

**REGULAR MEETING OF CITY COUNCIL
AUGUST 21, 2025 — 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:**



<https://www.facebook.com/cityoftown/>

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

- 1. CALL TO ORDER**
- 2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS ON CURRENT AGENDA ITEMS**
- 5. INTRODUCTION OF NEW EMPLOYEES**
- 6. PLANNING & COMMUNITY DEVELOPMENT**
 - A. Motion to approve first reading for an ordinance rezoning approximately .25 acres, located at 1224 Front St., owned by the City of Georgetown, from General Commercial (GC) to Public Service (PS).**
 - B. Motion to Approve First Reading for an Ordinance Amending the City of Georgetown Zoning Ordinance Article XIII: Design Overlay Districts Section 1302 and II. Urban Core Overlay District (UCOD) Affected Properties to Clarify the Applicability of Design Standards to Existing Structures and Property Features.**
- 7. ENGINEERING**
 - A. Motion to approve proposal from and authorize payment to Ardurra (formerly known as WK Dickson Co.) in the not-to-exceed amount of \$303,225 to provide engineering services for the replacement of two stormwater pumps. The work includes mechanical, electrical, and SCADA design, construction management, and grant funding assistance services.**
 - B. Motion to approve City Hall project overall budget in the amount of \$5,801,160 for the restoration of the new City Hall building and council chambers.**
 - C. Motion to approve the City Hall construction budget based on Coastal Structures estimate dated August 7, 2025 in the amount of \$4,268,786 and to authorize staff to begin construction and renovation activities for both**

City Hall building #1 and Council Chambers Building #3, including site improvements.

8. FIRE

- A. Motion to approve purchase and payment in the \$129,903.35 to Rhinehart Fire Service for Scott air Pack replacement.**
- B. Motion to approve purchase and payment of a Skeeter Polaris Ranger Crew XP 1000 Northstar Ultimate, with a 6GPM UHP ultra-high pump, 150' ultra-high pressure hose reel, 70-gallon water tank with 5-gallon foam tank. Includes Stokes basket carrier and EMS jump seat in the cargo bed in the amount of \$135,000.00.**

9. PUBLIC WORKS

- A. Motion to approve second reading of an ordinance to amend Articles II and III of Chapter 9, City of Georgetown Code of Ordinances, Garbage Trash and Weeds, by amending sections 9-17 and 9-23 of Article II, Collection Regulations and section 9-45 of Article III, Solid Waste Regulations in the City of Georgetown Code of Ordinances.**
- B. Motion to approve Letter of Intent to purchase a third automated garbage truck from Amick Equipment for the amount of \$377,241.44.**

10. WATER UTILITIES

- A. Motion to approve first reading of an ordinance amending Chapter 22-Utilities, Article III, Division 6, Section 22-126 The Pretreatment Ordinance for the City of Georgetown, South Carolina to reflect updates as required by SCDES as a condition of the City's upcoming renewal of the NPDES Wastewater permit.**

11. ADMINISTRATION

- A. Motion to authorize the City Administrator to sign a fund agreement between Georgetown County and the City of Georgetown for the relocation of the electric facilities on Black River Road using the Capital Project Sales Tax funds.**

12. CITY ADMINISTRATOR REPORT

13. MINUTES

- A. Motion to approve minutes of July 16 and July 24, 2025 City Council meetings.**

14. OLD BUSINESS

15. NEW BUSINESS

16. DEPARTMENT MONTHLY REPORTS

- A. Building Monthly Report**
- B. Electric Department Monthly Report**
- C. Engineering Department Monthly Report**
- D. Finance Department Monthly Report**
- E. Fire Department Monthly Report**
- F. Fleet Services Monthly Report**
- G. Human Resources Monthly Report**
- H. Municipal Court Monthly Report**
- I. Planning & Community Development Monthly Report**
- J. Police Department Monthly Report**
- K. Public Works Monthly Report**
- L. Risk Management Monthly Report**
- M. Water Utilities Monthly Report**

17. PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS NOT ON THE AGENDA

18. EXECUTIVE SESSION

- A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(1)(2) to discuss appointments to the City of Georgetown Boards and Commissions and to receive a quarterly legal update from the city attorney on pending cases and cases adjudicated since the last update.**

- B. Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. City Council may take action on items discussed in Executive Session.**

19. ADJOURNMENT

- A. Motion to Adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading for an ordinance rezoning approximately .25 acres, located at 1224 Front St., owned by the City of Georgetown, from General Commercial (GC) to Public Service (PS).
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Pump stations are not a permitted use within the General Commercial Zoning District • The City intends to add a new wastewater pump station at this site • To ensure conformity with our own Zoning Regulations and prevent any delays in obtaining a Building permit, the City needs to rezone the property to PS
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Clarissa Tindall
Ryan Call

Created/Initiated
Approved

Approver
Approver

Elise Crosby
Scott Whittier
Stephanie Buccione

Approved
Approved
Final Approval

Approver
Approver
Approver

Attachments:

1. City of Georgetown Rezoning Application Pumphouse
2. S230072 - 1206 Front Street Subdivision (City of Georgetown)-Final
3. 1224 Front St. CC Staff Report
4. RZO .25 acres, 1224 Front St. GC to PS



Rezoning Application

Tax Map Number 05.0026.099.00.00
Area (sq. ft. or acres) .25 acres
Physical Address of Property 1224 Front St.

Existing Use of Property Pumphouse #11
Location of Property TMS#: 05.0026.099.00.00
Existing Zoning District GC-General Commercial Requested Zoning District PS-Public Service

Ownership Information:

Name: City of Georgetown
Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

Agent Information:

Name: Orlando Arteaga
Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

What road will provide access to the site: Dozier St.
Is the access road a paved or unpaved road: unpaved
Approximately how many acres of the site is considered wetlands: 0
Is any of the site considered a floodplain or floodway: ☒ Yes ☐ No AEIO
Are high traffic patterns a concern in your area: ☐ Yes ☒ No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Scott J. Whittier Scott J. Whittier 6-12-2025
Print Name Signature Date

Print Name Signature Date

Corporation/Partnership

Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

na

Print Name Signature Date

Print Title and Name

Designation of Agent:

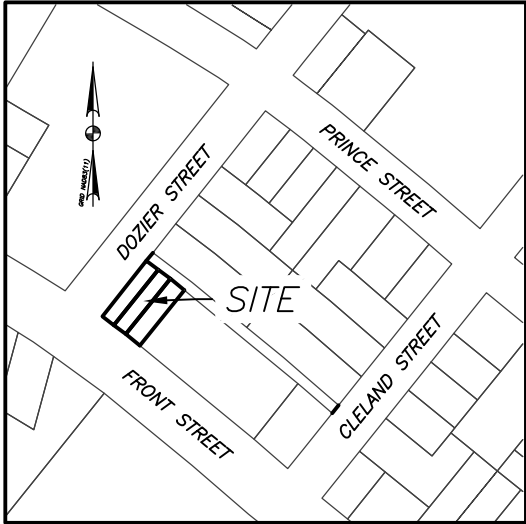
I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Orlando Arteaga
Print Agents Name

Orlando Arteaga 6-13-25
Signature of Agent Date

Scott J. Whittier 6-12-2025
Signature of Owner Date

Cindy Thompson 06/12/2025
Witness Signature Date



LEGEND VICINITY MAP
(NOT TO SCALE)

- GRATE INLET
- IRON PIPE FOUND
- IRON REBAR FOUND
- LIGHT POLE
- POWER POLE
- STORM DRAINAGE MANHOLE
- WATER METER
- IRON REBAR SET

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 37°48'34" E	7.85'
L2	N 50°33'27" W	11.00'
L3	N 50°32'57" W	25.00'
L4	S 50°38'26" E	52.16'
L5	S 50°32'57" E	25.00'
L6	N 50°16'17" W	2.64'
L7	S 37°48'34" W	7.85'

CERTIFICATE OF OWNERSHIP AND DEDICATION
THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON, AND THAT I (WE) HEREBY ADOPT THIS (PLAN OF DEVELOPMENT/PLAT) WITH MY (OUR) FREE CONSENT AND THAT I (WE) HEREBY DEDICATE ALL ITEMS AS SPECIFICALLY SHOWN OR INDICATED ON SAID PLAT.

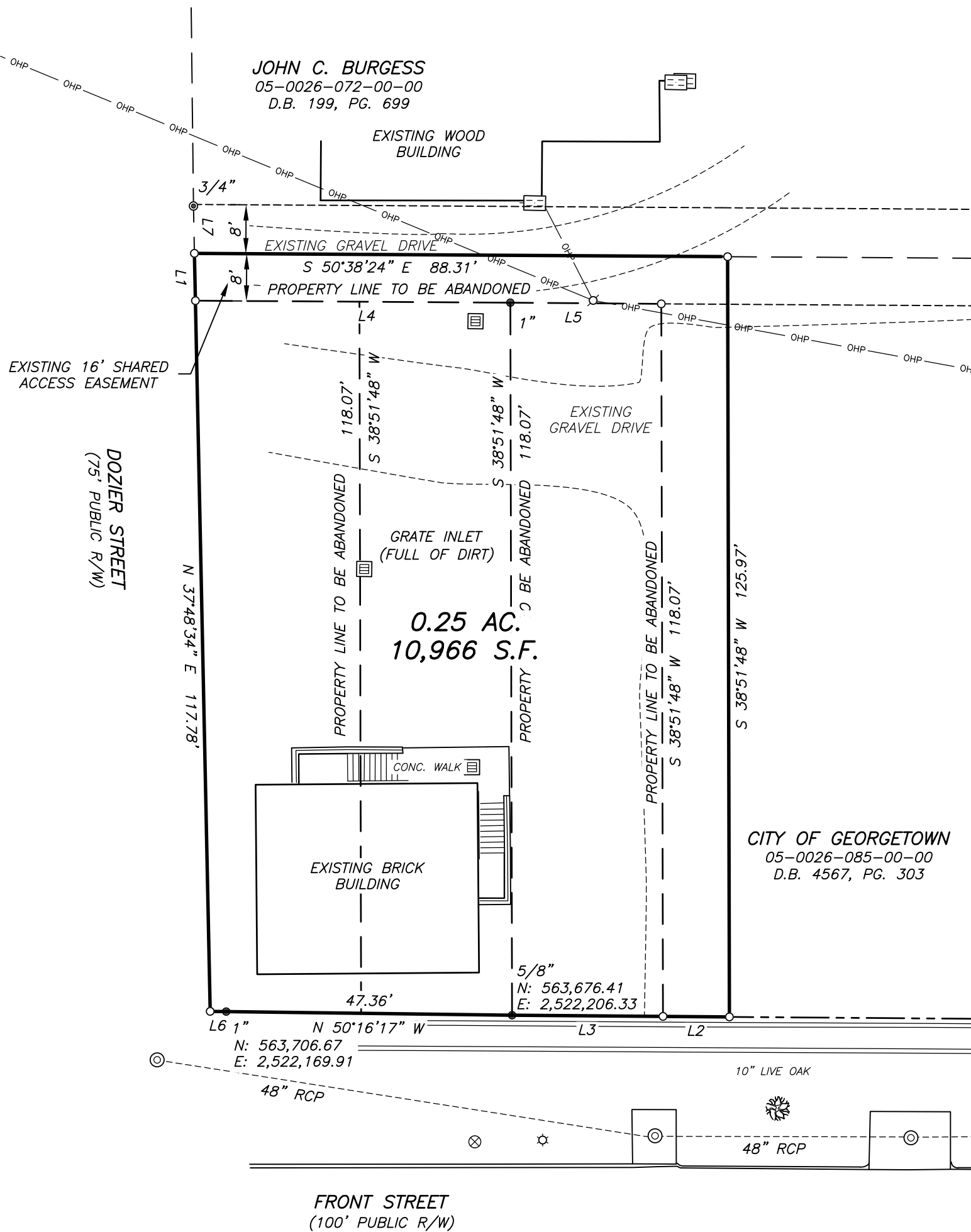
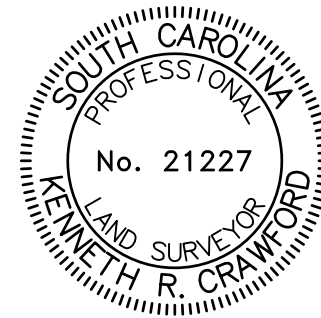
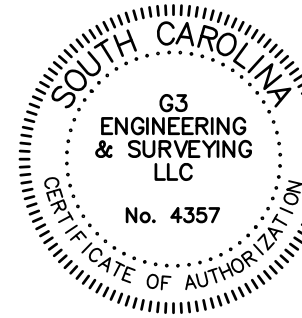
SIGNATURE: _____ DATE: _____
CITY OF GEORGETOWN REPRESENTATIVE
PRINT NAME: _____

CERTIFICATE OF APPROVAL FOR RECORDING
I HEREBY CERTIFY THAT THE PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE GEORGETOWN COUNTY LAND DEVELOPMENT REGULATIONS AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS.

(PLANNING SIGNATURE) _____ DATE _____
(PLANNING SIGNATURE) _____ DATE _____

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN.

KENNETH R. CRAWFORD
SOUTH CAROLINA PROFESSIONAL LAND SURVEYOR
LICENSE NO. 21227



NOTES:

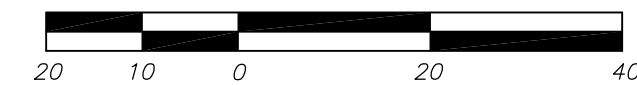
- TAX MAP NO.: 05-0026-099-00-00, 05-0026-100-00-00, & 05-0026-085-02-00.
- ACCORDING TO F.I.R.M. MAP NO. 45043C, PANEL 0485G, REVISED 5/9/23, IT IS MY OPINION THAT THE PROPERTY SHOWN ON THIS PLAT IS LOCATED IN FLOOD HAZARD ZONE AE10.
- ALL BEARINGS AND COORDINATES SHOWN ON THIS SURVEY ARE BASED ON SOUTH CAROLINA STATE PLANE COORDINATE SYSTEM (NAD83). DISTANCES SHOWN ARE GROUND DISTANCES, NOT GRID DISTANCES.
- THIS SURVEY IS VALID ONLY IF THE PRINT OF SAME HAS THE ORIGINAL SIGNATURE AND EMBOSSED SEAL OF THE LAND SURVEYOR.
- A TITLE SEARCH WAS NOT PERFORMED BY G3 ENGINEERING & SURVEYING, LLC AT THE TIME OF THIS SURVEY.
- THE PROPERTY PLATTED HEREON IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.
- DEED REFERENCE: D.B. 1772, PG. 143 & D.B. 4567, PG. 307.
- SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT EXAMINED OR CONSIDERED AN ELEMENT OF THIS SURVEY. NO STATEMENT IS MADE REGARDING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONTINGENCIES THAT MAY AFFECT THE USE OF THIS PROPERTY.
- THERE ARE NO HORIZONTAL CONTROL MONUMENTS ON THE UNITED STATES FOR STATE AGENCY SURVEY SYSTEMS LOCATED WITHIN 2000 FEET OF THE SUBJECT PROPERTY.
- CURRENT OWNER: CITY OF GEORGETOWN
ADDRESS: PO DRAWER 939
GEORGETOWN, S.C. 29442
- TO OBTAIN CURRENT ZONING & SETBACK INFORMATION CONTACT GEORGETOWN COUNTY PLANNING AND ZONING DEPARTMENT.

REFERENCE MAPS:

- "PLAT OF WALKER-HOLMES LOTS" BY G. HAMILTON HOLMES, RECORDED IN P.B. B, PG. 148, GEORGETOWN COUNTY REGISTER OF DEEDS OFFICE.
- "MAP OF A RESURVEY OF LOTS 3 THROUGH 13 AND 18 SURVEYED FOR FIRST CITIZENS BANK & TRUST COMPANY OF SOUTH CAROLINA AS TRUSTEE" DATED NOVEMBER 1, 1974 BY SAMUEL M. HARPER, RLS AND RECORDED IN P.B. AA, PG. 46, GEORGETOWN COUNTY REGISTER OF DEEDS OFFICE.
- BOUNDARY SURVEY OF A PORTION OF THE LANDS OF GEORGETOWN STEEL COMPANY, LLC FOR GEORGETOWN STEEL COMPANY, LLC, LAWYERS TITLE INSURANCE CORPORATION AND CIT GROUP/BUSINESS CREDIT, INC." DATED JULY 5, 2002 BY SURVEY TECHNOLOGY, INC. AND RECORDED IN P.S. 432, PG. 4, GEORGETOWN COUNTY REGISTER OF DEEDS.

RECOMBINATION & SUBDIVISION PLAT OF
PINS #05-0026-099-00-00
#05-0026-100-00-00
#05-0026-085-02-00

PREPARED FOR
CITY OF GEORGETOWN
CITY OF GEORGETOWN
GEORGETOWN COUNTY SOUTH CAROLINA



SURVEYED AND MAPPED BY



ENGINEERING & SURVEYING

P.O. BOX 2666
PAWLEYS ISLAND, SC 29585
PHONE: 843.237.1001

SCALE 1" = 20'
FILE S230072
FIELD DATE 07/12/23
PLAT DATE 06/13/24
DRAWN BY CJG
REVIEWED BY JDW
APPROVED BY KRC
PARTY CHIEF JLY

FILE PATH:K:\S230072 - 1206 FRONT STREET\DRAWINGS\SUBDIVISION

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATES: **First Reading** August 21, 2025 **Second Reading** September 18, 2025

AGENDA ITEM: PLZ-2025-0007. A request from Orlando Arteaga, on behalf of property owner, City of Georgetown, to rezone one (1) parcel totaling approximately .25 acres from General Commercial (GC) to Public Service (PS). This property is located at 1224 Front St. TMS#: 05-0026-099-00-00.

CURRENT STATUS: The parcel is located north of Front St. and has one existing structure on the property.

