REVISED 3/19/2025

REGULAR MEETING OF CITY COUNCIL
MARCH 20, 2025 — 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:
https://www.facebook.com/cityofgtown/

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

1. **CALL TO ORDER**

2. **ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**

3. **INVOCATION & PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS ON CURRENT AGENDA ITEMS**

5. **INTRODUCTION OF NEW EMPLOYEES**

6. **RESOLUTION**
   - **A. Motion to approve a Resolution designating April 2025 as Fair Housing Month in the City of Georgetown, South Carolina.**

7. **PLANNING & COMMUNITY DEVELOPMENT**
   - **A. Motion to approve first reading of the City of Georgetown's Ordinance amending Chapter 20, Sections 20-7 Encroachment, 20-7.4 Encroachment for noncommercial purposes, 20-7.5 Items, merchandise, activities allowed within the permitted encroachment area, 20-7.6 Sidewalk sales, 20-7.7 Fees, 20-8.0 Deposits of goods, wares, merchandise: time limited, 20-9 Enforcement of provisions.**

   - **B. Motion to approve first reading of an ordinance adopting an updated Comprehensive Plan (the 2040 Comprehensive Plan) for the City of Georgetown, South Carolina.**

8. **ELECTRIC UTILITIES**
   - **A. Motion to approve first reading of an ordinance authorizing terms for rights over public property.**

9. ENGINEERING

A. Motion to approve engineering proposal from and make payments to Thomas and Hutton in the not-to-exceed amount of $98,500 for the Willowbank Watermain Improvements project.

B. Motion to approve engineering proposal from and make payments to Rowe Professional in the not-to-exceed amount of $101,500 for the N. Merriman Rd -Congdon St Stormwater Improvements project.

C. Motion to approve engineering proposal from and make payments to G3 Engineering and Surveying LLC in the not-to-exceed amount of $150,335 for the Morgan Park Trail and Bridge project.

D. Motion to ratify the approval of a grant application submittal for funding support for a new walking trail and bridge replacement project at Morgan Park with the Recreational Trails Program from the SC Department of Parks, Recreation and Tourism (SCPRT).

10. WATER UTILITIES

A. Motion to approve purchasing a 2026 International HX520 dump truck for the Wastewater Treatment Facility in the amount of $282,698.06.

11. CITY ADMINISTRATOR REPORT

12. MINUTES

A. Motion to approve minutes of February 20 and February 27, 2025 Council Meetings.

13. OLD BUSINESS

14. NEW BUSINESS

15. DEPARTMENT MONTHLY REPORTS

A. Building Monthly Report

B. Electric Department Monthly Report

C. Engineering Department Monthly Report

D. Finance Department Monthly Report

E. **Fire Department Monthly Report**

F. **Fleet Services Monthly Report**

G. **Human Resources Monthly Report**

H. **Municipal Court Monthly Report**

I. **Planning & Community Development Monthly Report**

J. **Police Department Monthly Report**

K. **Public Works Monthly Report**

L. **Risk Management Monthly Report**

M. **Water Utilities Monthly Report**

16. **PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS NOT ON THE AGENDA**

17. **EXECUTIVE SESSION**

    A. **Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a) (1)(2) to discuss appointments/reappointments to the City Boards/Commissions; to discuss and receive legal advice on matters covered by attorney-client privilege related to a request to incentivize the Rinehart Building Project; and to receive legal advice for the Fema Swift Current program.**

    B. **Motion to adjourn Executive Session and reconvene Regular Meeting.**

    C. **NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**

    D. **City Council may take action on items discussed in Executive Session.**

18. **ADJOURNMENT**

    A. **Motion to Adjourn the Regular Meeting of City Council.**

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Administration
Issue Under Consideration:	Motion to approve a Resolution designating April 2025 as Fair Housing Month in the City of Georgetown, South Carolina.
Amount Requested:	
In Current Budget?:	
If not, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Stephanie Buccione	Approver	Created/Initiated
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. FAIR HOUSING RESOLUTION 03-20-25

STATE OF SOUTH CAROLINA)

FAIR HOUSING RESOLUTION

CITY OF GEORGETOWN)

WHEREAS, the City of Georgetown desires that all its citizens be afforded the opportunity to attain a decent, safe, and sound living environment; and

WHEREAS, the City of Georgetown rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familial status in the sale, rental, or provision of other housing services; and

WHEREAS, the State of South Carolina enacted the South Carolina Fair Housing Law in 1989; and

WHEREAS, April is recognized nationally as Fair Housing Month.

NOW THEREFORE, BE IT RESOLVED that the City of Georgetown does hereby designate April 2025 as Fair Housing Month.

ADOPTED this 20th day of March 2025, by the City of Georgetown Council and published in The Georgetown Times newspaper on April 2, 2025.

ATTEST:

CITY OF GEORGETOWN,
A Municipal Corporation

_____
Stephanie Buccione
City Clerk

_____
Carol Jayroe
Mayor

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading of the City of Georgetown's Ordinance amending Chapter 20, Sections 20-7 Encroachment, 20-7.4 Encroachment for noncommercial purposes, 20-7.5 Items, merchandise, activities allowed within the permitted encroachment area, 20-7.6 Sidewalk sales, 20-7.7 Fees, 20-8.0 Deposits of goods, wares, merchandise: time limited, 20-9 Enforcement of provisions.
Amount Requested:	
In Current Budget?:	
If not, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Brittany Powell	Approver	Created/Initiated
Ryan Call	Approver	Approved
Elise Crosby	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. Encroachment Ordinance
2. Updated Encroachment Ordinance Clean Version

AN ORDINANCE AMENDING CHAPTER 20, SECTIONS 20-7 ENCROACHMENT, 20-7.4 ENCROACHMENT FOR NONCOMMERCIAL PURPOSES, 20-7.5 ITEMS, MERCHANDISE, ACTIVITIES ALLOWED WITHIN THE PERMITTED ENCROACHMENT AREA, 20-7.6 SIDEWALK SALES, 20-7.7 Fees, 20-8 DEPOSITS OF GOODS, WARES, MERCHANDISE: TIME LIMITED, 20-9 ENFORCEMENT OF PROVISIONS, OF THE CITY OF GEORGETOWN CODE OF ORDINANCES

WHEREAS, Section 1-9 of the Code of Ordinance of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown desires to provide for opportunities for businesses to enhance the beautification of the street by further defining which items should and should not require a permit; and

WHEREAS, The City of Georgetown acknowledges the value of businesses in the Core Commercial district and the benefit of their beautification of the Core Commercial district; and

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City of Georgetown Code of Ordinances Chapter 20 – Streets, Sidewalk, and Public Places Sections 20-7 Encroachment, 20-7.4 Encroachment for noncommercial purposes, 20-7.5 Items, merchandise, activities allowed within the permitted encroachment area, 20-7.6 Sidewalk Sales,20-7.7 Fees, 20-8 Deposits of goods, wares, merchandise; time limited, 20-9 Enforcement of provisions, be amended as follows with changes indicated in red, and attached as amended:

Sec. 20-7. - Encroachment.

No person or business shall, for the purpose of exposing any goods, wares, commodities or other articles for sale, place or cause to be placed, any such goods, wares, commodities or other articles whatsoever on or in any structure in any street, alley, or public property within the city, unless the party or parties shall first secure an encroachment permit from the city ~~building and~~ planning department, subject to all license fees and ordinances thereof. Encroachment onto or within any park within the city for any purpose, with the exception of city-approved and permitted special events, shall not be allowed.

(Code 1964, § 23-7; Ord. of 9-18-86; Ord. of 11-19-92; Ord. of 8-18-11(3))

Sec. 20-7.4. – Beautification Standards for Encroachment Area – Exempt ~~Encroachment for noncommercial purposes~~

Merchants may place items strictly intended for beautification within the encroachment area without the need for a permit. Acceptable beautification elements include:

(1) Floral and Greenery Displays: Flower planters, planter boxes, potted plants, and small-scale landscaping features
(2) Decorative Elements: Benches, seasonal décor, ornamental statues, or artistic features that enhance the streetscape.

Placement Restrictions:

(1) Beautification Items must be placed directly in front of the merchant's storefront and may not

extend more than 2 feet from the front face of the store into the encroachment area.

(2) Items must not obstruct pedestrian traffic, ADA accessibility, or emergency access routes.

Beautification elements must comply with all requirements outlined in Section 20-7.2. The City reserves the right to require removal of any item deemed inappropriate, hazardous, or inconsistent with the requirements listed above.

~~Items such as flower planters or boxes, landscaping, or other such devices strictly intended for beautification, and not for sale by the merchant, may be placed in the encroachment area. Encroachment for noncommercial purposes does and shall not require a permit, however, all requirements listed in section 20-7.2 shall apply.~~

(Ord. of 11-19-92; Ord. of 8-18-11(3))

Sec. 20-7.5. - ~~Items, merchandise, activities allowed within the permitted encroachment area.~~ Encroachment for outdoor open display.

All non-exempt encroachments must comply with Article IV Section 442 and Article X of the City of Georgetown Zoning Ordinance.

~~The following list shall determine the types of merchandise, items, and activities that may be placed or conducted within the encroachment space for the duration of the encroachment permit. Any item not so listed is deemed not approved for placement or use in the encroachment area:~~

~~(1)Outdoor furniture such as chairs, tables and umbrellas;~~

~~(2)Displays of art and craft merchandise;~~

~~(3)Antique merchandise, except large furniture items such as beds, sofas, dressers, armoires, chest of drawers, loveseats, desks, china or curio cabinets, bookcases, etc.;~~

~~(4)Outdoor, patio, and small handcrafted furniture items intended for sale. Large handcrafted furniture items such as beds, sofas, dressers, armoires, chest of drawers, desks, china or curio cabinets, bookcases, etc., are not allowed;~~

~~(5)Cut flowers, balloons, flags, and any other live or imitation plants;~~

~~(6)Musical instruments and related equipment;~~

~~(7)Signage as specified in section 20-7.3;~~

~~(8)New athletic and sports equipment;~~

~~(9)Books and periodicals stand;~~

~~(10)Yarn and other knitting or sewing materials;~~

~~(11)New articles of clothing and accessories;~~

~~(12)Display apparatus for any of the above items;~~

~~(13)Small hand-operated lawn or yard maintenance equipment; and,~~

~~(14)Permanent non-obtrusive outdoor racks and/or furniture intended for customer seating; provided, that proposals for such permanent fixtures shall first be reviewed and approved by the building and planning, fire, police and public works departments.~~

(Ord. of 11-19-92; Ord. of 8-18-11(3))

Sec. 20-7.6. –Weekend sidewalk sales.

Businesses holding a City of Georgetown business license) which do not have an annual encroachment permit may conduct a weekend sidewalk sale. Weekend sidewalk sales shall be allowed Saturdays and Sundays during regular business hours in the multipurpose downtown parking and street franchise district, and further identified by the map attached (to an ordinance adopted April 28, 1994), and all

requirements listed in 20-7.2 shall apply.

Licensed businesses which do not have an annual encroachment permit may conduct a sidewalk sale during the week with the following conditions:

(1)All sidewalk sales shall meet the criteria as set forth on section 20-7.2.

(2)All sidewalk sales will require an application. No fee will be charged for this application. Within this application, a copy of liability insurance and a hold harmless for each participating business or entity will be required.

(3)The sidewalk sale may operate for one business day.

(4)Businesses shall be limited to six (6) sidewalk sales per year.

(Ord. of 8-18-11(3))

Editor's note— An ordinance adopted August 18, 2011, in effect, repealed the former § 20-7.6, and enacted a new § 20-7.6 as set out herein. The former § 20-7.6 pertained to fees and derived from an ordinance adopted November 19, 1992.

Sec. 20-7.7. - Fees.

The fees for use of encroachment space shall be determined according to the area category in which the space falls and are contained in the City Clerk's Official Record of Utility Rates, Deposits and Miscellaneous Fees and Charges of the City of Georgetown.

The city may refund a prorated portion of the fees paid if the licensee requests cancellation of the encroachment permit in writing to the city no later than six (6) months after permit issuance. Permits are renewable on the first day of January of each year. Any permits issued after that date will be valid until the first day of January of the following year, and the fee charged shall be prorated for such permits.

(Ord. of 8-18-11(3))

Editor's note— An ordinance adopted August 18, 2011, in effect, repealed the former § 20-7.7, and enacted a new § 20-7.7 as set out herein. The former § 20-7.7 pertained to street and sidewalk vendors and derived from ordinances adopted November 19, 1992; September 15, 1994 and April 21, 2005.

~~Sec. 20-8. - Deposits of goods, wares, merchandise; time limited.~~

~~No person shall allow any goods, wares, merchandise or any other articles, matter or thing belonging or consigned to him, to lie, stand or remain for a longer space than four (4) hours in or upon any street, sidewalk, lane or alley of the city, except upon written permission from the city.~~

~~(Code 1964, § 23-8)~~

Sec. 20-9. - Enforcement of provisions.

Except as otherwise specifically provided herein, it shall be the duty of the zoning administrator ~~building official~~ to enforce the requirements of this chapter.

(Code 1964, § 23-10)

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

_____
Stephanie Buccione, City Clerk

_____
Carol Jayroe., Mayor

First Reading: _____

Second Reading: _____

APPROVED AS TO FORM:

_____
Elise F. Crosby, City Attorney
City Attorney

Sec. 20-7. - Encroachment.

No person or business shall, for the purpose of exposing any goods, wares, commodities or other articles for sale, place or cause to be placed, any such goods, wares, commodities or other articles whatsoever on or in any structure in any street, alley, or public property within the city, unless the party or parties shall first secure an encroachment permit from the city planning department, subject to all license fees and ordinances thereof. Encroachment onto or within any park within the city for any purpose, with the exception of city-approved and permitted special events, shall not be allowed.

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(2) Items must not obstruct pedestrian traffic, ADA accessibility, or emergency access routes.

Beautification elements must comply with all requirements outlined in Section 20-7.2. The City reserves the right to require removal of any item deemed inappropriate, hazardous, or inconsistent with the requirements listed above.

(Ord. of 11-19-92; Ord. of 8-18-11(3))

Sec. 20-7.5. - Encroachment for outdoor open display.

All non-exempt encroachments must comply with Article IV Section 442 and Article X of the City of Georgetown Zoning Ordinance.

(Ord. of 11-19-92; Ord. of 8-18-11(3))

Sec. 20-7.6. – Weekend sidewalk sales.

Businesses holding a City of Georgetown business license) which do not have an annual encroachment permit may conduct a weekend sidewalk sale. Weekend sidewalk sales shall be allowed Saturdays and Sundays during regular business hours in the multipurpose downtown parking and street franchise district, and further identified by the map attached (to an ordinance adopted April 28, 1994), and all requirements listed in 20-7.2 shall apply.

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The city may refund a prorated portion of the fees paid if the licensee requests cancellation of the encroachment permit in writing to the city no later than six (6) months after permit issuance. Permits are renewable on the first day of January of each year. Any permits issued after that date will be valid until the first day of January of the

following year, and the fee charged shall be prorated for such permits.

(Ord. of 8-18-11(3))

Editor's note— An ordinance adopted August 18, 2011, in effect, repealed the former § 20-7.7, and enacted a new § 20-7.7 as set out herein. The former § 20-7.7 pertained to street and sidewalk vendors and derived from ordinances adopted November 19, 1992; September 15, 1994 and April 21, 2005.

Sec. 20-9. - Enforcement of provisions.

Except as otherwise specifically provided herein, it shall be the duty of the zoning administrator to enforce the requirements of this chapter.

(Code 1964, § 23-10)

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance adopting an updated Comprehensive Plan (the 2040 Comprehensive Plan) for the City of Georgetown, South Carolina.
Amount Requested:	
In Current Budget?:	
If not, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Brittany Powell	Approver	Created/Initiated
Ryan Call	Approver	Approved
Elise Crosby	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. Ordinance to Adopt Comprehensive Plan
2. 2040 Comprehensive Plan Planning Commission Resolultion
3. City of Georgetown 2040 Comprehensive Plan City Council

AN ORDINANCE ADOPTING AN UPDATED COMPREHENSIVE PLAN FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA

WHEREAS, Pursuant to S.C. Code § 6-29-340(E), the City of Georgetown is required to update its Comprehensive Plan and its elements every ten years; and

WHEREAS, The Comprehensive Plan of the City of Georgetown was last updated with all elements in 2011, and the land use element was further updated in 2016; and

WHEREAS, Pursuant to Title 6, Chapter 29, of the S.C. Code, the City of Georgetown Planning Commission is responsible for reviewing all planning elements of the City's Comprehensive Plan and making recommendations for updates to City Council; and

WHEREAS, The City of Georgetown Planning Commission has worked on the Plan's updates and included public input, including through public survey, public meetings, two advertised (30) day public comment periods, and a public hearing May 28, 2024, and as a result prepared the *2040 Comprehensive Plan*; and

WHEREAS, After Public Hearing held February 25, 2025, the City of Georgetown Planning Commission passed Resolution 1-2025 recommending the City Council adopt the *2040 Comprehensive Plan* and its Appendices, and transmitted its recommendation for the update to City Council for consideration, as required by S.C. Code §6-29-530; and

WHEREAS, As Appendices, The Special Area Management Plan (2003), The Bridge 2 Bridge Charette Report (2009), The Goat Island Master Plan (2013), The Georgetown, South Carolina Study By the Urban Land Institute (ULI) (2016), and the Downtown Parking Study (2016) are all reauthorized as a part of the City of Georgetown Comprehensive Plan; and

WHEREAS, The City Council of the City of Georgetown recognizes the importance of maintaining an updated Comprehensive Plan in compliance with state law and in the best interests of its citizens and visitors, to reflect best planning practices currently and in the city's future with respect to population, housing, cultural resources, natural resources, resilience, economic development, community facilities, transportation, priority investment, and land use;

WHEREAS, The City Council held a Public Hearing on _____ ___, 2025, prior to adoption of the Comprehensive Plan S.C. Code Ann. §6-29-530.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, duly assembled, that the City of Georgetown Comprehensive Plan be amended and replaced in its entirety with the bound copy *2040 Comprehensive Plan* as presented and recommended by the Planning Commission, incorporated herein and to be maintained as approved in the Office of Planning and Community Development.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

_____	_____
Stephanie Buccione, City Clerk	Carol Jayroe, Mayor
First Reading: _____	Approved as to Form:
Second Reading: _____	
	_____
	Elise F. Crosby, City Attorney

STATE OF SOUTH CAROLINA)
CITY OF GEORGETOWN)
PLANNING COMMISSION)

RESOLUTION 1 - 2025

A RESOLUTION OF THE CITY OF GEORGETOWN PLANNING COMMISSION RECOMMENDING THE ADOPTION OF THE CITY OF GEORGETOWN 2040 COMPREHENSIVE PLAN

WHEREAS, the Planning Commission is responsible for developing and maintaining a citywide comprehensive plan to guide development and redevelopment in accordance with Title 6, Chapter 29 of the South Carolina Code of Laws; and

WHEREAS, the City must evaluate and update the Comprehensive Plan at least every five years, and must prepare and recommend a new plan, including all of its elements every ten years in accordance to SC Code § 6-29-510(E); and

WHEREAS, the Planning Commission has prepared the *2040 Comprehensive Plan* and incorporated the existing conditions and trends in population, housing, cultural resources, natural resources, resilience, economic development, community facilities, transportation, priority investment, and land use as required by SC Code § 6-29-510(D); and

WHEREAS, the *2040 Comprehensive Plan* identifies the needs of the community and provides recommendations and a future land use map to support the implementation of the City's long-range vision for the future; and

WHEREAS, the *2040 Comprehensive Plan* supports the wise and efficient use of land for future growth and redevelopment; and

WHEREAS, the *2040 Comprehensive Plan* also identifies infrastructure and transportation needs to inform the City's future capital planning efforts; and

WHEREAS, the City has obtained input on the plan through a public survey, public meetings, two advertised thirty (30) day public comment periods, and a public hearing on May 28, 2024 and February 25, 2025 that were advertised thirty (30) days in advance in accordance with SC Code § 6-29-530; and

WHEREAS, the Planning Commission supports the adoption of the *2040 Comprehensive Plan*.

WHEREAS, the Planning Commission also supports the reauthorization of relevant plans and studies as part of the *2040 Comprehensive Plan* to ensure their continued implementation.

BE IT THEREFORE RESOLOVED THAT:

The City of Georgetown Planning Commission recommends the Georgetown City Council adopt the *2040 Comprehensive Plan* by ordinance, in accordance with SC Code § 6-29-530.

In addition, the Planning Commission recommends the reauthorization of the following plans and studies as appendices to the *City of Georgetown 2040 Comprehensive Plan:*

Appendix B: *Special Area Management Plan* (2003)

Appendix C: *Bridge 2 Bridge Charette Report* (2009)

Appendix D: *Goat Island Master Plan* (2013)

Appendix E: *Georgetown, South Carolina Study by the Urban Land Institute (ULI)* (2016)

Appendix F: *Downtown Parking Study* (2016)

AND IT IS SO RESOLVED.

Dated this 25th Day of February, 2025.

CITY OF GEORGETOWN PLANNING COMMISSION

Winfred Pieterse, Chairman

Craig Daniel
Janette B. Graham
Delores Gibson

Raad Joseph
Glenn Roberts
Graham Osteen

Attest: *Clarissa Tindall,*
Planning and Community Development Zoning Administrator/Community Planner

Attest: *Scott Whittier,*
City of Georgetown City Administrator

Georgetown
SOUTH CAROLINA

2040 Comprehensive Plan

NAVIGATING OUR FUTURE

ORD # _____

DATE

Acknowledgements

Mayor:
Hon. Carol R. Jayroe

City Council Members:
Jonathan Angner, Bruce Carl, Erin Ethridge, Jimmy Morris, Jim Clements, and Tamika Williams-Obeng
Former Council Members: Clarence C. Smalls and Hobson H. Milton

Planning Commission Members:
Chairman: Winfred Pieterse (Chairman), Craig Daniel, Janette Becoate-Graham, Delores Gibson, Raad Joseph, Glenn Roberts, and Graham Osteen

City of Georgetown Comprehensive Plan Task Force Members:
Walter Bass, Bubba Grimes, Winfred Pieterse, Orlando Sanders, Willie Singleton, and Tamika Williams-Obeng

The City of Georgetown extends their gratitude to the members of the public that were involved in this planning effort!

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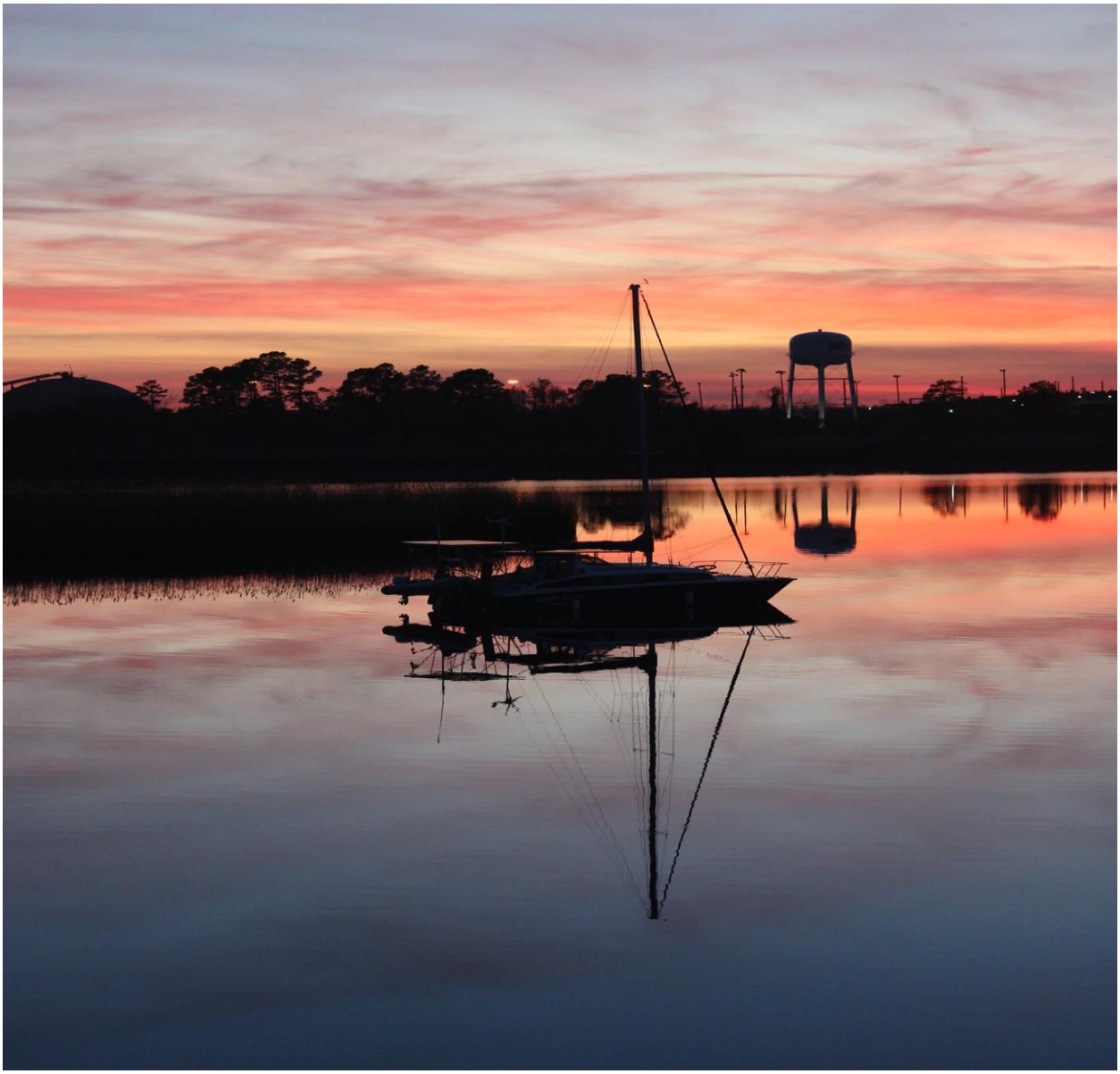
Section 1

Introduction



A comprehensive plan is a guidance document for local government officials and citizens to effectively manage development growth and change while balancing it with the community's natural, cultural, social, economic, and capital resources. While a comprehensive plan is not regulatory in nature, it does set the stage for future policy change and capital investment. In late 2020, the City of Georgetown Planning Commission began the process of developing a new comprehensive plan to guide the City's development and public investment over the next 10 to 20 years.

> "It is the function and duty of the local planning commission… to undertake a continuing planning program for the physical, social, and economic growth, development and redevelopment of the area within its jurisdiction. The plans and programs must be designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of its area of jurisdiction. Specific planning elements must be based upon careful and comprehensive surveys and studies of existing conditions and probable future development and include recommended means of implementation."
>
> -South Carolina Local Government Planning Enabling Act of 1994

The Planning Process

To assist the City of Georgetown Planning Commission, a task force was established. The Task Force consisted of elected and appointed officials, business owners, and interested residents. The Task Force participated in 7 scoping session meetings with City staff and the Waccamaw Regional Council of Governments in which they identified significant issues and needs facing the City, along with how they would like the plan presented. Many of these meetings were held virtually due to the COVID-19 pandemic. The Task Force and Planning Commission believed that a concerted effort should be made to explain the relevance of key statistical information in each element and, where possible, provide comparative information. In addition, the Task Force and Planning Commission determined that the updated plan should provide actionable strategies with clear timelines and assigned responsibilities for implementation. This plan is the culmination of the Task Force and Planning Commission's work and meets the statutory requirements of Title 6, Chapter 29 of the State of South Carolina Code of Laws. This comprehensive plan addresses the following 10 elements, as required by the SC Planning Enabling Act:

During the development of this plan, the City completed its *Strategic Planning Report, 2020-2021*, that included a public survey. The survey asked residents 31 questions addressing strategic issues, proposed objectives, strengths, weaknesses, and opportunities with the City. There were 530 respondents between November 2020 and February 2021. The following represents the most selected strengths, weaknesses, opportunities, and threats in the City that were identified by residents. This information was incorporated into this plan, along with public input and direction of the Planning Commission, to identify the City's Core Values and Core Challenges, in addition to the plan's Vision Statement and implementation recommendations.

Strengths

1. Its historic and cultural heritage significance
2. Its location on Hwy 17 between two major tourist destinations
3. Inner Harbor for recreational and commercial purposes

Weaknesses

1. High poverty rate
2. Lack of entertaining amenities for all ages
3. Lack of unified vision from community leaders

Opportunities

1. More grants to fund infrastructure improvements
2. Increase entertainment venues and programs
3. Taking control to promote the City as a tourist destination

Threats

1. Aging stormwater infrastructure causing floods
2. Stagnant economy and income levels
3. Inability to attract young entrepreneurs

VISION STATEMENT

Georgetown aspires to become a more vibrant community by honoring its rich historical heritage and small-town coastal environment while fostering sustainable development and economic growth. By prioritizing broad economic opportunities, attainable housing, environmental stewardship and local culture and arts, we provide an advanced quality of life for residents and inviting experiences for visitors. Collaboration among citizens, businesses and a well-run government will create a resilient city that provides opportunities for all.

CORE VALUES

1

Small-Town Character

The City of Georgetown's tree-lined streets, gridded road network, and historic homes portray its small-town charm, making it an attractive place for those seeking a slower pace and higher quality of life than found in large cities. Future growth and development should accommodate a variety of housing types, while preserving and enhancing the City's small-town character.

2

Environment & Recreation

The City of Georgetown is surrounded by beautiful scenery and a natural landscape that provides many recreational activities for its residents and visitors. The trees, freshwater wetlands, marshes, waterways, and waterfront views and access should be preserved and celebrated.

3

History & Culture

Preservation of historic and cultural resources is important for maintaining our character, while attracting new residents and visitors. The City's rice and port history, along with its Gullah Geechee roots are all significant to note. Our history, museums, waterfront, scenic views, and proximity to the beach make it an attractive destination and place to call home. Preservation of these resources is important for the City's future.

4

Economic Growth

Economic development and job growth are necessary to build a brighter future. The City has the ability to have a diversified economy that can build upon its existing skilled workforce to support new industries, light manufacturing, and small business growth, while maintaining and supporting its historic downtown, maritime culture, and nature-based industries.

CORE CHALLENGES

1
Housing Costs & Condition

Housing costs have increased, as well as demand; thus, decreasing the availability of workforce and affordable housing to match the incomes of our working class. There is need for a variety of housing types to meet all income ranges and family sizes. There are also many aging homes and neighborhoods that need maintenance and improvements to ensure the current housing stock remains safe and habitable for existing and future residents.

2
Population and Income

The population in the City of Georgetown has been in decline for the last few decades. The average household size has decreased over the last few decades with younger generations moving away and families in general being smaller. The income of City residents is lower than the County and State averages. There are also higher unemployment and poverty rates in the City than the County and State.

3
Transportation & Parking

While the City has a great street network, there remains a need for resurfacing and more on street parking and public parking lots to support economic growth in the downtown. The City's gateways on Hwy 17, 701, and 521 need aesthetic improvements with landscaped medians, access management improvements, improved bicycle and pedestrian crossings, and safe pull-off areas for public transit stops. In addition, there remains the need to improve the sidewalk network and build the East Coast Greenway through the City.

4
Flood & Storm Hazard

The City's location on Winyah Bay and proximity to the Atlantic Ocean make it vulnerable to flooding. Flood hazards continue to be a worry for the City as storms become worse and sea levels rise. The City's low-lying topography make it necessary for buildings to be designed and renovated to withstand flooding or even to be removed when appropriate. In addition, stormwater infrastructure upgrades, low-impact development practices, and open space preservation will improve the City's resilience.

5
Industrial Operations

The Port of Georgetown closed in 2023 and was recently acquired by the County for redevelopment. Production at the Steel Mill has also been declining. New job opportunities should capitalize on the existing skill sets of our residents or provide the training to support new industrial uses, light manufacturing, and overall reinvestment in currently underutilized lands.

6
Aging Infrastructure

As the City continues to age, so does its infrastructure. Water and sewer lines, powerlines, stormwater drainage, and road maintenance all require capital investment to ensure they are functional for current and future residents and employers. Additionally, the City will need to be prepared for the costs to relocate or expand locally owned utilities to accommodate growth and annexation that will ultimately grow the City's tax base.

On October 25, 2023, a public input meeting about the plan was held from 4-6 pm in the Municipal Courtroom. The public input meeting was advertised through a press release, social media, and flyers in prime locations throughout the City. The public was given the opportunity to participate in the land use and visioning process during this meeting. Members of the Task Force met to discuss the draft plan following the public input session.

On April 9, 2024, a workshop was held with the Planning Commission to provide an overview of the plan and to obtain feedback. On May 28, 2024, the Planning Commission held a public hearing regarding the plan. The community was provided a 30-day advanced notice of this meeting, along with being provided a 30-day public comment period, both of which were advertised through a press release, the City's website, and social media. Public input was received throughout the comment period and during the hearing. Based upon concerns from the community, the Planning Commission decided to defer their decision to recommend the plan to City Council so they could obtain additional public input on the plan and make revisions to address the community's concerns. Over the course of several months, the Planning Commission received additional public input, which was reviewed and used to revise the plan through a series of Planning Commission Workshops and meetings.

On February 25, 2025, the Planning Commission held an additional public hearing and made a formal recommendation to City Council to adopt the plan. The City Council held first reading on _____, 2025. The second reading and public hearing was held on _____, 2025, and City Council approved the plan.

How to Use this Plan?

The Plan will serve as the guiding document for growth, revitalization, capital improvements, and policy change for the next 10 years. The Planning Commission and City Council should utilize this plan to inform zoning ordinance revisions and zoning map amendments. City Council, appointed officials, and staff should also utilize this plan to inform decision-making. It will be the Planning Commission's responsibility to annually track the implementation of this plan, utilizing the Implementation section of this plan, the Future Land Use Map, and identified projects in the Transportation and Priority Investment sections as their guide. The Planning Commission will need to evaluate and consider revisions to the plan within 5 years. Significant changes in the community, such as major new employers or a large-scale development may trigger the need to update the plan sooner. In addition, neighborhood or other specialty plans may be developed and adopted as extensions of this plan. Even with potential amendments and revisions to the Plan, it should be updated in its entirely by 2035 to meet South Carolina Planning Enabling requirements and to ensure that growth, development, revitalization, and public investment remainrelevant and reflective of community desires and needs.

COMPREHENSIVE PLAN DEVELOPMENT TIMELINE

November 2020 – February 2022: Public Input Survey

January 2021-January 2022: *7 Task Force Scoping Sessions. Development of and Task Force Review of Draft Elements*

October 25, 2023: Public Input Drop-In Meeting and Task Force Meeting. *Waccamaw Regional Council of Governments Presentation of Draft Plan.*

April 9, 2024: Planning Commission Workshop. *Presentation of Draft Plan to Planning Commission*

April X - May 27, 2024: Comprehensive Plan Public Comment Period

May 28, 2024: Planning Commission Meeting. Comprehensive Plan Public Hearing #1. *Planning Commission Defers Plan Adoption to Obtain Additional Public Input.*

July 29, 2024: Planning Commission Workshop: *Review of Population, Housing, Cultural Resources, Natural Resources, Resilience, and Land Use Sections*

August 29, 2024: Planning Commission Workshop: *Review of Economic Development, Community Facilities, Transportation, Priority Investment, and Land Use Sections*

September 23, 2024: Planning Commission Workshop. *Review of Public Input.*

September 24, 2024: Planning Commission Meeting. *Commission recommendation of all elements, except the Land Use Section.*

October 29, 2024: Planning Commission Meeting. *Waccamaw Regional Council of Governments Presentation of the Land Use Section.*

November 8 & 15, 2024: Planning Commission Land Use Workshops

November 20, 2024: Planning Commission Meeting. *Recommendation of Land Use Section.*

January 23 – February 25, 2024: Comprehensive Plan Public Comment

February 25, 2025: Planning Commission Comprehensive Plan Public Hearing #2. *Planning Commission Recommendation of Plan to City Council.*

X Date, 2025: City Council First Reading

X Date, 2025: City Council Second Reading, Public Hearing, and Adoption of Plan

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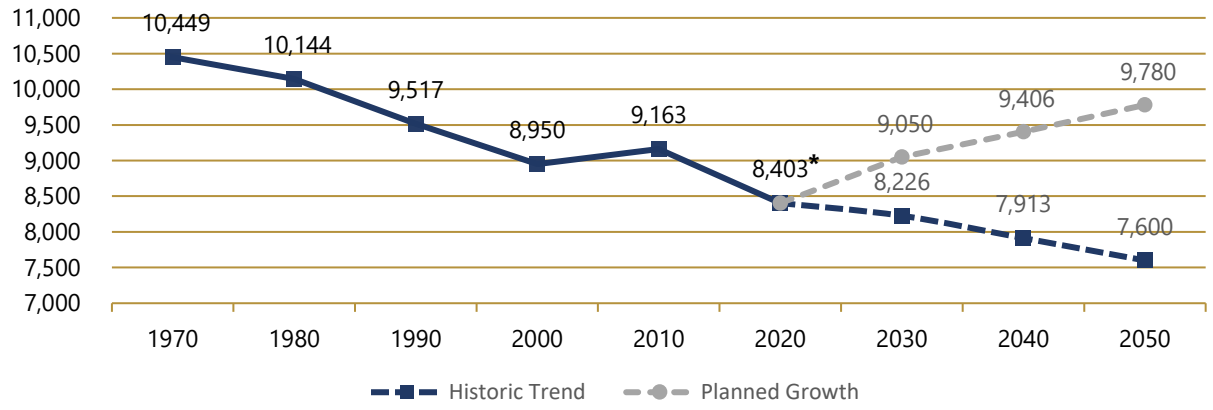
Section 2

Population

Key Facts and Figures

According to the American Community Survey, Georgetown's estimated 2021 population was 8,435 residents. This represents a 7.9% decline since 2010. Contrary to the population growth in Georgetown County and South Carolina, the City's population has been slowly declining for over the last 60 years, with its peak population of 12,261 residents in 1960. The City's declining population trends are expected to reverse with the subdivision growth that is already underway. Growth could further increase with improved zoning and infrastructure that can better accommodate infill development, redevelopment, and annexation.

CHART P1
POPULATION (1990-2050)



Note that the 2020 Census may have underestimated population data because it was collected during the COVID-19 pandemic.

Age

The citywide median age is 45.5 years, which is an increase of 8.8 since 2010. This is due to an increase in the population of people older than 65 and a decrease in the population of people younger than 18. Georgetown's percentage of females is 54.5 which is over 2% higher than both the County and the state.

Poverty and Income

Poverty rates in the City are also higher than the County and State rates. The federal government defines poverty based on income before taxes and family size. It is estimated that in 2021, the poverty rate of individuals in the City is 23.6%. This compares to the County rate of 16.5% and the State rate of 14.6%.

CHART P2
MEDIAN AGE

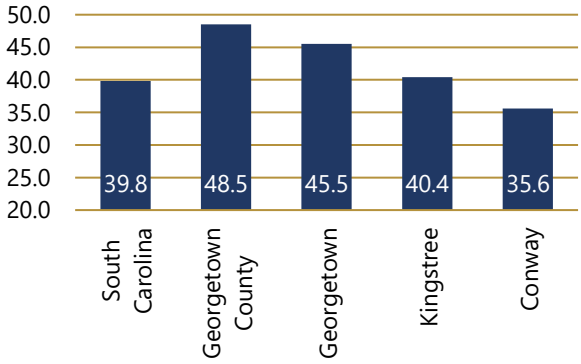
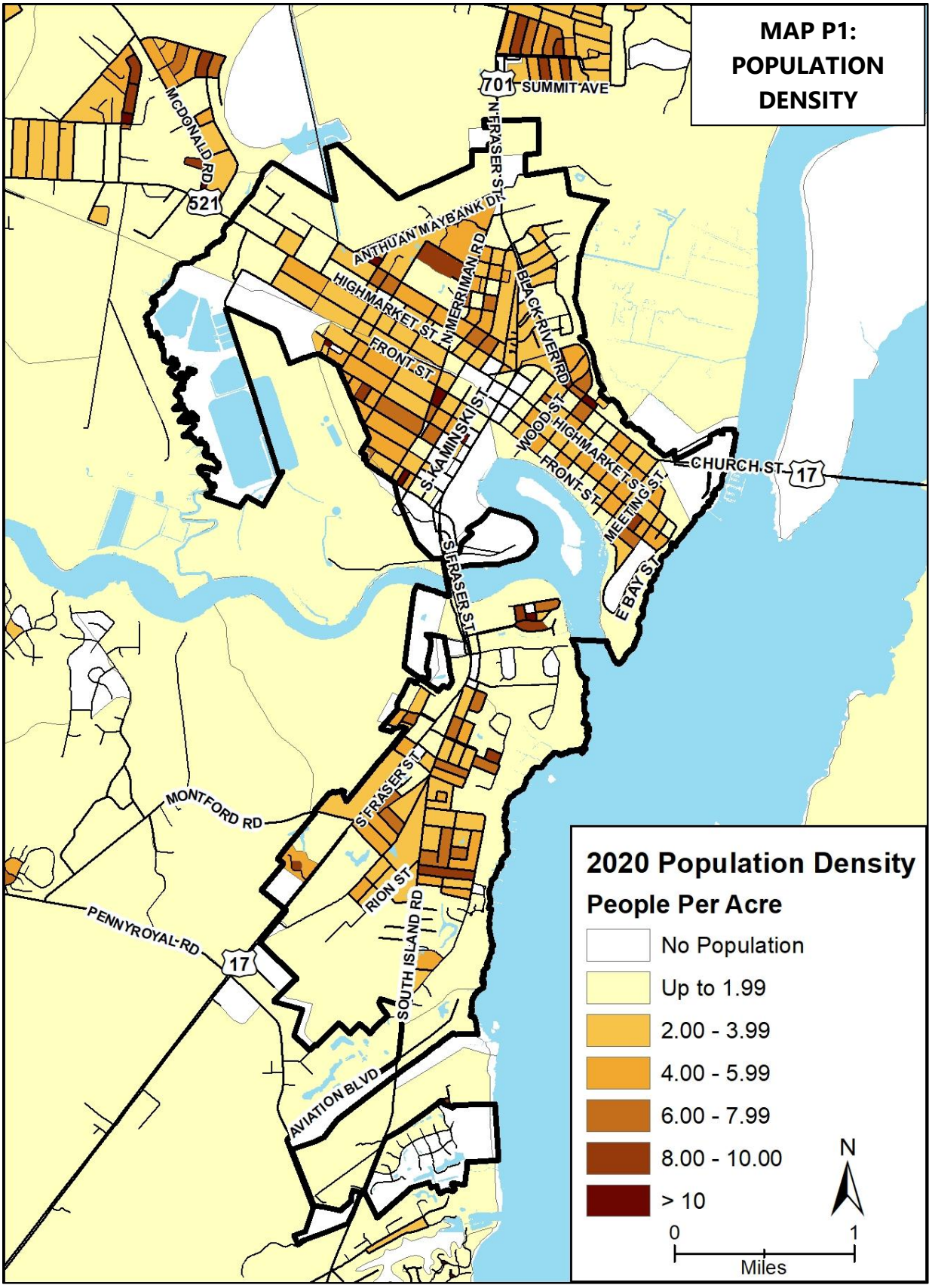


TABLE P1
MEDIAN HOUSEHOLD INCOME 2021 ESTIMATES

	Median Income	% Change Since 2010
City of Georgetown	$42,998	+44.7%
Georgetown County	$55,719	+30.6%
South Carolina	$58,234	+32.5%
United States	$70,784	+43.2%

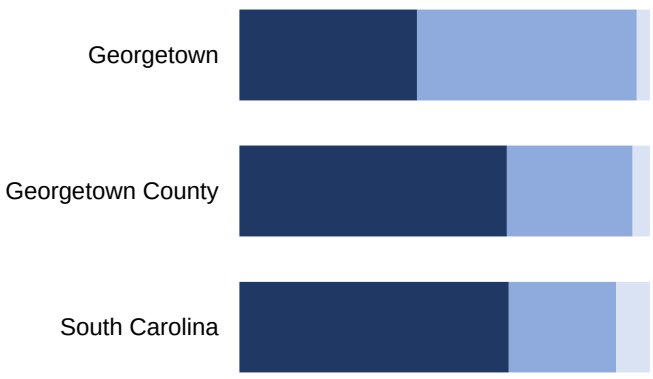
Source: US Census Bureau


MAP P1: POPULATION DENSITY
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
BLACK RIVER RD
HIGHMARKET ST
FRONT ST
S KAMINSKI ST
WOODS ST
HIGHMARKET ST
FRONT ST
MEETING ST
CHURCH ST
17
E BAY ST
S FRASER ST
S FRASER ST
MONTFORD RD
RION ST
SOUTH ISLAND RD
PENNYROYAL RD
17
AVIATION BLVD
2020 Population Density
People Per Acre
No Population
Up to 1.99
2.00 - 3.99
4.00 - 5.99
6.00 - 7.99
8.00 - 10.00
> 10
N
0
1
Miles

Race

Throughout its history, Georgetown has been a community made up of families and individuals representing various cultural and ethnic backgrounds. In 2021, African Americans make up most of Georgetown's population. This contrasts the County and the state which both have over two times more Whites than African Americans. Across all the geographies, other racial groups make up a small percentage of the population.

CHART P3
RACE BY PERCENTAGE



	South Carolina	Georgetown County	Georgetown
White	65.7%	65.2%	43.3%
African American	26.2%	30.6%	53.6%
Other Groups	8.2%	4.2%	3.2%

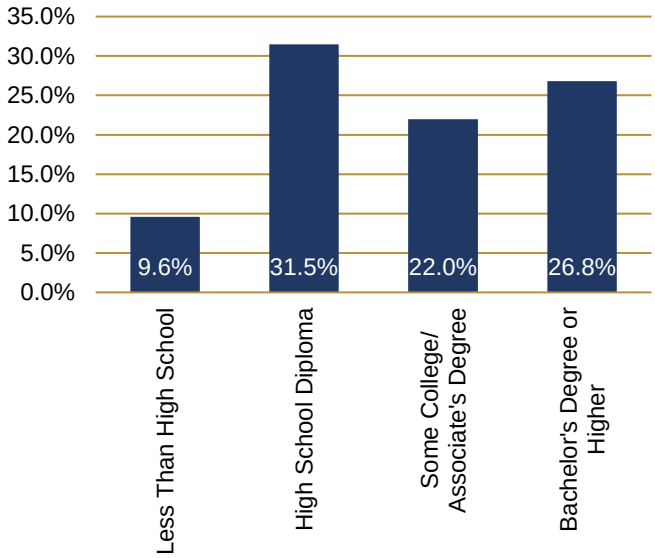
Household and Family Size

In the City of Georgetown, there are 3,535 households (ACS 2021), of those, 2,495 have children. There are 2,256 family households, meaning that there are two or more people living there that are related in some way, and 1,279 nonfamily households. 37.1% of households have one or more people 65 years and over, and 9.6% of total householders living alone are 65 years and over. The City of Georgetown's average household size is 2.32, which is below the average household size for the County (2.43), state (2.51), and nation (2.60).

Educational Attainment

For the most part, positive trends related to educational attainment are visible with the City's 25 year and older populations. The percentage of residents with a high school diploma or equivalent as their highest degree has risen from 29.6% to 31.5% between 2009 and 2021. The associate degree attainment has also risen from 7.1% to 10.2% during the same period. Attainment of at least a bachelor's degree has remained relatively unchanged since 2009. One trend that has continued since 1990 is the increase in the number of people who began taking college level course work, but to date have not earned their respective degrees.

CHART P4
EDUCATIONAL ATTAINMENT



In conclusion, Georgetown's population is continuing to slowly decline and is aging, resulting in smaller household sizes. Retention of younger generations remains a challenge, which correlates to retention of individuals with higher education, job availability and housing affordability.

Section 3

Housing

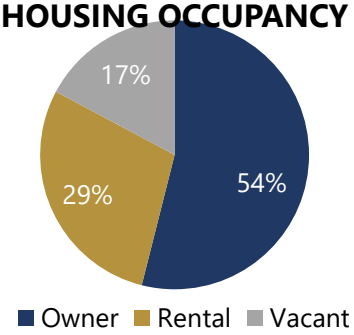
Housing is Georgetown's single largest land use. In 2021, over 35% of the developed lands within the City were occupied by residential uses. The topic of housing presents several land use considerations; however, housing extends beyond just a land use issue. The type, affordability, and availability of housing are quality of life issues. Quality housing is a key component in retaining residents and attracting people to live in Georgetown.

Key Facts and Figures

Housing Count

The most recent American Community Survey (ACS 2021) identified 4,270 residential units within the City. This housing count represents an increase of 90 housing units from the 2010 Census. In 2021, the Waccamaw Regional Council of Governments (WRCOG) performed a land use survey, which placed the City's housing count at 4,501 units.

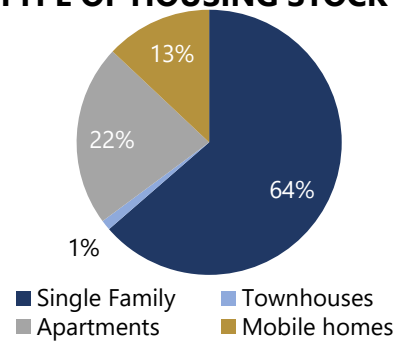
CHART H1
HOUSING OCCUPANCY



Occupancy and Type

Homeownership rates remain below those of the State (70.3%) but are similar to those of the nation (64.6%). Within the City, homeownership rates are higher in the historic district extending toward East Bay Park and areas east of Black River Road. Vacancy rates within the City have steadily increased since 1990 and have followed the general trend of the State. The City's housing vacancy rate was 17.2% (ACS 2021). This rate was much lower than Georgetown County's average (28.2%) and was above the state average of 15.0%.

CHART H2
TYPE OF HOUSING STOCK

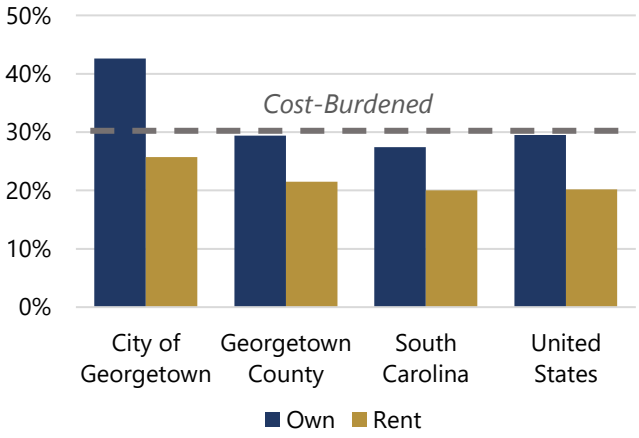


Home Value and Housing Cost

In 2010, the median value of a single-family, owner-occupied structure in the City of Georgetown was $112,900, which increased in 2021 to $158,100. Despite this increase, the 2021 median value of a single-family home was $199,500 in the County and $181,800 at the State level. More recent 2022 numbers indicate the median single-family sales price in the 29440-zipcode to be $297,945 and climbing (CCAR, Sept 10, 2023). This sharp increase in cost, along with high interest rates, is making homeownership less attainable.

In 2021, monthly housing costs for owner-occupied structures averaged $1,526 and the median gross rent was $920. The homeowner cost was higher than the County but lower than the national average, while renter costs were below the State and national average. Housing affordability is a greater challenge in the City than the County, State, and nation, as a greater portion of household income is spent on housing. When more than 30 percent of a household income is spent on housing, the household is considered cost burdened. Homeownership is especially a financial burden in the City, indicating the need for higher paying jobs and the need for affordable housing solutions, especially for smaller families, young adults, and seniors.

CHART H3
PERCENTAGE OF HOUSEHOLD INCOME SPENT ON HOUSING



The City has seen an increase in the use of short-term rental properties to meet tourist demand for accommodations. Even though these rentals can have a positive impact on the economy through increased tourism, they impact year-round availability of housing for locals, as it reduces the number of available long-term-rentals and can inadvertently drive-up purchase prices because home buyers must compete with commercial buyers.

Age and Condition

The City of Georgetown contains many older homes with 41% of the housing stock being constructed prior to 1960. The City of Georgetown contains many historic homes in various sections of the City with the largest concentrations occurring along Front, Prince, Duke, and Highmarket streets and their north to south intersecting streets. This area of the City is listed on the National Register of Historic Places and is protected by a local historic district designation (see the Land Use and Cultural Resources elements). Numerous preserved examples of 18th and 19th century architecture can be found in this district. Additional historic homes are located in Maryville, Willowbank, and the West End. Many of these properties would qualify for historic tax abatement through the Bailey Bill if they were renovated and designated as historic by either the City or the National Register of Historic Places.

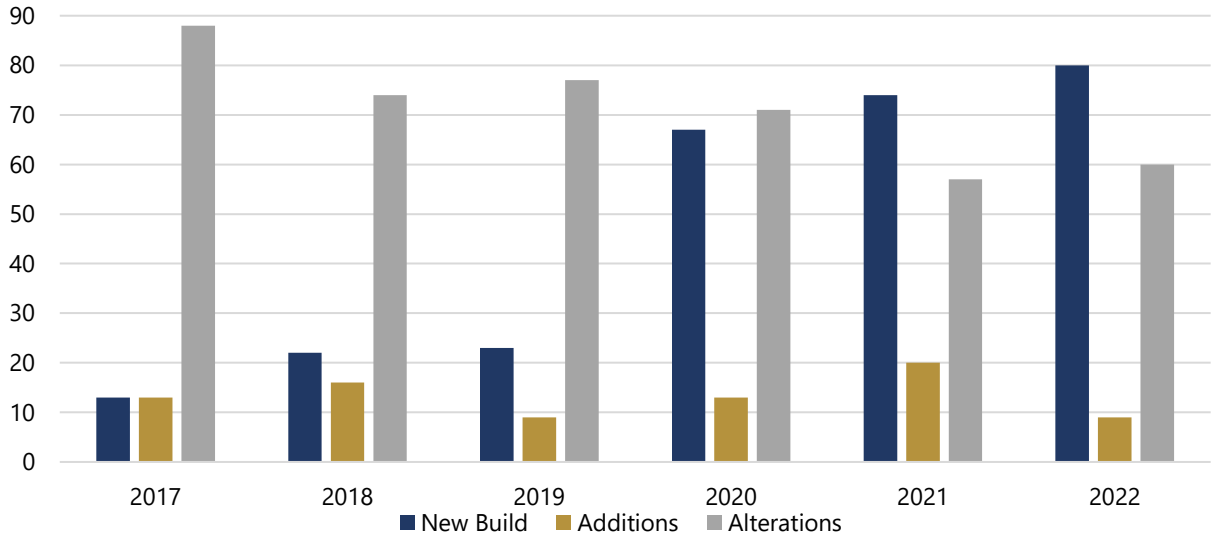
An aging housing stock presents special challenges for the City in the areas of property maintenance, rehabilitation, and dilapidated housing removal. Because of the age of many of the homes throughout the City, including in the Historic District, there are homes that have fallen into disrepair. Disrepair can result in safety issues for residents. Continued deferred maintenance can result in a home no longer being habitable; thus, reducing the housing stock.

In cases where a property owner cannot maintain a safe, habitable structure, the owner is responsible for repairing or demolishing the home. Currently, the City is utilizing grant funding to cover the cost of demolishing 14 residential structures within the West End. The City will need to continue to implement an abatement program to ensure a safe environment for surrounding residents and to encourage future infill housing and community reinvestment.

Residential Growth

Since the Covid-19 pandemic, the City has experienced new residential growth that has yet to be captured by the Census. Infill development has occurred on available vacant lots throughout the City and within incomplete subdivisions located off South Island Road. The majority of the *Harbor Club* development has been completed, with many of these homes being constructed on raised slabs to meet floodplain regulations. From 2017 to 2022, 279 new single-family homes were constructed, primarily off South Island Road. During this same timeframe, one 128-unit multi-family development, *Richmond Place Apartments*, was constructed off North Fraser Street (Hwy 701) near major retailers. Several subdivisions are approved for development, yet have not broken ground, including *Bayview Estates* and *South Island Landing*. An estimated 300 units are anticipated as part of these developments. *South Island Plantation* also continues to build out with more than 150 single-family lots remaining to be developed. *Cravens Grant* remains largely undeveloped, with more than 250 lots remaining to be developed. Development in the southern part of the City will provide more housing opportunities for new residents. It will also attract second homeowners and capture buyers that are willing to commute to the greater Charleston area.

CHART H4
SINGLE FAMILY HOUSING PERMITS 2017-2022



Strengths

Attractive Neighborhood Character

Georgetown is known for its tree-lined streets and historic homes, making them attractive for future and current residents.

New Construction

New housing construction was limited during the pandemic, resulting in housing shortages and an increase in housing costs. Since then, the City has experienced a period of new growth that has the potential to increase the City's population.

Challenges

Deteriorating Housing Stock

The City of Georgetown contains many older homes and neighborhoods that are experiencing deterioration due to deferred maintenance and, in some cases, abandonment. This negatively impacts the availability of housing and results in community blight. An aging housing stock will present special challenges for the City in the areas of property maintenance, rehabilitation, and condemnation and removal of dilapidated homes.

Lack of Workforce and Affordable Housing

As a percentage of income, housing costs in the City exceed State and national averages. It is anticipated that this trend will continue if zoning reform does not occur. Lack of housing variety makes it difficult to retain local working class families, young adults, and aging seniors. It can also deter new industry and place significant burdens on existing businesses because of lack of locally available staff that have been priced out of the community. The City lacks middle housing, which describes non-single family residences that range from accessory dwelling units to apartment complexes. Middle housing provides size and pricing options for people of all income levels and stages of life. The City's Zoning Ordinance currently limits the ability to construct accessory dwelling units, duplexes, triplexes, quadraplexes, and units above commercial uses all as a result of one or a combination of regulations, like minimum lot sizes, density caps, setbacks, or parking minimums.

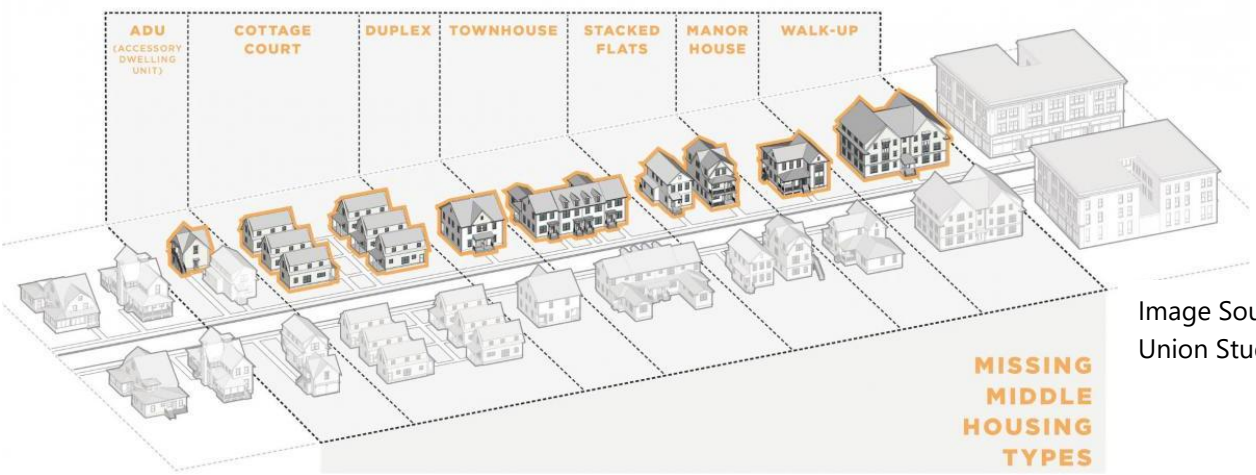


Image Source: Union Studio

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Section 4

Cultural Resources

Named in honor of King George II of England, Georgetown boasts many areas of profound historical and cultural significance. Preserving properties and sites of cultural significance are important in maintaining the City of Georgetown's distinct identity and heritage. Georgetown's cultural assets are deeply woven into the fabric of the community, influencing the lives of our residents across generations. Our cultural resources provide a sense of identity, continuity, and connection while encouraging and celebrating cultural expression. Georgetown's historical features, including its architecture, landmarks, museums, events, traditions and stories represent invaluable resources for the City and it's people. By committing to the protection and celebration of these resources, the City not only preserves it's distinctive charm but creates opportunities for education, cultural exchange, leisure, and empowerment of our various cultural communities. These efforts nurture community pride and connectivity, foster a shared sense of history and enhance the overall quality of life for those who call the City of Georgetown home.

Source: Jack E. Bourdner, Historic American Building Survey

Key Terms:

Gullah Geechee: Those who are descendants of Africans who were enslaved on the rice, indigo and cotton and Sea Island cotton plantations of the lower Atlantic Coast. The nature of their enslavement on isolated island and coastal plantations created a unique culture with deep African roots that are clearly visible in the Gullah Geechee people's language. The Gullah language is the only true African American creole language in the continental United States.

Heirs Property: Heirs Property refers to land that has been passed down without a will and is still titled in the name of someone who died more than ten years ago. Owning land "in common" - as heirs – is unstable and puts family land at high risk for loss. Also, owners of heirs' property cannot obtain a mortgage or loan or qualify for assistance programs to renovate homes, recover after disasters or improve the family land.

Native Americans/First Americans: Those with pre-existing sovereignty who were living together as a community prior to contact with settler populations.

Reconstruction: The period after the Civil War, 1865-1877, during which formerly enslaved African Americans made considerable economic and political gains. This period came to a close amid growing political unrest, voter intimidation, and the Compromise of 1877.

Settlement Communities: Established during the Reconstruction years (1865-1877) and through the early 20th century by freed Gullah Geechee people and their descendants, defined by their ancestral connections to the land and their shared history, identity, and cultural institutions such as schools, churches, neighborhoods, and businesses.

Jim Crow Laws/Jim Crow Era: A collection of state and local statutes that legalized racial segregation aimed at marginalizing African American communities by denying them the right to vote, hold jobs, obtain an education, etc.

Cultural Communities throughout the City of Georgetown

Native American/First American

Native Americans first inhabited the lands we now call Georgetown for thousands of years before European colonization. Their influence is evident in the names given to natural features throughout the low country, including the City of Georgetown. Among these groups were the Winyaw (the people of the bend), whom our bay, Winyah, is named after, the Wee Nee (Black-water or dark-water people), Pee Dee (shallow place or crossing place), Sampit, Santee (gentle) and Waccamaw. The term "Waccamaw" is somewhat ambiguous, Chief Hatcher states the river does seem to reverse its flow in some circumstances so it is possible the term means "The River that comes and goes" however, the term "Waccamaw" to the Catawba means "Arrow Ground", the true meaning of the term has been lost with time, however, the Waccamaw Indian People utilize both terms. The Waccamaw state that their language was/is a derivative of Catawba, which is understood to be a Siouan Language. Research states that trade with these populations drew the first European settlers to the area, with Spaniards first engaging in trade in the early sixteenth century. Waccamaw Indian People state that the first European explorers to meet the Waccamaw Indian People were likely Fracisco Gordillo and Pedro de Quexos, slavers who came ashore near the mouth of the Santee River in 1521. Several individuals were captured including a young boy named Francisco de Chicora, who may be the first Waccamaw person mentioned in written records. Other sources state that trade relations between Europeans and local Native American populations were established, creating the earliest large-scale import to England of deerskins. English "factors" or trading posts were established in the Waccamaw-Winyaw territory, including a principal post established by William Waties north of the City of Georgetown in the Yauhannah area called "Uaunee" or "Great Bluff." A colonial era English survey cited the Waccamaw as the largest tribe north of Charleston, noting four villages and a population of more than 600. Additionally, the survey reported that the Winyaw lived in a single large village populated by more than 100 residents. Tensions between Native populations and European colonists rose, leading to the Yamassee War in 1720, where a population of 610 Waccamaw dispersed among six villages were reduced to one village of 106 individuals. Native populations were immensely affected by European colonization with members of various tribal populations captured or enslaved, as well as suffering from starvation due to loss of land and the introduction of diseases like smallpox. Much information about the First Americans have been lost to time. To this day, the Waccamaw maintain tribal grounds nearby as well as the Dimery Settlement, located north of the City of Georgetown, formed in 1813, where many ancestors and remnants of the Waccamaw People can be found.

African American/Gullah Geechee

Gullah Culture is an integral part of Georgetown's history, beginning with the transportation of enslaved Africans to South Carolina, North Carolina, Georgia, and Florida. With them, they brought their native languages, cultures, and traditions. The Gullah Geechee people are defined by a rich fusion of various African traditions and a deep commitment to family and community. They have preserved their unique language and customs, which reflect a way of life intricately tied to the land and sea. Their contributions to cuisine, storytelling, and craftsmanship help define the cultural tapestry of the Lowcountry, passing these cultural resources down through generations. Recognizing the significance and influence of Gullah Geechee heritage highlights its enduring impacts on the City of Georgetown's identity. The U.S. Congress designated the Gullah Geechee Cultural Heritage Corridor as a National Heritage Area in 2006. The Gullah Geechee Cultural Heritage Corridor encompasses lands from Wilmington, NC to Jacksonville, FL, stretching 30 miles from the coast, inland. This heritage area, which includes the City of Georgetown, has been home to the Gullah Geechee people for more than three centuries and continues to present day.

The identity of the City of Georgetown and the broader Lowcountry is shaped by various elements such as cuisine, agriculture, architecture, roadways, churches, artisanal crafts, music, and distinctive local language including terms and dialects. These enduring contributions stem from the cultural legacy of African American Georgetonians and the Gullah Geechee community. Each aspect is deeply rooted in Georgetown's history, including the involvement in slavery and its aftermath.

MAP CR1: GULLAH GEECHEE CULTURAL HERTIAGE CORRIDOR

The preservation of cultural heritage in African American communities has frequently been neglected, despite the pivotal role African Americans have played in shaping Georgetown's identity. During the Reconstruction and Jim Crow periods, early preservation efforts often presented a romanticized version of Georgetown's past, downplaying the realties of slavery while idealizing the privileged lives of slaveholders. Not until the 20th century, influenced by the Civil Rights movement, efforts began to expand and correct the historical narrative to fully acknowledge and include the experiences and contributions of African Americans.

The economic growth of the African American population post-civil war within the City of Georgetown was stifled by racism and the inclusion of Jim Crow laws. While some formerly enslaved families/individuals decided to move and start new lives elsewhere, many decided to stay in Georgetown and work. Economic growth for these individuals was stifled by sharecropping, lack of jobs with positional growth, and lack of education. Many African American women often worked as caretakers within the homes of whites, Lebanese, or Jewish families while men often worked as laborers. More currently, African American families continue to own and operate various businesses throughout the City of Georgetown as well as hold positions throughout the city as public officials, lawyers, etc.

The Civil Rights Act of 1866 was the first of many acts that would aim to reduce the systematic racism placed on African Americans, allowing them more freedom in job opportunities, home ownership, legal equality, and more. Georgetown was slow to embrace desegregation, only successfully desegregating schools following a federal formal investigation and a fire destroyed Winyah High School, the white high school.

There are many areas of significance for African American communities throughout the City of Georgetown, including residential and business areas. Notably Slab Town, (pictured to the right) was a settlement community established by freed formerly enslaved African Americans on the 200 block of Prince St. by freedmen from Greenwich and neighboring plantations. Virginia Heights, surrounding Drayton St. in the Maryville area, was the first African American subdivision within the city, established by the Drayton family. Front Street as well as the Hub Shops on the crossroads of King and Prince streets were home to many black-owned businesses throughout the years as well as various other business centers, including an area on Butts St. in the West End.

While considerable progress has been achieved in the City of Georgetown, there remains a pressing need to present a more comprehensive account of Georgetown's past and present. This requires an ongoing commitment to the promotion and investment in preservation and celebration of African American historic and cultural heritage.

Jewish, Lebanese, Irish

Members of the Jewish community first arrived in Georgetown, SC in the mid-1700s. Those of Jewish heritage often worshipped in each other's homes or at Winyah Indigo Society Hall after its construction in 1853. In 1904, the congregation of Beth Elohim was organized with over 100 members. The Beth Elohim cemetery, located at the corner of Broad and Duke streets was established in 1772 and is the second oldest Jewish burial site in the state, containing the gravesites of three of Georgetown's six Jewish mayors. Most pre-civil war Jewish residents of Georgetown worked as merchants or businessmen owning multiple business throughout Front St. and owned slaves, as was typical of members of the merchant and business class at the time; however, fewer than most plantation owners. This community was a major supplier of general goods to mills and former plantations, maintaining their roles as merchants and business owners post-civil war, continuing to contribute to the City of Georgetown today as business owners, public officials, lawyers, etc.

The Lebanese population within the City of Georgetown first arrived post-civil war/post-reconstruction around the 1890's. Many Lebanese families immigrated to the United States due to civil unrest in Lebanon. Former Mayor Morgan actively worked to increase industrial opportunities and bring in laborers within Georgetown. These efforts enticed Lebanese families to move to the City of Georgetown where they chose to work as peddlers and merchants. Many Lebanese families owned businesses throughout Front and St. James streets, concentrating around the 700 block, often living above their businesses, or living between Merriman and Fraser streets in the West End. Like the Jewish community, the Lebanese community continue to maintain their roles as merchants, business owners, public officials, lawyers, etc. throughout the City of Georgetown.

The Irish population, displaced from their homeland due to economic and political unrest, arrived in the City of Georgetown during/post-civil war era. Together, families from the Irish and Lebanese communities established the first Catholic church within the City of Georgetown, St. Mary our Lady of Ransom Catholic Church, opening in 1902.

City of Georgetown 11th Cultural District

The City of Georgetown's Cultural District covers about 8 by 12 city blocks and is a vibrant mix of arts, history, and culture. Anchored by the historic downtown business district and positioned between the 600 to 1200 blocks of Front Street, this area buzzes with commercial activity and represents the heart of our city. Additionally, several blocks in the West End hold great cultural importance and promise in the city's development. Georgetown has always been a hub for Gullah Geechee education. Georgetown is officially recognized as a stop on the Gullah Geechee Heritage Corridor, the Gullah Geechee Seafood Trail, and is named in the Green Book of South Carolina. The West End, future home of City Hall, holds significant heritage and cultural assets that are key to arts development, creative enterprises, and revitalization of that area: namely, The Howard Center, The Mitney Project, The West End Heritage Center, Mike Johnson Ballpark, Myrtle Grove Cemetery Project, E. B. Ellis Community Garden, and the privately owned West End Park. Notably, the West End has murals on several buildings and in church interiors, complemented by Free Little Libraries installed throughout the city.

MAP CR2: 11th CULTURAL DISTRICT

Georgetown has many historic landmarks, cultural events, and architecture. These traditions, resources, and special places are important in sustaining the City's unique small-town identity.

Facilities and Museums

Kaminski House
SC Maritime Museum
Town Clock Tower
Rice Museum
Georgetown County Museum
The Gullah Museum
West End Heritage Center
Gullah Geechee Chamber of Commerce
Howard Center
Winyah Auditorium
Strand Theatre
Outdoor Pavilion at East Bay Park
Winyah Indigo Society Hall

Cultural Activities and Events

Farmer's Market
Wooden Boat Show
Winyah Bay Heritage Festival
Harborwalk Festival
The Taste of Georgetown
The Summer Concert Series
Annual Holiday Tour of Homes
Downtown Parades
Food, Beer, and Wine Festival
Bring Harriet Home (2023)
Martin Luther King Jr. Day Parade
Juneteenth Parade
Art and Wine Walk
Plantation Tours
Music in the Park
Singing Christmas Tree
Indigo Choral Society
Georgetown Theater Orchestra

YEAR ROUND
City of Georgetown
GROWERS MARKET
SATURDAYS: 9 AM - 1 PM
Georgetown

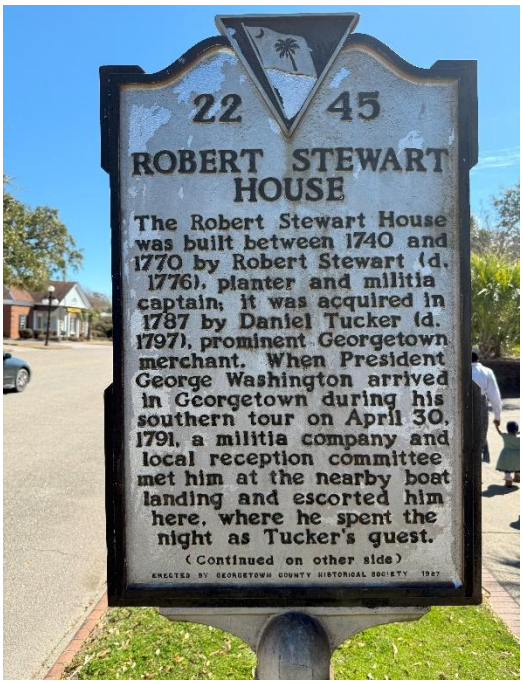
KAMINSKI
HOUSE
MUSEUM
GIFT SHOP
RESTROOMS

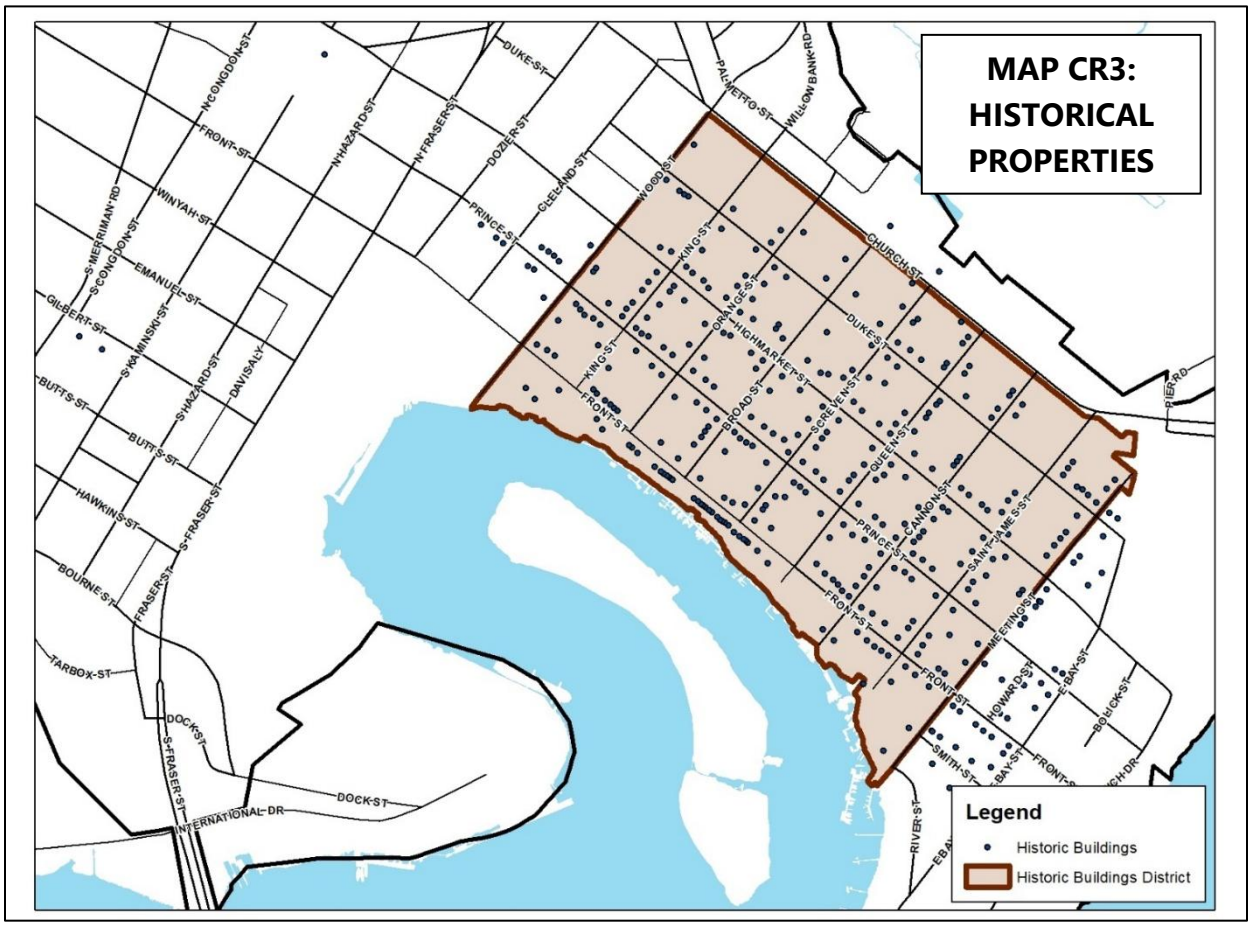
Strengths

Preservation

The historic nature of the City and desire to preserve the history and architecture within it has led to the historic designation of many of the older homes and important sites. In 1971, the historic district was listed on the National Register of Historic Places and ordinances have been adopted to protect and preserve the City's historic buildings.

The Architectural Review Board reviews exterior renovations, new construction, signage, and demolition in the City's historic district. No building permit is issued for these activities within the historic district until the ARB issues a Certificate of Appropriateness or Certificate of No Effect. In addition, the City has an Arts and Cultural Commission and a Community Appearance Board to further preserve the character of the City.





Front Street & Harborwalk Improvements

Many revitalization efforts in the historic downtown along Front Street have resulted in higher building occupancy rates than many downtowns in the region. The City and South Carolina Department of Health and Environmental Control developed a Special Area Management Plan to improve and promote development along the waterfront. Tourism generated by Georgetown's historic sites, the harbor, and the wide variety of restaurants and specialty stores downtown has the potential to spur additional commercial and residential development, along with the need for additional hotels, inns, and bed and breakfasts to support the influx of visitors for special events.

Maritime Culture and Outdoor Recreational Assets

Georgetown, founded in 1729, officially became a port city for the English crown the following year exporting mainly indigo. Following the American Revolution, exports changed from indigo to rice. The many swamps and low-lying areas by tidal rivers as well as the African labor supply made cultivation of rice highly profitable. Enslaved African laborers cleared dense cypress swamps and cultivated rice by a system of flooding fields from rivers by canals, ditches, or floodgates known as "trunk docks." By 1840, Georgetown County was producing nearly half of the total rice crop of the United States and exported more rice than any other port in the world. The local variety called "Carolina Gold" was in demand worldwide. After the abolishment of slavery, maritime culture shifted to commercial fishing as well as water-based recreation. Maritime and outdoor recreational opportunities remain an integral aspect of the City's culture. The City of Georgetown boasts several marinas along the waterfront and across the bay. Georgetown is home to several outdoor sporting events including the annual Georgetown Blue Marlin Tournament, the Bassmaster Pro Series, and more recently the Strike King Bassmaster College Series National Championship. These tournaments and events not only bring economic vitality to help the city but are major cultural resources for this maritime community.

Environmental and Cultural Tourism

The City of Georgetown is the third oldest city and the third largest port city in South Carolina. Our history is deeply rooted in both maritime culture as well as African American and Gullah Geechee culture, both of which are important not only to the citizens that reside within the City of Georgetown but those who choose to visit and vacation here. Currently, the City of Georgetown provides water-based historical/ecological tourism via boat tours that make round trips from Front St. to North Island at the mouth of Winyah bay.

Guided riding tours are also available, offering guests an immersive journey through Georgetown's rich history. The City of Georgetown also has a variety of other tours including walking tours, the Gullah Geechee Seafood Trail, and many other exciting options. The Gullah Geechee Seafood trail is a tourism destination website that celebrates Gullah Geechee Maritime Heritage featuring good, experiences, landmarks, museums, and lodging and was developed and launched in Georgetown SC by the Gullah Geechee Chamber of Commerce. The need and demand for both environmental and cultural tourism is rapidly expanding, prompting the City of Georgetown to place a heavier emphasis on promotion of its historic, cultural, and environmental value.

Challenges

Aging Buildings

The City's Historic District is comprised of homes and a central business district that are ageing and often expensive to preserve and maintain. Maintaining costs can make it challenging for existing property owners.

Review Process

New construction, additions, and demolitions within the Historic District will trigger the need for the Architectural Review Board to evaluate and make a determination on the appropriateness of those changes. In cases where a variance is also needed, a property owner may need to have their project reviewed by the Zoning Board of Appeals or even the Community Appearance Board. While the conservancy of historic resources is especially important to preserving the City's character, the city should evaluate ways to make the review process clearer and easier for those wanting to invest and make improvements that will benefit the City's tax base without compromising the City's historic charm.

Natural Hazards

The City of Georgetown is at high risk of natural disasters that threaten the preservation of its historical sites and cultural heritage. Its proximity to the Atlantic Ocean and waterfront properties makes it more susceptible to severe storms and flooding, which can damage historical properties. Many structures within the City predate the National Flood Insurance Program and are not designed to withstand flooding. If significantly damaged, it can impact the ability of a property to rebuild with its former low-lying elevation. In 2013, a fire destroyed seven historical properties on Front Street.

Limited Accommodations

The lack of hotel accommodations within the city limits money spent by those who visit. Additional hotels, inns, and bed and breakfasts would not only allow the city to expand its tourism niches to include additional festivals and sporting events, it would also boost the City's economy.

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Section 5

Natural Resources

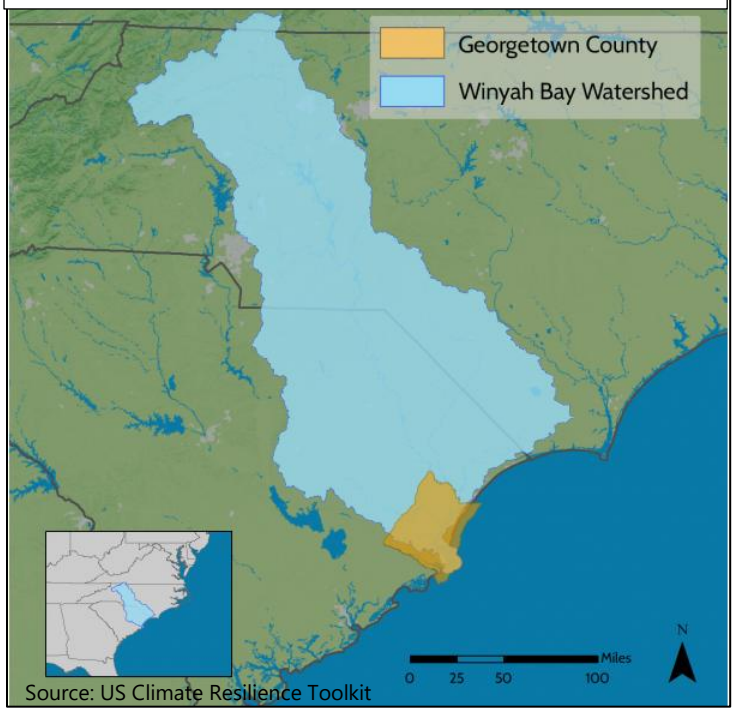
Georgetown and its surrounding area provides beautiful scenery and a multitude of recreational opportunities for residents and visitors alike. A notable feature of Georgetown's natural landscape is its location relative to several important water bodies in South Carolina. The surrounding rivers are important economic and cultural resources for this area. As a historic port City and the third oldest city in the State, daily life in Georgetown has always involved activities on or near these water bodies.

Key Facts and Figures

Watershed systems function on a regional geographic scale, oftentimes extending well beyond municipal, County, and state political boundaries. Therefore, it is imperative for the City of Georgetown to be actively involved in regional watershed management efforts and to coordinate with other agencies and local governments throughout the state and the region. The City is located at the convergence of five rivers and is the terminus of the third largest watershed on the East Coast. All this is impacted by agriculture, development, and industry. Winyah Bay is a brackish water estuary that these major rivers flow into. The North Inlet-Winyah Bay National Estuarine Research Reserve, located at Hobcaw Barony, is a joint National Oceanic and Atmospheric Administration (NOAA) and University of South Carolina research facility that is dedicated to studying this nationally significant estuary and uses it to promote environmental stewardship and education.

The wetlands in the City are typically made up of marshes or old historic rice fields from the nineteenth century. Their functions are diverse and include critical breeding, nesting, and feeding habitats for many species of waterfowl, mammals, and reptiles. Wetlands can be beneficial for water quality management, flood hazard reduction and provide recreational opportunities for bird watchers, hunters, canoeists, anglers, and more. The Nature Conservancy has built a living shoreline at Morgan Park as an erosion control strategy.

MAP NR1: WINYAH BAY WATERSHED



Source: US Climate Resilience Toolkit

Fishing, hunting, birdwatching, boating, and hiking are all popular activities that are integral aspects of the local culture. These activities, which are discussed in the Cultural Resources element, boost programs that help to conserve, protect, and enhance fish and wildlife and their habitats through consultation and cooperation between environmental groups in the Southeast.

Strengths

Waterfront and Scenic Views

The City of Georgetown has historically served as a working waterfront for economic purposes. Commercial fishing, charter vessels, and recreational boats are still prevalent along the waterfront. The Harborwalk gives residents and visitors access to scenic, waterfront views through various restaurants, shops, and recreational activities along the harbor. In 1983, the City and SCDHEC developed a *Special Area Management Plan* to encourage the creation of a cohesive waterfront-centered downtown along the Sampit River and expand the Harborwalk. The plan was updated in 1999 and has largely been implemented through public investment, zoning, and design guidelines; however, there remain~~s~~ opportunities to continue to expand the Harborwalk and further protect water access, especially now that the port has closed and more waterfront will be available for development.

Boating and sport fishing are very much engrained into the culture and identity of Georgetown. It is important to identify ways to continue to capitalize on this regional interest. Georgetown County recently expanded the Carroll Ashmore Campbell Marine Complex and now allows for small charter vessels to launch at County landings. Efforts are also currently underway to improve the landing at East Bay Park. Related water activities such as kayaking, sailing, sight-seeing tours can continue to be promoted in the Georgetown area.

Tree City USA

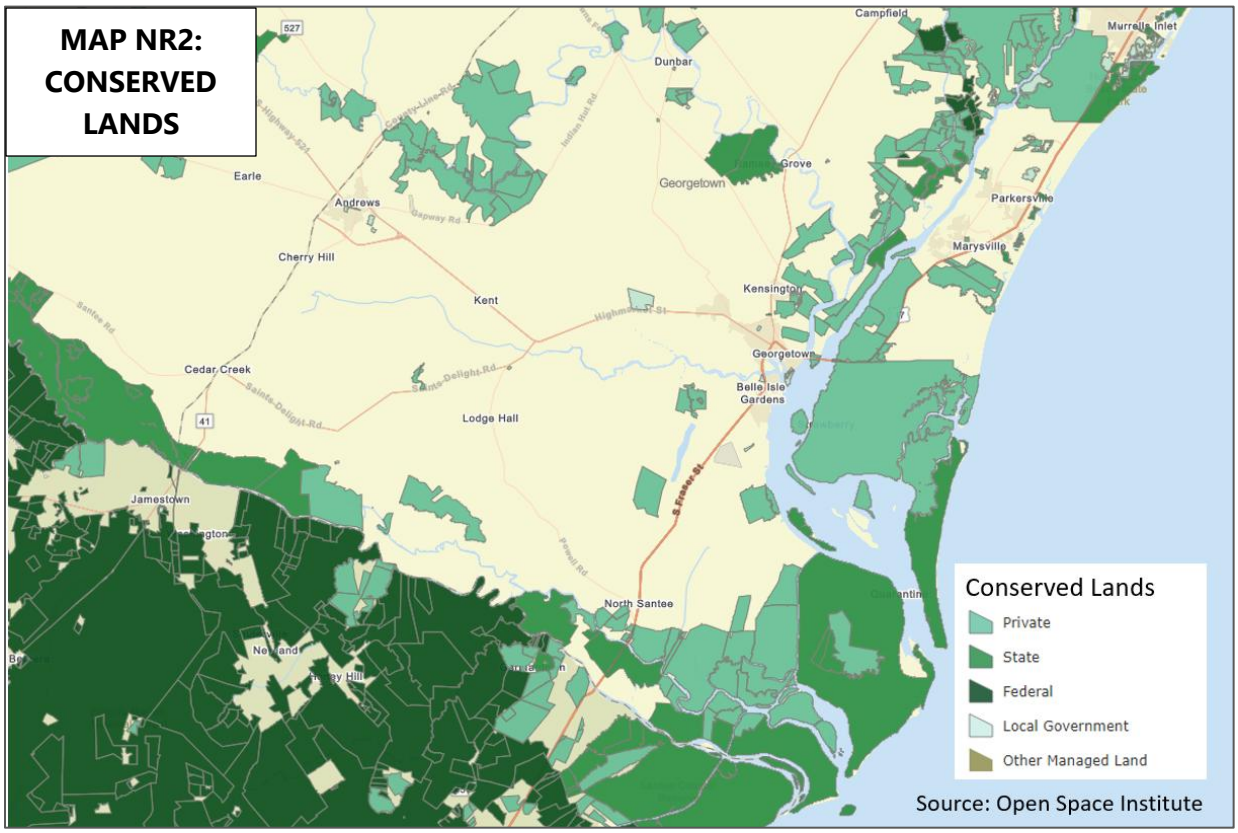
Georgetown is well known for its beautiful tree landscapes in the historic district and throughout the City. Promoting the stewardship of mature trees in the community, Georgetown joined forces with the Tree City USA program in 1995 to support the cultural, economic, and environmental value of the trees within the City. It has achieved Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least $2 per capita on urban forestry, and celebrating Arbor Day. From time to time, the state forestor comes to inspect the trees. Legacy trees are beginning to show signs of decay and the City will need to develop a plan to replace them.

Air Quality

Maintaining good air quality is crucial to every aspect of community and commercial life in the City of Georgetown. As part of a comprehensive air quality management program, state and federal governments monitor ambient air quality and administer permitting programs to control the release of emissions into the atmosphere. The US Air Quality Index (AQI) is used to convey air quality. Higher AQI values indicate a greater level of air pollution. The closest air quality monitors for ground level ozone and PM2.5 are at Cape Romain and Coastal Carolina University. A reading between 0 to 50 reflects the air quality is satisfactory and air pollution poses little or no risk. For reference, the AQI for the City, on the date this plan was drafted was at 18. Charleston, SC and Los Angeles, CA at the same time and date were reading 25 and 57, respectively.

Surrounding Land Preservation

The City is bounded by conservation land to the north and south. The conservation efforts of Federal, State and private organizations serve as natural development boundaries on the outskirts of the City. In addition, they provide habitat, protection from storm surge, and outdoor recreational opportunities. The Nature Conservancy works to conserve the lands and waters to help address the impacts of biodiversity and climate crises. They currently have a preserve along the Black River. In addition, the Conservation Bank and the Open Space Institute are in the process of developing the Black River State Park to help preserve the cypress trees, wetlands, and other unique habitats and species along the river.



Environmental Non-Profit Groups

Keep Georgetown Beautiful (KGB) is part of a nationwide campaign to engage residents in taking responsibility for improving the environment and their communities. Litter prevention, waste reduction and

recycling, and community beautification are the program's main focuses. Some volunteer service activities they sponsor include the annual River sweep, Great American Clean-up, and presentation for the monthly Yard of Excellence. In association with this program, the City implemented an Adopt-a-Street program in 2022. This program will engage community groups and residents with litter clean-up efforts throughout the City.

The Waccamaw Riverkeeper® is a program of the Winyah Rivers Alliance whose mission is to protect, preserve, monitor, and revitalize the health of the lands and water of the greater Winyah Bay watershed. They educate and advocate for the protection of the Waccamaw River Watershed and try to engage the local community as watchdogs and stewards of this important local resource that provides drinking water, recreational opportunities, habitat for important plant and animal life and aesthetic beauty for our families and our future.

Challenges

Brownfields

The City's industrial past has left significant areas with environmental concerns. Brownfields are properties where the redevelopment or reuse of them may be complicated by the potential presence of a hazardous substance, pollutant, or contaminant. The cost to clean up these sites is high, making it difficult for infill development. Former dry cleaners, vacant shopping centers, and former gas stations are examples of brownfields that could limit redevelopment. Within these sites, there is a potential for groundwater and soil contamination from leftover chemical waste or underground storage tanks.

Water Quality Impairments

Source: Georgetown County Economic Development

Several water quality impairments have been identified in the Georgetown area. The federal Clean Water Act prescribes a method for designating waterbodies as being impaired based on a list of water quality criteria and parameters. This water quality assessment, known as the 303 (d) list, is administered by SCDHEC, and is updated every two years. When water quality impairments are identified, a Total Maximum Daily Load (TMDL) allocation plan is developed to ensure that all known sources of pollution contributing to the impairment are limited so that water quality standards can be met. Protecting and monitoring water quality is essential to ensure that our waters are safe for swimming and the consumption of fish and shellfish. Poor water quality can result in killed fish, fish consumption advisories, and swim advisories.

Poor Soil Suitability

Soil characteristics are a factor when assessing the feasibility of constructing roadways, residential and commercial buildings, and other vital physical infrastructure. Drainage in the City of Georgetown varies from moderate to very poor drainage which makes storm water management in the City a critical issue. Coupled with the fact that the highest elevation in the City limits is only 16 feet above mean sea level, this creates the potential for surface flooding during even moderate rainfall events and high tides.

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Section 6

Resilience

Source: Associated Press/Mic Smith

All communities are susceptible to natural hazards, which can pose periodic risks to the safety of the public. Local governments, business owners and operators, and individual citizens must be fully aware of the vulnerability and level of exposure to natural hazard threats that are common to the region. Historically, the most threatening and potentially dangerous type of natural hazard in the Georgetown area is tropical weather events, such as hurricanes, tropical storms, and their associated flooding. Aside from hurricanes and other tropical events, the area is moderately susceptible to other natural hazards.

The best way to be resilient is to be prepared is to have a plan in place for both mitigating the worst effects of the shock as it is happening and during the recovery period. In 2020, the State's planning enabling law was amended to require a Resilience Element as part of all local comprehensive plans. This element is designed to meet the requirements of the 2020 Resilience Element Act by providing an overview of each type of natural disaster that the City is prone to experience, as well as ways to mitigate their destructive effect. The following content integrates information from the Georgetown County Hazard Mitigation Plan with more local information.

Key Facts and Figures

Risk Vulnerability

The National Risk Index (NRI), developed by the Federal Emergency Management Agency (FEMA), provides a baseline of relative risk based on source data from academia, governments, and private industry. It is calculated based on a community's expected annual loss, social vulnerability, and community resilience. FEMA integrates the Center for Disease Control's (CDC) social vulnerability index to the risk measurement of the NRI. The City's risk index ranges from very high in the northern part of the City to relatively high in the southern portion. Table R1 summarizes the annualized frequency and estimated annual losses for hazards that could affect the City.

TABLE R1
ANNUAL HAZARD FREQUENCY AND ESTIMATED LOSSES

Hazard	Annualized Frequency	Estimated Annualized Losses
Hurricane/Tropical Storms	0.327	$15,947,344
Coastal Flooding	2.39	$13,680
Riverine Flooding	1.125	$322,588
Tornado	0.003	$178,896
Earthquake	0.002	$1,171,209
Strong Wind	2.54	$28,607
Lightning	119.02	$138,090
Hail	2.924	$6,679
Winter Weather	0.3	$7,353
Ice Storm	0.708	$46,098
Landslide	0.011	$8,686
Heat Wave	0.917	$68,597
Wildfire	0.002	$459,484
Drought	10.82	$129
Tsunami	No Data	No Data

Source: FEMA's National Risk Index Report for Census Tracts in the City of Georgetown. Annualized frequency is represented as an average of all Census tracts in the City.

Hazard History

Natural hazards that are present in the City of Georgetown include hurricanes/tropical storms, floods, tornadoes, earthquakes, wildfires, severe weather, severe winter weather, sinkholes, sea level rise, and pandemics. Georgetown County's Hazard Mitigation Plan should be referred to for a full analysis of the City's risk and vulnerability to natural hazards.

Hurricane/Tropical Storm

There have been 34 hurricanes/tropical storms that have landed in South Carolina since 1851, 15 of which affected Georgetown County. On September 30, 2022, Hurricane Ian made landfall in Georgetown as a Category 1 after passing over Florida where it caused severe damage. Since manufactured homes are not built on a permanent foundation, they have a higher risk of being dislodged by strong winds. In the City of Georgetown, 5.1% of all the residential units are manufactured homes. Due to the zoning ordinance restricting the locations of where manufactured homes can be placed, this percentage will likely stagnate or decline. In any case, rainfall and storm surges associated with hurricanes and tropical storms are often considered more of a threat than winds.

Flood

Source: WPDE

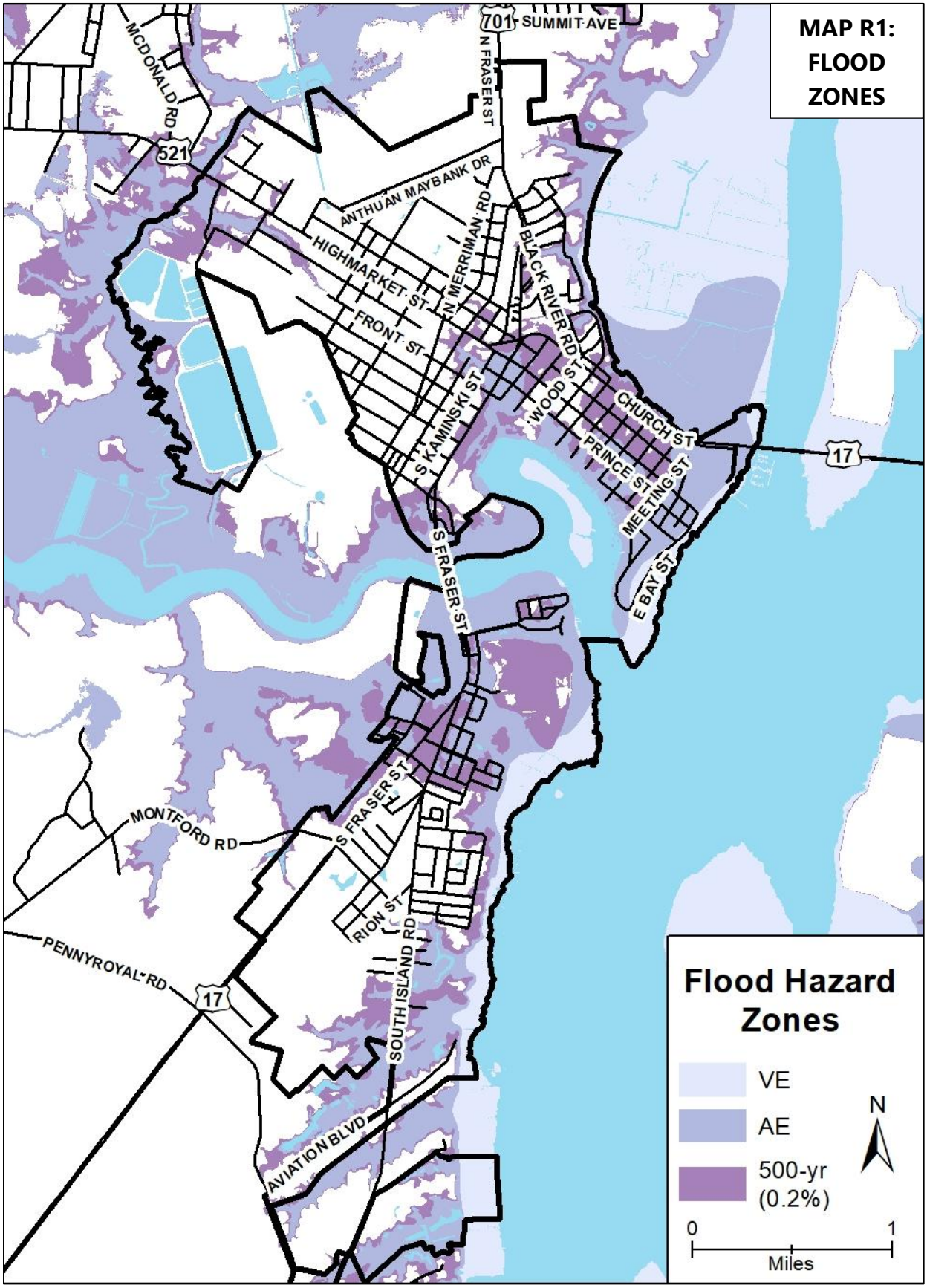
Floods can be divided into two types: coastal and riverine. Coastal flooding is caused by either or a combination of storm surge, king tides, or riverine flooding. Riverine flooding describes when a river or stream exceeds its natural or constructed capacity and overflows its banks. Georgetown's flat topography combined with its location at the confluence of several rivers and location along the Atlantic coast makes it susceptible to all types. According to the South Carolina State Hazards Assessment, there have been 62 flood/flash flood/coastal flood/heavy rain events between 1996 and 2018.

Coastal Flood

While hurricanes often come close to the City of Georgetown, often the impacts of storm surges are not as destructive as it is to communities on the immediate coast due to it being further inland and the ability of the large wetlands surrounding the rivers to absorb additional water. Despite being spared by major storm surge impacts with past storms, the City has many low lying areas that are susceptible to extreme high tides and storm surge. The City seems to be experiencing more frequent heavy rain events combined with high tides that are resulting in shallow coastal flooding with storm drain backups impacting the downtown and parts of Hwy 17. There remains a need for ongoing efforts to improve storm systems throughout the City.

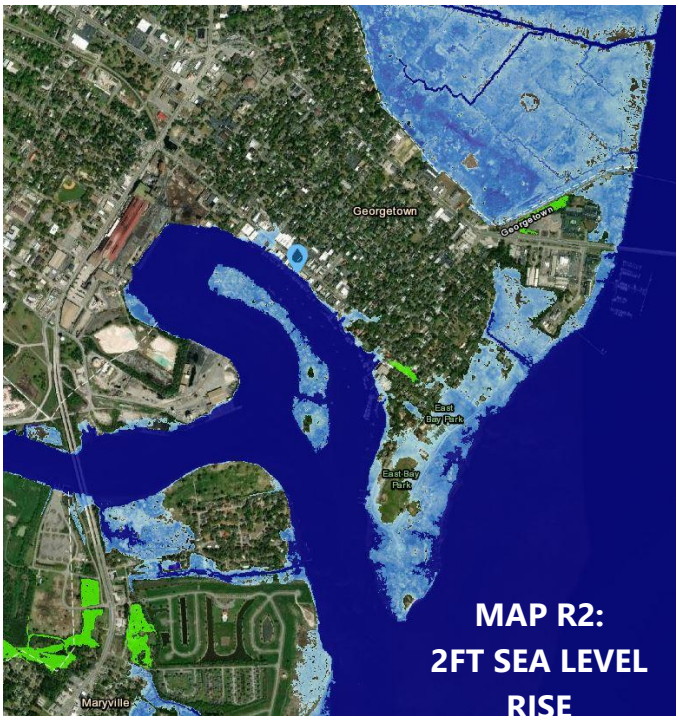
Riverine Flood

Riverine flooding is easier to anticipate than other flooding; however, such flooding can be prolonged and shut down major thoroughfares and commerce. Most recently, riverine flooding associated with Hurricane Florence in 2018 threatened to close Hwy 17 between the Waccamaw bridges. The National Guard installed an aquadam to prevent the road's flood. Luckily, the water subsided and did not overtop the roadway.


MAP R1: FLOOD ZONES
Flood Hazard Zones
VE
AE
500-yr (0.2%)
N
0
1
Miles
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
HIGHMARKET ST
FRONT ST
BLACK RIVER RD
WOOD ST
CHURCH ST
PRINCE ST
MEETING ST
17
S KAMINSKI ST
S FRASER ST
E BAY ST
MONTFORD RD
RION ST
PENNYROYAL RD
SOUTH ISLAND RD
AVIATION BLVD

Sea Level Rise

Sea level rise is caused by meltwater of land-based ice sheets and mountain glaciers and from ocean water thermal expansion resulting from Earth's warming climate. It is also influenced by land subsidence. NOAA's sea level rise viewer shows that a 2-foot rise in the sea level, which is expected to occur by 2100, would transform some parts of the City of Georgetown by permanently inundating areas that now only flood during extreme tidal and surge events. Below are some of the most alarming potential changes:



Source: NOAA Sea Level Rise Viewer

- The intersection of Orange and Front streets and several buildings on the harbor side of Front Street would be permanently inundated.
- The backs of the buildings on the harbor side of Front Street within the 900, 800, and 700 blocks may become part of the harbor.
- Almost all of the land east of East Bay Street, including a number of residential properties, may transition to being a wetland or open water, making East Bay boat launch inaccessible and most of East Bay Park inundated.
- Access to the Bayview community will be submerged, as well as a number of residential properties.
- Goat Island would be inundated and become marsh or a large shoal unless sedimentation or fill builds up the site.
- All of the City's marinas, including the Coast Guard Station, may be impacted, resulting in the need for shoreline stabilization to keep structures and parking lots from being submerged.

Most tidal wetlands are likely to become permanently inundated. If adjacent upland areas are developed, the land filled, or the shoreline armored, it will inhibit the ability of the marshes to naturally migrate as sea level slowly rises. This could result in fewer tidal wetlands; thus having significant impact on the natural flood defenses that marshes provide, along with diminished habitat needed for wildlife and fisheries.

Tornado

While often associated with states in the Great Plains, tornadoes are really a threat anywhere. They can produce winds that are difficult to address in building design, and therefore can be destructive to any structure. Between 1950 and 2022, there were 21 tornado events in Georgetown County which caused $3.98 million in damage, 10 injuries, and 6 deaths. On October 11, 2002, an F-2 tornado struck the City of Georgetown and destroyed 5 manufactured homes, 2 houses, and a car. After leaving the City, it damaged an additional 103 buildings and several trees. Overall, it caused $750,000 in damages (about $1,220,000 in 2022 dollars) and injured 8 people. One major vulnerability is the lack of basements of most structures in the City of Georgetown. This vulnerability is heightened when considering basements are not allowed in flood prone areas. Additionally, manufactured homes are more vulnerable for the reasons mentioned in the hurricane/tropical storm subsection.

Earthquake

Despite nearby Charleston being an epicenter for earthquakes, the occurrence of them in the City of Georgetown is rare. In 315 years of records, there were only 10 "felt" seismic events in Georgetown County which were not significant enough to cause damage. Since there has not been a major earthquake in or near the City, the average number of events per year is considered 0.

Severe Weather

Severe weather refers to thunderstorms that produce wind, rain, lightning, and sometimes hail. This weather is common in the southeastern United States. Between 1996 and 2022, three major lightning events struck the City of Georgetown and caused $55,000 worth of damage, $50,000 of which occurred on June 13, 2001. There have been 15 events with strong winds in the City of Georgetown between 1960 and 2022 that caused $59,000 worth of damage. Manufactured homes are more vulnerable to strong winds for the reasons mentioned in the hurricane/tropical storm subsection. There have been nine hail events in the City of Georgetown between 1982 and 2022 that amounted to $1,000 in damage. The largest hailstone size recorded during these storms was 1.75 inches on May 16, 2003.

Severe Winter Weather

Severe winter storms are rare in the coastal region of South Carolina and if there are any, they last between one to three days. Infrastructure, such as utility lines and roads, are not designed for long periods of freezing weather and precipitation. Many residential buildings are also built above a crawlspace that is open to the elements. As a result, severe winter weather can cause power outages, make travel by roads treacherous, and freeze pipes in crawlspaces. Severe winter weather can be divided into ice storms and winter weather.

Source: Jessica Sasser

In 1973, Georgetown County received 11 inches of snow from a storm between February 8th and 11th. The storm, which stretched across the state, caused 8 fatalities, none of which were in the County. Snow accumulated to as much as 7 inches across the County in February of 2010 and 2 inches of snow were reported in January of 2018. Winter Storm Pax produced 0.25 to 0.75 inches of freezing rain in January of 2014. It downed power lines and closed bridges, schools, and government buildings across Georgetown County. Damages from the storm were estimated to be over $4 million (about $5 million in 2022 dollars). The City of Georgetown experienced freezing rain in December of 2017 which caused several motor vehicle accidents and the closure of the LH Siau Bridge. A minor ice storm also occurred in the City on January 21, 2022.

Drought

While drought has impacted the City of Georgetown in the past, on the surface, there are minimal impacts; however, drinking water supply can be impacted, as the City withdrawals untreated water from the Pee Dee River and has two groundwater wells. An increase in water usage, combined with reduced rainfall can result in a lack of groundwater resources when surface waters are limited because of saltwater intrusion. Periods of prolonged drought can increase the cost of filtering the water for consumption. It also could increase the likelihood of sinkholes in the future if groundwater withdrawals significantly increase.

Sinkhole

Sinkholes are a natural geologic feature that is common in areas with underlying limestone, carbonate rock, salt beds, and other rock types that are soluble in water. The weathering and dissolving of the rock materials creates voids underground. When the spaces get too big, they can cause the land above them to collapse. There are 3 types of sinkholes: subsidence, dissolution, and collapse. Collapse sinkholes develop the fastest and are often the most destructive. These formed in the City of Georgetown in 2011.

After the sinkholes occurred, a study was performed that determined that construction in an area made up of fossiliferous marine limestone caused the sinkholes. Specifically, the installation of king piles for City Hall Stormwater Storage Facility penetrated the water table and water flowed out of the ground. Construction crews then pumped out the water that came up. A depression showed up in the area in July of 2011. Four months later, a catastrophic collapse occurred that destroyed a strip shopping center and severely damaged Georgetown City Hall. Since then, the holes were filled in but the land in that area remains vacant.

Pandemic

Pandemics are a rare occurrence, but in 2020 the United States experienced the emergence of COVID-19. The most prominent reaction was to isolate people by closing most public places and, if possible, require people to work remotely. Governments went as far as requiring businesses that were considered "not essential" to close. Schools closed and classes were taught online. If people were not able to isolate or had to leave their home, they were often required to wear personal protection equipment (PPE) such as surgical masks and social distance (remain 6 feet away from everyone else) when indoors. As a result, many governments embraced video calling software, cloud computing, and stocked up on PPE for their employees. Once COVID-19 vaccines were released in early 2021, the pandemic began to subside and by 2022, life had largely returned to the way it was in 2019.

These policies were for the most part successful. There was a learning curve for employees and the public for the video calling software and remote work but that was quickly overcome. In 2020 and 2021, there were several COVID-19 outbreaks among staff, but the hybrid schedule ensured that the staff of entire departments weren't infected at once. Once the pandemic subsided in 2022, these policies eased.

Since the pandemic policy was successful, it could be reused when the next pandemic occurs. Additionally, if PPE was purchased to be provided to employees, then any leftovers should be kept available if another pandemic occurs unless they have an expiration date.

Strengths

National Flood Insurance Program

The City continues to participate in the National Flood Insurance Program (NFIP) administered by the Federal Emergency Management Association (FEMA). This program is designed to encourage communities to adopt floodplain management ordinances to regulate development in floodplains that exist within the municipal boundaries. The most up to date flood maps and Flood Damage Prevention ordinance were adopted by City Council on April 20, 2023.

Community Rating System Participation

As an incentive for instituting sustainable floodplain management practices, FEMA uses the Community Rating System (CRS) that credits local communities with flood insurance premium discounts backed by the federal government. Georgetown currently has a CRS rating of 7, which saves property owners 15% off their flood insurance premiums. The City will need to continue to pursue higher regulatory floodplain management standards and open space preservation in order to maintain and improve its CRS score and flood insurance rate reduction, as this program requires that local governments continually find ways to reduce local risk to flooding to maintain the insurance savings for their constituents.

City Hazard Mitigation Tools

In 1980, building codes were amended to bolster resistance to high winds and seismic events. Therefore, buildings built after 1980 are more likely to withstand hurricane force winds. Residential units built before 1980 amounted to 55.7%. There is a higher portion of older buildings in the City compared to the County and the state that are not designed to resist high winds, seismic events, or floods making the City more vulnerable to such events.

The City of Georgetown recently purchased an automatic sandbag filling machine to prepare for hurricanes. City residents and business owners can receive free sandbags upon request prior to a hurricane's arrival. Georgetown County officials are also allowed to use the machine if they provide their own sand and bags.

Weather Warning Devices

Georgetown County has installed National Oceanic and Atmospheric Administration (NOAA) weather radios in the EOC, senior citizen centers, and all schools and libraries in the County, including the City of Georgetown. The County also has a NOAA weather transmitter, WNG-628, that serves Georgetown, eastern Williamsburg County, and the coastal waters from Little River Inlet to South Santee River, SC.

Geographical Strengths

The rivers that frame the City of Georgetown are themselves framed by large swaths of wetlands and floodplains. These reduce flood velocities and peaks, absorb storm water runoff, and filter floodwater waste. Development of these areas is strictly prohibited. The probability of strong tornadoes hitting the City of Georgetown is low according to the National Weather Service. The coastal marine influence layer is less conducive to the formation of tornadoes stronger than F-2.

Challenges

Critical Facilities and Community Lifelines

It is crucial to be aware of what critical facilities and warning devices are currently in place to properly plan and to build resiliency. Lifelines are the most fundamental services that enable all other aspects of society to function (FEMA, 2023). There are seven different lifelines that include safety and security, food, water,

shelter, health and medical, energy, communications, transportation, and hazardous materials. For more details about these facilities, see the Community Facilities section of this plan and the Georgetown County Hazard Mitigation Plan.

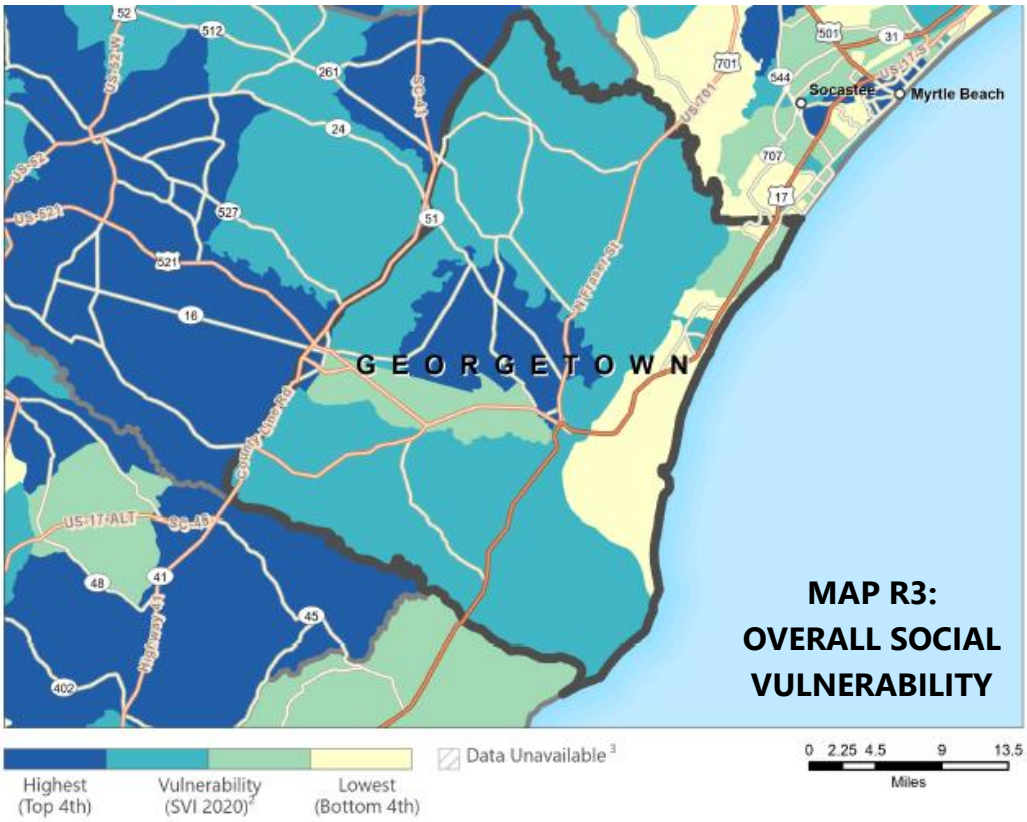
Infrastructure Vulnerability

Most infrastructure is located above ground and is therefore vulnerable to natural disasters. Below is a list of infrastructure types and the natural disasters they are the most vulnerable to:

- Infrastructure on poles or in grade-level utility boxes, such as telephone, electric, and communication cables, and transformers/switches, are vulnerable to hurricanes/tropical storms, tornadoes, strong winds, lightning, wildfires, and ice storms.
- Electrical and natural gas substations are vulnerable to ice storms, and floods.
- Above-ground tanks such as those containing liquefied petroleum gas, can become dislodged by floods, tornadoes, and strong winds if not properly anchored.
- Buildings, such as emergency response stations, hospitals, or treatment plants, are vulnerable to hurricanes/tropical storms, tornadoes, strong winds, floods, hail, winter weather, and earthquakes. Additionally, the staff of these facilities are vulnerable to any disaster that blocks roads to the facilities and pandemics.
- Roads and bridges are vulnerable to floods, earthquakes, ice storms, and winter weather.
- All of the above are vulnerable to both sinkholes and wildfires, though some infrastructure would have to be exposed to very high temperatures from wildfires to be damaged.

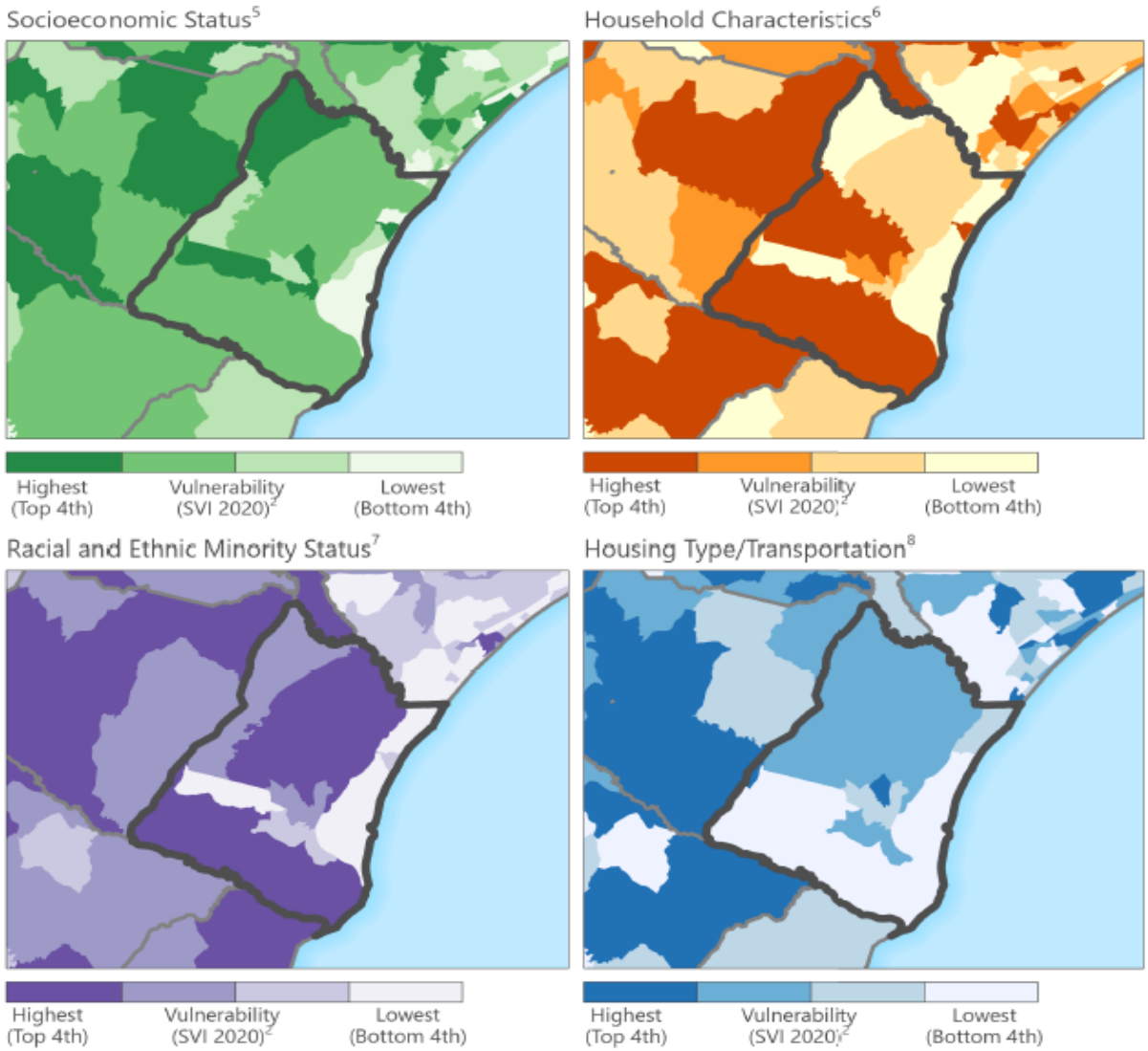
Social Vulnerability

When preparing to mitigate the risks and effects of natural disasters, it is important to understand the vulnerability of the City's population. The Center for Disease Control and Prevention's Agency for Toxic



Substances and Disease Registry uses the social vulnerability index (SVI) to help local officials identify communities that may need support before, during, and after a disaster. Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health. Reducing social vulnerability can decrease both human suffering and economic loss. The SVI uses 15 factors grouped into four themes to measure different variables in a community that may make the community more vulnerable in some areas than others. Due to several of these factors, the City of Georgetown has a higher vulnerability to natural disasters than other parts of the County and State.

