 119,659.00 | 10,484.69 | .00 | 59,895.67 | 59,763.33 | 50 | 54,18 |
| 405.114 | FICA | 9,154.00 | .00 | 9,154.00 | 772.39 | .00 | 4,389.07 | 4,764.93 | 48 | 3,95 |
| 406.116 | Retirement | 19,816.00 | .00 | 19,816.00 | 1,623.95 | .00 | 9,172.54 | 10,643.46 | 46 | 8,25 |
| 408.125 | SCMIT Worker's Comp Ins. | 1,915.00 | .00 | 1,915.00 | .00 | .00 | 1,976.70 | (61.70) | 103 | 2,10 |
| 410.001 | Health Claims Cost | 15,708.00 | .00 | 15,708.00 | 1,298.58 | .00 | 7,791.48 | 7,916.52 | 50 | 7,79 |
| 410.003 | OPEB cost | 4,200.00 | .00 | 4,200.00 | .00 | .00 | .00 | 4,200.00 | 0 | |
| 500.101 | Supplies and Materials | 3,800.00 | .00 | 3,800.00 | 303.73 | .00 | 1,534.84 | 2,265.16 | 40 | 2,56 |
| 500.102 | Equipment | 250.00 | .00 | 250.00 | .00 | .00 | 4,058.92 | (3,808.92) | 1624 | |
| 500.103 | Furniture | 250.00 | .00 | 250.00 | .00 | .00 | .00 | 250.00 | 0 | |
| 501.101 | Uniforms and Clothing | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 600.110 | SCMIRF Property/Liab Ins | 266.00 | .00 | 266.00 | .00 | .00 | 121.04 | 144.96 | 46 | 18,18 |
| 610.111 | Communications- Landline | 4,800.00 | .00 | 4,800.00 | 455.25 | .00 | 2,264.92 | 2,535.08 | 47 | 2,14 |
| 610.112 | Postage | 200.00 | .00 | 200.00 | .00 | .00 | 81.20 | 118.80 | 41 | 7 |
| 610.1110 | Communications- Wireless | 660.00 | .00 | 660.00 | 41.34 | .00 | 206.84 | 453.16 | 31 | 21 |
| 620.114 | Advertising | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 640.124 | Travel Expense | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 650.127 | Electricity | 2,621.00 | .00 | 2,621.00 | 193.32 | .00 | 1,200.90 | 1,420.10 | 46 | 1,29 |
| 650.128 | Water | 222.00 | .00 | 222.00 | 22.50 | .00 | 120.07 | 101.93 | 54 | 10 |
| 650.129 | Wastewater | 317.00 | .00 | 317.00 | 29.29 | .00 | 160.16 | 156.84 | 51 | 15 |
| 650.130 | Sanitation | 486.00 | .00 | 486.00 | 39.33 | .00 | 235.98 | 250.02 | 49 | 23 |
| 650.133 | Stormwater | 2,051.00 | .00 | 2,051.00 | 165.94 | .00 | 995.64 | 1,055.36 | 49 | 99 |
| 650.134 | Security Lights | 655.00 | .00 | 655.00 | 53.00 | .00 | 318.00 | 337.00 | 49 | 31 |
| 650.1271 | Electricity- Sales Tax | 112.00 | .00 | 112.00 | 7.56 | .00 | 49.72 | 62.28 | 44 | 5 |
| 660.105 | COVID-19 Pandemic Expense | 2,100.00 | .00 | 2,100.00 | 60.00 | .00 | 706.19 | 1,393.81 | 34 | 1,15 |
| 660.133 | Repairs & Maint. Services | 2,000.00 | .00 | 2,000.00 | 360.00 | .00 | 1,137.43 | 862.57 | 57 | 85 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 963.00 | .00 | 963.00 | .00 | .00 | 247.71 | 715.29 | 26 | 54 |
| 660.145 | Gasoline & Oil | 2,589.00 | .00 | 2,589.00 | 157.13 | .00 | 850.40 | 1,738.60 | 33 | 97 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 1,566.00 | .00 | 1,566.00 | 82.87 | .00 | 902.38 | 663.62 | 58 | 88 |
| 670.156 | Equipment Rental/Lease | 3,120.00 | .00 | 3,120.00 | 198.15 | .00 | 1,509.94 | 1,610.06 | 48 | 1,56 |
| 685.180 | Membership Dues and Fees | 1,405.00 | .00 | 1,405.00 | 45.00 | .00 | 439.00 | 966.00 | 31 | 1,15 |
| 685.182 | Other Operating Expenses | 500.00 | .00 | 500.00 | 2,119.97 | .00 | 302.18 | 197.82 | 60 | 21 |
| 685.183 | Depreciation | 7,090.00 | .00 | 7,090.00 | 590.83 | .00 | 3,545.01 | 3,544.99 | 50 | 3,54 |
| 685.186 | Training | 460.00 | .00 | 460.00 | .00 | .00 | .00 | 460.00 | 0 | |
| 686.187 | Professional Services | 31,640.00 | .00 | 31,640.00 | .00 | .00 | .00 | 31,640.00 | 0 | |
| 686.189 | Employee Medical | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 686.195 | Repair/Maint Svc Contract | 2,000.00 | .00 | 2,000.00 | 129.24 | .00 | 725.28 | 1,274.72 | 36 | 86 |
| 686.1895 | Employee wellness services | 1,200.00 | .00 | 1,200.00 | 179.17 | .00 | 483.41 | 716.59 | 40 | 69 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0031 - Water Utility Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **41 - General & Administrative** | | | | | | | | | | |
| 687.204 | Janitorial Services | 2,000.00 | .00 | 2,000.00 | 205.92 | .00 | 1,235.52 | 764.48 | 62 | 1,12 |
| 795.001 | IT Internal Allocations | 120,705.00 | .00 | 120,705.00 | 7,267.45 | .00 | 36,357.51 | 84,347.49 | 30 | 32,00 |
| 795.999 | Allocation G&A Services | (364,159.00) | .00 | (364,159.00) | (18,884.11) | .00 | (130,183.09) | (233,975.91) | 36 | (177,456 |
| | Department **41 - General & Administrative** Totals | $2,921.00 | $0.00 | $2,921.00 | $8,002.49 | $0.00 | $12,832.56 | ($9,911.56) | 439% | ($29,236 |
| Department **42 - Engineering Services** | | | | | | | | | | |
| 400.101 | Regular Pay | 115,658.00 | .00 | 115,658.00 | 7,926.67 | .00 | 45,120.13 | 70,537.87 | 39 | 40,36 |
| 405.114 | FICA | 8,848.00 | .00 | 8,848.00 | 560.06 | .00 | 3,150.47 | 5,697.53 | 36 | 2,78 |
| 406.116 | Retirement | 19,153.00 | .00 | 19,153.00 | 1,229.66 | .00 | 6,947.07 | 12,205.93 | 36 | 6,19 |
| 408.125 | SCMIT Worker's Comp Ins. | 1,851.00 | .00 | 1,851.00 | .00 | .00 | .00 | 1,851.00 | 0 | |
| 410.001 | Health Claims Cost | 19,884.00 | .00 | 19,884.00 | 1,069.52 | .00 | 6,417.12 | 13,466.88 | 32 | 6,41 |
| 500.101 | Supplies and Materials | 250.00 | .00 | 250.00 | 111.05 | .00 | 111.05 | 138.95 | 44 | |
| 500.105 | Printing and Binding | 100.00 | .00 | 100.00 | .00 | .00 | 195.74 | (95.74) | 196 | |
| 501.101 | Uniforms and Clothing | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | |
| 515.121 | Safety Supplies | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 515.124 | Department Supplies | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | 6 |
| 600.110 | SCMIRF Property/Liab Ins | 444.00 | .00 | 444.00 | .00 | .00 | 201.74 | 242.26 | 45 | |
| 610.112 | Postage | 75.00 | .00 | 75.00 | .00 | .00 | .00 | 75.00 | 0 | 3 |
| 610.1110 | Communications- Wireless | 1,200.00 | .00 | 1,200.00 | 41.34 | .00 | 206.84 | 993.16 | 17 | 21 |
| 640.124 | Travel Expense | 300.00 | .00 | 300.00 | .00 | .00 | .00 | 300.00 | 0 | |
| 685.180 | Membership Dues and Fees | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | |
| 685.183 | Depreciation | 5,221.00 | .00 | 5,221.00 | 435.10 | .00 | 2,610.60 | 2,610.40 | 50 | 2,61 |
| 685.184 | Continuing Education | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | |
| 685.186 | Training | 800.00 | .00 | 800.00 | .00 | .00 | .00 | 800.00 | 0 | 2 |
| 686.187 | Professional Services | 5,150.00 | .00 | 5,150.00 | .00 | .00 | 2,958.58 | 2,191.42 | 57 | 2,96 |
| 686.1895 | Employee wellness services | 1,200.00 | .00 | 1,200.00 | 179.17 | .00 | 483.41 | 716.59 | 40 | 69 |
| 735.122 | Services Billed | (141,926.00) | .00 | (141,926.00) | (7,306.28) | .00 | (43,679.81) | (98,246.19) | 31 | (62,250 |
| | Department **42 - Engineering Services** Totals | $41,608.00 | $0.00 | $41,608.00 | $4,246.29 | $0.00 | $24,722.94 | $16,885.06 | 59% | $11 |
| | EXPENSE TOTALS | $3,382,650.00 | $0.00 | $3,382,650.00 | $217,671.86 | ($27,720.39) | $1,406,445.47 | $2,003,924.92 | 41% | $1,406,73 |
| | Fund **0031 - Water Utility Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | 3,382,650.00 | .00 | 3,382,650.00 | 227,153.47 | .00 | 1,655,345.63 | 1,727,304.37 | 49% | 1,407,83 |
| | EXPENSE TOTALS | 3,382,650.00 | .00 | 3,382,650.00 | 217,671.86 | (27,720.39) | 1,406,445.47 | 2,003,924.92 | 41% | 1,406,73 |
| | Fund **0031 - Water Utility Fund** Totals | $0.00 | $0.00 | $0.00 | $9,481.61 | $27,720.39 | $248,900.16 | ($276,620.55) | | $1,09 |
| Fund **0032 - Wastewater Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 301.000 | Sale Of Utilities | 2,885,300.00 | .00 | 2,885,300.00 | 231,669.56 | .00 | 1,205,721.69 | 1,679,578.31 | 42 | 1,330,96 |
| 301.002 | New Turn Ons | 3,300.00 | .00 | 3,300.00 | 250.00 | .00 | 1,435.00 | 1,865.00 | 43 | 1,82 |

