

**REGULAR MEETING OF CITY COUNCIL  
MINUTES**

**OCTOBER 17, 2024 — 5:30 PM**

**MUNICIPAL COURTROOM**

**2222 HIGHMARKET STREET**

**GEORGETOWN, SOUTH CAROLINA**

**AND LIVESTREAM:**

**<https://www.facebook.com/cityoftown/>**



**1. CALL TO ORDER**

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

**MEMBERS PRESENT**

Mayor Carol Jayroe

Mayor Pro Tempore Jim Clements

Council Member Jonathan Angner

Council Member Bruce Carl

Council Member Erin Ethridge

Council Member Tamika Williams-Obeng

Council Member Jimmy Morris

**ALSO PRESENT**

Mr. Scott Whittier, City Administrator

Mrs. Elise Crosby, City Attorney

Ms. Stephanie Buccione, City Clerk

Mr. Nick Ard, IT Technician

Mrs. Cindy Thompson, Public Information Officer

Captain Shannon Burbage, Georgetown Police Department

Chief Charlie Cribb, Georgetown Fire Department

Ms. Amy Skidmore, Georgetown Fire Department Office Manager

Mr. Ryan Call, Building Inspector

Mr. Peter Gaytan, Planning & Community Development Director

Mr. Ryan Courtemanche, Electric Utility Manager

Ms. Eliza Jagger, Assistant Finance Director

Ms. Kara Hamilton, Human Resources Manager

Mr. Chris Mullis, Water Utilities Manager

Mrs. Natrona Simmons, Public Works Manager

Mr. Isaac Williams, Fleet Superintendent

**2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**

Mayor Jayroe called the Regular Meeting of City Council to order at 5:30 pm and requested

all cell phones or electronic devices be turned off or placed on mute, with the exception of first responders, so as to not interrupt the meeting.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

Council Member Obeng rendered the invocation and Sergeant Greg Bennett lead the Pledge of Allegiance.

### **4. PUBLIC COMMENTS ON CURRENT AGENDA ITEMS**

None

### **5. INTRODUCTION OF NEW EMPLOYEES**

None

### **6. PROCLAMATION**

#### **A. A Proclamation proclaiming November 2024 as Native American Heritage Month in the City of Georgetown, South Carolina.**

Mayor Jayroe presented a Proclamation proclaiming November 2024 as Native American Heritage Month in the City of Georgetown to Acting Chief Cheryl Cail from the Waccamaw Indian People.

### **7. POLICE**

#### **A. Motion to approve second reading of an ordinance to amend article III of Chapter 20 of the code of ordinances for the city of Georgetown by deleting Section 20-46 and replacing it in its entirety to read 20-46 operation on flooded or closed streets, roads, highways, bridges or alleys.**

Council Member Jonathan Angner moved, seconded by Mayor Pro Tempore Jim Clements

Mayor Jayroe called for the vote.

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|------------------|-------------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | Approved                                                                                                    |
| <b>MOVER:</b>    | Council Member Jonathan Angner                                                                              |
| <b>SECONDER:</b> | Mayor Pro Tempore Jim Clements                                                                              |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Tamika Williams-Obeng |

### **8. PUBLIC WORKS**

#### **A. Motion to approve the purchase of a 2024 Petersen TL3 Grapple Loader Truck and payment to Amick Equipment in the amount of \$219,163.66.**

Mayor Pro Tempore Jim Clements moved, seconded by Council Member Jimmy Morris

Mayor Jayroe called for the vote.

