



**SPECIAL MEETING/WORKSHOP OF CITY COUNCIL
JANUARY 27, 2022 – 4:00 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
LIVESTREAM:**

<https://www.facebook.com/cityofgtown/>

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

MEMBERS PRESENT

Mayor Carol Jayroe
Council Member Jonathan Angner
Mayor Pro Tempore Al Joseph
Council Member Hobson H. Milton
Council Member Jimmy Morris
Council Member Clarence C. Smalls

MEMBERS ABSENT

Council Member Jim Clements

ALSO PRESENT

Dr. Sandra E. Yúdice, City Administrator
Mrs. Elise Crosby, City Attorney
Mr. Nick Ard, IT Technician
Ms. Stephanie Buccione, City Clerk
Mr. Orlando Arteaga, Engineer
Mr. John Barfield, Director of Finance
Chief Charlie Cribb, Georgetown Fire Department
Mr. Will Gunter, Water Utilities Director
Mrs. Gladys Rutledge-Livingston, Human Resources Director
Chief William Pierce, Georgetown Police Department
Ms. Natrona Simmons, Public Works Manager
Mr. Isaac Williams, Fleet Superintendent

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Carol Jayroe called the Special Meeting of City Council to order at 4:00pm and requested all cell phones or electronic devices be turned off or placed on mute, with the exception of first responders, so as to not interrupt the meeting.

3. CITY COUNCIL ORIENTATION

Dr. Yúdice handed out a binder called “New Council Members Orientation Guide 2022” to all Council Members. She explained the City of Georgetown adopted the Mayor-Council form of government on August 12, 1976. She stated the Mayor and six Council Members are elected for four year terms that are staggered so that no more than three Council Members are elected at any general election. Dr. Yúdice reviewed the responsibilities of City Council which is to establish municipal departments, offices, and agencies; adopt an annual operating and capital improvements budget; and establish local laws. She stated the Mayor is the Chief Administrative Officer and provides the leadership necessary to keep the City moving in the proper direction. She said the Mayor is the face of the City and spokesperson for Council on all matters and in the Mayor’s absence the Mayor Pro Tempore assumes the Mayor’s role. She said the Mayor is also responsible for appointing, suspending, and removing all municipal employees; authorizing the City Administrator to exercise such powers with respect to subordinates; presiding at Council Meetings; insuring that all laws and ordinances are executed faithfully; preparing and submitting the annual Budget and Capital Program to Council; submitting an annual audit and making it available to Council and to the public; and making other reports as Council may require concerning operations. Dr. Yúdice reviewed the different Fund types and explained the differences between Major and Non-Major Funds. She reviewed the Budget process and confirmed the approved FY2022 Revenue was \$37,432,073. but it is now \$39,608,148.95 after the ARPA budget revenue amendment. She stated Moody’s Investors Service affirmed the City’s A1 rating in May 2020 but then downgraded the City’s Combined Public Utility System’s rating to A2 from A1 because the City had experienced declines in net revenue and rising debt service. Dr. Yúdice said in order to improve this rating, the City will need to sustain an improvement in debt service coverage, liquidity, and a significant customer base growth and diversification. She explained if the City continues to decline in liquidity and or debt service coverage and a material increase in debt burden, the rating could downgrade further. She said a utility rate study began on January 20th. Dr. Yúdice stated Council approved the Tax Increment Financing (TIF) District on April 18, 2019 and reviewed a list of projects with projected costs to be completed with the revenue. She stated the Mayor’s yearly compensation is \$8, 250 and Council Members is \$5,258 annually. She reviewed the computer and email policy for Council members and stated email correspondence is subject to FOIA. She said Council appoints the City Administrator, City Attorney, and City Clerk. Dr. Yúdice reviewed the City’s organizational chart. She pointed out the responsibilities of the City Clerk, City Attorney, and City Administrator. She gave an overview of Human Resources/Risk Management, Finance, Fire, Fleet Services, Municipal Court, Planning and Community Development, Police Department, and Public Works and Utilities Departments. She concluded the presentation with an explanation of the Freedom of Information Act. Ms. Crosby explained how the City processes FOIA requests and how FOIA relates to Executive Sessions during Council Meetings. Discussions followed.

4. ADJOURNMENT

Motion to adjourn the Special Meeting of City Council.

Mayor Jayroe announced Special Meeting/Workshops will begin at 5:00pm starting in February and the new time will be published in the newspaper.

Council Member Angner moved, seconded by Council Member Milton.

Mayor Jayroe called for the vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathan Angner, Council Member
SECONDER:	Hobson H. Milton, Council Member
AYES:	Angner, Morris, Jayroe, Joseph, Milton, Smalls
ABSENT:	Clements

The Special Meeting adjourned at 4:57pm.

Stephanie Buccione
City Clerk

Date Approved: 02/17/22