MAP R4: CDC/ATSDR SVI THEMES



Economic Vulnerability

A significant hazard event could impact the economic stability of the City of Georgetown. Given the elevated poverty and unemployment rates and the low median household income of residents in the City, a severe hazard event can significantly have more of an impact on them.

Section 7

Economic Development

The state of the economy has a strong influence on the quality of life for residents. The City of Georgetown has many valuable resources which make it a competitive location to attract new businesses and qualified professionals. In addition, the natural beauty, history, and pleasant climate make the City a desirable destination for tourists and new retirees. It is important for a community to realize its own strengths and challenges to recruit certain types of industries in comparison to other communities in the County and beyond.

Key Facts and Figures

Labor Force Characteristics

According to 2021 ACS estimates, there were approximately 3,978 City residents in the active labor force, or 59.5% of the population aged 16 years and older. This is slightly more than the percentage from 2009 estimates. Private wage and salary workers make up 84.6% of Georgetown's workforce. Government workers make up 8.6%, self-employed workers make up 6.2%, and unpaid family workers make up 0.6%.

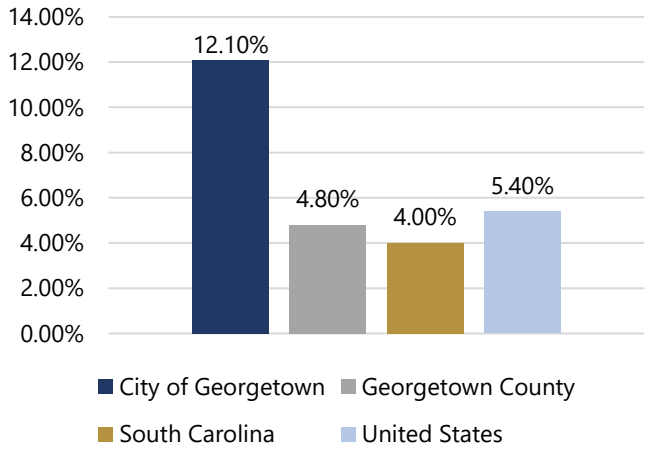
TABLE ED1
LABOR FORCE CHARACTERISTICS

Location	Persons in Labor Force	Percent of Adult Population in Labor Force
City of Georgetown	3,978	59.5%
Georgetown County	27,813	52.5%
South Carolina	2,479,690	60.5%

Employment

The City of Georgetown's unemployment rate has ranged between 6.4% and 12.1% over the past 5 years. Due to states enacting policies to slow the spread of COVID-19, the unemployment rate across the U.S. skyrocketed. In 2021 unemployment rates for the City were 12.1%, while the rates in Georgetown County, the state, and the country were significantly better at 4.8%, 4.0%, and 5.4% respectively. After widespread vaccination for COVID-19 across the country occurred, unemployment rates have fallen to 9.1% in the City; however, they still remain high, indicating the dire need for jobs that match local skill levels or training opportunities in our community.

CHART ED1
UNEMPLOYMENT RATES



Type of Industry

Census data (ACS 2021) in Table E2 reveals that the 4 largest employment sectors for City residents are: education, health, and social services; retail trade; arts, entertainment, recreation, accommodation, and food; and finance, insurance, real estate, rental, and leasing. These employment sectors also coincide with the County. Of note is that there is a greater percentage of County residents (9.8%) working in manufacturing than in the City (5.5%), despite most manufacturing jobs being located in and directly adjacent to the City. In the future, it is expected that the distribution of employment by industry may slightly vary, accounting for people that have moved to the area and are working remotely.

TABLE ED2
COMPARISON OF EMPLOYMENT BY TYPE OF INDUSTRY (2021 ESTIMATES)

	City of Georgetown		Georgetown County		South Carolina	
	Persons Employed	% of Labor Force	Persons Employed	% of Labor Force	Persons Employed	% of Labor Force
Agriculture, forestry, fishing, hunting, and mining	51	1.5%	408	1.6%	20,276	0.9%
Construction	247	7.1%	1,705	6.6%	161,626	7.0%
Manufacturing	194	5.5%	2,541	9.8%	311,184	13.5%
Wholesale Trade	59	1.7%	278	1.1%	54,225	2.3%
Retail Trade	492	14.1%	3,251	12.6%	266,677	11.5%
Transportation, warehousing, and utilities	23	0.7%	866	3.3%	124,517	5.3%
Information	49	1.4%	187	0.7%	34,868	1.5%
Finance, insurance, real estate, and rental leasing	430	12.3%	1,910	7.4%	135,603	5.9%
Professional, scientific, management, administrative, waste management services	419	12.0%	3,041	11.8%	248,126	10.7%
Education, health, and social services	725	20.7%	6,389	24.7%	510,451	22.1%
Arts, entertainment, recreation, accommodation, and food services	456	13.0%	3,185	12.3%	226,013	9.8%
Public Administration	85	2.4%	732	2.8%	103,615	4.5%
Other Services	267	7.6%	1,386	5.4%	116,197	5.0%

Source: US Census Bureau.

Commuting Patterns

A person's place of residence is a significant factor to access employment in the regional job market. Having a sizable number of employment opportunities within a short commuting distance enhances the desirability of locating to a community that can offer that. The average commute time for Georgetown residents is 24.5 minutes. This compares to the commute time for the County, which is 28.9 minutes, and for the State, which is 25.3 minutes.

Strengths

Tourism Development

Georgetown is located at the southern fringe of the Grand Strand region and is close to Charleston, which are both popular tourist destinations. The City has a vast wealth of assets, including Winyah Bay, nearby historic plantation sites, a downtown shopping and dining district, museums, significant historic sites and buildings, the Harborwalk, and a unique architectural style. All of these provide the City with a great foundation to develop a thriving tourism industry. All marketing efforts must be well coordinated with efforts that are occurring on the County, regional, and state level and target specific areas from which to draw visitors.

At the end of 2021, a development company purchased the Georgetown Times office on Front Street, demolished it, and began construction on a new 56 room boutique hotel on the site called The George Hotel. The George Hotel recently opened and has a full-service restaurant and bar on Front Street and a waterfront lawn and event space. Additionally, guests and visitors have access to the adjacent marina for boating, sailing, fishing, and excursions. It is anticipated that this hotel will spearhead pedestrian activity downtown which will benefit other nearby businesses and possibly attract new ones.

Opportunity Zone Designation

The entire City limits of Georgetown are within the boundaries of an opportunity zone. Opportunity zones are tax incentive districts that are designed to spur economic development and job creation. They are assigned specifically to economically distressed census tracts across the United States. This program essentially allows private investments on property, under certain conditions, to be eligible for capital gain tax incentives which become more favorable as time goes on. The results of this opportunity zone designation have already materialized. A developer has demolished an abandoned hotel on Church Street and has plans to redevelop the site and refurbish the adjacent Georgetown Electric Department building into luxury condos, an open-air market, and offices. On September 2, 2021, Georgetown City Council members voted to relocate the electric department to an undisclosed site and sell its property to the developer.

Tax Increment Financing District Establishment

In 2019, a tax increment financing (TIF) district was established, consistent with the Urban Core Overlay and the Front Street Business District to Hazard Street. A TIF district allows the property taxes generated from projects in blighted areas to be used to enhance infrastructure around the development and within the designated TIF District. Officials have identified twelve different projects that could utilize this funding source. These projects are listed in the Priority Investment section.

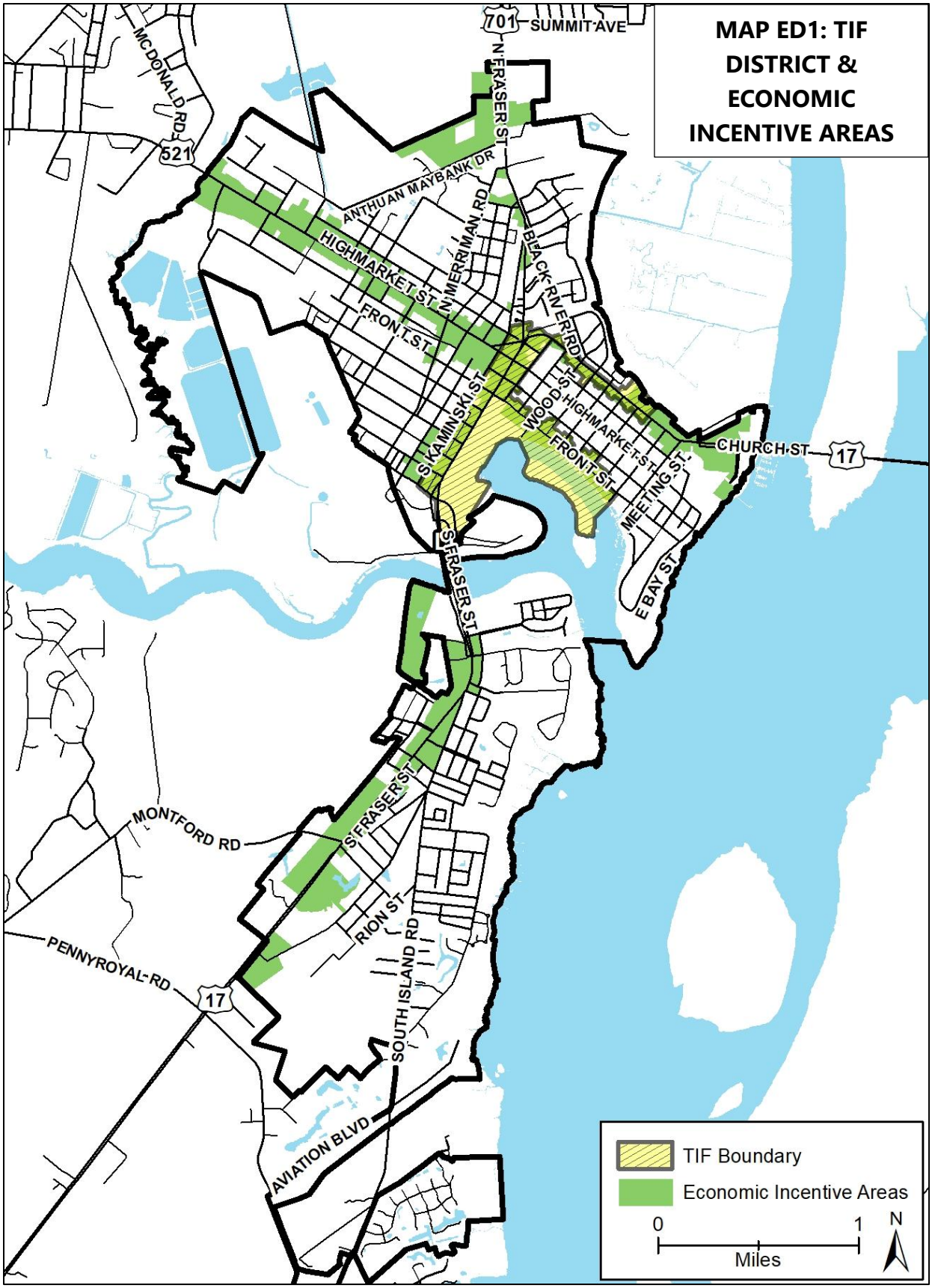
Economic Incentive Areas

The City of Georgetown's Council enacted the Economic Development Incentive Program to provide monetary benefits to properties developed within the incentive area. The incentive area, which is pictured above, includes all properties located within the general commercial, core commercial, and intermediate commercial districts of the City. To receive incentives, development must meet the following eligibility criteria:

- The development is consistent with the City Comprehensive Plan.
- Absent the provision of incentives, development would be unlikely to occur.
- The development must be located within the incentive area.
- The development must have a minimum threshold investment of $1,500,000.00.
- The intended use of the development must be for one or more of the following business purposes:
    - Retail uses;
    - Tourism related business or activities;
    - Cultural arts activities and associated businesses;
    - Corporate headquarters; research and development;
    - High technology growth businesses;
    - And other uses determined by the council that meet the purpose of the incentive program.

Horry-Georgetown Technical College

On September 21, 2023, it was announced that the Economic Development Administration has an $8 million grant to Horry-Georgetown Technical College to construct a new training facility to support marine technology workforce development at the Georgetown campus. The Marine Technology Center is for students in their Outboard Marine Technology and Boat Building programs, which are designed to help students get quality jobs while keeping up with the need for boat experts in the Grand Strand and supporting the growth of the marine industry in the State. It is expected to create more than 400 jobs and generate millions in private investment. This grant will hopefully help workforce development and address regional industry workforce needs.


MAP ED1: TIF DISTRICT & ECONOMIC INCENTIVE AREAS
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
HIGHMARKET ST
N MERRIMAN RD
BLACK RIVER RD
FRONT ST
S KAMINSKI ST
WOOD ST
HIGHMARKET ST
FRONT ST
CHURCH ST
17
MEETING ST
E BAY ST
S FRASER ST
S FRASER ST
MONTFORD RD
RION ST
PENNYROYAL RD
17
SOUTH ISLAND RD
AVIATION BLVD
TIF Boundary
Economic Incentive Areas
0
1
Miles
N

Challenges

Elevated Unemployment and Poverty Rates

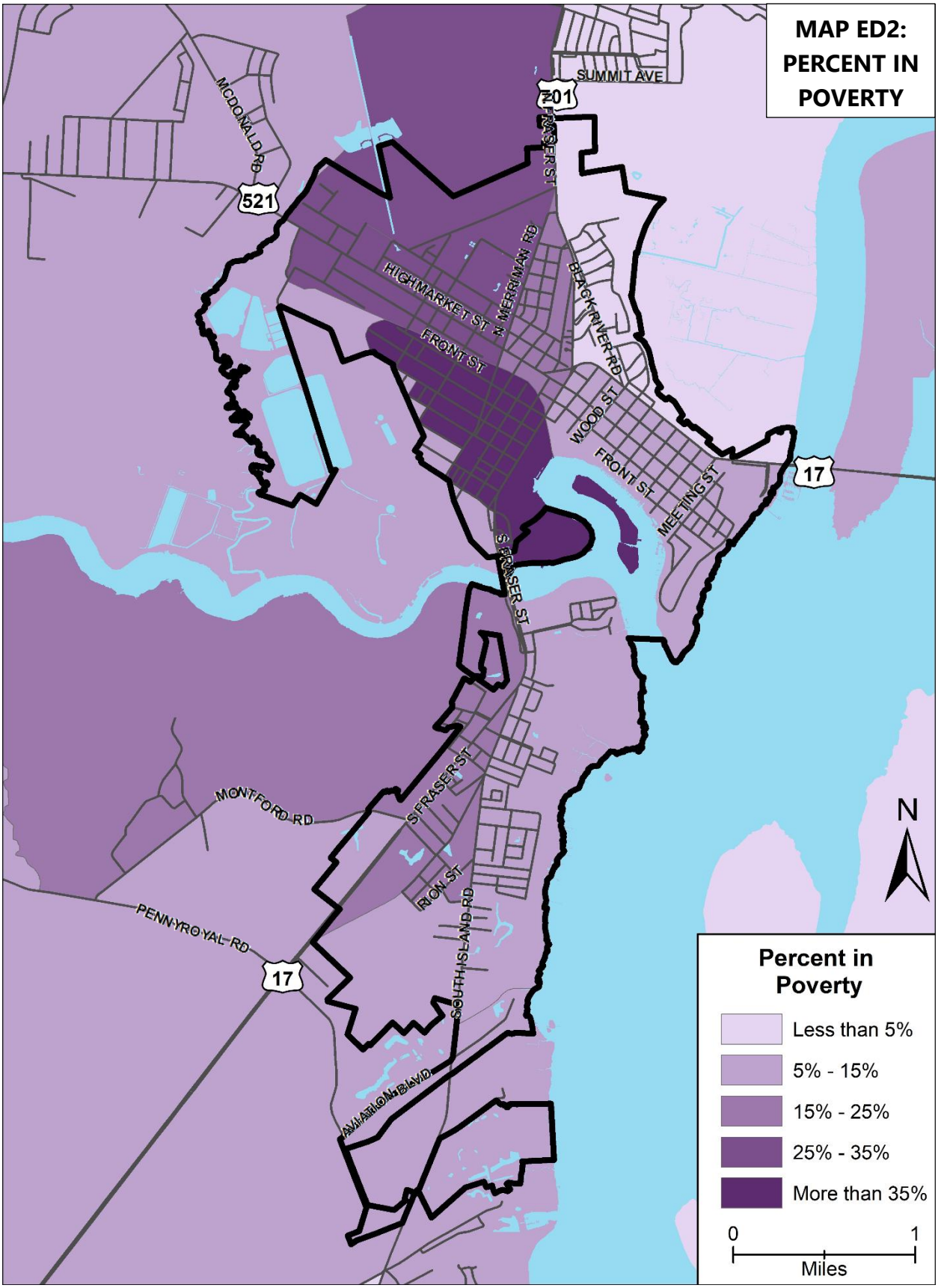
Overall, the City's unemployment rate and per capita income continue to improve; however, the City has experienced a decline in both the active labor force population and in specific industries including finance, insurance, real estate and rental and leasing, and professional, scientific, management, administrative, and waste management services sectors. The unemployment rate is also considered a lagging economic indicator. In other words, improvements in the unemployment rate will likely occur after improvements to other aspects of the economy. The unemployment rate of the City of Georgetown is 12.1% (ACS 2021). The persistently high individual and family poverty rate of 23.6% continues to be an impediment for the City's economic stability. Poverty is more prevalent in the City of Georgetown than in the County and State for most household compositions. The distribution of people living in poverty is not geographically balanced throughout the City. There are many neighborhoods within the City and surrounding area that have a significantly higher population of people living in poverty than in other areas of the County. It is important for the City to proactively address community concerns related to poverty.

Low Per Capita Income

Income statistics are provided by the US Census Bureau at the municipal level and, as the indicates, the City of Georgetown has a lower per capita income level than that of Georgetown County and the State of South Carolina. Georgetown's per capita income is about $24,428, compared to the County's per capita income at $36,867 and the State's at $32,823.

Lagging Higher Educational Attainment

Census data indicates that Georgetown lags over many other communities throughout the state in terms of higher educational attainment. Research has proven that there is a strong correlation between educational attainment, lifelong earning potential, and retention of those with higher education.


MAP ED2: PERCENT IN POVERTY
SUMMIT AVE
201
FRASER ST
MCDONALD RD
521
HIGH MARKET ST
N. MERRIMAN RD
FRONT ST
BLACK RIVER RD
WOOD ST
FRONT ST
MEETING ST
17
S. FRASER ST
S FRASER ST
MONTFORD RD
RION ST
SOUTH ISLAND RD
PENNYROYAL RD
17
AVIATION BLVD
N
Percent in Poverty
Less than 5%
5% - 15%
15% - 25%
25% - 35%
More than 35%
0
1
Miles

Vacant and Underutilized Sites

There is not much undeveloped land available to locate new industries within the City limits. To address this reality, it is important for the City to partner with Georgetown County in their industrial recruitment, redevelopment of former industrial sites, and to pursue small scale manufacturing. Employees of new industries that may locate in Georgetown County will certainly consider living in the City and will likely spend a significant amount of their incomes on retail goods and services, leisure activities, and dining in Georgetown.

Within the immediate Georgetown area, there are some existing industrial sites, along with the former Port of Georgetown, the Steel Mill, and the Paper Mill. Due to unabated siltation of the Georgetown harbor, large ships are no longer able to access the port. The prohibitive cost of dredging, combined with the State's funding preferences for the Port of Charleston and the inland ports at Greer and Dillon, hindered the operation of the port. Georgetown County has purchased the port from the authority and plans to prepare the site for redevelopment using grant funding. The federal government included $6.5 million in the USACE budget to dredge the inner harbor, which will benefit the recreational boaters and tourists visiting by the water.

The Liberty Steel site was closed during the COVID-19 pandemic; however, the plant has since reopened despite its previous history of shutdowns. In 2016, the Urban Land Institute (ULI) conducted a study on the site's future viability. Among the ULI recommendations, the study concluded that transitioning the site from industrial to mixed-use would constitute an appropriate adaptive reuse of the land that would be a natural extension of the downtown and Harborwalk. The City has adjusted the zoning for the site to allow the site to transition from heavy industrial to mixed uses, should the site ever redevelop.

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Section 8

Community Facilities

A local government has the responsibility to provide several basic services to help protect the health, safety, and general welfare of residents and their properties. The City of Georgetown and its partners have a critical responsibility of ensuring that the basic community facilities are in place to provide these key services for its citizens and businesses.

Key Facts and Figures

Administration

The administration staff consists of the city administrator, deputy city administrator, public information officer, human resources manager, and human resources generalist/administrative assistant. Currently, the administrative offices are located on Wood Street. City Hall is currently located on North Fraser Street. It houses the Planning and Community Development (P&CD) and Finance departments. P&CD administers the building permits, zoning, plan review, code enforcement, and GIS. The Finance Department handles all City finances, along with accounting, business licensing, City utility payments, and billing. Combined, City Hall has 16 full-time staff members within the municipal government that perform critical duties to ensure efficient communications and program administration for all departments.

Public Safety

The City of Georgetown Police Department is housed in the C. Spencer Guerry Law Enforcement Center. This state-of-the-art facility also serves as the Georgetown County 911 center, Emergency Management Division (EMD), and the City Municipal Court. The police department participates in the SC Accreditation program, SWAT program, and continuing education programs to ensure that all police officers are properly trained to effectively perform their law enforcement responsibilities.

The Georgetown City Fire Department has a full-time staff of 32 firefighters with an additional 8 volunteer firefighters. Many of the firefighters are certified Emergency Medical Technicians. There are two stations in the City, Station 1 on Prince Street and Station 2 on South Fraser Street.

Electric Utility Department

The City of Georgetown purchases power wholesale from Santee Cooper and the Southeastern Power Administration. This electric power provides street and security lighting in the City and is distributed for private use to residents and local businesses.

Public Works Department

The City of Georgetown Public Works Department consists of the Sanitation Division and the Street and Ground Maintenance Division. The Sanitation division is responsible for collecting solid waste materials from residents and small commercial customers throughout the City. The division also manages the City's recycling program which is currently available to residential customers only. The Street and Ground Maintenance division is responsible for the collection of yard debris and large trash items such as furniture and kitchen appliances. A ground maintenance crew is responsible for the landscaping and upkeep of City public spaces and right-of-ways.

Water Utilities Department

The City of Georgetown Water Utilities Department is responsible for providing 3 critical services for the community, including the supply, treatment, and distribution of potable drinking water, wastewater collections and treatment, and storm water management. A department manager oversees the operations and maintenance of the Water Utilities Department and the City's engineer works on Capital Improvement Projects (CIP) led by both the water utilities and public works departments.

Drinking Water Service

The City obtains untreated raw water from the Pee Dee River. Potable drinking water is also provided to the citizens of Georgetown by two groundwater wells. Raw water is treated at a water treatment plant that has the capacity to filter, treat, and distribute up to 6 million gallons of potable drinking water each day. In 2020, the City commissioned the design of a secondary water flocculation-sedimentation basin. The design was completed in 2021. In June of 2022, the City obtained a federal grant to build the basin.

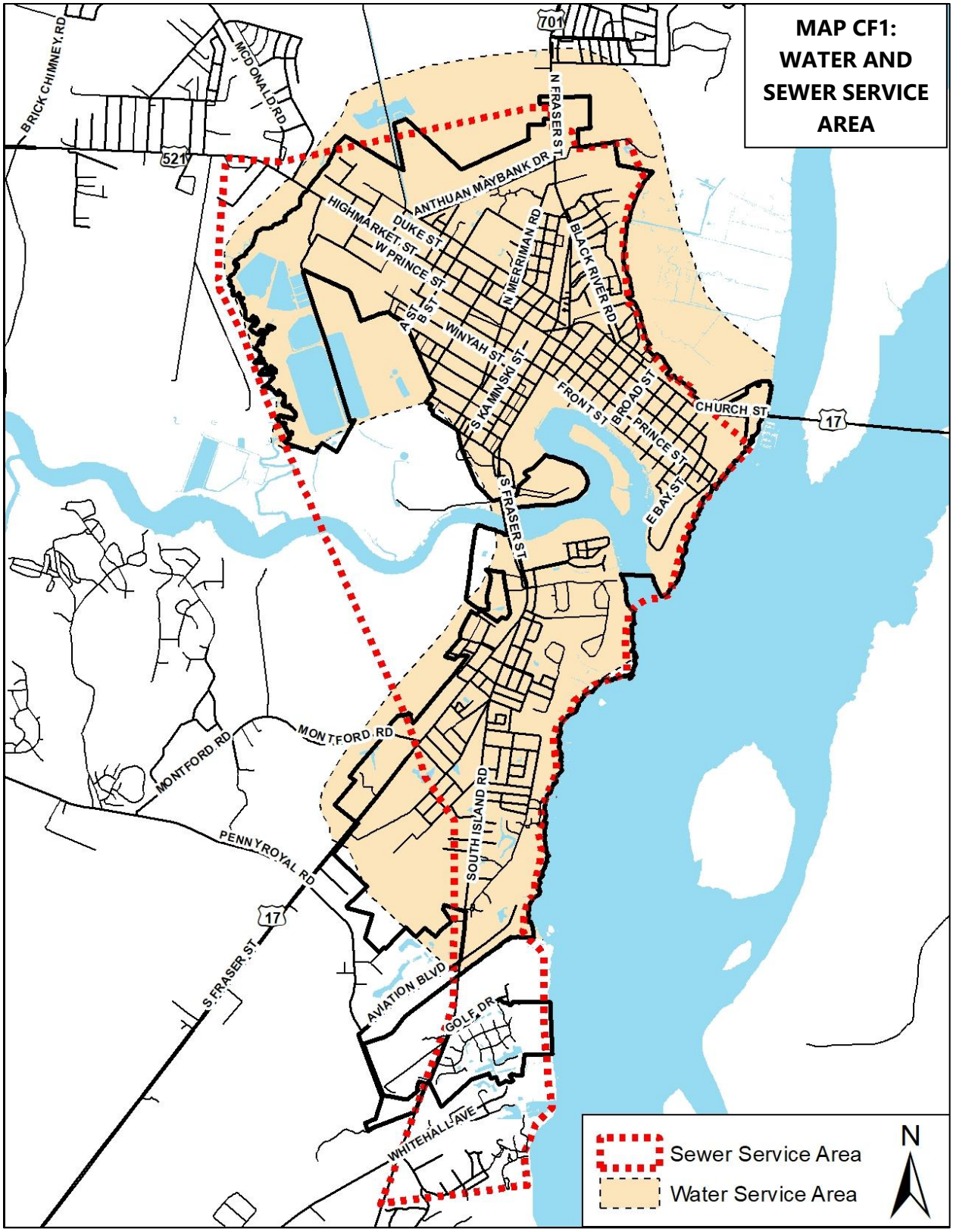
Wastewater Service

The City oversees the operation and maintenance of a regional wastewater treatment plant which serves the Town of Andrews, Georgetown County Water and Sewer District (GCWSD) service areas, and the City of Georgetown. This treatment plant is a sequential batch reactor (SBR) designed facility with a treatment capacity of 12 million gallons per day and its complex includes a laboratory, belt press, SBR's, and a chlorination building.

Source: WK Dickson

Storm Drainage Division

The Storm Drainage Division administers development regulations and maintains a series of storm water collection systems and outfall points throughout the City. This division has 5 full-time staff members.


MAP CF1:
WATER AND
SEWER SERVICE
AREA
BRICK CHIMNEY RD
MCDONALD RD
521
701
N FRASER ST
ANTHUAN MAYBANK DR
HIGHMARKET ST
DUKE ST
W PRINCE ST
N MERRIMAN RD
BLACK RIVER RD
E 5TH ST
WINYAH ST
S KAMINSKI ST
FRONT ST
BROAD ST
PRINCE ST
CHURCH ST
17
E BAY ST
S FRASER ST
MONTFORD RD
MONTFORD RD
PENNYROYAL RD
SOUTH ISLAND RD
17
S FRASER ST
AVIATION BLVD
GOLF DR
WHITEHALL AVE
Sewer Service Area
Water Service Area
N

Medical Services

Tidelands Georgetown Memorial Hospital

The Tidelands Hospital System is a full-service hospital and emergency medical facility that specializes in a multitude of medical care. The Georgetown Hospital System opened their first facility in 1950 at 606 Black River Road. After major renovations from 2018 to 2020, the hospital is a 121-bed, acute care facility offering 24-hour emergency services along with a wide range of inpatient and outpatient medical services. The hospital specializes in joint replacement, spine surgery, stroke, and chest pain to name a few.

Georgetown County EMS

Georgetown County provides emergency medical services across the entire County. While most ambulatory services have been privatized, County EMS still has emergency services that respond to car wrecks, home health emergencies, fires, and other emergency events.

Public Education

All public schools in the City of Georgetown are staffed and operated by the Georgetown County School District, which is headquartered in the Beck Administration Building in the City limits at 2018 Church Street.

Georgetown County Public School System

Within the Georgetown City limits, there is an elementary school, a middle school, and a high school offering general education. There is also an adult education center, a school for arts and sciences (located at Winyah Auditorium), and many day-care facilities located around the City.

Horry Georgetown Technical College (HGTC)

Located just a mile south of the City, the HGTC Georgetown Campus is an institution of higher learning that provides programs and services primarily for the residents of Georgetown County. Currently enrolling over 700 students each fall and spring semester, the 20-acre Georgetown campus specializes in fields of study like Accounting, Nursing, Machinery, Forestry, Medical Technology, and Business Administration.

Clemson University Extension Service

The Clemson Extension has agents that work closely with state extension specialists and researchers at various research and education centers across the

state. The Georgetown Extension Agents provide expertise in Agronomic Crops, Economic and Community Development, Food Safety and Nutrition, 4-H, Horticulture, Livestock and Forages, and Natural Resources.

Hobcaw Barony and the Belle W. Baruch Foundation

On November 14, 1968, Clemson University and the Baruch Foundation agreed to establish a research institute at Hobcaw Barony, located outside of the City across Winyah Bay. The mission today of the Clemson University Belle W. Baruch Institute of Coastal Ecology and Forest Science is "to conduct research and education programs focused on the ecology and management of the natural resources of the coastal region of South Carolina for the betterment of the state's citizens." In March of 1972, the University of South Carolina established the university's first research institute at Hobcaw Barony. Their mission is "to conduct research and support education to improve the management of marine and coastal resources and advance basic science for the well-being of people and their environments." The Institution maintains the Baruch Marine Field Laboratory on Hobcaw Barony. In 2017, Francis Marion University, Coastal Carolina University, and the Belle W. Baruch Foundation entered a research and education partnership, creating the Belle W. Baruch Institute for South Carolina Studies, to engage in the study and research of the cultural, historical, and archaeological heritage of South Carolina.

Source: Jackie R. Broach, Georgetown County PIO

Library System

The Georgetown County Library System (GCLS) consists of 5 libraries around the County. The mission of the GCLS is to "serve as a community resource that expands and enriches the lives of residents by providing and promoting the use of the library system's information, education, and recreation resources." GCLS's main branch library is located on Cleland Street in the heart of the City of Georgetown, adjacent to the Georgetown County Judicial Center. The library provides a lending resource of books, audiobooks, musical CDs, DVDs, magazines, and other materials. The Georgetown library is the area's leader for historical information and reference maps, dating back to the 1700's.

Public Parking

According to the Georgetown Parking Study in 2016 by Haahs & Associates, Front Street has 213 on-street parking spaces and 242 off-street parking spaces for public use. All public parking in the City of Georgetown is free, but most of the on-street parking on Front Street has a two-hour time limit. If the City were to implement the Parking Study by adding additional on-street parking, whether paid or unpaid, it should be prepared to take on ownership and maintenance of the SCDOT roadway it plans to add the on-street parking to. Recently, the City purchased the former Steel Mill employee parking lot on Front Street, and it is now the Front Street parking lot. City officials are planning to build another public parking lot with 39 spaces (including 2 handicap spaces) on Cleland Street to provide a parking facility to the west of the Front Street business district. There is also long-term interest in building a public parking garage to support businesses downtown. The City should explore a fee in lieu of parking to reduce parking requirements and encourage infill it its downtown.

Other Services and Facilities

In addition to the departments and community facilities managed by the City of Georgetown, residents require several other basic needs, services, and facilities which are provided by other entities including Tidelands Georgetown Hospital System, Georgetown County Parks and Recreation, and Georgetown County School Board.

Strengths

Low ISO Rating

Georgetown currently holds an Insurance Services Office (ISO) rating of 2, indicating that the City is providing an excellent level of fire protection service.

Hospital Renovations

The Tidelands Georgetown Memorial Hospital was renovated from 2018 to 2020. This continues providing the City with up-to-date medical facilities which will better serve its population.

Parks and Recreation

Georgetown residents and transient tourists alike have access to several recreational activities in the City of Georgetown. These areas include a system of parks, boat landings, and recreation centers operated by Georgetown County Parks and Recreation. East Bay Park/Morgan Park is a 64-acre multi-purpose passive and active recreational area with tennis courts, pickleball, a disc golf course, picnic areas, and a playground. Continued park expansion projects, such as an adaptive playground and additional amenity features need to be considered by the City. The local Farmer's Market currently sets up every Saturday at the old city hall site while the Bobby Alford pavilion at East Bay Park is being renovated. Some of the other notable facilities in the City include Carroll Campbell Marine Complex, the Harborwalk, Howard and Winyah Recreation Centers, Georgetown Senior Center, Beck

Recreation Area, and the Ben Cooper Splash Park. Additionally, there are several small pocket parks located along Front Street. The City does not have its own parks department; however, there remains recreation needs beyond the downtown core, especially if new growth and development occurs on the City's northern and southern bounds. The City should consider establishing its own parks department and expanding the recreational amenities and passive park space for existing and future residents.

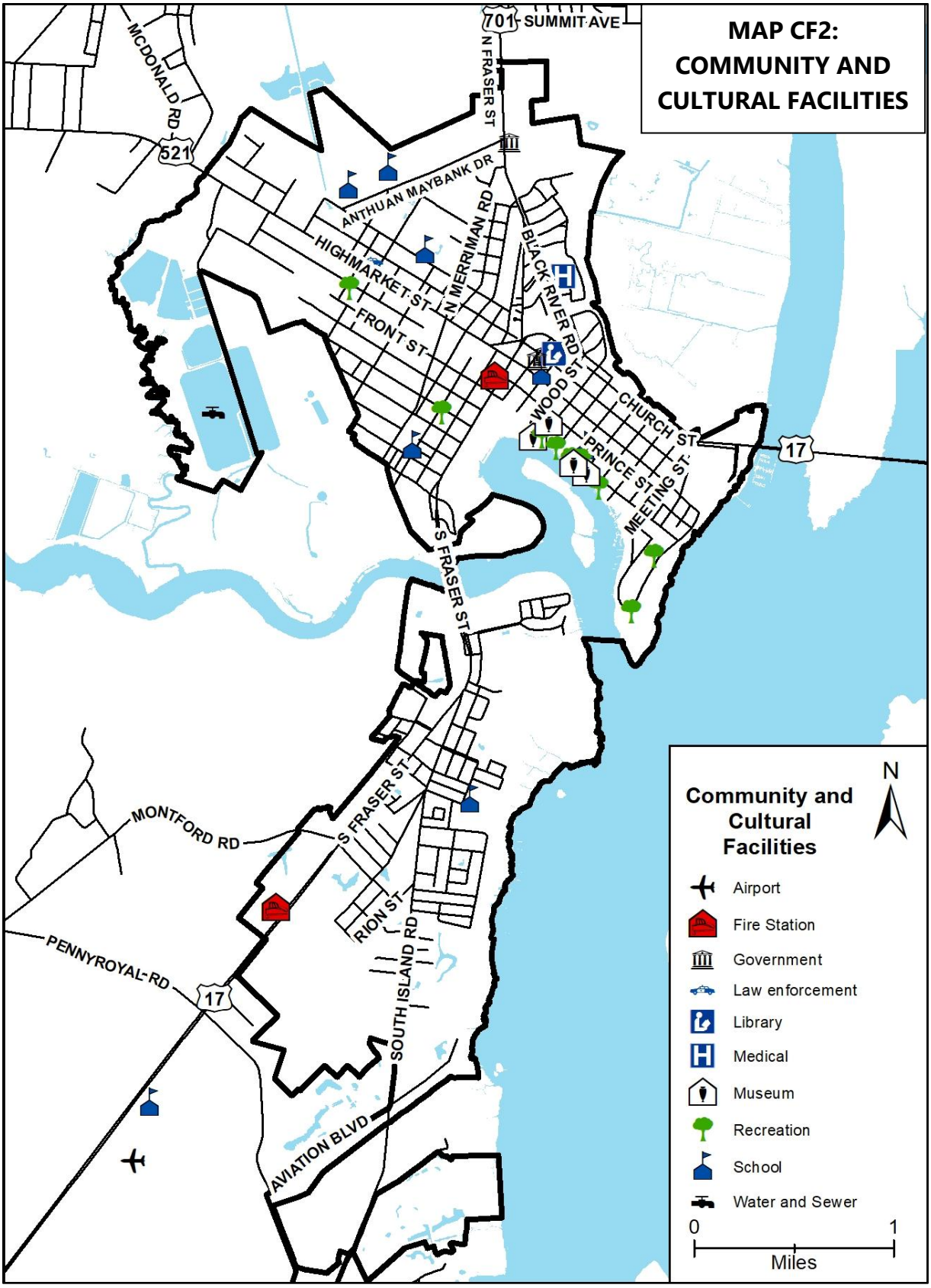
Challenges

Temporary Location of City Hall

The South Carolina Department of Transportation completed a storm water drainage project in the area around South Fraser Street in 2011. This resulted in sinkholes that damaged several buildings in its vicinity. Georgetown's City Hall was one of the buildings damaged. Settlements from two lawsuits resulted in the City receiving more than $3 million. In 2016, City Hall's staff were relocated to a vacant bank building on North Fraser Street after cracks appeared in the building's walls and floors. The old City Hall was demolished three years later. Its current location in the former bank is much smaller and is cramped. In August 2023, the City purchased the former steel mill administration building on S Hazard Street and will renovate it for the new city hall.

Aging Infrastructure

The City's infrastructure is aging which can strain its ability to deliver clean water, provide electricity, and convey stormwater. Population growth and migration, urbanization and climate change can further hinder infrastructure's ability to perform its necessary functions. The City will likely continue to experience financial challenges to maintain its aging infrastructure, resulting in rate increases to keep up with planned and emergency repairs. The City will need to evaluate if it can continue to provide water and sewer and electricity in a more cost-effective manner for its constituents than other providers. The City will also need to consider how maintaining municipal ownership may hinder development and annexation opportunities that could increase the local tax base. The City should have a reserve fund to provide financial support in the case of emergency repairs and should have grants matching funds allocated annually to support projects that need local matches.


MAP CF2:
COMMUNITY AND
CULTURAL FACILITIES
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
HIGHMARKET ST
FRONT ST
BLACK RIVER RD
WOOD ST
CHURCH ST
PRINCE ST
MEETING ST
17
S FRASER ST
MONTFORD RD
RION ST
SOUTH ISLAND RD
PENNYROYAL RD
AVIATION BLVD
Community and
Cultural
Facilities
N
Airport
Fire Station
Government
Law enforcement
Library
Medical
Museum
Recreation
School
Water and Sewer
0
1
Miles

Review of Public Projects

Per S.C. Code § 6-29-540, the Planning Commission is charged with reviewing and commenting on the compatibility of public projects in relationship to the comprehensive plan. No new street, structure, utility, square, park or other public way, grounds, open space or public buildings for any use, whether publicly or privately owned, may be constructed or authorized in the City until the location, character and extent of such activities have been submitted and reviewed by the Planning Commission. This review is applicable to all public projects, not just City projects, with the exception of telephone, sewer and gas utilities, or electric suppliers, utilities and providers. S.C. Code § 6-29-540 requires everyone involved in creating the built environment pay attention to the adopted comprehensive planning elements. The process for planning commission review is a major tool to help ensure investments move the community toward implementing the comprehensive plan.

In the event the planning commission finds the proposal to be in conflict with the comprehensive plan, the commission shall transmit its findings and the particulars of the nonconformity to the entity proposing the facility. If the entity proposing the facility determines to go forward with the project which conflicts with the comprehensive plan, the governing or policy making body of the entity shall publicly state its intention to proceed and the reasons for the action. A copy of this finding must be sent to the local governing body, the local planning commission, and published as a public notice in a newspaper of general circulation in the community at least thirty days prior to awarding a contract or beginning construction.

At this time, the City does not have an established process within its land development regulations to provide guidance on this review process. It serves as an important opportunity to make sure that new park space, public buildings, and government investments align with the comprehensive plan.

The City of Georgetown may require that property for a new public building, park, or other facility be rezoned to the Public Services District. This will ensure that most public projects are reviewed by the planning commission prior to public investment. Alternatively, if the City decides to eliminate the Public Services Zoning District, the 540 Review Process will still ensure that public projects be reviewed prior to them being developed.

Section 9

Transportation

The ease with which goods, services, and people can move makes certain locations more desirable than others. Georgetown's history highlights the competitive advantage created by location and the natural features conducive to growth and economic prosperity. Situated on Winyah Bay at the confluence of several river systems, Georgetown served as an ideal port city. Raw materials, such as timber, indigo, cotton, and locally grown rice moving through Georgetown's port, account for much of the City's early success. Not only was Georgetown's port important for the transportation of raw materials and people, but it also made the City central to the settlement of the interior Pee Dee and Waccamaw regions. Today, Georgetown's transportation system consists of roads, sidewalks, public transit, rail, and nearby airports.

Key Facts and Figures

Georgetown's Streets

The City contains approximately 75 miles of streets. With accompanying rights-of-way, streets in Georgetown occupy approximately 300 acres. A total of 33 streets totaling 5.4 miles are owned by the City, the rest are owned/maintained by SCDOT. The City of Georgetown completed a pavement assessment survey in the spring of 2022 on the City's maintained streets. City officials plan to continue submitting funding requests to the Georgetown County Transportation Committee (CTC) to implement the recommendations from the study.

Traffic Counts

Average daily volumes on several major streets increased from 2014 to 2023. By percentage increase, Church Street (US 17) noted the most significant rise with an average daily volume increase of approximately 35%. Other streets experiencing significant increases in daily volume include South Fraser Street (US 17) between the airport and S. Island Road (19%), South Fraser Street (US 17) near Front Street (16%), North Fraser Street (US 701) (18%), and Highmarket Street west of South Fraser Street (US17A/521) (8%). The level of service (LOS) of Georgetown's streets are generally good with LOS ratings of C. Currently, Church Street has a daily traffic volume of 27,400, making it the busiest road in Georgetown. North Fraser Street (US 701), South Fraser Street (US 17), and Highmarket Street (west of Fraser Street) in downtown Georgetown all have volumes exceeding 19,000 vehicles per day.

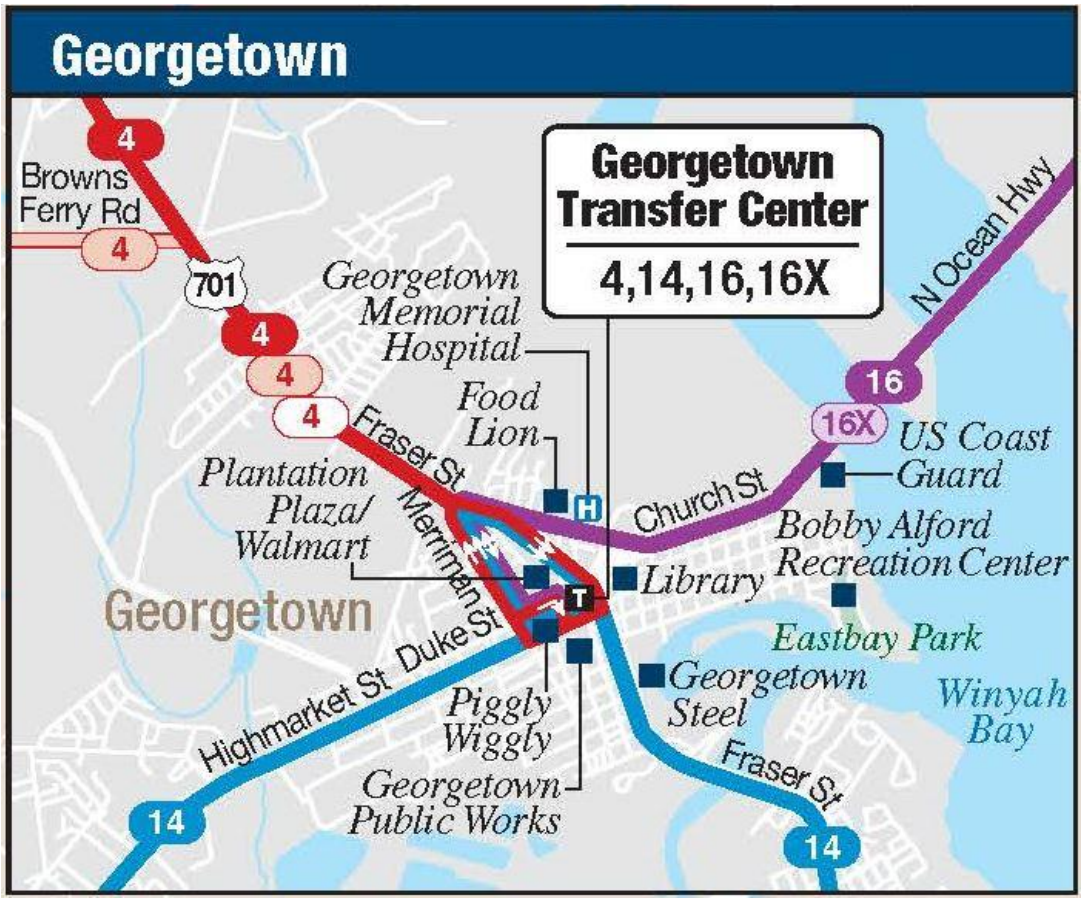
Public Parking

A total of 20 streets within the City of Georgetown have on-street parking. On-street parking is common in the historic district due to its wide rights-of-way and the presence of a downtown commercial district. Parking downtown has been the topic of several studies. In 2002, the Planning Commission performed a review of downtown parking, and another study was performed by Tim Haahs and Associates in 2016. According to the 2016 study, the downtown contained 424 on-street parking spaces with an additional 242 spaces contained in 6 off-street public parking lots. Parking on Front Street and in Lot B sees usage of over 90% during peak times. It is on the side streets and in the other public lots where spaces can usually be found. However, demands from the George Hotel and many new businesses could strain the parking supply. A proposed public parking lot or garage west of downtown will help to alleviate these issues.

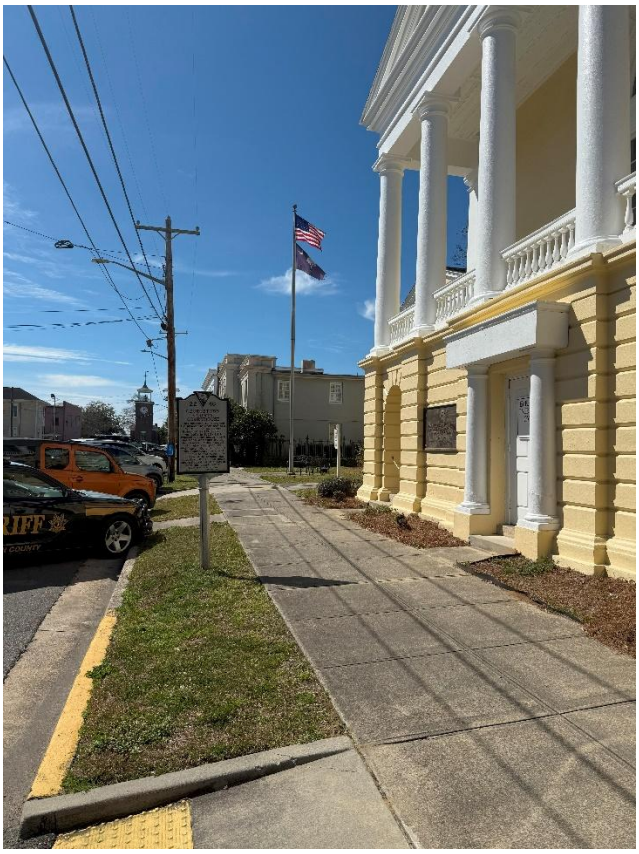
The City has two parking lots in the Core Commercial District, one on Screven Street and one on Orange Street. The Screven Street parking lot has a total of 38 spaces (including one handicap). The Orange Street parking lot has a total of 44 spaces (including two handicap) and a charging station for electric vehicles. City officials are planning to build another public parking lot on Cleland Street. This parking lot will include 39 spaces with 2 handicap spaces, pervious pavers, solar powered lighting, and a charging station for electric vehicles. In addition, the City recently purchased property from the former Steel Mill for the Front Street Parking Lot.

Other Transportation Services

Alternative transportation facilities available in Georgetown include air, bus, port, and rail service. The closest airport to Georgetown is the Georgetown Airport (GGE). There are two commercial airports within 55 miles of the City to the north in Myrtle Beach and to the south near Charleston. Bus service is provided to the City by Coast Regional Transit Authority (Coast RTA). Routes connect Georgetown to cities as far west as the Town of Andrews and as far north as the City of North Myrtle Beach. City officials have discussed the need for public transportation and the possibility of implementing a two-year pilot project to have a Coast RTA cutaway bus servicing a local circular bus route. Long distance bus service is provided by Greyhound Bus Lines. Freight rail service is provided to Georgetown by CSX Transportation. More information about other transportation services can be found in the Grand Strand Area Transportation Study (GSATS) Metropolitan Transportation Plan.



MAP T1: SIDEWALK ANALYSIS
N FRASER ST
CHARLOTTE
ANTHUAN MAYBANK DR
PYATT ST
CHURCH
FARRELLY ST
RIDGE ST
COLLINS ST
HIGHMARKET ST
W CHURCH ST
LINCOLN ST
HORRY ST
LUCAS
HUGER DR
FRONT ST
W PRINCE ST
DUKE ST
N MERRIMAN RD
PALM ST
N CONGDON ST
N HAZARD ST
BLACK RIVER RD
DARGAN ST
WEST
RAILROAD
EXCHANGE ST
FRONT ST
WINYAH ST
EMANUEL ST
GILBERT ST
BUTTS ST
DOZIER ST
CLELAND ST
WOOD ST
KING ST
ORANGE ST
CHURCH ST
DUKE ST
PRINCE ST
SAINT JAMES ST
MEETING ST
FRONT
WOOD
KING
PIER
OCEAN HWY S
MARINA DR
E BAY ST
GREENWICH DR
CANAL
HENRY ST
S KAMINSKI ST
S HAZARD ST
BOURNE ST
DOCK ST
DOCK
INTERNATIONAL
PARK ST
BAYVIEW AVE
OAK ST
MARTIN
CRAVENS
THOMPSON ST
LEON ST
LOBLOLLY ST
RICE ST
OAK BAY
S FRASER ST
CHERRY ST
HILL ST
ASBURY
MONTFORD RD
BECK
OLD CHARLESTON RD
LORIL ST
WAYNE ST
ASH ST
HINDS
BEATY RD
RION ST
OLIVE ST
BIRCH ST
OLD CHARLESTON
RION
COOPER ST
SOUTH ISLAND RD
SOUTH BAY
OLDE BAY
HELENA ST
AVIATION BLVD
GOLF DR
PLANTATION
MICHAU
BELLE RIVE
OAKLAWN
Legend
Complete
Needs Repair
Incomplete
Worn Path
Missing
Railroad
Georgetown State Owned Road
Georgetown Other Road
Water Body
City Boundary
N
DISCLAIMER: This map is a graphic representation of data obtained from various sources. All efforts have been made to warrant accuracy of this map. However, WRCOG disclaimes all responsibility and liability of this map.



Strengths

Sidewalk System

The historic areas of the City, mainly the blocks encompassed by Front, Prince, Highmarket (east of Fraser Street), Duke, and Church streets, are serviced by sidewalks. Within these blocks, sidewalks are generally in good condition and are readily accessible. Outside of the historic areas, sidewalks are found along the City's major arterials except for segments of Black River Road and South Fraser Street at the Sampit River and south of Oakley Avenue. In 2019, sections of sidewalks along Church, North Fraser, and Highmarket streets were replaced and ramping Twith detectable surfaces built at intersections. SCDOT has placed handicap ramps on the main corridors. Sidewalk repairs are needed on several cross streets and outside of the immediate historic district. In addition, there remains a need to address the lack of or gaps in sidewalks on most local streets. The City received funding from the CTC program to build some sidewalks in the West End community. Additionally, funding was earmarked by a State representative to build more sidewalks in that neighborhood in the future. Many residents enjoy commuting by bike and many of Georgetown's streets are conducive to this mode of travel, particularly streets within and adjacent to the City's historic district and the Maryville neighborhood. The City should also pursue the development of the East Coast Greenway in areas of the City where there are currently gaps in the sidewalk network.

Aesthetic Strengths

Perhaps the most visually appealing feature of Georgetown is its tree-lined streets and sidewalks and the proximity of adjacent buildings. This visual setting complements the area's history and distinguishes Georgetown as a uniquely southern city. The retention and planting of street trees speaks to the forethought of past City leaders and property owners. In 2007, the City Council amended the zoning ordinance to include the "Design Overlay District for Main Corridors". This district provides additional standards for landscaping, signage, lighting, parking, and architectural detail partially to improve and upkeep the appearance of Georgetown's major streets. Construction of Brick Chimney Road, while outside

of the City limits, will provide a perimeter road to connect US 701 to US 521, thus reducing truck traffic through downtown.

Challenges

Lack of Interstate Highway Access

The City's availability of rail and air service are all favorable to growth; however, the City does not have direct access to an interstate highway. This impediment limits the ability of the City and County to attract new industry and other businesses reliant on truck transport.

Gateway Corridors

Streetscaping helps to improve safety while providing a greater sense of place for its users. It should be done according to road classification to ensure the right of way and traffic needs can accommodate it. Corridor segments with sufficient cross access, backdoor access, and onsite circulation may be candidates for median treatments. The thru traffic from trucks can cause damage to the pavement, debris, and an increase in traffic. A median-divided roadway improves traffic flow, reduces congestion, and increases traffic safety, in addition to reinvestment into a community. Landscaping and gateway features incorporated into median treatments improve the aesthetics of the corridor, in turn encouraging investment in the area. Lighting is another component of streetscaping that can not only improve safety, but also help people know that they have arrived at a destination.

The use of access management tools can help to improve traffic flow and safety along major corridors like US 17. Some of these techniques include increasing space between signals and interchanges, driveway location, spacing and design, use of exclusive turning lanes, median treatments, use of service and frontage roads, and land use policies that limit right-of-way access to highways. Improvements to the City's gateways through streetscaping and an increase in access management will make transportation through the City easier while maintaining its aesthetic.

Level of Service

Increased traffic on the City's major arteries is noteworthy. It is anticipated that this trend will continue, resulting in several arterial street segments falling below acceptable levels of service. The level of service for the City's arterial roadways and the functionality of several of the City's intersections will be a concern in upcoming years. Roadway conditions, for the most part, in the City are generally good. In 2022, the City had a Pavement Management Report completed. The pavement conditions from the report are displayed in Table T-1. Two exceptions are the main thoroughfares of South Fraser Street and West Highmarket Street. Due to heavy truck traffic on these roads, maintenance is more frequently needed. It should be noted that

some SCDOT owned roads are not in great condition. The growth of traffic on the City's arterial roadways has occurred despite a decline in the City's population and no major in-city development over the period observed. This suggests that much of the increased traffic has been due to population growth along the Waccamaw Neck and travel generated by growth in the Grand Strand's tourism and job market. As the southern gateway to the Grand Strand, this increased traffic presents an opportunity for the City's commercial interests. Arterials such as Church, South Fraser, North Fraser, and Highmarket streets will see level of service ratings fall below D, with some of the segments rating F. Gateway intersections identified by this plan and other notable intersections, such as the Black River Road and Church Street intersection, will also have impaired functionality.

Roadway Conditions

The City of Georgetown has several roadways that are in need of resurfacing. In 2022, a Pavement Management Report was released, indicating that the City needed 0.8 miles of City-maintained roadways to be made over a 5-year timeframe. Reconstruction is recommended for portions of Indigo Ave, Martin St, W Church, Hampton Ct, Front St, and Palm Alley. A number of other roadway segments are recommended for restoration, preservation, and resurfacing during this same 5-year timeframe. Beyond City roadways, there remains a significant need for SCDOT roadways to be maintained and resurfaced, especially in the downtown and the historic district. Improvements are needed Fraser Street due to heavy truck traffic.

TABLE T1
Projected Annual City Budget Needs for Maintenance and Resurfacing

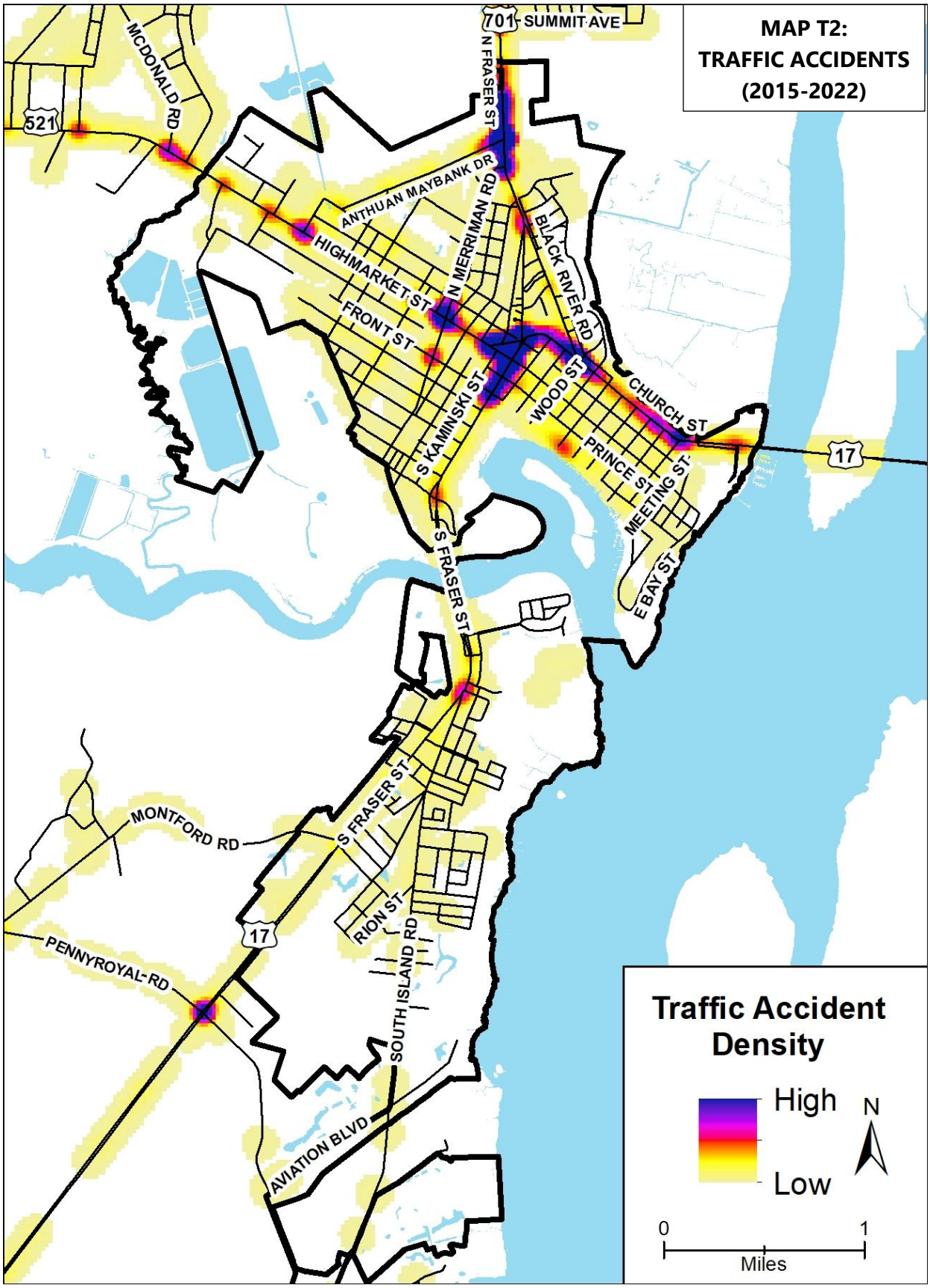
Fiscal Year	Preventive Maintenance	Preservation	Reconstruction	Estimated Costs[1]
FY 24-25	$0	$0	$440,313	$440,313
FY 25-26	$0	$0	$1,272,415	$1,272,415
FY 26-27	$0	$123,716	$368,690	$492,407
FY 27-28	$0	$483,842	$0	$483,842
FY 28-29	$109,863	$307,872	$0	$417,735

[1] Costs are based on today's dollar at year 2022 with an annual inflation rate of 5% for the following fiscal years. Current events and inflation rates may impact actual pricing in the future.

Source: Terracon (2022)

Safety

The City of Georgetown has several roadways and intersections that need safety improvements. The heat map on the following page illustrates where accidents were concentrated from 2015-2022. Most accidents have occurred on N Fraser Street, Church St, and Highmarket St, especially where these three roads intersect and at major intersections. There has also been a concentration of accidents at the S Fraser St and S Island Rd intersection. Intersection improvements along the Hwy 701 corridor (N Fraser St) from N Merriman St to the City limits need to be evaluated. Some congestion and accidents may be alleviated in the future with the construction of Brick Chimney Road, which will connect Hwy 701 to 521 north of the City.


MAP T2:
TRAFFIC ACCIDENTS
(2015-2022)
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
BLACK RIVER RD
HIGHMARKET ST
FRONT ST
S KAMINSKI ST
WOOD ST
CHURCH ST
PRINCE ST
MEETING ST
17
E BAY ST
S FRASER ST
MONTFORD RD
RION ST
PENNYROYAL RD
SOUTH ISLAND RD
AVIATION BLVD
Traffic Accident Density
High
Low
N
0
1
Miles

Priority Transportation Projects

Priority transportation projects in and around the City are listed in Table T1 below.

TABLE T2 NEEDED TRANSPORTATION PROJECTS		
Transportation Projects	**Estimated Costs**	**Potential Funding Source (1)**
New Construction/Widenings		
Add turning lanes and sidewalks to both sides of Anthuan Maybank Drive	TBD	GSATS/SCDOT
Extend Lincoln St to Anthuan Maybank Dr and add sidewalks to Lincoln St and Washington St	TBD	GSATS/SCDOT/Local Option Sales Tax
Extend Northgate Blvd to Brick Chimney Road (unincorporated area)	TBD	GSATS/Local Option Sales Tax/Developer
Extend Pringle Ferry Rd to future Northgate Blvd Ext (unincorporated area)	TBD	GSATS/Local Option Sales Tax/Developer
Parking		
Cleland Street Parking Lot Improvements (Funded)	$360,933	CDBG/HTAX
Front Street Parking Lot Improvements	TBD	HTAX/TIF District Funds
Front Street Parking Garage	TBD	HTAX/TIF District Funds
Resurfacing		
Road Maintenance & Resurfacing (City Roads only)	$3,106,712	General Fund
Intersection and Corridor Improvements		
Landscape, streetscape, and hardscape improvements in TIF District	$2,500,000	TIF District Funds
North Fraser Street Corridor Improvements from Anthuan Maybank Drive to SC-51.	TBD	GSATS/SCDOT
New Cross Section of Highmarket and Saint James sts	$2,600,000	SCDOT (Funded)
Access management and beautification along South Fraser Street (Hwy 17 Corridor)	TBD	GSATS/SCDOT/TIF/HTAX
Intersection and Safety Improvements	TBD	GSATS/SCDOT
Pedestrian/Bicycle/Transit Improvements		
Complete the sidewalk network in the West End, including southside of S Merrian Road, S Hazard Street, S Congdon Street, and others	TBD	GSATS/SCDOT/ CTC/CDBG
Sidewalks on Gilbert/Hawkins/Butts Sts (Funded)	$330,000	Grant/Capital Reserve Fund
Improved pedestrian crossing across Highmarket St, connecting the West End and Airport communities	TBD	GSATS/SCDOT
Extend the sidewalks along Black River Rd to US 701	TBD	GSATS/SCDOT
ADA Sidewalk and Ramp Improvements throughout City	TBD	GSATS/SCDOT/CTC
East Coast Greenway along South Island Road	TBD	GSATS/SCDOT
Add bus pull-offs and covered stops where feasible	TBD	GSATS/SCDOT/FTA
Coast RTA Park and Ride Lot	$350,000	GSATS/FTA
Multimodal Transit Hub in Georgetown County	$4,000,000	GSATS/FTA
Note (1): CTC = County Transportation Committee, FHWA = Federal Highway Administration, GSATS = Grans Strand Transportation Study, SCDOT = South Carolina Department of Transportation, FTA= Federal Transit Authority, and CDBG=Community Development Block Grant.		

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Section 10

Priority Investment

The realization of this plan's goals and objectives will require the expenditure of public resources. As there will always be limits to the availability of resources, policy makers will undoubtedly face competing demands for public monies. These expenditures include hard costs, such as money and personnel, and soft costs. The latter, soft costs, can include opportunity cost or the loss incurred by choosing one priority over the other. In many, if not most cases, gauging and subsequently managing the impact of lost opportunity is the more difficult policy determinant.

This element provides a listing of needed capital improvements, the costs and potential timeline associated with each, and possible funding sources available to the City. Additionally, this element makes recommendations for the creation of priority investment zones, or areas of the City where increased attention should be focused. The timeline and responsible entities associated with realizing each element's goals and objectives are further discussed in the implementation section of this plan.

Enabling Act Requirements

Capital Improvements Plan

In addition to meeting the statutory requirements contained within the Priority Investment Act, the priority investment element serves as an integral component of planning capital improvements. Capital improvements planning has long been a function of planning commissions, predating the 2007 act and the South Carolina Local Government Comprehensive Planning Enabling Act of 1994. The current planning enabling act provides:

"*In the discharge of its responsibilities, the local planning commission has the power and duty to prepare and recommend for adoption……a capital improvements program setting forth projects required to implement plans which have been prepared and adopted, including an annual listing of priority projects for consideration by the governmental bodies responsible for implementation prior to the preparation of their capital budget*" (SC Code §6-29-340).

Per 2007 revisions in State mandated comprehensive plan elements, the Priority Investment Element requires an analysis of projected federal, state and local funds available for public infrastructure and facilities during the next 10 years and recommended projects for those funds. Such projects should address water and sewer needs, stormwater and drainage improvements, electric utility improvements, roadway, streetscape, sidewalk and public parking needs, public building needs, park improvements, anticipated Harborwalk upgrades and expansions, etc. This element should also identify needed projects that there may not currently be funding to support; however, acknowledgement of capital needs is critical for the pursuit of grant funding, changes in millage, or identification of alternative funding sources. The cost and potential funding sources associated with many of the recommended improvements may not be fully known or may change over time. As such, it is the intent of this element that an annual re-evaluation of the improvements identified within this element be conducted as part of the City's annual review of its capital improvement program.

The City has, in past years, promulgated a 10-year Capital Improvements Plan (CIP) for its utilities and incorporated those into its annual budget process. This element recommends the City revise their process to develop a 10-year CIP for all capital needs. The Planning Commission should annually review a list of priority capital projects for the Council's consideration as part of the capital budget. This review is to ensure consistency with the comprehensive plan and other City plans to ensure their implementation. It will also allow the City to proactively identify projects that need grant funding and that grant matching funds be incorporated into the budget to ensure that the City can proceed with a grant project, if awarded.

Priority Capital and Operational Projects

Departmental Projects

In preparation for the Community Facilities Element of this plan, information was solicited from the City's various departments regarding needed capital and operational expenditures over the next 10 years. Table PI-1 provides a listing of funded projects, a timeline for expected need/expenditure, and the projected costs associated with each activity as received from the departments. It is anticipated that most of these recurrent items will be purchased by the City through the department's operational fund or capital fund. Larger projects, specifically those identified by the water, sewer, and stormwater utilities will require funding sources in addition to those annually available to the department from budget appropriations. Table PI-2 identifies capital improvement needs that are currently unfunded. Potential or anticipated funding sources are identified in this table; however, long-range capital planning is necessary to ensure that these project needs are met to ensure that the City can meet the basic needs of its residents, along with maintaining and continuing to improve the quality of life for our citizens. While this section identifies future capital needs, the City must also anticipate future manpower needs to maintain the City's existing and planned infrastructure and services.

TABLE PI1
FUNDED CAPITAL PROJECTS (DEPARTMENTAL) 2024-2035

General Administrative Projects	Estimated Timeline	Projected Costs	Funding Source
City Hall: Committed Fund Balance for Capital Projects	2024-2025	$2,100,100	Capital Projects Reserve Fund
City Hall: Front Fund Balance (FGIP Interest Earned)	2024-2025	$40,269	Capital Projects Reserve Fund
Total		**$2,140,369**	

Fire Department Projects	Estimated Timeline	Projected Costs	Funding Source
Training Center	2024-2025	$75,000	Capital Projects Reserve Fund
Maryville Fire Substation Construction	TBD	$1,040,000	Capital Projects Sales Tax
Total		**$75,000**	

Police Department Projects	Estimated Timeline	Projected Costs	Funding Source
LensLock Lease	2024-2025	$68,000	Capital Projects Reserve Fund
Total		**$68,000**	

Public Works Department Projects	Estimated Timeline	Projected Costs	Funding Source
Building Improvements	2024-2025	$431,584	Capital Projects Reserve Fund
Cleland Street Parking Lot	2024-2025	$360,933	HTAX/CDBG
Constitution Park - Landscape and Hardscape	2024-2025	$75,000	HTAX

EPB & Willowbank Park Replace Playground Equipment	2024-2025	$475,000	HTAX
Morgan Park Improvement: Architect Fees	2024-2025	$50,000	HTAX
Duke St. Laydown Yard Improvements	2024-2025	$130,500	Capital Projects Reserve Fund
Resurfacing Indigo Avenue	2024-2025	$160,000	Capital Projects Reserve Fund
Utility Building Improvements	2024-2025	$184,965	Waste Management Fund
Total		**$1,867,982**	

Electric Department	Estimated Timeline	Projected Costs	Funding Source
Public Utility Building: Improvements	2024-2025	$616,548	Electric Utility Fund
Front St. UG Infrastructure Upgrade	2024-2025	$855,000	Electric Utility Fund
GreenCore Infrastructure	2024-2025	$100,000	Electric Utility Fund
Marina Drive Underground Loop	2024-2025	$400,000	Electric Utility Fund
South Island Development	2024-2025	$480,000	Electric Utility Fund
Duke St. Laydown Yard Improvements	2024-2025	$14,500	Electric Utility Fund
Relocation of electric utility lines for Black River Road widening	TBD	$1,040,000	Capital Project Sales Tax
Total		**$3,296,048**	

Water Utilities Department	Estimated Timeline	Projected Costs	Funding Source
Black River Rd. Widening- Engineering only	2024-2025	$20,000	Water Utility Fund
Maryville Water Dist. Phase 1	2024-2025	$625,000	Water Utility Fund/ARPA
Maryville Water Dist. Phase 2 Engineering Only	2024-2025	$300,000	Water Utility Fund
Willowbank Water Main Improvements - Engineering only	2024-2025	$100,000	Water Utility Fund
N Merriman Road - Congdon Street Improvements (Engineering Only)	2024-2025	$400,000	Wastewater Fund
West End Water Upgrades	2024-2025	$1,104,580	ARPA/CDBG
WTP Condition Assessment	2024-2025	$50,000	Water Utility Fund
Raw Water Station Generator and Electrical Switchgear	2024-2025	$790,000	Water Utility Fund/Earmarked Funds-Hewitt
WTP SCADA PLC Upgrade	2024-2025	$160,773	ARPA
Second Sedimentary Basin	2024-2026	$5,223,181	EDA/Earmarked Funds-Hewitt/Water Utility Fund
West End Water Main Improvements	2025-2027	$1,100,000	CDBG
Total		**$9,873,534**	

Sewer Utilities Department	Estimated Timeline	Projected Costs	Funding Source
Lift Station/ Sewer Force Main Condition Assessment	2024-2026	$50,000	Wastewater Fund
Black River Rd. Widening- Engineering only	2024-2025	$20,000	Wastewater Fund
Pump Station Generators	2025-2026	$196,000	FEMA
Sanitary Line and MH Survey and CIPP-S Fraser	2024-2025	$100,525	ARPA
Sewer Force Main Replacement	2024-2025	$1,030,631	SCIIP/City Match/Wastewater Fund
Sewer Pump Station 11	2024-2025	$687,087	SCIIP/City Match/Wastewater Fund
SCADA for Lift Stations	2024-2025	$75,000	Wastewater Fund
Headworks Screen Replacement	2024-2025	$500,000	Wastewater Fund
WWTP Condition Assessment	2024-2025	$50,000	Wastewater Fund
Replacement of Sludge Truck	2024-2025	$200,000	Wastewater Fund
Total		**$2,889,243**	

Stormwater Utilities Department	Estimated Timeline	Projected Costs	Funding Source
Historic District Stormwater System Improvements	2024-2026	$6,250,000	EDA/ CDBG
N. Merriman Road-Congdon Street System (Engineering Only)	2024-2025	$400,000	Stormwater Utility Fund
Study for Stormwater Lift Station	2024-2025	$350,000	Stormwater Utility Fund
Vactor Truck Replacement	2024-2025	$450,000	Stormwater Utility Fund
Fraser and Emmanuel streets (steel mill system) stormwater improvements	TBD	$ 2,570,204	Capital Projects Sales Tax
Total		**$7,450,000**	

Waste Management Department	Estimated Timeline	Projected Costs	Funding Source
Duke St Laydown Yard Improvements	2024-2025	$58,000	Waste Management Fund
Building Improvements	2024-2025	$184,965	Waste Management Fund
Total		**$242,965**	

Note: All costs are in 2022 dollars. Project information is per the individual city departments. TIF: Tax Increment Financing, ARPA: American Rescue Plan Act; CDBG: Community Development Block Grant; FEMA: Federal Emergency Management Agency; HTAX: Hospitality Tax; EDA: Economic Development Agency.

TABLE PI2
UNFUNDED CAPITAL PROJECTS (DEPARTMENTAL) 2024-2035

Planning Department	Estimated Timeline	Projected Costs	Potential Funding Source
Expansion of Christmas Lights to Harborwalk	2024-2026	$10,000	HTAX/TIF
Wayfinding Signage for Arts and Cultural District	2025-2026	$30,000	General Fund/HTAX/TIF
Install Permanent Banners on Light Posts	2025-2026	$35,000	General Fund/HTAX/TIF
Construction of office space in New City Hall for Economic Development Director	2025-2026	$50,000	General Fund
Construction of office space in new City Hall for History Room	2025-2026	$15,000	Capital Projects Reserve Fund
Total		**$140,000**	

Fire Department Projects	Estimated Timeline	Projected Costs	Potential Funding Source
New fire station in northern quadrant with future annexation(s), including new fire engine and equipment	TBD	$4,000,000	Capital Projects Reserve Fund/ Fire Impact Fee/ Development Agreement
Total		**$4,000,000**	

Police Department Projects	Estimated Timeline	Projected Costs	Potential Funding Source
New police substations, as needed with growth	TBD	TBD	Capital Projects Reserve Fund
Surveillance cameras in "hot spots"	2025-2030	TBD	Capital Projects Reserve Fund
RMS Reporting System	2025-2030	TBD	Capital Projects Reserve Fund
Total		**TBD**	

Public Works Department Projects	Estimated Timeline	Projected Costs	Potential Funding Source
New Street Lighting – West End	TBD	TBD	Capital Projects Reserve Fund
Other New Street Lighting	TBD	TBD	Capital Projects Reserve Fund/TIF
Park space and enhancements – West End	TBD	TBD	Capital Projects Reserve Fund/CDBG/PARD
Park space and enhancements - Maryville	TBD	TBD	Capital Projects Reserve Fund/CDBG/PARD
Implementation of Goat Island Master Plan	TBD	TBD	Capital Projects Reserve Fund
Expansion of City Dockage	TBD	TBD	Boating Infrastructure Grant/ HTAX
Expansion of Harborwalk	TBD	TBD	TIF/Boating Infrastructure Grant/HTAX

Front Street Parking Lot Improvements	TBD	TBD	TIF/HTAX
Front Street Parking Garage	TBD	TBD	TIF/HTAX/Capital Projects Reserve Fund
See Transportation Section (Table T-1) for Additional Improvement needs			
Total			

Electric Department	Estimated Timeline	Projected Costs	Potential Funding Source
US 17/521 Improvements	2026-2027	$450,000	Electric Utility Fund
Misc. Line Upgrades	2024-2035	$250,000/year	Electric Utility Fund
Transformers	2024-2035	$80,000/year	Electric Utility Fund
Total		**$3,750,000**	

Water Utilities Department	Estimated Timeline	Projected Costs	Funding Source
1/3 Cost- Renovate Maint. Shop Office	2025-2026	$25,000	Water Utility Fund
Maryville Water Dist. Phase 2 Construction	2025-2026	$1,000,000	Water Utility Fund
Willowbank Water Main Improvements - Construction	2025-2026	$550,000	Water Utility Fund
WTP Rehab Old Sedimentary Basin	2025-2026	$500,000	Water Utility Fund
WTP Hypochlorite Disinfection System	2025-2027	$1,650,000	Water Utility Fund
1/3 Cost of Equipment/Vehicle Shed	2026-2027	$150,000	Water Utility Fund
WTP Backwash Pump Replacement	2026-2027	$75,000	Water Utility Fund
WTP Backwash Pump Replacement	2026-2027	$75,000	Water Utility Fund
WTP New Filter Building	2026-2028	$5,600,000	Water Utility Fund
Front St. Water Main Replacement	2027-2029	$1,150,000	Water Utility Fund
SCADA for Maryville Well	2028-2029	$50,000	Water Utility Fund
Maryville Pines Water Main Replacement	2028-2030	$825,000	Water Utility Fund
Littlebrook Drive Water Main Replacement	2029-2030	$50,000	Water Utility Fund
Bayview Water Main Improvements	2029-2031	$825,000	Water Utility Fund
Oak, Elizabeth, and Morrison Street Water Project	TBD	$2,932,087	Capital Project Sales Tax Contingency
Total		**$15,457,087**	

Sewer Utilities Department	Estimated Timeline	Projected Costs	Funding Source
SBR 2&3 Backup Modules	2024-2025	$30,000	Wastewater Fund
City Hall PS Force Main Replacement	2025-2026	$6,880,631	Wastewater Fund
City Hall Lift Station Replacement	2025-2027	$4,577,087	Wastewater Fund
Hospital Sewer Line Re-Route	2025-2026	$625,000	Wastewater Fund
Towable High Pressure Jet Machine	2025-2026	$100,000	Wastewater Fund
Mixer Aerators	2025-2026	$500,000	Wastewater Fund
Press Building PLC	2025-2026	$30,000	Wastewater Fund
1/3 Cost- Renovate Maint. Shop Office	2025-2026	$25,000	Wastewater Fund
1/3 Cost of Equipment/Vehicle Shed	2026-2027	$150,000	Wastewater Fund

P.S. #17-Fogel Pump Station	2028-2030	$300,000	Wastewater Fund
P.S. #18-Belle Isle Pump Station	2025-2027	$300,000	Wastewater Fund
P.S. #20-Plantation Apartments	2025-2027	$300,000	Wastewater Fund
P.S. #5-Indigo Apartments	2026-2028	$550,000	Wastewater Fund
Effluent Pumps: Replace all three	2027-2028	$750,000	Wastewater Fund
Roof Replacements (one per year)	2025-2029	$250,000	Wastewater Fund
Sewer Line (CIPP) Area TBD (One area each year)	2025-2029	$2,000,000	Wastewater Fund
Spare Lift Station Pumps and Monitors	2025-2033	$300,000	Wastewater Fund
Hoist at Chlorine Building: 2 Ton System	2028-2029	$100,000	Wastewater Fund
HVAC Replacement (Lab Belt Press, Electrical Building)	2028-2029	$40,000	Wastewater Fund
Highmarket Street System	2031-2033	$1,702,000	Wastewater Fund
Sludge Holding Tank Replacement	2030-2031	$1,500,000	Wastewater Fund
SBR #1 Modifications/DO Control	2032-2033	$2,000,000	Wastewater Fund
Replace Manholes	TBD	TBD	Wastewater Fund
Total		**$29,759,718**	

Stormwater Utilities Department	Estimated Timeline	Projected Costs	Funding Source
1/3 Cost- Renovate Maint. Shop Office	2025-2026	$25,000	Stormwater Utility Fund
N. Merriman Road-Congdon Street System	2025-2026	$2,639,016	Stormwater Utility Fund/ FEMA/CDBG
1/3 Cost of Equipment/Vehicle Shed	2026-2027	$150,000	Stormwater Utility Fund
St. James Street System	2027-2028	$554,000	Stormwater Utility Fund/FEMA
Cannon Street System	2027-2028	$1,369,650	Capital Project Sales Tax Contingency
Church St. - N Merriman Street System	2027-2029	$3,308,550	Capital Project Sales Tax Contingency
Stormwater Management Plan Study-Maryville	2029-2030	$150,000	Stormwater Utility Fund/FEMA
Highmarket-Broad Street System	2029-2031	$2,141,000	Stormwater Utility Fund/FEMA/CDBG
S Fraser-Bourne Street System	2030-2032	$1,252,000	Stormwater Utility Fund/FEMA/CDBG
Highmarket Street-Lee Street System	2031-2033	$4,861,000	Stormwater Utility Fund/ FEMA/CDBG
Clean, repair, and maintain stormwater system	TBD	TBD	Stormwater Utility Fund/General Fund
Total		**$16,450,216**	

Note: All costs are in 2022 dollars. Project information is per the individual city departments. TIF: Tax Increment Financing, ARPA: American Rescue Plan Act; CDBG: Community Development Block Grant; FEMA: Federal Emergency Management Agency; HTAX: Hospitality Tax; EDA: Economic Development Agency; PARD: Parks and Recreation Development Fund.

Other Agency Projects and Project Coordination

State law requires that the preparation of this element include coordination with "adjacent and relevant jurisdictions." Prior to the development of the project listings incorporated in this element, correspondence soliciting information on anticipated or needed projects, within or adjacent to the City, was sent to Georgetown County Government, the Georgetown County School Board, the Georgetown County Water and Sewer District, and the South Carolina Department of Transportation (SCDOT).

The City of Georgetown has, in the past, worked with the County and other agencies to ensure the coordination of public projects. Coordination plays an important part in reducing project costs and ensuring the optimum timing of often-times conflicting or overlapping improvements. Recommended actions for increasing the level of coordination are contained in the goals and objectives of this element and in this plan's implementation strategies.

Planning Activity Costs

The goals and objectives, as well as the implementation strategies discussed in the next chapter, outline various planning activities that will need to be undertaken. It is anticipated that many of the activities related to the City's zoning ordinance and development regulations will be funded through annual departmental budgets and may be undertaken by existing staff. Table PI-3 lists needed planning projects over the next 10 years.

TABLE PI3
PRIORITY PLANNING PROJECTS 2024 TO 2035

Implementation Activity	Timeline	Potential Costs
Historic Resource Survey	2024-2030	$100,000
Historic District and Waterfront Land Use Study	2025-2027	$200,000
Tourism Management Plan	2025-2027	$200,000
Zoning Ordinance (Comprehensive Update)	2026-2027	$200,000
West End Comprehensive Redevelopment Plan Update, including Residential Guidelines and Stock Plans	2026-2028	$200,000
Architectural Review Board Design Standards Update	2026-2027	$150,000
Special Area Management Plan Update	2026-2028	$200,000
Comprehensive Cultural Assessment	2026-2030	$200,000
Development Regulations (General Update)	2027-2028	$60,000
Maryville Master Plan	2027-2029	$200,000
Comprehensive Plan (Statutory 5-yr Review)	2029-2030	$25,000
Comprehensive Plan (Statutory 10-yr Rewrite)	2034 -2035	$70,000
Total Planning Project Costs		**$1,805,000**

Notes: (*) Project costs may significantly vary if work completed by City staff, the Waccamaw Regional Council of Governments, or consultant.

Anticipated and Potential Funding

General Budgetary Capabilities

Like most communities, the percentage of the City's budget available for discretionary capital expenditures is limited. For fiscal year 2023, the City of Georgetown's annual budgetary expenditures are expected to exceed $42 million. This total is somewhat deceptive in that approximately 55% of budgetary revenue and expenditure are a direct result of the enterprise funds (i.e. electric, water, sewer, and sanitation services provided by the City). Of the current budget, approximately 30% is governmental funds (non-enterprise).

In recent years, the City has budgeted between 5% to over 13% of yearly expenditures for capital improvements and purchases. Capital improvements addressed through yearly appropriations have included vehicle and equipment purchases and utility and other facility upgrades.

Accommodation and Hospitality Tax Receipts

Monies available to the City as part of the yearly budgeting process include accommodations and hospitality tax receipts. Receipts from these taxes generate approximately $1.1 million per year; however, this total is highly susceptible to economic conditions and, as such, has witnessed severe fluctuations over the past few years. With a new hotel being constructed in the City, along with short-term rentals being regulated, the City has the potential to see an increase in accommodation tax revenues.

Accommodations and hospitality tax revenues are budgeted by the City to partially fund special events, for the upkeep of City owned historic buildings, and to fund advertising to increase tourism. The City has established an accommodations and hospitality tax committee to review and make expenditure recommendations to the Council.

State law restricts the use of these funds to the following:

- Tourism-related buildings including, but not limited to, civic centers, coliseums, and aquariums.
- Tourism-related cultural, recreational, or historic facilities.
- Beach-access and nourishment.
- Highways, roads, streets, and bridges providing access to tourist destinations.
- Advertisements and promotions related to tourism development.
- Water and sewer infrastructure to serve tourism-related demand.

TABLE PI4

A/H TAX AVERAGE (FY2019 - FY2022)

	FY 2019	FY 2020	FY 2021	FY 2022	Average
State Accommodations	$154,628	$129,805	$133,556	$195,593	$153,396
Local Accommodations	$237,711	$198,807	$206,717	$179,180	$205,604
Local Hospitality	$728,385	$752,677	$823,310	$924,450	$807,206
Totals	**$1,120,724**	**$1,081,289**	**$1,163,583**	**$1,299,223**	**$1,166,205**

Tax receipts may also be used, under certain conditions, to fund public safety functions related to the above activities.

Accommodations and hospitality tax funds may be used to partially fund a portion of the capital projects identified by this element; however, a few of the projects would not qualify under the criteria established by the state. It should also be noted that several of the noncapital initiatives identified in the Population and Cultural Resources Elements could qualify if the City Council chose to consider funding in the future.

Grants and Similar Assistance

Federal grants provide communities with a potential funding source for capital projects and, in some cases, provide monies for personnel and/or operating expenses, particularly public safety and emergency services. Categorical grants are either project or formula based. Many grants, including Community Development Block Grants (CDBG), are geared toward low to moderate income and/or rural communities. In the past, the City has pursued grant funding with moderate success. CDBG funding has partially paid for improvements along Front Street and, most recently, has supplemented funding for drainage and water

line improvements in the West End. In addition, Economic Development Grants (EDA) have funded stormwater improvements in the Historic District and expansion of the water treatment plant.

Project-based (competitive) grants also provide the town with a potential source for funding. These grants typically require a match from the local government. Grant opportunities that the City has pursued or may wish to consider pursuing include (but are not limited to): 1. Staffing for Adequate Fire and Emergency Response Grants (SAFER); 2. Assistance to Firefighters Grants (AFG); 3. Fire Prevention and Safety Grants (FP&S); 4. Hazard Mitigation Grant Program (HMGP); 5. Land and Water Conservation Fund (LWCF); 6. Parks and Recreation Development Fund (PRDF); and 7. Recreational Trails Program (RTP).

The preceding charts denote projects where grants should be pursued as potential funding sources.

Transportation Funding

Approximately $15 million dollars total is available annually for regional transportation projects through the Grand Strand Area Transportation Study (GSATS). This Metropolitan Planning Organization (MPO) also coordinates approximately $700,000 in annual transportation enhancement funds, which are allocated for requested bicycle and pedestrian improvements in the region. At this time, only one transportation project is identified within the GSATS long-range transportation plan. The identification of needed projects in this plan and the GSATS Metropolitan Transportation Plan will help improve the likelihood of a transportation project being funded, in addition to involvement in the GSATS planning Study Team and Policy Committee meetings. In addition to funding available through GSATS, the CTC coordinates the expenditure of gas tax funding for transportation improvements annually within Georgetown County. Funding from this source was obtained by the City of Georgetown for FY2023 to build sidewalks on Gilbert Street, a SCDOT owned and maintained street.

Table T-1 of the Transportation Section includes a project list from the GSATS Metropolitan Transportation Plan, along with transportation project needs that are not currently accounted for in other plans. As federal project funding is most often dependent upon the project appearing within the MPO's long range plan, it is imperative that priority transportation projects are forwarded for consideration and inclusion.

Priority Investment Zones

Statutory Basis

The 2007 Priority Investment Act granted local jurisdictions the ability to create priority investment zones. Market based incentives referenced in the act include density bonuses, relaxed zoning standards, reduced or waived fees, fast-track permitting, and design flexibility. The priority investment zone(s), as permitted under the act, could be combined with other economic revitalization tools common to "enterprise zones" and "tax increment financing districts" as provided in other jurisdictions.

Investment Zones in Georgetown

This element outlines the likely or potential investment of public monies in infrastructure improvements over the next 10 years. It is recognized that: 1. Funding will probably be insufficient to address all project needs as identified by this element; 2. Although public investment should be made citywide, certain areas and corridors are strategic to the City's future economic vitality; and 3. Public improvements alone will not achieve revitalization without corresponding private investment.

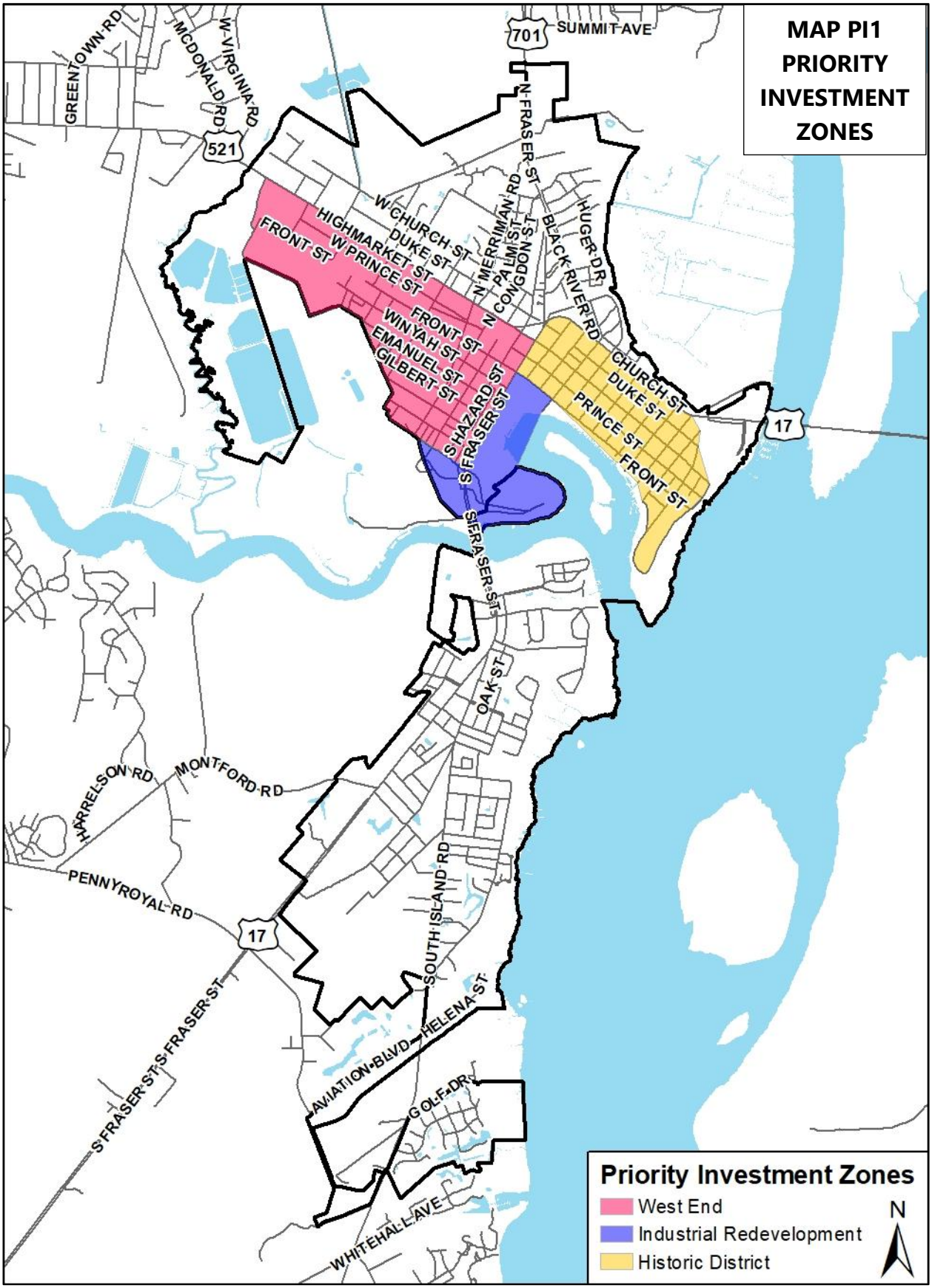
In 2019, the City developed the Tax Increment Finance District to encourage infill development and reinvestment along the Highway 17 corridor and the Front Street business district. The TIF District will allow the City to direct the property taxes back into the area that it is collected, allowing for public improvements over time. Coinciding with this, the City developed an Economic Development Incentive for the general commercial, core commercial, and intermediate commercial zoning districts throughout the City to reduce

permitting fees and provide tax incentives for large investments. Additionally, the City relaxed density standards along the Highway 17 corridor through the Urban Core Overlay District. A continual evaluation of these efforts needs to occur to ensure that the City reaps the intended benefits. Additionally, zoning needs to be continually evaluated to ensure that it encourages the type and scale of development that the public recommends.

The following at potential priority investment zones that the City should consider reinvesting in through direct financial investment, development incentives, and revised zoning that would make infill development and redevelopment more feasible. These include:

1) **West End Zone**: This zone could support the removal of dilapidated structures, homeowner repair and assistance programs, revised zoning provisions to allow for infill development, possible pursuit of architectural plans to help property owners navigate the development process, heirs' property assistance, reduced or elimination of permit fees, and sidewalk repairs and installation, park expansion, street lighting installation, and drainage improvements.
2) **Industrial Redevelopment Zone:** This zone would address needed revisions to the REDD District and design overlay districts to encourage future redevelopment of existing and former industrial site. Investment may include assistance with environmental assessments and cleanup. It may also include the expansion of the Waterfront Design Guidelines.
3) **Historic District Zone**: This potential priority investment zone could encourage rehabilitation of historic structures and removal of dilapidated buildings. The proposed district would address façade and exterior rehabilitation incentives, zoning amendments to encourage infill development, and coordinated roadway repairs, sidewalk repairs and crosswalk installations, public parking, drainage, and streetscape improvements.

The goals of creating these districts would be to increase and/or stabilize the City's housing stock, improve transportation and utility infrastructure, foster neighborhood cohesiveness, and improve the aesthetic quality of the City's corridors. In addition to incentives provided in the Priority Investment Act, such as permitting fee waivers or fast-track approvals, the City should prioritize the investment of public monies into these areas. These investments could include sidewalk installation, the location of public buildings, and improvements to intersections, storm water drainage, water, and/or sewer.


MAP PI1
PRIORITY
INVESTMENT
ZONES
GREENTOWN RD
MCDONALD RD
W VIRGINIA RD
521
701
SUMMIT AVE
N FRASER ST
W CHURCH ST
DUKE ST
HIGHMARKET ST
FRONT ST
W PRINCE ST
N MERRIMAN RD
PALMI ST
N CONGDON ST
BLACK RIVER RD
HUGER DR
FRONT ST
WINYAH ST
EMANUEL ST
GILBERT ST
S HAZARD ST
S FRASER ST
CHURCH ST
DUKE ST
PRINCE ST
FRONT ST
17
S FRASER ST
OAK ST
HARRELSON RD
MONTFORD RD
PENNYROYAL RD
17
SOUTH ISLAND RD
S FRASER ST
S FRASER ST
AVIATION BLVD
HELENA ST
GOLF DR
WHITEHALL AVE
Priority Investment Zones
West End
Industrial Redevelopment
Historic District
N

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Section 11

Land Use

Key Facts and Figures

The Land Use Element, including the future land use map and the recommendations, help synthesize the information from the previous elements, along with the public's vision for future growth. Zoning, a primary tool for implementing a community's growth and development policies, cannot be implemented without an adopted land use element. The land use element assists developers, private citizens, and policy makers in making informed development decisions. It also serves as the primary statement of the City's growth policy.

Current Land Use Profile

In 2021, the Waccamaw Regional Council of Governments (WRCOG) conducted a land use survey to gain a better understanding of current land use patterns and to inform regional transportation planning. Land use collection relied on the use of windshield surveys and aerial photography. Parcel data was provided by Georgetown County and was used to document land uses at the parcel level.

The survey divided land uses into twelve categories:

- **Single-Family Residential Uses** include stick built and modular single-family units that are located on separate lots.
- **Manufactured Homes** include mobile and manufactured homes not on a permanent foundation, located on single lots and within manufactured home parks.
- **Two-Family Residential Uses** include duplexes and lots which contain two attached housing units.
- **Multi-Family Residential Uses** include apartment complexes and all lots containing three or more attached residential units, including senior living and assisted living communities.
- **Hotels** include lots containing hotels, inns, and bed and breakfasts.
- **Commercial Uses** include all retail trade, wholesale trade, finance, insurance and real estate services, business services, repair services, and professional services.
- **Industrial Uses** include all manufacturing, fabricating, and warehousing activities.
- **Public/Semi Public Uses** include educational, governmental, hospital, and religious uses.
- **Utility Uses** include wastewater treatment plants, public wells, water towers and other water delivery systems, communication towers, electric substations, and similar uses.
- **Streets, Railroads, and Other Rights-of-Way and Waterbodies** include public streets, rail-lines, alleys, and other areas, such as neighborhood open space, stormwater, and waterbodies.
- **Recreation** includes tennis courts, swimming pools, parks, sports fields, and similar recreational areas. It also includes active recreational space within major residential developments.
- **Conservation** includes lands preserved from development through fee-simple ownership or easements with federal, state, local, or private conservation entities. It also includes passive open space within major residential developments.
- **Vacant** includes undeveloped properties.

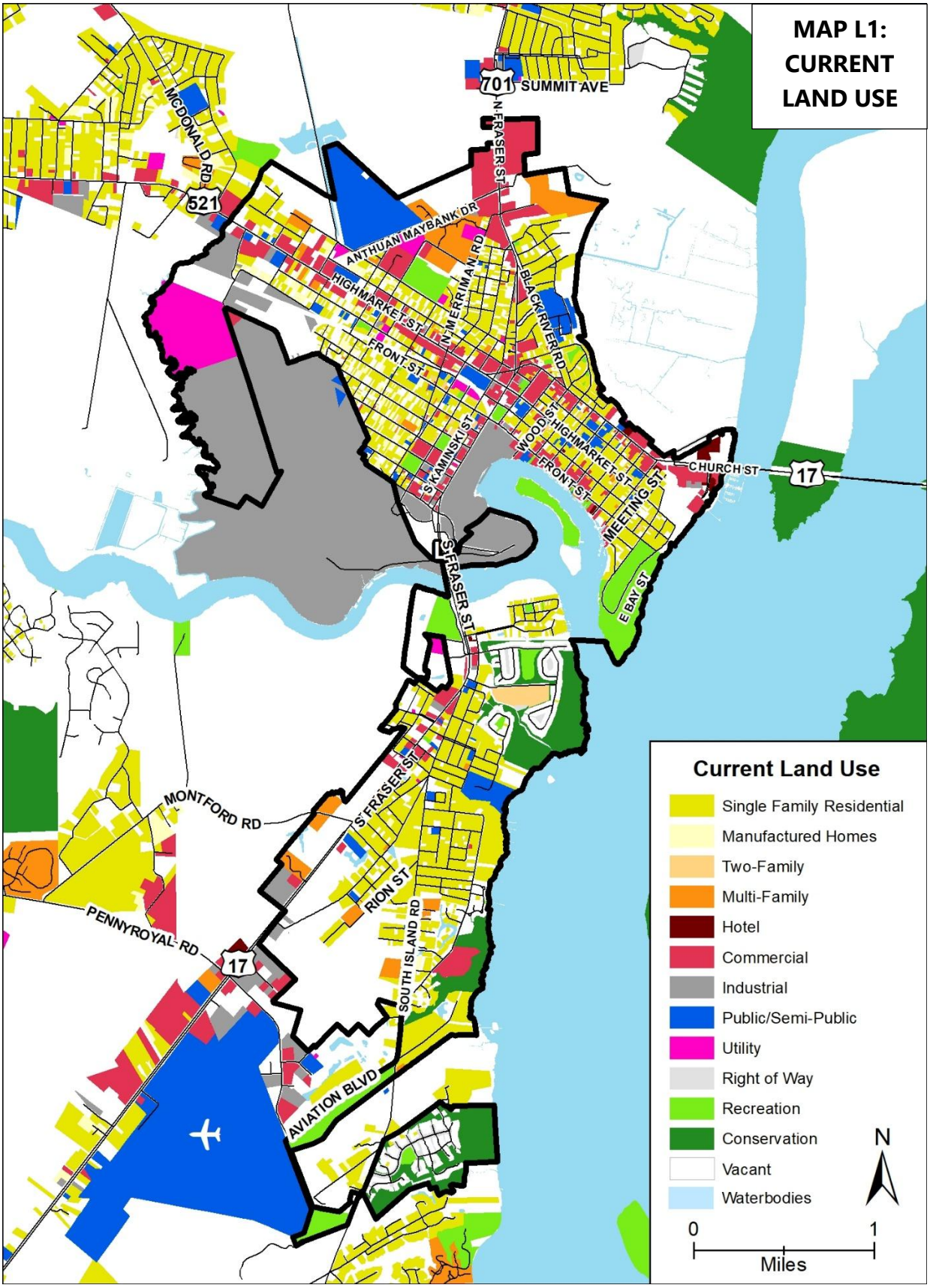
TABLE L1
EXISTING LAND USES BY CATEGORY

Land Use Category	# of Parcels	Acres	% of Land in Georgetown	% of Developed Land
Single-family Residential	2,914	925.63	19.26%	37.97%
Manufactured Homes and Parks	176	48.84	1.02%	2.00%
Two-family Residential	37	26.65	0.55%	1.09%
Multi-family Residential	81	153.79	3.20%	6.31%
Hotels	12	13.64	0.28%	0.56%
Commercial	483	360.10	7.49%	14.77%
Industrial	72	364.08	7.58%	14.93%
Public/Semi-public	119	221.62	4.61%	9.09%
Utility Uses	28	144.14	3.00%	5.91%
Right of Way and Waterbodies	27	937.92	19.52%	N/A
Recreation	46	179.44	3.73%	7.36%
Conservation	13	237.74	4.95%	N/A
Vacant	1,802	1,191.95	24.80%	N/A
Subtotal	**5,810**	**4,805.54**	**100.00%**	**100.00%**

Source: WRCOG, 2021. GIS parcel series data furnished by Georgetown County and the City of Georgetown.

The 2021 land use survey included an area of approximately 4,806 acres, or 7.5 square miles, within the City of Georgetown. Of this total, approximately 1,176 acres consisted of right-of-way, conservation and neighborhood open space, and waterbodies, such as the Sampit River. Since 2015, the total area of the City has increased by approximately 11 acres.

The arrangement of uses within the City follows historic growth patterns which have been established for several decades and remains substantially unchanged from the last comprehensive plan. Several factors contribute to this continuity, including but not limited to, the location and sizing of utilities and the City's current zoning districts. Often, population or economic growth is a major catalyst for changes in the land use pattern. It is probable that the long-established land use pattern will continue into the foreseeable future. There is a need for infill development and redevelopment. While this plan advocates certain changes or an adjustment in zoning standards, these changes, although important, should not alter the overall land use pattern of the City.


MAP L1: CURRENT LAND USE
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
HIGHMARKET ST
FRONT ST
BLACK RIVER RD
S KAMINSKI ST
WOOD ST
HIGHMARKET ST
FRONT ST
CHURCH ST
17
MEETING ST
S FRASER ST
E BAY ST
MONTFORD RD
S FRASER ST
RION ST
PENNYROYAL RD
17
SOUTH ISLAND RD
AVIATION BLVD
Current Land Use
Single Family Residential
Manufactured Homes
Two-Family
Multi-Family
Hotel
Commercial
Industrial
Public/Semi-Public
Utility
Right of Way
Recreation
Conservation
Vacant
Waterbodies
N
0
1
Miles

Current Zoning

The current zoning ordinance was first adopted in 1999, replacing the former zoning ordinance in its entirety. Revisions have been made, and there are now 17 zoning districts, including 3 overlay zones. MAP L2 shows the current zoning districts within the City.

TABLE L2
CITY OF GEORGETOWN'S ZONING DISTRICTS

Zoning District	# of Parcels	Parcel Acres	Vacant Parcels	Vacant Acres	Developed Acreage %
R1 District (Low Density)	1,650	1,071.02	247	225.37	79.0%
R2 District (Low Medium Density)	742	188.82	271	62.00	67.2%
R3 District (Medium Density)	315	123.85	100	52.05	58.0%
R4 District (High Density)	673	535.01	117	265.19	50.4%
R5 District (High Density)	703	158.56	245	51.86	67.3%
MR District (Medical Residential)	2	1.79	2	1.79	0.0%
IC District (Intermediate Commercial)	38	8.45	7	1.13	86.6%
CC District (Core Commercial)	125	25.57	13	0.77	97.0%
WC District (Waterfront Commercial)	8	4.11	4	1.01	75.4%
GC District (General Commercial)	672	561.35	170	241.88	56.9%
NC District (Neighborhood Commercial)*	26	28.55	4	0.48	98.3%
LI District (Limited Industrial)	9	70.15	6	43.85	37.5%
HI District (Heavy Industrial)	24	414.30	11	61.46	85.2%
CP District (Conservation Preservation)	32	154.38	22	69.33	55.1%
PS District (Public Service)	6	30.89	0	0.0	100.0%
PD District (Planned Development)	765	553.78	661	436.69	21.1%
REDD District (Redevelopment)	20	74.85	5	9.81	86.9%
Total	**5,810**	**4,799.52**	**1,885**	**1,524.66**	**68.2%**

Source: WRCOG, 2021. GIS parcel series data furnished by Georgetown County and the City of Georgetown. Note (*): Includes undeveloped parcels on Goat Island.

R1 District (Low Density Residential): The Low Density Residential District primary use is single-family detached dwellings; however, limited noncommercial activities, such as mini day cares, fraternal organizations, and utilities, area allowed as conditional uses. Minimum Lot Size: 10,000 sq ft

R2 District (Medium Density Residential): This district allows for single and two-family dwellings. This district, like the R1 District, limits nonresidential activities; however, a few additional nonresidential uses, such as government offices and schools, are permitted. Minimum Lot Size: 8,000 sq ft

R3 District (Medium to High Density Residential): The Medium to High Density Residential District allows for a variety of housing types, including single and two-family dwellings, multi-family and group dwellings, and manufactured homes are allowed in this district. Permitted nonresidential uses remain limited and are comparable to the R2 District. Minimum Lot Size: 8,000 sq ft

R4 District (High Density Residential): The R4 District includes lots within the City's historic residential district, properties along Lincoln Street, and a few other scattered sites. A variety of housing types, excluding manufactured homes, at a density slightly higher than the R3 District are permitted in this district. Permitted

nonresidential uses remain limited; however, the district allows a few additional uses above those of the R3 District, such as museums, post offices, and public assembly halls. Minimum Lot Size: 6,000 sq ft

R5 District (High Density Residential): The R5 District includes the City's West End. This district was added to the city's zoning ordinance in 2004 in an attempt to address concerns with the high number of lot and setback nonconformities within the West End area. A variety of housing types, excluding manufactured homes, are permitted in the R5 District. Permitted nonresidential uses remain limited and, with a few exceptions, are comparable to the City's R2 District. Minimum Lot Size: 5,000 sq ft

MR District (Medical Residential): The Medical Residential District is limited to 2 parcels adjacent to the hospital. Georgetown Memorial Hospital and surrounding properties originally occupied the majority of the MR District's area; however, the bulk of those properties were rezoned from MR to a PD District in 2015. Permitted uses within the MR District are hospitals and associated medical clinics. This district also allows single family and group dwellings.

IC District (Intermediate Commercial): The Intermediate Commercial District is located on Fraser Street adjacent to the steel mill. This district is designed to accommodate commercial uses on lots as small as 2,500 square feet with limited off-street parking. Uses permitted by this district are comparable to the City's general commercial district; however, dimensional requirements are reduced to accommodate smaller lots.

CC District (Core Commercial): The Core Commercial District includes the City's historic downtown. This district permits a variety of commercial uses typical to a historic downtown. Second story residential uses are also permitted in this district. In order for new development to fit in with the surrounding built form, this district has unique characteristics, such as minimal setbacks (in most cases, no setback), exemption from most parking requirements, and an allowance for certain over-water uses.

WC District (Waterfront Commercial): The Waterfront Commercial District is located at the waterfront terminus of St. James Street. District uses are limited to those designed to support or enhance the City's maritime interests. Examples of uses permitted within this district include docks, pier, wharves, marinas, and marine sales.

GC District (General Commercial): The General Commercial District permits the widest range of activities and is designed for highway-oriented commercial uses. Large sections of the City's major corridors, including Highmarket Street (west), Church Street, and Fraser Street, are zoned General Commercial.

NC District (Neighborhood Commercial): The Neighborhood Commercial District includes a few parcels along Congdon Street (West End area) and Black River Road. This district permits single-family dwellings and a limited number of nonresidential uses. Commercial uses are typically limited to building floor areas of 2,000 square feet or less.

LI District (Limited Industrial): The City's Limited Industrial District includes parcels adjacent to the former Port of Georgetown. This district permits commercial uses comparable to the City's GC District, with a few exceptions, and industrial uses such as warehousing and storage.

HI District (Heavy Industrial): The Heavy Industrial District includes properties along West and Ridge Streets in the western portion of the city. Public safety uses (police and fire), communications uses, including towers, and a wide range of industrial uses are allowed in this district.

CP District (Conservation Preservation): The Conservation Preservation District's primary purpose is to protect sensitive areas, such as marshes, wetlands, and shoreline areas. Uses within this district are limited to parks, open space, utilities, private docks, and boathouses.

PS Districts (Public Service): The PS District was created in 2005 and is designed to accommodate uses commonly provided by local, state, and federal governments. Examples of uses allowed within this district include police and fire stations, governmental offices, courthouse, libraries, jails, utilities, and recreational facilities.

PD Districts (Planned Development): These districts provide greater site design flexibility and are primarily intended for larger developments that incorporate mixed uses. Although this district can provide a high level of flexibility for setback and use, additional review and performance requirements are often imposed as part of the district's approval. Currently, the city has fifteen unique PD Districts.

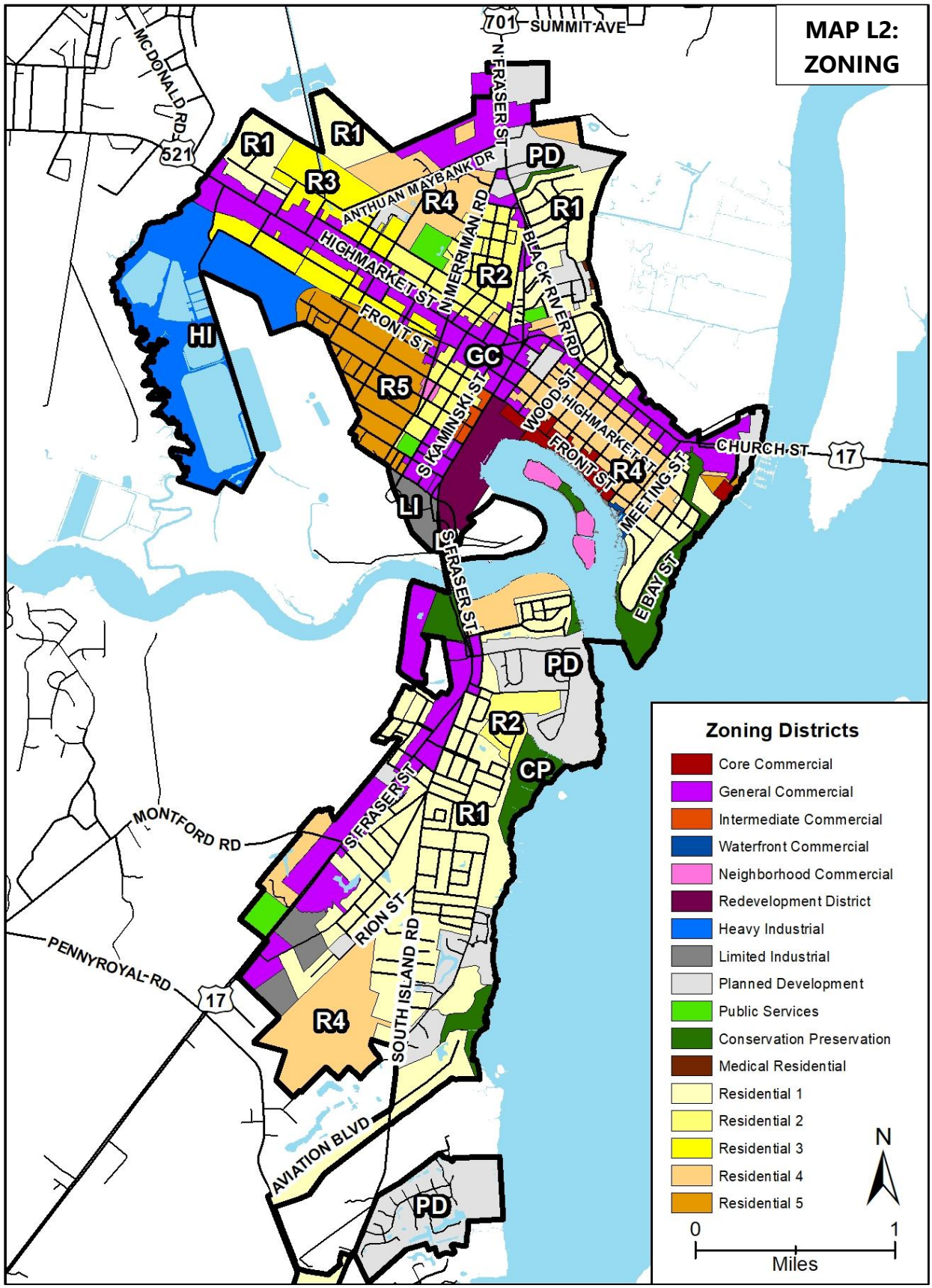
REDD Districts (Redevelopment): The Redevelopment district was created in 2017 to allow for the redevelopment of the Georgetown steel mill and properties adjacent to it. Uses permitted by it are similar to the uses permitted by the General Commercial zone. In addition to the base zoning, developers of property could, if they meet the necessary prerequisites, utilize one of three floating zones which allow for greater site design and use flexibility. More information on this district can be found in the City of Georgetown Zoning Ordinance Article XXI: Redevelopment District.

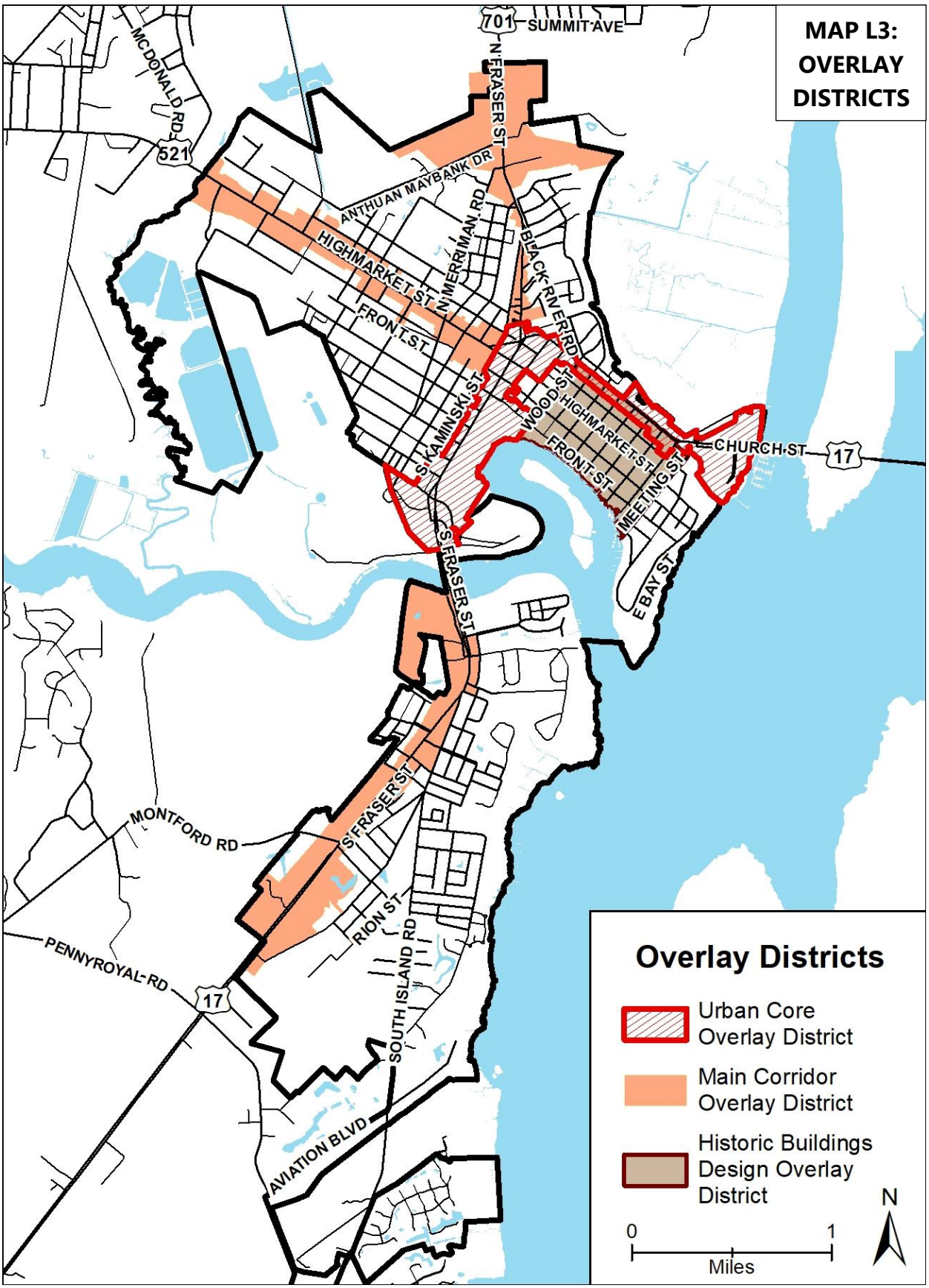
Overlay Districts

The City's zoning ordinance provides 3 overlay districts. These include the Historic Buildings Design Overlay District (HB District), the Main Corridor Overlay District (MCOD), and the Urban Core Overlay District (UCOD). Overlay districts provide an additional layer of design development standards and requirements. Georgetown's **Historic Buildings Design Overlay District** is bounded by Church Street to the north, Front Street to the south, Wood Street to the west, and Meeting Street to the east. New construction and certain alterations to existing buildings, both residential and commercial, within the overlay require the approval of the City's Architectural Review Board as per their Georgetown Historic District Design Review Standards, dated October 2017. The requirements are designed to protect the architectural character of the historic buildings and streetscapes. More information on this district can be found in the City of Georgetown Zoning Ordinance Article XII: Design Overlay Districts and Article XVII: Architectural Review Board.