# Budget Performance Report

Fiscal Year to Date 12/31/2

Exclude Rollup Accou



| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0032 - Wastewater Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 301.009 | New Service Taps | 7,500.00 | .00 | 7,500.00 | 1,800.00 | .00 | 5,400.00 | 2,100.00 | 72 | 3,60 |
| 301.014 | Fixed Charges - Andrews | 120,000.00 | .00 | 120,000.00 | 10,119.80 | .00 | 60,718.80 | 59,281.20 | 51 | 50,59 |
| 301.015 | Fixed Charges - GCWSD | 232,000.00 | .00 | 232,000.00 | 19,241.87 | .00 | 115,451.22 | 116,548.78 | 50 | 115,45 |
| 301.016 | Fixed Charges - COG | 336,000.00 | .00 | 336,000.00 | 27,651.27 | .00 | 165,907.62 | 170,092.38 | 49 | 176,02 |
| 301.017 | Volume Charges - Andrews | 220,000.00 | .00 | 220,000.00 | 8,517.40 | .00 | 34,390.16 | 185,609.84 | 16 | 123,22 |
| 301.018 | Volume Charges - GCWSD | 450,000.00 | .00 | 450,000.00 | 28,409.31 | .00 | 76,634.87 | 373,365.13 | 17 | 263,76 |
| 301.019 | Volume Charges - COG | 1,250,000.00 | .00 | 1,250,000.00 | 65,397.23 | .00 | 529,567.52 | 720,432.48 | 42 | 905,98 |
| 301.026 | Fixed- Elim Georgetown | (300,000.00) | .00 | (300,000.00) | (27,651.27) | .00 | (165,907.62) | (134,092.38) | 55 | (165,907 |
| 301.029 | Volume-Elim-Georgetown | (1,250,000.00) | .00 | (1,250,000.00) | (65,397.23) | .00 | (529,567.52) | (720,432.48) | 42 | (891,430 |
| 302.001 | Penalties | 35,000.00 | .00 | 35,000.00 | 3,496.41 | .00 | 16,632.73 | 18,367.27 | 48 | 17,68 |
| 303.006 | Septic Tank Dumping | 50,000.00 | .00 | 50,000.00 | 3,240.00 | .00 | 16,660.00 | 33,340.00 | 33 | 21,77 |
| 306.001 | Investment Earnings | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 228.79 | 771.21 | 23 | (12,797 |
| 324.017 | Wastewater Impact Fee | 10,000.00 | .00 | 10,000.00 | 5,090.00 | .00 | 9,340.00 | 660.00 | 93 | 3,40 |
| 331.000 | Federal Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,55 |
| 369.002 | Miscellaneous Revenue | 3,500.00 | .00 | 3,500.00 | .00 | .00 | 966.57 | 2,533.43 | 28 | |
| 391.001 | Sale of Assets | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | 2,02 |
| 395.001 | Transfer from General Fund | 11,553.00 | .00 | 11,553.00 | .00 | .00 | 11,553.00 | .00 | 100 | |
| | Department **00 - Revenue** Totals | $4,067,653.00 | $0.00 | $4,067,653.00 | $311,834.35 | $0.00 | $1,555,132.83 | $2,512,520.17 | 38% | $1,947,72 |
| | REVENUE TOTALS | $4,067,653.00 | $0.00 | $4,067,653.00 | $311,834.35 | $0.00 | $1,555,132.83 | $2,512,520.17 | 38% | $1,947,72 |
| EXPENSE | | | | | | | | | | |
| Department **18 - Wastewater Collections** | | | | | | | | | | |
| 400.101 | Regular Pay | 248,584.00 | .00 | 248,584.00 | 17,052.68 | .00 | 103,938.10 | 144,645.90 | 42 | 93,26 |
| 401.103 | Overtime | 2,248.00 | .00 | 2,248.00 | 111.65 | .00 | 882.13 | 1,365.87 | 39 | 33 |
| 401.105 | On-call pay | 4,420.00 | .00 | 4,420.00 | 233.32 | .00 | 1,966.58 | 2,453.42 | 44 | 2,16 |
| 405.114 | FICA | 19,527.00 | .00 | 19,527.00 | 1,222.12 | .00 | 7,456.23 | 12,070.77 | 38 | 6,58 |
| 406.116 | Retirement | 41,538.00 | .00 | 41,538.00 | 2,689.67 | .00 | 16,266.73 | 25,271.27 | 39 | 14,46 |
| 408.125 | SCMIT Worker's Comp Ins. | 10,886.00 | .00 | 10,886.00 | .00 | .00 | 12,033.96 | (1,147.96) | 111 | 12,81 |
| 410.001 | Health Claims Cost | 63,201.00 | .00 | 63,201.00 | 4,080.69 | .00 | 25,183.75 | 38,017.25 | 40 | 26,47 |
| 410.002 | Health Claim Costs-Retire | 10,162.00 | .00 | 10,162.00 | 1,147.20 | .00 | 7,982.64 | 2,179.36 | 79 | 8,23 |
| 410.003 | OPEB cost | 5,500.00 | .00 | 5,500.00 | .00 | .00 | .00 | 5,500.00 | 0 | |
| 500.101 | Supplies and Materials | 6,900.00 | .00 | 6,900.00 | .00 | .00 | 2,796.74 | 4,103.26 | 41 | 2,70 |
| 500.102 | Equipment | 15,300.00 | .00 | 15,300.00 | 1,172.17 | .00 | 1,497.42 | 13,802.58 | 10 | 6,58 |
| 501.101 | Uniforms and Clothing | 7,000.00 | .00 | 7,000.00 | 951.45 | .00 | 3,012.68 | 3,987.32 | 43 | 2,68 |
| 512.108 | Chemicals | 6,000.00 | .00 | 6,000.00 | .00 | .00 | 154.93 | 5,845.07 | 3 | 1,37 |
| 513.112 | Asphalt/Concrete/Gravel | 28,300.00 | .00 | 28,300.00 | 3,015.98 | 16,476.90 | 7,728.51 | 4,094.59 | 86 | 6,69 |
| 514.111 | WW Collection Syst Supply | 10,000.00 | .00 | 10,000.00 | 1,065.71 | .00 | 4,824.20 | 5,175.80 | 48 | 3,40 |
| 515.121 | Safety Supplies | 900.00 | .00 | 900.00 | .00 | .00 | .00 | 900.00 | 0 | |
| 515.126 | Department Equipment | .00 | 7,000.00 | 7,000.00 | .00 | .00 | 6,391.80 | 608.20 | 91 | |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0032 - Wastewater Fund** | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department | **18 - Wastewater Collections** | | | | | | | | | |
| 532.148 | Small Hand Tools | 350.00 | .00 | 350.00 | .00 | .00 | 118.29 | 231.71 | 34 | |
| 532.1481 | Small Hand Tools - Maintenance | 450.00 | .00 | 450.00 | .00 | .00 | .00 | 450.00 | 0 | 2 |
| 600.110 | SCMIRF Property/Liab Ins | 42,519.00 | .00 | 42,519.00 | .00 | .00 | 19,326.72 | 23,192.28 | 45 | 19,39 |
| 610.112 | Postage | 1,000.00 | .00 | 1,000.00 | 79.12 | .00 | 388.23 | 611.77 | 39 | 36 |
| 610.1110 | Communications- Wireless | 3,920.00 | .00 | 3,920.00 | 186.15 | .00 | 1,384.83 | 2,535.17 | 35 | 75 |
| 620.114 | Advertising | 500.00 | .00 | 500.00 | .00 | .00 | 195.00 | 305.00 | 39 | 7 |
| 640.124 | Travel Expense | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 650.127 | Electricity | 96,591.00 | .00 | 96,591.00 | 5,090.56 | .00 | 34,561.40 | 62,029.60 | 36 | 47,45 |
| 650.133 | Stormwater | 9,899.00 | .00 | 9,899.00 | 800.95 | .00 | 4,805.70 | 5,093.30 | 49 | 4,80 |
| 650.134 | Security Lights | 1,495.00 | .00 | 1,495.00 | 121.00 | .00 | 726.00 | 769.00 | 49 | 72 |
| 650.1271 | Electricity- Sales Tax | 3,208.00 | .00 | 3,208.00 | 160.61 | .00 | 1,145.39 | 2,062.61 | 36 | 1,54 |
| 660.105 | COVID-19 Pandemic Expense | .00 | .00 | .00 | 80.00 | .00 | 480.00 | (480.00) | +++ | |
| 660.133 | Repairs & Maint. Services | 70,800.00 | 108,542.00 | 179,342.00 | 21,379.27 | 12,027.83 | 139,980.90 | 27,333.27 | 85 | 24,13 |
| 660.139 | Fleet Services-RTA Mtce Allocation | 18,836.00 | .00 | 18,836.00 | 926.92 | .00 | 8,863.09 | 9,972.91 | 47 | 10,66 |
| 660.145 | Gasoline & Oil | 15,301.00 | .00 | 15,301.00 | 891.29 | .00 | 7,510.44 | 7,790.56 | 49 | 5,12 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 14,881.00 | .00 | 14,881.00 | 1,231.49 | .00 | 12,093.78 | 2,787.22 | 81 | 8,42 |
| 660.1392 | Fleet Svcs- Outside Vends | 506.00 | .00 | 506.00 | 478.58 | .00 | 1,142.92 | (636.92) | 226 | 28 |
| 670.156 | Equipment Rental/Lease | 6,000.00 | .00 | 6,000.00 | .00 | .00 | .00 | 6,000.00 | 0 | |
| 685.180 | Membership Dues and Fees | 680.00 | .00 | 680.00 | .00 | .00 | .00 | 680.00 | 0 | |
| 685.182 | Other Operating Expenses | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | |
| 685.183 | Depreciation | 379,294.00 | .00 | 379,294.00 | 33,400.39 | .00 | 177,662.02 | 201,631.98 | 47 | 165,94 |
| 685.186 | Training | 650.00 | .00 | 650.00 | .00 | .00 | .00 | 650.00 | 0 | 6 |
| 686.187 | Professional Services | 28,900.00 | .00 | 28,900.00 | .00 | 2,110.90 | 666.60 | 26,122.50 | 10 | 83 |
| 686.189 | Employee Medical | 910.00 | .00 | 910.00 | .00 | .00 | 100.00 | 810.00 | 11 | 27 |
| 686.191 | Contract Services/Studies | 2,040.00 | .00 | 2,040.00 | 213.32 | .00 | 817.26 | 1,222.74 | 40 | 76 |
| 686.195 | Repair/Maint Svc Contract | 15,000.00 | .00 | 15,000.00 | .00 | .00 | .00 | 15,000.00 | 0 | |
| 686.196 | Bank Charges/Fees | 6,750.00 | .00 | 6,750.00 | 286.96 | .00 | 2,859.96 | 3,890.04 | 42 | 7,75 |
| 686.199 | Internal Engineering | 20,000.00 | .00 | 20,000.00 | 730.63 | .00 | 4,367.99 | 15,632.01 | 22 | 6,22 |
| 686.1895 | Employee wellness services | 4,800.00 | .00 | 4,800.00 | 627.10 | .00 | 1,691.91 | 3,108.09 | 35 | 2,44 |
| 687.202 | Utility Billing Services | 7,500.00 | .00 | 7,500.00 | 1,833.03 | .00 | 3,844.86 | 3,655.14 | 51 | 4,44 |
| 687.204 | Janitorial Services | 1,000.00 | .00 | 1,000.00 | 273.43 | .00 | 1,640.58 | (640.58) | 164 | 27 |
| 702.106 | Interest- Bonds | 32,639.00 | .00 | 32,639.00 | .00 | .00 | 15,329.24 | 17,309.76 | 47 | 17,65 |
| 702.110 | Bond Principal | 104,447.00 | .00 | 104,447.00 | .00 | .00 | 46,629.35 | 57,817.65 | 45 | 50,89 |
| 703.1001 | Agent Fees | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 4,112.50 | (1,112.50) | 137 | |
| 720.001 | Provision for Bad Debts | 7,500.00 | .00 | 7,500.00 | 625.00 | .00 | 3,750.00 | 3,750.00 | 50 | 3,75 |
| 750.124 | Transfers to General Fund | 190,100.00 | .00 | 190,100.00 | 15,841.67 | .00 | 95,050.02 | 95,049.98 | 50 | 89,23 |
| 795.995 | GF Cost Distribution | 82,467.00 | .00 | 82,467.00 | 6,872.25 | .00 | 41,233.50 | 41,233.50 | 50 | 41,58 |
| 795.999 | Allocation G&A Services | 84,100.00 | .00 | 84,100.00 | 4,721.03 | .00 | 32,545.78 | 51,554.22 | 39 | 44,36 |

