

**REGULAR MEETING OF CITY COUNCIL
JANUARY 19, 2017 – 5:30 PM
MUNICIPAL COURT COURTROOM
GEORGETOWN, SC**



Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

1. **CALL TO ORDER**
2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
3. **INVOCATION & PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**
5. **INTRODUCTION OF NEW EMPLOYEES**
6. **HOUSING AND COMMUNITY DEVELOPMENT**
 - A. **Motion to approve second reading of an ordinance to rezone .49 acres from General Commercial (GC) to Residential (R3) for the Family Justice Center of Georgetown.**

Attachments:

1	Family Justice Center Rezoning Ord	(PDF)
2	November 22 2016 PC Minutes	(PDF)
3	Family_Justice_Center_Subdivision	(PDF)
4	Current Zoning	(PDF)
5	Proposed Zoning	(PDF)
 - B. **Motion to approve bid amount and payment to Thomason & Associates to provide the revisions/update to the Historic District Guidelines in the amount of \$30,530.**

Attachments:

1	Historic Guidelines Bids	(PDF)
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7. **FINANCE**
 - A. **Motion to approve second reading of an Ordinance to Amend the City of Georgetown Purchasing Ordinance, Chapter 2 Administration - Article IV - Procurement for Vendor Preference and Purchase Order Authority.**

Attachments:

1	Purchasing_Ordinance Amended - January 2017	(PDF)
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8. **POLICE**
 - A. **Motion to approve purchase from Northern Safety & Industrial and payment of Traffic Cones in the amount of \$37,457.49.**

Attachments:

1 TRAFFIC CONES (PDF)

9. ELECTRIC UTILITIES

- A. Motion to Approve Purchase and Payment for Diesel Engine, Generation, and Control Equipment from Blanchard Machinery in the amount of \$1,853,870.00 (plus tax)**

Attachments:

1 EngineGenEvalSummary (PDF)

2 EngineGenEvaluation (PDF)

- B. Motion to Approve Purchase and Payment of Step-up Transformers From Virginia Transformer Corp. In the Amount of \$ 260,188.00**

Attachments:

1 StepupTxEvaluation (PDF)

2 StepupTxEvalSummary (PDF)

10. ADMINISTRATION

- A. Motion to approve Second Semi-Annual Payment to SCMIRF in the amount of \$308,772.00 For Property, Liability And Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of \$143,636.00 For Workers Compensation Insurance.**

Attachments:

1 2nd 2016/2017 SCMIT SCMIRF PO (PDF)

- B. Motion to Approve a Termination of Parking Agreement With TD Bank and NSCDA-SC Involving the Lot Associated With The Parker-Stewart House.**

Attachments:

1 Termination Agreement (PDF)

- C. Motion to Approve Intergovernmental Agreement Between The City Of Georgetown And Georgetown County Regarding The Redevelopment Of The Steel Mill Site And Adjacent Waterfront**

Attachments:

1 Intergovernmental Agreement - Final 2 (PDF)

11. CITY ADMINISTRATOR REPORT

12. MINUTES

- A. Motion to approve minutes of Regular Meeting dated November 17, 2016 and Special Meeting/Workshop dated December 1, 2016.**

13. OLD BUSINESS

14. NEW BUSINESS

15. DEPARTMENT MONTHLY REPORTS

- A. December 2016 GPD Report**

- Attachments:
- 1 GPD-DECEMBER MONTHLY LETTER (PDF)
- B. December 2016 Fire Report**
- Attachments:
- 1 December 2016 Fire Report (PDF)
- C. December 2016 Public Works Department Report**
- Attachments:
- 1 DEC.2016 (PDF)
- D. December 2016 Fleet Services Report**
- Attachments:
- 1 Monthly Report (PDF)
- E. December 2016 Electric Utility Department Report**
- Attachments:
- 1 december16report (PDF)
- F. November 2016 Water Utilities Report**
- Attachments:
- 1 November 2016 Water Utilities Report (PDF)
- G. December 2016 Water Utilities Report**
- Attachments:
- 1 December 2016 Water Utilities Report (PDF)
- H. December 2016 Monthly Report**
- Attachments:
- 1 Engineering Monthly Report_December 2016 (PDF)
- I. December 2016 Housing & Community Development Report**
- Attachments:
- 1 December 2016 Report (PDF)
- J. December 2016 Municipal Court Report**
- Attachments:
- 1 Municipal court report (PDF)
- 2 Customer service survey Dec 2016 (PDF)
- K. December 2016 Finance and IT Department Reports**
- Attachments:
- 1 December 2016 Finance & IT Report (PDF)
- 2 Grants-Monthly Rpts FY 16.17 (PDF)
- 3 GovDeals-Monthly Rpts FY 16.17 (PDF)
- 4 Budget Performance Report - 12-31-16 (PDF)

16. ADJOURNMENT

- A. Motion to adjourn the Regular Meeting of City Council**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ORDINANCE

DOC ID: 2194

Council Meeting Date:	19 January 2017
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve second reading of an ordinance to rezone .49 acres from General Commercial (GC) to Residential (R3) for the Family Justice Center of Georgetown.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• The Family Justice Center of Georgetown is moving from its current location to 1705 Highmarket St. • Multi-family/group dwelling is not an allowable use in the General Commercial (GC) zoning district. • Residential (R3) zoning is contiguous across the street from their newly formed .49 acre parcel. • The Planning Commission met on November 22, 2016 and unanimously agreed to recommend this rezoning by a vote of 4-0.
Options:	Approve or deny this rezoning request by Family Justice Center of Georgetown.
Staff Recommendation:	Staff recommends approving this rezoning along with the Planning Commission.

Reviews:

Rick Martin	Completed	12/05/2016 9:41 AM
Paul Gardner	Completed	12/06/2016 4:32 PM
City Attorney	Completed	12/07/2016 1:18 PM
without text attached		
Ann U. Mercer	Completed	12/07/2016 2:04 PM
Georgetown City Council	Completed	12/15/2016 5:30 PM

Updated: 1/12/2017 3:49 PM by Ann U. Mercer

Page 1

Attachments:

1. 1 Family Justice Center Rezoning Ord (PDF)
2. 2 November 22 2016 PC Minutes (PDF)
3. 3 Family_Justice_Center_Subdivision (PDF)
4. 4 Current Zoning(PDF)
5. 5 Proposed Zoning (PDF)

**MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO REZONE .49 ACRES
FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R3) FOR THE FAMILY JUSTICE
CENTER OF GEORGETOWN.**

AN ORDINANCE REZONING APPROXIMATELY .49 ACRES OWNED BY FAMILY JUSTICE CENTER OF GEORGETOWN, LOCATED ON PRINCE STREET, FROM GENERAL COMMERCIAL (GC) TO RESIDENTIAL (R3)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article 18, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on November 22, 2016 and the unanimous 4-0 vote in favor of rezoning by the Planning Commission, the Mayor and City Council of the City of Georgetown have determined that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from General Commercial (GC) to Residential (R3), property totaling approximately .49 acres located on Prince Street, identified by the Georgetown County Tax Map as TMS# (05-0006-067-00-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Future Land Use Map and Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from General Commercial (GC) to Residential (R3), property totaling approximately .49 acres located on Prince Street, identified by the Georgetown County Tax Map as TMS# (05-0006-067-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map and Future Land Use Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Ann U. Mercer, City Clerk

Jack M. Scoville, Jr., Mayor

First Reading: _____

Approved as to Form: _____

Second Reading: _____

Elise F. Crosby, City Attorney

Attachment: Family Justice Center Rezoning Ord (2194 : Rezone .49 acres from GC to R3 for Family Justice Center)

Planning Commission
Minutes
November 22, 2016

MEMBERS PRESENT: Paul Smith, Bernard Jones, Winfred Pieterse, & Gerald Williams

MEMBERS ABSENT: Brittany Johnson & Chris Moore

OTHERS PRESENT: Rick Martin, Matthew Millwood, & Cindy Thompson

- I. **Call to Order**
- II. **Minutes:** The minutes for September 27, 2016; **Mr. Paul Smith made a motion to approve the minutes as presented, seconded by Mr. Bernard Jones.**
- III. **Public Hearing:** None
- IV. **Consideration**
 1. Review and recommend a rezoning request for Family Justice Center of Georgetown to rezone approximately .49 acres of parcel 05-006-067-00-00 at 2705 Highmarket Street from General Commercial (GC) to Residential (R-3). **Matt Millwood/City Staff** told the Board that this is a rezoning request to allow the back portion of the property that is on Prince Street to be used as a group housing in the future. The property has been sub-divided and the plat has been recorded. Currently the property is zoned General Commercial and the owner would like to rezone it to Residential R-3, which is contiguous across the street. The intent does meet the requirements of the zoning laws. There are no elevations or any type of drawings at this time, the owners are waiting for a rezoning approval. The lot in the front on Highmarket will remain GC (General Commercial).
- V. **Public Input:**

Ms. Ruth Ellis/neighbor property owner said she did not have any objections to a residential house being built on the property.

Motion: **Mr. Paul Smith made a motion to approve and recommend to Council the rezoning of .49 acres of parcel located at 2705 Highmarket Street, seconded by Bernard Jones; the motion carried 4 to 0 by a roll call vote.**
- VI. **Board Discussion:**

Matt told the Board that Mr. Sizemore is moving and will no longer serve on the board. Council did appoint a new member and she will be seated at the next monthly meeting. There will also be a Comprehensive Plan sub-committee meeting to discuss the next three (3) elements (Economic Development, Population, and Natural Resources) on November 29, 2016 at 12 noon.
- VII. **Adjournment:** With there being no further business the meeting was adjourned.

Submitted By,

*Cindy Thompson
Acting Board Secretary*

REFERENCES:

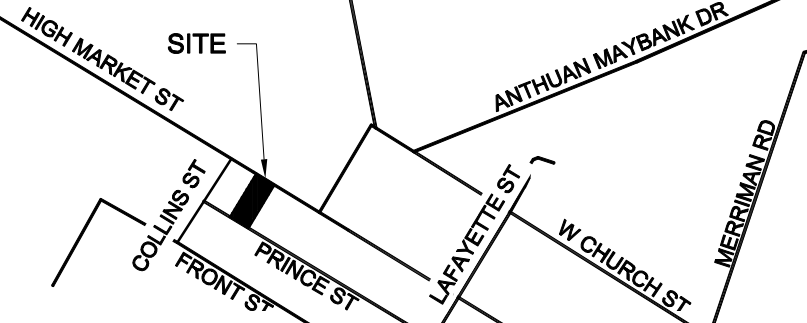
1. DEED BOOK 220 PAGE 875-876, DATED SEPTEMBER 7, 1984 RECORDED IN GEORGETOWN COUNTY RMC.
2. PLAT TITLED "PLAT OF A SUBDIVISION ON SOUTH SIDE HIGHWAY NO. 521 NEAR WHITES CREEK," BY HAMILTON AND HASELDEN, DATED AUGUST 1948. RECORDED IN GEORGETOWN COUNTY RMC BOOK A3 PAGE 47.
3. PLAT TITLED "PROPOSED EASEMENT ON THE PROPERTY OF WILLIAM H. CARRAWAY," BY JACK R. RAGLAND JR., DATED NOVEMBER 1982. RECORDED IN GEORGETOWN COUNTY RMC BOOK 3 PAGE 150.
4. DEED BOOK 211 PAGE 1078-1079, DATED AUGUST 17, 1983 RECORDED IN GEORGETOWN COUNTY RMC.
5. PLAT TITLED "MAP OF A LOT IN THE CITY OF GEORGETOWN," BY SAMUEL M. HARPER DATED FEBRUARY 23, 1971. RECORDED IN GEORGETOWN COUNTY RMC BOOK V PAGE 43.
6. GEORGETOWN COUNTY TMS# 05-0006-065-00-00.

NOTES:

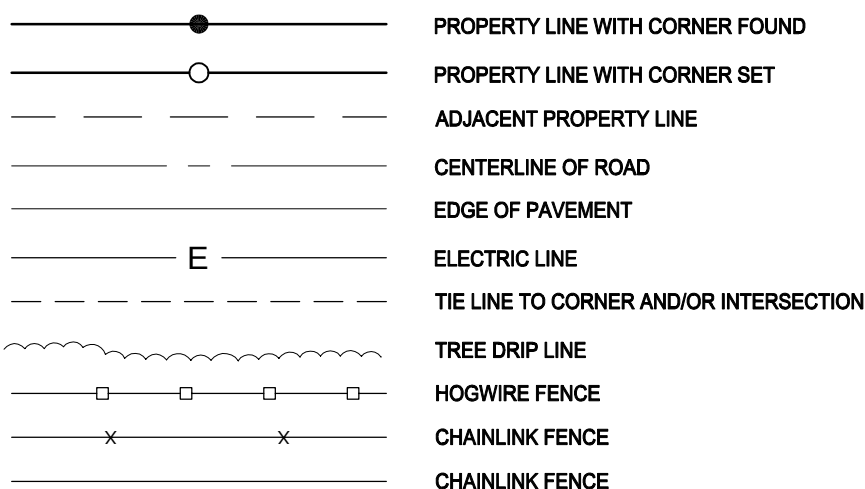
1. THIS SURVEY IS BASED ON THE PUBLIC RECORDS REFERENCED HEREON.
2. A TITLE SEARCH WAS NOT PERFORMED FOR THE CREATION OF THIS SURVEY.
3. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORDS. NO TITLE SEARCH WAS PERFORMED FOR THE CREATION OF THIS SURVEY.
4. ZONING MATTERS WERE NOT INVESTIGATED AT THE TIME OF THIS SURVEY.
5. ASSUMED VERTICAL DATUM OF 100.00' AT BENCHMARK.
6. THIS IS NOT A TRUE, VALID COPY UNLESS IT BEARS THE EMBOSSED SEAL AND ORIGINAL SIGNATURE OF THE PROFESSIONAL LAND SURVEYOR NAMED HEREON.
7. ALL CORNERS SET ARE 5/8" REBAR.
8. ONLY UTILITIES THAT WERE OBVIOUS AND APPARENT TO THE SURVEYOR WERE LOCATED ON THIS SURVEY. THERE MAY BE ADDITIONAL UTILITIES LOCATED ON THE SUBJECT PARCEL THAT HAVE NOT BEEN SHOWN ON THIS PLAT.
9. DISTANCES SHOWN REPRESENT FIELD LOCATION OF MONUMENTS.

VICINITY MAP

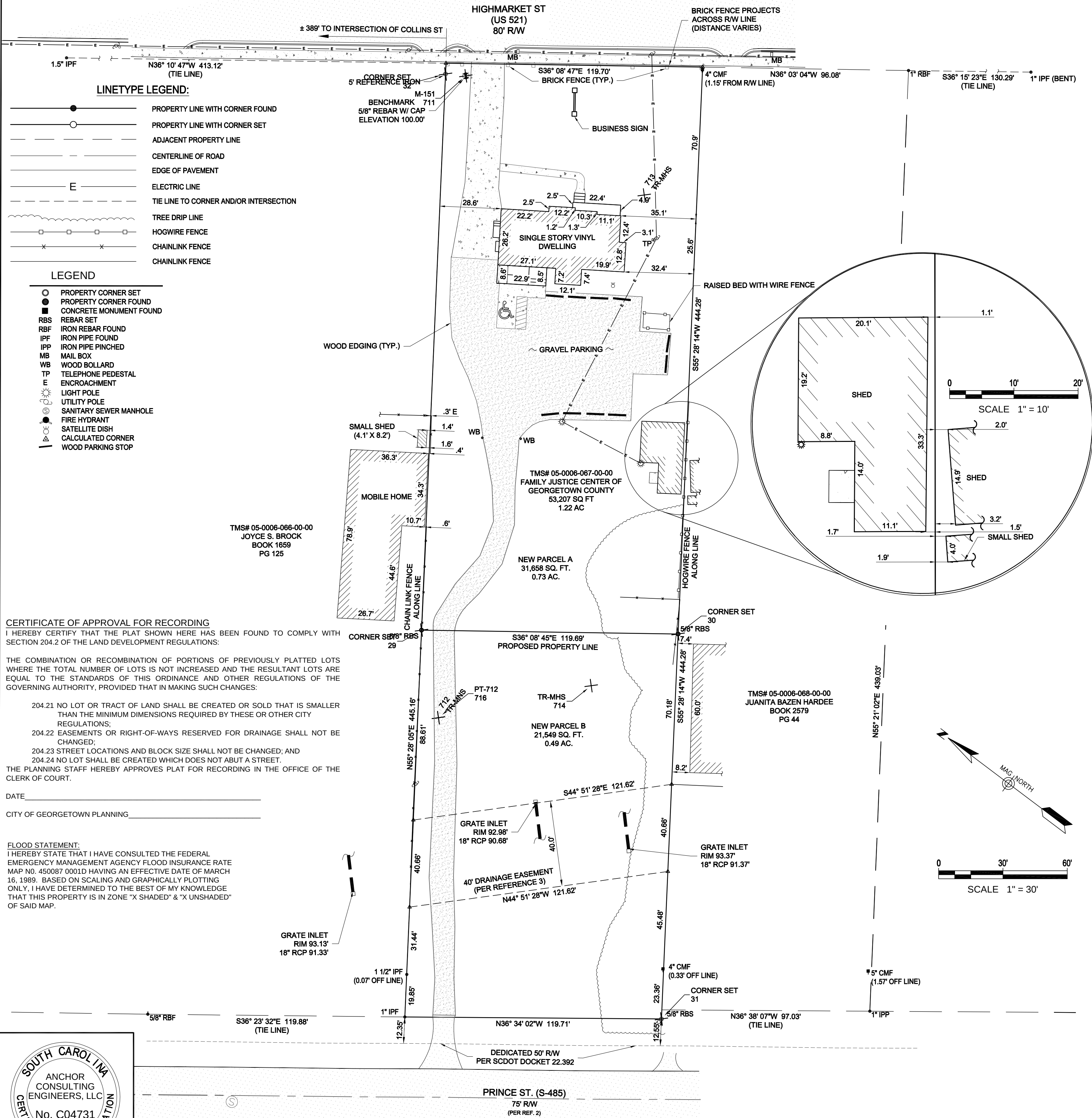
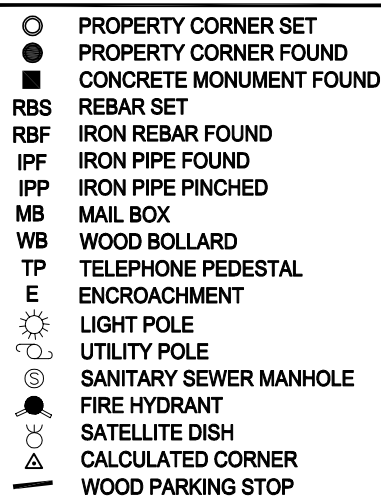
SCALE 1" = 2000'



LINETYPE LEGEND:



LEGEND



CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE PLAT SHOWN HERE HAS BEEN FOUND TO COMPLY WITH SECTION 204.2 OF THE LAND DEVELOPMENT REGULATIONS:

THE COMBINATION OR RECOMBINATION OF PORTIONS OF PREVIOUSLY PLATTED LOTS WHERE THE TOTAL NUMBER OF LOTS IS NOT INCREASED AND THE RESULTANT LOTS ARE EQUAL TO THE STANDARDS OF THIS ORDINANCE AND OTHER REGULATIONS OF THE GOVERNING AUTHORITY, PROVIDED THAT IN MAKING SUCH CHANGES:

- 204.21 NO LOT OR TRACT OF LAND SHALL BE CREATED OR SOLD THAT IS SMALLER THAN THE MINIMUM DIMENSIONS REQUIRED BY THESE OR OTHER CITY REGULATIONS;
- 204.22 EASEMENTS OR RIGHT-OF-WAYS RESERVED FOR DRAINAGE SHALL NOT BE CHANGED;
- 204.23 STREET LOCATIONS AND BLOCK SIZE SHALL NOT BE CHANGED; AND
- 204.24 NO LOT SHALL BE CREATED WHICH DOES NOT ABUT A STREET.

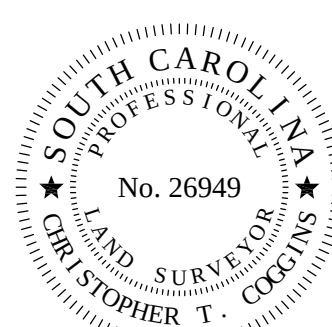
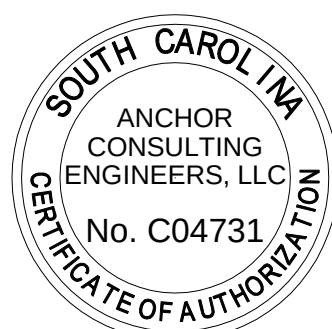
THE PLANNING STAFF HEREBY APPROVES PLAT FOR RECORDING IN THE OFFICE OF THE CLERK OF COURT.

DATE _____

CITY OF GEORGETOWN PLANNING _____

FLOOD STATEMENT:

I HEREBY STATE THAT I HAVE CONSULTED THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP NO. 450087 0001D HAVING AN EFFECTIVE DATE OF MARCH 16, 1989. BASED ON SCALING AND GRAPHICALLY PLOTTING ONLY, I HAVE DETERMINED TO THE BEST OF MY KNOWLEDGE THAT THIS PROPERTY IS IN ZONE "X SHADED" & "X UNSHADED" OF SAID MAP.



I HEREBY STATE TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS OF PRACTICE MANUAL FOR SURVEYING IN SOUTH CAROLINA, AND MEETS OF EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN.

Christopher T. Coggins
Anchor Consulting Engineers
1253 Dickson Ave, Ste. 103
Hanahan, SC 29410

S.C. P.L.S. # 26949
OFFICE: 843.818.4652
FAX: 843.818.4653
Chris.Coggins@anchorengineers.com

PROPERTY SUBDIVISION PLAT

-- OF --

TMS# 05-0006-067-00-00 (1.22 AC) INTO PARCEL A (0.73 AC)
AND PARCEL B (0.49 AC) OWNED BY THE FAMILY JUSTICE CENTER OF
GEORGETOWN COUNTY

2705 HIGHMARKET ST
GEORGETOWN COUNTY
CITY OF GEORGETOWN, GEORGETOWN COUNTY, SC
JUNE 30, 2016

Anchor Consulting Engineers, LLC

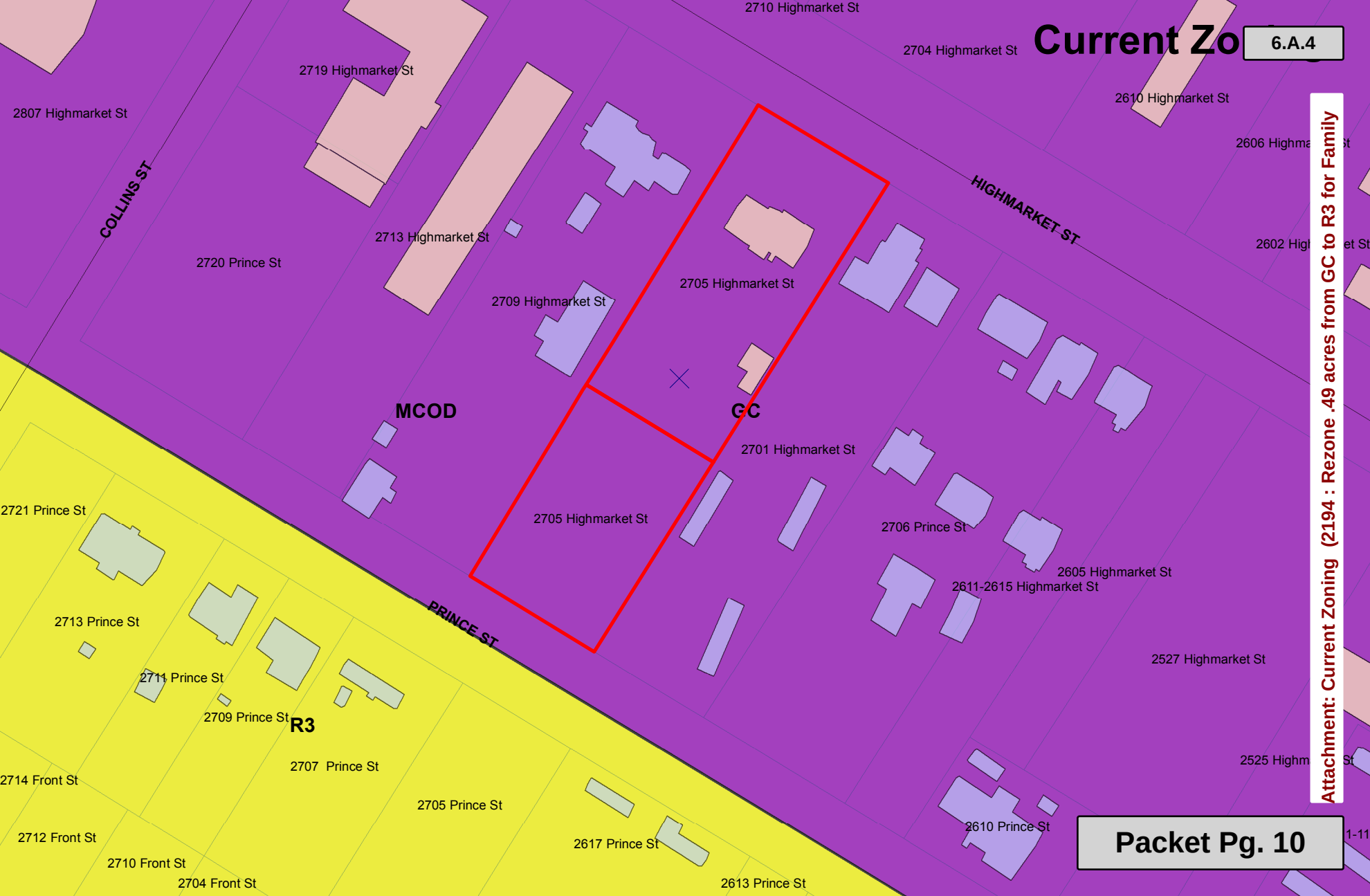
1253 Dickson Avenue, Suite 103
Hanahan, SC 29410
Phone: 843.818.4652
www.anchorconsultingengineers.com

JOB # 16-000.00

6.A.4

Attachment: Current Zoning (2194 : Rezone .49 acres from GC to R3 for Family

Packet Pg. 10





Proposed Zoning

6.A.5

Attachment: Proposed Zoning (2194 : Rezone .49 acres from GC to R3 for



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2224

Council Meeting Date:	19 January 2017
Department:	Housing and Community Development
Issue Under Consideration:	Motion to approve bid amount and payment to Thomason & Associates to provide the revisions/update to the Historic District Guidelines in the amount of \$30,530.
Amount Requested:	\$30,530
Is Item in Current Budget?	Yes
If no, please explain:	N/A
Financial Impact:	This is for a matching 50/50 grant with \$15,265 from the City, and \$15,265 from Archives and History.
Points to Consider:	• We budgeted \$55,000 for the revisions/update to the City of Georgetown Historic District Guidelines. • The current historic guidelines are from July 2004. • This combines the Historic Residential and Waterfront Guidelines together.
Options:	Approve or deny the request for \$30,530 to Thomason & Associates to update the Historic District Guidelines.
Staff Recommendation:	Staff recommends approving the request.

Reviews:

Rick Martin Completed 01/11/2017 10:29 AM
 Debra Bivens Completed 01/11/2017 10:53 AM
 Paul Gardner Completed 01/11/2017 1:55 PM
 Ann U. Mercer Completed 01/11/2017 1:57 PM
 Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 Historic Guidelines Bids (PDF)



CITY OF GEORGETOWN



SUBMITTAL LISTING

PROJECT:	GEORGETOWN HISTORIC DISTRICT DESIGN GUIDELINES PROJ	DATE BID RECEIVED:	Monday, November 14, 2016 3.0 pm
		PLACE:	1134 N Fraser Street

SIGNED: *Samuel Howard*

COMPANY NAME	MAILING ADDRESS	AMOUNT OF BID	COMMENTS:
WLA STUDIOS	119 WASHINGTON STREET GAINSVILLE GA 30501	54,986.00	CURRENTLY IN REVIEW PROCESS
HILL STUDIO	120 WEST CAMPBELL AVE ROANOKE VA 24011	50,000.00	CURRENTLY IN REVIEW PROCESS
THOMASON & ASSOC	PO BOX 121225 NASHVILLE TN 37212	30,530.00	CURRENTLY IN REVIEW PROCESS
WINTER & COMPANY	1265 YELLOW PINE AVE BOULDER CO 80304	60,000.00	CURRENTLY IN REVIEW PROCESS
JMT ENGINEERING	952 HOUSTON NORTHCUTT BLVD SUITE 100 MT PLEASANT SC 29464	49,878.00	CURRENTLY IN REVIEW PROCESS
R2L ARCHITECTS	3222 N STREET, NW SUITE 500 WASHINGTON DC 20007	?	CURRENTLY IN REVIEW PROCESS



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ORDINANCE

DOC ID: 2198

Council Meeting Date:	19 January 2017
Department:	Finance
Issue Under Consideration:	Motion to approve second reading of an Ordinance to Amend the City of Georgetown Purchasing Ordinance, Chapter 2 Administration - Article IV - Procurement for Vendor Preference and Purchase Order Authority.
Amount Requested:	NA
Is Item in Current Budget?	NA
If no, please explain:	
Financial Impact:	
Points to Consider:	Section 2-185 To revise Local Vendor Preference Option. Section 2-189 To revise Purchase Order Authority for City Administrator.
Options:	Approve, Disapprove or Amend.
Staff Recommendations:	Approve.

Reviews:

Debra Bivens Completed 12/07/2016 11:58 AM

Paul Gardner Completed 12/07/2016 12:43 PM

City Attorney Completed 12/07/2016 1:25 PM

limited review; approved as to form

Ann U. Mercer Completed 12/07/2016 2:05 PM

Georgetown City Council Completed 12/15/2016 5:30 PM

Attachments:

1. 1 Purchasing_Ordinance Amended - January 2017 (PDF)

**MOTION TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND THE CITY OF
GEORGETOWN PURCHASING ORDINANCE, CHAPTER 2 ADMINISTRATION - ARTICLE IV
- PROCUREMENT FOR VENDOR PREFERENCE AND PURCHASE ORDER AUTHORITY.**

AN ORDINANCE TO AMEND
CHAPTER 2 ADMINISTRATION - ARTICLE IV
PROCUREMENT
SECTION 2-185 COMPETITIVE SEALED PROPOSALS Local Vendor Preference
Section 2-189 Purchase Order Authority and Procedures.

WHEREAS, Council has determined that the existing Purchasing Regulations of the City of Georgetown should be revised and updated; and

WHEREAS, Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the City through established procurement procedures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Georgetown, South Carolina that the existing Chapter 2, Article IV, of the City Code of Ordinances.

ARTICLE IV. PROCUREMENT

DIVISION 2. ETHICS IN CITY CONTRACTING

Section 2-185 Competitive Sealed Proposals (Bidding).

Local Vendor Preference Option

- 1. A vendor shall be deemed a Local Georgetown City/County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the City/County on which the bid is submitted, and has paid all taxes duly assessed.*
- 2. This option allows the lowest local Bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the City/County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown City/County Taxes, Business License and fees if so requested.*
- 3. Should the lowest responsible and responsive Georgetown City/County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown City/County bidder shall have that right and so on. The right to match the non-Georgetown City/County bidder's bid shall be exercised within 24 hours of notification.*
- 4. In order to qualify for the local preference authorized by this Section, the vendor seeking*

same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on a form provided by the City purchasing department and shall be signed under penalty of perjury. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.

- 5. For all contracts for architecture, professional engineering, or other profession services governed by Section 2-187, Professional and Construction Services, the City shall include the local business status of a firm among the factors considered when selecting which firms are "most highly qualified." In determining which firm is the "most qualified" for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.*
- 6. Local preference shall not apply to the following categories of contracts: (a) Goods or services provided under a cooperative purchasing agreement or similar "piggyback" contract; (b) Contracts for professional services except as provided for in section five (§5) above; (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference; (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either City Council or City Administrator, or where such suspension is, in the opinion of the City Attorney, required by law.*

Section 2-189 Purchase Order Authority and Procedures.

A purchase order authorizes a vendor to ship and invoice materials as specified. Purchase orders must be created in a clear and concise manner which will prevent unnecessary misunderstandings and time consuming contact with the vendor. Once a purchase order is issued, all monies for that purchase order become encumbered funds.

A system of authorization and approval is an important element of internal control. This approval authority is required on all purchases prior to issuing a Purchase Order or contract. The following levels of authority are based on the dollar amount of purchase:

\$0 - \$1,500	Department Head or Designee-Purchase Order not required
\$1,501 - \$5,000	Department Head & Purchasing Agent
\$5,001 - \$10,000	Department Head, Purchasing Agent, Director of Finance
\$10,001 - \$25,000	Purchasing Agent, City Administrator, Director of Finance
\$25,001 and Over	Purchasing Agent, City Administrator, Director of Finance & Council

All change orders and contract amendments shall be signed and approved by the City Administrator or his designee.

