



**REGULAR MEETING OF CITY COUNCIL
JANUARY 19, 2017 – 5:30 PM
MUNICIPAL COURT COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Council Member Sheldon A. Butts
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Edward S. Kimbrough, Jr.
Council Member Clarence C. Smalls

MEMBERS ABSENT

Mayor Pro Tempore Brendon M. Barber, Sr.

ALSO PRESENT

Mr. Paul A. Gardner, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Tim Chatman, Streets and Sanitation Manager
Mr. Will Cook, Water Utilities Director
Chief Charlie Cribb, Georgetown Fire Department
Mr. Glen Dixon, Fleet Superintendent
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Chief Kelvin Waites, Georgetown Police Department

ABSENT

Miss Suzanne Abed-El-Latif, HR Manager

MEDIA

Georgetown Times - Ms. Eileen Keithly
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Regular Meeting of City Council to order at 5:30 PM and requested all cell phones or electronic devices be turned off or placed on

mute so as to not interrupt the meeting.

3. INVOCATION & PLEDGE OF ALLEGIANCE

Reverend Betty Deas Clark rendered the invocation. Mayor Scoville led the Pledge of Allegiance.

4. PUBLIC COMMENTS

None

5. INTRODUCTION OF NEW EMPLOYEES

Chief Kelvin Waites introduced the new GPD Chaplin Reverend Doctor Betty Deas Clark, Officer Jeremy Freeman, and Captain Bill Pierce. Mr. Tim Chatman introduced Mr. Albert Beach, Ground Maintenance Technician.

6. HOUSING AND COMMUNITY DEVELOPMENT

A. Motion to approve second reading of an ordinance to rezone .49 acres from General Commercial (GC) to Residential (R3) for the Family Justice Center of Georgetown.

Council Member Jayroe moved, seconded by Council Member Butts. There were no comments or questions.

Mayor Scoville called for the vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

B. Motion to approve bid amount and payment to Thomason & Associates to provide the revisions/update to the Historic District Guidelines in the amount of \$30,530.

Council Member Joseph moved, seconded by Council Member Kimbrough. Mr. Rick Martin stated the bid amount was not included in the motion at the December meeting.

Mayor Scoville called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

7. FINANCE

- A. **Motion to approve second reading of an Ordinance to Amend the City of Georgetown Purchasing Ordinance, Chapter 2 Administration - Article IV - Procurement for Vendor Preference and Purchase Order Authority.**

Council Member Smalls moved, seconded by Council Member Kimbrough. Council Member Smalls asked Mrs. Bivens to review the proposed changes. Ms. Bivens said the City would be giving local vendors the opportunity to have a preference whenever they are bidding on jobs or contracts more than \$10,000 and secondly, changing the purchase level authority for the City Administrator from \$15,000 to \$25,000. This does not include any vehicles.

Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

8. POLICE

- A. **Motion to approve purchase from Northern Safety & Industrial and payment of Traffic Cones in the amount of \$37,457.49.**

Council Member Joseph moved, seconded by Council Member Kimbrough. Chief Kelvin Waites explained to ensure the safety of all citizens and visitors, the cones will be used to control traffic and secure perimeters during city wide events.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

9. ELECTRIC UTILITIES

- A. **Motion to Approve Purchase and Payment for Diesel Engine, Generation, and Control Equipment from Blanchard Machinery in the amount of \$1,853,870.00 (plus tax).**

Council Member Joseph moved, seconded by Council Member Kimbrough. There were no questions or comments.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Edward S Kimbrough, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

B. Motion to Approve Purchase and Payment of Step-up Transformers From Virginia Transformer Corp. In the Amount of \$ 260,188.00.

Council Member Smalls moved, seconded by Council Member Jayroe. Mr. Alan Loveless said major milestones are being reached in the peak shaving project in order to discontinue leasing the generators and build a permanent facility that will last for decades. The diesel engine, generator and control equipment Council just approved generates energy at 4,160 volts. This energy must be stepped up to 12,470 volts in order to tie into our distribution system. These transformers are a vital part of the project. Five bids were received and evaluated. The lowest evaluated cost was also the lowest purchase cost which includes selected spare parts and a five year extended warranty.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

10. ADMINISTRATION

A. Motion to approve Second Semi-Annual Payment to SCMIRF in the amount of \$308,772.00 For Property, Liability and Vehicle Insurance and Two Quarterly Payments to SCMIT in the amount of \$143,636.00 For Workers Compensation Insurance.

Council Member Joseph moved, seconded by Council Member Butts.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

B. Motion to Approve a Termination of Parking Agreement With TD Bank and NSCDA-SC Involving the Lot Associated With The Parker-Stewart House.

Council Member Jayroe moved, seconded by Council Member Joseph. Mr. Paul Gardner

said the lease with the Stewart Parker House will be cancelled the end of 2017. The Colonial Dames are preparing to take over control of the property. The lease agreement is not in use and the Dames are cleaning it up for the deed on the parking lot. It will terminate the rights of the bank employees to park in the lot.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carol R. Jayroe, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

C. Motion to Approve Intergovernmental Agreement between The City Of Georgetown and Georgetown County Regarding the Redevelopment of the Steel Mill Site and Adjacent Waterfront