The second, the **Main Corridor Overlay District**, was created by the City in 2007. The overlay district originally included large portions of Church, Fraser, and Highmarket streets. Additional requirements for landscaping, signage, lighting, architectural detail, and parking are provided by this district. Unlike the HB District, design review and permitting are performed by the zoning administrator. Any variance to the MCOD must go before the Community Appearance Board (CAB) for their review and approval. Since the adoption of the Urban Core Overlay District (UCOD), the boundary of the MCOD was changed to only include North Fraser Street (west of the intersection Church Street) Highmarket Street (west of South Fraser Street) and US 17 (South Fraser Street) south of the Sylvan L. Rosen Bridge that spans the Sampit River. More information on this district can be found in the City of Georgetown Zoning Ordinance Article XII: Design Overlay Districts.

The third design overlay district is the **Urban Core Overlay District**. It was adopted by the City Council on February 17, 2022. This overlay district includes both the north and south sides of Church Street, beginning at the LH Siau Bridge that spans the Great Pee Dee River, and both sides of Fraser Street to the Sylvan L. Rosen Bridge that spans the Sampit River. A portion of the UCOD expands down Front Street to the east and South Kaminski Street and South Hazard Street to the west. . Any variance to the UCOD must go before the Community Appearance Board (CAB) for their review and approval. Map L3 on the next page displays the 3 overlay districts. There are places in this district that overlap the historic district. In these cases, both the ARB and CAB review new projects and renovations. More information on this district can be found in the City of Georgetown Zoning Ordinance Article XII: Design Overlay Districts.


MAP L2: ZONING
Zoning Districts
Core Commercial
General Commercial
Intermediate Commercial
Waterfront Commercial
Neighborhood Commercial
Redevelopment District
Heavy Industrial
Limited Industrial
Planned Development
Public Services
Conservation Preservation
Medical Residential
Residential 1
Residential 2
Residential 3
Residential 4
Residential 5
N
0
1
Miles
SUMMIT AVE
701
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
BLACK RIVER RD
HIGHMARKET ST
FRONT ST
S KAMINSKI ST
WOOD ST
CHURCH ST
17
MEETING ST
E BAY ST
S FRASER ST
MONTFORD RD
PENNYROYAL RD
RION ST
SOUTH ISLAND RD
AVIATION BLVD
R1
R3
R4
R2
R5
HI
GC
LI
PD
CP


MAP L3: OVERLAY DISTRICTS
701
SUMMIT AVE
N FRASER ST
MC DONALD RD
521
ANTHUAN MAYBANK DR
HIGHMARKET ST
N MERRIMAN RD
BLACK RIVER RD
FRONT ST
S KAMINSKI ST
WOOD ST
S HIGHMARKET ST
FRONT ST
MEETING ST
CHURCH ST
17
E BAY ST
S FRASER ST
S FRASER ST
MONTFORD RD
RION ST
PENNYROYAL RD
17
SOUTH ISLAND RD
AVIATION BLVD
Overlay Districts
Urban Core Overlay District
Main Corridor Overlay District
Historic Buildings Design Overlay District
0
1
Miles
N

Annexation Areas

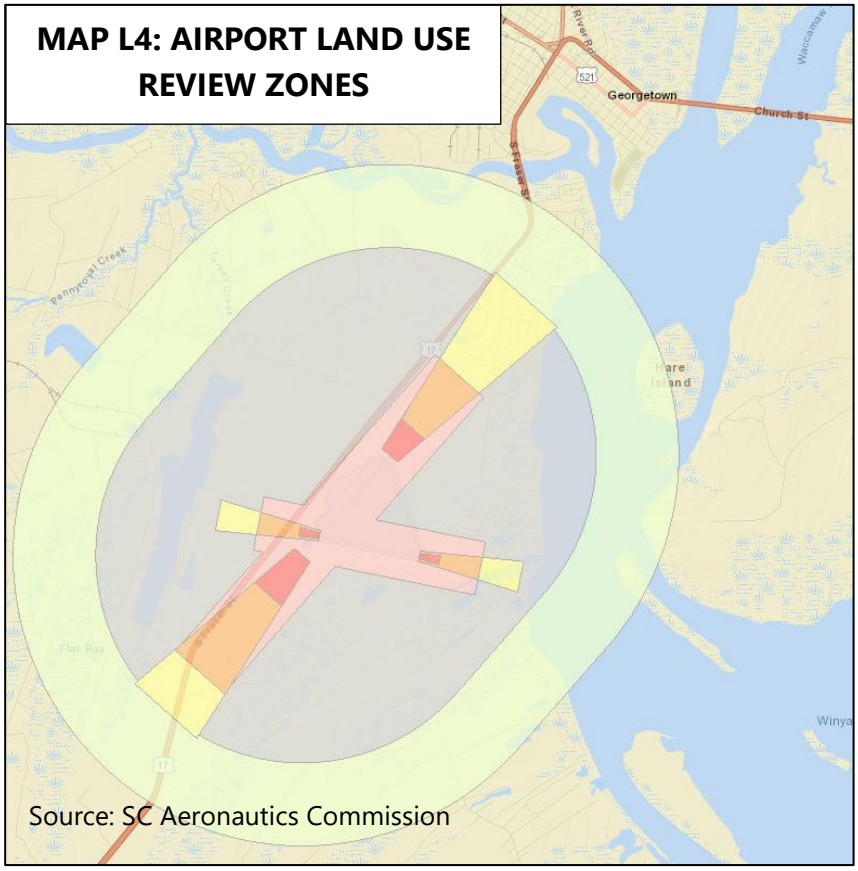
Traditionally, a property owner will seek to annex into a city if the city can provide services, tax benefits, reduced development costs, or densities that are not allowable within the unincorporated area. Since 2000, the City has increased by approximately 450 acres, primarily due to the annexation of two planned subdivisions south of the Maryville community. These annexations have occurred primarily due to the City's water or sewer service areas and availability. A few large tracts of land directly outside of the City and partially within its sewer service area could accommodate significant growth that would benefit the City's tax base without comprising its small-town charm.

The potential for future annexation could be hindered by upfront costs to develop in the City, potentially less attractive zoning and density options, and delayed rezoning and development review times compared to the County. Alternatively, the City may be able to provide economic incentives depending on the requested zoning and new investment amount. If the City wants to encourage future annexation, it should consider the cost-benefit of operating its electric utility and the cost to expand service. It should similarly evaluate its water and sewer service and if it can expand at the same cost or less than Georgetown County Water and Sewer District. The City should also evaluate its zoning to improve the ease and speed of the development review process and approval in comparison with the County. All of these factors play a role in a developer pursuing annexation. For the City to actively have individuals or businesses annex into the City, it will also need to evaluate its impact fees, tax rates and utility rates compared to those in the unincorporated area. There are over 2,000 residential housing units located outside of the City that may be willing to consider annexation for the right cost and for improved services, like trash pickup.

Airport Environs

Georgetown County operates an airport on the South of the City limits. The South Carolina Aeronautics Commission and the Federal Aviation Administration have land use and building height restrictions that supersede what is allowable by local zoning. Title 55, Section 55-13-5 of the SC Code of Laws requires that certain development applications within the Airport Safety Zones and Airport Land Use Zones, as shown in this map, are subject to review by the SC Aeronautics Commission for review and comment. The SCAC has a tool known as the Airport Compatible Land Use Evaluation (CLUE) Tool to help planning and permitting staff

MAP L4: AIRPORT LAND USE REVIEW ZONES



Source: SC Aeronautics Commission

submit projects to their agency for review. This tool can also be used to review rezoning requests, densities, and building heights. While the airport is owned and operated by the County, the flight patterns of the aircraft that use it goes over property within the City. The City should make this review part of its standardized review process to ensure that future development is not in conflict with the needs of the airport.

Strengths

Availability for New Construction

Approximately 1,192 acres or 25% of the City is undeveloped property. The majority of the City's vacant parcels are small, with a median lot size of 8,761.1 square feet. In the Maryville community, the Cravens Grant and South Island Plantation developments accounted for over 25% of these vacant parcels. Table L1 provides a count of the City's vacant lots by zoning district, while Map L5 on the following page shows where the is vacant land available within and outside of the City limits. While some of this land is marshlands, there remains available upland property that is viable for development.

Use Standards and the Integration of Uses

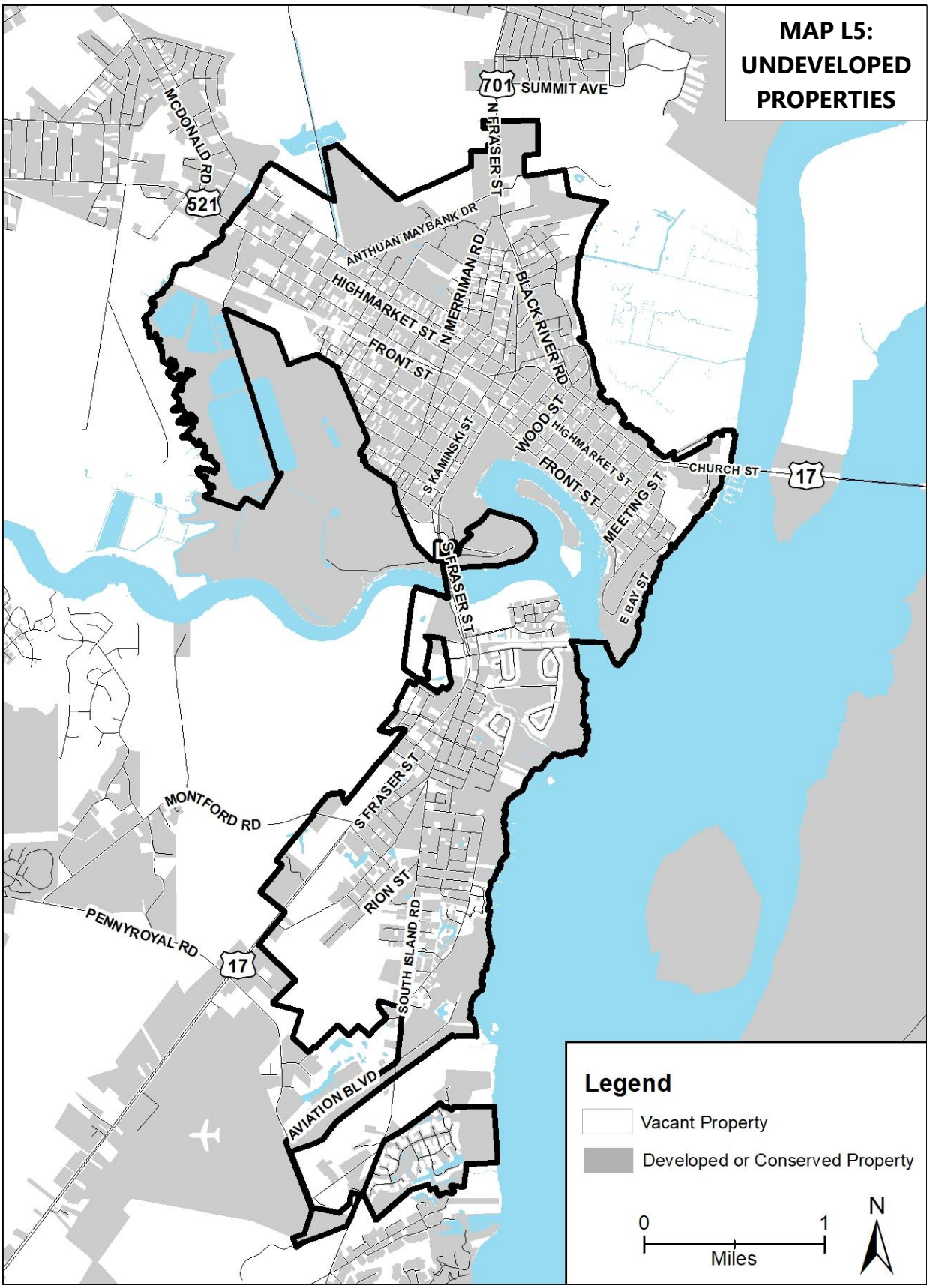
The City's zoning ordinance is considered exclusionary in that the mixture of housing types and nonresidential uses is prohibited or is extremely limited. In general, the City's uses conform to the use requirements of the various zoning districts; however, exceptions to this generalization can be found citywide. Continuance of these existing "non-conforming" uses are permitted by the zoning ordinance.

The Core Commercial and Neighborhood Commercial districts could be considered the zoning ordinance's closest attempt to allow for mixed-use development. Its application is limited by the sparse designation of this district and the district's restriction on multi-family housing. In addition, the neighborhood commercial district designation may not be suitable for large tracts or areas where compatibility, use transition, and the option for dense redevelopment are desired. Consideration should be given to the refinement of the Neighborhood Commercial District and the creation of a mixed-use district to accommodate the redevelopment of larger tracts.

Lot Size and Density

The median parcel size in the majority of the City's zoning districts meets the minimum lot size requirements. Only one district's median lot size is smaller than the minimum and that is Waterfront Commercial. In that district, the median lot size is 9,831.97 square feet while the requirement is 15,000 square feet. That is about 44% smaller than the requirement. Lots where the lot size is up to 45% smaller than required are permitted for development by the zoning ordinance. Beyond the 45% threshold, action by the City's Board of Zoning Appeals is required. This means that a new parcel in that district that is the same size as the existing median-sized parcel that the Board of Zoning Appeals would have to act.

The average multi-family density in the City is 8.9 units per acre. Within and adjacent to the City's historic district, multi-family densities approach, and in some instances exceed, 20 units per acre. On February 21, 2019, the City updated their zoning ordinance to allow for up to 14 units per acre. While this still renders some of these existing uses nonconforming, it is fewer than what the previous ordinance of 10 units per acre would render nonconforming. This recent change allows the City to build population within the City's core. Instituting a reasonable limit on the number of units per structure should be considered to protect the character of existing neighborhoods.


MAP L5: UNDEVELOPED PROPERTIES
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
HIGHMARKET ST
N MERRIMAN RD
BLACK RIVER RD
FRONT ST
S KAMINSKI ST
WOOD ST
HIGHMARKET ST
FRONT ST
CHURCH ST
17
MEETING ST
E BAY ST
S FRASER ST
S FRASER ST
MONTFORD RD
RION ST
PENNYROYAL RD
17
SOUTH ISLAND RD
AVIATION BLVD
Legend
Vacant Property
Developed or Conserved Property
0
1
Miles
N

Challenges

Setback Standards

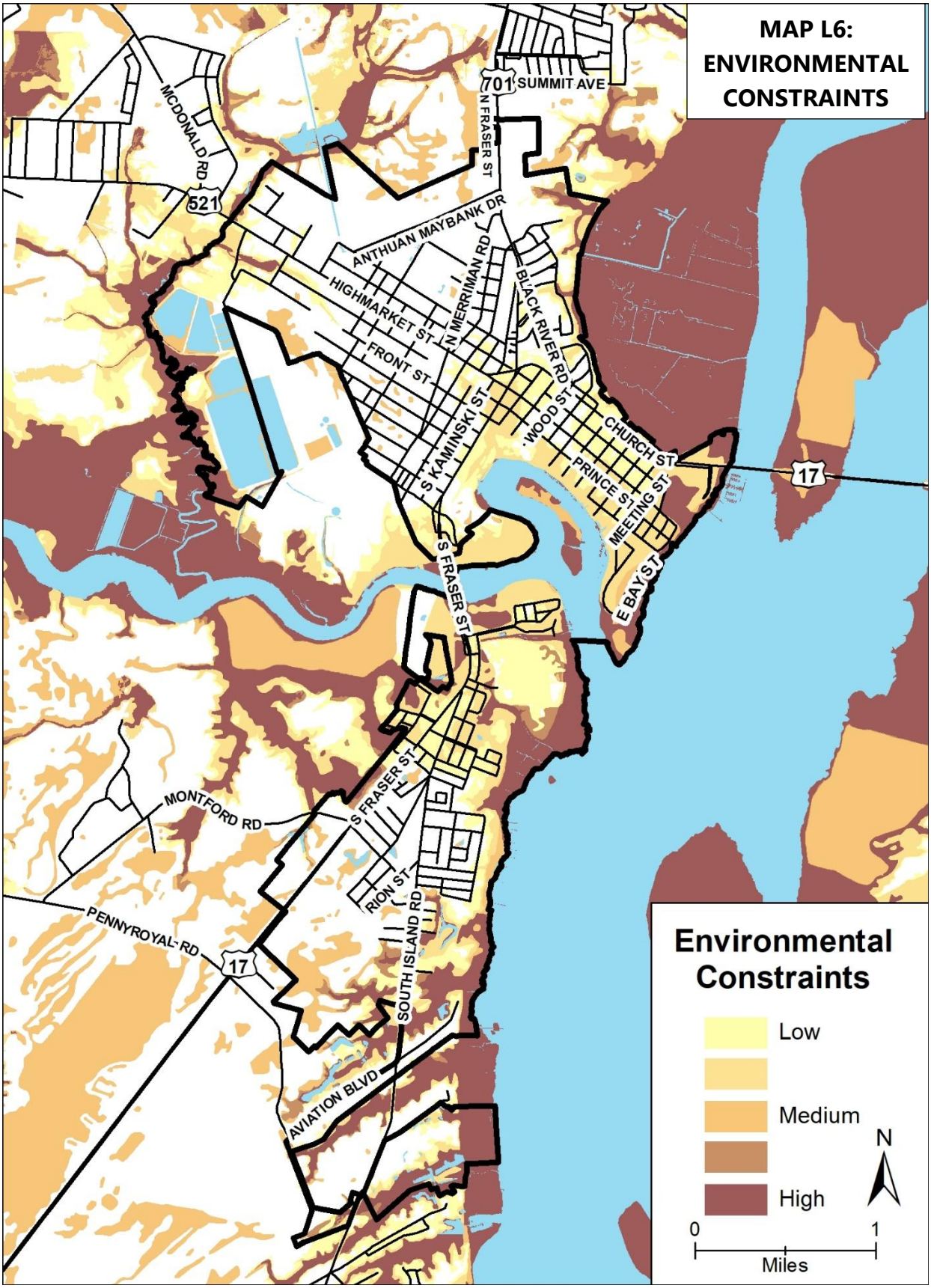
Most of the structures within the City conform to current setback standards. Areas of the City where this generalization does not hold true are properties within the historic district and properties within the West End. There are short-term effects and long-term effects of these nonconformities. The short-term effects are probably minimal, mainly inconveniences to property owners seeking to expand or remodel and to the City's administration in enforcement. Over a long period of time, these standards have the potential to create a hodgepodge of building orientations that undermine the prominent streetscape. This is because the older sections of the City are noted for their streetscapes, the relationship of the street to adjacent structures, and the relationship of structures to other structures. Under the current zoning, these unique aspects are eroding. Setback standards should be reevaluated in the older parts of the City to ensure that infill development aligns with the character of surrounding properties and historic development patterns.

Environmental Constraints

The location of the City on the Black, Pee Dee, Sampit, and Waccamaw rivers defined the character of the City as a seaport. Creeks, streams, and rivers often provide natural boundaries for communities, particularly in the areas of water, sewer, and service delivery. The waterways, wetlands and floodplains can create significant environmental constraints for new development. Map L6 on the following page identifies where environmental development constraints may exist.

Regulatory Constraints

The City of Georgetown has adopted several ordinances that regulate development. These include zoning, development regulations, storm water management ordinance, and historic preservation guidelines. Zoning is the most significant of these regulatory constraints. As a constraint, zoning limits the use of property and can increase development costs by requiring onsite improvements such as parking, landscaping, and open space. In addition, zoning restrictions, when inappropriately applied, can unintentionally suppress natural market forces. There is a continued need to evaluate how current local regulations support or hinder development. Similarly, there is a need to ensure that future revisions to regulations do not adversely impact the character of the City and established neighborhoods.


MAP L6:
ENVIRONMENTAL
CONSTRAINTS
701
SUMMIT AVE
N FRASER ST
MCDONALD RD
521
ANTHUAN MAYBANK DR
N MERRIMAN RD
BLACK RIVER RD
HIGHMARKET ST
FRONT ST
S KAMINSKI ST
WOOD ST
CHURCH ST
PRINCE ST
MEETING ST
17
E BAY ST
S FRASER ST
MONTFORD RD
RION ST
PENNYROYAL RD
SOUTH ISLAND RD
AVIATION BLVD
Environmental
Constraints
Low
Medium
High
N
0
1
Miles

Industrial Operational Issues and Nuisances

Sporadic operation and declining employment of the Steel Mill have over time significantly diminished the economic benefit of a large, waterfront industry located near the City's downtown. The COVID-19 pandemic severely lowered worldwide demand for steel which caused the mill to temporarily close. In February of 2022, operations at the Steel Mill resumed. Nuisances associated with these facilities, including noise, dust, and odor, are an inhibitor to nonindustrial infill within the City's core. The Mill's appearance is incompatible with adjacent historic structures and provides a "first impression" of Georgetown for visitors entering the City from US 17 South. The former Paper Mill, located just west of the Steel Mill, presents a similar "first impression." The Port of Georgetown was one of only two port facilities owned and managed by the South Carolina State Ports Authority. Unfortunately, the port is no longer functional due to siltation eliminating the navigability of Georgetown's harbor and is currently a Brownfield project owned by Georgetown County. The reuse of former industrial sites is costly, but hopefully once the site is cleaned up, new businesses will be brought into the City.

Redevelopment

In 2013, a fire destroyed 7 historic structures on Front Street. The parcels that were once occupied by those buildings have been vacant ever since, leaving a gap in the street in what was once a continuous line of facades. While most of these parcels have been consolidated, redevelopment is challenging because they are located within the regulatory floodplain. These properties must meet the City's Flood Damage Prevention Ordinance, which is largely shaped federal minimum standards. These regulations did not exist at the time the historic waterfront was developed, and redevelopment may require flood-proofing or elevating the foundation. This can be costly and may have design implications for the historic district. In addition to flooding, sea level rise in the future may alter the character of historic areas of the City.

Beyond the Historic Buildings District, the West End is an area prime for infill development and redevelopment. Its dilapidated structures, when restored, could offer more affordable housing to its residents. Additionally, the City has several underutilized shopping areas and big box parking lots that could also be used for infill development or redevelopment. In some cases, redevelopment may require revisions to local regulations.

The Future Land Use Map and Its Role

The future land use map is an important policy and implementation tool for the 2040 Comprehensive Plan. The future land use map provides the vision for how the community plans for certain land uses over the next ten to twenty years. The map reflects the natural progression of existing growth patterns tempered by the presence of constraints and opportunities, whether natural or man-made. The future land use map serves as a guidance document for City elected officials, appointed boards and commissions, and staff with future development decisions.

Future Land Use Definitions

The Future Land Use Map includes the following future land use categories that should be used by the City when evaluating zoning changes.

Conservation and Open Space: This future land use includes sensitive areas, such as marshes, wetlands, and shoreline areas. Uses within this district are limited to parks, open space, utilities, private docks, and boathouses.

Forest/Agricultural: This future land use includes forest and agricultural lands, along with residential densities up to 2 units/acre. These areas are located within the unincorporated area surrounding the City.

Suburban Residential: This future land use includes low density residential areas, comprised primarily of single-family dwellings (including accessory dwellings) and duplexes, not to exceed 4 units per acre, equivalent to ¼ acre or 10,000 sq ft single-family lots.

Neighborhood Residential: This future land use includes residential uses, comprised of single-family (including accessory dwellings), duplexes, triplexes, and quadraplexes with a density ranging from 4-6 units per acre.

Historic District Residential: This future land use primarily allows for residential uses, including single-family, duplexes, triplexes/townhomes, apartments, and mixed residential development, excluding manufactured homes. Density will be regulated indirectly by maximum height, parking standards, buffers, historic guidelines, and other zoning provisions. Offices shall also be allowed. The Architectural Review Board shall govern the design of this area through the Historic Buildings Design Overlay standards. Uses and densities shall be consistent with the existing R4 zoning district and should not be revised until such a time that a comprehensive land use and development plan is completed for the Historic Buildings District.

Village Residential: This future land use consists primarily of single-family, duplexes, triplexes, townhomes, apartments, and mixed residential uses at more than 6 units per acre. Density will be regulated indirectly by maximum height, parking standards, buffers, and other zoning provisions.

Neighborhood Mixed Use: This future land use allows for small-scale commercial, and small cafes, and office uses up to 5,000 square feet interior space. Residential units may be located above commercial, and small cafes, and office uses. In addition, conversion of existing single-family homes into duplexes, triplexes, quadraplexes, and other multi-family is appropriate, along with new residential infill development not to exceed 6 units per acre.

Core Mixed Use: Core Commercial uses are intended for downtown development intensities, allowing for a large variety of commercial uses, office space, restaurants, accommodations, condos, and dwellings above non-residential uses. Big box commercial should be prohibited in these areas. Waterfront design guidelines will largely regulate the form of development in these areas.

Waterfront Commercial: This future land use is consistent with the existing Waterfront Commercial zoning district. Its uses are limited to those designed to support or enhance the City's maritime interests and to support the implementation of the City's Special Area Management Plan and Waterfront Design Guidelines.

Corridor Commercial: This future land use will support larger scale commercial uses, services, automotive and repair shops, restaurants, medical offices, and multi-family development. This area will also support indoor, light industrial. There will be no limit on maximum residential density. Height limitations, parking standards, and buffer requirements will regulate the intensity of development. Streetscape improvements will be necessary for new projects fronting major roadway corridors.

Industry and Employment Centers: This future land use encompasses major employment centers, including the hospital and surrounding medical uses, in addition to traditional industrial sites. This use may encompass commercial and multi-family uses where it does not interfere with existing heavy industrial uses. Commercial and multi-family uses should be heavily evaluated during the rezoning process for their appropriateness in these areas.

Redevelopment Area: This area encompasses the N Fraser St (Hwy 17) gateway into downtown from the Sampit River to Highmarket St. It includes the former port site in the County, as well as other underutilized waterfront property. Redevelopment in these areas should be consistent with the ULI Study. The City should coordinate with the County on redevelopment of the Port. In addition, the Waterfront Design Guidelines should be extended to the waterfront properties in this area.

Community Mixed Use Node: These areas identify significant annexation opportunities for the City that should consist of large-scale, master-planned, mixed use development. Such development should support a high quality of life by providing park space, roadway connectivity, and sites for future public schools or other public facilities. The City should pursue development agreements to ensure adequate public facilities, infrastructure, and densities coincide with annexation. The City should coordinate with the County on future zoning changes in these areas, whether such zoning changes occur within the City's jurisdiction or the County's.

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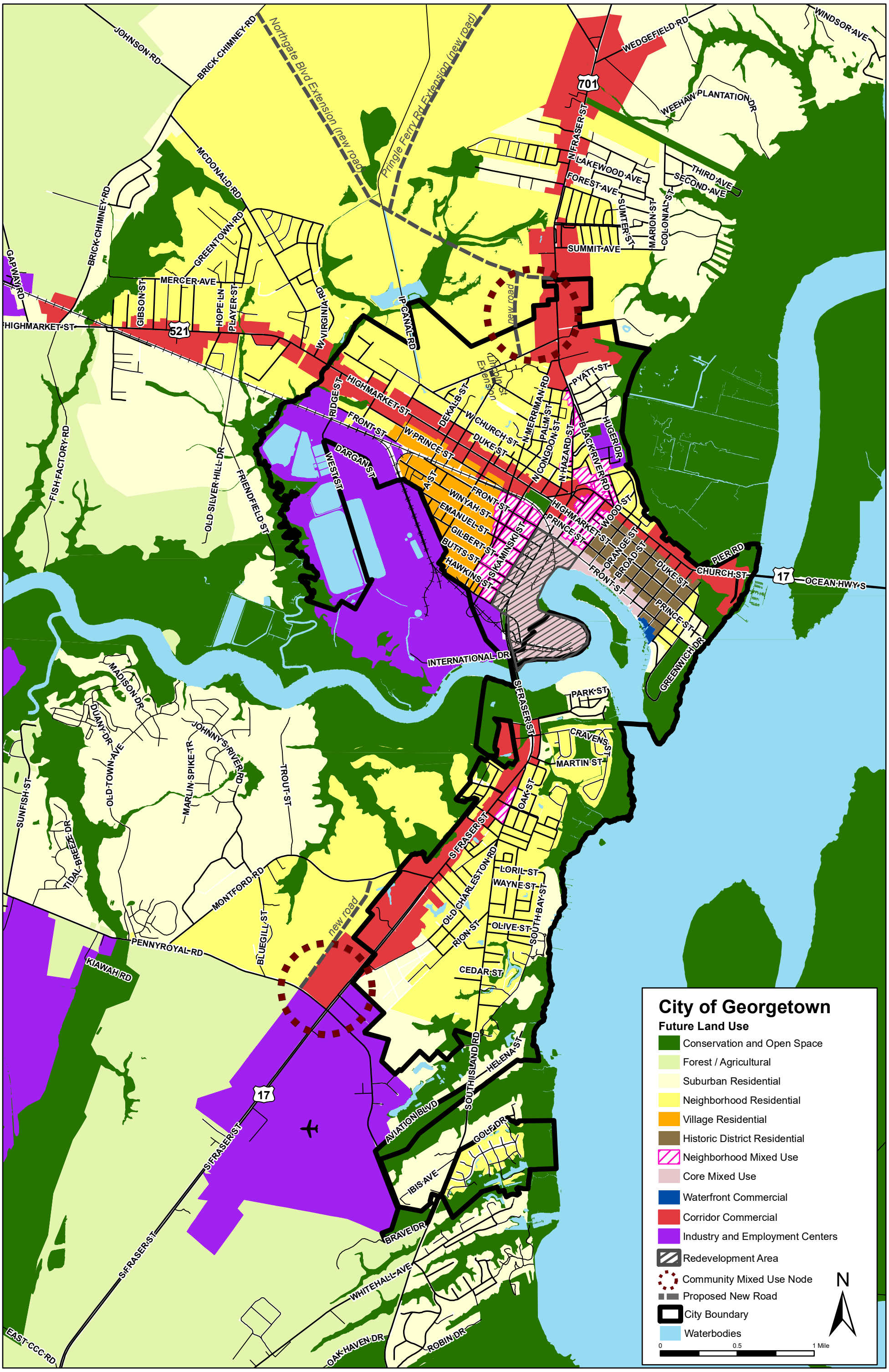

City of Georgetown
Future Land Use
Conservation and Open Space
Forest / Agricultural
Suburban Residential
Neighborhood Residential
Village Residential
Historic District Residential
Neighborhood Mixed Use
Core Mixed Use
Waterfront Commercial
Corridor Commercial
Industry and Employment Centers
Redevelopment Area
Community Mixed Use Node
Proposed New Road
City Boundary
Waterbodies
0
0.5
1 Mile
N
Northgate Blvd Extension (new road)
Pringle Ferry Rd Extension (new road)
Lincoln St Extension
new road
JOHNSON RD
BRICK CHIMNEY RD
MCDONALD RD
GREENTOWN RD
MERCER AVE
GIBSON ST
HOPE LN
PLAYER ST
GAPWAY RD
HIGHMARKET ST
521
W VIRGINIA RD
IP CANAL RD
FISH FACTORY RD
OLD SILVER HILL DR
FRIENDFIELD ST
RIDGE ST
FRONT ST
DARGAN ST
WEST ST
DEKALB ST
W CHURCH ST
W PRINCE ST
DUKE ST
A ST
WINYAH ST
EMANUEL ST
GILBERT ST
BUTTS ST
HAWKINS ST
KAMINSKI ST
N MERRIMAN RD
PALM ST
N CONGDON ST
N HAZARD ST
PYATT ST
BLACKRIVER RD
HUGER DR
WOOD ST
PRINCE ST
ORANGE ST
BROAD ST
DUKE ST
PRINCE ST
GREENWICH DR
PIER RD
CHURCH ST
17
OCEAN HWY S
701
N FRASER ST
LAKEWOOD AVE
FOREST AVE
SUMTER ST
MARION ST
COLONIAL ST
SUMMIT AVE
THIRD AVE
SECOND AVE
WEEHAW PLANTATION DR
WEDGEFIELD RD
WINDSOR AVE
INTERNATIONAL DR
S FRASER ST
PARK ST
CRAVENS ST
MARTIN ST
OAK ST
LORIL ST
WAYNE ST
SOUTH BAY ST
OLD CHARLESTON RD
OLIVE ST
RION ST
CEDAR ST
SOUTH ISLAND RD
HELENA ST
GOLF DR
AVIATION BLVD
IBIS AVE
BRAVE DR
WHITEHALL AVE
ROBIN DR
OAK HAVEN DR
EAST CCC RD
KIAWAH RD
PENNYROYAL RD
BLUEGILL ST
MONTFORD RD
TIDAL BREEZE DR
SUNFISH ST
OLD TOWN AVE
MARLIN SPIKE TR
JOHNNY S RIVER RD
TROUT ST
DUANY DR
MADISON DR

Section 12

Implementation

Plan Implementation

The implementation of the *2040 Comprehensive Plan* will occur over more than a 10-year horizon, primarily through changes to the City's Zoning and Land Development ordinances and through funding of infrastructure projects, as described in the Transportation and Priority Investment sections of this plan and other supplemental plans. Many implementation strategies will require on-going coordination and collaboration with the County, state agencies, and partner organizations. Successful implementation will also depend upon long-range financial planning and the allocation of resources for adequate staffing, which may require funding to support new positions as the City grows.

This section of the plan details the Objectives and Strategies that support the plan's Vision Statement. Each strategy identifies City departments or elected or appointed bodies that are responsible for its implementation. Each strategy is tied to a timeframe to ensure its implementation is done systematically, as some strategies build upon others.

Beyond the Objectives and Strategies in this section and capital improvements in the Transportation and Priority Investment sections, the Planning staff, Planning Commission and City Council will also need to regularly consult the plan's Future Land Use Map and associated land use definitions when zoning text and map changes are being considered. This is to ensure their land use and zoning decisions are consistent with this plan and support its vision. Implementing the Future Land Use Map will also require coordination with County Planning and Economic Development staff, along with the County Planning Commission and County Council. The City should actively remain engaged in County activities and development occurring near the City limits to help foster compatible development. City staff should report any relevant County development activities to the Planning Commission during their regularly scheduled meetings.

Annual Review

Each year, City staff and the Planning Commission should evaluate the progress of the plan's implementation and set priorities for the upcoming fiscal year. This review should happen before the budget planning cycle to ensure that the Planning Commission has the opportunity to weigh in on planning and capital improvement funding priorities for the upcoming fiscal year. While the City Administrator and City Council are ultimately responsible for the budget, the Planning Commission does have the authority to make recommendations on the capital improvement plan. The Planning staff and Commission should use this time to also evaluate what strategies have been completed and which to pursue in the upcoming fiscal year.

Plan Update Process

The 2040 Comprehensive Plan can be updated at any time, per the direction of the Planning Commission. Updates may come in the form of adopting or updating supplemental land use plans and studies. SC Code of Laws Section 6-29-510-530 indicates that the full comprehensive plan be reviewed by the Planning Commission by its 5th year and updated as needed to meet the requirements of the SC Planning Enabling Act and to reflect any significant changes in the community that impact the overall vision of the plan. A 5-year update may not require extensive revisions to the plan if no significant changes have occurred in the City.

Leading up to the 10-year anniversary of the adoption of the plan, the Planning Commission will need begin the process to rewrite the comprehensive plan. Such an effort may include the appointment of a special task force by the Planning Commission, or the Planning Commission may decide to lead the effort themselves. If the planning effort is to be led by a consultant, the City will need to appropriate funding in the FY2034 or FY2035 budget. A rewrite of the comprehensive plan should meet the requirements of the SC Planning Enabling Act and should involve opportunities for public input. The Planning Commission is ultimately responsible for leading any updates and the rewrite of the plan, while the City Council is responsible for its adoption and support of its implementation.

Objectives and Strategies

The following are Objectives and Strategies that support the implementation of the 2040 Comprehensive Plan. Each strategy identifies the departments or elected or appointed bodies that are responsible for its implementation. Each strategy is tied to a timeframe for implementation to guide the prioritization of implementation. The implementation of this plan is not solely dependent on these strategies, as they need to be coupled with the implementation of capital improvements in the Transportation and Priority Investment Elements and vision portrayed in the Future Land Use Map.

Strategy Implementation Timeframes

Short-term = 1 to 2 years Mid-Term = up to 5 years Long-term = greater than 5 years

Housing Recommendations

Objective: Support the maintenance and retention of existing housing stock to protect the long-term viability of Georgetown's residential areas.

- Pursue grant funding and community partners to assist homeowners with repairs. [Finance Department on-going]
- Enforce short-term rental regulations to ensure that viable permanent housing units are not removed from available housing stock, that the character of existing communities are not adversely impacted, and that buildings are inspected as accommodations. [Planning and Community Development Department; on-going]
- Continue the "clean sweep" program and promote an educational campaign to expand such programs around the City. [Public Works Department; on-going]
- Partner with the Center for Heirs Property Preservation to host annual workshops to help property owners settle heirs' property issues and gain clear title. [Planning and Community Development; short-term, then on-going]

- Consider the development of an ongoing, residential abatement program to reduce blight and stabilize communities. [Building Department; mid-term]
- Develop a mobile mapping tool to help Code Enforcement staff identify and track enforcement, repair, and abatement needs while in the field. [Building Department; mid-term, then on-going]
- Hire an architectural firm to work with West End residents and property owners to develop a building plan design book. alongside an update to the West End Comprehensive Redevelopment Plan, that provides the community with approvable building plans that conform with the small lots, zoning constraints, and historic architecture of this community. [Planning and Community Development Department; mid-term]

Objective: Revise the zoning ordinance to support a variety of housing types.

- Continue to utilize the Historic Design Guidelines to protect the character of the historic district. [Architectural Review Board and Planning Department; on-going]
- Amend the accessory dwelling unit and garage apartment definitions and standards to make them more feasible options for property owners to pursue with proper permitting. [Planning Department; short-term]
- Revise the multi-family dwelling definition to be more consistent with other communities. [Planning Department; short-term]
- Define housing types that are missing from the zoning ordinance, i.e., single-family attached, triplex, quadraplex, cottage court, in-common residential, and others, along with their allowable zoning districts. [Planning Department; short-term]
- Revise residential parking minimums, which can make it difficult for residential uses other than traditional single-family. [Planning Department; short-term]
- Evaluate existing residential lot sizes and widths to inform potential zoning amendments. [Planning Department; mid-term]
- Explore areas of the City that could be utilized for tiny home/container home communities [Planning and Community Development Department; mid-term and on-going]
- Consider consolidating the number of residential zoning districts. [Planning Department; mid-term]

Objective: Develop and implement strategies that create workforce and affordable housing opportunities in Georgetown.

- Continue to explore grants and funding for homeownership, repair and removal of old/dilapidated homes. [Finance Department, Building Department; on-going]
- Look into establishing an ordinance that requires new planned developments to allocate a percentage of units priced at attainable income levels. [Planning Department; short-term]
- Partner with the County, Georgetown Housing Authority, and non-profit agencies to identify and develop affordable and workforce housing in the City. [Planning Department, Planning Commission, City Council, City Administrator; mid-term]
- Identify and look into purchasing vacant land which could support the development of attainable housing. [Planning Department, Planning Commission, City Council, City Administrator; short-term and ongoing]
- Hire permanent staff member or consultant to assist the City with addressing housing through grant programs, partnerships, and project management. [City Administrator, Planning Department, and Finance Department; mid-term, then on-going]
- Conduct a housing impact analysis and explore the use of Accommodation Tax funding and other funding sources to support the development of affordable and workforce housing in the City and in partnership with the County and other entities. [short-term and ongoing; City Council, Administrator]

Cultural Resources Recommendations

Objective: Continue to actively market, promote, and expand existing heritage resources and cultural events and offerings.

- ☐ Continue participation in the Main Street Program. [Planning Department; on-going]
- ☐ Continue to promote the Cultural Arts District within the City. [Planning Department; on-going]
- ☐ Create a plan to fund and establish a Gullah Geechee Heritage Museum. [Planning Department; City Administrator; Planning Commission; City Council; Finance Department; mid-term]

Objective: Expand and maintain boat and waterfront access to support our community's maritime heritage, viewsheds, and commercial fishing and charter operations.

- ☐ Account for Harborwalk maintenance within the annual budget. [City Administrator; on-going]
- ☐ Conduct road closure actions and take local ownership of any remaining SCDOT-owned street end segments that terminate at the waterfront so the city can preserve public access to its waterways. [Public Works and Police departments; short-term]
- ☐ Dedicate funding and pursue grants to support further expansion of the Harborwalk [Planning, Finance, Building, Public Works departments and City Administrator; mid-term, ongoing]
- ☐ Look into funding and creation of City dockage on City-owned streets that connect to waterways. [City Administrator; short-term]

Objective: Preserve the history, culture, historic and cultural buildings and sites within the city.

- ☐ Assist with establishing additional buildings and sites to be placed on the National Register of Historic Places. [Architectural Review Board, Planning Department; on-going]
- ☐ Pursue additional historical markers throughout the city. [Planning Department; on-going]
- ☐ Educate the public and economic development stakeholders about the benefits of the Bailey Bill. [Architectural Review Board, Planning and Finance departments; on-going]
- ☐ Create a city map of historical and cultural landmarks and markers found throughout the city. [Planning Department; short-term and ongoing]
- ☐ Involve local historians and universities in conducting a comprehensive cultural assessment of the City. [Planning Department; short-term]
- ☐ Fund an update to the Historic Resources Inventory that identifies national register eligible structures, sites, and districts. [Planning Department; mid-term]
- ☐ Update the Waterfront Design Guidelines to support its expansion to redevelopment areas. [Architectural Review Board, Planning Department; long-term]
- ☐ Establish a history room in new City Hall. [Planning Department; long-term]

Natural Resources Recommendations

Objective: Preserve and protect invaluable wetland and water resources.

- ☐ Update the City's Stormwater Management Plan as needed to ensure consistency with State and Federal water quality protection mandates. [Water Utilities and Engineering departments; on-going]
- ☐ Ensure that the City's field personnel have completed the Certified Erosion Preventions and Sediment Control Inspector (CEPSCI) Program to know the proper installation, maintenance and inspection of erosion prevention and sediment control measures at construction sites. [Building Department, Water Utilities and Engineering departments; short-term, then on-going]

- Coordinate with SC Department of Natural Resources, Coastal Carolina University, and other area partners to pursue grant funding and volunteers to establish living shorelines where feasible along the City's waterfront. [Planning, Engineering, and Water Utilities departments; on-going]
- Continue to actively manage and monitor phragmites. [Public Works Department; on-going]
- Enact mooring fees and allowable locations to fund harbor master position. [City Administrator; short-term and on-going]
- Help coordinate and maintain the Living Shoreline project around Morgan Park in attempts to reverse the effects of shoreline erosion and deterioration. [Planning Department and City Administrator; short-term, then on-going]
- Collaborate with area partners to provide public education programs in the City on low impact development for residential and commercial sites. [Building, Planning, and City Administrator; short-term, then on-going]
- Incorporate impervious cover limits into the zoning ordinance to encourage low impact development and minimize stormwater impacts on water quality. [Planning Department; mid-term]
- Revise the zoning ordinance to provide wetland protection incentives for new development. [Planning Department; mid-term]
- Consider establishing setbacks or buffers from wetlands. [Planning and Engineering departments; mid-term]
- Expand the Conservation Preservation (CP) zoning district where appropriate to protect wetlands, marshes, and floodplains. [Planning Department; mid-term]

Objective: Preserve the unique diversity of wildlife and natural beauty in the Georgetown area.

- Continue to financially support and expand the litter reduction and beautification efforts of Keep Georgetown Beautiful. [City Administrator and City Council; on-going]
- Host an annual community-wide litter cleanup event to instill community pride. [Keep Georgetown Beautiful and Public Works Department; short-term, then on-going]
- Apply for assistance from SCDNR and SCDES to remove and prevent derelict boats in our waterways. [Police Department, City Administrator; short-term]
- Maintain participation in the Tree City USA program. [Keep Georgetown Beautiful and Electric Department; on-going]
- Host an annual Arbor Day event to encourage planting of trees and beautification throughout the City. [Keep Georgetown Beautiful, Electric and Planning departments; short-term, then on-going]
- Strengthen tree ordinance to better protect historic trees. [Planning Department; short-term]
- Pursue grant funding to conduct a city-wide tree canopy analysis to determine planting and removal needs to support a healthy urban forest. [Keep Georgetown Beautiful, Planning Department; mid-term]
- Maintain a certified arborist on staff or under contract to support the Tree City USA program, help with tree preservation on public and private property, and assist with enforcement of the City's tree protection regulations. [Electric Department, Planning Department; mid-term]

Objective: Preserve and expand waterfront access for the public's enjoyment, commercial and recreational boating, and scenic views.

- Increase boat launch access for all user groups by maintaining and expanding the capacity of existing launch sites and establishing additional launch sites where feasible. [Engineering and Public Works departments, City Administrator, Planning Commission, City Council; on-going]
- City Administrator to monitor progress of harbor dredging with quarterly reports to City Council. [City Administrator; on-going]

- Evaluate zoning and design guidelines to ensure they preserve scenic views of the water and public access to it. [Planning Department; short-term]
- Expand the Harborwalk and ensure redevelopment of the port connects and expands public access. [Planning and Engineering departments, Planning Commission, City Administrator, and City Council; mid-term]
- Develop a citywide Parks, Greenways and Blueways Master Plan to build a network of parks, scenic land, and walking paths and water trails. [Public Works, Engineering, and Planning departments and City Administrator; long-term]

Resilience Recommendations

Objective: Continue to effectively administer a local floodplain management program to ensure public safety and reduce property damage risks and loss of life during severe flood events.

- Provide flood insurance information annually to property owners and renters within the 100 and 500 year floodplain. [Planning Department; on-going]
- Continue participation in the Community Rating System. [Planning Department; on-going]
- Continue to require roads to be built to base flood elevation. [Planning and Engineering departments; on-going]
- Revise building height limits for structures in the regulatory floodplain to account for freeboard requirements. [Building and Planning departments; short-term]
- Ensure there are at least two building officials trained as certified floodplain managers and in conducting flood damage assessments. [Building Department; short-term, and on-going]
- Utilize the City's damage assessment application to allow for easy and consistent damage assessment procedures, especially following a flood, for the City to identify disaster funding eligibility. [Planning and Building departments; on-going]
- Consider increasing the freeboard to 3 feet above base flood elevation. [Building and Planning departments; mid-term]
- Consider establishing base flood elevations within the 500-year floodplain. [Building, Planning departments; mid-term]

Objective: Account for the potential of at least 2 feet of sea level rise by 2100 when making public investments in low-lying areas of the City.

- Avoid upzoning property within V-flood zones and areas anticipated to be inundated by sea level rise. [Planning Department, Planning Commission, City Council; on-going]
- Coordinate with area conservation partners to fortify low-lying areas using living shoreline techniques. [Planning and Engineering departments and City Administrator; short-term, then on-going]
- Pursue federal and state grant funding to buy out low lying, flood prone areas, including, but not limited to lands around East Bay Park, Bayview Acres, and Goat Island. [City Administrator, City Council, Building Department, and Finance Department; mid-term, and on-going]
- Pursue transportation or mitigation funding to elevate low-lying roadway segments along critical thoroughfares and evacuation routes. [City Administrator, City Council, Planning Department, GSATS, SCDOT, and Engineering and Finance departments; mid-term]
- Consider the establishment of a seawall, battery, or other methods along the downtown waterfront to mitigate rising waters. [Public Works and Engineering departments and City Administrator; long-term]

Objective: Pursue response and mitigation measures for public infrastructure and private property to be more resilient to natural hazards.

- Participate in and help Implement the mitigation actions from the County Hazard Mitigation Plan. [Water , Engineering, Building and Planning Departments, City Administrator; on-going]
- Continue working with Georgetown County Emergency Management Division on storm planning, preparation, disaster response and recovery, as well as employee training. [All departments, City Administrator; on-going]
- Continue the inspection and maintenance of tree clearance around overhead utility lines. [Electric Department; on-going]
- Bury utility lines where possible and when there is funding available. [Electric Department; on-going]
- Purchase generators for all critical facilities. [Public Works, Electric Department; short-term]
- Pursue significant stormwater infrastructure improvements and installation of backflow preventors where possible. [Water Utilities and Engineering departments; short-term, and on-going]
- Increase maintenance of stormwater infrastructure and restoration of ditches, especially in the West End and Airport communities. [Public Works, Engineering, and Water Utilities departments; short-term and on-going]
- Establish a road closure plan, working with SCDOT, Georgetown County Emergency Management, Public Works, Police and Fire departments, to enact road closures during heavy rain/high tide events and establish and utilize a "testing tipline" to gather information on actively flooding roadways. This road closure plan would need to establish a mandatory maximum responses time from City departments. [Public Works, Fire, Police, and Engineering departments; short-term and ongoing]

Economic Recommendations

Objective: Encourage development and redevelopment of underutilized properties throughout the City.

- Create easily accessible marketing materials for developers and real estate agents to be able to convey the variety of redevelopment incentives in the City. [Building Department, Finance Department; short-term]
- Conduct a commercial and industrial property condition assessment of the entire City to track commercial and industrial vacancies and presence of derelict commercial and industrial properties. [Building Department, Finance Department; mid-term]
- Establish a commercial property condemnation program to remove blight and unsafe structures throughout the City, making properties more readily available for redevelopment. [Building Department; long-term]
- Coordinate with Georgetown County on the redevelopment of the former Port and Paper Mill. [City Administrator, City Council, Planning and Building departments; on-going]
- Support the recommendations and guidelines contained within the ULI study, providing for the future redevelopment of designated areas in the City. [Planning Department, Planning Commission, City Council; long-term]

Objective: Remove barriers to investment and redevelopment in the City.

- Maintain private sector plan reviewers and building officials via retainer to assist when there are permitting and inspection backlogs. [Building Department; on-going]

- Pursue Environmental Assessment and Brownfields funding to assist with redevelopment opportunities in the City. [City Administrator, City Council, Planning and Building departments; on-going]
- Add the Zoning Ordinance, Land Development Regulations, and Design Guidelines to Municode, where all of the City's other ordinances are available for viewing and downloading. [Municipal Court, Planning Department; short-term]
- Ensure all development applications and forms are easily accessible on the City's website. [All departments, IT; short-term]
- Establish a procedures page on the City of Georgetown website to facilitate permitting and clarity on City Procedures. [All departments, IT; short-term]
- Look into software for the Building and Planning Department that serves as a database for history and details of all permitting, variances, and violations for properties within the City. [Planning and Building Department; short-term]
- Revise and modernize the City's use chart regarding businesses and employment sectors. [Planning Department; short-term]
- Revise and modernize the City's home occupation uses to foster more home-based businesses. [Planning Department; short-term]
- Evaluate if it is necessary for new development and annexations to tie into City utilities. [City Administrator, Electric, Water, Public Works, Planning, and Building departments; short-term]
- Revise the REDD district to ensure that redevelopment is more feasible and consistent with surrounding development. [Planning Department; mid-term]
- Revise overlays to improve clarity of regulatory requirements and to minimize overlapping districts that may conflict with and even impair redevelopment or historic preservation efforts. [Planning Department; mid-term]
- Revisit the City's parking requirements. [Planning Department; mid-term]

Objective: Attract investors and reinvestment in the City.

- Continue funding the Main Street Program. [City Administrator, Finance and Planning departments; on-going]
- Hire an Economic Development Director and maintain a Main Street Program Director on staff. [Planning Department, City Administrator; on-going]
- Create a tourism management plan that explores local tourism opportunities and develops strategies to improve the local tourism market. [Planning Department, Finance Department; mid-term]
- Encourage startup companies and small business collaboration with Coastal Carolina University's Innovation Center. [Planning Department; on-going]
- Coordinate with Georgetown County School District, Horry Georgetown Tech, Coastal Carolina University, and Myrtle Beach Regional Economic Development to identify ways to improve education, training, and retention of local workforce. [Planning Department; on-going]
- Expand City involvement in higher education programs with Coastal Carolina University and other universities. [Planning Department; on-going]
- Look into and implement ways to incentivize business development in the City of Georgetown. [Planning Department; short-term and on-going]
- Seek out businesses with training opportunities for young people to encourage them to remain or relocate to Georgetown. [Economic Development and Planning departments; mid-term, then on-going]

- Utilize Economic Development Director position to address recommendations throughout the Comprehensive Plan that would benefit the population both economically and culturally. [Planning Department; short-term and on-going]
- Continue to promote the development of current TIF areas. [Main Street Program, Economic Development, and Planning Department; on-going]
- Work with property owners to develop projects that are acceptable to the future economic success of the City. [Main Street Program, Economic Development, and Planning; on-going]
- Explore expanding TIF to other parts of the City. [City Administrator, City Council, Planning and Finance departments; long-term]
- Conduct a study evaluating the economic impacts of the TIF District on the City's budget.[Finance Department; short-term]
- Ensure Winyah Bay and Sampit River are promoted as viable resources for commercial trade, tourism, and research. [Planning Department; short-term and on-going]
- Utilize grant monies designated for deepening the waterfront. [Finance, Public Works, and Engineering departments; on-going]

Community Facilities Recommendations

Objective: Ensure that public services and facilities meet the needs of residents and businesses.

- Relocate City Hall to the former Liberty Steel office. [City Administrator; short-term]
- Explore investments in advanced telecommunications infrastructure to enable Georgetown to become a more competitive business location and to provide an additional public service for residents and visitors. [City Administrator; short-term]
- Keep the old fire station in Maryville as a quick response vehicle station, which may be combined with a police station. [Fire Department; on-going]
- Pursue adequate facilities for the Electric Utilities Department that can house all their staff, vehicles, and equipment. [City Administrator, Electric department; mid-term]
- Continue to work with Georgetown County Water and Sewer District to ensure adequate water service provision in emergency situations and that regional wastewater treatment service is maintained. [Water Department; on-going]
- Partner with Tidelands Georgetown Hospital System and continue to support the investments and additions in the Georgetown Memorial Hospital facility, along with other new facilities and community programs. [City Administrator; on-going]
- Continue to upgrade the City's stormwater infrastructure. [Engineering and Water departments; on-going]
- Provide ongoing training for municipal staff to maintain performance, safety, and operations. [All departments; on-going]
- Maintain competitive municipal wages to ensure retention and continuity of operations. [City Administrator; on-going]

Objective: Ensure that public services and facilities are cost effectively managed and maintained to provide our community with the best rates without compromising quality.

- Develop a 10-year capital plan and cost analysis with rate projections to evaluate the cost effectiveness to maintain a local electric department as opposed to selling. [Finance Department; short-term]

- Develop a 10-year capital plan and cost analysis with rate projections to evaluate the cost effectiveness to maintain and update the City's Water and Sewer facilities as opposed to selling it to Georgetown County Water and Sewer District. [Finance Department; short-term]

Objective: Maintain and expand public amenities to serve existing and future residents.

- Establish funding to support municipal park improvements and expansions. [Public Works Department; short-term]
- Consider developing a municipal parks and recreation department. [City Administrator; short-term]
- Continue to partner with Georgetown County Parks and Recreation Department to slowly take on maintenance and ownership of County parks within the City's jurisdiction. [Public Works Department, City Administrator; mid-term]
- Develop additional municipal park space in the Maryville community to ensure recreation facilities keep up with growth. [Public Works Department; mid-term]
- Expand municipal park space and amenities in the West End and Airport communities. [Public Works Department; mid-term]
- Revive efforts to create a park at Howard Center. Collaborate with County and school district to make this a priority for all! [Public Works Department; short-term]
- Inquire about properties available to develop a City Recreation Center. [City Administrator; short-term]
- Ensure that new playground equipment is inclusive, including ADA and sensory accessible equipment. [Public Work Departments; on-going]
- Implement and fund Goat Island Master Plan. [City Administrator, Planning Department; mid-term]
- Extend the Harborwalk between Wood and King St. [City Administrator; mid-term]
- Extend the Harborwalk throughout the inner harbor all the way around the former port's authority property to the Hwy 17/Maryville bridge. [City Administrator; long-term]
- City Administrator to look into the purchase of vacant properties throughout the City for community facilities, such as green spaces, parks, homeless shelters, and event centers. [City Administrator; mid-term and on-going]
- Expand street sweeping program and frequency to maintain City's aesthetics. [Public Works Department; mid-term]
- Continue to invest in streetscapes along the main corridors by making the gateways to the City more attractive and by improving wayfinding and signalization. [Public Works Department; long-term]

Transportation Recommendations

Objective: Improve the appearance, safety, and function of Georgetown's major corridors and intersections.

- Improve the safety of intersections within the Downtown. [Public Works Department; on-going]
- Improve the safety of intersections within the downtown by reducing the speed limit to 15 MPH on Front Street from N Fraser to Cannon streets. [City Administrator; short-term]
- Improve gateway corridors and create a formal entrance to the City to encourage visitors towards the waterfront/shopping/dining areas. [City Administrator; mid-term]
- Coordinate with GSATS, SCDOT, and Georgetown County to develop and implement a corridor study for N Fraser Street (US 701) from Anthuan Maybank Drive to SC-51. [City Administrator; mid-term]
- Coordinate with Georgetown County and GSATS to evaluate the feasibility of extending Northgate Blvd to Brick Chimney Rd and to connect Pringle Ferry Rd to this future extension to proactively plan for growth. [City Administrator; mid-term]

- Require collector roadways to be constructed in large developments to ensure street connectivity and dispersion of traffic occurs with large, master planned developments. [Planning and Engineering departments; mid-term]
- Refine the "Design Overlay District for Main Corridors" standards within the zoning ordinance. [Planning Department; long-term]

Objective: Continue to expand and improve the City's bicycle and pedestrian network and experience.

- Increase number of four-way stops through the Historic District and increase visibility of crosswalks by using brick pavers. [City Administrator, Public Works Department; short-term]
- Incorporate street trees into future sidewalk projects. [Public Works and Engineering departments; on-going]
- Revise the Land Development Regulations to require the construction of internal and external sidewalks for all new housing developments, public buildings, and significant commercial projects. [Planning, Building, and Engineering departments; short-term]
- Develop a prioritized listing for sidewalk repair and construction along neighborhood streets. [Public Works and Engineering departments; short-term]
- Establish safe passage zone crossing Highmarket and N Fraser Street. [City Administrator, Public Works and Engineering departments; short-term]
- Increase sidewalks throughout Airport and West End communities. [City Administrator, Public Works and Engineering departments; short-term and on-going]
- Pursue Transportation Alternatives funding and other sources to implement the sidewalk recommendations in the West End. [City Administrator, Public Works and Engineering departments; mid-term, then ongoing]
- Investigate the possibility of converting portions of East Bay Street/Greenwich Drive (bay side of East Bay Park) to walking trails, especially as flooding becomes more prevalent. [City Administrator, Public Works and Engineering departments; long-term]
- Explore ability to work with SCDOT to expand bridges entering and exiting Georgetown to allow for safe crossing and access by cyclists and pedestrians. [City Administrator; long-term]

Objective: Improve condition and connectivity of local roadways.

- Implement recommendations from the Pavement Management Report. [City Administrator, Public Works and Engineering departments; short to mid-term]
- Coordinate with GSATS and SCDOT to extend Lincoln St to Anthuan Maybank Drive and to add sidewalks to the full length of Lincoln and Washington streets. [City Administrator, Public Works and Engineering departments; mid-term]
- Require developers in Community Mixed Use Nodes to build collector roadways to connect to existing and planned roadways. [Planning, Building, Public Works and Engineering departments; on-going]
- Inventory and prioritize road surface repairs needed for both City and SCDOT maintained roads. [Public Works Department; short-term and on-going; Public Works Department]
- Advocate for resurfacing needs of arterial SCDOT roadways. [City Administrator; on-going]
- Pursue the transfer of some SCDOT roadways within the Downtown to the City for better pavement management and parking improvements. [City Administrator; mid-term]
- Revise the Land Development Regulations to reduce the minimum block length for new major developments and large commercial projects. [Planning Department; mid-term]
- Improve street lighting along local streets and at intersections. [Public Works Department; long-term]

Objective: Encourage the continuation and expansion of Coast RTA bus service within the City.

- Coordinate with Coast RTA to expand bus services into the West End community. [City Administrator; mid-term]
- Coordinate with Coast RTA to identify a site for a Park and Ride Lot within the City. [City Administrator; mid-term]
- Establish relationship with Coast RTA to increase citizen accessibility and knowledge of shuttle services available, expand routes within the City and look into feasibility and funding of a city-owned shuttle service. [City Administrator; short-term and on-going; City Administrator]

Priority Investment Recommendations

Objective: Actively plan for and secure capital project funding.

- Maintain a comprehensive Capital Improvements Plan (CIP) with a time horizon of 10 years. [Finance Department; short-term and on-going]
- Continue to pursue funding sources, such as grants, capital projects sales tax, etc., to implement the capital improvements. [Finance Department; on-going]
- Develop, through the Planning Commission, a process for the annual review of the Capital Improvements Plan (CIP) with a recommendation to the City Council on priority projects (SC Code §6-29-340B2e). Include an impact study to review the impact of these projects on future land use within the City. [All departments, led by Planning Department; short-term and on-going]
- Coordinate with regional efforts to deliver locally funded projects by securing representation for the City on boards, commissions, and advisory boards (such as CTC, GSATS) responsible for the identification, funding, and oversight of capital projects. [City Administrator; short-term]
- Assign a member of the City's staff with the ongoing responsibility of grant and funding research. [Finance Department; short-term].
- Investigate the need to fund a full-time grant writer position. [Finance Department; short-term]
- Implement the priority investment zones with incentives, special standards, and public improvements customized to address the needs of identified areas or neighborhoods. [City Administrator, Finance and Planning departments; short-term]

Objective: Require the coordination of public project identification and construction with relevant agencies and service providers.

- Revise the Land Development Regulations to define a process for public facility review in accordance with §6-29-540 of the state code. [Planning Department; short-term]
- Ensure that the future location of public buildings and uses complement existing land uses and promote the goals of the Land Use element through compliance with the Future Land Use Map (FLUM) [City Council, City Administrator; all departments; Building and Planning lead; on-going].
- Consider the development of an official map that delineates planned roadways, infrastructure, public easements, and public buildings. [City Administrator and Planning Department; when needed]
- Develop, as part of the site plan and subdivision review process, a method for soliciting the comments of relevant agencies and services providers. [Building Department; short-term]
- Explore options for paid parking on Front Street and possible economic impacts. [City Administrator; short-term]
- Increase communication between the City and County regarding economic development opportunities and improvement or purchase of County-owned properties within the City. [City Administrator; short-term and ongoing]

Objective: Review and evaluate the use of Investment Zones as a development tool. Clarify the parameters and requirements of these zones to include priority investment zones (West End, Redevelopment, Historic District) TIF Districts, other,

- Create and maintain a Master Project list containing agreements and all information relevant to the investment zone incentives. [City Administrator, Finance, Planning, and Building departments; on-going]
- Create a process for public input concerning projects within these zones [City Administrator, Finance, Planning, and Building departments; short-term]
- Clarify responsibility for the administration and approval of projects within the zones. [City Administrator, Finance, Planning and Building departments; short-term]
- Establish reporting and monitoring process [Planning, Building and Finance departments; on-going]
- Establish a publication of public information on areas such as tax reinvestment [Finance Department; on-going]
- Review all existing land uses that are relevant to the overall strategy for economic development. Create an impact study document to document all relevant parcels utilizing these incentives and the corresponding cost/benefit analysis for each parcel [City Administrator, Planning, Building, and Finance departments; mid-term]

Land Use Recommendations

Objective: Protect and preserve the character of the City's existing historic districts and neighborhoods.

- Initiate and complete a comprehensive land use study and development plan for the Historic Buildings District prior to any changes in densities or uses within the Zoning Ordinance relevant to the Historic Buildings Design Overlay District (R4 and R1 zoning districts within) and the Waterfront Commercial Zoning District. [Planning Department; short-term]
- Strengthen architectural and design guidelines for the City's historic district. [Planning Department; mid-term]
- Review and consider expanding the extent of the Waterfront District Design Guidelines to guide the expansion of the Downtown core up the Sampit River. [Planning Department; mid-term]
- Ensure that historic district and waterfront guidelines can be easily understood and are objectively administered. [Planning Department; on-going]
- Consider expanding the City's Core and Neighborhood Commercial zoning to redevelopment areas along the waterfront and along the business area of the West End to support investment, small businesses, and the existing development framework. [Planning Department; mid-term]
- Evaluate, revise and implement the West End Comprehensive Redevelopment Plan. [Planning Department; mid-term]
- Consider the development of neighborhood and corridor master plans throughout the City to ensure the future development and infrastructure improvements align with individual community needs. [Planning Department; on-going]
- Contract and urban planner specializing in historic towns to develop master plans for individual neighborhoods to guide planners on beneficial uses. [City Administrator, Planning Department; short-term]

- Consider the establishment of historic districts and design guidelines for the West End and Willowbank communities. [Planning Department; long-term]
- Evaluate height limitations throughout the City to ensure that they align with the character of the existing community. [Planning Department, City Administrator, Planning Commission, City Council; short-term]
- Expand the City's Conservation Preservation District to include the low-lying areas, unprotected marshland, and floodways in the City or upon annexation. [Planning Department; on-going]

Objective: Revise and modernize the Zoning Ordinance to support compatible development and redevelopment.

- Pursue an update to ~~rewrite of~~ the City's Zoning Ordinance, including consideration for the establishment of form-based codes that will better mirror the desired character for infill and redevelopment in the City's core and existing neighborhoods. [Planning Department; short-term]
- Implement the recommendations of the City of Georgetown's West End Comprehensive Redevelopment Plan through zoning amendments that will foster infill. [All departments, Planning Department lead; short-term]
- Allow for indoor manufacturing in General Commercial and other appropriate commercial and mixed-use districts. [Planning Department; short-term]
- Consider reducing the number of residential zoning districts and allowing for a greater variety of residential uses throughout the zoning ordinance. [Planning Department; mid-term]
- Consider removing the Public Services zoning district and simply allow~~ing~~ for public uses in other districts. [Planning Department; short-term]
- Consider removing the Medical Residential zoning district and simply broaden~~ing~~ allowances for multi-family in other compatible districts. [Planning Department; short-term]
- Consider allowing mixed-use development in the Neighborhood Commercial zoning district. [Planning Department; mid-term]
- Revise the REDD district to make it a true floating zone to support redevelopment of underutilized and vacant property throughout the City. [Planning Department; long-term]
- Evaluate the need to remove the reversion clause for zoning amendments to improve administration and consistency with implementation of the zoning ordinance. [Planning Department and City Administrator; short-term]
- Evaluate zoning provisions that require increased minimum lot width for duplexes and multi-family, as requirements for larger lot widths could ~~it will~~ alter traditional neighborhood form or unintentionally limit multi-family uses throughout the entire City. [Planning Department; short-term]
- Establish an Airport Environs Overlay Zone. [Planning Department; short-term]
- Review and update all Design Overlay District Guidelines, including the Historic Buildings Design Overlay District, Main Corridor Overlay District, Urban Core Overlay District. [Planning Department and associated boards and commissions, mid-term]
- Review and update Rules of Procedure for the Planning Commission, Community Appearance Board, and Architectural Review Board. [Planning Department; mid-term]

Objective: Pursue annexation that is compatible and beneficial to the City.

- Establish a development agreement ordinance for the City to use to leverage large-scale annexation. [City Administrator, Planning Department; short-term]
- Require "consent to annexation agreements" prior to water or sewer extensions outside the city limits. [City Administrator, Water, Engineering, Building and Planning departments; on-going]

- Maintain the city's two-tier rate for water and sewer as a means to encourage annexation.[Water and Finance departments, City Administrator; on-going]
- Pursue annexation and the establishment of zoning prior to development. [Planning Department; on-going]
- Request notification and provide input on county zoning changes and proposals in areas adjacent to the City. [City Administrator, Planning Department; on-going]
- Engage in an active and continuous dialogue with the County to identify future Commercial/Industrial sites outside of City limits. [City Administrator, Planning Department; on-going]
- Coordinate the provisions of public amenities, including parks and open spaces, with annexation. [City Administrator; as needed]

Section 13

West End Redevelopment Plan

I. Introduction

This West End Comprehensive Redevelopment plan has been prepared on behalf of the City of Georgetown by the Waccamaw Regional Council of Governments (WRCOG), with assistance from the Planning Commission and residents of the West End neighborhood.

As neighborhood dynamics of the West End continue to change, so too do the demands placed on public services, infrastructure and housing. In order to meet these changes, the City is taking it's first proactive step by creating this comprehensive West End Redevelopment Plan. This plan will serve as a guide to assist City Officials, residents and other community stakeholders, by identifying community issues, common goals and recommend steps to improve the livability of the West End. The plan is based on field research of the existing conditions of the West End, analysis of current trends and community input.

The inception of the West End Redevelopment Plan was the result of discussions between residents of the West End community, City Council and the Planning Commission. Concerned with recent trends in their neighborhood, a group of residents approached the Georgetown Planning Commission with a rezoning request. Residents were seeing trends including the increase of substandard rental housing and absentee landlords, both of which they believed were associated with the influx of mobile homes. The proposed zoning change called for the elimination of additional mobile homes in the West End of Georgetown.

The Georgetown City Council believed that a major rezoning change should be included as part of a comprehensive review and plan that would serve to protect and enhance the West End neighborhood over the next ten years. The Council then requested that WRCOG assist the Planning Commission by preparing a Comprehensive West End Redevelopment Plan.

The term *redevelopment* describes the steps the City can take to protect and enhance a specific area of the City. Examples of the steps include revising zoning ordinances and committing money to improvements. This type of redevelopment is considered informal. A more formal approach would include the creation of service districts, as well as acquiring property for special development projects.

This plan includes a recommended action plan for improvements, mechanisms for implementation and a list of possible funding sources. It also addresses the time frame within which improvements should be accomplished, i.e. which needs can and should be addressed immediately and which ones can be addressed over the next five-and ten-year period.

GOALS AND OBJECTIVES

The goal of the West End Redevelopment Plan is to survey, analyze and recommend changes that will improve the safety, well-being and the livability of the West End section of Georgetown.

To achieve this goal, the following objectives were incorporated into the study:

- Analyze the existing infrastructure and make recommendations for needed improvements;
- Review existing zoning regulations and develop alternatives for dealing with the spatial limitations of lotting arrangements;
- Develop recommendations concerning various types of housing and appropriate locations for same;

- Develop a "block-by-block" analysis of the Project area's streetscape and recommend improvements; and
- Develop a listing of funding sources and mechanisms for Project recommendations.

BENEFITS AND EFFECTS OF THE REDEVELOPMENT PLAN

There are many benefits associated with the implementation of a redevelopment plan. While many of the benefits are those that meet the established goals of the plan, there are often unintended beneficial effects on the neighborhood and its surrounds.

The creation of the redevelopment plan is not initially expected to have an impact on the property values in and around the West End. However, as is typical to neighborhood redevelopment plans that have been implemented, property values do increase in the long term. The increased property values are due to improvements made through the redevelopment process. This increase is usually seen as a positive effect on both the redeveloped neighborhood as well as its surrounding areas.

Potential home and business owners may find it easier to obtain bank loans on properties located within the West End in the future. This is because local banks are likely to view the West End area as a strong commitment on the part of the City and they know that they will be making a smart investment.

Pride in the community is one effect that is often seen after the implementation of a redevelopment plan. The City's focus on a neighborhood will usually result in increased levels of services from the City. Residents become more focused on their own community as well and increase their own level of civic service. Churches and neighborhood organizations often sponsor days where the public comes out in numbers to better their community.

CITIZEN PARTICIPATION IN THE PLANNING PROCESS

Community involvement is the most important element in the formation of a community redevelopment plan. On paper, a plan can appear to solve all problems that ail a community. But, if the residents do not like the proposal, it would be fruitless to carry the plan forward. The West End Redevelopment Plan started because residents realized there were issues in the West End that needed to be addressed. Those residents continued to be involved during the process of inventory, analysis and the formation of recommendations.

Public Meetings.

The City and Waccamaw Regional Planning and Development Council conducted two public meetings at the Saint Stephens AME Church. The meetings were held to help gain insight into the West End residents' and business owners' feelings about various issues that would be addressed in the Redevelopment Plan. Topics addressed included: housing, zoning, land use, recreation, infrastructure, crime and safety, blight, historic and cultural issues. The second meeting was more specific and included a general discussion of preliminary findings on zoning and lot size issues, housing types and specific recreation issues. At this point, most of the analysis was completed and the discussion was used to develop strategies for the Redevelopment Plan. The discussions at both of the meetings were very productive as they were used to determine specific areas of focus in the Action Plan. The expression of the community's concerns also helped in prioritizing the recommended actions.

At these meetings, the predominant topics of discussion from West End residents, landlords and business owners included:

- the future of mobile homes in the area;
- the desire for an increase of home ownership in the West End;
- storm water drainage improvements;
- street and sidewalk improvements;
- enforcement of existing building and zoning codes;
- reduction in crime;
- drinking water quality;
- lack of recreation and community center facilities;
- street light outages; and
- lack of landscaping on some roads.

Written Comments and Telephone Calls.

Over the period of time the plan was being prepared, the City and WRPDC received letters and telephone calls from residents and other interested citizens. The information provided recommendations that were very specific in nature. Some of the information that was especially helpful were those ideas and recommendations that had evolved as residents witnessed first hand life in the West End.

Informal Discussions.

There were numerous people who contributed to this report. Informal discussions and interviews were conducted with residents, as well as with City and County employees, all helping by providing information for both the analysis and the recommendations sections of this Plan.

Existing Needs Assessment and Plan Review.

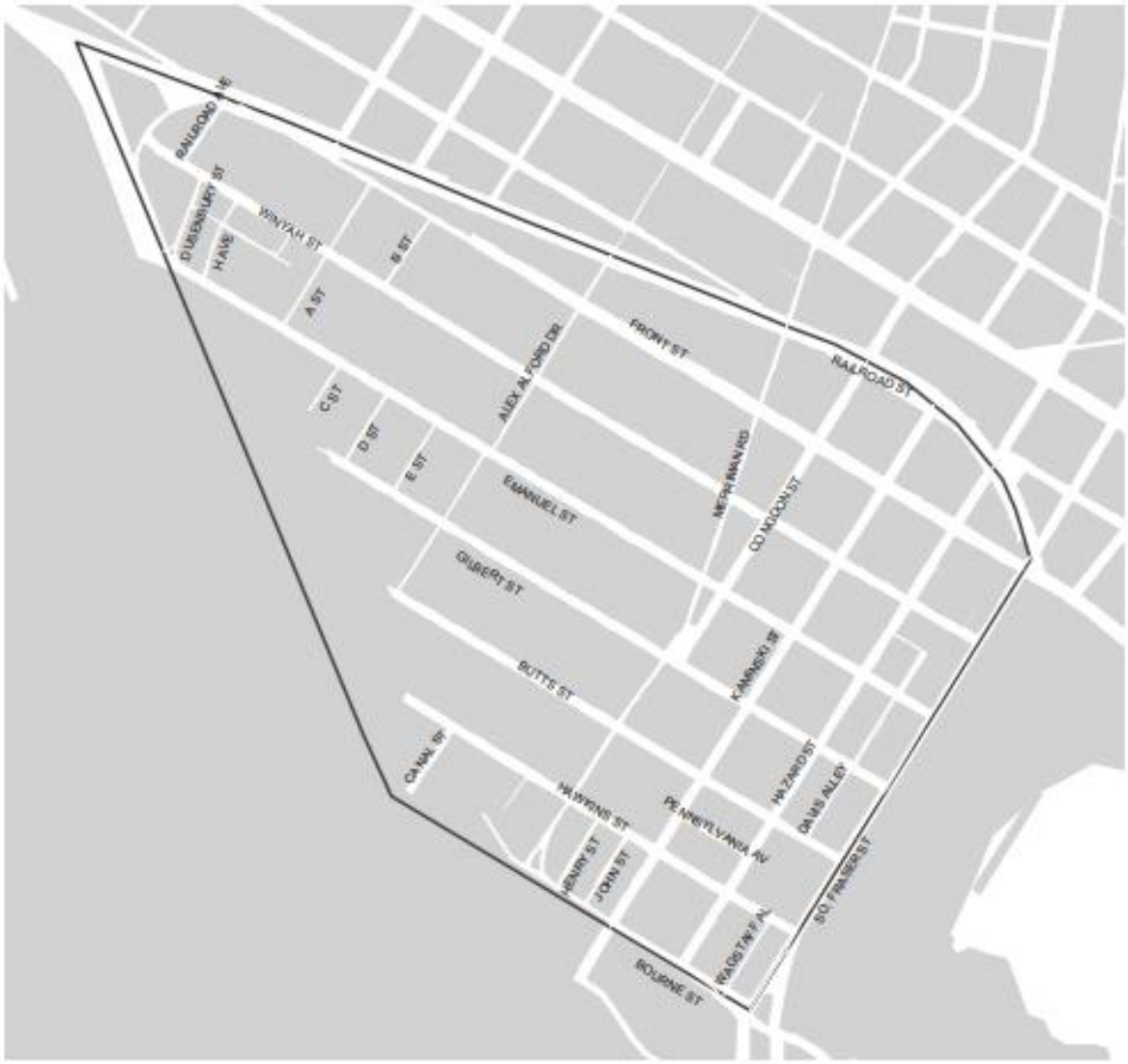
For the past few years, WRPDC has sponsored "Need Assessments" for the City of Georgetown as part of a requirement for the City to be eligible for federal grant money. West End residents, business owners, and people who provide human services to Georgetown residents participated in meetings, which were used to prepare the assessments. These assessments provided information on a variety of topics. The assessment meetings were a little different from the meetings that were held in the West End because the topics of discussion were broader. The discussion areas also included the need for public transportation, the need for better paying jobs and the desire for people to own their own homes.

Various development plans that had been created over the previous twenty years also involved community input in their making. Some of the plans reviewed included: the City's and County's Comprehensive Plans, the County's Recreation Assessment, the region's Consolidated Plan for Housing and Community Development and the County's Thoroughfare Plan. A review of these plans revealed that some of the current concerns mimic those concerns of years ago, suggesting a continuing need for solutions. However, it is evident that many other issues have since been corrected.

II. STUDY AREA

Georgetown's *West End* Neighborhood, also called *the study area* in this report, is bounded on the north by the railroad serving Georgetown Steel; on the east by South Fraser Street; on the south by

Bourne Street; and on the west by the railroad serving International Paper and the State Ports Authority. The study area covers about 350 acres and can be seen below in Figure 2.1.



2.1 West End Study Area

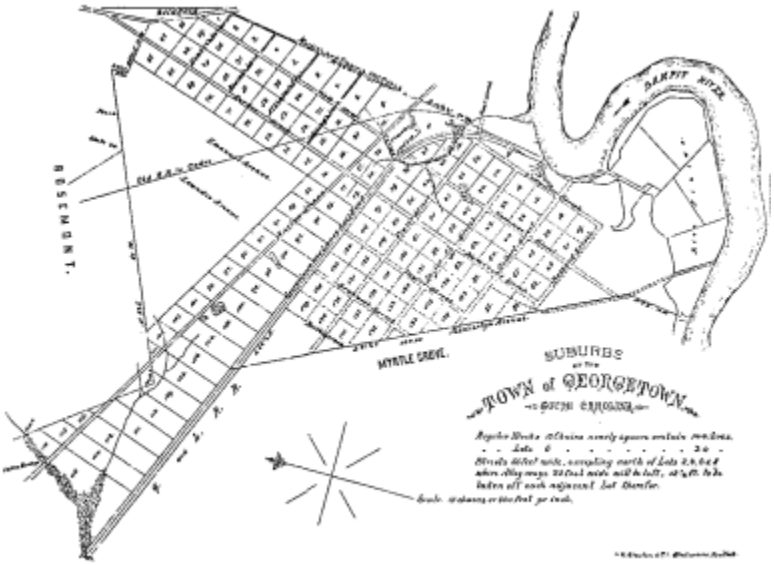
HISTORY OF THE WEST END

The original development plan for the West End was laid out in 1883 by the Georgetown Land Association. The plan shown in Figure 2.2 refers to the area as The Suburbs of the Town of Georgetown. While many of the streets and alleys on the plan were eventually constructed, the axis of the plan was rotated and many of the roadway names were changed. Prior to the land subdivision, the area was owned by J.B. Pyatt and was part of Serenity Plantation. Merriman Road existed some time prior to 1883.

Development of the area started in the late 1800's. The Atlantic Coast Lumber Mill Company (ACL) was established in 1899 on the banks of the Sampit River just south of the study area. According to Tamona La Roche in Georgetown County, Black America Series, the ACL Co. employed 4,585 people in

1900 and provided housing for many of the employees. A recent survey of historic resources prepared by Circa Inc. credits the construction of houses in a twelve-block area between the Sampit River, Front Street Merriman Road and Fraser Street. The ACL purchased twenty acres to construct homes for executives and laborers. This area was then known as “New Town”. In 1932, the ACL Mill eventually closed as the demand for lumber dropped due to the onset of the Great Depression. International Paper later opened nearby in 1936. It wasn’t until the late 1960's when the Steel Mill opened at the former site of the ACL Mill.

Most of the residential development in the Study Area that exists today was constructed over the fifty-year period from the 1920's through the 1970's. There are, however, many buildings in the study area that were constructed prior to 1920. Most of the oldest buildings are located east of Condon Street. A 1908 insurance rate map shows the footprints and other details of structures that were located in the West End at the time. While many of the structures shown on the 1908 map are gone now, there are still buildings that remain in use today.



The West End developed into a unique community. Churches and neighborhood businesses were located among the growing number of homes in the area. The West End had become a thriving “town center” for African American residents in the Georgetown area. Prior to the 1970's, the West End residents were relying on the City of Georgetown to provide services to the area. In 1971, the West End was annexed into the City of Georgetown.

Figure 2.2 Georgetown Land Association Plan

DEMOGRAPHICS

Population.

There were 1,740 residents living in the West End neighborhood of Georgetown, according to the 2000 U.S. Census. This number represents close to 20 percent of the population of the City of Georgetown. Over the ten year period between the 1990 Census and the 2000 Census, the City showed a small population decrease of six percent, while the West End saw a similar decrease in population, at five and a half percent.

Population decreases, while small, are remarkable because Georgetown County grew considerably during that same time period. The County saw an overall growth rate of 25.1 percent. While it is recognized that the majority of the County’s growth occurred on the Waccamaw Neck, all but one of the County’s five census divisions experienced population growth. This includes the Georgetown Census Division in which the City of Georgetown is located. (The one census division that lost population was the SampitSantee area.) It appears that not only are people from outside of the region moving to Georgetown

County, but it is possible that people are moving from the City of Georgetown to other parts of the County.

Age.

Age is a population characteristic that is important in the evaluation process of a neighborhood because it helps in determining some of the existing and future needs and services of residents. The average age of the residents in the West End is about 27[1] . This age is well below the City average of 35 and the County average of 39 years of age. The age distribution of residents living in the Study Area is shown in Figure 2.3.

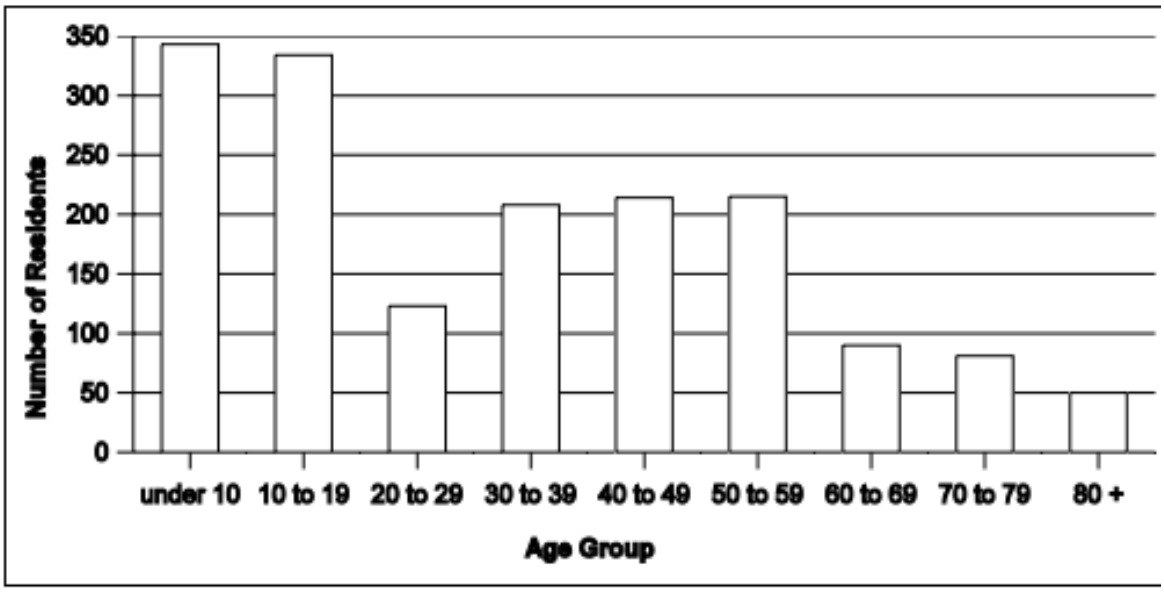


Figure 2.3 Age Distribution

The chart is clearly skewed toward the younger residents. In fact, forty percent of the West End residents are 19 years of age and younger. There are 343 residents under the age of ten and 334 residents that are in the ten to 19 years of age bracket.

There are a fair amount of older residents living in the West End as well. The three highest age brackets show a total of 221 residents that are sixty years of age and older. This number represents 13 percent of the resident population in the study area. The number of residents in the top brackets is expected to increase significantly over the next few decades as people are living longer. The age bracket representing residents 50 to 59 years of age has over 200 people in it. This represents about 12 percent of the study area's population.

It should also be noted that there is a conspicuous drop in the number of residents in the 20 to 29 age group bracket. One reason could be related to the availability of housing that is affordable to

[1] Census information, other than population, is based on U.S. Census Tract 9806, Block group 6 and Census Tract 9807, Block Group 1. This block group data covers all but a very small section of the West End Study Area. The U.S. Census does not make all individual block data available for privacy reasons.

newly independent people. The population area the census information is derived from is shown in Figure 2.4.

Sex.

Female to male ratios almost always show more women than men in any given area. This is simply because there are more girls born than there are boys born each day and women, on average, live longer than men. In the United States, the population is 51 percent female and 49 percent male. The West End population is comprised of 56 percent women and 44 percent men. The differences in the percentage of females and males is only slightly higher than the difference in the City which is 45 percent male and 54 percent female. However, the County is closer to the national composition with 52 percent of the population being female and 48 percent being male. There may be a couple of reasons for this gender gap. The first is that there is a higher than average number of older residents living in the West End, most of whom are women. A second possible reason may be attributed to the relationship between areas of household incomes, affordable housing prices in the study area and the gender of the heads of household. There is a large number of single female heads of households in the study area. Of all of the families with children living in the West End, just over half were headed by females without husbands present.

Figure 2.4 Census Area

Income.

According to the 2000 Census sample data, the median household income for each of the two census tracts located in the study area varied. The median household income for those households located in the census tract northwest of Merriman Road (Census Tract 9806) was $26,056 . The median household income for those households located in the census tract southeast of Merriman Road was $40,482 (Census Tract 9807). The City and County each had median household incomes of $29,424 and $37,082 respectively. These numbers are presented only to give an idea of some of the Study Area resident's economic situations, because the two census tracts include areas located outside of the Study Area.

The Census also showed that there were residents living in the study area that had incomes below the poverty level. [Poverty level is considered 50 percent below the median income.] Again, the percentage varied between the two census tracts. About 26 percent of the residents located in the census tract northwest of Merriman Road had incomes below the poverty level and about 14 percent of residents located in the tract southeast of Merriman Road had incomes below the poverty level. These numbers were an improvement from the last Census in 1990, where the percentages of residents were 30 percent in one tract and 15 percent in the other.

III. INFRASTRUCTURE

STREETS

The roads in the West End were laid out in a typical grid pattern. For the most part, roads either run from US 17 and terminate to the northwest at either International Paper or railroad property or the roads run from International Paper at the southeastern section of the study area and terminate at either the railroad tracks on the northeastern edge of the study area or continue through toward Highmarket Street.

Most of the blocks from Congdon Street southeast are square and run about 400 feet. The block lengths vary northwest of Congdon Street. There are also several shorter streets and alleys that span only one or two blocks. The alleys are located in the commercial section of the study area and they provide rear access to some businesses fronting other streets.

The roads that continue through the study area and connect to roads other that Highway 17 include: Front Street, Hazard Street, Congdon Street, Merriman Road and Alex Alford Drive. Because of the connectivity they provide, these streets also have the highest amounts of traffic riding on them. According to South Carolina Department of Transportation, Merriman Road is the busiest street in the study area with 4,500 average daily trips (ADT). Hazard Street has about half that number, with 2,200 ADT and Front Street has 1,350 ADT.

The City has very wide rights-of-way on most of its streets. Front Street, the widest, has a typical right-of-way width of 100 feet (up to 108 feet in some areas and only 50 feet near the western end). Other roads with wide rights-of-way include: Winyah, Emanuel, Gilbert, Butts, Hawkins, most of Bourne, Hazard and Kaminski. The right-of-way for each of these streets is approximately 75 feet wide. All other road rights-of-way are 50 feet or less, including Merriman Road. Located in each right-of-way are roads, sometimes sidewalks, utility poles, street lighting, fire hydrants, water and sewer lines, stormwater drainage and sometimes trees.

The actual roadway widths vary significantly through the project area. Not only do the widths vary from street to street but the widths also vary along different segments of the same roadway. Some segments of the widest roads in the study area, Front Street and Emanuel Street, are greater than 50 wide. Most of the roads are only about 18 to 32 feet wide.

Posted speeds vary from 25 mph to 30 mph in the study area but the traffic appears to to travel faster down the wider roads despite the posted speed limits. There does not seem to be a standard speed for roads with similar characteristics.

There are two areas with blinking yellow lights, one at the intersection of Front St. and Hazard St. and the other at the intersection of Merriman Rd. and Congdon St. These lights do help to remind some drivers to slow down.

The overall condition of the roads in the study area are good. The City has been paving roads never before paved and repaving some other roadway surfaces in the study area. Additional roads are still in need of improvements, however. See Table A-1 in the appendix for individual roadway condition details. While not included in the study area, the roads located between Railroad Street and Highmarket,

which include Prince Street., Lee Street, Lafayette Street and Alex Alford Dr. should also be considered for roadway repair.

One of the more common roadway surface problems is the eroding of pavement edges. This usually seems to occur most often on curbless streets with drainage problems. The water flows underneath the asphalt, washing the soil out from underneath it and then leaving the edges of asphalt without support, where they eventually crack. This may be exacerbated by heavy trucks parking and turning around on the roadway edges especially in the commercial section of the study area. Other streets in the West End are showing some minor alligator cracking. This type of cracking also allows for future rapid deterioration as water gets under the roadway and further weakens the road, eventually creating pot-holes. There were not that many pot holes as the City is quick to fill them, but this leads to other problems.

Patching and Poorly Defined Road Edge

There has been a significant amount of repair work consisting of patching cracks and filling potholes in the West End. Many of these repairs have been made over and over again at the same location. In areas where this has occurred, the roads are uneven and provide for a very poor ride. The edges of the roads are also crooked as asphalt has been laid down without regard of the straightness of the roadway edges. In some cases it is unclear where the road ends and where a sidewalk begins. This inconsistent edge of roadway causes confusion to both drivers as well as to pedestrians. Cars and trucks are often parked at odd angles to the road and to each other along these road segments.

Goal: **Improve Roadway Conditions**

Strategies:

- Continue to repave deteriorating roadways as necessary. Improvements should be made in conjunction with stormwater drainage improvements;
- Reconstruct the roadway subsurfaces as necessary prior to resurfacing;; and
- Add curbs and gutters when possible in conjunction with drainage projects.

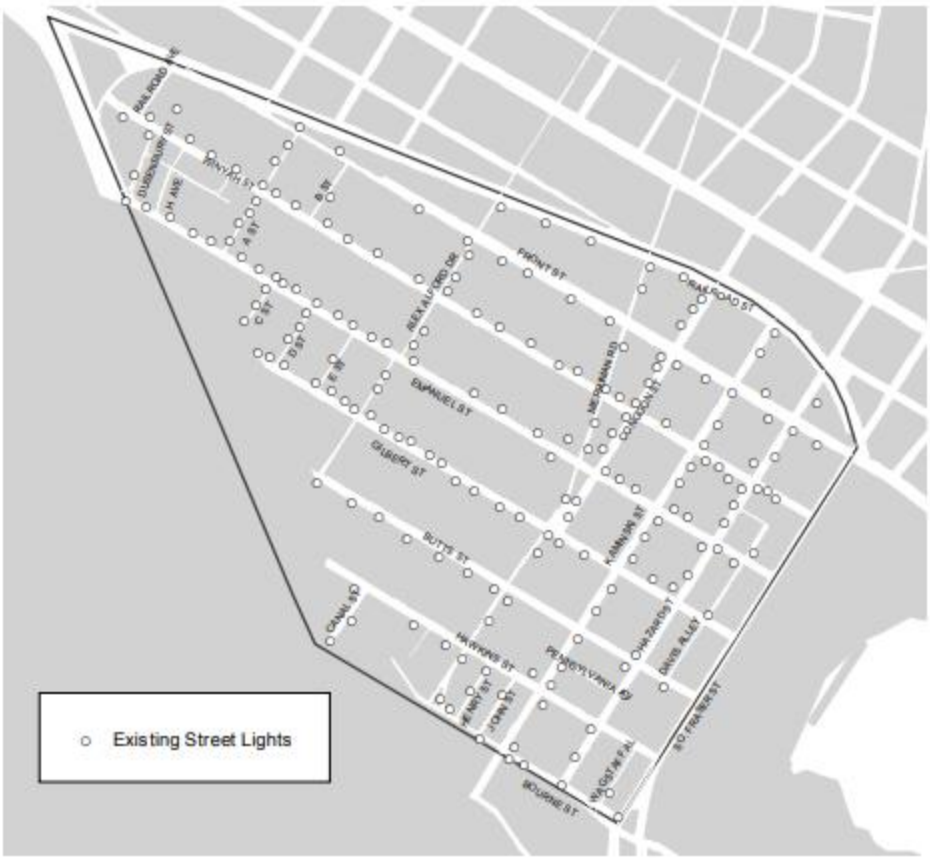
Goal: **Improve Driving Safety**

Strategies:

- Post a consistent traffic speed of 25 m.p.h. on all roads in the study area (with the exception of Fraser Street);
- Add landscaped median sections in two areas along Front Street to help slow traffic; and
- Follow sidewalk recommendations.

LIGHTING

The City of Georgetown provides roadway lighting on all streets located in the West End. The illumination of private property is the responsibility of individual property owners. Typical standards for street lighting call for lights to be spaced from 150 feet to 200 feet apart along roadways. While the spacing of the lamps is not even throughout the study area, the spacing between each street light is generally no less than one light every 200 feet. There are roadway segments throughout the study area that have lights spaced much closer than this distance; about one light every 100 feet in some areas. The locations of all existing lights in the study area are shown in Figure 3.1 * .



[*New street lights have been added to the Study Area since this map was produced. An addendum will include a revised lighting map.]

Lighting is especially important at roadway intersections for pedestrian and vehicular safety. Intersections throughout the study area appear to be well-lighted. Most intersections contained at least one street light and in many cases, two or more lights were located at an intersection. Occasional intersections did not have a street light located directly on the corner but lights were usually located no further than 50 feet away and the lighting appeared to be adequate in most cases.

There are some intersections and road segments that are in need of additional roadside lighting.

- Intersection of Railroad Street and Hazard Street # Intersection of Front Street and Railroad Avenue
- Front Street, about 100 and 300 feet southwest of B Street # Intersection of Front Street & Railroad Avenue
- Intersection of Winyah Street and B Street
- Intersection of Winyah Street and Railroad Street
- Intersection of Emanuel Street and Alex Alford Drive
- Emanuel Street, about 200 feet southwest of Alex Alford Drive
- Intersection of Gilbert Street and Kaminski Street
- Butts Street between Kaminiski Street and Hazard Street
- Hazard Street between Butts Street and Gilbert Street
- Alex Alford Drive between Gilbert Street and Butts Street

- Hawkins Street about 200 feet west of Canal Street
- Intersection of Wagstaff Alley and Hawkins Street

One concern voiced by the community regarding street lighting was not necessarily the lack of street lights but rather it was about burnt out (or broken) lights not being replaced in a timely fashion. It was observed during this study that there were a high number of non functioning lights. The City's Electric Operations Department replaces lights but often it is only when residents make the Department aware of a problem. Most of the lights that were not functioning appeared to be in locations away from homes, where residents may be less likely to report an outage.

In locations where there are large street trees, as they are on Kaminski Street and Hazard Street, tree branches obscured much of the street lighting. The lights are located very high on the electric poles within the tree canopy.

Lastly, street lighting in the West End appears to have evolved over time as indicated by the many different lamp styles located throughout the Study Area. The color of the light also varies from white light to a yellow light, according to the lamp style. While this does not affect the quality of road and sidewalk visibility, it does have an effect on the overall appearance of the streetscape.

Goal: **Improve Roadway Lighting**

Strategies:

- Develop a regular maintenance schedule for bulb replacement and repair of non-functioning street lights;
- Additional street lights should be provided at new locations where lighting is currently deficient;
- Add pedestrian scale lighting where grand street trees obscure light;
- City employees should be encouraged to report light outages, especially members of the Police Department, as they are patrolling during evening hours when lighting problems are more noticeable;
- Residents should be encouraged to report lighting problems. A telephone number as well as an annual reminder to residents should be provided with electric bills; and
- Standardize light fixtures.

SIDEWALKS

Pedestrian travel is a prime mode of movement within the study area. Residents walk for transportation as well as walk for recreation. This method of transportation is not always by choice.

There is no public transportation in Georgetown County and according to the recent Census, there are many residents without access to a vehicle. The percentage of renters without vehicles available was either eleven percent or 34 percent depending on the census tract in the study area. The percentage of households without vehicles was lower in owner occupied households where it was either three percent or eleven percent, again depending upon the census tract.

On busy streets, sidewalks are crucial for a safe pedestrian environment for adults as well as children. Many of the streets located east of Alex Alford Drive have sidewalks located along their sides. The locations of the sidewalks are shown in Figure 3.2.

Most of the sidewalks are either four or five feet wide. Sidewalks, for the most part, are in good condition even though most of them are old and showing some signs of aging. There are small cracks in many of the sidewalks, separation between some of the joints and areas where grass has grown up and over the sidewalks. There are a couple of street segments that looked like there were once sidewalks located along them but the sidewalks had either been dug up or the road had been widened over them. This was the case along parts of Gilbert St. and Butts St.

Only at a very few intersections do the sidewalks provide necessary curb ramps to ensure that people with disabilities can travel through the study area safely or conveniently. Curb ramps provide basic access at intersections and pedestrian crossings.

As a result of the Americans With Disability Act (ADA) , when streets and roads are altered, they must have ramps wherever there are curbs or other barriers to entry from a pedestrian walkway. Likewise, when new sidewalks or walkways are built or altered, they must contain curb ramps or sloped areas wherever they intersect with streets or roads. While resurfacing a street or sidewalk is considered an alteration for these purposes, filling in potholes alone will not trigger the alterations requirements. At existing roads and sidewalks that have not been altered, however, the city may elect to construct curb ramps at every point where a pedestrian walkway intersects a curb, but they are not necessarily required to do so.

One final issue regarding sidewalks is that there were many automobiles parked over the sidewalks. This would require anyone using them to have to get off the sidewalk and go around the automobiles.

Figure 3.2 Existing Sidewalk Locations

Goal: **Improve the safety for pedestrians and non-motorized modes of transportation throughout the West End**

Strategies:

- Establish a sidewalk improvement program to provide at least one sidewalk on all roadway segments of Winyah St., Emanuel St., Gilbert St., Butts St., Hawkins St., Hazard St., and especially Congdon St. Add a second sidewalk to Front St. (between Fraser St. and Congdon St.) and Merriman Road. Consider providing two sidewalks on Alex Alford Dr. although this may require the City to secure easements from property owners.

- Repair existing sidewalks. Prioritize projects based on the amount of vehicular and pedestrian traffic on each street;.

Goal: **Improve pedestrian and non-motorized modes of transportation throughout the West End**

Strategies:

- Add curb ramps and make sidewalks meet the minimum standards set by the Americans with Disability Act (ADA). Priority should be made to improve sidewalks first that serve City and County facilities, public places, and commercial areas, followed by walkways serving residential areas.

- Establish an ongoing procedure for installing curb ramps upon request in both residential and nonresidential areas frequented by individuals with disabilities.

- Extend sidewalks to Highmarket Street on Lafayette Street, Alex Alford Drive, Merriman Road, Congdon Street and Hazard Street.

DRAINAGE

Residents of the West End of Georgetown are well aware of the drainage problems in their area. The flooding of West End streets and property has been a problem for many years but with a couple of large storm events during recent years, these problems seemed to have worsened.

The elevation of the land in the West End is fairly low and flat causing natural drainage to flow poorly. Also contributing to the drainage problems is the soil type located throughout the Study Area, called Yemassee. According to the USDA's Soil Conservation Service, Yemassee is considered to be somewhat poorly drained and usually has a water table one to one and a half feet below the surface of the ground during winter and spring.

The West End Study Area is not located within an area the Federal Emergency Management Agency (FEMA) has identified as land subject to flooding from hurricanes and tropical storms. However, an area prone to flooding is located adjacent to the West End study area.

The City uses a combination of curb and gutter, open ditches or swales and stormwater sewer to help drain the area after a storm event. The roads are crowned to direct water to either side of the roadway as well. This system has limitations, especially when there is a major storm event. Some of the factors associated with these problems are described below.

For the water to drain, it first needs to get into the gutters, ditches and sewer system. Roads with pot holes and other areas that are low on the roadway will trap water and prevent it from getting into the system. Excessive patching will also create dams, preventing water from flowing into the stormwater drainage system.

The components of the drainage system must remain relatively clear of debris for the water to flow properly. This means keeping not only the components clean but also not allowing debris from streets and yards to flow into the system. When it does, the system gets blocked and flooding occurs. There are also some examples of pavement from new driveways and pothole patches, which fill gutters and consequently create a dam in the system.

In some of the grassy area between sidewalks and curbless and gutterless roadways were at one time intended to be used for stormwater runoff and contained a swale. Over time, the swale areas flattened out due to vehicles parking in this area. Drainage in these areas now flows into the street (or sometimes peoples yards) rather than flowing along it.

The drainage problems in the study area are directly related to the very severe drainage problem located just outside the study area. Drainage in the study area is part of two much larger drainage basins. Both of the large drainage basins have major problems. Because the drainage in the Study Area is part of these larger systems, a back up at the outfall causes an entire basin to drain more slowly. This also means that if improvements are made to one drainage basin, areas that flow into the other is will not be affected by improvements.

The areas that are most affected by poor drainage in the study area are: the Hazard and Gilbert Street area, Hawkins Street, Bourne Street, Canal Street and Alex Alford Drive.

The City has two drainage improvement projects underway in the West End. The first drainage project will be making improvements to the area known as the City Hall Drainage Basin. Improvements will include: replacing a culvert beneath the railway with a new 48" pipe, upgrading 2000 ft. of the concrete channel at the Georgetown Steel Mill and lowering two other culverts at road crossings. The second project will be improving the area known as the Hawkins Street Drainage Basin. The preliminary design for the improvements include: replacing pipes that were either poorly designed or undersized and

installing a secondary outfall along Hawkins Street, which will discharge into the improved canal. These improvements will move stormwater away from the affected areas at a faster rate and will offer a permanent solution to most drainage problems in the West End.

Goal: **Improve stormwater drainage**

Strategies:

- Continue to expedite drainage improvements and continue to provide maintenance to ditches and storm drains.
- Educate the community that they must take measures to promote a clear stormwater drainage system by removing yard clippings and other debris where it could possibly flow into the drainage system.

WATER AND SEWER

Water.

Figure 3.3 Existing Water Lines

The City of Georgetown has made efforts to upgrade many of the undersized water lines once located throughout the West End Study Area. Original water lines, some installed as early as 1900, were extended out sporadically to accommodate new development. At that time, it was common practice to install small water mains of 2 inches or less to provide service for a few homes or businesses with each extension. At the time the lines were installed, they were large enough to provide service for a few customers. As the area grew, the small service lines were extended to accommodate additional growth on the perimeters of the West End.

The City upgraded many of the undersized lines running east to west. However, the cost to replace the remaining lines was expected to exceed a million dollars. The City decided to complete the remaining improvement two phases.

Under Phase One, which has now been completed, the smallest of the lines (two inches in diameter or less) and the lines that were deemed in the most critical shape were upgraded to six inch mains. The water quality, quantity and pressure have all been improved in most of the West End. Under

Phase Two, the remaining lines which are four inches, will be replaced with lines that are at least eight inches in diameter. Figure 3.3 shows the locations of the existing water lines.

The City recently upgraded their water treatment plant with over $4 million in improvements to provide which will provide safe drinking water to City residence. Additionally, the City has provided fire hydrants in new locations as part of their water system upgrade.

Sewer.

The sewer or wastewater system in the West End is a gravity feed meaning there are no pump stations required to help move the flow of sewage. Most of the wastewater lines are a diameter of eight inches in the West End, although there are a few smaller lines that are located on some of the shorter streets in the Study Area. Figure 3.4 shows the locations of the wastewater lines six inches or greater that are part of the West End Wastewater System.

Figure 3.4 Existing Wastewater Lines

Goal:	**Improve the Water Distribution System**
Strategies:	▪ Continue to expedite Phase II improvements to the water distribution system;
Goal:	**Improve the Wastewater System**
Strategies:	▪ Continue to maintain the existing wastewater lines and replace them as necessary;
	▪ Educate the community to deter illegal taps into wastewater lines; and
	▪ Educated the community to deter the dumping of improper (often hazardous) materials into the wastewater collection system.

IV. ZONING

EXISTING REGULATIONS

The City has had zoning regulations in place since the late 1960's. This method of land use planning covers all aspects of siting, sizing and impact of any type of land use. Zoning helps ensure that future development fits in with existing and future needs of the community by promoting the public health, safety, morals, convenience, order, prosperity and general welfare of a community.

The zoning ordinance is divided into both text and a map. The text lists the provisions for each of the districts and it includes, but is not limited to: the intent of each district, the uses that are permitted in each of the districts as well as the uses allowed providing certain conditions are met. Minimum requirements for parcel area and yards, and maximum height requirements are specified. Exceptions and modifications that may be allowed within the zoning districts is also included. The Zoning District map graphically divides the land into zoning districts.

The City's Zoning Ordinance establishes and divides the City of Georgetown into 15 different zoning districts, six of which can be found in the West End Study Area. The boundaries of the districts within the Study Area can be seen in Figure 4.1- Existing Zoning.

There are two residential districts located within the West End study area, three commercial districts and one industrial district. Most of the West End Study Area is located within one of the two residential zones and a little over ten percent of the study area is located in one of the three commercial districts. The area zoned heavy industrial is a portion of International Paper's (IP) and the railroad's property. Only a small fraction of land zoned industrial falls within the limits of the study area and this review will not go into detail regarding the district as the areas are likely to remain as they are today.

Figure 4.1 Existing Zoning

Residential Districts.

Residential Districts R-2 (medium density) and R-3 (medium to high density) are the two residential districts that are located within the Study Area. The intent of the R-2 district is to establish medium density residential areas which will provide for single family and two family (duplex units) and maintain open space. The permitted uses in the R-2 District are:

- single-family dwellings (other than mobile homes);
- two-family dwellings; and
- garage apartments accommodating no more than two families per lot.

The intent of the R-3 District is to establish medium to high density residential areas. The R-3 District permits the same uses as R-2 but also allows for:

- multi-family dwellings; #
- group dwellings; and
- mobile homes (as a conditional use).

Conditional uses are also allowed in both of these districts and include churches, water towers, substations, nursing homes, mini daycare (children and adult), fraternal organizations, and courthouses. Further conditional uses allowed only in R-3 are schools, government offices, and taxi stands.

Lot requirements for each of the residential districts include the minimum lot area required, the minimum front, side and rear yards required as well as the maximum allowable height. The minimum lot requirements for Residential Districts R-2 and R-3 are displayed in Table 4.1.

District	Minimum Lot Size		Minimum Yard Requirements From Property Line		
	Area in Square Ft.	Lot Width at Building Line	Front	Side	Rear
R-2	8,000[2]	60[3]	30	10	20
R-3	8,000[4]	60[5]	30	8	10

Table 4.1 R-2 and R-3 Lot Requirements

There is an important exception to the minimum lot and yard requirements. When an owner of an existing lot does not own enough land to meet the minimum lot area, yards requirements and/or frontage requirements, the ordinance allows a thirty percent dimensional and frontage waiver. When this exception is still not enough for a lot to be developed, the owner can ask the Board of Zoning appeals for a variance.

Commercial Districts.

The three commercial districts located in the West End study area include: Neighborhood Commercial (NC), Intermediate Commercial (IC), and General Commercial (GC).

The intent of the Neighborhood Commercial District is to establish and reserve appropriate land for local or neighborhood-oriented businesses. The regulations are designed to encourage an environment for neighborhood shopping and services that are conveniently located, reduce traffic congestion and avoid the development of strip business districts. They are also established to discourage industrial and other development that can have a negatively affect commercial character. Uses that are permitted in this area include: single family homes, barber and beauty shops, automatic bank teller machines (ATMs), churches, laundromats, funeral homes, professional offices, day care centers, news and taxi stands, lodges or union halls.

The intent of the Intermediate Commercial District is to establish an area for limited business development which does not create excessive demands for vehicular parking. This district is designed to promote business development and to minimize adverse effects to adjoining properties. Uses included in this area are public uses like armories, courthouses, jails, libraries, museums, police and fire stations and smaller shops like barber and beauty shops, printing shops, repair shops (excluding automotive) and small retail stores. Also permitted are professional offices, parking lots and warehouses.

The intent of the General Commercial District is to establish business areas that encourage the grouping of compatible business activities in which parking and traffic congestion can be reduced to a minimum. There are many permitted uses in this district. Listed are only a small number of uses to provide an idea of the types of uses allowed: Animal hospitals, bowling alleys, bus stations, churches, restaurants, trucking terminals and warehouses. The General Commercial District also allows all uses that are permitted in the Core Commercial District. Core Commercial is a district which promotes business and public uses for the general public and discourages industrial and wholesale developments that do not lend themselves to pedestrian traffic.

Lot requirements for each of the commercial districts include the minimum lot size required, minimum lot width and front, side and rear yards setbacks. These minimum lot requirements are presented in displayed in Table 4.2.

District	Minimum Lot Size (Square Feet)	Minimum Lot Width	Minimum Yard Requirements From Property Line		
			Front	Side	Rear
NC - Neighborhood Commercial	6,000	60	25	8	10
IC - Intermediate Commercial	2,500	25	0	0/25	25
GC - General Commercial	10,000	60	25	8	10

Table 4.2 Commercial Lot Requirements

Land Uses and Nonconforming Lots.

There are assorted land uses located in the study area. The varied uses in the West End each fall into one of nine different land use categories. As is shown in the Land Use Figure 4.2, the categories include three residential groups (low, medium or high density), commercial, industrial, public/semi-public, recreational, utilities or vacant.

It is important to note that because much of the West End development was long in place prior to zoning. As such, it is inevitable that there would be existing uses that would no longer be allowed. Additionally, many of the lots are considered nonconforming lots as they do not meet current zoning standards for the district in which they are located. If an owner wanted to develop or redevelop a nonconforming lot, their only recourse would be to request a variance by applying to the Board of Zoning

[2] Additional dwelling units require 4,000 sq. ft. of lot area per unit.

[3] Minimum lot width for a duplex is 70 feet.

[4] Additional dwelling units require 3,400 sq. ft. of lot area per unit. Buildings shall not cover more than 35 percent of the lot area (including overhangs).

[5] Minimum lot width for a duplex and multi-family unit is 75 feet.

Appeals. Zoning Districts could and should not have been written to accommodate every existing use and lot size in an area. To do so would defeat the purpose of zoning.

Lot Characteristics and Limitations of Current Zoning.

There are lots of all shapes and sizes throughout the West End but there are many that would be considered typical as well. Typical lots have frontages such as 40' to 90'' wide and are usually around 90' or 100' up to 250′ deep.

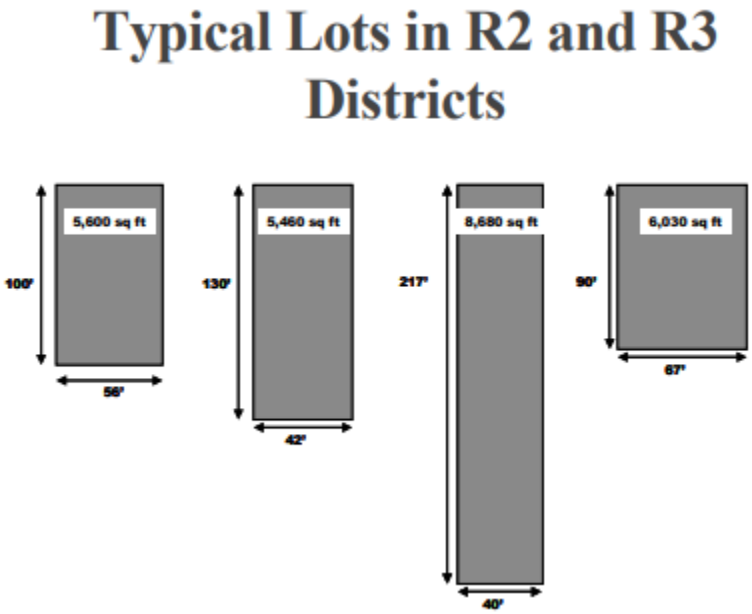
Figure 4.2 Land Use

Many of these lots are not conforming; in fact, none of the typical lots shown in Figure 4.3 conform to the R2 or R3 Districts lot and yard requirements and only two (the first and last) meet the requirements when the 30% rule previously mentioned is used. Many of the lots that are non-conforming in the West End are so because they do not meet the minimum lot size (see examples in the Appendix). Even if minimum lot sizes were met, yard requirements would severely restrict the width of a house if one were to be constructed. Many property owners are forced to go before the Board of Appeals if their lot is nonconforming and they still wish to construct a house on the lot.

By law, the Board of Zoning Appeals is only allowed to grant a variance if all of the following conditions apply:

- There are extraordinary and exceptional conditions pertaining to the particular piece of property. Extraordinary conditions could exist due to topography, street widening or other conditions which make it difficult or impossible to make an economically feasible use of the property;
- These conditions do not generally apply to other property in the vicinity;

- Because of these conditions, the application of the ordinance to a particular piece of property would effectively prohibit or unreasonably restrict the utilization of the property; and



- The authorization of a variance will not be of substantial detriment to adjacent property or the public good, and the character of the district will not be harmed by granting of the variance.

The Board of Zoning Appeals is hearing many requests for variances due to small lot sizes. Because small lot size is a condition that often does apply to other properties in the vicinity, this one condition should prevent the Board of Zoning Appeals from granting variances in these situations.

Figure 4.3 Typical West End Lot Sizes

One other issue related to the narrow lot configuration is that mobile or manufactured homes are the style of housing that is being located on the narrow lots because of a perceived notion that other housing styles would be too wide for the narrow lots. This issue will be discussed in detail in the housing section.

There are additional conditions in the R-2 and R-3 zones that address minimum lot widths at the building line as well as additional yard area requirements. In R-2 the minimum lot width for a duplex is 70 feet and in R-3 the minimum lot width for a duplex as well as for multifamily units 75 feet. Lots in the West End are narrow but many are long. With the required minimum yard area requirement being met, the minimum lot width may be overly restrictive.

There are only a couple of issues regarding the land use of the commercial areas in the West End. First, the intent of the Neighborhood Commercial district is for neighborhood oriented businesses and the district should encourage an environment for neighborhood shopping and services that are conveniently located, reduce traffic congestion and avoid the development of strip business districts. Neighborhood business such as small markets and sandwich shops were once located throughout the West End, especially the area currently zoned as neighborhood commercial. While it is believed that the district is located in a beneficially central and accessible location, the allowed uses in the district appear to be somewhat limited.

A second issue, relating as much to streetscape as it does to zoning, is the fact that many of the land uses in the General Commercial District appear to be warehouse or light industrial uses. Semi-trailers and sometimes only the shipping containers are stored in the district. Many of the buildings in the district are large and the yards often store heavy equipment. Because of the type of industry in the surrounding

area, it is understandable that these uses are allowed in this location. However, it would be best if some of these uses were better screened from view.

Goal: **Provide for the development of small lots in the West End.**

Strategies:

- Revise the current R2 and R3 requirements to allow for residential development on additional lots in the district by relaxing setbacks and minimum lot sizes; or
- Consider an alternative West End overlay zone that would allow for building on small and narrow lots in the West End but would prevent changes in R-2 and R-3 zones elsewhere in the City; or
- Create a new district altogether that meets the needs of the West End.

Goal: **Encourage the development of a mix of housing costs and types on narrow lots**

Strategies:

- Offer incentives to profit and non-profit developers to construct new housing that meet the needs of all future residents;
- Offer incentives to develop innovative low cost and low maintenance homes that preserve the character of the West End community; and
- Revise the zoning district requirements to meet the needs of the West End by allowing duplex and multi-family units with narrower lot widths at the building line (but still requiring existing lot area requirements).

Goal: **Encourage the development of the West End Neighborhood Commercial District.**

Strategies:

- Increase the variety of uses allowed in the Neighborhood Commercial District.

Goal: Provide for a neater appearance in the General Commercial Zone.

Strategies:

- Strengthen the screening requirement in the General

V. HOUSING

Housing Growth.

According to the 2000 Census, there were 706 residential units located in West End Study Area. This number is slightly higher than the previous ten years, when the Census showed there were 698 residential units in the area. This change represents a one (1) percent increase in West End housing stock over the ten year period, when the City sustained a small loss in the number of housing units.

The housing growth trend was very different in all of Georgetown County when, during the same time frame, the number of housing units grew by about 34 percent. These numbers correlate with the population changes as well.

Few additional dwelling units are being added to the housing stock in the West End and some of the reasons for this are listed below: #

- As previously discussed, many of the vacant lots do not meet the area and yard requirements of the R-2 and R-3 zoning districts . In some cases, lots are inaccurately perceived to be substandard and unbuildable.
- There are not many vacant lots in the study area available for infill housing. While some lots appear vacant because houses are not located on them, some are actually owned by an abutter and treated as though the lot were a side yard.
- Land owners are not selling their land, either because they choose not to, or because they believe it is too difficult to sell. To gain a clear title to heir's property, that is, land which has been passed down from generation to generation, is perceived to be a very difficult and expensive proposition.

Occupancy, Tenure and Value.

Almost ninety percent of the residential units in the study area were occupied during the 2000 Census. Of those occupied, about 69 percent were owner-occupied and the remaining 31 percent were occupied by renters. The median value for owner-occupied units was $57,000 for the Census Tract west of Merriman Road and $85,300 east of Merriman Road compared with the City of Georgetown median value of $78,600. For rental units, the median gross rent was an average of about $422 per month in the study area, compared to the City average of $446 per month.

Affordable Housing.

When discussing affordable housing, a clear definition of the population using this type of housing is necessary. Federal income guidelines are as follows:

Very low income	Up to 50 percent of the area median income
Low income	51 percent to 80- percent of the area median income
Moderate income	81 percent to 120 percent of the area median income

Housing costs (rent or mortgage payments, utilities and other related housing expenditures) are typically calculated at no more than 30 percent of gross monthly income. The 1999 median household income in the City of Georgetown was $29,424, which translates into the following affordable housing thresholds:

Very low income	Up to $ 14,712
Low income	Up to $ 23,539
Moderate income	Up to $ 35,309

These income levels further translate into these affordable housing costs:

Very low income	Up to $ 368/month, or $ 44,140 sales price
Low income	Up to $ 589/month, or $ 70,620 sales price
Moderate income	Up to $ 883/month, or $ 105,930 sales price

The 2000 Census showed that the median housing value for the City of Georgetown was $78,600, which is affordable only to moderate income residents. A new, site-built residential unit consisting of 1,300 square feet with an assumed $5,000 land cost would sell for about $90,000. This figure is affordable to moderate income residents but it exceeds the upper limit of affordability for very low and moderately low income residents.