POINTS TO CONSIDER:

1. This parcel is located within the City of Georgetown service area. Electric, water and sewer are available to this property.
2. Currently, the property is zoned GC, which does not support the use of the property as a Pump Station per the City of Georgetown Zoning Ordinance Article VII Use Districts (*Reference Item 5*).
 - a. This use is not listed under the Commercial use classifications.
 - b. This use is allowed under the Public Service zoning classification.
3. This rezoning would not be considered an up or down zoning.
4. The dimensional standards are as follows:

<u>Zoning District</u>	<u>Minimum Lot Size</u>	<u>Front Setback</u>	<u>Side Setback</u>	<u>Rear Setback</u>	<u>Maximum Building Height</u>
Existing GC General Commercial	10,000 sq ft	50 ft	10 ft	10 ft	35 ft
Proposed PS Public Service	10,000 sq ft	50 ft	10 ft	10 ft	35 ft

5. The existing structure does conform to the area, yard and height requirements for the Public Service Zoning District.
6. The parcel in question does conform to the minimum lot size requirements for the Public Service Zoning District.
7. Adjacent parcels are zoned (*Reference Item 1; Reference Item 2*):
 - a. TMS#:05-0026-071-00-00; General Commercial (GC)
 - b. TMS#:05-0026-072-00-00; High Density Residential (R4)
 - c. TMS#:05-0026-085-00-00; General Commercial (GC)
 - d. TMS#: 05-0026A-002-00-00; Redevelopment District – Base (REDD-B)
 - e. TMS#:05-0026A-001-00-00; Redevelopment District – Base (REDD-B)
 - f. TMS#: 05-0026A-004-00-00; Redevelopment District – Base (REDD-B)
8. This property is located within the Urban Core Design Overlay District (UCOD) (*Reference Item 2*).
 - a. There is a Community Appearance Board COA approving the design of the infrastructure updates proposed for this site.
9. The Future Land Use map (*2040 Comprehensive Plan*) designates this property as Core Mixed Use. Surrounding properties are designated as Neighborhood Mixed Use, Core Mixed Use, or Core Mixed Use with a Redevelopment Area overlay (*Reference Item 3*).
10. This property is located within an AE10 Flood Zone (*Reference Item 4*).

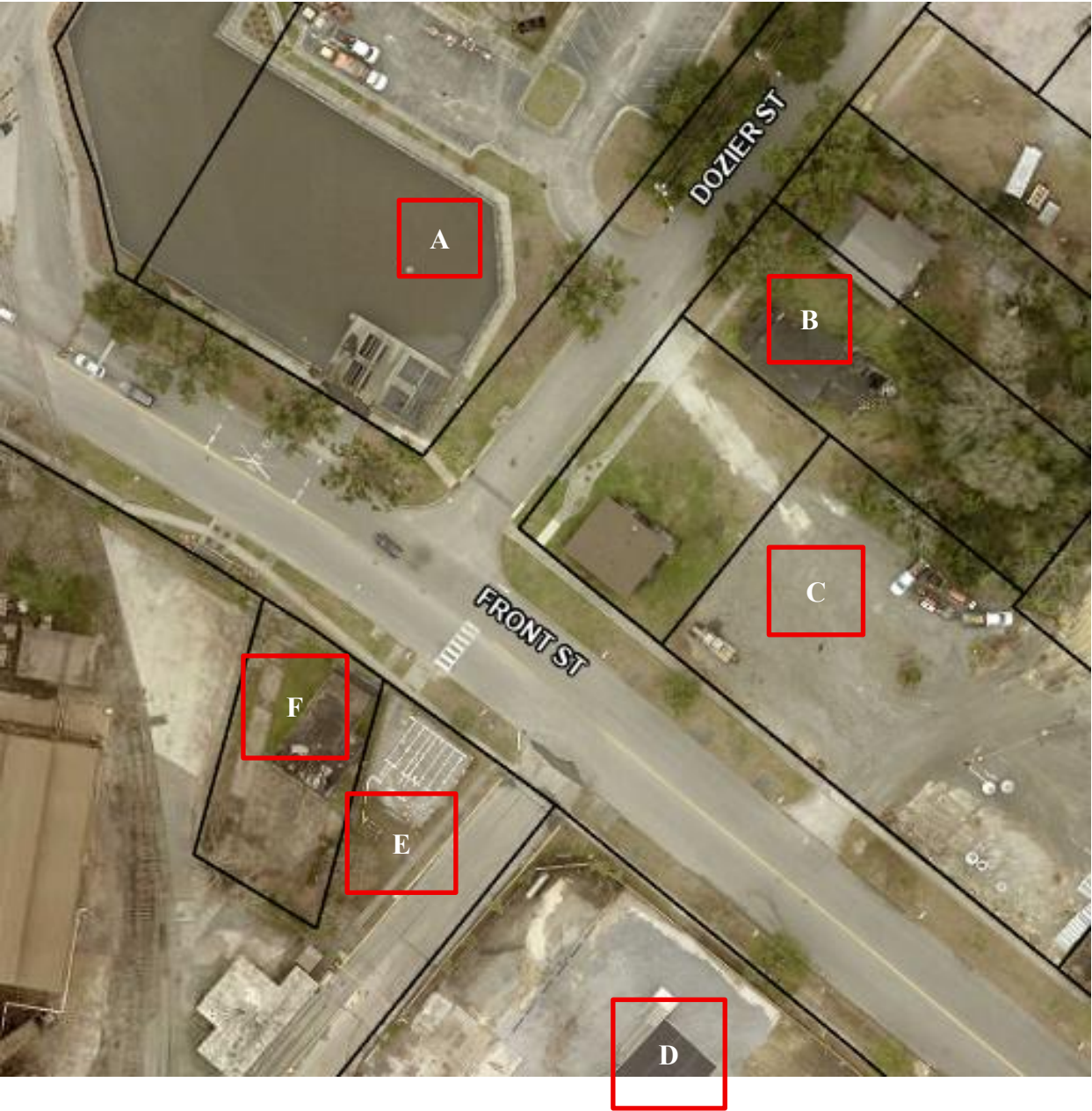
11. All rezonings must be heard one (1) time at Planning Commission, and two (2) times at City Council.

PUBLIC INPUT RECEIVED: Adjacent property owners expressed concern that they had not been consulted regarding the use of their property for the pump station improvements or the proposed rezoning. Staff clarified that both the pump station project and the rezoning are confined to City-owned property. The property owners stated they were confused by the notification letter, believing it indicated their property would be changed or used. Staff explained that, as required by state law, all adjacent property owners and those within 200 feet of a proposed rezoning must be notified. Following this clarification, the adjacent property owners thanked staff and the applicant and expressed no further concerns, provided their properties remained unaffected. A community member also spoke regarding this application and indicated she had two concerns, the first being that the plat provided to Planning Commission was not signed by staff or the Planning Commission, the second being that the Priority Investment section of the 2040 Comprehensive Plan indicates that the City Land Development Regulations needed to be updated to include a process for a 540 Public Facility Review in accordance with State Law. She had no concerns about the rezoning and thought it was the appropriate use for the parcel as well as many other city parcels. She was concerned that Public Service was not included in the Future Land Use Map and cited the reasons why this request was denied. She indicated that there were no 540 reviews for any of the infrastructure or public facility improvements thus far. Staff clarified that many property owners request surveys of their properties for various reasons and that often those do not come to staff for final approval unless the property owner wishes to have an updated plat recorded with the Registrar of Deeds.

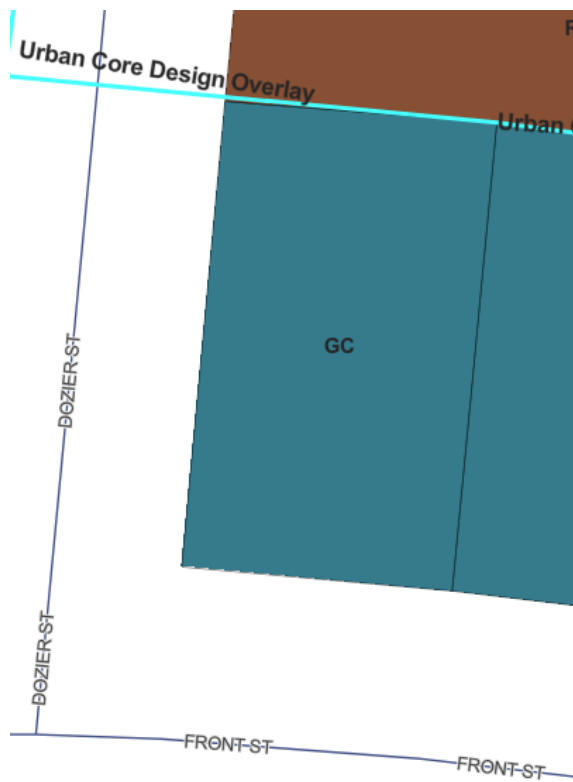
PLANNING COMMISSION DISCUSSION: The Chairman asked for clarification as to if Planning Commission would have to hear the request a second time, to which staff clarified they could either approve, deny, or defer to a date agreed upon between the Commission and the applicant. Raad Joseph (Chairman) made a motion: "I make a motion to approve", which was seconded by Kim Robb. This motion carried at a vote of 5-0.

REFERENCE MATERIALS

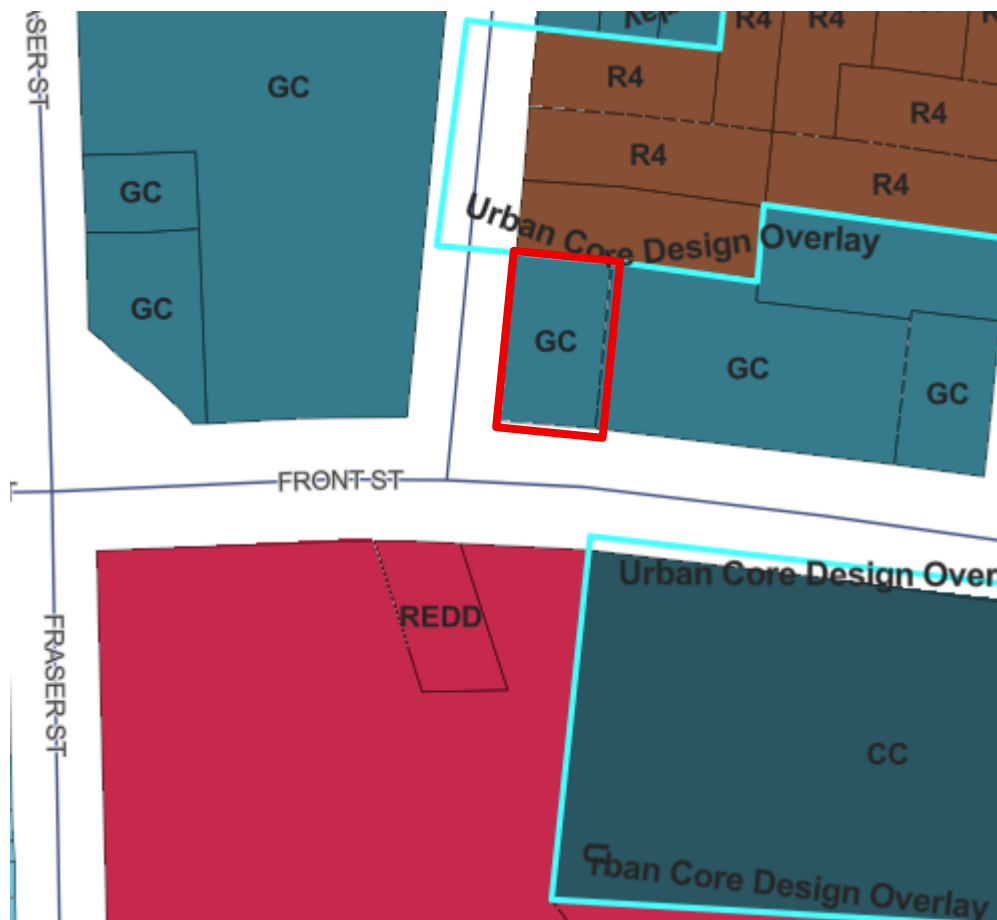
REFERENCE ITEM 1: Tax map. *Please note that locations of parcel lines may not be entirely accurate.*



REFERENCE ITEM 2: Zoning map.

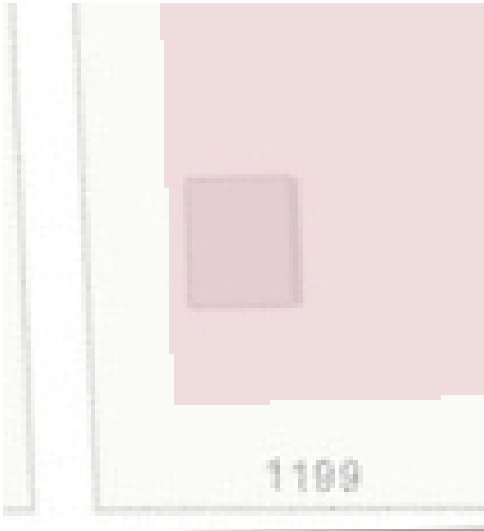


Parcel View



Block View

REFERENCE ITEM 3: Future land use designation. Approximate position of parcel in question indicated by dashed seafoam green/blue line.



Parcel view



Block View

REFERENCE ITEM 4: FEMA Flood Map showing flood zones applicable. Parcel lines have not been updated in the Fourrunner system to show the combination of the two parcels.



Flood zone	<u>AE</u>
Coastal A zone	No
Supplemental Coastal A	No
In Floodway	No
In CBRS	No
In OPA	No
Base Flood Elevation	10.0'

REFERENCE ITEM 5: Article VII: Provisions Governing Use Districts Section 704 Zoning District Use Classifications Chart

Other Use Classifications	HI	LI	CP	PS			Conditions
Gas Service Station		P					
Golf Driving Range, and Par 3 Course		P					
Government Offices				P			
Greenhouse/Horticulture Nursery		P					
Hospital		P					
Hotel		P					
Ice Processing and Storage		P					
Industrial Use / Processing Plant	C	C					Article 4, Section 433
Jail	P	P					
Judicial Center/Courthouse				P			
Laundromat		P					
Law Enforcement				P			
Library				P			
Lodge		P					
Maintenance Shop	P	P					
Manufactured Home Sales Lot/Office		C					Article 4, Section 437
Marina (wet or dry)		P					
Military Service Building							
Miniature Golf and Similar Outdoor Recreational Facilities		P					
Mini-day Care Center		P					
Mortuary		P					
Mini-shopping Center		P					
Office (Business, professional, government)		P					
Park		C					Article 4, Section 418
Parking Lot		P		P			
Plumbing Shop		P					
Police Station	P	P					
Printing Establishment		P					
Private Dock or Boat House			P				
Produce Stand and Market (excluding flea market)		P					
Public Utility Line			P				
Public Utilities Infrastructure (water storage tanks, water pump station, sewer pump station,				P			

AN ORDINANCE REZONING APPROXIMATELY .25 ACRES, LOCATED AT 1224 FRONT ST., OWNED BY CITY OF GEORGETOWN, FROM GENERAL COMMERCIAL (GC) TO PUBLIC SERVICE (PS)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On July 22, 2025, the City of Georgetown, property owner, made an application to rezone the parcel(s) having County Tax Map No. 05-0026-099-00-00 from General Commercial (GC) to Public Service (PS) ; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on July 22, 2025, the Planning Commission heard a motion to approve rezoning, which passed 5-0; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the rezoning is consistent with the Future Land Use Map and that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from General Commercial (GC) to Public Service (PS), property totaling approximately .25 acres located on Front Street, identified by the Georgetown County Tax Map as TMS# (05-0026-099-00-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from General Commercial (GC) to General Commercial (GC), property totaling approximately .25 acres located at 1224 Front Street, identified by the Georgetown County Tax Map as TMS# (05-0026-099-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to Approve First Reading for an Ordinance Amending the City of Georgetown Zoning Ordinance Article XIII: Design Overlay Districts Section 1302 and II. Urban Core Overlay District (UCOD) Affected Properties to Clarify the Applicability of Design Standards to Existing Structures and Property Features.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Current ordinance is not business friendly and could impact business investment in the City • Staff believes this change would be a temporary solution until the ordinance can be rewritten in its entirety • The Design Overlay District ordinance has been deemed a high priority item within the Zoning Ordinance Update process
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Clarissa Tindall	Created/Initiated	Approver
Ryan Call	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. comparison
2. Overlay District Text Amendment CC Staff Report
3. ORD Text Amendment Article XIII Design Overlay Districts Section 1302 and II Urban Core Overlay District (UCOD) Affected Properties

Current:

1302 District Requirements The MCOD standards that follow shall be applicable to any renovated or newly constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

Proposed:

1302 District Requirements The MCOD standards that follow shall be applicable to any ~~renovated or~~ newly constructed structures or vacant properties. For existing properties and structures undergoing renovations, only those standards that are directly applicable to the scope of the proposed renovation shall apply. ~~constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines.~~ Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

Current:

II. Urban Core Overlay District (UCOD)...

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or
2. Newly constructed, commercial, industrial, multi-family residential, or office developments; or
3. When any business has been closed for over 180 days or when a change of use is proposed, or

4. New or redeveloped parking lots, accessory structures, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
6. When any addition expanding the footprint of an existing building is proposed.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein. The Community Appearance Board (CAB) may approve, approve with conditions, or deny any application brought before it. When approved or approved with conditions by the CAB, a Certificate of Appropriateness shall be issued prior to a building permit.

Proposed:

II. Urban Core Overlay District (UCOD)...

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

- ~~1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or~~
2. Such building is a newly constructed, commercial, industrial, multi-family residential, or office development; or
- ~~3. When any business has been closed for over 180 days or when a change of use is proposed, or~~
4. New or redeveloped parking lots, accessory structures, ~~removal of trees and/or natural vegetation~~ landscaped buffers or islands that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
- ~~6. When any addition expanding the footprint of an existing building is proposed.~~
7. For alterations to existing structures, only those standards that are directly applicable to the scope of the proposed project shall apply.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein.

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATE: **First Reading** August 21, 2025 **Second Reading** September 18, 2025

AGENDA ITEM: **PLZ-2025-0009.** An amendment to Article XIII: Design Overlay Districts Section 1302, and II. Urban Core Overlay District (UCOD) Affected Properties.

CURRENT STATUS: Existing ordinances (*Article XIII: Design Overlay Districts Section 1302, and II. Urban Core Overlay District (UCOD) Affected Properties*) currently requires all existing structures to be brought into full compliance with the applicable design overlay standards under any of the following circumstances: renovations are undertaken; the business has been closed for more than 180 days; trees are removed; the property is substantially renovated at or above 50% of its current tax-assessed value; a change of use is proposed; or the existing building footprint is expanded.

EXISTING ORDINANCE:

1302 District Requirements

The MCOD standards that follow shall be applicable to any renovated or newly constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein. No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

II. Urban Core Overlay District (UCOD)

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or
2. Newly constructed, commercial, industrial, multi-family residential, or office developments; or
3. When any business has been closed for over 180 days or when a change of use is proposed, or
4. New or redeveloped parking lots, accessory structures, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
6. When any addition expanding the footprint of an existing building is proposed.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

PROPOSED ORDINANCE:

1302 District Requirements

The MCOD standards that follow shall be applicable to all newly constructed structures or vacant properties. For existing properties and structures undergoing renovations, only those standards that are directly applicable to the scope of the proposed renovation shall apply. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

II. Urban Core Overlay District (UCOD)

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Such building is a newly constructed, commercial, industrial, multi-family residential, or office development; or
2. New or redeveloped parking lots, accessory structures, landscaped buffers or islands that are located partially or completely within the boundaries established for the UCOD; or
3. When any dwelling is being converted to a non-residential use; or
4. For alterations to existing structures, only those standards that are directly applicable to the scope of the proposed project shall apply.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein.