Purchases that do not exceed fifteen hundred dollars (\$1,500) shall be made by department managers, or their designees, provided sufficient funds have been appropriated in the budget and are available for expenditure. Award shall be made to a qualified vendor who has submitted a fair and reasonable price (as defined by Section 2-166 (cc)). A purchase order is not required.

Purchases where the cost exceeds fifteen hundred dollars (\$1,500) but does not exceed ten thousand dollars (\$10,000) shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases where the costs exceeds ten thousand dollars (\$10,000) but does not exceed twenty five thousand dollars (\$25,000) shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of the City Administrator and Director of Finance. Department Heads, or their designees, shall solicit no less than three (3) written quotations from qualified vendors, unless the purchase is available on state contract or approved cooperative purchasing program, available from qualified, responsible vendors at process which are equal to or less than state contract prices, or when the items can be sufficiently justified as an emergency or sole source purchase. Documentation of vendors contacted, dates of quotations, description of items required and quoted shall be submitted to the Purchasing Agent via requisition for approval and purchase order creation prior to purchase.

Purchases greater than twenty five thousand dollars (\$25,000) shall be submitted via requisition to the Purchasing Agent for approval and purchase order creation prior to purchase and require the approval of city council prior to award of bid or contract. The City Administrator and appropriate Department Head shall obtain and submit necessary bids or proposals and make recommendations for purchase to city council. A requisition must be generated from the using department who is responsible for obtaining approval for said purchase at this level by an agenda item addressed during a Council Meeting. The Purchasing Agent will assure this required approval was obtained and verified by signature of the City Administrator and Director of Finance before the purchase order is issued.

Except as amended hereby, this ordinance, as previously adopted, shall continue in full force and effect.

PASSED by City Council duly assembled this 19th day of January, 2017.

ATTEST:

Ann U Mercer, City Clerk

Jack M Scoville, Jr, Mayor

First Reading: 15 December 2016
Second Reading: 19 January 2017

Approved as to Form:

Elise F Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2210

Council Meeting Date:	19 January 2017
Department:	Police Department
Issue Under Consideration:	Motion to approve purchase from Northern Safety & Industrial and payment of Traffic Cones in the amount of \$37,457.49.
Amount Requested:	\$37,457.49
Is Item in Current Budget?	Yes – (Account #0022.24.900.4300)
If no, please explain:	
Financial Impact:	\$37,458 has been budgeted for the purchased of the new Traffic Cones this 2016/2017 budget year. We request that these funds be used for the purchase of the traffic cones.
Points to Consider:	In order to ensure the safety of all citizens and visitors, these items are needed to control traffic and secure perimeters during city wide events.
Options:	1. Approve purchase of the traffic cones. 2. Disapprove purchase of the traffic cones.
Staff Recommendation:	Staff recommends that Council approve the purchase of the traffic cones.

Reviews:

Kelvin Waites Completed 01/11/2017 9:10 AM

Debra Bivens Completed 01/11/2017 9:45 AM

Paul Gardner Completed 01/11/2017 10:28 AM

Looks great

Ann U. Mercer Completed 01/11/2017 10:40 AM

Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 TRAFFIC CONES (PDF)

**1-800-571-4646**For Sales & Customer Service
7:30 am-8:00 pm EST, Mon-Fri**We Received Your Order, Thanks!**

Thank you for placing your order with Northern Safety, we appreciate your business. The details of your purchase are listed below. Please keep a copy for your records.

You'll receive a Shipping Confirmation email when your order has been processed and shipped.

Please note, orders placed after 5:00 pm EST, or on weekends, will be processed and shipped the next business day. To contact a Customer Service Representative about this order, you can email customerservice@northernsafety.com or call **1-800-571-4646**, between 7:30 am and 8:00 pm EST, Monday-Friday. Please reference your order number in your correspondence. If you would like to place another order, please visit www.northernsafety.com.

Sincerely

The Northern Safety Team**Billing Address**

City Of Georgetown
Public Works Department
PO Box 939
GEORGETOWN SC 29442-0939
USA

Shipping Address

City of Georgetown
Captain Brown
2222 Highmarket St
GEORGETOWN SC 29440-2904
USA

Order Information

Order No: 101267276
PO No: Quote
Customer No.: 11837770
Shipping Method: UPS GROUND
Order Date: 12/27/2016
Currency: USD

Item	Item#	Cust Material	Quantity	UoM	Unit Price	Total
10	161483		2,100.00	EA	16.67	35,007.00
Grabber II Pst 42" 2 rflctve clrs 12lb						
20	NC161		1.00	EA	0.00	0.00
2016 NEW CUSTOMER CATALOG KIT						
Subtotal						35,007.00
Net Total						35,007.00
EST. S&H						0.00
Est. Tax						2,450.49
Total						37,457.49



Product	Quantity	Price	Amount
8.5x26 Car Hauler Trailer (\$245 Discount Included) - \$750 Deposit	1	5,398.00	5,398.00
7000 Lb Leaf Spring Axle Elect Brake Radial Tires - \$550 Deposit	1	650.00	650.00
Add A Third Axle To Tandem Axle Trailer With 7K GVW Leaf Spring Axles - \$50 Deposit	1	945.00	945.00
Surface Wall Mount 2-Part D-Ring With Black Plastic Bezel (Each - Installed) - \$3 Deposit	8	11.00	88.00
Ramp Door (Without Beavertail) - \$0 Deposit	1	0.00	0.00
All prices are in US Dollars		TOTAL	6,881.00

Flat Floor thru-out with Rear Ramp Door.

Total GVWR = 21,000 Lb. W/ Payload Capacity of 17,000 Lb. Approx.

Delivery Fee \$470.00

8.5 X 28 Tri-Axle Enclosed Special Events Trailer with Double Rear Doors & Flat Floor.

Total GVWR = 21,000 Lb. w/ Payload Capacity of 16,600 Lb. Approx.

Attachment: TRAFFIC CONES (2210 : GPD - Northern Safety & Industrial (Traffic Cones))

M & B.J. SALES, INC.
P.O. BOX 793
DOUGLAS, GA. 31534

CAPT. NELSON BROWN
CITY OF GEORGETOWN
POLICE DEPARTMENT
2222 HIGHMARKET STREET
GEORGETOWN, SC. 29440

OFFICIAL BID:

TRAILER #1

- 1) 8.5 X 26 Triple Axle Trailer w/ 3-7,000 Lb. Axles
- 2) 235 X 80 R-16 Radial Tires
- 3) (8) Wall Mount D/Rings
- 4) 6" Tube Frame w/ Triple Tube Tongue.
- 5) All DOT approved Lighting
- 6) 3/4" Plywood Floor
- 7) 3/8" Plywood Walls
- 8) Flat Floor thru-out
- 9) Choice of Double Doors or Ramp Door
- 10) 36" Side Door w/ Bar Lock

\$8630.00 Plus \$510.00 Delivery Charge = \$9,140.00

TRAILER #2

8.5 X 28 TRIPLE AXLE TRAILER W/ 3-7,000 LB. AXLES

SAME EQUIPMENT AS ABOVE:

\$9,080.00 PLUS \$510.00 DELIVERY CHARGE = \$9,590.00

Bid is Good for a 30 Day Period as of 12/29/16.

Michael L. Jordan
M&BJ Sales, Inc.

Attachment: TRAFFIC CONES (2210 : GPD - Northern Safety & Industrial (Traffic Cones))

MAXX CARGO SALES, LLC
1817 SOUTH HWY. 441
DOUGLAS, GA. 31535

Capt. Nelson Brown
Georgetown Police Dept.
2222 Highmarket St.
Georgetown, SC. 29440

OFFICIAL BID:

- (1) 8.5 X 26 Triple Axle Trailer @ \$8,540.00 Plus \$490.00 Delivery Charge = \$9,030.00
(2) 8.5 X 28 Triple Axle Trailer @ \$8,990.00 Plus \$490.00 Delivery Charge = \$9,480.00

Each of the above listed Trailer will be Equipped with the following:

3-7,000 Lb. Drop Spring Axles. = 21,000 GVWR.

¾" Plywood Floor

¾" Plywood Walls

6" Double I-Beam Frame

Flat Floor Through-out Trailer

Ramp or Double Doors on Rear.

36" Side Door

.024 White Exterior Metal W/Screws

LED Lights

Bid: Good for 10 Days from 1-2-17.

Johnny Amerson
Maxx Cargo
912-381-7068

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Traffic Safety Store



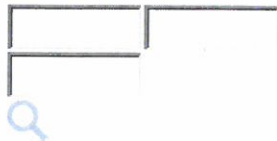
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 Live Customer Support

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Checkout

-
- Item
- Quantity
- Each

- Price



- 42" "Grabber" Traffic Cone with 16 Lb. Rubber Base

Options Selected

- Reflective Collars: No Reflective Collars
- Custom Stencil: No Stencil
- 2100
- \$24.25
- \$50,925.00

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1-800-295-5510

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Model #	Description	Qty	Price	Total	Remove
H-2391O	Delineator Post with Base - 45", Orange	2100	\$33.00/EA	\$69,300.00	
SUBTOTAL				\$69,300.00	=

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120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2225

Council Meeting Date:	19 January 2017
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase and Payment for Diesel Engine, Generation, and Control Equipment from Blanchard Machinery in the amount of \$1,853,870.00 (plus tax)
Amount Requested:	\$ 1,853,870.00 (plus tax)
Is Item in Current Budget?	Yes, funding for the peak shaving generation project is funded in this year's CIP budget.
If no, please explain:	
Financial Impact:	This purchase is in line with our consultant's estimate which is what our CIP project funding is based on. As stated previously, this project will reduce our wholesale energy purchases by \$54,000 monthly at current demand rates. When demand rates increase, savings will be even higher. 30% of this purchase amount will be required upon final approval of design drawings by the City (end of March). The remainder will not be required until next fiscal year, with another 30% after factory acceptance testing (estimated end of July), another 30% after delivery to the site (estimated end of August) and the final 10% upon final testing at completion of the installation (estimated end of December).
Points to Consider:	This equipment was advertised and bid using specifications prepared by Utility Technology Engineers and Consultants. Three qualifying bids were received with one bid being substantially high. The other two bids were evaluated based on adjustments that could be made to the bids and on additional costs (initial and future) that will be required to accommodate the different manufacturers. The engine/generator portion of each bid were very comparable. However, each manufacturer takes a different approach to treatment of emissions to Tier 4 environmental standards. The two most important deciding factors were 1) the Williams bid requires additional structural considerations in the building which will cost more, and 2) the Williams bid will require DHEC compliance testing upon installation and every 3 years thereafter, whereas the Caterpillar equipment proposed by Blanchard is pre-certified by DHEC and EPA to meet Tier 4 emissions standards. The agenda packet includes two attachments: 1) a summary recommendation from UTEC and 2) a spreadsheet detailing the factors that were used in the evaluation. The final purchase

Updated: 1/13/2017 11:41 AM by Ann U. Mercer (Page 1)

	amount includes a 5-yr extended warranty and a 5-yr maintenance contract.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval

Reviews:

Alan Loveless Completed 01/11/2017 10:36 AM
Debra Bivens Completed 01/11/2017 12:07 PM
Paul Gardner Completed 01/11/2017 2:08 PM
Ann U. Mercer Completed 01/11/2017 4:06 PM
Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 EngineGenEvalSummary (PDF)
2. 2 EngineGenEvaluation (PDF)

MEMORANDUM**UTEC**

Georgetown, SC. Diesel Electric System Bid Evaluation and Recommendation
Bid #30-2016-003

Project No.131101.003

File:40.0000

January 12, 2017

To: Alan Loveless
Director of Electric Utility
City of Georgetown, SC

From: J. T. Orrell

Bid proposals were received from three manufacturers:

1. W.W. Williams (MTU On Site Energy)
2. Blanchard Machinery Company – Power Systems Division (Caterpillar)
3. Cummins Sales and Service (Cummins)

Each bid proposal was evaluated and the results tabulated in the attached spreadsheet.

Initial review indicated Cummins Sales proposal was the highest cost by a significant amount. Cummins Sales proposal also omitted key items including project equipment delivery dates, smart phone telemetry, engine overhaul cost and key installation details. For these reasons, the Cummins Sales proposal was removed from consideration and the remaining focus was on the two proposals provided by W.W. Williams and Blanchard Machinery.

The evaluation spreadsheet compares the significant characteristics of each proposal. More detail was given to the exhaust emissions treatment system because this is the area that entails the most significant differences in the system design and installation. Focus was centered on proposed system emission compliance certification, system installation, system consumables such as DEF and compressed air, and the system impact to the building.

The evaluation spreadsheet also lists and compares the exceptions taken for each bid proposal.

Cost offsets (both increases and decreases) which would be realized for each system were considered. These cost offsets account for the difference in the manufacturer's equipment design and installation.

Page 1 of 2

UTEC**Packet Pg. 32**

Attachment: EngineGenEvalSummary (2225 : Purchase of Diesel Engine, Generator, and Control Equipment for Peak-Shaving Project)

Memo: Georgetown, SC. Diesel Electric System Bid Evaluation and Recommendation
 Bid #30-2016-003

Date: January 12, 2017

With all costs considered, Blanchard Machinery has the lowest comparative cost and is the recommended equipment supplier. The Caterpillar emissions treatment system will be inside the building with less overall impact to the building and facility. The system will be final Tier 4 factory certified and will not require subsequent emission compliance testing (SCDHEC has indicated the Tier 4 factory certification will be required).

The Blanchard Machinery bid proposal with recommended services is summarized as follows:

• Base Bid	\$1,826,000
• Five Year Extended Warranty	\$54,020
• Five Year Maintenance Contract	\$30,850
• Engine Factory Acceptance Test	\$(23,000)
• Deduct 15 kV Breaker / Cabinet	<u>\$(34,000)</u>
TOTAL	\$1,853,870

UTEC recommends that the City of Georgetown enter into a contract to purchase the Diesel Electric System from Blanchard Machinery with the 5-year extended warranty, 5-year maintenance contract, engine factory acceptance test (deduct), and 15 kV breaker / cabinet (deduct) for \$1,853,870 (plus tax).

	A	B	C	D
1	Bid Opening: Dec 7, 2016: 2 pm	WW Williams	Blanchard Machinery Co.	Cummins Sales and Service
2	Base Bid	\$1,770,872	\$1,826,000	\$3,030,000
3	5 Year Extended Warranty	\$24,716	\$54,020	\$0 (Kenneth Luther said it is included in Bid)
4	Total Bid (with 5 Year Warranty)	\$1,795,588	\$1,880,020	\$3,030,000
5	Comparison with lowest bid	\$0	\$84,432	\$1,234,412
6	Percent higher than lowest bid	0.00%	4.70%	68.75%
11	Switchgear Delivery	14 - 16 Weeks from date of submittal approval (July 13, 2017 to July 26, 2017)	14 - 16 Weeks after release for manufacturer	Not stated
12	Engine Generator Delivery	14 - 16 Weeks from date of submittal approval (July 1, 2017 to July 20, 2017)	12 - 14 Weeks after release for manufacturer	Sept 2017 to Oct 2017
13	Switchgear Mfg	Thomson Power Systems	Thomson Power Systems	Thomson Power Systems
14	Nominal Voltage	4160 V	4160 V	4160 V
15	Main Bus Continuous Rating	1200 A	1200 A	1200 A
16	Circuit Breaker Mfg/Type	Eaton type VCP	Eaton type VCP	Schneider Type VR
17	Interrupting Class	350 MVA	350 MVA	350 MVA
18	Momentary Current Rating	49 KA	49 KA	49 KA
19	Engine Generator Control Sys	Thomson Power Systems Series 2200	Thomson Power Systems Series 2200	Thomson Power Systems Series 2200
20	Synchroscope Mfg/Type	Yokogawa AB40	Yokogawa AB40	Yokogawa AB40
21	Data Concentrator Mfg/Type	Schweitzer SEL-3530	Schweitzer SEL-3530	Schweitzer SEL-3530
22	Smart Phone Telemetry	Omni Metrix (1 year service fee included)	Omni Metrix (1 year service fee included)	Not stated bid said "TBA"
23	Switchgear Warranty	1 year	1 year	1 year
24	Intertie Relay Mfg/Type	Beckwith M-3520	Beckwith M-3520	Beckwith M-3520
25	Generator Protection Mfg/Type	Schweitzer SEL-300G	Schweitzer SEL-300G	Schweitzer SEL-587 (Note-should be 300G)
26	Engine Generator Set Mfg	MTU On-Site Energy	Caterpillar	Cummins Power Generation
27	Prime Rating	1800 kW @ .8 PF	1825 kW @ .8 PF	1825 kW @ .8 PF
28	Number of cylinders	16	16	18
29	Displacement (CI)	4656	4764.3	4760
30	Fuel Usage (@ 100% Prime)	128.6 gph	128 gph (est. 126.4 gph at 1800kW or 98.6% of full prime)	Bid stated 183.4 gph, but data sheet stated 169 gph
31	Radiator Cooling Air	109,079 cfm	99,410 cfm	108,000 cfm
32	Est Hours to 1st Engine Overhaul	8000	7500	Not stated bid said "TBA"
33	Est Op Yr to 1st Engine Overhaul @ 180 Run Hr. per Yr.	44	42	TBA
34	Est Present Day 1st Overhaul Cost	\$101,972	\$95,000	Not stated bid said "TBA"
35	Generator Mfg	Marathon Electric	Kato Engineering	Cummins Power Generation
36	Generator Frame/Insulation Class	744/H	1668 / H	No frame size stated / H

	A	B	C	D
1	Bid Opening: Dec 7, 2016: 2 pm	WW Williams	Blanchard Machinery Co.	Cummins Sales and Service
37	Emission Technology Used	1. ELM Energy LLC 2. Air Clarity 2000-DPF housing, stainless steel mixing tube, carbon steel double insulated SCR (vertical design)	CAT clean emission module (CEM)	
38	Emission System Certification	1. Tier 4 Compliant with emission compliance guarantee per specification. 2. Includes "Field-Sight system hardware", emission compliance monitoring.	Final Tier 4 factory Certified	Final Tier 4 factory Certified
39	Emission System Weight	6790lbs total (DPF 3230lbs, Mixing Tube 930lbs, SCR 2630lbs)	CEM weighs 4550 lbs it is mounted on top of supplied floor mounted stand	
40	Emission System Orientation	Exhaust exits over radiator. DPF and Mixing Tube installed over engine. Vertical SCR outside building (stand included).	Exhaust exits over radiator, CEM over generator. Silencer required to meet noise reduction specified.	
41	Emission System Engine Connections	Two 13 inch exhaust pipes with flex provided	Two 10 inch pipes from engine to two flanges on center of CEM	
42	Emission System DEF consumption	Not stated, recommended 1000 gal bulk DEF tank (est. 8 gph)	8.9 gph	
43	Emission System Air consumption	None	9 scfm at 100-150 psi inlet press (per engine)	
44	Emission System Impact to Building	1. DPF housing and mixing tube hung from roof & installed inside building with provided insulation wrap. 2. Vertical SCR outside building on support stand provided which will block part of driveway behind building. 3. Exhaust pipe from engine to DPF provided, with flex joints. 4. Urea dosing cabinet with pump, regulators, filters, controller, injector and DEF day tank. 5. Technical assistance provided during installation. 6. MTU provides all exhaust piping.	1. CEM stand protrudes past the generator approx. 1'-8", taking aisle space. 2. CEM supplied stand is not at the elevation to take exhaust out of the building at the desired elevation (14'-7"). 3. CAT provides exhaust pipes from engine to CEM at standard height, with flex joints. 4. If CEM is raised, additional exhaust from engine to CAT supplied pipe (approx. two 5.5 ft pipes) required. 5. CAT supplies exhaust pipe from CEM consisting of two 12 inch pipes which wye into one 16 inch pipe, 36" long. 6. CAT supplies silencer with single inlet/outlet. Inlet is on bottom of silencer. 7. CAT supplies elbow and rain cap outside the building.	
45	Exhaust System Silencing Reduction	70 dBA at 23 feet (33-39 dBA critical grade attenuation)	70 dBA at 23 feet (with additional silencers)	

	A	B	C	D
1	Bid Opening: Dec 7, 2016: 2 pm	WW Williams	Blanchard Machinery Co.	Cummins Sales and Service
46	Exceptions	1. Section 4.3 pg 33 Exception: Power output each engine generator is 1800kW @ 0.8 pf. 2. Section 5.1.9 pg 42 Deviation: Coordination study, relay settings and NETA testing is not included and is outside WW William Scope, to be completed by others. 3. Section 5.2.9 pg 53 Deviation: Governor and voltage regulator bias signals for raise and lower are a function of the unit controller and are initiated automatically or manually be the operator via the "sync and close" pushbuttons in lieu of independent voltage and speed raise/lower selector switches. 4. Section 7.3.8 pg 101 Deviation: Air terminal box will include NGR and will be floor mounted, shipped loose.	1. Scope of supply is limited to items listed in the quotation. 2. Offloading, setting, installation, assembly, piping and wiring provided by others. 3. 7.1.5 Field Emissions testing is not required for EPA Tier IV final factory certified generator sets. 4. 7.1.5 Generator Insulation test will be performed at the factory. 5. 7.2.7 Field Emissions testing not required for EPA tier IV final factory Certified Generator Sets at commissioning or during the life of the equipment. 6. 7.2.7 Our scope of supply includes mounting brackets for exhaust components. No hangers are included. 7. 5.1.9 Coordination study, relay settings and NETA testing is not included. 8. 6.18.3 Revenue meters not included.	Commercial Exceptions: (see red markup on BID submittal) 1.6 Submittal Instructions, #17 Indemnity - Revision to paragraph. 1.8 General Contractual Requirements, #7 Termination - Revision to 2nd bullet point. 1.8 General Contractual Requirements, #18 Indemnification Provision revised paragraph. 5.1.11 Warranty - add to end of paragraph, "Except as provided herein, proposer makes no other warranties, express or implied, including warranties for merchantability or fitness for a particular purpose." Specification Comments: 1. Noise criteria: stated that noise criteria will largely be a function of building design as regard to measured distance and is not within Cummins Scope. Cummins stated maximum sound attenuation is supplied that is achievable for the engine and largely inherent in the after treatment design based on staying within BP limits. 2. Stated installation and all construction related requirements including insurance for construction work is not applicable. Insurance for site startup technicians will be supplied. 3. Stated after treatment accessories such as transformer, disconnect is supplied. Radiator ducting is deemed to be a installer supplied item and may require some additional duct work in order to assure min temp for proper after treatment duty during cold time (below 75 deg F ambient). Cummins will assist in that design to achieve optimum results and meet T4 requirements.
47	Remarks	1. A 1000 gallon Urea Storage Tank is included with level detection and pump. 2. A remote annunciator panel NFPA110 and remote break-glass Estop is included. 3. Emissions requires no compressed air.	1. \$23,000 dollar reduction if 2 hour factory witness test excluded. 2. Due to CEM stand legs protruding past the generator the Caterpillar is longer than MTU. 3. Caterpillar will use about 2.2 gph less diesel fuel than MTU, (not significant, roughly 370 g/yr). 4. Caterpillar requires compressed air for emission sytem operation.	Proposal not as complete as the others
48	Terms	1. Quotation valid 90 days from date of quote. 2. Net 30 with approved credit late payment subject to interest charges. 3. Price does not include local, state, federal taxes, offloading/installation at job site, fuel / DEF at startup. 4. Thomson listed their own terms and conditions, these need to be consolidated into one set of terms and conditions 5. FOB job site.	1. Quotation valid for 30 days from date of quote. 2. 30% upon release for fabrication, 30% upon completion of FAT, 30% upon receipt at site, 10% upon final commissioning FOB job site.	Did not do a detailed review due to price and lack of proposal detail

	A	B	C	D
1	Bid Opening: Dec 7, 2016 2 pm	WW Williams	Blanchard Machinery Co.	Cummins Sales and Service
49	Key Differences			
50	Emission System	Final Tier 4 (field tested/compliant). Periodic Compliance Testing will be required. SCDHEC has indicated Final Tier 4 Certified will be required.	Tier 4 Factory Certified	
51	Compressed Air	Only for air dampers/louvers - 3hp climate control compressor, very little compressor usage	1. Air dampers/louvers plus 9cfm air per engine for emissions system. 2. 18cfm initially, 27 cfm ultimately for emissions, expect near constant air flow. 3. 10 hp variable speed compressor set to 125psi, max 150psi shut off, flow rate 17-33 cfm. 4. Tank pressure air will be on line at all times to doser cabinets the control valve is inside doser cabinet	
52	Exhaust Piping	1. MTU supplies all exhaust piping, Exhaust piping is larger, 34". 2. DPF sits above engine and has access door above day tank. 3. SCR will be outside building, supported by stand provided by MTU. The stand may block the driveway behind building SCR is above roof line, wind load to be considered.	1. CEM installed on stand above engine, the stand protrudes 1'-8" into the aisle space. 2. CAT provides a secondary silencer with bottem inlet, side outlet configuration. With the CEM mounted at standard height, CAT supplies all the exhaust piping from the engine to the outlet of the silencer. 3. CAT provides elbow and raincap to be installed outside building. 4. CAT does not provide exhaust pipe from silencer to elbow. This pipe and pipe insulation to provided and installed by mechanical contractor with building construction.	
53	Eng/Gen Set Size	1. MTU not as long as CAT (MTU 21'-10") (CAT 24'-1.25") 2. CAT is 2'-3.25" longer. 3. Width is approx. same, engine starting battery location will be same. 4. MTU will have dosing cabinet on west side, CAT on east side of generator.		
54	Cooling	Oversized radiators proposed, requires larger louvers/dampers (14ft wide); and wider building, may affect CO2 bottle count		
55	Operating Cost	1. Fuel/DEF consumption and Maintenance very similar. 2. Cost variation between the two is not a factor.		

	A	B	C	D
1	Bid Opening: Dec 7, 2016: 2 pm	WW Williams	Blanchard Machinery Co.	Cummins Sales and Service
56	Cost Summary			
57	Base Bid	\$1,770,872	\$1,826,000	
58	5 Year Extended Warranty	\$24,716	\$54,020	
59				
60	5 Year Maintenance Contract	\$34,880	\$30,850	
61	Engine Factory Acceptance Test	\$0	(\$23,000)	
62	Switchgear Factory Acceptance Test	\$2,100	\$0	
63	Deduct 15kV Breaker / Section	(\$34,255)	(\$34,000)	
64	Total Project Bid with Bid Adjustments	\$1,798,313	\$1,853,870	
65	Installation / Testing Cost Offset			
66	Compressed Air	\$0	\$15,000	
67	Exhaust Support DPF/SCR	\$22,500	\$0	
68	Exhaust Insulation	\$0	\$8,000	
69	EPA / SCDHEC Emission Testing	\$100,000	\$0	
70				
71		*Exhaust Support based on \$7,500 per bay	*Compressed air based on variable speed compressor /	
72		*Emission Testing based on \$10,000 every 3 yrs, 30 yr period	additional air piping	
73			*Exhaust Insulation based on \$4,000 per unit	
74				
75	Total Installation / Testing Cost Offset	\$122,500	\$23,000	
	Comparative Cost			
76	w/Bid Adjustments & Installation / Testing Cost Offsets	\$1,920,813	\$1,876,870	
77	Cost Difference	\$43,943	\$0	
78	Percent Higher	2.34%	0.00%	



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ACTION ITEM

DOC ID: 2227

Council Meeting Date:	19 January 2017
Department:	Electric
Issue Under Consideration:	Motion to Approve Purchase and Payment of Step-up Transformers From Virginia Transformer Corp. In the Amount of \$ 260,188.00
Amount Requested:	\$ 260,188.00
Is Item in Current Budget?	Yes, funding for the peak shaving project is included in the FY 16/17 CIP budget.
If no, please explain:	
Financial Impact:	As stated previously, this project will result in monthly savings of \$54,000 on our wholesale energy purchases at current demand rates. Savings will increase as demand rates increase. These transformers will be delivered in June of 2017, so full payment will be required during the current budget year (20% with the purchase order, 30% at drawing approval, and 30% upon delivery).
Points to Consider:	Energy from the peak-shaving plant will be generated at 4,160 volts. This energy must be stepped up to 12,470 volts in order to tie into our distribution system. These transformers (one for installation, one spare) perform this function and are a vital portion of this project. This equipment was advertised for bidding and five qualifying bids were received. All five bids were evaluated to ensure that specifications were met and were also evaluated for energy losses. The lowest evaluated cost, which was also the lowest purchase cost, was Virginia Transformer at a purchase cost of \$ 260,188.00. This cost includes selected spare parts and a 5-yr extended warranty.
Options:	Approve or disapprove
Staff Recommendation:	Staff recommends approval of this purchase

Reviews:

Alan Loveless Completed 01/11/2017 10:20 AM
 Debra Bivens Completed 01/11/2017 12:08 PM
 Paul Gardner Completed 01/11/2017 2:08 PM
 Ann U. Mercer Completed 01/11/2017 4:07 PM
 Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 StepupTxEvaluation (PDF)
2. 2 StepupTxEvalSummary (PDF)

Updated: 1/11/2017 10:20 AM by Alan Loveless (Page 1)

	A	B	D	E	F	G	H
1	Bid Opening Date	12/27/16 2:00 PM					
2	Manufacturer		ABB	Pennsylvania Transformer Technology, Inc.	Virginia Transformer	SPX Transformer Solutions / Waukesha	WEG
3	Representative		Dean Warren - PowerTech	-	Kurt Yingling - Ensales	Joby Willingham - W.R. Daniel & Assoc	Parker Jones - Lekson Associates
4	Name of Bidder		Robert Lowe - ABB	Kirk Karanza - PTTI	Manish Sharma - VT	Ken Overton - SPX	Edmund Williams - WEG
5	Lump Sum Price - Power Transformer		\$493,400.00	\$365,734.00	\$240,438.00	\$368,886.00	\$286,000.00
6	Lump Sum Price - Manufacturer's Field Service Daily Rate beyond included 3 days		\$2,830.00	\$1,400 + Expenses	\$2,200.00	\$1,000.00	\$1,650.00
7	Lump Sum Price - Extended Warranty	5 year	\$9,000.00	Included	\$10,000.00	Included	Included
8	Lump Sum Price - Optional Erection		\$36,400.00	\$12,000.00	\$19,000.00	\$15,420.00	\$47,770.00
9	Delivery (min weeks ARO)			32	16	32	
10	Delivery (max weeks ARO)		26	36	18 to shipment after technically & commercially clear order	36	
11	Assumed Order Date	January 23, 2017	January 23, 2017	January 23, 2017	January 23, 2017	January 23, 2017	January 23, 2017
12	Delivery Date (with minimum Delivery time)	August 3, 2017	July 24, 2017	September 4, 2017	June 19, 2017	September 4, 2017	By August 3, 2017
13	Approval Drawings (weeks ARO)		8 weeks ARO	12-16 weeks ARO	6-7 weeks ARO	12-16 weeks	9-11 weeks ARO
14	Cooling class:		ONAN	ONAN / Future ONAF	ONAN / Future ONAF	ONAN / Future ONAF	ONAN / Future ONAF
15	Continuous kVA, ONAN rating at 65°C	5000	5000	5000	5000	6250	5000
16	Guaranteed Impedance at full load ONAN rating, in percent:						
17	Minimum	5.12%	5.12%	5.12%	5.12%	5.08%	5.12%
18	Maximum	5.89%	5.89%	5.89%	5.89%	5.91%	5.89%
19	Nominal	5.50%	5.50%	5.50%	5.50%	5.50%	5.50%
20	Excitation current at 100% rated voltage, in percent base on 5 MVA full load ONAN rating		0.35%	0.50%	0.51%	0.50%	0.20%
21	Guaranteed losses at 100% rated voltage:						
22	No load loss, kW		4.16	6.2	4.5	4.0	3.56
23	Load loss at ONAN rating, 85°C and 100% power factor, kW		25.39	22.0	32.0	28.6	36.59
24	Approximate total weight assembled with oil, lbs		38,800	36,239	36,900	38,584	26,505
25	Parts shipped unassembled		Arresters, LV Air Chamber	Fully Assembled	Fully Assembled	None	Radiators, arrester brackets & bushings
26	Approximate weight of largest shipping unit, lbs		38,600	36,239	36,900	31,820	22,348
27	Type of shipment (oil-filled or dry air-filled)		Oil Filled	Oil filled & Assembled	Oil Filled	Oil-filled	Oil-filled
28	Type of core and coil construction	Round Coil	Round Core Form	Cruciform core / Circular Windings	Cold Rolled Grain Oriented Steel	Round	Core circular cross-section (step-lap) and round coils
29	Type of material used in coil windings		Copper	Copper	Copper	Copper	Copper
30	Warranty period:	12 / 18 months	12 Months from Commissioning or 18 Months from Delivery, whichever is first	60 months	12/18 months	5 years	5 years
31	Extended warranty period, if available:		3 (\$3,000) or 5 (\$4,500) years	N/A	60/60 months	N/A	N/A
32	Terms & Conditions of extended warranty:			N/A	Covers core and coils only against failure occurring with respect to normal operation and within the parameters for which the transformer was designed.	N/A	First year has "in and out" warranty coverage. WEG will be responsible for expenses incurred in installation, removal from service, up to 30% of the transformer cost.
33	Field assembly required:		Arresters & LV Air Chamber will need to be added for HV as per spec	N/A	Ships fully assembled	N/A	No special tools required, reinstall radiators, arrester brackets and bushings
34	Recommended Spare Parts		1. Quart of Touch Up Paint \$100 2. Set of Gaskets \$500 3. HV Bushing \$1,160 4. LV Bushing \$1,310	1. HV Bushing \$1,520 2. LV Bushing \$1,520 3. Neutral Bushing \$1,520 4. HV Arrester \$570 5. Gasket Set \$1,500	1. HV Bushing \$3,000 2. LV Bushing \$2,000 3. Fan \$1,000 4. Gasket Set \$750	N/A	1. HV Bushing \$2,050 2. LV Bushing \$4,625 3. HV Arrester \$525 4. Set of Gaskets \$500 5. Fan & Motor Assembly \$1,100
35	Stated Exceptions to Specification		1. ONAN rating only 2. Supplemental Terms & Conditions Included 3. See field service exceptions document.	1. Transformer rejection/modification will not be an option if missed losses are within ANSI tolerances. 2. Short circuit testing is not included in the base price. PTTI does not offer short circuit testing at this time.	Per Spec Clause 6.3: VTC will use an Air Convection Oven to dry the coil/core before vacuum filling with oil in the tank. VTC will guarantee 0.5% or less Power Factor but will not guarantee any moisture content as this unit will ship fully oil filled.	None	None