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| <b>RESULT:</b> | Approved                       |
| <b>MOVER:</b>  | Mayor Pro Tempore Jim Clements |

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| <b>SECONDER:</b> | Council Member Jimmy Morris                                                                                 |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Tamika Williams-Obeng |

## 9. CITY ADMINISTRATOR REPORT

Mr. Whittier stated Coastal Structures is working with Graham Leigh Architecture to build a design layout for the new city hall and they are on track to have the design completed by January 2025. He said the next step is to receive quotes for the asbestos abatement and demolition and award a contract. Mr. Whittier said construction should be completed on the new city hall by February 2026. Mr. Whittier stated last February the city requested state appropriation funds through Representative Lee Hewitt for a stormwater pump station and engineering feasibility study for \$375,000. He said the stormwater pumps at the old city hall site have not been reliable. Mr. Whittier stated the state has approved the funds and will receive the funds next week. He said an RFP would be sent out to have the study completed. Mr. Whittier said he wanted to give a shout-out to the Electric department for their mutual aid efforts to assist other communities affected by the recent hurricanes. Mr. Whittier stated the city met with Eaton in August to discuss water meter node replacements. He said they have redesigned and tested new water nodes over the last two years and they are ready to move forward. He said the city was able to negotiate with Eaton for them to provide 3,000 water nodes and install them for no charge. He said they will also install 500 water nodes that are on order for no charge and they will give the city a discounted rate for any additional water nodes the city wants to order by November. Mr. Whittier said the water department will be presenting to Council at the November meeting to purchase additional water nodes that are allocated in the current budget. He said the water nodes would be installed by spring 2025. Mr. Whittier stated last March, Senator Lindsey Graham said there is funding available in South Carolina for projects that include the harbor dredging project. He said the funds for this project would go directly to the US Army Corp of Engineers. He said the funds would not cover all the area the city had intended it to cover and the funds the city will need to put forward are not included in the current budget. He said the most expensive part of the project is moving the equipment to the area. Mr. Whittier said he is working with the county and the US Army Corp of Engineers to obtain sediment samples to obtain the permit required while the equipment is there for the funded project allocated by Senator Graham. Mayor Pro Tempore Clements asked if the city is funding the sediment sampling for this project and Mr. Whittier confirmed the city would be funding the samples. Mayor Pro Tempore Clements asked for an update on the Comprehensive Plan. Mr. Gaytan stated the land use element will be up for approval by the Planning Commission on October 29th. He said once that is completed, it will be submitted to Waccamaw Regional Council of Governments for review and then the preliminary plan will be submitted to the Planning Commission for approval along with a public hearing. Mr. Gaytan stated the earliest it will be brought to City Council will be in January.

## 10. MINUTES

### A. Motion to approve minutes of September 19, 2024 council meeting.

Mayor Pro Tempore Jim Clements moved, seconded by Council Member Erin Ethridge

Mayor Jayroe called for the vote.

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| <b>RESULT:</b>   | Approved                                                                                                    |
| <b>MOVER:</b>    | Mayor Pro Tempore Jim Clements                                                                              |
| <b>SECONDER:</b> | Council Member Erin Ethridge                                                                                |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Tamika Williams-Obeng |

#### **11. OLD BUSINESS**

None

#### **12. NEW BUSINESS**

None

#### **13. DEPARTMENT MONTHLY REPORTS**

Mayor Jayroe stated the department monthly reports are available for review in the agenda.

##### **A. Building Monthly Report**

1. Building Department September 2024 Report Statistics

##### **B. Electric Department Monthly Report**

1. Electric Department September 2024 Report

##### **C. Engineering Department Monthly Report**

1. Engineering Department September 2024 Report

##### **D. Finance Department Monthly Report**

1. Finance Department Current Project September 2024 Report
2. Finance Department GovDeal September 2024 Report
3. Finance Department Grant Summary September 2024 Report
4. Finance Department Open PO September 2024 Report
5. Finance Department Vehicle and Heavy Equipment Cost September 2024 Report
6. Finance and IT Department September 2024 Report
7. Finance Department Active Businesses September 2024 Report
8. Finance Department Budget Performance August 2024 Report
9. Finance Department Current ARPA Project Cost September 2024 Report

