



**SPECIAL MEETING/WORKSHOP OF CITY COUNCIL
AUGUST 28, 2014 - 4:00 PM
COUNCIL CHAMBERS
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Council Member Brendon M. Barber, Sr.
Council Member Carol R. Jayroe
Council Member Clarence C. Smalls
Mayor Pro Tempore Peggy P. Wayne

MEMBERS ABSENT

Council Member Rudolph A. Bradley
Council Member Edward S. Kimbrough, Jr.

ALSO PRESENT

Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Chief Paul Gardner, Georgetown Police Department
Mr. Jonathan Heald, Public Services Director
Mr. Alan Loveless, Electric Utility Manager
Mr. Rick Martin, Building Official/Zoning Administrator
Mr. Tee Miller, Assistant to the Administrator for Economic Development

MEDIA

Georgetown Times - Ms. Taylor Griffith

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Special Meeting/Workshop of City Council to order at 4:00 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

3. WALSH-KROWKA ARCHITECTS DISCUSS AND RECEIVE FEEDBACK FOR CONCEPTUAL DESIGN OF BROAD STREET IMPROVEMENTS

Mr. Carter stated this topic has been discussed for a number of years. Funds were appropriated this year for this project including a contract approved last week with

Walsh-Krowka Architects to begin a conceptual design. Mrs. Susan Krowka and Mr. Kevin Barnes, an engineer with Mead and Hunt, Inc., will discuss the proposed design and receive feedback from Council. Mrs. Krowka said they will be working on Phase I of a three phase project. The objective is to help establish Broad Street as one of the gateways in downtown. Goals include safety, clear signage using the City's existing signage and aesthetic improvements. In Phase I, they will review existing conditions, talk with and receive input from the stakeholders after which a Conceptual Plan will be developed and brought back to City Council.

Mr. Barnes said one possibility to consider could be a left hand turn lane on to Broad Street from US 17 traveling south, along with two lanes heading south. He also mentioned a small radius pull-off, concrete medians, and a stacking length. There could be two lanes coming out of Broad Street, one turning left the other turning right. Mrs. Krowka would like to see some improved signage at that intersection to identify as an access to downtown. Mr. Barnes said by maintaining the 45 degree angle parking on either side of Broad Street there could be a ten-foot (approximate) median. Another idea could be a roundabout. DOT was contacted and said this was a good option. Council Member Smalls expressed concern for the churches on Broad Street that do not have parking lots and added he would not vote for spending \$225,000 for these improvements. Mayor Pro Tempore Wayne agreed with Mr. Smalls. Sidewalks would be repaired as needed and more seating could be provided with a decorative element and street lighting could be tied into the style on Front Street. Mr. Barnes wants to ensure everything is ADA accessible. Discussions continued. Mrs. Krowka will meet with the stakeholders and then schedule a public meeting. Sixty days is the timeline.

4. DISCUSS VENDOR ORDINANCE

Mr. Rick Martin provided an aerial view of the street and sidewalk vendor map indicating the four current locations. Staff is requesting Council consider removing the vending location at Francis Marion Park. In the last few years there has been a conflict with festivals and special events because of congestion. In the future staff will present another location for consideration. Permits have been issued primarily for the Francis Marion Park and Screven Street Park locations. Mayor Scoville asked for questions or comments. Mr. Martin answered Council Member Barber stating no license has been purchased for Francis Marion Park; therefore, now would be a good time for Council to consider this request. Mayor Scoville noted this would be included on the agenda at the next meeting.

5. PROPOSED REVISIONS TO THE PRETREATMENT ORDINANCE

The purpose of the Pretreatment Ordinance is to prohibit wastewater discharges that would substantially interfere with the operation of the Wastewater Treatment Plant and collection system. The Clean Water Act of 1977 is where we get our authority. In 1981 the Environmental Protection Agency issued a general pretreatment permit and states began to develop their pretreatment programs. In 1995 Georgetown developed its first Pretreatment Ordinance with the help of HDR Engineering. In 2003 the ordinance was revised by HSMM. In 2014 the ordinance

will be revised as mandated by our NPDES Permit. Mr. Heald reviewed the components and said the only change is in the discharge standards which he examined. One component of the Pretreatment Ordinance is Fats, Oil and Grease. This section is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential users involved in the preparation or serving of food or beverages. These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment device and the implementation of Best Management Practices (BMPs) by a user that uses or generates FOG in food preparation. Mayor Scoville asked for questions. There being none, he said this would be on the agenda at the next meeting for first reading.

6. ORDINANCE

- A. Motion to approve second reading of an ordinance to vacate the Memorial Drive right-of-way in accordance with approved road conveyance and acceptance agreement with Georgetown Memorial Hospital and to close the abandoned street.**

Council Member Barber moved, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville asked for discussion. Mayor Scoville called for the question.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brendon M. Barber Sr., Council Member
SECONDER:	Peggy P. Wayne, Mayor Pro Tempore
AYES:	Scoville Jr., Barber Sr., Jayroe, Smalls, Wayne
ABSENT:	Rudolph A. Bradley, Edward S Kimbrough

7. EXECUTIVE SESSION

Motion to enter Executive Session to discuss board appointments to the Architectural Review Board and discuss proposed litigation and a proposed contractual arrangement.

Mayor Pro Tempore Wayne moved, seconded by Council Member Jayroe.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peggy P. Wayne, Mayor Pro Tempore
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Smalls, Wayne
ABSENT:	Rudolph A. Bradley, Edward S Kimbrough

The Special Meeting/Workshop of City Council was adjourned at 4:44 PM.

Motion to adjourn Executive Session and reopen Special Meeting/Workshop.

Mayor Pro Tempore Wayne moved, seconded by Council Member Jayroe.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peggy P. Wayne, Mayor Pro Tempore
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Smalls, Wayne
ABSENT:	Rudolph A. Bradley, Edward S Kimbrough

Executive Session was adjourned and the Special Meeting/Workshop was reopened at 5:01 PM.

Mayor Scoville announced no formal action was taken in Executive Session.

8. APPOINTMENTS

Motion to appoint Ms. Clare Reigart and Mr. Glen Roberts to the Architectural Review Board.

Mayor Scoville moved, seconded by Council Member Barber.

Mayor Scoville called for the question.

RESULT:	APPROVED [4 TO 1]
MOVER:	Jack M. Scoville Jr., Carol R. Jayroe
SECONDER:	Brendon M. Barber Sr., Council Member
AYES:	Scoville Jr., Barber Sr., Smalls, Wayne
NAYS:	Jayroe
ABSENT:	Rudolph A. Bradley, Edward S Kimbrough

9. CITY ADMINISTRATOR

Mr. Carter reported the work at Rainey Park should be completed by the end of September. Also, he noted no events are held at East Bay Park and suggested the lights around the ball fields be removed. He stated there has been minimal use of the lights over the last two years. The County owns the lighting and they are in favor of this. Mr. Carter said this would help the appearance of the Park and asked for Council's thoughts. Mayor Pro Tempore Wayne does not want the ball fields removed. She also wants restrooms available for the public. Mr. Heald said the conceptual plan modifies the concession stand into a bathroom area.

Mayor Scoville reminded Council of *Music in the Park* at 5:30 PM in Frances Marion Park.

10. ADJOURNMENT

The Special Meeting/Workshop of City Council was adjourned at 5:07 PM.

Ann U. Mercer
City Clerk

Date Approved: 10/21/14