	A	B	D	E	F	G	H
2	Manufacturer		ABB	Pennsylvania Transformer Technology, Inc	Virginia Transformer	SPX Transformer Solutions / Waukesha	WEG
36	Comments		1. "The offload price can only be made firm upon a site survey by ABB's approved crane and rigging service, prior to shipment of the unit." 2. Unsure if the Field Service Rate (\$28,300 - included in Lump Sum Price shown here) is needed if the Erection & Testing Services are purchased. 3. Purchaser must provide temporary power source for on site erection & testing. 4. Erection & Testing quote based on 1 day on site, any additional days required will be billed on the ABB field service rate.		1. VTC will perform Insulation Power Factor tests to confirm 0.5% or less power factor to confirm adequately dried insulation system. 2. LV Bushings listed as cover mounted - Error in the proposal system: are providing side mounted bushings for LV. 3. Panel type radiators - Two fans per transformer are needed for future ONAF rating (+ \$2,000/transformer for the fans, all controls tested at Factory) 4. Transformer Manufactured in Chihuahau, MX (three additional weeks added to minimum delivery to allow for customs)	Unsure if offloading the transformer is included	
37	Delivery Terms	FOB Job Site	INCO Terms 2010 DAP Georgetown SC	FOB Pad Georgetown, SC	1. Freight Prepaid & Allowed 2. INCO Terms DAP Georgetown, SC (Delivered at Place - Buyer assumes risk when ready for unloading)	FOB Site	DDP (FOB) Georgetown, SC
38	Payment Terms		1. Taxes Not Included 2. Net 30 days 3. 10% at Order Placement 4. 10% at Approval Drawing Submission 5. 30% at Release to Manufacture 6. 40% after FAT 7. 10% at Shipment	1. Option 1 - Net 30 days 2. 15% upon Order 3. 25% upon Approval Drawings 4. 25% upon Manufacturing Completion 5. 35% upon shipment 6. Option 2 - Net 30 days 7. Escalated pricing based on material for Copper and Oil	1. Net 30 days 2. 20% with P.O. 3. 30% with Approval Drawing Submittal 4. 40% invoiced at time of Shipment 5. 10% after Installation & Testing 6. Taxes Not Included	1. Taxes Not Included 2. Net 30 days 3. 30% at time of order 4. 30% at approval drawings 5. 30% at shipment 6. 10% at delivery	1. Net 30 days 2. Transformer: 3. 90% due shipment from WEG plant 4. 10% due on final acceptance of transformer, no later than 30 days after on-site delivery. 5. Installation & Testing Services: 100% due upon completion
39	Cost of No Load Losses		\$29,623.36	\$44,150.20	\$32,044.50	\$28,484.00	\$25,350.76
40	Cost of Load Losses		\$15,538.68	\$13,464.00	\$19,584.00	\$17,503.20	\$22,393.08
41	Total Price Adjusted for Losses		\$538,562.04	\$423,348.20	\$292,066.50	\$444,873.20	\$333,743.84
42	Price above low bid		\$246,495.54	\$131,281.70	\$0.00	\$152,806.70	\$41,677.34
43	Percent above low bid		84.4%	44.9%	0.0%	52.3%	14.3%
44	Total Price Adj. for Losses +5-yr Warranty		\$547,562.04	\$423,348.20	\$302,066.50	\$444,873.20	\$333,743.84
45	Price above low bid		\$245,495.54	\$121,281.70	\$0.00	\$142,806.70	\$31,677.34
46	Percent above low bid		94.6%	48.7%	0.0%	55.0%	12.2%
47	Base Price		\$529,800.00	\$376,380.00	\$250,438.00	\$414,306.00	\$333,770.00
48	Price above low bid		\$270,362.00	\$116,942.00	\$0.00	\$154,868.00	\$74,332.00
49	Percent above low bid		92.6%	40.0%	0.0%	53.0%	25.5%
50							
51	Evaluation Factors (\$/W)	amount	cell name				
52	Minimum Price Adjusted for Losses	\$292,066.50	minprice				
53	Minimum Price Adjusted for Losses & 5-yr	\$302,066.50	minprice2				
54	Minimum Price	\$259,438.000	minprice3				
55	No Load Loss Cost Factor	\$7,121.000	nlrate				
56	Load Loss Cost Factor	\$612.000	llrate				
57							
58	Note: Information shown in red text indicates delivery beyond the requested date.						

MEMORANDUM**UTEC**

Georgetown, SC. Generator Step UP Transformers Bid Evaluation and
Recommendation
Bid #30-2016-004

Project No.131101.003
File:40.0000
January 12, 2017

To: Alan Loveless
Director of Electric Utility
City of Georgetown, SC

From: J. T. Orrell

Bid proposals for two 5 MVA Generator Step Up transformers were received from five manufacturers:

1. ABB
2. Pennsylvania Transformer Technology Inc.
3. Virginia Transformer
4. SPX Transformer Solutions/Waukesha
5. WEG

Each bid proposal was evaluated and the results tabulated in the attached spreadsheet.

The lowest base bid was \$240,438 from Virginia Transformer.

Additional costs were requested for:

- An extended 5-year warranty
- Erection services

All technical specifications were thoroughly reviewed and are documented in the bid evaluation spreadsheet.

The guaranteed "No-Load" and "Full-Load" losses (kW) were requested in the bid specifications and the present worth value of these losses were calculated for each manufacturer's proposal.

Page 2 of the attached spreadsheet includes the present worth values of all costs, including the initial capital costs. The lowest cost proposal is from Virginia Transformer, summarized as follows:

Page 1 of 2



Packet Pg. 42

Memo: Georgetown, SC. Diesel Electric System Bid Evaluation and Recommendation
 Bid #30-2016-003

Date: January 12, 2017

• Base Bid	\$240,438
• Additional Charge for Fans for 6250 kVA Rating Now	\$4,000
• Five Year Extended Warranty	\$10,000
• Optional Erection Charge	\$19,000
• Optional Spare Parts	\$5,750
• Present Worth Cost of No-Load Losses	\$32,045
• Present Worth Cost of Full-Load Losses	<u>\$19,584</u>
TOTAL	\$330,817

UTEC recommends that the City of Georgetown enter into a contract to purchase the two transformers from Virginia Transformer with fans to increase the kVA rating to 6,250 kVA/transformer, optional spare parts (one high voltage bushing, one low voltage bushing, and a gasket set), and the extended 5-year warranty for \$260,188 (plus tax). UTEC is further evaluating erection costs by other parties and does not recommend purchasing these additional services from Virginia Transformer.

UTEC has conformed the transformer technical specifications to match the Virginia Transformer offer and has included these documents with this transmittal to be used as part of the City's purchase contract.

Attachment: StepupTxEvalSummary (2227 : Purchase of Generation Step-up Transformers for Peak Shaving Project)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2213

Council Meeting Date:	19 January 2017
Department:	Administration
Issue Under Consideration:	Motion to approve Second Semi-Annual Payment to SCMIRF in the amount of \$308,772.00 For Property, Liability And Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of \$143,636.00 For Workers Compensation Insurance.
Amount Requested:	SCMIRF \$308,772 (1 st Semi-Annual Payment) SCMIT \$143,636 (Two Quarterly Payments)
Is Item in Current Budget?	Yes
If no, please explain:	
Financial Impact:	\$308,772 & \$143,636 – Total requested amount \$452,408
Points to Consider:	
Options:	1. Approve Payment 2. Do Not Approve Payment
Staff Recommendation:	Approve Payment

Reviews:

Debra Bivens Completed 01/06/2017 9:59 AM

Paul Gardner Completed 01/10/2017 3:07 PM

Ann U. Mercer Completed 01/11/2017 8:47 AM

Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 2nd 2016/2017 SCMIT SCMIRF PO (PDF)

Ship To

120 N FRASER ST
GEORGETOWN, South Carolina 29440

Bill To

Requisition **10.A.1**
No. 2017-00000201

DATE 12/29/2016

VENDOR 7475 - SCMIT

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE 1 of 1
ORIGINATOR Lois BellRECEIVED
JAN 03 2017
PURCHASING
CITY OF GEORGETOWN SC

Contact

SC MUNICIPAL INSURANCE TRUST
PO BOX 12220
COLUMBIA, SC 29211-2220

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1st Quarter 2017 Billing - Workman's Comp 0010.01.408.125 - SCMIT Worker's Comp Ins. 1,414.81 0010.04.408.125 - SCMIT Worker's Comp Ins. 775.63 0010.05.05.408.125 - SCMIT Worker's Comp Ins. 19,742.77 0010.05.07.408.125 - SCMIT Worker's Comp Ins. 172.36 0010.09.408.125 - SCMIT Worker's Comp Ins. 682.27 0010.10.408.125 - SCMIT Worker's Comp Ins. 423.73 0010.11.408.125 - SCMIT Worker's Comp Ins. 10,779.88 0010.12.408.125 - SCMIT Worker's Comp Ins. 4,840.53 0010.13.408.125 - SCMIT Worker's Comp Ins. 172.36 0010.14.408.125 - SCMIT Worker's Comp Ins. 1,206.54 0030.19.408.125 - SCMIT Worker's Comp Ins. 12,000.79 0031.15.408.125 - SCMIT Worker's Comp Ins. 2,384.36 0031.16.408.125 - SCMIT Worker's Comp Ins. 2,147.36 0031.41.408.125 - SCMIT Worker's Comp Ins. 653.54 0032.18.408.125 - SCMIT Worker's Comp Ins. 3,978.72 0032.34.408.125 - SCMIT Worker's Comp Ins. 861.82 0033.40.408.125 - SCMIT Worker's Comp Ins. 2,721.90 0035.31.408.125 - SCMIT Worker's Comp Ins. 6,858.62	71,818.0000	71,818.00
1.0000	Each	2nd quarter 2017 - Workman's Comp 0010.01.408.125 - SCMIT Worker's Comp Ins. 1,414.81 0010.04.408.125 - SCMIT Worker's Comp Ins. 775.63 0010.05.05.408.125 - SCMIT Worker's Comp Ins. 19,742.77 0010.05.07.408.125 - SCMIT Worker's Comp Ins. 172.36 0010.09.408.125 - SCMIT Worker's Comp Ins. 682.27 0010.10.408.125 - SCMIT Worker's Comp Ins. 423.73 0010.11.408.125 - SCMIT Worker's Comp Ins. 10,779.88 0010.12.408.125 - SCMIT Worker's Comp Ins. 4,840.53 0010.13.408.125 - SCMIT Worker's Comp Ins. 172.36 0010.14.408.125 - SCMIT Worker's Comp Ins. 1,206.54 0030.19.408.125 - SCMIT Worker's Comp Ins. 12,000.79 0031.15.408.125 - SCMIT Worker's Comp Ins. 2,384.36 0031.16.408.125 - SCMIT Worker's Comp Ins. 2,147.36 0031.41.408.125 - SCMIT Worker's Comp Ins. 653.54 0032.18.408.125 - SCMIT Worker's Comp Ins. 3,978.72 0032.34.408.125 - SCMIT Worker's Comp Ins. 861.82 0033.40.408.125 - SCMIT Worker's Comp Ins. 2,721.90 0035.31.408.125 - SCMIT Worker's Comp Ins. 6,858.62	71,818.0000	71,818.00
				\$143,636.00

Special Instructions

 1/2/17

Attachment: 2nd 2016/2017 SCMIT SCMIRF PO (2213 : Motion to approve 2nd SCMIRF & SCMIT 2016-2017 PO)

INVOICE

SC Muni Insurance Trust
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice # 869392
Due Date: 1/1/2017
Customer # GEORGE2210
Invoice Date: 12/15/2016
Partic. ID SCMIT

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 1st

Invoice Description: SCMIT 1st Qtr 2017 Billing

External Ref. Number	Transactional Description	Total
	SCMIT 1st Qtr 2017 Billing	\$71,818.00
Total Amount Due		\$71,818.00

1st Quarter Billings are due January 1, 2017. To avoid late penalties, payments must be received by January 20, 2017. If you are a member utilizing automatic bank draft, your account will be drafted on January 20, 2017. Thanks!

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice # 869392
Invoice Date: 12/15/2016
Due Date: 1/1/2017

Partic. ID SCMIT
Customer # GEORGE2210
City of Georgetown

Invoice Description: SCMIT 1st Qtr 2017 Billing

Total Amount Due \$71,818.00

Total Amount Remitted :

Remit to:

SC Muni Insurance Trust, P. O. Box 12220, Columbia, SC 29211

Attachment: 2nd 2016/2017 SCMIT SCMIRF PO (2213 : Motion to approve 2nd SCMIRF & SCMIT 2016-2017 PO)

Ship To

120 N Fraser St
GEORGETOWN, South Carolina 29440

Bill To

Requisition **10.A.1**
No. 2017-00000205

DATE 01/05/2017

VENDOR 330 - SCMIRF

DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE 1 of 1
ORIGINATOR Lois Bell
REFERENCE #

Contact

SCMIRF
SC MUNICIPAL INSURANCE RISK AND
FINANCING FUND
PO BOX 12220

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	COG - Semi Annual billing	6,512.0000	6,512.00
		0022.29.600.110 - SCMIRF Property/Liab Ins 6,512.00		
1.0000	Each	COG - Semi Annual Billing	302,260.0000	302,260.00
		0010.20.600.110 - SCMIRF Property/Liab Ins 109,085.63		
		0030.19.600.110 - SCMIRF Property/Liab Ins 126,012.19		
		0031.15.600.110 - SCMIRF Property/Liab Ins 9,037.57		
		0031.16.600.110 - SCMIRF Property/Liab Ins 7,042.66		
		0031.41.600.110 - SCMIRF Property/Liab Ins 14,508.48		
		0032.18.600.110 - SCMIRF Property/Liab Ins 15,475.71		
		0032.34.600.110 - SCMIRF Property/Liab Ins 6,498.59		
		0033.40.600.110 - SCMIRF Property/Liab Ins 2,508.76		
		0035.31.600.110 - SCMIRF Property/Liab Ins 12,090.40		
				\$308,772.00

Special Instructions

Attachment: 2nd 2016/2017 SCMIT SCMIRF PO (2213 : Motion to approve 2nd SCMIRF & SCMIT 2016-2017 PO)

INVOICE

SC Muni Ins Risk & Fin Fund
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

Invoice # 869502
Due Date: 1/1/2017
Customer # GEORGE2210
Invoice Date: 12/15/2016
Partic. ID SCMIRF

Bill to:

City of Georgetown
P O Drawer 939
Georgetown, SC 29442-0939

Customer - Due on the 15th

Invoice Description: SCMIRF 1st SemiAnnual billing-

External Ref. Number	Transactional Description	Total
	SCMIRF 1st SemiAnnual billing-	\$308,772.00
Total Amount Due		\$308,772.00

1st Semi-Annual Billings are due January 1, 2017. To avoid late penalties, payments must be received by January 20, 2017. If you are a member that utilizes automatic bank draft, your account will be drafted on January 20, 2017.

Please refer to the invoice number on your remittance check. Please return the bottom portion with your remittance check.

Invoice #	869502	Partic. ID	SCMIRF
Invoice Date:	12/15/2016	Customer #	GEORGE2210
Due Date:	1/1/2017		City of Georgetown

Invoice Description: SCMIRF 1st SemiAnnual billing-

Total Amount Due \$308,772.00

Total Amount Remitted :

Remit to:

SC Muni Ins Risk & Fin Fund, P. O. Box 12220, Columbia, SC 29211

SKSA
12.21.16

Attachment: 2nd 2016/2017 SCMIT SCMIRF PO (2213 : Motion to approve 2nd SCMIRF & SCMIT 2016-2017 PO)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2221

Council Meeting Date:	19 January 2017
Department:	Administration
Issue Under Consideration:	Motion to Approve a Termination of Parking Agreement With TD Bank and NSCDA-SC Involving the Lot Associated With The Parker-Stewart House.
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	Agreement Is No Longer Needed
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval of the termination agreement.

Reviews:

Paul Gardner Completed 01/10/2017 11:11 AM

City Attorney Completed 01/10/2017 12:31 PM

approved as to form. plat review needed and review for consistency with third party agreement

Ann U. Mercer Completed 01/11/2017 10:41 AM

Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 Termination Agreement (PDF)

STATE OF SOUTH CAROLINA)
)
 COUNTY OF GEORGETOWN) **TERMINATION OF PARKING AGREEMENT**

KNOW ALL MEN BY THESE PRESENTS THAT:

WHEREAS, by deed dated November 10, 2001, Carolina First Bank, a South Carolina Corporation (hereinafter referred to as "CFB"), conveyed title to a parcel of real property situated lying and being in the City of Georgetown, County of Georgetown, State of South Carolina, more particularly described in Exhibit A which is attached hereto and incorporated herein by reference, to The Parker-Stewart House Foundation, a South Carolina non-profit corporation (hereinafter referred to as "PSHF"), which deed was recorded in the Office of the Georgetown County Register of Deeds on December 21, 2001, in Deed Book 1235 at pages 244 through 250 (hereinafter referred to as the "Property"); and

WHEREAS, at the time CFB conveyed title to the Property to PSHF, CFB was operating a branch bank on an adjoining parcel of real property known and designated in the current City of Georgetown, South Carolina, numbering system as 1031 Front Street. Georgetown, South Carolina; and

WHEREAS, prior to CFB conveying the Property to PSHF, CFB used the parking lot located on the Property (hereinafter referred to as the "Parking Lot") as parking for CFB employees; and

WHEREAS, at the time CFB conveyed the Property to PSHF, CFB terminated its parking easement of record encumbering the Property and entered into an informal agreement with PSHF whereby CFB was permitted to continue using twelve (12) parking places in the Parking Lot during the normal banking hours of the CFB branch bank for CFB employee parking (hereinafter referred to as the "Informal Agreement"); and

WHEREAS, pursuant to the Informal Agreement, CFB, as a condition there of and as compensation therefore, agreed to provide certain landscaping and other maintenance services to the Property or to pay PSHF a monthly parking fee of two-hundred forty and no one-hundredths (\$240.00) and is further required to maintain general liability insurance naming PSHF and the City of Georgetown, South Carolina (hereinafter referred to as the "City") as additional named insured (hereinafter referred to as the "Parking Compensation") in exchange for CFB's continued use of the Parking Lot until such time as either CFB or PSHF terminated the Informal Agreement; and

WHEREAS, by written lease dated August 30, 2002, PSHF, as lessor, leased the Property (including the Parking Lot) to the City, as lessee, a copy of which written lease was recorded in the Office of the Georgetown County Register of Deeds on September 4, 2002, in Deed Book 1306 at pages 104 through 107 (hereinafter referred as the "Lease"); and

WHEREAS, after PSHF and the City entered into the Lease, CFB was required to maintain general liability insurance naming PSHF and the City as additional named insured as part of the Parking Compensation; and,

WHEREAS, by written amendment dated June 30, 2004, the Lease was amended to correct a scrivener error regarding the Lease's termination date, a copy of which written amendment was recorded in the Office of the Georgetown County Register of Deeds on August 6, 2004, in Deed Book 1546 at pages 16 through 18 (hereinafter referred as the "Amendment"); and

WHEREAS, by deed dated June 7, 2006, PSHF conveyed title to the Property to NSCDA-SC Stewart-Parker House LLC, (hereinafter referred to as "NSCDA-SC") which deed was recorded in the Office of the Georgetown County Register of Deeds on June 9, 2006, in Deed Book 56 at pages 146 through 150 (hereinafter referred to as the "NSCDA-SC Deed"); and

WHEREAS, by written assignment agreement dated June 7, 2016, PSHF assigned to NSCDA-SC all of its right title and interest in and to the Lease, which assignment agreement was recorded in the Office of the Georgetown County Register of Deeds on June 9, 2006, in Deed Book 56 at pages 151 through 153; and

WHEREAS, even though PSHF had previously conveyed title to the Property to NSCDA-SC on June 7, 2006, on June 9, 2006, CFB, PSHF and the City entered into a written parking agreement memorializing the terms of the Informal Agreement and the Parking Compensation, a copy of which written parking agreement is attached hereto as Exhibit B and incorporated herein by reference (hereinafter referred to as the "Parking Agreement") wherein CFB agreed to pay the Parking Compensation and further agreed to procure and maintain general liability insurance with the PSHF and the City as additional named insureds; and

WHEREAS, the NSCDA-SC Deed makes reference to the Parking Agreement despite the Parking Agreement's not yet being in existence; and

WHEREAS, even though NSCDA-SC is not and was not a party to the Parking Agreement, and even though NSCDA-SC acquired title to the Property prior to the time PSHF entered into the Parking Agreement, NSCDA-SC honored the terms of the Parking Agreement; and

WHEREAS, subsequent to June 9, 2006, CFB was acquired by its successor in interest, TD Bank, N.A. (hereinafter referred to as "TD"); and,

WHEREAS, TD continued to make use of the twelve parking spaces on the Property until sometime after June 2011; and,

WHEREAS, sometime after June 2011, TD abandoned the twelve parking spaces on the Property and has not made use of them since and has, likewise, not performed under the Parking Agreement since; and,

WHEREAS, by letter dated February 2, 2015, the City gave notice to NSCDA-SC of its intent to terminate the Lease effective January 1, 2018; and,

WHEREAS, it is the desire and intent of TD, the City and NSCDA-SC to terminate the Parking Agreement effective immediately.

NOW, THEREFORE, for and in consideration of the sum of one and no one-hundredths dollars (\$1.00), in hand paid by NSCDA and the City to TD, the receipt and sufficiency of which is hereby acknowledge, and in further consideration of the recitals and agreements contained herein, TD, the City and NSCDA and their respective successors and assigns hereby agree as follows:

1. The Parking Agreement and Informal Agreement are hereby terminated effective immediately and is henceforth null and void and of no effect.
2. Effective immediately TD shall no longer have the right to park in or otherwise utilize or access the Parking Lot.
3. Effective immediately TD no longer has any duties or obligations under the Parking Compensation.
4. NSCDA-SC shall have the right, but not the obligation, to incorporate by reference the terms of this Termination of Parking Agreement into any deed or other legal instrument by which NSCDA-SC transfers any interest in all or a portion of the Property, including, without limitation, a leasehold interest. The failure of NSCDA-SC to perform any act permitted by this paragraph shall not impair the validity of this Termination of Parking Agreement or limit its enforceability in any way.
5. NSCDA-SC shall record this instrument in timely fashion in the Office of the Register of Deeds for Georgetown County, South Carolina, and may re-record it at any time.
6. If any provision in this instrument is found to be ambiguous, an interpretation consistent with the purpose of this instrument which would render the provision valid shall be favored over any interpretation that would render it invalid.
7. This document memorializing the terms of this Parking Termination Agreement is a negotiated document and the general rule that the terms of a document shall be

Packet Pg. 53

within written instrument and that (s)he with the above-named witness witnessed the execution thereof.

(Signature of Witness)

SWORN to before me this ____ day of November____, 2016.

Notary Public for South Carolina

My Commission Expires _____

Attachment: Termination Agreement (2221 : Termination Agreement)

WITNESSES AS TO TD BANK, N.A.**TD BANK, N.A.**_____
Witness One as to TD Bank, N.A.

By: _____

Its: _____

Witness Two as to TD Bank, N.A.**STATE OF SOUTH CAROLINA)****)****PROBATE AS TO TD BANK, N.A.****COUNTY OF CHARLESTON)**

PERSONALLY appeared before me, _____ and made oath that she saw the within named TD Bank, N.A., by and through its _____ and its _____, sign, seal and as its act and deed, deliver the within written instrument and that (s)he with _____ witnessed the execution thereof.

(Signature of Witness)**SWORN** to before me this ____ day of November ____, 2016._____
Notary Public for South Carolina

My Commission Expires _____

**WITNESSES AS TO CITY OF
GEORGETOWN****CITY OF GEORGETOWN**_____
Witness One as to City of Georgetown

By: _____

Its: _____

Witness Two as to City of Georgetown

Attachment: Termination Agreement (2221 : Termination Agreement)

PROBATE AS TO CITY OF GEORGETOWN

(Signature of Witness)

My Commission Expires

EXHIBIT A

ALL THAT CERTAIN piece, parcel or lot of land situate, lying and being in the City and County of Georgetown, State of South Carolina, designated as Parcel B containing approximately 0.71 Acres on a survey entitled "MAP OF TWO LOTS ON FRONT STREET Surveyed for FLOYD D. SPENCE" prepared by J. Luckey Sanders, R.L.S., dated September 19, 1996, and recorded on December 23, 1996, on Slide 219 at Page 5. Reference is craved to said survey for a more complete and accurate metes and bounds description of said Parcel B.

THIS BEING the same property conveyed to Grantor herein by Deed of The Parker-Stewart House Foundation dated June 7, 2006, and recorded June 9, 2006, in the Office of the Register of Deeds for Georgetown County in Book 56 at page 146.

TM# 05-0026-265-00-00

Attachment: Termination Agreement (2221 : Termination Agreement)

EXHIBIT B

**PARKING AGREEMENT
(to be attached)**

Attachment: Termination Agreement (2221 : Termination Agreement)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

DOC ID: 2222

Council Meeting Date:	19 January 2017
Department:	Administration
Issue Under Consideration:	Motion to Approve Intergovernmental Agreement Between The City Of Georgetown And Georgetown County Regarding The Redevelopment Of The Steel Mill Site And Adjacent Waterfront
Amount Requested:	N/A
Is Item in Current Budget?	N/A
If no, please explain:	
Financial Impact:	N/A
Points to Consider:	Agreement is needed to coordinate redevelopment effort.
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Staff recommends approval of agreement.

Reviews:

Paul Gardner Completed 01/10/2017 11:23 AM

City Attorney Completed 01/10/2017 11:26 AM

Ann U. Mercer Completed 01/11/2017 9:28 AM

Georgetown City Council Pending 01/19/2017 5:30 PM

Attachments:

1. 1 Intergovernmental Agreement - Final 2 (PDF)

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF GEORGETOWN AND GEORGETOWN COUNTY
REDEVELOPMENT OF STEEL MILL SITE AND ADJACENT WATERFRONT**

This **Intergovernmental Agreement** (“Agreement”) is made to be effective the ____ day of _____, 201_ by and between the City of Georgetown, a political subdivision of the State of South Carolina and hereinafter referred to as “the City”, and County of Georgetown, a political subdivision of the State of South Carolina and hereinafter referred to as “the County.”

WITNESSETH

WHEREAS, the City and County have collectively determined that it is in the public interest to promote the wise and efficient use of land, the creation of jobs and employment, and public and private investments that benefit Georgetown's residents; and

WHEREAS, the City and County are authorized to make and execute contracts of the type addressed in this Agreement; and

WHEREAS, ArcelorMittal Steel Corporation and predecessor steel companies manufactured steel at its Georgetown mill until ArcelorMittal announced it was permanently shutting down the facility, resulting in the loss of more than 200 jobs and a complete cessation of production; and

WHEREAS, ArcelorMittal Steel and the adjoining waterfront properties lie between and contiguous to the Port of Georgetown along the Sampit River and U.S. Highway 17, which links Georgetown County to Charleston and Horry counties; and

WHEREAS, the property's highway frontage is within the City of Georgetown Main Corridor Overlay District; and

WHEREAS, the site has historically been an economic engine for the City and the County for over two hundred years; and

WHEREAS, the City and County recognize the importance of collaboration in supporting and encouraging the re-development of the ArcellorMittal site (“the site”) to the highest and best benefit of the citizens of the City and County; and

WHEREAS, the site may require environmental remediation in order to facilitate redevelopment and the City and County desire to work together to ensure the environmental cleanup of the site; and

WHEREAS, in 2016, the City engaged the Urban Land Institute (“ULI”) to undertake a study of the site and surrounding parcels to evaluate Market Opportunities, Planning and Development Options, and develop Guiding Principles for redevelopment and an Action Plan with Priority Recommendations for redevelopment; and

WHEREAS, The City and County desire to work together to implement a redevelopment plan for the site, utilizing available legal and financial tools and partnership agreements; and

WHEREAS, The City and County Councils have approved the terms of this Agreement on _____ and _____, respectively; and

NOW, THEREFORE, in consideration of the mutual promises and commitments herein, the City and County, each intending to be bound, agree as follows:

1. **Planning**

- A. The parties acknowledge each's expectation and intent to coordinate together in all aspects of strategic and long range planning, to include but not limited to, aspirational design, land-use planning, zoning and development incentives, consulting and support.
- B. Role of the City: The City will assume the principal role in identifying and cultivating public and private partnerships to finalize redevelopment plans, identify and secure funding, and foster a regulatory climate conducive to successful redevelopment of the area.
- C. Role of the County: The County will assume a supporting partner role, both for decision-making and regulatory coordination.

2. **Vision and Implementation**

- A. The City and County agree to support and mutually participate in informing, educating, and communicating with residents and business people in Georgetown in order to build consensus for the shaping of goals and priorities for revitalization.
- B. The parties agree to explore development strategies and utilize development tools available to local governments to implement the plan. Specifically, but not limited to these, the parties agree to explore the following:
 - i. **NON-PROFIT CORPORATION**
A public entity that would be organized to effect the implementation of approved development strategies, plans, and agreements for revitalization.
 - ii. **TAX INCREMENT FINANCING**
A City-controlled Tax-Incremental Finance District (TIFF), to be used for infrastructure. Both parties will assist in negotiating an agreement with the School District, as necessary, and collaborate on a plan.

- iii. **MUNICIPAL IMPROVEMENT ACT OF 1999**
Provides assessment authority for public improvements based upon an improvement plan within an established improvement district. Requires a written agreement with owners prior to construction.
- iv. **LOCAL GOVERNMENT DEVELOPMENT AGREEMENT**
Provides for a phased term for implementation based upon geographic area. Public benefits may be negotiated in return for the vesting of development rights for a specific period.
- v. **MULTI- COUNTY BUSINESS PARK**
A multi-county business park under Section 4-1-170, S.C. Code of Laws. By this Agreement, the City consents to same. In the event a multi-county business park is established with another party (third-party county- Charleston, Horry, or Williamsburg County), the parties agree to follow the stipulations of South Carolina law regarding expense sharing, revenue allocations, and revenue distribution. Both parties agree to collaborate on any agreement that may involve a private business.
- vi. **PRIORITY INVESTMENT ZONES**
The South Carolina Priority Investment Act of 2007 encourages local governments to implement market based incentives to encourage private development. These incentives can include density bonuses, relaxed zoning regulations, reduced or waived fees, fast-track permitting, and design flexibility in locally designated PI zones. This development tool is used when projects contain a housing component.
- vii. **ANNEXATION**
The site is either located entirely in the City of Georgetown or, in the case of the SC Ports Authority property, adjacent to or surrounded by the City. The City acknowledges that it is in the economic interest of the region for the Port of Georgetown to remain an asset to potential growth and job creation, if the port is adequate and functional as a commercial shipping port. If it is operating as such during the decision-making process of this redevelopment project, the City will only move for annexation of any South Carolina Ports Authority properties in connection with a development agreement with a developer. It is understood by both Parties that the City is a municipal government and this agreement regarding annexation does not bind the governing body in perpetuity. In the event of an annexation petition presented to the governing body after the decision-making process is concluded, it is agreed by the parties that this item of the Agreement will become null and void.