POINTS TO CONSIDER:

1. The current ordinance is not business friendly, as a simple change in tenant can require the entire property to adhere to all of the design guidelines, regardless of if external renovations are proposed or not.
2. For many existing structures, adherence to all of the design guidelines is not feasible, as it often requires reconfiguration of the property to include movement of the entire structure, or a complete renovation to the exterior of the structure to include change in roof slope, siding materials, etc.
3. There is no clarity on the requirement of substantial improvements, if there is a set time frame, or how to track such costs.
 - a. Fourrunner allows the City to track substantial improvements for flood-related development. However, there is no software that tracks this for commercial properties not within flood zones.

4. Any alterations to structures or properties require the full property to be brought into compliance, often requiring property owners to expand the project past the original scope, increasing the cost of the project dramatically.
5. The intent of this ordinance, and the identified affected properties, were to revitalize the business corridors. However, currently this ordinance is having the opposite effect. The application of this ordinance is causing undue hardship on property owners and tenants and has deterred renovations and business growth in the corridors.
6. This text amendment is not intended as a long-term solution. The Planning Department recognizes the need to rewrite the guidelines for both the MCOD and UCOD and plans to do so as part of the upcoming Zoning Ordinance revisions with input from subject matter experts. Staff consider this full rewrite a high priority. The purpose of this amendment is to continue supporting growth and revitalization of our corridors until more appropriate and feasible guidelines can be established.
7. All commercial properties within the City of Georgetown would be considered affected by this text amendment.

PUBLIC INPUT RECEIVED: One community member spoke regarding this text amendment. She stated that she was unsure how the City would uphold the intent of the Overlay District ordinance if this amendment were to be approved. She also stated that many of the overlay guidelines are not reasonable anymore; citing certain MCOD requirements including the 6/12 pitch for rooflines. She indicated that the ordinance was not ready to be adopted and that the Board of Zoning Appeals, the Architectural Review Board, and the Community Appearance Board needed to look at the overlays as they were all impacted by the regulations. She also posed the question as to if it was the intent for Public Service uses to be within the Design Corridors.

PLANNING COMMISSION DISCUSSION: Planning Commission asked who individuals in the MCOD go to for variances. Staff clarified that variances from MCOD go to CAB. Commissioners asked would it not be easier for property owners to simply apply for a variance from the design requirements if they are causing a hardship. Staff indicated that this can be confusing as you cannot grant a variance on the grounds that the variance would make the property more profitable, decreasing initial cost to open in an effort to increase total income generated in the long run could arguably increase profitability. Commissioners asked if the requirements only applied to commercial structures. Staff clarified that there are residential structures and multi-family structures within the overlay that are required to follow the guidelines as well. Commissioners discussed the hardships they have noticed and heard about within the overlays due to these guidelines. Raad Joseph made a motion: "I would like to make a motion to approve" seconded by Kim Robb. This motion carried at a vote of 4-1.

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE
ARTICLE XIII: DESIGN OVERLAY DISTRICTS SECTION 1302 AND II. URBAN CORE
OVERLAY DISTRICT (UCOD) AFFECTED PROPERTIES TO CLARIFY THE APPLICABILITY
OF DESIGN STANDARDS TO EXISTING STRUCTURES AND PROPERTY FEATURES**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On July 22, 2025, the City of Georgetown Building and Planning Staff requested to modify the standards of the ordinance to limit the applicability of the guidelines to existing structures, such that only those standards directly related to the proposed scope of work shall apply; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on July 22, 2025, the Planning Commission heard a motion to approve the text amendment, which passed 4-1; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the text amendment is consistent with the Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that Article XIII Design Overlay Districts of the official City of Georgetown Zoning Ordinance be amended at Section 1302 and II. Urban Core Overlay District (UCOD) Affected Properties as follows:

1302 District Requirements

The MCOD standards that follow shall be applicable to all newly constructed structures or vacant properties. For existing properties and structures undergoing renovations, only those standards that are directly applicable to the scope of the proposed renovation shall apply. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

II. Urban Core Overlay District (UCOD)

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Such building is a newly constructed, commercial, industrial, multi-family residential, or office development; or
2. New or redeveloped parking lots, accessory structures, landscaped buffers or islands that are located partially or completely within the boundaries established for the UCOD; or
3. When any dwelling is being converted to a non-residential use; or
4. For alterations to existing structures, only those standards that are directly applicable to the scope of the proposed project shall apply.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein.

BE IT FURTHER ORDAINED, that such changes shall be made to the Official City of Georgetown Zoning Ordinance. All ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

First Reading: _____

Second Reading: _____

Carol Jayroe, Mayor

Approved as to Form:

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve proposal from and authorize payment to Ardurra (formerly known as WK Dickson Co.) in the not-to-exceed amount of \$303,225 to provide engineering services for the replacement of two stormwater pumps. The work includes mechanical, electrical, and SCADA design, construction management, and grant funding assistance services.
Amount Requested:	\$303,225
In Current Budget?:	Yes
If not, please explain:	N/A
Financial Impact:	None
Points to Consider:	1. The feasibility and engineering work are funded by a RIA state grant. 2. The consultant will assist the City in seeking grant funding opportunities for this project. 3. The stormwater pump station feasibility report was presented to council at the May 22, 2025, workshop meeting. 4. The new pumps will consist of new vertical axial pumps powered by electrical motors mounted directly on top, as approved by City council at the June 18, 2025, meeting.
Options:	1. Approve 2. Disapprove
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga	Created/Initiated	Approver
Orlando Arteaga	Approved	Approver
Scott Whittier	Approved	Approver
Kathy Vermeland	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Cover Letter
2. RFP Stormwater Pump Station-Engineering Final
3. Stormwater Pump Options



MONDAY, AUGUST 11, 2025

ORLANDO ARTEAGA, P.E.

CITY ENGINEER

2377 MAYBANK DRIVE

GEORGETOWN, SC 29440

SUBJECT: Request for Proposal for Consulting Engineering Services for Stormwater Pump Station Improvements (Project No. 4017)

Dear Mr. Arteaga:

We are pleased to submit our proposal for the engineering services related to the retrofit of the existing pumping station. This scope of work has been developed in response to your RFP and is based on the following assumptions and parameters.

General Assumptions

- No modifications to the outfalls into the drainage pond are included. This scope addresses only pumping system modifications. No analysis of incoming flow to the pond will be performed to determine pump sizing or to optimize hydraulics.
- On/Off elevations are assumed to remain unchanged unless hydraulic requirements necessitate a higher shutoff elevation. No analysis will be performed on upstream impacts of varying these elevations.
- The station layout will remain generally the same; the project is considered a retrofit, not a complete redesign.

Preliminary Engineering Report (PER)

- The design will proceed based on the installation of two (2) new vertical axial flow pumps, each driven by an electric motor mounted above Base Flood Elevation on the existing grate.



- Utility power is assumed to be extended to the site, and the existing engine (part of the current hydraulic fluid drive system) will be retrofitted with two alternators to provide standby power.

Design and Development of Documents

- Variable Frequency Drives (VFDs) will not be utilized.
- No in-person attendance at the factory pump test is required.
- Pump specifications will require that acceptable bids include pumps supported by an authorized service center within 300 miles of the site.
- No modifications to the existing discharge configuration are anticipated.
- Head calculations from the feasibility study will be used; no additional hydraulic analysis is included in this scope.
- Specifications will address all operations and maintenance (O&M) requirements. The contractor will prepare the final O&M plan based on actual equipment provided, with requirements for this plan included in the specifications.

In accordance with the RFP, our proposed fee is a lump sum of \$303,225.00, which includes design and engineering, bidding and award services, construction management, and grant funding services. Reimbursable expenses for mileage and document production are included in this amount.

Should you have any questions or require additional information, please do not hesitate to contact me at 843.276.0308 or yyazgan@ardurra.com.

Sincerely,

Yesim Yazgan, PE
Senior Project Manager

cc: Marc Horstman, PE, PH, BC. WRE, CFM



REQUEST FOR PROPOSAL
(RFP)
FOR
CONSULTING ENGINEERING SERVICES

REQUESTOR: City of Georgetown
1134 North Fraser Street
Georgetown, SC 29440
Contact: Nereo Parreno, Purchasing Agent
Email: nparreno@georgetownsc.gov
Phone: 843.545.4046

PROJECT: Stormwater Pump Station Improvements

PROJECT NO.: 4017

RELEASE DATE: Wednesday, July 23, 2025

DUE DATE: **Friday, August 8, 2025 On or before 2:00 PM EST (local time)**

Proposals must be submitted directly via email to the Purchasing Agent at purchasing@georgetownsc.gov. The City will not accept proposals submitted by hard copy or fax.

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Important hyperlinks and email addresses:

1. [City of Georgetown website](#)
2. [City of Georgetown Public Facebook](#)
3. [City of Georgetown Purchasing Ordinance in its entirety.](#)
4. [All available project documents](#)
5. All questions must be in writing and emailed to: purchasing@georgetownsc.gov.

Communication

It is the policy of the City of Georgetown to commit to transparency, ensure impartiality, and complete procurement processes free of internal and external influences. To accomplish this policy, ex parte communication about the bid, between the time of commencement of preparation of the solicitation document and the bid award (written or oral), is prohibited. Therefore, potential respondents and/or respondents submitting proposals, bids, qualifications, Proposals, etc. shall not engage in communication with any City employee, including elected officials, except the City official(s) designated as the contact in the Solicitation Document.

Any communication outside the one between the designated City contact in the Solicitation Document and respondents shall be considered ex parte communication and shall not be relied upon. The City shall disqualify any potential respondent and/or respondent's proposal if the City discovers that potential respondent and/or respondent engaged in ex-parte communication.

Background

The current stormwater pumping system consists of a large detention pond, mechanized bar screens, a wetwell, two vertical shaft hydraulic engine-driven submersible pumps, two engines, and a diesel generator. The electrical and SCADA control panels, engines, and generator are housed in a separate building across the street. The stormwater is pumped via an 84-in. diameter steel force main into the Sampit River.

The City conducted a feasibility study with Ardurra in the spring of 2025 to develop pump alternatives to the existing system. City council approved to replace the stormwater pumps with new vertical axial flow pumps powered by electric motor mounted on top as the preferred option for the new system.

Purpose

The purpose of this RFP is to obtain a fee proposal from Ardurra (formerly known as WK Dickson) for the design, procurement, and replacement of two new electric stormwater pumps- Option 1 and perform electric facility modifications based on Option B (E2) or Option C (E3).

The work shall be conducted based on the feasibility and preliminary engineering reports (PER) prepared by the Ardurra Company.

The words engineer, consultant, or consulting firm are meant to be synonymous for this RFP.

Project Objectives

1. Replace two 67,500 GPM hydraulically driven pumps with two new electric driven VFD pumps.
2. Enhance pump station reliability.
3. Minimize flooding risk.
4. Specify stormwater pumps for a life cycle of 30-50 years.
5. Pumps must be able to operate under all weather conditions.

Site Visit

A site visit is not mandatory prior to the award of engineering contract.

Site Address: Corner of Front and Dozier Streets.

Scope of Services

The selected consultant will provide the following services:

TASK 1- DESIGN AND ENGINEERING

1. Prepare a preliminary engineering report(s) (PER) suitable for the selected grant agency.
2. Pump selection and sizing.
3. Pumps shall be designed for corrosion type environments.
4. Structural design, if applicable.
5. Mechanical system design.
6. Electrical system design.
7. Conduct cost-benefit study for electrical upgrades options B vs. C noted on the feasibility report.
8. SCADA design.
9. Prepare a partial draft of design and specification documents (60%) for City's review and approval.
10. Prepare a permit set (90%) of design and specification documents for agency/City approval.
11. Prepare a final set (100%) of design drawings and specifications for construction.
12. Permitting assistance, if applicable.
13. Develop a pump maintenance program in coordination with pump manufacturer.

TASK 2- BIDDING AND AWARD

1. Assist the City in the procurement and bidding process.
2. Chair a pre-bid conference.
3. Review bid submittals and prepare certified bid tabulation.
4. Prepare letter of award recommendation

TASK 3-CONSTRUCTION: PUMP INSTALLATION

1. Attend and chair pre-construction meeting.
2. Review and approve submittals.
3. Respond to contractor's RFIs.
4. Project meetings. Estimate six (6 Ea.)
5. Field observations trips. Estimate six (6 Ea.)
6. Witness of pumps testing and startup.
7. Issue project acceptance letter.
8. Coordinate project closeout activities.
9. Review and recommend contractor's pay application.
10. Review change order proposals.

TASK 4- GRANT FUNDING SERVICES (Optional)

1. Advise on grant funding opportunities with RIA, EDA, and FEMA hazard mitigation programs.
2. Prepare grant application.
3. Submit grant application package Owner's review.
4. Submit grant application package to grant agency
5. Provide grant administration services, if awarded

The City will:

1. Provide the information requested by the selected consultant.
2. Pay for all permit fees.
3. Provide all front-end construction documents.
4. Post any necessary Addenda.
5. Issue Notices of Intent to Award, Notice of Award, and Notice to Proceed.
6. Monitor on-site activities.
7. Approve payment for all engineering and contracting services rendered based on percentage of work completed.

Process

The City reserves the right to request additional information from the proposer or individuals deemed necessary by the City to evaluate the Proposal. However, this process may not be used as an opportunity to submit missing documentation or information or make substantive revisions to the original proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject the proposal deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

By initialing the bottom of each page of this RFP document, firms represent that (1) their representatives have read and understood the solicitation and (2) their proposal is made in

compliance with this solicitation. The firm's representatives are expected to examine this RFP thoroughly and should request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All ambiguities, discrepancies, errors, omissions, or conflicting statements in this RFP shall be interpreted to require the better quality or greater quantity of work unless otherwise directed by addendum. Firms assume responsibility for any ambiguity in the solicitation that their representatives do not bring to the City's attention.

This solicitation will be conducted in accordance with the City's Purchasing Ordinance which can be found in its entirety on the City's website, www.georgetownsc.gov.

It is the responsibility of the submitting firm to familiarize themselves with the City's procurement process.

Award

Submission of a proposal indicates acceptance by the Consultant of the conditions contained in this RFP.

Evaluation Criteria

The RFP is being issued solely to the qualified consultant, Ardurra, who was previously awarded the Feasibility Study for this project.

Protest Procedure

In accordance with the City's Procurement Ordinance, any protest or objection to this RFP award process must be submitted in writing to the City of Georgetown, Attn: Nereo Parreno, Purchasing Agent, PO Drawer 939, Georgetown, SC 29440, within ten (10) calendar days of the notification of award posted to the City's website.

Questions

No answers will be given over the phone.

Questions regarding this Request for Proposals should be submitted in writing and emailed to: purchasing@georgetownsc.gov, no later than 2:00 PM EST (local time), Monday, August 4, 2025.

Answers to questions or addenda will be sent directly via email to the proposer no later than 2:00 PM EST (local time), Wednesday, August 6, 2025.

All submittals shall include the following in the subject line: **Stormwater Pump Station Improvements**

Schedule of Events

STORMWATER PUMP STATION IMPROVEMENTS			
No.	MILESTONE EVENT	DATE	TIME (EST)
1	Request for Proposals (RFP): Engineering	Wednesday, July 23, 2023	
2	Deadline for written questions - emailed to: purchasing@georgetownsc.gov	Monday, August 4, 2025	2:00 PM
3	Deadline for addenda, if any, will be emailed directly to Ardurra.	Wednesday, August 6, 2025	2:00 PM
4	Engineering Proposals due date	Friday, August 8, 2025	2:00 PM
5	Award Engineering Contract -Tentative	August 2025	
6	Begin Engineering	September 2025	
7	Finish Engineering	March 2026	
8	Grant application submission	March 2026	
9	Start Construction	TBD	
10	Finish Construction	TBD	

When the Procurement Division is closed due to force majeure, Proposal openings will be postponed to the same time on the next official business day. The vendor is responsible for obtaining information regarding Proposal submittals directly from the [City's website](#).

Procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's Municipal Code (Chapter (Administration), Article IV (Procurement)). The City's Procurement Ordinance can be found in its entirety on the [City's website](#).

The City reserves the right to change the project schedule as it deems necessary. In the event of a major date change, the City will post notice of such on the City's website and notify known participants. The City reserves the right to issue addenda to this RFP up to two (2) days before the RFP due date as needed to clarify the City's desires or to make corrections or changes to the RFP document or submittal process.

The City reserves the right to request additional information from any and all prospective bidders or individuals deemed necessary by the City to evaluate the proposals. However, this process may not be used as an opportunity to submit missing documentation, missing information, or to make substantive revisions to the original Proposal.

The City reserves the right to cancel or reissue the RFP and/or revise the schedule at any time.

The City also reserves the right to accept or reject any or all proposals deemed in its best interest and to accept all or part of the scope of work herein as its project timeline and/or budget allows.

Once a final determination is made, the City is not required to furnish a statement of the reason(s) a proposal was not selected.

The consultant will acknowledge receipt of all issued addenda in their submittals, if applicable.

No: _____ Dated: _____

No: _____ Dated: _____

No: _____ Dated: _____

Submittal Instructions

The proposal price shall be valid for a period of 60 calendar days from the date of proposal opening.

By initialing the bottom of each page of this RFP document, the proposer represents that (1) their representatives have read and understood the solicitation and (2) their proposal is made in compliance with this solicitation. Proposer's representatives are expected to examine this RFP thoroughly and request an explanation of any ambiguities, discrepancies, errors, omissions, or conflicting statements. Failure to do so will be at their risk.

All procurement procedures are subject to the City's procurement policies as outlined in Section 2-185 of the City's municipal code.

The City's Purchasing Ordinance can be found in its entirety on the [City's website](#).

It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility **for technological failure in submitting Proposals electronically**. It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.

Submittals may be rejected if deemed non-responsive.

The City **WILL NOT** accept proposals by:

Hard copy

Fax

Email

To be considered responsive, interested parties **must** comply with the following:

1. Submit Proposal via email to the Purchasing Agent at purchasing@georgetonwsc.gov.

Submittal package must include **all** of following items:

- Engineer Proposal Form. The proposal shall be a lump-sum fee based on current hourly rates itemized by tasks (Exhibit A) .
 - Complete Initialed copy of this RFP document - (Place responsible person's initial's on each page)
2. The City reserves the right to waive any minor informalities and irregularities of submittals that do not affect price, quantity, quality, or delivery. Minor informalities to include: failing to initial the Proposal, failing to acknowledge addenda, will not, by themselves result in a submittal being deemed non-responsive. The City will request that

any and all bidders correct the minor informality or irregularity within the same specified time.