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0032 - Wastewater Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **18 - Wastewater Collections** | | | | | | | | | | |
| 900.911 | Sewer Improvement Projects | 150,000.00 | (108,542.00) | 41,458.00 | .00 | .00 | .00 | 41,458.00 | 0 | |
| 900.3700 | Wastewater Collection Sys | 565,000.00 | .00 | 565,000.00 | 4,846.00 | (4,846.00) | 4,846.00 | 565,000.00 | 0 | 3,34 |
| 900.4100 | Vehicles | 560,000.00 | .00 | 560,000.00 | 7,500.00 | .00 | 416,831.25 | 143,168.75 | 74 | |
| 900.4300 | Other Equipment | 7,000.00 | (7,000.00) | .00 | .00 | .00 | .00 | .00 | +++ | 11,27 |
| 7999.9999 | Principal Reclassified | (104,447.00) | .00 | (104,447.00) | .00 | .00 | (46,629.35) | (57,817.65) | 45 | (50,892 |
| 9999.9999 | Assets Reclassified | (1,282,000.00) | .00 | (1,282,000.00) | (12,346.00) | .00 | (421,677.25) | (860,322.75) | 33 | (14,627 |
| | Department **18 - Wastewater Collections** Totals | $1,635,652.00 | $0.00 | $1,635,652.00 | $129,593.39 | $25,769.63 | $820,511.31 | $789,371.06 | 52% | $697,18 |
| Department **34 - Regional Wastewater Plant** | | | | | | | | | | |
| 400.101 | Regular Pay | 251,520.00 | .00 | 251,520.00 | 21,156.94 | .00 | 124,224.24 | 127,295.76 | 49 | 111,87 |
| 401.103 | Overtime | 9,931.00 | .00 | 9,931.00 | 888.54 | .00 | 4,603.66 | 5,327.34 | 46 | 4,89 |
| 401.105 | On-call pay | 7,020.00 | .00 | 7,020.00 | 533.32 | .00 | 3,466.58 | 3,553.42 | 49 | 3,46 |
| 405.114 | FICA | 20,538.00 | .00 | 20,538.00 | 1,598.61 | .00 | 9,261.74 | 11,276.26 | 45 | 8,40 |
| 406.116 | Retirement | 43,296.00 | .00 | 43,296.00 | 3,483.88 | .00 | 20,210.90 | 23,085.10 | 47 | 18,26 |
| 408.125 | SCMIT Worker's Comp Ins. | 11,509.00 | .00 | 11,509.00 | .00 | .00 | 2,995.22 | 8,513.78 | 26 | 7,77 |
| 410.001 | Health Claims Cost | 49,829.00 | .00 | 49,829.00 | 3,972.74 | .00 | 24,570.14 | 25,258.86 | 49 | 26,48 |
| 500.101 | Supplies and Materials | 2,300.00 | .00 | 2,300.00 | 151.17 | .00 | 1,533.80 | 766.20 | 67 | 2,99 |
| 500.102 | Equipment | 13,500.00 | .00 | 13,500.00 | .00 | .00 | 8,087.95 | 5,412.05 | 60 | 4,77 |
| 501.101 | Uniforms and Clothing | 4,000.00 | .00 | 4,000.00 | 213.23 | .00 | 1,555.10 | 2,444.90 | 39 | 94 |
| 512.108 | Chemicals | 135,250.00 | .00 | 135,250.00 | .00 | 34,458.49 | 34,493.76 | 66,297.75 | 51 | 49,08 |
| 512.109 | Laboratory Supplies | 28,000.00 | .00 | 28,000.00 | 1,915.00 | 3,342.19 | 7,628.02 | 17,029.79 | 39 | 10,48 |
| 515.121 | Safety Supplies | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | |
| 515.124 | Department Supplies | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7 |
| 515.129 | Permit Fees Due To Others | 9,100.00 | .00 | 9,100.00 | 2,660.00 | .00 | 8,098.98 | 1,001.02 | 89 | 21 |
| 532.148 | Small Hand Tools | 300.00 | .00 | 300.00 | .00 | .00 | 161.77 | 138.23 | 54 | 8 |
| 600.110 | SCMIRF Property/Liab Ins | 235,052.00 | .00 | 235,052.00 | .00 | .00 | 106,841.64 | 128,210.36 | 45 | 8,14 |
| 610.111 | Communications- Landline | 2,400.00 | .00 | 2,400.00 | 155.55 | .00 | 1,097.19 | 1,302.81 | 46 | 1,07 |
| 610.112 | Postage | 1,000.00 | .00 | 1,000.00 | 574.06 | .00 | 574.06 | 425.94 | 57 | 53 |
| 610.1110 | Communications- Wireless | 660.00 | .00 | 660.00 | 65.46 | .00 | 327.54 | 332.46 | 50 | 24 |
| 620.114 | Advertising | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 | 7 |
| 640.124 | Travel Expense | 100.00 | .00 | 100.00 | .00 | .00 | 14.00 | 86.00 | 14 | 2 |
| 650.127 | Electricity | 321,141.00 | .00 | 321,141.00 | 25,571.60 | .00 | 159,273.35 | 161,867.65 | 50 | 162,74 |
| 650.128 | Water | 3,394.00 | .00 | 3,394.00 | 115.21 | .00 | 687.94 | 2,706.06 | 20 | 1,71 |
| 650.130 | Sanitation | 3,239.00 | .00 | 3,239.00 | 262.13 | .00 | 1,572.78 | 1,666.22 | 49 | 1,57 |
| 650.133 | Stormwater | 2,602.00 | .00 | 2,602.00 | 210.53 | .00 | 1,263.18 | 1,338.82 | 49 | 1,26 |
| 650.134 | Security Lights | 4,288.00 | .00 | 4,288.00 | 347.00 | .00 | 2,082.00 | 2,206.00 | 49 | 2,08 |
| 650.1271 | Electricity- Sales Tax | 12,412.00 | .00 | 12,412.00 | 1,072.66 | .00 | 6,033.45 | 6,378.55 | 49 | 6,15 |
| 660.105 | COVID-19 Pandemic Expense | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 4 |
| 660.133 | Repairs & Maint. Services | 94,000.00 | .00 | 94,000.00 | 3,484.00 | 28,801.59 | 49,386.67 | 15,811.74 | 83 | 22,80 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