Council Member Smalls moved, seconded by Council Member Joseph. Mr. Gardner said a small group which included Mayor Scoville, the County Administrator, Chairman of County Council, and folks from the Ports Authority have met to keep the ULI study moving. Mr. Carey Smith has been included as well and strongly recommended an intergovernmental agreement for the City and County to know their roles going forward. County Council is scheduled to vote on this agreement next week. The City will be designated the leadership role, the entity that needs to make this happen, and the County will be in a supportive role. This will generate interest and show the public we are serious about making this happen. It is important we go to the citizens of Georgetown and receive their input. Meetings are tentatively scheduled for the first week in March. Mayor Scoville stated once the agreement is executed, the steering committee will be up and running. The group will have a lot of work to do for a long time. He expects to have representation from City Council, County Council, stakeholders and hopefully someone from the steel mill. When asked, Mr. Gardner stated interviews for the Economic Development Director are scheduled next week.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

11. CITY ADMINISTRATOR REPORT

Mr. Gardner reported round one of interviews for the Economic Development Director will begin next week.~All City employees have been evaluated.~Building and Planning continues to work on the surgical wing at the hospital.~ARB guidelines are underway.~Public Works has been cleaning up along US 17 in front of the steel mill.~The Fire Department has administered Narcan twice in the last

month. They saved a life this week, the other was too late.~Five points has a new traffic pattern this morning. Businesses do have access points.~The City is waiting on final permits from CSX and DOT on Phase I and Phase II of the drainage project.~Light grey was chosen as the color on the Harborwalk fireproof coating.~The Police Department body cameras will be deployed within a month.~The Finance Department is fully engaged preparing for the budget and retreat.~A Hotel Study is ongoing.~The Small Business Revolution will be announcing the winner soon.~Ms. Amy Moore with the City of Columbia will be attending the January workshop. She will make a presentation on the Bailey Bill and what it has meant to the City of Columbia.

Council Member Kimbrough noted several barrels are on the curb at the south entrance to the steel mill. He also asked for an update on East Bay Park. Mr. Gardner said the Park will be a topic at the retreat. Council Member Jayroe asked if a rendering of the project could be mounted on a board in the Park. Mr. Gardner said this could happen.

Mr. Gardner said a battery unit in a hallway at the hospital caused smoke to fill the area. He received a letter from Bruce Bailey and McRoy Skipper praising the Fire Department for their quick thinking and actions removing the battery unit from the hospital, preventing major evacuations of patients.

At the request of Mayor Scoville, Mr. Alan Loveless reported on the recent outages at the Maryville substation over the last six months. On August 8th a lightning arrester failed at the Santee Cooper substation in Maryville across the street from the City's substation. When it failed, it took out part of their transmissions system affecting a large area of the county. It took out both of the City's substations and to his understanding, two or three of Santee Electric Cooperative's substations as well. When something like this happens, Santee Cooper has a large area to patrol and investigate. Once it was determined the problem was in Georgetown's substation, the power was restored in about 90 minutes. On September 17th Santee Cooper experienced another lightning arrester failure and this was on Santee Cooper's side of the Maryville substation. This took about four to five hours to repair. While the arrester was down, they performed some testing which alleviated a schedule outage to test the transformer. On October 8th when Hurricane Matthew hit the whole system went down Saturday morning about 11:30 am. The Maryville substation was back on Monday about 8:30 pm. The feeders that serve the hospital and public safety facilities are given priority. On January 8th a line was down and it failed at a connector point on South Island Road which left Maryville without power for about four and a half hours. Crews did not have the ability to isolate the problem and restore power while the repairs were being made. On January 16th there was a bad underground connector in The Oaks at Winyah Bay that left residents without power for one and a half hours. Mr. Loveless said the sheer frequency of these events is reason for concern, causing people to question the integrity of the distribution system. Normally there are two distribution feeders in Maryville. One circuit breaker is out of service and has been removed and sent to the manufacturer

for evaluation. This does not increase the likelihood or duration of an outage, only that more customers would be affected. After receiving quotes, plans are to purchase a replacement unit and a spare. There will be a detailed discussion at the retreat on expenditures associated with upgrades and improvements.

12. MINUTES

Motion to approve minutes of Regular Meeting dated November 17, 2016 and Special Meeting/Workshop dated December 1, 2016.

Council Member Kimbrough moved, seconded by Council Member Joseph.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward S Kimbrough, Council Member
SECONDER:	Al Joseph, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

13. OLD BUSINESS

Council Member Butts asked for an update on the traffic light at Broad and Church Streets. Mr. Gardner stated SCDOT is not in favor of the light. They think that it would create additional rear end collisions. He has asked the Police Department to research rear end collisions on Church Street to try and refute the claim. The other suggestion was to request GSATS funding.

Council Member Kimbrough asked about the light poles on Board Street. Mr. Loveless said plans are to begin installation tomorrow.

Council Member Butts said he met with Mr. Gardner today to discuss the West End Redevelopment Plan.

Mayor Scoville asked Council Members to return their evaluation forms for the City Administrator by next week.

14. NEW BUSINESS

No new business.

15. DEPARTMENT MONTHLY REPORTS

- A. December 2016 GPD Report**
- B. December 2016 Fire Report**
- C. December 2016 Public Works Department Report**
- D. December 2016 Fleet Services Report**
- E. December 2016 Electric Utility Department Report**

- F. November 2016 Water Utilities Report
- G. December 2016 Water Utilities Report
- H. December 2016 Monthly Report
- I. December 2016 Housing & Community Development Report
- J. December 2016 Municipal Court Report
- K. December 2016 Finance and IT Department Reports

16. ADJOURNMENT

Motion to adjourn the Regular Meeting of City Council

Council Member Smalls moved, seconded by Council Member Jayroe.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clarence C. Smalls, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Butts, Jayroe, Joseph, Kimbrough, Smalls
ABSENT:	Barber Sr.

The Regular Meeting adjourned at 6:28 PM.

Ann U. Mercer
City Clerk

Date Approved: 02/16/17