3. Proposal must be received electronically through the City's website, www.georgetownsc.gov, no later than the aforementioned deadline. Proposals will be publicly opened and read aloud via the City's public Facebook page, <https://www.facebook.com/Cityofgtown/>. **It is the sole responsibility of the bidder to have their Proposals delivered to the City before the closing hour and date. The City assumes no responsibility for technological failure in submitting Proposals electronically. It is the sole responsibility of the bidder to confirm that their Proposal was submitted on time, and that their PDF file/files are not corrupt.** Late Proposals will not be accepted nor considered. The official clock shall be that of the City's Purchasing Agent, or designee. The City reserves the right to accept or reject any or all Proposals and to waive any informalities and technicalities in the Proposal process. No additional fees, costs, or any other reimbursable expenses will be allowed.
4. This solicitation does not commit the City to award a contract. The City reserves the right to waive any technicalities or informalities and to accept or reject any and/or all submissions as deemed by its sole judgment to be in its best interest. The City also reserves the right to terminate the selection process without notice, to waive any irregularities in any submittal, and to request additional information from any of the bidders submitting a Proposal.
5. Any bidder may withdraw their Proposal only by written request, at any time prior to the scheduled opening of responses. Partial or incomplete Proposals may be rejected.
6. All costs incurred in preparing the Proposal, or costs incurred in any other manner by the bidder in responding to this RFP, will be wholly the responsibility of the bidder. All materials and documents submitted by the bidder in response to this RFP become the property of the City and will not be returned.
7. Any proprietary information contained in the Proposal should be so indicated as follows:

Vendor Disclosure

Notice of SC Freedom of Information Act

"The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under the FOIA."

We discourage you from including any information you consider propriety or trade secret, as this material is subject to the FOIA once it's in the City's possession. If you must include any such information in your submission, please identify it by color, labeling, and/or bold font as "PROPRIETARY INFORMATION" so that it can be readily recognized. In the event the City receives a request for this material, the City will notify those parties who have identified information they believe is proprietary or trade secret of the request. The City has a ten (10) day deadline to respond to the request. This is your window to file an action challenging the release. Please be on notice that if the City is not served with such an action, the information will be released.

8. Proposals must be made in the official name of the company or individual under which business is conducted (showing official business address) and must be signed in ink by a person duly authorized to legally bind the person, partnership, company or

corporation submitting the proposal. Proposals having any erasures or corrections must be initialed in ink by the vendor.

9. Disqualification and Rejection of Proposal – The City reserves the right to reject any proposal from a consultant who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the RFP documents, contract of similar nature, or to reject the proposal from a consultant who is not in a position to perform such a contract satisfactorily. The City expressly reserves the right to award the contract to the consultant that best meets the requirements as set forth herein.
10. Assignment of Contract – Assignment to the selected consultant of any contract to be entered into in accordance with this RFP will not be recognized by the City unless such assignment has prior written approval of the City.
11. Insurance Provisions - The selected consultant will be required to provide and maintain proof of insurance throughout the contract term in the amount of \$1,000,000.00 and as required at the point of contract negotiation by the City's Risk Manager as follows:
 - Comprehensive General Liability (per occurrence);
 - Comprehensive Auto Liability (per occurrence); and
 - Workers' Compensation Liability
 - Automobile Liability
 - Professional Liability Insurance

The City of Georgetown is to be named as "Additional Insured" on the above insurance coverage as respect to the City's interest under the contract. Certificates showing proof of insurance shall be submitted to the City prior to commencement of services under the agreement. Further, it shall be an affirmative obligation upon the consultant to advise the City's Risk Management Department within two (2) days of the cancellation herein at one of the following options below:

- Email – ccribb@georgetownsc.gov
- Fax - 843.545.4201
- Mailing address - PO Box 939, Georgetown, SC 29442

Failure to do so shall be construed to be a breach of the agreement:

12. Indemnification - The selected consultant agrees to indemnify, defend and hold harmless the City and their authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liabilities arising from their acts, errors, or omissions and for any costs or expenses incurred by the City therefore under an agreement.
13. Compliance With Law – The selected consultant and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.
14. City Business License - The selected consultant shall be required to have a yearly business license or obtain a "per-job" business license prior to work commencing. Contact the Finance Department at 843.545.4041 for business license information. These expenses shall be included in the total proposal cost.
15. Payment terms – An itemized billing statement must be submitted in a form specified by the City for services performed. The City will remit full payment on all undisputed

invoices within thirty (30) days from receipt of the invoice by the appropriate person(s) (to be designated at the time of contract).

General Contractual Requirements-

1. Force Majeure - The consultant shall not be liable for any excess costs if the failure to perform the contract arises out of causes beyond the control and without the fault or negligence of the consultant. Such causes may include, but are not limited to acts of God or of the public enemy, acts of Governments in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restriction, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the consultant.
2. Governing Law - Except to the extent that this agreement may be governed by any federal law, including federal bankruptcy law, this agreement shall be governed by, constructed and interpreted under, and enforced exclusively in accordance with the laws of the State of South Carolina, and the courts in the State of South Carolina shall have jurisdiction with respect to any dispute arising hereunder.
3. Consultant Qualifications - Consultant must, upon request of the City, furnish satisfactory evidence of its ability to furnish products and/or services in accordance with the terms and conditions of this RFP. The City reserves the right to make the final determination as to the consultant's ability to provide the services herein.
4. Consultant Responsibility - Each proposal shall fully acquaint him/herself with conditions relating to the scope and restrictions attending the execution of the work under the conditions of this RFP. It is expected that this will sometimes require on-site observation. The failure or omission of the consultant to acquaint him/herself with existing conditions shall in no way relieve him/her of any obligation with respect to this RFP or to a contract.
5. Affirmative Action - The consultant will take affirmative action in complying with all federal and state requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
6. Women and Minority Business Enterprise (WMBE) Statement - It is the policy of the City to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina. It is the policy of the City to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status. It is further the policy of the City to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.
7. Termination - Subject to the following provisions, any contract resulting from this Request for Proposals may be terminated by the City provided a thirty (30) day advance notice in writing by the City Administrator, or his designee, is given to the consultant:
 - 7.1 Non-Appropriations - Funds for this contract are payable from local appropriations. If the sufficient appropriations are not made to pay the charges under the contract it shall terminate without any obligation to the City.

7.2. Convenience - In the event that a contract is terminated or canceled upon request and for the convenience of the City without the required thirty (30) day advance written notice, then the City shall negotiate reasonable termination costs, if applicable.

7.3 Cause - Termination by the City for the cause, default or negligence on part of the consultant, shall be excluded from the foregoing provisions; termination costs, if any shall not apply. The thirty (30) day advance notice requirement is waived and the default provision herein shall apply.

7.4 Default – In case of default by the consultant, the City reserves the right to purchase any and all items/services in default in open market, charging consultant with any excessive costs. SHOULD SUCH CHARGE BE ASSESSED, NO SUBSEQUENT PROPOSALS OF THE DEFAULTING CONSULTANT WILL BE CONSIDERED UNTIL THE ASSESSED CHARGE HAS BEEN SATISFIED.

8. Prime Consultant Responsibilities - The consultant will be required to assume sole responsibility for the complete effort as required by this RFP. The City will consider the consultant to be the sole point of contact with regard to all contractual matters.
9. Subcontracting - If any part of the work covered by this RFP is to be subcontracted, the consultant shall identify the subcontracting organization and the contractual arrangements made therewith at the time of the offer. All subcontractors must be approved by the City. The successful consultant will also furnish the corporate or company name and the names of the officers of any subcontractors engaged by the consultant.
10. Ownership of Material – All materials and documents submitted by the consultant in response to this RFP become the property of the City and will not be returned to the consultant.
11. Compliance with State and Federal Requirements – State and Federal requirements that are more restrictive than these set forth herein shall be followed by the consultant.
12. Contract Amendments - Amendments to any agreement between the City and the consultant must be reviewed and approved in writing by the City Administrator or his designee.
13. Assignment - No contract or its provisions may be assigned, sublet, or transferred without the written consent of the City.
14. Records Retention and Right to Audit – The City shall have the right to audit the books and records of the consultant as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under contract.
15. The City may conduct performance audits of the consultant, as determined necessary by the City. Pertaining to all audits, the consultant shall make available to the City access to its computer files containing the history of the contract performance and all other documents related to the audit. Additionally, any software used by the consultant shall be made available for auditing purposes at no cost to the City.
16. Independent Contractor Status - The parties hereby agree that the consultant is an independent contractor of the City and that nothing in an agreement with the City shall be deemed to place the parties in a relationship of employer/employee, partners, or joint ventures. Neither party shall have the right to obligate or bind the other in any manner. Each party agrees and acknowledges that it will not hold itself out as an authorized agent with the power to bind the other party in any manner. Each party shall only be responsible for any withholding taxes, payroll taxes, disability insurance payments, unemployment

taxes, or other similar taxes or charges with respect to its activities in relation to the performance of its obligations of an agreement.

17. Representations of Consultant - Consultant represents, warrants, and covenants that:
 - (a) In providing the services consultant shall utilize the care and skill used by members of the consultant's profession practicing under similar circumstances at the same time and in the same locality.
 - (b) All employees provided by the consultant to the City shall have the qualifications, skills, and experience necessary to perform his/her job in accordance with the requirements of the agreement. The City may request the removal of any employee for a good cause.
 - (c) Consultant is a business validly existing and in good standing under the laws of the State of South Carolina.
18. Indemnity Provisions - Consultant agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (Including attorney fees and costs of any suit related thereto) suffered or incurred by the City, arising from or related to the terms of this project, or consultant's performance thereunder.

Exhibits Available-

- A. Engineer Proposal Form

ENGINEER PROPOSAL FORM

Stormwater Pump Station Improvements Project No. 4017

No.	TASKS	QTY.	UNIT	FEE
1	TASK 1: DESIGN & ENGINEERING			
	Project management, design meetings			
	Complete preliminary engineering report (PER) for grant funding agency			
	Preliminary plans and specifications -60%			
	Advanced plans and specifications-Permit Set			
	Final plans and specifications-Construction Set			
	Prepare cost estimate			
	DESIGN & ENGINEERING SUBTOTAL	1	LS	\$214,470.00
2	TASK 2: BIDDING & AWARD			
	Assist Owner in advertisement of construction bid			
	Conduct one (1) pre-bid meeting			
	Respond to bidder's RFIs and prepare any necessary Addenda			
	Review bids received, prepare and certify bid tabulation			
	Write recommendation of award letter			
	BIDDING & AWARD SUBTOTAL	1	LS	\$11,730.00
3	TASK 3: CONSTRUCTION MANAGEMENT			
	Conduct one (1) pre-construction meeting			
	Review Submittals and RFIs			
	Review Contractor Pay Applications			
	Review Change Orders			
	Field Observations (Six Ea.)			
	Project Meetings (Six Ea.)			
	Conduct preliminary and final punch list onsite inspections			
	Prepare closeout documentation.			
	Review contractor as-builts plans and certify			
	Provide AutoCAD and PDF record drawings to Owner			
	CONSTRUCTION MANAGEMENT SUBTOTAL	1	LS	\$59,000.00
4	TASK 4: GRANT FUNDING SERVICES (ALLOWANCE)			
	Grant applications and review			
	Grant submittal			
	Grant Administration			
	GRANT FUNDING SERVICES SUBTOTAL (Billed hourly)	1	LS	\$15,000.00
5	REIMBURSABLES (Mileage and document production only)	1	LS	\$3,025.00
TOTAL FEE				\$303,225.00

The undersigned declares that his/her firm is (use as applicable):

A corporation organized and existing under the laws of the State of North Carolina

A partnership consisting of: _____

An individual or sole proprietor: _____

listed and to fully bind the firm listed to all the conditions and provisions thereof.

interest whatsoever in this proposal or the contract that may be entered into as a result thereof, and that in all respects the

Company Name: WK Dickson & Co., LLC

Respectfully Submitted By: Marc Horstman, PE on behalf of WK Dickson

(Type/Print Name) Marc Horstman, PE, PH, BC, WRE, CFM

(Title) Watershed Services Group Leader

Date: 8/8/2025

Street: 720 Corporate Center Drive

City, State, Zip Code: Raleigh, NC 27607

Telephone: 919.256.5642

Email: mhorstman@ardurra.com

Pump Station Options Chart

Option	Description	Equipment & Installation Cost	Construction Duration	Facility Modifications	Maintenance Costs	Pros	Cons
1	Vertical axial flow pump powered by an electrical motor mounted directly on top	Moderate – High: (motor and pump cost, electrical upgrades).	Short	Moderate: (remove hydraulic system, add electrical infrastructure).	\$	More typical design, reliable, reduced maintenance.	May require minimal modifications/reinforcement of mounting structure.
2	Vertical axial flow pump powered by a horizontal electrical motor with a right-angle gear mounted directly on top	Moderate – High: (motor and pump cost, electrical upgrades).	Medium	Moderate: (remove hydraulic system, requires mounting for gear drive, add electrical infrastructure).	\$\$	Flexible motor positioning. Less expensive equipment cost than Option 1.	Additional maintenance for gear unit, higher losses. Additional infrastructure for motor and gear assembly.
3	Submersible electric axial flow vertical pump	Moderate: (integrated unit, but submersible-specific design).	Medium	Moderate: Pump intake piping reconfiguration required, add electrical infrastructure.	\$\$\$	Compact, minimal surface footprint, quieter operation.	Difficult maintenance, shorter lifespan.
4	Vertical axial flow pump powered by an electrical motor mounted directly on top with a Formed Suction Inlet for smoother flow	High: (additional FSI fabrication and installation).	Long	Significant: Requires modifications to intake system and electrical modifications.	\$	Provides better flow for adverse flow conditions. However, no difficult conditions exist in this setting.	Additional intake structure changes needed.
5	Rehabilitation of existing hydraulically driven submersible pumps with new, reliable hydraulic lines (possible pump rehabilitation upon inspection)	Low: (parts and labor, no new pump).	Medium	Minimal: Keep existing setup, requires inspection of existing equipment and routing of new hydraulic lines.	\$\$\$	Cost-effective, quick implementation.	Hydraulic system reliability concerns, recurring maintenance costs.

Cost Estimate for Pump Options with Electrical and SCADA Options

Option No.	Description	Option Total	Electrical Options	Electrical Options Cost	SCADA Options	SCADA Options Cost	Total with Elect. & SCADA Options	TOTAL (plus cost escalation at 5% for 3 years)
1	Vertical axial flow pump powered by an electrical motor mounted directly on top	\$ 2,400,000.00	B	\$ 100,000.00	B	\$ 75,000.00	\$ 2,575,000.00	\$ 3,000,000.00
			C	\$ 1,150,000.00	C	\$ 125,000.00	\$ 3,675,000.00	\$ 4,275,000.00
2	Vertical axial flow pump powered by a horizontal electrical motor with a right-angle gear mounted directly on top	\$ 2,625,000.00	B	\$ 100,000.00	B	\$ 75,000.00	\$ 2,800,000.00	\$ 3,250,000.00
			C	\$ 1,150,000.00	C	\$ 125,000.00	\$ 3,900,000.00	\$ 4,575,000.00
3	Submersible electric axial flow vertical pump	\$ 2,895,000.00	B	\$ 100,000.00	B	\$ 75,000.00	\$ 3,070,000.00	\$ 3,575,000.00
			C	\$ 1,150,000.00	C	\$ 125,000.00	\$ 4,170,000.00	\$ 4,875,000.00
4	Vertical axial flow pump powered by an electrical motor mounted directly on top with a Formed Suction Inlet for smoother flow	\$ 6,375,000.00	B	\$ 100,000.00	B	\$ 75,000.00	\$ 6,550,000.00	\$ 7,600,000.00
			C	\$ 1,150,000.00	C	\$ 125,000.00	\$ 7,650,000.00	\$ 8,900,000.00
5	Rehabilitation of existing hydraulically driven submersible pumps with new, reliable hydraulic lines (possible pump rehabilitation upon inspection)	\$ 1,125,000.00	A	\$ 10,000.00	A	\$ 75,000.00	\$ 1,210,000.00	\$ 1,400,000.00



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve City Hall project overall budget in the amount of \$5,801,160 for the restoration of the new City Hall building and council chambers.
Amount Requested:	\$5,801,160
In Current Budget?:	No.
If not, please explain:	1. Only a portion of this budget is fully funded in the City's insurance proceeds. 2. The City anticipates obtaining a bond to fully finance this project. 3. The funding timeline is approximately three months from the approval date of this budget.
Financial Impact:	1. The current budget is over the current amount allocated for the City Hall project.
Points to Consider:	This budget includes hard costs such as design and construction services, HTC fiber optic, site lighting, fire impact fees, project management costs, surveying, construction testing and inspections, and allowance for builder's risk insurance. Other soft costs include data communications and cabling, security, signage, and furniture, fixtures and equipment (FFE), and finally window treatment. The budget has a 7% contingency.
Options:	1. Approve 2. Disapprove

Staff Recommendation:	Approve
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Reviews:

Orlando Arteaga	Created/Initiated	Approver
Orlando Arteaga	Approved	Approver
Kathy Vermeland	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. LCK Development Budget - COG City Hall (Coastal Updated GMP) 8-8-25

Development Budget
Georgetown City Hall and Council Chambers

Building 1 - City Hall (12,518 SF), and Building 3 - Council Chambers (3,000 SF)



8/8/2025

Acquisition Costs

Land	NIC
Building	NIC
Total Acquisition Costs	\$ -
Total Acquisition Costs Per SF	\$ -

Hard Costs

Building Construction (Design-Build Renovations), including design fees, demolition, sitework, abatement, etc.	\$ 4,268,786
Tree Removal (By City)	NIC
HTC Fiber Optic Line	30,384
Site Lighting Conduit and Wire Allowance (Conduit and Wire - If required)	25,000
Tap/Impact Fees	NIC
Permit Fees	Inc. Above
Total Hard Costs	\$ 4,324,170
Total Hard Costs Per SF	\$ 278.66/SF

Soft Costs

Asbestos Survey, Construction Testing, Stormwater Inspections, Builder's Risk, Project Management, etc.	\$ 251,475
Total Soft Costs	\$ 251,475
Total Soft Costs Per SF	\$ 16.21/SF

Technology/FF&E

Access Control and Security	\$ 75,000
Data/Communications Cabling	60,000
Audio Visual Equipment	225,000
Exterior and Interior Signage	35,000
Furniture and Window Shades/Blinds	451,000
Total Technology/FF&E Costs	\$ 846,000
Total Technology/FF&E Costs Per SF	\$ 54.52/SF

Contingency

Contingency 7.0%	\$ 379,515
Total Contingency Costs	\$ 379,515
Total Contingency Cost Per SF	\$ 24.46/SF