Heirs property.

There are two situations regarding heirs property. The first is when property has been passed down to one or more family members after someone dies but the property title has yet to be legally retitled in the heirs' names. The property can be legally retitled in the heirs' names by a court order through a probate court. The second situation occurs when the property has been passed down to many family members. Because there are multiple names on the title, it can become difficult to sell the property or even simply getting a home equity loan. The banks may not want to approve a loan when many people are listed as the owner. Also problems arise when one or more of the owners live outside the area and have no interest in the property.

Age.

The age of the housing stock varies. Half of the homes were built before 1970 and about 14 percentage were built before 1950. Many of the oldest homes are located on or east of Merriman Road. Many of these homes were those built as housing for laborers and executives by the Atlantic Coast Lumber Company and later by local developers for workers at the Southern Kraft plant (a division of International Paper) during early part of the last century. The median age of the housing in the study area is 28 years. Many of the older homes have been and are continuing to be replaced by new homes, many of which are older models of mobile homes.

An Historic Resources Survey was presented to the City in May of this year by Circa, Inc. Circa's study provided a reconnaissance level survey of all of the older structures located in the West End. They also completed a more detailed analysis of several selected structures. The State Historic Preservation Office (SHPO) of the S.C. Department of Archives and History reviewed the information and recommended that the concentration of housing associated with the Atlantic Coast Lumber Company on Winyah, Hazard, and Emanuel Streets as well as Davis Alley should be considered for local historic designation by the City of Georgetown. Based on their evaluation, SHPO believed that none of the structures appear to currently meet the eligibility criteria for inclusion on the National Register of Historic Places due to architectural integrity and the available historical information. However, they pointed out that if changes were made to enhance the property's physical integrity or if historical information was brought to the attention of the National Register Coordinator that confirms a property's historic significance, properties may be determined eligible.

Housing Conditions.

Housing is considered to be substandard when the conditions of a dwelling unit present threats to safety, health or comfort. The categories that are used to evaluate housing usually include: a determination of structural integrity, electrical conditions, asbestos or lead paint assessment, thermal and moisture protection, rodent or insect inspection, and plumbing facility conditions. While a detailed housing analysis was not completed, a "windshield" survey and a review of census records was performed. Overall, the West End faired very well. Most of the occupied homes in the West End appeared to meet the basic needs of residents.

Other than a few homes that have had major damage due to fire , severe neglect or very slow renovation projects, the condition of the homes in need of major repair would not be considered significant. The City has been successful in their efforts to clean up many of the substandard structures but it is a continuous process. The City will need to continue to persuade owners either to remove or repair their structures when they are deemed a hazard.

Many of the homes in the area are likely to contain lead paint and this is something residents should be reminded of from time to time, especially as residents become older. For example, visiting grandchildren may be at risk to ingest dust or paint chips containing lead paint.

There are a number of homes that appear to have suffered poor quality repairs and other homes where renovations and additions were of substandard construction. Many times, the substandard repairs have been made by the unskilled homeowners themselves or work was performed by unqualified carpenters. Apparently, this was a common problem immediately after the destruction caused by Hurricane Hugo in 1989.

The most typical problems with West End houses are those that are related to normal repair and maintenance, especially since many of the homes built in the 1970's have not had major maintenance work completed on them.

Some of the more common maintenance and repairs needed include:

- repair or replacement of deteriorating wood due to rot and termite damage
- removal and replacement of weathered shutters, storm doors and awnings that are no longer attractive
- roof replacement
- exterior painting (including prep work such as scraping and trim replacement)
- masonry repointing
- window and screen repair or replacement

Other problems were strictly cosmetic; for example: yards that need better maintenance and crooked roof antennas that need to be straightened.

A cursory review of the existing home conditions show that less than 10 percent of the houses in the study area appear to have structural defects, and less than 20 percent appear to have major maintenance issues. Based on these statements, the housing conditions of the area do not seem to indicate a significant problem with substandard housing.

There does seem to be more of a problem with the appearance of some of the housing units (and yards) in the West End. Owners of units in need of cosmetic maintenance either may not be able to improve the appearance due to physical limitations, cost limitations or they may not be interested in maintaining the appearance of the dwelling units as is sometimes the case for rental housing owned by landlords living outside of the area.

Housing Types and Styles.

Most of the housing in the West End study area are single family residential units. There is one large apartment complex, Bethel Apartments on Gilbert Street, that contains 24 units. In addition, there are 28 two-family units and 3 buildings that include four dwelling units each. These smaller multi-family units are all older buildings, most believed to be originally constructed by the Atlantic Coast Lumber Co. in the early part of the last century.

Most of the housing in the West End is “stick-built”, i.e. of conventional wood frame construction. East of Merriman Road, the area where the oldest homes are located, are likewise constructed almost exclusively with wood.

Typical Older Stick-Built Construction

Many of the homes have a vernacular style consistent with so many older low country homes. The vernacular features add to the character of the West End neighborhood. Common elements include: single story buildings, deep overhangs often with exposed rafter tails, front porches that are often screened, several feet of crawl space beneath the structures, wood clad siding, gable ends facing the street, decorative vent details and masonry chimneys.

Newer structures located throughout the Study Area are primarily stick built but they are sometimes clad with brick or vinyl siding. Additionally, there are nearly 150 mobile homes located through the West End. The locations of which are shown on a map found in the Appendix.

Deep Overhangs

Many of the mobile homes in the Study Area are also a "manufactured home" or "HUD home". Manufactured homes are a housing type that, since 1976 has been regulated by the U.S. Dept. of Housing and Urban Development (HUD) under Manufactured Home Construction and Safety Standards. These standards helped improve the durability and safety of mobile homes and newer mobile homes meeting the standards are called manufactured housing. While these homes cost less than stick built homes to construct, unfortunately they are not built to the same standards as stick built homes and they usually depreciate in value over time.

Manufactured Housing

Another type of factory constructed home is a modular home. This housing can be built with one or more three-dimensional components built at a factory and finished on site. The example shown above includes two covered porches that have been added on site. This type of housing has gained in popularity and is now being used in the West End. Panelized homes are a type of housing that consist of factory made panels that are put together (sometimes "snapped" together) on site. Each panel is made with plywood, insulation and an interior finish. It is not obvious if this type of construction has been used in the West End at this time.

The types of factory-constructed homes mentioned here are sometimes more accepted than manufactured housing because they are constructed according to the same local building code that are required for on-site, stick built homes, rather than national codes that manufactured homes are required to meet. These alternative factory-constructed homes also retain and usually increase in value unlike the manufactured HUD homes.

Manufactured Housing

Goal: **Provide for a variety of housing types to meet the needs of a variety of family needs.**

Strategies:

- Encourage the development of housing that will accommodate single residents as well as larger and sometimes extended families.
- Offer incentives for the construction of housing developed especially to meet the needs of the growing elderly population.
- Provide for rental housing as well as housing for home ownership.

Goal: **Encourage the development of new or renovated housing at a mixed costs to promote a community with mixed incomes.**

Strategies:

- Offer incentives to profit and non-profit developers to construct new housing that meets the needs of all future residents.
- Offer incentives to develop quality affordable and low maintenance homes.

Goal: **Promote the construction of high quality infill housing that will continue to increase in value over time.**

Strategies:

- Offer incentives to profit and non-profit developers to construct new housing that preserves the character of the West End community.
- Offer incentives to landlords to construct stick built houses over manufactured housing

Goal: **Upgrade the under maintained housing to make it more livable**

Strategies:

- Partner with Clemson Extension to provide property maintenance education programs; and
- Work with high schools and local job training programs to train carpenters, plumbers, electricians and other construction trades.

VI. STREETSCAPE

The physical and organizational characteristics of the West End are elements that make the West End so alluring and give the neighborhood a sense of place.

Most block lengths, street widths and lots sizes are "human-scaled"; that is to say that people feel comfortable walking in and around surroundings such as the West End. Pedestrians certainly would get an exactly opposite feeling walking around the industrial areas adjacent to the West End. Likewise, large lot neighborhoods, with irregular street patterns and cul-du-sacs, do not offer the same comfortable human-scale.

A popular trend with new development is a "style" known by several names: New Urbanism, Neo Traditional or Transit-Oriented Development. The reason this is mentioned here is because the West End offers many of the components these new "human-scaled" developments strive to incorporate.

Street Pattern and Scale.

The West End was developed in a traditional grid street pattern where most roads are interconnected, forming distinct blocks. A general rule for a comfortable or "walkable" block length is 400 feet, which is the length of many of the blocks in the Study Area. Several blocks west of Merriman Road are about three times this length. The shorter blocks allow pedestrians the convenience of a short walk when getting to another residence or business located on a parallel street. A short block length also allows people a greater ability to vary the length of a recreational stroll. The development pattern of the West End meets an important rule in tying streets together. However, it fails to connect the streets with sidewalks and interconnect open spaces.

Street Trees.

The most significant (and beautiful) element of the West End streetscape is the presence of mature shade trees. The West End benefits from the foresight of previous citizens who cared enough to plant the first live oaks. Continuous rows of shade trees that line both sides of the street, tie the street together visually.

The oldest and largest oak trees line Hazard St., Kaminski St. and sections of Front St., and Winyah St. In addition, segments of Gilbert St., Emanuel St. and Bourne St. also benefit from large street trees.

A mixed variety of trees and large shrubs are located along sections of some of the remaining streets in the West End. Some of the younger trees were provided by the City with the assistance from a S.C. Urban Forestry Grant. These trees were planted in a pattern, but due to a lack of water, some trees did

not survive nor were they replaced. Many of the trees are also small and it will be some a number of years before they grown to maturity.

Protected Historic Trees

The majority of the street trees growing in the study area are live oaks. Most of them are significant and even historic according to the City's Zoning Ordinance. A significant live oak is one that is eight inches diameter at breast height (DBH) and a historic live oak tree is 32 inches DBH. Fortunately, all significant trees located in the West End are protected from damage or removal by the City's Tree Protection Regulations. Other types of street trees that have been planted include: Palmetto, London Plane and Red Maple.

Street trees are an important feature to any community, not only for their beauty, but also because their canopy provide much needed shade. The shade provides comfort to pedestrians and keeps stormwater runoff cooler (high water temperatures in runoff can adversely affect habitats). Tree lined streets also help slow down traffic, act as a perceived barrier between pedestrians and automobiles and screen visually unappealing electric utility poles.

Open Space.

Open space adds to the quality of life in a community. It can also help to increase property values if the open space is nicely designed and properly maintained. That being said, the space does not necessarily need to be elaborate, in fact the landscape design can be very simple and easily maintained. Unfortunately, there are no green spaces located in the West End Study Area, except for one small landscaped island located on Fraser Street.

In neighborhoods where there is little land available for a large park or natural area to be set aside for open space, a few small green areas also known as "greens or squares" can provide an illusion of a larger amount of open space. Greens are usually strategically located where they can be seen from a distance and where they can provide a terminal view. These areas can include a small island or median landscaping project or can include a small passive park of about 5,000 sq. ft. It is a common practice to link the green areas together with tree-lined streets or paths. One of the keys to the success of a new green is, if at all possible, place it in an area with mature vegetation.

Housing.

The topic of housing has been discussed previously in the housing section, but it bears repeating. The mix of housing types, the architectural detailing of so many of the homes and the manner the homes address the street most definitely contribute to the quality of the West End streetscape. The homes

Front Porches

enhance the charm of the West End by the high level of visual interest they provide. Most of the homes in the study area are one story single-family units, especially west of Merriman Road. To the east, there are also one-story homes but more of the homes are two story dwellings. For the most part, homes are stick built. Some have vinyl siding but most are clad with wood. There are also brick houses and mobile homes scattered throughout the area.

Not only do the older homes add to the character but also do many of the newer homes that have been constructed with the same design elements that were used long ago. The houses are varied but by incorporating vernacular features, the new homes can contribute to the appeal of the neighborhood just as much as the older homes.

New Home with Deep Overhangs

There were a number of front and side yards that contained what many would consider trash. However, because of the small and narrow parcels and the lack of garages, ordinary stuff other people have neatly hidden away in garages is sometimes visible from the street. Despite this, most yards in the West End are quite neat.

Decorative Vents

Businesses.

Most of the commercial establishments that provide service to residents and employees in the West End are centrally located on or near Merriman Road. There are additional neighborhood business scattered throughout the West End. These establishments are not necessarily relying on drive-by business and large signs are not necessary. Most of the commercial buildings and signage is of appropriate design and scale for this residential area. Overall, the appearance of neighborhood commercial businesses is neat and it complements the West End neighborhood.

Additional commercial establishments are located between Hazard Street and Fraser Street. These businesses provide a range of services that support the mills, employees of the mills and the general population in and around the City. Some of the business located in this commercial area are neat in appearance and contribute visually to the area. Many of the buildings located along Fraser Street are older masonry structures that date back to around 1930. Unfortunately, the majority of the buildings in

these commercial area detract from not only the appearance of the West End but the appearance of the City overall. Some of the problems related to their appearance include:

- Lack of landscaping (in areas where landscaping could be provided);
- Weeds growing out of every crack they can find;
- Excessively wide curb cuts;
- Unscreened storage of heavy equipment, materials and shipping containers;
- Lack of proper facade and signage maintenance;
- Boarded up windows;
- Aesthetically unappealing building design treatments;
- Old and unattractive awnings in need of removal;
- Large antennas, towers and satellite dishes are unscreened;
- Chain-link fences unscreened; and
- Historic nature of some buildings ignored by previous renovations.

Goal: **Provide for the visual enjoyment of the West End through a connected network of green space;**

Strategies:

- Develop "greens or squares" and one or more small passive parks;
- Establish a street tree planting program;
- Provide appealing views at the end of a natural focus areas;
- Provide safe and accessible access to these areas; and
- Replace lighting in the area the historic section of the West End with period lighting and reuse the newer street lights to replace older lights in all other areas of the West End Study area.

Goal: **Encourage civic and religious buildings to act as visual landmarks**

Strategies:

- Encourage exterior maintenance and future renovations to be sensitive to the potential historic nature of buildings; and
- Remove real and perceived barriers to public access.

Goal: **Help maintain a strong sense of community identity in the West End**

Strategies:

- Foster the development of strong West End Residential and Commercial Associations and encourage the two groups to meet regularly;
- Promote the historic nature of the West End;
- Strongly encourage the use of a residential design guide to help ensure that new residential construction blends into the original streetscape;
- Offer incentives to encourage the use of the residential design guide when renovating existing structures;
- With the advice of the City's architectural review board and the local historic society, develop a design guide for commercial construction along Fraser Street; and
- Strengthen screening requirements in all commercial zoning districts.

Goal: **Improve the appearance of roadway edges**

Strategies:

- Install curbs in conjunction with drainage improvement projects;
- Remove weeds from cracks in streets and sidewalks;
- Repair or replace areas where asphalt appears patchy or is in disrepair;

VII. RECREATION

EXISTING PUBLIC FACILITIES

There are four public recreational areas located in or adjacent to the study area. Unlike a neighborhood or community park, all but one of these areas are considered regional special purpose facilities.

Recreation Area	Facilities
Front Street Tennis Courts	3 tennis courts
Mike Johnson Stadium	1 baseball field (not open to the general public)
Howard Center for Arts and Recreation	two basketball courts one piece of play equipment community center
Prince Street Playground	playground covered tables

Front Street Tennis Courts.

This three-acre County facility is located at the intersection of Front Street and Kaminski Street. It includes three fenced and lighted tennis courts. The courts are in disrepair and they do not appear to be used very often. A large tree is located on this site, under which is a meeting place for formal, as well as, informal gatherings. A "porta-john" is available on-site. Although originally considered a neighborhood park by the County, it is now classified as a regional use facility for residents throughout Georgetown County.

Front Street Tennis Courts

Mike Johnson Stadium.

Mike Johnson Stadium

This two acre baseball facility is located on the block between Kaminski Street , Hazard Street, Emanuel Street and Gilbert Street. Owned by the City and leased to the Georgetown County School District, this field is used primarily by the Georgetown High School Baseball Team for their home baseball games. The County Recreation Department will occasionally sponsor special events at this facility. It is of note that this site has had a baseball field located on it prior to 1908, when a baseball field first appeared on maps of the Georgetown area. A tall masonry wall surrounds this facility.

Howard Center for Arts and Recreation.

This facility is located on the block between Merriman Road, Kaminski Street, Hawkins Street and Butts Street. The center has a gymnasium as well as a community center that the County has recently repaired . There are two indoor basketball courts and a small outdoor play area that includes a piece of play equipment. Special classes are also offered at this facility like taekwon-do. The County Recreation Department must have staff present at all times for this facility to remain open to the public. Because of staffing constraints, the hours that the Center it is open varies. Basketball courts are usually available in the afternoons and evenings for "free play". These indoor courts are used by West End residents as well residents throughout the county as are Recreation Department's two other basketball facilities that are also located within the City of Georgetown. Unfortunately, the Howard Center is surrounded by a chain-link fence, a portion of which, it topped with razor wire. This is not a very welcoming characteristic for a recreation facility.

Prince Street Playground

Prince Street Playground.

This City facility is located just outside of the study area on the corner of Prince Street and Lafayette Street. This facility has several pieces of playground equipment for children as well as a bench and a covered table area. This facility is nicely landscaped but could use a little more maintenance.

Other Recreation Resources.

Streets and sidewalks - West End residents are walkers. Residents walk for transportation but more often walking is for leisure and exercise. As previously discussed, there are sidewalks located along some road sections in the Study Area. Most of the sidewalks are not barrier free and they do not provide access many of the other recreation resources in the study area.

East Coast Greenway (ECG) - This multi-use trail is being established along the east coast from Maine to Florida. While not yet an existing facility in the City of Georgetown, this linear park has been designated by state and local planners to pass through the City of Georgetown. Some of the goals of the ECG is that it connects communities, allows people to explore the heritage of the historic coastal region and it enhances opportunities for recreation, transportation and exercise. The current master plan shows the route in the West End on Fraser Street.

Other Public and Private Facilities - Several churches and other non profit organizations have playground equipment located on site. These facilities are used by residents but they were not designed or intended to be used by the general public and finally, many residents use portable nets for basketball. These nets are usually moved into streets (sometimes for days) and on vacant lots for use.

Recreation Issues.

A high percentage of children live in the West End. The small and narrow residential lots that are so typical to the West End limit the amount of safe play area available for children. If the West End was developed today, current land development standards would require a developer to provide additional open space for residents. There is really only one small community park that serves West End residents and the facilities are limited. The need for additional park and community facilities for the West End was identified as long ago as 1966 and at that time, there were actually more facilities available to West End residents. The County's special purpose facilities can not be used in place of mini or neighborhood parks.

Children Playing Basketball in the Street

Residents are affected by impacts due to these regional use facilities including noise and traffic, as is the case when the baseball field is in use and residents actually receive little benefit from the City owned park. While the ballpark is very nice inside, West End residents view only a concrete wall surrounding a four acre block.

The County runs recreation programs but most programs are provided with a countywide focus. County staff is limited and so are the opportunities for West End residents. Generally, cities provide recreation facilities and programs in addition to county programs.

Recreation programs and facilities must meet the need for residents of all ages and abilities. Along with active recreation, passive parks are equally important to residents. Sidewalks are located along some streets in the West End, but they are not located where they would provide safe access to the two recreation areas the facilities for small children.

There is no community center nor is there a senior center dedicated to the West End. At one time, a senior center operated out of Saint Cyprian's Church but it was moved to Lincoln Street. Transportation to the Lincoln Street Senior Center is available to West End seniors.

Goal: **Provide for the diverse recreation needs of West End residents.**

Strategies:

- Provide facilities that are suitable for all age groups and abilities;
- Provide new recreation opportunities in the West End; and
- Provide passive as well as active recreation opportunities.

Goal: **Provide a safe and barrier free route to the recreation resources**

Strategies:

- Construct new sidewalks and improve existing sidewalks.
- Add curb ramps to existing sidewalks to meet the minimum standards set by the Americans with Disability Act (ADA).

Goal: **Provide residents with the best park and recreation facilities possible**

Strategies:

- Develop stronger partnerships with the Georgetown County Recreation Department and the Georgetown County School District; and
- Minimize potential conflicts between recreational uses and surrounding residents.

VIII. CRIME AND SAFETY

The residents of the West End have voiced concerns regarding the issues of crime and their need for a safe neighborhood. The City Police Department does not keep incident records based on neighborhood location but there have been problems reportedly with drug selling in the West End. This problem has apparently improved over recent years, as there have been fewer reports to the Police Department. Obviously, public safety must be controlled continuously.

According to the Community Service Division of the Police Department, there are two groups of residents that participate in neighborhood watch programs. Despite resident's hard work and the program's success, the groups are no longer meeting. Apparently due to the lack of major community participation, those involved were becoming too wornout from the amount of time and effort the program required from them. The Community Service Division administered a crime survey to West End residents, just over a year ago. The Division received very little response, confirming this low-interest situation.

As is typical in many residential communities, speeding is a common problem. This is of particular concern because there are so many children living in the West End and many streets that without sidewalks. For example, Alex Alford Drive is narrow, has no sidewalk and has had fences installed along the road edge. Resulting from these conditions, is no safe place for people to walk or even an area for people to get out of the way of an oncoming speeding vehicle.

There were no large amounts of litter on streets or pieces of litter located in any particular area, even thought just a few trash cans are provided in public spaces. On several occasions there were large piles of bulk trash that were waiting for City trash pick-up. While these piles were fairly neat, they were located on the same vacant parcel of land near the railroad tracks. One neighbor said that this site is commonly used as a location for people to place their trash for the City to pick up. It was obvious from the type of debris that businesses were using this site as well as residents.

Two prominent civic areas in the West End, the Howard Center and the Mike Johnson Stadium are surrounded by barriers: chain-link fence (with razor wire) and a tall concrete wall. These barriers give the appearance that the West End is crime-ridden. Typically, barriers such as these are not located around civic uses in residential neighborhoods.

Goal: **Provide for the safety of all people residing , working and passing through the West End community .**

Strategies:

- Discourage crime by improving street lighting; and
- Eliminate delapidate housing and other structures; and
- Provide sidewalks for the safety of pedestrians .

Goal: **Discourage speeding.**

Strategies:

- Post a consistent traffic speed of 25 m.p.h. on all roads in the study area (with the exception of Fraser Street);
- Add one or two landscaped median sections along Front Street to help slow traffic; and

Goal: **Encourage safe, cultural and recreational opportunities that enhance the life of West End residents.**

Strategies:

- Provide new recreation facilities for all West End residents;
- Encourage residents of all ages and abilities to become more physically active and to participate in their own community.
- Provide seating at all recreation facilities to allow residents to take part as a spectators.

IX. PLAN OF ACTION

The elements that comprise the make up of the West End have been examined in various sections of this report. The most important element, one that has not yet been discussed, is the sense of community that is so prevalent throughout the West End. This element is less tangible and also more difficult to summarize. Sense of community has to do with residents, how they live and how they interact daily. This Action Plan describes specific ways that the City, residents and others can foster the West End sense of community. This plan provides not only the City of Georgetown with information and resources, but it also provides interested citizens with information and resources that can allow them to participate fully in the planning of the West End and implementation of the recommended actions. It is critical that the goals, the recommended strategies previously discussed, as well as the action plan that follows be accepted and adopted by both the City and the residents of the West End.

Individual goals and recommended strategies presented in previous sections concerned: infrastructure, zoning, housing, streetscape, recreation and crime and safety. This section incorporates many of these established goals and strategies into the action plan below. Those strategies not included in the Action Plan are either currently being undertaken by the City or are strategies that should be considered by the City to be ongoing. The plan below focuses on three primary areas, which will enhance the livability and character of the West End of Georgetown:

- Improvements to West End housing;
- The historic and unique nature of the West End and
- Safely connecting green spaces throughout the West End.

IMPLEMENTATION

Short Term.

The following actions are the first steps that should be taken to initiate the redevelopment of the West End. These actions should be accomplished in the order presented and within the first six months of this initiative.

- The City Administrator should designate a representative to be the point of contact and facilitator for all of the West End revitalization program initiatives.
- City Council should establish an Advisory Committee with key community stakeholders. Members of the group should include representatives that are elected officials; Planning Commissioners; West End representatives (i.e., residents, property and business owners, and church representatives); representatives of the local development community (i.e., bankers, profit and nonprofit developers, builders and local architects); the Georgetown Historic Commission and representatives from job training programs as well as local colleges.
- The Residents of the West End should further develop the newly established West End Residents' Association by expanding the number of members and by holding regularly scheduled meetings. This group can have a very effective voice representing Residents of the West End.
- The Planning Commission and City Council should assist potential homeowners, landlords and developers to overcome development constraints by revising the City Zoning Ordinance and the Zoning District Map to include a new R-5 Residential Zoning District. (See the proposed R-5 Residential District Ordinance in the Appendix).

FIGURE 9.1 Proposed West End Historic District

This new district will allow for the development of many of the existing small and narrow lots located in the West End that are currently undevelopable without a variance. By rezoning the area to the proposed District R-5, the majority of these lots will also allow for wider house styles that are an alternative to mobile homes.

- The City should designate a local West End Historic District or a "New Town" Historic District that will help to educate and inform citizens of Georgetown and others about Georgetown's long established mill heritage and the value it has provided to the community. See Figure 9.1 for the location of the Proposed West End Historic District.

  The City has clearly recognized that it should act as a steward of historic resources as it recently endorsed a Historic Resources Survey that included the West End. Defining the historic character of the West End was essential because over time, the character of the community is likely to change. A local historic district designation will help provide context and continuity into the future. It will also help provide a basis for interim protection of local historic resources (and potential nationally historic resources).
- The City and the Advisory Committee should strongly encourage local banks to partner in all efforts of the West End Redevelopment Plan.

  Financing can be difficult for non-profit, as well as for-profit developers, trying to undertake a project that lacks an exact or close comparable to the type of development they are proposing. Lenders assess the risk and set the terms of a loan. Banks and appraisers should consider the City's commitment to the redevelopment of the West End and approve financing for proposed developments that meet or exceed the design recommendations approved by the City.

  Local banks should also provide an increase in access to traditional mortgage and home equity financing to residents of the West End. Factors lenders use to consider a mortgage or home equity applications are credit history, debt-to income ratio, sufficiency of cash and employment history.

  Home and home improvement financing can be difficult to secure for residents working in seasonal industries such as tourism (hotels, golf courses, retail and restaurants) and the shrimping industry. While many residents have good jobs most of the year, it is common for workers to be laid off during the slower parts of the year. Additionally, workers in these industries often switch jobs for advancement.

  The banks should also provide better outreach by providing mortgage and home equity loan information especially regarding first-time home ownership programs and other low down-payment programs they offer. Many people would qualify for financing but they do not realize they can actually afford a home. # The City, along with the Architectural Review Board, should review and revise the recommended design guidelines to incorporate any additional features that they believe will promote compatible infill development in the West End.

Mid Term.

The framework for the next set of actions should be developed shortly after the initial steps in the plan have been taken. The projects should begin in the following six months to a year. Most of these recommendations will continue through the next five years or possibly longer, depending upon the recommendation.

- The City should assist residents in gaining clear title to heirs' property located in the West End. A 1998 Housing Market Analysis and Needs Assessment of Georgetown County states that the average cost to clear the title to a property can be as high as $5,000. This cost stems from required property surveys, legal and other fees and costs. The City can assists residents by providing low or no cost legal assistance to residents.
- The City can use the services of local attorneys or they can request the services of the SC Centers for Equal Justice. The SC Centers for Equal Justice is a statewide legal services program that will sponsor Heirs' Property Seminars. They also provide free legal assistance to low-income individuals and families who cannot afford to pay for an attorney.
- The City should assemble and package vacant land to be ready for development. There are many vacant, narrow lots located throughout the West End and the narrow lots are often adjacent to one another. The City should acquire some of these adjacent parcels, dissolve property lines and subdivide them into one or more new larger lots. The City should also prepare the land for development by clearing and rough grading the new lot(s), which would make them much more marketable for future housing. The city owns a few lots in the West End and could start with these parcels as "seed money"

  The City can sell the newly created larger lots and use the money as a revolving fund to purchase additional lots to continue with the process or they can offer the lots at below-market rates to anyone committed to building according to design standards set by the City. In this case, the new owner could use the instant equity (in the land) as a down payment to construct one or more homes, making a new home more affordable.

  The City should consider offering incentives such as providing water and sewer taps and waiving building permit fees for developers (for-profit as well as nonprofit) and potential homebuilders who commit to developing the land, not only according to the recommended design guidelines, but also to those who commit a minimum number of residential units to be sold or rented to low and moderate income residents.

  Included in the Appendix are several maps that can be used to assist with the initial screening process for possible lots for the City to assemble and package. The maps include vacant parcels and lot sizes.

- The City should partner with developers who can use the assembled and packaged land as a funding match for potential grants. These inducements will help encourage developers, profit and non-profit, to construct a sufficient number of infill units to meet the demand of homes in the West End.

- These housing development projects will involve many partners, it will be considered a "smart growth" project as it is promoting infill development, it will be tied in to the enhancement of a local historic district and it will involve both profit and not-profit developers. Because of the above, this project may be eligible for special pilot project funding outside of standard grant limitations.
- The City should partner with local technical schools and Clemson Extension to provide instructional seminars devoted to teaching basic home maintenance and repair to home owners and potential homeowners.
- Encourage local technical schools and state/federal work programs to develop special programs that are used educate students and workers in renovation of historic buildings and using new construction methods that can provide new housing in local vernacular style. Local technical schools should continue to provide educational assistance for those interested in learning construction skills including:: framing and finish carpentry, masonry, roofing, dry-walling, painting as well as trades like plumbing, electric and HVAC skills.
- The City should encourage the conservation and sensitive restoration of structures potentially eligible for the national register of historic places. The City's Architectural Review Board or staff should be available to provide guidance to residential and commercial property owners as well as to other organizations, prior to major renovations, to ensure design compatibility.

Long Term.

This next group of recommendations should be commenced as soon as possible but no later than next year. Unless a time frame is specified below, these projects should be completed within the next five years.

- The City should provide improved pedestrian and vehicular travel in the West End.
    - The City should construct new sidewalks and improve existing sidewalks that will help facilitate pedestrian travel by providing safe connections to parks, churches and between residential and commercial areas. Improvements must comply with the Americans with Disabilities Act (ADA). Curb ramps should be retrofitted to existing sidewalks and all future sidewalks should meet current ADA standards. Provide at least one sidewalk on all roads segments running east/west located west of Alex Alford Drive. This includes segments of Front Street, Winyah Street Emanuel Street and Gilbert Street. Sidewalks should also be added to both sides of Alex Alford Drive, Condon Street and Butts Street. Bourne Street and Hawkins Street (as far north far north as Canal Street) should have sidewalk located along one side. An additional sidewalk should be added to sections of Hazard Street and Front Street to provide connections to existing sidewalks. Also, due to the heavy amount of pedestrian usage, sidewalk should be provided between Front Street and Highmarket along Hazard Street, Congdon Street Merriman Road, Alex Alford and Lafayette Street. Refer to locations shown in Figure 9.2 Proposed "Green" Improvements.
    - The City should work with the County to open Butts Street between Merriman Road and Kaminiski Street to improve traffic flow and to encourage pedestrian travel.
    - Bicycle lanes should be established on Kaminiski Street as well as on segments of Front and Bourne Streets. These lanes will be included as part of the East Coast

Greenway (ECG), and such, these lanes should be painted and be no less than five feet wide and located on both sides of the streets. Ideally, the bicycle path should be separated from traffic by a planting strip but this can be considered in the future. This segment of the bicycle route will be located through the heart of the proposed West End Historic District and it will connect with the ECG segments expected to be established along Georgetown's waterfront as well as to the south of the City of Georgetown.

This segment of the East Coast Greenway will be important to locals as well as to visitors as the cultural importance of Georgetowns's mill industries will be celebrated .

- The City should provide streetscape improvements that include:

Figure 9.2 Proposed Green Improvements

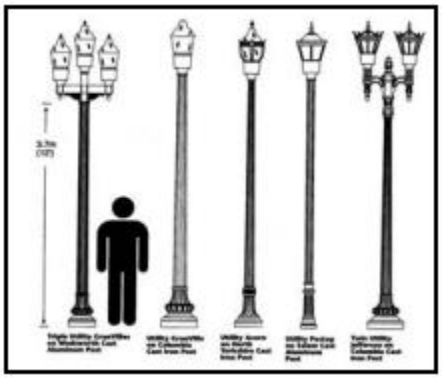
New tree plantings. Future trees should be able to reach 60 feet in height. They should be planted in intervals of 40 feet or less, between the sidewalk and the street if at least five feet wide when possible. Some of the streets in the west end are only18" feet wide and the homes are located fairly close to the street. Trees in these areas would be nice but they are not essential. Replace trees in areas where there are currently gaps and plant trees that will eventually provide a shade canopy along all road segments with sufficient width.

- The City should improve the appearance of the roadway edges by adding curbs and gutters on roads when possible, in conjunction with drainage improvements. Otherwise, the City should provide clean edges as part of repaving improvements. Also reestablish grass strips between sidewalks and streets that are currently dirt and encourage residents to park in driveways or parallel with roads; discourage angle parking between roads and sidewalks.
- The City should beautify and maintain existing streetscape features by continuing to sweep streets, patching and reconditioning existing streets and sidewalks and carefully prune street trees.

- The City should provide new and improved green spaces. Improvements should provide passive as well as active recreation for all ages and safe pedestrian connections should be provided. These improvements should include:
  - Acquiring the Front Street Tennis Courts from the County and redevelop the site to include two basketball courts with spectator seating. The Georgetown County Recreation Needs Assessment prepared in 1997 sited the tennis facility's poor condition and low use as reasons to recommend that the County relinquish the park. This City is the owner of this site.
  - Acquiring land and develop a mini park that is primarily dedicated for passive use but also includes a small children's play area. The location of this small park would ideally be located in the historic section of the West End, possibly on City owned land at the northeast corner of the Winyah and Kaminiski Street intersection. The park would complement the historic district if it were to be dedicated to Georgetown's mill workers.
  - A feasibility study should be developed to determine if an intergenerational community center with an active recreation component is viable in the West End. Residents have strongly expressed their desire for one to be located at or near the Prince Street Playground or at a location at the end of Emanuel Street. A community center such as this will be expensive not only to construct but also to operate and maintain. This project would take a commitment from many cooperating parties in order for it to become reality.
  - Redesign the intersection of Merriman, Congdon and Gilbert Streets to provide a "green" that will provide improved safety but will also provide a terminal vista that will act as the "center" of the West End. This area should include a nice but simple, elegant landscaping plan that includes a small lawn area with shade trees and seating.
- The City should encourage the County and Georgetown County School district to remove the chain-link fence that currently surrounds portions of the Howard Center for Art and Recreation. Residents should feel these buildings are part of the community and not appear as though they are locked away from the public.

  Also, the Mike Johnson Stadium could become neighborhood friendly if large sections of the concrete wall surrounding it were removed. This would be beneficial to the West End community, because the facility is located in the area recommended to be designated as an historic district. Furthermore, the field will likely be a contributing site in the District since a baseball field was located in the same location prior to 1908.

- The City can enforce codes that require property owners to remove dangerous debris and clean over-grown yards. A West End Neighborhood Association can encourage property owners to keep their yards maintained and to offer needed assistance to elderly or disabled residents.
- The City should encourage improvements in commercial areas in the West End by:
    - Developing a detailed design study of the Fraser Street commercial area. This area contributes to first impressions of visitors coming into Georgetown from the south.
    - Requiring stronger screening requirements for new development in the General Commercial area that provide outdoor storage.
    - Encouraging the development of new businesses and pedestrian activity in this Neighborhood Commercial District. In doing this, the Planning Commission and City Council should consider allowing a greater variety of permitted uses in the Neighborhood Commercial District. Also, because of the small lot configurations in the area, the City should provide this district the same off street parking flexibility as is allowed in the Core Commercial District.
- The City should consider installing new decorative street lights as part of the overall street scape improvements in the proposed historic area. These lights would contribute to the traditional appearance of the streetscape, while luminaries would be closer to the ground, providing improved illumination in areas with large street trees. The existing luminaries can be used to supplement or replace older lighting fixtures in other sections of the West End.



FUNDING

The following is a list of resources that are available to the city other organizations which may be used to reach the West End redevelopment goals presented in this plan.

HUD.

Two Housing and Urban Development Programs provide funding assistance for housing programs as well as for other community needs. The programs are Community Development Block Grants (CDBG) and HOME Investment Partnership (HOME). The City as well as the County are eligible to for both CDBG grants but each is allowed only two projects at one time. The City is currently using CDBG grants to help pay for drainage improvements in the West End. The City, County as well as other organizations are eligible for competitive HOME grants. These programs require a 20% funding match.

TEA 21 - Enhancement Grants.

This funding if for the enhancement of the state's transportation system and includes funding for projects such as bikelanes, sidewalk improvements and beautification projects such as street trees, landscaped greenspaces related to roadway improvements and improved lighting. Georgetown is located in an area where 80% of the enhancement funding will be dedicated to improvements related to the East Coast Greenway. These funds require the local agency to provide 20% of project funding.

S.C. Urban Forestry Grants.

S.C. Urban Forestry Commission provides annual funding assistance to promote trees as a part of the community infrastructure as well as for other urban and community forestry programs. The City and County are eligible for these funds. The S.C. Urban Forestry Commission may provide 50% of the required funds up to $5,000. This grant is offered annually and it is competitive. The Commission also provides free seminars in educating in-house tree care staff, volunteers and the general public.

Historic Rehabilitation Tax Credits and Special Tax Assessments.

The Tax Reform Act of 1986 permits owners and some lessees of historic buildings to take a 20 percent federal income tax credit on the cost of rehabilitating those buildings and allows a period of 27.5 years for improvements to rental residential property, and a period of 31.5 years for nonresidential property in historic rehabilitation tax credits.

State law also allows municipal and county governments to give property owners tax incentives for the rehabilitation of historic buildings. As long as the County and City adopt a special tax assessments law, the local government can place a temporary ceiling on the property's assessed value. Without that temporary ceiling, the improvements made during the rehabilitation would increase the property's assessed value and therefore increase the owner's property taxes.

S.C. Parks, Recreation and Tourism (SCPRT).

SCPRT offers several grants programs that can be used to develop recreation opportunities. The programs include Tourism Marketing Partnership Program, Recreation Land Trust Fund, Recreational Trails Program. These programs require a 20% to 50% match depending on the program. Funds can be used to purchase land for public recreation, provide new recreation facilities, create recreation trails and provide funding for projects that will encourage tourism.

The South Carolina Centers for Equal Justice.

This organization is a statewide legal services program that provides free legal assistance to low-income individuals and families who cannot afford to pay for an attorney. Funded by federal, state and other grants, the agency handles cases regarding Heirs' Property. They also offer seminars on the subject. Contact Attorney Willie Heyward at (843)266- 2165 or James Moody at (843)266-2178.

Public Private Partnerships.

A combination of private and public funding is often used for redevelopment projects. Private funds and in-kind donations are often used to leverage all money to maximize government grants.

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PARK STANDARDS

There are different schools of thought on park standards. Some planners take the approach that there should be a certain number of acres of parkland per person for different types of parks. However, these standards work as general guidelines. The amount of parkland and open space really depends on the community's characteristics, culture and wishes. A common standard for a mini park is .25 acres per population of 500. Another standard is one basketball court for every 500 people.

Below are some of the standards used in the 1980 Georgetown County Facility Plan:

Mini-Park Standards

- .25 acres per 500 population
- Optimum Size is .25 - 2 acres
- Service Area is usually a 1/4 mile to ½ mile in an urbanized area

- Location: A park should be located with continence and safety of access from neighborhood in mind
- Facilities: Earth and/or paved area with imaginative layout of equipment landscaping. Should include either intensive play areas or passive areas

Neighborhood Park Standards

- 2 acres/1000 population
- Optimum Size is 4 acres
- Service Area is usually a ½ mile in an urbanized area
- Location: School or community center building
- Facilities: Should provide activities for all ages, passive as well as active, including: play equipment, open space for games, paved game area, baseball field and landscaped areas. Can include a tennis court or basketball court where desired. Amount of active versus passive facilities should be determined by characteristics of the areas served

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120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Electric Utilities
Issue Under Consideration:	Motion to approve first reading of an ordinance authorizing terms for rights over public property.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	The landowner and the city wish to agree to terms for the landowner to encroach upon the city's easement across the landowner's property, while safeguarding the city's interest in preservation of its easement.
Options:	Approve or not approve
Staff Recommendation:	Approve

Reviews:

Ryan Courtemanche	Approver	Created/Initiated
Ryan Courtemanche	Approver	Approved
Elise Crosby	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. Ordinance granting rights in Easement -Front and Orange
2. 03-05-25 City of Georgetown - Permission to Make Improvements pdf
3. Recorded Combination Plat - Front Orange Property

4. Recorded Easement - Front and Orange Property

AN ORDINANCE AUTHORIZING TERMS FOR RIGHTS OVER PUBLIC PROPERTY

WHEREAS, Section 2-41(4) of the Georgetown City Code of Ordinances requires an ordinance of City Council to "grant, renew or extend franchises, licenses or rights in public streets or public property…,"and Section 2-41(8) of the Georgetown City Code of Ordinances requires an ordinance to "…authorize the conveyance…of any lands of the city; and

WHEREAS, A landowner has acquired and desires to re-develop property a 0.18 acre parcel comprised of portions of two lots, within the city, subject to city utility easement recorded in the Register of Deeds Office for Georgetown County in Deed Book 471 at page 318 (the "Easement");

WHEREAS, The Mayor and Council of the City of Georgetown recognize the importance of providing utility service to city customers, and servicing transmission lines without impediment; and

WHEREAS, the landowner and the city wish to agree to terms for the landowner to encroach upon the city's easement across the landowner's property, while safeguarding the city's interest in preservation of its easement; and

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, that the City Administrator or his designee is authorized to execute the "Permission to Make Improvements within Easement Area," attached as Ex. A, incorporated along with attachments.

PASSED by City Council duly assembled this _____ day of _____, 2025.

ATTEST:

_____
Stephanie Buccione
City Clerk

_____
Carol Jayroe
Mayor

APPROVED AS TO FORM:

_____
Elise F. Crosby
City Attorney

First Reading:
Second Reading:

STATE OF SOUTH CAROLINA)
) PERMISSION TO MAKE IMPROVEMENTS
COUNTY OF GEORGETOWN) WITHIN EASEMENT AREA

WHEREAS, VG OZ Fund LLC (the "Land Owner") currently owns the 0.18 acre tract of land located in the City of Georgetown, Georgetown County, South Carolina (the "Property"), said Property being more fully shown and delineated on the plat entitled "Combination Plat of 0.18 Acre Composed of Portions of City Lots 15 and 16, Surveyed for VG OZ Fund LLC Georgetown County, South Carolina" prepared by Tidewater Land Surveying LLC, dated November 1, 2024 and recorded in the Register of Deeds Office for Georgetown County, South Carolina, on January 28, 2025 in Record Book 4780 at Page 61 (the "New Plat," Ex. A); and

WHEREAS, a portion of the Property is subject to the easement in favor of the City of Georgetown pursuant to the Easement agreement recorded in the Register of Deeds Office for Georgetown County in Deed Book 471 at page 318 (the "Easement," Ex. B); and

WHEREAS, the portion of the Property subject to the Easement is identified on the New Plat as the "7' Utility Easement 'Easement H' (Shaded)"; and

WHEREAS, the Easement contains language that reads in part as follows: "buildings, fences, signs, shrubbery or other obstructions will not be erected by the grantor or her heirs or assigns within the limits of the Easement herein conveyed without the express permission from the City of Georgetown"; and

WHEREAS, the City of Georgetown has granted the Land Owner permission to make certain improvements within Easement area as more fully set forth herein.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS that for and in consideration of the mutual promises and covenants contained herein, the City of Georgetown hereby grants permission to the Land Owner, its successors and/or assigns, the right to make such improvements within the portion of the Property subject to the Easement with the following stipulations:

1. The Land Owner agrees to install an additional conduit, at Land Owners expense, within the Easement Area that may be used to accommodate future utility lines needed by the City of Georgetown.
2. The Land Owner agrees that should the City of Georgetown need to service a utility line located within the Easement area that Land Owner will be responsible for the costs associated with any repairs needed to the Land Owner's improvements within the Easement area that arise from work that is completed by the City of Georgetown within the Easement area pursuant to the Easement.
3. The Land Owner acknowledges and agrees that all improvements made by Land Owner within the Easement area shall be completed pursuant to the 2025 building permit(s) issued by the City of Georgetown for said improvements.

In witness whereof the undersigned party has executed this document as of the ____day of _____, 2025.

WITNESSES:

CITY OF GEORGETOWN

_____
Witness #1

By: _____(Seal)

_____
Witness #2/Notary

Its: _____

STATE OF SOUTH CAROLINA)
) ACKNOWLEDGEMENT
COUNTY OF GEORGETOWN)

The foregoing instrument was acknowledged before me this _____ day of February, 2025, by the City of Georgetown, by _____ its _____.

_____(L.S.)
Notary Public for South Carolina
Print Name of Notary_____
My Commission expires: _____
Affix Notary Seal

In witness whereof the undersigned party has executed this document as of the ____day of February, 2025.

WITNESSES:

_____
Witness #1

_____
Witness #2/Notary

VG OZ FUND LLC

By: _____(Seal)
Vu Nguyen

Its: Member

STATE OF _____)
) ACKNOWLEDGEMENT
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of February, 2025, by the **VG OZ FUND LLC**, by Vu Nguyen its Member.

_____(L.S.)
Notary Public for South Carolina
Print Name of Notary_____
My Commission expires: _____
Affix Notary Seal

NOTES AND REFERENCES:

1. THIS PROPERTY IS LOCATED IN FLOOD ZONE AE-10, PER F.I.R.M. COMMUNITY PANEL 45043C 0485 G, EFFECTIVE 5-9-23.

2. OWNER OF RECORD: VG OZ FUND LLC
241 CIRCA DEL CIELO
FALLBROOK, CA 92028
REFERENCE: DEED RECORD BOOK 3524 PAGE 88

3. ZONED: CC
* SETBACKS TO BE VERIFIED BY CITY OF GEORGETOWN (AND IF APPLICABLE, VERIFIED BY APPROPRIATE HOA OR ARB).

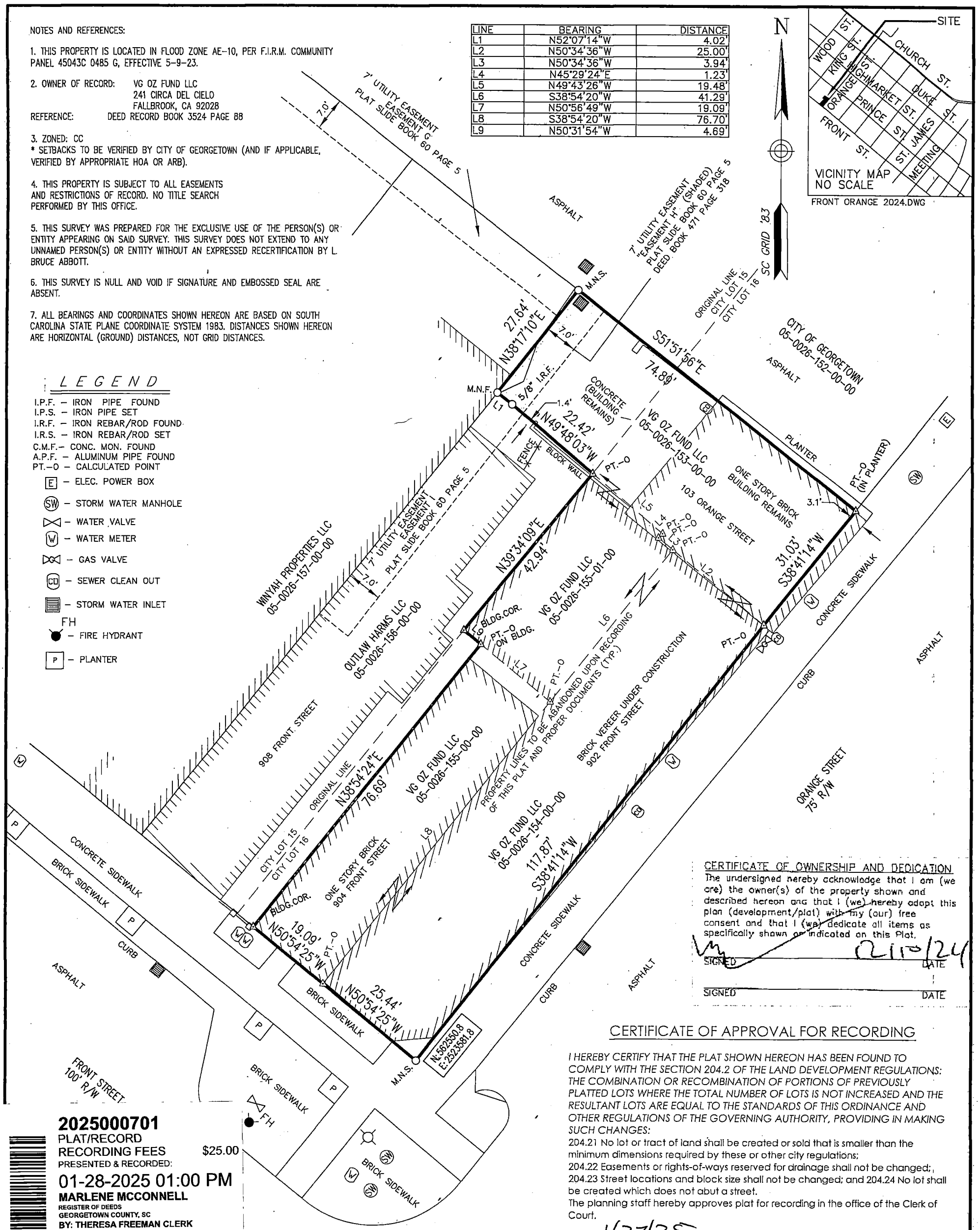
4. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. NO TITLE SEARCH PERFORMED BY THIS OFFICE.

5. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITY APPEARING ON SAID SURVEY. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON(S) OR ENTITY WITHOUT AN EXPRESSED RECERTIFICATION BY L. BRUCE ABBOTT.

6. THIS SURVEY IS NULL AND VOID IF SIGNATURE AND EMBOSSED SEAL ARE ABSENT.

7. ALL BEARINGS AND COORDINATES SHOWN HEREON ARE BASED ON SOUTH CAROLINA STATE PLANE COORDINATE SYSTEM 1983. DISTANCES SHOWN HEREON ARE HORIZONTAL (GROUND) DISTANCES, NOT GRID DISTANCES.

LINE	BEARING	DISTANCE
L1	N52°07'14"W	4.02'
L2	N50°34'36"W	25.00'
L3	N50°34'36"W	3.94'
L4	N45°29'24"E	1.23'
L5	N49°43'26"W	19.48'
L6	S38°54'20"W	41.29'
L7	N50°56'49"W	19.09'
L8	S38°54'20"W	76.70'
L9	N50°31'54"W	4.69'



CERTIFICATE OF OWNERSHIP AND DEDICATION

The undersigned hereby acknowledge that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby adopt this plan (development/plat) with my (our) free consent and that I (we) dedicate all items as specifically shown or indicated on this Plat.

SIGNED 12/10/24 DATE

SIGNED DATE

CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SECTION 204.2 OF THE LAND DEVELOPMENT REGULATIONS: THE COMBINATION OR RECOMBINATION OF PORTIONS OF PREVIOUSLY PLATTED LOTS WHERE THE TOTAL NUMBER OF LOTS IS NOT INCREASED AND THE RESULTANT LOTS ARE EQUAL TO THE STANDARDS OF THIS ORDINANCE AND OTHER REGULATIONS OF THE GOVERNING AUTHORITY, PROVIDING IN MAKING SUCH CHANGES:

204.21 No lot or tract of land shall be created or sold that is smaller than the minimum dimensions required by these or other city regulations;
204.22 Easements or rights-of-ways reserved for drainage shall not be changed;,
204.23 Street locations and block size shall not be changed; and 204.24 No lot shall be created which does not abut a street.
The planning staff hereby approves plat for recording in the office of the Clerk of Court.

Date 1/27/25

CITY OF GEORGETOWN PLANNING AND COMMUNITY DEVELOPMENT

2025000701
PLAT/RECORD
RECORDING FEES $25.00
PRESENTED & RECORDED:
01-28-2025 01:00 PM
MARLENE MCCONNELL
REGISTER OF DEEDS
GEORGETOWN COUNTY, SC
BY: THERESA FREEMAN CLERK
BK: RB 4780
PG: 61

onal knowledge, information, and belief, the survey shown ments of the Standards of Practice Manual for Surveying quirements for a Class B as specified therein; also there er than shown."

SOUTH CAROLINA TIDEWATER LAND SURVEYING LLC No. 5648 CERTIFICATE OF AUTHORIZATION

McGill Lawn

TIDEWATER LAND SURVEYING LLC
P.O. BOX 46
ANDREWS, SC 29510

SOUTH CAROLINA REGISTERED PROFESSIONAL LAND SURVEYOR No. 29504 L. BRUCE ABBOTT

L. BRUCE ABBOTT SCPLS#29504
843-833-2190 Lbruceabbott@gmail.com

COMBINATION
PLAT
OF 0.18 ACRE COMPOSED OF PORTIONS OF CITY LOTS 15 AND 16, SURVEYED FOR
VG OZ FUND LLC
GEORGETOWN COUNTY, SOUTH CAROLINA
T.M.#05-0026-153-00-00, T.M.#05-0026-154-00-00, T.M.#05-0026-155-00-00, & T.M.#05-0026-155-01-00
NOVEMBER 1, 2024

0 10 20 30 40
ONE INCH = 20'

BOOK 471 PAGE 318

1152

THE STATE OF SOUTH CAROLINA)
) EASEMENT
COUNTY OF GEORGETOWN)

FILED
BETTY L. WILLIAMS
CLERK OF COURT
92 MAY 1 PM 2:53
BOOK ___ PAGE ___
GEORGETOWN, S.C.

5-26-153

KNOW ALL MEN BY THESE PRESENTS, that I, Timothy O. Young in consideration of One Dollar paid at and before the sealing of these Presents by the City of Georgetown, a Municipal corporation, existing under the laws of and being situate in the State of South Carolina, have granted, bargained, sold, and released, and by these presents do grant, bargain, sell and release, unto the said City of Georgetown, its successors and assigns, an Easement for the construction, maintenance and installation of any and all public utilities, (including, but not limited to, electrical, water, sewerage, drainage, telephone and gas utilities), under, over, upon and across all real estate owned by me within the confines of Easement H, 7 feet in width and shown on map of "Utility Easements On The Northeast Side Of The 900 Block Of Front Street; prepared for the City of Georgetown by Wendell C. Powers, R. L. S., dated July 13, 1990" (shown thereon on property of Oneta C. Grier fronting on Orange Street) and recorded in the Office of the Clerk of Court for Georgetown County in Plat Slide 60 at Page 5; said map incorporated herein by reference thereto. Being the same premises conveyed to Timothy O. Young by deed of Oneta C. Grier dated July 16, 1990, recorded July 17, 1990 in the Office of the Clerk of Court for Georgetown County in Deed Book 387 at page 230. (Tax Map Location: Pt. #5-26-153).

It is agreed that buildings, fences, signs, shrubbery or other obstructions will not be erected by the grantor or her heirs or assigns within the limits of the Easement herein conveyed without express permission from the City of Georgetown.

TO HAVE AND TO HOLD, all singular, the said Easement and privileges hereinbefore granted, unto the said City of Georgetown, it successors and assigns forever.

IN WITNESS WHEREOF, I have set my hand and seal this 31st day of August in the year of our Lord, One Thousand Nine Hundred and Ninety.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

(L.S.)
Timothy O. Young

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

PERSONALLY appeared Ka'Renia Atkinson and made oath that (s)he saw the within named Timothy O. Young sign, seal, and as his act and deed, deliver the within written Easement; and that (s)he with Patrick J. Doyle witnessed the execution thereof.

SWORN to before me this 31st day of August 1990.

Ka'Renia Atkinson

(L.S.)
Notary Public for South Carolina
My Commission Expires: 2/16/99

****

ACCEPTED BY The City of Georgetown this 6th day of May, 1992.

Thomas J. Kazlo
Mayor

Joseph C. Freeman
Clerk and Treasurer
City of Georgetown

10.00 Doyle

State of South Carolina,

COUNTY OF GEORGETOWN

TIMOTHY O. YOUNG

TO

THE CITY OF GEORGETOWN
A MUNICIPAL CORPORATION

EASEMENT

Filed 11th day
of May A.D. 19 92
at 12:13 o'clock P M.
and recorded in Book 471
Page 318, Fee, $
Vanda J. Chevith Deputy
R. M. C. or Clerk Court C.P. & G. S.
Georgetown County, S.C.

Recorded this 12th day
of May, 19 92
in Book Page
Fee, $
Emily J. Freeman
Auditor Georgetown County, S. C.

COUNTY ... 5-26-155
MSD

5-26-155

BOOK 471 PAGE 320

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve engineering proposal from and make payments to Thomas and Hutton in the not-to-exceed amount of $98,500 for the Willowbank Watermain Improvements project.
Amount Requested:	$98,500
In Current Budget?:	Yes
If not, please explain:	N/A
Financial Impact:	None
Points to Consider:	1. Three proposals were received for this engineering RFP. 2. Thomas and Hutton is the lowest qualified bid.
Options:	1. Approve 2. Not Approve
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga	Approver	Created/Initiated
Orlando Arteaga	Approver	Approved
Kathy Vermeland	Approver	Approved
Elise Crosby	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. T&H Consulting Agreement
2. EKHIBIT 1-RFP
3. EXHIBIT 2- THOMAS & HUTTON PROPOSAL
4. Certified Engineer Proposal Tabulation
5. SUBMITTAL LISTING
6. Exhibit D-Willowbank Water Improvements Site Map-Proposed

PROFESSIONAL CONSULTING SERVICES AGREEMENT

STATE OF SOUTH CAROLINA

COUNTY OF GEORGETOWN

THIS AGREEMENT, entered into this _____ day of March, 2025 and effective

Immediately between Thomas & Hutton (hereinafter called the "CONSULTANT") and the City of Georgetown, a duly organized and validly existing politic body of the State of South Carolina (hereinafter called "CITY"),

WITNESSETH THAT

WHEREAS, The CITY desires to engage the services of a professional consultant for the purpose of Willowbank Water Main Improvements Project- Engineering, hereinafter referred to as "Project"; and,

WHEREAS, The CITY has solicited proposals for same by that certain Request for Proposal for Consulting Services, hereinafter referred to as "RFP", a copy of which is attached hereto for all purposes as **EXHIBIT "1"**; and,

WHEREAS, The CONSULTANT has represented to CITY that it has the qualifications, experience, expertise, training, and personnel to timely perform the Project for the CITY; and,

WHEREAS, The CONSULTANT has expressed its desire to do so by their proposal, dated

dated 2/26/2025, hereinafter referred to as "Proposal", a copy of which is attached hereto for all purposes as **EXHIBIT "2"**; and,

WHEREAS, the parties desire to enter in an agreement for the Consultant to perform the Project for CITY per all the terms and conditions more particularly set out herein below;

NOW, THEREFORE, for and in consideration of the foregoing, and of other good and valuable consideration as described, the adequacy of which is acknowledged, the parties hereto agree as follows:

(1) **SCOPE OF SERVICES:**

a. CONSULTANT hereby agrees to perform the tasks and services as outlined in the Scope of Work, which is part of the RFP.

b. CITY may, from time to time, require changes in the WORK of the CONSULTANT to be performed hereunder. Such changes, which are mutually agreed upon by and between CITY and the CONSULTANT, shall be incorporated by written amendment to this Agreement.

c. CONSULTANT is obligated to comply with applicable standards of normal professional architectural or engineering care in the performance of the services and covenants that the services will be performed in accordance with the specifications set forth in the statement of work. Written notice of non-conforming services must be promptly given by the CITY to CONSULTANT. CONSULTANT'S obligations arising from non-conforming services as set forth in this paragraph shall extend compliant with the applicable statute of limitations in the South Carolina Code of Laws, as amended. CONSULTANT hereby disclaims all other warranties both express and implied.

(2) **COMPENSATION:**

a. CITY agrees to pay CONSULTANT a sum not-to-exceed: Ninety-Eight Thousand Five Hundred 00/100 ---------- dollars ($ 98,500.00) in accordance with the Proposal, incorporated into this Agreement as Exhibit 2**,** and hereinafter referred to as "Compensation";

b. CONSULTANT shall submit monthly invoices for work completed to CITY by the fifth day of the month following the month in which such work is done. Such invoices shall reference the contract number and shall be accompanied by a monthly progress report and/or any reasonably required supporting materials and/or data.

c. CITY shall pay the CONSULTANT for such invoice within thirty (30) days thereafter, provided same has been reviewed and approved by CITY, which review shall be without undue delay.

d. If CITY approves payment in an amount less than that submitted by CONSULTANT in the invoice, then the unpaid portion of such invoice shall be retained until approved by CITY, as set out herein; and the parties hereto shall work in good faith to resolve such discrepancy within five (5) days thereafter.

e. COMPENSATION shall not be made for WORK which is not part of the original Scope of Services or is not amended in writing as set forth in Article1b.

f. In the event funds are not appropriated or become non-appropriated for an included fiscal year by CITY, it is agreed by the parties that this Agreement will become null and void and the CITY's obligations cannot extend beyond the date of non-appropriation.

(3) **SCHEDULE OF SERVICES:**

a. The WORK to be performed by the CONSULTANT shall begin upon the date in the CITY's Notice to Proceed letter to the CONSULTANT, incorporated into this Agreement as **ATTACHMENT "A",** and hereinafter referred to as "NTP"

b. The WORK shall be completed in accordance with the Schedule, incorporated into this Agreement as **ATTACHMENT "B",** and hereinafter referred to as "Schedule".

c. Modifications to the SCHEDULE may be required. Such modifications, which are mutually agreed upon by and between CITY and the CONSULTANT shall be incorporated by written amendment to this Agreement.

(4) **PERSONNEL:**

a. The CONSULTANT shall supply the necessary personnel required to perform the services under this Agreement. A list of key personnel supplied by the CONSULTANT under this Agreement are noted on the Personnel List, incorporated into this Agreement as **ATTACHMENT "C",** and hereinafter referred to as "PERSONNEL LIST".

b. The Personnel List shall include the name, title, and hourly billing rate of each entry on the list.

c. All the services required hereunder will be performed by the CONSULTANT or under CONSULTANT'S supervision, and all personnel engaged in the work shall be qualified to perform such services.

d. The CITY reserves the right to request the substitution of CONSULTANT'S personnel, whether listed or not listed in PERSONNEL, assigned to this Agreement.

(5) **INDEPENDENT CONTRACTOR**

a. The CONSULTANT shall always be considered an independent contractor hereunder, and neither CONSULTANT nor its employees, agents or representatives shall, under any circumstances, be considered employees of CITY.

b. The CITY shall not be legally responsible for negligence or other wrong-doing, either intentional or unintentional, by CONSULTANT or CONSULTANT's employees, agents, or representatives.

c. The CITY shall not deduct from payment to CONSULTANT any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to CONSULTANT.

d. The CITY shall not provide the CONSULTANT with any insurance coverage or other benefits, including Workers Compensation, normally provided by CITY for CITY's employees.

(6) **SERVICES AND MATERIALS TO BE FURNISHED BY CITY:**

a. CITY shall furnish the CONSULTANT with any available information, data, and material pertinent to the execution of this Agreement.

b. CITY shall cooperate with the CONSULTANT in carrying out the work herein and shall provide adequate staff for liaison with the CONSULTANT.

(7) **TERMINATION:**

a. CITY may terminate this Agreement upon seven (7) days written notice to CONSULTANT for CONSULTANT's failure to provide services hereunder to CITY's sole reasonable satisfaction.

b. CITY may terminate this Agreement for any reason as CITY in its sole discretion shall decide upon fifteen (15) days written notice to CONSULTANT.

c. Termination of this Agreement shall not relieve either party of any obligation incurred one to the other prior to said termination. Specifically, CITY agrees to pay CONSULTANT for all work performed hereunder and all reasonable costs incurred prior to said termination.

(8) **FORCE MAJEURE:**

a. Force majeure includes acts of God, acts of other branches of government in either their sovereign or contractual capacities, or any similar cause beyond the reasonable control of the parties.

b. Any delays in or failure of performance by either party that are caused by a Force Majeure shall not constitute breach of this Agreement.

c. In the event of force majeure, as herein defined occurs, both parties shall be entitled to a reasonable extension of time for performance of their WORK.

(9) **PERMITS, CERTIFICATES AND/OR LICENSES:**

a. CONSULTANT shall comply with all applicable federal, state, county and City laws and ordinances, in effect as of the date of this agreement in the performance of its obligations hereunder.

b. CONSULTANT shall procure and maintain all permits and license(s) required to perform the WORK, including any necessary business license(s).

(10) **NOTICES:**

a. Any notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage paid to the addresses noted below:

CITY	CONSULTANT
City Administrator	Thomas & Hutton
c/o City Engineer	Attn. Jonathan Smith, PE
City of Georgetown	Address
Post Office Box 939	682 Johnnie Dodds Blvd. , Suite 100
Georgetown, SC 29440	Mount Pleasant, SC 29464
Phone: (843) 545-4500	Phone: 843-725-5271

(11) **DOCUMENTS:**

a. The CITY shall be deemed as the owner of all work produced under this Agreement, including but not limited to drawings, specifications, reports, field data, notes, and other documents whether handwritten, typed or in electronic form.

b. The CITY may use, reuse, copy, distribute and disseminate any and all work produced under this Agreement and rely on the accuracy of the CONSULTANT, so long as the documents remain unaltered, and only for the purpose for which the work product was originally intended under this Agreement.

c. The CITY may modify any and all work produced under this Agreement as it sees fit; however, any modification shall also relieve the CONSULTANT of responsibility as to the work product and/or any modification thereof.

(12) **INFORMATION OF REPORTS:**

a. The CONSULTANT shall, at such time and in form as CITY may require, furnish such periodic reports concerning the status of the project, such statements, and copies of proposed and executed plans and other information relative to project as may be requested by CITY.

b. The CONSULTANT shall furnish CITY, upon request, with copies of all documents and other material prepared or developed in relation to or as part of project.

(13) **RECORDS AND INSPECTIONS:**

a. CONSULTANT shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of one year after the completion of the project.

b. CITY shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts there from, and to inspect all program data, documents, proceedings, and activities.

(14) **INSURANCE:**

a. CONSULTANT shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property of third parties which may in any way arise from, or in connection with, the negligent performance of the work hereunder by CONSULTANT, its agents, representatives or employees.

b. Such insurance shall contain a provision stating that coverage thereunder shall not be canceled or reduced without thirty (30) days prior written notice to CITY, and shall be in the following minimum amounts:

Minimum Coverages and Limits:

a.	Commercial General Liability	$1,000,000 per occurrence $2,000,000 aggregate
b.	Worker's Compensation	Statutory Limits
c.	Automobile Liability	$1,000,000 per occurrence
d.	Professional Liability	$1,000,000 per claim made

c. Certificates showing proof of such insurance shall be submitted to CITY prior to commencement of services under this Agreement.

d. The Commercial General Liability policy is to contain or be endorsed to name CITY, its officers, officials, agents and employees as additional insured as respects the liability arising out of the activities negligently performed under this Agreement. Such coverage shall be primary as to CONSULTANT'S negligence

and shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

e. CONSULTANT shall maintain Workers Compensation Insurance for all of CONSULTANT's employees who are in any way connected with the performance under this Agreement. Such insurance shall comply with all applicable state laws and provide a waiver of subrogation against the CITY, its officers, officials, agents and employees.

f. CONSULTANT and/or its insurers are responsible for payment of any liability arising out of Workers Compensation, unemployment or employee benefits offered to its employees.

g. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A: VII and authorized to do business in the State of South Carolina, unless otherwise approved by CITY.

h. CONSULTANT shall not self-insure in satisfaction of any insurance requirement set out herein without the express, written approval of CITY.

(15) **COMPLETENESS OF AGREEMENT:**

a. This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

b. This Agreement is entered into with full understanding and awareness of such requirement.

c. CITY shall be allowed to rely upon the representations of CONSULTANT as set out in the Proposal.

d. Except for the foregoing, this Agreement constitutes the entire agreement between the parties hereto and may not be modified or amended except in writing signed by both parties hereto.

(16)**CONFLICTS:**

a. In the case of any conflict between the terms and conditions of this Agreement and the terms of any other agreement between the parties hereto, the terms of this Agreement shall control.

b. If there is a conflict between the CONSULTANTS' Proposal and this Agreement, then this Agreement shall control.

c. If there is a conflict between the CITY's Request for Proposal and the CONSULTANT's Proposal, the CITY'S RFP shall control.

d. Both parties agree that all conflicts arising under this Agreement that cannot be settled between the parties shall be resolved in the Georgetown County Court of Common Pleas (Non-Jury).

(17)**SEVERABILITY:**

a. If any part or provision of this Agreement is held invalid or unenforceable under applicable law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining parts and provisions of this Agreement.

(18)**NONWAIVER:**

a. The waiver by CITY or CONSULTANT of a breach of this Agreement shall not operate as a waiver of any subsequent breach, and no delay in acting with regard to any breach of this Agreement shall be construed to be a waiver of the breach.

b. In no event shall the making of any payment by CITY to the CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default which may exist on the part of the CONSULTANT.

c. The making of any such payment by CITY while any such breach or default shall exist in no way impairs or prejudices any right or remedy available to CITY in respect to such breach or default.

(19) **GOVERNING LAW:**

a. This Agreement and the rights, obligations, and remedies of the parties hereto, shall in all respects be governed by and construed in accordance with the laws of the State of South Carolina.

(20) **RESPONSIBILITY:**

a. Each party shall be responsible for its own acts as provided under the law of South Carolina and will be responsible for all damages, costs, fees and expenses which arise out of the performance of this Agreement which are due to that party's own negligence, tortious acts and other unlawful conduct and the negligence, tortious action and other unlawful conduct of its respective agents, officers and employees.

b. The foregoing notwithstanding, and excluding CONSULTANT'S liability for bodily injury or property damage of third parties, the total aggregate liability of CONSULTANT arising out of the performance or breach of this Agreement shall not exceed the greater of the compensation paid to CONSULTANT hereunder or $500,000.00. Notwithstanding any other provision of this Agreement, neither party shall have liability to the other for contingent, consequential, or other indirect damages including, without limitation, damages for loss of use, revenue, or profit; operating costs and facility downtime, however the same may be caused. The limitations and exclusions of liability set forth herein shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of the parties, including their respective employees, or sub consultants.

(21) **INDEMNIFICATION:**

a. Notwithstanding anything herein to the contrary, CONSULTANT shall indemnify and hold CITY, its employees, officers, officials, and/or representatives, free and harmless from and against any and all liabilities, losses, claims, demands, suits,

judgments, causes of action and/or expenses, of any kind including, but not limited to the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, resulting from the negligence, errors, omissions, and/or willful misconduct of CONSULTANT, if any, arising out of the performance of its duties hereunder.

b. Such losses, liabilities, expenses, damages and/or claims shall include, but not be limited to, civil or criminal fines or penalties, a taking, whether direct, indirect or inverse, or for loss of use and/or service, personal injury, death, libel, slander, and reasonable attorney's fees in the underlying action through all levels of appeals.

c. Should CITY be named in any suit, action or claim under the terms hereof, then, to the extent of, and in proportion to, it's indemnification obligation, CONSULTANT shall appear and defend CITY at CONSULTANT's cost and expense, provided that CITY shall always have the option to appear and defend such action or claim on its own behalf.

d. The foregoing indemnity shall survive the expiration or termination of this Agreement.

(22) **FREEDOM OF INFORMATION ACT (FOIA)**

a. The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.

b. If CONSULTANT contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request.

c. If CONSULTANT objects to release and litigation is commenced against the CITY under the FOIA, CITY agrees to promptly notify CONSULTANT, who shall move to intervene as a party.

d. CONSULTANT agrees to hold CITY harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the CITY in defending the lawsuit and the funds necessary to satisfy any judgment and all costs on appeal, if any.

(23) **ASSIGNABILITY:**

a. The parties hereby agree that CONSULTANT may not assign, convey, or transfer its interest, rights and duties in this Agreement without the prior written consent of CITY.

(24) **THIRD PARTY OBLIGATIONS:**

a. Neither party shall be obligated or liable to any party other than the second party to this Agreement.

(25) **RESTRICTIONS ON LOBBYING:**

a. CONSULTANT shall comply with all requirements of Section 1352, Title 31 of the U.S. Code, which prohibits all recipients of federal funds from using appropriated monies for lobbying activities.

(26) **SUCCESSORS AND ASSIGNS:**

a. The rights and obligations herein shall inure to and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, CITY and the CONSULTANT have executed this agreement as of the date first written above.

CITY OF GEORGETOWN	**CONSULTANT**
By: _____	By: _____
Title: City Administrator	Title: Principal/Owner

REQUEST FOR PROPOSAL (RFP)
FOR
ENGINEERING SERVICES

REQUESTOR:	City of Georgetown 1134 North Fraser Street Georgetown, SC 29440 Contact: Nereo Parreno, Purchasing Agent Email: nparreno@georgetownsc.gov Phone: 843.545.4046
PROJECT:	Willowbank Watermain Improvements
PROJECT NO.:	1519
GL No.:	0031.15.900.3500
RELEASE DATE:	Monday, February 3, 2025
DUE DATE:	**On or before 3:00 PM EST (local time) Wednesday, February 26, 2025**

Proposals must be submitted electronically through the City's website, www.georgetownsc.gov. The City will not accept proposals by hard copy, fax, or email.

For instructions on how to submit your Proposal electronically, please refer to the City's website, click here for a direct link.

JRS **Initials**

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Important hyperlinks and email addresses:

1. City of Georgetown website
2. City of Georgetown Public Facebook
3. City of Georgetown Purchasing Ordinance in its entirety.
4. All available project documents
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Communication

It is the policy of the City of Georgetown to commit to transparency, ensure impartiality, and complete procurement processes free of internal and external influences. To accomplish this policy, ex parte communication about the bid, between the time of commencement of preparation of the solicitation document and the bid award (written or oral), is prohibited. Therefore, potential respondents and/or respondents submitting proposals, bids, qualifications, Proposals, etc. shall not engage in communication with any City employee, including elected officials, except the City official(s) designated as the contact in the Solicitation Document.

Any communication outside the one between the designated City contact in the Solicitation Document and respondents shall be considered ex parte communication and shall not be relied upon. The City shall disqualify any potential respondent and/or respondent's proposal if the City discovers that potential respondent and/or respondent engaged in ex parte communication.

City employees and/or elected officials shall neither initiate nor engage in ex parte communication with potential respondent and/or respondents.

Background

The City of Georgetown (City) is an incorporated municipality with a population of nearly 9,000 residents. The City is located 60 miles north of Charleston and 36 miles south of Myrtle Beach. It is the endpoint of the area commonly known as "The Grand Strand." The Winyah Bay borders the City to the east and the Sampit River to the south. Tourism is a significant economic driver in the area and local industries, such as International Paper and Tidelands Hospital. The City is the county seat and operates under the Mayor-Council form of government as outlined in the State of South Carolina Code Chapter II, Article I, Section 2-1. Additional information is available on our website at www.georgetownsc.gov.

Purpose

The purpose of this RFP is to obtain fee proposals from the pre-qualified consultants who were previously selected under the RFQ for General Engineering Services to perform engineering work related to the water system infrastructure improvements in the Willowbank area.

It is the responsibility of the submitting firm to familiarize themselves with the project area and access.

The words engineer, consultant, or consulting firm are meant to be synonymous for this RFP.

 JRS **Initials**

Project Description
The Project consists of providing Engineering Services related to the water system improvements in the Willowbank area in the City of Georgetown. The water system improvements are to include replacement of approximately 8,640 linear feet of existing water lines with new 6" PVC water mains, new water services, new meter boxes, new valves, and hydrants.

Street	From	To	Length (ft.)
Palmetto	Willowbank Rd	Marshview Ln	2770
Willowbank Rd	Black River Rd	Church St.	3200
Magnolia Dr	Palmetto	Willowbank Rd	950
Wood	Palmetto	Willowbank Rd	890
Cypress	Palmetto	Dead End	490
Marshview Ln	Palmetto	Nimmer Ln	340
		Total	**8640**

Site Visit
The project is located in the Willowbank area of the City. See attached exhibit maps.

A site visit is not mandatory but strongly encouraged prior to the proposal submittal.

Scope of Services
Provide professional engineering services including, but not limited to the design, permitting, bidding and construction management for the replacement of water mains in the following streets:

The selected consultant will serve as the Engineer of Record representing the City.

TASK 1- DESIGN PHASE:

1. Conduct project kick-off meeting with City staff.
2. Prepare a topographic utility survey of street work area, including intersections.
3. The survey shall be Class A route survey in accordance with the Standards of Practice Manual for Surveying in South Carolina with complete information including contour lines, grade elevations, construction benchmarks, property lines, and property owner's names along the project route stamped by a licensed South Carolin Professional Land Surveyor (PLS).
4. Submit one printed copy and a PDF file on final PLS stamped survey.
5. Prepare plans and technical specifications, signed and sealed by SC professional engineer.
6. Provide water main hydraulic calculation report.
7. Incorporate City's front-end documents into the Project Manual.
8. Submit one copy of plans and specifications at 60% and 90% for City's review and approval.

 JRS **Initials**

9. Prepare 100% plan set and specifications in accordance with the Department of Environmental Services Drinking Water Regulations and the City of Georgetown specifications.
10. Submit both PDF and AutoCAD final design files. The City will assume ownership of plans.
11. Prepare opinion of probable construction cost at 100% design document completion.

TASK 2- PERMITTING, BIDDING AND PROCUREMENT PHASE:

1. File for SCDOT and SCDES permits on behalf of the City.
2. Prepare bid documents and any necessary Addenda.
3. Conduct a pre-bid conference.
4. Respond to Bidders' questions.
5. Prepare certified bid tabulation.
6. Prepare contractor award letter.

TASK 3- CONSTRUCTION ADMINISTRATION PHASE:

1. Conduct pre-construction meeting.
2. Distribute three (3) sets of construction drawings for contractor and City's use.
3. Review and approve shop drawings and material submittals.
4. Conduct six (6) monthly progress meetings.
5. Review and respond electronically to all project related questions from the Contractor.
6. Review Contractor's change order requests and prepare change order form for Owner's approval.
7. Provide onsite construction observations on a limited basis. Allow for two field trips per week while contractor is working.
8. Review and certify Contractor's as-built plans.
9. Prepare punch list for Contractor's action.
10. Issue certificate of completion letter to DES.
11. Submit closeout packet to DES to obtain permit to operate (PTO).

The City will:

1. Provide the information requested by the selected consultant.
2. Pay for all permit fees.
3. Provide all front-end construction documents and water technical specifications.
4. Post any necessary Addenda.
5. Issue Notices of Intent to Award, Notice of Award, and Notice to Proceed
6. Review the engineer's submittals on a timely fashion.
7. Pay for all services rendered based on percentage of work completed.

JRS **Initials**

Process

The City reserves the right to request additional information from any, and all prospective bidders or individuals deemed necessary by the City to evaluate the Proposals. However, this process may not be used as an opportunity to submit missing documentation or information or make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

By initialing the bottom of each page of this RFP document, firms represent that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. The firm's representatives are expected to examine this RFP thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFP shall be interpreted to require the better quality or greater quantity of work unless otherwise directed by addendum. Firms assume responsibility for any ambiguity in the solicitation that their representatives do not bring to the City's attention.

The City shall have the absolute sole discretion in evaluating both the proposal and qualifications of the firms. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the project, considering the fee and qualifications.

This solicitation will be conducted in accordance with the City's Purchasing Ordinance which can be found in its entirety on the City's website, www.georgetownsc.gov.

It is the responsibility of the submitting consultant to familiarize themselves with the City's procurement process.

The City will conduct the selection for the best qualified, responsive, and responsible consultant in the following manner:

1. This solicitation document will be made available on the City's website, www.georgetownsc.gov,
2. Proposals will be received electronically through the City's website, www.georgetownsc.gov, no later than the aforementioned deadline. The submittal listing of proposals received will be posted on the City's website at https://georgetownsc.gov/under "Bids" not earlier than 48 hours after opening Due to the possibility of negotiation with any firm submitting a reasonable and responsible proposal which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFP, prices will not be divulged at the time of opening.
3. At the City of Georgetown's discretion, a shortlist of the most qualified consultants may be compiled and asked to make presentations to the City of Georgetown.

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4. At the conclusion of the RFP process, qualified submittals may be presented to the Georgetown City Council for review and approval, as required.
5. A firm will be selected for contract negotiations as required.
6. The City of Georgetown will notify the selected firm of intent to offer a contract award.

Award
Submission of a proposal indicates acceptance by the Consultant of the conditions contained in this RFP. Contract shall be awarded to the best pre-qualified and lowest responsive and responsible consultant based on the evaluation criteria.

Evaluation Criteria

The RFP is being issued to the pre-qualified consultants who were selected under the RFQ for General Engineering Services under the Indefinite Delivery contract (IDC).

Protest Procedure
In accordance with the City's Procurement Ordinance, any protest or objection to this RFP award process must be submitted in writing to the City of Georgetown, Attn: Nereo Parreno, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions
No answers will be given over the phone.

Questions regarding this Request for Proposals should be submitted in writing and emailed to purchasing@georgetownsc.gov, no later than 3:00 PM EST (local time), Tuesday, February 18, 2025.

Answers to questions or Addenda will be posted on the City's website no later than 3:00 PM EST (local time), Friday, February 21, 2025

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the bidder's sole responsibility to contact the Purchasing Agent at 843.545.4046.

No questions will be accepted after the deadline mentioned above. All submittals shall include the following in the subject line: **Willowbank Watermain Improvements**

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Schedule of Events

No.	MILESTONE EVENTS	DATE	TIME (EST)
1	Request for Proposals (RFP)	Monday, February 03, 2025	
2	Deadline for written questions - emailed to: purchasing@georgetownsc.gov	Tuesday, February 18, 2025	3:00 PM
k3	Deadline for addenda to be posted to the City's website, www.georgetownsc.gov	Friday, February 21, 2025	3:00 PM
4	Consultant Proposals due date	Wednesday, February 26, 2025	3:00 PM
5	Award Contract -Tentative	March 2025	
6	Start Design Services	April 2025	
7	Finish Design Services (180 days after NTP)	September 2025	
8	Permitting	October 2025	
9	Construction Bidding and Award	November 2025	
10	Start Construction	December 2025	
11	Finish Construction (180 days after NTP)	May 2026	

When the Procurement Division is closed due to force majeure, Proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding Proposal submittals directly from the City's website.

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the City's website.

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFP up to two (2) days before the RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective bidders or individuals deemed necessary by the City to evaluate the proposals. However, this process may not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original Proposal.

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The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

All information will be updated and posted on the City's website.

It is the consultant's sole responsibility to obtain the information directly from the City's website regarding this project.

The consultant will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: 2/21/25

No: _____ Dated: _____

No: _____ Dated: _____

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Submittal Instructions
The proposal price shall be valid for a period of 60 calendar days from the date of proposal opening.

By initialing the bottom of each page of this RFP document, the proposer represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. Proposer's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's municipal code.

The City's Purchasing Ordinance can be found in its entirety on the City's website.

Your proposal must be submitted electronically to ensure it remains sealed until the scheduled bid opening date and time.
It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility **for technological failure in submitting Proposals electronically.** It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive.

The City **WILL NOT** accept proposals by:

Hard copy

Fax

Email

To be considered responsive, interested parties **must** comply with the following:

1. Submit Proposal electronically through the City's website, www.georgetownsc.gov.
   Click here to submit electronically.

   Submittal package must include **all** of following items:

   - Engineer Proposal Form. The proposal shall be a lump-sum fee based on current hourly rates itemized by tasks (Exhibit B) .
   - Consultant Hourly Labor Rate Sheet
   - Complete Initialed copy of this RFP document - (Place responsible person's initial's on each page)
   - Complete executed Mandatory Vendor Submittal Form (Exhibit C).

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2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the Proposal, failing to acknowledge addenda, will not, by themselves result in a submittal being deemed non-responsive. The City will request that any and all bidders correct the minor informality or irregularity within the same specified time.
3. Proposal must be received electronically through the City's website, www.georgetownsc.gov, no later than the aforementioned deadline. Proposals will be publicly opened and read aloud via the City's public Facebook page, https://www.facebook.com/Cityofgtown/. **It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting Proposals electronically. It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.** Late Proposals will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all Proposals and to waive any informalities and technicalities in the Proposal process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a Proposal.
5. Any bidder may withdraw their Proposal only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete Proposals may be rejected.
6. All costs incurred in preparing the Proposal, or costs incurred in any other manner by the bidder in responding to this RFP, will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this RFP become the property of the City and will not be returned.
7. Any proprietary information contained in the Proposal should be so indicated as follows:

   Vendor Disclosure
   Notice of SC Freedom of Information Act
   "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

   We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your

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window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.
9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a consultant who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a consultant who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the consultant that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected consultant of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected consultant will be required to provide and maintain proof of insurance throughout the contract term in the amount of $1,000,000.00 and as required at the point of contract negotiation by the City's Risk Manager as follows:
    - Comprehensive General Liability (per occurrence);
    - Comprehensive Auto Liability (per occurrence); and
    - Workers' Compensation Liability
    - Automobile Liability
    - Professional Liability Insurance

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the agreement. Further, it shall be an affirmative obligation upon the consultant to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email – ccribb@georgetownsc.gov
- Fax - 843.545.4201
- Mailing address - PO Box 939, Georgetown, SC 29442

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected consultant agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected consultant and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License - The selected consultant shall be required to have a yearly business license or obtain a "per-job" business license prior to work commencing.

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Contact the Finance Department at 843.545.4041 for business license information These expenses shall be included in the total proposal cost.

15. Payment terms – An itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).

General Contractual Requirements-

1. Force Majeure - The consultant shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the consultant. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the consultant.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Consultant Qualifications - Consultant must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City reserves the right to make the final determination as to the consultant's ability to provide the services herein.
4. Consultant Responsibility – Each proposal shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the consultant to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The consultant will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this Request for Proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the consultant:

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7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the consultant, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the consultant, the City reserves the right to purchase any and all items/services in default in open market, charging consultant with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING CONSULTANT WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Consultant Responsibilities - The consultant will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the consultant to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the consultant shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful consultant will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the consultant.
10. Ownership of Material – All materials and documents submitted by the consultant in response to this RFP become the property of the City and will not be returned to the consultant.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the consultant.
12. Contract Amendments - Amendments to any agreement between the City and the consultant must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the consultant as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the consultant, as determined necessary by the City. Pertaining to all audits, the consultant shall make available to the City access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the consultant shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the consultant is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent

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with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.

17. Representations of Consultant - Consultant represents, warrants, and covenants that:
    (a) In providing the services consultant shall utilize the care and skill used by members of the consultant's profession practicing under similar circumstances at the same time and in the same locality.
    (b) All employees provided by the consultant to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request the removal of any employee for a good cause.
    (c) Consultant is a business validly existing and in good standing under the laws of the State of South Carolina.
18. Indemnity Provisions - Consultant agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or consultant's performance thereunder.

Exhibits Available-

A. Professional Services Agreement Sample
B. Engineer Proposal Form
C. Mandatory Vendor Submittal Form
D. Site Map-Proposed

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Willowbank Watermain Improvements Project 1519
Request for Proposal
Engineering Services

Friday, February 21, 2025

ADDENDUM 1
Questions and Answers

1. Can you please clarify if the city has an existing hydraulic water model of their system that is up to date? If so, will a copy of this model be provided to the selected consultant for you on this project?
   Answer:
   The City does not have a hydraulic model for this area.
   The selected consultant will be responsible for preparing a hydraulic model and providing the files for permitting and record keeping purposes to SCDES and the City respectively.

ENGINEER PROPOSAL FORM

Willowbank Water Main Improvements **Project No. 1519**

No.	TASKS	QTY.	UNIT	FEE
1	**TASK 1: DESIGN PHASE**			
	Project management, design meetings	1	LS	$3,500.00
	Site topographic and utility survey	1	LS	$16,500.00
	Preliminary plans and specifications -60%	1	LS	$14,000.00
	Advanced plans and specificatons-90%	1	LS	$6,500.00
	Final plans and specifications-100%	1	LS	$5,500.00
	Prepare cost estimates for 100% plans	1	LS	$1,500.00
	DESIGN SUBTOTAL			**$47,500.00**
2	**TASK 2: PERMITTING, BIDDING & AWARD**			
	Permits: SCDOT, DES, OCRM	1	LS	$6,500.00
	Assist Owner in advertisement of construction bid	1	LS	$1,500.00
	Conduct one (1) pre-bid meeting	1	LS	$1,500.00
	Respond to bidder's RFIs and prepare any necessary Addenda	1	LS	$1,500.00
	Conduct one (1) bid opening meeting	1	LS	$1,500.00
	Review bids received, prepare and certify bid tabulation. Write recommendation of award letter	1	LS	$1,500.00
	Conduct one (1) pre-construction meeting	1	LS	$1,500.00
	PERMITTING, BIDDING & AWARD SUBTOTAL			**$15,500.00**
3	**TASK 3: CONSTRUCTION ADMINISTRATION**			
	Review submittals and RFIs	1	LS	$2,000.00
	Review Contractor Pay Applications	1	LS	$4,000.00
	Review Change Orders	1	LS	$1,500.00
	Review Contractor Schedules, Monitor and Report Progress	1	LS	$1,500.00
	Conduct Monthly Progress Meetings. Site visits twice each week. Write Agenda and Minutes. Not-to-exceed six months	1	LS	$16,500.00
	Conduct preliminary and final punch list onsite inspections	1	LS	$2,000.00
	Prepare closeout documentation.	1	LS	$2,000.00
	Review contractor as-builts plans and certify	1	LS	$2,000.00
	Provide AutoCAD and PDF record drawings to Owner	1	LS	$1,000.00
	CONSTRUCTION ADMINISTRATION SUBTOTAL			**$32,500.00**
	REIMBURSABLES (Mileage and document production only)	1	LS	$3,000.00
	TOTAL FEE			**$98,500.00**

The undersigned declares that his/her firm is (use as applicable):

A corporation organized and existing under the laws of the State of Georgia

A partnership consisting of: _____

An individual or sole proprietor: _____

listed and to fully bind the firm listed to all the conditions and provisions thereof.

any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the

Company Name: Thomas & Hutton

Respectfully Submitted By:

(Type/Print Name) Jonathan Smith, P.E.

(Title) Environmental Group Leader

Date: 2/26/2025

Street: 682 Johnnie Dodds Blvd., Suite 100

City, State, Zip Code: Mount Pleasant, SC 29464

Telephone: 843-725-5271

Email: smith.j@tandh.com

CERTIFIED ENGINEER PROPOSAL TABULATION

Project: Willowbank Water Main Improvements
Project No. 1519

No.	TASKS	QTY.	UNIT	THOMAS & HUTTON FEE	ROWE PROFESSIONAL FEE	G3 ENGINEERING FEE
1	**TASK 1: DESIGN PHASE**					
	Project management, design meetings	1	LS	$3,500.00	$5,000.00	$4,500.00
	Site topographic and utility survey	1	LS	$16,500.00	$37,000.00	$36,700.00
	Preliminary plans and specifications -60%	1	LS	$14,000.00	$20,000.00	$20,500.00
	Advanced plans and specificatons-90%	1	LS	$6,500.00	$10,000.00	$15,000.00
	Final plans and specifications-100%	1	LS	$5,500.00	$4,000.00	$5,140.00
	Prepare cost estimates for 100% plans	1	LS	$1,500.00	$1,000.00	$1,200.00
	DESIGN SUBTOTAL			**$47,500.00**	**$77,000.00**	**$83,040.00**
2	**TASK 2: PERMITTING, BIDDING & AWARD**					
	Permits: SCDOT, DES, OCRM	1	LS	$6,500.00	$7,000.00	$21,400.00
	Assist Owner in advertisement of construction bid	1	LS	$1,500.00	$2,000.00	$1,200.00
	Conduct one (1) pre-bid meeting	1	LS	$1,500.00	$500.00	$600.00
	Respond to bidder's RFIs and prepare any necessary Addenda	1	LS	$1,500.00	$1,000.00	$4,400.00
	Conduct one (1) bid opening meeting	1	LS	$1,500.00	$500.00	$600.00
	Review bids received, prepare and certify bid tabulation. Write recommendation of award letter	1	LS	$1,500.00	$1,000.00	$1,800.00
	Conduct one (1) pre-construction meeting	1	LS	$1,500.00	$500.00	$600.00
	PERMITTING, BIDDING & AWARD SUBTOTAL			**$15,500.00**	**$12,500.00**	**$30,600.00**
3	**TASK 3: CONSTRUCTION ADMINISTRATION**					
	Review submittals and RFIs	1	LS	$2,000.00	$2,000.00	$1,000.00
	Review Contractor Pay Applications	1	LS	$4,000.00	$1,000.00	$1,000.00
	Review Change Orders	1	LS	$1,500.00	$1,000.00	$1,000.00
	Review Contractor Schedules, Monitor and Report Progress	1	LS	$1,500.00	$1,000.00	$800.00
	Conduct Monthly Progress Meetings. Site visits twice each week. Write Agenda and Minutes. Not-to-exceed six months	1	LS	$16,500.00	$15,000.00	$13,200.00
	Conduct preliminary and final punch list onsite inspections	1	LS	$2,000.00	$1,500.00	$1,800.00
	Prepare closeout documentation.	1	LS	$2,000.00	$3,000.00	$2,200.00
	Review contractor as-builts plans and certify	1	LS	$2,000.00	$1,000.00	$1,600.00
	Provide AutoCAD and PDF record drawings to Owner	1	LS	$1,000.00	$200.00	$500.00
	CONSTRUCTION ADMINISTRATION SUBTOTAL			**$32,500.00**	**$25,700.00**	**$23,100.00**
	REIMBURSABLES (Mileage and document production only)	1	LS	$3,000.00	$5,000.00	$1,500.00
	TOTAL FEE			**$98,500.00**	**$120,200.00**	**$138,240.00**

Orlando Arteaga

Digitally signed by Orlando Arteaga
DN: C=US, E="oarteaga@georgetownsc.gov ", O="City of Georgetown ", OU="Engineering ", CN="Orlando Arteaga "
Reason: I have reviewed this document
Date: 2025.03.10 09:40:48-04'00'

3/10/2025

Certified By:
Orlando Arteaga, PE
City Engineer

Pending City Council Approval
Approved By:

CITY OF GEORGETOWN

SUBMITTAL LISTING

PROJECT:	Willowbank Watermain Improvements RFP	DATE OF BID OPENING:	Wednesday, February 26, 2025, 3:00 pm
		PLACE:	Online submittals received through www.georgetownsc.gov

NOT CERTIFIED*

SIGNED: Nereo Parreno

Digitally signed by Nereo Parreno
DN: cn=Nereo Parreno, o=City of Georgetown, ou, email=nparreno@georgetownsc.gov, c=US
Date: 2025.02.26 16:04:50 -05'00'

COMPANY NAME	PROPOSAL AMOUNT	COMMENTS:
G3 Engineering & Surveying	$138,240.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW
Rowe Professional Services Co	$120,200.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW
Thomas & Hutton	$98,500.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW

WillowBank Proposed New 6" Watermain Alignment

Prepared by: Brandon M.C

N

Date: 10/7/21

Georgetown SOUTH CAROLINA

950 LF

3200 LF

890 LF

2770 LF

490 LF

340 LF

Proposed New 6in WL to tie into existing 8in WL on Black River Rd

Proposed New 6in WL to tie into existing 4in WL on Church St

SAVILLE ST
NOWELL ST
WILLOWBANK RD
BONDS ST
BLACK RIVER RD
ENRICH ST
MAGNOLIA DR
PALMETTO ST
DOZIER ST
DUKE ST
CLELAND ST
WOOD ST
CHURCH ST
CYPRESS
CYPRESS ST
NIMMER LN
MARSHVIEW LN
CHALLIES ALLY
HIGHMARKET ST
KING ST
ORANGE ST

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve engineering proposal from and make payments to Rowe Professional in the not-to-exceed amount of $101,500 for the N. Merriman Rd -Congdon St Stormwater Improvements project.
Amount Requested:	$101,500
In Current Budget?:	Yes
If not, please explain:	N/A
Financial Impact:	None
Points to Consider:	1. Four proposals were received. 2. Rowe is the lowest qualified bid.
Options:	1. Approve 2. Not Approve
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga	Approver	Created/Initiated
Orlando Arteaga	Approver	Approved
Kathy Vermeland	Approver	Approved
Elise Crosby	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. Engineer Proposal Certified Tabulation

2. SUBMITTAL LISTING
3. ROWE CONSULTING AGREEMENT
4. Exhibit 1-RFP
5. Exhibit 2-Proposal

CERTIFIED ENGINEER PROPOSAL TABULATION

Project: Merriman-Congdon Street Stormwater Improvements
Project No. 4016

No.	TASKS	QTY.	UNIT	ROWE PROFESSIONAL FEE	G3 ENGINEERING FEE	WK DICKSON FEE	THOMAS AND HUTTON FEE
1	**Project Management**	1	LS	$5,000.00	$18,755.00	$25,500.00	$17,700.00
2	**Survey**	1	LS	$13,000.00	$56,791.00	$18,000.00	$22,630.00
	Complete route topographical and subsurface utility engineering (SUE) survey						
3	**Design - 180 calendar days**	1	LS	$32,000.00	$19,780.00	$57,000.00	$99,340.00
	Hydrology and Hydraulic (H&H) Modeling						
	50% Design Documents						
	90% Design Documents						
	100% Bid Set						
	Engineer's Estimate						
4	**Permitting, Bidding, and Award**	1	LS	$9,000.00	$11,340.00	$20,500.00	$78,420.00
	SCDOT & SCDES Permits						
	Pre-Bid Conference Meeting						
	Addenda						
	Issue Certified Bid Tab						
	Issue Award Reccommendation Letter						
5	**Construction Administration -240 calendar days**	1	LS	$10,000.00	$11,900.00	$25,000.00	$32,120.00
	Pre-Construction Meeting						
	Submittal Approvals						
	RFI's						
	Review Payment Applications and Change Order Proposals						
	Progress Monthly Meetings						
	Punch List						
	Closeout						
6	**Construction Observations -240 calendar days**	1	LS	$15,000.00	$9,520.00	$18,000.00	$38,480.00
	One trip per week						
7	**Reimbursable Expenses (Mileage and document production only)**	1	LS	$2,500.00	$2,225.00	$4,000.00	$9,000.00
	TOTAL FEE			**$86,500.00**	**$130,311.00**	**$168,000.00**	**$297,690.00**
1	**Alternate 1: Geotechnical report along proposed pipe route.**	1	LS	$15,000.00	$17,250.00	$6,050.00	$18,120.00
	TOTAL FEE WITH ALTERNATE 1			**$101,500.00**	**$147,561.00**	**$174,050.00**	**$315,810.00**
2	**Alternate 2: Preliminary Engineering**	1	LS	$35,000.00	$61,520.00	$86,000.00	$84,062.00
	Survey, H&H Modeling, 50% design, Estimate, and final PER						

Orlando Arteaga

Digitally signed by Orlando Arteaga
DN: C=US, E="oarteaga@georgetownsc.gov ", O="City of Georgetown ", OU="Engineering ", CN="Orlando Arteaga "
Reason: I have reviewed this document
Date: 2025.03.10 09:54:32-04'00'

3/10/2025

Certified By: Orlando Arteaga, PE
City Engineer

PENDING CITY COUNCIL APPROVAL
Approved By:

CITY OF GEORGETOWN

SUBMITTAL LISTING

PROJECT:	NORTH MERRIMAN-CONGDON ST STORMWATER IMPROVEMENT REQUEST FOR PROPOSAL	DATE OF BID OPENING:	Wednesday, February 19, 2025, 3:00 pm
		PLACE:	Online submittals received through www.georgetownsc.gov

NOT CERTIFIED*

SIGNED: Nereo Parrero

COMPANY NAME	PROPOSAL AMOUNT	COMMENTS:
G3 ENGINEERING	$130,311.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW
ROWE PROFESSIONAL	$86,500.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW
THOMAS & HUTTON	$297,690.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW
WK DICKSON	$168,000.00	PROPOSAL RECEIVED ON TIME-CURRRENTLY UNDER REVIEW

PROFESSIONAL CONSULTING SERVICES AGREEMENT

STATE OF SOUTH CAROLINA

COUNTY OF GEORGETOWN

THIS AGREEMENT, entered into this _____ day of March, 20 25 and effective

Immediately between Rowe Professionals (hereinafter called the "CONSULTANT") and the City of Georgetown, a duly organized and validly existing politic body of the State of South Carolina (hereinafter called "CITY"),

WITNESSETH THAT

WHEREAS, The CITY desires to engage the services of a professional consultant for the purpose of N. Merriman Rd.-Congdon St. Stormwater Improvements-Eng. , hereinafter referred to as "Project"; and,

WHEREAS, The CITY has solicited proposals for same by that certain Request for Proposal for Consulting Services, hereinafter referred to as "RFP", a copy of which is attached hereto for all purposes as **EXHIBIT "1"**; and,

WHEREAS, The CONSULTANT has represented to CITY that it has the qualifications, experience, expertise, training, and personnel to timely perform the Project for the CITY; and,

WHEREAS, The CONSULTANT has expressed its desire to do so by their proposal, dated

_____, hereinafter referred to as "Proposal", a copy of which is attached hereto for all purposes as **EXHIBIT "2"**; and,

WHEREAS, the parties desire to enter in an agreement for the Consultant to perform the Project for CITY per all the terms and conditions more particularly set out herein below;

NOW, THEREFORE, for and in consideration of the foregoing, and of other good and valuable consideration as described, the adequacy of which is acknowledged, the parties hereto agree as follows:

(1) **SCOPE OF SERVICES:**

a. CONSULTANT hereby agrees to perform the tasks and services as outlined in the Scope of Work, which is part of the RFP.

b. CITY may, from time to time, require changes in the WORK of the CONSULTANT to be performed hereunder. Such changes, which are mutually agreed upon by and between CITY and the CONSULTANT, shall be incorporated by written amendment to this Agreement.

c. CONSULTANT is obligated to comply with applicable standards of normal professional architectural or engineering care in the performance of the services and covenants that the services will be performed in accordance with the specifications set forth in the statement of work. Written notice of non-conforming services must be promptly given by the CITY to CONSULTANT. CONSULTANT'S obligations arising from non-conforming services as set forth in this paragraph shall extend compliant with the applicable statute of limitations in the South Carolina Code of Laws, as amended. CONSULTANT hereby disclaims all other warranties both express and implied.

(2) **COMPENSATION:**

a. CITY agrees to pay CONSULTANT a sum not-to-exceed: One Hundred One Thousand Five Hundred Five Hundred 00/100----------

dollars ($ 101,500.00) in accordance with the Proposal, incorporated into this Agreement as Exhibit 2**,** and hereinafter referred to as "Compensation";

b. CONSULTANT shall submit monthly invoices for work completed to CITY by the fifth day of the month following the month in which such work is done. Such invoices shall reference the contract number and shall be accompanied by a monthly progress report and/or any reasonably required supporting materials and/or data.

c. CITY shall pay the CONSULTANT for such invoice within thirty (30) days thereafter, provided same has been reviewed and approved by CITY, which review shall be without undue delay.

d. If CITY approves payment in an amount less than that submitted by CONSULTANT in the invoice, then the unpaid portion of such invoice shall be retained until approved by CITY, as set out herein; and the parties hereto shall work in good faith to resolve such discrepancy within five (5) days thereafter.

e. COMPENSATION shall not be made for WORK which is not part of the original Scope of Services or is not amended in writing as set forth in Article1b.

f. In the event funds are not appropriated or become non-appropriated for an included fiscal year by CITY, it is agreed by the parties that this Agreement will become null and void and the CITY's obligations cannot extend beyond the date of non-appropriation.

(3) **SCHEDULE OF SERVICES:**

a. The WORK to be performed by the CONSULTANT shall begin upon the date in the CITY's Notice to Proceed letter to the CONSULTANT, incorporated into this Agreement as **ATTACHMENT "A",** and hereinafter referred to as "NTP"

b. The WORK shall be completed in accordance with the Schedule, incorporated into this Agreement as **ATTACHMENT "B",** and hereinafter referred to as "Schedule".

c. Modifications to the SCHEDULE may be required. Such modifications, which are mutually agreed upon by and between CITY and the CONSULTANT shall be incorporated by written amendment to this Agreement.

(4) **PERSONNEL:**

a. The CONSULTANT shall supply the necessary personnel required to perform the services under this Agreement. A list of key personnel supplied by the CONSULTANT under this Agreement are noted on the Personnel List, incorporated into this Agreement as **ATTACHMENT "C",** and hereinafter referred to as "PERSONNEL LIST".

b. The Personnel List shall include the name, title, and hourly billing rate of each entry on the list.

c. All the services required hereunder will be performed by the CONSULTANT or under CONSULTANT'S supervision, and all personnel engaged in the work shall be qualified to perform such services.

d. The CITY reserves the right to request the substitution of CONSULTANT'S personnel, whether listed or not listed in PERSONNEL, assigned to this Agreement.

(5) **INDEPENDENT CONTRACTOR**

a. The CONSULTANT shall always be considered an independent contractor hereunder, and neither CONSULTANT nor its employees, agents or representatives shall, under any circumstances, be considered employees of CITY.

b. The CITY shall not be legally responsible for negligence or other wrong-doing, either intentional or unintentional, by CONSULTANT or CONSULTANT's employees, agents, or representatives.

c. The CITY shall not deduct from payment to CONSULTANT any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to CONSULTANT.

d. The CITY shall not provide the CONSULTANT with any insurance coverage or other benefits, including Workers Compensation, normally provided by CITY for CITY's employees.

(6) **SERVICES AND MATERIALS TO BE FURNISHED BY CITY:**

a. CITY shall furnish the CONSULTANT with any available information, data, and material pertinent to the execution of this Agreement.

b. CITY shall cooperate with the CONSULTANT in carrying out the work herein and shall provide adequate staff for liaison with the CONSULTANT.

(7) **TERMINATION:**

a. CITY may terminate this Agreement upon seven (7) days written notice to CONSULTANT for CONSULTANT's failure to provide services hereunder to CITY's sole reasonable satisfaction.

b. CITY may terminate this Agreement for any reason as CITY in its sole discretion shall decide upon fifteen (15) days written notice to CONSULTANT.

c. Termination of this Agreement shall not relieve either party of any obligation incurred one to the other prior to said termination. Specifically, CITY agrees to pay CONSULTANT for all work performed hereunder and all reasonable costs incurred prior to said termination.

(8) **FORCE MAJEURE:**

a. Force majeure includes acts of God, acts of other branches of government in either their sovereign or contractual capacities, or any similar cause beyond the reasonable control of the parties.

b. Any delays in or failure of performance by either party that are caused by a Force Majeure shall not constitute breach of this Agreement.

c. In the event of force majeure, as herein defined occurs, both parties shall be entitled to a reasonable extension of time for performance of their WORK.

(9) **PERMITS, CERTIFICATES AND/OR LICENSES:**

a. CONSULTANT shall comply with all applicable federal, state, county and City laws and ordinances, in effect as of the date of this agreement in the performance of its obligations hereunder.

b. CONSULTANT shall procure and maintain all permits and license(s) required to perform the WORK, including any necessary business license(s).

(10) **NOTICES:**

a. Any notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage paid to the addresses noted below:

CITY	CONSULTANT
City Administrator	Rowe Professional
c/o City Engineer	Attn. Ryan Harvey, PE
City of Georgetown	Address
Post Office Box 939	6009 N. Kings Highway
Georgetown, SC 29440	Myrtle Beach, SC 29577
Phone: (843) 545-4500	Phone: 843-444-1020

(11) **DOCUMENTS:**

a. The CITY shall be deemed as the owner of all work produced under this Agreement, including but not limited to drawings, specifications, reports, field data, notes, and other documents whether handwritten, typed or in electronic form.

b. The CITY may use, reuse, copy, distribute and disseminate any and all work produced under this Agreement and rely on the accuracy of the CONSULTANT, so long as the documents remain unaltered, and only for the purpose for which the work product was originally intended under this Agreement.

c. The CITY may modify any and all work produced under this Agreement as it sees fit; however, any modification shall also relieve the CONSULTANT of responsibility as to the work product and/or any modification thereof.

(12) **INFORMATION OF REPORTS:**

a. The CONSULTANT shall, at such time and in form as CITY may require, furnish such periodic reports concerning the status of the project, such statements, and copies of proposed and executed plans and other information relative to project as may be requested by CITY.

b. The CONSULTANT shall furnish CITY, upon request, with copies of all documents and other material prepared or developed in relation to or as part of project.

(13) **RECORDS AND INSPECTIONS:**

a. CONSULTANT shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of one year after the completion of the project.

b. CITY shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts there from, and to inspect all program data, documents, proceedings, and activities.

(14) **INSURANCE:**

a. CONSULTANT shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property of third parties which may in any way arise from, or in connection with, the negligent performance of the work hereunder by CONSULTANT, its agents, representatives or employees.

b. Such insurance shall contain a provision stating that coverage thereunder shall not be canceled or reduced without thirty (30) days prior written notice to CITY, and shall be in the following minimum amounts:

Minimum Coverages and Limits:

a.	Commercial General Liability	$1,000,000 per occurrence $2,000,000 aggregate
b.	Worker's Compensation	Statutory Limits
c.	Automobile Liability	$1,000,000 per occurrence
d.	Professional Liability	$1,000,000 per claim made

c. Certificates showing proof of such insurance shall be submitted to CITY prior to commencement of services under this Agreement.

d. The Commercial General Liability policy is to contain or be endorsed to name CITY, its officers, officials, agents and employees as additional insured as respects the liability arising out of the activities negligently performed under this Agreement. Such coverage shall be primary as to CONSULTANT'S negligence

and shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

e. CONSULTANT shall maintain Workers Compensation Insurance for all of CONSULTANT's employees who are in any way connected with the performance under this Agreement. Such insurance shall comply with all applicable state laws and provide a waiver of subrogation against the CITY, its officers, officials, agents and employees.

f. CONSULTANT and/or its insurers are responsible for payment of any liability arising out of Workers Compensation, unemployment or employee benefits offered to its employees.

g. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A: VII and authorized to do business in the State of South Carolina, unless otherwise approved by CITY.

h. CONSULTANT shall not self-insure in satisfaction of any insurance requirement set out herein without the express, written approval of CITY.

(15) **COMPLETENESS OF AGREEMENT:**

a. This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

b. This Agreement is entered into with full understanding and awareness of such requirement.

c. CITY shall be allowed to rely upon the representations of CONSULTANT as set out in the Proposal.

d. Except for the foregoing, this Agreement constitutes the entire agreement between the parties hereto and may not be modified or amended except in writing signed by both parties hereto.

(16)**CONFLICTS:**

a. In the case of any conflict between the terms and conditions of this Agreement and the terms of any other agreement between the parties hereto, the terms of this Agreement shall control.

b. If there is a conflict between the CONSULTANTS' Proposal and this Agreement, then this Agreement shall control.

c. If there is a conflict between the CITY's Request for Proposal and the CONSULTANT's Proposal, the CITY'S RFP shall control.

d. Both parties agree that all conflicts arising under this Agreement that cannot be settled between the parties shall be resolved in the Georgetown County Court of Common Pleas (Non-Jury).

(17)**SEVERABILITY:**

a. If any part or provision of this Agreement is held invalid or unenforceable under applicable law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining parts and provisions of this Agreement.

(18)**NONWAIVER:**

a. The waiver by CITY or CONSULTANT of a breach of this Agreement shall not operate as a waiver of any subsequent breach, and no delay in acting with regard to any breach of this Agreement shall be construed to be a waiver of the breach.

b. In no event shall the making of any payment by CITY to the CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default which may exist on the part of the CONSULTANT.

c. The making of any such payment by CITY while any such breach or default shall exist in no way impairs or prejudices any right or remedy available to CITY in respect to such breach or default.

(19) **GOVERNING LAW:**

a. This Agreement and the rights, obligations, and remedies of the parties hereto, shall in all respects be governed by and construed in accordance with the laws of the State of South Carolina.

(20) **RESPONSIBILITY:**

a. Each party shall be responsible for its own acts as provided under the law of South Carolina and will be responsible for all damages, costs, fees and expenses which arise out of the performance of this Agreement which are due to that party's own negligence, tortious acts and other unlawful conduct and the negligence, tortious action and other unlawful conduct of its respective agents, officers and employees.

b. The foregoing notwithstanding, and excluding CONSULTANT'S liability for bodily injury or property damage of third parties, the total aggregate liability of CONSULTANT arising out of the performance or breach of this Agreement shall not exceed the greater of the compensation paid to CONSULTANT hereunder or $500,000.00. Notwithstanding any other provision of this Agreement, neither party shall have liability to the other for contingent, consequential, or other indirect damages including, without limitation, damages for loss of use, revenue, or profit; operating costs and facility downtime, however the same may be caused. The limitations and exclusions of liability set forth herein shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of the parties, including their respective employees, or sub consultants.

(21) **INDEMNIFICATION:**

a. Notwithstanding anything herein to the contrary, CONSULTANT shall indemnify and hold CITY, its employees, officers, officials, and/or representatives, free and harmless from and against any and all liabilities, losses, claims, demands, suits,

judgments, causes of action and/or expenses, of any kind including, but not limited to the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, resulting from the negligence, errors, omissions, and/or willful misconduct of CONSULTANT, if any, arising out of the performance of its duties hereunder.

b. Such losses, liabilities, expenses, damages and/or claims shall include, but not be limited to, civil or criminal fines or penalties, a taking, whether direct, indirect or inverse, or for loss of use and/or service, personal injury, death, libel, slander, and reasonable attorney's fees in the underlying action through all levels of appeals.

c. Should CITY be named in any suit, action or claim under the terms hereof, then, to the extent of, and in proportion to, it's indemnification obligation, CONSULTANT shall appear and defend CITY at CONSULTANT's cost and expense, provided that CITY shall always have the option to appear and defend such action or claim on its own behalf.

d. The foregoing indemnity shall survive the expiration or termination of this Agreement.

(22) **FREEDOM OF INFORMATION ACT (FOIA)**

a. The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.

b. If CONSULTANT contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request.

c. If CONSULTANT objects to release and litigation is commenced against the CITY under the FOIA, CITY agrees to promptly notify CONSULTANT, who shall move to intervene as a party.

d. CONSULTANT agrees to hold CITY harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the CITY in defending the lawsuit and the funds necessary to satisfy any judgment and all costs on appeal, if any.

(23) **ASSIGNABILITY:**

a. The parties hereby agree that CONSULTANT may not assign, convey, or transfer its interest, rights and duties in this Agreement without the prior written consent of CITY.

(24) **THIRD PARTY OBLIGATIONS:**

a. Neither party shall be obligated or liable to any party other than the second party to this Agreement.

(25) **RESTRICTIONS ON LOBBYING:**

a. CONSULTANT shall comply with all requirements of Section 1352, Title 31 of the U.S. Code, which prohibits all recipients of federal funds from using appropriated monies for lobbying activities.

(26) **SUCCESSORS AND ASSIGNS:**

a. The rights and obligations herein shall inure to and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, CITY and the CONSULTANT have executed this agreement as of the date first written above.

CITY OF GEORGETOWN	**CONSULTANT**
By: _____	By: _____
Title: City Administrator	Title: Principal/Owner

REQUEST FOR PROPOSAL
(RFP)
FOR
ENGINEERING SERVICES

REQUESTOR:	City of Georgetown 1134 North Fraser Street Georgetown, SC 29440 Contact: Nereo Parreno, Purchasing Agent Email: nparreno@georgetownsc.gov Phone: 843.545.4046
PROJECT:	N. Merriman -Congdon Street Stormwater Improvements
PROJECT NO.:	4016
GL No.:	0033.40.900.1000
RELEASE DATE:	Wednesday, January 29, 2025
DUE DATE:	**On or before 3:00 PM EST (local time) Wednesday, February 19, 2025**

Proposals must be submitted electronically through the City's website, www.georgetownsc.gov. The City will not accept Proposals by hard copy, fax, or email.

For instructions on how to submit your proposal electronically, please refer to the City's website, under "Business", or click here for a direct link.

_____ **Initials**

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Important hyperlinks and email addresses:

1. City of Georgetown website
2. City of Georgetown Public Facebook
3. City of Georgetown Purchasing Ordinance in its entirety.
4. All available project documents
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Communication

It is the policy of the City of Georgetown to commit to transparency, ensure impartiality, and complete procurement processes free of internal and external influences. To accomplish this policy, ex parte communication about the bid, between the time of commencement of preparation of the solicitation document and the bid award (written or oral), is prohibited. Therefore, potential respondents and/or respondents submitting proposals, bids, qualifications, Proposals, etc. shall not engage in communication with any City employee, including elected officials, except the City official(s) designated as the contact in the Solicitation Document.

Any communication outside the one between the designated City contact in the Solicitation Document and respondents shall be considered ex parte communication and shall not be relied upon. The City shall disqualify any potential respondent and/or respondent's proposal if the City discovers that potential respondent and/or respondent engaged in ex parte communication.

City employees and/or elected officials shall neither initiate nor engage in ex parte communication with potential respondent and/or respondents.

Purpose

The purpose of this RFP is to obtain a fee proposal from the list of pre-qualified consultants to perform stormwater design and construction management services for the above-referenced project.

It is the responsibility of the submitting firm to familiarize themselves with the project area and access.

The words engineer, consultant, or consulting firm are meant to be synonymous with this RFP.

Project Background and Description

The current storm drainage system is undersized, obstructed, and aged.

The existing stormwater system serves a sub-watershed area of 115 acres approximately, and the main stormwater line travels for 1,780 linear feet primarily along private property parcels side yards and backyards. The service area includes City of Georgetown Housing Authority West Side Apartment complex, a mix of 180 townhouses and single-story units with 1, 2, 3, and 4 bedroom, 17 private residential parcels, and the SCDOT local maintenance facilities.

_____ **Initials**

The project consists of the design and construction of approximately 2,000 lineal feet of new stormwater drainage pipes, catch basins, and junction boxes, street and shoulder restoration along the public right-of-way (R/W) on N. Merriman Road, Rutledge Street, Palm Street, Sims Street, and Congdon Street in the North End district of the City of Georgetown.

The design work includes surveying, engineering, agency permitting, construction administration, and limited construction observations. Inspection and material testing will be by others.

The new system shall include new Class III Reinforced Concrete Pipes (RCP), new precast catch basins and yard inlets, new precast junction boxes, erosion and sedimentation controls, pavement restoration, and an allowance for utility relocation of any gas, water main, and electrical lines in conflict with the new drainpipe.

The type of permits needed for the project will be DES NPDES and OCRM, SCDOT encroachment permits. The old pipe will be cut, capped, and rerouted along the public right-of-way (R/W) streets. All the streets within the work area lie within the SCDOT's R/W.

Site Visit

The service area includes a four-block grid bounded by N. Merriman Rd on west, N. Congdon Street on the east, State Street on the north and Sims Street on the south.

A site visit is not mandatory but strongly encouraged prior to the fee submittal.

By submitting the fee proposal, the consultant acknowledges the existing site conditions and its surroundings.

Scope of Services
Design services will include:

1. **Design Services**

- Conduct kickoff conference with City staff.
- Prepare survey of existing utilities, topographic features and property and right-of-way lines of the work area prepared by a SC licensed land surveyor.
- Attend design meetings with City staff.
- Prepare alignment and conceptual plans for review and approval.
- Prepare design documents at 60% and 90% for City staff's review and approval.
- Prepare construction documents and material specifications (100% bid set).
- Prepare construction estimate upon final plan completion.
- All final site plans must be stamped by a professional engineer or landscape architect licensed in the state of SC.
- All design work must comply with SCDOT construction standards.