- C. **Strategic Support:** the parties agree short term strategies may include zoning, annexation, comprehensive planning, and/or acquisition.

3. **Staffing and Support**

A. For any activity jointly pursued under this Agreement, the parties agree to provide necessary staff and/or financial support required for the undertaking. Such activities may include but not be limited to:

- i. planning
- ii. legal
- iii. administrative
- iv. environmental
- v. engineering
- vi. public works/infrastructure

4. **Environmental**

The parties agree to pursue all available environmental assessments and remediation strategies for the site, to include, but not limited to, EPA grant funding, Brownfields grant/loans and a Voluntary Cleanup Contract.

5. **Authority**

Both the City and the County have full power and authority to execute and deliver this Agreement and to incur and perform the obligations provided herein.

6. **Severability.** If any provision of this Agreement is or becomes illegal, invalid or unenforceable in any respect, the legality, validity, and enforceability of the other provisions of this Agreement shall not in any way be affected or impaired thereby.

7. **Reservation of Rights.** Nothing in this Agreement shall be construed to abrogate, define or otherwise limit either the City's or the County's rights as governing authorities.

8. **Termination.** Either the City or County may terminate this Agreement upon thirty (30) days written notice to the other for any reason in its sole discretion. Said notice shall be delivered to the City Administrator and Mayor for the city, or to the County Administrator for the county. Termination of this Agreement shall not relieve either party of any obligation incurred one to the other or for costs incurred prior to termination.

9. **Entire Agreement.** This agreement contains the entire agreement between the parties and is subject to no understandings, conditions or representations that are not set forth herein. This agreement may be amended in writing and signed by both parties.

10. **Invalid Provision.** If any provision of this agreement shall be determined by law to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

- 11. **Parties Bound/ Non-Appropriation.** This agreement shall be binding upon and shall inure to the benefit of the parties. Both parties are bound at the direction of elected Councils. In the event funds are not appropriated or become non-appropriated for an included fiscal year by the local governing body, it is agreed by the parties that this Agreement will become null and void and its obligations cannot extend beyond the date of non-appropriation.
- 12. **Governing Law.** This agreement shall be governed by and enforced in accordance with the laws of the state of South Carolina.
- 13. **Freedom of Information.** The parties acknowledge this Agreement is subject to public disclosure under the South Carolina Freedom of Information Act.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be fully executed by their authorized representation under seal as of the date first written above.

WITNESSES:

CITY OF GEORGETOWN

BY:
ITS: _____

WITNESSES:

COUNTY OF GEORGETOWN

BY:
ITS: _____

Attachment: Intergovernmental Agreement - Final 2 (2222 : Intergovernmental Agreement)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2220)**

Meeting: 01/19/17 05:30 PM
Department: Police Department
Category: Report
Prepared By: Johnnie Deas
Initiator: Kelvin Waites
Sponsors:
DOC ID: 2220

December 2016 GPD Report

MAYOR
JACK, M. SCOVILLE, Jr.



POLICE CHIEF
KELVIN WAITES

City of Georgetown

POLICE DEPARTMENT
OFFICE 843-545-4300
FAX 843-520-5848

January 10, 2017

Honorable Mayor Jack M. Scoville, Jr.
And the Members of City Council
City of Georgetown, South Carolina

Dear Mayor Scoville and Council Members:

The Following is a list of activities that the police were involved in during the month of December 2016:

On December 5th, Sergeant Scogin met with the management at Yokohama to reiterate the importance of their employees helping with the parking issue when they see customers parking in front of the business.

On December 8th, the police department had a site visit from FEMA so that they could view any damage to the police department as a result of Hurricane Mathéw. We also went over all paperwork associated with the Georgetown Police Department's claim.

On December 9th, Sergeant Scogin conducted a Safety Seminar for South State Bank.

On December 12th, the Georgetown Police Department prepared food for the "Wives Behind the Badges" group who had a successful "Cram a Cruiser" event where they fed and provided Christmas gifts for kids who live at Tara Hall (home for boys) and Mimi's Kids (home for girls). The group was given a tour of the building by the officers who attended the event.

On December 12th, the Georgetown Police Department executed two (2) search warrants in the city connected to local drug activity. The first location was in the 400 block of Wood Street where one subject was located. The second search warrant was executed in the 1200 block of Church Street, five subjects were arrested as a result of this search warrant.

Honorable Mayor & City Council Members
January 10, 2017
Page Two

On December 13th, close to 100 students visited the Georgetown Police Department from Kensington Elementary School to take a tour. After going on their tour of the department Chief Waites gave them all a plastic badge and swore them all in as junior police officers for the day.

On December 14th, Chief Waites attended a DEU Chief's meeting in Conway S.C. at J. Rueben Long Detention Center. The meeting focused on the 15th Judicial Circuit creating a body worn camera policy for the Drug Enforcement Unit.

On December 16th, the Georgetown Police Department held a Christmas luncheon for the V.O.I.C.E Program. The officers transported the elderly clients to the police department for a great meal and a few games of bingo. They really enjoyed the fellowship with the volunteers and staff from the Georgetown Police Department.

On December 17th, the Georgetown Police Department teamed up with Students Against Violence Everywhere as they sponsored and hosted a "Rock Safety Event" at Beck Recreational center. Our officer's spoke with the kids, played basketball with them, did the running man challenge, and also did the mannequin challenge with the young people. Great way to get to know the young people in our community.

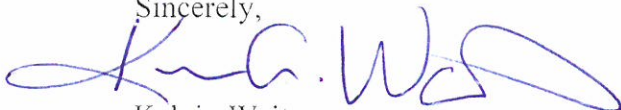
On December 19th, one new certified police officer Jeremy Freeman began his employment with the Georgetown Police Department.

On December 28th, the Georgetown Police Department hosted and provided space for Legal Shield to come in and do a presentation for city employees.

During the month of December 2016 the hardware from Watch Guard for our body worn cameras arrived at the police department, which puts us one step closer to the cameras being deployed and worn by each officer. The company will follow up with installing the software associated with the hardware and training our staff on the proper use.

During the month of December 2016 Pastor Betty Clarke, who is the Pastor at Bethel A.M.E. Church, agreed to be the Chaplain for the Georgetown Police Department. We are extremely happy to have her on staff.

Sincerely,



Kelvin Waites
Chief of Police

Attachments
KW: pc

Attachment: GPD-DECEMBER MONTHLY LETTER (2220 : December 2016 GPD Report)

GEORGETOWN POLICE DEPARTMENT 2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
SPEEDING CITATIONS	99	79	88	124	142	110	90	112	68	36	79	34
OTHER TRAFFIC CITATIONS	62	89	59	79	78	48	103	86	67	58	118	110
WARNING - SPEEDING	96	57	97	66	69	88	93	107	85	61	88	71
WARNING - OTHER	128	112	102	97	89	84	87	94	174	186	212	165
PARKING CITATIONS	8	3	6	1	0	7	2	6	2	19	10	36
TOTALS	393	340	352	367	378	337	375	405	396	360	507	416

TOTAL CITATIONS

4,626

STATE ACCIDENTS	30	36	39	46	49	36	47	47	59	42	41	45
PARKING LOT ACCIDENTS	23	17	20	15	19	24	19	16	14	6	5	15
TOTALS	53	53	59	61	68	60	66	63	73	48	46	60

TOTAL ACCIDENTS

710

GEORGETOWN POLICE DEPARTMENT 2016 YEAR-TO-DATE ACTIVITY REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARRESTS	108	98	88	86	126	84	120	104	130	70	96	114

TOTAL ARRESTS 1,224.00

CRIMINAL INCIDENTS	193	220	241	268	378	319	189	187	218	222	159	149
DOMESTIC INCIDENTS	7	4	12	6	14	17	4	8	6	9	6	10
TOTALS	200	224	253	274	392	336	193	195	224	231	165	159

TOTAL INCIDENTS 2,846

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2211)**

Meeting: 01/19/17 05:30 PM

Department: Fire Department

Category: Report

Prepared By: Amy Skidmore

Initiator: Charles W. Cribb

Sponsors:

DOC ID: 2211

December 2016 Fire Report

The FIRE Report

A monthly report of Fire Department activities to City Council

JANUARY
2017



Fire Prevention Bureau

2016
DECEMBER

Inspections	57
Violations Found	32
Buildings without Violations	16
Buildings Cleared of Violations	10
Violations Corrected	27
Violations Not Corrected	6
3rd Party Inspection Review	0

Assemblies Inspected:	3
Business Inspected:	34
Educational Buildings Inspected:	0
Hazardous Buildings Inspected:	0
Factories Inspected:	0
Institutionals Inspected:	0
Mercantiles Inspected:	20
Residentials Inspected:	0
Storage Buildings Inspected:	0

Construction Meetings:	2
Plans Review:	4
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	1
Business License:	4
Citation Issued:	0

Public Education

Programs	3
Participants	142

Suppression Division

A Brief Look at Emergency Responses

DECEMBER 2016

1. Six Medical Calls; Two Public Service Calls
2. Seven Medical Calls; One Structure Fire; One Trench Rescue; Two Public Service Calls
3. Three Medical Calls; One Vehicle Fire; Three Public Service Calls
4. Three Medical Calls; One Electrical Problem
5. Four Medical Calls; Two Detector Activation; One MVA; Three Public Service Calls
6. Five Medical Calls; One MVA; Two Alarm Activation; Two Public Service
7. One Medical Call; One MVA; Six Public Service Calls
8. Eight Medical Calls; Four Public Service Calls
9. Four Medical Calls; Two Public Service Calls
10. Four Medical Calls
11. Four Medical Calls; One Public Service Calls
12. Four Medical Calls; One Smoke Scare; One Power Line Down; Six Public Service Calls
13. Seven Medical Calls; Three Public Service Calls
14. Seven Medical Calls; One MVA; Three Public Service Calls
15. Seven Medical Calls; One Smoke Scare; Four Public Service Calls
16. Five Medical Calls; Three Public Service Calls
17. Three Medical Calls; Two MVA's; One Detector Activation
18. Five Medical Calls; One Alarm Activation; One Alarm Malfunction; One Public Service
19. Four Medical Calls; Three MVA's; One Alarm Activation
20. Three Medical Calls; One MVA; One Public Service Call
21. Seven Medical Calls; Two MVA's; One Detector Activation; One Public Service
22. Eight Medical Calls; One Structure Fire; One MVA; Three Public Service Calls
23. Five Medical Calls
24. Four Medical Calls; One Public Service Calls
25. Four Medical Calls; Two Public Service Calls
26. Ten Medical Calls; One Public Service
27. Four Medical Calls; One Structure Fire; One Alarm Activation
28. Four Medical Calls; One Alarm Activation; One Public Service Call
29. Ten Medical Calls; One MVA; One Public Service Call
30. Four Medical Calls; One Scorch Burn; One Public Service
31. Three Medical Calls; Two Public Service Calls

Attachment: December 2016 Fire Report (2211 : December 2016 Fire Report)



Total Call Volume	December		Year to Date	
	2016	2015	2016	2015
As defined by the National Fire Incident Report System				
Fires	5	4	39	50
Rescue Calls/EMS	170	109	2083	1170
Hazardous Conditions	26	28	462	400
Service Calls	29	19	446	407
Good Intent Calls	13	2	132	55
False Alarms	11	12	155	169
Weather/Flood	0	0	11	30
Special Incident Type	16	8	218	133
Total Calls	270	173	3486	2414

Save/Loss Analysis

	Losses	Property Values
December 2016	\$ 8,151	\$ 845,750
December 2015	\$ 9,301	\$ 398,300
Year to Date	\$ 415,768	\$ 5,280,606

Property values are estimates based on the Georgetown County Assessor's Office 2006 Market Values.

Mutual Aid Calls

	December	YTD
To Georgetown County Fire	0	10
To Midway Fire	0	12
To other Departments	0	1
From Georgetown County Fire	2	12
From Midway	2	7
From other Departments	0	0

	December	YTD
Staff Training Hours	799.34	10,979.22

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2216)**

Meeting: 01/19/17 05:30 PM

Department: Public Works

Category: Report

Prepared By: Natrona Simmons

Initiator: Tim Chatman

Sponsors:

DOC ID: 2216

December 2016 Public Works Department Report



**DECEMBER 2016
PUBLIC WORKS DEPT.
CITY COUNCIL MONTHLY REPORT**

RESIDENTIAL SANITATION

1. Number of .Net work orders requests of roll-out carts repairs, new roll out cart deliveries and/or replacements; recycle bins and cancelled sanitation services; yard waste and brown and white goods collected this month: **37**
2. Crews collected yard waste, brown and white goods, dead animals along city right of ways.
3. Delivered roll out carts, barricades and tents for special events and emergency assistance.

STREETS and GROUND MAINTENANCE

1. Crews supported residential sanitation crews with garbage collections.
2. Crews completed work orders for sidewalk maintenance and curbside debris.
3. Grounds Maintenance and Street crews completed maintenance of City Parks, Welcome Sign areas and right of ways.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2215)**

Meeting: 01/19/17 05:30 PM

Department: Fleet Services

Category: Report

Prepared By: Glenn Dixon

Initiator: Glenn Dixon

Sponsors:

DOC ID: 2215

December 2016 Fleet Services Report



FLEET SERVICES DEPARTMENT

DECEMBER 2016 MONTHLY REPORT

• Repairs	66
• PM Services	27
• Tires repaired or replaced	42
• Services past due	2

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2226)**

Meeting: 01/19/17 05:30 PM

Department: Electric

Category: Report

Prepared By: Alan Loveless

Initiator: Alan Loveless

Sponsors:

DOC ID: 2226

December 2016 Electric Utility Department Report

JACK M. SCOVILLE, JR.
Mayor

PAUL GARDNER
City Administrator



ALAN J. LOVELESS, P.E.
Director of Electric Utility

ELECTRIC UTILITY DEPARTMENT

OFFICE: (843) 545-4600

FAX: (843) 527-7591

January 10, 2017

Following is a brief summary of major activities in the Electric Utility Department for December 2016:

Peak shaving operation was successful this month and we had both units running in December when Santee Cooper hit their system peak for the month. The detailed engineering for the permanent facility is approximately 60% complete through December. The generator and protective equipment was advertised; bids were opened December 7th. The Step-up transformers were also advertised and bids were opened on December 22nd. Recommendations for both of these major purchases will be presented to City Council at the January meeting. The circuit breakers required for the project are currently advertised and bids will be opened on January 27th. Bid documents for the construction of the building are also being prepared and will be advertised in early 2017.

Contractor forces have been utilized to assist us in completing the last of the street and security light orders that were left over from the hurricane. This work will be complete in early January. We have initiated the process of gathering cost information and documentation that will be required for our FEMA submittal.

Our Line Crew Supervisor position remains open. We have advertised the position internally and our current employees have declined the position. We have arranged to obtain assistance from a temporary person with field technical experience to perform some of the non-supervisory tasks of the position. This person started on a temporary part-time basis in early April and is handling some of the field engineering/customer contact work. The two vacant Line Technician positions have been filled, and we are now discussing strategies for filling the Line Crew Supervisor and Engineering Technician positions.

We continue to work with Cooper to resolve issues with the water nodes on our AMI system. Software issues continue to cause some units to show as ready in the system, but not communicate readings. Cooper is providing us with replacement water nodes as warranty replacements and this is allowing us to do a better job of staying ahead of the bad nodes prior to billing reads.

Meetings continue with representatives of Tidelands Health concerning electric service to the new surgical wing being constructed at the hospital. It appears that a new transformer will be required and that this can be incorporated into a looped system which will be designed to give them redundancy and increased reliability.

Work has started on the Broad Street revitalization project. Now that SCDOT has completed the resurfacing of the street, we are clear to begin installation of decorative poles and lights. However, the hurricane response and Christmas decorations have us so far behind schedule that it is difficult to say when we will be able to begin. We should be able to begin installation of these poles/lights by mid-January.

Materials for the Harborwalk handrail lighting system were finally delivered the week of Thanksgiving. Installation has started with contractor assistance and should be complete by late January. Weather delays and tidal considerations (some of this work must be done below the Harborwalk from a boat) have slowed the installation.

SCDOT has started their construction on the 17-521 resurfacing project. Our involvement will be minimal until the DOT portion of the project is complete. At that time, we will begin the conversion of our overhead facilities to underground.

There has been no additional information received about the development of commercial property across from Wal Mart adjacent to the new credit union.

The December Safety meeting was a year-end review of topics that we had covered during 2016 safety meetings.

Other statistics of interest for October:

• Cut-on – regular	126
• Cut-off – regular	76
• Cut-off – non-pay	191
• Non-pay restores	171
• Re-read orders	220
• CNP finals	22
• Accidents – lost time	0
• Accidents – first aid/property damage	0
• PUPS locates	98
• Total orders worked	824

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2218)**

Meeting: 01/19/17 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Cook

Initiator: Will Cook

Sponsors:

DOC ID: 2218

November 2016 Water Utilities Report

NOVEMBER 2016 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total 33.592 MG
- Average Daily Flow Finished Water 1.120 MGD
- King Well 7.187 MG
- Maryville Well 7.493 MG

Wastewater Treatment Plant

- Influent Flow Total 111.980 MG
- Average Daily Influent Flow 3.733 MGD
- Effluent Flow Total 111.925 MG
- Average Daily Effluent Flow 3.731 MGD
- Rainfall Total 1.37 inches
- The SBR #3, which the contractor has been installing new equipment, began filling.
- We received off spec influent for a few days from County pipe which caused a plant upset.

Water Distribution

- Completed 76 work orders
- Repaired 61 water leaks
- Replaced 4 water meters
- Completed 92 locates

Wastewater Collection

- Completed 30 work orders
- Responded to 29 backups
- Routine line cleaning
- Completed 92 locates

Maintenance

- Completed 18 work orders
- Completed 6 work orders on pump stations throughout City

- Completed 2 work orders for the WWTP
- Completed 0 work orders for the WTP

Stormwater

- Completed 43 work orders
- Completed 92 locates
- Routine line and ditch cleaning

Customer Surveys

- We received one customer satisfaction survey this month. Our score was a 5 out of 5.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2219)**

Meeting: 01/19/17 05:30 PM

Department: Water Utilities

Category: Report

Prepared By: Will Cook

Initiator: Will Cook

Sponsors:

DOC ID: 2219

December 2016 Water Utilities Report

DECEMBER 2016 WATER UTILITIES REPORT

Water Treatment Plant

- WTP Filtered Water Total 30.789 MG
- Average Daily Flow Finished Water 0.993 MGD
- King Well 7.277 MG
- Maryville Well 7.364 MG
- Installed new turbidimeter on combined filtered water.
- Completed new SOPs for all analysis for DHEC certification.

Wastewater Treatment Plant

- Influent Flow Total 143.456 MG
- Average Daily Influent Flow 4.628 MGD
- Effluent Flow Total 134.893 MG
- Average Daily Effluent Flow 4.351 MGD
- Rainfall Total 4.10 inches
- SBR #3 is now online, SBR #2 was taken off line.

Water Distribution

- Completed 47 work orders
- Repaired 32 water leaks
- Replaced 1 water meters
- Completed 130 locates

Wastewater Collection

- Completed 54 work orders
- Responded to 48 backups
- Routine line cleaning
- Completed 130 locates

Maintenance

- Completed 27 work orders
- Completed 17 work orders on pump stations throughout City
- Completed 0 work orders for the WWTP

- Completed 1 work orders for the WTP

Stormwater

- Completed 2 work orders
- Completed 130 locates
- Routine line and ditch cleaning

Customer Surveys

- We did not receive any customer service surveys back this month.

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2228)**

Meeting: 01/19/17 05:30 PM

Department: Engineering

Category: Report

Prepared By: Orlando Arteaga

Initiator: Orlando Arteaga

Sponsors:

DOC ID: 2228

December 2016 Monthly Report



**City of Georgetown
Engineering Monthly Report
December 2016**

Engineering - Orlando Arteaga, PE

Date: January 11, 2017

Capital Improvement Projects

1. Ben Cooper Park Improvements-Parking Lot (Phase 2)

- Engineer: Stantec
- Contractor: Green Wave Contracting, Corp.
- Bid Price: \$69,340
- Start: 8/4/2016
- Finish: 11/30/2016
- Construction is 100% complete. Contractor needs to complete minor punch list items.
- Scope of Work: Seventeen (17) parking spaces and minor drainage improvements

2. Ben Cooper Park- Landscaping and Bathhouse (Phase 3)

- Architect: Walsh Krowka Associates, Inc.
- Design Fee: \$22,350
- Contractor: N/A
- Design Start: 9/28/2016
- Construction Estimate: \$200K
- Scope: New landscaping, sod, irrigation, perimeter fence, gazebo, light posts, sidewalks, and bathhouse.
- Status: Design work is 100% complete. Submittal is under review with City staff.

3. Cherry Street Water

- Engineer: Stantec
- Design is 100% complete.
- Contractor: Hollbrook Construction Inc.
- Bid ad: 10/5/16
- Pre-bid meeting: 10/18/16
- Bid date: 11/2/2016
- Bid Price: \$186,760.00
- Construction is ongoing and about 50% complete.
- Scope of Work: New 1,725 lineal feet of 6-in. PVC water main on Cherry Street and Wilkinson Street.

Attachment: Engineering Monthly Report_December 2016 (2228 : December 2016 Monthly Report)



**City of Georgetown
Engineering Monthly Report
December 2016**

**4. Drainage Improvements Project for Congdon, Highmarket, Lynch/Duke Streets
Phase I and Phase II**

- Engineer: AECOM
- Design Start: 4/12/2016
- Design Completion: ~~9/23/2016~~ ; 12/6/2016
- Design drawings are 100% complete.
- SCDHEC permits issued.
- SCDOT and CSX permits still pending. ~~Anticipate CSX permit issue date is 12/15/2016.~~ No CSX permit issued as of this date.
- **New re-bid date: 12/8/16**
- Easement acquisition has been canceled as City was not able to obtain one out of the seven easements.
- Scope of Work: New 60", 48", 42", 36", 24", 18" storm drain pipe, catch basins, manholes, yard inlets, headwalls, junction chambers, ditch excavation, sidewalk, curb/gutter and street restoration.
- Status: Contract was approved by Council on 12/15/2016. Contract is pending review and approval by the two grant agencies CDBG and RIA.

5. East Bay Park-Parking

- Engineer: Mead & Hunt, Inc.
- Design Fee: \$74,250
- Design start: 7/5/2016
- Design kickoff meeting on 7/20/2016
- Scope of Work: New trailer boat and vehicular parking and drainage improvements.
- Status: Design work is ongoing at 60% complete. Awaiting for 100% drawing submittal due on 1/13/2017.



**City of Georgetown
Engineering Monthly Report
December 2016**

6. Georgetown Fire Station #2

- Design-BUILDER: Coastal Structures Corporation
- Architect: Tych & Walker Architects, LLP
- Scope: Maryville Fire Station Administration, Support Facilities and Site Development.
- Design-Build Agreement: 5/24/16
- Scope of work: Council approved estimate for \$2,000,000 for 8,000 SF building.
- Status: Design work is ongoing.
- Architect submitted design schedule. Sitework design should be complete by 1/17/2017 and building design complete by 2/15/2017.

7. Harborwalk Fire Protection

- Bid ad date: 8/10/2016
- Bid date: 9/12/2016
- Design Start: 11/11/2016
- Design Complete: 12/30/2016
- Construction Start: 1/9/2017
- Contractor: Coastal Structures, Inc. Subcontractor: Grand Strand Fire Sprinkler.
- Bid Price: \$283,256
- Scope: Approximately 1,500 lineal feet of dry pipe with FD connections.
- Status: Design work is complete. Contractor mobilized on 1/9/2017.

8. North Side Water Storage Tank

- Engineer: WK Dickson
- Design Fee: \$74,710
- Design Start: 11/17/2016
- Design status: 30% complete.
- Topographic and utility survey completed for new easement.
- Deed and easement documents have been prepared and will be recorded after approval of Planning Commission.

Private Development Projects Reviewed: None

SCDOT Road Encroachment Permits Prepared: None



**City of Georgetown
Engineering Monthly Report
December 2016**

Meetings Attended: Staff

Attachment: Engineering Monthly Report_December 2016 (2228 : December 2016 Monthly Report)

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2214)**

Meeting: 01/19/17 05:30 PM

Department: Housing and Community Development

Category: Report

Prepared By: Rick Martin

Initiator: Rick Martin

Sponsors:

DOC ID: 2214

December 2016 Housing & Community Development Report

**Housing & Community Development
Monthly Report
December 2016**

15.I.1

Building Official

Inspections and Permits

Checked areas for non-permitted as well as permitted work, site conditions, and responded to calls.

Monthly Report:

Business License	1
Stop Work	1
Re-Inspection	0
Footings	9
Rough Inspections	6
Electrical	9
Mobile Home	0
On-site	13
CO	1
CC	1
Plan Review & Sign	2
City Alarm System	0
Total	43

Review Meetings/On-site visits

Safety inspections

Other Meeting

Weekly Staff Meeting

Monthly Safety Meeting

Monthly Council Meeting

Council Workshops

Monthly Updates on Projects for March

Honorable Mayor & Council:

- Construction continues at the Georgetown Hospital and the new Surgical wing.
- The new dialysis center at 1120 N. Fraser Street.
- Front Street Deli and Coastal Carolina buildings are doing repairs due to flood damage.
- We have up fitting being done at 1293 North Fraser, the new Roses' Express Store.
- Mr. Jeff Wildes is planning to begin construction of a new office complex on the corner of Church and Screven Street.
- A final was issued to Beanz Coffee Shop at the corner of Wood and Church Street, and they are open.
- Thomason & Associates will be updating our Historic guidelines and are scheduling a kick-off meeting to begin the process.
- We currently have two single family homes permitted.
- Janet is extremely busy with overgrown lots, helping with signage and ARB.
- Cindy is busy with Keep Georgetown Beautiful and working on our parks and entrances and areas around City Hall as well as Morgan Park. She is doing site visits on the main corridors and Front Street each Monday and Friday.

Attachment: December 2016 Report (2214 : December 2016 H&CD Report)

- Matt is working with all departments as well as Planning and Zoning as well as beginning to work with the Planning Commission on the Land Use Element primarily with the HI District, as well the COG.
- Debra is doing an excellent job as our office manager issuing permits, scheduling and recording meetings as the Board Secretary, scheduling inspections and meetings for the office.
- Debra, Janet, Cindy, and Matt have worked extremely hard to make sure that all request were handled efficiently and that our citizen's needs were met in a timely manner. We would like to thank you for your support.

Thanks Again,

Rick Martin

Code Enforcement

Overgrown Lots/Trash Violations/Business Licenses/Streets & Sanitation

Total Letters Issued for Overgrown Lots	12
Total Letters Issued for Neglect of Structures	0
Total letters issued for Yard Debris/Solid Waste/Construction Debris/Inoperable Vehicles/Electronic Devices	0
Total Letter Issued for Vision Clearance	0
Total Work Orders Sent to Streets and Sanitation	0
Total Letters Sent for Dilapidated Structures	0
Total Letters sent for Sign Violations	0
Total Referrals for Water and Sewer	0
Total Citations Issued for Overgrown Lots	0
Total Citations Issued for Trash Violations	0
Total Citations Issued for Business Licenses	0
Total Citations Issued for Dilapidated Structures	0
Total Citations Issued for Hospitality Taxes	0
Total Violations Issued for Signage	0

Total Demolitions

Total Dilapidated Structures Removed	0
--------------------------------------	---

Permits

Total Letters Issued for Encroachments	0
Total Citations Issued for Encroachments	0

Complaints

Total Complaints	8
Total referrals to Electric-Tree Crew	0

Board & Commissions:

ARB:

1. Revisions to previously approved plans at 902 Highmarket St. (Old Business)
2. Alterations requested at 316 Front Street
3. Alterations requested at 109 Screven Street
4. Alterations requested at 430 Cannon Street
5. Alterations requested at 1012 Front Street
6. Installation of a fence at 233 Broad Street

ARB (On-Site):

None

BZA:

1. Variance to the Flood Damage Prevention Ordinance to allow a commercial structure to be wet-floodproofed instead of dry-floodproofed. This is for the new East Bay Park bathrooms.

Planning Commission:

None

CAB (Community Appearance Board):

None

CBA (Construction Board of Appeals):

None

TRC:

None

FOIA:

None

Permit Valuation Report:

Commercial Addition	1
Commercial Alteration	2
Commercial Electric	0
Commercial Gas	0
Commercial Mechanical	2
Commercial New Build	1
Commercial Plumbing	1
Commercial Roofing	2
Demolition	2
Mobile Home	0
Residential Addition	0
Residential Alteration	10
Residential Electrical	3
Residential Gas	5
Residential Mechanical	2
Residential New Build	0
Residential Plumbing	0
Residential Roofing	7

Administrative Assistant's Daily Duties:

- Daily operation of the front desk
- Transcribing minutes for the Board(s) meetings
- Daily scheduling of inspections
- Preparing timesheets
- Put the packets together for Board meetings
- Beginning updates to departmental report

Community Planner/GIS Technician

January 3, 2016

- Continued to work on the 2015-2016 police accident reports for the Police Department so I can make them some area maps.
- Started entering all 2016 building, electrical, mechanical, gas, demo, and roofing permits into GIS for spatial analysis, and scanned each permit for digital filing.
- Sign Permits: Hampton Inn, Optimum Defense Services, & Beanz Coffee.
- Temporary Sign Permits: None
- Made BZA packets and delivered them to the board members, had BZA meeting with two agenda items including getting a variance to a section of our Flood Damage Prevention Ordinance to allow for East Bay Park bathrooms to be built at grade as long as they are wet-floodproofed. Mr. Wildes got approval at 625 Church Street for a front setback and height variance to construct a new three-story office building that will look like the old Bank of Georgetown.
- Sent monthly reports and ARB guidelines info through Minute Traq for Council meeting.
- Printed maps and plans for city engineer, city administrator, and water dept.
- Continued work on some new ordinances such as the Outside Open Display and the Flexible Design District (FDD). These will go to Planning Commission in a draft form to start discussion in January.
- Plat approvals for Georgetown Presbyterian Church and Tidelands Hospital, and also one at 625 Church Street.
- Continue to add and/or make edits/updates to the city website as needed.
- Help citizens with zoning information, permits, floodplain questions and mitigation grant, phone calls, etc.
- Received notification letter from Mandy Todd, our ISO/CRS Specialist, that our Credit Rating Systems (CRS) recertification for 2016 was complete and that we are in good standings.

Keep Georgetown Beautiful

-Awarded \$8000.00 grant from Palmetto Pride. Money to go towards Corridor/Entryway beautification, public green space beautification, and promotional items for anti-litter and recycling and litter pick up supplies.

-Planted 17 trees on Emanuel Street which were obtained through a grant with Optimism - Preventive Services Students Against Violence Everywhere Chapter.

-Awarded the Yard of Excellence to Solomon and Gayle Williams at 1730 Front Street. 4th quarter winner in West end area south of Highmarket Street.

-Assisted Georgetown Garden Club in planning Arbor Day Event at Kaminski House.

-Purchased and decorated Public Works and Water Department Vehicles for Ch

- Located and assisted choosing new Christmas tree.
- Had Donation sign made for Christmas tree.
- Ordered new planters for Front Street. Replaced some old ones.
- Placed ads in newspaper for Christmas Tree Recycling.
- Worked with Public Works to plan some beautification improvements to some of the City Parks.
- Coordinated Litter Pick up sites with Public Works.
- Commercial Code Enforcement (visited businesses, phone calls and letters sent)
- Christmas Party Committee.
- Various other assigned duties.

FRIENDS OF THE KAMINSKI HOUSE REPORT – December 2016

December was a festive month at the Kaminski House Museum. The house was decked out for the holidays by local interior designers and visitors came from 19 states and 2 foreign countries.



On December 7, 2016 a flag pole was installed on the grounds of the Kaminski House Museum by Jonah Crosby as a community project for his Eagle Scout badge. This event also marked the 75th Anniversary of the bombing of Pearl Harbor and honored the service of Lt. Commander Harold Kaminski who was stationed in Pearl Harbor on the day of the attack.



On December 17th, the museum hosted *A Very Fashionable Christmas: Having a Ball!* Family Night. Parents and children from around the region participated in various hands-on activities, got to see the Kaminski House for free, and went on rides around town with the Swamp Fox Tours Trolley.