Project Totals

Total Project Costs	\$ 5,801,160
Total Project Costs Per SF	\$ 373.83/SF
Project Square Feet	15,518 SF

Clarifications and Alternates

- 1) The scope of work for Buildings 2 and 4 (storage buildings) is limited to exterior painting and new roof installation
- 2) Costs associated with Building 4 (fire separation wall at Building 3, reroof and painting of Building 4) - approximately \$51,000
- 3) Alternate to delete Building 3 (Council Chambers), including construction and FF&E - deduct approximately \$850,000

LCK

All information furnished with respect to the subject matter has been obtained from resources deemed reliable. No representation or warranty as to the accuracy thereof is made and such information is submitted subject to change in price, omissions, errors, prior sale, or withdrawal without notice.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve the City Hall construction budget based on Coastal Structures estimate dated August 7, 2025 in the amount of \$4,268,786 and to authorize staff to begin construction and renovation activities for both City Hall building #1 and Council Chambers Building #3, including site improvements.
Amount Requested:	\$2,064,000 to begin early construction activities.
In Current Budget?:	1. The City Hall committed fund balance is \$2,064,000 under capital projects. 2. The City will need to apply for a bond for the additional balance.
If not, please explain:	1. 2,064,000 is funded at this time, a construction bond will be needed to supplement the shortfall. 2. The Finance department will work with the bond attorney and financial consultant to achieve this goal.
Financial Impact:	1. \$2,064,000 is available under the capital project fund. 2. The City plans to apply for a bond to supplement the budget shortfall.
Points to Consider:	Comments from Brian Davis, projec manager from LCK: <u>Coastal Pricing</u> a. General Conditions i. Although the initial general conditions included in Coastal's pricing were consistent with Coastal's RFP response, as you may recall, based on the City's local vendor preference policy, Coastal reduced

	their proposal to match the low proposal submitted (this was an approximate \$16,000 reduction to Coastal's proposal). This reduction was addressed by reducing Coastal's general conditions, therefore the general conditions included in the attached are now consistent with Coastal's revised RFP response, and these general conditions align with the applicable amount included in their Notice of Award, contract, purchase order, etc. b. Subcontractor Pricing/Response i. Based on our review of the subcontractor bids provided by Coastal, 96% of the applicable cost of the work received at least (2) bids. To clarify, the applicable cost of the work is exclusive of; 1) allowances, 2) those project costs that have already been completed (e.g., asbestos abatement), or 3) are direct Coastal costs (e.g., general conditions or design fees). Based on what we have seen with similar projects and given the volume of work in the market, we feel that Coastal obtained competitive pricing for the work. c. Other pricing comments i. Coastal's current price includes an allowance for Builder's Risk insurance. Once the City has received their quote for Builder's Risk, we can determine whether the City or Coastal will carry the Builder's Risk for the project. ii. Per our previous email exchange, Coastal's current price includes the City's impact fee, but excludes a permit fee and plan review fee. iii. Although Coastal previously provided alternate pricing for work for other buildings on the property (e.g., exterior painting and roofing of buildings 2 and 4), this work is now included as a part of their base pricing. iv. Coastal's pricing also includes allowances for the required rated wall assembly at the end of Building 3, as well as the canopy extension over the drive-thru pneumatic tubes. v. We will continue to explore opportunities for potential cost-saving opportunities throughout the project, the millwork scope is one area that I would
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	like to review as we move forward for potential cost reductions.
Options:	1. Approve 2. Not approve
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga	Created/Initiated	Approver
Orlando Arteaga	Approved	Approver
Kathy Vermeland	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Georgetown City Hall Line-Item Estimate (08-07-2025) INCLUDES IMPACT FEE

Estimate: Estimate #1
Job: City of Georgetown City Hall Buildings #1 & 3
Location: 420 South Hazard Street, Georgetown, SC 29440
Prepared by: Nat Smith



Date: August 7, 2025
Time: 3:07 PM

Estimate				08/07/2025			
Quantity	Unit	Item	Unit	Total	Responsible Party	Alternate Pricing	Notes, Comments, or Recommendations
Construction Costs				Subcontractor/Allowance			
01 62 16 - Insurance Requirements							
1	LS	Builder's Risk Insurance		\$ 30,000.00	Allowance		
01 30 00 - Administrative Requirements							
1	LS	General Conditions		\$ 166,605.63	Coastal Structures Corp.		
0	DAY	Daily Rate for General Conditions for Changes in the Work	850.00	\$ -	Coastal Structures Corp.	\$ 702.50	
01 41 26 - Permit Requirements							
1	LS	Building Permit Fee		\$ -	City of Georgetown, SC		
1	LS	Building Department Plan Review Fee		\$ -	City of Georgetown, SC		
1	LS	Fire Department Impact Fee		\$ 33,827.89	City of Georgetown, SC		
1	LS	Water & Sewer Department Impact Fee		\$ -	City of Georgetown, SC		***By Owner. Amount to be determined.
1	LS	Business License		\$ -	City of Georgetown, SC		
01 45 33 - Code-Required Special Inspections							
1	LS	Chapter 17 Special Inspections		\$ -	By Owner		***The code, in section 1704.2 of IBC 2012, requires that the owner or the registered design professional in responsible charge (acting as the owner's agent) employ the special inspector or approved agency. The code is pretty clear in that it wants the special inspector (approved agency) to be independent from the contractor responsible for the work being inspected and states this in section 1703.1.1 of IBC 2012. The IBC 2015 code (in exception #4) does allow the contractor to employ the special inspector when the contractor is also the OWNER.
01 54 00 - Construction Aids							
4	MO	Equipment Rental	4,000.00	\$ 16,000.00	Allowance		
01 78 33 - Bonds							
1	LS	Payment & Performance Bond(s)		\$ 32,892.00	Willis Towers Watson		
02 - Existing Conditions							
1	LS	Asbestos Abatement & Air Monitoring		\$ 111,200.00	Rhino Demolition		
1	LS	Demolition of Building #'s 1 & 3		\$ 50,100.00	Rhino Demolition		
44	WKS	S.W.P.P.P. Inspections	75.00	\$ 3,300.00	Coastal Structures		
1	LS	Roofing Metal Panels & Red Steel Demolition: Mobilize to job site and set up our work areas. Selectively demolish and remove antenna that is attached to red steel being demolished. Selectively demolish and remove ALL metal panels from the red steel on the roof. Selectively demolish and remove ALL red steel columns and beams on the roof (enclosing mechanical equipment). Cut steel columns flush with concrete pedestals. Cut steel beams flush at entry point into CMU blocking (roof doghouse). TOTAL metal panel / steel beam removal equals 121 LF x 8' Tall = 968 SF. All construction debris waste will be collected and disposed of at an approved landfill. Includes equipment rental.		\$ 18,855.00	Rhino Demolition		
1	LS	Selective Demolition: Mobilize to Jobsite. Begin select demolition of the following items per the demolition drawings as well as photos provided from the GC. Demolish / Remove Existing Cement Lean Walls with Wood Backing. Demolish / Remove Existing Vestibule and Concrete Pad, Demolish / Remove Existing Storm Shutters, Demolish / Remove Existing Storefronts. Demolish / Remove Existing Windows and Aluminum Framing Around Entire Building. Demolish/Remove CMU Block Structure. Areas will be construction cleaned when finished. All waste will be collected and put into dumpsters on site. All waste will be disposed of at an approved landfill.		\$ 22,682.00	Rhino Demolition		
1	LS	Demolition of Rear Wall on Building #3: Scope and extent of work TBD.		\$ 2,000.00	Allowance		***This is not a firm number. We do not have drawings and have not done exploritoty demolition to know the scope of work involved.
1	LS	Pressure Wash Existing Building #1		\$ 3,930.00	Power Suds		
1	LS	Pressure Wash Existing Building #3		\$ 400.00	Power Suds		

17	SF	Concrete Cutting for Electrical in Building #1 Conference Room	25.00	\$	425.00	Allowance		
17	SF	Concrete Infill for Electrical Trenching in Building #1 Conference Room	25.00	\$	425.00	Allowance		
13	SF	Concrete Cutting for Electrical Trenching in Building #3 Conference Room	25.00	\$	325.00	Allowance		
13	SF	Concrete Infill for Electrical Trenching in Building #3 Conference Room	25.00	\$	325.00	Allowance		
03 - Concrete								
33	CY	Concrete Infill @ Recessed Floor		\$	13,700.00	Spirit Concrete		
21	SF	Generator Pad	20.00	\$	420.00	Allowance		
21	SF	Tranformer Pad	20.00	\$	420.00	Allowance		
70	SF	Concrete Slab Extension @ New Vestibule: 83.1 SF x 4" Thick with 3'-8" x 22'-8" x 4" Thick Slab and 12" long #4 bars @ 24" O.C. epoxied into existing slab. 3,000 psi concrete reinforced with Fiber Mesh.	25.00	\$	1,800.00	Spirit Concrete		
1	LS	Cast-in-Place Concrete Footings @ Building #1 Drive-Thru: (2) 36" x 36" x 12" deep Column Footings with (4) #5 Rebars @ 10" O.C. each way set on 3" plastic chairs with (4) #5 Vertical Bars. 24 LF x 24" x 12" Footings with (2) #5 continuous Bars & with #5 Vertical Bars @ 32" O.C. Concrete Pump Truck Fee is included.		\$	6,900.00	Spirit Concrete		
04 - Masonry								
1	LS	CMU Masonry: Approx. 22 LF Wall. (260) 8" block (15 courses) Estimate only. (30) 12" Square Column Block (15 courses) Estimate only. Column with (4) #5 Vertical Bars continuous with Horizontal Joint Reinforcement @ 16" O.C. Wall with #5 Vertical Bars @ 32" O.C. with Horizontal Joint Reinforcement @ 16" O.C. (1) Bond Beam Block @ 48" O.C with (2) #5 continuous bars. Ladder Wire @ 16" O.C. Place CMU with Type-S Mortar. Fill each Cell with Concrete. Concrete Line Pump Fee is included.		\$	9,800.00	Spirit Concrete		
05 - Metals								
1	LS	Building #1 Structural Steel & Decking Fabrication & Delivery: W12x19, Bearing Plates, 1-½ B 22-Gauge Galvanized Metal Deck (8 Sheets @ 21'), Bent Plate for the perimeter, and (2) HSS Stub Columns on both sides of Door.		\$	24,019.60	Full Penn Industrial		***There was conversation of increasing the size of the overhang, which will increase this number. This price was developed off of the current pricing set. We do not have drawings showing the expanded canopy, so this price represents the canopy 'as drawn.' This has NOT been resolved.
1	LS	Building #1 Structural Steel & Decking Erection Labor						
13	EA	Patching of Existing Roof Penetrations through Decking	500.00	\$	10,926.08			
5	EA	Cutting of New Penetrations through Decking & Perimeter Angle						
64	SF	Extend Drive-Thru Canopy 3'-0" farther from Building	104.69	\$	6,700.00	Allowance		
4	EA	Bollards @ Drive-Thru	900.00	\$	3,600.00	Allowance		***None shown on Drawings, but mentioned in 06-24-2025 meeting for Stucco protection @ Drive-Thru
06 - Wood, Plastics, & Composites								
1,400	LF	Building #1 Roof Edge Blocking Material	29.77	\$	3,255.81	Allowance		
1,400	LF	Building #1 Roof Edge Blocking Labor		\$	6,000.00	Double M Construction		
250	LF	Building #3 Roof Parapet Blocking Material	29.77	\$	581.45	Allowance		
250	LF	Building #3 Roof Parapet Blocking Labor	4.30	\$	1,075.00	Double M Construction		
14,981	SF	Miscellaneous Blocking	0.25	\$	3,745.25	Allowance		
07 - Thermal & Moisture Protection								
1	LS	Building #1 Waterproofing		\$	8,000.00	Exterior Designs		
1	LS	Building #1 Stucco		\$	35,100.00	Exterior Designs	\$ (3,300.00)	***Deduct for band above storefront being removed from scope of work.
1	LS	Building #1 Roof Demolition for Complete Tear Off & Replacement: Remove and dispose of all layers of existing roofing materials, including sheet metal flashing and trim, to expose roof decking. Existing roof decking to be inspected for damage/deterioration prior to installation of new roof system. See Unit Pricing below if repair/replacement to existing roof decking, or existing building components is required prior to installation of new roof system. Removal of old material will be performed in sections to maintain a complete overnight watertight seal.		\$	187,613.00	Spann Roofing		
1	LS	Building #1 Roof Insulation & Membrane: Install wood nailers as required for new roof assembly. 3.5" polyisocyanurate insulation fastened per roofing manufacturer's requirements over existing roof decking. ½" thick high-density cover board insulation fastened per roofing manufacturer's requirements over new roof insulation. 60-mil TPO (white) membrane roof system fastened to roof decking per manufacturer's requirements. All roof membrane flashings shall be installed per roofing manufacturer's required installation details.						

1	LS	Building #1 Sheet Metal Flashing & Trim: .032" Aluminum Roof Edge Flashing (Parapet Walls, Drip Edge, Counterflashing, etc.) as required for complete, Watertight Roof Assembly. .032" aluminum 1" x 12" wide flush seam Soffit, Wall Panels (to match existing when possible), and Trim at new Drive Thru Canopy. Note that sub-framing and weather barrier are to be provided by others. All sheet metal flashing and trim to be fabricated in Manufacturer Standard, Non-metallic Color unless otherwise noted.					
1	LS	Building #3 Roof Demolition Tear Off & Replacement: Remove and dispose of all layers of existing roofing materials, including sheet metal flashing and trim, to expose roof decking. Existing roof to be remain in place. Removal of old material will be performed in sections to maintain a complete overnight watertight seal.		\$ 55,185.00	Spann Roofing		
1	LS	Building #3 Roof Insulation & Membrane: Install wood nailers as required for new roof assembly. ½" Thick High-density Cover Board Insulation fastened per Roofing Manufacturer's requirements over new Roof Insulation. 60-mil TPO (white) Membrane Roof System fastened to roof decking per Manufacturer's requirements. All Roof Membrane flashings shall be installed per Roofing Manufacturer's required installation details.					
1	LS	Building #3 Sheet Metal Flashing & Trim: .032" Aluminum Roof Edge Flashing (Parapet Walls, Drip Edge, Counterflashing, etc.) as required for complete, watertight roof assembly. .032" aluminum custom fabricated, commercial grade gutters and downspouts. All sheet metal flashing and trim to be fabricated in manufacturer standard, non-metallic color unless otherwise noted.					
1	LS	Building #1 Closed Cell Spray Foam Insulation @ Metal Panel Soffits & Fascia		\$ 14,168.00	Young Ceilings Systems		
1	LS	Building #1 Intumescent Paint on Closed Cell Spray Foam		\$ 3,856.00	Young Ceilings Systems		
1	LS	Building #2 Reroofing		\$ 24,015.00	Spann Roofing		
1	LS	Building #4 Reroofing		\$ 26,232.00	Spann Roofing		
08 - Openings							
64	EA	Building #1 Hollow Metal Doors & Frames: Interior Frames to be 16-Gauge, CRS, KD with Jamb Depths as required. Interior Frames with Sidelites to be 16-Gauge, Face-welded with Glazing Bead installed. <i>Glass to be by Others.</i>		\$ 24,012.94	Hamer Door & Partition		
61	EA	Building #1 3070 SCW Door Leafs: Wood doors to be Rotary Cut Natural Birch, Pre-finished to Manufacturers Standard color selection. Wood doors with lite cutout elevations are quoted with wood lite kits and ¼" Clear Tempered Glass installed. Full-lite & Half-glass Doors are to have a bonded SCLC core to accomodate for cutout size. Remaining doors to be bonded particleboard core.		\$ 40,005.16			
67	EA	Building #1 Door Finish Hardware: Figured using Commercial-duty Hardware sets created by Hamer Door for opening functionality. All finished to be brushed chrome or brushed stainless 626/630. <i>Card readers and power supplies are not included in pricing and are by Others.</i>		\$ 26,560.61			
61	EA	Building #1 Door & Hardware Installation Labor	150.00	\$ 9,150.00	Wes Sparkes		
1	EA	Building #1 Aluminum Storefront Door Type M01 Exterior: 120 x 104 Windows with Kawneer IR501T Thermally Broken Window Frames with 1-5/16" Solarban 70XL Lowe-E Insulated Impact Glass. Door is Kawneer IR350 Hurricane Impact with Standard 3-Point Locking, 10" Bottom Rails, Kawneer Push/Pulls, 9/16 Solarban 70XL, Impact Glass in Doors with Surface Mounted		\$ 256,940.00	Baker's Glass & Mirror	\$ 17,000.00	
1	EA	Building #1 Aluminum Storefront Door Type M01 Interior: 75-½ x 96 Kawneer Door.					
1	EA	Building #1 Aluminum Storefront Door Type M11 Exterior: 77-½ x 96 Windows with Kawneer IR501T Thermally Broken Window Frames with 1-5/16" Solarban 70XL Lowe-E Insulated Impact Glass. Door is Kawneer IR350 Hurricane Impact with Standard 3-Point Locking, 10" Bottom Rails, Kawneer Push/Pulls, 9/16 Solarban 70XL, Impact Glass in Doors with Surface Mounted Door Closures.					
1	EA	Building #1 Aluminum Storefront Door Type M11 Interior: 77-½ x 96 Kawneer Door.					***Add for increaseing SF height 1'-0" to the bottom of the soffit.
1	EA	Building #1 Aluminum Storefront Door Type F19 Exterior: 50 x 104 Kawneer IR350 Hurricane Impact with Standard 3-Point Locking, 10" Bottom Rails, Kawneer Push/Pulls, 9/16 Solarban 70XL, Impact Glass in Doors with Surface Mounted Door Closures.					