# Budget Performance Report

Fiscal Year to Date 12/31/2
Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund 0032 - Wastewater Fund | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department 34 - Regional Wastewater Plant | | | | | | | | | | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 3,859.00 | .00 | 3,859.00 | .00 | .00 | 935.88 | 2,923.12 | 24 | 2,18 |
| 660.145 | Gasoline & Oil | 2,322.00 | .00 | 2,322.00 | 263.63 | .00 | 803.29 | 1,518.71 | 35 | 84 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 2,737.00 | .00 | 2,737.00 | 43.87 | .00 | 1,052.80 | 1,684.20 | 38 | 1,55 |
| 670.156 | Equipment Rental/Lease | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 964.17 | 535.83 | 64 | 70 |
| 685.180 | Membership Dues and Fees | 425.00 | .00 | 425.00 | .00 | .00 | 45.00 | 380.00 | 11 | 9 |
| 685.182 | Other Operating Expenses | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 51.00 | 949.00 | 5 | |
| 685.183 | Depreciation | 2,471.00 | .00 | 2,471.00 | 214.37 | .00 | 1,286.25 | 1,184.75 | 52 | 1,22 |
| 685.186 | Training | 960.00 | .00 | 960.00 | .00 | .00 | 187.50 | 772.50 | 20 | 18 |
| 685.190 | Landfill Fees | 100,000.00 | .00 | 100,000.00 | .00 | .00 | 8,675.38 | 91,324.62 | 9 | 25,82 |
| 686.187 | Professional Services | 33,850.00 | .00 | 33,850.00 | 1,495.00 | .00 | 2,655.00 | 31,195.00 | 8 | 4,41 |
| 686.189 | Employee Medical | 1,010.00 | .00 | 1,010.00 | .00 | .00 | 150.00 | 860.00 | 15 | 31 |
| 686.195 | Repair/Maint Svc Contract | 2,220.00 | .00 | 2,220.00 | 278.85 | .00 | 1,461.23 | 758.77 | 66 | 1,46 |
| 686.199 | Internal Engineering | .00 | .00 | .00 | 1,461.26 | .00 | 8,735.92 | (8,735.92) | +++ | 12,45 |
| 686.1895 | Employee wellness services | 3,240.00 | .00 | 3,240.00 | 447.93 | .00 | 1,208.51 | 2,031.49 | 37 | 1,74 |
| 687.204 | Janitorial Services | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,12 |
| 702.106 | Interest- Bonds | 176,751.00 | .00 | 176,751.00 | .00 | .00 | .00 | 176,751.00 | 0 | 80,25 |
| 702.110 | Bond Principal | 572,810.00 | .00 | 572,810.00 | .00 | .00 | .00 | 572,810.00 | 0 | |
| 703.109 | Agents Fee | 5,800.00 | .00 | 5,800.00 | 1,612.50 | .00 | 2,862.50 | 2,937.50 | 49 | 4,47 |
| 750.124 | Transfers to General Fund | 126,252.00 | .00 | 126,252.00 | 10,520.99 | .00 | 63,125.95 | 63,126.05 | 50 | 59,26 |
| 795.995 | GF Cost Distribution | 54,770.00 | .00 | 54,770.00 | 4,564.17 | .00 | 27,385.02 | 27,384.98 | 50 | 27,61 |
| 795.999 | Allocation G&A Services | .00 | .00 | .00 | 4,721.03 | .00 | 32,545.78 | (32,545.78) | +++ | 44,36 |
| 900.3000 | Buildings & Improvements | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7,09 |
| 900.4300 | Other Equipment | 30,000.00 | .00 | 30,000.00 | .00 | 14,373.99 | .00 | 15,626.01 | 48 | |
| 900.7000 | Regional Wstewtr Treatmnt | .00 | .00 | .00 | .00 | (56,480.20) | 56,477.95 | 2.25 | +++ | |
| 7999.9999 | Principal Reclassified | (572,811.00) | .00 | (572,811.00) | .00 | .00 | .00 | (572,811.00) | 0 | |
| 9999.9999 | Assets Reclassified | (30,000.00) | .00 | (30,000.00) | .00 | .00 | (56,477.95) | 26,477.95 | 188 | (7,093 |
| Sub Department 17 - Wastewater Treatment | | | | | | | | | | |
| 410.003 | OPEB cost | 6,000.00 | .00 | 6,000.00 | .00 | .00 | .00 | 6,000.00 | 0 | |
| 685.183 | Depreciation | 639,354.00 | .00 | 639,354.00 | 53,032.21 | .00 | 318,522.96 | 320,831.04 | 50 | 319,67 |
| | Sub Department 17 - Wastewater Treatment Totals | $645,354.00 | $0.00 | $645,354.00 | $53,032.21 | $0.00 | $318,522.96 | $326,831.04 | 49% | $319,67 |
| | Department 34 - Regional Wastewater Plant Totals | $2,432,001.00 | $0.00 | $2,432,001.00 | $147,087.44 | $24,496.06 | $1,052,699.80 | $1,354,805.14 | 44% | $1,048,08 |
| | EXPENSE TOTALS | $4,067,653.00 | $0.00 | $4,067,653.00 | $276,680.83 | $50,265.69 | $1,873,211.11 | $2,144,176.20 | 47% | $1,745,26 |
| | Fund 0032 - Wastewater Fund Totals | | | | | | | | | |
| | REVENUE TOTALS | 4,067,653.00 | .00 | 4,067,653.00 | 311,834.35 | .00 | 1,555,132.83 | 2,512,520.17 | 38% | 1,947,72 |
| | EXPENSE TOTALS | 4,067,653.00 | .00 | 4,067,653.00 | 276,680.83 | 50,265.69 | 1,873,211.11 | 2,144,176.20 | 47% | 1,745,26 |
| | Fund 0032 - Wastewater Fund Totals | $0.00 | $0.00 | $0.00 | $35,153.52 | ($50,265.69) | ($318,078.28) | $368,343.97 | | $202,46 |