Thanks to a generous matching gift from Kathryn and David Kossove and many valued, individual gifts, the Friends of the Kaminski House were able to renovate the side yard of the Kaminski House Museum. Designed by Waccamaw Landscaping, a lovely terrace and garden have been created that will allow the museum to host a variety of public programs and events.

Robin Gabriel, Executive Director

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2217)**

Meeting: 01/19/17 05:30 PM

Department: Municipal Court

Category: Report

Prepared By: Cindy Owens

Initiator: Cindy Owens

Sponsors:

DOC ID: 2217

December 2016 Municipal Court Report

Municipal Court Report December 2016

15.J.1

Cases Disposed

Disposition	# of Cases Disposed	Fine Amounts
Paid	103	\$ 14,233.50
Served Time	21	\$ 30,515.00
Scheduled Time Payment	86	\$ 42,811.27
NRVC	26	\$ 3,326.25
Bench Warrant	12	\$ 15,160.00
Parking Tickets Paid	21	\$ 210.00
Nolle Prosequi/Dismissed/ Not Guilty	66	\$ -
Transferred to General Sessions Court	37	\$ -
Voided	4	\$ -
Total	376	\$ 106,256.02

Bond hearings held	26
Warrants Prepared	47
Bench Warrants Issued	15
Payments posted	175
Tickets entered	217
Expungements processed	66
Cases Filed & scheduled for court	264
Tickets transmitted to DMV	154
Juror notices prepared	0

Attachment: Municipal court report (2217 : December 2016 Municipal Court Report)



Georgetown Municipal Court

2222 Highmarket Street

Georgetown, SC 29440

843-545-4020

Customer Service Survey

- i. *The goal of Georgetown Municipal Court is to provide each customer with exceptional service. Your opinion of our service is very important. Please take a moment to complete this survey and let us know of your experience at municipal court. Please indicate your level of satisfaction by answering the following questions. When you have completed the survey, please: a) mail back to municipal court in the envelope provided, b) hand deliver to 2222 Highmarket Street, Georgetown, or c) email to cowens@cogsc.com. Thank you for your assistance.*

2. What type of contact did you have with the Municipal Court?

- ☒ a. In Person
- b. By Phone
- c. By Mail
- d. Making payment on sc.gov

3. Staff was helpful, knowledgeable and professional.

- a. Strongly Agree
- ☒ b. Agree
- c. Disagree
- d. Strongly Disagree

4. Staff responded to your issue in a timely manner.

- a. Strongly Agree
- ☒ b. Agree
- c. Disagree
- d. Strongly Disagree

5. Staff provided clear and concise information.

- a. Strongly Agree
- ☒ b. Agree
- c. Disagree
- d. Strongly Disagree

6. Staff was courteous.

- a. Strongly Agree
- ☒ b. Agree
- c. Disagree
- d. Strongly Disagree

7. Was your business with Municipal Court as a:

- a. Attorney
- b. Defendant
- c. Victim
- d. Witness
- ☒ e. Juror

8. Overall how would you rate the level of assistance you received from the Municipal Court staff?

- ☒ a. Excellent
- b. Good
- c. Fair
- d. Poor

9. If you know the name of the staff who provided you with especially outstanding service, please let us know his/her name.

Name: ~~Susan Stalter~~

10. Suggestions or comments to improve our service to you:

Thank you for taking the time to provide us with your input.

Susan Stalter

Signature

1/3/17

Date



Georgetown Municipal Court

2222 Highmarket Street

Georgetown, SC 29440

843-545-4020

Customer Service Survey

- i. The goal of Georgetown Municipal Court is to provide each customer with exceptional service. Your opinion of our service is very important. Please take a moment to complete this survey and let us know of your experience at municipal court. Please indicate your level of satisfaction by answering the following questions. When you have completed the survey, please: a) mail back to municipal court in the envelope provided, b) hand deliver to 2222 Highmarket Street, Georgetown, or c) email to cowens@cogsc.com. Thank you for your assistance.

2. What type of contact did you have with the Municipal Court?

a. In Person

☒ b. By Phone

☒ c. By Mail

d. Making payment on sc.gov

3. Staff was helpful, knowledgeable and professional.

☒ a. Strongly Agree

b. Agree

c. Disagree

d. Strongly Disagree

4. Staff responded to your issue in a timely manner.

☒ a. Strongly Agree

b. Agree

c. Disagree

d. Strongly Disagree

5. Staff provided clear and concise information.

- ☒ a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree

6. Staff was courteous.

- ☒ a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree

7. Was your business with Municipal Court as a:

- a. Attorney
- b. Defendant
- c. Victim
- d. Witness
- ☒ e. Juror

8. Overall how would you rate the level of assistance you received from the Municipal Court staff?

- ☒ a. Excellent
- b. Good
- c. Fair
- d. Poor

9. If you know the name of the staff who provided you with especially outstanding service, please let us know his/her name.

Name: _____

10. Suggestions or comments to improve our service to you:

Thank you for taking the time to provide us with your input.

Christyl. Emery

Signature

1/3/17

Date

**Georgetown City Council**

120 North Fraser Street
Georgetown, SC 29442

SCHEDULED**MONTHLY REPORT (ID # 2223)**

Meeting: 01/19/17 05:30 PM

Department: Finance

Category: Report

Prepared By: Debra Bivens

Initiator: Debra Bivens

Sponsors:

DOC ID: 2223

December 2016 Finance and IT Department Reports

December 2016 Finance and IT Departments Report

Statistics:

New Business Licenses Issued: Beanz Coffee Shop, Mike's Barber Shop, Tidewater Building Services.

Projects Progress:

Grants: Please see the attached schedule for the detail on each grant award.

FY2017/18 Budget: The beginning stages of the budget is underway and a budget retreat is scheduled for February 24 and 25, 2017. In addition, we have begun the preliminary projections for payroll and capital items with FY 2017/2018 operating budget projections to follow. A budget calendar will be drafted and presented to Council in February for approval.

Year End Processing: We are in the process of balancing the payroll for calendar year ended 2016 and preparing the applicable quarterly and year end reports, with W-2 and 1099 processing to follow.

Upcoming Procurement Projects:

- Fire Station II – Sitework and Design to be completed by January 17, 2017 with construction to begin by March 15, 2017.
- Drainage Project (Phase I & Phase II)
- East Bay Park Improvements
- Peak Shaving Project
- Harborwalk Fire Protection
- Historic Guidelines Project

Attached are the Budget Performance Reports for December 2016.

CITY OF GEORGETOWN
FY 2016/2017 GRANTS
December 31, 2016

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	US Department of Agriculture	Rural Business Enterprise Grant	44,000.00	-	31,671.00	12,329.00	00-01	
2	Bureau of Justice Assistance	Bullet Proof Vest Grant 2015 Regular Solicitation	1,896.68	-	-	1,896.68	-	
3	SC Department of Commerce	Highmarket & Duke Drainage Improvements (CDBG)	1,000,000.00	698,262.00	70,348.75	1,627,913.25	CDBG #4-CI-15-012	
4	SC Department of Archives & History	FY 2015 Federal Historic Preservation Grant: NAPC Scholarship	2,000.00	-	340.00	-	-	Closed
5	SC Department of Archives & History	FY 2016 Federal Historic Preservation Grant: COG Design Guidelines	27,500.00	27,500.00	-	55,000.00	-	
6	Federal Highway Administration	East Bay Park Recreational Trail (SCPRT)	77,758.60	19,439.65	-	97,198.25	P28051500715	
7	SC Department of Commerce	Ladder Fire Truck	500,000.00	340,000.00	-	840,000.00	CDBG #4-CE-16-003	
<u>STATE GRANTS</u>								
8	SC Rural Infrastructure Authority	N. Congdon St & CSX Drainage Ditch Improvement Project	159,365.00	133,720.00	30,230.00	262,855.00	#R-16-1094	
9	SC Department of Public Safety	Body Warn Cameras	20,090.00	-	-	20,090.00	-	
<u>OTHER GRANTS</u>								
10	International Paper Company	Outdoor Classroom at Morgan Park	15,000.00	-	15,000.00	-	-	Closed
11	Palmetto Pride	Keep South Carolina Beautiful 2016	8,000.00	-	8,000.00	-	-	Closed
11	Palmetto Pride	Keep South Carolina Beautiful 2017	8,000.00	-	-	8,000.00		New
TOTAL			1,863,610.28	1,218,921.65	155,589.75	2,925,282.18		

CITY OF GEORGETOWN

SALE OF ASSETS - FY 2016/2017

Account #0010-00-391-001

G/L Date	Gov Deal #	Asset #	Dept	Description	Amount	Sales Tax	Total Proceeds	GovDeals Fee	Notations
-		-		No Activity	-	-	-	-	
				Total July	-	-	-	-	
-				No Activity	-	-	-	-	
				Total August	-	-	-	-	
09/21/16	489	10068	Public Works	2000 Ford F150	521.00	36.47	557.47	39.07	Billy Barbare; Rec# 2017-12754
09/12/16	491	12163	Public Works	2009 John Deere Mower	1,151.99	80.64	1,232.63	86.40	Wes Redick; Rec# 2017-00294
09/14/16	492	10709	Waste Management	2008 Ford F750	1,675.00	117.25	1,792.25	125.62	Sonny Nguyen; Rec# 2017-11669
09/23/16	493	12126	Waste Management	2008 Crain Carrier	2,642.00	184.94	2,826.94	198.15	Auto Wholesalers; Rec# 2017-00327
09/23/16	494	12179	Waste Management	2009 Crain Carrier	2,802.77	196.19	2,998.96	210.21	Auto Wholesalers; Rec# 2017-00327
09/14/16	495	10173	H & C Dev.	2002 Ford Explorer	975.00	68.25	1,043.25	73.12	Strand Classic Cars; Rec# 2017-11677
				Total September	9,767.76	683.74	10,451.50	732.57	
-		-		No Activity					
				Total October	-	-	-	-	
		-		No Activity					
				Total November	-	-	-	-	
12/30/16	484	10172	Police	2001 Ford Crown Victoria veh. # 626	500.00	35.00	535.00	37.50	Isaac Williams; Rec#2017-28174
12/14/16	485	10162	Police	2002 Dodge Durango veh. #616	1,450.00	101.50	1,551.50	108.75	Kendrick Geddis; Rec# 2017-25712
12/15/16	486	10175	Police	2002 Ford Crown Victoria veh. #629	226.00	15.82	241.82	16.95	Strand Classic Cars; Rec# 2017-25922
12/14/16	487	10169	Police	1998 Ford Crown Victoria veh. #623	481.00	exempt	481.00	36.07	East Coast Sport & Import; Rec# 2017-25801
12/14/16	488	10178	Police	2003 Dodge Durango veh. #632	2,252.50	157.67	2,410.17	168.94	Kendrick Geddis; Rec# 2017-25712
12/16/16	490	10648	Public Works	1997 Ford Ranger veh. #1212	301.00	21.07	322.07	22.57	Delton Grissett; Rec#2017-26151
-	496		Water Department	Alamo Buck Hog	-	-	-	-	on hold; waiting on more info.
12/14/16	497	10171	Police Dept.	2001 Ford Crown Victoria veh. #625	1,601.00	112.07	1,713.07	120.07	Kendrick Geddis; Rec# 2017-25712
				Total December	6,811.50	443.13	7,254.63	510.85	
				Total January	-	-	-	-	
				Total February	-	-	-	-	
				Total March	-	-	-	-	
				Total April	-	-	-	-	
				Total May	-	-	-	-	
				Total June	-	-	-	-	
				TOTAL PER G/L	16,579.26	1,126.87	17,706.13	1,243.42	



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 0010 - General Fund								
REVENUE								
Department 00 - Revenue								
Property Taxes								
311.001	Property Taxes - Real	2,975,000.00	386,294.37	.00	477,041.44	2,497,958.56	16	3,011,900.07
311.003	Property Taxes - Vehicles	260,000.00	18,505.29	.00	127,435.31	132,564.69	49	285,882.62
311.005	Prop Tax-Penalties & Cost	31,000.00	.00	.00	.00	31,000.00	0	39,263.69
	Property Taxes Totals	\$3,266,000.00	\$404,799.66	\$0.00	\$604,476.75	\$2,661,523.25	19%	\$3,337,046.38
Licenses and Permits								
321.001	Business Licenses	2,509,000.00	16,846.62	.00	124,844.55	2,384,155.45	5	2,656,916.82
321.002	Business Lic - Penalties	13,000.00	123.79	.00	5,379.86	7,620.14	41	13,102.00
322.001	Cable TV Franchise	52,000.00	.00	.00	14,146.74	37,853.26	27	80,929.13
322.002	S.C. Electric & Gas Co.	42,000.00	.00	.00	.00	42,000.00	0	44,094.25
323.001	Electrical Permits	3,500.00	126.00	.00	3,954.00	(454.00)	113	3,763.00
323.002	Plumbing Permits	500.00	1,125.00	.00	1,525.00	(1,025.00)	305	665.00
323.003	Gas Permits	600.00	150.00	.00	492.00	108.00	82	642.00
323.004	Building Permits	67,000.00	4,200.00	.00	115,948.55	(48,948.55)	173	63,297.00
323.005	Yard Sale Permits	100.00	3.00	.00	42.00	58.00	42	75.00
323.006	Mobile Home Permits	100.00	.00	.00	75.00	25.00	75	225.00
323.007	Demolition & Clearance	1,500.00	300.00	.00	35,884.00	(34,384.00)	2392	1,675.00
323.008	Mechanical Permits	6,000.00	357.00	.00	4,469.00	1,531.00	74	7,318.00
323.010	Bus Lic Inspection Fee	1,000.00	100.00	.00	650.00	350.00	65	1,250.00
323.014	Construct Parking Permit	50.00	.00	.00	.00	50.00	0	50.00
323.015	Reinspection Fee	500.00	.00	.00	.00	500.00	0	300.00
323.019	Stop Work Order Fee	300.00	72.00	.00	72.00	228.00	24	504.00
323.020	Board of Appeals Fee	500.00	.00	.00	450.00	50.00	90	600.00
323.021	Zoning Fees	1,000.00	.00	.00	600.00	400.00	60	1,100.00
323.022	Plan Review Fee	13,000.00	89.00	.00	50,470.50	(37,470.50)	388	11,302.50
323.023	Sign Permit Fee	4,500.00	122.00	.00	2,006.00	2,494.00	45	5,839.00
323.024	Planning Commission Fees	200.00	.00	.00	.00	200.00	0	150.00
323.025	ARB Fees	900.00	30.00	.00	405.00	495.00	45	1,050.00
323.026	Plat Approval Fees	300.00	40.00	.00	260.00	40.00	87	240.00
323.027	Special Events Permit	500.00	25.00	.00	175.00	325.00	35	511.00
323.028	Miscellaneous permits	500.00	.00	.00	.00	500.00	0	525.00
364.000	Housing Authority FILOT	36,000.00	.00	.00	.00	36,000.00	0	38,336.50



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Licenses and Permits Totals	\$2,754,550.00	\$23,709.41	\$0.00	\$361,849.20	\$2,392,700.80	13%	\$2,934,460.20
	Impact Fees							
324.008	Fire Impact Fee	50,000.00	.00	.00	185,837.84	(135,837.84)	372	44,761.06
	Impact Fees Totals	\$50,000.00	\$0.00	\$0.00	\$185,837.84	(\$135,837.84)	372%	\$44,761.06
	Fines and Forfeitures							
351.001	Police Fines	170,000.00	(214.54)	.00	65,166.74	104,833.26	38	148,245.42
351.003	Parking Fines	4,000.00	230.00	.00	425.00	3,575.00	11	2,985.00
351.005	Safe Street Fees	150.00	.00	.00	.00	150.00	0	.00
351.008	Victim's Asst. Fees-(%)	15,000.00	1,268.38	.00	7,714.47	7,285.53	51	17,623.88
351.009	Victim's Asst. Flat Fees	7,000.00	518.54	.00	3,591.02	3,408.98	51	6,772.52
351.012	Traffic Education Program Fees	1,100.00	140.00	.00	420.00	680.00	38	1,260.00
	Fines and Forfeitures Totals	\$197,250.00	\$1,942.38	\$0.00	\$77,317.23	\$119,932.77	39%	\$176,886.82
	Charges for Services							
344.005	SRO Reimbursement	65,000.00	.00	.00	.00	65,000.00	0	69,419.00
351.010	Misc Police Revenue	1,500.00	905.50	.00	2,473.75	(973.75)	165	2,382.50
363.001	Fees for GIS/B&P Documents	.00	22.50	.00	22.50	(22.50)	+++	10.00
363.005	FOIA Fees	750.00	.00	.00	52.75	697.25	7	476.00
	Charges for Services Totals	\$67,250.00	\$928.00	\$0.00	\$2,549.00	\$64,701.00	4%	\$72,287.50
	State Shared							
311.004	Inventory Tax	132,978.00	.00	.00	33,244.53	99,733.47	25	132,978.12
311.006	Homestead Exemption Tax	125,000.00	.00	.00	.00	125,000.00	0	125,610.84
311.007	Manufacturer's Tax Reduce	14,500.00	.00	.00	.00	14,500.00	0	26,931.87
311.008	Motor Carrier Lieu of Tax	6,000.00	2,034.41	.00	7,182.53	(1,182.53)	120	9,156.56
335.001	Local Government Fund	185,000.00	.00	.00	59,271.37	125,728.63	32	200,572.44
351.007	Sunday Liquor Sales	15,000.00	.00	.00	500.00	14,500.00	3	17,350.00
	State Shared Totals	\$478,478.00	\$2,034.41	\$0.00	\$100,198.43	\$378,279.57	21%	\$512,599.83
	Local Grants							
332.008	Other Local Grants	7,000.00	8,000.00	.00	8,000.00	(1,000.00)	114	9,614.33
	Local Grants Totals	\$7,000.00	\$8,000.00	\$0.00	\$8,000.00	(\$1,000.00)	114%	\$9,614.33
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	23,399.18	(23,399.18)	+++	103,405.75
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$23,399.18	(\$23,399.18)	+++	\$103,405.75
	Investment Earnings							
361.001	Investment Earnings	16,000.00	5,744.01	.00	26,353.84	(10,353.84)	165	14,952.17
361.002	Invest Earnings-Restrict	.00	.00	.00	.00	.00	+++	(50,000.00)

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Investment Earnings Totals	\$16,000.00	\$5,744.01	\$0.00	\$26,353.84	(\$10,353.84)	165%	(\$35,047.83)
	Miscellaneous							
362.000	Rents and Royalties	26,000.00	800.00	.00	3,336.30	22,663.70	13	26,083.15
364.001	Steel Mill FILOT	.00	.00	.00	.00	.00	+++	26,754.33
368.000	Work Comp Reimbursement	2,000.00	.00	.00	.00	2,000.00	0	1,964.76
369.000	Cash Over & Short	50.00	(172.70)	.00	(3.22)	53.22	-6	18.95
369.002	Miscellaneous Revenue	3,000.00	994.94	.00	6,639.89	(3,639.89)	221	2,881.65
369.003	Insurance Proceeds	35,000.00	502.42	.00	8,391.13	26,608.87	24	45,031.12
369.005	Set-off Debt Collection Fees	1,500.00	.00	.00	.00	1,500.00	0	2,632.17
369.013	Returned Check Fees	5,000.00	180.00	.00	2,430.00	2,570.00	49	4,200.00
	Miscellaneous Totals	\$72,550.00	\$2,304.66	\$0.00	\$20,794.10	\$51,755.90	29%	\$109,566.13
	Operating Transfers In							
392.001	From Electric Fund	1,400,000.00	.00	.00	.00	1,400,000.00	0	1,399,999.56
392.003	From Accom Tax Fund	29,000.00	.00	.00	25,669.49	3,330.51	89	29,874.56
392.009	From Hospitality Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Operating Transfers In Totals	\$1,537,000.00	\$0.00	\$0.00	\$25,669.49	\$1,511,330.51	2%	\$1,537,874.12
	Sale of Assets							
391.001	Sale of Assets	5,000.00	7,322.35	.00	9,771.75	(4,771.75)	195	809.61
	Sale of Assets Totals	\$5,000.00	\$7,322.35	\$0.00	\$9,771.75	(\$4,771.75)	195%	\$809.61
	Department 00 - Revenue Totals	\$8,451,078.00	\$456,784.88	\$0.00	\$1,446,216.81	\$7,004,861.19	17%	\$8,804,263.90
	REVENUE TOTALS	\$8,451,078.00	\$456,784.88	\$0.00	\$1,446,216.81	\$7,004,861.19	17%	\$8,804,263.90
	EXPENSE							
	Department 01 - Administration							
	Personal Services							
400.101	Regular Pay	327,493.00	22,804.07	.00	199,953.82	127,539.18	61	325,080.93
401.103	Overtime	6,000.00	28.64	.00	1,784.06	4,215.94	30	6,107.32
405.114	FICA	24,333.00	1,705.66	.00	14,977.79	9,355.21	62	24,181.31
406.116	Retirement	37,189.00	2,300.40	.00	21,248.25	15,940.75	57	35,953.59
408.125	SCMIT Worker's Comp Ins.	3,000.00	.00	.00	2,057.25	942.75	69	2,426.44
410.001	Health Claims Cost	36,228.00	1,138.80	.00	11,011.42	25,216.58	30	32,375.36
410.002	Health Claim Costs-Retire	230.00	.00	.00	.00	230.00	0	.00
	Personal Services Totals	\$434,473.00	\$27,977.57	\$0.00	\$251,032.59	\$183,440.41	58%	\$426,124.95
	Supplies							
500.101	Supplies and Materials	4,500.00	615.02	.00	2,454.75	2,045.25	55	5,105.79
500.102	Equipment	2,000.00	.00	.00	237.12	1,762.88	12	237.56



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account		Account Description								Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
500.103		Furniture								8,500.00	.00	.00	.00	8,500.00	0	1,119.76
		Supplies Totals								\$15,000.00	\$615.02	\$0.00	\$2,691.87	\$12,308.13	18%	\$6,463.11
		Other Services & Charges														
610.111		Communications- Landline								5,000.00	707.84	.00	2,881.52	2,118.48	58	5,114.84
610.112		Postage								500.00	24.37	.00	429.27	70.73	86	624.42
610.1110		Communications- Wireless								3,800.00	231.82	.00	1,120.26	2,679.74	29	2,853.22
620.114		Advertising								300.00	.00	.00	26.00	274.00	9	399.75
640.124		Travel Expense								5,750.00	70.09	.00	1,095.98	4,654.02	19	4,541.77
650.127		Electricity								6,184.00	690.30	.00	2,938.37	3,245.63	48	6,524.28
650.128		Water								1,125.00	20.38	.00	358.54	766.46	32	1,095.09
650.129		Wastewater								1,480.00	28.44	.00	476.83	1,003.17	32	1,443.53
650.130		Sanitation								562.00	78.59	.00	338.54	223.46	60	623.88
650.133		Stormwater								373.00	43.31	.00	215.76	157.24	58	413.88
650.134		Security Lights								1,703.00	157.50	.00	945.00	758.00	55	1,890.00
650.1271		Electricity- Sales Tax								291.00	18.94	.00	145.80	145.20	50	298.82
660.139		Fleet Services Materials								800.00	506.01	.00	1,034.91	(234.91)	129	737.38
660.145		Gasoline & Oil								1,300.00	123.68	.00	496.27	803.73	38	796.06
660.1391		Fleet Services Labor								300.00	247.50	.00	495.00	(195.00)	165	206.25
670.156		Equipment Rental/Lease								7,000.00	719.62	.00	3,277.76	3,722.24	47	6,623.63
685.180		Membership Dues and Fees								2,500.00	.00	.00	1,505.00	995.00	60	1,510.00
685.182		Other Operating Expenses								1,800.00	.00	.00	1,112.43	687.57	62	1,679.88
685.186		Training								1,750.00	.00	.00	346.02	1,403.98	20	1,011.17
685.1801		Subscriptions								300.00	.00	.00	25.55	274.45	9	39.00
686.187		Professional Services								100.00	.00	.00	.00	100.00	0	46.57
686.189		Employee Medical								200.00	.00	.00	.00	200.00	0	125.00
686.195		Repair/Maint Svc Contract								1,000.00	.00	.00	42.00	958.00	4	651.38
686.1895		Employee wellness services								1,250.00	75.13	.00	493.28	756.72	39	1,462.20
		Other Services & Charges Totals								\$45,368.00	\$3,743.52	\$0.00	\$19,800.09	\$25,567.91	44%	\$40,712.00
		Other Objects														
795.001		IT Internal Allocations								15,000.00	1,157.82	.00	7,579.88	7,420.12	51	26,819.32
795.995		GF Cost Distribution								(215,000.00)	.00	.00	.00	(215,000.00)	0	(215,000.04)
		Other Objects Totals								(\$200,000.00)	\$1,157.82	\$0.00	\$7,579.88	(\$207,579.88)	-4%	(\$188,180.72)
		Sub Department 02 - Mayor and Council														
		Personal Services														
400.101		Regular Pay								100,000.00	8,899.13	.00	57,040.62	42,959.38	57	112,879.53

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
405.114	FICA	7,299.00	584.77	.00	3,724.86	3,574.14	51	7,286.06
406.116	Retirement	10,688.00	863.49	.00	5,432.66	5,255.34	51	10,309.50
410.001	Health Claims Cost	41,965.00	3,367.52	.00	20,911.44	21,053.56	50	39,931.31
	Personal Services Totals	\$159,952.00	\$13,714.91	\$0.00	\$87,109.58	\$72,842.42	54%	\$170,406.40
	Supplies							
500.101	Supplies and Materials	1,000.00	.00	.00	576.85	423.15	58	1,388.75
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	.00
	Supplies Totals	\$8,000.00	\$0.00	\$0.00	\$576.85	\$7,423.15	7%	\$1,388.75
	Other Services & Charges							
610.111	Communications- Landline	800.00	47.40	.00	289.08	510.92	36	783.07
610.112	Postage	100.00	1.14	.00	65.81	34.19	66	24.68
610.1110	Communications- Wireless	3,500.00	245.86	.00	1,329.30	2,170.70	38	4,199.27
620.114	Advertising	500.00	.00	.00	117.00	383.00	23	484.25
640.124	Travel Expense	14,500.00	174.69	.00	2,999.19	11,500.81	21	4,179.99
670.156	Equipment Rental/Lease	11,000.00	.00	5,670.00	4,050.00	1,280.00	88	9,720.00
685.180	Membership Dues and Fees	1,200.00	.00	.00	.00	1,200.00	0	.00
685.182	Other Operating Expenses	1,400.00	.00	.00	336.21	1,063.79	24	1,776.39
685.186	Training	3,100.00	.00	.00	320.00	2,780.00	10	585.82
685.1801	Subscriptions	1,500.00	.00	.00	1,360.20	139.80	91	1,347.20
686.187	Professional Services	150.00	.00	.00	.00	150.00	0	1,336.74
686.1895	Employee wellness services	2,700.00	.00	.00	.00	2,700.00	0	46.87
	Other Services & Charges Totals	\$40,450.00	\$469.09	\$5,670.00	\$10,866.79	\$23,913.21	41%	\$24,484.28
	Other Objects							
795.001	IT Internal Allocations	4,000.00	231.56	.00	1,515.96	2,484.04	38	9,321.63
	Other Objects Totals	\$4,000.00	\$231.56	\$0.00	\$1,515.96	\$2,484.04	38%	\$9,321.63
	Sub Department 02 - Mayor and Council Totals	\$212,402.00	\$14,415.56	\$5,670.00	\$100,069.18	\$106,662.82	50%	\$205,601.06
	Department 01 - Administration Totals	\$507,243.00	\$47,909.49	\$5,670.00	\$381,173.61	\$120,399.39	76%	\$490,720.40
	Department 04 - Finance							
	Personal Services							
400.101	Regular Pay	447,748.00	34,825.80	.00	217,636.38	230,111.62	49	440,657.44
401.103	Overtime	3,000.00	29.98	.00	588.60	2,411.40	20	2,585.73
401.106	Contract Labor	.00	.00	.00	.00	.00	+++	4,455.00
405.114	FICA	32,516.00	2,510.87	.00	15,773.59	16,742.41	49	32,182.17
406.116	Retirement	50,954.00	4,047.01	.00	25,056.82	25,897.18	49	48,134.50



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
660.133	Repairs & Maint. Services	30,350.00	1,334.54	.00	6,731.42	23,618.58	22	21,289.04
660.139	Fleet Services Materials	33,000.00	730.93	.00	9,957.93	23,042.07	30	28,231.77
660.145	Gasoline & Oil	50,000.00	4,504.57	.00	26,335.00	23,665.00	53	54,061.60
660.1391	Fleet Services Labor	39,000.00	3,610.02	.00	17,287.50	21,712.50	44	43,108.47
670.156	Equipment Rental/Lease	7,200.00	710.75	.00	2,687.35	4,512.65	37	4,541.81
682.1721	Prisoner Housing	183,000.00	11,430.00	9,800.00	69,743.30	103,456.70	43	172,593.10
685.180	Membership Dues and Fees	1,225.00	.00	.00	510.00	715.00	42	835.00
685.182	Other Operating Expenses	13,450.00	4,983.20	.00	8,203.19	5,246.81	61	14,816.81
685.184	Continuing Education	.00	.00	.00	.00	.00	+++	4,836.71
685.186	Training	11,000.00	.00	.00	2,518.00	8,482.00	23	12,831.99
685.187	Special Projects	4,000.00	.00	.00	2,200.00	1,800.00	55	241.77
685.189	Reserve Program	3,500.00	.00	.00	.00	3,500.00	0	1,134.43
685.1801	Subscriptions	6,675.00	625.21	.00	2,870.77	3,804.23	43	4,747.20
685.1861	Law Enforce Accreditation	600.00	.00	.00	.00	600.00	0	.00
686.186	Legal Services	.00	.00	.00	.00	.00	+++	198.80
686.187	Professional Services	.00	.00	.00	.00	.00	+++	46.57
686.189	Employee Medical	13,400.00	1,055.10	.00	2,125.10	11,274.90	16	11,017.00
686.194	Other Prof/Tech Services	53,000.00	26,500.00	39,750.00	26,500.00	(13,250.00)	125	53,000.00
686.195	Repair/Maint Svc Contract	31,500.00	214.94	.00	13,018.85	18,481.15	41	24,687.12
686.1895	Employee wellness services	15,000.00	1,057.46	.00	6,029.85	8,970.15	40	18,406.07
687.203	Contract Services	45,000.00	.00	.00	1,750.00	43,250.00	4	54,200.00
	Other Services & Charges Totals	\$644,630.00	\$63,610.00	\$64,457.69	\$250,836.22	\$329,336.09	49%	\$625,069.80
	Other Objects							
795.001	IT Internal Allocations	32,000.00	2,315.65	.00	15,159.77	16,840.23	47	55,903.12
795.010	911 Expense Billing	(1,700.00)	(1,024.25)	.00	(1,919.30)	219.30	113	(2,078.10)
	Other Objects Totals	\$30,300.00	\$1,291.40	\$0.00	\$13,240.47	\$17,059.53	44%	\$53,825.02
	Capital Outlay							
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	35,939.74
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,939.74
	Sub Department 05 - Police Staff Services Totals	\$2,964,181.00	\$267,220.47	\$64,457.69	\$1,506,581.05	\$1,393,142.26	53%	\$2,906,447.09
	Sub Department 07 - Victim's Advocate							
	Personal Services							
400.101	Regular Pay	32,136.00	2,701.40	.00	16,530.36	15,605.64	51	31,903.30
401.103	Overtime	507.00	(629.15)	.00	1,429.57	(922.57)	282	421.46
405.114	FICA	2,255.00	185.41	.00	1,242.07	1,012.93	55	2,239.15