18	EA	Building #1 Aluminum Storefront Window Type A Exterior: 224 x 60 Windows with Kawneer IR501T Thermally Broken Window Frames with 1-5/16" Solarban 70XL Lowe-E Insulated Impact Glass.					
1	EA	Building #1 Aluminum Storefront Entrance Type B/Door Type M14 Exterior: 224 x 108 Windows with Kawneer IR501T Thermally Broken Window Frames with 1-5/16" Solarban 70XL Lowe-E Insulated Impact Glass. Door is Kawneer IR350 Hurricane Impact with Standard 3-Point Locking, 10" Bottom Rails, Kawneer Push/Pulls, 9/16 Solarban 70XL, Impact Glass in Doors with Surface Mounted Door Closures.					
2	EA	Building #1 Aluminum Storefront Window Type C Exterior: 86 x 60 Windows with Kawneer IR501T Thermally Broken Window Frames with 1-5/16" Solarban 70XL Lowe-E Insulated Impact Glass.					
2	EA	Building #1 Window Type E Interior Bullet Resistant					
2	EA	Building #1 Window Type F Interior Bullet Resistant					
1	EA	Building #1 Window Type G Interior Bullet Resistant: 76 x 36 UL 752 Level 2 Interior Transaction Window comprised of uncoated Acrylic 1-¾" Glazing that is fabricated into TSS BL1.75 Aluminum Tube and 2-Piece Frames with a Clear Anodized Finish. Includes Mk1 Voice Ports which are Level 2 and 16" x 8" x 2" Stainless Steel Counter Mount Deal Trays which are Level 2.		\$ 38,935.50	Baker's Glass & Mirror		
2	EA	Building #1 Window Type H Interior Bullet Resistant: 52x 36 UL 752 Level 2 Interior Transaction Window comprised of uncoated Acrylic 1-¾" Glazing that is fabricated into TSS BL1.75 Aluminum Tube and 2-Piece Frames with a Clear Anodized Finish. Includes Mk1 Voice Ports which are Level 2 and 16" x 8" x 2" Stainless Steel Counter Mount Deal Trays which are Level 2.					
9	EA	Building #3 Hollow Metal Doors & Frames: Interior Frames to be 16-Gauge, CRS, KD with Jamb Depths as required. 1 Welded and 8 KD + 1 HM Door Leaf.		\$ 4,486.51			
9	EA	Building #3 3068 SCW Door Leafs: Wood Doors to be Rotary Cut Natural Birch, Pre-finished to Manufacturer's Standard Color Selection. Wood Doors with Lite Cutout Elevations are quoted with Rated Metal Lite Kit & Glass installed.		\$ 5,209.83	Hamer Door & Partition		
9	EA	Building #3 Door Finish Hardware: Figured using Commercial-duty Hardware Sets created by Hamer Door for opening functionality. All finished to be Brushed Chrome or Brushed Stainless 626/630.		\$ 9,374.27			
10	EA	Building #3 Door & Hardware Installation Labor	250.00	\$ 2,500.00	Wes Sparkes		
1	EA	Building #3 Aluminum Storefront Door Type 301: 77 x 86-½ Kawneer IR350 Hurricane Impact Door, 6" Midrail, Standard 3-Point Locking, 10" Bottom Rail, Kawneer Push/Pulls, Surface-Mounted Door Closures, 9/16 Solarban 70XL Impact Glass.					
1	EA	Building #3 Aluminum Storefront Door Type 302A: 41 x 86-½ Kawneer IR350 Hurricane Impact Door, 6" Midrail, Standard 3-Point Locking, 10" Bottom Rail, Kawneer Push/Pulls, Surface-Mounted Door Closures, 9/16 Solarban 70XL Impact Glass.		\$ 22,750.00	Baker's Glass & Mirror		
1	EA	Building #3 Aluminum Storefront Door Type 306: 41 x 86-½ Kawneer IR350 Hurricane Impact Door, 6" Midrail, Standard 3-Point Locking, 10" Bottom Rail, Kawneer Push/Pulls, Surface-Mounted Door Closures, 9/16 Solarban 70XL Impact Glass.					
1	EA	Building #3 Aluminum Storefront Door Type 302B: 36 x 84 TGP Fire-Rated & Impact-Rated Door with LCN Surface-Mounted Door Closure, Schlage Rim Cylinder, 36" Smoke Seal at bottom of Door, Von Duprin surface Vertical Rod Panic Device.		\$ -		\$ 23,500.00	***Change to a 60-Minute HM Door with narrow lite. Aluminum Storefront Door Type 302B: 36 x 84 TGP Fire-Rated & Impact-Rated Door with LCN Surface-Mounted Door Closure, Schlage Rim Cylinder, 36" Smoke Seal at bottom of Door, Von Duprin surface Vertical Rod Panic Device.
09 - Finishes							
1	LS	Building #1 Demo Existing Residual Mud Bed					
1	LS	Building #1 Scarify Existing Carpet Glue					
1	LS	Building #1 Mud Bed in Areas Receiving New Hard Tile					
1	LS	Building #1 Ardex K10 Self-Leveling in Areas Receiving LVT					
1	LS	Building #1 Ardex SD-F Feather Finish Patch in Areas Receiving CPT					
1	LS	Building #1 CPT Flooring: Interface Open Air 401, Color TBD, 25 cm x 1m					
1	LS	Building #1 LVT Flooring: Interface Steady Stride Wood Grains, Color TBD, 12.5 cm x 1m.		\$ 123,160.00	Bonitz		
1	LS	Building #1 Rubber Base: Johnsonite 4" Cove Base, Color TBD.					
1	LS	Building #1 Floor/Wall Tile: Daltile, Volume 1.0, Color TBD, 12" x 24".					

1	LS	Building #1 Grout: Ultracolor Plus FA Grout, Color TBD, <i>No epoxy Grout Included.</i>					
1	LS	Building #1 Thinset: Kereflex Plus.					
1	LS	Building #1 Waterproof Membrane: Mapei Aqua Defense waterproof membrane beneath all ceramic floor tile.					
9,167	SF	Building #1 ACT & Grid: 2x2 Armstrong Ultima #1942 ACT, 9/16" Grid, and ⅞" Wall Mould.		\$70,700.00	Young Ceilings Systems		
137	SF	Building #1 Sealed Concrete Floors	1.50	\$205.50	Young Ceilings Systems		
1	LS	Building #1 Wall Assemblies & Drywall Ceilings: Metal Stud Framing, ½" Densglass, ⅝" FC & MR Drywall, ⅝" Durock, R-11 & R-19 Batt Insulation, 1-½" Rigid Foam Insulation.		\$247,801.00	Young Ceilings Systems		
1	LS	Building #1 Level 5 Drywall Finish		\$-	Young Ceilings Systems	\$16,035.00	***Removed per 07-03 Meeting with LCK.
1	LS	Building #1 Fiberglass Bulletproof Wall Panels @ Windows H,G, E, & F		\$12,150.00	Young Ceilings Systems		***Added as a Line-Item per 06-05-2025 email from Madison Batac with Graham Group
1	LS	Building #1 Painting: Drywall Doors, Frames on Interior and Prep and Paint of Metal Façade on Exterior.		\$52,500.00	Young Ceilings Systems		
100	LF	Building #1 Chair Rail Material	5.00	\$500.00	Allowance		***Limits and material type is not clearly defined on Drawings
100	LF	Building #1 Chair Rail Installation Labor		\$400.00	Double M Construction		
		Building #3 Scarify Existing Carpet Glue					
358	SF	Building #3 Tile Flooring & Base: Daltile Volume 1.0, Color TBD, 12" x 24".					
264	SF	Building #3 LVT Flooring: Interface Steady Stride Woodgrains, Color TBD, 12.5 cm x 1 m.					
1,910	SF	Building #3 CPT Flooring: Interface Open Air 401, Color TBD, 25 cm x 1 m.					
1	LS	Building #3 Grout: Ultracolor Plus FA Grout, Color TBD, <i>No Epoxy Grout Included.</i>		\$26,569.00	Bonitz		
360	LF	Building #3 Rubber Base: Johnsonite 4" Cove Base, Color TBD.					
1	LS	Building #3 Thinset: Kereflex Plus Thinset.					
1	LS	Building #3 Self-Leveling Prep: Mapei Aqua Defense waterproof membrane beneath all ceramic floor tile.					
192	SF	Building #3 Sealed Concrete Floors	1.50	\$288.00	Young Ceilings Systems		
1,633	SF	Building #3 ACT & Grid: 2x2 Armstrong Ultima #1942 ACT, 9/16" Grid, and ⅞" Wall Mould.		\$12,584.00	Young Ceilings Systems		
1	LS	Building #3 Wall Assemblies & Drywall Ceilings: Metal Stud Framing, ⅝" FC & MR Drywall, ⅝" Durock, and R-11 Sound Batt Insulation.		\$49,928.00	Young Ceilings Systems		
1	LS	Building #3 60-Minute Rated Wall Assembly + Metal Wall Panels & Trim		\$15,387.00	Allowance		***Design is TBD. Need UL Assembly and scope clarification. This is NOT a firm number as we do not have any drawings to accurately price. This is a budget number only.
1	LS	Building #3 Level 5 Drywall Finish		\$-	Young Ceilings Systems	\$2,564.00	***Removed per 07-03 Meeting with LCK.
1	LS	Building #3 Interior Painting: Drywall, Doors, and Frames.		\$11,100.00	Young Ceilings Systems		
1	LS	Building #3 Exterior Painting: Paint Exterior Siding & Soffits.		\$16,100.00	Young Ceilings Systems		***Exterior Finish is noted as TBD on Building Section.
1	LS	Building #2 Exterior Painting: Paint Exterior Siding & Soffits.		\$4,858.00	Young Ceilings Systems		
1	LS	Building #4 Exterior Painting: Paint Exterior Siding & Soffits.		\$4,090.00	Young Ceilings Systems		
10 - Specialties							
3	EA	Building #1 Toilet Partitions: Partitions to be Solid Plastic, Floor Mounted, Overhead Braced, Stainless Steel Hardware. Quote based on Manufacturer's Stock Colors and Textures.		\$4,014.64	NewSouth Specialties		
1	EA	Building #1 Urinal Screens: Screen to be Solid Plastic with Stainless Steel Hardware. Quote based on Manufacturer's Stock Colors and Textures.					
4	EA	Building #1 Toilet Partition & Urinal Screen Installation Labor		\$975.00	Wes Sparkes		
40	EA	Building #1 Toilet Accessories: ASi Brand. (4) 18" Stainless Finish Grab Bars, (4) 36" Stainless Finish Grab Bars, (4) 42" Stainless Finish Grab Bars, (6) 24" x 36" Fixed Tilt Mirrors, (5) Dual-Roll Toilet Paper Dispensers, (4) Paper Towel Dispensers, (4) Surface Mounted Waste Receptacles, (6) Surface Mounted Soap Dispensers, and (3) Sanitary Napkin Disposals.		\$2,625.78	NewSouth Specialties		
40	EA	Building #1 Toilet Accessory Installation Labor	25.00	\$1,000.00	Wes Sparkes		
3	EA	Building #1 Fire Extinguishers & FEC: Fire Extinguisher Cabinet 2409 6R Full-Glass Clear Door with Red Vertical “FIRE EXTINGUISHER” Letters. Semi-Recessed With 2-½” Rolled Edge Trim. Requires a 4” Wall Depth. Fire Extinguishers MP10 - UL Rated 4-80B:C - 10 lb Multipurpose with Standard		\$1,292.56	NewSouth Specialties		
3	EA	Building #1 Fire Extinguishers & FEC Installation Labor	25.00	\$75.00	Wes Sparkes		

4	EA	Building #3 Toilet Partitions: Partitions to be Solid Plastic, Floor Mounted, Overhead Braced using Stainless Steel Hardware. Quote based on Manufacturer's Stock Colors and Textures.		\$5,272.96	NewSouth Specialties		
1	EA	Building #3 Urinal Screens: Partitions to be Solid Plastic and have Stainless Steel Hardware. Quote based on Manufacturer's Stock Colors and Textures.					
4	EA	Building #3 Toilet Partition & Urinal Screen Installation Labor		\$1,275.00	Wes Sparkes		
23	EA	Building #3 Toilet Accessories: ASi Brand. (2) 18" Stainless Finish Grab Bars, (2) 36" Stainless Finish Grab Bars, (2) 42" Stainless Finish Grab Bars, (4) 24" x 36" Fixed Tilt Mirrors, (4) Dual-Roll Toilet Paper Dispensers, (2) Paper Towel Dispensers, (2) Surface-Mounted Waste Receptacles, (2) Surface-Mounted Soap Dispensers, and (3) Sanitary Napkin Disposals.		\$2,079.01	NewSouth Specialties		
23	EA	Building #3 Toilet Accessory Installation Labor	25.00	\$575.00	Wes Sparkes		
2	EA	Building #3 Fire Extinguishers & FEC: Fire Extinguisher Cabinet 2409 6R Full-Glass Clear Door with Red Vertical "FIRE EXTINGUISHER" Letters. Semi-Recessed With 2-½" Rolled Edge Trim. Requires a 4" Wall Depth. Fire Extinguishers MP10 - UL Rated 4-80B:C - 10 lb Multipurpose with Standard		\$906.29	NewSouth Specialties		
2	EA	Building #3 Fire Extinguisher & FEC Installation Labor	25.00	\$50.00	Wes Sparkes		
11 - Equipment							
1	EA	Building #1 Metal Detector @ M01A		\$-	By Owner		***No Specifications given and item is dashed on plans signifying that it is N.I.C.
1	EA	Building #3 Metal Detector @ 301		\$-	By Owner		***No Specifications given and item is dashed on plans signifying that it is N.I.C.
1	EA	Envelope Depository: Hamilton Envelope Depository. Includes Freight, Delivery, and Installation.		\$3,185.00	Ken Smith, Inc.		
1	EA	Vision Window: 8030 Bulletproof Teller Window includes Freight, Delivery, and Installation.		\$11,483.00			
1	EA	Deal Drawer: American Vault Motorized, Heated, Stainless Steel includes Freight, Delivery, and Installation.		\$8,883.00			
1	EA	Drive-Thru Tubes & Audio: American Vault 700 PVC Tube System, Audio Authority Intercom System with Series 1500 B Counter Station, and Audio Hub serves (2) Tellers and up to (4) Lanes. Includes Freight, Delivery, and Installation.		\$13,883.00			
3	EA	Teller Pedestals with Drawers: 18" W x 38-½" H x 19" D Pedestals with (2) Locking Box Drawers, (1) Adjustable Shelf behind Locking Cupboard Door, (3) Plastic Cash Trays with (8) Compartments, and Coin Scoop, (3) Steel Locking Lid Covers, and Standard Base. Includes Freight, Delivery, and Installation.		\$4,420.00			
1	EA	Lane Markers: (2) Open/Closed Lights with (1) Two-Gang Switch with SS plate. Signs and Switch require EC Installation and 120v Service. Customer responsible for Installation.		\$2,195.00			
1	EA	36" x 39" Safe: (1) CS TL-15 Safe (36"H x 39"W x 26"D), (4) 5" Teller Lockers with Double Key Locks, and (2) 20" Lockers with Combo Locks.		\$12,100.00			***Still waiting on pricing for this item.
12 - Furnishings							
1	LS	Building #1 Casework & SS @ M01A Security		\$6,461.00	CTS Commercial Millwork		
1	LS	Building #1 Casework & SS @ F18 Business License Office		\$1,031.00			
1	LS	Building #1 Casework & SS @ F19 Cashier Kiosk		\$24,367.00			
1	LS	Building #1 Casework & SS @ F28 Work Room/Storage		\$14,491.00			
1	LS	Building #1 Shelving @ F30 Storage		\$2,442.00			
1	LS	Building #1 Casework & SS @ F31 Conference Room		\$3,899.00			
1	LS	Building #1 Casework & SS @ F25 Work Station		\$5,382.00			
1	LS	Building #1 Shelving @ F35 Storage		\$5,809.00			
1	LS	Building #1 Open Shelving @ F36 I.T. Assistant		\$12,353.00			
1	LS	Building #1 Casework & SS @ F38 Storage/Future Office		\$7,428.00			
1	LS	Building #1 Casework & SS @ M09 Lactation Room		\$3,515.00			
1	LS	Building #1 Casework & SS @ M04 Men's Restroom		\$4,944.00			
1	LS	Building #1 Casework & SS @ M06 Women's Restroom					
1	LS	Building #1 Casework & SS @ P66 Reception/Office Manager		\$7,808.00			
1	LS	Building #1 Casework & SS @ M15 Break Room		\$8,174.00			
1	LS	Building #1 Shelving @ A49 City Clerk		\$2,997.00			
1	LS	Building #1 Shelving @ A46 Hall		\$1,887.00			
1	LS	Building #1 Casework & SS @ P57 Inspector & Code Office		\$15,302.00			

1	LS	Building #1 Casework & SS @ P50 Keep Georgetown Beautiful		\$	7,166.00		
1	LS	Building #1 Casework & SS @ P51 Conference Room		\$	890.00		
1	LS	Building #1 Casework & SS @ P59 Waiting		\$	1,748.00		
1	LS	Building #1 Casework & SS Delivery & Installation		\$	28,154.00		
1	LS	Building #3 Casework & SS @ 305 Men's Restroom		\$	5,040.00		
1	LS	Building #3 Casework & SS @ 304 Women's Restroom					
1	LS	Building #3 Casework & SS @ 303 Meeting Space					
1	LS	Building #3 Casework & SS @ 302 Council Chambers					
1	LS	Building #3 Casework & SS @ 302A I.T. Station					
1	LS	Building #3 Casework & SS Delivery & Installation		\$	3,397.00		
21 - Fire Suppression							
1	LS	Building #1 Fire Suppression System: Design in accordance with NFPA 13 and FP Drawing. Light Hazard Criteria provided throughout entire project. The general scope will be renovating the existing system for new ceiling and wall layouts. Pricing assumes the existing wet pipe systems's branch lines and mains will remain as-is. Demo the existing drops to sprinklers, spin existing branch lines so outlets are facing up and add new pendent sprinklers on flex drops for new ceilings. Demo existing 1" drop piping to sprinklers only. New Dry sidewall sprinklers will be provided for the new Canopy as shown in the FP Drawings. Assumed that the existing sprinkler system water supply is capable of supplying the proposed renovation. All materials and piping per NFPA 13. Design, Shop Drawings. Plan Review Fees. Testing. and Certification are included.		\$	45,000.00	Trident Fire Protection	
22 - Plumbing							
1	LS	Building #1 Plumbing: Furnish Material and Labor as per plans and specifications for (6) Toilets, (2) Urinals, (4) Under-mount Lavatory Sinks, (3) Wall-mount Lavatory Sinks, (2) Bar Sinks, (1) Breakroom Sink, (1) Janitor Sink, (1) Water Heater with Circulator, (2) Floor Drains, (1) Water Cooler, (6) Water Supply Boxes, and New Gas Line. Water Lines to be Copper and Drain and Vent to be PVC. Demo is included for existing fixtures. New water line around perimeter for existing Hose bibbs.		\$	73,900.00	Craig's Plumbing	
1	LS	Building #2 Plumbing: Furnish Material and Labor as per plans and specifications for (4) Toilets, (2) Urinals, (4) Integral Sink Lavatories, (1) Bar Sink, (1) Janitor Sink, (1) Water Heater, (1) Water Cooler, and (2) Hose Bibbs. Water lines to be Copper and Drain and Vent to be PVC. Demo is included for existing fixtures.		\$	41,400.00	Craig's Plumbing	
23 - Heating, Ventilating, and Air Conditioning (HVAC)							
1	LS	Building #1 Mechanical: Furnish and install six (6) Trane rooftop heat pumps with electric heat and all accessories shown on the plans. Furnish and install one (1) Mitsubishi heat pump with ductless high wall fan coil. Furnish and install six (6) complete duct distribution system with rectangular ductwork, box drum louvers, snap lock pipe, flex duct, hand dampers, duct sealer and duct insulation as shown on plans. Furnish and install all necessary registers grilles and diffusers as shown on the plans. Furnish and install all necessary thermostats, control wiring for proper operation of HVAC systems. Furnish and install two (2) bathroom exhaust fans. Furnish and install one (1) electric unit heaters as per the plans. Provide Independent Test and Balancing. Warranty: 1-year labor		\$	380,000.00	Carolina Cool	
1	LS	Building #3 Mechanical: Furnish and install three (3) Trane heat pumps split system, fan coils with electric heaters. Furnish and install condensate pans, traps, and float switches. Furnish and install refrigerant and condensate piping. Furnish and install three (3) complete duct distribution systems with rectangular ductwork, snap lock pipe, flex duct, hand dampers, motorized outside air dampers, duct sealer and duct insulation. Furnish and install all registers, grilles and diffusers as shown on the plans. Furnish and install three (3) ceiling exhaust fan with bird screens backdraft dampers wall caps and gravity vents as per the plans. Furnish programmable thermostats, and control wiring. Startup and check the systems for proper operation. Provide Independent Testing and Balancing. Warranty: 1-year on labor, 1-year parts and 5-year compressor from equipment manufacturer.		\$	115,000.00	Carolina Cool	
26 - Electrical							