_____ **Initials**

2. **Permitting and Bidding Services**

- File all necessary permits (SCDOT, DES, OCRM) on behalf of the City.
- Assist the City in issuing construction bid documents.
- Assist the City in preparing any necessary Addenda.
- Respond to questions from bidders.
- Attend and chair a pre-bid conference.
- Review bid submittals and prepare certified bid tabulation.
- Provide bid award recommendation letter.

3. **Construction Administration**

- Attend and chair a pre-construction conference.
- Review and approve of Contractor submittals.
- Answer Contractor's Requests for Information (RFIs).
- Visit site and monitor Contractor progress.
- Review Contractor's progress payment applications.
- Attend and chair monthly Contractor meetings. (8-month duration)
- Provide limited construction observations (Once a week)
- Prepare punch list items.
- Perform a final punch list inspection to verify all design items are complete.
- Assist the City in project closeout.
- Issue certified letter of substantial completion.

The City will:

1. Cooperate with the consultant on a timely basis.
2. Provide the appropriate record drawings and information.
3. Review the consultant's draft submittals in a timely fashion.
4. Pay for all services rendered based on a percentage of work completed at the end of the month.
5. Pay for all necessary permits.

Process

The City reserves the right to request additional information from any, and all prospective bidders or individuals deemed necessary by the City to evaluate the Proposals. However, this process may not be used as an opportunity to submit missing documentation or information or make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

_____ **Initials**

The City also reserves the right to accept or reject any proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

By initialing the bottom of each page of this RFP document, firms represent that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. The firm's representatives are expected to examine this RFP thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFP shall be interpreted to require the better quality or greater quantity of work unless otherwise directed by addendum. Firms assume responsibility for any ambiguity in the solicitation that their representatives do not bring to the City's attention.

The City shall have the absolute sole discretion in evaluating both the proposal and qualifications of the firms. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the project, considering the fee and qualifications.

This solicitation will be conducted in accordance with the City's Purchasing Ordinance which can be found in its entirety on the City's website, www.georgetownsc.gov.

It is the responsibility of the submitting consultant to familiarize themselves with the City's procurement process.

The City will conduct the selection for the best qualified, responsive, and responsible consultant in the following manner:

1. The solicitation documents will be available on our website. Proposals will be received and evaluated as described in this RFP.
2. Proposals must be submitted electronically on our website, no later than the aforementioned deadline. The submittal listing of Proposals received will be published on the City's website within (48) hours after opening. Due to the possibility of negotiation with any firm submitting a reasonable and responsible proposal which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFP, prices will not be divulged at the time of opening.
3. At the conclusion of the RFP process, qualified submittals may be presented to the Georgetown City Council for approval.
4. A firm will be selected for contract negotiations, if required.
5. The City of Georgetown will notify the selected firm of intent to offer a contract award.
6. The City will exercise the Local Vendor Preference Option in this solicitation. Please refer to the City's procurement policy for additional process selection criteria.

Award

_____ **Initials**

Submission of a proposal indicates acceptance by the Consultant of the conditions contained in this RFP. Contract shall be awarded to the best pre-qualified and lowest responsive and responsible consultant based on the evaluation criteria.

Evaluation Criteria

The selection of the consultant is based on professional qualifications and competitive fees. Fee proposals may be subject to negotiation for fair and reasonable compensation.

Protest Procedure
In accordance with the City's Procurement Ordinance, any protest or objection to this RFP award process must be submitted in writing to the City of Georgetown, Attn: Nereo Parreno, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions
No answers will be given over the phone.

Questions regarding this Request for Proposals should be submitted in writing and emailed to purchasing@georgetownsc.gov, no later than 3:00 PM EST (local time), Wednesday, February 12, 2025.

Answers to questions or Addenda will be posted on the City's website no later than 3:00 PM EST (local time), Thursday, February 13, 2025

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the bidder's sole responsibility to contact the Purchasing Agent at 843.545.4043.

No questions will be accepted after the deadline mentioned above. All submittals shall include the following in the subject line: **N. Merriman-Congdon Street Stormwater Improvements**

_____ **Initials**

Schedule of Events

No.	MILESTONE EVENT	DATE	TIME (EST)
1	Request for Proposals (RFP)	Wednesday, January 29, 2025	
2	Deadline for written questions - emailed to: purchasing@georgetownsc.gov	Wednesday, February 12, 2025	3:00 PM
3	Deadline for addenda to be posted to the City's website, www.georgetownsc.gov	Thursday, February 13, 2025	3:00 PM
4	Consultant Proposals due date	Wednesday, February 19, 2025	3:00 PM
5	Award Contract -Tentative	March 2025	
6	Start Design Services	April 2025	
7	Finish Design Services (180 days after NTP)	September 2025	
8	Permitting	October 2025	
9	Construction Bidding and Award	November 2025	
10	Start Construction	December 2025	
11	Finish Construction (240 days after NTP)	July 2026	

When the Procurement Division is closed due to force majeure, Proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding Proposal submittals directly from the City's website.

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the City's website.

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFP up to two (2) days before the RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective bidders or individuals deemed necessary by the City to evaluate the proposals. However, this process may not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original Proposal.

 _____ **Initials**

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

All information will be updated and posted on the City's website.

It is the consultant's sole responsibility to obtain the information directly from the City's website regarding this project.

The consultant will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: 1 Dated: February 13, 2025

No: _____ Dated: _____

No: _____ Dated: _____

_____ **Initials**

Submittal Instructions
In accordance with Section 2-185 of the Procurement Policy, proposals in the form of an RFP will be solicited from the top three best qualified offerors. The fee proposal shall be valid for a period of 60 calendar days from the date of proposal opening.

By initialing the bottom of each page of this RFP document, the proposer represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. Proposer's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's Procurement Policy.

The City's Purchasing Ordinance can be found in its entirety on the City's website.

Your proposal must be submitted electronically to ensure it remains sealed until the scheduled bid opening date and time. It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility **for technological failure in submitting Proposals electronically.** It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive.

The City **WILL NOT** accept proposals by:

Hard copy

Fax

Mail

To be considered responsive, interested parties **must** comply with the following:

1. Submit proposal electronically through the City's website, www.georgetownsc.gov

   Click here to submit electronically.

   Submittal package must include **all** of following items:

- Consultant Proposal Form. The proposal shall be a lump-sum fee based on current hourly rates itemized by tasks (Exhibit B).
- Consultant's Hourly Rate Sheet.
- Complete Initialed copy of this RFP document - (Place responsible person's initials on each page)
- Local Vendor Option Form (Exhibit C)

 _____ **Initials**

2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the Proposal, failing to acknowledge addenda, will not, by themselves result in a submittal being deemed non-responsive. The City will request that any and all bidders correct the minor informality or irregularity within the same specified time.
3. Proposal must be received electronically through the City's website www.georgetownsc.gov, no later than the aforementioned deadline. **It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting Proposals electronically. It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.** Late Proposals will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all Proposals and to waive any informalities and technicalities in the Proposal process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a Proposal.
5. Any bidder may withdraw their Proposal only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete Proposals may be rejected.
6. All costs incurred in preparing the Proposal, or costs incurred in any other manner by the bidder in responding to this RFP, will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this RFP become the property of the City and will not be returned.
7. Any proprietary information contained in the Proposal should be so indicated as follows:

   Vendor Disclosure
   Notice of SC Freedom of Information Act
   "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

   We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be aware that if the City is not served with such an action, the information will be released.

 _____ **Initials**

8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.
9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a consultant who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a consultant who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the consultant that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected consultant of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected consultant will be required to provide and maintain proof of insurance throughout the contract term in the amount of $1,000,000.00 and as required at the point of contract negotiation by the City's Risk Manager as follows:
    - Comprehensive General Liability (per occurrence);
    - Comprehensive Auto Liability (per occurrence); and
    - Workers' Compensation Liability
    - Automobile Liability
    - Professional Liability Insurance

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage with respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the agreement. Further, it shall be an affirmative obligation upon the consultant to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email – ccribb@georgetownsc.gov
- Fax - 843.545.4201
- Mailing address - PO Box 939, Georgetown, SC 29442

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected consultant agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected consultant and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License - The selected consultant shall be required to have a yearly business license or obtain a "per-job" business license prior to work commencing. Contact the Finance Department at 843.545.4041 for business license information These expenses shall be included in the total proposal cost.

_____ **Initials**

15. Payment terms – An itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).

General Contractual Requirements-

1. Force Majeure - The consultant shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the consultant. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the consultant.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Consultant Qualifications - Consultant must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City reserves the right to make the final determination as to the consultant's ability to provide the services herein.
4. Consultant Responsibility – Each proposal shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the consultant to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The consultant will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this Request for Proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the consultant:

_____ **Initials**

7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the consultant, shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty (30) day advance notice requirement is waived, and the default provision herein shall apply.

7.4 Default – In case of default by the consultant, the City reserves the right to purchase any and all items/services in default in open market, charging consultant with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING CONSULTANT WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Consultant Responsibilities - The consultant will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the consultant to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the consultant shall identify the subcontracting organization, and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful consultant will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the consultant.
10. Ownership of Material – All materials and documents submitted by the consultant in response to this RFP become the property of the City and will not be returned to the consultant.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the consultant.
12. Contract Amendments - Amendments to any agreement between the City and the consultant must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the consultant as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the consultant, as determined necessary by the City. Pertaining to all audits, the consultant shall make available to the City access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the consultant shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the consultant is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner.

_____ **Initials**

Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.

17. Representations of Consultant - Consultant represents, warrants, and covenants that:
    (a) In providing the services consultant shall utilize the care and skill used by members of the consultant's profession practicing under similar circumstances at the same time and in the same locality.
    (b) All employees provided by the consultant to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request the removal of any employee for a good cause.
    (c) Consultant is a business validly existing and in good standing under the laws of the State of South Carolina.
18. Indemnity Provisions - Consultant agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or consultant's performance thereunder.

Exhibits Available-

A. Professional Consulting Services Agreement
B. Engineer Proposal Form
C. Mandatory Local Vendor Submittal Form
D. Site Map 1-Existing
E. Site Map 2-Proposed

_____ **Initials**

North Merriman-Congdon Street Stormwater Improvements Project 4015
Request for Proposal
Engineering Services

Thursday, February 13, 2025

ADDENDUM 1

Clarifications, Questions, and Answers

General Comments:

1. Use revised Engineer Proposal Form. (Attached to this RFP)
2. The City may opt to reduce the engineering scope to Preliminary Engineering only and continue with the full design the following fiscal year once funding is obtained for construction. Submit a alternate fee for Preliminary Engineering work only as an Alternate Fee. The PER shall include survey, H&H modeling, 50% design, and estimate. See the attached revised Engineer Proposal Form.

Questions submitted by WK Dickson

1. Was hydrologic and hydraulic (H&H) modeling conducted for this project? How was the proposed system sized? Is there a report available?
   Answer: No hydraulic and hydrologic modeling has been performed.
   The pipe size system is assumed to be for project presentation purposes.
   Include this cost in the revised Engineer Proposal Form, attached to this Addendum.
   Submit the H&H final modeling report to the City in PDF format.

2. Was a survey performed to assist in sizing the proposed system? Was a Subsurface Utility Engineering survey conducted for utilities?
   Answer: No survey has been performed. This is part of the Engineer's scope of work.

3. Are as-built drawings available for the existing utilities within the street right-of-way?
   Answer:
   No as-builts are available in our records. The City can provide GIS utility maps without guaranteeing their accuracy.

The surveyor can contact SCDOT to download existing drawings from the SCDOT database as part of the subsurface utility survey work since all the streets within the project area are under the SCDOT's jurisdiction.

4. Is there a geotechnical report available for the project area? Should geotechnical work be included in the bid?
   Answer: No geotechnical report is available. Provide cost of geotechnical report, as an add alternate, if deemed necessary for the design work.

5. Are any easements anticipated for this project?
   Answer: No, but this will need to be confirmed once the survey is complete.

6. Is this a grant-funded project?
   Answer: No. The project construction cost has not been budgeted or funded at this time.

7. Are there any Women and Minority Business Enterprise (WMBE) requirements or percentage goals for this contract?
   Answer: No. It is the policy of the City of Georgetown to encourage the employment of WMBE firms but there are no specific goal requirements at this time.

8. Will the monthly progress meetings be conducted virtually?
   Answer: Design progress meetings can be held via Teams. However, we will need to have an in-person project kickoff meeting.
   Construction progress meetings should be in person.

Questions submitted by G3 Engineering

Stormwater System Details & Analysis

9. Are there any existing hydrologic/hydraulic studies or completed projects within this watershed that may be useful to this project?

   Answer: See answer to question No. 1

10. Can the City provide information about the existing outfall location and condition?

    Answer: See the attached GIS existing drainage map. The condition must be studied by field inspection during the preliminary design phase.

11. Has a capacity analysis been performed to verify the proposed pipe sizes shown in the concept plan?

    Answer: No see the answer to Question No. 1.

12. Are there any known flooding complaints or documented drainage issues within the project area?

    Answer: Yes.

13. The current storm drain system is located through private property where there are low areas. The proposed system is intended to be installed along the road right-of-way without taking into account these backyard low lying areas. Will the City consider including provisions for this "trapped" runoff to be tied into the proposed system?

    Answer: The City does not plan to do any work on private property, nor does it desire to acquire any easements for it. The existing drainage pipe traversing private property is a closed loop system for the most part. There may be some drain inlets in a few private properties by they can remain active to downstream, cutting and capping the upstream end of the line only.

14. Has an analysis been done to verify how properties currently served by the existing system will drain to the new alignment?

    Answer: This should be part of the Hydraulic and Hydrologic modeling.

15. Is there a preferred material specification for pipes, or can alternative materials be proposed?

    Answer: Per SCDOT, the preferred pipe material is RCP.

Existing Conditions & Documentation

16. Are there known utility conflicts, or will additional subsurface utility engineering (SUE) be required as part of this proposal?

    Answer: A subsurface utility engineering (SUE) survey is required as part of this proposal. The survey shall be for the proposed pipe route along the entire width of the public right of way, including intersections 25 feet in each direction.

17. Are as-built drawings of existing utilities available to use for this project?

    Answer: See answer to question No. 3

18. Has the City performed any CCTV inspection of the existing system that could be provided?

    Answer: No.

19. Does the City want CCTV inspections services for this project area to help with anticipated future projects?

    Answer: No.

20. Are there existing drainage easements that will need to be abandoned?

    Answer: None that we are aware of. This will need to be confirmed with the survey.

Site Access & Property Impacts

21. If necessary, will the City coordinate with private property owners for easement access or acquisition, or is that the consultant's responsibility?

    Answer: We are not aware of any easement access or acquisitions needed with private property owners. Assume there are none needed at this time. All work must be done within the SCDOT R/W. If necessary, the City can coordinate easement access with property owners.

22. Are there known environmental concerns (e.g., contamination, asbestos pipe, wetlands, historical preservation issues) that could impact permitting?

    Answer: No.

23. Are there any specific requirements for maintaining access to the Housing Authority property during construction?

    Answer: None other than the standard required access for emergency vehicles and occupant residential foot and vehicular traffic.

24. Will property owner notification or approval be required for abandoning existing drainage infrastructure?

    Answer: Yes, the consultant should allocate time for at least one public meeting with the residents to notify them about the upcoming project and provide answers to project-related questions. Include this cost under the Project Management line item of the Proposal.

Permitting & Regulatory Compliance

25. Beyond SCDOT, SCDES, and City permits, are there any other anticipated regulatory approvals?

    Answer: No.

26. Are there specific City requirements for hydraulic modeling or design criteria?

    Answer: Yes. Refer to the City's drainage ordinance and SCDOT design requirements.

Design Requirements & Deliverables

27. What level of property survey is required beyond the right-of-way?

    Answer: The consultant shall follow standard industry accepted practices. Survey type Class A or B as required for this type of project. The survey shall be prepared by a licensed PLS.

28. Will detailed lot grading plans be needed to verify drainage patterns?

    Answer: The consultant shall follow industry's accepted practices as required for this type of project.

29. Is analysis of existing drainage patterns and low points required as part of the design process?

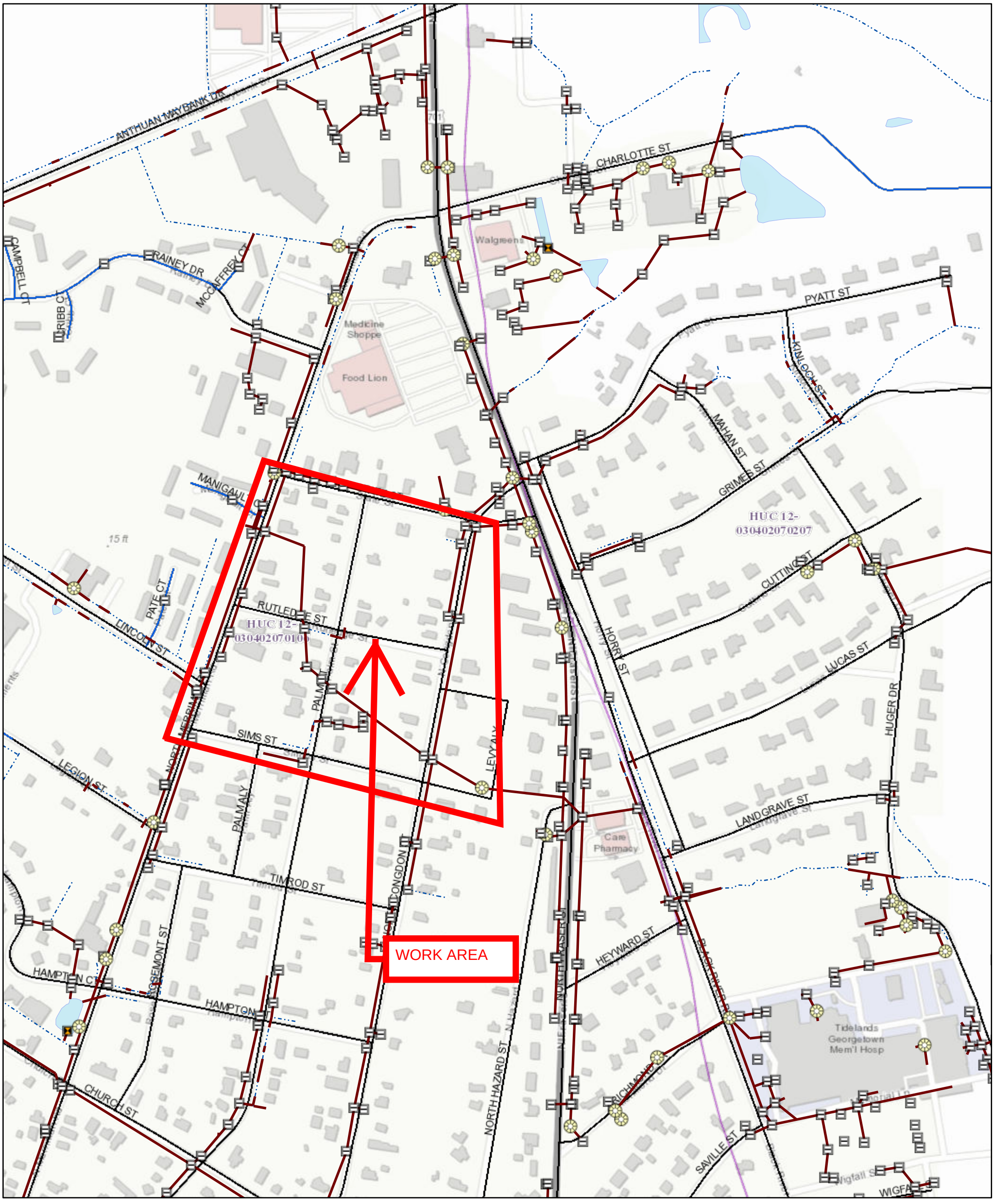
    Answer: The consultant shall follow industry's accepted practices as required for this type of project.

30. Are there specific requirements for documenting tie-ins to existing infrastructure that will remain?

    Answer: The consultant shall follow industry's accepted practices as required for this type of project.

End

N. Merriman-Congdon Street Stormwater System -Existing



10/7/2022, 5:17:33 PM

Junctions
- Drains
- Drains
- Drains
- Drains
- Cylindrical Manhole, Junction Box
- Headwall, Weir

Pipes
- Private
- Ditches
- Ponds

Streets
- County Road
- Private Road
- State Road
- Other
- 16-digit HU
- 14-digit HU
- 12-digit HU (Subwatershed)
- 2-digit HU (Region)

1:4,514

0 240 480 960 ft

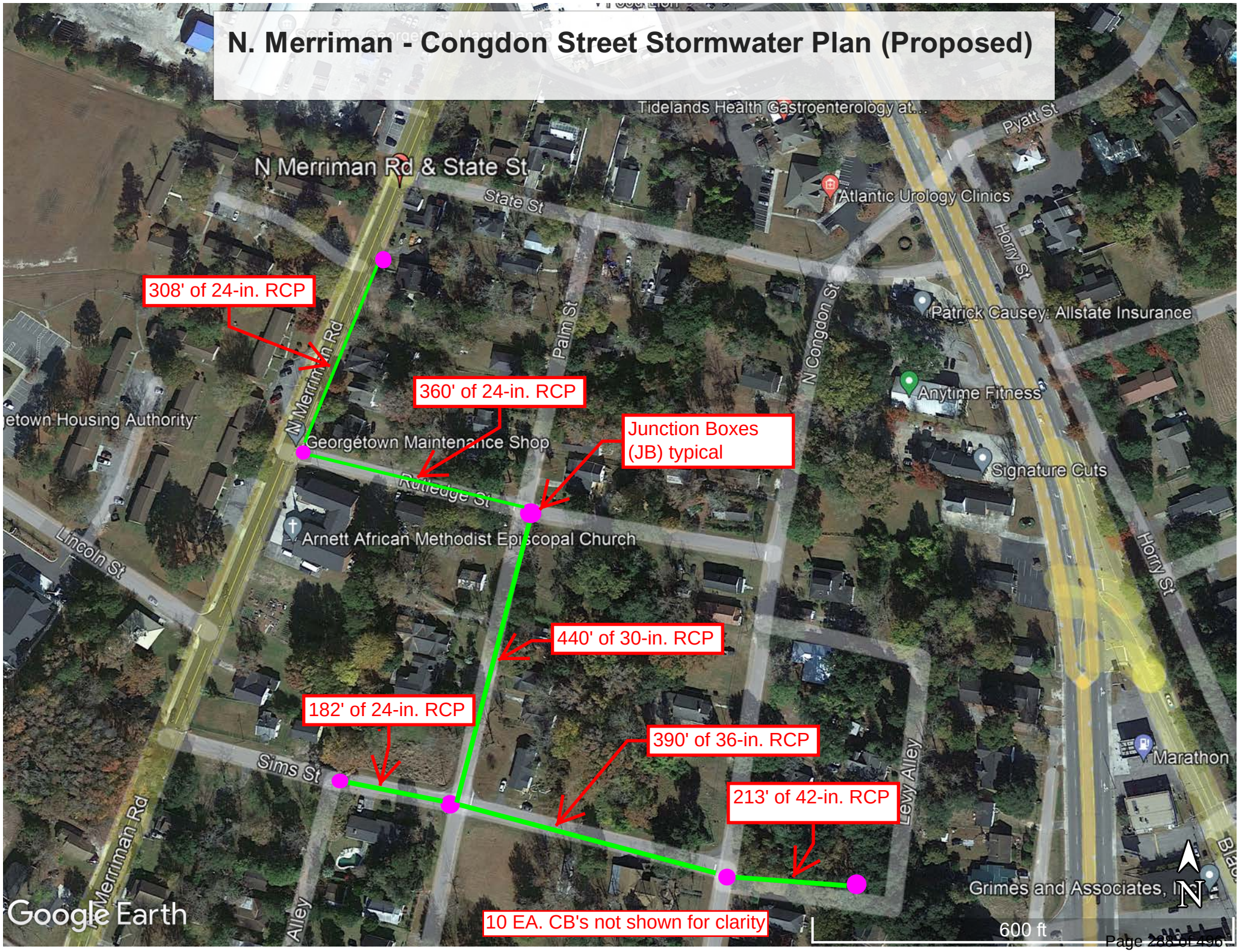
0 70 140 280 m

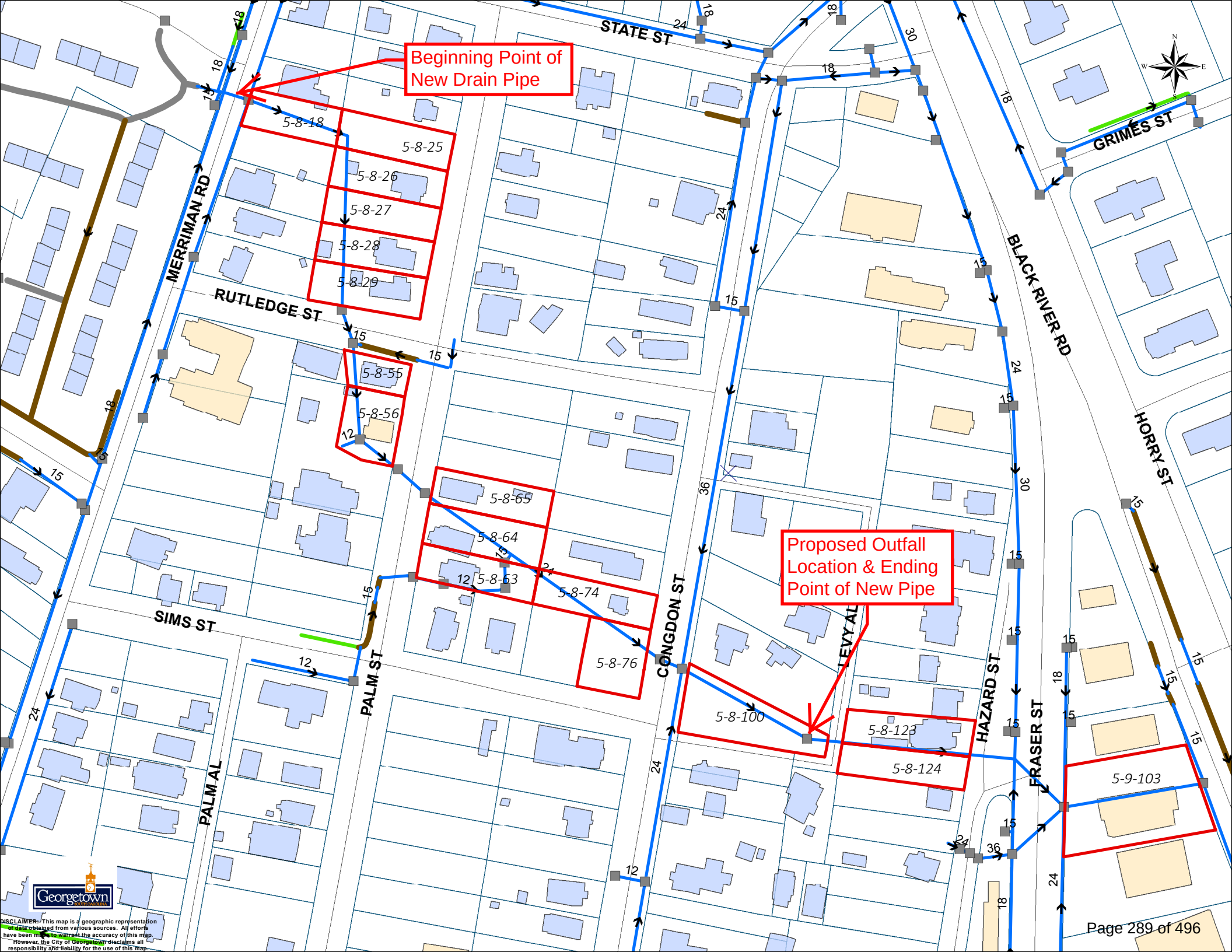
USGS WBD - Watershed Boundary Dataset. Data refreshed July, 2022., Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA, USDA

City of Georgetown-Engineering

Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA, USDA | Imagery collected in 2020 by Kucera International. Imagery is managed by Adam DeMars, South Carolina State GIS Coordinator and hosted by ESRI. |

N. Merriman - Congdon Street Stormwater Plan (Proposed)




Beginning Point of New Drain Pipe
Proposed Outfall Location & Ending Point of New Pipe
STATE ST
GRIMES ST
MERRIMAN RD
RUTLEDGE ST
SIMS ST
PALM ST
PALM AL
CONGDON ST
LEVY AL
HAZARD ST
FRASER ST
BLACK RIVER RD
HORRY ST
5-8-18
5-8-25
5-8-26
5-8-27
5-8-28
5-8-29
5-8-55
5-8-56
5-8-65
5-8-64
5-8-63
5-8-74
5-8-76
5-8-100
5-8-123
5-8-124
5-9-103
Georgetown
DISCLAIMER: This map is a geographic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map. However, the City of Georgetown disclaims all responsibility and liability for the use of this map.

ENGINEER PROPOSAL FORM

Project: Merriman-Congdon Street Stormwater Improvements **Project No. 4016**

No.	TASKS	QTY.	UNIT	FEE
1	**Project Management**	1	LS	5,000
2	**Survey**	1	LS	13,000
	Complete route topographical and subsurface utility engineering (SUE) survey			
3	**Design - 180 calendar days**	1	LS	32,000
	Hydrology and Hydraulic (H&H) Modeling			
	50% Design Documents			
	90% Design Documents			
	100% Bid Set			
	Engineer's Estimate			
4	**Permitting, Bidding, and Award**	1	LS	9,000
	SCDOT & SCDES Permits			
	Pre-Bid Conference Meeting			
	Addenda			
	Issue Certified Bid Tab			
	Issue Award Reccommendation Letter			
5	**Construction Administration -240 calendar days**	1	LS	10,000
	Pre-Construction Meeting			
	Submittal Approvals			
	RFI's			
	Review Payment Applications and Change Order Proposals			
	Progress Monthly Meetings			
	Punch List			
	Closeout			
6	**Construction Observations -240 calendar days**	1	LS	15,000
	One trip per week			
7	**Reimbursable Expenses (Mileage and document production only)**	1	LS	2,500
	TOTAL FEE			86,500
1	**Alternate 1: Geotechnical report along proposed pipe route.**	1	LS	15,000
2	**Alternate 2: Preliminary Engineering**	1	LS	35,000
	Survey, H&H Modeling, 50% design, Estimate, and final PER			

The undersigned declares that his/her firm is (use as applicable):

A corporation organized and existing under the laws of the State of Michigan

A partnership consisting of: _____

An individual or sole proprietor: _____

fully bind the firm listed to all the conditions and provisions thereof.

whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the proposal is legal and

Company Name: ROWE Professional Services Company

Respectfully Submitted By: Ryan E. Harvey

(Type/Print Name) Ryan E. Harvey, PE

(Title) Senior Project Manager/ Associate Owner

Date: 02/19/2025

Street: 6009 N. Kings Hwy.

City, State, Zip Code: Myrtle Beach, SC 29577

Telephone: (843) 444-1020

Email: rharvey@rowepsc.com

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve engineering proposal from and make payments to G3 Engineering and Surveying LLC in the not-to-exceed amount of $150,335 for the Morgan Park Trail and Bridge project.
Amount Requested:	$150,335
In Current Budget?:	Yes, but the approved budget is $50,000.
If not, please explain:	A budget amendment will be needed.
Financial Impact:	The approved FY 25 budget is $50,000.
Points to Consider:	1. Only one proposal was received in response to this RFP.
Options:	1. Approve as noted. 2. Reduce the scope of engineering work for surveying and engineering design to be completed this FY. Permitting, bidding, and construction to be completed in FY 26. 3. Not Approve.
Staff Recommendation:	Approve as noted.

Reviews:

Orlando Arteaga	Approver	Created/Initiated
Orlando Arteaga	Approver	Approved
Kathy Vermeland	Approver	Approved
Elise Crosby	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. Certified Consultant Proposal Tabulation
2. G3 Consulting Agreement
3. Exhibit 1_G3 RFP
4. Exhibit 2__G3 Proposal
5. Exhibit B. Morgan Park Trail Project Site Map

CERTIFIED CONSULTANT PROPOSAL TABULATION

Project: Morgan Park Walking Trail and Pedestrian Bridge

Project No. :1240

G3 ENGINEERING

No.	TASKS	QTY.	UNIT	FEE
1	Route Survey	1	LS	$ 3,900.00
2	Design	1	LS	$ 53,550.00
2.a.	Geotechnical Engineering	1	LS	$ 40,250.00
3	Permitting and Bidding	1	LS	$ 16,340.00
4	Construction Administration	1	LS	$ 26,270.00
5	Reimbursable Expenses (Mileage and document production only)	1	LS	$ 800.00
6	Alternate 1-RTP Grant Administration Support	1	LS	$ 9,225.00
	TOTAL FEE INCLUDING ALTERNATE			**$ 150,335.00**

Orlando Arteaga

Digitally signed by Orlando Arteaga
DN: C=US, E="oarteaga@georgetownsc.gov ", O="City of Georgetown ", OU="Engineering ", CN="Orlando Arteaga "
Reason: I have reviewed this document
Date: 2025.03.07 17:15:01-05'00'

Certified By:
Orlando Arteaga, PE
City Engineer

Pending City Council Approval

Approved By:

PROFESSIONAL CONSULTING SERVICES AGREEMENT

STATE OF SOUTH CAROLINA

COUNTY OF GEORGETOWN

THIS AGREEMENT, entered into this _____ day of March, 2025 and effective

Immediately between G3 Engineering and Surveying LLC (hereinafter called the "CONSULTANT") and the City of Georgetown, a duly organized and validly existing politic body of the State of South Carolina (hereinafter called "CITY"),

WITNESSETH THAT

WHEREAS, The CITY desires to engage the services of a professional consultant for the purpose of Morgan Park Walking Trail and Pedestrian Bridge Project, hereinafter referred to as "Project"; and,

WHEREAS, The CITY has solicited proposals for same by that certain Request for Proposal for Consulting Services, hereinafter referred to as "RFP", a copy of which is attached hereto for all purposes as **EXHIBIT "1"**; and,

WHEREAS, The CONSULTANT has represented to CITY that it has the qualifications, experience, expertise, training, and personnel to timely perform the Project for the CITY; and,

WHEREAS, The CONSULTANT has expressed its desire to do so by their proposal, dated

dated 2/13/2025, hereinafter referred to as "Proposal", a copy of which is attached hereto for all purposes as **EXHIBIT "2"**; and,

WHEREAS, the parties desire to enter in an agreement for the Consultant to perform the Project for CITY per all the terms and conditions more particularly set out herein below;

NOW, THEREFORE, for and in consideration of the foregoing, and of other good and valuable consideration as described, the adequacy of which is acknowledged, the parties hereto agree as follows:

(1) **SCOPE OF SERVICES:**

a. CONSULTANT hereby agrees to perform the tasks and services as outlined in the Scope of Work, which is part of the RFP.

b. CITY may, from time to time, require changes in the WORK of the CONSULTANT to be performed hereunder. Such changes, which are mutually agreed upon by and between CITY and the CONSULTANT, shall be incorporated by written amendment to this Agreement.

c. CONSULTANT is obligated to comply with applicable standards of normal professional architectural or engineering care in the performance of the services and covenants that the services will be performed in accordance with the specifications set forth in the statement of work. Written notice of non-conforming services must be promptly given by the CITY to CONSULTANT. CONSULTANT'S obligations arising from non-conforming services as set forth in this paragraph shall extend compliant with the applicable statute of limitations in the South Carolina Code of Laws, as amended. CONSULTANT hereby disclaims all other warranties both express and implied.

(2) **COMPENSATION:**

a. CITY agrees to pay CONSULTANT a sum not-to-exceed: G3 Engineering and Surveying, LLC dollars ($ 150,335.00) in accordance with the Proposal, incorporated into this Agreement as Exhibit 2**,** and hereinafter referred to as "Compensation";

b. CONSULTANT shall submit monthly invoices for work completed to CITY by the fifth day of the month following the month in which such work is done. Such invoices shall reference the contract number and shall be accompanied by a monthly progress report and/or any reasonably required supporting materials and/or data.

c. CITY shall pay the CONSULTANT for such invoice within thirty (30) days thereafter, provided same has been reviewed and approved by CITY, which review shall be without undue delay.

d. If CITY approves payment in an amount less than that submitted by CONSULTANT in the invoice, then the unpaid portion of such invoice shall be retained until approved by CITY, as set out herein; and the parties hereto shall work in good faith to resolve such discrepancy within five (5) days thereafter.

e. COMPENSATION shall not be made for WORK which is not part of the original Scope of Services or is not amended in writing as set forth in Article1b.

f. In the event funds are not appropriated or become non-appropriated for an included fiscal year by CITY, it is agreed by the parties that this Agreement will become null and void and the CITY's obligations cannot extend beyond the date of non-appropriation.

(3) **SCHEDULE OF SERVICES:**

a. The WORK to be performed by the CONSULTANT shall begin upon the date in the CITY's Notice to Proceed letter to the CONSULTANT, incorporated into this Agreement as **ATTACHMENT "A",** and hereinafter referred to as "NTP"

b. The WORK shall be completed in accordance with the Schedule, incorporated into this Agreement as **ATTACHMENT "B",** and hereinafter referred to as "Schedule".

c. Modifications to the SCHEDULE may be required. Such modifications, which are mutually agreed upon by and between CITY and the CONSULTANT shall be incorporated by written amendment to this Agreement.

(4) **PERSONNEL:**

a. The CONSULTANT shall supply the necessary personnel required to perform the services under this Agreement. A list of key personnel supplied by the CONSULTANT under this Agreement are noted on the Personnel List, incorporated into this Agreement as **ATTACHMENT "C",** and hereinafter referred to as "PERSONNEL LIST".

b. The Personnel List shall include the name, title, and hourly billing rate of each entry on the list.

c. All the services required hereunder will be performed by the CONSULTANT or under CONSULTANT'S supervision, and all personnel engaged in the work shall be qualified to perform such services.

d. The CITY reserves the right to request the substitution of CONSULTANT'S personnel, whether listed or not listed in PERSONNEL, assigned to this Agreement.

(5) **INDEPENDENT CONTRACTOR**

a. The CONSULTANT shall always be considered an independent contractor hereunder, and neither CONSULTANT nor its employees, agents or representatives shall, under any circumstances, be considered employees of CITY.

b. The CITY shall not be legally responsible for negligence or other wrong-doing, either intentional or unintentional, by CONSULTANT or CONSULTANT's employees, agents, or representatives.

c. The CITY shall not deduct from payment to CONSULTANT any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to CONSULTANT.

d. The CITY shall not provide the CONSULTANT with any insurance coverage or other benefits, including Workers Compensation, normally provided by CITY for CITY's employees.

(6) **SERVICES AND MATERIALS TO BE FURNISHED BY CITY:**

a. CITY shall furnish the CONSULTANT with any available information, data, and material pertinent to the execution of this Agreement.

b. CITY shall cooperate with the CONSULTANT in carrying out the work herein and shall provide adequate staff for liaison with the CONSULTANT.

(7) **TERMINATION:**

a. CITY may terminate this Agreement upon seven (7) days written notice to CONSULTANT for CONSULTANT's failure to provide services hereunder to CITY's sole reasonable satisfaction.

b. CITY may terminate this Agreement for any reason as CITY in its sole discretion shall decide upon fifteen (15) days written notice to CONSULTANT.

c. Termination of this Agreement shall not relieve either party of any obligation incurred one to the other prior to said termination. Specifically, CITY agrees to pay CONSULTANT for all work performed hereunder and all reasonable costs incurred prior to said termination.

(8) **FORCE MAJEURE:**

a. Force majeure includes acts of God, acts of other branches of government in either their sovereign or contractual capacities, or any similar cause beyond the reasonable control of the parties.

b. Any delays in or failure of performance by either party that are caused by a Force Majeure shall not constitute breach of this Agreement.

c. In the event of force majeure, as herein defined occurs, both parties shall be entitled to a reasonable extension of time for performance of their WORK.

(9) **PERMITS, CERTIFICATES AND/OR LICENSES:**

a. CONSULTANT shall comply with all applicable federal, state, county and City laws and ordinances, in effect as of the date of this agreement in the performance of its obligations hereunder.

b. CONSULTANT shall procure and maintain all permits and license(s) required to perform the WORK, including any necessary business license(s).

(10) **NOTICES:**

a. Any notices, bills, invoices, or reports required by this Agreement shall be sufficient if sent by the parties in the United States mail, postage paid to the addresses noted below:

CITY	CONSULTANT
City Administrator	G3 Engineering and Surveying, LLC
c/o City Engineer	
City of Georgetown	Address
Post Office Box 939	24 Commerce Drive
Georgetown, SC 29440	Pawleys Island, SC 29585
Phone: (843) 545-4500	Phone: 843-237-1001

(11) **DOCUMENTS:**

a. The CITY shall be deemed as the owner of all work produced under this Agreement, including but not limited to drawings, specifications, reports, field data, notes, and other documents whether handwritten, typed or in electronic form.

b. The CITY may use, reuse, copy, distribute and disseminate any and all work produced under this Agreement and rely on the accuracy of the CONSULTANT, so long as the documents remain unaltered, and only for the purpose for which the work product was originally intended under this Agreement.

c. The CITY may modify any and all work produced under this Agreement as it sees fit; however, any modification shall also relieve the CONSULTANT of responsibility as to the work product and/or any modification thereof.

(12) **INFORMATION OF REPORTS:**

a. The CONSULTANT shall, at such time and in form as CITY may require, furnish such periodic reports concerning the status of the project, such statements, and copies of proposed and executed plans and other information relative to project as may be requested by CITY.

b. The CONSULTANT shall furnish CITY, upon request, with copies of all documents and other material prepared or developed in relation to or as part of project.

(13) **RECORDS AND INSPECTIONS:**

a. CONSULTANT shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of one year after the completion of the project.

b. CITY shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts there from, and to inspect all program data, documents, proceedings, and activities.

(14) **INSURANCE:**

a. CONSULTANT shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property of third parties which may in any way arise from, or in connection with, the negligent performance of the work hereunder by CONSULTANT, its agents, representatives or employees.

b. Such insurance shall contain a provision stating that coverage thereunder shall not be canceled or reduced without thirty (30) days prior written notice to CITY, and shall be in the following minimum amounts:

Minimum Coverages and Limits:

a.	Commercial General Liability	$1,000,000 per occurrence $2,000,000 aggregate
b.	Worker's Compensation	Statutory Limits
c.	Automobile Liability	$1,000,000 per occurrence
d.	Professional Liability	$1,000,000 per claim made

c. Certificates showing proof of such insurance shall be submitted to CITY prior to commencement of services under this Agreement.

d. The Commercial General Liability policy is to contain or be endorsed to name CITY, its officers, officials, agents and employees as additional insured as respects the liability arising out of the activities negligently performed under this Agreement. Such coverage shall be primary as to CONSULTANT'S negligence

and shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

e. CONSULTANT shall maintain Workers Compensation Insurance for all of CONSULTANT's employees who are in any way connected with the performance under this Agreement. Such insurance shall comply with all applicable state laws and provide a waiver of subrogation against the CITY, its officers, officials, agents and employees.

f. CONSULTANT and/or its insurers are responsible for payment of any liability arising out of Workers Compensation, unemployment or employee benefits offered to its employees.

g. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A: VII and authorized to do business in the State of South Carolina, unless otherwise approved by CITY.

h. CONSULTANT shall not self-insure in satisfaction of any insurance requirement set out herein without the express, written approval of CITY.

(15) **COMPLETENESS OF AGREEMENT:**

a. This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

b. This Agreement is entered into with full understanding and awareness of such requirement.

c. CITY shall be allowed to rely upon the representations of CONSULTANT as set out in the Proposal.

d. Except for the foregoing, this Agreement constitutes the entire agreement between the parties hereto and may not be modified or amended except in writing signed by both parties hereto.

(16)**CONFLICTS:**

a. In the case of any conflict between the terms and conditions of this Agreement and the terms of any other agreement between the parties hereto, the terms of this Agreement shall control.

b. If there is a conflict between the CONSULTANTS' Proposal and this Agreement, then this Agreement shall control.

c. If there is a conflict between the CITY's Request for Proposal and the CONSULTANT's Proposal, the CITY'S RFP shall control.

d. Both parties agree that all conflicts arising under this Agreement that cannot be settled between the parties shall be resolved in the Georgetown County Court of Common Pleas (Non-Jury).

(17)**SEVERABILITY:**

a. If any part or provision of this Agreement is held invalid or unenforceable under applicable law, such invalidity or unenforceability shall not in any way affect the validity or enforceability of the remaining parts and provisions of this Agreement.

(18)**NONWAIVER:**

a. The waiver by CITY or CONSULTANT of a breach of this Agreement shall not operate as a waiver of any subsequent breach, and no delay in acting with regard to any breach of this Agreement shall be construed to be a waiver of the breach.

b. In no event shall the making of any payment by CITY to the CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default which may exist on the part of the CONSULTANT.

c. The making of any such payment by CITY while any such breach or default shall exist in no way impairs or prejudices any right or remedy available to CITY in respect to such breach or default.

(19) **GOVERNING LAW:**

a. This Agreement and the rights, obligations, and remedies of the parties hereto, shall in all respects be governed by and construed in accordance with the laws of the State of South Carolina.

(20) **RESPONSIBILITY:**

a. Each party shall be responsible for its own acts as provided under the law of South Carolina and will be responsible for all damages, costs, fees and expenses which arise out of the performance of this Agreement which are due to that party's own negligence, tortious acts and other unlawful conduct and the negligence, tortious action and other unlawful conduct of its respective agents, officers and employees.

b. The foregoing notwithstanding, and excluding CONSULTANT'S liability for bodily injury or property damage of third parties, the total aggregate liability of CONSULTANT arising out of the performance or breach of this Agreement shall not exceed the greater of the compensation paid to CONSULTANT hereunder or $500,000.00. Notwithstanding any other provision of this Agreement, neither party shall have liability to the other for contingent, consequential, or other indirect damages including, without limitation, damages for loss of use, revenue, or profit; operating costs and facility downtime, however the same may be caused. The limitations and exclusions of liability set forth herein shall apply regardless of the fault, breach of contract, tort (including negligence), strict liability or otherwise of the parties, including their respective employees, or sub consultants.

(21) **INDEMNIFICATION:**

a. Notwithstanding anything herein to the contrary, CONSULTANT shall indemnify and hold CITY, its employees, officers, officials, and/or representatives, free and harmless from and against any and all liabilities, losses, claims, demands, suits,

judgments, causes of action and/or expenses, of any kind including, but not limited to the payment of reasonable attorney's fees, resulting from property damage and/or personal injury, including death, resulting from the negligence, errors, omissions, and/or willful misconduct of CONSULTANT, if any, arising out of the performance of its duties hereunder.

b. Such losses, liabilities, expenses, damages and/or claims shall include, but not be limited to, civil or criminal fines or penalties, a taking, whether direct, indirect or inverse, or for loss of use and/or service, personal injury, death, libel, slander, and reasonable attorney's fees in the underlying action through all levels of appeals.

c. Should CITY be named in any suit, action or claim under the terms hereof, then, to the extent of, and in proportion to, it's indemnification obligation, CONSULTANT shall appear and defend CITY at CONSULTANT's cost and expense, provided that CITY shall always have the option to appear and defend such action or claim on its own behalf.

d. The foregoing indemnity shall survive the expiration or termination of this Agreement.

(22) **FREEDOM OF INFORMATION ACT (FOIA)**

a. The parties acknowledge that all documents are subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA.

b. If CONSULTANT contends a document is exempt from disclosure under the FOIA, it shall mark any such documents plainly, and seek protection from disclosure by filing an appropriate action in Circuit Court and shall bear the cost of the action and any monetary or attorney's fees awarded to the person or entity making the FOIA request.

c. If CONSULTANT objects to release and litigation is commenced against the CITY under the FOIA, CITY agrees to promptly notify CONSULTANT, who shall move to intervene as a party.

d. CONSULTANT agrees to hold CITY harmless from and indemnify for all costs (including plaintiff's attorney's fees if awarded by the Court) incurred by the CITY in defending the lawsuit and the funds necessary to satisfy any judgment and all costs on appeal, if any.

(23) **ASSIGNABILITY:**

a. The parties hereby agree that CONSULTANT may not assign, convey, or transfer its interest, rights and duties in this Agreement without the prior written consent of CITY.

(24) **THIRD PARTY OBLIGATIONS:**

a. Neither party shall be obligated or liable to any party other than the second party to this Agreement.

(25) **RESTRICTIONS ON LOBBYING:**

a. CONSULTANT shall comply with all requirements of Section 1352, Title 31 of the U.S. Code, which prohibits all recipients of federal funds from using appropriated monies for lobbying activities.

(26) **SUCCESSORS AND ASSIGNS:**

a. The rights and obligations herein shall inure to and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, CITY and the CONSULTANT have executed this agreement as of the date first written above.

CITY OF GEORGETOWN	**CONSULTANT**
By: _____	By: _____
Title: City Administrator	Title: Principal/Owner

REQUEST FOR PROPOSAL
(RFP)
FOR
LANDSCAPE ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES

REQUESTOR:	City of Georgetown 1134 North Fraser Street Georgetown, SC 29440 Contact: Nereo Parreno, Purchasing Agent Email: nparreno@georgetownsc.gov Phone: 843.545.4046
PROJECT:	Morgan Park New Walking Trail and Pedestrian Bridge
PROJECT NO.:	1240
RELEASE DATE:	Friday, January 17, 2025
DUE DATE:	**On or before 3:00 PM EST (local time) Friday, February 7, 2025**

Proposals must be submitted electronically via email to the Purchasing Agent at purchasing@georgetownsc.gov. The City will not accept proposals by hard copy or fax.

_____ **Initials**

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Important hyperlinks and email addresses:

1. City of Georgetown website
2. City of Georgetown Public Facebook
3. City of Georgetown Purchasing Ordinance in its entirety.
4. All available project documents
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Communication

It is the policy of the City of Georgetown to commit to transparency, ensure impartiality, and complete procurement processes free of internal and external influences. To accomplish this policy, ex parte communication about the bid, between the time of commencement of preparation of the solicitation document and the bid award (written or oral), is prohibited. Therefore, potential respondents and/or respondents submitting proposals, bids, qualifications, Proposals, etc. shall not engage in communication with any City employee, including elected officials, except the City official(s) designated as the contact in the Solicitation Document.

Any communication outside the one between the designated City contact in the Solicitation Document and respondents shall be considered ex parte communication and shall not be relied upon. The City shall disqualify any potential respondent and/or respondent's proposal if the City discovers that potential respondent and/or respondent engaged in ex parte communication.

City employees and/or elected officials shall neither initiate nor engage in ex parte communication with potential respondent and/or respondents.

Purpose

The purpose of this RFP is to obtain a fee proposal from the top two pre-qualified consultants to perform landscape architectural and civil engineering services for the above-referenced project.

It is the responsibility of the submitting firm to familiarize themselves with the project area and access.

The words engineer, consultant, or consulting firm are meant to be synonymous with this RFP.

Project Description

The project includes replacement of the Morgan Park pedestrian bridge and improvements and extension of the existing walkway trail. These upgrades will make Morgan Park ADA accessible to the public.

The City intends to apply for a state grant under the Recreational Trails Program (RTP) to help defer construction costs.

The intended use of the park is constructing a non-motorized walking trail and a new pedestrian timber bridge deck and keeping the park as a passive type park with an opportunity for visitors to

_____ **Initials**

enjoy the views and natural habitat of the area. The City will consider alternate bridge deck materials from composite, IPE, or other.

The design must include a buffer zone between the end of the new walking trail and the newly constructed Living Shoreline Project at the Morgan Park beach area.

It is the responsibility of the submitting firm to familiarize themselves with the project area and access.

Site Visit
A site visit is not mandatory but strongly encouraged prior to the fee submittal.

By submitting the fee proposal, the consultant acknowledges the existing site conditions and its surroundings.

Scope of Services
Design services will include:

1. **Design Services**

- Conduct kickoff conference with City staff.
- Provide a route survey prepared by a SC licensed land surveyor.
- Attend design meetings with City staff.
- Prepare conceptual site and timber bridge plans.
- Assist the City in managing the states' Recreational Trails Program grant, if awarded.
- Present conceptual plans to City council for approval.
- Prepare design documents at 60% and 90% for City staff's review and approval.
- Prepare construction documents and material specifications (100% bid set).
- Provide alternative and sustainable materials for bridge decking.
- Prepare construction estimate upon 90% of plan completion.
- All final site plans must be stamped by a professional engineer or landscape architect licensed in the state of SC.
- All final timber bridge structural plans must be stamped by a professional engineer licensed in the state of SC.

2. **Permitting and Bidding Services**

- File all necessary permits (DES, OCRM) on behalf of the City.
- Assist the City in issuing construction bid documents.
- Assist the City in preparing any necessary Addenda.
- Respond to questions from bidders.
- Attend and chair a pre-bid conference.
- Review bid submittals and prepare certified bid tabulation.
- Provide bid award recommendation.

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3. **Construction Administration**

- Attend and chair a pre-construction conference.
- Review and approve of Contractor submittals.
- Answer Contractor's Requests for Information (RFIs).
- Perform a final punch list inspection to verify all design items are complete.
- Visit site and monitor Contractor progress.
- Review Contractor's progress payment applications.
- Attend and chair monthly Contractor meetings.
- Prepare punch list items.
- Assist the City in project closeout.
- Issue certified letter of substantial completion.
- Assist the City in managing the states' Recreational Trails Program grant, if awarded.

The City will:

1. Cooperate with the consultant on a timely basis.
2. Provide the appropriate record drawings and information.
3. Review the consultant's draft submittals in a timely fashion.
4. Pay for all services rendered based on a percentage of work completed at the end of the month.
5. Pay for all necessary permits.

Process

The City reserves the right to request additional information from any, and all prospective bidders or individuals deemed necessary by the City to evaluate the Proposals. However, this process may not be used as an opportunity to submit missing documentation or information or make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

By initialing the bottom of each page of this RFP document, firms represent that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. The firm's representatives are expected to examine this RFP thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFP shall be interpreted to require the better quality or greater quantity of work unless otherwise directed by

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addendum. Firms assume responsibility for any ambiguity in the solicitation that their representatives do not bring to the City's attention.

The City shall have the absolute sole discretion in evaluating both the proposal and qualifications of the firms. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the project, considering the fee and qualifications.

This solicitation will be conducted in accordance with the City's Purchasing Ordinance which can be found in its entirety on the City's website, www.georgetownsc.gov.

It is the responsibility of the submitting consultant to familiarize themselves with the City's procurement process.

The City will conduct the selection for the best qualified, responsive, and responsible consultant in the following manner:

1. The solicitation documents will be distributed to the firms electronically via email by the Purchasing agent, ensuring that all interested parties receive the necessary information in a timely and efficient manner.
2. Proposals must be submitted electronically via email to the Purchasing Agent @ purchasing@georgetownsc.gov no later than the aforementioned deadline. The submittal listing of proposals received will be posted on the City's website at https://georgetownsc.gov/under the "Bids" section of the RFQ listing for this project, no earlier than 48 hours after opening. Due to the possibility of negotiation with any firm submitting a reasonable and responsible proposal which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFP, prices will not be divulged at the time of opening.
3. At the conclusion of the RFP process, qualified submittals may be presented to the Georgetown City Council for approval.
4. A firm will be selected for contract negotiations as required.
5. The City of Georgetown will notify the selected firm of intent to offer a contract award.
6. The City will exercise the Local Vendor Preference Option in this solicitation. Please refer to the City's procurement policy for additional process selection criteria.

Award

Submission of a proposal indicates acceptance by the Consultant of the conditions contained in this RFP. Contract shall be awarded to the best pre-qualified and lowest responsive and responsible consultant based on the evaluation criteria.

Evaluation Criteria

The selection of the consultant is based on professional qualifications and competitive fees. Fee proposals may be subject to negotiation for fair and reasonable compensation.

_____ **Initials**

Protest Procedure
In accordance with the City's Procurement Ordinance, any protest or objection to this RFP award process must be submitted in writing to the City of Georgetown, Attn: Nereo Parreno, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions
No answers will be given over the phone.

Questions regarding this Request for Proposals should be submitted in writing and emailed to purchasing@georgetownsc.gov, no later than 3:00 PM EST (local time), Thursday, January 30, 2025.

Answers to questions or Addenda will be posted on the City's website no later than 3:00 PM EST (local time), Monday, February 3, 2025

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the bidder's sole responsibility to contact the Purchasing Agent at 843.545.4043.

No questions will be accepted after the deadline mentioned above. All submittals shall include the following in the subject line: **Morgan Park Walking Trail and Bridge Project**

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Schedule of Events

No.	MILESTONE EVENT	DATE	TIME (EST)
1	Request for Proposals (RFP)	Friday , January 17, 2025	
2	Deadline for written questions - emailed to: purchasing@georgetownsc.gov	Thursday, January 30, 2025	3:00 PM
3	Deadline for addenda to be posted to the City's website, www.georgetownsc.gov	Monday, February 3, 2025	3:00 PM
4	Consultant Proposals due date	Friday, February 7, 2025	3:00 PM
5	Award Contract -Tentative	February 2025	
6	Start Design Services	March 2025	
7	Finish Desing Services (120 days after NTP)	June 2025	
8	Permitting	July 2025	
9	Bidding and Award	September 2025	
10	Start Construction	October 2025	
11	Finish Construction (150 days after NTP)	February 2026	

When the Procurement Division is closed due to force majeure, Proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding Proposal submittals directly from the City's website.

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 and 2-188 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the City's website.

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFP up to two (2) days before the RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective bidders or individuals deemed necessary by the City to evaluate the proposals. However, this process may

_____ **Initials**

not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original Proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

All information will be updated and posted on the City's website.

It is the consultant's sole responsibility to obtain the information directly from the City's website regarding this project.

The consultant will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: Addendum 1 Dated: 2/7/2025

No: _____ Dated: _____

No: _____ Dated: _____

_____ **Initials**

Submittal Instructions
In accordance with Section 2-185 and Section 2-188 of the Procurement Policy, proposals in the form of an RFP will be solicited from the top three best qualified offerors. The fee proposal shall be valid for a period of 60 calendar days from the date of proposal opening.

By initialing the bottom of each page of this RFP document, the proposer represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. Proposer's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 and 2-188 of the of the City's Procurement Policy.

The City's Purchasing Ordinance can be found in its entirety on the City's website.

Your proposal must be submitted electronically to ensure it remains sealed until the scheduled bid opening date and time.
It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility **for technological failure in submitting Proposals electronically.** It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive.

The City **WILL NOT** accept proposals by:

Hard copy

Fax

Mail

To be considered responsive, interested parties **must** comply with the following:

1. Proposals must be submitted electronically via email to the Purchasing Agent at purchasing@georgetownsc.gov.

   Submittal package must include **all** of following items:

- Consultant Proposal Form. The proposal shall be a lump-sum fee based on current hourly rates itemized by tasks (Exhibit B).
- Consultant's Hourly Rate Sheet.
- Complete Initialed copy of this RFP document - (Place responsible person's initials on each page)

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2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the Proposal, failing to acknowledge addenda, will not, by themselves result in a submittal being deemed non-responsive. The City will request that any and all bidders correct the minor informality or irregularity within the same specified time.
3. Proposal must be received electronically via email to the Purchasing Agent at purchasing@georgetownsc.gov no later than the aforementioned deadline. **It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting Proposals electronically. It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.** Late Proposals will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all Proposals and to waive any informalities and technicalities in the Proposal process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a Proposal.
5. Any bidder may withdraw their Proposal only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete Proposals may be rejected.
6. All costs incurred in preparing the Proposal, or costs incurred in any other manner by the bidder in responding to this RFP, will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this RFP become the property of the City and will not be returned.
7. Any proprietary information contained in the Proposal should be so indicated as follows:

   Vendor Disclosure
   Notice of SC Freedom of Information Act
   "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

   We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be aware that if the City is not served with such an action, the information will be released.

_____ **Initials**

8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.
9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a consultant who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a consultant who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the consultant that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected consultant of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected consultant will be required to provide and maintain proof of insurance throughout the contract term in the amount of $1,000,000.00 and as required at the point of contract negotiation by the City's Risk Manager as follows:
    - Comprehensive General Liability (per occurrence);
    - Comprehensive Auto Liability (per occurrence); and
    - Workers' Compensation Liability
    - Automobile Liability
    - Professional Liability Insurance

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage with respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the agreement. Further, it shall be an affirmative obligation upon the consultant to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email – ccribb@georgetownsc.gov
- Fax - 843.545.4201
- Mailing address - PO Box 939, Georgetown, SC 29442

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected consultant agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected consultant and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License - The selected consultant shall be required to have a yearly business license or obtain a "per-job" business license prior to work commencing. Contact the Finance Department at 843.545.4041 for business license information These expenses shall be included in the total proposal cost.

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15. Payment terms – An itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).

General Contractual Requirements-

1. Force Majeure - The consultant shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the consultant. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the consultant.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Consultant Qualifications - Consultant must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City reserves the right to make the final determination as to the consultant's ability to provide the services herein.
4. Consultant Responsibility – Each proposal shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the consultant to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The consultant will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this Request for Proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the consultant:

_____ **Initials**

7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the consultant, shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty (30) day advance notice requirement is waived, and the default provision herein shall apply.

7.4 Default – In case of default by the consultant, the City reserves the right to purchase any and all items/services in default in open market, charging consultant with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING CONSULTANT WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Consultant Responsibilities - The consultant will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the consultant to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the consultant shall identify the subcontracting organization, and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful consultant will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the consultant.
10. Ownership of Material – All materials and documents submitted by the consultant in response to this RFP become the property of the City and will not be returned to the consultant.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the consultant.
12. Contract Amendments - Amendments to any agreement between the City and the consultant must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the consultant as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the consultant, as determined necessary by the City. Pertaining to all audits, the consultant shall make available to the City access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the consultant shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the consultant is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner.

_____ **Initials**

Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.

17. Representations of Consultant - Consultant represents, warrants, and covenants that:
    (a) In providing the services consultant shall utilize the care and skill used by members of the consultant's profession practicing under similar circumstances at the same time and in the same locality.
    (b) All employees provided by the consultant to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request the removal of any employee for a good cause.
    (c) Consultant is a business validly existing and in good standing under the laws of the State of South Carolina.
18. Indemnity Provisions - Consultant agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or consultant's performance thereunder.

Exhibits Available-

A. Professional Consulting Services Agreement
B. Consultant Proposal Form
C. Site Map

_____ **Initials**

Morgan Park New Walking Trail and Bridge Project 1240
Request for Proposal
Architectural Landscape and Engineering Consulting Services

Friday, February 7, 2025

ADDENDUM 1

The proposal's due date has been revised to Thursday, February 13th, 2025 at 3 pm.

Questions and Answers

GENERAL

1. There is a key language change between the RFP and RFQ, where the RFQ States:

   "The intended use of the trail is for a non-motorized trail walker use or a combination of motorized (golf carts only) and non-motorized trail use."

   However, in the RFP, this language changed to:

   "The intended use of the park is constructing a non-motorized walking trail and a new pedestrian timber bridge deck and keeping the park as a passive type park with an opportunity for visitors to enjoy the views and natural habitat of the area."

   Was this intended or is there no longer a Golf Cart/motorized component.

   Answer:

   The park is intended for passive-type activities accessible to pedestrians only, non-motorized traffic except for the exclusive use of the City's Public Works maintenance light-weight vehicles and emergency first responders.

2. Language was added in the RFP about the living shoreline. Can you clarify specifics about the buffer zone, is it intended to be physical, natural (vegetation i.e. planting plans), or distance based?
   Answer:
   This will need to be coordinated during design between the selected consultant and the living shoreline project consultant. We think it needs to be a combination of a minimum distance and the use of a vegetation buffer.

3. Has the City had any coordination with living shoreline project team regarding interface requirements?
   Answer:
   Yes.

4. Does the City have any information it can share regarding the RTP grant that would afford some understanding of potential level of effort involved in its administration and is there an award amount the City is applying for.
   Answer:
   Click on this link to access RTP grant information.
   https://www.scprt.com/recreation/recreation-grant-programs/recreational-trails-program
   The maximum grant amount that can be requested is $100,000.

5. Has the RTP Grant been officially submitted?
   Answer:
   The City will submit the application on the due date: February 7, 2025.

6. Is the City aware of any specific design requirements or limitations tied to RTP funding that would affect the project?
   Answer:
   Yes, the project will need to meet design guidelines from the US Forest Service Accessibility Guidebook for Outdoor Recreation and Trails and the Forest Service Trail Accessibility Guidelines (FSTAG). The selected consultant must become familiar with these design guidelines.

BRIDGE & STRUCTURAL

7. Are there any specific elevation requirements for the timber structure (storm/high water considerations)?
   Answer:
   This must be established during the design phase of the project.

8. Are there existing plans/drawings for the current timber bridge?
   Answer:
   None on record.

9. Given the language change regarding motorized access, what are the current vehicle access needs and how does this affect required bridge width?
   Answer:
   The bridge width must be established. The bridge must be designed for pedestrian access but there must be consideration for light-weight maintenance and first-responder emergency vehicles. The grant application states a bridge width of 8 to 10 feet.

10. Will the new timber bridge follow the same alignment as existing?
    Answer:
    Yes

11. Does the City anticipate reuse of the existing or expecting new pilings to be driven?
    Answer:
    This is to be determined during the design phase and the consultant's recommendation.

12. What is the current bridge load rating?
    Answer:
    Not known.

ACCESS & CONSTRUCTION

13. Regarding geotechnical investigation access:
    a. Is drill rig access available/permitted?
       Answer: To be determined (TBD)

    b. Can the City provide load rating documentation for the existing bridge to determine if it can support drill rig equipment?
       Answer: See Answer to Question No. 12

    c. If bridge access isn't feasible, would the City consider alternative access methods for obtaining geotechnical data?
       Answer: TBD

14. Can the existing bridge be used for construction access?
    Answer:
    Yes, but this is ultimately a Contractor's means and methods.

15. Does the City anticipate core samples at elevated walkway locations?
    Answer:
    Soil samples may be necessary and part of geotechnical study.

16. Does the City have as-builts of the current walkway/bridge construction??
    Answer:
    No.

INFRASTRUCTURE & UTILITIES

17. What utilities are needed (noting the existing black conduit along footbridge and Pavilion outlet/lighting)?
    Answer:
    None currently. This is outside the scope of work.

18. Are there lighting requirements for the proposed walkway/bridge?

    Answer:
    There are no lighting requirements at this time, but this is a consideration for a future project. There is power from the City side available for future lights.

PARKING & SITE FEATURES

19. Are parking spaces required and does the City anticipate wheel stops? If so, does the City have an anticipated total and number for ADA spaces?
    Answer:
    This project does not include any work on the parking lot area.

ENVIRONMENTAL & PERMITTING

20. Is there timeline flexibility should regulatory agencies be less responsive with environmental permitting?
    Answer:
    It is understood that no consultant has control of the regulatory agency permit approval time.
    We are asking for the selected consultant to be proactive and responsive to the permitting agency.

21. Our team has a previously completed wetland delineation from 2016, would the City be amenable to this being resubmitted as repair/replace?
    Answer:
    This will need to be determined by the regulatory agency. There may be a time limitation on this.

CONSULTANT PROPOSAL FORM

Project: Morgan Park Walking Trail and Pedestrian Bridge **Project No. 1240**

No.	TASKS	QTY.	UNIT	FEE
1	**Route Survey**	1	LS	$3,900
2	**Design**	1	LS	$53,550
2a	Design - Geotechnical Services - contingent upon bridge access	1	LS	$40,250
3	**Permitting and Bidding**	1	LS	$16,340
4	**Construction Administration**	1	LS	$26,270
5	**Reimbursable Expenses (Mileage and document production only)**	1	LS	$800
6	**Alternate 1-RTP Grant Administration Support**	1	LS	$9,225
	TOTAL FEE INCLUDING ALTERNATE		$150,335	

The undersigned declares that his/her firm is (use as applicable):

A corporation organized and existing under the laws of the State of South Carolina

A partnership consisting of: G3 Engineering and Surveying LLC

An individual or sole proprietor: _____

listed and to fully bind the firm listed to all the conditions and provisions thereof.

any interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the

Company Name: G3 Engineering and Surveying

Respectfully Submitted By:

(Type/Print Name) Stephen Williams

(Title) Government Services Practice Leader/GIS Director

Date: 2/13/2025

Street: 24 Commerce Drive

City, State, Zip Code: 29585

Telephone: 843-237-1001

Email: swilliams@g3engineering.org

Morgan Park
Walking Trail and Bridge Restoration
SITE MAP
September 9, 2024
Sheet 1 of 1
E Bay St
Paved 6-ft. wide walking trail: 400 LF
Gravel parking: 8,955 SF
Remove Existing Wood Bridge: 175 LF
New Raised Walking Platform: 560 LF
Nature Trail: 190LF
N
500 ft
Google Earth

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Engineering
Issue Under Consideration:	Motion to ratify the approval of a grant application submittal for funding support for a new walking trail and bridge replacement project at Morgan Park with the Recreational Trails Program from the SC Department of Parks, Recreation and Tourism (SCPRT).
Amount Requested:	
In Current Budget?:	
If not, please explain:	
Financial Impact:	None at this time.
Points to Consider:	1. The maximum grant award amount is $100,000. 2. The project cost is estimated at $750,150 for design and construction. 3. Design is scheduled for FY 25, council approved $50,000 for design fees. 4. Construction work is scheduled for FY 26, if council approves. 5. The grant application due date was on 2-7-25 6. The Nature Conservancy (TNC) has provided a letter of support for the project.
Options:	1. Approve. 2. Not approve. The City will need to withdraw the grant application.
Staff Recommendation:	Approve

Reviews:

Stephanie Buccione	Approver	Created/Initiated
Orlando Arteaga	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. Trails Grant Application Final Draft 2.6.25
2. SCPRT_City of Georgetown_TNC LOS
3. 2023 RTP Projects Awarded - SC 3-6-24

8615 - Morgan Park Bridge and Walkway

Application Details

Funding Opportunity:	7251-2025 RTP Grant - Nonmotorized/Diverse
Program Area:	Recreational Trails Program
Status:	Editing
Organization:	City of Georgetown

Project Criteria

Project Criteria

What is the **primary** purpose of your project (check only one box and provide brief explanation)?
Please note that Support Facilities are facilities such as restrooms, benches, signage, trailhead parking & lighting.

Primary Purpose*: Maintenance and Restoration of Existing Trails
Please choose one.

Please Explain*:

The walkway and bridge located at Morgan Park were replace in July 2008 and have been through several storm events and flooding. The existing structure is in disrepair and is not ADA compliant. The walkway, due to the proximity to the wetlands and flood zone, is consistently muddy, underwater, and unpassable. The proposed improvements will open this beautiful park up to seniors and persons with disabilities. It will also become more useful to all other visitors to the park, once the walkway is more accessible.

How is the project consistent with the SC Statewide Comprehensive Outdoor Recreation Plan (SCORP), SC State Trails Plan, State (or any) Metropolitan Transportation Improvement Programs, city, county, regional plan, or the applicant?s general plan? Please provide site-specific documentation of how your trail project will implement the plan(s).

Plans*:

The Morgan Park project is consistent with a goal of the SCORP, "Adapting to Changes in Recreation Demand" and encompasses their goals by promoting a healthy lifestyle and community through the establishment of a safe, convenient, and accessible trail for walking, leisure, and recreation. The City of Georgetown has created and is implementing a Master Plan to improve East Bay Park. To date, the City has upgraded and maintained a public boat ramp, constructed kayak launches and a walking trail around the park, updated park equipment, and is undergoing a major current project, the construction of an open Pavilion. City of Georgetown staff understands the increased interest in recreation tourism and is continuously looking for new ways to market and promote tourism which will increase revenue, create new jobs, and attract visitors. The trail will be part of this new attraction and be a vital part of marketing. The City also knows the physical and mental health benefits of readily access to parks and outdoor activates. Georgetown is recognized for it's natural beauty and continues to draw visitors to the area. These improvements will also support the conservation of East Bay and Morgan Park and its surrounding area which is comprised of cultural, historical, and natural significance.

Site Specific Documentation:

How will the project connect or complement other trails, or result in the development of trail linkages?
If your project is a stand-alone trail and there are no plans to connect with other trails, then describe why the stand-alone trail is needed and how it will affect the immediate community.
*Stand-alone ? No existing trail on either end of the project
*Extension ? Project extends or lengthens an existing trail
*Connector ? Project connects two existing trails
*N/A ? Not trail construction (support facilities)

Trail Linkages*: Connector
Please choose one.

Please Explain*:

The Morgan Park walkway and bridge will extend and connect to the City's 1 mile walking trail around East Bay Park, making it 1.25 miles long. Morgan park bridge leads to the open beach areas and shoreline overlooking East Bay and Sampit River.

Are there cultural, historical, geographical, or scenic points of interest that contribute to the project?

Points of Interest*:

The Site of Fort Winyah is situated under the current parking lot at Morgan Park. An archeological survey was completed in May 2007. There signage located in the park noting the historical find. The park also includes a natural shoreline with vegetation and wildlife looking out towards

East Bay and Sampit River.
First settled by the Spaniards in 1525, Historic Georgetown is the third oldest city and the second largest seaport in South Carolina. By the mid-1700s a diverse and rich cultural grew among the Native American, European, and African residents. Georgetown's Historic District is listed on the National Register of Historic Places and is just a few block from East Bay Park and Morgan Park, where the project will be located. The area also features Morgan Park which showcases a breathtaking view of the shoreline looking out onto Sampit River and Winyah Bay. Local excavations of Morgan Park have discovered Fort Winyah barracks which were said to be built during the War of 1812.

Describe how the project provides for diversified recreational uses and/or trail corridor sharing.

Diversified Uses or Trail Corridor Sharing*:

These improvements would be an important resource to our community by connecting citizens and increase a greater sense of community through recreation. It will be used by children, youth, adults, seniors, veterans, and the persons with disabilities, once accessibility is improved. Upgrades to be in compliance with ADA regulations will open the use. It will also be used by families who frequent the playground area, proposed Farmer's Market pavilion, and participate in sporting events at East Bay Park.

Describe the measures employed in the design of the trail that ensures the sustainability of the trail and minimizes negative environmental impacts. Does your project plan and design follow a published standard or set of guidelines?

Trail Design*:

The nature trial will consist of compacted crushed rock and other permeable material that is wheel-chair friendly. It will also be raised and sloped to prevent stagnant water from forming and allows gradual water runoff to avoid erosion. There will be minimal negative environmental impact as we are not disturbing any vegetation or animal habitats. Further, there will daily maintenance and liter control for the trail. The construction standards will follow the industry accepted standards, US Forest Service Accessibility Guidelines, and SCPRT recommendations or standards. **In general, the trail design will comply with guidelines from the US Forest Service Accessibility Guidebook for Outdoor Recreation and Trails and Forest Service Trail Accessibility Guidelines (FSTAG) 2013 version. There may be some applicable exceptions due to the location of the existing trail and the desire to make this trail comply with ADA accessibility guidelines.
The conditions for this walking trail meet the guidelines of FSTAG. The width is 6 feet wide, the surface is firm and stable, there are no trail obstacles 30 inches or higher across the width of the trail, trail grade complies with Section 7.4.3.1 of FSTAG.
The trail type is standard with aggregate base/crushed rock asphalt, Trail Class3: Developed, with a managed use of pedestrians. Since the trail connects to a pedestrian bridge, the new pedestrian bridge will need to be designed for pedestrian foot traffic as well as light commercial maintenance vehicles for the exclusive use of City Public Works and emergency response personnel. The trailhead is at the entrance of Morgan Park and the trail terminus will be at the existing picnic pavilion. LINK :
https://www.fs.usda.gov/sites/default/files/FSTAG-2013-Update.pdf

Describe how the trail will be managed. Include discussion on season length, hours of operation, limitations on use, enforcement provisions, scheduling, safety and educational activities. Please identify the managing agency/organization and provide a commitment letter.

Trail Management*:

The trail managing agency will be the City of Georgetown. The City of Georgetown Public Works Department and the Georgetown City Police Department will work together to maintain and monitor the use of the trail on a daily basis. The trail will be open to the public all season long from sun up to sun down and will be limited to walkers which will be enforced by the Police Department. See attached letters from Police Department and Public Works Department.

Describe the degree of commitment to continue operation and maintenance of the project. Include an operations and maintenance plan detailing the annual estimated cost of operating and maintaining the trail. Identify who will incur the cost and who will be responsible for the work.

Operation and Maintenance*:

The paved area will be raised and sloped to prevent stagnant water from forming and allows gradual water runoff to avoid erosion while the aggregate area will absorb water through permeability. There will be minimal negative environmental impact as we are not disturbing any vegetation or animal habitats. Further, there will daily maintenance and liter control for the trail. The construction standards will follow industry accepted standards and the recommendations from SCPRT. The City of Georgetown is highly committed to the operation and maintenance of this trail. It will have a major positive impact on the community and will be a destination for visitors. The City's Public Works Department will operate and maintain the walking trail and bridge which will cost approximately $25,000 annually and will be included in the City' annual budget. Natrona Simmons, Supervisor of Public Works, will be allocating and supervising the maintenance of the trail. Keep Georgetown Beautiful Committee also conducts an annual "River Sweep" that includes the Park and beach.

Please check how the public was informed about the trail project and provide documentation.
*A current advertised public meeting was held specifically for the purpose of discussing this trail project.
*No current advertised public meeting was held or public comment period provided.

Public Informed*: A current advertised public meeting was held
Please choose one.

Describe how the public has been informed about this trail project. Has the public been allowed to comment on the trail project?

Please Explain*:

The Morgan Park improvements project was presented to the public and Committee on the Keep Georgetown Beautiful Committee February monthly meeting on Wednesday February 5, 2025 at 5:30pm This is a public meeting and the public and Committee were given the chance to comment on the proposed project.
City of Georgetown Keep Georgetown Beautiful Link :

https://www.georgetownsc.gov/governmental_services/boards___commissions/keep_georgetown_beautiful.php
https://www.georgetownsc.gov/SKM_C360i25020316100.jpg (Agenda)

Documentation: Keep Georgetown Beautiful Agenda February 5 2025 Public Meeting.pdf

Describe in detail and thoroughly document how this project involves interagency cooperation, public/private partnerships and volunteer services. Provide the roles, responsibilities or financial contributions of each cooperator, partner and volunteer group.

Partnerships and Volunteer Services*:

The trail managing agency will be the City of Georgetown. The City of Georgetown Public Works Department and the Georgetown City Police Department will work together to maintain and monitor the use of the trail on a daily basis. The trail will be open to the public all season long from sun up to sun down and will be limited to walkers which will be enforced by the Police Department. If educational or charitable organization wish to use the trail it will have to be scheduled through the Housing and Community Department and will be supervised by the Police Department.

Describe the lack of similar trail opportunities in the surrounding area. Will this be the first public trail in the area? If similar trails are located in the surrounding area, describe why this trail project is important for the area. Is the trail included in your agency's local or regional master plan?

Similar Trails*:

This bridge and walkway are the only access to Morgan Park. The improvements will allow easier access to the park for all visitors. A recent shoreline project was completed by the Nature Conservancy in partnership with the City. See permit drawings.

Documentation:

Describe how the project will enable persons with disabilities access to the trail/trail facility, as well as the information to help them decide if the trail would meet their expectations. List any features that are proposed for ADA compliance (surfacing, grades, handrails, font size on signs, etc.).

Persons With Disabilities*:

The nature trail and elevated walkway will allow persons with disabilities the opportunity to use the trail as independently as possible. There will be ADA parking spaces and ADA accessibility onto the trail. The walking trail and the full length of the trail will be 6 feet wide and the walking platform will be 8 to 10 feet wide, which will accommodate persons with disabilities adequate passing, maintenance of the park, and first responders light weight vehicles. The walkway will now be raised to allow all users to this area.

Describe how the project will facilitate access, and use of, trails by seniors. List any proposed features (ADA parking, lighting, benches, proximity to seniors, surfacing, grades, handrails, font size on signs, etc.)

Seniors*:

East Bay Park is located near Historical Downtown Georgetown which has a large senior population and is frequented by senior visitors who would greatly benefit from this trail through exercise. The parking lot and access to the trail will be ADA compliant and will include a directional map. As stated, the walkway will be raised making it more accessible to seniors and persons who walk with canes or walkers. There are rails along the bridge for stability, which will reassure our senior users.

Project Readiness

Provide a statement describing project readiness. Is the project just a concept? Do you have your plans in hand? Are you ready to build? If your project is funded, how soon can you start construction? Do you have all necessary permits for the project? Provide a project timeline in response, including anticipated start dates, completion dates, and any major project milestones.

Project Readiness*:

Request for Proposal (RFP) for Landscape Architectural and Engineering Consulting Services due at 3pm on February 7, 2025. The City plans to award the bid by the end of February and start design services in March, with an anticipated completion date of June. The contractor will work with the City on any permitting required and the construction bid document. Once the document is complete it will be advertised and awarded by September. Construction will begin in October with an estimated completion date of February 2026, 150 days after the Notice to Proceed.

Supporting Documentation

Description	File Name	Type	Size	Upload Date
Commitment Letter Police Department	Commitment Letter Police Department.pdf	pdf	95 KB	01/30/2025 03:12 PM
Commitment Letter Public Works	Commitment Letter Public Works.pdf	pdf	112 KB	02/05/2025 02:05 PM
Living Shoreline Permit Plans	Living Shoreline.pdf	pdf	1 MB	02/06/2025 05:26 PM
Map	Map Morgan Park.pdf	pdf	113 KB	01/23/2025 03:39 PM
Map from SC Trails	Morgan Park Map from SC Trails.pdf	pdf	452 KB	01/23/2025 03:47 PM
Morgan Park Acres	Morgan Park Acres.pdf	pdf	82 KB	01/28/2025 10:56 AM
Morgan Park Flood Map	Morgan Park FEMA FloodMap 002.pdf	pdf	760 KB	01/28/2025 10:56 AM
Morgan Park RFP	RFP Morgan Park Trail and Bridge Project.pdf	pdf	411 KB	01/23/2025 03:26 PM
Project Site Map	Exhibit B. Morgan Park Trail Project Site Map.pdf	pdf	356 KB	01/23/2025 03:38 PM
RFP Addendum 1	RFP Addendum 1.pdf	pdf	131 KB	02/06/2025 05:26 PM
Topo map	Morgan Park Topo Map.pdf	pdf	236 KB	01/23/2025 03:44 PM

Georgetown County, SC

Summary

Parcel Number	05-0035-027-00-00
Account #	34783
Property Address	GREENWICH DR
Legal Description	EAST BAY ST & BLVD ST eastbay boat landing,morgan park & picnic shelter (Note: Not to be used on legal documents.)
Acres/Lot	72.400
Property Usage	City or Town (E950)
Mobile Home Decal #	
Tax District	Dist 5
Neighborhood	DISTRICT 5

Owners

CITY OF GEORGETOWN
PO BOX 939
GEORGETOWN SC 29442

Valuation

		2024	2023	2022	2021	2020
+	Building Value	$14,700	$14,700	$14,700	$14,700	$14,700
+	Land Value	$1,954,800	$1,954,800	$1,954,800	$1,954,800	$1,954,800
+	Misc Value	$654,200	$654,200	$654,200	$654,200	$654,200
=	**Total Market Value**	**$2,623,700**	**$2,623,700**	**$2,623,700**	**$2,623,700**	**$2,623,700**
+	Ag Credit	$0	$0	$0	$0	$0
=	**Total Taxable Value**	**$2,623,700**	**$2,623,700**	**$2,623,700**	**$2,623,700**	**$2,623,700**
	Capped Taxable Value	*$2,623,700	*$2,623,700	*$2,623,700	*$2,623,700	*$2,623,700
	Total Assessment	$0	$0	$0	$0	$0

*This parcel is subject to the value cap

To see the tax information for this property click here http://www.georgetowncountysctax.com

Land

Land Use	Number of Units	Unit Type	Land Type	Frontage	Depth
City/Town (E950)	72.40	ACRES	SITE	0	0

Yard Items

Description	Year Built	Out Building Type	Size	Quantity	Units	Grade
SIGN-MTR	0	#5Scoreboard	0 x 0	1	1 SF	AVERAGE
FENCE-6	0	#6 Fence	0 x 0	1	1 SF	AVERAGE
LITE-SIN	0	#6Pole Light	0 x 0	1	1 LEN	AVERAGE
SIGN-MTR	0	#6Scoreboard	0 x 0	1	1 SF	AVERAGE
MANUAL	0	BOAT LANDING	0 x 0	1	1 SF	AVERAGE
WOOD DK	2016	observation	0 x 0	1	1 SF	AVERAGE
MANUAL	0	PICNIC SHELT	0 x 0	1	1 SF	AVERAGE
BUILDING	0	Snak Shak	0 x 0	1	1 SF	AVERAGE
BTHS-IMP	2017	Restrooms	0 x 0	1	1 SF	AVERAGE

Sales

Sale Date	Sale Price	Instrument	Deed Book	Deed Page	Vacant or Improved	Grantor	Grantee
3/3/1967	$7,900		76	15	Improved		CITY OF GEORGETOWN

No data available for the following modules: Buildings, Commercial Buildings, Mobile Home Buildings, Sketches, Photos.

Georgetown County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.
| User Privacy Policy | GDPR Privacy Notice
Last Data Upload: 1/16/2025, 6:07:07 AM

Contact Us

Developed by SCHNEIDER GEOSPATIAL

Photo No. 1
Description: Morgan Park entrance off Greenwich Dr

Photo No. 2
Description: Morgan Park entrance

Photo No. 3
Description: Morgan Park gravel parking lot

Photo No. 4
Description: Morgan Park gravel parking lot

Photo No. 5
Description: Gravel trail leading to wood bridge

Photo No. 6
Description: **Wood bridge leading to tree area**

Photo No. 7
Description: Tree area leading to trail towards beach area

Photo No. 8
Description: Trail leading to beach area

Photo No. 9
Description: Picnic pavilion near beach area

Photo No. 10
Description: Beach area

Photo No. 11
Description: Beach area

Photo No. 12
Description: Beach area

South Carolina Department of Transportation

On Behalf of the Federal Highway Administration - South Carolina Division Office

PROCESSING FORM FOR PROGRAMMATIC CATEGORICAL EXCLUSIONS
NON MAJOR FEDERAL ACTIONS

State ID	P28051500715	Fed Project #	RTP 2015000	Route	N/A	County	Georgetown

Part 1 - Project Description

Include the Project Name/Description

City of Georgetown: East Bay Park Recreational Trail

The East Bay Park Recreational Trail will consist of a six foot wide raised asphalt topped recreational and walking trail located at East Bay Park along the beautiful Sampit, Pee Dee, and Waccamaw Rivers. The one mile trail will loop around the proposed baseball fields, soccer fields, and Farmer's Market pavilion. It will include ADA parking and ADA access to the trail. The City of Georgetown would vastly benefit by incorporating this trail into its growing park improvement program. Not only will it improve the quality of life of its citizens but it will bolster its growing tourism industry. This trail will also allow our residents to engage and create a stronger sense of community. It is also expected that the trail will be utilized by charitable agencies to hold fundraising walks such as The March of Dimes and the AHA Heart Walk. The closest accessible trail to Georgetown is at Huntington Beach State Park over nineteen miles away, which may not be plausible for the economically disadvantaged or youth population. This trail will also attract users to the natural beauty of Georgetown and help promote the preservation of this unique area.

Part 2 - PCE Type

Select the appropriate Categorical Exclusion from 23 CFR Part 771.117 that best fits the entire project from the drop-down menu. **Reference Appendix A of the PCE Agreement for a more detailed description of each CE contained in 23 CFR 771.117.**

23 CFR 771.117(c)	Construction of bicycle and pedestrian lanes, paths, and facilities
23 CFR 771.117(d)	

Part 3 - Thresholds

To be processed as a Programmatic Categorical Exclusion (PCE) the following conditions must be met in addition to the General Criteria (as outlined in the PCE Agreement between FHWA-SC and SCDOT). Place a "X" in the appropriate box below. If the answer is "Yes" to any of the below criteria, SCDOT will consult with FHWA-SC to determine the appropriate level of NEPA documentation required and forward to FHWA-SC for approval. ***Reference Part 4 of the Processing form or Section IV of the PCE Agreement for more details and definitions regarding each threshold.**

1.	Involves any unusual circumstances as described in *23 CFR Part 771.117(b)	☐ Yes	☐ No
2.	The acquisition of more than *minor amounts of temporary or permanent strips of right-of-way	☐ Yes	☐ No

Part 3 - Thresholds Continued

3.	Involves acquisitions that result in residential or non-residential displacements	☐ Yes	☒ No
4.	Results in capacity expansion of a roadway by adding through lanes	☐ Yes	☒ No
5.	Involves construction that would result in *major traffic disruptions	☐ Yes	☒ No
6.	Involves *changes in access control requiring FHWA approval	☐ Yes	☒ No
7.	An adverse effect determination under Section 106 of the National Historic Preservation Act.	☐ Yes	☒ No
8.	Use of Section 4(f) property that cannot be documented with a FHWA *de minimis* determination or a programmatic Section 4(f) other than the programmatic evaluation for the use of historic bridges	☐ Yes	☒ No
9.	Any use of a Section 6(f) property	☐ Yes	☒ No
10.	Requires an Individual USACE 404 Permit	☐ Yes	☒ No
11.	Requires an Individual U.S. Coast Guard Permit.	☐ Yes	☒ No
12.	Work encroaching in a regulatory floodway, adversely affecting the base floodplain (100 yr.) pursuant to E.O. 11988 and 23 CFR Part 650 Subpart A	☐ Yes	☒ No
13.	Construction in, across, or adjacent to a river designated as a National Wild and Scenic River	☐ Yes	☒ No
14.	Involves an increase of 15 dBA or greater on any noise receptor or abatement measures are found to be feasible and reasonable due to noise impacts	☐ Yes	☒ No
15.	May affect and is likely to adversely affect a Federally listed species or designated critical habitat or projects with impacts subject to the BGEPA	☐ Yes	☒ No
16.	Involves acquisition of land for hardship, protective purposes, or early acquisition	☐ Yes	☒ No
17.	Does not meet the latest Conformity Determination for air quality non-attainment areas (if applicable).	☐ Yes	☒ No
18.	Any known or potential major hazardous waste sites within the right-of-way.	☐ Yes	☒ No
19.	Is not included in or is inconsistent with the STIP and/or TIP	☐ Yes	☒ No

..t 3 Continued - Additional criteria to be completed for disposal of excess right-of-way PCE

1. Is the parcel part of a SCDOT environmental mitigation effort or could it be used for environmental mitigation?	☐ Yes	☐ No
2. Is there a formal plan to use this parcel for a future transportation project (is it part of an approved LRTP)?	☐ Yes	☐ No

Part 4 - Threshold Definitions

Unusual Circumstances (23 CFR Part 771.117) - Unusual circumstances are defined as:

a. Significant environmental impacts;
b. Substantial controversy on environmental grounds;
c. Significant impact on properties protected by Section 4(f) of the DOT ACT or Section 106 of the National Historic Preservation Act; or
d. Inconsistencies with any Federal, State, or local law, requirement, or administrative determination relating to the environmental aspects of the action.

Minor Amount of Right-of-Way (ROW):

A minor amount of ROW is defined as less than 3 acres per linear mile for linear projects or less than 10 acres of impacts for non-linear projects (eg: intersections, bridges), and no removal of major property improvements. Examples of major improvements include residential and business structures, or the removal of other features which would change the functional utility of the property. Removal of minor improvements, such as fencing, landscaping, sprinkler systems, and mailboxes would be allowed.

Major Traffic Disruptions:

A major traffic disruption is defined as an action that would result in: a) adverse effects to through-traffic businesses or schools, b) substantial change in environmental impacts, or c) public controversy associated with the use of the temporary road, detour, or ramp closure.

Changes in Access Control:

Requires approval from FHWA for changes in access control on the Interstate system (eg: Interchange Modification Reports or Interchange Justification Reports).

Additional Comments if Needed:

Relevant field studies and environmental reviews have been completed to determine that the project meets the criteria set forth in the Programmatic Categorical Exclusion Agreement signed by FHWA-SC and SCDOT. It is understood that any additions/deletions to the project may void environmentally processing the project as presently classified; consequently, any engineering changes must be bought to the attention of SCDOT Environmental Services Office immediately. A copy of this form is included in the project file and one (1) copy has been provided to FHWA.

Prepared By: J. Shane Belcher Date Jan 5, 2017

Primavera: ☐ Yes ☒ No P2S Date: N/A

Does the project contain commitments?: (if Yes attach to form) ☐ Yes ☒ No

State Historic Preservation Office

South Carolina Department of Archives and History
8301 Parklane Road | Columbia, SC | 29223
scdah.sc.gov

Section 106 Project Review Form

Section 106 of the National Historic Preservation Act, and the implementing regulations at 36 CFR 800, requires the South Carolina State Historic Preservation Office (SHPO) to review all projects/undertakings that are federally funded, licensed, permitted, or assisted. The responsibility for preparing review documentation pursuant to 36 CFR 800.11, including the identification of historic properties and the assessment of effects resulting from the undertaking, rests with the federal agency or its delegated authority (including applicants). Consultation with the SHPO is NOT a substitution for consultation with appropriate Native American tribes or other participants who are entitled to comment on the Section 106 process (per 36 CFR 800.2).
For guidance regarding this Form or the Section 106 review process, please visit our Review and Compliance Program website.

STATUS OF PROJECT (check one)

- [x] Federal Undertaking Anticipated (You are applying for Federal assistance)
- [ ] Federal Undertaking Established (You have received Federal assistance)
- [ ] Due Diligence Project (No anticipated Federal assistance)
- [ ] Additional Information for Previous Project Submission (SHPO Project No. _____)

GENERAL INFORMATION

1. Project Name: Morgan Park New Walking Trail and Pedestrian Bridge Project
2. City/Town: Georgetown 3. County: Georgetown
4. Federal Agency (providing funds, license, permit, or assistance): SC Dept of Parks, Recreation, & Tourism via FHWA
5. Agency Contact Name: Gordon (Neal) O Hamilton Email: nhamilton@scprt.com
   Address: SC Dept of Parks, Recreation, & Tourism 1205 Pendleton Street, Suite 517 Columbia, SC 29201 Phone: 803-734-0735
6. Federal Agency Delegated Authority (includes Applicants): City of Georgetown
   Delegated Authority Contact Name: Eliza Jagger, Assistant Finance Director Email: ejagger@georgetownsc.gov
   Address: 939 Post Office Drawer Georgetown, SC 29440 Phone: 843-545-4045
7. Consultant for the Agency/Delegated Authority: Georgetown County Historical Society
   Consultant Contact Name: Sharon Corey Email: scorey@georgetowncountymuseum.com
   Address: Georgetown County Museum 120 Broad Street Georgetown SC 29440 Phone: 843-545-7020

PROJECT DESCRIPTION

1. Indicate the type of project (☒new construction, ☐rehabilitation, ☒replacement/repair, ☐demolition, ☐relocation, ☐acquisition, ☐infrastructure, ☐other) and provide a detailed description of the proposed project, including related activities (staging areas, temporary roads, excavations, etc.), which will be carried out in conjunction with the project. Attach additional pages if necessary. If a detailed scope of work is not available yet, please explain and include all preliminary information:

The City of Georgetown is proposing building (new construction) a new paved 6-foot wide walking trail, remove and replace the existing wood bridge with a timber or composite wood raised walking platform, and extend the nature trail with gravel or other type of permeable material. The construction and improvement of the walking trail and pedestrian bridge will comply with ADA regulations.

2. Describe the length, width, and depth of all proposed ground disturbing activities, as applicable (defined as any construction activity that affects the soil within a project area, including excavating, digging, trenching, drilling, augering, backfilling, clearing, or grading):

The park trail will have an approximate length of 1,150 feet. The walking trail paved and gravel section will be 6 foot wide and the raised walking timber platform will be 8 to 10 foot wide. The work will take place on a pre-existing trail cleared area. The total amount of land disturbance is less than 0.25 acres.

3. Will this project involve phases of construction? If so, please describe the work to be conducted under each phase.

No.

4. How many acres are in the project area? For building rehabilitation projects, list the building's approximate square footage.

0.211 acres

5. Describe the current land use and conditions within and immediately adjacent to the project area (e.g. farmland, forest, developed, etc.) as well as prior land use and previous disturbances within and immediately adjacent to the project area (e.g. grading, plowing, mining, timbering, housing, commercial, industrial, road or other construction, draining, etc.).

The project area is located on Morgan Park which is zoned as a Conservation Preservation area. The park sits near the City's Historic District and is surrounded by a residential community on the north and west sides and by Winyah Bay on the east and south sides. Morgan Park is used for passive recreation intended for the visitors to enjoy the natural surrounding habitat and the magnificent vistas of Winyah Bay. A recent project added was a living shoreline system made of an oyster shells reef to reverse the erosion at the park's beach area. There is no swimming allowed in this park.

DETERMINING THE AREA OF POTENTIAL EFFECTS (APE)

All projects/undertakings have an APE. The APE is the geographic area or areas within which a project/undertaking may directly or indirectly cause changes in the character or use of historic properties, if such properties exist. These changes can be direct (physical) or indirect (visual, noise, vibration) effects. The APE varies with the project type and should factor in the setting, topography, vegetation, existing and planned development, and orientation of resources to the project. For example, if your project includes:

- Rehabilitation, demolition, or new construction then your APE might be the building or property itself and the surrounding properties with a view of the project.
- Road/Highway construction or improvements, streetscapes, etc., then the APE might be the length of the project corridor and the surrounding properties/setting with a view of the project.
- Above-ground utilities, such as water towers, pump stations, retention ponds, transmission lines, etc., then your APE might be the area of ground disturbance and the surrounding properties/setting with a view of the project.
- Underground utilities, then your APE might be the area of ground disturbance and the setting of the project.

6. Provide a written description of the Area of Potential Effect (APE).

This project includes improvements of the walkway and boardwalk that already exist at the park. There are no historical properties located within the geographical area of the project site. However, the remnants of Fort Winayh are located within Morgan Park, which will not be disturbed. It is located at the base of the parking lot, pictures attached.

IDENTIFICATION OF HISTORIC PROPERTIES

A historic property is defined as any prehistoric or historic district, site, building, structure, or object listed in or eligible for listing in the National Register of Historic Places (NRHP).

7. Is the project located within or adjacent to a property or historic district listed in or eligible for listing in the NRHP?

☐ YES ☑ NO If yes, provide the name of the property or district:

8. Are there any buildings or structures that are 50 years old or older within the project APE?

☑ YES ☐ NO If yes, provide approximate age: Fort Winyah (built for War of 1812)

9. Are any of the buildings or structures in Question 8 listed in or eligible for listing in the NRHP?

☐ YES ■ NO If yes, identify the properties by name, address, or SHPO site survey number. If no, provide an explanation as to why the properties are not eligible for the NRHP.

10. List all historical societies, local governments, members of the public, Indian tribes, and any other sources consulted in addition to the SHPO to identify known and potential historic properties and note any comments received.

Eliza- I do not have an answer for this.

11. Does the landowner know of any archaeological resources found within the APE?

■ YES ☐ NO ☐ DO NOT KNOW If yes, please describe: Fort Winyah

12. Has a cultural resources and/or a historic properties identification survey been conducted in the APE?

☐ YES ☐ NO ☑ DO NOT KNOW If yes, provide the title, author, and date of the report(s):

13. Based on the information contained in questions 7 – 12, please check one finding:

■ Historic Properties are present in the APE

☐ Historic Properties are not present in the APE

ASSESSMENT OF PROJECT EFFECT

PLEASE CHOOSE ONE DETERMINATION:

☐ No Historic Properties Affected (i.e., none are present or they are present but the project will have no effect upon them)

☑ No Adverse Effect on historic properties (i.e., historic properties are present but will not be adversely effected)

☐ Adverse Effect on historic properties (i.e., historic properties are present and will be adversely effected)

☐ Due Diligence Project (An effect determination does not apply due to no federal involvement)

Please explain the basis for you determination. If No Adverse Effect or Adverse Effect, explain why the Criteria of Adverse Effect (found at 36 CFR 800.5(a)(1) were found not applicable, or applicable, including any conditions on the project to avoid or minimize potential adverse effects, or efforts taken to avoid or minimize potential adverse effects.

This project is for improvements of the existing boardwalk and walkway and are not located near Fort Winyah site.

SUBMITTAL CHECKLIST -- Did you provide the following documentation?

☐ A completed Section 106 Project Review Form:

- The Form must be completed in its entirety, as it is not the SHPO's responsibility to identify historic properties or to make a determination of effect of the undertaking on historic properties.
- The appropriate federal agency information must be indicated on the Form. Contact the federal agency requiring consultation with the SHPO for this information. For US Housing and Urban Development projects under 24 CFR 58, the local government is the federal agency/responsible entity.
- Include email contact information for all parties that are to receive our response via email. We no longer respond via mailed hard copy, unless requested.
- One (1) Project Review Form may be utilized for batching undertakings that are duplicative in scope and within geographic areas no larger than a single county.
- The Form is a fillable PDF, but you may also print and complete by hand. A double-sided print is acceptable.

☐ Map(s) indicating:

- The precise location of the project and extent of the Area of Potential Effect (APE), not too zoomed in or out in scale.
- Include a subscriber or public view SC ArchSite (GIS) map indicating the precise location of the project and extent of the APE. SC ArchSite is an online inventory of all known cultural resources in South Carolina. SC ArchSite can be directly accessed at http://www.scarchsite.org/default.aspx.
- In urban areas, a detailed city map and/or parcel map.

☐ Current, high resolution color photographs (2 photos max per page) illustrating:

- For all projects, views to and from the overall project location and extent of the Area of Potential Effect (APE), showing the relationship to adjacent buildings, structures, or sites.
- For new construction or projects including ground disturbing activities, ground and/or aerial views documenting previous ground disturbance and existing site conditions.
- For building or structure rehabilitation projects, full views of each side (if possible), views of important architectural details, and views of areas that will be affected by proposed alterations or rehabilitation work to the exterior or interior.
- Photographs must describe or label the views presented, or be keyed to a site map.
- Black and white photocopied, unclear, thumbnail, or obstructed view photographs are not acceptable.

☐ Project plans (if applicable and available) including:

- Scopes of work and/or project narratives
- Site plans or sketches (existing vs proposed)
- Project drawings and specifications for work on a historic building or structure
- Elevations

Our ability to complete a timely project review largely depends on the quality and detail of the documentation submitted. If insufficient documentation is provided we may need to request additional materials, which will prolong the review process. For complex projects, some may find it advantageous to hire a preservation professional with expertise in history, architectural history and/or archaeology.

NOTE: If the project involves the rehabilitation of a building or structure listed in or eligible for listing in the National Register of Historic Places, please complete and submit the Historic Building Supplement in addition to this Form.

When planning to submit a project for review, please remember that our office has 30 calendar days per regulations from the date of receipt to review federal projects and 45 days per SHPO policy to review due diligence projects.

Please **DO NOT** send Project Review Forms by email or fax. We recommend that you use certified mail, FedEx, or UPS to determine if your project has been delivered.

Please send this completed Form along with supporting documentation to:

Review & Compliance Program, SC Department of Archives & History, 8301 Parklane Road, Columbia, SC 29223

October 25, 2016

EST. 1905

SOUTH CAROLINA DEPARTMENT OF
ARCHIVES & HISTORY

Ms. Eliza Jagger
City of Georgetown Finance Department
1134 North Fraser St.
Georgetown, SC 29440

Re: East Bay Park Recreational Trail
Georgetown County, South Carolina
SHPO Project Number 16-AD0019

Dear Ms. Jagger:

Thank you for your email of October 24, 2016, which we received the same day, regarding the above-referenced project. We also received a series of aerial photographs and historic maps as supporting documentation for this undertaking. The State Historic Preservation Office is providing comments to the South Carolina Department of Parks, Recreation, & Tourism pursuant to Section 106 of the National Historic Preservation Act and its implementing regulations, 36 CFR 800. Consultation with the SHPO is not a substitution for consultation with Tribal Historic Preservation Offices, other Native American tribes, local governments, or the public.

Based on the description of the Area of Potential Effect (APE), the supporting documentation, and the identification of historic properties within the APE, our office concurs with the assessment that no properties listed in or eligible for listing in the National Register of Historic Places will be affected by this project.

If archaeological materials are encountered during construction, the procedures codified at 36 CFR 800.13(b) will apply. Archaeological materials consist of any items, fifty years old or older, which were made or used by humans. These items include, but are not limited to, human skeletal materials, stone projectile points (arrowheads), ceramic sherds, bricks, worked wood, bone and stone, and metal and glass objects. The federal agency or the applicant receiving federal assistance should contact our office immediately.

If you have any questions, please contact me at (803) 896-6184 or adaggett@scdah.sc.gov.

Sincerely,

Adrianne Daggett, PhD.
Transportation Review Coordinator
State Historic Preservation Office

cc: Ronda Pratt

Docusign Envelope ID: 075D2FA1-A9D3-4C74-BA25-9D9C1C1C269A

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Finance Department
Kathy Vermeland, Director
Office: (843) 545-4031
Fax: (843) 546-5435

January 27, 2025

SC Department of Parks, Recreation, & Tourism
1205 Pendleton Street, Suite 517
Columbia, SC 29201

Project Name: Morgan Park New Walking Trail and Pedestrian Bridge

Thank you for the opportunity to apply for grant assistance to improve and extend the Morgan Park walking trail and bridge in the City of Georgetown. Once the project is completed, The City of Georgetown will be responsible for the maintenance and repairs of the walking trail and bridge. The cost will be included in the Public Works department annual budget of "Maintenance of Parks". This upgrade will be a significant improvement to Morgan Park.

The City of Georgetown has begun the bid process for the engineering and landscape architectural services for this project. The Mayor, City Council, Staff, and residents are in full support of the ongoing improvements to the Park.

Sincerely,

DocuSigned by:
Kathy Vermeland
C6BF22A28B6F4D4...
Kathy Vermeland, CGFO
Director of Finance

DocuSigned by:
Orlando Arteaga
B9D53AF6DAFB499...
Orlando Arteaga, PE
City Engineer

Drawer 939
Georgetown, SC 29442

BOARD MEETING AGENDA

Wednesday, Feb., 5, 2025

Guest speaker – Eliza Jagger – Assistant Finance Director

1. Call Meeting to Order
2. Approve the minutes of January. 2024 meeting.
3. **Old Business:**

- Community service participants
- Historical signs have been requested to be cleaned by a resident. Destiny reached out to Mason.
- Brad volunteered to clean them. Laurie sent the directions.
- Aluminum collection will begin this month. Cans to be taken to the Lions trailer in Belk's parking lot and we are working on a Maryville location.
- Palmetto Pride end of the year report was successfully submitted. We will not be applying for a grant through Palmetto Pride this year. Due to their new items they fund.

4. **New Business:**

- Morgan Park New Walking Trail and Pedestrian Bridge.
- Thoughts on doing a plant exchange?
- Pick a day for Willowbank day. Planting, cleaning and litter pick up. This will also be part of the Great American Cleanup.
- Met with Carl Grantham the City Arborist and Peter Gaytan in Zoning. Part of the Tree City USA is a Growth Award. We are going for the award going further.
- Tree City USA application status.
- Thank you to the Georgetown Rotary for doing their adopt a street on 1/18/2025.

Upcoming events:

Aluminum recycling on going until June.

Great American Clean Up March?

Movie in the Park:
Hop April 18th or 24th

Happy Valintine's Day!

Board member items:

Meeting Adjourn

Next meeting March 5th at 5:30

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520–5848

January 30, 2025

SC Department of Parks, Recreation, & Tourism
1205 Pendleton Street, Suite 517
Columbia, SC 29201

Project Name: Morgan Park New Walking Trail and Pedestrian Bridge

To whom it may concern:

The Georgetown City Police Department fully supports the city's efforts to make improvements at Morgan Park. The Georgetown Police Department is committed to maintaining public safety citywide. Accordingly, Morgan Park and the proposed walking trail fall under the police department's jurisdiction and will be routinely monitored and patrolled daily to mitigate crime while ensuring safety is preserved.

If the walking trail and pedestrian bridge is to be used by an educational organization, charitable organization, or for any other special event, the Georgetown Police Department will provide any security that may be required in accordance with the city's special event permit process.

Should you have any questions, or need to speak with me directly, feel free to contact me anytime at (843)545-4391, or via email at wpierce@georgetownsc.gov.

Sincerely,

William Pierce,
Chief of Police

Drawer 939
Georgetown, SC 29442

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

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JIM CLEMENTS
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JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Public Works Department
Natrona Simmons, Director
Office: (843) 545-4700
Fax: (843) 520-0682

February 5, 2025

SC Department of Parks, Recreation, & Tourism
1205 Pendleton Street, Suite 517
Columbia, SC 29201

Letter of Commitment to Morgan Park New Walking Trail and Pedestrian Bridge Project

To whom it may concern:

This letter serves to formally express Public Works Department for the City of Georgetown unwavering commitment to the proposed upgrades to Morgan Park's Walking Trail and Pedestrian Bridge project. As outlined in our grant application submitted for your consideration, we fully endorse the project goals and objectives and are dedicated to actively participate in its successful implementation should our application be awarded funding.

We believe that this project will significantly impact on our City residents and visitors, and we are fully committed to providing future budget needs in the maintenance and repairs of amenities within this park.

We will work closely with our City finance and engineering departments to ensure that all requirements are provided for this grant opportunity which aligns perfectly with our organization's mission by promoting excellence in the planning, design, construction, operation, and maintenance of our facilities as we strive to advocate responsible infrastructure investment in our public and recreational facilities, and prioritizing our residential and community needs and environmental stewardship.

Should you have any questions, or need to speak with me directly, feel free to contact me on (843) 545-4701, or via email at nsimmons@georgetownsc.gov.

Sincerely,
Natrona Simmons
Public Works Director

Drawer 939
Georgetown, SC 29442

Permit Drawings for the

Boyd Living Shoreline:

SCDHEC-OCRM Critical Zone Permit Application

Georgetown, South Carolina

SHEET INDEX

000	COVER SHEET
001	LOCATION MAP - VICINITY
002	LOCATION MAP - ADJACENT PARCELS
100	PLAN VIEW - PROJECT AREA
101	PLAN VIEW - DETAILED
200	SIDE VIEW - PROJECT AREA
801	STANDARD DETAIL - WATTLE FENCE SILL
802	STANDARD DETAIL - OYSTER GABION
803	STANDARD DETAIL - WOODEN BREAKWATER

COUNTY:	GEORGETOWN
ADDRESS:	31 E BAY STREET GEORGETOWN, SC 29440
LOCATION:	33° 21' 09.1" N 79° 16' 40.6" W
PARCEL:	TMS 05-0035-027-00-00
ACTIVITY:	CONSTRUCTION OF LIVING SHORELINE
P/N:	SAC-2021-00948

SITE ACCESS:
TO REACH THE PROJECT SITE, FOLLOW THE WALKING PATH & BOARDWALK WITHIN MORGAN PARK THAT BEGINS NEAR THE END OF E BAY ST & GREENWICH DR. THE PROJECT SITE IS THE EXISTING SANDY, ERODING SHORELINE ON EASTERN TIP OF PENINSULA NEAR AN EXISTING PICNIC SHELTER AND OBSERVATION PLATFORM.