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account			Account Description							Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
		Other Services & Charges														
610.1110			Communications- Wireless							2,000.00	66.52	564.11	712.93	722.96	64	1,665.73
640.124			Travel Expense							1,200.00	.00	.00	418.47	781.53	35	374.80
660.133			Repairs & Maint. Services							1,000.00	.00	.00	.00	1,000.00	0	.00
660.139			Fleet Services Materials							1,200.00	.00	.00	1,005.44	194.56	84	763.95
660.145			Gasoline & Oil							2,000.00	.00	.00	.00	2,000.00	0	1,635.11
660.1391			Fleet Services Labor							1,000.00	61.53	.00	413.72	586.28	41	820.62
685.182			Other Operating Expenses							2,500.00	.00	.00	245.19	2,254.81	10	1,406.30
685.186			Training							1,200.00	.00	.00	.00	1,200.00	0	60.00
685.187			Special Projects							2,000.00	.00	.00	.00	2,000.00	0	(22.76)
		Other Services & Charges Totals							\$14,100.00	\$128.05	\$564.11	\$2,795.75	\$10,740.14	24%	\$6,703.75	
		Sub Department 26 - Grants Totals							\$19,600.00	\$203.05	\$564.11	\$2,969.47	\$16,066.42	18%	\$25,518.26	
		Sub Department 28 - Safe Streets														
		Supplies														
500.101			Supplies and Materials							2,000.00	.00	.00	232.70	1,767.30	12	650.84
		Supplies Totals							\$2,000.00	\$0.00	\$0.00	\$232.70	\$1,767.30	12%	\$650.84	
		Other Services & Charges														
685.182			Other Operating Expenses							2,225.00	.00	.00	240.27	1,984.73	11	1,859.74
685.187			Special Projects							2,400.00	.00	.00	.00	2,400.00	0	935.76
		Other Services & Charges Totals							\$4,625.00	\$0.00	\$0.00	\$240.27	\$4,384.73	5%	\$2,795.50	
		Sub Department 28 - Safe Streets Totals							\$6,625.00	\$0.00	\$0.00	\$472.97	\$6,152.03	7%	\$3,446.34	
		Department 05 - Police Totals							\$3,046,854.00	\$271,328.60	\$65,303.85	\$1,535,471.25	\$1,446,078.90	53%	\$2,986,831.22	
		Department 09 - Housing and Community Dev.														
		Personal Services														
400.101			Regular Pay							217,260.00	18,479.27	.00	112,856.49	104,403.51	52	214,030.01
401.103			Overtime							3,000.00	190.86	.00	1,539.75	1,460.25	51	3,691.10
405.114			FICA							15,550.00	1,333.18	.00	8,110.79	7,439.21	52	15,369.14
406.116			Retirement							24,600.00	2,164.05	.00	13,013.96	11,586.04	53	23,229.16
408.125			SCMIT Worker's Comp Ins.							1,500.00	.00	.00	992.07	507.93	66	1,170.11
410.001			Health Claims Cost							44,364.00	3,297.04	.00	19,782.24	24,581.76	45	40,510.68
		Personal Services Totals							\$306,274.00	\$25,464.40	\$0.00	\$156,295.30	\$149,978.70	51%	\$298,000.20	
		Supplies														
500.101			Supplies and Materials							3,000.00	127.98	.00	1,352.20	1,647.80	45	4,300.42
500.102			Equipment							3,827.00	168.01	.00	3,064.60	762.40	80	344.27
500.103			Furniture							200.00	.00	.00	90.00	110.00	45	665.19

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
500.105	Printing and Binding	2,030.00	.00	.00	808.48	1,221.52	40	1,424.79
	Supplies Totals	\$9,057.00	\$295.99	\$0.00	\$5,315.28	\$3,741.72	59%	\$6,734.67
	Other Services & Charges							
610.111	Communications- Landline	1,500.00	200.74	.00	865.09	634.91	58	1,535.94
610.112	Postage	1,500.00	23.80	.00	274.77	1,225.23	18	1,546.65
610.1110	Communications- Wireless	1,500.00	159.66	.00	571.57	928.43	38	1,423.47
620.114	Advertising	2,041.00	.00	.00	604.09	1,436.91	30	2,036.56
640.124	Travel Expense	574.00	.00	.00	14.17	559.83	2	562.25
650.127	Electricity	3,534.00	394.46	.00	1,679.07	1,854.93	48	3,728.17
650.128	Water	643.00	11.65	.00	204.90	438.10	32	625.80
650.129	Wastewater	846.00	16.25	.00	272.47	573.53	32	824.90
650.130	Sanitation	321.00	44.91	.00	193.46	127.54	60	356.52
650.133	Stormwater	213.00	24.75	.00	123.30	89.70	58	236.52
650.134	Security Lights	973.00	90.00	.00	540.00	433.00	55	1,080.00
650.1271	Electricity- Sales Tax	166.00	10.82	.00	85.28	80.72	51	170.75
660.139	Fleet Services Materials	500.00	.00	.00	91.36	408.64	18	307.85
660.145	Gasoline & Oil	1,800.00	121.62	.00	683.80	1,116.20	38	1,555.14
660.1391	Fleet Services Labor	600.00	44.48	.00	1,926.06	(1,326.06)	321	629.59
670.156	Equipment Rental/Lease	7,500.00	610.69	.00	3,870.05	3,629.95	52	7,309.87
685.180	Membership Dues and Fees	860.00	.00	.00	617.93	242.07	72	982.50
685.182	Other Operating Expenses	1,500.00	34.00	.00	852.09	647.91	57	2,037.83
685.184	Continuing Education	840.00	.00	.00	.00	840.00	0	1,730.46
685.186	Training	3,580.00	150.00	.00	200.00	3,380.00	6	1,634.84
685.192	KGB Operations	7,000.00	262.77	.00	1,999.20	5,000.80	29	5,381.33
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	39.00
685.1921	KGB grant expenses	7,000.00	2,607.79	.00	4,981.57	2,018.43	71	9,614.33
686.187	Professional Services	100.00	.00	.00	.00	100.00	0	46.57
686.191	Contract Services/Studies	92,000.00	9,377.50	(9,580.53)	26,227.50	75,353.03	18	69,967.03
686.195	Repair/Maint Svc Contract	1,200.00	.00	.00	42.00	1,158.00	4	1,301.13
686.1895	Employee wellness services	1,000.00	36.23	.00	206.59	793.41	21	827.47
	Other Services & Charges Totals	\$139,341.00	\$14,222.12	(\$9,580.53)	\$47,126.32	\$101,795.21	27%	\$117,492.47
	Other Objects							
795.001	IT Internal Allocations	12,000.00	1,157.82	.00	7,579.88	4,420.12	63	19,951.60
	Other Objects Totals	\$12,000.00	\$1,157.82	\$0.00	\$7,579.88	\$4,420.12	63%	\$19,951.60
	Department 09 - Housing and Community Dev. Totals	\$466,672.00	\$41,140.33	(\$9,580.53)	\$216,316.78	\$259,935.75	44%	\$442,178.94

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Department 10 - Municipal Court							
	Personal Services							
400.101	Regular Pay	98,960.00	8,660.03	.00	49,737.87	49,222.13	50	96,155.14
401.103	Overtime	4,700.00	447.24	.00	2,202.12	2,497.88	47	4,425.37
401.105	On-call pay	.00	600.00	.00	2,500.00	(2,500.00)	+++	.00
405.114	FICA	7,436.00	723.04	.00	3,984.62	3,451.38	54	7,271.34
406.116	Retirement	11,516.00	1,140.45	.00	6,112.91	5,403.09	53	10,665.45
408.125	SCMIT Worker's Comp Ins.	1,000.00	.00	.00	616.13	383.87	62	726.72
410.001	Health Claims Cost	20,100.00	1,319.38	.00	7,766.04	12,333.96	39	17,570.67
	Personal Services Totals	\$143,712.00	\$12,890.14	\$0.00	\$72,919.69	\$70,792.31	51%	\$136,814.69
	Supplies							
500.101	Supplies and Materials	3,000.00	201.49	.00	1,635.48	1,364.52	55	2,162.30
500.102	Equipment	2,000.00	.00	.00	.00	2,000.00	0	1,679.15
500.103	Furniture	.00	.00	1,591.00	.00	(1,591.00)	+++	.00
	Supplies Totals	\$5,000.00	\$201.49	\$1,591.00	\$1,635.48	\$1,773.52	65%	\$3,841.45
	Other Services & Charges							
610.111	Communications- Landline	550.00	35.55	.00	216.83	333.17	39	421.39
610.112	Postage	2,500.00	149.46	.00	1,036.16	1,463.84	41	2,445.51
610.1110	Communications- Wireless	350.00	33.31	.00	166.71	183.29	48	432.73
640.124	Travel Expense	2,000.00	.00	.00	53.22	1,946.78	3	728.21
650.127	Electricity	4,119.00	428.99	.00	2,777.52	1,341.48	67	4,523.93
650.128	Water	466.00	29.77	.00	300.66	165.34	65	551.39
650.129	Wastewater	277.00	29.19	.00	181.10	95.90	65	293.19
650.130	Sanitation	105.00	9.67	.00	58.02	46.98	55	116.04
650.133	Stormwater	188.00	17.39	.00	104.34	83.66	56	208.68
650.134	Security Lights	412.00	38.11	.00	228.66	183.34	56	457.32
650.1271	Electricity- Sales Tax	193.00	17.24	.00	122.56	70.44	64	195.17
660.133	Repairs & Maint. Services	1,500.00	.00	.00	109.27	1,390.73	7	368.05
660.139	Fleet Services Materials	100.00	.00	.00	124.84	(24.84)	125	.00
660.145	Gasoline & Oil	500.00	36.11	.00	178.06	321.94	36	445.26
660.1391	Fleet Services Labor	100.00	.00	.00	165.00	(65.00)	165	567.02
670.156	Equipment Rental/Lease	3,000.00	136.84	.00	983.17	2,016.83	33	1,318.96
685.180	Membership Dues and Fees	75.00	.00	.00	13.91	61.09	19	75.00
685.182	Other Operating Expenses	3,000.00	808.00	.00	1,744.00	1,256.00	58	2,608.40
685.184	Continuing Education	1,800.00	.00	.00	.00	1,800.00	0	.00



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

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Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Department 12 - Public Works							
	Personal Services							
400.101	Regular Pay	517,400.00	35,981.89	.00	229,567.62	287,832.38	44	505,479.38
401.103	Overtime	30,000.00	1,494.72	.00	22,807.61	7,192.39	76	32,249.64
401.109	Seasonal City employee labor	(58,000.00)	.00	.00	.00	(58,000.00)	0	.00
405.114	FICA	38,179.00	2,761.80	.00	17,800.95	20,378.05	47	37,200.27
406.116	Retirement	60,545.00	4,500.91	.00	28,141.29	32,403.71	46	56,523.19
408.125	SCMIT Worker's Comp Ins.	16,000.00	.00	.00	7,258.68	8,741.32	45	14,056.22
410.001	Health Claims Cost	133,261.00	6,661.32	.00	43,168.80	90,092.20	32	116,598.84
410.002	Health Claim Costs-Retire	14,500.00	.00	.00	11,094.88	3,405.12	77	.00
	Personal Services Totals	\$751,885.00	\$51,400.64	\$0.00	\$359,839.83	\$392,045.17	48%	\$762,107.54
	Supplies							
500.101	Supplies and Materials	20,000.00	1,670.30	.00	9,350.82	10,649.18	47	26,044.60
500.102	Equipment	21,000.00	.00	.00	3,923.78	17,076.22	19	10,993.60
500.103	Furniture	3,000.00	.00	.00	632.35	2,367.65	21	2,374.69
500.105	Printing and Binding	1,000.00	.00	.00	276.06	723.94	28	244.25
501.101	Uniforms and Clothing	16,000.00	2,222.33	.00	8,708.72	7,291.28	54	17,346.33
513.112	Asphalt/Concrete/Gravel	10,000.00	.00	.00	6,388.00	3,612.00	64	18,040.58
515.121	Safety Supplies	7,000.00	184.04	.00	4,396.21	2,603.79	63	2,341.47
	Supplies Totals	\$78,000.00	\$4,076.67	\$0.00	\$33,675.94	\$44,324.06	43%	\$77,385.52
	Other Services & Charges							
610.111	Communications- Landline	3,500.00	562.05	.00	2,136.75	1,363.25	61	3,738.18
610.112	Postage	100.00	21.04	.00	80.24	19.76	80	127.95
610.1110	Communications- Wireless	6,000.00	517.79	.00	2,293.67	3,706.33	38	7,243.39
620.114	Advertising	500.00	.00	.00	758.40	(258.40)	152	247.00
640.124	Travel Expense	1,800.00	.00	.00	510.47	1,289.53	28	175.67
650.127	Electricity	881.00	122.09	.00	575.58	305.42	65	1,026.37
650.128	Water	364.00	33.22	.00	200.15	163.85	55	401.96
650.129	Wastewater	481.00	43.85	.00	264.12	216.88	55	530.28
650.130	Sanitation	415.00	38.04	.00	228.24	186.76	55	456.48
650.133	Stormwater	121.00	11.17	.00	67.02	53.98	55	134.04
650.134	Security Lights	482.00	44.54	.00	267.24	214.76	55	534.48
650.1271	Electricity- Sales Tax	3.00	.37	.00	2.04	.96	68	4.20
660.133	Repairs & Maint. Services	10,000.00	213.85	.00	3,839.06	6,160.94	38	10,064.18
660.134	Radio Repairs	.00	.00	.00	.00	.00	+++	39.96



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

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Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Other Services & Charges							
610.111	Communications- Landline	700.00	35.55	.00	216.83	483.17	31	421.39
610.112	Postage	50.00	.00	.00	.00	50.00	0	.00
610.1110	Communications- Wireless	1,000.00	63.22	.00	316.22	683.78	32	1,165.74
620.114	Advertising	5.00	.00	.00	.00	5.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	.00	1,000.00	0	474.30
650.127	Electricity	1,767.00	197.23	.00	839.54	927.46	48	1,864.02
650.128	Water	321.00	5.83	.00	102.46	218.54	32	312.90
650.129	Wastewater	423.00	8.13	.00	136.25	286.75	32	412.44
650.130	Sanitation	161.00	22.44	.00	96.69	64.31	60	178.20
650.133	Stormwater	107.00	12.37	.00	61.62	45.38	58	118.20
650.134	Security Lights	487.00	45.00	.00	270.00	217.00	55	540.00
650.1271	Electricity- Sales Tax	83.00	5.41	.00	41.65	41.35	50	85.38
685.180	Membership Dues and Fees	100.00	.00	.00	.00	100.00	0	35.00
685.182	Other Operating Expenses	500.00	.00	.00	.00	500.00	0	239.80
685.186	Training	500.00	.00	.00	.00	500.00	0	180.00
685.1801	Subscriptions	50.00	.00	.00	.00	50.00	0	.00
686.184	Technology Services	184,800.00	15,351.88	92,758.29	92,513.55	(471.84)	100	185,163.23
686.194	Other Prof/Tech Services	10,000.00	67.92	.00	2,865.88	7,134.12	29	5,662.70
686.195	Repair/Maint Svc Contract	13,000.00	.00	.00	5,489.29	7,510.71	42	11,278.35
686.1895	Employee wellness services	245.00	9.15	.00	52.18	192.82	21	189.65
	Other Services & Charges Totals	\$215,299.00	\$15,824.13	\$92,758.29	\$103,002.16	\$19,538.55	91%	\$208,321.30
	Other Objects							
795.001	IT Internal Allocations	(333,548.00)	(22,230.19)	.00	(145,533.72)	(188,014.28)	44	(294,312.90)
	Other Objects Totals	(\$333,548.00)	(\$22,230.19)	\$0.00	(\$145,533.72)	(\$188,014.28)	44%	(\$294,312.90)
	Capital Outlay							
900.3950	Computer Software	7,000.00	.00	.00	.00	7,000.00	0	9,725.43
900.4300	Other Equipment	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0%	\$9,725.43
	Department 13 - Information Technology Totals	\$400.00	\$1,222.68	\$92,758.29	\$7,397.67	(\$99,755.96)	25039%	\$30,968.46
	Department 14 - Fleet Services							
	Personal Services							
400.101	Regular Pay	131,550.00	11,460.85	.00	60,039.77	71,510.23	46	129,328.40
401.103	Overtime	2,748.00	140.57	.00	2,513.59	234.41	91	2,065.18
405.114	FICA	9,364.00	807.12	.00	4,358.35	5,005.65	47	9,217.26



Fiscal Year to Date 12/31/16
Exclude Rollup Account

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments

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Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
735.122	Services Billed	(235,636.00)	(24,254.95)	.00	(114,522.44)	(121,113.56)	49	(265,710.29)
795.001	IT Internal Allocations	.00	.00	.00	.00	.00	+++	1,781.09
	Other Objects Totals	(\$235,636.00)	(\$24,254.95)	\$0.00	(\$114,522.44)	(\$121,113.56)	49%	(\$263,929.20)
	Department 14 - Fleet Services Totals	\$670.00	(\$6,004.13)	\$3,272.50	(\$11,648.32)	\$9,045.82	-1250%	(\$38,624.53)
	Department 20 - General Government							
	Personal Services							
410.001	Health Claims Cost	1,000.00	.00	.00	91,692.70	(90,692.70)	9169	333.36
410.002	Health Claim Costs-Retire	35,000.00	(3,298.54)	.00	15,673.94	19,326.06	45	130,651.60
	Personal Services Totals	\$36,000.00	(\$3,298.54)	\$0.00	\$107,366.64	(\$71,366.64)	298%	\$130,984.96
	Supplies							
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	.00
510.106	Cleaning & Sanitation Sup	2,200.00	450.63	.00	1,088.23	1,111.77	49	2,972.68
	Supplies Totals	\$3,200.00	\$450.63	\$0.00	\$1,088.23	\$2,111.77	34%	\$2,972.68
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	250,000.00	.00	.00	126,820.85	123,179.15	51	266,692.79
600.112	Survivors Health Ins	500.00	.00	.00	88.32	411.68	18	230.24
600.1051	Employee Wellness & Safety	23,300.00	325.00	.00	5,086.88	18,213.12	22	16,304.23
600.1052	Unemployment Insurance	7,000.00	.00	.00	.00	7,000.00	0	626.07
620.114	Advertising	200.00	.00	.00	.00	200.00	0	280.00
640.124	Travel Expense	.00	.00	.00	.00	.00	+++	151.78
650.133	Stormwater	715.00	65.71	.00	419.46	295.54	59	788.52
660.133	Repairs & Maint. Services	85,000.00	46,660.00	.00	58,703.35	26,296.65	69	10,270.38
662.140	Building Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
685.180	Membership Dues and Fees	3,500.00	.00	.00	.00	3,500.00	0	3,931.85
685.182	Other Operating Expenses	15,000.00	12,629.08	.00	64,173.91	(49,173.91)	428	12,695.54
685.187	Special Projects	5,000.00	.00	.00	(27,447.03)	32,447.03	-549	(14,100.00)
686.186	Legal Services	50,000.00	1,239.65	6,277.22	49,169.71	(5,446.93)	111	93,700.83
686.187	Professional Services	1,000.00	.00	.00	950.00	50.00	95	1,274.00
686.189	Employee Medical	250.00	.00	.00	.00	250.00	0	.00
686.190	Consulting Services	1,000.00	.00	.00	.00	1,000.00	0	.00
686.192	Elections	6,500.00	.00	.00	.00	6,500.00	0	7,340.94
686.194	Other Prof/Tech Services	5,000.00	.00	.00	.00	5,000.00	0	4,650.00
686.195	Repair/Maint Svc Contract	19,000.00	1,539.93	.00	7,749.18	11,250.82	41	20,566.11
686.199	Internal Engineering	.00	2,755.99	.00	14,010.21	(14,010.21)	+++	14,102.62
686.1871	Audit Services	40,000.00	20,000.00	11,400.00	28,600.00	.00	100	36,100.00

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
686.1895	Employee wellness services	4,000.00	.00	.00	.00	4,000.00	0	2,318.60
687.203	Contract Services	18,000.00	.00	.00	6,007.29	11,992.71	33	.00
	Other Services & Charges Totals	\$536,965.00	\$85,215.36	\$17,677.22	\$334,332.13	\$184,955.65	66%	\$477,924.50
	Other Objects							
700.105	Matched Expenses	.00	.00	.00	.00	.00	+++	46,858.48
795.995	GF Cost Distribution	(112,788.00)	.00	.00	.00	(112,788.00)	0	(112,788.00)
	Other Objects Totals	(\$112,788.00)	\$0.00	\$0.00	\$0.00	(\$112,788.00)	0%	(\$65,929.52)
	Capital Outlay							
900.3000	Buildings & Improvements	5,000.00	.00	.00	.00	5,000.00	0	.00
	Capital Outlay Totals	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$0.00
	Department 20 - General Government Totals	\$468,377.00	\$82,367.45	\$17,677.22	\$442,787.00	\$7,912.78	98%	\$545,952.62
	EXPENSE TOTALS	\$8,416,608.00	\$787,896.25	(\$1,173,247.15)	\$4,650,851.45	\$4,939,003.70	41%	\$8,406,517.87
	Fund 0010 - General Fund Totals							
	REVENUE TOTALS	8,451,078.00	456,784.88	.00	1,446,216.81	7,004,861.19	17%	8,804,263.90
	EXPENSE TOTALS	8,416,608.00	787,896.25	(1,173,247.15)	4,650,851.45	4,939,003.70	41%	8,406,517.87
	Fund 0010 - General Fund Totals	\$34,470.00	(\$331,111.37)	\$1,173,247.15	(\$3,204,634.64)	\$2,065,857.49		\$397,746.03
	Fund 0012 - Capital Projects Reserve Fund							
	EXPENSE							
	Department 26 - Special Projects							
	Capital Outlay							
900.903	Sidewalk Program	75,000.00	.00	.00	.00	75,000.00	0	68,652.07
900.904	Street Re-Surfacing Program	50,000.00	.00	.00	.00	50,000.00	0	44,720.77
900.918	Lader 27	200,000.00	.00	.00	.00	200,000.00	0	.00
900.3000	Buildings & Improvements	31,500.00	.00	19,945.90	.00	11,554.10	63	.00
900.4100	Vehicles	115,518.00	.00	116,309.00	.00	(791.00)	101	130,629.00
900.4200	Heavy Equipment	.00	.00	.00	.00	48,000.00	0	.00
900.4300	Other Equipment	239,817.00	37,899.40	58,635.89	43,698.40	89,482.71	53	238,847.87
900.6000	Other Improvements	21,700.00	.00	.00	.00	21,700.00	0	.00
900.9002	Harborwalk Fire Protection	.00	.00	283,256.00	.00	(283,256.00)	+++	.00
	Capital Outlay Totals	\$733,535.00	\$37,899.40	\$478,146.79	\$43,698.40	\$211,689.81	71%	\$482,849.71
	Department 26 - Special Projects Totals	\$733,535.00	\$37,899.40	\$478,146.79	\$43,698.40	\$211,689.81	71%	\$482,849.71
	EXPENSE TOTALS	\$733,535.00	\$37,899.40	\$478,146.79	\$43,698.40	\$211,689.81	71%	\$482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals							



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	733,535.00	37,899.40	478,146.79	43,698.40	211,689.81	71%	482,849.71
	Fund 0012 - Capital Projects Reserve Fund Totals	(\$733,535.00)	(\$37,899.40)	(\$478,146.79)	(\$43,698.40)	(\$211,689.81)		(\$482,849.71)
	Fund 0017 - Federal Grants							
	REVENUE							
	Department 00 - Revenue							
	Federal Grants							
331.000	Federal Grants	.00	340.00	.00	340.00	(340.00)	+++	.00
	Federal Grants Totals	\$0.00	\$340.00	\$0.00	\$340.00	(\$340.00)	+++	\$0.00
	City Funding							
331.069	Match Revenue	.00	.00	.00	.00	.00	+++	46,858.48
	City Funding Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$46,858.48
	Department 00 - Revenue Totals	\$0.00	\$340.00	\$0.00	\$340.00	(\$340.00)	+++	\$46,858.48
	REVENUE TOTALS	\$0.00	\$340.00	\$0.00	\$340.00	(\$340.00)	+++	\$46,858.48
	Fund 0017 - Federal Grants Totals							
	REVENUE TOTALS	.00	340.00	.00	340.00	(340.00)	+++	46,858.48
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	.00
	Fund 0017 - Federal Grants Totals	\$0.00	\$340.00	\$0.00	\$340.00	(\$340.00)		\$46,858.48
	Fund 0020 - State Accommodations Tax							
	REVENUE							
	Department 00 - Revenue							
	State Shared							
318.001	Accommodations Tax	105,000.00	.00	.00	38,389.79	66,610.21	37	122,491.13
	State Shared Totals	\$105,000.00	\$0.00	\$0.00	\$38,389.79	\$66,610.21	37%	\$122,491.13
	Investment Earnings							
361.001	Investment Earnings	175.00	.00	.00	152.79	22.21	87	388.00
	Investment Earnings Totals	\$175.00	\$0.00	\$0.00	\$152.79	\$22.21	87%	\$388.00
	Department 00 - Revenue Totals	\$105,175.00	\$0.00	\$0.00	\$38,542.58	\$66,632.42	37%	\$122,879.13
	REVENUE TOTALS	\$105,175.00	\$0.00	\$0.00	\$38,542.58	\$66,632.42	37%	\$122,879.13
	EXPENSE							
	Department 33 - State Accommodations Tax							
	Other Services & Charges							
620.114	Advertising	1,175.00	.00	.00	.00	1,175.00	0	156.00
683.173	Tourism Related	51,000.00	14,109.21	.00	14,109.21	36,890.79	28	62,270.44



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
683.174	Tourism Advertise/Promote	24,000.00	.00	.00	4,016.94	19,983.06	17	29,247.34
	Other Services & Charges Totals	\$76,175.00	\$14,109.21	\$0.00	\$18,126.15	\$58,048.85	24%	\$91,673.78
	Other Objects							
750.124	Transfers to General Fund	29,000.00	.00	.00	25,669.49	3,330.51	89	29,874.56
	Other Objects Totals	\$29,000.00	\$0.00	\$0.00	\$25,669.49	\$3,330.51	89%	\$29,874.56
	Department 33 - State Accommodations Tax Totals	\$105,175.00	\$14,109.21	\$0.00	\$43,795.64	\$61,379.36	42%	\$121,548.34
	EXPENSE TOTALS	\$105,175.00	\$14,109.21	\$0.00	\$43,795.64	\$61,379.36	42%	\$121,548.34
	Fund 0020 - State Accommodations Tax Totals							
	REVENUE TOTALS	105,175.00	.00	.00	38,542.58	66,632.42	37%	122,879.13
	EXPENSE TOTALS	105,175.00	14,109.21	.00	43,795.64	61,379.36	42%	121,548.34
	Fund 0020 - State Accommodations Tax Totals	\$0.00	(\$14,109.21)	\$0.00	(\$5,253.06)	\$5,253.06		\$1,330.79
	Fund 0022 - Local Hospitality / ATax							
	REVENUE							
	Department 00 - Revenue							
	Fees							
324.001	Hospitality Fee	650,000.00	50,528.98	.00	354,365.60	295,634.40	55	680,550.93
324.002	Accommodation Fees	190,000.00	11,567.52	.00	107,466.02	82,533.98	57	202,021.25
	Fees Totals	\$840,000.00	\$62,096.50	\$0.00	\$461,831.62	\$378,168.38	55%	\$882,572.18
	Federal Grants							
331.000	Federal Grants	.00	.00	.00	12,600.00	(12,600.00)	+++	16,200.00
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$12,600.00	(\$12,600.00)	+++	\$16,200.00
	Investment Earnings							
361.001	Investment Earnings	4,000.00	.00	.00	3,839.84	160.16	96	10,198.83
	Investment Earnings Totals	\$4,000.00	\$0.00	\$0.00	\$3,839.84	\$160.16	96%	\$10,198.83
	Miscellaneous							
367.001	Operating Contributions	.00	.00	.00	35,000.00	(35,000.00)	+++	(35,000.00)
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	61,899.12
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$35,000.00	(\$35,000.00)	+++	\$26,899.12
	Operating Transfers In							
394.002	Transfer from fund balance	328,944.00	.00	.00	.00	328,944.00	0	.00
	Operating Transfers In Totals	\$328,944.00	\$0.00	\$0.00	\$0.00	\$328,944.00	0%	\$0.00
	Department 00 - Revenue Totals	\$1,172,944.00	\$62,096.50	\$0.00	\$513,271.46	\$659,672.54	44%	\$935,870.13
	REVENUE TOTALS	\$1,172,944.00	\$62,096.50	\$0.00	\$513,271.46	\$659,672.54	44%	\$935,870.13
	EXPENSE							

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Department 08 - Winyah Auditorium							
	Other Services & Charges							
650.127	Electricity	4,910.00	735.32	.00	4,898.86	11.14	100	5,907.87
	Other Services & Charges Totals	\$4,910.00	\$735.32	\$0.00	\$4,898.86	\$11.14	100%	\$5,907.87
	Other Objects							
750.133	Trsf to Winyah Aud Fund	.00	.00	.00	.00	.00	+++	35,000.00
	Other Objects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,000.00
	Department 08 - Winyah Auditorium Totals	\$4,910.00	\$735.32	\$0.00	\$4,898.86	\$11.14	100%	\$40,907.87
	Department 23 - Old Hospitality Fees							
	Other Services & Charges							
685.182	Other Operating Expenses	.00	152.00	.00	378.38	(378.38)	+++	3,920.12
685.1871	Way-finding project	.00	.00	.00	.00	.00	+++	527.90
	Other Services & Charges Totals	\$0.00	\$152.00	\$0.00	\$378.38	(\$378.38)	+++	\$4,448.02
	Other Objects							
750.124	Transfers to General Fund	108,000.00	.00	.00	.00	108,000.00	0	108,000.00
	Other Objects Totals	\$108,000.00	\$0.00	\$0.00	\$0.00	\$108,000.00	0%	\$108,000.00
	Capital Outlay							
900.905	Park Improvements	400,000.00	13,085.00	37,355.00	38,145.00	324,500.00	19	.00
	Capital Outlay Totals	\$400,000.00	\$13,085.00	\$37,355.00	\$38,145.00	\$324,500.00	19%	\$0.00
	Department 23 - Old Hospitality Fees Totals	\$508,000.00	\$13,237.00	\$37,355.00	\$38,523.38	\$432,121.62	15%	\$112,448.02
	Department 24 - New Hospitality Fees							
	Other Services & Charges							
683.174	Tourism Advertise/Promote	59,582.00	11,030.00	.00	24,030.89	35,551.11	40	13,365.34
685.180	Membership Dues and Fees	7,500.00	.00	.00	.00	7,500.00	0	17,500.00
685.182	Other Operating Expenses	.00	823.85	4,119.26	15,072.16	(19,191.42)	+++	35,856.40
685.187	Special Projects	32,000.00	7,200.00	7,800.00	12,864.03	11,335.97	65	22,125.90
685.1871	Way-finding project	8,500.00	.00	.00	.00	8,500.00	0	.00
686.195	Repair/Maint Svc Contract	12,000.00	3,398.00	.00	10,344.00	1,656.00	86	29,404.13
	Other Services & Charges Totals	\$119,582.00	\$22,451.85	\$11,919.26	\$62,311.08	\$45,351.66	62%	\$118,251.77
	Capital Outlay							
900.905	Park Improvements	250,000.00	24,720.00	(65,266.00)	164,475.71	150,790.29	40	216,406.77
900.4300	Other Equipment	52,900.00	.00	.00	.00	52,900.00	0	.00
	Capital Outlay Totals	\$302,900.00	\$24,720.00	(\$65,266.00)	\$164,475.71	\$203,690.29	33%	\$216,406.77
	Department 24 - New Hospitality Fees Totals	\$422,482.00	\$47,171.85	(\$53,346.74)	\$226,786.79	\$249,041.95	41%	\$334,658.54
	Department 29 - Kaminski House							



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	10,000.00	.00	.00	6,512.00	3,488.00	65	13,024.00
650.127	Electricity	2,446.00	196.46	.00	1,053.74	1,392.26	43	2,391.41
650.1271	Electricity- Sales Tax	106.00	8.51	.00	45.40	60.60	43	102.76
685.182	Other Operating Expenses	35,000.00	1,048.00	.00	1,048.00	33,952.00	3	43.00
687.203	Contract Services	190,000.00	.00	.00	95,000.00	95,000.00	50	190,000.00
	Other Services & Charges Totals	\$237,552.00	\$1,252.97	\$0.00	\$103,659.14	\$133,892.86	44%	\$205,561.17
	Department 29 - Kaminski House Totals	\$237,552.00	\$1,252.97	\$0.00	\$103,659.14	\$133,892.86	44%	\$205,561.17
	EXPENSE TOTALS	\$1,172,944.00	\$62,397.14	(\$15,991.74)	\$373,868.17	\$815,067.57	31%	\$693,575.60
	Fund 0022 - Local Hospitality / ATax Totals							
	REVENUE TOTALS	1,172,944.00	62,096.50	.00	513,271.46	659,672.54	44%	935,870.13
	EXPENSE TOTALS	1,172,944.00	62,397.14	(15,991.74)	373,868.17	815,067.57	31%	693,575.60
	Fund 0022 - Local Hospitality / ATax Totals	\$0.00	(\$300.64)	\$15,991.74	\$139,403.29	(\$155,395.03)		\$242,294.53
	Fund 0030 - Electric Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	12,500,000.00	733,221.17	.00	5,822,921.80	6,677,078.20	47	11,178,332.26
301.002	New Turn Ons	5,000.00	310.00	.00	2,110.00	2,890.00	42	4,070.00
301.004	Security Lights	275,000.00	21,497.00	.00	129,699.00	145,301.00	47	260,897.46
301.012	Restores	9,000.00	7,219.52	.00	40,283.05	(31,283.05)	448	10,800.00
302.001	Penalties	225,000.00	8,018.98	.00	66,800.61	158,199.39	30	134,682.67
302.002	Pole Rental	200,000.00	192,390.00	.00	192,390.00	7,610.00	96	199,787.37
302.003	Fiber Rental	32,000.00	.00	.00	24,126.00	7,874.00	75	41,584.00
	Operating Revenues Totals	\$13,246,000.00	\$962,656.67	\$0.00	\$6,278,330.46	\$6,967,669.54	47%	\$11,830,153.76
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	.00	.00	+++	23,431.57
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$23,431.57
	Investment Earnings							
306.001	Investment Earnings	16,000.00	3,684.37	.00	19,869.37	(3,869.37)	124	26,593.02
361.003	Fv Chg In Investments	.00	.00	.00	.00	.00	+++	(9.31)
	Investment Earnings Totals	\$16,000.00	\$3,684.37	\$0.00	\$19,869.37	(\$3,869.37)	124%	\$26,583.71
	Miscellaneous							
301.001	Revenue from Energu Efficiency Program	45,000.00	4,676.43	.00	22,692.31	22,307.69	50	44,892.12