1	LS	Building #1 Electrical: Includes Gear Package, Fixture Package. Includes (14) Wallpacks per GENLYTE layout dated 6-19-25., Fire Alarm System, Generac Generator and ATS, All Branch Circuits and Homeruns to be MC Cable. Access Control System by others, door conduits provided by Coastline. Conduit, wire, boxes and devices.		\$	376,914.00	Coastline Electric			
1	LS	Building #1 Electrical Demo & Temporary Lighting		\$	1,495.00	Coastline Electric			
1	LS	Building #1 Voice Annunciator System Alternate		\$	-	Coastline Electric	\$	12,372.11	Alternate #1
1	LS	Building #3 Electrical: Includes Gear Package, Fixture Package <i>Includes Exterior Fixtures per layout provided</i> , Fire Alarm System, All Branch Circuits and Homeruns to be MC cable. Conduit, wire, boxes and devices.		\$	87,787.00	Coastline Electric			
1	LS	Building #3 Voice Annunciator System Alternate		\$	-	Coastline Electric	\$	10,344.03	Alternate #1
27 - Communications									
1	LS	TeleComm & Data		\$	-	By Owner			
28 - Electronic Safety & Security									
12	EA	Access Control: This work will likely be completed directly for the City. Security/Access Control Coordination (Conduits, Power, Door Hardware).		\$	10,000.00	Allowance			
1	LS	Security Camera System		\$	-	By Owner			
31 - Earthwork									
1	LS	Construction Drive		\$	2,000.00	D & W Sitework			
580	LF	Silt Fence		\$	2,030.00	D & W Sitework			
1	LS	Tree Removal		\$	-	By Owner			
1	LS	Concrete Demolition		\$	2,000.00	D & W Sitework			
31	LF	6" HDPE Pipe and Installation		\$	2,000.00	D & W Sitework			
1	LS	Stripping		\$	6,000.00	D & W Sitework			
1	LS	Subgrade		\$	2,000.00	D & W Sitework			
1	LS	Concrete Curbs and Sidewalks		\$	7,500.00	D & W Sitework			
1	LS	Base Course		\$	16,000.00	D & W Sitework			
1	LS	Asphalt Paving		\$	14,000.00	D & W Sitework			
1	LS	Site Grading & Seeding		\$	2,500.00	D & W Sitework			
1	LS	Striping		\$	1,500.00	D & W Sitework			
1	LS	Signage		\$	1,500.00	D & W Sitework			
32 - Exterior Improvements									
1	LS	Landscaping		\$	50,000.00	Allowance			***No Landscaping Sheets are part of the Plan Set
1	LS	Irrigation		\$	-	By Owner			***No Landscaping Sheets are part of the Plan Set
1	LS	Parking Lot Reseal & Stripe: Clean and then Spray (2) Coats of Asphalt Sealer. Restripe Parking Lot as original.		\$	12,954.50	Harrelson Construction			
Sales Tax on Materials							***Sales Tax has already been applied to purple line-items above.		
	%	Sales Tax on Materials	7%	\$	-	City of Georgetown, SC			
	LS	Construction Cost including Sales Tax			\$	3,579,618.76			
Contingency, Overhead, & Fee									
	LS	Design Fees based on \$3,000,000.00 Construction Cost		\$	212,800.00				
	LS	Additional Design Fees based on Increased Cost		\$	40,573.31				
	%	Contractor's Fee (Overhead & Profit)	10.66%	\$	408,596.96				
	%	Contractor's Fee (General Liability Insurance)	0.59%	\$	27,196.71				
	LS	Overhead & Fee Total			\$	435,793.67			

Total Cost of Construction:	\$4,268,785.75	Price per Heated SF:	\$275.09
		Price per Under Roof SF:	\$284.78

Total Heated Square Feet	15,518	SF
Total Under Roof Square Feet	14,990	SF

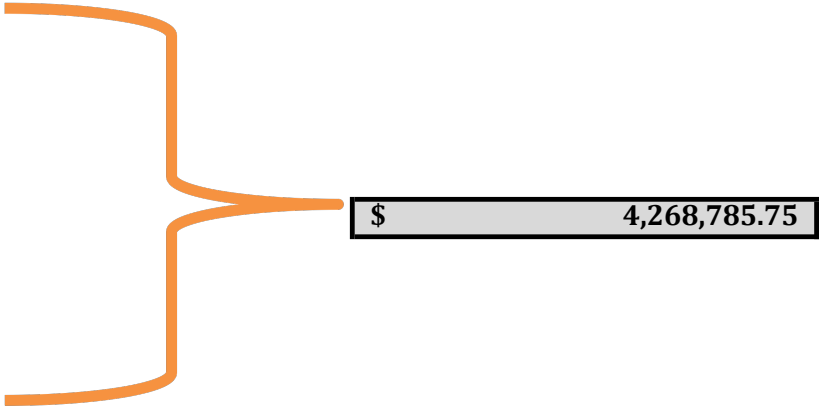
Amount Already Paid by The City of Georgetown:	\$261,624.00	***Paid by The City of Georgetown through Pay Application #4
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Amount Already Paid by The City of Georgetown:	\$ 301,034.07
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*** Paid by The City of Georgetown through Pay Application #4.

Remaining Cost of Project:	\$ 3,907,151.66
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Sitework	\$ 153,185.29
Building #1	\$ 3,343,886.47
Building #3	\$ 697,889.16
Building #2	\$ 36,008.32
Building #4	\$ 37,816.52



ADD Alternate #1: Voice Annunciator Fire Alarm Systems for Bldgs. 1 & 3	\$ 22,716.14
ADD Alternate #2: Extend Storefront to Bottom of Soffit on Building 1 (1'-0")	\$ 15,241.25
ADD Alternate #3: Coastal Structures pays for Permit Fee, Review Fee, and Fire Department Impact Fee	\$ 64,231.33
DEDUCT Alternate #1: Interior Windows NOT @ Security to be Tempered/Not BR. This Also Eliminates BR Wall Panels @ Same Locations	\$ 25,330.03
ADD Alternate #4: Demolition of Building #4 (Building Only)	\$ 9,767.75
ADD Alternate #5: Demolition of Building #4 Concrete Foundation & Slab	\$ 2,225.00

***Accomplishing this Alternate would also eliminate the need for the 60-Minute Rated Wall Retrofit on Building #3 below.

Estimated Cost of Drive-Thru Canopy & Associated Equipment	\$ 68,994.02
Estimated Cost of 60-Minute Wall Retrofit on Building #3	\$ 17,387.00

***Budget Only

***Budget Only



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Fire
Issue Under Consideration:	Motion to approve purchase and payment in the \$129,903.35 to Rhinehart Fire Service for Scott air Pack replacement.
Amount Requested:	\$129,903.35
In Current Budget?:	Yes
If not, please explain:	
Financial Impact:	\$129,903.35
Points to Consider:	The Fire Department will replace existing air packs that are reaching the end of service life. Quoted with NCSA Contract #26-0521
Options:	Approve or Deny
Staff Recommendation:	Approve

Reviews:

Amy Skidmore	Created/Initiated	Approver
Charlie Cribb	Approved	Approver
Kathy Vermeland	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Rhinehart Fire Service

QUOTE

RHINEHART FIRE SERVICES

DATE 8/8/2025

22 Piney Park Rd., Asheville NC 28806
Office 828-273-1789
Cell Phone (828)506-0736
kathryn@rhinehartfire.com

EXPIRES ON 10/30/2025

TO Georgetown City Fire Department
Attn: Charlie Cribb
1405 Prince Street
Georgetown, SC 29440
843-385-0348

Quoted with NCSA Contract #26-03-0521

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
KATHRYN BLACK		NET 10	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
11	Scott #X8914025305A04 4500 psi, 2018 NFPA X3Pro Air-Pak w/Standard Harness with Parachute Buckles, Snap change connection, Standard Belt with No Escape Rope, Quick Connect Hose Regulator, Universal EBSS Accessory Hose, Pak-Tracker, Less Cylinder, Less Face piece (SEMS Added)	7,685.00	84,535.00
22	Scott #200129-01 4500 PSI, 45 minute Carbon, Snap-change Cylinder	1,335.00	29,370.00
20	Scott #201215-22 AV-3000HT 4 point, Kevlar headnet, no comm bkt	375.00	7,500.00
	Estimated Shipping		included
	PART#NS750 ALL PRICING BASED ON NORTH CAROLINA SHERIFFS ASSOCIATION CONTRACT #26-03-0521		

OTHERLESS NOTED ABOVE PRICES DO NOT INCLUDE ANY APPLICABLE TAX

OR SHIPPING CHARGES

SUBTOTAL	121,405.00
SALES TAX (7%)	8,498.35
TOTAL	129,903.35

Quotation prepared by: KATHRYN BLACK REGIONAL SALE PERSON RHINEHART FIRE SERVICES, INC.

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return:

THANK YOU FOR YOUR BUSINESS



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Fire
Issue Under Consideration:	Motion to approve purchase and payment of a Skeeter Polaris Ranger Crew XP 1000 Northstar Ultimate, with a 6GPM UHP ultra-high pump, 150' ultra-high pressure hose reel, 70-gallon water tank with 5-gallon foam tank. Includes Stokes basket carrier and EMS jump seat in the cargo bed in the amount of \$135,000.00.
Amount Requested:	\$135,000
In Current Budget?:	yes
If not, please explain:	
Financial Impact:	\$135,000
Points to Consider:	This apparatus will be used for special events and many other incidents with the capability to transport patients from constricted areas that an ambulance cannot access. This unit also has firefighting capabilities on board.
Options:	Approve or Deny
Staff Recommendation:	Approve

Reviews:

Amy Skidmore
 Charlie Cribb
 Kathy Vermeland
 Scott Whittier
 Stephanie Buccione

Created/Initiated
 Approved
 Approved
 Approved
 Final Approval

Approver
 Approver
 Approver
 Approver
 Approver

Attachments:

1. Spartan Fire & Emergency Apparatus



SPARTAN FIRE
and Emergency Apparatus
Since 1973

QUOTATION



ESTIMATE



319 Southport Road • Roebuck, S.C. 29376

Office: 864-582-2376 • Fax: 864-582-2377 • Email: spartanfire@spartanfire.com

Customer: Georgetown Fire Department
1405 Prince St.
Georgetown, SC 29440

Date of Proposal:
F.O.B.:
Estimated Delivery:
Payment Terms:
Salesman:

July 10, 2025
Georgetown
8 Months
At Delivery
Frey Coker

Item	Qty.	Description	Price	Amount
1	1	Skeeter Polaris Ranger Crew XP 1000 Northstar Ultimate, with a 6GPM UHP ultra-high pump, 150' ultra-high pressure hose reel, 70-gallon water tank with 5-gallon foam tank. Includes Stokes basket carrier and EMS jump seat in the cargo bed. Price includes training and final inspection for two department personnel to the manufacturing facility. ****HGAC consortium fee built into the price of the apparatus****	\$134,500.00	\$134,500.00
2	1	South Carolina State Tax	\$500.00	\$500.00

TOTAL COST **\$135,000.00**

THIS QUOTATION EXPIRES September 1, 2025



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Public Works
Issue Under Consideration:	Motion to approve second reading of an ordinance to amend Articles II and III of Chapter 9, City of Georgetown Code of Ordinances, Garbage Trash and Weeds, by amending sections 9-17 and 9-23 of Article II, Collection Regulations and section 9-45 of Article III, Solid Waste Regulations in the City of Georgetown Code of Ordinances.
Amount Requested:	
In Current Budget?:	
If not, please explain:	
Financial Impact:	
Points to Consider:	• This is the second reading to revise current city policy under Chapter 9 of Garbage Trash and Weeds and to make changes to bulk waste collections that were approved by City Council back in May 2023 to collect bulk waste items during Residential Clean Sweeps, which take place 4 times a year (July, October, January and April). • Bulk waste materials consist of residential household items (mattresses, box springs, chairs, sofas, electronic waste and appliances). This does not include construction debris or remodeling materials. • It is recommended that this bulk waste collection schedule that was implemented as part of the Residential Clean Sweep program be included as a (1x) per week collection along with yard waste

	collections for residential customers.
Options:	Council to Approve or Disapprove Motion.
Staff Recommendation:	Staff recommends for Motion to be approved.

Reviews:

Stephanie Buccione

Created/Initiated

Approver

Attachments:

1. Enabling.Chapter 9 Garbage Trash Weeds
2. Chapter_9__GARBAGE__TRASH_AND_WEEDS (1).revisions July 2025

**AN ORDINANCE AMENDING ARTICLES II AND III OF CHAPTER 9, CITY OF
GEORGETOWN CODE OF ORDINANCES, GARBAGE TRASH AND WEEDS, BY
AMENDING SECTIONS 9-17 AND 9-23 of ARTICLE II, COLLECTION
REGULATIONS, AND SECTION 9-45 OF ARTICLE III, SOLID WASTE
REGULATIONS**

WHEREAS, Section 1-9 of the Code of Ordinances of the City of Georgetown allows for the amendment of the Code of Ordinances from time to time; and

WHEREAS, The City of Georgetown understands and appreciates the importance of citywide trash regulations to the aesthetics of the city and to the health and safety of citizens and visitors; and

WHEREAS, The City of Georgetown understands and appreciates the importance of providing municipal sanitation services to its citizens; and

WHEREAS, The City of Georgetown desires to clarify for residents and contractors those sanitation services provided by the city;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, duly assembled, that the City of Georgetown Code of Ordinances Chapter 9, Article II, Sections 9-17 Hours of collection and 9-23 Citywide trash regulations, and Article III, Section 9-45 Preparation of refuse for collection, be amended as shown in redline on Exhibit A, attached and incorporated, with the redline changes to be codified.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney

Chapter 9 GARBAGE, TRASH AND WEEDS¹

ARTICLE I. IN GENERAL

Sec. 9-1. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adopt a street program. Any persons, non-profit organizations or groups, volunteering to provide litter collections along rights-of-way within the City of Georgetown.

Agents, employees and contractors. Person(s) acting as a hired help under an oral or written contract agreement to construct or perform a business task for a homeowner and/or tenant at their place of business or residential property.

Approved container. For residential service, approved containers are defined as roll out carts and recycling bins. For commercial service, approved containers are defined as roll out carts. Approved containers in the downtown sanitation district are defined in section 9-18.

Bulk waste. Residentially generated household furniture including tables, desks, chairs, beds, mattresses, throw rugs and scrap metal including appliances, refrigerators, freezers stoves, washer/dryers, and hot water heaters. Furniture and appliances traditionally referred to as brown and white goods are bulk waste. Boxes that are not flatten for recycle purpose are considered bulk waste.

Bulk container. A large two-, three-, or four-cubic yard metal container of a type and size are used for commercial and non-residential properties.

Community-led clean sweeps. Any persons, non-profit organizations or groups, volunteering to provide litter collections within a community in the City of Georgetown.

Dwelling, single-family detached. A detached dwelling unit designed to be occupied by not more than one family. This use type includes stick-built homes, modular homes, manufactured homes (HUD) and mobile factory built homes, as defined in Article III of the City of Georgetown Zoning Ordinance.

Construction debris. Any materials used for construction, remodeling and demolition to include, but not limited to, commodes, sinks, bathtubs, windows, and doors.

Electronic waste. Residentially generated electric devices including televisions, computers, and all types of electric devices that plug into household power outlets.

¹Editor's note(s)—An ordinance adopted November 21, 2002 deleted former ch. 9, §§ 9-1—9-58, in its entirety, and replaced it with a new ch. 9 as set forth herein. Former ch. 9 pertained to similar subject matter, and derived from the following: §§ 11-3, 11-7, and 11-8 of the 1964 Code, and ordinances adopted on November 19, 1992, January 27, 1994, March 17, 1994, October 25, 1994, February 23, 1995, September 10, 1997, May 20, 1999, June 17, 1999, June 15, 2000, and June 20, 2002.

Cross reference(s)—Buildings and building regulations, Ch. 5; flood damage prevention and control, Ch. 8; health and sanitation, Ch. 11; housing, Ch. 12; sewers and sewer service, § 22-51 et seq.

Garbage. Organic, putrescible wastes from the preparation, cooking and serving of food. It shall also be taken to mean all household solid waste materials except yard debris and other types of trash as defined herein.

Hazardous solid waste. All materials such as poison, acids, caustics, medical or infected materials, drugs, explosives and similar waste material in a solid or semi-solid state.

HOA. A homeowner's association or management organization for multiple parcels or customers may be referred to as an HOA.

Household container. A watertight container constructed of plastic or other material according to criteria and standards for household containers as established by the public works director.

Industrial waste. All wastes generated from factories, processing plants and other manufacturing enterprises as a result of the processing and manufacturing of raw materials.

Litter. Any quantity of uncontainerized solid waste, such as paper, metal, plastics, glass and other miscellaneous trash, and bulk waste items such as furniture, construction materials normally found along the roadside or in public or private places. By its very definition, litter is an unauthorized accumulation of solid waste and trash.

Landscaping debris. Defined as all other landscaping materials, such as piles of leaves, weeds, old mulch, dried flowerbed debris, lawn cutting piles, etc.

Manufactured/mobile home park. A parcel or adjacent parcels having one or more of the same owners leasing three or more lots or spaces for residential mobile or manufactured homes or campers/RVs, regardless of how utilities are metered. This is a residential development that consists of mobile homes that are transported to the park site for use as permanent dwelling units. (Ref. section 337, City of Georgetown Zoning Ordinance.)

