



**SPECIAL MEETING OF CITY COUNCIL
FEBRUARY 2, 2018 – 3:00 PM
MUNICIPAL COURTROOM
GEORGETOWN, SOUTH CAROLINA**

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the 1976 Code of Laws of South Carolina Freedom of Information Act.

MEMBERS PRESENT

Mayor Brendon M. Barber, Sr.
Mayor Pro Tempore Rudolph A. Bradley
Council Member Sheldon A. Butts
Council Member Tupelo Humes
Council Member Carol R. Jayroe
Council Member Al Joseph
Council Member Clarence C. Smalls

ALSO PRESENT

Mr. Paul Gardner, City Administrator
Mrs. Elise Crosby, City Attorney
Ms. Ann U. Mercer, City Clerk
Mr. Orlando Arteaga, Engineer
Mrs. Debra Bivens, Director of Finance
Mr. Will Cook, Water Utilities Director
Mr. Alan Loveless, Director of Electric Utilities

ABSENT

Mrs. Suzanne Anderson, HR Manager
Mr. Tim Chatman, Streets and Sanitation Manager
Chief Charlie Cribb, Georgetown Fire Department
Mr. Rick Martin, Building Official/Zoning Administrator
Mrs. Gloria Bromell-Tinubu, Economic Development Director
Chief Kelvin Waites, Georgetown Police Department
Mr. Isaac Williams, Fleet Superintendent

MEDIA

Georgetown Times - Mr. David Purtell
GAB News - Mr. Scott Harper

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Brendon M. Barber, Sr. called the Special Meeting of City Council to order at 3:00 PM and requested all cell phones or electronic devices be turned off or placed on mute so as to not interrupt the meeting.

Mayor Barber noted Mr. Paul Gardner, Police Chief Kelvin Waites and Major Johnnie Deas attended the home going celebration for Ms. Shirley Ann Stafford today. Ms. Stafford was employed as a school crossing guard in 1990 and transitioned to the front desk at the Georgetown Police Department in 1998.

3. ENGINEERING

- A. Motion to approve purchase and payment to Green Wave Contracting Inc. in the amount of \$15,726.60 representing Change Order Number 2 on CDBG Phase 1 Drainage Project for demolition and installation of 30 LF of sanitary sewer, set-up, operate and take-down bypass pump for a period of 30 days.**

Council Member Joseph moved, seconded by Council Member Butts. Mr. Orlando Arteaga stated the work is necessary to excavate for the 60-inch casing pit located on the south side of the railroad tracks and could take up to 30 days.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Sheldon A. Butts, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

- B. Motion to approve purchase and payment to Green Wave Contracting Inc. in the not to exceed amount of \$77,910.00 representing Change Order Number 3 on CDBG Phase 1 Drainage project for additional 60-in. casing, 48-in. carrier pipe and junction box 1 and 2 size revisions.**

Council Member Butts moved, seconded by Council Member Smalls. Mr. Arteaga said negotiations are ongoing with the contractor; there is a difference of opinion on the additional charges for the revisions of the junction box size and the actual length of the casing pipe necessary. It is still under review; however, staff would like to present this to Council as a potential financial exposure to the City and request permission to negotiate with the contractor for a not to exceed amount of \$77,910.00. Council Member Jayroe asked if the cost overruns and changes were missed by the engineers in the bid process. Mr. Arteaga stated this relates back to the CSX requirements. This was not part of the original contract bid and the engineer of record had to go back and make revisions in order to comply with CSX requirements. Mr. Gardner noted the key thing is the negotiation of the 114 feet to 124 feet. Jack and boring is about \$125 a foot and staff thinks 114 feet will work which would be a savings of \$25,000. He followed up on Council Member Jayroe's comment and said CSX approved our 48 inch pipe but then came back and said it had to be in a 60-inch steel casing which has to connect to the junction box and we had a junction box for the 48 inch hole. Council Member Smalls expressed concern with the overruns near the beginning of the project. Council Member Butts asked the City Attorney if the City could levy CSX with reference to the large cost overrun. Mrs. Crosby said she would need to research that; however, the City has the cost overruns, CSX has their own property rights.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sheldon A. Butts, Council Member
SECONDER:	Clarence C. Smalls, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

C. Motion to approve purchase and payment to CP&G General Contractors in the amount of \$18,513.00 representing Change Order Number 1 on East Bay Park Bathroom Project.

Council Member Joseph moved, seconded by Council Member Jayroe. Mr. Arteaga stated in order to save money on the project it was decided not to provide any ceilings in the interior. Due to the appearance of the project near completion, the decision was made to add perforated hardi board soffit around the perimeter of the building, enclose and paint the ceiling, electrical work associated with installing two new electric heaters and two new electric, commercial type hand dryers. This work was not included in the original bid scope and exceeds the contingency of 5% of the project.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

4. ADJOURNMENT

Motion to adjourn Special Meeting of City Council.

Council Member Joseph moved, seconded by Council Member Jayroe.

Mayor Barber called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Al Joseph, Council Member
SECONDER:	Carol R. Jayroe, Council Member
AYES:	Barber Sr., Bradley, Butts, Jayroe, Joseph, Humes, Smalls

The Special Meeting of City Council was adjourned at 3:20 pm.

Ann U. Mercer
City Clerk

Date Approved: 05/17/18