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
307.002	Sale Of Scrap	700.00	.00	.00	.00	700.00	0	337.10
369.002	Miscellaneous Revenue	3,000.00	117.25	.00	567.25	2,432.75	19	2,903.76
	Miscellaneous Totals	\$48,700.00	\$4,793.68	\$0.00	\$23,259.56	\$25,440.44	48%	\$48,132.98
	Operating Transfers In							
394.002	Transfer from fund balance	(575,445.00)	.00	.00	.00	(575,445.00)	0	.00
	Operating Transfers In Totals	(\$575,445.00)	\$0.00	\$0.00	\$0.00	(\$575,445.00)	0%	\$0.00
	Department 00 - Revenue Totals	\$12,735,255.00	\$971,134.72	\$0.00	\$6,321,459.39	\$6,413,795.61	50%	\$11,928,302.02
	REVENUE TOTALS	\$12,735,255.00	\$971,134.72	\$0.00	\$6,321,459.39	\$6,413,795.61	50%	\$11,928,302.02
	EXPENSE							
	Department 19 - Electric							
	Personal Services							
400.101	Regular Pay	662,120.00	53,214.58	.00	323,092.13	339,027.87	49	564,202.27
401.103	Overtime	25,000.00	712.32	.00	26,561.53	(1,561.53)	106	23,044.49
401.105	On-call pay	.00	1,200.00	.00	5,200.00	(5,200.00)	+++	.00
401.106	Contract Labor	60,000.00	.00	.00	.00	60,000.00	0	139,200.00
401.107	Labor Billed	.00	.00	.00	.00	.00	+++	(1,792.83)
405.114	FICA	42,296.00	4,003.80	.00	25,547.89	16,748.11	60	41,986.34
406.116	Retirement	67,077.00	6,442.99	.00	40,448.83	26,628.17	60	63,082.63
408.125	SCMIT Worker's Comp Ins.	29,000.00	.00	.00	17,450.09	11,549.91	60	23,275.06
410.001	Health Claims Cost	106,659.00	8,468.84	.00	49,686.24	56,972.76	47	98,059.70
410.002	Health Claim Costs-Retire	31,500.00	(352.84)	.00	11,805.84	19,694.16	37	21,736.88
410.003	OPEB cost	10,000.00	.00	.00	.00	10,000.00	0	11,175.65
	Personal Services Totals	\$1,033,652.00	\$73,689.69	\$0.00	\$499,792.55	\$533,859.45	48%	\$983,970.19
	Supplies							
500.101	Supplies and Materials	17,300.00	2,988.18	.00	14,014.10	3,285.90	81	96,549.12
500.102	Equipment	6,500.00	.00	.00	.00	6,500.00	0	.00
500.103	Furniture	1,000.00	.00	.00	.00	1,000.00	0	229.57
500.105	Printing and Binding	600.00	.00	.00	.00	600.00	0	.00
501.101	Uniforms and Clothing	15,600.00	4,202.60	.00	6,369.84	9,230.16	41	11,659.63
514.114	Wire Expense	8,000.00	83.98	.00	657.33	7,342.67	8	7,737.29
514.115	Christmas Decorations	9,000.00	266.37	.00	14,092.93	(5,092.93)	157	9,635.15
514.116	Pole Line Hardware	8,000.00	.00	.00	859.84	7,140.16	11	7,964.67
514.117	Poles & Crossarms	4,000.00	.00	.00	752.00	3,248.00	19	2,599.25
514.118	Fuel for Peak Shaving Generation	80,000.00	7,676.99	9,516.39	34,883.61	35,600.00	56	75,767.30
515.121	Safety Supplies	.00	.00	.00	266.43	(266.43)	+++	.00



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

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Packet Pg. 132

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

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Packet Pg. 133

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
900.4300	Other Equipment	30,000.00	.00	.00	.00	575,000.00	0	40,054.97
9999.9999	Assets Reclassified	(5,900,000.00)	.00	.00	(2,512.61)	(5,897,487.39)	0	(914,382.32)
	Capital Outlay Totals	\$0.00	\$123,414.61	\$245,787.58	\$220,368.80	(\$466,156.38)	+++	\$0.00
	Department 19 - Electric Totals	\$12,734,034.00	\$358,316.22	\$313,471.34	\$4,863,178.27	\$7,557,384.39	41%	\$11,963,033.47
	Department 36 - Fiber Optics							
	Other Services & Charges							
685.183	Depreciation	1,221.00	101.71	.00	610.26	610.74	50	1,220.51
	Other Services & Charges Totals	\$1,221.00	\$101.71	\$0.00	\$610.26	\$610.74	50%	\$1,220.51
	Department 36 - Fiber Optics Totals	\$1,221.00	\$101.71	\$0.00	\$610.26	\$610.74	50%	\$1,220.51
	EXPENSE TOTALS	\$12,735,255.00	\$358,417.93	\$313,471.34	\$4,863,788.53	\$7,557,995.13	41%	\$11,964,253.98
	Fund 0030 - Electric Utility Fund Totals							
	REVENUE TOTALS	12,735,255.00	971,134.72	.00	6,321,459.39	6,413,795.61	50%	11,928,302.02
	EXPENSE TOTALS	12,735,255.00	358,417.93	313,471.34	4,863,788.53	7,557,995.13	41%	11,964,253.98
	Fund 0030 - Electric Utility Fund Totals	\$0.00	\$612,716.79	(\$313,471.34)	\$1,457,670.86	(\$1,144,199.52)		(\$35,951.96)
	Fund 0031 - Water Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	1,825,000.00	175,042.55	.00	1,035,128.54	789,871.46	57	1,804,095.22
301.002	New Turn Ons	3,000.00	275.00	.00	1,825.00	1,175.00	61	3,355.00
301.006	Sale Of Raw Water	.00	.00	.00	.00	.00	+++	5,651.83
301.009	New Service Taps	11,000.00	2,000.00	.00	7,000.00	4,000.00	64	10,038.01
301.013	Meter Installation	1,500.00	300.00	.00	750.00	750.00	50	1,350.00
302.001	Penalties	28,000.00	8,190.23	.00	24,472.98	3,527.02	87	28,340.84
	Operating Revenues Totals	\$1,868,500.00	\$185,807.78	\$0.00	\$1,069,176.52	\$799,323.48	57%	\$1,852,830.90
	Impact Fees							
324.020	Water Impact Fee	8,000.00	1,100.00	.00	2,750.00	5,250.00	34	6,050.00
	Impact Fees Totals	\$8,000.00	\$1,100.00	\$0.00	\$2,750.00	\$5,250.00	34%	\$6,050.00
	Charges for Services							
324.007	Fees- Services	3,000.00	.00	.00	.00	3,000.00	0	2,617.10
	Charges for Services Totals	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$2,617.10
	Federal Grants							
335.004	Fema Recovery	.00	.00	.00	5,521.49	(5,521.49)	+++	147.03
	Federal Grants Totals	\$0.00	\$0.00	\$0.00	\$5,521.49	(\$5,521.49)	+++	\$147.03



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Investment Earnings							
306.001	Investment Earnings	15,000.00	1,771.30	.00	9,818.52	5,181.48	65	25,945.88
	Investment Earnings Totals	\$15,000.00	\$1,771.30	\$0.00	\$9,818.52	\$5,181.48	65%	\$25,945.88
	Miscellaneous							
369.002	Miscellaneous Revenue	12,000.00	397.75	.00	(1,387.25)	13,387.25	-12	8,458.21
	Miscellaneous Totals	\$12,000.00	\$397.75	\$0.00	(\$1,387.25)	\$13,387.25	-12%	\$8,458.21
	Operating Transfers In							
394.002	Transfer from fund balance	602,440.00	.00	.00	.00	602,440.00	0	.00
	Operating Transfers In Totals	\$602,440.00	\$0.00	\$0.00	\$0.00	\$602,440.00	0%	\$0.00
	Sale of Assets							
391.001	Sale of Assets	500.00	.00	.00	.00	500.00	0	56.25
	Sale of Assets Totals	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$56.25
	Department 00 - Revenue Totals	\$2,509,440.00	\$189,076.83	\$0.00	\$1,085,879.28	\$1,423,560.72	43%	\$1,896,105.37
	REVENUE TOTALS	\$2,509,440.00	\$189,076.83	\$0.00	\$1,085,879.28	\$1,423,560.72	43%	\$1,896,105.37
	EXPENSE							
	Department 15 - Water Distribution							
	Personal Services							
400.101	Regular Pay	138,900.00	12,790.36	.00	80,273.09	58,626.91	58	132,389.06
401.103	Overtime	14,000.00	711.06	.00	7,885.42	6,114.58	56	17,936.10
401.105	On-call pay	.00	600.00	.00	2,600.00	(2,600.00)	+++	.00
405.114	FICA	11,506.00	1,067.23	.00	6,641.37	4,864.63	58	10,878.47
406.116	Retirement	17,908.00	1,693.58	.00	10,381.22	7,526.78	58	16,192.99
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	.00	3,467.04	2,532.96	58	4,089.25
410.001	Health Claims Cost	19,447.00	1,375.88	.00	8,255.28	11,191.72	42	16,374.76
410.002	Health Claim Costs-Retire	13,350.00	.00	.00	5,933.88	7,416.12	44	8,060.88
410.003	OPEB cost	4,000.00	.00	.00	.00	4,000.00	0	3,104.35
	Personal Services Totals	\$225,111.00	\$18,238.11	\$0.00	\$125,437.30	\$99,673.70	56%	\$209,025.86
	Supplies							
500.101	Supplies and Materials	5,260.00	210.96	.00	1,575.61	3,684.39	30	4,501.86
500.102	Equipment	3,950.00	.00	.00	566.68	3,383.32	14	5,237.49
501.101	Uniforms and Clothing	3,800.00	266.01	.00	2,009.25	1,790.75	53	3,338.79
513.112	Asphalt/Concrete/Gravel	27,650.00	1,819.08	16,162.46	6,337.54	5,150.00	81	27,007.70
514.110	Water Dist System Supply	32,750.00	2,638.75	.00	14,071.83	18,678.17	43	45,618.05
515.121	Safety Supplies	300.00	.00	.00	.00	300.00	0	.00
523.136	Hydrant Replacement	8,000.00	.00	.00	1,865.37	6,134.63	23	7,340.20

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
532.148	Small Hand Tools	865.00	.00	.00	.00	865.00	0	358.10
	Supplies Totals	\$82,575.00	\$4,934.80	\$16,162.46	\$26,426.28	\$39,986.26	52%	\$93,402.19
	Other Services & Charges							
515.129	Permit Fees Due To Others	870.00	.00	.00	605.00	265.00	70	593.79
600.110	SCMIRF Property/Liab Ins	20,000.00	.00	.00	8,608.15	11,391.85	43	16,581.22
610.112	Postage	300.00	50.33	.00	360.66	(60.66)	120	61.72
610.1110	Communications- Wireless	720.00	53.22	.00	266.22	453.78	37	609.64
620.114	Advertising	500.00	.00	.00	156.00	344.00	31	125.24
640.124	Travel Expense	1,230.00	.00	.00	228.12	1,001.88	19	1,886.64
650.127	Electricity	6,778.00	666.01	.00	3,190.29	3,587.71	47	6,750.38
650.128	Water	17,789.00	1,008.35	.00	10,157.85	7,631.15	57	22,191.26
650.129	Wastewater	15,378.00	958.37	.00	8,650.80	6,727.20	56	17,312.88
650.130	Sanitation	605.00	55.96	.00	335.76	269.24	55	671.52
650.133	Stormwater	2,659.00	245.83	.00	1,474.98	1,184.02	55	2,949.96
650.1271	Electricity- Sales Tax	315.00	27.90	.00	140.70	174.30	45	307.89
660.133	Repairs & Maint. Services	20,000.00	216.71	.00	2,921.76	17,078.24	15	21,524.20
660.139	Fleet Services Materials	10,000.00	717.55	.00	4,093.48	5,906.52	41	9,558.12
660.145	Gasoline & Oil	9,500.00	379.56	.00	2,906.57	6,593.43	31	7,988.37
660.1391	Fleet Services Labor	9,000.00	668.77	.00	3,932.04	5,067.96	44	7,972.90
670.156	Equipment Rental/Lease	560.00	.00	.00	.00	560.00	0	87.75
685.180	Membership Dues and Fees	360.00	.00	.00	.00	360.00	0	60.00
685.182	Other Operating Expenses	9,140.00	615.37	.00	4,605.35	4,534.65	50	8,610.61
685.183	Depreciation	275,175.00	24,696.47	.00	148,654.37	126,520.63	54	273,212.60
685.186	Training	2,580.00	100.00	.00	1,708.00	872.00	66	482.10
685.187	Special Projects	.00	.00	.00	.00	.00	+++	1,483.20
686.187	Professional Services	3,860.00	429.27	.00	429.27	3,430.73	11	3,555.86
686.189	Employee Medical	360.00	.00	.00	60.00	300.00	17	275.00
686.191	Contract Services/Studies	2,040.00	98.16	.00	1,190.18	849.82	58	1,869.28
686.195	Repair/Maint Svc Contract	2,520.00	408.38	.00	2,245.92	274.08	89	2,665.83
686.199	Internal Engineering	.00	1,378.00	.00	7,005.11	(7,005.11)	+++	7,051.31
686.1895	Employee wellness services	1,920.00	126.61	.00	721.94	1,198.06	38	2,143.54
687.202	Utility Billing Services	7,000.00	280.49	.00	3,113.32	3,886.68	44	5,958.92
	Other Services & Charges Totals	\$421,159.00	\$33,181.31	\$0.00	\$217,761.84	\$203,397.16	52%	\$424,541.73
	Other Objects							
702.106	Interest- Bonds	120,095.00	10,040.21	.00	60,366.53	59,728.47	50	15,571.32

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
702.110	Bond Principal	297,920.00	44,341.59	.00	70,730.94	227,189.06	24	290,379.64
703.109	Agents Fee	3,000.00	.00	.00	2,862.50	137.50	95	1,343.75
720.001	Provision for Bad Debts	8,000.00	.00	.00	.00	8,000.00	0	7,029.42
795.995	GF Cost Distribution	75,415.00	.00	.00	.00	75,415.00	0	75,412.56
7999.9999	Principal Reclassified	(297,920.00)	(39,038.67)	.00	(39,038.67)	(258,881.33)	13	(290,379.64)
	Other Objects Totals	\$206,510.00	\$15,343.13	\$0.00	\$94,921.30	\$111,588.70	46%	\$99,357.05
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	86,000.00	4,136.81	.00	28,427.14	57,572.86	33	61,688.98
	Inter-Dept. Allocations Totals	\$86,000.00	\$4,136.81	\$0.00	\$28,427.14	\$57,572.86	33%	\$61,688.98
	Capital Outlay							
900.906	SCDOT US 17/521 Improvements	.00	.00	(8,066.23)	.00	8,066.23	+++	601,758.01
900.907	High Service Pumps & Drives	.00	.00	(166,777.20)	135,641.20	31,136.00	+++	33,222.80
900.908	Maryville Water Line Improvements	150,000.00	.00	.00	.00	55,000.00	0	.00
900.915	CIP Projects - Current Year	203,500.00	.00	.00	.00	.00	+++	.00
900.3500	Water Distribution	.00	1,437.93	270,650.83	5,810.05	55,039.12	83	5,118.61
900.4300	Other Equipment	.00	.00	.00	.00	22,000.00	0	.00
9999.9999	Assets Reclassified	(353,000.00)	.00	.00	.00	(353,000.00)	0	(640,099.42)
	Capital Outlay Totals	\$500.00	\$1,437.93	\$95,807.40	\$141,451.25	(\$181,758.65)	427%	\$0.00
	Department 15 - Water Distribution Totals	\$1,021,855.00	\$77,272.09	\$111,969.86	\$634,425.11	\$330,460.03	69%	\$888,015.81
	Department 16 - Filtration							
	Personal Services							
400.101	Regular Pay	201,840.00	14,000.47	.00	82,699.40	119,140.60	41	189,770.86
401.103	Overtime	6,000.00	845.48	.00	6,271.58	(271.58)	105	5,522.59
401.105	On-call pay	.00	800.04	.00	3,466.84	(3,466.84)	+++	.00
405.114	FICA	14,077.00	1,166.91	.00	6,664.94	7,412.06	47	14,037.29
406.116	Retirement	21,810.00	1,858.17	.00	10,224.39	11,585.61	47	20,919.35
408.125	SCMIT Worker's Comp Ins.	6,000.00	.00	.00	3,122.43	2,877.57	52	3,682.79
410.001	Health Claims Cost	30,860.00	2,069.13	.00	13,927.11	16,932.89	45	28,785.80
410.002	Health Claim Costs-Retire	11,650.00	.00	.00	5,127.84	6,522.16	44	9,491.66
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	4,346.09
	Personal Services Totals	\$297,237.00	\$20,740.20	\$0.00	\$131,504.53	\$165,732.47	44%	\$276,556.43
	Supplies							
500.101	Supplies and Materials	2,500.00	(18.17)	.00	1,645.67	854.33	66	4,095.29
500.102	Equipment	1,200.00	.00	.00	1,454.53	(254.53)	121	1,411.22
501.101	Uniforms and Clothing	3,300.00	.00	.00	1,323.15	1,976.85	40	1,389.24



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account										Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
512.108 Chemicals										224,920.00	32,702.47	67,756.16	74,638.31	82,525.53	63	320,858.52
512.109 Laboratory Supplies										14,535.00	.00	.00	6,876.23	7,658.77	47	17,997.37
515.121 Safety Supplies										600.00	.00	.00	222.70	377.30	37	542.20
532.148 Small Hand Tools										490.00	.00	.00	.00	490.00	0	791.90
540.151 IP Raw Water Contract-Cty										18,800.00	1,663.02	.00	7,909.75	10,890.25	42	18,645.68
540.152 Raw Water Pump Maint.										44,000.00	4,128.47	.00	27,120.58	16,879.42	62	45,211.63
540.157 Treated Water Purchase										500.00	.00	.00	26.00	474.00	5	84.50
Supplies Totals										\$310,845.00	\$38,475.79	\$67,756.16	\$121,216.92	\$121,871.92	61%	\$411,027.55
Other Services & Charges																
515.129 Permit Fees Due To Others										22,000.00	.00	.00	20,183.00	1,817.00	92	20,183.00
600.110 SCMIRF Property/Liab Ins										16,000.00	.00	.00	6,708.02	9,291.98	42	12,921.15
610.111 Communications- Landline										1,200.00	97.21	.00	583.53	616.47	49	1,157.31
610.112 Postage										2,000.00	11.34	.00	11.34	1,988.66	1	68.64
610.1110 Communications- Wireless										420.00	33.33	.00	166.65	253.35	40	432.73
620.114 Advertising										1,000.00	.00	.00	.00	1,000.00	0	435.50
640.124 Travel Expense										366.00	21.34	.00	21.34	344.66	6	69.35
650.127 Electricity										79,845.00	7,656.21	.00	43,342.47	36,502.53	54	85,197.16
650.130 Sanitation										813.00	75.20	.00	451.20	361.80	55	902.40
650.134 Security Lights										1,428.00	132.00	.00	792.00	636.00	55	1,584.00
650.1271 Electricity- Sales Tax										102.00	9.94	.00	56.57	45.43	55	108.22
660.133 Repairs & Maint. Services										30,000.00	209.02	2,914.71	5,291.35	21,793.94	27	47,935.31
660.139 Fleet Services Materials										5,500.00	213.62	.00	1,028.85	4,471.15	19	4,403.43
660.145 Gasoline & Oil										1,400.00	87.62	.00	448.08	951.92	32	1,116.02
660.1391 Fleet Services Labor										2,500.00	584.45	.00	1,322.53	1,177.47	53	2,482.30
664.101 Community Education										500.00	.00	.00	.00	500.00	0	.00
670.156 Equipment Rental/Lease										1,000.00	46.77	.00	318.23	681.77	32	838.20
685.180 Membership Dues and Fees										320.00	100.00	.00	135.00	185.00	42	395.00
685.182 Other Operating Expenses										500.00	.00	.00	1,593.76	(1,093.76)	319	.00
685.183 Depreciation										326,260.00	26,354.67	.00	159,633.90	166,626.10	49	321,254.78
685.186 Training										2,950.00	.00	.00	.00	2,950.00	0	731.00
686.187 Professional Services										34,500.00	.00	.00	1,320.48	33,179.52	4	14,897.60
686.189 Employee Medical										220.00	.00	.00	.00	220.00	0	105.00
686.195 Repair/Maint Svc Contract										9,060.00	655.17	.00	1,744.50	7,315.50	19	3,634.39
686.199 Internal Engineering										.00	1,378.00	.00	7,005.11	(7,005.11)	+++	7,051.31
686.1895 Employee wellness services										1,680.00	114.02	.00	650.17	1,029.83	39	2,050.11

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Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Other Services & Charges Totals	\$541,564.00	\$37,779.91	\$2,914.71	\$252,808.08	\$285,841.21	47%	\$529,953.91
	Other Objects							
795.995	GF Cost Distribution	67,179.00	.00	.00	.00	67,179.00	0	65,210.04
	Other Objects Totals	\$67,179.00	\$0.00	\$0.00	\$0.00	\$67,179.00	0%	\$65,210.04
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	85,000.00	4,136.81	.00	28,427.14	56,572.86	33	61,688.98
	Inter-Dept. Allocations Totals	\$85,000.00	\$4,136.81	\$0.00	\$28,427.14	\$56,572.86	33%	\$61,688.98
	Capital Outlay							
900.915	CIP Projects - Current Year	70,000.00	.00	.00	.00	.00	+++	.00
900.3300	Water Filtration Plant	.00	.00	.00	.00	.00	+++	24,734.00
900.4300	Other Equipment	.00	.00	.00	23,330.28	46,669.72	33	.00
9999.9999	Assets Reclassified	(70,000.00)	.00	.00	(23,330.28)	(46,669.72)	33	(24,734.00)
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Department 16 - Filtration Totals	\$1,301,825.00	\$101,132.71	\$70,670.87	\$533,956.67	\$697,197.46	46%	\$1,344,436.91
	Department 41 - General & Administrative							
	Personal Services							
400.101	Regular Pay	103,290.00	8,778.81	.00	53,153.05	50,136.95	51	100,218.34
401.103	Overtime	1,700.00	.00	.00	(9.50)	1,709.50	-1	1,773.38
405.114	FICA	7,540.00	651.21	.00	3,941.53	3,598.47	52	7,520.38
406.116	Retirement	11,650.00	1,023.60	.00	6,130.16	5,519.84	53	11,097.32
408.125	SCMIT Worker's Comp Ins.	1,500.00	.00	.00	950.31	549.69	63	1,288.94
410.001	Health Claims Cost	12,760.00	943.78	.00	5,662.68	7,097.32	44	12,133.76
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	1,862.61
	Personal Services Totals	\$143,440.00	\$11,397.40	\$0.00	\$69,828.23	\$73,611.77	49%	\$135,894.73
	Supplies							
500.101	Supplies and Materials	4,380.00	375.37	.00	2,648.03	1,731.97	60	4,630.45
500.102	Equipment	200.00	.00	.00	.00	200.00	0	239.84
500.103	Furniture	400.00	.00	.00	.00	400.00	0	688.72
501.101	Uniforms and Clothing	675.00	.00	.00	309.03	365.97	46	411.06
	Supplies Totals	\$5,655.00	\$375.37	\$0.00	\$2,957.06	\$2,697.94	52%	\$5,970.07
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	35,000.00	.00	.00	13,819.10	21,180.90	39	26,618.68
610.111	Communications- Landline	4,080.00	418.83	.00	2,175.87	1,904.13	53	4,102.71
610.112	Postage	500.00	86.40	.00	104.83	395.17	21	462.57
610.1110	Communications- Wireless	3,120.00	144.37	.00	959.41	2,160.59	31	3,036.90

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
405.114	FICA	9,150.00	736.53	.00	3,562.64	5,587.36	39	3,333.59
406.116	Retirement	14,300.00	1,210.17	.00	5,869.48	8,430.52	41	5,062.12
408.125	SCMIT Worker's Comp Ins.	500.00	.00	.00	.00	500.00	0	.00
410.001	Health Claims Cost	15,000.00	1,284.14	.00	6,202.44	8,797.56	41	5,451.24
	Personal Services Totals	\$165,950.00	\$13,678.04	\$0.00	\$66,985.91	\$98,964.09	40%	\$60,727.02
	Supplies							
500.101	Supplies and Materials	325.00	51.93	.00	249.75	75.25	77	460.88
500.102	Equipment	2,000.00	.00	.00	1,087.02	912.98	54	239.67
500.103	Furniture	900.00	.00	.00	.00	900.00	0	.00
500.105	Printing and Binding	500.00	.00	.00	.00	500.00	0	392.69
501.101	Uniforms and Clothing	500.00	.00	.00	385.99	114.01	77	260.21
515.121	Safety Supplies	200.00	.00	.00	.00	200.00	0	.00
515.124	Department Supplies	150.00	.00	.00	.00	150.00	0	.00
	Supplies Totals	\$4,575.00	\$51.93	\$0.00	\$1,722.76	\$2,852.24	38%	\$1,353.45
	Other Services & Charges							
610.112	Postage	150.00	.00	.00	21.22	128.78	14	133.08
610.1110	Communications- Wireless	1,560.00	.00	.00	.00	1,560.00	0	.00
620.114	Advertising	150.00	.00	.00	.00	150.00	0	.00
640.124	Travel Expense	925.00	.00	.00	.00	925.00	0	.00
685.180	Membership Dues and Fees	350.00	.00	.00	.00	350.00	0	220.00
685.184	Continuing Education	600.00	.00	.00	.00	600.00	0	.00
685.186	Training	900.00	50.00	.00	50.00	850.00	6	.00
686.187	Professional Services	10,000.00	.00	.00	1,306.47	8,693.53	13	8,079.57
686.189	Employee Medical	100.00	.00	.00	.00	100.00	0	.00
686.1895	Employee wellness services	500.00	.00	.00	.00	500.00	0	.00
	Other Services & Charges Totals	\$15,235.00	\$50.00	\$0.00	\$1,377.69	\$13,857.31	9%	\$8,432.65
	Other Objects							
735.122	Services Billed	.00	(13,779.97)	.00	(70,051.08)	70,051.08	+++	(70,513.12)
	Other Objects Totals	\$0.00	(13,779.97)	\$0.00	(70,051.08)	\$70,051.08	+++	(70,513.12)
	Department 42 - Engineering Services Totals	\$185,760.00	\$0.00	\$0.00	\$35.28	\$185,724.72	0%	\$0.00
	EXPENSE TOTALS	\$2,509,440.00	\$178,839.72	\$182,640.73	\$1,173,074.73	\$1,208,724.54	53%	\$2,238,014.40
	Fund 0031 - Water Utility Fund Totals							
	REVENUE TOTALS	2,509,440.00	189,076.83	.00	1,085,879.28	1,423,560.72	43%	1,896,105.37
	EXPENSE TOTALS	2,509,440.00	178,839.72	182,640.73	1,173,074.73	1,208,724.54	53%	2,238,014.40

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 0031 - Water Utility Fund Totals		\$0.00	\$10,237.11	(\$182,640.73)	(\$87,195.45)	\$214,836.18		(\$341,909.03)
Fund 0032 - Wastewater Fund								
REVENUE								
Department 00 - Revenue								
Operating Revenues								
301.000	Sale Of Utilities	2,200,000.00	207,112.17	.00	1,188,597.28	1,011,402.72	54	2,060,070.00
301.002	New Turn Ons	3,500.00	265.00	.00	1,715.00	1,785.00	49	3,155.00
301.009	New Service Taps	10,000.00	900.00	.00	2,700.00	7,300.00	27	14,042.16
301.014	Fixed Charges - Andrews	120,000.00	.00	.00	60,718.80	59,281.20	51	121,437.60
301.015	Fixed Charges - GCWSD	225,000.00	.00	.00	115,451.22	109,548.78	51	230,902.44
301.016	Fixed Charges - COG	300,000.00	.00	.00	165,907.62	134,092.38	55	331,815.24
301.017	Volume Charges - Andrews	280,000.00	.00	.00	120,419.31	159,580.69	43	250,545.17
301.018	Volume Charges - GCWSD	350,000.00	.00	.00	196,170.81	153,829.19	56	357,834.62
301.019	Volume Charges - COG	1,025,000.00	.00	.00	481,555.06	543,444.94	47	1,269,021.54
301.026	Fixed- Elim Georgetown	(300,000.00)	.00	.00	(165,907.62)	(134,092.38)	55	(331,815.24)
301.029	Volume-Elim-Georgetown	(1,025,000.00)	.00	.00	(481,555.06)	(543,444.94)	47	(1,269,021.54)
302.001	Penalties	35,000.00	10,449.37	.00	30,742.30	4,257.70	88	34,038.49
303.006	Septic Tank Dumping	60,000.00	1,340.00	.00	6,265.00	53,735.00	10	14,350.00
Operating Revenues Totals		\$3,283,500.00	\$220,066.54	\$0.00	\$1,722,779.72	\$1,560,720.28	52%	\$3,086,375.48
Impact Fees								
324.017	Wastewater Impact Fee	19,000.00	850.00	.00	2,550.00	16,450.00	13	18,600.00
Impact Fees Totals		\$19,000.00	\$850.00	\$0.00	\$2,550.00	\$16,450.00	13%	\$18,600.00
Investment Earnings								
306.001	Investment Earnings	3,000.00	.00	.00	1,206.50	1,793.50	40	4,686.37
Investment Earnings Totals		\$3,000.00	\$0.00	\$0.00	\$1,206.50	\$1,793.50	40%	\$4,686.37
Miscellaneous								
369.002	Miscellaneous Revenue	3,000.00	.00	.00	(2,626.00)	5,626.00	-88	6,586.36
Miscellaneous Totals		\$3,000.00	\$0.00	\$0.00	(\$2,626.00)	\$5,626.00	-88%	\$6,586.36
Operating Transfers In								
394.002	Transfer from fund balance	(194,596.00)	.00	.00	.00	(194,596.00)	0	.00
Operating Transfers In Totals		(\$194,596.00)	\$0.00	\$0.00	\$0.00	(\$194,596.00)	0%	\$0.00
Department 00 - Revenue Totals		\$3,113,904.00	\$220,916.54	\$0.00	\$1,723,910.22	\$1,389,993.78	55%	\$3,116,248.21
REVENUE TOTALS		\$3,113,904.00	\$220,916.54	\$0.00	\$1,723,910.22	\$1,389,993.78	55%	\$3,116,248.21
EXPENSE								
Department 18 - Wastewater Collections								