NOTE: ALL CONTOURS & ELEVATIONS IN REFERENCE TO NAVD88
APPROX. TIDAL DATUMS: MLW = -1.5 FT (NAVD88)
MSL = 0.5 FT (NAVD88)
MHW = 2.5 FT (NAVD88)
DATUMS BASED ON NOAA 8662926 GEORGETOWN, SAMPIT RIVER ENT., SC & USGS 02136350 PEE DEE RIVER AT GEORGETOWN, SC

PERMIT APPLICANT
THE CITY OF GEORGETOWN
1134 N. FRASER STREET
GEORGETOWN, SC 29440
CONTACT:
ORLANDO ARTEAGA, PE
(843) 545-4501

AGENT
THE NATURE CONSERVANCY
1417 STUART ENGALS BLVD.
SUITE 100
MT PLEASANT, SC 29464
CONTACT:
JOY BROWN
(843) 937-8807 x35

DESIGN & ENGINEERING
ROBINSON DESIGN ENGINEERS
10 DANIEL STREET
CHARLESTON, SC 29407
CONTACT:
JOSHUA ROBINSON, PE
(828) 545-3514

MOFFATT & NICHOL
238 PRINCESS STREET
WILMINGTON, NC 28401
CONTACT:
DAWN YORK
(910) 218-7087

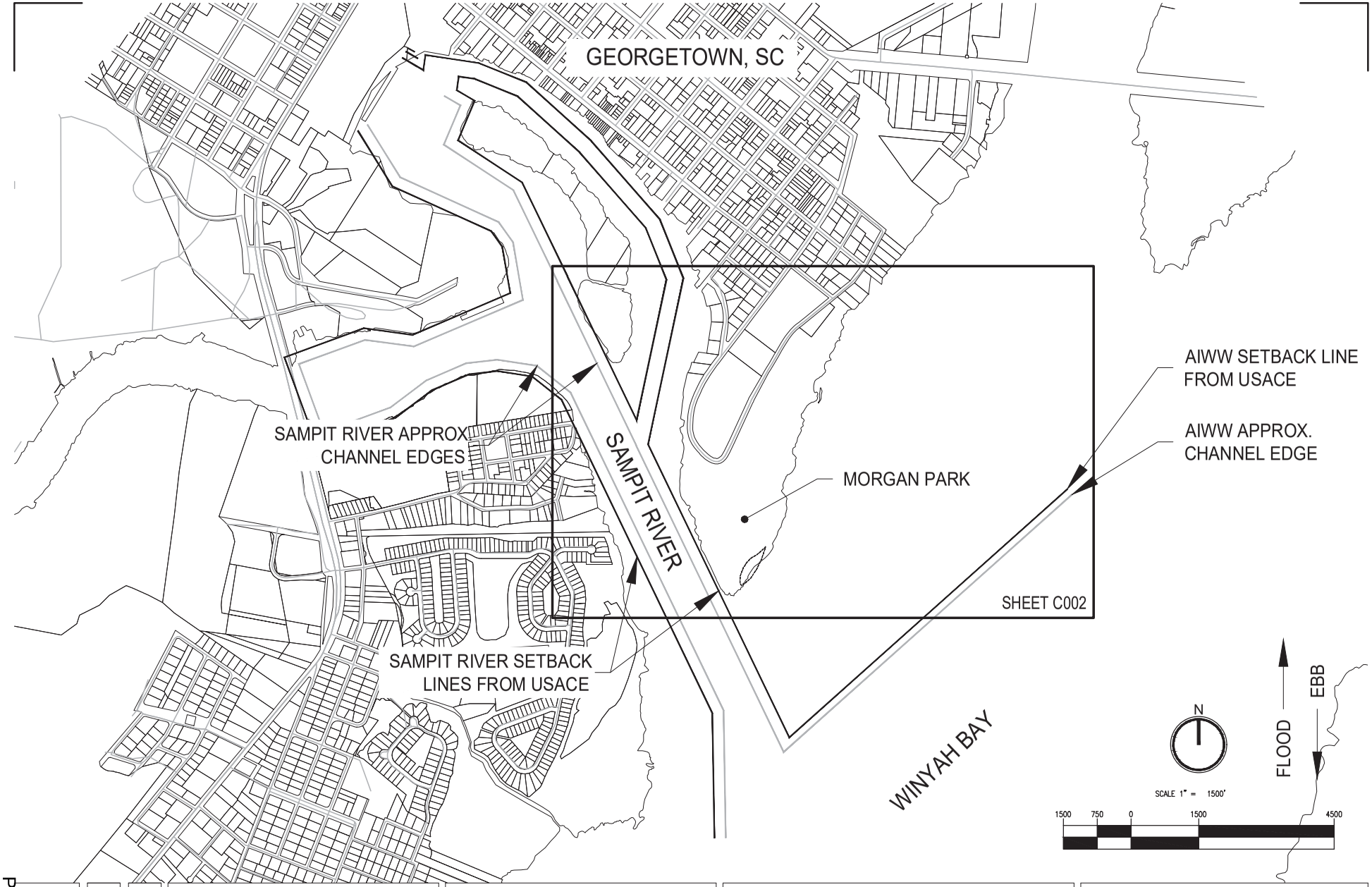
PROJECT:	Boyd Living Shoreline
RDE REF:	21333
SUBMITTAL:	Critical Area Permit
DATE:	May 10, 2022
REVISIONS:	

ADDRESS 1:	31 E Bay St
ADDRESS 2:	Georgetown, SC 29440
TMS:	05-0035-027-00-00
COUNTY:	Georgetown
APPLICANT:	City of Georgetown, SC
SPONSOR:	The Nature Conservancy of SC

Robinson Design Engineers

Robinson Design Engineers SC # 4593
Joshua Robinson, PE SC # 26831
10 Daniel Street
Charleston, SC 29407

www.robinsondesignengineers.com



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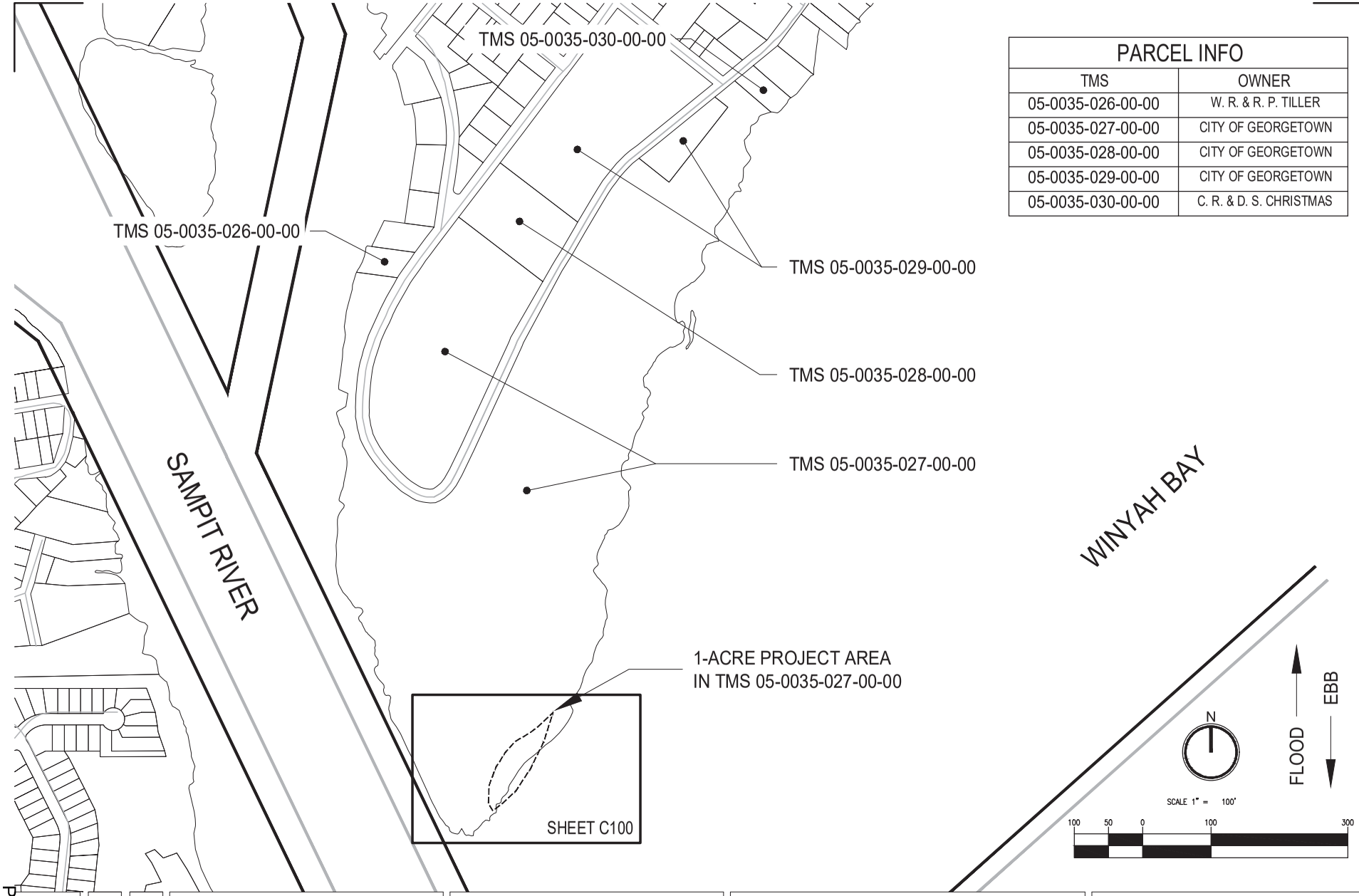
10 Daniel Street
Charleston, SC 29407

www.robinsondesignengineers.com

LOCATION MAP

VICINITY

001



PARCEL INFO	
TMS	OWNER
05-0035-026-00-00	W. R. & R. P. TILLER
05-0035-027-00-00	CITY OF GEORGETOWN
05-0035-028-00-00	CITY OF GEORGETOWN
05-0035-029-00-00	CITY OF GEORGETOWN
05-0035-030-00-00	C. R. & D. S. CHRISTMAS

002

ADJ. PARCELS

LOCATION MAP

PROJECT: Boyd Living Shoreline
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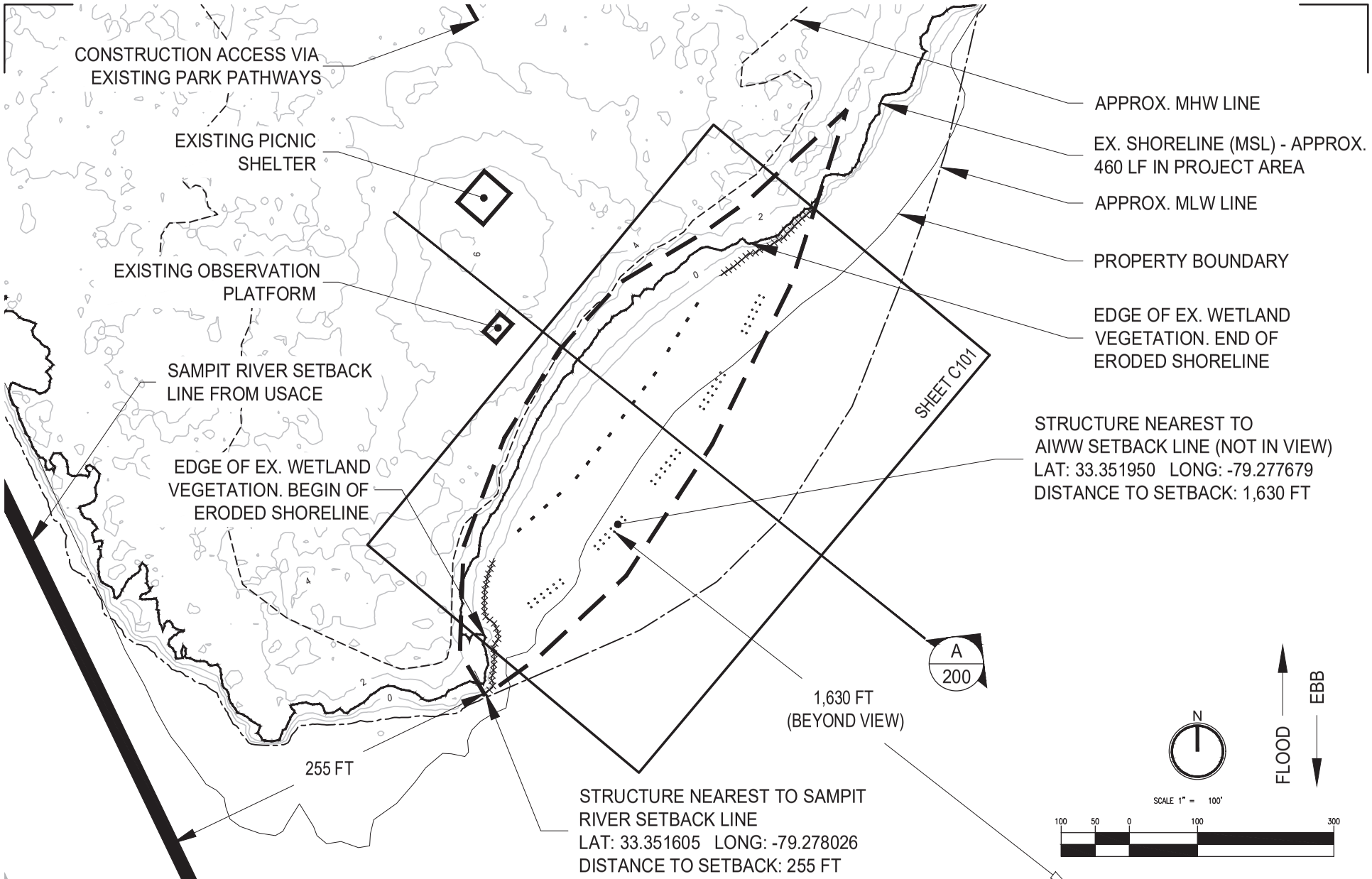

100

PROJECT AREA

PLAN VIEW

PROJECT:	Boyd Living Shoreline
RDE REF:	21333
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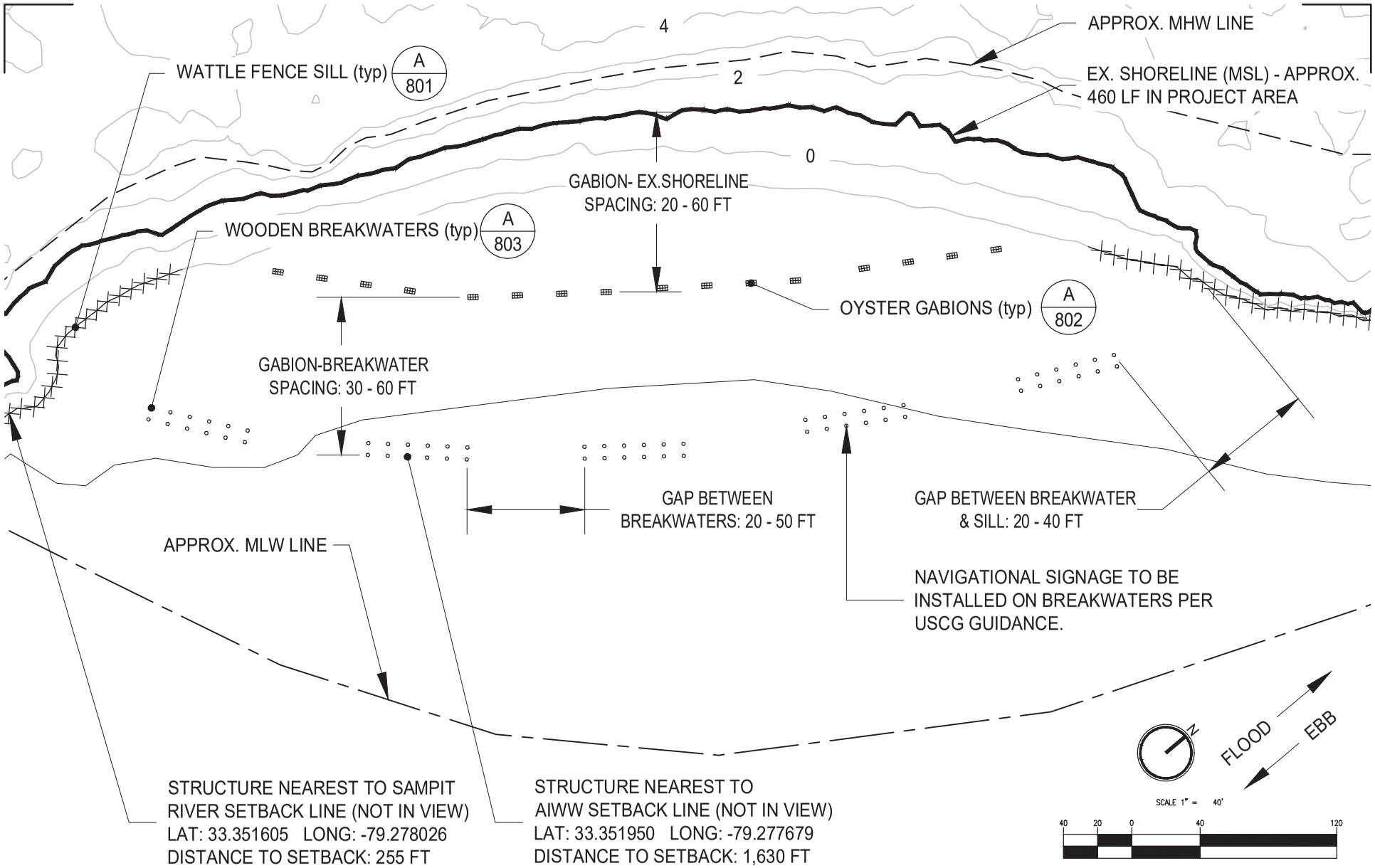
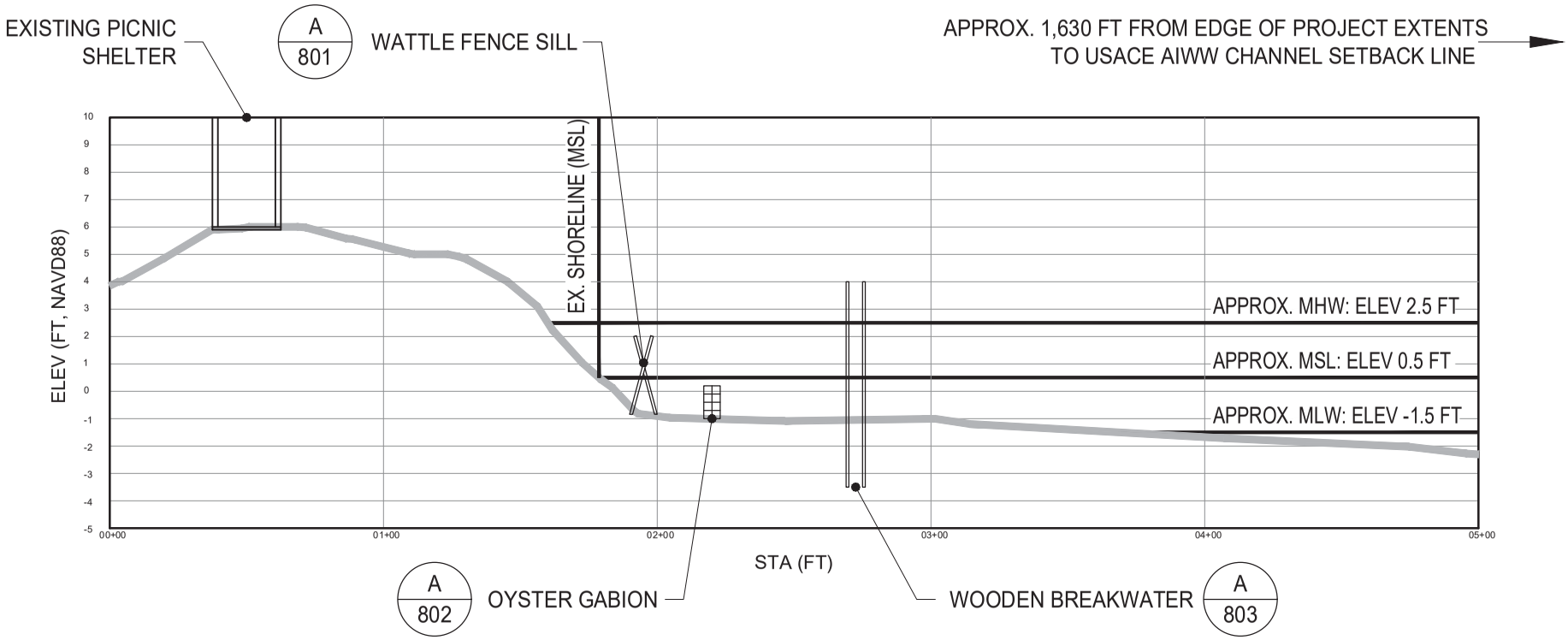


101	DETAILED	PLAN VIEW	PROJECT: Boyd Living Shoreline RDE REF: 21333 SUBMITTAL: Critical Area Permit DATE: May 10, 2022 REVISIONS:	ADDRESS 1: 31 E Bay St ADDRESS 2: Georgetown, SC 29440 TMS: 05-0035-027-00-00 COUNTY: Georgetown APPLICANT: City of Georgetown, SC SPONSOR: The Nature Conservancy of SC	Robinson Design Engineers Joshua Robinson, PE 10 Daniel Street Charleston, SC 29407 www.robinsondesignengineers.com SC # 4593 SC # 26831



A

HORIZONTAL SCALE: 1" = 60'
VERTICAL SCALE: 1" = 6'

200

PROJECT AREA

SIDE VIEW

PROJECT: Boyd Living Shoreline
RDE REF: 21333
SUBMITTAL: Critical Area Permit
DATE: May 10, 2022
REVISIONS:

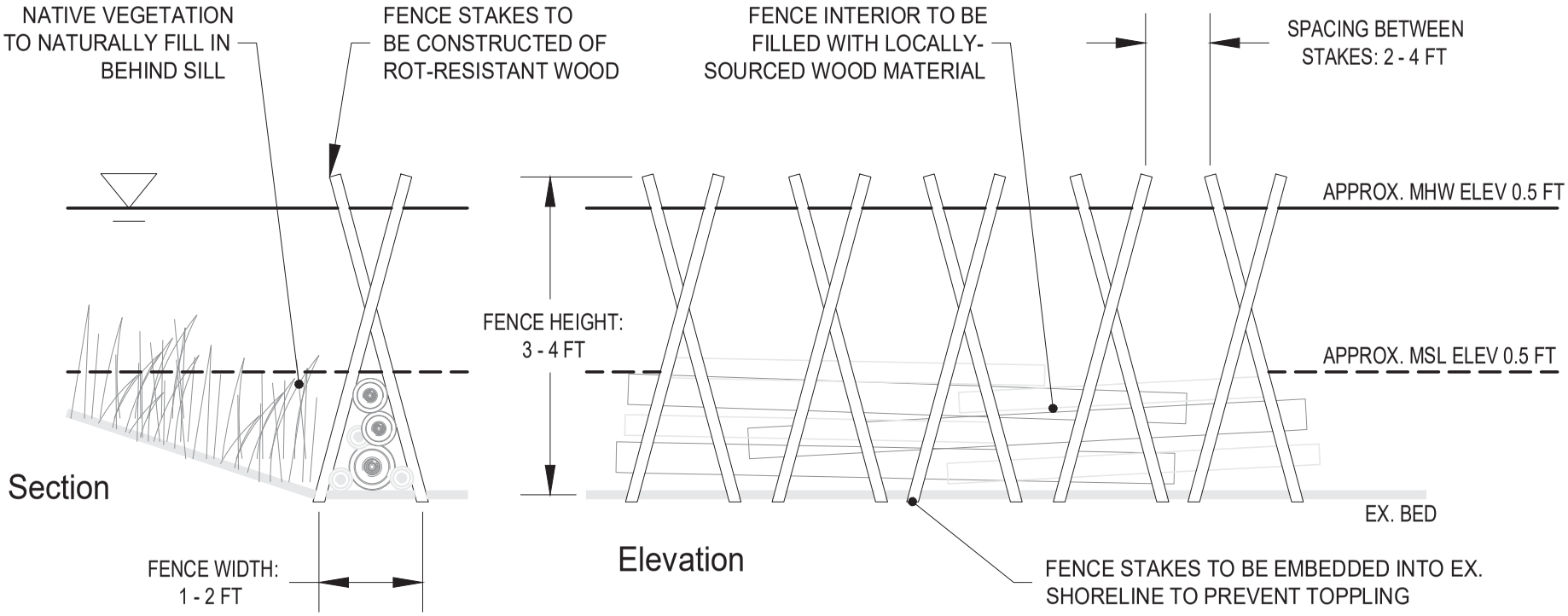
ADDRESS 1: 31 E Bay St
ADDRESS 2: Georgetown, SC 29440
TMS: 05-0035-027-00-00
COUNTY: Georgetown
APPLICANT: City of Georgetown, SC
SPONSOR: The Nature Conservancy of SC

Robinson Design Engineers

Robinson Design Engineers SC # 4593
Joshua Robinson, PE SC # 26831
10 Daniel Street
Charleston, SC 29407

www.robinsondesignengineers.com

NOTE: MLW NOT DEPICTED, AS WATTLE FENCE SILLS PROPOSED IN AN AREA WITH EXISTING BED / GROUND SURFACE ABOVE MLW LINE.



A

WATTLE FENCE SILL

SCALE: 1" = 2'

801

WATTLE FENCE SILL

STANDARD DETAIL

PROJECT:	Boyd Living Shoreline
RDE REF:	21333
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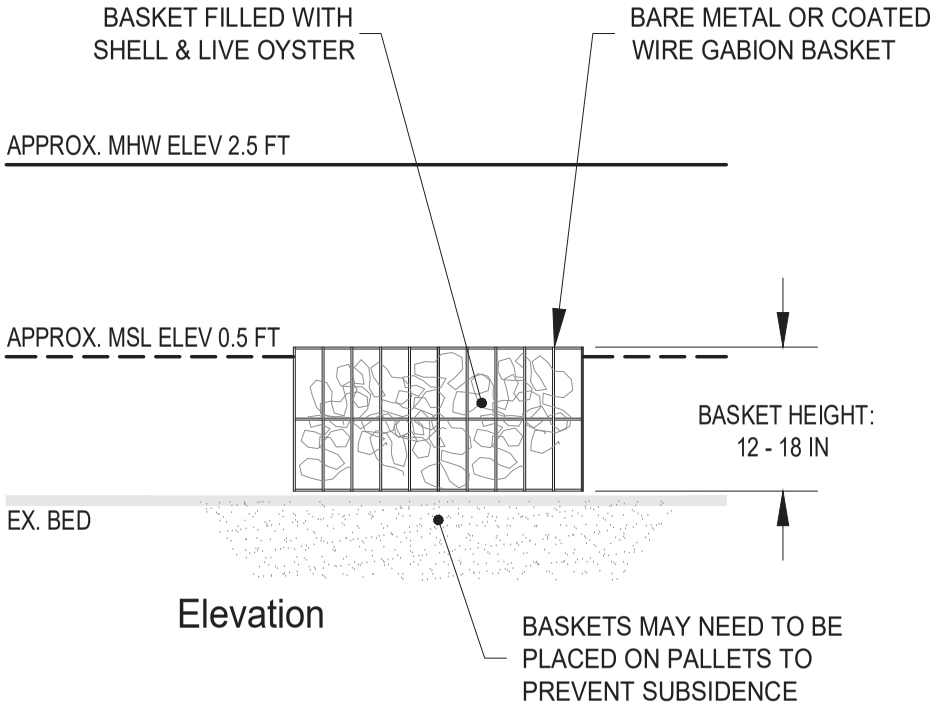
Joshua Robinson, PE SC # 26831
10 Daniel Street
Charleston, SC 29407

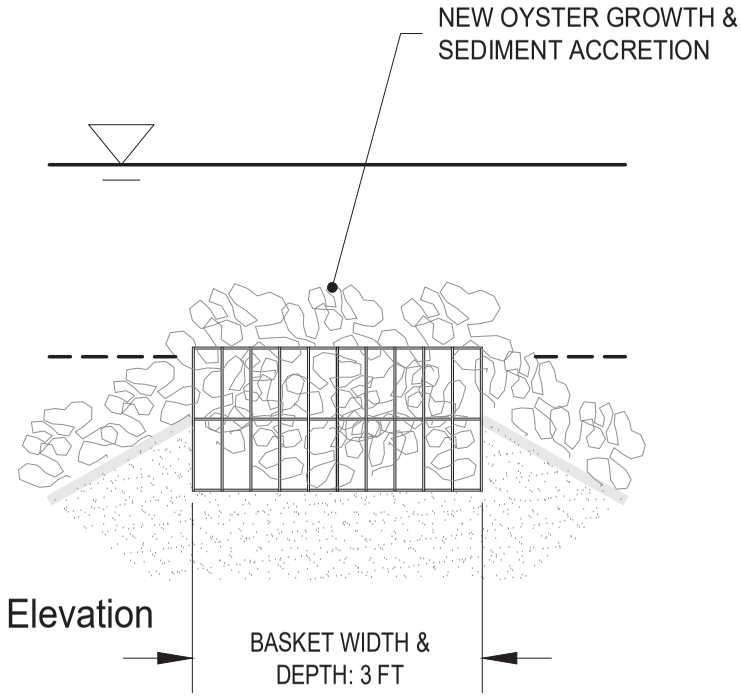
www.robinsondesignengineers.com

NOTE: MLW NOT DEPICTED, AS OYSTER GABIONS PROPOSED IN AN AREA WITH EXISTING BED / GROUND SURFACE ABOVE MLW LINE.

IMMEDIATELY POST-CONSTRUCTION



2-3 YEARS POST-CONSTRUCTION



A OYSTER GABION

SCALE: 1" = 2'

802

OYSTER GABION

STANDARD DETAIL

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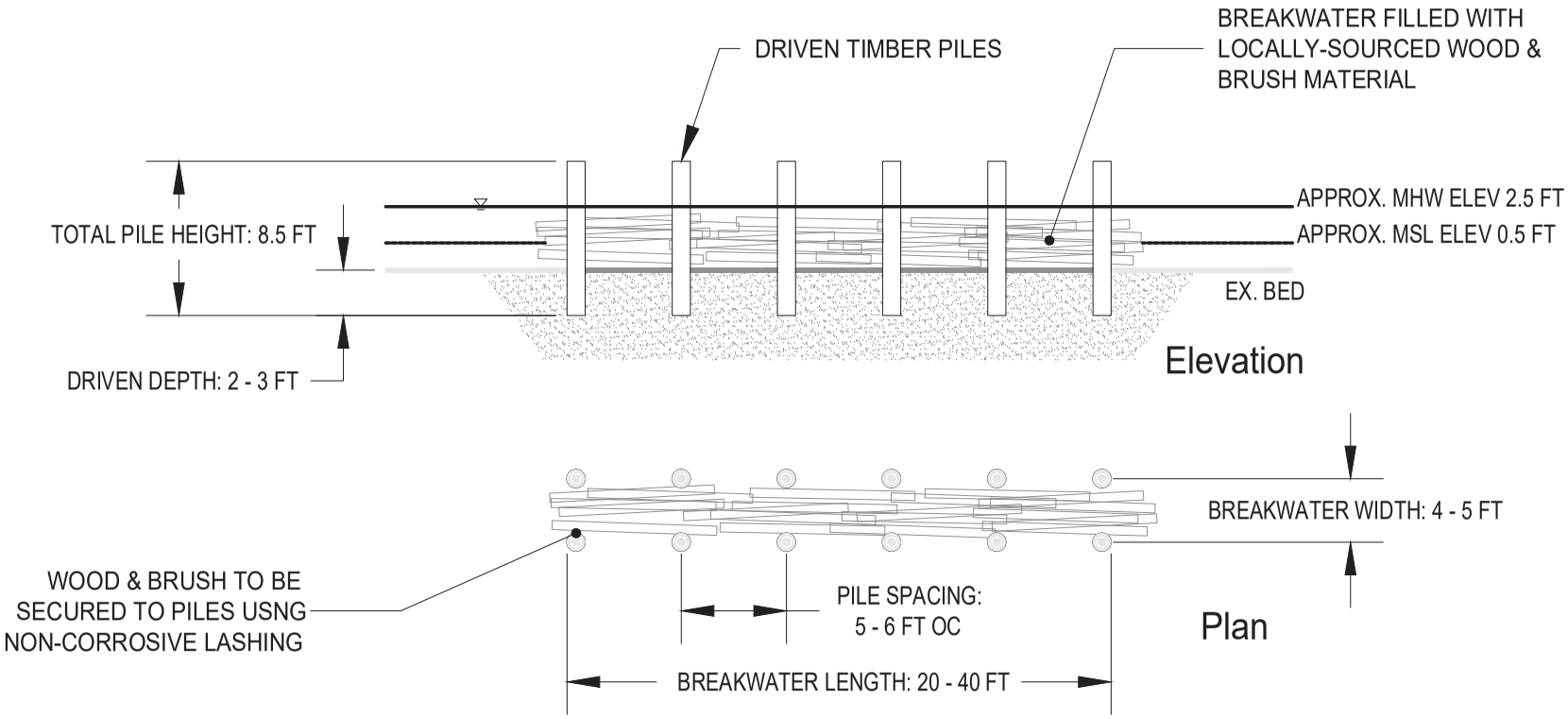
Robinson Design Engineers

Robinson Design Engineers SC # 4593
Joshua Robinson, PE SC # 26831
10 Daniel Street
Charleston, SC 29407

www.robinsondesignengineers.com

NOTE: MLW NOT DEPICTED, AS WOODEN BREAKWATERS PROPOSED IN AN AREA WITH EXISTING BED / GROUND SURFACE ABOVE MLW LINE.



A

WOODEN BREAKWATER

SCALE: 1" = 10'

803

WOOD BREAKWALL

STANDARD DETAIL

PROJECT:	Boyd Living Shoreline
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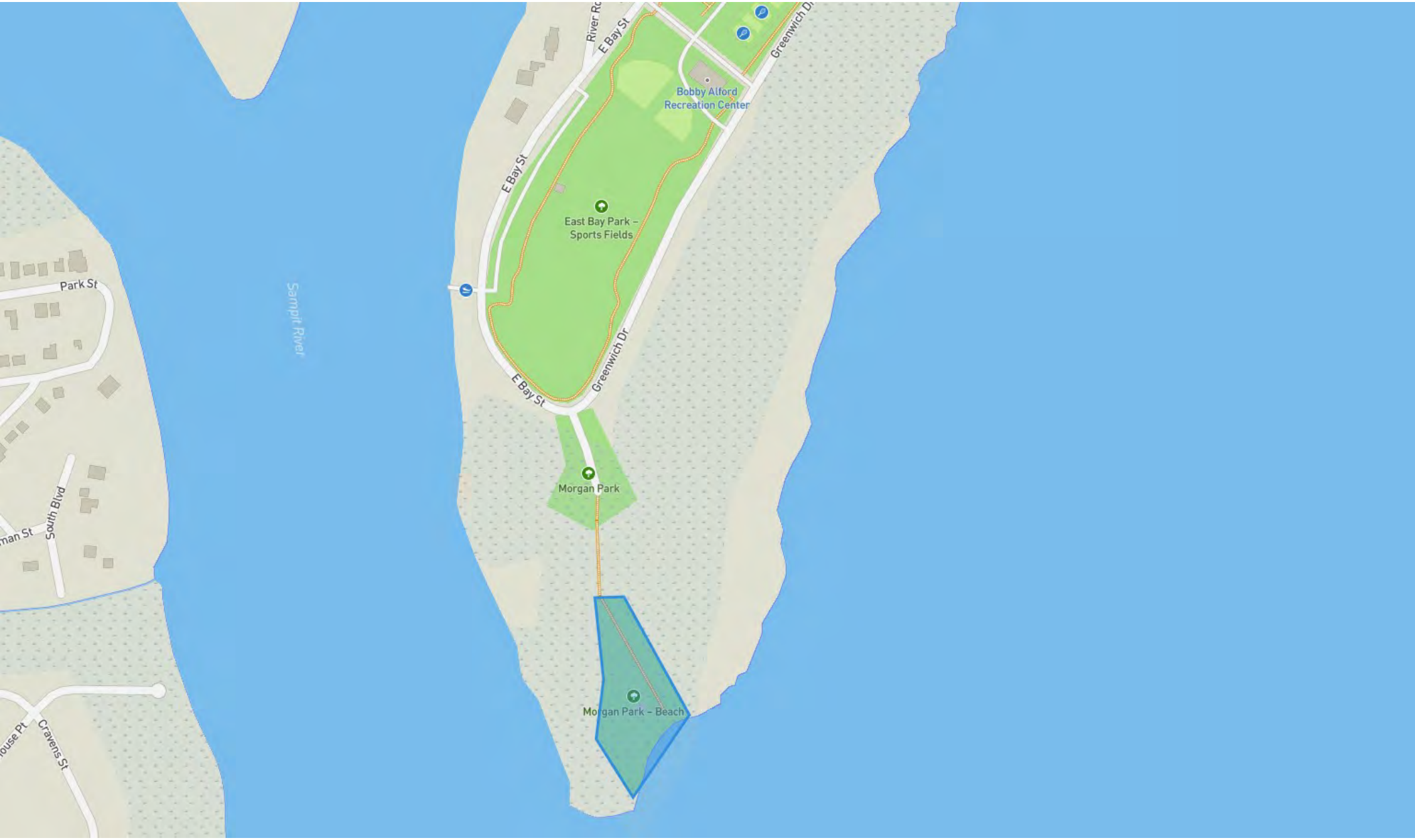

River Ro
E Bay St
Greenwich Dr
Bobby Alford
Recreation Center
E Bay St
East Bay Park –
Sports Fields
Park St
Sampit River
Greenwich Dr
E Bay St
Morgan Park
man St
South Blvd
Morgan Park – Beach
ouse Pt
Cravens St

MORGAN PARK

Trail Activities:

Length:

0.50 miles

Type:

Round Trip

Surface:

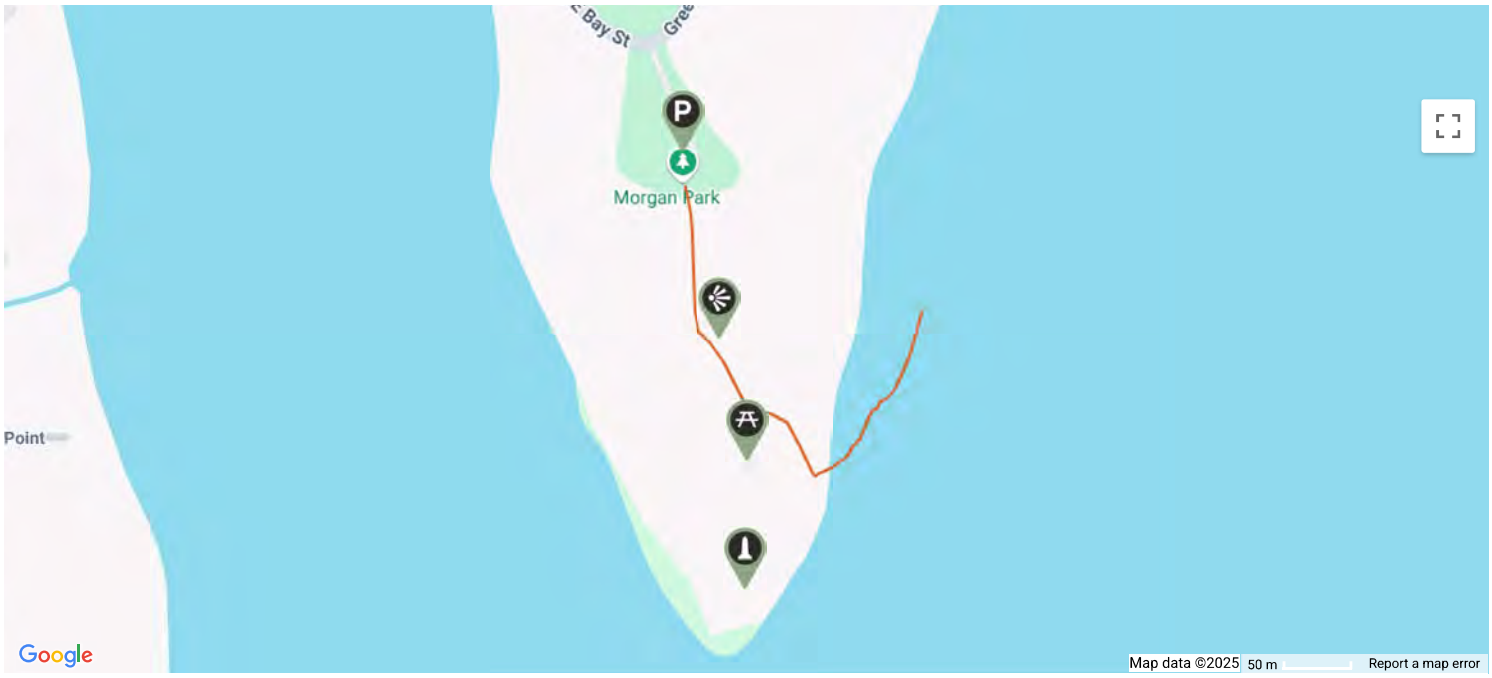
Boardwalk, Natural

Difficulty: Easy

Trail Features:

Summary:
At the southern tip of Georgetown, just beyond East Bay Park, you can come to Morgan Park to walk the short boardwalk and trails which lead you through the woods and give you some great views of the Sampit River and Winyah Bay.

Sign In To Add To Favorites



Description

Comments

Contact

GPS and Coordinates

DOWNLOAD

Trail Segments (Paths)
Trail Features (Points of Interest)

COORDINATES

Lat: 33.35343652874267
Long: -79.27803557786831

SOUTH CAROLINA TRAILS EST. 1991

Your Base for Adventure

Measure Area
Planar
Acres
Result
Area
Area (ac) | Sum (ac)
12.71 | 12.71
Distance
Segment (ft) | Perimeter (ft) | Sum (ft)
128.55
168.78
170.47
111.94
928.77
212.75
197.73
76.97
50.24
63.18
278.37
535.30
526.70
386.21 | 3,835.96 | 3,835.96
GREENWICH
474

National Flood Hazard Layer FIRMette

FEMA

79°17'2"W 33°21'34"N

Feet

0 250 500 1,000 1,500 2,000

1:6,000

79°16'24"W 33°21'4"N

Basemap Imagery Source: USGS National Map 2023

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS
- Without Base Flood Elevation (BFE) *Zone A, V, A99*
- With BFE or Depth *Zone AE, AO, AH, VE, AR*
- Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD
- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile *Zone X*
- Future Conditions 1% Annual Chance Flood Hazard *Zone X*
- Area with Reduced Flood Risk due to Levee. See Notes. *Zone X*
- Area with Flood Risk due to Levee *Zone D*

OTHER AREAS
- NO SCREEN Area of Minimal Flood Hazard *Zone X*
- Effective LOMRs
- Area of Undetermined Flood Hazard *Zone D*

GENERAL STRUCTURES
- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

OTHER FEATURES
- B 20.2 17.5 Cross Sections with 1% Annual Chance Water Surface Elevation
- 8 Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transect Baseline
- Profile Baseline
- Hydrographic Feature

MAP PANELS
- Digital Data Available
- No Digital Data Available
- Unmapped

N

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 1/28/2025 at 1:15 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

Measure Area
Planar
Acres
Result
Area
Area (ac) | Sum (ac)
12.71 | 12.71
Distance
Segment (ft) | Perimeter (ft) | Sum (ft)
128.55
168.78
170.47
111.94
928.77
212.75
197.73
76.97
50.24
63.18
278.37
535.30
526.70
386.21 | 3,835.96 | 3,835.96
474
OUSE POINT

REQUEST FOR PROPOSAL
(RFP)
FOR
LANDSCAPE ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES

REQUESTOR:	City of Georgetown 1134 North Fraser Street Georgetown, SC 29440 Contact: Nereo Parreno, Purchasing Agent Email: nparreno@georgetownsc.gov Phone: 843.545.4046
PROJECT:	Morgan Park New Walking Trail and Pedestrian Bridge
PROJECT NO.:	1240
RELEASE DATE:	Friday, January 17, 2025
DUE DATE:	**On or before 3:00 PM EST (local time) Friday, February 7, 2025**

Proposals must be submitted electronically via email to the Purchasing Agent at purchasing@georgetownsc.gov. The City will not accept proposals by hard copy or fax.

_____ **Initials**

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Important hyperlinks and email addresses:

1. City of Georgetown website
2. City of Georgetown Public Facebook
3. City of Georgetown Purchasing Ordinance in its entirety.
4. All available project documents
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Communication
It is the policy of the City of Georgetown to commit to transparency, ensure impartiality, and complete procurement processes free of internal and external influences. To accomplish this policy, ex parte communication about the bid, between the time of commencement of preparation of the solicitation document and the bid award (written or oral), is prohibited. Therefore, potential respondents and/or respondents submitting proposals, bids, qualifications, Proposals, etc. shall not engage in communication with any City employee, including elected officials, except the City official(s) designated as the contact in the Solicitation Document.

Any communication outside the one between the designated City contact in the Solicitation Document and respondents shall be considered ex parte communication and shall not be relied upon. The City shall disqualify any potential respondent and/or respondent's proposal if the City discovers that potential respondent and/or respondent engaged in ex parte communication.

City employees and/or elected officials shall neither initiate nor engage in ex parte communication with potential respondent and/or respondents.

Purpose
The purpose of this RFP is to obtain a fee proposal from the top two pre-qualified consultants to perform landscape architectural and civil engineering services for the above-referenced project.

It is the responsibility of the submitting firm to familiarize themselves with the project area and access.

The words engineer, consultant, or consulting firm are meant to be synonymous with this RFP.

Project Description
The project includes replacement of the Morgan Park pedestrian bridge and improvements and extension of the existing walkway trail. These upgrades will make Morgan Park ADA accessible to the public.

The City intends to apply for a state grant under the Recreational Trails Program (RTP) to help defer construction costs.

The intended use of the park is constructing a non-motorized walking trail and a new pedestrian timber bridge deck and keeping the park as a passive type park with an opportunity for visitors to

enjoy the views and natural habitat of the area. The City will consider alternate bridge deck materials from composite, IPE, or other.

The design must include a buffer zone between the end of the new walking trail and the newly constructed Living Shoreline Project at the Morgan Park beach area.

It is the responsibility of the submitting firm to familiarize themselves with the project area and access.

Site Visit
A site visit is not mandatory but strongly encouraged prior to the fee submittal.

By submitting the fee proposal, the consultant acknowledges the existing site conditions and its surroundings.

Scope of Services
Design services will include:

1. **Design Services**

- Conduct kickoff conference with City staff.
- Provide a route survey prepared by a SC licensed land surveyor.
- Attend design meetings with City staff.
- Prepare conceptual site and timber bridge plans.
- Assist the City in managing the states' Recreational Trails Program grant, if awarded.
- Present conceptual plans to City council for approval.
- Prepare design documents at 60% and 90% for City staff's review and approval.
- Prepare construction documents and material specifications (100% bid set).
- Provide alternative and sustainable materials for bridge decking.
- Prepare construction estimate upon 90% of plan completion.
- All final site plans must be stamped by a professional engineer or landscape architect licensed in the state of SC.
- All final timber bridge structural plans must be stamped by a professional engineer licensed in the state of SC.

2. **Permitting and Bidding Services**

- File all necessary permits (DES, OCRM) on behalf of the City.
- Assist the City in issuing construction bid documents.
- Assist the City in preparing any necessary Addenda.
- Respond to questions from bidders.
- Attend and chair a pre-bid conference.
- Review bid submittals and prepare certified bid tabulation.
- Provide bid award recommendation.

3. **Construction Administration**

- Attend and chair a pre-construction conference.
- Review and approve of Contractor submittals.
- Answer Contractor's Requests for Information (RFIs).
- Perform a final punch list inspection to verify all design items are complete.
- Visit site and monitor Contractor progress.
- Review Contractor's progress payment applications.
- Attend and chair monthly Contractor meetings.
- Prepare punch list items.
- Assist the City in project closeout.
- Issue certified letter of substantial completion.
- Assist the City in managing the states' Recreational Trails Program grant, if awarded.

The City will:

1. Cooperate with the consultant on a timely basis.
2. Provide the appropriate record drawings and information.
3. Review the consultant's draft submittals in a timely fashion.
4. Pay for all services rendered based on a percentage of work completed at the end of the month.
5. Pay for all necessary permits.

Process

The City reserves the right to request additional information from any, and all prospective bidders or individuals deemed necessary by the City to evaluate the Proposals. However, this process may not be used as an opportunity to submit missing documentation or information or make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

By initialing the bottom of each page of this RFP document, firms represent that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. The firm's representatives are expected to examine this RFP thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFP shall be interpreted to require the better quality or greater quantity of work unless otherwise directed by

addendum. Firms assume responsibility for any ambiguity in the solicitation that their representatives do not bring to the City's attention.

The City shall have the absolute sole discretion in evaluating both the proposal and qualifications of the firms. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the project, considering the fee and qualifications.

This solicitation will be conducted in accordance with the City's Purchasing Ordinance which can be found in its entirety on the City's website, www.georgetownsc.gov.

It is the responsibility of the submitting consultant to familiarize themselves with the City's procurement process.

The City will conduct the selection for the best qualified, responsive, and responsible consultant in the following manner:

1. The solicitation documents will be distributed to the firms electronically via email by the Purchasing agent, ensuring that all interested parties receive the necessary information in a timely and efficient manner.
2. Proposals must be submitted electronically via email to the Purchasing Agent @ purchasing@georgetownsc.gov no later than the aforementioned deadline. The submittal listing of proposals received will be posted on the City's website at https://georgetownsc.gov/under the "Bids" section of the RFQ listing for this project, no earlier than 48 hours after opening. Due to the possibility of negotiation with any firm submitting a reasonable and responsible proposal which appears to be eligible for contract award pursuant to the selection criteria set forth in this RFP, prices will not be divulged at the time of opening.
3. At the conclusion of the RFP process, qualified submittals may be presented to the Georgetown City Council for approval.
4. A firm will be selected for contract negotiations as required.
5. The City of Georgetown will notify the selected firm of intent to offer a contract award.
6. The City will exercise the Local Vendor Preference Option in this solicitation. Please refer to the City's procurement policy for additional process selection criteria.

Award

Submission of a proposal indicates acceptance by the Consultant of the conditions contained in this RFP. Contract shall be awarded to the best pre-qualified and lowest responsive and responsible consultant based on the evaluation criteria.

Evaluation Criteria

The selection of the consultant is based on professional qualifications and competitive fees. Fee proposals may be subject to negotiation for fair and reasonable compensation.

Protest Procedure
In accordance with the City's Procurement Ordinance, any protest or objection to this RFP award process must be submitted in writing to the City of Georgetown, Attn: Nereo Parreno, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions
No answers will be given over the phone.

Questions regarding this Request for Proposals should be submitted in writing and emailed to purchasing@georgetownsc.gov, no later than 3:00 PM EST (local time), Thursday, January 30, 2025.

Answers to questions or Addenda will be posted on the City's website no later than 3:00 PM EST (local time), Monday, February 3, 2025

Please note - if you do not receive confirmation from the City that your email was received before the deadline, it is the bidder's sole responsibility to contact the Purchasing Agent at 843.545.4043.

No questions will be accepted after the deadline mentioned above. All submittals shall include the following in the subject line: **Morgan Park Walking Trail and Bridge Project**

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Schedule of Events

No.	MILESTONE EVENT	DATE	TIME (EST)
1	Request for Proposals (RFP)	Friday , January 17, 2025	
2	Deadline for written questions - emailed to: purchasing@georgetownsc.gov	Thursday, January 30, 2025	3:00 PM
3	Deadline for addenda to be posted to the City's website, www.georgetownsc.gov	Monday, February 3, 2025	3:00 PM
4	Consultant Proposals due date	Friday, February 7, 2025	3:00 PM
5	Award Contract -Tentative	February 2025	
6	Start Design Services	March 2025	
7	Finish Desing Services (120 days after NTP)	June 2025	
8	Permitting	July 2025	
9	Bidding and Award	September 2025	
10	Start Construction	October 2025	
11	Finish Construction (150 days after NTP)	February 2026	

When the Procurement Division is closed due to force majeure, Proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding Proposal submittals directly from the City's website.

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 and 2-188 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the City's website.

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFP up to two (2) days before the RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective bidders or individuals deemed necessary by the City to evaluate the proposals. However, this process may

not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original Proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

All information will be updated and posted on the City's website.

It is the consultant's sole responsibility to obtain the information directly from the City's website regarding this project.

The consultant will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: _____Dated:_____

No: _____Dated:_____

No: _____Dated:_____

_____ **Initials**

Submittal Instructions
In accordance with Section 2-185 and Section 2-188 of the Procurement Policy, proposals in the form of an RFP will be solicited from the top three best qualified offerors. The fee proposal shall be valid for a period of 60 calendar days from the date of proposal opening.

By initialing the bottom of each page of this RFP document, the proposer represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. Proposer's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 and 2-188 of the of the City's Procurement Policy.

The City's Purchasing Ordinance can be found in its entirety on the City's website.

Your proposal must be submitted electronically to ensure it remains sealed until the scheduled bid opening date and time.
It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility **for technological failure in submitting Proposals electronically.** It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive.

The City **WILL NOT** accept proposals by:

Hard copy

Fax

Mail

To be considered responsive, interested parties **must** comply with the following:

1. Proposals must be submitted electronically via email to the Purchasing Agent at purchasing@georgetownsc.gov.

   Submittal package must include **all** of following items:

- Consultant Proposal Form. The proposal shall be a lump-sum fee based on current hourly rates itemized by tasks (Exhibit B).
- Consultant's Hourly Rate Sheet.
- Complete Initialed copy of this RFP document - (Place responsible person's initials on each page)

2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the Proposal, failing to acknowledge addenda, will not, by themselves result in a submittal being deemed non-responsive. The City will request that any and all bidders correct the minor informality or irregularity within the same specified time.
3. Proposal must be received electronically via email to the Purchasing Agent at purchasing@georgetownsc.gov no later than the aforementioned deadline. **It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting Proposals electronically. It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.** Late Proposals will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all Proposals and to waive any informalities and technicalities in the Proposal process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a Proposal.
5. Any bidder may withdraw their Proposal only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete Proposals may be rejected.
6. All costs incurred in preparing the Proposal, or costs incurred in any other manner by the bidder in responding to this RFP, will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this RFP become the property of the City and will not be returned.
7. Any proprietary information contained in the Proposal should be so indicated as follows:

   Vendor Disclosure
   Notice of SC Freedom of Information Act
   "The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

   We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be aware that if the City is not served with such an action, the information will be released.

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8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.
9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a consultant who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a consultant who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the consultant that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected consultant of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected consultant will be required to provide and maintain proof of insurance throughout the contract term in the amount of $1,000,000.00 and as required at the point of contract negotiation by the City's Risk Manager as follows:
    - Comprehensive General Liability (per occurrence);
    - Comprehensive Auto Liability (per occurrence); and
    - Workers' Compensation Liability
    - Automobile Liability
    - Professional Liability Insurance

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage with respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the agreement. Further, it shall be an affirmative obligation upon the consultant to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email – ccribb@georgetownsc.gov
- Fax - 843.545.4201
- Mailing address - PO Box 939, Georgetown, SC 29442

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected consultant agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected consultant and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License - The selected consultant shall be required to have a yearly business license or obtain a "per-job" business license prior to work commencing. Contact the Finance Department at 843.545.4041 for business license information These expenses shall be included in the total proposal cost.

15. Payment terms – An itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).

General Contractual Requirements-

1. Force Majeure - The consultant shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the consultant. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the consultant.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Consultant Qualifications - Consultant must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City reserves the right to make the final determination as to the consultant's ability to provide the services herein.
4. Consultant Responsibility – Each proposal shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the consultant to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The consultant will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this Request for Proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the consultant:

 _____ **Initials**

7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the consultant, shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty (30) day advance notice requirement is waived, and the default provision herein shall apply.

7.4 Default – In case of default by the consultant, the City reserves the right to purchase any and all items/services in default in open market, charging consultant with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING CONSULTANT WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Consultant Responsibilities - The consultant will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the consultant to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the consultant shall identify the subcontracting organization, and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful consultant will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the consultant.
10. Ownership of Material – All materials and documents submitted by the consultant in response to this RFP become the property of the City and will not be returned to the consultant.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the consultant.
12. Contract Amendments - Amendments to any agreement between the City and the consultant must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the consultant as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the consultant, as determined necessary by the City. Pertaining to all audits, the consultant shall make available to the City access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the consultant shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the consultant is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner.

Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.

17. Representations of Consultant - Consultant represents, warrants, and covenants that:
    (a) In providing the services consultant shall utilize the care and skill used by members of the consultant's profession practicing under similar circumstances at the same time and in the same locality.
    (b) All employees provided by the consultant to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request the removal of any employee for a good cause.
    (c) Consultant is a business validly existing and in good standing under the laws of the State of South Carolina.
18. Indemnity Provisions - Consultant agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or consultant's performance thereunder.

Exhibits Available-

A. Professional Consulting Services Agreement
B. Consultant Proposal Form
C. Site Map

_____ **Initials**

Morgan Park

Walking Trail and Bridge Restoration

SITE MAP

September 9, 2024
Sheet 1 of 1

Morgan Park New Walking Trail and Bridge Project 1240
Request for Proposal
Architectural Landscape and Engineering Consulting Services

Friday, February 7, 2025

ADDENDUM 1

The proposal's due date has been revised to Thursday, February 13th, 2025 at 3 pm.

Questions and Answers

GENERAL

1. There is a key language change between the RFP and RFQ, where the RFQ States:

   "The intended use of the trail is for a non-motorized trail walker use or a combination of motorized (golf carts only) and non-motorized trail use."

   However, in the RFP, this language changed to:

   "The intended use of the park is constructing a non-motorized walking trail and a new pedestrian timber bridge deck and keeping the park as a passive type park with an opportunity for visitors to enjoy the views and natural habitat of the area."

   Was this intended or is there no longer a Golf Cart/motorized component.

   Answer:

   The park is intended for passive-type activities accessible to pedestrians only, non-motorized traffic except for the exclusive use of the City's Public Works maintenance light-weight vehicles and emergency first responders.

2. Language was added in the RFP about the living shoreline. Can you clarify specifics about the buffer zone, is it intended to be physical, natural (vegetation i.e. planting plans), or distance based?
   Answer:
   This will need to be coordinated during design between the selected consultant and the living shoreline project consultant. We think it needs to be a combination of a minimum distance and the use of a vegetation buffer.

3. Has the City had any coordination with living shoreline project team regarding interface requirements?
   Answer:
   Yes.

4. Does the City have any information it can share regarding the RTP grant that would afford some understanding of potential level of effort involved in its administration and is there an award amount the City is applying for.
   Answer:
   Click on this link to access RTP grant information.
   https://www.scprt.com/recreation/recreation-grant-programs/recreational-trails-program
   The maximum grant amount that can be requested is $100,000.

5. Has the RTP Grant been officially submitted?
   Answer:
   The City will submit the application on the due date: February 7, 2025.

6. Is the City aware of any specific design requirements or limitations tied to RTP funding that would affect the project?
   Answer:
   Yes, the project will need to meet design guidelines from the US Forest Service Accessibility Guidebook for Outdoor Recreation and Trails and the Forest Service Trail Accessibility Guidelines (FSTAG). The selected consultant must become familiar with these design guidelines.

BRIDGE & STRUCTURAL

7. Are there any specific elevation requirements for the timber structure (storm/high water considerations)?
   Answer:
   This must be established during the design phase of the project.

8. Are there existing plans/drawings for the current timber bridge?
   Answer:
   None on record.

9. Given the language change regarding motorized access, what are the current vehicle access needs and how does this affect required bridge width?
   Answer:
   The bridge width must be established. The bridge must be designed for pedestrian access but there must be consideration for light-weight maintenance and first-responder emergency vehicles. The grant application states a bridge width of 8 to 10 feet.

10. Will the new timber bridge follow the same alignment as existing?
    Answer:
    Yes

11. Does the City anticipate reuse of the existing or expecting new pilings to be driven?
    Answer:
    This is to be determined during the design phase and the consultant's recommendation.

12. What is the current bridge load rating?
    Answer:
    Not known.

ACCESS & CONSTRUCTION

13. Regarding geotechnical investigation access:
    a. Is drill rig access available/permitted?
       Answer: To be determined (TBD)

    b. Can the City provide load rating documentation for the existing bridge to determine if it can support drill rig equipment?
       Answer: See Answer to Question No. 12

    c. If bridge access isn't feasible, would the City consider alternative access methods for obtaining geotechnical data?
       Answer: TBD

14. Can the existing bridge be used for construction access?
    Answer:
    Yes, but this is ultimately a Contractor's means and methods.

15. Does the City anticipate core samples at elevated walkway locations?
    Answer:
    Soil samples may be necessary and part of geotechnical study.

16. Does the City have as-builts of the current walkway/bridge construction??
    Answer:
    No.

INFRASTRUCTURE & UTILITIES

17. What utilities are needed (noting the existing black conduit along footbridge and Pavilion outlet/lighting)?
    Answer:
    None currently. This is outside the scope of work.

18. Are there lighting requirements for the proposed walkway/bridge?

    Answer:
    There are no lighting requirements at this time, but this is a consideration for a future project. There is power from the City side available for future lights.

PARKING & SITE FEATURES

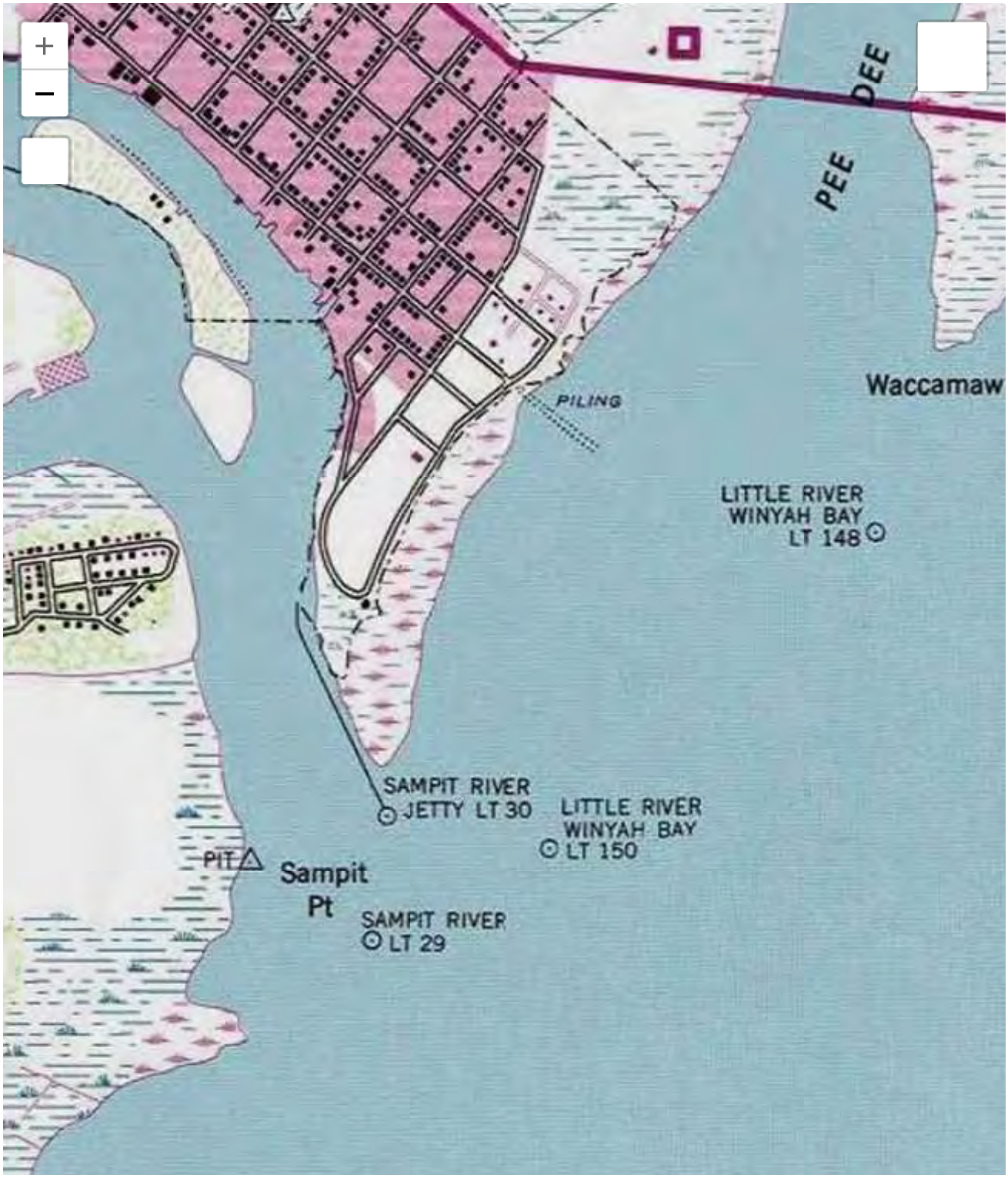
19. Are parking spaces required and does the City anticipate wheel stops? If so, does the City have an anticipated total and number for ADA spaces?
    Answer:
    This project does not include any work on the parking lot area.

ENVIRONMENTAL & PERMITTING

20. Is there timeline flexibility should regulatory agencies be less responsive with environmental permitting?
    Answer:
    It is understood that no consultant has control of the regulatory agency permit approval time.
    We are asking for the selected consultant to be proactive and responsive to the permitting agency.

21. Our team has a previously completed wetland delineation from 2016, would the City be amenable to this being resubmitted as repair/replace?
    Answer:
    This will need to be determined by the regulatory agency. There may be a time limitation on this.

Morgan Park Topo Map in Georgetown County South Carolina



Print this map

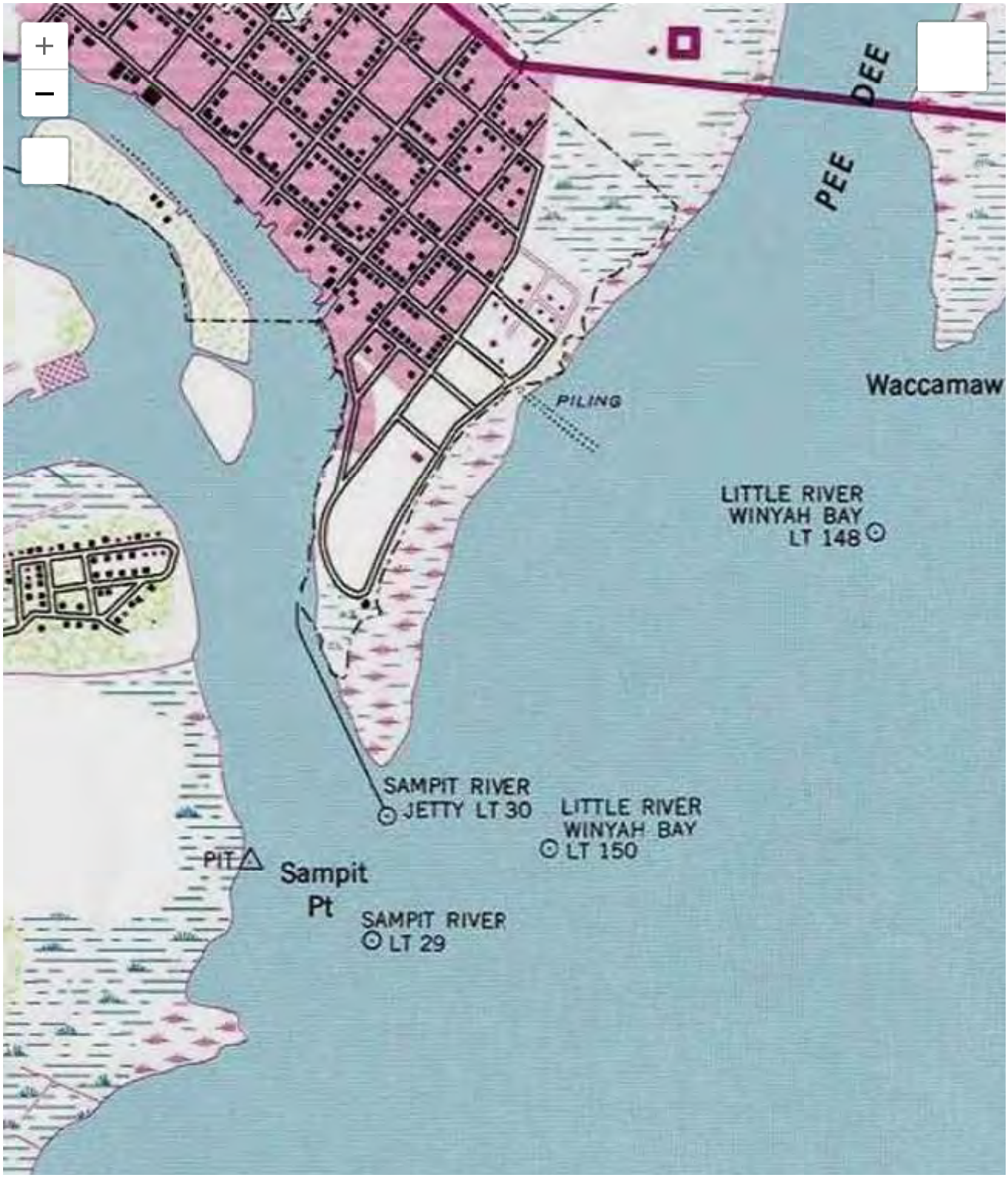
Morgan Park

Walking Trail and Bridge Restoration

SITE MAP

September 9, 2024
Sheet 1 of 1

Morgan Park Topo Map in Georgetown County South Carolina



Print this map

LAND OWNER/MANAGER APPROVAL

As the official responsible for management of the land or land owner on which the project will be accomplished, I agree to the following:

1. The trail project or facility will remain accessible for public use for not less than 25 years.
2. The project as described in this application has my approval.
3. If this project is located on federal lands, the project is in compliance with the all applicable laws, including the National Environmental Policy Act, The Forest and Rangeland Renewable Resources Planning Act, and the Federal Land Policy and Management Act.

DocuSigned by:
Scott Whittier
77B462D762094E5...

Signature

City Administrator

Title

Scott Whittier

Printed Name

1/23/2025

Date

**Please note: Grant may not be awarded without proper permission from the property owner(s).*

CERTIFICATION

I certify that the information provided in this application is complete and accurate. I understand this application will be rated on the basis of the information submitted and the submission of incorrect data or an incomplete application can result in this application being withdrawn from consideration for funding.

I certify the sponsor will comply with all applicable local, state and federal laws and regulations.

I certify the availability resources required to complete this project as represented in this application.

I certify the sponsor has the ability and intent to provide for long term management, maintenance and operation of the project.

I further certify that I have the authority to apply for this grant on behalf of the project sponsor.

DocuSigned by:
Scott Whittier
77B462D762094E5...

Signature of Authorized Representative

City Administrator

Title

Scott Whittier

Printed Name

1/23/2025

Date

DocuSigned by:
Eliza Jagger
E3BD9E958B4E498...

Signature of Project Contact

Assistant Finance Director

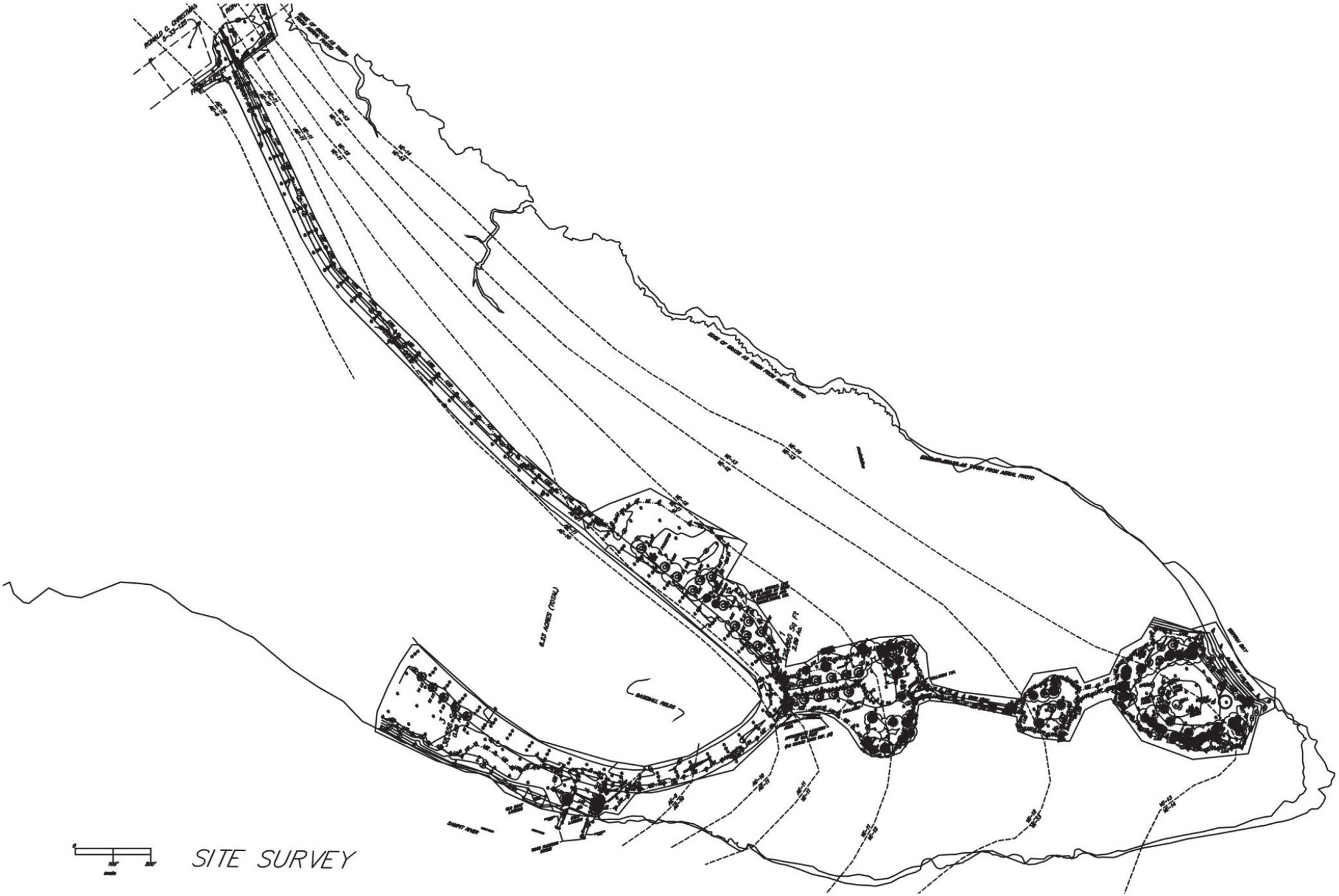
Title

Eliza Jagger

Printed Name

1/21/2025

Date


SITE SURVEY

REFERENCES:

1. PLAT SHOWING LOT A ON EAST BAY STREET IN THE CITY OF GEORGETOWN, DATED 5-3-96, BY J. LUCKEY SANDERS, AND RECORDED IN PLAT BOOK 16, PAGE 48.

2. PLAT SHOWING MAP OF THE AREA JUST NORTH OF THE OLD BOAT RAMP NEAR THE "RECT. DATED 12-12-94, BY WENDELL C. POWERS, S.C.P.L.S. No.5305.

3. PLAT SHOWING MAP OF PROPERTY ON SAMPIT RIVER AND WINYAH BAY SHOWING THAT PART BELONGING TO THE CITY OF GEORGETOWN, DATED SEPTEMBER, 1946, BY J. L. BULL, JR., AND RECORDED IN PLAT BOOK F, PAGE 93.

4. DEED RECORDED IN DEED BOOK 76, PAGE 15.

5. GEORGETOWN COUNTY TAX MAP 5-35-27.

NOTES:

1. THIS PROPERTY IS LOCATED IN FLOOD ZONE AE9, AE11, AE10, VE11, VE12, VE13, AND VE14, PER F.I.R.M. COMMUNITY PANEL 450085 0.085 D AND 450087 0002 D REVISED 3-16-89.

2. AREA WAS DETERMINED BY COORDINATE METHOD.

3. ALL PROPERTY CORNERS SET ARE 3/4" REBAR.

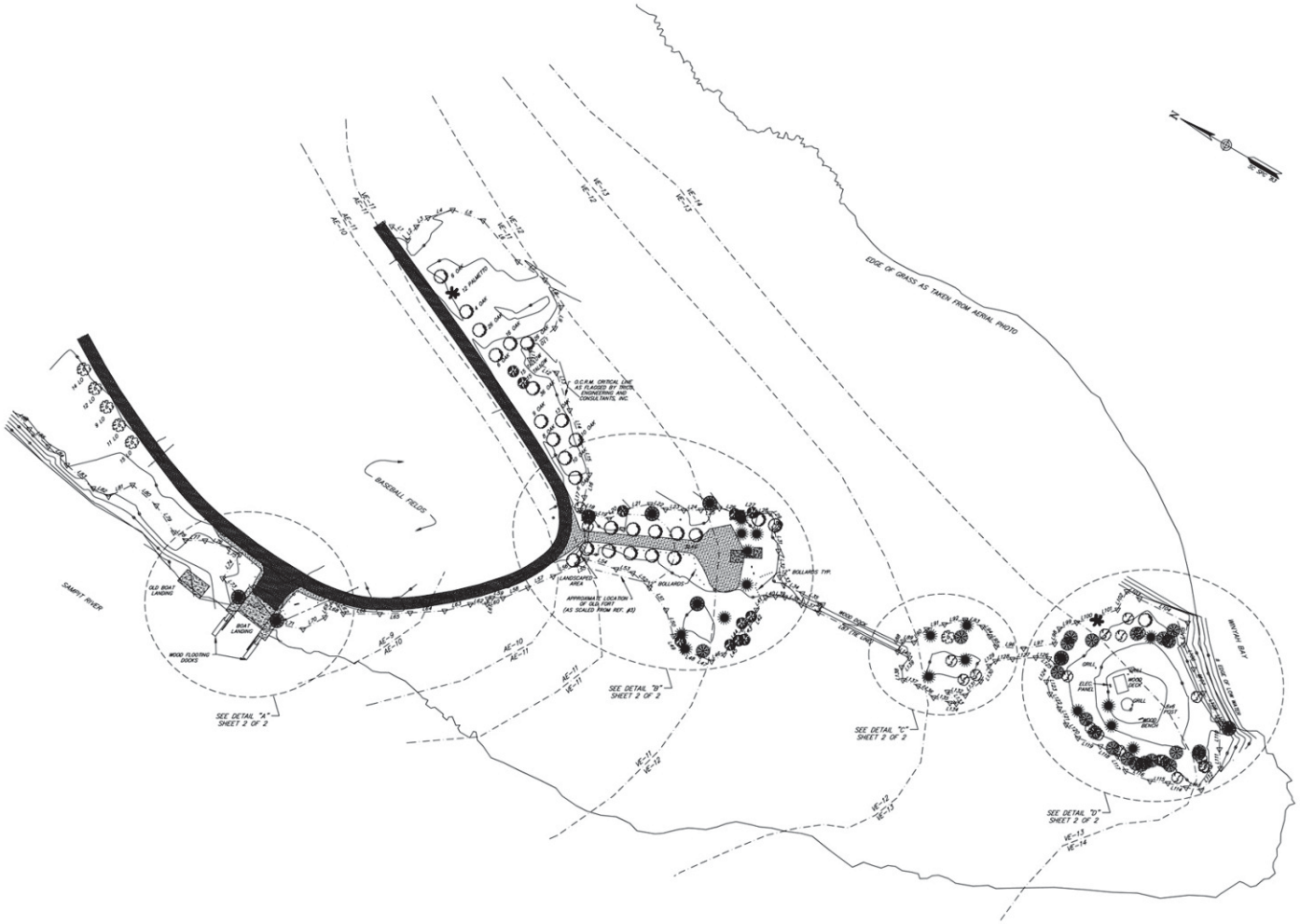
4. OWNER OF RECORD: CITY OF GEORGETOWN, S.C.
P.O. BOX 939
GEORGETOWN, S.C. 29442

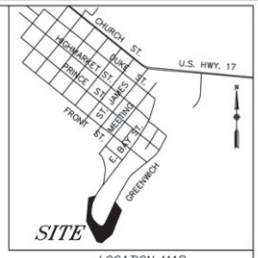
5. THIS PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. NO TITLE SEARCH PERFORMED BY THIS OFFICE.

6. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITY APPEARING ON SAID SURVEY. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON(S) OR ENTITY WITHOUT AN EXPRESSED RECERTIFICATION BY TRICO ENGINEERING CONSULTANTS.

7. THIS SURVEY IS NULL AND VOID IF EMBOSSED SEAL IS ABSENT.

8. ELEVATIONS SHOWN HEREON ARE NVGD 29.





LOCATION MAP
N.T.S.

LINE TABLE		
LINE	BEARING	LENGTH
L1	S10°40'28"W	39.18
L2	S88°29'19"E	26.90
L3	S67°08'42"E	26.98
L4	S47°44'14"E	47.25
L5	S10°42'57"E	58.72
L6	S19°51'17"W	98.10
L7	S03°56'06"W	59.52
L8	S29°55'27"W	58.31
L9	S76°20'52"W	39.56
L10	N70°49'46"W	60.30
L11	S61°20'55"W	17.99
L12	S03°34'53"E	54.65
L13	S40°24'20"W	73.23
L14	S39°30'30"W	59.97
L15	S46°09'57"W	63.34
L16	S72°39'35"W	42.34
L17	S78°28'17"W	24.41
L18	S10°14'31"Z	26.49
L19	S15°17'53"E	28.39
L20	S63°43'55"E	30.92
L21	S41°39'57"E	49.02
L22	S10°36'06"E	29.74
L23	S27°19'39"E	33.50
L24	S31°05'56"E	31.35
L25	S35°13'58"E	33.78
L26	S20°27'01"E	41.14
L27	S22°55'36"E	28.80
L28	S33°42'54"E	23.48
L29	S20°24'08"W	28.31
L30	N74°16'42"W	13.77
L31	S49°28'03"W	38.15
L32	S56°39'27"W	47.86
L33	S33°29'17"W	15.62
L34	S04°41'55"E	37.06
L35	S01°31'25"E	42.95
L36	S87°30'06"W	16.53
L37	N05°26'55"W	34.55
L38	N00°53'33"W	33.17
L39	N25°30'26"W	17.16
L40	N36°08'27"W	18.08
L41	N87°14'43"W	27.88
L42	S85°50'20"W	28.21
L43	N64°12'57"W	16.71
L44	N85°10'10"W	12.63
L45	N83°51'21"W	24.84
L46	N58°57'01"W	25.83
L47	N20°03'47"W	22.74
L48	N14°26'34"W	33.00
L49	N28°00'14"E	33.11
L50	N44°02'52"E	48.85
L51	N43°22'23"E	50.31
L52	N11°36'37"E	40.80
L53	N16°35'32"W	31.29
L54	N11°34'29"E	56.79
L55	N57°00'56"W	19.49
L56	N56°37'43"W	49.12
L57	N54°09'39"W	50.38
L58	N52°15'17"W	49.46
L59	N27°56'06"W	19.31
L60	N45°42'09"W	6.36
L61	S68°42'49"W	9.73
L62	N30°42'05"W	30.51
L63	N44°18'56"W	48.43
L64	N33°10'08"W	63.09
L65	N32°05'37"W	55.40
L66	N29°52'25"W	66.67
L67	N29°59'16"E	19.62
L68	N07°48'22"W	12.82
L69	S82°46'19"W	30.74
L70	N58°39'21"W	45.57

LINE TABLE		
LINE	BEARING	LENGTH
L71	N18°53'04"W	52.20
L72	N07°46'34"E	87.37
L73	N17°47'33"E	39.27
L74	S84°20'03"E	53.79
L75	N00°39'21"W	33.29
L76	N12°21'42"W	45.49
L77	N29°43'02"W	35.62
L78	N04°24'36"E	25.79
L79	N26°50'31"E	58.52
L80	N11°18'26"E	57.55
L81	N56°17'19"W	48.86
L82	N01°44'59"W	31.86
L83	N11°20'06"E	64.06
L84	N15°29'40"E	48.17
L85	N12°04'33"E	46.85
L86	N17°52'40"E	44.34
L87	S03°41'22"E	161.11
L88	N87°43'07"E	21.41
L89	S24°27'59"E	19.76
L90	S78°07'15"E	33.42
L91	S45°34'17"E	33.99
L92	S42°40'18"E	38.76
L93	S02°30'18"E	33.78
L94	S22°24'16"W	22.01
L95	S28°06'56"W	22.32
L96	S26°36'38"E	50.26
L97	S38°40'36"E	57.34
L98	N27°54'37"E	28.80
L99	S49°49'22"E	33.55
L100	S45°23'30"E	40.71
L101	S49°44'46"E	37.84
L102	N86°13'46"E	37.33
L103	S01°11'50"W	27.22
L104	S03°42'37"E	98.29
L105	N70°05'14"E	40.37
L106	N38°21'14"E	47.99
L107	N37°34'35"E	47.06
L108	N32°35'46"E	55.20
L109	N20°50'15"E	7.97
L110	S61°26'44"W	47.68
L111	S58°44'47"W	35.07
L112	N78°31'03"W	52.90
L113	N20°50'54"W	27.84
L114	N16°05'10"W	34.39
L115	N32°35'46"W	32.94
L116	N07°44'25"W	48.59
L117	N31°32'18"E	30.45
L118	N00°24'30"E	36.12
L119	N08°47'49"W	43.74
L120	N18°29'53"E	32.58
L121	N33°18'08"E	31.67
L122	N27°04'55"E	31.89
L123	N44°28'30"E	23.43
L124	S88°25'50"E	34.93
L125	N12°00'07"E	17.75
L126	N25°40'29"W	24.22
L127	N33°24'11"W	42.72
L128	N37°04'03"W	31.20
L129	N68°08'49"W	14.61
L130	S87°59'20"W	32.08
L131	N72°33'40"W	38.22
L132	N18°17'15"W	33.44
L133	S23°33'24"W	27.09
L134	N23°01'29"W	11.50
L135	N11°51'46"W	31.57
L136	N07°50'76"E	35.22
L137	N08°55'42"W	29.80
L138	N54°00'10"E	23.73
L139	S29°35'57"E	21.76
L140	N01°36'35"W	24.25

LEGEND

- PROPERTY LINE WITH PROPERTY CORNER FOUND (AS DESCRIBED)
- PROPERTY LINE WITH PROPERTY CORNER SET (SEE NOTE #3)
- ADJACENT PROPERTY LINE
- RIGHT OF WAY LINE
- CENTERLINE OF RIGHT OF WAY
- EASEMENT LINE

100 0 50 100 200 400
(IN FEET)
1 inch = 100 ft.

I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS A SURVEY AS SPECIFIED THEREIN.

GREGORY F. CUNNINGHAM S.C.P.L.S. No. 17924

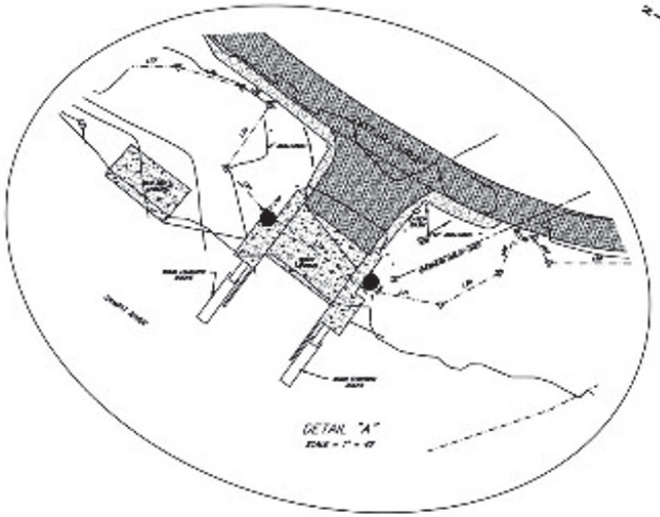
TOPOGRAPHIC PLAT
SHOWING A PORTION OF EAST BAY PARK AND MORGAN PARK, PREPARED FOR CITY OF GEORGETOWN

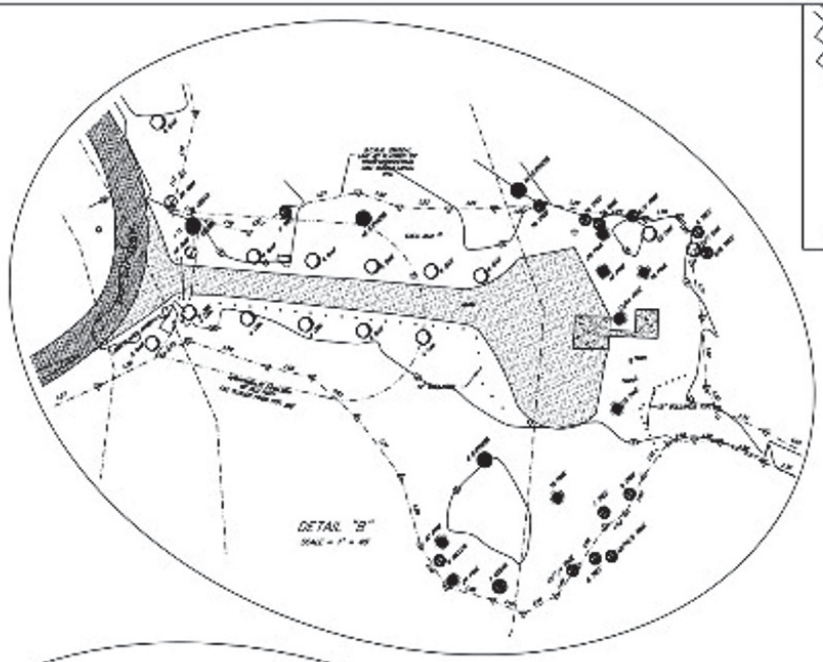
LOCATED IN THE CITY OF GEORGETOWN, GEORGETOWN COUNTY, SOUTH CAROLINA

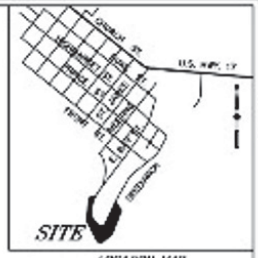
DATE: NOVEMBER 7, 2006

SCALE: 1" = 100'
SHEET 1 OF 2

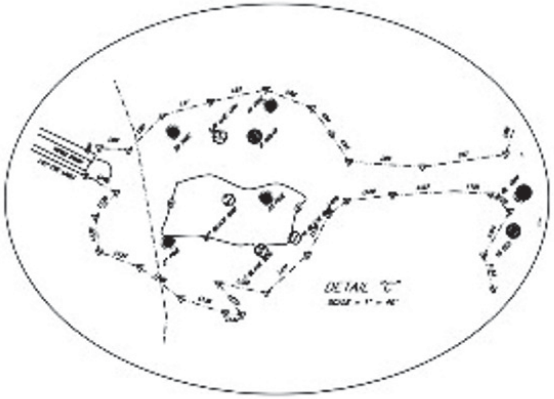
G06-885 DLS

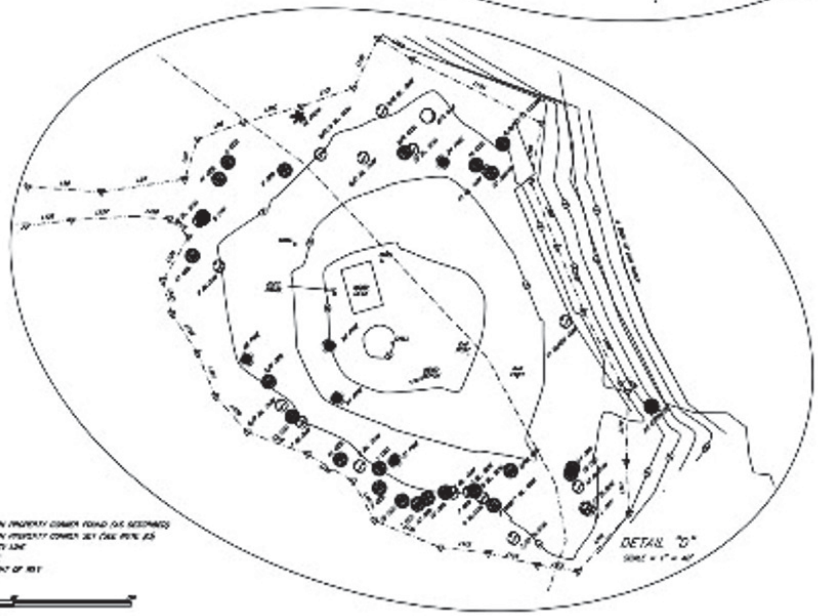






LOCATION MAP
N.T.S.





I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS A SURVEY AS SPECIFIED THEREIN.

GREGORY T. CUNNINGHAM S.C.P.L.S. No. 17934

LEGEND

PROPERTY LINE WITH PROPERTY CORNER FOUND (AS NOTED)
PROPERTY LINE WITH PROPERTY CORNER SET (SEE PROP. ID)
ADJACENT PROPERTY LINE
RIGHT OF WAY LINE
COVERAGE OF RIGHT OF WAY
EASEMENT LINE

(IN FEET)
1 inch = 10' =

TOPOGRAPHIC PLAT

SHOWING A PORTION OF
EAST BAY PARK AND MORGAN PARK,
PREPARED FOR
CITY OF GEORGETOWN

LOCATED IN THE CITY OF GEORGETOWN,
GEORGETOWN COUNTY,
SOUTH CAROLINA

DATE: NOVEMBER 7, 2006

SCALE: 1" = 40'

SHEET 2 OF 2

Photo No. 1
Description: Morgan Park entrance off Greenwich Dr

Photo No. 2
Description: Morgan Park entrance

Photo No. 3
Description: Morgan Park gravel parking lot

Photo No. 4
Description: Morgan Park gravel parking lot

Photo No. 5
Description: Gravel trail leading to wood bridge

Photo No. 6
Description: **Wood bridge leading to tree area**

Photo No. 7
Description: Tree area leading to trail towards beach area

Photo No. 8
Description: Trail leading to beach area

Photo No. 9
Description: Picnic pavilion near beach area

Photo No. 10
Description: Beach area

Photo No. 11
Description: Beach area

Photo No. 12
Description: Beach area

The Nature Conservancy
South Carolina Chapter
1417 Stuart Engals Blvd.
Suite 100
Mt. Pleasant, SC 29464

Elizabeth Fly, Ph.D.
Director of Resilience & Ocean Conservation

elizabeth.fly@tnc.org
843-937-8807 x32

7 February 2025

SC Department of Parks, Recreation, & Tourism
1205 Pendleton Street, Suite 517
Columbia, SC 29201

Re: Letter of Support for Morgan Park New Walking Trail and Pedestrian Bridge Project

To Whom It May Concern:

The Nature Conservancy supports the City of Georgetown's application to the SCPRT Recreational Trails Program to extend and improve the walkway and bridge at Morgan Park to make it more accessible and ADA compliant.

The Nature Conservancy's mission is to conserve the lands and waters on which all life depends. Here in South Carolina, we support protected and public lands and are actively working alongside impacted communities to enhance resilience and identify nature-based solutions to help mitigation flood risk. We have a long history of land conservation and over 15 years' experience stabilizing eroding shorelines with oyster reefs and living shorelines.

We have partnered with the City of Georgetown to address shoreline erosion at Morgan Park, by installing a nature-based solution in the fall of 2024 that will ameliorate the shoreline loss and re-establish a natural marsh habitat that is resilient future eroding forces. Through this project, we are committed to the future of Morgan Park and support the City's proposal to provide better access for all to this beautiful natural park.

Thank you for your consideration of this important project.

Respectfully,

Elizabeth Fly, Ph.D.
Director of Resilience and Ocean Conservation

South Carolina Recreational Trails Program

FY 2023 Project Summary

Project Number	Project Name	Project Sponsor	Total Project Amount	Federal RTP Amount	U.S. Cong. District
P28052300523	*Lake Whelchel Trail Expansion*	Cherokee County	$125,350	$98,000	5th
P28052300623	*Jack White Trail Extension*	City of Rock Hill	$125,000	$100,000	5th
P28052300723	*Nicholtown Mountain Bike and Hike Trails*	City of Greenville	$200,000	$100,000	4th
P28052300823	*Renaissance Park Trail Improvements*	Union County	$125,000	$100,000	5th
P28052300923	*Sullivan's Island Beachfront Nature Trail*	Town of Sullivan's Island	$157,159	$100,000	1st
P28052301023	*Edwin M. Griffin Paved Trail Expansion*	PAL	$777,546	$100,000	4th
P28052301123	*Lynch's Woods Trail Improvements*	Newberry County	$55,501	$44,398	3rd
P28052301223	*Awendaw East Coast Greenway Phase 3*	Town of Awendaw	$151,250	$100,000	1st
P28052301323	*Wambaw Cycle 2023 Enhancement Project*	USDA Forest Service, Francis Marion National Forest	$35,000	$28,000	1st
P28052301423	*Viking Greenway*	Dillon School District 3, Latta Schools	$125,000	$100,000	7th
P28012301523	*Stool Mountain Trail*	South Carolina State Parks	$125,000	$100,000	3rd
P28052301623	*Saluda Confluence Recreation Area*	Upstate Greenways and Trails Alliance	$155,082	$100,000	4th

120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	March 20, 2025
Department:	Water Utilities
Issue Under Consideration:	Motion to approve purchasing a 2026 International HX520 dump truck for the Wastewater Treatment Facility in the amount of $282,698.06
Amount Requested:	$282,698.06
In Current Budget?:	Yes
If not, please explain:	
Financial Impact:	This purchase was budgeted for this current fiscal year
Points to Consider:	This will be to replace the 20-year-old roll-off dumpster truck that is currently in use. The dumpsters and truck are all deteriorating past the point of regular repairs.
Options:	Approve or deny
Staff Recommendation:	Staff recommends approving this purchase

Reviews:

Chris Mullis	Approver	Created/Initiated
Chris Mullis	Approver	Approved
Kathy Vermeland	Approver	Approved
Scott Whittier	Approver	Approved
Stephanie Buccione	Approver	Final Approval

Attachments:

1. HX520 Quote

Prepared For:
GEORGETON FLEET SERVICES
ISSAC WILLIAMS
117 N Kaminski St.
Georgetown, SC 29440-3143
(843)545 - 4704
Reference ID: 2025 TA DC

Presented By:
CAROLINA INTL TRUCKS
Steve Wiser
PO BOX 7548
COLUMBIA SC 292027548
803-799-4923

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2026 HX520 SFA (HX520)

AXLE CONFIG:	6X4
APPLICATION:	Construction Dump
MISSION:	Requested GVWR: 72000. Calc. GVWR: 66000. Calc. GCWR: 140000 Calc. Start / Grade Ability: 28.42% / 2.48% @ 55 MPH Calc. Geared Speed: 83.8 MPH
DIMENSION:	Wheelbase: 274.00, CA: 184.00, Axle to Frame: 85.00
ENGINE, DIESEL:	{Cummins X15 500V} Productivity Series, EPA 2024, 500HP @ 1900 RPM, 1850 lb-ft Torque @ 900 RPM, 2000 RPM Governed Speed, 512 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 4500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
AXLE, REAR, TANDEM:	{Meritor RT-46-160P} Single Reduction, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends Gear Ratio: 4.30
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 315/80R22.5 Load Range L X WORKS Z (MICHELIN), 485 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(8) 11R22.5 Load Range H XDN2 (MICHELIN), 497 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, TANDEM:	{Hendrickson HMX EX 460} Walking Beam, 46,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings
PAINT:	Cab schematic 100LY Location 1: 9219, Winter White (Std) Chassis schematic N/A

Code	Description
HX52000	Base Chassis, Model HX520 SFA with 274.00 Wheelbase, 184.00 CA, and 85.00 Axle to Frame.
1AMS	CROSSMEMBER, FRAME TIE for Heavy Duty
1AND	AXLE CONFIGURATION 6x4
	Notes : Pricing may change if axle configuration is changed.
1CGD	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 12.50" x 3.750" x 0.500" (317.5mm x 95.25mm x 12.7mm); 480.8" (12212mm) Maximum OAL
1LPG	BUMPER, FRONT Gull Wing, Aluminum, Stainless Steel Clad, Heavy Duty
1VBC	TOW PIN, FRONT Heavy Duty; 150,000-lb. Total Capacity
1WJX	WHEELBASE RANGE 258" (655cm) Through and Including 315" (800cm)
2ARY	AXLE, FRONT NON-DRIVING {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
3AEX	SUSPENSION, FRONT, SPRING Two Stage Multileaf, Shackle Type, 20,000-lb Capacity, Steel Springs 18K Capacity and (2) Rubber Auxiliary Springs 2K Capacity, with Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
	Includes : BRAKE LINES Color and Size Coded Nylon : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE SR-7 with relay valve for 6x4/8x6
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck
4AZJ	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System, with Automatic Traction Control
4EDM	AIR DRYER {Bendix AD-HF} with Heater, Includes Pressure Protection Circuits, Safety Valve, Integral Purge Tank, Governor Pressure Settings 110 psi Cut-In/130 psi Cut-Out, Integrated PuraGuard Coalescing Filtration
4EVH	BRAKE CHAMBERS, REAR AXLE {MGM TR3030LP3TSHD} 30/30 SqIn Spring Brake
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4VKK	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4WXZ	DRAIN VALVE {Bendix DV-2} (2) Automatic, with Heater, for Air Tank
4XDS	BRAKES, REAR {Meritor 16.5X8.625 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 8.625", 23,000-lb Capacity per Axle

Code	Description
4XDT	BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity
4XEE	PARK BRAKE CHAMBERS,ADDITIONAL (2) Spring Brake Type
5710	STEERING COLUMN Tilting and Telescoping
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PUB	STEERING GEAR (2) {Sheppard M100/HD94} Dual Power
6DGX	DRIVELINE SYSTEM {Dana Spicer} Service Free SPL250 Main Driveline with SPL170 Interaxle Shaft, for 6x4
7BEU	AFTERTREATMENT COVER Aluminum
7BLY	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Cab Mounted Right Side
7SAP	ENGINE COMPRESSION BRAKE {Cummins} Interbrake For Cummins Signature/ISX/X15 Engines; Furnished with Engine
7WBA	TAIL PIPE (1) Turnback Type, Bright
7WBU	EXHAUST HEIGHT 11' 6"
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment Includes : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light : STARTER SWITCH Electric, Key Operated : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
8GXJ	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount
8HAA	BODY BUILDER WIRING To Rear of Frame, with Stop, Tail, Turn, and Marker Lights Circuits, Ignition Controlled Auxiliary Feed and Ground, Less Trailer Socket
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8RBZ	SPEAKER, AUXILIARY, CB RADIO with Jack for CB; Mounted Left Side Above Driver's Door
8RLZ	BATTERY DISCONNECT SWITCH {Cole-Hersee 75920-06} 300 Amp, Disconnects Cab Power, Does Not Disconnect Charging Circuits, Locks with Padlock, Battery Box Mounted
8RMV	SPEAKERS (2) 6.5" Dual Cone Mounted in Doors
8RNB	CB RADIO Accommodation Package, Header Mounted, Feeds from Accessory Side of Ignition Switch, Includes Power Source, One Antenna and Antenna Base with Wiring on Left Side Mirror
8RPP	ANTENNA Shark Fin, Roof Mounted
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8THB	BACK-UP ALARM Electric, 102 dBA
8VAY	HORN, ELECTRIC Disc Style
8VUK	BATTERY BOX Aluminum, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab

Code	Description
8WBW	JUMP START STUD 12V, Remote Mounted
8WCK	POWER SOURCE, TERMINAL TYPE 2-Post
8WEZ	TURN SIGNAL SWITCH Self-Canceling
8WHJ	HORN, AIR (2) Rectangular Bell, Chrome
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On
8WTL	STARTING MOTOR {Delco Remy 39MT} 12 Volt, Gear Reduced, with Thermal Over-Crank Protection
8WXB	HEADLIGHT WARNING BUZZER Sounds When Head Light Switch is on and Ignition Switch is in "Off" Position
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XNY	HEADLIGHTS Halogen
8XPN	USB PORT One USB-A Port and One USB-C Port, Located in Instrument Panel
9585	FENDER EXTENSIONS Rubber
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges
9ASE	FRONT END Tilting, Composite
9HCN	GRILLE Chrome Vertical Accent Bars, with Black Mesh
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10AGB	COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360
10UAV	VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA/MA /OR/NJ/NY/WA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle.
	Notes : CANNOT BE REGISTERED IN CA. For vehicles that will be registered in States other than CA.
10WCY	SAFETY TRIANGLES
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12864	BLOCK HEATER, ENGINE {Phillips} 120V/1500W
	Includes : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door
12EWZ	ENGINE, DIESEL {Cummins X15 500V} Productivity Series, EPA 2024, 500HP @ 1900 RPM, 1850 lb-ft Torque @ 900 RPM, 2000 RPM Governed Speed, 512 Peak HP (Max)
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed
	Includes : FAN Nylon
12VCA	AIR CLEANER Single Element, with Pre-Cleaner, Engine Mounted

Code	Description
12VJZ	EMISSION, CALENDAR YEAR {Cummins X15} EPA, OBD and GHG Certified for Calendar Year 2025
12WGA	HOSE CLAMPS, RADIATOR HOSES , Mechanical Type; with Constant-Tension Functionality
12WTA	FAN DRIVE SPECIAL EFFECTS Fan Cooling Ring with Fan Shroud Effects, Engine Mounted
12WVG	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood
12WYZ	RADIATOR DRAIN & FILL FITTING SPECIAL; To Vacuum Out or Fill the Cooling System from the Bottom of Radiator, for Use with Quick-Connect Radiator Drain Tool or Shop Coolant Evacuation-Fill System
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations
12XBC	RADIATOR Aluminum, Welded, Down Flow, Front to Back System, 1325 SqIn, with 806 SqIn Charge Air Cooler
	Includes : RADIATOR HOSES Premium, Rubber
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty
13BEK	TRANSMISSION, AUTOMATIC {Allison 4500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway
13WCU	OIL COOLER, TRANSMISSION {Modine} Remote Mounted; Not for use with Retarder, for Automatic Transmission
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission
13WLM	TRANSMISSION OIL Synthetic; 63 thru 76 Pints
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WYU	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming
13XAA	PTO CONTROL, DASH MOUNTED For Customer Provided PTO; Includes Switch, Electric/Air Solenoid, Piping and Wiring
14HRL	AXLE, REAR, TANDEM {Meritor RT-46-160P} Single Reduction, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends . Gear Ratio: 4.30
14UMX	SUSPENSION, REAR, TANDEM {Hendrickson HMX EX 460} Walking Beam, 46,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings
14WBN	DIFF. SWITCH CONTROLS Two Independent Switches for Control Traction Differentials on Tandem Rear Axles, Mounted on Dash
14WCR	TRANSVERSE TORQUE RODS {Hendrickson} TRAAX Rod, Transverse Only
15LNA	FUEL HEATER PLUMBING {Cummins} Plumbing for Thermal Recirculation Valve (TRV) Mounted to Cummins X15 Engines, Thermostatically Controlled
15LPW	FUEL/WATER SEPARATOR {Davco 386} with ESOC Fittings, Includes Water-In-Fuel Sensor
15SGL	FUEL TANK Non-Polished Aluminum, 24" Dia, 80 US Gal (303L), Mounted Left Side, Under Cab
15WEY	DEF TANK 10.8 US Gal (41L) Capacity, Frame Mounted Outside Left Rail, Under Cab
16030	CAB Conventional, Day Cab
	Includes : CAB REAR SUSPENSION Air : CLEARANCE/MARKER LIGHTS (5) LED Roof Mounted : COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window : CONSOLE, CENTER Includes Two Cup Holders and One Additional Storage Area

Code	Description
	: CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : COURTESY LIGHT (2) Driver and Passenger Door Mounted : DOME LIGHT, CAB Rectangular, Door and Instrument Panel Mounted Switch Activated, Timed Theater Dimming, Center Mounted, Integral to Console : FLOOR COVERING Rubber, Black : GLASS, ALL WINDOWS Tinted : GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side : GRAB HANDLE, CAB INTERIOR (4) "B" Pillar and Door Mounted, Two Each Side : READING LIGHT, CAB Located in Overhead Console : STORAGE POCKET, DOOR (2) Full Length, Driver and Passenger Door
16564	HEATER SHUT-OFF VALVES (1) Ball Valve Type, Supply Line
16BAM	AIR CONDITIONER with Integral Heater and Defroster
	Includes : HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps
16GEG	GAUGE CLUSTER Premium Level; English with English Electronic Speedometer
	Includes : GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for : GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)
16HGG	GAUGE, OIL TEMP, ENGINE
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HGL	GAUGE, OIL TEMP, REAR AXLE
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} Mounted in Instrument Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16LUM	SEAT, PASSENGER {National} Non Suspension, High Back with Integral Headrest, Vinyl, with Fixed Back, with Under Seat Storage
16LWK	SEAT, DRIVER {ISRI} Series 300, Air Suspension, High Back, Vinyl, Single Chamber Lumbar, Inboard Armrest, Suspension Cover, Fore/Aft Isolator, Cushion Extension, Seat Tilt
16SDC	GRAB HANDLE, EXTERIOR (2) Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left and Right Side at B-Pillar
16SNS	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Black Heads and Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width
	Notes : Mirror Dimensions are Rounded to the Nearest 0.5"
16VKK	CAB INTERIOR TRIM Diamond, for Day Cab
16VLV	MONITOR, TIRE PRESSURE Omit
16WHJ	HOSE CLAMPS, HEATER HOSE {Breeze} Belleville Washer Type
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
16XJP	INSTRUMENT PANEL Wing Panel

Code	Description
16XPT	MODESTY PANEL Chrome, with Clear Lens LED Lights, for Day Cab
16XTM	ACCESS, CAB Aluminum, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab or Sleeper Cab
16XWV	SUNSHADE, EXTERIOR Aerodynamic, Painted Roof Color, with Integral LED Clearance/Marker Lights
28DWP	WHEELS, REAR {Maxion F22.53449} DUAL DISC; 22.5x8.25 Rims, Painted Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .490" Thick Increased Capacity Disc and Steel Hubs
29PAS	PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied White Powder Coat Paint
7482133264	(8) TIRE, REAR 11R22.5 Load Range H XDN2 (MICHELIN), 497 rev/mile, 75 MPH, Drive
7652543287	(2) TIRE, FRONT 315/80R22.5 Load Range L X WORKS Z (MICHELIN), 485 rev/mile, 68 MPH, All-Position
	Services Section:
40132	WARRANTY Standard for HX520, HX620, Effective with Vehicles Built January 1, 2021 or Later, CTS-2015B
40RBK	SERVICES, TOWING Service Call to 60-Month/Unlimited Mileage to the Nearest Navistar Dealer for Navistar Warrantable Failure as Contract Defined; Includes Engine Failure if Supplier Declines Tow Coverage & ESC Supplied thru Navistar; $550 (USA) Maximum Benefit per Incident
40TWM	SRV CONTRACT, EXT ALLISON XMSN To 60-Month/Unlimited Miles/km, for Allison 4500 RDS with Dump Truck or Mixer Vocations (ST01, ST06, ST07)
40XGS	SRV CONTRACT, EXT STARTER/ALT {Prepackaged Components} Covers Starter and Alternator Only, To 60-Month/200,000 Miles (320,000 km)
40YLN	SRV CONT, EXT CUMMINS ENG/AFTR To 60-Month/200,000 Miles (320,000 km), Extended Cummins X15 Efficiency or Productivity Series Engine Coverage, Protection Plan 1 and Aftertreatment
1	Lee Transport aluminum dump

Financial Summary
2026 HX520 SFA (HX520)

January 30, 2025

(US DOLLAR)

Description		Price
Net Sales Price:		$223,808.06
Memo Item(s):		
Total Taxes:	$500.00	
Note: Memo item(s) shown here are included in the above Net Sales Price.		

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Official Title and Date

Authorized Signature

This proposal is not binding upon the seller without Seller's Authorized Signature

Accepted by Purchaser:

Firm or Business Name

Authorized Signature and Date

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

Custom Quotation For:
GEORGETOWN COUNTY

Personal Contact:
ISAAC WILLIAMS

LEE TRANSPORT EQUIPMENT INC.

1300 BLUFF ROAD COLUMBIA, SC 29201
PHONE# 877-799-7860 WEBSITE: WWW.LEETRANSPORT.NET

Quote #	**CB13025A**
Date:	1/30/2025
Phone #	

SC STATE CONTRACT # 4400035733 FOR TRUCK BODIES / EQUIPMENT	$	-
FURNISH AND INSTALL GODWIN/R&S MODEL 500T, 20' DUMP BODY	$	31,495.00
ALL ALUMINUM AG SERIES BED FOR SLUDGE APPLICATION	$	13,245.00
AIR OPERATED TAILGATE WITH TURNBUCKLES AND REAR SEAL	$	3,150.00
66" HIGH SIDES WITH 2.5" INVERTED ANGLE ON TOP	$	3,285.00
MOUNTAIN TARP, ELECTRIC TARP SYSTEM WITH ALUMINUM ARMS, ASPHALT COVER	$	2,490.00
24" CAB SHIELD/TARP COVE	$	1,295.00
EZ STEP ON CURBSIDE FRONT	$	425.00
REAR SPREADER APRON	$	495.00
ICC BUMPER	$	335.00
3 WAY BACK UP CAMERA SYSTEM	$	2,175.00
	$	-
NO AIR RIDE AXLE INCLUDED	$	-
BODY IS APPROXIMATELY 29 CU/YDS	$	-
HYVA HOIST PER SC STATE SPECS	$	-
PTO/PUMP/HOSES/TANK INCLUDED	$	-
	$	-
184" CT TANDEM AXLE TRUCK REQUIRED	$	-
	$	-
	$	-
	$	-
LEAD TIME IS APPROXIMATELY 26 WEEKS AFTER RECEIPT OF CHASSIS	$	-
CHASSIS DROP SHIP LOCATION IS R & S TRUCK BODIES -- IVEL, KY	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-

Customers chassis covered with primary coverage insurance while in the care and the custody of L.T.E. Product Liability insurance carried.

Net Price:	$	58,390.00
Discount:		
State Sales Tax:		
Total Price:	$	58,390.00

Chassis: TANDEM AXLE **CA:** 184" CT **Paint:**

Other Data:

60559

Tax Exempt No **Terms:** **Delivery Date:**

Accepted By **Date:** **By:**

Lee Transport Equipment, Inc.

CINDY BOLIN

Building Department Monthly Report Statistics (2025)

Number of Inspections by Building Official/Building Inspector													
Inspection Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Certificates of Occupancy Issued	0	0											0
Stop Work	5	3											8
Inspections	146	117											263
Plan Review & Sign	0	0											0
Business License Inspections For New Businesses	5	5											10
Totals	**156**	**125**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**281**

Boards and Commissions Applications & Applications Heard													
Boards and Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Construction Board of Appeals	0	0											0
Technical Review Committee	0	0											0
Totals	0	0	0	0	0	0	0	0	0	0	0	0	0

Code Enforcement Issues													
Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls/Complaints	6	7											13
Site Visits	25	26											51
Courtesy Notices sent or In person notice	10	20											30
Sign Violations	1	2											3
Business License Inspections	2	1											3
Other Issues Addressed and Meetings	0	0											0
Totals	**44**	**56**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**100**

Laurie Cipolla, Keep Georgetown Beautiful, February 2025 Monthly Report

- Keep Georgetown Beautiful did not have board meeting. We did have a presentation on the Morgan Park Grant. Great questions from both board and community members.
- Brad Campbell, who raked the leaves and branches from City Hall is continuing his effort to improve the City's appearance. He is out almost daily cleaning up the notoriously litter streets in the city.
- Meet with Cindy, Ryan and Natrona about the budget.
- Potential sponsor letters for beautification went out to Walmart, Heuser Ace Hardware, True Blue Nursery's, Harbortown Landscaping, Home Depot, Lowe's.
- Met with Hobcaw and Destiny about the boat landing project which has grown and will be an Earth Day event.
- Sat in on two Tree Canopy meetings. These are part of the process of getting a grant.
- Added a tree and plague to the tree memorial in honor of Nancy Corrigal.
- Sent out letters to businesses on the corridors with tips to enhance their appearance.
- Attended and helped with the ribbon cutting ceremony at the Bobby Alford Pavillion.
- Went to the Community Connection meeting.
- Sat in on the council workshop on tree ordinances.
- Met with Jen from Hobcaw, Destiny from Songbird and Natrona from Public Works about the East Bay Boat Landing project.
- Feb. 27th was the special council meeting and as part of the GIC grant we are trying to get Clarissa did a great presentation on updating the tree ordinance.
- Met with Brad and Destiny. Destiny was able to give Brad years of history of litter issues. He is now seeing the struggle after his hours of work; the litter is back days later.

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

March 10th, 2025

The following is a summary of major activities in the Electric Utility Department for February 2025:

Peak shaving was successful for the month of February. The coincidental electrical peak load, with Santee Cooper, was correctly projected and the generation plant operated both units during those hours. The electric peak load occurred on February 21st, 2025, at 8am. Generators ran a total of 9.1 hours for the month of February.

The Electric Utility Department continued with replacing old poles, completing service orders for repair/installation of security lights and installed additional underground utilities in Harbor Club and South Island Plantation. Crews began constructing OH lines to prepare for Construction of South Island landing development.

Second Site, a contractor for Eaton Corp, is currently on-site upgrading the water nodes for our Advanced Meter Infrastructure. This upgrade will improve data accuracy, enhance retrieval efficiency, and reduce the need for manual data entry.

Construction has begun on the Front Street Phase 3 Electric underground infrastructure project in the area surrounding Joseph H. Rainey Park. This project aims to enhance reliability in the Front Street area by upgrading aging infrastructure, reducing the risk of outages, and improving overall service efficiency for residents and businesses.

The February safety meeting was held on the 7th, focusing on hazard identification and control. The discussion covered recognizing potential workplace hazards, assessing risks, and implementing effective control measures to ensure a safer work environment.

Other statistics of interest for February:

Electric Department Statistics (FY 2025)

Description	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Totals
Cut-on – regular	104	123	132	193	72	144	92	15					875
Cut-off – regular	87	107	141	46	103	116	123	25					748
Cut-off – non-pay	324	386	357	169	271	191	68	-					1,766
Non-pay restores	229	274	334	169	211	156	64	7					1,444
Re-read orders	2,946	3,409	2,863	3,049	2,614	3,527	3,502	3,998					25,908
Miscellaneous order	3	10	5	11	8	9	1	4					51
Void orders													-
Total orders worked	3,693	4,309	3,832	3,637	3,279	4,143	3,850	4,049	-	-	-	-	30,792
PUPS locates	143	122	205	159	110	99	146	114					1,098

Drawer 939
Georgetown, SC 29442

City of Georgetown
Engineering Department February 2025 Report

Date: March 10, 2025

DESIGN

WATER & WASTEWATER

1. Pump Station #11 and 20-in. Force Main Replacement (SCIIP Project #1820 and #1821)

- Engineer: WK Dickson
- Status:
  1. Design is 100% complete.
  2. CSX encroachment permits (3) are approved.
  3. SCDOT encroachment permit is approved.
  4. SCDES Wastewater permit is approved.
  5. SCDES NPDES permit is approved.
  6. Bid documents were released on 12/16/24.
  7. Pre-bid conference was held on 1/8/25 at 10 am.
  8. Bids received on 1/31/25 at 2 pm.
  9. Three bids were received for force main, and two bids were received for Pump Station #11.
  10. Moorhead Construction is the apparent qualified low bidder for Division I: Pump Station #11(#1820).
  11. RH Moore Construction is the apparent qualified low bidder for Division II: Force Main. (#1821).
  12. City Council approved bids at the February 20th meeting.
  13. Project bid documents have been sent to RIA for final contract approval.
  14. RIA contract approval is pending.

2. Maryville Water Distribution Improvements-Phase II (Project # 1518)

- Engineer: Rowe Professional Services Company
- Fee: $70,000
- Status:
  1. Design work is ongoing.
  2. Consultant submitted 60% for City's review.
  3. Pending approval of 60% plan review.

City of Georgetown
Engineering Department February 2025 Report

3. Willowbank Watermain Improvements Project (Project #1519)

- RFP for engineering services was released on 2/3/2025.
- Engineering proposals were received on 2/26/2025.
- Three Proposals are currently under review and will be presented for council approval at the March council meeting.

STORMWATER

1. Stormwater Pump Station Feasibility and Preliminary Engineering Study (Project #4017)

Consultant: WK Dickson

Status:

- We held kickoff meeting on 1/29/25
- Study is currently on going.
- I attended presentation meeting with MWI, pump manufacturer, representatives on 2/26/25.

2. N. Merriman -Congdon Street Stormwater Improvements (Project # 4016)

- RFP for engineering services was released on 1/29/2025.
- Engineering proposals were received on 2/19/2025.
- Four proposals are currently under review and will be presented for council approval at the March council meeting.

PUBLIC WORKS

1. Cleland Street Parking Lot -CDBG Grant (Project #2402)

- Engineer: Hanna Engineering
- Status:
  1. Parking lot design is 100% complete.
  2. SCDOT encroachment permit is approved.
  3. SCDES and CZC permits are all approved.
  4. Consultant submitted bid plans and specifications for City's review.
  5. Review of bid documents in compliance with grant requirements is pending.
  6. Request for bids scheduled for March 2025.

City of Georgetown
Engineering Department February 2025 Report

2. Morgan Park Pedestrian Trail and Bridge Project (Project #1240)

- RFP for engineering services was released on 1/17/2025.
- Engineering proposals were received on 2/13/2025.
- Only one proposal was submitted by G3 Engineering, which is currently under review and will be presented for council approval at the March council meeting.

CONSTRUCTION

WATER

1. WTP Secondary Sedimentation Basin –EDA Grant (Project #1606)

- Engineer: WK Dickson
- Contractor: Consensus Construction Inc.
- Contract Amount: $5,223,180.87
- Approved Change Orders: $66,683.38
- Status:
  1. Site activities:
     - Mechanical work is complete.
     - Mechanical inspection scheduled for the week of 3/5/25.
     - Electrical work is ongoing.
     - SCADA work is scheduled for next month.

2. Raw Water Station Electrical Upgrades (Project # 1607)

- Engineer: Howard Engineering
- Contractor: Coastal Structures Corp.
- Notice of Award: 8/16/24
- Bid Amount: $1,082,485
- Contract Change Order: ($261,026.85)
- Revised Contract Amount: $821,458.15
- Status:
  1. City Council approved deduct change order at the February 20th meeting.
  2. Contractor will begin material submittal process in March.

City of Georgetown
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WASTEWATER

1. Sewer Pump Station Generators-FEMA Grant

- FEMA grant amount: $160,665.75
- Contractor: Melton Electric.
- Bid Amount: $215,862
- Notice of Award:7/26/2022
- Pre-Construction Meeting: 11/16/22.
- Project Start date: TBD (Revised)
- Status Comments:
  1. Need approval from SCEMD to proceed with conversion of standby to portable generator.
  2. Delivery of second portable generator unit is still pending.

STORMWATER

1. Historic District Stormwater System Improvements-EDA Grant (Project #4015)

- Engineer: WK. Dickson
- Contractor: Green Wave Contracting, Inc.
- Contract Amount: $6,251,220.
- Contract Change Orders: $262,588.35
- Revised Contract Amount: $6,513,808.35
- Status:
  1. Work continues in Division II- Orange Street. Installed double storm lines on Duke Street.
  2. Installed Insert Valves on Duke Street.
  3. Work at Division I-Front Street-Constitution Park and CCU Bulkhead work continues.

City of Georgetown
Engineering Department February 2025 Report

CITY HALL BLDG.

Project Management (PM) consultant: LCK
Design-Build Contractor: Coastal Structures Corp.
Architect: Graham Leigh Architecture
Award amount is $720,718 (for design and pre-construction services only).
Status:

1. Asbestos abatement and interior demolition for Buildings #1 and #3 completed.
2. Need to finalize final floor plan.
3. There are a few issues pending:

3.1.Generator
3.2.Perimeter glass
3.3.Admin bathroom location
3.4.Door location
3.5.Penthouse Room
3.6.Penthouse Screen Panels
3.7.Other

MUNICIPAL COMPLEX (ELECTRIC & PUBLIC WORKS) BLDG.

Architect: Tych & Walker

Status:

1. Contractor needs to submittal final GMP proposal.
2. City and Contractor need to agree on value engineering items.
3. A final contract needs to be negotiated and approved.
4. Discussed splitting the project into two Phases I: Metal Bldg. FY 25 and Phase II: Main Building Renovations FY 26.

OTHER ACTIVITIES:

1. Prepared RFB for Re-Bid of WWTP Headworks Bar Screen Replacement.
2. Prepared RFB for Pavilion Landscape.
3. Assist in grant application for Morgan Park Trail.
4. Participated in meetings and design discussion for 717 Highmarket Street drainage.
5. Coordinated installation of the first City's rain gauge monitor device located at stormwater pump station.