Run by John Barfield on 02/05/2022 09:19:32 PM

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Account

Georgetown SOUTH CAROLINA

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund | **0033 - Stormwater Utility Fund** | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department | **00 - Revenue** | | | | | | | | | |
| 301.000 | Sale Of Utilities | 1,150,000.00 | .00 | 1,150,000.00 | 78,404.19 | .00 | 472,026.30 | 677,973.70 | 41 | 426,53 |
| 302.001 | Penalties | 8,500.00 | .00 | 8,500.00 | 957.11 | .00 | 4,826.70 | 3,673.30 | 57 | 4,71 |
| 331.000 | Federal Grants | 402,000.00 | .00 | 402,000.00 | .00 | .00 | .00 | 402,000.00 | 0 | |
| 369.002 | Miscellaneous Revenue | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | 45 |
| 395.001 | Transfer from General Fund | 309,418.00 | .00 | 309,418.00 | .00 | .00 | 309,418.00 | .00 | 100 | |
| | Department **00 - Revenue** Totals | $1,870,918.00 | $0.00 | $1,870,918.00 | $79,361.30 | $0.00 | $786,271.00 | $1,084,647.00 | 42% | $431,69 |
| | REVENUE TOTALS | $1,870,918.00 | $0.00 | $1,870,918.00 | $79,361.30 | $0.00 | $786,271.00 | $1,084,647.00 | 42% | $431,69 |
| EXPENSE | | | | | | | | | | |
| Department | **40 - Storm Water Utlity Exp.** | | | | | | | | | |
| 400.101 | Regular Pay | 197,659.00 | .00 | 197,659.00 | 17,227.94 | .00 | 33,674.30 | 163,984.70 | 17 | 91,31 |
| 401.103 | Overtime | 3,500.00 | .00 | 3,500.00 | 228.19 | .00 | 1,196.22 | 2,303.78 | 34 | 49 |
| 401.105 | On-call pay | 2,600.00 | .00 | 2,600.00 | 300.00 | .00 | 1,500.00 | 1,100.00 | 58 | 1,30 |
| 405.114 | FICA | 15,445.00 | .00 | 15,445.00 | 1,238.43 | .00 | 2,002.86 | 13,442.14 | 13 | 6,32 |
| 406.116 | Retirement | 33,002.00 | .00 | 33,002.00 | 2,747.95 | .00 | 5,315.64 | 27,686.36 | 16 | 14,10 |
| 408.125 | SCMIT Worker's Comp Ins. | 9,626.00 | .00 | 9,626.00 | 290.41 | .00 | 8,671.15 | 954.85 | 90 | 8,76 |
| 410.001 | Health Claims Cost | 52,202.00 | .00 | 52,202.00 | 4,315.68 | .00 | 25,894.08 | 26,307.92 | 50 | 25,89 |
| 410.002 | Health Claim Costs-Retire | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 410.003 | OPEB cost | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | |
| 500.101 | Supplies and Materials | 2,450.00 | .00 | 2,450.00 | .00 | .00 | 252.64 | 2,197.36 | 10 | 1,09 |
| 500.102 | Equipment | 6,000.00 | .00 | 6,000.00 | .00 | (23,357.66) | 23,357.66 | 6,000.00 | 0 | 5,13 |
| 501.101 | Uniforms and Clothing | 4,400.00 | .00 | 4,400.00 | 148.40 | .00 | 1,224.46 | 3,175.54 | 28 | 1,60 |
| 513.112 | Asphalt/Concrete/Gravel | 7,000.00 | .00 | 7,000.00 | 240.00 | 2,900.32 | 919.68 | 3,180.00 | 55 | 94 |
| 514.112 | SW Collection Syst Supply | 4,050.00 | .00 | 4,050.00 | .00 | .00 | .00 | 4,050.00 | 0 | 6 |
| 515.121 | Safety Supplies | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 | 30 |
| 532.148 | Small Hand Tools | 300.00 | .00 | 300.00 | .00 | .00 | .00 | 300.00 | 0 | |
| 600.110 | SCMIRF Property/Liab Ins | 56,632.00 | .00 | 56,632.00 | .00 | .00 | 25,742.06 | 30,889.94 | 45 | 3,14 |
| 610.111 | Communications- Landline | 1,500.00 | .00 | 1,500.00 | 121.21 | .00 | 813.45 | 686.55 | 54 | 71 |
| 610.112 | Postage | 300.00 | .00 | 300.00 | 27.28 | .00 | 133.86 | 166.14 | 45 | 12 |
| 610.1110 | Communications- Wireless | 2,060.00 | .00 | 2,060.00 | 79.35 | .00 | 882.24 | 1,177.76 | 43 | 21 |
| 620.114 | Advertising | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 640.124 | Travel Expense | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | |
| 650.127 | Electricity | 5,199.00 | .00 | 5,199.00 | 380.24 | .00 | 2,455.84 | 2,743.16 | 47 | 2,53 |
| 650.128 | Water | 269.00 | .00 | 269.00 | 25.73 | .00 | 145.80 | 123.20 | 54 | 13 |
| 650.133 | Stormwater | 16,975.00 | .00 | 16,975.00 | 1,373.40 | .00 | 8,240.40 | 8,734.60 | 49 | 8,24 |
| 650.134 | Security Lights | 988.00 | .00 | 988.00 | 80.00 | .00 | 480.00 | 508.00 | 49 | 48 |
| 650.1271 | Electricity- Sales Tax | 22.00 | .00 | 22.00 | .04 | .00 | 7.91 | 14.09 | 36 | 1 |
| 660.105 | COVID-19 Pandemic Expense | .00 | .00 | .00 | 20.00 | .00 | 120.00 | (120.00) | +++ | |
| 660.133 | Repairs & Maint. Services | 33,500.00 | .00 | 33,500.00 | 993.20 | (1,964.88) | 20,494.07 | 14,970.81 | 55 | 10,92 |

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0033 - Stormwater Utility Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **40 - Storm Water Utlity Exp.** | | | | | | | | | | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 10,180.00 | .00 | 10,180.00 | 634.82 | .00 | 4,822.56 | 5,357.44 | 47 | 5,76 |
| 660.145 | Gasoline & Oil | 17,810.00 | .00 | 17,810.00 | 2,525.56 | .00 | 12,371.11 | 5,438.89 | 69 | 7,29 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 14,782.00 | .00 | 14,782.00 | 1,154.36 | .00 | 11,524.08 | 3,257.92 | 78 | 8,37 |
| 660.1392 | Fleet Svcs- Outside Vends | 4,434.00 | .00 | 4,434.00 | .00 | .00 | 997.46 | 3,436.54 | 22 | 2,51 |
| 670.156 | Equipment Rental/Lease | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 681.100 | Capital Lease Principal | 45,914.00 | .00 | 45,914.00 | .00 | .00 | 44,878.18 | 1,035.82 | 98 | 44,87 |
| 681.120 | Capital Lease Interest | 4,391.00 | .00 | 4,391.00 | .00 | .00 | 5,428.50 | (1,037.50) | 124 | 5,42 |
| 685.180 | Membership Dues and Fees | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 | |
| 685.182 | Other Operating Expenses | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 685.183 | Depreciation | 520,611.00 | .00 | 520,611.00 | 43,594.75 | .00 | 261,568.83 | 259,042.17 | 50 | 256,94 |
| 685.186 | Training | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 | |
| 686.187 | Professional Services | 5,040.00 | .00 | 5,040.00 | .00 | 2,110.90 | 1,066.60 | 1,862.50 | 63 | 83 |
| 686.189 | Employee Medical | 455.00 | .00 | 455.00 | .00 | .00 | 60.00 | 395.00 | 13 | 10 |
| 686.195 | Repair/Maint Svc Contract | 4,500.00 | .00 | 4,500.00 | .00 | .00 | .00 | 4,500.00 | 0 | |
| 686.196 | Bank Charges/Fees | 5,000.00 | .00 | 5,000.00 | 95.65 | .00 | 953.31 | 4,046.69 | 19 | 2,58 |
| 686.199 | Internal Engineering | 33,000.00 | .00 | 33,000.00 | 1,461.26 | .00 | 8,735.92 | 24,264.08 | 26 | 12,45 |
| 686.1895 | Employee wellness services | 3,300.00 | .00 | 3,300.00 | 447.93 | .00 | 1,208.51 | 2,091.49 | 37 | 1,74 |
| 687.202 | Utility Billing Services | 2,800.00 | .00 | 2,800.00 | 632.08 | .00 | 1,325.83 | 1,474.17 | 47 | 1,53 |
| 687.204 | Janitorial Services | 750.00 | .00 | 750.00 | 68.64 | .00 | 411.84 | 338.16 | 55 | 27 |
| 690.002 | Settlement Costs | 80,000.00 | .00 | 80,000.00 | .00 | .00 | .00 | 80,000.00 | 0 | |
| 720.001 | Provision for Bad Debts | 1,550.00 | .00 | 1,550.00 | 129.17 | .00 | 775.02 | 774.98 | 50 | 77 |
| 750.124 | Transfers to General Fund | 170,607.00 | .00 | 170,607.00 | 14,217.25 | .00 | 85,303.50 | 85,303.50 | 50 | 80,52 |
| 795.995 | GF Cost Distribution | 49,415.00 | .00 | 49,415.00 | 4,117.92 | .00 | 24,707.52 | 24,707.48 | 50 | 24,91 |
| 795.999 | Allocation G&A Services | 31,350.00 | .00 | 31,350.00 | 1,888.41 | .00 | 13,018.31 | 18,331.69 | 42 | 17,74 |
| 900.956 | Stormwater System Improvements EDA #04-79-07494 | 402,000.00 | .00 | 402,000.00 | .00 | 30,000.00 | .00 | 372,000.00 | 7 | |
| 900.1000 | Infrastructure Improvemts | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 29,10 |
| 900.4300 | Other Equipment | 300,000.00 | .00 | 300,000.00 | .00 | .00 | .00 | 300,000.00 | 0 | |
| 950.962 | Drainage Improvements | 12,000.00 | .00 | 12,000.00 | .00 | .00 | .00 | 12,000.00 | 0 | |
| 9999.9999 | Assets Reclassified | (312,000.00) | .00 | (312,000.00) | .00 | .00 | .00 | (312,000.00) | 0 | (24,978 |
| | Department **40 - Storm Water Utlity Exp.** Totals | $1,870,918.00 | $0.00 | $1,870,918.00 | $100,805.25 | $9,688.68 | $642,681.40 | $1,218,547.92 | 35% | $662,66 |
| | EXPENSE TOTALS | $1,870,918.00 | $0.00 | $1,870,918.00 | $100,805.25 | $9,688.68 | $642,681.40 | $1,218,547.92 | 35% | $662,66 |
| | Fund **0033 - Stormwater Utility Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | 1,870,918.00 | .00 | 1,870,918.00 | 79,361.30 | .00 | 786,271.00 | 1,084,647.00 | 42% | 431,69 |
| | EXPENSE TOTALS | 1,870,918.00 | .00 | 1,870,918.00 | 100,805.25 | 9,688.68 | 642,681.40 | 1,218,547.92 | 35% | 662,66 |
| | Fund **0033 - Stormwater Utility Fund** Totals | $0.00 | $0.00 | $0.00 | ($21,443.95) | ($9,688.68) | $143,589.60 | ($133,900.92) | | ($230,963 |