##### **E. Fire Department Monthly Report**

1. Fire Department September 2024 Monthly Report

**F. Fleet Services Monthly Report**

1. Fleet Services September 2024 Report

**G. Human Resources Monthly Report**

**H. Municipal Court Monthly Report**

1. Municipal Court September 2024 Monthly Report

**I. Planning & Community Development Monthly Report**

1. Planning and Community Development September 2024 Monthly Report
2. Planning and Community Development September 2024 Report Statistics

**J. Police Department Monthly Report**

1. Police Department September 2024 Statistics

**K. Public Works Monthly Report**

**1. Public Works September 2024 Report**

1. Public Works September 2024 Report

**L. Risk Management Monthly Report**

1. Risk Management September 2024 Monthly Report

**M. Water Utilities Monthly Report**

1. Water Utilities Department September 2024

**14. PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS  
NOT ON THE AGENDA**

Mayor Jayroe recognized Ms. Christine DiBella. Ms. DiBella stated she manages the new Residence at Winyah Bay. She gave an overview of the new design and new features of the units that are available. She stated the 1 bedroom units are \$1300 a month and the 2 bedroom units are \$1500 a month.

**15. EXECUTIVE SESSION**

- A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a) (1)(2) to discuss**

**appointments/reappointments to the City Boards/Commissions; to receive quarterly legal update from the city attorney on pending cases and cases adjudicated since last update; to discuss and receive legal advice on matters covered by attorney-client privilege related to a request to incentivize the Winyah Fishing Village project; and to discuss the Cannon Street property.**

Council Member Jonathan Angner moved, seconded by Mayor Pro Tempore Jim Clements

Mayor Jayroe called for the vote.

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| <b>RESULT:</b>   | Approved                                                                                                    |
| <b>MOVER:</b>    | Council Member Jonathan Angner                                                                              |
| <b>SECONDER:</b> | Mayor Pro Tempore Jim Clements                                                                              |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Tamika Williams-Obeng |

The Regular Meeting adjourned at 5:55pm.

**B. Motion to adjourn Executive Session and reconvene Regular Meeting.**

Council Member Jonathan Angner moved, seconded by Mayor Pro Tempore Jim Clements.  
Mayor Jayroe called for the vote.

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| <b>RESULT:</b>   | Approved                                                                                                    |
| <b>MOVER:</b>    | Council Member Jonathan Angner                                                                              |
| <b>SECONDER:</b> | Mayor Pro Tempore Jim Clements                                                                              |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Tamika Williams-Obeng |

Executive Session adjourned and Regular Meeting reconvened at 6:40pm.

**C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**

**D. City Council may take action on items discussed in Executive Session.**

**E. Motion to authorize the City Administrator to move forward and clarify the Memorandum of Understanding for the bulkhead at the end of Cannon Street.**

Council Member Jonathan Angner moved, seconded by Mayor Pro Tempore Jim Clements

Mayor Jayroe called for the vote.

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| <b>RESULT:</b>   | Approved                                                                                                    |
| <b>MOVER:</b>    | Council Member Jonathan Angner                                                                              |
| <b>SECONDER:</b> | Mayor Pro Tempore Jim Clements                                                                              |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Tamika Williams-Obeng |

## 16. ADJOURNMENT

### A. Motion to Adjourn the Regular Meeting of City Council.

Mayor Pro Tempore Jim Clements moved, seconded by Council Member Jimmy Morris

Mayor Jayroe called for the vote.

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| <b>RESULT:</b>   | Approved                                                                                                       |
| <b>MOVER:</b>    | Mayor Pro Tempore Jim Clements                                                                                 |
| <b>SECONDER:</b> | Council Member Jimmy Morris                                                                                    |
| <b>AYES:</b>     | Jim Clements, Carol Jayroe, Jonathan Angner, Bruce Carl, Erin<br>Ethridge, Jimmy Morris, Tamika Williams-Obeng |

The Regular Meeting adjourned at 6:40pm.

Stephanie Buccione  
City Clerk

Date Approved: 11/21/2024