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Personal Services							
400.101	Regular Pay	253,350.00	13,212.41	.00	102,513.73	150,836.27	40	239,630.14
401.103	Overtime	12,000.00	535.25	.00	9,951.31	2,048.69	83	19,115.63
401.105	On-call pay	.00	499.98	.00	2,566.58	(2,566.58)	+++	.00
405.114	FICA	19,100.00	968.97	.00	7,934.78	11,165.22	42	17,808.64
406.116	Retirement	29,300.00	1,641.08	.00	12,654.74	16,645.26	43	27,306.01
408.125	SCMIT Worker's Comp Ins.	6,500.00	.00	.00	5,785.37	714.63	89	5,087.57
410.001	Health Claims Cost	70,600.00	4,125.26	.00	26,639.14	43,960.86	38	62,858.77
410.002	Health Claim Costs-Retire	90.00	.00	.00	.00	90.00	0	56.60
410.003	OPEB cost	3,000.00	.00	.00	.00	3,000.00	0	3,104.35
	Personal Services Totals	\$393,940.00	\$20,982.95	\$0.00	\$168,045.65	\$225,894.35	43%	\$374,967.71
	Supplies							
500.101	Supplies and Materials	8,200.00	624.04	.00	3,317.87	4,882.13	40	6,886.92
500.102	Equipment	11,650.00	.00	.00	3,283.83	8,366.17	28	9,450.52
501.101	Uniforms and Clothing	8,900.00	203.20	.00	3,302.01	5,597.99	37	6,908.62
512.108	Chemicals	4,700.00	.00	.00	.00	4,700.00	0	5,038.73
513.112	Asphalt/Concrete/Gravel	20,600.00	1,819.09	14,301.44	19,657.44	(13,358.88)	165	28,159.07
514.111	WW Collection Syst Supply	6,400.00	.00	.00	2,668.38	3,731.62	42	7,458.16
515.121	Safety Supplies	900.00	.00	.00	.00	900.00	0	744.28
532.148	Small Hand Tools	510.00	111.46	.00	592.09	(82.09)	116	29.91
532.1481	Small Hand Tools - Maintenance	850.00	218.33	.00	218.33	631.67	26	1,128.71
	Supplies Totals	\$62,710.00	\$2,976.12	\$14,301.44	\$33,039.95	\$15,368.61	75%	\$65,804.92
	Other Services & Charges							
600.110	SCMIRF Property/Liab Ins	36,000.00	.00	.00	14,740.38	21,259.62	41	30,313.54
610.112	Postage	500.00	45.57	.00	326.54	173.46	65	133.98
610.1110	Communications- Wireless	2,160.00	174.80	.00	886.06	1,273.94	41	2,188.09
620.114	Advertising	500.00	.00	.00	.00	500.00	0	124.46
640.124	Travel Expense	750.00	.00	.00	42.68	707.32	6	4,490.82
650.127	Electricity	66,445.00	6,140.56	.00	36,505.53	29,939.47	55	69,499.42
650.133	Stormwater	628.00	58.05	.00	348.30	279.70	55	696.60
650.134	Security Lights	1,309.00	121.00	.00	726.00	583.00	55	1,452.00
650.1271	Electricity- Sales Tax	2,871.00	243.84	.00	1,396.77	1,474.23	49	2,865.52
660.133	Repairs & Maint. Services	60,000.00	3,524.40	.00	27,273.63	32,726.37	45	110,770.02
660.139	Fleet Services Materials	16,000.00	2,172.55	.00	14,095.12	1,904.88	88	14,651.92
660.145	Gasoline & Oil	20,000.00	1,299.27	.00	7,416.19	12,583.81	37	17,538.08



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account		Account Description								Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
660.1391		Fleet Services Labor								24,000.00	2,260.45	.00	12,107.05	11,892.95	50	22,815.45
670.156		Equipment Rental/Lease								6,000.00	1,360.53	.00	1,360.53	4,639.47	23	9,822.77
685.180		Membership Dues and Fees								525.00	.00	.00	70.00	455.00	13	225.00
685.182		Other Operating Expenses								7,700.00	512.81	.00	5,889.88	1,810.12	76	6,866.82
685.183		Depreciation								283,990.00	21,995.91	.00	129,923.87	154,066.13	46	254,632.20
685.186		Training								1,400.00	.00	.00	640.50	759.50	46	161.79
685.187		Special Projects								.00	816.03	.00	1,079.70	(1,079.70)	+++	15,311.61
686.187		Professional Services								5,500.00	.00	1,985.15	127.50	3,387.35	38	.00
686.189		Employee Medical								480.00	.00	.00	180.00	300.00	38	275.00
686.191		Contract Services/Studies								2,040.00	98.19	.00	1,190.53	849.47	58	1,869.82
686.195		Repair/Maint Svc Contract								6,300.00	408.42	.00	1,021.01	5,278.99	16	2,666.07
686.199		Internal Engineering								.00	1,378.00	.00	7,005.11	(7,005.11)	+++	7,051.31
686.1895		Employee wellness services								2,700.00	211.26	.00	1,204.67	1,495.33	45	3,763.58
687.202		Utility Billing Services								6,000.00	253.95	.00	2,818.79	3,181.21	47	5,395.20
		Other Services & Charges Totals								\$553,798.00	\$43,075.59	\$1,985.15	\$268,376.34	\$283,436.51	49%	\$585,581.07
		Other Objects														
702.106		Interest- Bonds								7,361.00	612.16	.00	3,725.28	3,635.72	51	7,716.95
702.110		Bond Principal								18,978.00	1,582.76	.00	9,444.24	9,533.76	50	18,622.09
720.001		Provision for Bad Debts								7,500.00	.00	.00	.00	7,500.00	0	9,335.02
795.995		GF Cost Distribution								70,000.00	.00	.00	.00	70,000.00	0	69,414.96
7999.9999		Principal Reclassified								(18,978.00)	.00	.00	.00	(18,978.00)	0	(18,622.09)
		Other Objects Totals								\$84,861.00	\$2,194.92	\$0.00	\$13,169.52	\$71,691.48	16%	\$86,466.93
		Inter-Dept. Allocations														
795.999		Allocation G&A Services								70,000.00	5,171.01	.00	35,533.92	34,466.08	51	77,111.22
		Inter-Dept. Allocations Totals								\$70,000.00	\$5,171.01	\$0.00	\$35,533.92	\$34,466.08	51%	\$77,111.22
		Capital Outlay														
900.906		SCDOT US 17/521 Improvements								.00	.00	(8,390.10)	.00	8,390.10	+++	727,048.86
900.911		Sewer Improvement Projects								.00	.00	(11,442.38)	14,871.13	166,571.25	2	184,693.22
900.915		CIP Projects - Current Year								305,000.00	.00	.00	.00	.00	+++	.00
900.3700		Wastewater Collection Sys								.00	.00	(7,311.69)	1,316.53	5,995.16	+++	134,672.33
900.4200		Heavy Equipment								.00	.00	103,472.00	.00	(3,472.00)	103	.00
900.4300		Other Equipment								.00	9,875.81	.00	9,875.81	25,124.19	28	.00
9999.9999		Assets Reclassified								(305,000.00)	.00	.00	(16,187.66)	(288,812.34)	5	(1,052,083.61)
		Capital Outlay Totals								\$0.00	\$9,875.81	\$76,327.83	\$9,875.81	(\$86,203.64)	+++	(\$5,669.20)
		Department 18 - Wastewater Collections Totals								\$1,165,309.00	\$84,276.40	\$92,614.42	\$528,041.19	\$544,653.39	53%	\$1,184,262.65

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	Department 34 - Regional Wastewater Plant							
	Personal Services							
400.101	Regular Pay	222,900.00	22,514.32	.00	142,134.32	80,765.68	64	237,930.09
401.103	Overtime	10,000.00	1,091.59	.00	8,652.42	1,347.58	87	9,195.09
401.105	On-call pay	.00	799.98	.00	3,466.58	(3,466.58)	+++	.00
405.114	FICA	16,200.00	1,721.09	.00	10,821.36	5,378.64	67	17,266.46
406.116	Retirement	24,900.00	2,844.45	.00	17,331.50	7,568.50	70	26,460.44
408.125	SCMIT Worker's Comp Ins.	2,000.00	.00	.00	1,253.15	746.85	63	1,478.03
410.001	Health Claims Cost	50,400.00	4,579.19	.00	28,517.91	21,882.09	57	48,509.33
	Personal Services Totals	\$326,400.00	\$33,550.62	\$0.00	\$212,177.24	\$114,222.76	65%	\$340,839.44
	Supplies							
500.101	Supplies and Materials	5,500.00	306.34	.00	4,099.38	1,400.62	75	7,979.33
500.102	Equipment	6,550.00	85.59	.00	4,981.44	1,568.56	76	4,643.79
501.101	Uniforms and Clothing	4,250.00	.00	.00	1,991.55	2,258.45	47	3,661.18
512.108	Chemicals	88,400.00	2,889.00	38,262.71	21,182.29	28,955.00	67	102,699.10
512.109	Laboratory Supplies	18,000.00	.00	.00	6,853.69	11,146.31	38	19,059.05
515.121	Safety Supplies	1,200.00	600.00	.00	600.00	600.00	50	1,001.16
532.148	Small Hand Tools	510.00	.00	.00	.00	510.00	0	832.78
	Supplies Totals	\$124,410.00	\$3,880.93	\$38,262.71	\$39,708.35	\$46,438.94	63%	\$139,876.39
	Other Services & Charges							
515.129	Permit Fees Due To Others	8,100.00	.00	.00	7,527.37	572.63	93	8,077.37
600.110	SCMIRF Property/Liab Ins	15,000.00	.00	.00	6,189.81	8,810.19	41	11,922.96
610.111	Communications- Landline	2,520.00	372.99	.00	1,298.34	1,221.66	52	2,200.81
610.112	Postage	500.00	.00	.00	42.92	457.08	9	102.82
610.1110	Communications- Wireless	900.00	36.34	.00	183.63	716.37	20	887.82
620.114	Advertising	500.00	.00	.00	.00	500.00	0	156.00
640.124	Travel Expense	1,950.00	.00	.00	.00	1,950.00	0	221.43
650.127	Electricity	291,970.00	27,425.56	.00	149,649.86	142,320.14	51	315,706.80
650.128	Water	1,432.00	69.17	.00	440.02	991.98	31	1,305.04
650.130	Sanitation	2,835.00	262.13	.00	1,572.78	1,262.22	55	3,145.56
650.133	Stormwater	824.00	76.21	.00	457.26	366.74	55	914.52
650.134	Security Lights	3,753.00	347.00	.00	2,082.00	1,671.00	55	4,164.00
650.1271	Electricity- Sales Tax	13,731.00	1,242.95	.00	6,284.97	7,446.03	46	14,187.35
660.133	Repairs & Maint. Services	86,000.00	4,163.81	125,000.00	28,009.16	57,990.84	73	118,054.75
660.139	Fleet Services Materials	5,000.00	89.47	.00	2,254.46	2,745.54	45	4,181.32

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.183	Depreciation	543,215.00	44,318.88	.00	265,912.82	277,302.18	49	533,700.65
	Other Services & Charges Totals	\$543,215.00	\$44,318.88	\$0.00	\$265,912.82	\$277,302.18	49%	\$533,700.65
	Sub Department 17 - Wastewater Treatment Totals	\$545,215.00	\$44,318.88	\$0.00	\$265,912.82	\$279,302.18	49%	\$538,667.61
	Department 34 - Regional Wastewater Plant Totals	\$1,948,595.00	\$170,408.39	(\$1,098,840.37)	\$2,293,398.61	\$879,036.76	58%	\$1,765,559.46
	EXPENSE TOTALS	\$3,113,904.00	\$254,684.79	(\$1,006,225.95)	\$2,821,439.80	\$1,423,690.15	56%	\$2,949,822.11
	Fund 0032 - Wastewater Fund Totals							
	REVENUE TOTALS	3,113,904.00	220,916.54	.00	1,723,910.22	1,389,993.78	55%	3,116,248.21
	EXPENSE TOTALS	3,113,904.00	254,684.79	(1,006,225.95)	2,821,439.80	1,423,690.15	56%	2,949,822.11
	Fund 0032 - Wastewater Fund Totals	\$0.00	(\$33,768.25)	\$1,006,225.95	(\$1,097,529.58)	(\$33,696.37)		\$166,426.10
	Fund 0033 - Stormwater Utility Fund							
	REVENUE							
	Department 00 - Revenue							
	Operating Revenues							
301.000	Sale Of Utilities	500,000.00	40,725.55	.00	245,261.02	254,738.98	49	491,262.64
302.001	Penalties	6,000.00	545.72	.00	3,204.31	2,795.69	53	6,613.56
	Operating Revenues Totals	\$506,000.00	\$41,271.27	\$0.00	\$248,465.33	\$257,534.67	49%	\$497,876.20
	Investment Earnings							
361.001	Investment Earnings	3,500.00	.00	.00	2,635.22	864.78	75	8,477.93
	Investment Earnings Totals	\$3,500.00	\$0.00	\$0.00	\$2,635.22	\$864.78	75%	\$8,477.93
	Miscellaneous							
369.002	Miscellaneous Revenue	.00	.00	.00	.00	.00	+++	.07
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.07
	Capital Contributions							
371.002	Capital Contrib-Grants	.00	.00	.00	9,800.00	(9,800.00)	+++	19,800.00
	Capital Contributions Totals	\$0.00	\$0.00	\$0.00	\$9,800.00	(\$9,800.00)	+++	\$19,800.00
	Operating Transfers In							
394.002	Transfer from fund balance	402,311.00	.00	.00	.00	402,311.00	0	.00
	Operating Transfers In Totals	\$402,311.00	\$0.00	\$0.00	\$0.00	\$402,311.00	0%	\$0.00
	Department 00 - Revenue Totals	\$911,811.00	\$41,271.27	\$0.00	\$260,900.55	\$650,910.45	29%	\$526,154.20
	REVENUE TOTALS	\$911,811.00	\$41,271.27	\$0.00	\$260,900.55	\$650,910.45	29%	\$526,154.20
	EXPENSE							
	Department 40 - Storm Water Utility Exp.							
	Personal Services							
400.101	Regular Pay	197,400.00	17,090.11	.00	106,692.99	90,707.01	54	187,633.65



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account			Account Description							Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
401.103			Overtime							6,000.00	347.45	.00	6,285.62	(285.62)	105	12,802.92
401.105			On-call pay							.00	300.00	.00	900.00	(900.00)	+++	.00
405.114			FICA							14,600.00	1,224.95	.00	7,930.06	6,669.94	54	13,751.57
406.116			Retirement							22,500.00	2,033.08	.00	12,911.73	9,588.27	57	21,278.76
408.125			SCMIT Worker's Comp Ins.							7,000.00	.00	.00	3,957.86	3,042.14	57	5,011.73
410.001			Health Claims Cost							50,000.00	4,045.00	.00	23,894.40	26,105.60	48	46,650.19
410.002			Health Claim Costs-Retire							13,250.00	(352.84)	.00	8,571.36	4,678.64	65	10,456.46
410.003			OPEB cost							4,000.00	.00	.00	.00	4,000.00	0	4,346.09
		Personal Services Totals							\$314,750.00	\$24,687.75	\$0.00	\$171,144.02	\$143,605.98	54%	\$301,931.37	
		Supplies														
500.101			Supplies and Materials							2,660.00	145.82	.00	420.97	2,239.03	16	2,021.73
500.102			Equipment							5,600.00	.00	.00	1,803.34	3,796.66	32	513.51
501.101			Uniforms and Clothing							4,750.00	344.92	.00	2,162.24	2,587.76	46	4,485.88
513.112			Asphalt/Concrete/Gravel							5,460.00	1,028.52	.00	1,218.95	4,241.05	22	3,015.94
514.112			SW Collection Syst Supply							5,500.00	.00	.00	630.72	4,869.28	11	6,964.61
515.121			Safety Supplies							600.00	.00	.00	.00	600.00	0	258.94
532.148			Small Hand Tools							230.00	.00	.00	28.91	201.09	13	.00
		Supplies Totals							\$24,800.00	\$1,519.26	\$0.00	\$6,265.13	\$18,534.87	25%	\$17,260.61	
		Other Services & Charges														
600.110			SCMIRF Property/Liab Ins							6,000.00	.00	.00	2,389.55	3,610.45	40	4,602.81
610.111			Communications- Landline							1,200.00	133.10	.00	615.45	584.55	51	1,138.19
610.112			Postage							100.00	15.71	.00	146.80	(46.80)	147	29.00
610.1110			Communications- Wireless							660.00	53.22	.00	266.22	393.78	40	547.06
620.114			Advertising							250.00	.00	.00	351.00	(101.00)	140	2.57
640.124			Travel Expense							390.00	.00	.00	21.34	368.66	5	339.80
650.127			Electricity							1,587.00	118.62	.00	945.13	641.87	60	1,907.97
650.128			Water							319.00	29.18	.00	175.08	143.92	55	365.16
650.129			Wastewater							170.00	15.68	.00	94.08	75.92	55	188.16
650.134			Security Lights							865.00	80.00	.00	480.00	385.00	55	960.00
650.1271			Electricity- Sales Tax							30.00	.99	.00	7.71	22.29	26	25.24
660.133			Repairs & Maint. Services							14,750.00	808.24	3,539.56	4,686.35	6,524.09	56	17,413.60
660.139			Fleet Services Materials							11,000.00	3,497.59	.00	9,015.01	1,984.99	82	11,004.34
660.145			Gasoline & Oil							10,000.00	1,169.20	.00	6,725.24	3,274.76	67	8,192.12
660.1391			Fleet Services Labor							25,000.00	2,831.03	.00	11,387.61	13,612.39	46	23,960.51
670.156			Equipment Rental/Lease							280.00	.00	.00	.00	280.00	0	.00

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Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
685.180	Membership Dues and Fees	190.00	.00	.00	.00	190.00	0	25.00
685.182	Other Operating Expenses	2,400.00	170.94	.00	1,404.59	995.41	59	2,383.38
685.183	Depreciation	411,050.00	34,071.70	.00	204,822.64	206,227.36	50	396,896.42
685.186	Training	150.00	21.50	.00	74.00	76.00	49	51.00
686.187	Professional Services	2,500.00	.00	.00	.00	2,500.00	0	2,312.39
686.189	Employee Medical	300.00	.00	.00	.00	300.00	0	559.00
686.195	Repair/Maint Svc Contract	3,370.00	408.18	.00	1,823.04	1,546.96	54	2,456.31
686.199	Internal Engineering	.00	2,755.99	.00	14,010.21	(14,010.21)	+++	14,102.62
686.1895	Employee wellness services	2,100.00	144.53	.00	824.12	1,275.88	39	2,553.98
687.202	Utility Billing Services	2,200.00	87.58	.00	971.99	1,228.01	44	1,860.44
687.203	Contract Services	2,000.00	.00	.00	.00	2,000.00	0	1,824.00
	Other Services & Charges Totals	\$498,861.00	\$46,412.98	\$3,539.56	\$261,237.16	\$234,084.28	53%	\$495,701.07
	Other Objects							
720.001	Provision for Bad Debts	1,400.00	.00	.00	.00	1,400.00	0	1,579.23
795.995	GF Cost Distribution	42,000.00	.00	.00	.00	42,000.00	0	41,360.52
	Other Objects Totals	\$43,400.00	\$0.00	\$0.00	\$0.00	\$43,400.00	0%	\$42,939.75
	Inter-Dept. Allocations							
795.999	Allocation G&A Services	30,000.00	2,068.39	.00	14,213.51	15,786.49	47	30,844.41
	Inter-Dept. Allocations Totals	\$30,000.00	\$2,068.39	\$0.00	\$14,213.51	\$15,786.49	47%	\$30,844.41
	Capital Outlay							
900.912	Oakley Street Improvements	.00	.00	.00	.00	.00	+++	13,122.51
900.915	CIP Projects - Current Year	1,752,300.00	.00	.00	.00	.00	+++	.00
900.1000	Infrastructure Improvemts	.00	.00	(14,191.69)	8,196.53	1,533,295.16	0	68,585.82
900.4100	Vehicles	.00	.00	.00	.00	.00	+++	21,847.00
900.4200	Heavy Equipment	.00	.00	99,894.49	85,317.00	39,788.51	82	.00
900.4300	Other Equipment	.00	.00	.00	.00	.00	+++	23,448.41
950.962	Drainage Improvements	.00	.00	(3,042.50)	3,042.50	.00	+++	27,187.50
9999.9999	Assets Reclassified	(1,752,300.00)	.00	.00	(86,633.53)	(1,665,666.47)	5	(154,191.24)
	Capital Outlay Totals	\$0.00	\$0.00	\$82,660.30	\$9,922.50	(\$92,582.80)	+++	\$0.00
	Department 40 - Storm Water Utility Exp. Totals	\$911,811.00	\$74,688.38	\$86,199.86	\$462,782.32	\$362,828.82	60%	\$888,677.21
	EXPENSE TOTALS	\$911,811.00	\$74,688.38	\$86,199.86	\$462,782.32	\$362,828.82	60%	\$888,677.21
	Fund 0033 - Stormwater Utility Fund Totals							
	REVENUE TOTALS	911,811.00	41,271.27	.00	260,900.55	650,910.45	29%	526,154.20
	EXPENSE TOTALS	911,811.00	74,688.38	86,199.86	462,782.32	362,828.82	60%	888,677.21

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 0033 - Stormwater Utility Fund Totals		\$0.00	(\$33,417.11)	(\$86,199.86)	(\$201,881.77)	\$288,081.63		(\$362,523.01)
Fund 0035 - Waste Management Fund								
REVENUE								
Department 00 - Revenue								
Charges for Services								
344.001	Refuse Col Chge-Resident	780,000.00	64,885.00	.00	388,265.00	391,735.00	50	759,010.63
344.002	Refuse Col Chge-Comm	125,000.00	10,888.13	.00	65,879.03	59,120.97	53	128,590.53
344.003	Sanitation Fee Penalties	15,000.00	1,370.04	.00	8,452.74	6,547.26	56	15,897.93
Charges for Services Totals		\$920,000.00	\$77,143.17	\$0.00	\$462,596.77	\$457,403.23	50%	\$903,499.09
Miscellaneous								
369.002	Miscellaneous Revenue	200.00	.00	.00	81.00	119.00	40	189.00
Miscellaneous Totals		\$200.00	\$0.00	\$0.00	\$81.00	\$119.00	40%	\$189.00
Operating Transfers In								
394.002	Transfer from fund balance	(47,291.00)	.00	.00	.00	(47,291.00)	0	.00
Operating Transfers In Totals		(\$47,291.00)	\$0.00	\$0.00	\$0.00	(\$47,291.00)	0%	\$0.00
Sale of Assets								
391.001	Sale of Assets	.00	.00	.00	6,585.79	(6,585.79)	+++	.00
Sale of Assets Totals		\$0.00	\$0.00	\$0.00	\$6,585.79	(\$6,585.79)	+++	\$0.00
Department 00 - Revenue Totals		\$872,909.00	\$77,143.17	\$0.00	\$469,263.56	\$403,645.44	54%	\$903,688.09
REVENUE TOTALS		\$872,909.00	\$77,143.17	\$0.00	\$469,263.56	\$403,645.44	54%	\$903,688.09
EXPENSE								
Department 31 - Residential Sanitation								
Personal Services								
400.101	Regular Pay	202,000.00	20,309.40	.00	107,277.90	94,722.10	53	200,757.63
401.103	Overtime	20,460.00	1,437.78	.00	14,585.79	5,874.21	71	18,860.63
401.109	Seasonal City employee labor	58,000.00	.00	.00	.00	58,000.00	0	.00
405.114	FICA	15,560.00	1,561.31	.00	8,573.94	6,986.06	55	15,299.74
406.116	Retirement	23,760.00	2,558.70	.00	13,783.77	9,976.23	58	23,401.03
408.125	SCMIT Worker's Comp Ins.	15,000.00	.00	.00	13,894.95	1,105.05	93	17,878.08
410.001	Health Claims Cost	46,200.00	4,096.28	.00	21,948.48	24,251.52	48	43,847.10
410.002	Health Claim Costs-Retire	14,300.00	.00	.00	6,332.64	7,967.36	44	8,238.48
410.003	OPEB cost	5,000.00	.00	.00	.00	5,000.00	0	5,587.83
Personal Services Totals		\$400,280.00	\$29,963.47	\$0.00	\$186,397.47	\$213,882.53	47%	\$333,870.52
Supplies								
500.101	Supplies and Materials	1,500.00	408.59	.00	3,439.66	(1,939.66)	229	3,823.18



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

										Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account			Account Description							Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
500.102			Equipment							.00	.00	.00	(224.70)	224.70	+++	.00
501.101			Uniforms and Clothing							19,000.00	2,114.30	.00	11,369.92	7,630.08	60	26,924.95
515.121			Safety Supplies							2,000.00	.00	.00	784.77	1,215.23	39	1,601.85
		Supplies Totals							\$22,500.00	\$2,522.89	\$0.00	\$15,369.65	\$7,130.35	68%	\$32,349.98	
		Other Services & Charges														
600.110			SCMIRF Property/Liab Ins							26,000.00	.00	.00	11,515.92	14,484.08	44	22,182.24
610.111			Communications- Landline							300.00	11.69	.00	71.56	228.44	24	140.05
610.112			Postage							150.00	31.81	.00	227.94	(77.94)	152	39.01
610.1110			Communications- Wireless							500.00	.00	.00	.00	500.00	0	.00
620.114			Advertising							2,100.00	.00	.00	.00	2,100.00	0	1,362.09
650.127			Electricity							881.00	122.09	.00	575.84	305.16	65	1,026.28
650.128			Water							364.00	33.22	.00	200.15	163.85	55	401.96
650.129			Wastewater							563.00	51.40	.00	309.58	253.42	55	621.60
650.130			Sanitation							399.00	36.92	.00	221.52	177.48	56	443.04
650.133			Stormwater							326.00	30.15	.00	180.90	145.10	55	361.80
650.134			Security Lights							475.00	43.89	.00	263.34	211.66	55	526.68
650.1271			Electricity- Sales Tax							3.00	.37	.00	1.80	1.20	60	4.21
660.133			Repairs & Maint. Services							4,000.00	.00	.00	.00	4,000.00	0	2,246.67
660.136			Container Repairs							5,000.00	.00	.00	811.06	4,188.94	16	5,202.65
660.139			Fleet Services Materials							50,000.00	2,274.50	.00	12,076.35	37,923.65	24	66,644.96
660.145			Gasoline & Oil							32,000.00	2,324.23	.00	13,330.32	18,669.68	42	34,733.25
660.1362			Roll-Out Purchases							20,000.00	4,068.35	3,907.65	17,026.56	(934.21)	105	29,328.93
660.1391			Fleet Services Labor							64,500.00	6,159.15	.00	28,051.69	36,448.31	43	75,766.75
660.1392			Fleet Svcs- Outside Vends							2,000.00	55.00	.00	797.50	1,202.50	40	2,158.75
685.182			Other Operating Expenses							2,500.00	205.12	.00	1,482.07	1,017.93	59	3,044.39
685.183			Depreciation							69,020.00	3,777.07	.00	28,742.08	40,277.92	42	56,275.31
685.190			Landfill Fees							26,000.00	268.30	.00	548.77	25,451.23	2	22,775.80
686.189			Employee Medical							1,800.00	.00	.00	45.00	1,755.00	2	480.00
686.195			Repair/Maint Svc Contract							2,800.00	385.00	.00	1,155.00	1,645.00	41	4,035.00
686.1895			Employee wellness services							3,000.00	364.18	.00	2,076.63	923.37	69	5,924.35
687.202			Utility Billing Services							4,000.00	177.32	.00	1,967.62	2,032.38	49	3,765.83
687.203			Contract Services							5,000.00	5,137.81	30,370.86	30,812.15	(56,183.01)	1224	1,512.00
		Other Services & Charges Totals							\$323,681.00	\$25,557.57	\$34,278.51	\$152,491.35	\$136,911.14	58%	\$341,003.60	
		Other Objects														
720.001			Provision for Bad Debts							1,500.00	.00	.00	.00	1,500.00	0	5,396.55

Attachment: Budget Performance Report - 12-31-16 (2223 : December 2016 Finance and IT Departments



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

15.K.4

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
720.005	Loss on Asset Disposal	.00	.00	.00	115,122.10	(115,122.10)	+++	.00
730.120	Recycling Labor	37,000.00	5,109.78	16,952.07	13,047.93	7,000.00	81	33,760.52
730.122	Recycling Operating	12,000.00	288.87	.00	3,725.10	8,274.90	31	9,050.56
795.001	IT Internal Allocations	7,000.00	463.13	.00	3,031.96	3,968.04	43	6,205.52
795.995	GF Cost Distribution	77,200.00	.00	.00	.00	77,200.00	0	77,175.96
7999.9999	Principal Reclassified	(48,252.00)	.00	.00	.00	(48,252.00)	0	.00
	Other Objects Totals	\$86,448.00	\$5,861.78	\$16,952.07	\$134,927.09	(\$65,431.16)	176%	\$131,589.11
	Capital Outlay							
900.4100	Vehicles	40,000.00	.00	29,602.00	.00	10,398.00	74	.00
900.4200	Heavy Equipment	140,000.00	140,439.00	.00	140,439.00	(439.00)	100	321,077.00
900.4300	Other Equipment	38,500.00	.00	17,954.60	.00	20,545.40	47	.00
9999.9999	Assets Reclassified	(178,500.00)	(140,439.00)	.00	(140,439.00)	(38,061.00)	79	(321,077.00)
	Capital Outlay Totals	\$40,000.00	\$0.00	\$47,556.60	\$0.00	(\$7,556.60)	119%	\$0.00
	Department 31 - Residential Sanitation Totals	\$872,909.00	\$63,905.71	\$98,787.18	\$489,185.56	\$284,936.26	67%	\$838,813.21
	EXPENSE TOTALS	\$872,909.00	\$63,905.71	\$98,787.18	\$489,185.56	\$284,936.26	67%	\$838,813.21
	Fund 0035 - Waste Management Fund Totals							
	REVENUE TOTALS	872,909.00	77,143.17	.00	469,263.56	403,645.44	54%	903,688.09
	EXPENSE TOTALS	872,909.00	63,905.71	98,787.18	489,185.56	284,936.26	67%	838,813.21
	Fund 0035 - Waste Management Fund Totals	\$0.00	\$13,237.46	(\$98,787.18)	(\$19,922.00)	\$118,709.18		\$64,874.88
	Fund 0086 - Seized and Forfeited							
	REVENUE							
	Department 00 - Revenue							
	Fines and Forfeitures							
367.000	Drug Enforcement Revenue	2,000.00	.00	.00	.00	2,000.00	0	35,241.11
	Fines and Forfeitures Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%	\$35,241.11
	Operating Transfers In							
394.002	Transfer from fund balance	31,000.00	.00	.00	.00	31,000.00	0	.00
	Operating Transfers In Totals	\$31,000.00	\$0.00	\$0.00	\$0.00	\$31,000.00	0%	\$0.00
	Department 00 - Revenue Totals	\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%	\$35,241.11
	REVENUE TOTALS	\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%	\$35,241.11
	EXPENSE							
	Department 05 - Police							
	Supplies							
500.101	Supplies and Materials	250.00	.00	.00	254.40	(4.40)	102	.00



Budget Performance Report

Fiscal Year to Date 12/31/16

Exclude Rollup Account

		Adopted	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
501.101	Uniforms and Clothing	800.00	.00	.00	6.44	793.56	1	315.08
	Supplies Totals	\$1,050.00	\$0.00	\$0.00	\$260.84	\$789.16	25%	\$315.08
	Other Services & Charges							
610.1110	Communications- Wireless	500.00	.00	.00	.00	500.00	0	.00
640.124	Travel Expense	1,000.00	.00	.00	380.34	619.66	38	918.32
660.133	Repairs & Maint. Services	5,000.00	.00	.00	.00	5,000.00	0	108.08
660.134	Radio Repairs	2,000.00	.00	.00	.00	2,000.00	0	.00
660.145	Gasoline & Oil	200.00	.00	.00	63.97	136.03	32	118.71
685.180	Membership Dues and Fees	1,250.00	.00	.00	.00	1,250.00	0	951.00
685.182	Other Operating Expenses	6,000.00	.00	.00	.00	6,000.00	0	.00
685.186	Training	1,000.00	.00	.00	.00	1,000.00	0	.00
685.191	Canine Unit Operations	5,000.00	.00	.00	3,859.00	1,141.00	77	8,483.15
686.194	Other Prof/Tech Services	10,000.00	.00	.00	1,000.00	9,000.00	10	4,000.00
	Other Services & Charges Totals	\$31,950.00	\$0.00	\$0.00	\$5,303.31	\$26,646.69	17%	\$14,579.26
	Department 05 - Police Totals	\$33,000.00	\$0.00	\$0.00	\$5,564.15	\$27,435.85	17%	\$14,894.34
	EXPENSE TOTALS	\$33,000.00	\$0.00	\$0.00	\$5,564.15	\$27,435.85	17%	\$14,894.34
	Fund 0086 - Seized and Forfeited Totals							
	REVENUE TOTALS	33,000.00	.00	.00	.00	33,000.00	0%	35,241.11
	EXPENSE TOTALS	33,000.00	.00	.00	5,564.15	27,435.85	17%	14,894.34
	Fund 0086 - Seized and Forfeited Totals	\$0.00	\$0.00	\$0.00	(\$5,564.15)	\$5,564.15		\$20,346.77
	Grand Totals							
	REVENUE TOTALS	29,905,516.00	2,018,763.91	.00	11,859,783.85	18,045,732.15	40%	28,315,610.64
	EXPENSE TOTALS	30,604,581.00	1,832,838.53	(1,036,218.94)	14,928,048.75	16,892,751.19	45%	28,598,966.77
	Grand Totals	(\$699,065.00)	\$185,925.38	\$1,036,218.94	(\$3,068,264.90)	\$1,152,980.96		(\$283,356.13)