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Accou

Georgetown SOUTH CAROLINA

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0035 - Waste Management Fund** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 331.000 | Federal Grants | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 37,77 |
| 344.001 | Refuse Col Chge-Resident | 780,000.00 | .00 | 780,000.00 | 64,343.59 | .00 | 387,485.54 | 392,514.46 | 50 | 391,27 |
| 344.002 | Refuse Col Chge-Comm | 145,000.00 | .00 | 145,000.00 | 12,345.97 | .00 | 75,673.82 | 69,326.18 | 52 | 74,22 |
| 344.003 | Sanitation Fee Penalties | 15,000.00 | .00 | 15,000.00 | 1,438.05 | .00 | 7,369.39 | 7,630.61 | 49 | 8,05 |
| 361.001 | Investment Earnings | .00 | .00 | .00 | .00 | .00 | .72 | (.72) | +++ | 1 |
| 369.002 | Miscellaneous Revenue | .00 | .00 | .00 | .00 | .00 | 153.60 | (153.60) | +++ | |
| 391.001 | Sale of Assets | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | 2,80 |
| | Department **00 - Revenue** Totals | $941,000.00 | $0.00 | $941,000.00 | $78,127.61 | $0.00 | $470,683.07 | $470,316.93 | 50% | $514,14 |
| | REVENUE TOTALS | $941,000.00 | $0.00 | $941,000.00 | $78,127.61 | $0.00 | $470,683.07 | $470,316.93 | 50% | $514,14 |
| EXPENSE | | | | | | | | | | |
| Department **31 - Residential Sanitation** | | | | | | | | | | |
| 400.101 | Regular Pay | 258,289.00 | .00 | 258,289.00 | 19,767.51 | .00 | 139,210.61 | 119,078.39 | 54 | 129,47 |
| 401.103 | Overtime | 19,560.00 | .00 | 19,560.00 | 2,522.49 | .00 | 13,831.69 | 5,728.31 | 71 | 7,73 |
| 405.114 | FICA | 21,255.00 | .00 | 21,255.00 | 1,600.73 | .00 | 11,125.68 | 10,129.32 | 52 | 9,62 |
| 406.116 | Retirement | 46,012.00 | .00 | 46,012.00 | 3,403.90 | .00 | 23,049.46 | 22,962.54 | 50 | 20,71 |
| 408.125 | SCMIT Worker's Comp Ins. | 12,577.00 | .00 | 12,577.00 | .00 | .00 | 23,824.30 | (11,247.30) | 189 | 22,25 |
| 410.001 | Health Claims Cost | 60,782.00 | .00 | 60,782.00 | 4,186.04 | .00 | 24,277.00 | 36,505.00 | 40 | 27,94 |
| 410.002 | Health Claim Costs-Retire | 5,506.00 | .00 | 5,506.00 | 971.98 | .00 | 1,113.36 | 4,392.64 | 20 | 3,64 |
| 410.003 | OPEB cost | 5,500.00 | .00 | 5,500.00 | .00 | .00 | .00 | 5,500.00 | 0 | |
| 500.101 | Supplies and Materials | 3,500.00 | .00 | 3,500.00 | 320.24 | .00 | 2,675.02 | 824.98 | 76 | 1,11 |
| 501.101 | Uniforms and Clothing | 17,691.00 | .00 | 17,691.00 | 787.35 | 3,814.53 | 6,827.35 | 7,049.12 | 60 | 6,62 |
| 515.121 | Safety Supplies | 2,000.00 | .00 | 2,000.00 | 608.80 | .00 | 759.91 | 1,240.09 | 38 | 27 |
| 600.110 | SCMIRF Property/Liab Ins | 4,616.00 | .00 | 4,616.00 | .00 | .00 | 2,098.10 | 2,517.90 | 45 | 15,15 |
| 610.111 | Communications- Landline | 200.00 | .00 | 200.00 | 16.37 | .00 | 74.80 | 125.20 | 37 | 6 |
| 610.112 | Postage | 500.00 | .00 | 500.00 | 55.23 | .00 | 602.83 | (102.83) | 121 | 25 |
| 620.114 | Advertising | 800.00 | .00 | 800.00 | .00 | .00 | 84.00 | 716.00 | 10 | 7 |
| 640.124 | Travel Expense | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 | |
| 650.127 | Electricity | 1,178.00 | .00 | 1,178.00 | 122.22 | .00 | 619.01 | 558.99 | 53 | 45 |
| 650.128 | Water | 485.00 | .00 | 485.00 | 46.84 | .00 | 275.59 | 209.41 | 57 | 23 |
| 650.129 | Wastewater | 750.00 | .00 | 750.00 | 66.42 | .00 | 395.56 | 354.44 | 53 | 36 |
| 650.130 | Sanitation | 456.00 | .00 | 456.00 | 36.92 | .00 | 221.52 | 234.48 | 49 | 22 |
| 650.133 | Stormwater | 52.00 | .00 | 52.00 | 4.28 | .00 | 25.68 | 26.32 | 49 | 2 |
| 650.134 | Security Lights | 542.00 | .00 | 542.00 | 43.89 | .00 | 263.34 | 278.66 | 49 | 26 |
| 650.1271 | Electricity- Sales Tax | 4.00 | .00 | 4.00 | .19 | .00 | 1.22 | 2.78 | 30 | [illegible] |
| 660.105 | COVID-19 Pandemic Expense | 2,000.00 | .00 | 2,000.00 | 162.40 | .00 | 974.40 | 1,025.60 | 49 | 38,10 |
| 660.136 | Container Repairs | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 1,061.05 | 438.95 | 71 | |
| 660.139 | Fleet Services-RTA Mtce Allocation | 30,731.00 | .00 | 30,731.00 | 3,255.57 | .00 | 18,096.19 | 12,634.81 | 59 | 17,40 |
| 660.145 | Gasoline & Oil | 44,753.00 | .00 | 44,753.00 | 3,941.48 | .00 | 23,740.08 | 21,012.92 | 53 | 15,47 |

Attachment: December 31 Budget Performance Report (3504 : January 2022 Monthly Finance and IT