Prepared by: Orlando Arteaga, P.E., City Engineer

CITY OF GEORGETOWN

SALE OF ASSETS - FY25

GovDeal Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
08.23.2024	630	NA	POLICE	LOT OF FEDERAL SIGNAL STINGERS	1,100.00	LISTED IN AUGUST-AUCTION ENDED AUGUST 8	2025-9287
				Total July	1,100.00		
				no activity			
				Total August	-		
				no activity			
				Total September	-		
				no activity			
				Total October	-		
				no activity			
				Total November			
				no activity			
				Total December			
				no activity			
				Total January			
				no activity			
				Total February			
				no activity			
				Total March	-		
				Total April	-		
				Total May			
				Total June			
				TOTAL PER G/L	**1,100.00**		

CITY OF GEORGETOWN
FY25 GRANTS
February 2025

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Commerce	Stormwater System Improvements (EDA) Proj #4015	5,488,526.00	2,405,435.00	2,346,962.39	5,546,998.61	04-79-07494	
2	US Department of Commerce	Water Treatment Plant Improvements (EDA) Proj #1606	3,428,000.00	857,000.00	3,155,183.35	1,129,816.65	04-79-07777	
3	SC Department of Commerce	Demolition of Dilapidated Units : West End (CDBG)	375,000.00	37,500.00	203,732.75	208,767.25	4-CE-20-007	
4	SC Department of Commerce	West End District Water Upgrades (CDBG) Proj #1515	750,000.00	341,208.00	882,217.68	208,990.32	4-CI-21-008	
5	SC Department of Commerce	Cleland Street Public Parking Lot (CDBG) Proj #2402	250,000.00	110,933.00	41,539.52	319,393.48	4-SP-22-004	
6	SC Department of Commerce	Bobby Alford Pavilion (CDBG-CV1) Proj #1222	844,298.00	150,000.00	843,951.10	150,346.90	CV1-019	
7	Federal Emergency Management Agency (FEMA)	HMGP : Pump Station Generators	192,798.90	21,422.10	-	214,221.00	4542-0004-R	
8	SC Infrastructure Investment Program (SCIIP)	Sewer Pump Station #11 Replacement Proj #1820	3,888,325.00	686,175.00	806,282.84	3,768,217.16	A-23-C079	
	Award $9,733,783 Match $1,717,718	Sewer Force Main Replacement Proj #1821	5,845,413.00	1,031,543.00	-	6,876,956.00		
9	Justice Assistance Grant (SCDPS)	Justice Assistance Grant (JAG) Program ***Mobile Radios***	74,966.00	-	-	74,966.00	5G001424	
STATE GRANTS								
10	SC Department of Public Safety	FY25 School Resource Officer Program	193,132.00	-	57,031.41	136,100.59	SR-033-C2202-25	
11	Body Armor Award Grant Program	Bulletproof Vest	11,259.00	-	2,755.65	8,503.35	1BA24023	
OTHER GRANTS								
12	Palmetto Pride	Keep South Carolina Beautiful 2023	6,100.00	-	3,999.56	2,100.44	-	
13	State of South Carolina	Gilbert/Hawkins/Butts St Sidewalk Ext. Program Proj# 1236	375,000.00	-	272,683.36	102,316.64	-	
14	SC Department of Environmental Services - SC DES	FY25 Solid Waste Grant - 22.01SW25	13,250.00	-	8,948.33	4,301.67	-	
15	SCMIRF	Public Works Property and Liability Reduction Grant	4,000.00	4,000.00				NEW
		TOTAL	**21,740,067.90**	**5,645,216.10**	**8,625,287.94**	**18,751,996.06**		

CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

POST DATES 07/01/2024 - 02/28/2025
STATUS: OPEN & PARTIAL PO STATE: PURCHASE ORDERS

Approval Department	Vendor Name	PO/Req Number		Description	Amount
01					
Vendor Code: 10151 CROSBY LAW FIRM LLC					
01	CROSBY LAW FIRM LLC	2025-00071	ok	CROSBY LAW FIRM LLC - BLANKET	3,728.47
Total Vendor Code 10151:					3,728.47
Vendor Code: 16119 CARAHSOFT TECHNOLOGY CORP					
01	CARAHSOFT TECHNOLOGY CORP	2025-00020	ok	CARAHSOFT -	6,506.56
Total Vendor Code 16119:					6,506.56
Vendor Code: 7196 SET SOLUTIONS, LLC					
01	SET SOLUTIONS, LLC	2025-00058	ok	SET SOLUTIONS - SAFETY TRAINING	19,000.00
Total Vendor Code 7196:					19,000.00
Vendor Code: 8794 GEORGETOWN ALCOHOL AND DRUG AB					
01	GEORGETOWN ALCOHOL AND DRUG AB	2025-00125	ok	GEORGETOWN ALCOHOL AND DRUG AB	61,617.50
Total Vendor Code 8794:					61,617.50
Total 01:					90,852.53
04					
Vendor Code: 1085 KAMINSKI HOUSE MUSEUM					
04	KAMINSKI HOUSE MUSEUM	2025-00033	ok	KAMINSKI HOUSE MUSEUM - DEFERRED PROJECT	19,331.00
Total Vendor Code 1085:					19,331.00
Vendor Code: 16313 STATEWIDE SECURITY SYSTEMS INC					
04	STATEWIDE SECURITY SYSTEMS INC	2025-00003	ok	STATEWIDE - CITY WIDE CAMERAS	17,250.00
Total Vendor Code 16313:					17,250.00
Vendor Code: 18315 THE LAW OFFICE OF ERIN E BAILEY LLC					
04	THE LAW OFFICE OF ERIN E BAILEY LLC	2025-00163	ok	ERIN BAILEY - PUBLIC DEFENDER SERVICES	8,000.00
Total Vendor Code 18315:					8,000.00
Vendor Code: 19520 LCK, LLC					
04	LCK, LLC	2025-00084	ok	CITY HALL PROJECT MANAGEMENT SERVICES - PROJ 2005	62,373.69
Total Vendor Code 19520:					62,373.69
Vendor Code: 19554 BS&A INTERMEDIATE LLC					
04	BS&A INTERMEDIATE LLC	2025-00203	ok	BS&A INTERMDIATE LLC - ERP SOFTWARE SYSTEMS	131,615.00
Total Vendor Code 19554:					131,615.00
Vendor Code: 19559 MAULDIN & JENKINS, LLC					
04	MAULDIN & JENKINS, LLC	2025-00168	ok	MAULDIN & JENKINS	34,000.00
Total Vendor Code 19559:					34,000.00
Total 04:					272,569.69
05					
Vendor Code: 19720 ONPOINT PUBLIC SAFETY LLC					
05	ONPOINT PUBLIC SAFETY LLC	2025-00185	ok	ONPOINT PUBLIC SAFETY LLC -	11,748.60
Total Vendor Code 19720:					11,748.60
Vendor Code: 3613 MOTOROLA SOLUTIONS INC					
05	MOTOROLA SOLUTIONS INC	2025-00181	ok	MOTOROLA SOLUTIONS INC -	37,165.42
Total Vendor Code 3613:					37,165.42
Vendor Code: 4085 SC DEPARTMENT OF JUVENILE JUSTICE					

** Denotes the purchase order has a change order awaiting approval

Approval Department	Vendor Name	PO/Req Number		Description	Amount
05					
Vendor Code: 4085 SC DEPARTMENT OF JUVENILE JUSTICE					
05	SC DEPARTMENT OF JUVENILE JUSTICE	2025-00035	ok	SC DJJ	7,550.00
Total Vendor Code 4085:					7,550.00
Vendor Code: 6700 ST FRANCES ANIMAL CENTER					
05	ST FRANCES ANIMAL CENTER	2025-00050	ok	SAINT FRANCES ANIMAL CENTER	42,500.00
Total Vendor Code 6700:					42,500.00
Total 05:					98,964.02
11					
Vendor Code: 330 SCMIRF					
11	SCMIRF	2025-00106	ok	SCMIRF - BLANKET	5,738.72
Total Vendor Code 330:					5,738.72
Vendor Code: 3613 MOTOROLA SOLUTIONS INC					
11	MOTOROLA SOLUTIONS INC	2025-00152	ok	MOTOROLA SOLUTIONS - FIRE DEPT RADIOS	169,954.71
Total Vendor Code 3613:					169,954.71
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION					
11	COASTAL STRUCTURES CORPORATION	2025-00027	ok	COASTAL STRUCTURES CORP - PROJECT 2005	795,863.06
11	COASTAL STRUCTURES CORPORATION	2025-00107	ok	COASTAL STRUCTURES CORP - PROJECT 1103	71,880.00
Total Vendor Code 6524:					867,743.06
Total 11:					1,043,436.49
12					
Vendor Code: 1137 WACCAMAW REGIONAL & PLANNING					
12	WACCAMAW REGIONAL & PLANNING	2025-00134	ok	WACCAMAW REGIONAL & PLANNING - PROJ 2402	2,945.98
Total Vendor Code 1137:					2,945.98
Vendor Code: 16313 STATEWIDE SECURITY SYSTEMS INC					
12	STATEWIDE SECURITY SYSTEMS INC	2025-00090	ok	STATEWIDE SECURITY SYSTEMS - SECURITY CAMERAS	18,000.00
Total Vendor Code 16313:					18,000.00
Vendor Code: 17878 S&ME INC					
12	S&ME INC	2025-00121	ok	S&ME - BOBBY ALFORD PAVILION - PROJ. 1222	3,788.75
Total Vendor Code 17878:					3,788.75
Vendor Code: 18295 ASSOCIATES ROOFING & CONSTRUCTION INC					
12	ASSOCIATES ROOFING & CONSTRUCTION INC	2025-00191	ok	ASSOCIATES ROFFING & CONSTRUCTION	8,200.00
Total Vendor Code 18295:					8,200.00
Vendor Code: 18731 HANNA ENGINEERING LLC					
12	HANNA ENGINEERING LLC	2025-00118	ok	HANNA ENGINEERING - PROJ #2402 - CDGB #4-SP-22-004	9,540.00
Total Vendor Code 18731:					9,540.00
Vendor Code: 18736 WRANGLER HOLDCO CORP					
12	WRANGLER HOLDCO CORP	2025-00048	ok	WRANGLER HOLDCO - DBA WASTE INDUSTRIES A GFL	52,381.82
Total Vendor Code 18736:					52,381.82
Vendor Code: 18750 CAPLEA COE ARCHITECTS INC					

** Denotes the purchase order has a change order awaiting approval

Approval Department	Vendor Name	PO/Req Number		Description	Amount
12					
Vendor Code: 18750 CAPLEA COE ARCHITECTS INC					
12	CAPLEA COE ARCHITECTS INC	2025-00085	ok	ROSENBLUM COE - EBP BOBBY ALFORD BLDG PROJ #1222 - CV1-019	8,978.34
Total Vendor Code 18750:					8,978.34
Vendor Code: 18855 BELSON OUTDOORS LLC					
12	BELSON OUTDOORS LLC	2025-00059	ok	BELSON OUTDOORS	7,869.94
Total Vendor Code 18855:					7,869.94
Vendor Code: 19 AMICK EQUIPMENT COMPANY INC					
12	AMICK EQUIPMENT COMPANY INC	2025-00198	ok	AMICK EQUIPMENT COMPANY - CAMERA SYSTEM FOR #1310	7,385.13
Total Vendor Code 19:					7,385.13
Vendor Code: 19306 DESTINY BREE BUTLER					
12	DESTINY BREE BUTLER	2025-00137	ok	DESTINY BRE BUTLER	46,130.00
Total Vendor Code 19306:					46,130.00
Vendor Code: 4200 GEORGETOWN COUNTY BOARD OF DISABILITIES					
12	GEORGETOWN COUNTY BOARD OF DISABILITIES	2025-00123	ok	GEORGETOWN COUNTY BOARD OF DISABILITIES	36,291.55
Total Vendor Code 4200:					36,291.55
Vendor Code: 4885 REVELS TURF & TRACTOR					
12	REVELS TURF & TRACTOR	2025-00067	ok	REVELS TURF & TRACTOR - EQUIPMENT ZERO TURN MOWER	15,578.46
12	REVELS TURF & TRACTOR	2025-00068	ok	REVELS TURF & TRACTOR - EQUIPMENT ZERO TURN MOWER	15,578.46
Total Vendor Code 4885:					31,156.92
Vendor Code: 7749 CAROLINA INTERNATIONAL TRUCKS					
12	CAROLINA INTERNATIONAL TRUCKS	2025-00204	ok	CAROLINA INTERNATIONAL TRUCKS - SCOWBODY DUMP TRUCK	196,149.75
Total Vendor Code 7749:					196,149.75
Total 12:					428,818.18
19					
Vendor Code: 16312 CANNON TECHNOLOGIES INC					
19	CANNON TECHNOLOGIES INC	2025-00105	ok	CANNON TECHNOLOGIES - AMI METERS	49,645.20
19	CANNON TECHNOLOGIES INC	2025-00133	ok	CANNON TECHNOLOGIES - AMI METERS -	32,775.60
19	CANNON TECHNOLOGIES INC	2025-00167	ok	CANNON TECHNOLOGIES - AMI METERS	35,996.40
19	CANNON TECHNOLOGIES INC	2025-00187	ok	CANNON TECHNOLOGIES - WATER NODE	85,256.00
19	CANNON TECHNOLOGIES INC	2025-00196	ok	CANNON TECHNOLOGIES -	6,001.60
Total Vendor Code 16312:					209,674.80
Vendor Code: 16338 SUMTER UTILITIES INC					
19	SUMTER UTILITIES INC	2025-00070	ok	SUMTER UTILITIES INC	493,394.48
19	SUMTER UTILITIES INC	2025-00205	ok	SUMTER UTILITIES - FRONT ST UPGRADE PROJECT PHASE 3 PROJ 1931	671,021.30
Total Vendor Code 16338:					1,164,415.78
Vendor Code: 17436 MOSCA DESIGN INC					
19	MOSCA DESIGN INC	2025-00207	ok	MOSCA DESIGN INC	7,741.31
Total Vendor Code 17436:					7,741.31

** Denotes the purchase order has a change order awaiting approval

Approval Department	Vendor Name	PO/Req Number		Description	Amount
19					
Vendor Code: 18809 BORDER STATES INDUSTRIES INC					
19	BORDER STATES INDUSTRIES INC	2025-00006	ok	BORDER STATES INDUSTRIES	19,354.34
19	BORDER STATES INDUSTRIES INC	2025-00176	ok	BORDER STATES - PROJECT#1931 PHASE 3	5,895.78
19	BORDER STATES INDUSTRIES INC	2025-00202	ok	BORDER STATES INDUSTRIES	75,000.00
Total Vendor Code 18809:					100,250.12
Vendor Code: 19062 RAFTELIS FINANCIAL CONSULTANTS INC					
19	RAFTELIS FINANCIAL CONSULTANTS INC	2025-00126	ok	RAFTELIS - 2024-2025 ELECTRIC RATE STUDY	62,701.25
Total Vendor Code 19062:					62,701.25
Vendor Code: 19074 SUNBELT SOLOMON SERVICES LLC					
19	SUNBELT SOLOMON SERVICES LLC	2025-00007	ok	SUNBELT SOLOMON SERVICES - TRANSFORMERS	6,102.43
19	SUNBELT SOLOMON SERVICES LLC	2025-00129	ok	SUNBELT SOLOMON SERVICES - TRANSFORMERS	20,522.36
Total Vendor Code 19074:					26,624.79
Vendor Code: 19243 XYLEM INC					
19	XYLEM INC	2025-00081	ok	XYLEM INC	60,676.30
Total Vendor Code 19243:					60,676.30
Vendor Code: 19316 UTILITY TRANSFORMER BROKERS LLC					
19	UTILITY TRANSFORMER BROKERS LLC	2025-00008	ok	UTILITY TRANSFORMER BROKERS	13,840.00
19	UTILITY TRANSFORMER BROKERS LLC	2025-00113	ok	UTILITY TRANSFORMERS BROKERS	61,160.00
Total Vendor Code 19316:					75,000.00
Vendor Code: 2349 SOUTHEASTERN TRANSFORMER					
19	SOUTHEASTERN TRANSFORMER	2025-00130	ok	SOUTHEASTERN TRANSFORMER -	75,000.00
Total Vendor Code 2349:					75,000.00
Vendor Code: 5010 TYCH & WALKER ARCHITECTS, LLP					
19	TYCH & WALKER ARCHITECTS, LLP	2025-00117	ok	TYCH & WALKER ARCHITECTS - PROJ 1234 1926 3501	24,275.00
Total Vendor Code 5010:					24,275.00
Vendor Code: 6254 UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC					
19	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00037	ok	UTILITY TECHNOLOGY ENGINEERING - PROJ 1931 PHASE 3	28,932.76
19	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00072	ok	UTILITY TECHNOLOGY ENGINEERS - GIS MAPPING	94,715.82
19	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00114	ok	UTILITY TECHNOLOGY - PROJ 1927 ROLLOVER FROM PO#2024-124	25,788.14
Total Vendor Code 6254:					149,436.72
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION					
19	COASTAL STRUCTURES CORPORATION	2025-00009	ok	COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE	28,197.50
Total Vendor Code 6524:					28,197.50
Vendor Code: 8540 LINE EQUIPMENT SALES CO INC					
19	LINE EQUIPMENT SALES CO INC	2025-00005	ok	LINE EQUIPMENTS SALES - INVENTORY	54,434.85
19	LINE EQUIPMENT SALES CO INC	2025-00175	ok	LINE EQUIPMENT SALES - PROJECT #1931 PHASE 3	7,691.66
Total Vendor Code 8540:					62,126.51

** Denotes the purchase order has a change order awaiting approval

Approval Department	Vendor Name	PO/Req Number		Description	Amount
19					
Total 19:					2,046,120.08
21					
Vendor Code: 1128 INDUSTRIAL REWINDING INC					
21	INDUSTRIAL REWINDING INC	2025-00039	ok	INDUSTRIAL REWINDING - ELECTRIC MOTOR REPAIRS	15,093.01
Total Vendor Code 1128:					15,093.01
Vendor Code: 1137 WACCAMAW REGIONAL & PLANNING					
21	WACCAMAW REGIONAL & PLANNING	2025-00102	ok	WRCOG - PROJ #1606 - EDA GRANT #04-79-07777	2,030.91
21	WACCAMAW REGIONAL & PLANNING	2025-00103	ok	WRCOG - PROJ #4015 - EDA GRANT #04-79-07494	3,041.74
Total Vendor Code 1137:					5,072.65
Vendor Code: 16490 CONSENSUS CONSTRUCTION & CONSULTING INC					
21	CONSENSUS CONSTRUCTION & CONSULTING INC	2025-00093	ok	CONSENSUS CONSTRUCTION & CONSULTING - PROJ #1606	1,280,079.68
Total Vendor Code 16490:					1,280,079.68
Vendor Code: 16954 GREEN WAVE CONTRACTING INC					
21	GREEN WAVE CONTRACTING INC	2025-00092	ok	GREEN WAVE CONTRACTING - PROJ 4015	4,485,854.98
Total Vendor Code 16954:					4,485,854.98
Vendor Code: 18607 MELTON ELECTRIC CO INC					
21	MELTON ELECTRIC CO INC	2025-00099	ok	MELTON ELECTRIC - PUMP STATION GENERATORS	215,862.00
Total Vendor Code 18607:					215,862.00
Vendor Code: 18619 ROWE PROFESSIONAL SERVICES COMPANY					
21	ROWE PROFESSIONAL SERVICES COMPANY	2025-00170	ok	ROWE PROFESSIONAL SERVICES - ENGINEERING SERVICES PROJECT 1518	62,845.00
Total Vendor Code 18619:					62,845.00
Vendor Code: 19524 HOWARD ENGINEERING, INC.					
21	HOWARD ENGINEERING, INC.	2025-00100	ok	HOWARD ENGINEERING - PROJ 1607	15,980.00
Total Vendor Code 19524:					15,980.00
Vendor Code: 356 THOMAS SUPPLY CO INC					
21	THOMAS SUPPLY CO INC	2025-00069	ok	THOMAS SUPPLY - ELECTRICAL WIRE	10,000.00
Total Vendor Code 356:					10,000.00
Vendor Code: 5417 W K DICKSON & CO INC					
21	W K DICKSON & CO INC	2025-00094	ok	WK DICKSON & CO - SCIIP GRANT AWARD PROJ 1820 & 18201	416,717.16
21	W K DICKSON & CO INC	2025-00115	ok	W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494	171,597.05
Total Vendor Code 5417:					588,314.21
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION					
21	COASTAL STRUCTURES CORPORATION	2025-00149	ok	COASTAL STRUCTURES - PROJ 1607	1,082,485.00
Total Vendor Code 6524:					1,082,485.00
Vendor Code: 7936 TANNER INDUSTRIES, INC.					
21	TANNER INDUSTRIES, INC.	2025-00127	ok	TANNER INDUSTRIES - AMMONIA	10,579.17
Total Vendor Code 7936:					10,579.17
Vendor Code: 89 INDUSTRIAL SOLUTIONS & SUPPLY					

** Denotes the purchase order has a change order awaiting approval

Approval Department	Vendor Name	PO/Req Number		Description	Amount
21					
Vendor Code: 89 INDUSTRIAL SOLUTIONS & SUPPLY					
21	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00040	ok	INDUSTRIAL SOLUTIONS - SULFURIC ACID	25,000.00
21	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00132	ok	INDUSTRIAL SOLUTIONS	13,917.95
21	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00161	ok	INDUSTRIAL SOLUTIONS - 25% SODIUM HYDROXIDE CAUSTIC	19,130.70
Total Vendor Code 89:					58,048.65
Vendor Code: 8905 PVS TECHNOLOGIES INC					
21	PVS TECHNOLOGIES INC	2025-00159	ok	PVS TECHNOLOGIES - FERRIC CHLORIDE	41,994.55
Total Vendor Code 8905:					41,994.55
Vendor Code: 9902 BRENNTAG MID-SOUTH INC					
21	BRENNTAG MID-SOUTH INC	2025-00160	ok	BRENNTAG MID-SOUTH - 25% CAUSTIC HYDROXIDE	13,360.96
21	BRENNTAG MID-SOUTH INC	2025-00186	ok	BRENNTAG MID-SOUTH - ORTHOPHOSPHATE	2,439.40
Total Vendor Code 9902:					15,800.36
Vendor Code: 9909 JONES CHEMICALS INC					
21	JONES CHEMICALS INC	2025-00016	ok	JONES CHEMICALS - CHLORINE CYLINDERS	35,105.05
21	JONES CHEMICALS INC	2025-00028	ok	JONES CHEMICALS - CHLORINE CYLINDERS	8,401.17
Total Vendor Code 9909:					43,506.22
Total 21:					7,931,515.48
ADMIN					
Vendor Code: 10151 CROSBY LAW FIRM LLC					
ADMIN	CROSBY LAW FIRM LLC	2025-00237	ok	BLANKET - CITY ATTORNEY'S FEES	25,000.00
Total Vendor Code 10151:					25,000.00
Total ADMIN:					25,000.00
ELECTRIC					
Vendor Code: 16312 CANNON TECHNOLOGIES INC					
ELECTRIC	CANNON TECHNOLOGIES INC	2025-00226	ok	MUSHROOM LID MOUNTS, NUT LID MOUNTS FOR WATER NODES.QUOTE#23994309	17,600.00
Total Vendor Code 16312:					17,600.00
Vendor Code: 18809 BORDER STATES INDUSTRIES INC					
ELECTRIC	BORDER STATES INDUSTRIES INC	2025-00220	ok	INVENTORY ITEMS	75,000.00
Total Vendor Code 18809:					75,000.00
Vendor Code: 19074 SUNBELT SOLOMON SERVICES LLC					
ELECTRIC	SUNBELT SOLOMON SERVICES LLC	2025-00219	ok	INVENTORY ITEMS-TRANSFORMERS	75,000.00
Total Vendor Code 19074:					75,000.00
Vendor Code: 6254 UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC					
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00223	ok	CONSTRUCTION SERVICES FOR FRONT STREET PROJECT #1931	39,300.00
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00235	ok	JANUARY 2025 GENERAL ENGINEERING SERVICES @ PEAK SHAVING PLANT	6,967.20
Total Vendor Code 6254:					46,267.20

** Denotes the purchase order has a change order awaiting approval

Approval Department	Vendor Name	PO/Req Number		Description	Amount
ELECTRIC					
Total ELECTRIC:					213,867.20
FINANCE					
Vendor Code: 5615 HTC COMMUNICATIONS INC					
FINANCE	HTC COMMUNICATIONS INC	2025-00232	ok	CLOUD MANAGEMENT	70,000.00
Total Vendor Code 5615:					70,000.00
Total FINANCE:					70,000.00
FIRE					
Vendor Code: 330 SCMIRF					
FIRE	SCMIRF	2025-00234	ok	SCMIRF BLANKET FOR MONTHLY DEDUCTABLE	25,000.00
Total Vendor Code 330:					25,000.00
Total FIRE:					25,000.00
PUBLIC WORKS					
Vendor Code: 18827 THE CART GUY LLC					
PUBLIC WORKS	THE CART GUY LLC	2025-00218	ok	RESIDENTIAL TRASH CANS	22,998.75
Total Vendor Code 18827:					22,998.75
Vendor Code: 19431 KISHA GAMBLE					
PUBLIC WORKS	KISHA GAMBLE	**2025-00049	ok	KISHA GAMLBE - DBA RANDOLPHS KRAZY KLEANING	59,269.00
Total Vendor Code 19431:					59,269.00
Vendor Code: 19753 PARKNPOOL CORPORATION					
PUBLIC WORKS	PARKNPOOL CORPORATION	2025-00236	ok	PICNIC TABLES FOR PAVILION	6,011.75
Total Vendor Code 19753:					6,011.75
Vendor Code: 19832 PRO-TAINER INC					
PUBLIC WORKS	PRO-TAINER INC	2025-00211	ok	PRO-TAINER INC - RECYCLE TRAILER	22,750.00
Total Vendor Code 19832:					22,750.00
Vendor Code: 19833 SHANE O STEWARD CONST INC/ SOS ROOFIING					
PUBLIC WORKS	SHANE O STEWARD CONST INC/ SOS ROOFIING	2025-00212	ok	SHANE O STEWARD CONSTRUCTION INC - LINCOLN ST BUILDING REPAIRS	36,400.00
Total Vendor Code 19833:					36,400.00
Vendor Code: 19834 CRD OF HILTON HEAD INC					
PUBLIC WORKS	CRD OF HILTON HEAD INC	2025-00214	ok	CRD OF HILTON HEAD - PROJECT 2405	454,622.03
Total Vendor Code 19834:					454,622.03
Total PUBLIC WORKS:					602,051.53
WATER					
Vendor Code: 1137 WACCAMAW REGIONAL & PLANNING					
WATER	WACCAMAW REGIONAL & PLANNING	2025-00095	ok	WRCOG - ARPA	31,386.11
Total Vendor Code 1137:					31,386.11
Vendor Code: 15354 CAROTEK INC					
WATER	CAROTEK INC	2025-00222	ok	EIM MODEL 2DLG-3 SLIDE GATE FOR SBR	10,145.00
Total Vendor Code 15354:					10,145.00
Vendor Code: 19356 CITI INC					
WATER	CITI INC	2025-00221	ok	UPGRADING ON VT SCADA LICENSE	24,258.10

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Approval Department	Vendor Name	PO/Req Number		Description	Amount
WATER					
Vendor Code: 19356 CITI INC					
Total Vendor Code 19356:					24,258.10
Vendor Code: 19372 G3 ENGINEERING & SURVEYING LLC					
WATER	G3 ENGINEERING & SURVEYING LLC	2025-00096	ok	G3 ENGINEERING & SURVEYING LLC - PROJ 1516 - ARPA	4,964.69
Total Vendor Code 19372:					4,964.69
Vendor Code: 19761 CAROLINA TAP & BORE INC					
WATER	CAROLINA TAP & BORE INC	2025-00227	ok	VALVE INSTALLATION ON S ISLAND RD	21,440.00
Total Vendor Code 19761:					21,440.00
Vendor Code: 5360 CLEARWATER INC					
WATER	CLEARWATER INC	2025-00213	ok	CLEARWATER INC - SLUDGE PUMP	16,028.26
Total Vendor Code 5360:					16,028.26
Vendor Code: 5417 W K DICKSON & CO INC					
WATER	W K DICKSON & CO INC	2025-00116	ok	WK DICKSON - PROJ #1606	107,955.06
WATER	W K DICKSON & CO INC	2025-00216	ok	W K DICKSON - PROJECT 4017	72,000.00
WATER	W K DICKSON & CO INC	2025-00215	ok	W K DICKSON - PROJECT 1609	58,900.00
Total Vendor Code 5417:					238,855.06
Vendor Code: 8905 PVS TECHNOLOGIES INC					
WATER	PVS TECHNOLOGIES INC	2025-00239	ok	FERRIC CHLORIDE	75,000.00
Total Vendor Code 8905:					75,000.00
Total WATER:					422,077.22
Report Total:					13,270,272.42

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CITY OF GEORGETOWN
Vehicle and Heavy Equipment Purchase Listing
February 28, 2025

Description	Department	Cost
2024 Chevrolet Equinox Wagon	Administration	**31,905.00**
2024 Chevrolet Equinox Wagon	Municipal Court	**31,905.00**
2024 Durango Pursuit Wagon	Police	**56,223.76**
2024 Durango Pursuit Wagon	Police	**56,223.76**
2024 Durango Pursuit Wagon	Police	**56,223.76**
2025 Ford F150	Public Works	**40,850.00**
2024 Terex TC55 Bucket Truck	Electric	**241,000.00**
Bobcat Forklift	Electric	**48,345.63**
Leaf Vacuum Truck	Waste Management	**265,079.30**
2024 Automated Garbage Truck (From FY24 Budget/PO); Lease drawdown $210,537.60	Waste Management	**285,483.61**
2025 Automated Garbage Truck	Waste Management	**337,253.28**
2024 Ford F150 Truck	Fleet Service	**44,750.00**
2024 Ford F150 Truck	Public Works	**40,850.00**
2024 Ford F150 Truck	Building	**40,850.00**
2024 Durango Pursuit Wagon	Police	**55,666.76**
2024 Ford F150 Truck	Electric	**40,850.00**
2025 Ford Explorer	Electric	**38,391.00**
2024 Ford F150 Truck	Electric	**40,850.00**
2024 Ford F250 Truck	Stormwater	**46,949.00**
Knuckle Boom Truck	Waste Management	**219,163.66**
		2,018,813.52

Finance and IT Department February 2025 Report

Statistics:

New Business Licenses Issued:

GREAT WALL CHINESE RESTAURANT
BARBRANN'S LLC
LEVELED-UP IMPROVEMENTS
HELENA AGRI-ENTERPRISES LLC
TRAYLORMADE
THE HONEY HIVE MULTI GOODS
CONSOLIDATED ELECTRICAL DISTIBUTORS INC
BIRD DOG POWER WASHING
THE RED DOOR HOUSE
THE OAK HOME
FOREVER GREEN CREATION
WINYAH CARTS COMPANY INC

South Carolina Business License Tax Standardization Act 176: Our first season of issuing business Council approved the Business License Ordinance to include the new Standardization procedures and requirements on **September 15, 2022.**

Chapter 1, Article II, "Business Licenses" of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety.

Update: Finance continues to receive and process renewals through the portal, in person, and by mail. However, we have 68 licenses pending due to nonpayment or required revenue documentation. The Business License Inspector has issued a Final Notice of Assessment. Finance has issued 671 renewals since April.

Annual Business License Renewals were sent out in February 2025.

HDL Companies: **The city received and approved the listing of potential businesses operating in the city without a business license for February 2025. (See Active Businesses Report)**

Per the contract, the city received approved payments from one company totaling $844.02 before reimbursement to HDL Companies.

Projects Progress:

Grants: Please see the attached schedule for the details on each grant award.

FY23, 24, and 25 Financial Statement Audit RFP. As required, procurement requested a proposal for financial statement audit services for FY23, 24, and 25. Based on the information provided, Finance recommended that we go forward with Mauldin & Jenkins (https://www.mjcpa.com). Council approved on May 19, 2022.

Update: The FY2024 audit fieldwork began on October 7, 2024, and continues to be in process. The city is waiting for several reports from other sources to complete the audit by March 31, 2025.

Budget

The council approved the FY 2025-26 budget calendar at the December 2024 meeting. The budget has been initialized, and departmental budget meetings were held during the week of February 21, 2025.

The Finance and City Administrator will review the total budget, and Finance will prepare the draft budget for submission to the council at the Annual Budget Retreat on March 27, 2025.

IT

The city implementation ("Go Live") with BS&A was on January 21, 2025. The IT department continues to work with departments to strengthen workflows for software proficiency.

Other

Finance has no vacancies.

The Budget Performance Report for January 2025 is attached. Due to the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

Active Businesses				
Business	**Type of Business**	**Source**	**Status**	**Last Worked**
3Chords Inc	Staffing agency for school districts, clinicians, and educators	Business Requested	PAID-RENEWAL	6/10/2024
3M Company	Lease Equipment	Georgetown County Business Personal Property Tax	PENDING BL Apps	3/5/2025
A3 Communications Inc	Networking, Security and Communcations	Georgetown County Schools Transparencies Jan-April 2023	CALCULATION SENT	3/5/2025
Abbvie US LLC	Lessor of Medical Equipment	Georgetown Business Personal Property Tax	PAID-INITIAL	10/30/2024
ABM Industries dba ABM Electrical Power Services LLC	Facility Management and Cleaning	Common Business	PAID-INITIAL	2/8/2023
ADP, Inc.	Payroll Processing	City Vendor List	PAID-2ND RENEWAL	9/30/2024
ADT Commercial LLC (The ADT Security Corporation)	Commercial Electronic Security Svcs.	Georgetown County Business Personal Property Tax	PAID-RENEWAL	6/10/2024
All Source Enterprises, LLC (DBA Safe Industries)	Fire protection	Common Business	PAID-2ND RENEWAL	9/30/2024
Al-Tar	Cold storage, histology, calibration, on-site lab equipment repair, centrifuge services, lab balances	City Vendor List	APPLICATION-INITIAL	2/26/2025
Altec Industries	Electric utility products	City Vendor List	PAID-INITIAL	7/8/2024
American Builders & Contractors Supply dba ABC Supply Co	Distributor of roofing, siding, windows, gutters and more	City Vendor List	PAID-2ND RENEWAL	9/30/2024
American Greeting Corp	Greeting cards-Marketing services	Common Business	PAID-RENEWAL	9/30/2024
American Tire Distributors (ATD)	Tire supplier, Have own company fleet of vehicles for delivery	Common Business	PAID-INITIAL	12/16/2024
Apple Inc	Technology /software	Georgetown County School Transparency	BIZ RESEARCHING	2/27/2025
AquaFix Inc	Wastewater technology, lab services, product supplier. Sales reps	City Vendor List	CALCULATION SENT	3/4/2025
Arc3 Gases South	Welding Products and Gases, rentals and repairs	Common Business	PAID-2ND RENEWAL	9/30/2024
Ascendum Machinery Inc	Equipment supplies, service, rental and sales reps	Georgetown County AP 2023	APPLICATION-INITIAL	3/3/2025
Ascentium Capital LLC	Finance new and used equipment	Common Business	PAID-INITIAL	4/24/2023
ATCO International	Distributor of maintenance products	City Vendor List	PAID-INITIAL	2/8/2023
Augusta Fiberglass Coatings Inc	Engineering & Field service, repair, and maintenance	City Vendor List	PHONE CALL	2/14/2025
B&M Well Drilling	Well drilling services	City Vendor List	AVENUE EXHAUSTED	5/23/2025
Baker Distributing Company	Equipment & Supplies. Have own company fleet of vehicles for delivery	Business requested	PAID-INITIAL	6/10/2024
Beckman Coulter Inc	Lease medical equipment	Common Business	PAID-2ND RENEWAL	9/30/2024
Binswanger Enterprises, LLC	Glass & Repair	Common Business	PAID-INITIAL	11/30/2022
Blossman Gas and Appliance	Propane gas, appliance and service	Common Business	PAID-RENEWAL	6/10/2024
Bobcat of Charleston	Equipment Sales, Rental, Parts & Service	Discovery	WAITING ON PROOF RESPONSE-(discovery)	3/10/2025
Boston Scientific Corp	Surgical Supplies	Common Business	PAID-RENEWAL	6/10/2024
Brainpop	Technology Services	Georgetown County School Transparency September 2024	APPLICATION-1ST FOLLOW UP	2/13/2025
Bridgetek Solutions LLC	Equipment/software technology	Georgetown County Schools Transparencies Jan-April 2023	APPLICATION-1ST FOLLOW UP	3/6/2025
Brink's Incorporated	Armored truck services	Common Business	PAID-RENEWAL	6/10/2024
Britton's Landscaping LLC		Georgetown County Vendor List	APPLICATION-INITIAL	3/6/2025
Camden Fire Extinguishers Services	Fire Extinguishers Installation, Test, Repair, Services, and Inspections	Common Business	PAID-INITIAL	4/4/2023

Canon Financial Services Inc	Lease office equipment	Common Business	PAID-2ND RENEWAL	9/30/2024
Capitol Materials Coastal	Construction materials and equipment supplier, safety and site reviews, delivery via own company fleet of vehicles	Georgetown County Vendor List	BIZ RESEARCHING	3/6/2025
Carolina Industrial Equipment, Inc	Industrial Equipment and Supplier, rental, and service	Georgetown County Vendor List	APPLICATION-2ND FOLLOW UP	2/20/2025
Carolina Office Systems Inc	Computer and office machine repair	Common Business	PAID-RENEWAL	9/30/2024
Carolina Recording Systems	Voice recording systems, on-site support, on-site preventative maintenance	Common Business	PAID-INITIAL	2/6/2025
Carolina Shine LLC	Cleaning supplies distributor, deliver via own company trucks, travelling sales reps	City Vendor List	CALCULATION SENT	2/27/2025
Carolina Utilities and Sitework LLC	Site development and underground utilities installation and service	Georgetown County Vendor List	Multiple Attempts	2/13/2025
CDW Government Inc	IT Services	Georgetown County School Transparency November 2024	APPLICATION-1ST FOLLOW UP	3/7/2025
Centegix	Safety platform, safety blueprint, crisis alert, visitor management, reunification, field techs	Georgetown County School Transparency July 2024	APPLICATION-INITIAL	2/26/2025
Cisco Systems Capital Corporation	Lease Equipment	Discovery	APPLICATION-INITIAL	3/3/2025
ClassLink	Identity and access management technology services, learning analytics,	Georgetown County School Transparency July 2024	APPLICATION-2ND FOLLOW UP	2/25/2025
Coastal Capital Leasing	Copy Machine Leasing	Business	PAID-RENEWAL	6/10/2024
Coastal Commercial Roofing Co., Inc.	Roofing contractor	Georgetown County Schools Transparencies Jan-April 2023	APPLICATION-1ST FOLLOW UP	2/13/2025
Coastal Sanitary Supply Co, Inc	Janitorial supplies, Floor equipment, training & maintenance, ship locally and regionally on own fleet trucks	Georgetown County School Transparency 2021 & 2023-2024	APPLICATION-1ST FOLLOW UP	3/3/2025
Coastal Staffing Services LLC	Staffin	City Vendor List	PAID-INITIAL	8/30/2023
Coastal Wire Company	Coil wire, box wire, high tensile galvanized wire. equipment parts and equipment service	Georgetown County Vendor List	APPLICATION-2ND FOLLOW UP	2/28/2025
CodeLynx	Audio visual and physical security design and installation for A/V, access control and video surveillance	Georgetown County School Transparency List	BIZ RESEARCHING	2/21/2025
CoinCloud (Cash Cloud, Inc)	Bitcoin atm rental	Common Business	PAID-INITIAL	2/8/2023
Community Design Solutions	Community Design & Planning services	City Vendor List	Verifying Liability	2/21/2025
Concrete Designs LLC	Precast Concrete, Delivery, and Install	City Vendor List	PAID-INITIAL	9/30/2024
Consensus Construction and Consulting Inc	General Contractor	City Vendor List 2024	PHONE CALL	3/4/2025
Consolidated Pipe & Supply Company, Inc.	Pipe, Valve & Fitting Products and Services	City Vendor List	PAID-RENEWAL	6/10/2024
Construction Materials Group	Construction materials supplier. Delivery offered	Georgetown County Vendor List	PHONE CALL	3/4/2025
Contract Construction Inc	General Contractor	Georgetown County School Transparency 2021 & 2023	Verifying Liability	3/5/2025
Conway Rental Center (CRC)	Party and equipment rental	City Vendor List	Multiple Attempts	2/13/2025
Cook and Boardman LLC	Hardware Distribution, fire door inspection and installation, on-site diagnostic service, custom fabrication and welding, project management	Georgetown County School Transparency 2021 & 2023-2024	APPLICATION-INITIAL	3/6/2025
Core & Main LP	Maintenance & repairs	Common Business	PAID-RENEWAL	6/10/2024
Critical Systems Engineering LLC	Engineering consultant	Georgetown County Schools Transparencies Jan-April 2023	Verifying Liability	2/13/2025
Crossmark Inc	Contract to scan inventory	Discovery	APPLICATION-INITIAL	3/5/2025

CSC Leasing Company	Equipment leasing and financing	Georgetown County Business Personal Property Tax	Multiple Attempts	2/27/2025
CSC Serviceworks Inc	Lease Equipment	Common Business	PAID-RENEWAL	6/10/2024
CSI Leasing	Lease Equipment	Common Business	PAID-2ND RENEWAL	9/30/2024
Daikin Applied Americas Inc.	Commercial HVAC systems for heating, ventilation and air conditioning	Common Business	PAID-INITIAL	6/27/2023
De Lage Landen Financial Services	Lease Equipment	Common Business	PAID-RENEWAL	6/10/2024
Dell Marketing LP	Technology/Software-Lessor of equipment	City Vendor List	ONE AT A TIME	2/28/2025
Dependable Service Plumbing and Air Inc	HVAC and plumbing services	City Vendor List	PAID-RENEWAL	9/30/2024
Digitalmint Bitcoin ATM	Bitcoin ATM	Common Business	2nd Phone Call	3/3/2025
Dish Network LLC	Satellite service provider	Georgetown County Business Personal Property Tax	PAID-INITIAL	11/6/2023
DocuSystems Inc	Office copiers and equipment, managed IT, managed print services, document management service	City Vendor List	PAID-RENEWAL	6/10/2024
Donald Withers Photography	Photograph services	City Vendor List	Multiple Attempts	2/18/2025
Eadie's Construction Company Inc	Storm drain install/repair, sewer main install/repair, water main install/repair, sewer lift station install/repair, hydrant install/repair, jack and bore, directional drilling, septic systems, box culverts, demolition	City Vendor List	Multiple Attempts	2/24/2025
East Coast Metal Distributors	HVAC product suppliers. Deliver via own truck	Common Business	PAID-INITIAL	2/8/2023
Eckberg Enterprises Inc.	Plumbing services	Georgetown County School Transparency List	PAID-INITIAL	4/15/2024
Educational Partners International, LLC	Teacher exchange visitor program	Georgetown County School Transparency 2021 & 2023-2024	APPLICATION-1ST FOLLOW UP	2/10/2025
Elliott's Stump Grinding (Kevin Elliot's Stump Grinding)	Tree stump and root clearing	Georgetown County Vendor List	Multiple Attempts	2/14/2025
Enome Inc (Goalbook)	Educational tools for teachers w on site demonstations, conferences, and traveling sales reps	Georgetown County Schools Transparencies Jan-April 2023	APPLICATION-1ST FOLLOW UP	2/13/2025
Event Works Rentals (Peach Tree Tents and Events LLC)	Event Rentals, Tent Set Up, Consultation and Delivery	Georgetown County School Transparency List	PAID-INITIAL	7/12/2023
Ferrellgas LP (dba Blue Rhino)	Propane supplier	Common Business	PAID-INITIAL	11/30/2022
Flock Group Inc.	Public safety solutions, surveillance/safety camera installation and maintenance	Georgetown County Vendor List	PAID-INITIAL	10/30/2024
FujiFilm North America Corporation	Medical imaging Equipment	Common Business	PAID-RENEWAL	9/30/2024
Futura Systems Inc	Geo Spatial Mapping and asset management, staking and project tracker, FieldPro, outage management, Futura Flex	City Vendor List	AVENUE EXHAUSTED	3/4/2025
Garda CL East Inc (GardaWorld)	Armored truck services	Discovery	APPLICATION-INITIAL	3/3/2025
Genco Inc	Janitorial Supplies, Food Service, Facility and Grounds Maintenance. Deliver via own company fleet	Georgetown County School Transparency September-November 2024	APPLICATION-INITIAL	2/21/2025
Graham's Golf Cars Inc	Golf cart sales, service, rentals, new and used parts	City Vendor List	Verifying Liability	2/18/2025
GSI-Generator Services Inc	Sales, service and repair	Common Business	PAID-INITIAL	3/1/2023
GW Services Inc	Regime and association management, rentals and real estate sales, home inspections, interior and exterior remodeling, contact maintenance	City Vendor List	2nd Phone Call	2/25/2025

GXC Inc	Armed and unarmed security personnel, metal detectors, rental services with on site setup	Georgetown County School Transparency List	PAID-INITIAL	2/5/2024
H&E Equipment Services	Earthmoving, construction, industrial, material handling, and heavy equipment rental	Georgetown County School Transparency List	PAID-RENEWAL	9/30/2024
Hallmark Marketing Company LLC	Greeting cards, gift wrap, ornaments & gifts	Common Business	PAID-INITIAL	10/31/2022
Hardwick's Landscaping LLC	Excavating and landscaping services	Georgetown County School Transparency List	PAID-INITIAL	2/5/2024
HCA Healthcare (Hospital Corporation of America)	Healthcare facility operator	Discovery	APPLICATION-2ND FOLLOW UP	2/14/2025
Helena Chemical Company (Helena Agri-Enterprises LLC)	Services include: Custom seed treating, Product delivery, Custom application, Fertilizer, Plant tissue	Discovery	PAID-INITIAL	2/13/2025
Herff Jones LLC	Sells educational recognition, achievement and motivational products/materials	Common Business	PAID-RENEWAL	9/30/2024
Hershey Creamery Company	Ice Cream	Common Business	PAID-INITIAL	10/31/2022
Hill-Rom Company Inc	Lease Equipment	Common Business	ONE AT A TIME	2/26/2025
Hometown Sheds	Metal sheds, wooden buildings, play sets, carports/garages, pre-owned sheds, dog kennels. Set-up and delivery	City Vendor List	2nd Phone Call	2/14/2025
Hydro Conduit dba Rinker Materials	Building materials supplies	Georgetown County Vendor List	PAID-INITIAL	12/2/2024
Imperial Dade & Paper Co LLC	Supplies-Maintenance	Common Business	PAID-INITIAL	10/31/2022
Industrial Solutions and Supplies		City Vendor List	PAID-RENEWAL	9/30/2024
Internetwork Engineering	Engineer	Georgetown County School Transparency	APPLICATION-INITIAL	2/6/2025
JCI Jones Chemicals Inc	re-packager of Chlorine and one of the largest Industrial Bleach manufacturers	City Vendor List	PAID-INITIAL	6/25/2024
Johnson-Lambe Company	sports equipment jersey designs, trophies and awards, Sales reps in SC	Georgetown County School Transparency List	PAID-RENEWAL	9/30/2024
KCI USA, Inc. dba 3M Medical Solutions	Sell and rent medical equipment	Common Business	BIZ RESEARCHING	3/10/2025
Kelly Services Global LLC	Employment Agency	Georgetown County School Transparency List	PAID-INITIAL	10/31/2022
Kelly Services Inc	Employment Agency	Georgetown County School Transparency List	PAID-INITIAL	10/31/2022
Kelly Services USA LLC	Employment Agency	Georgetown County School Transparency List	PAID-INITIAL	10/31/2022
Kingston Electric	Commercial Electrician Services	Georgetown County Vendor List	APPLICATION-1ST FOLLOW UP	2/20/2025
L&W Supply Corporation dba Acoustical & Drywall Supply (ABC Supply)	Products Supply/Delivery	Common Business	PAID-RENEWAL	9/30/2024
Language Line Services, Inc	Onsite Translators	Georgetown County Vendor List	Multiple Attempts	2/11/2025
LEAF Capital Funding LLC	Lease Equipment	Common Business	PAID-INITIAL	7/8/2024
Lee Transport Equipment, Inc.	Installation and service of transport equipment	City Vendor List	Multiple Attempts	2/18/2025
Leland O'neil Plumbing and Backflow Specialties	Plumbing services	Georgetown County School Transparency September-October 2024	PHONE CALL	3/7/2025
LensLock	Body worn cameras, in-car cameras, surveillance cameras, evidence management	City Vendor List	PAID-INITIAL	1/3/2025
LiftOne, LLC	Lease Equipment	Common Business	PAID-INITIAL	10/31/2022
Lincare	Home healthcare services	Discovery	PAID-INITIAL	6/10/2024
Line Equipment Sales Company Inc	Test Lab, Tool Repair, Manufacturing, Delivery via own company fleet	City Vendor List	PAID-INITIAL	6/10/2024
Loomis Armored US LLC	Armored truck services	Common Business	PAID-RENEWAL	9/30/2024
Lowcountry Sod Pros	Sodding, hardscapes, patios, paving	Georgetown County Vendor List	PHONE CALL	2/14/2025
Lux Vending dba Bitcoin Depot	Bitcoin atm rentals	Common Business	PAID-INITIAL	11/30/2022
M B Kahn Construction Co Inc	Construction company	Georgetown County AP 2023 & Georgetown County School Transparency 2021 & 2023	APPLICATION-INITIAL	3/3/2025

Mansfield Oil Company	Supplies-Maintenance, fuel system design build, environmental compliance testing and reporting, fuel quality management, gas delivery and mobile fueling	City Vendor List 2021 & 2024 - Georgetown County School Transparency 2021 & 2023-2024 - Georgetown County AP 2023	ADDRESS REQUEST	3/7/2025
Meco Inc of Florence	Petroleum refueling, technicians come on site for maintenance/repairs, have own company fleet of vehicles	City Vendor List	PAID-INITIAL	11/30/2022
Mega LED Technology (Mega Sign Inc)	Large sign manufacturing and install	City Vendor List	Multiple Attempts	2/14/2025
MNB Brush and Land Clearing	forestry mulching, conventional land clearing, pond digging, ditching, driveways, structure demolition, fire line plowing	City Vendor List	Multiple Attempts	2/14/2025
Moseley Architects of SC, PC	Architects	Georgetown County AP 2023	APPLICATION-INITIAL	3/3/2025
Motorola Solutions Inc	Access control systems, video security, body worn cameras, cybersecurity services, on-site preventative maintenance, technology lifecycle management	Common Business	PAID-RENEWAL	9/30/2024
MSA Safety Sales LLC	Safety equipment supplier, on-site service and equipment repair, rental equipment	Common Business	PAID-INITIAL	12/11/2024
Nalco Company LLC	Water treatment	Georgetown County Business Personal Property Tax	PAID-RENEWAL	9/30/2024
National Power Corporation	Generator Repair and Rental	Common Business	PAID-INITIAL	12/2/2024
Nu-Idea School Supply Co.	Furniture supplier	Georgetown County School Transparency List	PAID-RENEWAL	9/30/2024
Olympus America Inc	Equipment rental	Common Business	PAID-INITIAL	4/4/2023
Pawleys Island Locksmith	Locksmith services	City Vendor List	PAID-INITIAL	8/31/2023
Pawnee Leasing Corporation	Lease equipment	Common Business	PAID-INITIAL	6/7/2024
Pee Dee Scale Company	Scale supplier, have own company fleet of trucks	Georgetown County Vendor List	Multiple Attempts	2/14/2025
Pet Dairy	Dairy Products	Georgetown County Schools Transparencies Jan-April 2023	APPLICATION-1ST FOLLOW UP	2/14/2025
Pete Duty & Associates Inc	Field Troubleshooting, Maintenance, Installation, and Repair of Pumping Equipment	City Vendor List	Multiple Attempts	2/25/2025
Pinnacle Network Solutions	Consulting, onsite repair, warranty services	Georgetown County School Transparency 2021 & 2023-2024	APPLICATION-INITIAL	3/3/2025
Pitney Bowes Global Financial Services	Lease postage equipment	Georgetown County Business Personal Property Tax	CALCULATION SENT	3/6/2025
Porter Roofing Contractors Inc	Roofing contractor	Georgetown County School Transparency 2021 & 2023	APPLICATION-1ST FOLLOW UP	2/13/2025
ProPump & Controls Inc	Pump station install and maintenance, irrigation control panels and retrofits, wet well install, biogas systems, pipe fitting and fabrication. Sales reps	City Vendor List	2nd Phone Call	2/21/2025
Protective Technologies Inc	Cathodic protection, tank lining, internal inspections, under-dispenser containment, sump repairs, sump waterproofing, spill bucket repairs	Discovery	Multiple Attempts	3/10/2025
Pro-Tek Termite and Pest Control	Pest control services	Georgetown County Vendor List	ADDRESS REQUEST	3/4/2025
Pugh Lubricants, LLC dba Apollo Oil, LLC	Distributor of automotive-fleet oils and greases, oil and fuel absorbents, and car oil,fuel, air filters	Common Business	PAID-INITIAL	10/31/2022
PVS Chemicals	Chemical manufacturing and delivery services	Georgetown County Vendor List	2nd Phone Call	3/4/2025
Pyramid Contracting LLC	General Contractor	City Vendor List 2024	APPLICATION-INITIAL	3/3/2025
Quadient, Inc. (previously Neopost USA, Inc.)	rental of postage meter and supplies	Georgetown County School Transparency 2023-2024	APPLICATION-INITIAL	2/12/2025

Quantum Health Professionals, Inc	Staffing service	Georgetown County School Transparency 2023-2024	Addr Complete/Pending apps	3/6/2025
Quench USA Inc (Advanced H20 Solutions LLC)	Water technology company that rents and services filtered water coolers.	Common Business	PAID-INITIAL	7/8/2024
Quest Resource Management Group	Recycling & Disposal Services and equipment rentals	Common Business	PAID-INITIAL	6/14/2023
Rentokil North America Inc dba J C Ehrlich Co, Inc	Pest control & consulting	Common Business	PAID-2ND RENEWAL	9/30/2024
Robert Half International Inc	Accounting Staffing Agency	Common Business	PAID-RENEWAL	9/30/2024
Royal Cup Inc	sale of coffee and tea	Common Business	PAID-INITIAL	4/24/2023
Rug Doctor LLC	Rental cleaning supplies	Common Business	PAID-INITIAL	12/29/2022
S&R Turf and Irrigation Equipment, LLC	Irrigation Equipment, Parts and Service, sod sales, golf course services	Georgetown County Vendor List	Multiple Attempts	2/13/2025
Santee Automotive Ford Dealership	Car dealership w/ delivery & roadside assistance	Georgetown County Schools Transparencies Jan-April 2023	APPLICATION-1ST FOLLOW UP	2/25/2025
School Bell Studio	Photography for schools, yearbooks, ids, photos, dances, etc	Georgetown County Schools Transparencies Jan-April 2023	APPLICATION-1ST FOLLOW UP	2/13/2025
SHI International Corp	Reseller of software, hardware, and related servicestechnology products and services	Georgetown County School Transparency October 2024	APPLICATION-1ST FOLLOW UP	2/26/2025
Shutterfly Lifetouch, LLC (Previously Lifetouch National School Studios Inc)	Pictures taken at school locations	Common Business	PAID-INITIAL	3/27/2024
Sirchie FingerPrint Labs	Crime Scenes Investigation & Forensic Science Solutions and training	City Vendor List	2nd Phone Call	3/7/2025
Snider Tire Inc dba Snider Fleet Solutions	Roadside service with mobile service trucks, tire retread, fleet management, onsite scheduled services, forklift repairs. Have own company fleet of vehicles	Common Business	PAID-INITIAL	12/6/2023
Soteria Innovations LLC	Install/Maint Double check child safety system, computer security	Georgetown County School Transparency August 2024	BIZ RESEARCHING	2/13/2025
SPATCO Energy Solutions	Equipment installation & repairs	Common Business	PAID-INITIAL	11/30/2022
Stantec Consulting Services	Consulting services	Georgetown County Vendor List	PENDING APPLICATIONS	2/21/2025
Stone Construction Company	Excavation Contractor, septic services	City Vendor List	PAID-INITIAL	6/4/2024
Stryker Sales LLC (dba Stryker Medical)	Medical devices and equipment	Common Business	PAID-RENEWAL	9/30/2024
Sunbelt Soloman Services LLC	Industrial transformer sales, services, and rent	Georgetown County Vendor List	PHONE CALL	3/4/2025
Superior Plus Energy Services dba Freeman Gas	Propane Supplier- delivery, install/repair	Business Self Reported	PAID-RENEWAL	9/30/2024
Talbert, Bright, and Ellington Inc	Planning, environmental, land acquisition assistance, design, grant management, program management, construction admin	Georgetown County Vendor List	Multiple Attempts	3/6/2025
Talotta Contract Interiors	Moving and delivery services, project management, installations, interior designers, space planning. Have own company fleet of vehicles	City Vendor List	PAID-INITIAL	9/30/2024
Tanner Industries Inc	Anhydrous Ammonia & Aqua Ammonia supplier, storage tanks, and pump out services	City Vendor List	BIZ RESEARCHING	2/20/2025
Therapy Travelers LLC	Staffing agency for school districts, clinicians, and educators	Business request	PAID-RENEWAL	9/30/2024
TIAA Commercial Finance, Inc	Commercial equipment leasing	Common Business	PAID-INITIAL	11/30/2022
TIAA FSB	Commercial Equipment Leasing (Separate Entity from TIAA Commercial Finance)	discovery	PAID-INITIAL	11/30/2022

Timepayment Corporation	Lease Equipment	Common Business	PAID-INITIAL	4/11/2024
Toter LLC	Cart assembly and delivery, cart maintenance, RFID cart management, custom solutions. Have own company fleet of vehicles	Georgetown County Vendor List	Multiple Attempts	2/13/2025
Toyota Industries Commercial Finance INC	Forklifts Financial Services	Common Business	PAID-INITIAL	4/12/2024
Trane US Inc	Maintenance Repairs	Georgetown County School Transparency List	PAID-INITIAL	11/30/2022
TruckPro LLC	Truck parts and service experts	Common Business	PAID-INITIAL	6/10/2024
US Foods, Inc.	Food supplier (retail)	Georgetown County School Transparency List & City Vendor List	PAID-INITIAL	11/30/2022
US Tire Recycling LP	Tire recycling. Tire remediation (on-site tire collection)	Georgetown County Vendor List	PAID-INITIAL	12/20/2024
USIC Locating Services, LLC	Locating Underground Services	Common Business	PENDING APPLICATIONS	3/3/2025
ViaSat, Inc.	Lease and install internet equipment	Common Business	PAID-INITIAL	11/6/2023
Voya Financial	Wealth Solutions, Health Solutions, and Investment Management w/ field reps	Georgetown County School Transparency 2021 & 2023-2024	APPLICATION-INITIAL	3/3/2025
W.W. Grainger, Inc	Cleaning and Sanitation	Common Business	PAID-INITIAL	12/30/2022
W.W. Williams Company, LLC	Vehicle Parts/Service/Repair	Common Business	PAID-2ND RENEWAL	9/30/2024
Wells Fargo Vendor Financial Services	Equipment leasing	Common Business	PAID-RENEWAL	6/10/2024
Wesco Distribution Inc dba Englewood Electrical Supply Company	Automation Solutions, Managed Solutions, Training Solutions, Inventory Management and Consolidation, Lighting Services, Ecommerce	City Vendor List	PAID-INITIAL	9/30/2024
Williams Scotsman, Inc. (dba WillScot dba Mobile Mini)	Builds/leases modular buildings, portable classrooms, and mobile office space	Common Business	PAID-2ND RENEWAL	9/30/2024
WK Dickson & Co	Infrastructure Consultant/General Contractor	Georgetown County AP 2023 & City Vendor List 2021-2022 & 2024	APPLICATION-INITIAL	3/3/2025
Wyeth Holdings, LLC (Pfizer Inc)	Medical Equipment sales and rental	Common Business	PAID-2ND RENEWAL	6/10/2024
Xerox Corporation	Lease Equipment		PAID-RENEWAL	6/10/2024
Zimmer US, Inc.	Lease Equipment - sales and marketing of orthopedic, sports medicine, surgical and trauma products	Common Business	PAID-RENEWAL	6/10/2024

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As Of 01/31/2025

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Estimated Revenues							
0010.00.00.3020.0008	Opioid Recovery Program	101,088.00	0.00	101,088.00	79,892.04	0.00	79.03
0010.00.00.3110.0001	Property Taxes - Real	5,346,613.00	0.00	5,346,613.00	78,725.92	0.00	1.47
0010.00.00.3110.0003	Property Taxes - Vehicles	380,000.00	0.00	380,000.00	209,208.53	0.00	55.05
0010.00.00.3110.0004	Inventory Tax	132,978.00	0.00	132,978.00	66,489.06	0.00	50.00
0010.00.00.3110.0005	Prop Tax-Penalties & Cost	33,000.00	0.00	33,000.00	0.00	0.00	0.00
0010.00.00.3110.0006	Homestead Exemption Tax	156,000.00	0.00	156,000.00	0.00	0.00	0.00
0010.00.00.3110.0007	Manufacturer's Tax Reduce	130,000.00	0.00	130,000.00	0.00	0.00	0.00
0010.00.00.3110.0008	Motor Carrier Lieu of Tax	16,000.00	0.00	16,000.00	22,174.14	0.00	138.59
0010.00.00.3110.0011	Boat and Motor Taxes	70,000.00	0.00	70,000.00	21,053.75	0.00	30.08
0010.00.00.3210.0001	Business Licenses	4,000,000.00	0.00	4,000,000.00	181,339.33	0.00	4.53
0010.00.00.3210.0002	Business Lic - Penalites	15,000.00	0.00	15,000.00	19,569.62	0.00	130.46
0010.00.00.3220.0001	Cable TV Franchise	140,000.00	0.00	140,000.00	51,213.36	0.00	36.58
0010.00.00.3220.0002	S.C. Electric & Gas Co.	89,000.00	0.00	89,000.00	0.00	0.00	0.00
0010.00.00.3230.0001	Electrical Permits	5,000.00	0.00	5,000.00	4,505.00	0.00	90.10
0010.00.00.3230.0002	Plumbing Permits	2,500.00	0.00	2,500.00	3,349.00	0.00	133.96
0010.00.00.3230.0003	Gas Permits	2,500.00	0.00	2,500.00	582.00	0.00	23.28
0010.00.00.3230.0004	Building Permits	110,000.00	0.00	110,000.00	68,100.50	0.00	61.91
0010.00.00.3230.0005	Yard Sale Permits	50.00	0.00	50.00	15.00	0.00	30.00
0010.00.00.3230.0006	Mobile Home Permits	500.00	0.00	500.00	2,500.00	0.00	500.00
0010.00.00.3230.0007	Demolition & Clearance	2,000.00	0.00	2,000.00	900.00	0.00	45.00
0010.00.00.3230.0008	Mechanical Permits	5,000.00	0.00	5,000.00	5,532.00	0.00	110.64
0010.00.00.3230.0010	Bus Lic Inspection Fee	50.00	0.00	50.00	1,729.02	0.00	3,458.04
0010.00.00.3230.0013	Burning Permit	50.00	0.00	50.00	50.00	0.00	100.00
0010.00.00.3230.0014	Construct Parking Permit	50.00	0.00	50.00	440.00	0.00	880.00
0010.00.00.3230.0015	Reinspection Fee	4,000.00	0.00	4,000.00	675.00	0.00	16.88
0010.00.00.3230.0016	Permit Not Posted On-Site	50.00	0.00	50.00	0.00	0.00	0.00
0010.00.00.3230.0019	Stop Work Order Fee	1,000.00	0.00	1,000.00	1,267.00	0.00	126.70
0010.00.00.3230.0020	Board of Appeals Fee	500.00	0.00	500.00	600.00	0.00	120.00
0010.00.00.3230.0021	Zoning Fees	7,200.00	0.00	7,200.00	5,850.00	0.00	81.25
0010.00.00.3230.0022	Plan Review Fee	60,000.00	0.00	60,000.00	23,255.50	0.00	38.76
0010.00.00.3230.0023	Sign Permit Fee	2,000.00	0.00	2,000.00	6,060.00	0.00	303.00
0010.00.00.3230.0024	Planning Commission Fees	50.00	0.00	50.00	300.00	0.00	600.00
0010.00.00.3230.0025	ARB Fees	1,000.00	0.00	1,000.00	4,190.00	0.00	419.00
0010.00.00.3230.0026	Plat Approval Fees	500.00	0.00	500.00	558.00	0.00	111.60
0010.00.00.3230.0027	Special Events Permit	750.00	0.00	750.00	1,945.00	0.00	259.33
0010.00.00.3230.0028	Miscellaneous permits	200.00	0.00	200.00	5,800.00	0.00	2,900.00
0010.00.00.3230.0029	STR Permits	0.00	0.00	0.00	8,500.00	0.00	0.00
0010.00.00.3230.0030	Community Appearance Board Ap	0.00	0.00	0.00	400.00	0.00	0.00
0010.00.00.3240.0008	Fire Impact Fee	90,000.00	0.00	90,000.00	30,343.10	0.00	33.71
0010.00.00.3320.0000	State Grants	204,391.00	0.00	204,391.00	139,744.70	0.00	68.37
0010.00.00.3320.0008	Other Local Grants	6,500.00	0.00	6,500.00	0.00	0.00	0.00
0010.00.00.3350.0001	Local Government Fund	196,933.00	0.00	196,933.00	162,792.34	0.00	82.66
0010.00.00.3350.0004	Fema Recovery	0.00	0.00	0.00	5,385.85	0.00	0.00
0010.00.00.3440.0005	SRO Reimbursement	178,000.00	0.00	178,000.00	0.00	0.00	0.00
0010.00.00.3510.0001	Police Fines	70,000.00	0.00	70,000.00	71,897.65	0.00	102.71
0010.00.00.3510.0003	Parking Fines	12,000.00	0.00	12,000.00	30,561.63	0.00	254.68
0010.00.00.3510.0007	Sunday Liquor Sales	12,000.00	0.00	12,000.00	0.00	0.00	0.00
0010.00.00.3510.0008	Victim's Asst. Fees-(%)	5,000.00	0.00	5,000.00	7,920.21	0.00	158.40
0010.00.00.3510.0009	Victim's Asst. Flat Fees	2,000.00	0.00	2,000.00	2,143.10	0.00	107.16
0010.00.00.3510.0010	Misc Police Revenue	5,000.00	0.00	5,000.00	3,132.92	0.00	62.66

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Estimated Revenues							
0010.00.00.3610.0001	Investment Earnings	225,000.00	0.00	225,000.00	280,037.96	0.00	124.46
0010.00.00.3620.0000	Rents and Royalties	17,000.00	0.00	17,000.00	8,178.59	0.00	48.11
0010.00.00.3630.0001	Fees for GIS/B&P Documents	50.00	0.00	50.00	30.00	0.00	60.00
0010.00.00.3630.0005	FOIA Fees	120.00	0.00	120.00	535.85	0.00	446.54
0010.00.00.3640.0000	Housing Authority FILOT	45,000.00	0.00	45,000.00	0.00	0.00	0.00
0010.00.00.3640.0001	Steel Mill FILOT	5,000.00	0.00	5,000.00	0.00	0.00	0.00
0010.00.00.3670.0005	Donations/Private Sources	0.00	0.00	0.00	500.00	0.00	0.00
0010.00.00.3670.0007	Donations and Promotions-Poli	0.00	0.00	0.00	4,118.74	0.00	0.00
0010.00.00.3680.0000	Work Comp Reimbursement	48,832.00	0.00	48,832.00	48,831.95	0.00	100.00
0010.00.00.3690.0000	Cash Over & Short	0.00	0.00	0.00	64.10	0.00	0.00
0010.00.00.3690.0002	Miscellaneous Revenue	15,000.00	0.00	15,000.00	143,850.45	0.00	959.00
0010.00.00.3690.0003	Insurance Proceeds	15,000.00	0.00	15,000.00	30,976.92	0.00	206.51
0010.00.00.3690.0005	Set-off Debt Collection Fees	500.00	0.00	500.00	25.00	0.00	5.00
0010.00.00.3690.0013	Returned Check Fees	2,000.00	0.00	2,000.00	2,310.00	0.00	115.50
0010.00.00.3920.0001	From Electric Fund	844,043.00	0.00	844,043.00	478,513.02	0.00	56.69
0010.00.00.3920.0002	From Water Fund	338,950.00	0.00	338,950.00	228,779.68	0.00	67.50
0010.00.00.3920.0003	From Accom Tax Fund	32,000.00	0.00	32,000.00	0.00	0.00	0.00
0010.00.00.3920.0005	From Wastewater Fund	355,830.00	0.00	355,830.00	198,748.88	0.00	55.86
0010.00.00.3920.0007	From Stormwater Fund	0.00	0.00	0.00	450.00	0.00	0.00
0010.00.00.3920.0009	From Hospitality Fund	125,000.00	0.00	125,000.00	203,173.86	0.00	162.54
0010.00.00.3940.0002	Transfer from fund balance	554,076.00	0.00	554,076.00	0.00	0.00	0.00
Estimated Revenues		14,219,854.00	0.00	14,219,854.00	2,959,815.27	0.00	20.81
Account Category: Appropriations							
0010.01.00.4000.0101	Regular Pay	409,900.00	0.00	409,900.00	234,530.69	0.00	57.22
0010.01.00.4010.0103	Overtime	0.00	0.00	0.00	1,477.00	0.00	0.00
0010.01.00.4050.0114	FICA	31,500.00	0.00	31,500.00	17,265.44	0.00	54.81
0010.01.00.4060.0116	Retirement	76,200.00	0.00	76,200.00	43,213.81	0.00	56.71
0010.01.00.4080.0125	SCMIT Worker's Comp Ins.	11,979.00	0.00	11,979.00	4,542.08	0.00	37.92
0010.01.00.4100.0001	Health Claims Cost	34,026.00	0.00	34,026.00	15,401.82	0.00	45.26
0010.01.00.4100.0002	Health Claim Costs-Retire	9,472.00	0.00	9,472.00	8,841.04	0.00	93.34
0010.01.00.5000.0101	Supplies and Materials	5,000.00	0.00	5,000.00	1,404.99	0.00	28.10
0010.01.00.5000.0102	Equipment	200.00	0.00	200.00	0.00	0.00	0.00
0010.01.00.5000.0105	Printing and Binding	300.00	0.00	300.00	0.00	0.00	0.00
0010.01.00.6100.0111	Communications- Landline	6,500.00	0.00	6,500.00	2,581.33	0.00	39.71
0010.01.00.6100.0112	Postage	500.00	0.00	500.00	112.14	0.00	22.43
0010.01.00.6100.1110	Communications- Wireless	3,000.00	0.00	3,000.00	609.00	0.00	20.30
0010.01.00.6200.0114	Advertising	0.00	0.00	0.00	76.92	0.00	0.00
0010.01.00.6400.0124	Travel Expense	5,000.00	0.00	5,000.00	620.01	0.00	12.40
0010.01.00.6500.0127	Electricity	3,660.00	0.00	3,660.00	2,311.36	0.00	63.15
0010.01.00.6500.0128	Water	752.00	0.00	752.00	613.26	0.00	81.55
0010.01.00.6500.0129	Wastewater	823.00	0.00	823.00	493.17	0.00	59.92
0010.01.00.6500.0130	Sanitation	1,054.00	0.00	1,054.00	596.68	0.00	56.61
0010.01.00.6500.0133	Stormwater	1,340.00	0.00	1,340.00	843.36	0.00	62.94
0010.01.00.6500.0134	Security Lights	1,622.00	0.00	1,622.00	1,102.50	0.00	67.97
0010.01.00.6500.1271	Electricity- Sales Tax	120.00	0.00	120.00	79.70	0.00	66.42
0010.01.00.6600.0139	Fleet Services-RTA Mtce Alloc	0.00	0.00	0.00	25.71	0.00	0.00
0010.01.00.6600.0145	Gasoline & Oil	1,500.00	0.00	1,500.00	215.41	0.00	14.36
0010.01.00.6600.1391	Fleet Services -Departmental	424.00	0.00	424.00	336.70	0.00	79.41
0010.01.00.6700.0156	Equipment Rental/Lease	5,900.00	0.00	5,900.00	2,393.39	0.00	40.57

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.01.00.6850.0180	Membership Dues and Fees	2,874.00	0.00	2,874.00	35.00	0.00	1.22
0010.01.00.6850.0182	Other Operating Expenses	3,000.00	0.00	3,000.00	458.54	0.00	15.28
0010.01.00.6850.0186	Training	5,575.00	0.00	5,575.00	808.01	0.00	14.49
0010.01.00.6850.1801	Subscriptions	375.00	0.00	375.00	130.00	0.00	34.67
0010.01.00.6860.0187	Professional Services	5,000.00	0.00	5,000.00	0.00	0.00	0.00
0010.01.00.6860.0195	Repair/Maint Svc Contract	800.00	0.00	800.00	716.82	0.00	89.60
0010.01.00.6860.1895	Employee wellness services	3,009.00	0.00	3,009.00	1,279.87	0.00	42.53
0010.01.00.6870.0204	Janitorial Services	5,819.00	0.00	5,819.00	3,373.86	2,409.90	57.98
0010.01.00.7950.0001	IT Internal Allocations	49,384.00	0.00	49,384.00	16,355.68	0.00	33.12
0010.01.00.7950.0995	GF Cost Distribution	(397,199.00)	0.00	(397,199.00)	(231,699.44)	0.00	58.33
0010.01.02.4000.0101	Regular Pay	101,711.00	0.00	101,711.00	70,860.97	0.00	69.67
0010.01.02.4050.0114	FICA	7,781.00	0.00	7,781.00	4,727.74	0.00	60.76
0010.01.02.4060.0116	Retirement	18,878.00	0.00	18,878.00	9,994.24	0.00	52.94
0010.01.02.4080.0125	SCMIT Worker's Comp Ins.	2,672.00	0.00	2,672.00	0.00	0.00	0.00
0010.01.02.4100.0001	Health Claims Cost	38,187.00	0.00	38,187.00	13,869.66	0.00	36.32
0010.01.02.4100.0002	Health Claim Costs-Retire	2,253.00	0.00	2,253.00	0.00	0.00	0.00
0010.01.02.5000.0101	Supplies and Materials	2,000.00	0.00	2,000.00	193.17	0.00	9.66
0010.01.02.5000.0102	Equipment	5,495.00	0.00	5,495.00	3,391.92	0.00	61.73
0010.01.02.5000.0105	Printing and Binding	600.00	0.00	600.00	0.00	0.00	0.00
0010.01.02.6100.0111	Communications- Landline	850.00	0.00	850.00	0.45	0.00	0.05
0010.01.02.6100.0112	Postage	400.00	0.00	400.00	2.04	0.00	0.51
0010.01.02.6100.1110	Communications- Wireless	6,300.00	0.00	6,300.00	2,319.36	0.00	36.82
0010.01.02.6200.0114	Advertising	3,000.00	0.00	3,000.00	84.00	0.00	2.80
0010.01.02.6400.0124	Travel Expense	19,415.00	0.00	19,415.00	1,951.64	0.00	10.05
0010.01.02.6700.0156	Equipment Rental/Lease	11,000.00	0.00	11,000.00	5,056.52	5,664.14	45.97
0010.01.02.6850.0182	Other Operating Expenses	4,800.00	0.00	4,800.00	1,339.96	0.00	27.92
0010.01.02.6850.0186	Training	13,305.00	0.00	13,305.00	620.00	0.00	4.66
0010.01.02.6860.0187	Professional Services	300.00	0.00	300.00	0.00	0.00	0.00
0010.01.02.6860.1895	Employee wellness services	11,004.00	0.00	11,004.00	4,692.92	0.00	42.65
0010.01.02.7950.0001	IT Internal Allocations	56,438.00	0.00	56,438.00	18,692.20	0.00	33.12
0010.04.00.4000.0101	Regular Pay	693,000.00	0.00	693,000.00	359,510.57	0.00	51.88
0010.04.00.4010.0103	Overtime	5,000.00	0.00	5,000.00	90.82	0.00	1.82
0010.04.00.4010.0106	Contract Labor	15,000.00	0.00	15,000.00	0.00	0.00	0.00
0010.04.00.4050.0114	FICA	54,000.00	0.00	54,000.00	26,516.49	0.00	49.10
0010.04.00.4060.0116	Retirement	130,500.00	0.00	130,500.00	68,572.03	0.00	52.55
0010.04.00.4080.0125	SCMIT Worker's Comp Ins.	8,168.00	0.00	8,168.00	2,490.08	0.00	30.49
0010.04.00.4100.0001	Health Claims Cost	63,514.00	0.00	63,514.00	29,922.86	0.00	47.11
0010.04.00.4100.0002	Health Claim Costs-Retire	2,253.00	0.00	2,253.00	535.50	0.00	23.77
0010.04.00.5000.0101	Supplies and Materials	6,000.00	0.00	6,000.00	1,669.43	0.00	27.82
0010.04.00.5000.0102	Equipment	1,398.00	0.00	1,398.00	0.00	0.00	0.00
0010.04.00.5000.0105	Printing and Binding	600.00	0.00	600.00	0.00	0.00	0.00
0010.04.00.6100.0111	Communications- Landline	5,000.00	0.00	5,000.00	557.93	0.00	11.16
0010.04.00.6100.0112	Postage	7,000.00	0.00	7,000.00	6,617.09	0.00	94.53
0010.04.00.6100.1110	Communications- Wireless	500.00	0.00	500.00	231.85	0.00	46.37
0010.04.00.6400.0124	Travel Expense	5,000.00	0.00	5,000.00	1,028.73	0.00	20.57
0010.04.00.6500.0127	Electricity	8,594.00	0.00	8,594.00	1,730.92	0.00	20.14
0010.04.00.6500.0128	Water	645.00	0.00	645.00	525.65	0.00	81.50
0010.04.00.6500.0129	Wastewater	706.00	0.00	706.00	422.72	0.00	59.88
0010.04.00.6500.0130	Sanitation	903.00	0.00	903.00	511.42	0.00	56.64
0010.04.00.6500.0133	Stormwater	1,163.00	0.00	1,163.00	696.64	0.00	59.90

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.04.00.6500.0134	Security Lights	1,500.00	0.00	1,500.00	945.00	0.00	63.00
0010.04.00.6500.1271	Electricity- Sales Tax	103.00	0.00	103.00	68.30	0.00	66.31
0010.04.00.6700.0156	Equipment Rental/Lease	10,761.00	0.00	10,761.00	1,959.81	0.00	18.21
0010.04.00.6850.0180	Membership Dues and Fees	2,000.00	0.00	2,000.00	190.00	0.00	9.50
0010.04.00.6850.0182	Other Operating Expenses	3,000.00	0.00	3,000.00	1,581.97	0.00	52.73
0010.04.00.6850.0184	Continuing Education	1,600.00	0.00	1,600.00	400.00	0.00	25.00
0010.04.00.6850.0186	Training	3,250.00	0.00	3,250.00	1,710.70	0.00	52.64
0010.04.00.6850.1801	Subscriptions	300.00	0.00	300.00	0.00	0.00	0.00
0010.04.00.6860.0189	Employee Medical	650.00	0.00	650.00	0.00	0.00	0.00
0010.04.00.6860.1895	Employee wellness services	10,007.00	0.00	10,007.00	4,266.25	0.00	42.63
0010.04.00.7950.0001	IT Internal Allocations	49,384.00	0.00	49,384.00	16,355.68	0.00	33.12
0010.04.00.7950.0995	GF Cost Distribution	(436,332.00)	0.00	(436,332.00)	(254,527.00)	0.00	58.33
0010.05.05.4000.0101	Regular Pay	2,823,020.00	0.00	2,823,020.00	1,380,969.94	0.00	48.92
0010.05.05.4010.0103	Overtime	120,300.00	0.00	120,300.00	109,645.48	0.00	91.14
0010.05.05.4010.0105	On-call pay	6,000.00	0.00	6,000.00	3,200.00	0.00	53.33
0010.05.05.4010.0106	Contract Labor	2,500.00	0.00	2,500.00	0.00	0.00	0.00
0010.05.05.4050.0114	FICA	226,500.00	0.00	226,500.00	109,747.25	0.00	48.45
0010.05.05.4060.0116	Retirement	626,000.00	0.00	626,000.00	327,840.23	0.00	52.37
0010.05.05.4080.0125	SCMIT Worker's Comp Ins.	163,355.00	0.00	163,355.00	69,884.83	0.00	42.78
0010.05.05.4100.0001	Health Claims Cost	311,286.00	0.00	311,286.00	140,174.75	0.00	45.03
0010.05.05.4100.0002	Health Claim Costs-Retire	65,871.00	0.00	65,871.00	43,181.06	0.00	65.55
0010.05.05.5000.0101	Supplies and Materials	24,454.00	0.00	24,454.00	9,245.15	0.00	37.81
0010.05.05.5000.0102	Equipment	23,717.00	0.00	23,717.00	10,510.92	0.00	44.32
0010.05.05.5000.0103	Furniture	6,000.00	0.00	6,000.00	83.73	0.00	1.40
0010.05.05.5000.0108	SRO Grant Expenses	30,560.00	0.00	30,560.00	0.00	0.00	0.00
0010.05.05.5010.0101	Uniforms and Clothing	59,159.00	0.00	59,159.00	25,350.53	0.00	42.85
0010.05.05.6100.0111	Communications- Landline	12,050.00	0.00	12,050.00	999.80	0.00	8.30
0010.05.05.6100.0112	Postage	500.00	0.00	500.00	189.23	0.00	37.85
0010.05.05.6100.1110	Communications- Wireless	60,984.00	0.00	60,984.00	38,537.51	7,500.30	63.19
0010.05.05.6200.0114	Advertising	1,500.00	0.00	1,500.00	0.00	0.00	0.00
0010.05.05.6400.0124	Travel Expense	23,485.00	0.00	23,485.00	3,961.67	0.00	16.87
0010.05.05.6500.0127	Electricity	30,601.00	0.00	30,601.00	21,976.16	0.00	71.82
0010.05.05.6500.0128	Water	4,399.00	0.00	4,399.00	2,583.66	0.00	58.73
0010.05.05.6500.0129	Wastewater	3,314.00	0.00	3,314.00	1,944.72	0.00	58.68
0010.05.05.6500.0130	Sanitation	2,255.00	0.00	2,255.00	1,277.22	0.00	56.64
0010.05.05.6500.0133	Stormwater	3,182.00	0.00	3,182.00	1,266.02	0.00	39.79
0010.05.05.6500.0134	Security Lights	3,192.00	0.00	3,192.00	2,169.23	0.00	67.96
0010.05.05.6500.1271	Electricity- Sales Tax	1,020.00	0.00	1,020.00	610.55	0.00	59.86
0010.05.05.6600.0133	Repairs & Maint. Services	38,000.00	0.00	38,000.00	13,785.50	0.00	36.28
0010.05.05.6600.0139	Fleet Services-RTA Mtce Alloc	32,200.00	0.00	32,200.00	15,737.79	0.00	48.88
0010.05.05.6600.0145	Gasoline & Oil	115,500.00	0.00	115,500.00	50,374.17	0.00	43.61
0010.05.05.6600.1391	Fleet Services -Departmental	33,600.00	0.00	33,600.00	32,283.57	0.00	96.08
0010.05.05.6600.1392	Fleet Svcs- Outside Vends	25,500.00	0.00	25,500.00	13,508.02	0.00	52.97
0010.05.05.6700.0156	Equipment Rental/Lease	7,100.00	0.00	7,100.00	2,231.42	0.00	31.43
0010.05.05.6820.1721	Prisoner Housing	70,000.00	0.00	70,000.00	33,914.50	7,550.00	48.45
0010.05.05.6850.0180	Membership Dues and Fees	3,025.00	0.00	3,025.00	2,760.00	0.00	91.24
0010.05.05.6850.0182	Other Operating Expenses	7,100.00	0.00	7,100.00	1,811.14	0.00	25.51
0010.05.05.6850.0184	Continuing Education	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0010.05.05.6850.0186	Training	12,405.00	0.00	12,405.00	3,293.36	0.00	26.55
0010.05.05.6850.0187	Special Projects	9,350.00	0.00	9,350.00	706.89	0.00	7.56

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.05.05.6850.0189	Reserve Program	2,950.00	0.00	2,950.00	0.00	0.00	0.00
0010.05.05.6850.1801	Subscriptions	11,285.00	0.00	11,285.00	6,043.74	0.00	53.56
0010.05.05.6850.1861	Law Enforce Accreditation/Pol	11,500.00	0.00	11,500.00	7,368.04	0.00	64.07
0010.05.05.6860.0184	Technology Services	41,500.00	0.00	41,500.00	40,073.73	0.00	96.56
0010.05.05.6860.0189	Employee Medical	2,775.00	0.00	2,775.00	1,495.00	0.00	53.87
0010.05.05.6860.0194	Other Prof/Tech Services	85,000.00	0.00	85,000.00	42,500.00	42,500.00	50.00
0010.05.05.6860.0195	Repair/Maint Svc Contract	38,400.00	0.00	38,400.00	3,615.10	0.00	9.41
0010.05.05.6860.1895	Employee wellness services	36,021.00	0.00	36,021.00	14,931.97	0.00	41.45
0010.05.05.6870.0203	Contract Services	8,500.00	0.00	8,500.00	0.00	0.00	0.00
0010.05.05.6870.0204	Janitorial Services	5,819.00	0.00	5,819.00	3,373.86	2,409.90	57.98
0010.05.05.7950.0001	IT Internal Allocations	57,151.00	0.00	57,151.00	16,355.68	0.00	28.62
0010.05.05.7950.0010	911 Expense Billing	(1,888.00)	0.00	(1,888.00)	0.00	0.00	0.00
0010.05.07.4000.0101	Regular Pay	42,300.00	0.00	42,300.00	25,858.92	0.00	61.13
0010.05.07.4010.0103	Overtime	2,000.00	0.00	2,000.00	0.00	0.00	0.00
0010.05.07.4050.0114	FICA	3,500.00	0.00	3,500.00	1,948.70	0.00	55.68
0010.05.07.4060.0116	Retirement	7,900.00	0.00	7,900.00	(17,464.50)	0.00	(221.07)
0010.05.07.4080.0125	SCMIT Worker's Comp Ins.	2,178.00	0.00	2,178.00	553.36	0.00	25.41
0010.05.07.4150.0133	Uniforms & Clothing	400.00	0.00	400.00	0.00	0.00	0.00
0010.05.07.5000.0101	Supplies and Materials	1,050.00	0.00	1,050.00	0.00	0.00	0.00
0010.05.07.5000.0102	Equipment	1,375.00	0.00	1,375.00	0.00	0.00	0.00
0010.05.07.5010.0101	Uniforms and Clothing	400.00	0.00	400.00	0.00	0.00	0.00
0010.05.07.6100.0111	Communications- Landline	300.00	0.00	300.00	0.11	0.00	0.04
0010.05.07.6100.0112	Postage	150.00	0.00	150.00	0.00	0.00	0.00
0010.05.07.6100.1110	Communications- Wireless	2,020.00	0.00	2,020.00	0.00	0.00	0.00
0010.05.07.6400.0124	Travel Expense	1,875.00	0.00	1,875.00	629.14	0.00	33.55
0010.05.07.6600.0105	COVID-19 Pandemic Expense	0.00	0.00	0.00	25.85	0.00	0.00
0010.05.07.6600.0133	Repairs & Maint. Services	800.00	0.00	800.00	0.00	0.00	0.00
0010.05.07.6600.0134	Radio Repairs	650.00	0.00	650.00	0.00	0.00	0.00
0010.05.07.6600.0145	Gasoline & Oil	3,500.00	0.00	3,500.00	0.00	0.00	0.00
0010.05.07.6600.1391	Fleet Services -Departmental	0.00	0.00	0.00	381.69	0.00	0.00
0010.05.07.6700.0156	Equipment Rental/Lease	250.00	0.00	250.00	0.00	0.00	0.00
0010.05.07.6850.0180	Membership Dues and Fees	325.00	0.00	325.00	0.00	0.00	0.00
0010.05.07.6850.0182	Other Operating Expenses	1,300.00	0.00	1,300.00	0.00	0.00	0.00
0010.05.07.6850.0186	Training	750.00	0.00	750.00	0.00	0.00	0.00
0010.05.07.6850.0187	Special Projects	350.00	0.00	350.00	0.00	0.00	0.00
0010.05.07.6860.0195	Repair/Maint Svc Contract	650.00	0.00	650.00	0.00	0.00	0.00
0010.05.07.6860.1895	Employee wellness services	0.00	0.00	0.00	426.61	0.00	0.00
0010.05.07.7950.0001	IT Internal Allocations	0.00	0.00	0.00	2,336.52	0.00	0.00
0010.05.26.6600.0139	Fleet Services-RTA Mtce Alloc	0.00	0.00	0.00	500.15	0.00	0.00
0010.05.26.6600.1391	Fleet Services -Departmental	0.00	0.00	0.00	871.38	0.00	0.00
0010.05.26.6850.0182	Other Operating Expenses	0.00	0.00	0.00	501.78	0.00	0.00
0010.06.00.4000.0101	Regular Pay	221,500.00	(194,393.00)	27,107.00	61,227.90	0.00	225.87
0010.06.00.4010.0103	Overtime	2,500.00	7,440.00	9,940.00	0.00	0.00	0.00
0010.06.00.4010.0106	Contract Labor	50,000.00	(50,000.00)	0.00	0.00	0.00	0.00
0010.06.00.4050.0114	FICA	17,500.00	(15,364.00)	2,136.00	4,450.98	0.00	208.38
0010.06.00.4060.0116	Retirement	42,000.00	(38,736.00)	3,264.00	11,349.13	0.00	347.71
0010.06.00.4080.0125	SCMIT Worker's Comp Ins.	4,901.00	(4,901.00)	0.00	0.00	0.00	0.00
0010.06.00.4100.0001	Health Claims Cost	29,736.00	(29,736.00)	0.00	5,404.08	0.00	0.00
0010.06.00.5000.0101	Supplies and Materials	2,070.00	(2,070.00)	0.00	231.90	0.00	0.00
0010.06.00.5000.0103	Furniture	200.00	(200.00)	0.00	0.00	0.00	0.00

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.06.00.5000.0105	Printing and Binding	0.00	0.00	0.00	244.40	0.00	0.00
0010.06.00.5010.0101	Uniforms and Clothing	320.00	(320.00)	0.00	145.89	0.00	0.00
0010.06.00.6100.0111	Communications- Landline	0.00	0.00	0.00	123.97	0.00	0.00
0010.06.00.6100.0112	Postage	2,768.00	(2,768.00)	0.00	818.56	0.00	0.00
0010.06.00.6200.0114	Advertising	588.00	(588.00)	0.00	0.00	0.00	0.00
0010.06.00.6400.0124	Travel Expense	4,320.00	(4,320.00)	0.00	269.06	0.00	0.00
0010.06.00.6500.0127	Electricity	1,111.00	(1,111.00)	0.00	193.54	0.00	0.00
0010.06.00.6500.0128	Water	215.00	(215.00)	0.00	86.52	0.00	0.00
0010.06.00.6500.0129	Wastewater	235.00	(235.00)	0.00	20.45	0.00	0.00
0010.06.00.6500.0130	Sanitation	301.00	(301.00)	0.00	24.35	0.00	0.00
0010.06.00.6500.0133	Stormwater	426.00	(426.00)	0.00	34.05	0.00	0.00
0010.06.00.6500.0134	Security Lights	464.00	(464.00)	0.00	45.00	0.00	0.00
0010.06.00.6500.1271	Electricity- Sales Tax	34.00	(34.00)	0.00	97.35	0.00	0.00
0010.06.00.6600.0133	Repairs & Maint. Services	550.00	(550.00)	0.00	0.00	0.00	0.00
0010.06.00.6600.0139	Fleet Services-RTA Mtce Alloc	1,000.00	(1,000.00)	0.00	28.43	0.00	0.00
0010.06.00.6600.0145	Gasoline & Oil	3,867.00	(3,867.00)	0.00	0.00	0.00	0.00
0010.06.00.6600.1391	Fleet Services -Departmental	750.00	(750.00)	0.00	36.50	0.00	0.00
0010.06.00.6700.0156	Equipment Rental/Lease	3,750.00	(3,750.00)	0.00	181.54	0.00	0.00
0010.06.00.6850.0180	Membership Dues and Fees	900.00	(900.00)	0.00	340.00	0.00	0.00
0010.06.00.6850.0182	Other Operating Expenses	340.00	0.00	340.00	68.00	0.00	20.00
0010.06.00.6850.0184	Continuing Education	2,947.00	(2,947.00)	0.00	411.53	0.00	0.00
0010.06.00.6850.0186	Training	5,096.00	(5,096.00)	0.00	0.00	0.00	0.00
0010.06.00.6860.0191	Contract Services/Studies	54,500.00	(69,500.00)	(15,000.00)	8,345.50	0.00	(55.64)
0010.06.00.7950.0001	IT Internal Allocations	10,582.00	(10,582.00)	0.00	376.95	0.00	0.00
0010.09.00.4000.0101	Regular Pay	236,750.00	221,500.00	458,250.00	211,247.87	0.00	46.10
0010.09.00.4010.0103	Overtime	2,000.00	2,500.00	4,500.00	57.56	0.00	1.28
0010.09.00.4010.0106	Contract Labor	2,500.00	50,000.00	52,500.00	0.00	0.00	0.00
0010.09.00.4050.0114	FICA	18,500.00	17,500.00	36,000.00	15,663.57	0.00	43.51
0010.09.00.4060.0116	Retirement	44,500.00	42,000.00	86,500.00	38,728.50	0.00	44.77
0010.09.00.4080.0125	SCMIT Worker's Comp Ins.	4,356.00	4,901.00	9,257.00	2,190.34	0.00	23.66
0010.09.00.4100.0001	Health Claims Cost	29,736.00	29,736.00	59,472.00	16,873.00	0.00	28.37
0010.09.00.5000.0101	Supplies and Materials	2,235.00	2,390.00	4,625.00	1,197.88	0.00	25.90
0010.09.00.5000.0102	Equipment	2,300.00	0.00	2,300.00	0.00	0.00	0.00
0010.09.00.5000.0103	Furniture	100.00	200.00	300.00	0.00	0.00	0.00
0010.09.00.5000.0105	Printing and Binding	1,820.00	0.00	1,820.00	68.12	0.00	3.74
0010.09.00.5150.0124	Department Supplies	200.00	0.00	200.00	165.93	0.00	82.97
0010.09.00.6100.0111	Communications- Landline	1,000.00	0.00	1,000.00	556.82	0.00	55.68
0010.09.00.6100.0112	Postage	1,450.00	2,768.00	4,218.00	801.75	0.00	19.01
0010.09.00.6100.1110	Communications- Wireless	1,300.00	0.00	1,300.00	1,779.48	0.00	136.88
0010.09.00.6200.0114	Advertising	4,590.00	588.00	5,178.00	1,618.50	0.00	31.26
0010.09.00.6400.0124	Travel Expense	4,000.00	4,320.00	8,320.00	1,140.14	0.00	13.70
0010.09.00.6500.0127	Electricity	1,111.00	1,111.00	2,222.00	917.00	0.00	41.27
0010.09.00.6500.0128	Water	215.00	215.00	430.00	263.94	0.00	61.38
0010.09.00.6500.0129	Wastewater	235.00	235.00	470.00	221.01	0.00	47.02
0010.09.00.6500.0130	Sanitation	301.00	301.00	602.00	316.55	0.00	52.58
0010.09.00.6500.0133	Stormwater	426.00	426.00	852.00	442.59	0.00	51.95
0010.09.00.6500.0134	Security Lights	464.00	464.00	928.00	585.00	0.00	63.04
0010.09.00.6500.1271	Electricity- Sales Tax	35.00	34.00	69.00	32.09	0.00	46.51
0010.09.00.6600.0133	Repairs & Maint. Services	465.00	550.00	1,015.00	0.00	0.00	0.00
0010.09.00.6600.0139	Fleet Services-RTA Mtce Alloc	500.00	1,000.00	1,500.00	319.24	0.00	21.28

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.09.00.6600.0145	Gasoline & Oil	3,000.00	3,867.00	6,867.00	1,694.61	0.00	24.68
0010.09.00.6600.1391	Fleet Services -Departmental	1,000.00	750.00	1,750.00	982.00	0.00	56.11
0010.09.00.6600.1392	Fleet Svcs- Outside Vends	150.00	0.00	150.00	336.30	0.00	224.20
0010.09.00.6700.0156	Equipment Rental/Lease	3,750.00	3,750.00	7,500.00	1,970.75	0.00	26.28
0010.09.00.6850.0180	Membership Dues and Fees	2,000.00	900.00	2,900.00	756.00	0.00	26.07
0010.09.00.6850.0182	Other Operating Expenses	415.00	0.00	415.00	452.17	0.00	108.96
0010.09.00.6850.0184	Continuing Education	2,000.00	2,947.00	4,947.00	0.00	0.00	0.00
0010.09.00.6850.0186	Training	1,300.00	5,096.00	6,396.00	46.38	0.00	0.73
0010.09.00.6860.0186	Legal Services	0.00	0.00	0.00	120.00	0.00	0.00
0010.09.00.6860.0187	Professional Services	350.00	0.00	350.00	0.00	0.00	0.00
0010.09.00.6860.0191	Contract Services/Studies	215,000.00	54,500.00	269,500.00	250.00	0.00	0.09
0010.09.00.6860.0201	Main Street Coordinator Opera	18,399.00	0.00	18,399.00	1,282.81	0.00	6.97
0010.09.00.6860.1895	Employee wellness services	5,004.00	0.00	5,004.00	2,133.13	0.00	42.63
0010.09.00.7950.0001	IT Internal Allocations	10,582.00	10,582.00	21,164.00	6,632.63	0.00	31.34
0010.10.00.4000.0101	Regular Pay	176,628.00	0.00	176,628.00	100,020.11	0.00	56.63
0010.10.00.4010.0103	Overtime	5,500.00	0.00	5,500.00	2,324.06	0.00	42.26
0010.10.00.4010.0105	On-call pay	5,200.00	0.00	5,200.00	3,000.00	0.00	57.69
0010.10.00.4050.0114	FICA	13,512.00	0.00	13,512.00	7,922.39	0.00	58.63
0010.10.00.4060.0116	Retirement	32,782.00	0.00	32,782.00	19,304.61	0.00	58.89
0010.10.00.4080.0125	SCMIT Worker's Comp Ins.	4,356.00	0.00	4,356.00	1,360.32	0.00	31.23
0010.10.00.4100.0001	Health Claims Cost	14,453.00	0.00	14,453.00	3,483.90	0.00	24.11
0010.10.00.5000.0101	Supplies and Materials	3,000.00	0.00	3,000.00	1,566.21	0.00	52.21
0010.10.00.5000.0102	Equipment	500.00	0.00	500.00	285.14	0.00	57.03
0010.10.00.5000.0103	Furniture	1,200.00	0.00	1,200.00	0.00	0.00	0.00
0010.10.00.6100.0111	Communications- Landline	1,000.00	0.00	1,000.00	1,010.18	0.00	101.02
0010.10.00.6100.0112	Postage	4,500.00	0.00	4,500.00	2,614.07	0.00	58.09
0010.10.00.6400.0124	Travel Expense	1,000.00	0.00	1,000.00	0.00	0.00	0.00
0010.10.00.6500.0127	Electricity	7,620.00	0.00	7,620.00	4,086.67	0.00	53.63
0010.10.00.6500.0128	Water	671.00	0.00	671.00	393.97	0.00	58.71
0010.10.00.6500.0129	Wastewater	505.00	0.00	505.00	296.55	0.00	58.72
0010.10.00.6500.0130	Sanitation	120.00	0.00	120.00	67.69	0.00	56.41
0010.10.00.6500.0133	Stormwater	533.00	0.00	533.00	220.01	0.00	41.28
0010.10.00.6500.0134	Security Lights	393.00	0.00	393.00	266.77	0.00	67.88
0010.10.00.6500.1271	Electricity- Sales Tax	190.00	0.00	190.00	113.55	0.00	59.76
0010.10.00.6600.0133	Repairs & Maint. Services	2,500.00	0.00	2,500.00	931.96	0.00	37.28
0010.10.00.6600.0139	Fleet Services-RTA Mtce Alloc	0.00	0.00	0.00	232.05	0.00	0.00
0010.10.00.6600.0145	Gasoline & Oil	350.00	0.00	350.00	142.69	0.00	40.77
0010.10.00.6600.1391	Fleet Services -Departmental	424.00	0.00	424.00	369.20	0.00	87.08
0010.10.00.6700.0156	Equipment Rental/Lease	2,300.00	0.00	2,300.00	1,315.35	0.00	57.19
0010.10.00.6850.0180	Membership Dues and Fees	120.00	0.00	120.00	145.00	0.00	120.83
0010.10.00.6850.0182	Other Operating Expenses	3,710.00	0.00	3,710.00	714.00	0.00	19.25
0010.10.00.6850.0186	Training	400.00	0.00	400.00	0.00	0.00	0.00
0010.10.00.6860.0187	Professional Services	41,875.00	0.00	41,875.00	17,500.00	8,000.00	41.79
0010.10.00.6860.0195	Repair/Maint Svc Contract	2,000.00	0.00	2,000.00	1,610.77	0.00	80.54
0010.10.00.6860.1895	Employee wellness services	3,009.00	0.00	3,009.00	1,279.87	0.00	42.53
0010.10.00.7950.0001	IT Internal Allocations	35,274.00	0.00	35,274.00	11,682.63	0.00	33.12
0010.11.00.4000.0101	Regular Pay	1,887,000.00	0.00	1,887,000.00	872,704.20	0.00	46.25
0010.11.00.4010.0103	Overtime	225,000.00	0.00	225,000.00	174,178.47	0.00	77.41
0010.11.00.4020.0111	Volunteer Employees	1,000.00	0.00	1,000.00	180.00	0.00	18.00
0010.11.00.4050.0114	FICA	162,000.00	0.00	162,000.00	76,899.46	0.00	47.47

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.11.00.4060.0116	Retirement	449,000.00	0.00	449,000.00	214,602.09	0.00	47.80
0010.11.00.4080.0125	SCMIT Worker's Comp Ins.	87,123.00	0.00	87,123.00	35,078.26	0.00	40.26
0010.11.00.4100.0001	Health Claims Cost	297,498.00	0.00	297,498.00	98,083.86	0.00	32.97
0010.11.00.4100.0002	Health Claim Costs-Retire	42,736.00	0.00	42,736.00	15,708.50	0.00	36.76
0010.11.00.5000.0101	Supplies and Materials	23,000.00	0.00	23,000.00	11,558.46	0.00	50.25
0010.11.00.5000.0102	Equipment	34,800.00	0.00	34,800.00	4,460.28	0.00	12.82
0010.11.00.5000.0103	Furniture	6,200.00	0.00	6,200.00	0.00	0.00	0.00
0010.11.00.5000.0105	Printing and Binding	500.00	0.00	500.00	0.00	0.00	0.00
0010.11.00.5000.0107	Technology Supplies	14,197.00	0.00	14,197.00	8,021.95	0.00	56.50
0010.11.00.5010.0101	Uniforms and Clothing	34,500.00	0.00	34,500.00	6,574.05	16,536.00	19.06
0010.11.00.5150.0121	Safety Supplies	9,000.00	0.00	9,000.00	382.00	0.00	4.24
0010.11.00.5150.0128	Medical Supplies	16,500.00	0.00	16,500.00	6,833.43	0.00	41.41
0010.11.00.5310.0140	Haz Mat Supplies/Equipmnt	10,000.00	0.00	10,000.00	1,788.47	0.00	17.88
0010.11.00.6100.0111	Communications- Landline	6,500.00	0.00	6,500.00	2,591.13	0.00	39.86
0010.11.00.6100.0112	Postage	1,000.00	0.00	1,000.00	373.02	0.00	37.30
0010.11.00.6100.1110	Communications- Wireless	33,000.00	0.00	33,000.00	16,522.84	0.00	50.07
0010.11.00.6200.0114	Advertising	750.00	0.00	750.00	0.00	0.00	0.00
0010.11.00.6300.0121	Fire Prevention Materials	9,000.00	0.00	9,000.00	4,060.91	0.00	45.12
0010.11.00.6400.0124	Travel Expense	5,156.00	0.00	5,156.00	0.00	0.00	0.00
0010.11.00.6500.0127	Electricity	13,760.00	0.00	13,760.00	8,180.98	0.00	59.45
0010.11.00.6500.0128	Water	4,727.00	0.00	4,727.00	3,528.59	0.00	74.65
0010.11.00.6500.0129	Wastewater	3,437.00	0.00	3,437.00	1,956.29	0.00	56.92
0010.11.00.6500.0130	Sanitation	973.00	0.00	973.00	551.32	0.00	56.66
0010.11.00.6500.0133	Stormwater	2,294.00	0.00	2,294.00	1,325.59	0.00	57.79
0010.11.00.6500.0134	Security Lights	1,555.00	0.00	1,555.00	1,057.00	0.00	67.97
0010.11.00.6500.1271	Electricity- Sales Tax	397.00	0.00	397.00	232.75	0.00	58.63
0010.11.00.6600.0103	Emergency Preparedness	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0010.11.00.6600.0105	COVID-19 Pandemic Expense	2,000.00	0.00	2,000.00	440.18	0.00	22.01
0010.11.00.6600.0133	Repairs & Maint. Services	38,000.00	(5,950.00)	32,050.00	153,982.48	0.00	480.44
0010.11.00.6600.0139	Fleet Services-RTA Mtce Alloc	30,000.00	0.00	30,000.00	13,861.46	0.00	46.20
0010.11.00.6600.0145	Gasoline & Oil	42,000.00	0.00	42,000.00	15,659.19	0.00	37.28
0010.11.00.6600.1391	Fleet Services -Departmental	11,095.00	0.00	11,095.00	9,009.31	0.00	81.20
0010.11.00.6600.1392	Fleet Svcs- Outside Vends	40,000.00	0.00	40,000.00	23,928.30	0.00	59.82
0010.11.00.6700.0156	Equipment Rental/Lease	8,500.00	0.00	8,500.00	2,119.85	0.00	24.94
0010.11.00.6820.0169	Laundry & Linen	2,000.00	0.00	2,000.00	119.77	0.00	5.99
0010.11.00.6850.0180	Membership Dues and Fees	2,218.00	0.00	2,218.00	395.00	0.00	17.81
0010.11.00.6850.0182	Other Operating Expenses	3,000.00	0.00	3,000.00	1,827.92	0.00	60.93
0010.11.00.6850.0184	Continuing Education	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0010.11.00.6850.0186	Training	19,890.00	0.00	19,890.00	3,514.22	8,268.00	17.67
0010.11.00.6850.0187	Special Projects	23,700.00	0.00	23,700.00	190.46	0.00	0.80
0010.11.00.6850.1801	Subscriptions	13,223.00	0.00	13,223.00	11,653.14	0.00	88.13
0010.11.00.6850.1821	Hurricane/Storm Expense	0.00	0.00	0.00	542.68	0.00	0.00
0010.11.00.6860.0189	Employee Medical	13,800.00	0.00	13,800.00	2,098.00	0.00	15.20
0010.11.00.6860.0195	Repair/Maint Svc Contract	80,736.00	0.00	80,736.00	37,052.59	0.00	45.89
0010.11.00.6860.1895	Employee wellness services	30,004.00	0.00	30,004.00	12,798.84	0.00	42.66
0010.11.00.7950.0001	IT Internal Allocations	42,329.00	0.00	42,329.00	14,019.19	0.00	33.12
0010.12.00.4000.0101	Regular Pay	487,000.00	(27,107.00)	459,893.00	304,466.79	0.00	66.20
0010.12.00.4010.0103	Overtime	35,000.00	(9,940.00)	25,060.00	12,098.07	0.00	48.28
0010.12.00.4010.0106	Contract Labor	25,000.00	0.00	25,000.00	0.00	0.00	0.00
0010.12.00.4050.0114	FICA	41,000.00	(2,136.00)	38,864.00	23,127.02	0.00	59.51

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.12.00.4060.0116	Retirement	96,000.00	(3,264.00)	92,736.00	57,631.54	0.00	62.15
0010.12.00.4080.0125	SCMIT Worker's Comp Ins.	43,561.00	0.00	43,561.00	15,539.94	0.00	35.67
0010.12.00.4100.0001	Health Claims Cost	97,383.00	0.00	97,383.00	39,309.26	0.00	40.37
0010.12.00.4100.0002	Health Claim Costs-Retire	34,714.00	0.00	34,714.00	18,340.96	0.00	52.83
0010.12.00.5000.0101	Supplies and Materials	12,000.00	0.00	12,000.00	5,154.11	0.00	42.95
0010.12.00.5000.0102	Equipment	17,900.00	0.00	17,900.00	1,837.35	0.00	10.26
0010.12.00.5000.0105	Printing and Binding	1,500.00	0.00	1,500.00	105.00	0.00	7.00
0010.12.00.5010.0101	Uniforms and Clothing	17,000.00	0.00	17,000.00	6,732.36	0.00	39.60
0010.12.00.5130.0112	Asphalt/Concrete/Gravel	17,500.00	0.00	17,500.00	12,117.27	0.00	69.24
0010.12.00.5150.0121	Safety Supplies	5,000.00	0.00	5,000.00	1,060.14	0.00	21.20
0010.12.00.6100.0111	Communications- Landline	3,500.00	0.00	3,500.00	2,080.10	0.00	59.43
0010.12.00.6100.0112	Postage	400.00	0.00	400.00	82.68	0.00	20.67
0010.12.00.6100.1110	Communications- Wireless	5,800.00	0.00	5,800.00	1,757.05	0.00	30.29
0010.12.00.6200.0114	Advertising	150.00	0.00	150.00	111.00	0.00	74.00
0010.12.00.6400.0124	Travel Expense	600.00	0.00	600.00	410.23	0.00	68.37
0010.12.00.6500.0127	Electricity	1,109.00	0.00	1,109.00	625.81	0.00	56.43
0010.12.00.6500.0128	Water	888.00	0.00	888.00	745.64	0.00	83.97
0010.12.00.6500.0129	Wastewater	921.00	0.00	921.00	756.27	0.00	82.11
0010.12.00.6500.0130	Sanitation	470.00	0.00	470.00	266.21	0.00	56.64
0010.12.00.6500.0133	Stormwater	823.00	0.00	823.00	378.14	0.00	45.95
0010.12.00.6500.0134	Security Lights	459.00	0.00	459.00	311.78	0.00	67.93
0010.12.00.6500.1271	Electricity- Sales Tax	60.00	0.00	60.00	0.80	0.00	1.33
0010.12.00.6600.0103	Emergency Preparedness	0.00	0.00	0.00	6,353.55	0.00	0.00
0010.12.00.6600.0133	Repairs & Maint. Services	10,000.00	0.00	10,000.00	8,304.74	0.00	83.05
0010.12.00.6600.0139	Fleet Services-RTA Mtce Alloc	20,000.00	0.00	20,000.00	18,036.67	0.00	90.18
0010.12.00.6600.0145	Gasoline & Oil	26,000.00	0.00	26,000.00	12,802.61	0.00	49.24
0010.12.00.6600.1391	Fleet Services -Departmental	34,450.00	0.00	34,450.00	28,264.81	0.00	82.05
0010.12.00.6600.1392	Fleet Svcs- Outside Vends	5,000.00	0.00	5,000.00	6,385.83	0.00	127.72
0010.12.00.6630.0142	Street Sign Maintenance	12,000.00	0.00	12,000.00	4,786.99	0.00	39.89
0010.12.00.6630.0148	Maintenance of Parks	600.00	0.00	600.00	0.00	0.00	0.00
0010.12.00.6700.0156	Equipment Rental/Lease	3,000.00	0.00	3,000.00	1,971.18	0.00	65.71
0010.12.00.6850.0180	Membership Dues and Fees	450.00	0.00	450.00	553.00	0.00	122.89
0010.12.00.6850.0182	Other Operating Expenses	1,700.00	0.00	1,700.00	975.14	0.00	57.36
0010.12.00.6850.0186	Training	2,000.00	0.00	2,000.00	1,646.37	0.00	82.32
0010.12.00.6850.0192	KGB Operations	1,300.00	0.00	1,300.00	902.38	0.00	69.41
0010.12.00.6850.1921	KGB grant expenses	1,500.00	0.00	1,500.00	183.04	0.00	12.20
0010.12.00.6860.0187	Professional Services	10,000.00	0.00	10,000.00	1,999.80	6,332.70	20.00
0010.12.00.6860.0189	Employee Medical	1,000.00	0.00	1,000.00	60.00	0.00	6.00
0010.12.00.6860.0195	Repair/Maint Svc Contract	21,800.00	0.00	21,800.00	12,142.67	0.00	55.70
0010.12.00.6860.1895	Employee wellness services	13,996.00	0.00	13,996.00	5,972.79	0.00	42.67
0010.12.00.6870.0203	Contract Services	300.00	0.00	300.00	0.00	0.00	0.00
0010.12.00.6870.0204	Janitorial Services	2,458.00	0.00	2,458.00	1,355.34	968.12	55.14
0010.12.00.7030.1001	Agent Fees	1,155.00	0.00	1,155.00	0.00	0.00	0.00
0010.12.00.7950.0001	IT Internal Allocations	14,110.00	0.00	14,110.00	4,673.06	0.00	33.12
0010.13.00.4000.0101	Regular Pay	168,777.00	0.00	168,777.00	73,564.15	0.00	43.59
0010.13.00.4050.0114	FICA	13,000.00	0.00	13,000.00	5,429.52	0.00	41.77
0010.13.00.4060.0116	Retirement	32,000.00	0.00	32,000.00	13,517.35	0.00	42.24
0010.13.00.4080.0125	SCMIT Worker's Comp Ins.	2,178.00	0.00	2,178.00	553.36	0.00	25.41
0010.13.00.4100.0001	Health Claims Cost	11,985.00	0.00	11,985.00	6,427.26	0.00	53.63
0010.13.00.5000.0101	Supplies and Materials	2,000.00	0.00	2,000.00	0.00	0.00	0.00

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.13.00.5000.0102	Equipment	8,000.00	0.00	8,000.00	2,663.97	0.00	33.30
0010.13.00.6100.0111	Communications- Landline	500.00	0.00	500.00	0.34	0.00	0.07
0010.13.00.6100.1110	Communications- Wireless	700.00	0.00	700.00	371.17	0.00	53.02
0010.13.00.6500.0127	Electricity	2,547.00	0.00	2,547.00	576.84	0.00	22.65
0010.13.00.6500.0128	Water	215.00	0.00	215.00	175.21	0.00	81.49
0010.13.00.6500.0129	Wastewater	235.00	0.00	235.00	140.91	0.00	59.96
0010.13.00.6500.0130	Sanitation	301.00	0.00	301.00	170.45	0.00	56.63
0010.13.00.6500.0133	Stormwater	2,195.00	0.00	2,195.00	1,466.64	0.00	66.82
0010.13.00.6500.0134	Security Lights	464.00	0.00	464.00	315.00	0.00	67.89
0010.13.00.6500.1271	Electricity- Sales Tax	34.00	0.00	34.00	22.77	0.00	66.97
0010.13.00.6600.0145	Gasoline & Oil	2,000.00	0.00	2,000.00	219.85	0.00	10.99
0010.13.00.6850.0180	Membership Dues and Fees	50.00	0.00	50.00	0.00	0.00	0.00
0010.13.00.6850.0182	Other Operating Expenses	7,000.00	0.00	7,000.00	5,836.80	0.00	83.38
0010.13.00.6860.0184	Technology Services	271,808.00	0.00	271,808.00	133,250.36	0.00	49.02
0010.13.00.6860.1895	Employee wellness services	998.00	0.00	998.00	426.61	0.00	42.75
0010.13.00.7950.0001	IT Internal Allocations	(706,744.00)	0.00	(706,744.00)	(233,652.60)	0.00	33.06
0010.13.00.9000.3950	Computer Software	179,935.00	0.00	179,935.00	48,320.00	131,615.00	26.85
0010.14.00.4000.0101	Regular Pay	174,000.00	0.00	174,000.00	101,597.95	0.00	58.39
0010.14.00.4010.0103	Overtime	1,000.00	0.00	1,000.00	246.10	0.00	24.61
0010.14.00.4050.0114	FICA	13,400.00	0.00	13,400.00	7,532.93	0.00	56.22
0010.14.00.4060.0116	Retirement	32,500.00	0.00	32,500.00	18,466.54	0.00	56.82
0010.14.00.4080.0125	SCMIT Worker's Comp Ins.	9,257.00	0.00	9,257.00	3,873.46	0.00	41.84
0010.14.00.4100.0001	Health Claims Cost	27,432.00	0.00	27,432.00	14,198.80	0.00	51.76
0010.14.00.4100.0002	Health Claim Costs-Retire	16,734.00	0.00	16,734.00	9,873.30	0.00	59.00
0010.14.00.5000.0101	Supplies and Materials	5,600.00	0.00	5,600.00	3,776.80	0.00	67.44
0010.14.00.5000.0102	Equipment	3,000.00	0.00	3,000.00	480.14	0.00	16.00
0010.14.00.5000.0105	Printing and Binding	600.00	0.00	600.00	0.00	0.00	0.00
0010.14.00.5000.0107	Technology Supplies	1,872.00	0.00	1,872.00	0.00	0.00	0.00
0010.14.00.5010.0101	Uniforms and Clothing	1,700.00	0.00	1,700.00	520.68	0.00	30.63
0010.14.00.5150.0121	Safety Supplies	600.00	0.00	600.00	0.00	0.00	0.00
0010.14.00.6100.0111	Communications- Landline	2,000.00	0.00	2,000.00	848.03	0.00	42.40
0010.14.00.6100.0112	Postage	50.00	0.00	50.00	0.00	0.00	0.00
0010.14.00.6100.1110	Communications- Wireless	600.00	0.00	600.00	206.85	0.00	34.48
0010.14.00.6200.0114	Advertising	100.00	0.00	100.00	0.00	0.00	0.00
0010.14.00.6400.0124	Travel Expense	600.00	0.00	600.00	197.53	0.00	32.92
0010.14.00.6500.0127	Electricity	9,421.00	0.00	9,421.00	6,158.11	0.00	65.37
0010.14.00.6500.0128	Water	888.00	0.00	888.00	745.23	0.00	83.92
0010.14.00.6500.0129	Wastewater	921.00	0.00	921.00	755.78	0.00	82.06
0010.14.00.6500.0130	Sanitation	456.00	0.00	456.00	258.44	0.00	56.68
0010.14.00.6500.0133	Stormwater	1,327.00	0.00	1,327.00	689.57	0.00	51.96
0010.14.00.6500.0134	Security Lights	438.00	0.00	438.00	297.99	0.00	68.03
0010.14.00.6500.1271	Electricity- Sales Tax	594.00	0.00	594.00	344.43	0.00	57.98
0010.14.00.6600.0133	Repairs & Maint. Services	2,000.00	0.00	2,000.00	0.00	0.00	0.00
0010.14.00.6600.0139	Fleet Services-RTA Mtce Alloc	6,000.00	0.00	6,000.00	1,255.89	0.00	20.93
0010.14.00.6600.0145	Gasoline & Oil	3,500.00	0.00	3,500.00	1,432.75	0.00	40.94
0010.14.00.6600.1391	Fleet Services -Departmental	1,000.00	0.00	1,000.00	352.00	0.00	35.20
0010.14.00.6600.1392	Fleet Svcs- Outside Vends	1,500.00	0.00	1,500.00	308.10	0.00	20.54
0010.14.00.6620.0140	Building Repairs	1,000.00	0.00	1,000.00	27.75	0.00	2.78
0010.14.00.6850.0182	Other Operating Expenses	500.00	0.00	500.00	49.50	0.00	9.90
0010.14.00.6850.0186	Training	1,000.00	0.00	1,000.00	250.00	0.00	25.00

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.14.00.6860.0195	Repair/Maint Svc Contract	9,200.00	0.00	9,200.00	4,410.00	0.00	47.93
0010.14.00.6860.1895	Employee wellness services	1,995.00	0.00	1,995.00	853.26	0.00	42.77
0010.14.00.7030.1001	Agent Fees	700.00	0.00	700.00	0.00	0.00	0.00
0010.14.00.7350.0122	Services Billed	(193,843.00)	0.00	(193,843.00)	(182,898.46)	0.00	94.35
0010.14.00.7950.0001	IT Internal Allocations	14,110.00	0.00	14,110.00	4,673.06	0.00	33.12
0010.20.00.4010.0106	Contract Labor	4,000.00	0.00	4,000.00	0.00	0.00	0.00
0010.20.00.4100.0002	Health Claim Costs-Retire	31,200.00	0.00	31,200.00	(4,050.58)	0.00	(12.98)
0010.20.00.5100.0106	Cleaning & Sanitation Sup	3,000.00	0.00	3,000.00	809.28	0.00	26.98
0010.20.00.6000.0110	SCMIRF Property/Liab Ins	360,396.00	0.00	360,396.00	189,600.61	5,738.72	52.61
0010.20.00.6000.0112	Survivors Health Ins	0.00	0.00	0.00	8,741.76	0.00	0.00
0010.20.00.6000.1051	Employee Wellness &Safety	12,500.00	0.00	12,500.00	4,540.91	0.00	36.33
0010.20.00.6000.1052	Unemployment Insurance	4,000.00	0.00	4,000.00	1,331.23	0.00	33.28
0010.20.00.6200.0114	Advertising	2,500.00	0.00	2,500.00	0.00	0.00	0.00
0010.20.00.6500.0127	Electricity	2,779.00	0.00	2,779.00	3,455.91	0.00	124.36
0010.20.00.6500.0128	Water	312.00	0.00	312.00	353.17	0.00	113.20
0010.20.00.6500.0129	Wastewater	360.00	0.00	360.00	910.75	0.00	252.99
0010.20.00.6500.0133	Stormwater	2,058.00	0.00	2,058.00	1,165.56	0.00	56.64
0010.20.00.6500.1271	Electricity- Sales Tax	150.00	0.00	150.00	68.89	0.00	45.93
0010.20.00.6600.0113	Opioid Recovery Program Expen	101,088.00	0.00	101,088.00	18,274.54	61,617.50	18.08
0010.20.00.6600.0133	Repairs & Maint. Services	10,000.00	0.00	10,000.00	509.42	0.00	5.09
0010.20.00.6850.0180	Membership Dues and Fees	3,000.00	0.00	3,000.00	2,991.76	0.00	99.73
0010.20.00.6850.0181	City Hall Demolition/Rebuild	0.00	0.00	0.00	3,593.50	0.00	0.00
0010.20.00.6850.0182	Other Operating Expenses	77,588.00	0.00	77,588.00	81,945.73	0.00	105.62
0010.20.00.6850.0186	Training	0.00	0.00	0.00	275.00	0.00	0.00
0010.20.00.6850.1822	City Hall - Temporary Locatio	130,200.00	15,000.00	145,200.00	79,152.96	0.00	54.51
0010.20.00.6860.0186	Legal Services	75,000.00	0.00	75,000.00	28,925.58	3,728.47	38.57
0010.20.00.6860.0187	Professional Services	64,500.00	0.00	64,500.00	8,000.00	0.00	12.40
0010.20.00.6860.0190	Consulting Services	5,000.00	0.00	5,000.00	0.00	0.00	0.00
0010.20.00.6860.0192	Elections	10,500.00	0.00	10,500.00	0.00	0.00	0.00
0010.20.00.6860.0194	Other Prof/Tech Services	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00
0010.20.00.6860.0195	Repair/Maint Svc Contract	2,200.00	0.00	2,200.00	1,870.79	0.00	85.04
0010.20.00.6860.0196	Bank Charges/Fees	3,500.00	0.00	3,500.00	2,570.47	0.00	73.44
0010.20.00.6860.0199	Internal Engineering	26,964.00	0.00	26,964.00	23,118.27	0.00	85.74
0010.20.00.6860.1871	Audit Services	50,000.00	0.00	50,000.00	14,000.00	34,000.00	28.00
0010.20.00.6870.0203	Contract Services	0.00	0.00	0.00	11,529.54	37,069.68	0.00
0010.20.00.6870.0204	Janitorial Services	10,364.00	0.00	10,364.00	6,003.13	4,287.96	57.92
0010.20.00.6910.0002	Clearing Expense Account	0.00	0.00	0.00	24,681.56	0.00	0.00
0010.20.00.7950.0995	GF Cost Distribution	(397,864.00)	0.00	(397,864.00)	(232,087.31)	0.00	58.33
0010.21.00.6810.0100	Capital Lease Principal	24,361.00	0.00	24,361.00	24,360.00	0.00	100.00
0010.21.00.6810.0120	Capital Lease Interest	3,414.00	0.00	3,414.00	3,412.60	0.00	99.96
0010.21.00.6810.0130	GO Bond Principal	52,000.00	0.00	52,000.00	0.00	0.00	0.00
0010.21.00.6810.0140	GO Bond Interest	11,956.00	0.00	11,956.00	0.00	0.00	0.00
0010.21.00.7020.0105	Interest on Bonds	85,012.00	0.00	85,012.00	42,506.37	0.00	50.00
0010.21.00.7020.0110	Bond Principal	68,900.00	0.00	68,900.00	0.00	0.00	0.00
0010.22.00.7500.0127	Transfers to Waste Mgmt	6,250.00	0.00	6,250.00	0.00	0.00	0.00
0010.22.00.7500.0134	Transfer to Storm Water	226,461.00	0.00	226,461.00	0.00	0.00	0.00
Appropriations		14,219,854.00	(5,950.00)	14,213,904.00	6,670,967.71	386,196.39	46.93
Fund 0010 - General Fund:							
TOTAL ESTIMATED REVENUES		14,219,854.00	0.00	14,219,854.00	2,959,815.27	0.00	20.81

