



**SPECIAL MEETING/WORKSHOP OF CITY COUNCIL
AUGUST 27, 2015 - 4:00 PM
COUNCIL CHAMBERS
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Jack M. Scoville, Jr.
Council Member Brendon M. Barber, Sr.
Council Member Rudolph A. Bradley
Council Member Carol R. Jayroe
Council Member Clarence C. Smalls
Mayor Pro Tempore Peggy Wayne

MEMBERS ABSENT

Council Member Edward S. Kimbrough, Jr.

ALSO PRESENT

Mr. Chris Carter, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Miss Suzanne Abed-El-Latif, HR Manager
Mrs. Debra Bivens, Director of Finance
Mr. Will Cook, Water Utilities Director
Mr. Glen Dixon, Fleet Superintendent
Chief Paul Gardner, Georgetown Police Department
Mr. Sterling Geathers, Public Works Director
Mr. Alan Loveless, Director of Electric Utilities
Mr. Rick Martin, Building Official/Zoning Administrator
Mr. Tee Miller, Assistant to the City Administrator for Economic Development
Chief Joey Tanner, Georgetown Fire Department

MEDIA

Georgetown Times - Ms. Taylor Griffith

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jack M. Scoville, Jr. called the Special Meeting/Workshop of City Council to order at 4:00 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

Mayor Scoville stated at the June City Council Meeting, Ms. Jean Brown informed

City Council the Georgetown County Community Relations Council was re-established and requested they appoint two citizens to serve on the Board.

Nominate Paige Sawyer and Rhonda Green to serve on the Georgetown County Community Relations Council.

Mayor Scoville moved, seconded by Mayor Pro Tempore Wayne.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack M. Scoville Jr., Mayor
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Jayroe, Smalls, Wayne
ABSENT:	Bradley, Kimbrough

Council Member Bradley arrived at the Meeting at 4:02 PM.

3. EXECUTIVE SESSION

Motion to adjourn Special Meeting and enter Executive Session pursuant to Section 30-4-70(a)(2) to receive legal advice regarding a pending claim with the South Carolina Municipal Insurance Reserve Fund for damage to city property related to dewatering.

Mayor Scoville moved, seconded by Council Member Bradley.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack M. Scoville Jr., Mayor
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Smalls, Wayne
ABSENT:	Kimbrough

The Special Meeting/Workshop was adjourned at 4:02 PM.

Motion to adjourn Executive Session and reconvene Special Meeting.

Mayor Scoville moved, seconded by Council Member Bradley.

Mayor Scoville called for the question.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack M. Scoville Jr., Mayor
SECONDER:	Rudolph A. Bradley, Council Member
AYES:	Scoville Jr., Barber Sr., Bradley, Jayroe, Smalls, Wayne
ABSENT:	Kimbrough

Executive Session was adjourned and the Special Meeting/Workshop was reconvened at 4:32 PM.

Mayor Scoville announced no action was taken in Executive Session.

4. DISCUSS PROGRAMMATIC STUDY FOR PROPOSED MARYVILLE FIRE STATION.

Mr. Michael Walker of Tych & Walker Architects described an architectural program and said when the Law Enforcement Center was built, that was one of the elements. A book was created that describes each area within the building, the site constraints, parameters, space, etc. and the elements of each. Once all the information is compiled, discussions will be held to determine what will be included in the building. There will be a series of meetings with the Administrator and Fire Chief looking at the existing facility, equipment, future growth and space requirements. A programmatic spreadsheet will compare this to what a standard is in the Country. The final product will be a book that describes the department, each division and its adjacencies and functionality requirements; defining every aspect of the building without designing the building. The site studies will be summarized in the document. Mr. Walker met with staff last Friday for the first time and said he should have the information completed within a month.

5. DISCUSS NEED TO AMEND CAPITAL BUDGET FOR THE PURCHASE OF A NEW SANITATION TRUCK.

Mr. Sterling Geathers said he will be requesting approval to use money budgeted for a knuckle boom truck to purchase a new (rear loader) sanitation truck. The current sanitation truck (1307) is six years old and has had many issues resulting in high repair and maintenance costs. Mr. Glen Dixon reported \$11,500 has been spent for repairs in the last six months, which does not include maintenance. There are two knuckle boom trucks in service. The current budget includes \$135,000 for a knuckle boom truck. If Council approves this request, an additional \$30,000 will need to be allocated to purchase the sanitation truck which will require a budget amendment. A sanitation truck was budgeted in the previous year's budget and will be delivered in October. Council Member Jayroe asked Mr. Geathers where the \$30,000 would come from. Council Member Barber asked if leasing would be more cost effective. Mr. Carter was not familiar with leasing a sanitation truck. Mrs. Jayroe brought up the matter of revisiting privatization of 100 commercial container tips and said the City could have saved \$23,000 a year. The employee who handles the commercial pickups could be moved to the current vacant position and we could sell the truck. Mayor Scoville said staff will have to identify the source of the funds before Council takes action. Chris Carter said the money would have to come from the fund balance in Waste Management. He said as staffing exists now, the employee could be moved to a vacant position. Mayor Scoville asked for further discussion.

6. CITY SPONSORED SPECIAL EVENT.

As part of the budget process City Council identifies and adopts City sponsored events funded by Accommodations Tax Fund. Mr. Tee Miller presented a request

from the Pawleys Island Festival of Music and Art which is not included in this budget. The organization produces three weeks of art and music related events in Georgetown County. This year's season will be held September 25 to October 17, 2015. The PIFMA has taken place over the past 25 years and the last two years they have held the Seaside Palette en Plein Air event in the City. This year one of two events being added is the Squonk Opera. This is a \$15,000-\$20,000 national production sponsored in part by The Bunnelle Foundation. An abbreviated production will be held at the Georgetown High School Auditorium on Friday, September 25th with 2,500 third, fourth and fifth graders from the elementary schools attending. There will be three full performances on Saturday at the intersection of Broad and Front Streets. The City events are open to the public at no cost. Any money raised goes back into the community for art scholarships and art programs in the schools. PIFMA has asked the City for in-kind support for City services (Police and Public Works) and fees they will incur to produce the event. Mr. Miller said this event should generate a lot of business, bring a great deal of exposure and will be something we can build on in future years. City services and fees are projected to be between \$1,090 - \$1,252. Discussions followed. This request will be on the September Council Meeting.

7. ADJOURNMENT

Mayor Scoville adjourned the Special Meeting/Workshop at 4:58 PM.

Ann U. Mercer
City Clerk

Date Approved: 10/22/15