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0035 - Waste Management Fund** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **31 - Residential Sanitation** | | | | | | | | | | |
| 660.1362 | Roll-Out Purchases | 30,000.00 | .00 | 30,000.00 | 7,817.50 | .00 | 29,347.18 | 652.82 | 98 | 19,04 |
| 660.1391 | Fleet Services -Departmental Expense Allocation | 42,710.00 | .00 | 42,710.00 | 4,231.37 | .00 | 33,264.10 | 9,445.90 | 78 | 24,18 |
| 660.1392 | Fleet Svcs- Outside Vends | 4,012.00 | .00 | 4,012.00 | 221.65 | .00 | 1,105.40 | 2,906.60 | 28 | 2,27 |
| 681.100 | Capital Lease Principal | 47,658.00 | .00 | 47,658.00 | .00 | .00 | 71,377.71 | (23,719.71) | 150 | 46,58 |
| 681.120 | Capital Lease Interest | 2,227.00 | .00 | 2,227.00 | .00 | .00 | 5,177.90 | (2,950.90) | 233 | 3,30 |
| 685.180 | Membership Dues and Fees | 150.00 | .00 | 150.00 | .00 | .00 | .00 | 150.00 | 0 | |
| 685.182 | Other Operating Expenses | 750.00 | .00 | 750.00 | 218.64 | .00 | 269.64 | 480.36 | 36 | 6 |
| 685.183 | Depreciation | 50,640.00 | .00 | 50,640.00 | 4,635.49 | .00 | 27,812.94 | 22,827.06 | 55 | 24,90 |
| 685.186 | Training | 150.00 | .00 | 150.00 | .00 | .00 | .00 | 150.00 | 0 | |
| 685.190 | Landfill Fees | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 686.189 | Employee Medical | 800.00 | .00 | 800.00 | .00 | .00 | 319.00 | 481.00 | 40 | 24 |
| 686.196 | Bank Charges/Fees | 2,500.00 | .00 | 2,500.00 | 114.78 | .00 | 1,143.97 | 1,356.03 | 46 | 3,10 |
| 686.1895 | Employee wellness services | 3,000.00 | .00 | 3,000.00 | 716.63 | .00 | 1,933.52 | 1,066.48 | 64 | 2,79 |
| 687.202 | Utility Billing Services | 4,500.00 | .00 | 4,500.00 | 1,279.48 | .00 | 2,683.77 | 1,816.23 | 60 | 3,10 |
| 687.203 | Contract Services | 67,500.00 | .00 | 67,500.00 | 6,139.13 | 37,000.00 | 36,919.66 | (6,419.66) | 110 | 36,35 |
| 687.204 | Janitorial Services | 2,500.00 | .00 | 2,500.00 | 336.90 | .00 | 2,021.40 | 478.60 | 81 | 1,40 |
| 720.001 | Provision for Bad Debts | 1,500.00 | .00 | 1,500.00 | 125.00 | .00 | 750.00 | 750.00 | 50 | 75 |
| 730.120 | Recycling Labor | 37,000.00 | .00 | 37,000.00 | 2,543.20 | 4,393.18 | 14,106.82 | 18,500.00 | 50 | 13,39 |
| 730.122 | Recycling Operating | 5,000.00 | .00 | 5,000.00 | 1,199.22 | .00 | 4,367.77 | 632.23 | 87 | 1,54 |
| 795.001 | IT Internal Allocations | 8,837.00 | .00 | 8,837.00 | 581.40 | .00 | 2,492.70 | 6,344.30 | 28 | 2,55 |
| 795.002 | IT Billable Services | .00 | .00 | .00 | .00 | .00 | 415.87 | (415.87) | +++ | |
| 795.995 | GF Cost Distribution | 87,277.00 | .00 | 87,277.00 | 7,273.08 | .00 | 43,638.48 | 43,638.52 | 50 | 44,00 |
| 900.4200 | Heavy Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 116,34 |
| 9999.9999 | Assets Reclassified | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | (116,344 |
| | Department **31 - Residential Sanitation** Totals | $941,000.00 | $0.00 | $941,000.00 | $79,354.32 | $45,207.71 | $574,375.58 | $321,416.71 | 66% | $547,12 |
| Department **32 - Commercial Sanitation** | | | | | | | | | | |
| 410.001 | Health Claims Cost | .00 | .00 | .00 | .00 | .00 | (133.32) | 133.32 | +++ | (533 |
| | Department **32 - Commercial Sanitation** Totals | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | ($133.32) | $133.32 | +++ | ($533 |
| | EXPENSE TOTALS | $941,000.00 | $0.00 | $941,000.00 | $79,354.32 | $45,207.71 | $574,242.26 | $321,550.03 | 66% | $546,59 |
| | Fund **0035 - Waste Management Fund** Totals | | | | | | | | | |
| | REVENUE TOTALS | 941,000.00 | .00 | 941,000.00 | 78,127.61 | .00 | 470,683.07 | 470,316.93 | 50% | 514,14 |
| | EXPENSE TOTALS | 941,000.00 | .00 | 941,000.00 | 79,354.32 | 45,207.71 | 574,242.26 | 321,550.03 | 66% | 546,59 |
| | Fund **0035 - Waste Management Fund** Totals | $0.00 | $0.00 | $0.00 | ($1,226.71) | ($45,207.71) | ($103,559.19) | $148,766.90 | | ($32,453 |
| Fund **0081 - Governmental Cap Assets** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **01 - Administration** | | | | | | | | | | |
| 685.183 | Depreciation | .00 | .00 | .00 | 50,042.43 | .00 | 300,755.19 | (300,755.19) | +++ | 304,02 |

Run by John Barfield on 02/05/2022 09:19:32 PM

# Budget Performance Report

Fiscal Year to Date 12/31/21
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0081 - Governmental Cap Assets** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Department **01 - Administration** | | | | | | | | | | |
| 900.0000 | Capital Outlay Eliminatio | .00 | .00 | .00 | (83,905.30) | .00 | (94,831.30) | 94,831.30 | +++ | (30,138 |
| | Department **01 - Administration** Totals | $0.00 | $0.00 | $0.00 | ($33,862.87) | $0.00 | $205,923.89 | ($205,923.89) | +++ | $273,88 |
| Department **05 - Police** | | | | | | | | | | |
| 685.183 | Depreciation | .00 | .00 | .00 | 38,628.12 | .00 | 231,773.73 | (231,773.73) | +++ | 263,06 |
| 720.005 | Loss on Asset Disposal | .00 | .00 | .00 | (8,720.15) | .00 | (8,720.15) | 8,720.15 | +++ | |
| 900.0000 | Capital Outlay Eliminatio | .00 | .00 | .00 | (33,652.00) | .00 | (37,891.84) | 37,891.84 | +++ | (20,917 |
| | Department **05 - Police** Totals | $0.00 | $0.00 | $0.00 | ($3,744.03) | $0.00 | $185,161.74 | ($185,161.74) | +++ | $242,15 |
| Department **12 - Public Works** | | | | | | | | | | |
| 685.183 | Depreciation | .00 | .00 | .00 | 8,175.19 | .00 | 48,637.84 | (48,637.84) | +++ | 48,23 |
| 720.005 | Loss on Asset Disposal | .00 | .00 | .00 | 8,720.15 | .00 | 8,720.15 | (8,720.15) | +++ | |
| 900.0000 | Capital Outlay Eliminatio | .00 | .00 | .00 | .00 | .00 | (24,383.18) | 24,383.18 | +++ | |
| | Department **12 - Public Works** Totals | $0.00 | $0.00 | $0.00 | $16,895.34 | $0.00 | $32,974.81 | ($32,974.81) | +++ | $48,23 |
| | EXPENSE TOTALS | $0.00 | $0.00 | $0.00 | ($20,711.56) | $0.00 | $424,060.44 | ($424,060.44) | +++ | $564,28 |
| | Fund **0081 - Governmental Cap Assets** Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| | EXPENSE TOTALS | .00 | .00 | .00 | (20,711.56) | .00 | 424,060.44 | (424,060.44) | +++ | 564,28 |
| | Fund **0081 - Governmental Cap Assets** Totals | $0.00 | $0.00 | $0.00 | $20,711.56 | $0.00 | ($424,060.44) | $424,060.44 | | ($564,280 |
| Fund **0086 - Seized and Forfeited** | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Department **00 - Revenue** | | | | | | | | | | |
| 394.002 | Transfer from fund balance | 34,613.00 | .00 | 34,613.00 | .00 | .00 | .00 | 34,613.00 | 0 | |
| | Department **00 - Revenue** Totals | $34,613.00 | $0.00 | $34,613.00 | $0.00 | $0.00 | $0.00 | $34,613.00 | 0% | $ |
| | REVENUE TOTALS | $34,613.00 | $0.00 | $34,613.00 | $0.00 | $0.00 | $0.00 | $34,613.00 | 0% | $ |
| EXPENSE | | | | | | | | | | |
| Department **05 - Police** | | | | | | | | | | |
| 500.101 | Supplies and Materials | 2,500.00 | .00 | 2,500.00 | 365.70 | .00 | 365.70 | 2,134.30 | 15 | |
| 500.102 | Equipment | 9,500.00 | .00 | 9,500.00 | .00 | .00 | .00 | 9,500.00 | 0 | |
| 501.101 | Uniforms and Clothing | 1,800.00 | .00 | 1,800.00 | .00 | .00 | .00 | 1,800.00 | 0 | |
| 610.1110 | Communications- Wireless | 1,200.00 | .00 | 1,200.00 | 57.92 | .00 | 388.98 | 811.02 | 32 | 53 |
| 660.134 | Radio Repairs | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | |
| 660.145 | Gasoline & Oil | 2,363.00 | .00 | 2,363.00 | 275.38 | .00 | 1,907.35 | 455.65 | 81 | 71 |
| 685.180 | Membership Dues and Fees | 1,250.00 | .00 | 1,250.00 | .00 | .00 | 800.00 | 450.00 | 64 | 80 |
| 685.182 | Other Operating Expenses | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 | |
| 685.186 | Training | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 685.191 | Canine Unit Operations | 6,000.00 | .00 | 6,000.00 | .00 | .00 | 1,859.00 | 4,141.00 | 31 | |
| 686.194 | Other Prof/Tech Services | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | 5,00 |
| 900.4300 | Other Equipment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 9,41 |