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
TOTAL APPROPRIATIONS		14,219,854.00	(5,950.00)	14,213,904.00	6,670,967.71	386,196.39	46.93
NET OF REVENUES & APPROPRIATIONS:		0.00	5,950.00	5,950.00	(3,711,152.44)	(386,196.39)	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As Of 01/31/2025

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0011 Debt Service							
Account Category: Estimated Revenues							
0011.00.00.3110.0002	Property Taxes -Debt Mill	180,000.00	0.00	180,000.00	7,201.85	0.00	4.00
Estimated Revenues		180,000.00	0.00	180,000.00	7,201.85	0.00	4.00
Account Category: Appropriations							
0011.21.00.6810.0130	GO Bond Principal	89,859.00	0.00	89,859.00	0.00	0.00	0.00
0011.21.00.6810.0140	GO Bond Interest	41,502.00	0.00	41,502.00	0.00	0.00	0.00
0011.21.00.7500.0137	Trns from/to Fund Balance	48,639.00	0.00	48,639.00	0.00	0.00	0.00
Appropriations		180,000.00	0.00	180,000.00	0.00	0.00	0.00
Fund 0011 - Debt Service:							
TOTAL ESTIMATED REVENUES		180,000.00	0.00	180,000.00	7,201.85	0.00	4.00
TOTAL APPROPRIATIONS		180,000.00	0.00	180,000.00	0.00	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	7,201.85	0.00	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0012 Capital Projects Reserve Fund							
Account Category: Estimated Revenues							
0012.00.00.3920.0015	Transfer from Capital Project	4,213,609.00	0.00	4,213,609.00	0.00	0.00	0.00
Estimated Revenues		4,213,609.00	0.00	4,213,609.00	0.00	0.00	0.00
Account Category: Appropriations							
0012.26.00.9000.0904	Street Re-Surfacing Program	160,000.00	0.00	160,000.00	0.00	0.00	0.00
0012.26.00.9000.1000	Infrastructure Improvemts	0.00	0.00	0.00	46,672.61	0.00	0.00
0012.26.00.9000.3000	Buildings & Improvements	2,826,853.00	14,150.00	2,841,003.00	183,171.87	981,115.35	6.45
0012.26.00.9000.3950	Computer Software	60,256.00	0.00	60,256.00	22,968.02	0.00	38.12
0012.26.00.9000.4100	Vehicles	542,700.00	(8,550.00)	534,150.00	414,646.65	119,146.85	77.63
0012.26.00.9000.4300	Other Equipment	551,300.00	8,550.00	559,850.00	316,114.15	238,277.05	56.46
0012.26.00.9000.6000	Other Improvements	72,500.00	(8,200.00)	64,300.00	0.00	0.00	0.00
Appropriations		4,213,609.00	5,950.00	4,219,559.00	983,573.30	1,338,539.25	23.31
Fund 0012 - Capital Projects Reserve Fund:							
TOTAL ESTIMATED REVENUES		4,213,609.00	0.00	4,213,609.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		4,213,609.00	5,950.00	4,219,559.00	983,573.30	1,338,539.25	23.31
NET OF REVENUES & APPROPRIATIONS:		0.00	(5,950.00)	(5,950.00)	(983,573.30)	(1,338,539.25)	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As Of 01/31/2025

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0013 TIF District							
Account Category: Estimated Revenues							
0013.00.00.3020.0006	TIF Proceeds	133,797.00	0.00	133,797.00	133,796.81	0.00	100.00
Estimated Revenues		133,797.00	0.00	133,797.00	133,796.81	0.00	100.00
Account Category: Appropriations							
0013.00.00.7500.0137	Trns from/to Fund Balance	133,797.00	0.00	133,797.00	0.00	0.00	0.00
Appropriations		133,797.00	0.00	133,797.00	0.00	0.00	0.00
Fund 0013 - TIF District:							
TOTAL ESTIMATED REVENUES		133,797.00	0.00	133,797.00	133,796.81	0.00	100.00
TOTAL APPROPRIATIONS		133,797.00	0.00	133,797.00	0.00	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	133,796.81	0.00	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As Of 01/31/2025

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0015 Agency Fund							
Account Category: Estimated Revenues							
0015.00.00.3610.0001	Investment Earnings	0.00	0.00	0.00	1,123.46	0.00	0.00
Estimated Revenues		0.00	0.00	0.00	1,123.46	0.00	0.00
Fund 0015 - Agency Fund:							
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	1,123.46	0.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	1,123.46	0.00	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As Of 01/31/2025

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0018 State and Local Grants							
Account Category: Estimated Revenues							
0018.00.00.3320.0000	State Grants	12,000.00	0.00	12,000.00	6,448.33	0.00	53.74
Estimated Revenues		12,000.00	0.00	12,000.00	6,448.33	0.00	53.74
Account Category: Appropriations							
0018.70.00.5000.0101	Supplies and Materials	8,000.00	0.00	8,000.00	15,485.33	0.00	193.57
0018.70.00.5000.0102	Equipment	4,000.00	0.00	4,000.00	0.00	0.00	0.00
Appropriations		12,000.00	0.00	12,000.00	15,485.33	0.00	129.04
Fund 0018 - State and Local Grants:							
TOTAL ESTIMATED REVENUES		12,000.00	0.00	12,000.00	6,448.33	0.00	53.74
TOTAL APPROPRIATIONS		12,000.00	0.00	12,000.00	15,485.33	0.00	129.04
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(9,037.00)	0.00	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0019 Res. Utilities Round Up Program							
Account Category: Estimated Revenues							
0019.00.00.3020.0007	Residential Utilities Round U	0.00	0.00	0.00	(1,345.62)	0.00	0.00
Estimated Revenues		0.00	0.00	0.00	(1,345.62)	0.00	0.00
Fund 0019 - Res. Utilities Round Up Program:							
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	(1,345.62)	0.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(1,345.62)	0.00	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0020 State Accommodations Tax							
Account Category: Estimated Revenues							
0020.00.00.3180.0001	Accommodations Tax	160,000.00	0.00	160,000.00	233,234.23	0.00	145.77
0020.00.00.3610.0001	Investment Earnings	500.00	0.00	500.00	0.00	0.00	0.00
Estimated Revenues		160,500.00	0.00	160,500.00	233,234.23	0.00	145.32
Account Category: Appropriations							
0020.33.00.6200.0114	Advertising	100.00	0.00	100.00	138.75	0.00	138.75
0020.33.00.6830.0173	Tourism Related	50,000.00	0.00	50,000.00	34,960.00	0.00	69.92
0020.33.00.6830.0174	Tourism Advertise/Promote	40,000.00	0.00	40,000.00	0.00	0.00	0.00
0020.33.00.6850.0187	Special Projects	38,400.00	0.00	38,400.00	0.00	0.00	0.00
0020.33.00.7500.0124	Transfers to General Fund	32,000.00	0.00	32,000.00	0.00	0.00	0.00
Appropriations		160,500.00	0.00	160,500.00	35,098.75	0.00	21.87
Fund 0020 - State Accommodations Tax:							
TOTAL ESTIMATED REVENUES		160,500.00	0.00	160,500.00	233,234.23	0.00	145.32
TOTAL APPROPRIATIONS		160,500.00	0.00	160,500.00	35,098.75	0.00	21.87
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	198,135.48	0.00	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0022 Local Hospitality/ATax							
Account Category: Estimated Revenues							
0022.00.00.3240.0001	Hospitality Fee	960,000.00	0.00	960,000.00	552,144.20	0.00	57.52
0022.00.00.3240.0002	Accommodation Fees	200,000.00	0.00	200,000.00	184,056.61	0.00	92.03
0022.00.00.3310.0000	Federal Grants	250,000.00	0.00	250,000.00	174,520.44	0.00	69.81
0022.00.00.3310.0069	Match Revenue	151,933.00	0.00	151,933.00	0.00	0.00	0.00
0022.00.00.3320.0015	DBA State Grant	107,958.00	0.00	107,958.00	53,017.05	0.00	49.11
0022.00.00.3610.0001	Investment Earnings	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0022.00.00.3940.0002	Transfer from fund balance	999,613.00	0.00	999,613.00	0.00	0.00	0.00
Estimated Revenues		2,672,504.00	0.00	2,672,504.00	963,738.30	0.00	36.06
Account Category: Appropriations							
0022.08.00.6500.0127	Electricity	9,934.00	0.00	9,934.00	3,014.98	0.00	30.35
0022.08.00.6850.0182	Other Operating Expenses	26,000.00	0.00	26,000.00	26,000.00	0.00	100.00
0022.23.00.4000.0101	Regular Pay	131,825.00	0.00	131,825.00	67,574.67	0.00	51.26
0022.23.00.4010.0103	Overtime	44,150.00	0.00	44,150.00	44,119.27	0.00	99.93
0022.23.00.4050.0114	FICA	13,600.00	0.00	13,600.00	8,053.81	0.00	59.22
0022.23.00.4060.0116	Retirement	28,200.00	0.00	28,200.00	13,800.62	0.00	48.94
0022.23.00.4100.0001	Health Claims Cost	4,042.00	0.00	4,042.00	9,409.96	0.00	232.80
0022.23.00.6200.0114	Advertising	150.00	0.00	150.00	0.00	0.00	0.00
0022.23.00.6810.0100	Capital Lease Principal	13,456.00	0.00	13,456.00	13,456.00	0.00	100.00
0022.23.00.6810.0120	Capital Lease Interest	1,886.00	0.00	1,886.00	1,885.04	0.00	99.95
0022.23.00.6850.0182	Other Operating Expenses	15,000.00	0.00	15,000.00	0.00	0.00	0.00
0022.23.00.7500.0124	Transfers to General Fund	125,000.00	0.00	125,000.00	83,333.36	0.00	66.67
0022.24.00.6200.1141	Advertising- Other	0.00	0.00	0.00	222.00	0.00	0.00
0022.24.00.6830.0174	Tourism Advertise/Promote	299,000.00	0.00	299,000.00	97,192.66	0.00	32.51
0022.24.00.6850.0182	Other Operating Expenses	292,100.00	(7,870.00)	284,230.00	85,978.89	55,879.70	30.25
0022.24.00.6850.0187	Special Projects	138,450.00	0.00	138,450.00	15,757.59	0.00	11.38
0022.24.00.6850.0192	KGB Operations	0.00	0.00	0.00	268.60	0.00	0.00
0022.24.00.6850.1871	Way-finding project	50,000.00	0.00	50,000.00	6,435.09	0.00	12.87
0022.24.00.6860.0191	Contract Services/Studies	25,000.00	(25,000.00)	0.00	0.00	0.00	0.00
0022.24.00.6860.0195	Repair/Maint Svc Contract	87,400.00	(25,000.00)	62,400.00	15,387.00	0.00	24.66
0022.24.00.6860.0199	Internal Engineering	26,964.00	0.00	26,964.00	0.00	0.00	0.00
0022.24.00.6870.0204	Janitorial Services	65,000.00	0.00	65,000.00	35,885.08	25,632.19	55.21
0022.24.00.9000.0905	Park Improvements	650,000.00	30,000.00	680,000.00	584,255.15	788,857.82	85.92
0022.24.00.9000.1000	Infrastructure Improvemts	360,933.00	0.00	360,933.00	4,340.00	12,485.98	1.20
0022.24.00.9000.4300	Other Equipment	35,300.00	20,000.00	55,300.00	57,686.38	0.00	104.32
0022.24.00.9000.6000	Other Improvements	0.00	7,870.00	7,870.00	0.00	7,869.94	0.00
0022.29.00.6000.0110	SCMIRF Property/Liab Ins	33,856.00	0.00	33,856.00	15,481.21	0.00	45.73
0022.29.00.6500.0127	Electricity	3,240.00	0.00	3,240.00	1,294.92	0.00	39.97
0022.29.00.6500.0133	Stormwater	1,913.00	0.00	1,913.00	730.31	0.00	38.18
0022.29.00.6500.1271	Electricity- Sales Tax	105.00	0.00	105.00	31.47	0.00	29.97
0022.29.00.6870.0203	Contract Services	190,000.00	0.00	190,000.00	225,419.00	19,331.00	118.64
Appropriations		2,672,504.00	0.00	2,672,504.00	1,417,013.06	910,056.63	53.02
Fund 0022 - Local Hospitality/ATax:							
TOTAL ESTIMATED REVENUES		2,672,504.00	0.00	2,672,504.00	963,738.30	0.00	36.06
TOTAL APPROPRIATIONS		2,672,504.00	0.00	2,672,504.00	1,417,013.06	910,056.63	53.02
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(453,274.76)	(910,056.63)	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Estimated Revenues							
0030.00.00.3010.0000	Sale Of Utilities	14,120,790.00	0.00	14,120,790.00	7,768,733.18	0.00	55.02
0030.00.00.3010.0001	Revenue from Energy Efficienc	30,000.00	0.00	30,000.00	16,543.12	0.00	55.14
0030.00.00.3010.0002	New Turn Ons	4,500.00	0.00	4,500.00	2,150.00	0.00	47.78
0030.00.00.3010.0004	Security Lights	293,000.00	0.00	293,000.00	161,235.00	0.00	55.03
0030.00.00.3010.0012	Restores	76,000.00	0.00	76,000.00	58,291.93	0.00	76.70
0030.00.00.3020.0001	Penalties	130,000.00	0.00	130,000.00	77,594.93	0.00	59.69
0030.00.00.3020.0002	Pole Rental	200,000.00	0.00	200,000.00	195,162.00	0.00	97.58
0030.00.00.3060.0001	Investment Earnings	150,000.00	0.00	150,000.00	170,599.14	0.00	113.73
0030.00.00.3350.0004	Fema Recovery	0.00	0.00	0.00	811.73	0.00	0.00
0030.00.00.3690.0002	Miscellaneous Revenue	3,000.00	0.00	3,000.00	1,621.20	0.00	54.04
Estimated Revenues		15,007,290.00	0.00	15,007,290.00	8,452,742.23	0.00	56.32
Account Category: Appropriations							
0030.19.00.4000.0101	Regular Pay	1,109,343.00	0.00	1,109,343.00	553,405.95	0.00	49.89
0030.19.00.4010.0103	Overtime	22,000.00	0.00	22,000.00	15,623.72	0.00	71.02
0030.19.00.4010.0105	On-call pay	12,000.00	0.00	12,000.00	6,300.00	0.00	52.50
0030.19.00.4010.0106	Contract Labor	801,250.00	0.00	801,250.00	190,467.82	579,208.28	23.77
0030.19.00.4050.0114	FICA	87,500.00	0.00	87,500.00	41,894.33	0.00	47.88
0030.19.00.4060.0116	Retirement	210,000.00	0.00	210,000.00	103,957.81	0.00	49.50
0030.19.00.4080.0125	SCMIT Worker's Comp Ins.	92,569.00	0.00	92,569.00	38,527.08	0.00	41.62
0030.19.00.4100.0001	Health Claims Cost	116,704.00	0.00	116,704.00	44,556.12	0.00	38.18
0030.19.00.4100.0002	Health Claim Costs-Retire	41,463.00	0.00	41,463.00	27,868.22	0.00	67.21
0030.19.00.5000.0101	Supplies and Materials	14,300.00	0.00	14,300.00	13,692.45	0.00	95.75
0030.19.00.5000.0102	Equipment	7,500.00	0.00	7,500.00	6,448.88	0.00	85.99
0030.19.00.5000.0105	Printing and Binding	600.00	0.00	600.00	0.00	0.00	0.00
0030.19.00.5010.0101	Uniforms and Clothing	15,900.00	5,000.00	20,900.00	16,900.53	0.00	80.86
0030.19.00.5140.0114	Wire Expense	40,000.00	0.00	40,000.00	18,654.60	0.00	46.64
0030.19.00.5140.0115	Christmas Decorations	23,350.00	0.00	23,350.00	15,457.15	7,741.31	66.20
0030.19.00.5140.0116	Pole Line Hardware	40,000.00	0.00	40,000.00	18,108.51	0.00	45.27
0030.19.00.5140.0117	Poles & Crossarms	10,000.00	0.00	10,000.00	12,011.23	0.00	120.11
0030.19.00.5140.0118	Fuel for Peak Shaving Generat	125,000.00	0.00	125,000.00	36,405.88	0.00	29.12
0030.19.00.5150.0121	Safety Supplies	600.00	0.00	600.00	178.08	0.00	29.68
0030.19.00.5150.0123	Special Dept Supplies	16,000.00	6,000.00	22,000.00	17,821.49	0.00	81.01
0030.19.00.5210.0128	Meter Supplies	35,000.00	0.00	35,000.00	63,167.18	0.00	180.48
0030.19.00.5230.0133	Street Light Supplies	4,000.00	0.00	4,000.00	6,096.51	0.00	152.41
0030.19.00.5310.0143	Security Lights	32,000.00	0.00	32,000.00	17,116.54	0.00	53.49
0030.19.00.5310.0145	Transformer Supplies	95,000.00	0.00	95,000.00	53,386.55	0.00	56.20
0030.19.00.5400.0150	Power Purchases	8,010,188.00	(134,500.00)	7,875,688.00	3,531,877.72	0.00	44.85
0030.19.00.5400.0153	Energy Efficiency Program	50,000.00	0.00	50,000.00	8,317.73	0.00	16.64
0030.19.00.5410.0001	Santee Cooper Settlement Expe	0.00	0.00	0.00	5,892.09	0.00	0.00
0030.19.00.6000.0110	SCMIRF Property/Liab Ins	146,756.00	0.00	146,756.00	67,106.29	0.00	45.73
0030.19.00.6100.0111	Communications- Landline	5,500.00	0.00	5,500.00	4,198.67	0.00	76.34
0030.19.00.6100.0112	Postage	6,000.00	0.00	6,000.00	4,243.56	0.00	70.73
0030.19.00.6100.1110	Communications- Wireless	10,000.00	0.00	10,000.00	4,797.75	0.00	47.98
0030.19.00.6200.0114	Advertising	600.00	0.00	600.00	1,304.44	0.00	217.41
0030.19.00.6400.0124	Travel Expense	12,100.00	0.00	12,100.00	1,925.52	0.00	15.91
0030.19.00.6500.0127	Electricity	25,894.00	0.00	25,894.00	12,228.85	0.00	47.23
0030.19.00.6500.0128	Water	3,117.00	0.00	3,117.00	1,047.54	0.00	33.61
0030.19.00.6500.0129	Wastewater	5,905.00	0.00	5,905.00	993.16	0.00	16.82
0030.19.00.6500.0130	Sanitation	2,085.00	0.00	2,085.00	1,180.62	0.00	56.62

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Appropriations							
0030.19.00.6500.0133	Stormwater	3,011.00	0.00	3,011.00	2,017.19	0.00	66.99
0030.19.00.6500.0134	Security Lights	8,745.00	0.00	8,745.00	5,943.00	0.00	67.96
0030.19.00.6500.1271	Electricity- Sales Tax	461.00	0.00	461.00	429.41	0.00	93.15
0030.19.00.6600.0133	Repairs & Maint. Services	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0030.19.00.6600.0139	Fleet Services-RTA Mtce Alloc	8,500.00	0.00	8,500.00	12,116.45	0.00	142.55
0030.19.00.6600.0140	Hydraulic Repair	12,000.00	0.00	12,000.00	8,019.89	0.00	66.83
0030.19.00.6600.0145	Gasoline & Oil	35,000.00	0.00	35,000.00	14,395.15	0.00	41.13
0030.19.00.6600.1391	Fleet Services -Departmental	16,000.00	0.00	16,000.00	18,320.10	0.00	114.50
0030.19.00.6600.1392	Fleet Svcs- Outside Vends	5,000.00	0.00	5,000.00	2,863.85	0.00	57.28
0030.19.00.6620.0141	Department Repairs	30,500.00	0.00	30,500.00	11,343.95	0.00	37.19
0030.19.00.6630.0145	Sub-Station Maintenance	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0030.19.00.6630.0146	Transformers Repairs	3,000.00	0.00	3,000.00	375.00	0.00	12.50
0030.19.00.6640.0101	Community Education	1,000.00	0.00	1,000.00	404.26	0.00	40.43
0030.19.00.6700.0156	Equipment Rental/Lease	3,800.00	0.00	3,800.00	1,407.68	0.00	37.04
0030.19.00.6810.0100	Capital Lease Principal	35,574.00	0.00	35,574.00	35,573.33	0.00	100.00
0030.19.00.6810.0120	Capital Lease Interest	4,984.00	0.00	4,984.00	1,245.46	0.00	24.99
0030.19.00.6820.0170	Infrared Test	850.00	0.00	850.00	795.00	0.00	93.53
0030.19.00.6820.0171	Safety Testing/Compliance	3,500.00	0.00	3,500.00	139.92	0.00	4.00
0030.19.00.6820.0173	Tree Crew Maintenance	12,000.00	6,000.00	18,000.00	12,674.70	0.00	70.42
0030.19.00.6850.0180	Membership Dues and Fees	30,219.00	0.00	30,219.00	15,776.61	0.00	52.21
0030.19.00.6850.0182	Other Operating Expenses	50,000.00	(17,000.00)	33,000.00	17,376.58	0.00	52.66
0030.19.00.6850.0183	Depreciation	860,000.00	0.00	860,000.00	131,638.65	0.00	15.31
0030.19.00.6850.0186	Training	32,050.00	0.00	32,050.00	17,840.00	0.00	55.66
0030.19.00.6850.0190	Landfill Fees	8,000.00	0.00	8,000.00	1,364.75	0.00	17.06
0030.19.00.6860.0186	Legal Services	5,000.00	0.00	5,000.00	0.00	0.00	0.00
0030.19.00.6860.0187	Professional Services	85,200.00	0.00	85,200.00	15,251.04	69,033.95	17.90
0030.19.00.6860.0188	Architect/Engineer Servcs	50,000.00	134,500.00	184,500.00	60,062.10	94,715.82	32.55
0030.19.00.6860.0189	Employee Medical	220.00	0.00	220.00	0.00	0.00	0.00
0030.19.00.6860.0191	Contract Services/Studies	3,000.00	0.00	3,000.00	1,493.35	0.00	49.78
0030.19.00.6860.0195	Repair/Maint Svc Contract	25,100.00	0.00	25,100.00	20,011.83	0.00	79.73
0030.19.00.6860.0196	Bank Charges/Fees	19,500.00	0.00	19,500.00	11,824.10	0.00	60.64
0030.19.00.6860.0199	Internal Engineering	26,964.00	0.00	26,964.00	11,559.18	0.00	42.87
0030.19.00.6860.1895	Employee wellness services	13,996.00	0.00	13,996.00	5,972.79	0.00	42.67
0030.19.00.6870.0202	Utility Billing Services	55,000.00	0.00	55,000.00	24,101.45	0.00	43.82
0030.19.00.6870.0204	Janitorial Services	2,378.00	0.00	2,378.00	1,378.65	984.73	57.98
0030.19.00.7020.0105	Interest on Bonds	100,117.00	0.00	100,117.00	11,358.19	0.00	11.34
0030.19.00.7020.0110	Bond Principal	674,801.00	0.00	674,801.00	0.00	0.00	0.00
0030.19.00.7030.1001	Agent Fees	3,760.00	0.00	3,760.00	2,500.00	0.00	66.49
0030.19.00.7200.0001	Provision for Bad Debts	40,000.00	0.00	40,000.00	0.00	0.00	0.00
0030.19.00.7500.0124	Transfers to General Fund	844,043.00	0.00	844,043.00	562,695.36	0.00	66.67
0030.19.00.7500.0141	Transfer to Water Utility	149,685.00	0.00	149,685.00	0.00	0.00	0.00
0030.19.00.7500.0142	Transfer to Wastewater	386,638.00	0.00	386,638.00	0.00	0.00	0.00
0030.19.00.7950.0001	IT Internal Allocations	177,143.00	0.00	177,143.00	58,413.15	0.00	32.98
0030.19.00.7950.0995	GF Cost Distribution	593,898.00	0.00	593,898.00	346,440.50	0.00	58.33
0030.19.00.7999.9999	Principal Reclassified	(674,801.00)	0.00	(674,801.00)	0.00	0.00	0.00
0030.19.00.9000.3000	Buildings & Improvements	766,548.00	0.00	766,548.00	67,867.90	21,137.50	8.85
0030.19.00.9000.3100	Electric Distribution	1,985,000.00	0.00	1,985,000.00	40,238.20	732,360.20	2.03
0030.19.00.9000.4100	Vehicles	440,000.00	0.00	440,000.00	361,091.00	0.00	82.07
0030.19.00.9000.4200	Heavy Equipment	0.00	0.00	0.00	48,345.63	0.00	0.00
0030.19.00.9000.4300	Other Equipment	30,000.00	0.00	30,000.00	29,331.26	0.00	97.77

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Appropriations							
0030.19.00.9000.6000	Other Improvements	14,500.00	0.00	14,500.00	0.00	0.00	0.00
0030.19.00.9999.9999	Assets Reclassified	(3,236,048.00)	0.00	(3,236,048.00)	(298,667.64)	0.00	9.23
0030.36.00.6620.0141	Department Repairs	25,000.00	0.00	25,000.00	0.00	0.00	0.00
0030.36.00.6850.0183	Depreciation	230.00	0.00	230.00	38.21	0.00	16.61
Appropriations		15,007,290.00	0.00	15,007,290.00	6,656,527.75	1,505,181.79	44.36
Fund 0030 - Electric Utility Fund:							
TOTAL ESTIMATED REVENUES		15,007,290.00	0.00	15,007,290.00	8,452,742.23	0.00	56.32
TOTAL APPROPRIATIONS		15,007,290.00	0.00	15,007,290.00	6,656,527.75	1,505,181.79	44.36
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	1,796,214.48	(1,505,181.79)	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Estimated Revenues							
0031.00.00.3010.0000	Sale Of Utilities	4,160,000.00	0.00	4,160,000.00	2,213,021.84	0.00	53.20
0031.00.00.3010.0002	New Turn Ons	3,500.00	0.00	3,500.00	1,720.00	0.00	49.14
0031.00.00.3010.0006	Sale Of Raw Water	13,000.00	0.00	13,000.00	6,443.87	0.00	49.57
0031.00.00.3010.0009	New Service Taps	25,000.00	0.00	25,000.00	16,620.00	0.00	66.48
0031.00.00.3010.0013	Meter Installation	12,000.00	0.00	12,000.00	3,000.00	0.00	25.00
0031.00.00.3020.0001	Penalties	30,000.00	0.00	30,000.00	25,662.66	0.00	85.54
0031.00.00.3060.0001	Investment Earnings	40,000.00	0.00	40,000.00	32,643.28	0.00	81.61
0031.00.00.3240.0020	Water Impact Fee	40,000.00	0.00	40,000.00	17,400.00	0.00	43.50
0031.00.00.3310.0000	Federal Grants	0.00	0.00	0.00	1,076,646.98	0.00	0.00
0031.00.00.3690.0002	Miscellaneous Revenue	8,000.00	0.00	8,000.00	6,020.90	0.00	75.26
0031.00.00.3690.0003	Insurance Proceeds	0.00	0.00	0.00	1,462.75	0.00	0.00
0031.00.00.3920.0016	Transfer from Electric Utilit	149,685.00	0.00	149,685.00	0.00	0.00	0.00
Estimated Revenues		4,481,185.00	0.00	4,481,185.00	3,400,642.28	0.00	75.89
Account Category: Appropriations							
0031.15.00.4000.0101	Regular Pay	233,000.00	0.00	233,000.00	98,576.03	0.00	42.31
0031.15.00.4010.0103	Overtime	17,000.00	0.00	17,000.00	7,905.34	0.00	46.50
0031.15.00.4010.0105	On-call pay	5,200.00	0.00	5,200.00	2,000.00	0.00	38.46
0031.15.00.4050.0114	FICA	20,000.00	0.00	20,000.00	7,961.82	0.00	39.81
0031.15.00.4060.0116	Retirement	48,800.00	0.00	48,800.00	19,856.85	0.00	40.69
0031.15.00.4080.0125	SCMIT Worker's Comp Ins.	23,959.00	0.00	23,959.00	7,654.70	0.00	31.95
0031.15.00.4100.0001	Health Claims Cost	25,837.00	0.00	25,837.00	12,040.98	0.00	46.60
0031.15.00.4100.0002	Health Claim Costs-Retire	2,279.00	0.00	2,279.00	99.48	0.00	4.37
0031.15.00.5000.0101	Supplies and Materials	7,000.00	0.00	7,000.00	3,776.22	0.00	53.95
0031.15.00.5000.0102	Equipment	4,500.00	0.00	4,500.00	599.17	0.00	13.31
0031.15.00.5010.0101	Uniforms and Clothing	4,400.00	0.00	4,400.00	1,235.87	0.00	28.09
0031.15.00.5130.0112	Asphalt/Concrete/Gravel	51,000.00	0.00	51,000.00	6,366.37	5,842.00	12.48
0031.15.00.5140.0110	Water Dist System Supply	113,838.00	0.00	113,838.00	48,089.14	0.00	42.24
0031.15.00.5150.0129	Permit Fees Due To Others	1,000.00	0.00	1,000.00	0.00	0.00	0.00
0031.15.00.5230.0136	Hydrant Replacement	10,000.00	0.00	10,000.00	3,551.00	0.00	35.51
0031.15.00.5320.0148	Small Hand Tools	300.00	0.00	300.00	0.00	0.00	0.00
0031.15.00.5400.1510	IP Raw Water Contract-Stl	0.00	0.00	0.00	255.42	0.00	0.00
0031.15.00.6000.0110	SCMIRF Property/Liab Ins	77,800.00	0.00	77,800.00	42,725.18	0.00	54.92
0031.15.00.6100.0112	Postage	1,000.00	0.00	1,000.00	0.00	0.00	0.00
0031.15.00.6100.1110	Communications- Wireless	2,040.00	0.00	2,040.00	428.69	0.00	21.01
0031.15.00.6200.0114	Advertising	600.00	0.00	600.00	0.00	0.00	0.00
0031.15.00.6400.0124	Travel Expense	100.00	0.00	100.00	0.00	0.00	0.00
0031.15.00.6500.0127	Electricity	10,195.00	0.00	10,195.00	5,854.17	0.00	57.42
0031.15.00.6500.0128	Water	41,493.00	0.00	41,493.00	31,286.32	0.00	75.40
0031.15.00.6500.0129	Wastewater	12,737.00	0.00	12,737.00	11,552.10	0.00	90.70
0031.15.00.6500.0130	Sanitation	692.00	0.00	692.00	391.72	0.00	56.61
0031.15.00.6500.0133	Stormwater	19,553.00	0.00	19,553.00	26,062.54	0.00	133.29
0031.15.00.6500.1271	Electricity- Sales Tax	382.00	0.00	382.00	193.60	0.00	50.68
0031.15.00.6600.0133	Repairs & Maint. Services	23,000.00	0.00	23,000.00	2,881.80	0.00	12.53
0031.15.00.6600.0139	Fleet Services-RTA Mtce Alloc	5,000.00	0.00	5,000.00	2,768.94	0.00	55.38
0031.15.00.6600.0145	Gasoline & Oil	10,000.00	0.00	10,000.00	7,604.18	0.00	76.04
0031.15.00.6600.1391	Fleet Services -Departmental	5,000.00	0.00	5,000.00	5,895.57	0.00	117.91
0031.15.00.6600.1392	Fleet Svcs- Outside Vends	3,500.00	0.00	3,500.00	5,700.00	0.00	162.86
0031.15.00.6700.0156	Equipment Rental/Lease	500.00	0.00	500.00	0.00	0.00	0.00
0031.15.00.6850.0180	Membership Dues and Fees	200.00	0.00	200.00	45.00	0.00	22.50

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Appropriations							
0031.15.00.6850.0182	Other Operating Expenses	1,500.00	0.00	1,500.00	168.00	0.00	11.20
0031.15.00.6850.0183	Depreciation	520,000.00	0.00	520,000.00	81,208.35	0.00	15.62
0031.15.00.6850.0186	Training	6,100.00	0.00	6,100.00	5,078.10	0.00	83.25
0031.15.00.6860.0187	Professional Services	3,700.00	0.00	3,700.00	667.20	2,112.80	18.03
0031.15.00.6860.0189	Employee Medical	1,500.00	0.00	1,500.00	0.00	0.00	0.00
0031.15.00.6860.0191	Contract Services/Studies	52,000.00	0.00	52,000.00	1,493.35	0.00	2.87
0031.15.00.6860.0196	Bank Charges/Fees	0.00	0.00	0.00	4,626.82	0.00	0.00
0031.15.00.6860.0199	Internal Engineering	26,964.00	0.00	26,964.00	11,559.16	0.00	42.87
0031.15.00.6860.1895	Employee wellness services	5,004.00	0.00	5,004.00	2,133.13	0.00	42.63
0031.15.00.6870.0202	Utility Billing Services	8,000.00	0.00	8,000.00	3,645.60	0.00	45.57
0031.15.00.6870.0204	Janitorial Services	785.00	0.00	785.00	453.74	324.09	57.80
0031.15.00.7020.0106	Interest- Bonds	89,557.00	0.00	89,557.00	6,344.00	0.00	7.08
0031.15.00.7020.0110	Bond Principal	434,121.00	0.00	434,121.00	73,502.54	0.00	16.93
0031.15.00.7030.0109	Agents Fee	8,000.00	0.00	8,000.00	4,475.00	0.00	55.94
0031.15.00.7200.0001	Provision for Bad Debts	9,000.00	0.00	9,000.00	0.00	0.00	0.00
0031.15.00.7500.0124	Transfers to General Fund	179,235.00	0.00	179,235.00	119,490.00	0.00	66.67
0031.15.00.7950.0995	GF Cost Distribution	128,166.00	0.00	128,166.00	74,763.50	0.00	58.33
0031.15.00.7950.0999	Allocation G&A Services	92,186.00	0.00	92,186.00	29,450.79	0.00	31.95
0031.15.00.7999.9999	Principal Reclassified	(434,121.00)	0.00	(434,121.00)	(73,502.54)	0.00	16.93
0031.15.00.9000.3500	Water Distribution	1,145,000.00	0.00	1,145,000.00	333,675.96	222,382.99	29.14
0031.15.00.9999.9999	Assets Reclassified	(1,145,000.00)	0.00	(1,145,000.00)	(88,810.52)	0.00	7.76
0031.16.00.4000.0101	Regular Pay	307,000.00	0.00	307,000.00	166,793.25	0.00	54.33
0031.16.00.4010.0103	Overtime	8,500.00	0.00	8,500.00	4,991.54	0.00	58.72
0031.16.00.4010.0105	On-call pay	6,500.00	0.00	6,500.00	4,266.95	0.00	65.65
0031.16.00.4050.0114	FICA	25,000.00	0.00	25,000.00	12,726.93	0.00	50.91
0031.16.00.4060.0116	Retirement	59,000.00	0.00	59,000.00	32,183.97	0.00	54.55
0031.16.00.4080.0125	SCMIT Worker's Comp Ins.	17,425.00	0.00	17,425.00	6,893.84	0.00	39.56
0031.16.00.4100.0001	Health Claims Cost	50,915.00	0.00	50,915.00	27,510.63	0.00	54.03
0031.16.00.4100.0002	Health Claim Costs-Retire	12,215.00	0.00	12,215.00	0.00	0.00	0.00
0031.16.00.5000.0101	Supplies and Materials	2,500.00	0.00	2,500.00	705.26	0.00	28.21
0031.16.00.5000.0102	Equipment	23,327.00	0.00	23,327.00	3,056.33	0.00	13.10
0031.16.00.5010.0101	Uniforms and Clothing	4,000.00	0.00	4,000.00	110.52	0.00	2.76
0031.16.00.5120.0108	Chemicals	558,908.00	0.00	558,908.00	213,458.03	95,905.95	38.19
0031.16.00.5120.0109	Laboratory Supplies	28,000.00	0.00	28,000.00	13,928.89	0.00	49.75
0031.16.00.5150.0121	Safety Supplies	1,600.00	0.00	1,600.00	0.00	0.00	0.00
0031.16.00.5150.0129	Permit Fees Due To Others	23,000.00	0.00	23,000.00	19,640.00	0.00	85.39
0031.16.00.5320.0148	Small Hand Tools	300.00	0.00	300.00	0.00	0.00	0.00
0031.16.00.5400.0151	IP Raw Water Contract-Cty	47,394.00	0.00	47,394.00	12,280.52	0.00	25.91
0031.16.00.5400.0152	Raw Water Pump Maint.	65,000.00	0.00	65,000.00	33,183.18	0.00	51.05
0031.16.00.5400.0157	Treated Water Purchase	200.00	0.00	200.00	43.20	0.00	21.60
0031.16.00.5400.1510	IP Raw Water Contract-Stl	24,374.00	0.00	24,374.00	5,774.91	0.00	23.69
0031.16.00.6000.0110	SCMIRF Property/Liab Ins	234,506.00	0.00	234,506.00	107,231.05	0.00	45.73
0031.16.00.6100.0111	Communications- Landline	1,500.00	0.00	1,500.00	861.86	0.00	57.46
0031.16.00.6100.0112	Postage	800.00	0.00	800.00	0.00	0.00	0.00
0031.16.00.6100.1110	Communications- Wireless	660.00	0.00	660.00	238.64	0.00	36.16
0031.16.00.6200.0114	Advertising	1,000.00	0.00	1,000.00	0.00	0.00	0.00
0031.16.00.6400.0124	Travel Expense	100.00	0.00	100.00	0.00	0.00	0.00
0031.16.00.6500.0127	Electricity	96,392.00	0.00	96,392.00	46,888.86	0.00	48.64
0031.16.00.6500.0130	Sanitation	929.00	0.00	929.00	526.40	0.00	56.66
0031.16.00.6500.0133	Stormwater	3,984.00	0.00	3,984.00	2,985.01	0.00	74.92

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Appropriations							
0031.16.00.6500.0134	Security Lights	1,360.00	0.00	1,360.00	924.00	0.00	67.94
0031.16.00.6500.1271	Electricity- Sales Tax	250.00	0.00	250.00	42.89	0.00	17.16
0031.16.00.6600.0133	Repairs & Maint. Services	60,000.00	0.00	60,000.00	14,837.07	0.00	24.73
0031.16.00.6600.0139	Fleet Services-RTA Mtce Alloc	500.00	0.00	500.00	174.94	0.00	34.99
0031.16.00.6600.0145	Gasoline & Oil	1,750.00	0.00	1,750.00	0.00	0.00	0.00
0031.16.00.6600.1391	Fleet Services -Departmental	1,400.00	0.00	1,400.00	1,311.09	0.00	93.65
0031.16.00.6600.1392	Fleet Svcs- Outside Vends	500.00	0.00	500.00	0.00	0.00	0.00
0031.16.00.6700.0156	Equipment Rental/Lease	500.00	0.00	500.00	0.00	0.00	0.00
0031.16.00.6850.0180	Membership Dues and Fees	1,100.00	0.00	1,100.00	145.00	0.00	13.18
0031.16.00.6850.0182	Other Operating Expenses	15,000.00	0.00	15,000.00	4,488.37	0.00	29.92
0031.16.00.6850.0183	Depreciation	350,000.00	0.00	350,000.00	46,475.00	0.00	13.28
0031.16.00.6850.0186	Training	2,420.00	0.00	2,420.00	698.00	0.00	28.84
0031.16.00.6860.0187	Professional Services	68,800.00	0.00	68,800.00	3,137.09	0.00	4.56
0031.16.00.6860.0189	Employee Medical	1,200.00	0.00	1,200.00	0.00	0.00	0.00
0031.16.00.6860.0195	Repair/Maint Svc Contract	2,000.00	0.00	2,000.00	842.70	0.00	42.14
0031.16.00.6860.0199	Internal Engineering	26,964.00	0.00	26,964.00	11,559.14	0.00	42.87
0031.16.00.6860.1895	Employee wellness services	6,001.00	0.00	6,001.00	2,559.79	0.00	42.66
0031.16.00.6870.0204	Janitorial Services	2,343.00	0.00	2,343.00	1,355.34	968.12	57.85
0031.16.00.7020.0105	Interest on Bonds	53,738.00	0.00	53,738.00	0.00	0.00	0.00
0031.16.00.7020.0110	Bond Principal	35,180.00	0.00	35,180.00	(4,478.53)	0.00	(12.73)
0031.16.00.7500.0124	Transfers to General Fund	159,714.00	0.00	159,714.00	106,476.00	0.00	66.67
0031.16.00.7950.0995	GF Cost Distribution	114,205.00	0.00	114,205.00	66,619.56	0.00	58.33
0031.16.00.7950.0999	Allocation G&A Services	92,186.00	0.00	92,186.00	29,450.78	0.00	31.95
0031.16.00.7999.9999	Principal Reclassified	(35,180.00)	0.00	(35,180.00)	0.00	0.00	0.00
0031.16.00.9000.3300	Water Filtration Plant	1,665,000.00	0.00	1,665,000.00	1,771,094.85	2,243,051.41	106.37
0031.16.00.9999.9999	Assets Reclassified	(1,665,000.00)	0.00	(1,665,000.00)	0.00	0.00	0.00
0031.41.00.4000.0101	Regular Pay	150,000.00	0.00	150,000.00	79,727.53	0.00	53.15
0031.41.00.4050.0114	FICA	11,500.00	0.00	11,500.00	5,867.00	0.00	51.02
0031.41.00.4060.0116	Retirement	28,000.00	0.00	28,000.00	14,538.13	0.00	51.92
0031.41.00.4080.0125	SCMIT Worker's Comp Ins.	5,445.00	0.00	5,445.00	2,098.12	0.00	38.53
0031.41.00.4100.0001	Health Claims Cost	20,370.00	0.00	20,370.00	10,215.52	0.00	50.15
0031.41.00.5000.0101	Supplies and Materials	5,400.00	0.00	5,400.00	1,776.89	0.00	32.91
0031.41.00.5000.0102	Equipment	9,500.00	0.00	9,500.00	122.42	0.00	1.29
0031.41.00.5000.0103	Furniture	1,000.00	0.00	1,000.00	0.00	0.00	0.00
0031.41.00.5010.0101	Uniforms and Clothing	500.00	0.00	500.00	0.00	0.00	0.00
0031.41.00.6000.0110	SCMIRF Property/Liab Ins	416.00	0.00	416.00	189.57	0.00	45.57
0031.41.00.6100.0111	Communications- Landline	4,800.00	0.00	4,800.00	520.57	0.00	10.85
0031.41.00.6100.0112	Postage	1,500.00	0.00	1,500.00	1,433.61	0.00	95.57
0031.41.00.6100.1110	Communications- Wireless	660.00	0.00	660.00	206.85	0.00	31.34
0031.41.00.6200.0114	Advertising	200.00	0.00	200.00	0.00	0.00	0.00
0031.41.00.6400.0124	Travel Expense	100.00	0.00	100.00	0.00	0.00	0.00
0031.41.00.6500.0127	Electricity	3,068.00	0.00	3,068.00	1,946.28	0.00	63.44
0031.41.00.6500.0128	Water	434.00	0.00	434.00	249.06	0.00	57.39
0031.41.00.6500.0129	Wastewater	484.00	0.00	484.00	278.18	0.00	57.48
0031.41.00.6500.0130	Sanitation	486.00	0.00	486.00	275.31	0.00	56.65
0031.41.00.6500.0133	Stormwater	3,112.00	0.00	3,112.00	1,762.25	0.00	56.63
0031.41.00.6500.0134	Security Lights	546.00	0.00	546.00	371.00	0.00	67.95
0031.41.00.6500.1271	Electricity- Sales Tax	97.00	0.00	97.00	59.76	0.00	61.61
0031.41.00.6600.0133	Repairs & Maint. Services	8,000.00	0.00	8,000.00	966.38	0.00	12.08
0031.41.00.6600.0139	Fleet Services-RTA Mtce Alloc	500.00	0.00	500.00	273.40	0.00	54.68

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Appropriations							
0031.41.00.6600.0145	Gasoline & Oil	2,500.00	0.00	2,500.00	999.49	0.00	39.98
0031.41.00.6600.1391	Fleet Services -Departmental	2,000.00	0.00	2,000.00	1,532.21	0.00	76.61
0031.41.00.6600.1392	Fleet Svcs- Outside Vends	500.00	0.00	500.00	0.00	0.00	0.00
0031.41.00.6700.0156	Equipment Rental/Lease	3,800.00	0.00	3,800.00	1,271.89	0.00	33.47
0031.41.00.6850.0180	Membership Dues and Fees	1,600.00	0.00	1,600.00	475.00	0.00	29.69
0031.41.00.6850.0182	Other Operating Expenses	1,500.00	0.00	1,500.00	457.84	0.00	30.52
0031.41.00.6850.0183	Depreciation	7,500.00	0.00	7,500.00	418.97	0.00	5.59
0031.41.00.6850.0186	Training	800.00	0.00	800.00	175.00	0.00	21.88
0031.41.00.6850.1821	Hurricane/Storm Expense	0.00	0.00	0.00	143.67	0.00	0.00
0031.41.00.6860.0187	Professional Services	1,640.00	0.00	1,640.00	0.00	0.00	0.00
0031.41.00.6860.0189	Employee Medical	500.00	0.00	500.00	0.00	0.00	0.00
0031.41.00.6860.0195	Repair/Maint Svc Contract	2,200.00	0.00	2,200.00	584.48	0.00	26.57
0031.41.00.6860.1895	Employee wellness services	1,995.00	0.00	1,995.00	853.26	0.00	42.77
0031.41.00.6870.0204	Janitorial Services	2,356.00	0.00	2,356.00	1,367.03	976.42	58.02
0031.41.00.7950.0001	IT Internal Allocations	176,370.00	0.00	176,370.00	58,413.15	0.00	33.12
0031.41.00.7950.0999	Allocation G&A Services	(460,934.00)	0.00	(460,934.00)	(147,253.87)	0.00	31.95
0031.41.00.9000.3000	Buildings & Improvements	60,000.00	0.00	60,000.00	0.00	0.00	0.00
0031.41.00.9999.9999	Assets Reclassified	(60,000.00)	0.00	(60,000.00)	0.00	0.00	0.00
0031.42.00.4000.0101	Regular Pay	154,205.00	0.00	154,205.00	90,002.34	0.00	58.37
0031.42.00.4050.0114	FICA	11,797.00	0.00	11,797.00	6,553.65	0.00	55.55
0031.42.00.4060.0116	Retirement	28,621.00	0.00	28,621.00	16,506.63	0.00	57.67
0031.42.00.4080.0125	SCMIT Worker's Comp Ins.	2,178.00	0.00	2,178.00	0.00	0.00	0.00
0031.42.00.4100.0001	Health Claims Cost	22,484.00	0.00	22,484.00	12,039.02	0.00	53.54
0031.42.00.5000.0101	Supplies and Materials	300.00	0.00	300.00	0.00	0.00	0.00
0031.42.00.5000.0105	Printing and Binding	300.00	0.00	300.00	0.00	0.00	0.00
0031.42.00.5010.0101	Uniforms and Clothing	600.00	0.00	600.00	173.26	0.00	28.88
0031.42.00.5150.0121	Safety Supplies	300.00	0.00	300.00	0.00	0.00	0.00
0031.42.00.5150.0124	Department Supplies	300.00	0.00	300.00	139.20	0.00	46.40
0031.42.00.6000.0110	SCMIRF Property/Liab Ins	691.00	0.00	691.00	315.94	0.00	45.72
0031.42.00.6100.0112	Postage	50.00	0.00	50.00	30.00	0.00	60.00
0031.42.00.6100.1110	Communications- Wireless	1,200.00	0.00	1,200.00	433.56	0.00	36.13
0031.42.00.6200.0114	Advertising	100.00	0.00	100.00	0.00	0.00	0.00
0031.42.00.6400.0124	Travel Expense	600.00	0.00	600.00	282.03	0.00	47.01
0031.42.00.6600.1391	Fleet Services -Departmental	1,800.00	0.00	1,800.00	0.00	0.00	0.00
0031.42.00.6850.0180	Membership Dues and Fees	600.00	0.00	600.00	200.00	0.00	33.33
0031.42.00.6850.0182	Other Operating Expenses	5,450.00	0.00	5,450.00	33.00	0.00	0.61
0031.42.00.6850.0183	Depreciation	5,500.00	0.00	5,500.00	870.20	0.00	15.82
0031.42.00.6850.0184	Continuing Education	3,000.00	0.00	3,000.00	0.00	0.00	0.00
0031.42.00.6850.0186	Training	1,500.00	0.00	1,500.00	574.00	0.00	38.27
0031.42.00.6860.0187	Professional Services	26,250.00	0.00	26,250.00	4,099.63	0.00	15.62
0031.42.00.6860.1895	Employee wellness services	1,995.00	0.00	1,995.00	853.26	0.00	42.77
0031.42.00.7350.0122	Services Billed	(269,643.00)	0.00	(269,643.00)	(115,591.40)	0.00	42.87
Appropriations		4,481,185.00	0.00	4,481,185.00	3,787,603.50	2,571,563.78	84.52
Fund 0031 - Water Utility Fund:							
TOTAL ESTIMATED REVENUES		4,481,185.00	0.00	4,481,185.00	3,400,642.28	0.00	75.89
TOTAL APPROPRIATIONS		4,481,185.00	0.00	4,481,185.00	3,787,603.50	2,571,563.78	84.52
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(386,961.22)	(2,571,563.78)	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Estimated Revenues							
0032.00.00.3010.0000	Sale Of Utilities	3,848,000.00	0.00	3,848,000.00	2,008,393.48	0.00	52.19
0032.00.00.3010.0002	New Turn Ons	3,000.00	0.00	3,000.00	1,680.00	0.00	56.00
0032.00.00.3010.0009	New Service Taps	11,000.00	0.00	11,000.00	11,220.00	0.00	102.00
0032.00.00.3010.0014	Fixed Charges - Andrews	149,040.00	0.00	149,040.00	86,787.94	0.00	58.23
0032.00.00.3010.0015	Fixed Charges - GCWSD	283,387.00	0.00	283,387.00	141,461.68	0.00	49.92
0032.00.00.3010.0016	Fixed Charges - COG	450,000.00	0.00	450,000.00	178,297.18	0.00	39.62
0032.00.00.3010.0017	Volume Charges - Andrews	120,000.00	0.00	120,000.00	136,362.50	0.00	113.64
0032.00.00.3010.0018	Volume Charges - GCWSD	250,000.00	0.00	250,000.00	211,180.48	0.00	84.47
0032.00.00.3010.0019	Volume Charges - COG	750,000.00	0.00	750,000.00	672,840.47	0.00	89.71
0032.00.00.3010.0026	Fixed- Elim Georgetown	(450,000.00)	0.00	(450,000.00)	(165,907.62)	0.00	36.87
0032.00.00.3010.0029	Volume-Elim-Georgetown	(750,000.00)	0.00	(750,000.00)	(495,125.07)	0.00	66.02
0032.00.00.3020.0001	Penalties	45,000.00	0.00	45,000.00	25,004.08	0.00	55.56
0032.00.00.3030.0006	Septic Tank Dumping	35,000.00	0.00	35,000.00	19,154.00	0.00	54.73
0032.00.00.3060.0001	Investment Earnings	60,000.00	0.00	60,000.00	79,492.05	0.00	132.49
0032.00.00.3240.0017	Wastewater Impact Fee	19,800.00	0.00	19,800.00	19,830.00	0.00	100.15
0032.00.00.3690.0002	Miscellaneous Revenue	150.00	0.00	150.00	300.00	0.00	200.00
0032.00.00.3920.0001	From Electric Fund	386,638.00	0.00	386,638.00	0.00	0.00	0.00
Estimated Revenues		5,211,015.00	0.00	5,211,015.00	2,930,971.17	0.00	56.25
Account Category: Appropriations							
0032.18.00.4000.0101	Regular Pay	253,000.00	0.00	253,000.00	126,262.27	0.00	49.91
0032.18.00.4010.0103	Overtime	4,500.00	0.00	4,500.00	2,848.33	0.00	63.30
0032.18.00.4010.0105	On-call pay	5,200.00	0.00	5,200.00	3,766.54	0.00	72.43
0032.18.00.4050.0114	FICA	20,500.00	0.00	20,500.00	9,642.27	0.00	47.04
0032.18.00.4060.0116	Retirement	48,000.00	0.00	48,000.00	24,580.73	0.00	51.21
0032.18.00.4080.0125	SCMIT Worker's Comp Ins.	28,859.00	0.00	28,859.00	12,773.20	0.00	44.26
0032.18.00.4100.0001	Health Claims Cost	60,379.00	0.00	60,379.00	20,710.62	0.00	34.30
0032.18.00.4100.0002	Health Claim Costs-Retire	18,994.00	0.00	18,994.00	9,873.30	0.00	51.98
0032.18.00.5000.0101	Supplies and Materials	5,500.00	0.00	5,500.00	6,260.15	0.00	113.82
0032.18.00.5000.0102	Equipment	15,000.00	0.00	15,000.00	1,422.20	0.00	9.48
0032.18.00.5000.0107	Technology Supplies	4,681.00	0.00	4,681.00	0.00	0.00	0.00
0032.18.00.5010.0101	Uniforms and Clothing	5,500.00	0.00	5,500.00	2,381.25	0.00	43.30
0032.18.00.5120.0108	Chemicals	5,500.00	0.00	5,500.00	137.12	0.00	2.49
0032.18.00.5130.0112	Asphalt/Concrete/Gravel	40,000.00	0.00	40,000.00	17,178.13	0.00	42.95
0032.18.00.5140.0111	WW Collection Syst Supply	10,000.00	0.00	10,000.00	5,973.05	0.00	59.73
0032.18.00.5150.0121	Safety Supplies	900.00	0.00	900.00	300.00	0.00	33.33
0032.18.00.5320.0148	Small Hand Tools	300.00	0.00	300.00	0.00	0.00	0.00
0032.18.00.5320.1481	Small Hand Tools - Maintenanc	450.00	0.00	450.00	235.16	0.00	52.26
0032.18.00.6000.0110	SCMIRF Property/Liab Ins	66,192.00	0.00	66,192.00	30,267.34	0.00	45.73
0032.18.00.6100.0112	Postage	1,000.00	0.00	1,000.00	1,259.18	0.00	125.92
0032.18.00.6100.1110	Communications- Wireless	3,100.00	0.00	3,100.00	1,152.12	0.00	37.17
0032.18.00.6200.0114	Advertising	500.00	0.00	500.00	84.00	0.00	16.80
0032.18.00.6400.0124	Travel Expense	200.00	0.00	200.00	0.00	0.00	0.00
0032.18.00.6500.0127	Electricity	106,130.00	0.00	106,130.00	53,512.33	0.00	50.42
0032.18.00.6500.0133	Stormwater	15,612.00	0.00	15,612.00	10,865.89	0.00	69.60
0032.18.00.6500.0134	Security Lights	2,881.00	0.00	2,881.00	847.00	0.00	29.40
0032.18.00.6500.1271	Electricity- Sales Tax	2,881.00	0.00	2,881.00	1,425.91	0.00	49.49
0032.18.00.6600.0133	Repairs & Maint. Services	120,000.00	0.00	120,000.00	47,821.85	0.00	39.85
0032.18.00.6600.0139	Fleet Services-RTA Mtce Alloc	0.00	0.00	0.00	8,787.97	0.00	0.00
0032.18.00.6600.0145	Gasoline & Oil	23,625.00	0.00	23,625.00	8,841.96	0.00	37.43

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Appropriations							
0032.18.00.6600.1391	Fleet Services -Departmental	15,500.00	0.00	15,500.00	16,168.86	0.00	104.32
0032.18.00.6600.1392	Fleet Svcs- Outside Vends	7,500.00	0.00	7,500.00	180.20	0.00	2.40
0032.18.00.6700.0156	Equipment Rental/Lease	6,000.00	0.00	6,000.00	0.00	0.00	0.00
0032.18.00.6810.0100	Capital Lease Principal	58,000.00	0.00	58,000.00	58,000.00	0.00	100.00
0032.18.00.6810.0120	Capital Lease Interest	6,080.00	0.00	6,080.00	2,026.67	0.00	33.33
0032.18.00.6850.0180	Membership Dues and Fees	600.00	0.00	600.00	45.00	0.00	7.50
0032.18.00.6850.0182	Other Operating Expenses	5,000.00	0.00	5,000.00	150.00	0.00	3.00
0032.18.00.6850.0183	Depreciation	481,545.00	0.00	481,545.00	77,280.40	0.00	16.05
0032.18.00.6850.0186	Training	2,250.00	0.00	2,250.00	372.36	0.00	16.55
0032.18.00.6860.0187	Professional Services	6,400.00	0.00	6,400.00	3,396.60	2,110.90	53.07
0032.18.00.6860.0189	Employee Medical	1,000.00	0.00	1,000.00	186.51	0.00	18.65
0032.18.00.6860.0191	Contract Services/Studies	2,220.00	0.00	2,220.00	1,493.80	0.00	67.29
0032.18.00.6860.0195	Repair/Maint Svc Contract	15,000.00	0.00	15,000.00	14,999.76	0.00	100.00
0032.18.00.6860.0196	Bank Charges/Fees	6,750.00	0.00	6,750.00	3,855.69	0.00	57.12
0032.18.00.6860.0199	Internal Engineering	26,964.00	0.00	26,964.00	11,559.14	0.00	42.87
0032.18.00.6860.1895	Employee wellness services	6,998.00	0.00	6,998.00	2,986.39	0.00	42.67
0032.18.00.6870.0202	Utility Billing Services	8,000.00	0.00	8,000.00	3,300.70	0.00	41.26
0032.18.00.6870.0204	Janitorial Services	3,128.00	0.00	3,128.00	1,814.89	1,296.36	58.02
0032.18.00.7020.0106	Interest- Bonds	123,629.00	0.00	123,629.00	(1,384.29)	0.00	(1.12)
0032.18.00.7020.0110	Bond Principal	195,656.00	0.00	195,656.00	48,966.29	0.00	25.03
0032.18.00.7030.1001	Agent Fees	4,301.00	0.00	4,301.00	1,612.50	0.00	37.49
0032.18.00.7200.0001	Provision for Bad Debts	8,000.00	0.00	8,000.00	0.00	0.00	0.00
0032.18.00.7500.0124	Transfers to General Fund	213,824.00	0.00	213,824.00	142,549.36	0.00	66.67
0032.18.00.7950.0995	GF Cost Distribution	118,954.00	0.00	118,954.00	69,389.81	0.00	58.33
0032.18.00.7950.0999	Allocation G&A Services	115,233.00	0.00	115,233.00	36,813.47	0.00	31.95
0032.18.00.7999.9999	Principal Reclassified	(195,656.00)	0.00	(195,656.00)	(48,966.29)	0.00	25.03
0032.18.00.9000.0911	Sewer Improvement Projects	13,000,000.00	0.00	13,000,000.00	338,442.12	416,717.16	2.60
0032.18.00.9000.3700	Wastewater Collection Sys	570,000.00	0.00	570,000.00	904,663.93	216,800.60	158.71
0032.18.00.9000.4300	Other Equipment	75,000.00	0.00	75,000.00	0.00	0.00	0.00
0032.18.00.9999.9999	Assets Reclassified	(13,645,000.00)	0.00	(13,645,000.00)	(5,885.00)	0.00	0.04
0032.34.00.4000.0101	Regular Pay	347,000.00	0.00	347,000.00	173,721.53	0.00	50.06
0032.34.00.4010.0103	Overtime	15,000.00	0.00	15,000.00	11,493.27	0.00	76.62
0032.34.00.4010.0105	On-call pay	7,000.00	0.00	7,000.00	4,266.51	0.00	60.95
0032.34.00.4050.0114	FICA	28,500.00	0.00	28,500.00	13,597.33	0.00	47.71
0032.34.00.4060.0116	Retirement	65,000.00	0.00	65,000.00	35,143.10	0.00	54.07
0032.34.00.4080.0125	SCMIT Worker's Comp Ins.	8,168.00	0.00	8,168.00	2,766.76	0.00	33.87
0032.34.00.4100.0001	Health Claims Cost	65,108.00	0.00	65,108.00	31,082.17	0.00	47.74
0032.34.00.5000.0101	Supplies and Materials	2,800.00	0.00	2,800.00	8,241.65	0.00	294.34
0032.34.00.5000.0102	Equipment	9,672.00	0.00	9,672.00	1,563.13	0.00	16.16
0032.34.00.5010.0101	Uniforms and Clothing	4,000.00	0.00	4,000.00	995.81	0.00	24.90
0032.34.00.5120.0108	Chemicals	231,000.00	0.00	231,000.00	65,382.89	74,023.00	28.30
0032.34.00.5120.0109	Laboratory Supplies	24,000.00	0.00	24,000.00	7,230.40	0.00	30.13
0032.34.00.5150.0121	Safety Supplies	900.00	0.00	900.00	0.00	0.00	0.00
0032.34.00.5150.0129	Permit Fees Due To Others	9,700.00	0.00	9,700.00	8,098.98	0.00	83.49
0032.34.00.5320.0148	Small Hand Tools	500.00	0.00	500.00	449.79	0.00	89.96
0032.34.00.6000.0110	SCMIRF Property/Liab Ins	365,923.00	0.00	365,923.00	167,323.41	0.00	45.73
0032.34.00.6100.0111	Communications- Landline	2,400.00	0.00	2,400.00	1,332.52	0.00	55.52
0032.34.00.6100.0112	Postage	1,200.00	0.00	1,200.00	85.70	0.00	7.14
0032.34.00.6100.1110	Communications- Wireless	660.00	0.00	660.00	413.70	0.00	62.68
0032.34.00.6200.0114	Advertising	500.00	0.00	500.00	195.00	0.00	39.00

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Appropriations							
0032.34.00.6400.0124	Travel Expense	100.00	0.00	100.00	0.00	0.00	0.00
0032.34.00.6500.0127	Electricity	315,884.00	0.00	315,884.00	142,460.69	0.00	45.10
0032.34.00.6500.0128	Water	3,051.00	0.00	3,051.00	1,482.07	0.00	48.58
0032.34.00.6500.0130	Sanitation	3,420.00	0.00	3,420.00	1,834.91	0.00	53.65
0032.34.00.6500.0133	Stormwater	29,589.00	0.00	29,589.00	45,895.85	0.00	155.11
0032.34.00.6500.0134	Security Lights	3,574.00	0.00	3,574.00	2,429.00	0.00	67.96
0032.34.00.6500.1271	Electricity- Sales Tax	10,113.00	0.00	10,113.00	6,046.46	0.00	59.79
0032.34.00.6600.0133	Repairs & Maint. Services	175,000.00	0.00	175,000.00	75,224.64	25,093.01	42.99
0032.34.00.6600.0139	Fleet Services-RTA Mtce Alloc	3,000.00	0.00	3,000.00	1,152.21	0.00	38.41
0032.34.00.6600.0145	Gasoline & Oil	3,707.00	0.00	3,707.00	1,363.98	0.00	36.79
0032.34.00.6600.1391	Fleet Services -Departmental	2,000.00	0.00	2,000.00	1,121.80	0.00	56.09
0032.34.00.6600.1392	Fleet Svcs- Outside Vends	150.00	0.00	150.00	0.00	0.00	0.00
0032.34.00.6700.0156	Equipment Rental/Lease	1,200.00	0.00	1,200.00	0.00	0.00	0.00
0032.34.00.6850.0180	Membership Dues and Fees	425.00	0.00	425.00	90.00	0.00	21.18
0032.34.00.6850.0182	Other Operating Expenses	1,000.00	0.00	1,000.00	183.50	0.00	18.35
0032.34.00.6850.0183	Depreciation	7,754.00	0.00	7,754.00	1,292.31	0.00	16.67
0032.34.00.6850.0186	Training	2,150.00	0.00	2,150.00	145.00	0.00	6.74
0032.34.00.6850.0190	Landfill Fees	75,000.00	0.00	75,000.00	32,139.78	0.00	42.85
0032.34.00.6860.0187	Professional Services	68,975.00	0.00	68,975.00	23,551.34	0.00	34.14
0032.34.00.6860.0189	Employee Medical	1,100.00	0.00	1,100.00	0.00	0.00	0.00
0032.34.00.6860.0195	Repair/Maint Svc Contract	2,220.00	0.00	2,220.00	1,256.10	0.00	56.58
0032.34.00.6860.0199	Internal Engineering	53,929.00	0.00	53,929.00	23,118.29	0.00	42.87
0032.34.00.6860.1895	Employee wellness services	5,004.00	0.00	5,004.00	2,133.13	0.00	42.63
0032.34.00.7020.0106	Interest- Bonds	129,337.00	0.00	129,337.00	(10,778.06)	0.00	(8.33)
0032.34.00.7020.0110	Bond Principal	630,565.00	0.00	630,565.00	0.00	0.00	0.00
0032.34.00.7030.0109	Agents Fee	5,800.00	0.00	5,800.00	2,862.50	0.00	49.35
0032.34.00.7500.0124	Transfers to General Fund	142,007.00	0.00	142,007.00	94,671.36	0.00	66.67
0032.34.00.7950.0995	GF Cost Distribution	79,002.00	0.00	79,002.00	46,084.50	0.00	58.33
0032.34.00.7950.0999	Allocation G&A Services	115,233.00	0.00	115,233.00	36,813.46	0.00	31.95
0032.34.00.7999.9999	Principal Reclassified	(630,565.00)	0.00	(630,565.00)	0.00	0.00	0.00
0032.34.00.9000.3900	Wastewater Treatment Plnt	555,000.00	0.00	555,000.00	454,369.80	0.00	81.87
0032.34.00.9000.4100	Vehicles	200,000.00	0.00	200,000.00	0.00	0.00	0.00
0032.34.00.9000.4300	Other Equipment	180,000.00	0.00	180,000.00	80,204.60	28,669.00	44.56
0032.34.00.9999.9999	Assets Reclassified	(935,000.00)	0.00	(935,000.00)	(126,122.25)	0.00	13.49
0032.34.17.6850.0183	Depreciation	670,000.00	0.00	670,000.00	100,995.69	0.00	15.07
Appropriations		5,211,015.00	0.00	5,211,015.00	3,668,635.05	764,710.03	70.40
Fund 0032 - Wastewater Fund:							
TOTAL ESTIMATED REVENUES		5,211,015.00	0.00	5,211,015.00	2,930,971.17	0.00	56.25
TOTAL APPROPRIATIONS		5,211,015.00	0.00	5,211,015.00	3,668,635.05	764,710.03	70.40
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(737,663.88)	(764,710.03)	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0033 Stormwater Utility Fund							
Account Category: Estimated Revenues							
0033.00.00.3010.0000	Sale Of Utilities	1,347,000.00	0.00	1,347,000.00	889,010.91	0.00	66.00
0033.00.00.3020.0001	Penalties	9,000.00	0.00	9,000.00	7,092.16	0.00	78.80
0033.00.00.3310.0000	Federal Grants	0.00	0.00	0.00	1,398,959.28	0.00	0.00
0033.00.00.3310.0010	Grant Revenue	0.00	0.00	0.00	375,000.00	0.00	0.00
0033.00.00.3310.0020	Prog. Income-Other	0.00	0.00	0.00	541,353.00	0.00	0.00
0033.00.00.3690.0002	Miscellaneous Revenue	1,000.00	0.00	1,000.00	450.00	0.00	45.00
0033.00.00.3950.0001	Transfer from General Fund	227,368.00	0.00	227,368.00	0.00	0.00	0.00
Estimated Revenues		1,584,368.00	0.00	1,584,368.00	3,211,865.35	0.00	202.72
Account Category: Appropriations							
0033.40.00.4000.0101	Regular Pay	235,000.00	0.00	235,000.00	128,535.77	0.00	54.70
0033.40.00.4010.0103	Overtime	3,000.00	0.00	3,000.00	1,329.87	0.00	44.33
0033.40.00.4010.0105	On-call pay	4,500.00	0.00	4,500.00	1,600.00	0.00	35.56
0033.40.00.4050.0114	FICA	18,600.00	0.00	18,600.00	9,431.23	0.00	50.71
0033.40.00.4060.0116	Retirement	43,600.00	0.00	43,600.00	24,106.08	0.00	55.29
0033.40.00.4080.0125	SCMIT Worker's Comp Ins.	21,781.00	0.00	21,781.00	8,738.34	0.00	40.12
0033.40.00.4100.0001	Health Claims Cost	59,903.00	0.00	59,903.00	19,035.38	0.00	31.78
0033.40.00.4100.0002	Health Claim Costs-Retire	14,175.00	0.00	14,175.00	8,018.70	0.00	56.57
0033.40.00.5000.0101	Supplies and Materials	2,300.00	0.00	2,300.00	1,353.10	0.00	58.83
0033.40.00.5000.0102	Equipment	5,000.00	0.00	5,000.00	255.33	0.00	5.11
0033.40.00.5010.0101	Uniforms and Clothing	5,000.00	0.00	5,000.00	2,031.09	0.00	40.62
0033.40.00.5130.0112	Asphalt/Concrete/Gravel	7,750.00	0.00	7,750.00	2,071.96	0.00	26.73
0033.40.00.5140.0112	SW Collection Syst Supply	10,000.00	0.00	10,000.00	317.80	0.00	3.18
0033.40.00.5150.0121	Safety Supplies	1,200.00	0.00	1,200.00	48.76	0.00	4.06
0033.40.00.5320.0148	Small Hand Tools	300.00	0.00	300.00	4.49	0.00	1.50
0033.40.00.6000.0110	SCMIRF Property/Liab Ins	88,164.00	0.00	88,164.00	40,314.33	0.00	45.73
0033.40.00.6100.0111	Communications- Landline	1,500.00	0.00	1,500.00	1,372.14	0.00	91.48
0033.40.00.6100.0112	Postage	300.00	0.00	300.00	186.48	0.00	62.16
0033.40.00.6100.1110	Communications- Wireless	1,260.00	0.00	1,260.00	428.69	0.00	34.02
0033.40.00.6200.0114	Advertising	200.00	0.00	200.00	0.00	0.00	0.00
0033.40.00.6400.0124	Travel Expense	100.00	0.00	100.00	0.00	0.00	0.00
0033.40.00.6500.0127	Electricity	390.00	0.00	390.00	234.64	0.00	60.16
0033.40.00.6500.0128	Water	484.00	0.00	484.00	284.97	0.00	58.88
0033.40.00.6500.0133	Stormwater	22,484.00	0.00	22,484.00	13,297.27	0.00	59.14
0033.40.00.6500.0134	Security Lights	824.00	0.00	824.00	560.00	0.00	67.96
0033.40.00.6500.1271	Electricity- Sales Tax	25.00	0.00	25.00	0.24	0.00	0.96
0033.40.00.6600.0133	Repairs & Maint. Services	63,429.00	0.00	63,429.00	68,467.34	0.00	107.94
0033.40.00.6600.0139	Fleet Services-RTA Mtce Alloc	8,000.00	0.00	8,000.00	14,678.71	0.00	183.48
0033.40.00.6600.0145	Gasoline & Oil	12,500.00	0.00	12,500.00	6,033.99	0.00	48.27
0033.40.00.6600.1391	Fleet Services -Departmental	16,000.00	0.00	16,000.00	18,140.47	0.00	113.38
0033.40.00.6600.1392	Fleet Svcs- Outside Vends	6,000.00	0.00	6,000.00	3,724.57	0.00	62.08
0033.40.00.6700.0156	Equipment Rental/Lease	200.00	0.00	200.00	0.00	0.00	0.00
0033.40.00.6810.0100	Capital Lease Principal	49,171.00	0.00	49,171.00	49,170.83	0.00	100.00
0033.40.00.6810.0120	Capital Lease Interest	1,136.00	0.00	1,136.00	473.27	0.00	41.66
0033.40.00.6850.0180	Membership Dues and Fees	200.00	0.00	200.00	0.00	0.00	0.00
0033.40.00.6850.0182	Other Operating Expenses	1,000.00	0.00	1,000.00	798.50	0.00	79.85
0033.40.00.6850.0183	Depreciation	681,600.00	0.00	681,600.00	88,773.89	0.00	13.02
0033.40.00.6850.0186	Training	250.00	0.00	250.00	175.00	0.00	70.00
0033.40.00.6860.0187	Professional Services	3,200.00	0.00	3,200.00	666.60	2,110.90	20.83
0033.40.00.6860.0189	Employee Medical	1,000.00	0.00	1,000.00	0.00	0.00	0.00

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0033 Stormwater Utility Fund							
Account Category: Appropriations							
0033.40.00.6860.0191	Contract Services/Studies	57,420.00	0.00	57,420.00	0.00	0.00	0.00
0033.40.00.6860.0196	Bank Charges/Fees	2,500.00	0.00	2,500.00	1,285.23	0.00	51.41
0033.40.00.6860.0199	Internal Engineering	53,930.00	0.00	53,930.00	23,118.22	0.00	42.87
0033.40.00.6860.1895	Employee wellness services	5,004.00	0.00	5,004.00	2,133.13	0.00	42.63
0033.40.00.6870.0202	Utility Billing Services	3,000.00	0.00	3,000.00	1,138.18	0.00	37.94
0033.40.00.6870.0204	Janitorial Services	785.00	0.00	785.00	453.74	324.09	57.80
0033.40.00.7200.0001	Provision for Bad Debts	2,000.00	0.00	2,000.00	0.00	0.00	0.00
0033.40.00.7950.0995	GF Cost Distribution	71,278.00	0.00	71,278.00	41,578.81	0.00	58.33
0033.40.00.7950.0999	Allocation G&A Services	46,096.00	0.00	46,096.00	14,725.37	0.00	31.95
0033.40.00.7999.9999	Principal Reclassified	(49,171.00)	0.00	(49,171.00)	0.00	0.00	0.00
0033.40.00.9000.0956	Stormwater System Improvement	300,000.00	0.00	300,000.00	575,947.53	4,660,493.77	191.98
0033.40.00.9000.1000	Infrastructure Improvemts	750,000.00	0.00	750,000.00	0.00	0.00	0.00
0033.40.00.9000.4100	Vehicles	50,000.00	0.00	50,000.00	0.00	46,949.00	0.00
0033.40.00.9000.4200	Heavy Equipment	450,000.00	0.00	450,000.00	0.00	(423,301.41)	0.00
0033.40.00.9999.9999	Assets Reclassified	(1,550,000.00)	0.00	(1,550,000.00)	(14,524.70)	0.00	0.94
Appropriations		1,584,368.00	0.00	1,584,368.00	1,160,515.34	4,286,576.35	73.25
Fund 0033 - Stormwater Utility Fund:							
TOTAL ESTIMATED REVENUES		1,584,368.00	0.00	1,584,368.00	3,211,865.35	0.00	202.72
TOTAL APPROPRIATIONS		1,584,368.00	0.00	1,584,368.00	1,160,515.34	4,286,576.35	73.25
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	2,051,350.01	(4,286,576.35)	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0035 Waste Management Fund							
Account Category: Estimated Revenues							
0035.00.00.3240.0007	Fees- Services	0.00	0.00	0.00	44,608.68	0.00	0.00
0035.00.00.3440.0001	Refuse Col Chge-Resident	1,112,400.00	0.00	1,112,400.00	574,405.72	0.00	51.64
0035.00.00.3440.0002	Refuse Col Chge-Comm	284,280.00	0.00	284,280.00	147,204.54	0.00	51.78
0035.00.00.3440.0003	Sanitation Fee Penalties	15,000.00	0.00	15,000.00	10,634.92	0.00	70.90
0035.00.00.3610.0001	Investment Earnings	0.00	0.00	0.00	2,938.46	0.00	0.00
0035.00.00.3690.0002	Miscellaneous Revenue	0.00	0.00	0.00	45.00	0.00	0.00
0035.00.00.3920.0004	From General Fund	9,025.00	0.00	9,025.00	0.00	0.00	0.00
0035.00.00.3930.0002	Lease Purchase Proceeds	0.00	0.00	0.00	210,537.60	0.00	0.00
Estimated Revenues		1,420,705.00	0.00	1,420,705.00	990,374.92	0.00	69.71
Account Category: Appropriations							
0035.31.00.4000.0101	Regular Pay	483,000.00	0.00	483,000.00	163,084.08	0.00	33.76
0035.31.00.4010.0103	Overtime	9,000.00	0.00	9,000.00	3,415.16	0.00	37.95
0035.31.00.4050.0114	FICA	37,500.00	0.00	37,500.00	11,974.09	0.00	31.93
0035.31.00.4060.0116	Retirement	90,000.00	0.00	90,000.00	30,518.53	0.00	33.91
0035.31.00.4080.0125	SCMIT Worker's Comp Ins.	52,818.00	0.00	52,818.00	22,097.76	0.00	41.84
0035.31.00.4100.0001	Health Claims Cost	58,076.00	0.00	58,076.00	10,645.12	0.00	18.33
0035.31.00.4100.0002	Health Claim Costs-Retire	16,620.00	0.00	16,620.00	5,397.76	0.00	32.48
0035.31.00.5000.0101	Supplies and Materials	8,500.00	0.00	8,500.00	1,046.22	0.00	12.31
0035.31.00.5000.0102	Equipment	6,584.00	0.00	6,584.00	0.00	0.00	0.00
0035.31.00.5010.0101	Uniforms and Clothing	18,500.00	0.00	18,500.00	5,778.23	0.00	31.23
0035.31.00.5150.0121	Safety Supplies	5,250.00	0.00	5,250.00	914.06	0.00	17.41
0035.31.00.6000.0110	SCMIRF Property/Liab Ins	7,186.00	0.00	7,186.00	3,285.81	0.00	45.73
0035.31.00.6100.0111	Communications- Landline	300.00	0.00	300.00	0.34	0.00	0.11
0035.31.00.6100.0112	Postage	1,000.00	0.00	1,000.00	377.44	0.00	37.74
0035.31.00.6100.1110	Communications- Wireless	2,400.00	0.00	2,400.00	0.00	0.00	0.00
0035.31.00.6200.0114	Advertising	1,000.00	0.00	1,000.00	92.50	0.00	9.25
0035.31.00.6400.0124	Travel Expense	150.00	0.00	150.00	0.00	0.00	0.00
0035.31.00.6500.0127	Electricity	1,124.00	0.00	1,124.00	625.81	0.00	55.68
0035.31.00.6500.0128	Water	888.00	0.00	888.00	745.64	0.00	83.97
0035.31.00.6500.0129	Wastewater	1,079.00	0.00	1,079.00	886.49	0.00	82.16
0035.31.00.6500.0130	Sanitation	456.00	0.00	456.00	258.37	0.00	56.66
0035.31.00.6500.0133	Stormwater	282.00	0.00	282.00	44.52	0.00	15.79
0035.31.00.6500.0134	Security Lights	452.00	0.00	452.00	307.23	0.00	67.97
0035.31.00.6500.1271	Electricity- Sales Tax	25.00	0.00	25.00	0.80	0.00	3.20
0035.31.00.6600.0136	Container Repairs	1,000.00	0.00	1,000.00	0.00	0.00	0.00
0035.31.00.6600.0139	Fleet Services-RTA Mtce Alloc	25,000.00	0.00	25,000.00	29,991.59	0.00	119.97
0035.31.00.6600.0145	Gasoline & Oil	55,000.00	0.00	55,000.00	20,205.95	0.00	36.74
0035.31.00.6600.1391	Fleet Services -Departmental	50,000.00	0.00	50,000.00	45,479.43	0.00	90.96
0035.31.00.6600.1392	Fleet Svcs- Outside Vends	15,000.00	0.00	15,000.00	948.25	0.00	6.32
0035.31.00.6810.0100	Capital Lease Principal	42,611.00	0.00	42,611.00	42,610.67	0.00	100.00
0035.31.00.6810.0120	Capital Lease Interest	5,970.00	0.00	5,970.00	1,491.50	0.00	24.98
0035.31.00.6850.0180	Membership Dues and Fees	600.00	0.00	600.00	0.00	0.00	0.00
0035.31.00.6850.0182	Other Operating Expenses	1,000.00	0.00	1,000.00	1,402.81	0.00	140.28
0035.31.00.6850.0183	Depreciation	68,517.00	0.00	68,517.00	22,772.39	0.00	33.24
0035.31.00.6850.0186	Training	5,000.00	0.00	5,000.00	0.00	0.00	0.00
0035.31.00.6850.0190	Landfill Fees	1,000.00	0.00	1,000.00	(39.20)	0.00	(3.92)
0035.31.00.6860.0189	Employee Medical	800.00	0.00	800.00	0.00	0.00	0.00
0035.31.00.6860.0195	Repair/Maint Svc Contract	2,600.00	0.00	2,600.00	250.68	0.00	9.64
0035.31.00.6860.0196	Bank Charges/Fees	3,750.00	0.00	3,750.00	1,542.28	0.00	41.13

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0035 Waste Management Fund							
Account Category: Appropriations							
0035.31.00.6860.1895	Employee wellness services	7,996.00	0.00	7,996.00	3,413.00	0.00	42.68
0035.31.00.6870.0202	Utility Billing Services	5,000.00	0.00	5,000.00	2,303.91	0.00	46.08
0035.31.00.6870.0203	Contract Services	105,000.00	0.00	105,000.00	44,419.30	52,381.82	42.30
0035.31.00.6870.0204	Janitorial Services	2,343.00	0.00	2,343.00	1,355.34	968.12	57.85
0035.31.00.7020.0105	Interest on Bonds	17,644.00	0.00	17,644.00	4,010.17	0.00	22.73
0035.31.00.7020.0110	Bond Principal	14,300.00	0.00	14,300.00	0.00	0.00	0.00
0035.31.00.7030.1001	Agent Fees	385.00	0.00	385.00	0.00	0.00	0.00
0035.31.00.7200.0001	Provision for Bad Debts	1,500.00	0.00	1,500.00	0.00	0.00	0.00
0035.31.00.7300.0120	Recycling Labor	53,000.00	0.00	53,000.00	19,737.85	33,262.15	37.24
0035.31.00.7300.0122	Recycling Operating	7,200.00	0.00	7,200.00	3,456.56	0.00	48.01
0035.31.00.7950.0001	IT Internal Allocations	14,110.00	0.00	14,110.00	4,673.02	0.00	33.12
0035.31.00.7950.0995	GF Cost Distribution	125,892.00	0.00	125,892.00	73,437.07	0.00	58.33
0035.31.00.7999.9999	Principal Reclassified	(14,300.00)	0.00	(14,300.00)	0.00	0.00	0.00
0035.31.00.9000.3000	Buildings & Improvements	317,965.00	0.00	317,965.00	20,360.37	6,341.25	6.40
0035.31.00.9000.4200	Heavy Equipment	1,219,103.00	0.00	1,219,103.00	1,108,570.39	196,149.75	90.93
0035.31.00.9000.4300	Other Equipment	112,000.00	0.00	112,000.00	36,888.42	22,923.88	32.94
0035.31.00.9999.9999	Assets Reclassified	(1,649,068.00)	0.00	(1,649,068.00)	(293,039.56)	0.00	17.77
0035.32.00.4100.0001	Health Claims Cost	597.00	0.00	597.00	0.00	0.00	0.00
Appropriations		1,420,705.00	0.00	1,420,705.00	1,457,738.15	312,026.97	102.61
Fund 0035 - Waste Management Fund:							
TOTAL ESTIMATED REVENUES		1,420,705.00	0.00	1,420,705.00	990,374.92	0.00	69.71
TOTAL APPROPRIATIONS		1,420,705.00	0.00	1,420,705.00	1,457,738.15	312,026.97	102.61
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(467,363.23)	(312,026.97)	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0081 Governmental Cap Assets							
Account Category: Appropriations							
0081.01.00.6850.0183	Depreciation	0.00	0.00	0.00	105,903.52	0.00	0.00
0081.01.00.9000.0000	Capital Outlay Eliminatio	0.00	0.00	0.00	(153,596.77)	0.00	0.00
0081.05.00.6850.0183	Depreciation	0.00	0.00	0.00	94,421.39	0.00	0.00
0081.05.00.9000.0000	Capital Outlay Eliminatio	0.00	0.00	0.00	(886.13)	0.00	0.00
0081.12.00.6850.0183	Depreciation	0.00	0.00	0.00	25,870.58	0.00	0.00
Appropriations		0.00	0.00	0.00	71,712.59	0.00	0.00
Fund 0081 - Governmental Cap Assets:							
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	71,712.59	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(71,712.59)	0.00	

GL Number	Description	24-25 Original Budget	24-25 Amended Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0086 Seized and Forfeited							
Account Category: Estimated Revenues							
0086.00.00.3940.0002	Transfer from fund balance	6,428.00	0.00	6,428.00	0.00	0.00	0.00
Estimated Revenues		6,428.00	0.00	6,428.00	0.00	0.00	0.00
Account Category: Appropriations							
0086.05.00.6600.0145	Gasoline & Oil	0.00	0.00	0.00	145.23	0.00	0.00
0086.05.00.6860.0194	Other Prof/Tech Services	6,428.00	0.00	6,428.00	0.00	0.00	0.00
Appropriations		6,428.00	0.00	6,428.00	145.23	0.00	2.26
Fund 0086 - Seized and Forfeited:							
TOTAL ESTIMATED REVENUES		6,428.00	0.00	6,428.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		6,428.00	0.00	6,428.00	145.23	0.00	2.26
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(145.23)	0.00	
Report Totals:							
TOTAL ESTIMATED REVENUES - ALL FUNDS		49,303,255.00	0.00	49,303,255.00	23,290,608.58	0.00	47.24
TOTAL APPROPRIATIONS - ALL FUNDS		49,303,255.00	0.00	49,303,255.00	25,925,015.76	12,074,851.19	52.58
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00	(2,634,407.18)	(12,074,851.19)	

CITY OF GEORGETOWN
ARPA Project Cost
February 28, 2025

Project Description	ARPA Funding	Total Cost	**ARPA Balance**
City Employee Bonus Pay CLOSED	450,000.00	450,000.00	-
Household Assistance Program (Habitat) CLOSED	200,000.00	200,000.00	-
Lift Station Portable Diesel Pumps CLOSED	161,545.09	161,545.09	-
Maryville Lift Station Supplement Project #1815 CLOSED	587,894.00	587,894.00	-
Historic District Sewer Line Repairs Project #1819 CLOSED	364,971.00	364,971.00	-
Historic District Sewer Line Inspection Project #1819 CLOSED	5,885.00	5,885.00	-
SCADA for Water Plant CLOSED	166,302.78	166,302.78	-
West End Water Main Improvements Project #1515 CLOSED	236,781.00	236,781.00	-
Sewer/MH Pipe Lining and Repairs Project #1818 CLOSED	626,748.03	626,748.03	-
WTP Secondary Sed Basin Project #1606 CLOSED	629,500.00	629,500.00	-
Admin Cost (WRCOG)	100,000.00	68,613.89	**31,386.11**
Maryville Water Distribution Improvements Phase I Project #1516 CLOSED	634,500.00	634,500.00	-
Maryville Water Distribution Improvements Phase I Project #1516 : Engineering CLOSED	62,500.00	62,500.00	-
Sewer/MH Pipe Lining and Repairs Project #1818 : Engineering CLOSED	125,525.00	125,525.00	-
	4,352,151.90	4,320,765.79	**31,386.11**

CURRENT PROJECT LISTING REPORT FOR THE PERIOD ENDING 02.28.2025

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% Complete	balance remaining on PO
2005	2025-084	**City Hall Rebuild - Project Management Services**	**LCK LLC**	155,000.00	0.60	62,373.69
2005	2025-027	**New City Hall Project**	**COASTAL STRUCTURES**	864,810.00	0.08	795,863.06
1103	2025-107	**FIRE TRAINING CENTER**	**COASTAL STRUCTURES**	71,880.00		71,880.00
1220	TBD	**Public Works Office Building Improvements** - The city is looking at other site options at this time.	**TBD**			
1222	2025-085	**East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019 -** A/E Services - PO issued 9.08.2022	**ROSENBLUM COE**	92,500.00	0.90	8,978.34
1222	2025-086	**East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019**	**Pyramid Contracting**	1,027,462.28	1.00	-
1234 1923 3501	2025-117	ARCHITECTURAL SERVICES MUNICIPAL COMPLEX	**TYCH AND WALKER**	73,875.00	0.67	24,275.00
1516	2025-096	**Maryville Water Distribution Improvements Phase I -** Notice of Intent to Award issued 4.05.2023	**G3 Engineering**	62,500.00	1.00	66.50
1516	2025-091	**Maryville Water Distribution Improvements Phase I**	**King Construction**	316,426.63	1.00	-
1606	2025-116	**WTP Secondary Sedimentation Basin -** Engineering Services - EDA Grant #04-79-07777	**WK Dickson**	526,700.00	0.80	103,764.51
1518	2025-170	**Maryville Water Distributionn Improvements Phase II**	**Rowe**	70,000.00	0.31	48,300.00
1606	2025-093	**WTP Secondary Sedimentation Basin/WTP FLOC/SED Basin No. 2 -** Construction	**Consensus**	5,223,180.87	0.82	934,129.01
1607	2025-100	**Raw Water Station Electrical Upgrades**	**Howard Engineering**	83,480.00	0.81	15,980.00

CURRENT PROJECT LISTING REPORT FOR THE PERIOD ENDING 02.28.2025

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% Complete	balance remaining on PO
1607	2025-149	**Raw Water Station Electrical Upgrades**	**Coastal Structures**	1,082,485.00	0.00	1,082,485.00
1818	2025-097	**Sanitary Sewer and Manhole Surveys** - Engineering Services	**Weston & Sampson**	100,525.00	1.00	-
1818	2025-051	**Sanitary Sewer and Manhole Repair**	**Green Wave**	864,000.00	1.00	-
1820 & 1821	2025-094	Pump Station #11 and 20 in Force Main Replacement	**WK Dickson**	1,223,000.00	0.67	402,523.36
1822	2025-098	**Grit Removal System Replacement Project -** RFB	**North American Construction Co. Inc**	454,500.00	1.00	-
1927	2025-114	**Front St Under Ground (UG) Infrastructure Upgrade Project - Engineering**	**Utility Technology**	102,500.00	0.75	25,788.14
2402	2025-118	**Cleland Street Parking Lot - E**ngineering Services	**Hanna Engineering**	22,500.00	0.58	9,540.00
2404	2025-141	**Harborwalk Maintenance Repairs**	**Delta Marine Construction llc**	59,000.00	1.00	-
4015	2025-115	**Stormwater System Improvements** - Engineering - EDA Grant number 04-79-07494 - Change orders 1, 2 & 3 processed 2.17.2023	**WK Dickson**	567,200.00	0.72	158,621.52
4015	2025-092	**Historic District Stormwater Improvements**	**Green Wave**	6,251,220.00	0.28	4,485,854.98

The FIRE Report

A monthly report of Fire Department activities to City Council

March 2025

Fire Prevention Bureau

	2025 February
Inspections	37
Violations Found	56
Buildings without Violations	23
Buildings Cleared of Violations	11
Violations Corrected	51
Violations Not Corrected	5
3rd Party Inspection Review	14

Assemblies Inspected:	4
Business Inspected:	9
Educational Buildings Inspected:	1
Factories Inspected:	0
Mobile Food Trucks	1
Hazardous Buildings Inspected	0
Institutional Inspected:	2
Mercantile Inspected:	2
Residential Inspected:	17
Storage Buildings Inspected:	1

Construction Meetings:	0
Plans Review:	2
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	15
Citation Issued:	0

Public Education

Programs	1
Participants	17

Suppression Division

A Brief Look at Emergency Responses

February 2025

1. Four Medical Calls; Three Alarm Activations; Three Public Service Calls
2. Two Medical Calls; One Detector Activation
3. Four Medical Calls; One Public Service Call
4. Six Medical Calls; One Assist Other Agency; Two Public Service Calls
5. Four Medical Calls
6. Four Medical Calls
7. Eight Medical Calls; One False Alarm; One Police Matter; Four Medical Calls
8. Five Medical Calls
9. Seven Medical Calls; One False Alarm; One Cooking Fire
10. Five Medical Calls; One Vehicle Fire; One MVA; One Public Service Call
11. Four Medical Calls
12. Eight Medical Calls; Two Alarm Activations; One Police Matter; One Public Service Call
13. Nine Medical Calls; One Alarm Activation; One MVA; One Police Matter
14. Four Medical Calls; One MVA; One Public Service Call
15. Four Medical Calls; One Public Service Call
16. Five Medical Calls; One Public Service Calls
17. Ten Medical One Brush Fire; Two Public Service Calls
18. Four Medical Calls
19. Two Medical Calls; One MVA; One Vehicle Fire; One Assist other Agency; One Brush Fire
20. Six Medical Calls; One Public Service Call
21. Seven Medical Calls; One Structure Fire; One False Alarm; One Public Service Call
22. Four Medical Calls; One Gas Leak; One Public Service Call
23. Three Medical Calls; One Public Service Calls
24. Five Medical Calls; One Unauthorized Burn; Two Public Service Calls
25. Five Medical Calls; Two Public Service Calls
26. Five Medical Calls; One Structure Fire; One System Malfunction; One Public Service Call
27. Five Medical Calls; One Boat Call
28. Four Medical Calls; One MVA; One Public Service Call

Total Call Volume	February 2025	February 2024	Year to Date 2025	Year to Date 2024
As defined by the National Fire Incident Report System				
Fires	7	5	12	13
Rescue Calls/EMS	149	179	353	357
Hazardous Conditions	1	5	4	11
Service Calls	34	34	70	77
Good Intent Calls	11	14	36	38
False Alarms	9	9	21	25
Weather/Flood	0	0	0	0
Special Incident Type	0	0	1	0
Total Calls	211	246	497	521

Save/Loss Analysis

	Losses	Property Values
February 2025	$ 171,700	$ 674.800
February 2024	$ 71,000	$ 267,700
Year to Date	$ 193,707	$ 701,200

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	February	YTD
To Georgetown County Fire	1	4
To Midway Fire	2	7
To other Departments	0	0
From Georgetown County Fire	1	1
From Midway	2	4
From other Departments	0	0

	February	YTD
Staff Training Hours	542	1073

FLEET SERVICES MONTHLY REPORT (FY 24-25)

Task	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Cummulative
Repairs	77	98											175
Preventative Maintenance	27	30											57
Tires repaired or Replaced	49	30											79
Services Past Due	-	-											-
Monthly Totals	**153**	**158**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**311**

Municipal Court Monthly Report (Fiscal Year 2023)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	21	$ 4,433.00	20	$ 3,795.00	28	$ 5,855.00	38	$ 7,164.00	39	$ 6,503.23	62	$ 10,667.75
Served Time	8	$ 9,530.00	12	$ 14,877.50	7	$ 8,235.00	8	$ 10,957.50	14	$ 23,317.50	16	$ 12,882.50
Scheduled Time Payment	13	$ 4,011.89	24	$ 11,809.78	15	$ 4,839.52	16	$ 7,507.32	8	$ 4,947.47	13	$ 4,481.38
NRVC	5	$ 1,577.50	13	$ 3,870.00	9	$ 2,257.50	9	$ 3,452.00	19	$ 7,454.00	19	$ 3,977.50
Tried in Absence	24	$ 13,967.50	9	$ 5,153.34	20	$ 11,333.50	9	$ 7,270.00	8	$ 10,535.00	5	$ 4,360.00
Parking Tickets Paid	34	$ 460.00	43	$ 1,255.00	14	$ 245.00	22	$ 340.00	37	$ 540.00	43	$ 825.00
Nolle Prosequi/Dismissed/Not Guilty	27		53		43		45		41		80	
Transferred to General Sessions Court	18		25		31		35		21		41	
Voided	10		3		5		3		5		5	
Fine Suspended	1	$ 1,087.50							1	$ 1,087.50		
Total	161	$ 35,067.39	202	$ 40,760.62	172	$ 32,765.52	185	$ 36,690.82	193	$ 54,384.70	284	$ 37,194.13

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	91	$ 17,404.00	53	$ 8,121.50	76	$ 14,641.50	72	$ 11,603.50	60	$ 13,053.25	66	$ 12,175.56
Served Time	7	$ 5,435.00	13	$ 8,302.50	3	$ 3,445.00	7	$ 7,347.50	11	$ 8,127.50	9	$ 8,932.50
Scheduled Time Payment	21	$ 8,192.87	15	$ 6,990.98	16	$ 11,086.20	31	$ 12,030.05	12	$ 3,619.01	18	$ 8,386.36
NRVC	22	$ 4,538.75	5	$ 617.00	25	$ 6,819.00	36	$ 12,634.75	9	$ 1,760.00	20	$ 5,291.50
Tried in Absence	12	$ 9,916.25	16	$ 7,395.50	24	$ 13,640.00	23	$ 15,766.50	3	$ 1,050.00	11	$ 8,185.00
Parking Tickets Paid	33	$ 620.00	46	$ 735.00	60	$ 1,295.00	73	$ 885.00	113	$ 1,805.00	107	$ 2,985.00
Nolle Prosequi/Dismissed/Not Guilty	110		64		114		109		59		73	
Transferred to General Sessions Court	14		25		31		23		24		20	
Voided	5		5		14		11		18		18	
Fine Suspended			1	$ 465.00								
Total	315	$ 46,106.87	243	$ 32,627.48	363	$ 50,926.70	385	$ 60,267.30	309	$ 29,414.76	342	$ 45,955.92

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	626	$ 115,417.29
Served Time	115	$ 121,390.00
Scheduled Time Payment	202	$ 87,902.83
NRVC	191	$ 54,249.50
Tried in Absence	164	$ 108,572.59
Parking Tickets Paid	625	$ 11,990.00
Nolle Prosequi/Dismissed/Not Guilty	818	$ -
Transferred to General Sessions Court	308	$ -
Voided	102	$ -
Fine Suspended	3	$ 2,640.00
Total	3154	$ 502,162.21

Municipal Court Monthly Report (Fiscal Year 2024)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	49	$ 7,622.00	86	$ 17,781.23	57	$ 12,079.50	45	$ 8,557.50	57	$ 10,944.38	31	$ 7,273.50
Served Time	0	$ -	7	$ 8,035.00	6	$ 8,392.50	18	$ 13,357.50	16	$ 12,985.00	7	$ 8,027.50
Scheduled Time Payment	5	$ 2,295.88	9	$ 2,888.56	21	$ 11,418.58	16	$ 5,968.18	20	$ 13,078.75	17	$ 9,024.52
NRVC	14	$ 2,475.25	18	$ 5,660.00	19	$ 9,212.50	25	$ 8,043.00	28	$ 8,099.50	11	$ 3,106.75
Tried in Absence	3	$ 3,055.00	11	$ 8,654.95	13	$ 8,810.00	9	$ 2,980.00	23	$ 23,017.50	15	$ 15,405.00
Parking Tickets Paid	70	$ 2,320.00	64	$ 2,345.00	42	$ 780.00	45	$ 1,500.00	28	$ 760.00	31	$ 925.00
Nolle Prosequi/Dismissed/Not Guilty	37		77		96		59		62		57	
Transferred to General Sessions Court	26		11		30		51		27		29	
Voided	18		9		8		8		8		4	
Fine Suspended			0		0		1	$ 2,125.00	0		0	
Code Enforcement Tried in Absence			5	$ 5,437.50	1	$ 1,087.50	0		0		3	$ 3,262.50
Code Enforcement Fine Suspended			1	$ 1,087.50	0		1	$ 1,087.50	0		0	
Code Enforcement Fine Paid			0	$ -			0		0		0	
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi							8		12		0	
Total	222	$ 17,768.13	298	$ 51,889.74	293	$ 51,780.58	286	$ 43,618.68	281	$ 68,885.13	205	$ 47,024.77

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	98	$ 19,116.21	106	$ 21,221.00	99	$ 18,962.00	128	$ 23,487.38	61	$ 11,410.06	162	$ 28,098.63
Served Time	3	$ 2,057.50	14	$ 19,997.50	4	$ 2,295.00	15	$ 14,687.50	13	$ 12,362.50	12	$ 10,332.50
Scheduled Time Payment	11	$ 4,120.02	8	$ 6,023.57	19	$ 11,544.66	12	$ 3,652.00	17	$ 5,947.54	20	$ 9,739.83
NRVC	26	$ 6,743.00	15	$ 4,124.50	26	$ 5,817.00	23	$ 5,050.25	19	$ 4,510.75	39	$ 9,192.50
Tried in Absence	9	$ 5,920.00	7	$ 7,830.00	18	$ 11,600.75	9	$ 6,364.50	2	$ 697.50	14	$ 10,030.00
Parking Tickets Paid	70	$ 1,025.00	32	$ 825.00	33	$ 875.00	81	$ 2,865.00	47	$ 1,350.00	64	$ 2,150.00
Nolle Prosequi/Dismissed/Not Guilty	81		54		118		90		79		92	
Transferred to General Sessions Court	24		28		12		42		37		24	
Voided	11		7		8		5		4		5	
Fine Suspended			2	$ 440.00	0		0		0		0	
Code Enforcement Tried in Absence			2	$ 2,175.00	0		0		2	$ 2,175.00	4	$ 4,350.00
Code Enforcement Fine Suspended					0		0		0		0	
Code Enforcement Fine Paid					0		0		0		0	
Code Enforce Scheduled Time Payment							1	$ 772.50	4		0	
Code Enforcement Nolle Prosequi	3				0		3				4	
Total	336	$ 38,981.73	275	$ 62,636.57	337	$ 51,094.41	409	$ 56,879.13	285	$ 38,453.35	440	$ 73,893.46

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	979	$ 186,553.39
Served Time	115	$ 112,530.00
Scheduled Time Payment	175	$ 85,702.09
NRVC	263	$ 72,035.00
Tried in Absence	133	$ 104,365.20
Parking Tickets Paid	607	$ 17,720.00
Nolle Prosequi/Dismissed/Not Guilty	902	$ -
Transferred to General Sessions Court	341	$ -
Voided	95	$ -
Fine Suspended	3	$ 2,565.00
Code Enforcement Tried in Absence	17	$ 18,487.50
Code Enforcement Fine Suspended	2	$ 2,175.00
Code Enforcement Fine Paid	0	$ -
Code Enforce Scheduled Time Payment	1	$ 772.50
Code Enforcement Nolle Prosequi	30	$ -
Total	3667	$ 602,905.68

Municipal Court Monthly Report (Fiscal Year 2025)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	64	$ 12,875.88	175	$ 31,171.46	79	$ 14,508.52	114	$ 27,616.70	61	$ 10,692.14	97	$ 20,501.75
Served Time	13	$ 12,452.50	19	$ 18,347.50	10	$ 14,107.50	17	$ 20,040.00	10	$ 11,705.00	13	$ 15,092.50
Scheduled Time Payment	7	$ 3,453.08	16	$ 7,207.06	15	$ 9,011.17	18	$ 5,790.27	24	$ 11,588.01	22	$ 6,441.34
NRVC	17	$ 3,710.00	38	$ 9,306.00	14	$ 2,831.63	21	$ 6,457.50	25	$ 6,986.76	27	$ 7,454.88
Tried in Absence	11	$ 8,231.25	7	$ 3,795.00	5	$ 4,317.50	20	$ 10,675.00	9	$ 10,480.00	10	$ 6,458.00
Parking Tickets Paid	98	$ 3,850.00	97	$ 3,279.00	113	$ 4,125.00	130	$ 6,515.00	98	$ 5,550.00	81	$ 3,575.00
Nolle Prosequi/Dismissed/Not Guilty	93		109		100		139		88		108	
Transferred to General Sessions Court	26		28		25		38		14		6	
Voided	5		4		1		13		9		9	
Fine Suspended	2	$ 100.00	1	$ 25.00	0		2	$ 525.00	0			
Code Enforcement Tried in Absence	2	$ 2,175.00	1	$ 1,087.50	0		4	$ 4,350.00	0			
Code Enforcement Fine Suspended	0				0		0		1	$ 1,087.50		
Code Enforcement Fine Paid	0				0		1	$ 187.50				
Code Enforce Scheduled Time Payment	0				0		0					
Code Enforcement Nolle Prosequi	3				0		0					
Total	341	$ 46,847.71	495	$ 74,218.52	362	$ 48,901.32	517	$ 82,156.97	339	$ 58,089.41	373	$ 59,523.47

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	90	$ 13,922.63	166	$ 26,705.88								
Served Time	8	$ 6,832.50	18	$ 14,080.00								
Scheduled Time Payment	5	$ 1,956.71	16	$ 7,911.79								
NRVC	25	$ 6,004.00	31	$ 8,149.75								
Tried in Absence	16	$ 14,453.25	14	$ 8,490.00								
Parking Tickets Paid	49	$ 1,825.00	68	$ 2,610.00								
Nolle Prosequi/Dismissed/Not Guilty	93		97									
Transferred to General Sessions Court	24		47									
Voided	13		11									
Fine Suspended	1	$ 25.00										
Code Enforcement Tried in Absence												
Code Enforcement Fine Suspended												
Code Enforcement Fine Paid												
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi	4											
Total	328	$ 45,019.09	468	$ 67,947.42	0	$ -	0	$ -	0	$ -	0	$ -

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	846	$ 144,162.33
Served Time	108	$ 105,833.00
Scheduled Time Payment	123	$ 53,359.43
NRVC	198	$ 50,900.52
Tried in Absence	92	$ 66,900.00
Parking Tickets Paid	734	$ 31,329.00
Nolle Prosequi/Dismissed/Not Guilty	827	$ -
Transferred to General Sessions Court	208	$ -
Voided	65	$ -
Fine Suspended	6	$ 675.00
Code Enforcement Tried in Absence	7	$ 7,612.50
Code Enforcement Fine Suspended	1	$ -
Code Enforcement Fine Paid	1	$ 1,087.50
Code Enforce Scheduled Time Payment	0	$ 187.50
Code Enforcement Nolle Prosequi	7	$ -
Total	3223	$ 482,703.91

Planning & Community Development Monthly Report Statistics (2025)

Boards and Commissions Applications & Applications Heard													
Boards & Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Architectural Review Board	5	8											
Board of Zoning Appeals	0	1											
Planning Commission	0	3											
Community Appearance Board	2	0											
Construction Board of Appeals	0	0											
Totals	**7**	12	0	0	0	0	0	0	0	0	0	0	**0**

Planning & Community Development
Monthly Report – February 2025

Streater Mitchum, Executive Director, Friends of the Kaminski House

- In February, we welcomed visitors from 24 different states and 5 countries, marking a 21% increase in fiscal year-to-date (FYTD) visitors compared to last year.
- Since July 2024 we have welcomed visitors from 44 states and 19 different countries.
- Our Volunteers put in 99 hours in the month of February. Our volunteers directly contribute in our successful tour operations.
- Our first wedding this season is at the end of March, this kicks off a very busy wedding and event season for us! We are gearing up for a very busy spring wedding season, with 11 weddings scheduled. Half of these are destination weddings, bringing numerous visitors to our city who will dine, shop, and stay overnight. We are excited to welcome these guests and will be tracking the economic impact their visits have on the local community.
- We are in the early stages of preparing our calendar of events for the next 12–18 months, with a strong focus on expanding meaningful community events. Our goal is to create engaging opportunities that connect with residents and visitors alike. Additionally, we are planning to introduce unique tours and exhibits that will enhance the visitor experience and further highlight the rich history of the Kaminski House.
- Our new Assistant Director, Hope McFaddin, started this week! Hope brings a plethora of experience working with the non-profit community, Georgetown as a whole, and I am excited to have her on our team!

Al Joseph, Main Street Coordinator, Planning & Community Development

- Met with city engineers and a property owner to discuss scheduling and concerns about the Constitution Park stormwater work
- Participated in a virtual conference on urban and rural revitalization and attracting remote workers
- Attended the Community Connection meeting
- Meeting with Zoning, Planning and two developers to discuss a parking structure on Front St.
- Attended the monthly Arts Commission meeting

- Attended the Music in the Park planning meeting
- Attended the 4-day Governors Conference on Travel and Tourism in Spartanburg, SC. Out of the office the second week of February.
- Began working with Charleston Offshore Racing Association (CORA) to plan for their race from Charleston to Georgetown in May. We did this last year and wanted to make it an annual event
- Meeting with Natrona Simmons about the Bobby Alford Pavilion
- Facilitated a meeting between the two developers I met with and David Kossove to discuss his properties that are for sale
- Meeting with South Carolina Living magazine about advertising opportunities for Georgetown businesses. Set up their rep to present at the April GBA meeting
- Meeting with Local Palette magazine about advertising opportunities for Georgetown businesses. Set up their rep to present at the March GBA meeting
- Meeting with Grace Advertising about advertising opportunities on a new digital billboard in Maryville. Brokered a deal with the GBA to advertise on the billboard
- Meeting with the South Carolina Film Commission about opportunities for movies, commercials, tv shows, etc. in Georgetown. Will be setting up a visit with a scout from the Commission in Georgetown
- Working with a tv show called Relative Race to film an episode in Georgetown in May
- Processed 6 Special Event applications
- Conducted the third annual business owners meeting at Winyah Auditorium
- Meeting with Carol Williams and Susan Lumpkin about the Growers Market
- Meeting with Smith Medical Clinic Director and Chief Development Officer about a rebranding and grand reopening event for the Georgetown location
- Attended the 2025 Food, Beer and Wine planning meeting
- Met with Natrona Simmons and Carol Williams at the Growers Market site to identify safety concerns and prepare the site for the spring season
- Meeting with the owners of Franks on Front to discuss Front St issues as well as city utility billing issues at one of their properties

Clarissa Tindall, Zoning Administrator, Planning & Community Development

Meetings:

- 1 ARB Meeting
- 1 BZA Meeting
- 1 Planning Commission Hearing

- 1 City Council Workshop/Special meeting
- Meetings with citizens about Zoning Violations
- Meetings with citizens about various projects
- Meetings with Board Members to sign CEU Certificate
- Clemson University Report on the Port
- Tree Canopy Workshop (2)
- Meetings regarding Business License Renewal Process (2)

For Boards:

- Staff reports, agenda, and creation of packets for the Architectural Review Board
- Staff report, agenda, and creation of packets for the Board of Zoning Appeals
- 1 ARB Staff-Level Approval

Applications and Permits:

- 6 ARB Applications Processed
- 2 Sign/Temp Sign Application
- 1 Short-Term Vacation Rental
- 2 Tree Investigation Forms and subsequent site visits
- 2 Encroachment Applications Processed
- 2 Planning Commission applications processed – preliminary subdivision

Public:

- Multiple phone calls with WRCOG regarding Comprehensive Plan
- Facilitating Comp Plan edits
- Talked with property owners and project coordinators

Zoning Letters:

- 1 Zoning Violation Letter
- 4 Zoning Information Letters

Other:

- Manual entry of all historical variances into new software
- Redlining Zoning Ordinance, identifying changes that will support departmental goals and community needs
- Creation of presentation to City Council regarding high-priority Ordinance revisions
- Review of updated draft of 2040 Comprehensive Plan
- Creation of turnover binder to ensure smooth transition with loss of Planning Director

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

City of Georgetown
SOUTH CAROLINA

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520–5848

March 5, 2025

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Members of Council

On January 30th a promotional process was held to fill a vacant patrol Corporal position. Officer Jordan Fitzgerald and Officer Darryel Carr participated in the process. Both officers are very qualified, and both performed well. Officer Carr came out on top and has been selected to fill the vacancy.

The Georgetown Housing Authority has reached out to us about speaking with and mentoring their after-school children in grades 1 to 12 once a month. On February 26th officers from the criminal investigations division met with a group of elementary school children attending the after-school program to discuss bullying. This will be a good opportunity for officers to develop relationships with children living within our community, and to provide guidance and leadership as they grow into teenagers and young adults.

February 26th and 27th the Support Services Division hosted a Pepperball Instructors training course. The two-day course attracted officers from both North and South Carolina interested in becoming Pepperball instructors. The course allows attendees to return to their respective department to train their officers on how to utilize the less lethal weapon as an alternative to lethal force. The course was very well attended and is likely to be repeated in the future.

February 28th Richard Long graduated from the South Carolina Criminal Justice Academy with his basic law enforcement certification. Long will complete a structured field training program in-house with a training officer before being assigned to the criminal investigations unit. Long is a veteran officer with extensive experience coming to the GPD from another state.

The GPD is making preparations to host a bicycle rodeo and safety course during bike safety month in May. This event is a great way for kids and their parents to learn about biking safety with practice. Kids bring their bikes and practice and develop skills that will help them to become better bicyclists and avoid typical crashes.

Should you have any questions please contact me anytime.

Sincerely,

William Pierce,
Chief of Police

Drawer 939
Georgetown, SC 29442

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
CAD Activity	**3353**	**2578**											**5931**
Calls for Service	**675**	**745**											**1420**
Incident Reports	**144**	**142**											**286**
Zone 1	17	**19**											**36**
Zone 2	40	**50**											**90**
Zone 3	87	**73**											**160**
Arrest	**83**	**88**											**171**
Warrants Served	**23**	**36**											**59**
Traffic Accidents													
Responded To	43	35											78
TR310s completed	31	35											66
Traffic Stops	598	**358**											**956**
Uniform Traffic Ticket	**324**	**267**											**591**
Male	189	172											361
Female	135	95											230
Caucasian	175	137											312
African American	33	32											65
Hispanic	25	24											49
Other	91	74											165
Warning/Public Contact	**335**	**179**											**514**
Male	170	108											278
Female	165	71											236
Caucasian	201	96											297
African American	34	25											59
Hispanic	11	7											18
Other	89	51											140
Property Check	**1987**	**1438**											**3425**
Overdose	3	**3**											**6**
Non-death	3	3											6
Death	0	0											0
Narcan by GPD	0	0											0
Parking Tickets	**93**	**37**											**130**

Calls for service = SOMA CAD - Traffic Stops - Property Checks - Parking Tickets

PUBLIC WORKS CURBSIDE COLLECTIONS MONTHLY REPORT (FY 2024-2025)

Division	Task	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected	35	121	82	104	108	82	50	76					658
Curbside Debris	Brown & White Goods collected (Net Tons)	156	86	13	75	4	9	127	82					553
Garbage Collections	Residential Solid Waste Collection (Net Tons)	376	342	318	343	288	357	292	255					2,571
Recycle Collections	Recyclables Collected (Net Tons)	13	12	11	13	11	11	20	10					99
	Monthly Totals (Net Tons)	**580**	**561**	**423**	**536**	**410**	**459**	**489**	**423**	**-**	**-**	**-**	**-**	**3,882**

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2024-2025)

Division	Task	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Cummulative
Solid Waste Maintenance	New roll out cart deliveries, and/or replacements, recycle bins and special events.	55	98	66	88	84	30	46	68					535
Streets	Sidewalk, curbing and boardwalk repairs.	17	35	23	35	29	52	21	13					225
Facility Maintenance	City parks and restrooms, and facility maintenance repairs.	36	53	53	43	50	74	13	10					
	Monthly Work Orders Totals	**108**	**186**	**89**	**166**	**113**	**82**	**67**	**81**	**-**	**-**	**-**	**-**	**760**

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE

COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

City of Georgetown
SOUTH CAROLINA

Georgetown City Fire Department
Charles W. Cribb, Fire Chief
Office: (843) 545-4200
Fax: (843) 527-1650

Risk Management February 2025 Report

Risk Management

Department	SCMIT/SCMIRF	Loss Description
Public Works	**SCMIT – 0** **SCMIRF –0**	
Water Utilities	**SCMIT – 0** **SCMIRF – 0**	
Electric Utilities	**SCMIT – 0** **SCMIRF – 0**	
Fleet	**SCMIT – 0** **SCMIRF –0**	
Finance	**SCMIT – 0** **SCMIRF – 0**	
Fire	**SCMIT – 1** **SCMIRF – 0**	Dog Bite
Administration	**SCMIT – 0** **SCMIRF – 0**	
Engineering	**SCMIT – 0** **SCMIRF – 0**	
Municipal Court	**SCMIT – 0** **SCMIRF – 0**	
Planning & Community Development	**SCMIT – 0** **SCMIRF – 0**	
Police Department	**SCMIT – 0** **SCMIRF –1**	Vehicle Accident

Drawer 939
Georgetown, SC 29442

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2025)

Description of Work Performed	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	43.848	41.947	39.745	41.078	35.932	38.908	44.198	33.451					319.107
Average Daily Flow Finished Water (MGD)	1.514	1.353	1.325	1.325	1.198	1.255	1.426	1.266					1.333
King Well (MG)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000					0
Maryville Well (MG)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000					0
Wastewater Treatment Plant (WWTP)													
Influent Flow Total (MG)	102.707	200.269	124.963	104.225	76.327	75.409	93.726	85.448					863.074
Average Daily Influent Flow (MGD)	3.313	6.460	4.165	3.362	2.544	2.433	3.023	3.052					3.544
Effluent Flow Total (MG)	102.609	169.555	105.118	99.945	82.213	71.523	68.635	85.144					784.742
Average Daily Effluent Flow (MGD)	3.310	5.470	3.504	3.224	2.740	2.307	2.214	3.041					25.810
Rainfall Total (Inches)	7.150	13.210	8.500	0.015	2.060	2.710	1.940	1.160					36.745
Water Distribution													
Work Orders Completed	51	57	66	67	68	59	84	68					520
Water Leak Repairs	23	25	26	23	34	30	36	26					223
Water Meter Replacements	3	0	1	7	0	1	0	9					21
Locates Completed	266	247	329	327	244	93	301	255					2062
Wastewater Collection													
Work Orders Completed	36	49	34	75	45	50	55	52					396
Backup Responses	18	24	13	39	34	30	36	29					223
Locates Completed	266	247	329	327	244	93	301	255					2062
Maintenance													
Work Orders Completed	34	29	26	32	24	27	19	23					214
Work Orders on Pump Stations Completed	12	15	9	8	11	9	8	9					81
Work Orders for the WWTP Completed	3	5	10	5	9	6	3	5					46
Work Orders for the WTP Completed	2	9	1	1	0	1	1	2					17
Stormwater													
Work Orders Completed	5	3	6	2	1	0	1	1					19
Locates Completed	266	247	329	327	244	93	301	255					2062

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
1904, 1902 Cherry st	2/4/25	John Britton	Driveway drainage pipe need cleaning	Stormwater	Clean driveway pipes	15"		2/4/2025
1912, 2007 Oak st	2/4/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/4/2025
2112, 2110 South Island Rd	2/4/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/4/2025
610 Tulip st	2/4/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/4/2025
South Fraser st and Donham ave	2/4/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/4/2025
601, 619 North Fraser st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
719 North Hazard st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
North Congdon st and Hampton st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
1105 North Merriman Rd	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
Doar Ln and Duke st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
White Bridge st and Little Brook Dr	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
Seaboard st and Prince st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
1601 Front st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
Dusenberry st and Winyah st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
1929 Gilbert st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
1920 Butts st	2/5/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			2/5/2025
2224 South Island Rd	2/13/25	John Britton	Cave-in need repair on a drainage line	Stormwater	Repair cave-in	15"		2/13/2025
Winyah st and H ave	2/14/25	John Britton	Cave-in need repair on a drainage line	Stormwater	Repair cave-in	18"		2/14/2025
Alex Alford Dr and Winyah st	2/14/25	John Britton	Cave-in need repair on a drainage line	Stormwater	Repair cave-in	18"		2/14/2025
Cherry st and Wilkinson st	2/19/25	John Britton	Ditch need re-digging and cleaning	Stormwater	Re-dig ditch			2/20/2025
2411, 2412 Prince st	2/24/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and lines	18"		2/25/2025