Georgetown SOUTH CAROLINA

# Budget Performance Report

Fiscal Year to Date 12/31/21

Exclude Rollup Accou

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year |
|---|---|---|---|---|---|---|---|---|---|---|
| Fund **0086 - Seized and Forfeited** | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| | Department **05 - Police** Totals | $34,613.00 | $0.00 | $34,613.00 | $699.00 | $0.00 | $5,321.03 | $29,291.97 | 15% | $16,46 |
| | EXPENSE TOTALS | $34,613.00 | $0.00 | $34,613.00 | $699.00 | $0.00 | $5,321.03 | $29,291.97 | 15% | $16,46 |
| | Fund **0086 - Seized and Forfeited** Totals | | | | | | | | | |
| | REVENUE TOTALS | 34,613.00 | .00 | 34,613.00 | .00 | .00 | .00 | 34,613.00 | 0% | |
| | EXPENSE TOTALS | 34,613.00 | .00 | 34,613.00 | 699.00 | .00 | 5,321.03 | 29,291.97 | 15% | 16,46 |
| | Fund **0086 - Seized and Forfeited** Totals | $0.00 | $0.00 | $0.00 | ($699.00) | $0.00 | ($5,321.03) | $5,321.03 | | ($16,468 |
| | Grand Totals | | | | | | | | | |
| | REVENUE TOTALS | 37,432,073.00 | .00 | 37,432,073.00 | 3,261,071.42 | .00 | 13,772,826.98 | 23,659,246.02 | 37% | 13,999,75 |
| | EXPENSE TOTALS | 37,432,073.00 | (144,999.00) | 37,287,074.00 | 2,562,467.41 | 644,609.14 | 17,566,398.50 | 19,076,066.36 | 49% | 15,656,80 |
| | Grand Totals | $0.00 | $144,999.00 | $144,999.00 | $698,604.01 | ($644,609.14) | ($3,793,571.52) | $4,583,179.66 | | ($1,657,046 |

CITY OF GEORGETOWN
FY 2021/2022 GRANTS
January 31, 2022

| Ref | Grantor | Program | Award Amount | Match Amount | Expenditures | Balance | Award # | Status |
|---|---|---|---|---|---|---|---|---|
| **FEDERAL GRANTS** | | | | | | | | |
| 1 | Bureau of Justice Assistance | Bullet Proof Vest Grant 2020 Regular Solicitation | 1,515.00 | - | 1,515.00 | - | - | |
| 2 | Bureau of Justice Assistance | Bullet Proof Vest Grant 2021 Regular Solicitation | 4,327.12 | - | 211.54 | 4,115.58 | - | |
| 3 | US Department of Agriculture | Fire Training Center and Equipment for Fire Station II | 33,000.00 | 27,000.00 | 51,937.85 | 8,062.15 | - | |
| 4 | US Department of Agriculture | Fire Training Center and Equipment for Fire Station II | 49,900.00 | 41,100.00 | | 91,000.00 | - | |
| 5 | US Department of Commerce | Stormwater System Improvements (EDA) | 3,365,409.00 | 841,353.00 | 542.41 | 4,206,219.59 | 04-79-07494 | |
| 6 | SC Department of Commerce | Demolition of Dilapidated Units : West End (CDBG) | 375,000.00 | 37,500.00 | 9,160.50 | 403,339.50 | 4-CE-20-007 | |
| 7 | SC Department of Commerce | West End District Water Upgrades (CDBG) | 453,292.00 | 36,628.00 | 2,160.00 | 487,760.00 | 4-CI-21-008 | |
| **STATE GRANTS** | | | | | | | | |
| 8 | SC Parks, Recreation, & Tourism (PARD) | Dog Park, Engineering/Architecture for Bobby Alford Building | 47,824.02 | 11,956.01 | 58,428.57 | 1,351.46 | 2020046 | |
| 9 | Rural Infrastructure Authority | Maryville Lift Station | 403,178.00 | 182,308.00 | 36,191.56 | 549,294.44 | S-21-1287 | |
| 10 | SC Parks, Recreation, & Tourism (PARD) | East Bay Park Boat Landing | 42,117.58 | 10,529.40 | - | 52,646.98 | 2022020 | |
| 11 | Municipal Association of South Carolina | Multi-Purpose Outdoor Marketplace and Park (HEDG) | 25,000.00 | 9,000.00 | 6,683.32 | 27,316.68 | - | |
| 12 | SC Department of Public Safety | School Resource Officer Program | 105,544.00 | - | - | 105,544.00 | SR-024-2202-22 | |
| **OTHER GRANTS** | | | | | | | | |
| 13 | Palmetto Pride | Litter Enforcement Grant | 1,252.00 | - | - | 1,252.00 | - | NEW |
| 14 | SC Muni Insurance Trust | 2021 Public Works Property and Liability Reduction Grant | 4,000.00 | 4,000.00 | 1,984.53 | 6,015.47 | - | CLOSED |
| | | **TOTAL** | **4,911,358.72** | **1,201,374.41** | **168,815.28** | **5,943,917.85** | | |

Attachment: Monthly Grant Report FY22 January (3504 : January 2022 Monthly Finance and IT Report)

# January 2022 Finance and IT Departments Report

## Statistics:

**New Business Licenses Issued**:

**License Activity Report**

Activity Date Range 01/01/22 - 01/31/22

Detail Listing

| License For | Activity Date |
|---|---|
| KINGDOM RESTAURANTS, LLC | 01/20/2022 |

## Projects Progress:

**Grants:** Please see the attached schedule for the detail on each grant award.

**American Rescue Plan Act** – Proposed budget plan was presented to Council passing 2nd reading in January 2022. City staff has initiated the process of seeking bids for projects. Bonus pay will be paid February 11th.

Our ARP funds will be subject to Single Audit reporting back to the federal government.

**Santee Cooper Legal Settlement**: All active utility accounts have received their credit. We are continuing to work through the remaining inactive utility accounts. A Santee Cooper Credit Voicemail line has been set up (843) 545-4050 for customers to call and leave a message concerning their credit or provide us with information needed on where to send their check if they are no longer a customer with the City of Georgetown.

The process of distributing approximately 11,000 checks for all amounts due no matter how small has required, and will continue to require, a high administrative burden on the Finance Department staff. Many checks will go uncashed due to mail problems, bad addresses, or amounts so small that the recipient with never cash the check. An additional settlement distribution is expected in the coming months. Uncashed checks must be reconciled on monthly bank reconciliations and eventually reported to the SC State Treasurer as uncashed checks. We have to send out one follow-up letter for each uncashed check regardless of amount, and we have to submit funds related to all uncashed checks $50 and above to the State Treasurer. In some instances we have been asked to re-issue checks that have been uncashed for 90 days. We are approaching the end of the project. The refunds are in the amount of $3.00 and less at this current point. For the second Santee Cooper Legal Settlement payment, and for future similar transactions, the City should consider outsourcing this entire process to a settlement vendor.

**Financial Statement Audit FY2021:** Exit conference schedule for Tuesday, February 8. With new documentation in place, the FY22 audit should be completed in a more timely manner.

**FY23 Budget Development:** Preparation for the FY23 Budget is underway with Departments inputting there requests. Each department will meet with the City Administrator and Finance Director during the week of February 14 through February 17.

**South Carolina Business License Tax Standardization Act 176:** During 2021, the City of Georgetown revised the Business License Ordinance to begin taking the necessary steps for standardization to be effective January 1, 2022. This process includes the following:

- Accepting and using standard business license applications (currently implemented)
- Calculating tax based gross income for calendar year, or business fiscal year
- Implementing April 30 as the new standard due date, with May 1 being the start of the license year.
- Using a newly available online business license renewal payment portal
- Updating our usage of the North American Industry Classification System (NAICS) to code type of business for billing purposes.

We are in the process of finalizing our implementation. Justin Gilliard will continue to assist Finance on a contract basis as we continue our work to implement Standardization.

**Current Procurement Projects:**

- Bobby Alford/Eastbay Park Pavilion
- East Bay Park Boat Landing Repairs
- Maryville School Lift Station Replacement Project
- Orange Street Parking Lot Resurfacing
- Public Works Building Improvements
- Stormwater System Improvements
- Street Condition Assessment
- West End District Water Main Improvements
- WTP Secondary Sedimentation Basin - Engineering

**Attached are the Budget Performance Reports December 2021. With the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.**