Multifamily dwelling units. Buildings containing more than two (2) dwelling units, townhomes, public housing, home occupations, and bed and breakfast establishments recognized boarding and rooming houses and other structures that are primarily used for residential purposes.

Non-residential. Everything that is not included in the definition of residential, including but not limited to retail, hospitality, medical, business, personal service, nonprofit, churches, synagogues, other recognized places of religious worship and all buildings that are a part thereof, manufacturing, wholesale, or other commercial establishments, restaurants, breweries, wineries, as a permanent establishment within a building, vacant lots, and cemeteries.

Putrescible waste. Organic waste products subject to decomposition by bacteria, fungi and oxidation, resulting in the formation of rotting, foul-smelling matter.

Residential. Private residence or single-family residence.

Shopping carts. Carts that are utilized for public use to maintain consumer purchases from grocery, convenience stores and other places of business.

Small dead animals. The term "small dead animals" refers to cats, dogs, and other animals of similar size.

Special collection fee. The fee authorized by ordinance of city council, updated from time to time and maintained in the clerk's record of fees, which is assessed on a customer's bill for collection service otherwise unauthorized under this chapter that is performed by the city due to a customer's noncompliance with provisions of this chapter.

Solid waste and/or refuse. All foreign substances and pollutants apart from those flowing from streets and sewers and passing therefrom in a liquid state into the water course. The terms are all inclusive terms incorporating litter, trash, garbage, junk, infectious and/or pathological wastes, etc.

State DHEC. The acronym DHEC refers to the South Carolina Department of Health and Environmental Control.

Trash. Waste placed for collection.

Trash Enclosure. A concrete enclosure for the express use of containing trash dumpsters located on commercial, industrial, multi-family, manufactured/mobile home park properties. (See Trash enclosure detail section 9-50.)

Tree limbs and tree trimming. Trees from residential property with a trunk diameter of no more than twelve (12) inches. This does not include the trunk or the stumps of any trees.

Unauthorized accumulation of solid waste. The storage or accumulation on any premises within the City of Georgetown of solid wastes, as defined herein, in such a manner as to create unsanitary conditions, fire hazards, offensive or obnoxious odors, insect breeding places, harboring places for vermin, or to be a nuisance to the public; or in any way adversely affect the health, safety and welfare of the public as established by the appropriate and applicable standards of the city. Solid waste may be declared to be "unauthorized accumulations of solid wastes" by any police or special enforcement officer of the City of Georgetown.

Yard debris. Yard debris such as tree cuttings, leaves, garden vegetation and trimmings. For purposes of this chapter the term yard debris will include trees or tree limbs cut into lengths no longer than five (5) feet with a diameter of six (6) inches or less.

(Ord. of 11-21-2002; Ord. of 2-16-2012; Ord. of 2-21-13; Ord. No. 2023-14, 6-15-23)

Sec. 9-2. Depositing in street or public place.

- (a) It shall be unlawful for any person to throw, deposit, litter, scatter or otherwise cause to be placed or left upon any vacant or unoccupied lot or lots, any right-of-way, along any street, sidewalk, or other public place within the city, any paper, wastes, rubbish, leaves, grass clippings or other trimmings and yard wastes, or garbage of any kind, unless such materials are properly containerized or bagged in such a manner as to facilitate their collection by the sanitation department.
- (b) It shall be unlawful for any person utilizing any vehicle, moving or parked, to cause any paper, wastes, cartons, rubbish, refuse, gravel, earth, trimmings, limbs; or garbage of any kind to be littered, thrown, deposited or scattered upon any street, sidewalk or public place, or any private property, occupied or unoccupied. Such precautions as are necessary to contain transported materials to prevent such littering and scattering shall be used.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-3. Litter control officer and building official—Duties.

The litter control or code enforcement officer of the city shall see that all premises are kept in accordance with the requirements of this chapter and for this purpose, he shall inspect all premises within the city and shall report and prosecute all violations of this chapter.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-4. Same—Obstructing.

It shall be unlawful for any person to obstruct, hinder or abuse the litter control or code enforcement officer of the city in the performance of his duties.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Secs. 9-5—9-15. Reserved.

ARTICLE II. COLLECTION REGULATIONS

Sec. 9-16. Establishment of a downtown sanitation district.

A downtown sanitation district (DSD) is hereby established to encompass services to nonresidential properties (i.e., commercial properties) fronting on Front Street between Queen Street and Wood Street, including perpendicular streets from Prince Street to riverfront between Queen Street and Wood Street as shown on sanitation district map. A map shall be maintained by the city clerk and the zoning administrator that exactly details the boundaries of the district.

(Ord. of 3-24-2003; Ord. No. 2022-16, 7-21-22; Ord. No. 2023-14, 6-15-23)

Sec. 9-17. Hours of collection.

- (a) Downtown sanitation district, defined under section 9-16, Establishment of downtown sanitation district, (hereafter referred to as the DSD):
 - (1) Garbage shall be collected by the city sanitation department between the hours of 5:00 a.m. and 9:00 a.m. Only city provided trash containers may be brought out onto the public sidewalk or right-of-way between those hours.
 - (2) Under no circumstances shall any container remain on public sidewalk or right-of-way after 10:00 a.m. It is prohibited to place trash or trash containers (whether the approved kind or other) within any public right-of-way, or on any public sidewalk located in the DSD, unless otherwise approved by the public works director or his or her designee based on verification of operational hours such that business owners are not on site to move the containers. Such approval is at the discretion of the public works director. Compliance with this section is the private responsibility of the customer. Any person violating this provision may be issued a citation for littering.
- (b) Residential and nonresidential customers garbage collections.
 - (1) Garbage must be placed out to the right-of-way the night before the scheduled collection day. The night before includes hours up to 4:00 a.m. the day of collection.
 - (2) ~~October thru May, garbage shall be collected by the city sanitation department between the hours of 5:00 a.m. and 4:00 p.m.~~
 - (3) ~~June thru September, garbage shall be collected by the city sanitation department between the hours of 4:00 a.m. and 3:00 p.m.~~

(Ord. of 3-24-2003; Ord. No. 2023-14, 6-15-23)

Sec. 9-18. Approved containers.

- (a) Roll-out containers and recycle bins provided by the city are approved for collection of garbage, trash, and refuse from residential customers unless otherwise prohibited in this article, except for multi-family dwelling units and mobile home parks as defined in section 9-1, Definitions.

-
- (b) Bulk containers, as defined in section 9-1, Definitions also known as dumpsters, are approved for collection of garbage, trash, and refuse from non-residential, commercial, multi-family dwelling units, and mobile home parks, subject to exemptions in this article.
 - (c) Garbage will be collected only if it is tightly sealed in a leak-proof approved container. City-provided roll-out carts and city-provided dumpster sites are construed to be approved containers. Use of any other container may result in the issuance of a littering citation. No single trash container, when filled, may weigh more than thirty-five (35) pounds. Residents in the DSD without roll-outs are required to take their bagged garbage to city-provided dumpster site.

(Ord. of 3-24-2003; Ord. No. 2023-14, 6-15-23)

Sec. 9-19. Cleanup required.

Any spillage or leakage of trash or fluids from an approved container must be cleaned up immediately by the resident, homeowner or business owner. Failure to do so may result in a littering citation.

(Ord. of 3-24-2003; Ord. of 2-21-13; Ord. No. 2023-14, 6-15-23)

Sec. 9-20. City-provided dumpster sites.

The city will provide at least one dumpster location convenient to the downtown merchants for use strictly by merchants or residents in the DSD. There will be a fifteen dollar (\$15.00) monthly fee for use of the dumpster.

(Ord. of 3-24-2003; Ord. No. 2023-14, 6-15-23)

Sec. 9-21. Boxes in general.

Boxes may be placed in front of businesses for pick up in the DSD during the hours defined under section 9-17, Hours of collections. Boxes must be flattened and emptied of all waste and putrescible material. Cardboard/corrugated boxes collected by Georgetown County or similar waste haulers must be collected by during same time as defined under Hours of collection, section 9-17.

(Ord. of 3-24-2003; Ord. No. 2023-14, 6-15-23)

Sec. 9-22. Sanitation fees.

- (a) Fees for residential customers and miscellaneous charges for sanitation services shall be adopted and amended from time to time by ordinance of city council. A schedule of all such fees, deposits, and charges in effect will be maintained and on file in the office of the city clerk of the City of Georgetown, South Carolina.
- (b) Fees for nonresidential customers and miscellaneous charges for sanitation services shall be adopted and amended from time to time by ordinance of city council. A schedule of all such fees, deposits, and charges in effect will be maintained and on file in the office of the city clerk of the City of Georgetown, South Carolina. Pickup of yard wastes and bulk waste materials are not provided to nonresidential sanitation customers in the downtown sanitation district areas.
- (c) Fees for all other nonresidential customers and miscellaneous charges for sanitation services shall be adopted and amended from time to time by ordinance of city council. A schedule of all such fees, deposits, and charges in effect will be maintained and on file in the office of the city clerk of the City of Georgetown, South Carolina. This fee provides garbage collections from a city approved roll out container. Collections of yard waste, bulk waste materials and recycling is not provided to nonresidential customers. Should

nonresidential customers request or place these items for collections on city right-of-way, a special collections fee will be assessed to the nonresidential customer, defined under in the clerk's records for special collection fees.

- (d) Solid waste collection fees, fines or penalties, and costs reimbursable under this section shall be assessed on the utility bill for the customer receiving the service. Utility service may be disconnected for nonpayment of solid waste charges in like manner and under like handling as in the case of nonpayment of the bill for utility service.

(Ord. of 11-21-2002; Ord. of 3-24-2003; Ord. of 6-17-04; Ord. of 6-16-05(1); Ord. of 6-29-06; Ord. of 2-21-13; Ord. No. 2022-14, § 8, 6-16-22; Ord. No. 2022-14(Revised), § 8, 8-25-22; Ord. No. 2023-14, 6-15-23)

Sec. 9-23. Citywide trash regulations.

- (a) The sanitation department provides (2x) per week solid waste collections from a city approved rollout containers ~~for the collection of garbage~~ for residential and nonresidential customers. ~~A city approved blue bin for recyclables are for residential customers.~~ In addition to garbage ~~and recycling~~ collections, the sanitation department collects residential generated recyclables from a city approved recycle bin, yard waste ~~and bulk waste consisting of brown and white materials are collected (1x) once per week by~~ on scheduled ~~collection~~ pickup days. ~~Bulk waste, consisting of brown and white goods, and electronic waste materials are collected during designated residential clean sweeps. (See section 9-45(k)(1) of article III of this chapter.) Collections can be delayed due to City Holidays, storm related events or equipment issues.~~
- (1) Licensed building contractors, landscape businesses, home builders, repair contractors, landlords exercising eviction proceedings, homeowners, and any persons acting on behalf of the above as agent, employee, or contractor are required to clean up the following at the completion of their work and dispose of it in a lawful manner:
- Construction, remodeling and demolition debris, including bulk waste consisting of brown and white goods.
 - Yard debris from all tree cuttings, leaves, garden vegetation and trimmings, landscaping, yard cleaning or lot clearings.
- (b) Trash shall be separated in the following manner:
- (1) The city shall designate garbage pick-up days within the city and such schedule shall be made available to customers on city webpage and at city hall. Garbage, yard waste, and recyclables must be separated and placed on right-of-way during the next available scheduled pickup.
- (2) ~~Bulk waste consisting of brown and white goods, and electronic waste is not part of weekly curbside collections. These items are only collected during the city's residential clean sweep events that will take place by scheduled dates provided to residential customers. Residential clean sweep schedule shall be made available to residential customers through utility bill, city webpage and at city hall. (Section 9-45(a).)~~
- (3) For residential customers with curbside yard debris ~~collections~~ consisting of yard waste or bulk waste materials, preparations ~~of these items of leaves~~ shall be done in accordance with policies established by the ~~e~~City and Georgetown County landfill.
- a. ~~Tree limbs, cuttings and shrubbery, no more than one truckload will be collected during~~ scheduled pickup days. Any yard waste in excess of one truckload or more can result in a special collections fee.
- b. ~~a.~~ The following will not be removed by the city:
- Debris ~~consisting~~ consists of trees or limbs that exceeds six (6) inches in diameter or five (5) feet in length.
 - Yard waste or Bulk waste ~~Debris~~ placed near utility poles, fire hydrant, water meter, low cable wire and underneath tree areas.
 - Yard waste or bulk waste materials from non-residential customers. Non-residential customers will need to take items to the nearest county recycling centers, landfill or pay special collections fee in order for materials to be collected by the City.
 - Construction, remodeling materials, tires.
 - Materials from a move out or eviction. (Section 9, b (10))

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- b. City scheduled collection is provided to customers unrelated to private HOA regulations or restrictive covenants. The city will not enforce such restrictions on behalf of private entities.
- (4) In the event that any individual violates this section by commingling debris, and after reasonable notice fails to secure the same, the city will pass on to the individual one hundred (100) percent of any fee charged to the city by Georgetown County landfill for mixed garbage as well as any increased cost incurred by the city.
- (5) All curbside debris, recyclables and rollout containers must be placed in front of subject residence and on the same side of the street as said residence.
- (6) Electronic waste as defined by the South Carolina Department of Health and Environmental Control in Regulation 61-107.19 SWM: Solid Waste Landfills and Structural Fill adopted May 23, 2008. SCDHEC lists the following as e-waste and unacceptable for disposal in landfills: Cameras, microwave ovens, compact discs (CDs), personal digital assistants (PDAs), computers, radios, computer monitors, stereos, communication and navigation equipment, televisions, digital versatile disc (DVDs), test equipment (oscilloscopes, etc.), displays, video cassette recorders (VCRs), hand-held video game machines, video game machines and mainframes. These items will be collected for City residents and only during regular curbside collection, residential clean sweeps.
- (7) Householders, licensed building contractors, landscape businesses, home builders, repair contractors, landlords or anyone acting on their behalf as agents, employees, or contractors may take items prohibited for placement at the curb directly to the Georgetown County landfill or to an approved drop-off site in accordance with the Georgetown County rules and regulations.
- (8) Shopping carts found on city right-of-way, belonging to business owners, grocery stores, or convenience stores, the code enforcement officer or litter control officer shall issue a twenty-four-hour notice to business owners and/or managers of stores to remove shopping carts. Failure to remove shopping carts from the right-of-way by owners or managers will be subject to a citation.
- (9) Only trash eligible to be picked up by the city can be placed on the right-of-way, pursuant to section 9-23, Citywide trash regulations, subsections (a) and (b), supra. For any unauthorized debris placed on any right-of-way, the litter control officer shall issue a twenty-four-hour notice. It shall also be unlawful for any owner, occupant or tenant to allow any condition in violation of this section to continue after having been served with notice of the violation and not correcting the violation by the date provided in the notice.
- (10) Evictions or move outs. Landlord/property owners, agents or tenants will be responsible for the removal of any personal property from rental or private property. The landlord/property owner, agents or tenants must notify the city litter control or code enforcement officer within twenty-four (24) hours before placing belongings on right-of-way. If placement of items is a legitimate result from an eviction, the litter control or code enforcement officer will allow up to seventy-two (72) hours for items to be removed from the right-of-way. If items are not from an eviction or move out related matter, or if proper notification was not received by litter control or code enforcement officers prior to placement of these items along the right-of-way, a citation can be issued. If the sanitation department collects items left on right-of-way due to these conditions, a special collections fee will be assessed on the landlord or property owner. Any fines associated with placement of materials along the right-of-way, the city shall assessed a special collections fee on the applicable utility bill, which will be the landlord and/or property owner in cases of master-metered apartment buildings and the separately-billed utility customer in cases of separately-metered structures.

(Ord. of 11-21-2002; Ord. of 2-16-2012; Ord. of 2-21-13; Ord. No. 2023-14, 6-15-23)

Secs. 9-24—9-35. Reserved.

ARTICLE III. SOLID WASTE REGULATIONS

Sec. 9-36. Reserved.

Sec. 9-37. Application of chapter.

It shall be unlawful to store or accumulate on any premises or public property within the City of Georgetown any unauthorized solid waste or to transport or dispose of any solid waste without first meeting the minimum requirements of this chapter. All solid waste shall be handled, stored, collected, transported and disposed of in accordance with the rules and regulations established by this chapter. A violation of this chapter of the Code or of any ordinance or resolution adopted pursuant to the provisions of this chapter is hereby unlawful and shall be punishable under section 1-16 of the Code.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-38. Administration and enforcement.

The duty of administering and enforcing this chapter of the Code is the responsibility of the city administrator and any subordinate staff personnel officially designated by him or her, or specified by this Code.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-39. Emergency provisions.

In the event that any property or any occupant of a property or any citizen is in danger or is threatened by probable imminent danger as a result of any apparent violation of this chapter, the city administrator or said person or property owner who would be especially damaged by such violation may, in addition to other remedies, shall request injunction, mandamus or other appropriate legal action or proceedings to prevent such unlawful occurrence or to correct or abate the violation.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-40. Unauthorized accumulations of solid waste and littering.

The unauthorized accumulation of solid waste, as defined herein, is prohibited and declared a public nuisance. Littering of public and private property is prohibited. Disposition of solid waste into any stream, ditch, catch basin, or other body of water is hereby prohibited.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-41. Spillage of liquids/blown litter prohibited.

No person, firm, corporation, or public agency shall convey or cause to be conveyed upon the public streets, alleys or lanes, any solid waste except when such solid waste is secured in such a manner so as to avoid odors and spillage or leakage of liquids or litter onto the public right-of-way.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-42. Public waste receptacles.

All commercial establishments, multifamily dwelling units, and special events (i.e., carnivals, festivals, athletic events, etc.) designated by the public works director as generating substantial solid waste output shall be required to provide sufficient exterior solid waste receptacles for patrons' use.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-43. Unauthorized use of solid waste containers.

No person, other than agents of the city charged with such duty, shall move, molest, burn, or interfere with any solid waste containers or their contents or any solid waste material set out for collection by collection personnel, unless authorized by the public works director or his agent. Any person, firm, or corporation conducting any salvage operation by collecting material after such material has been placed for collection by the city must obtain a permit for such operations in accordance with the policies and instructions issued by the public works director. Persons living outside the city limits are prohibited from placing any material in a city-owned dumpster.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-44. Cleaning of city approved containers.

All customers utilizing rollout and recyclable containers shall be required to periodically clean and disinfect containers in a manner acceptable to the sanitation department. Any containers replaced due to unsanitary conditions, the customer can be charged a replacement fee for that container.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-45. Preparation of refuse for collection.

- (a) Residential and non-residential customers must place garbage in a city approved container on the city right-of-way the night before their scheduled service day.
- (b) Roll out or recycle containers remaining on private property, located behind utility poles, mailboxes, blocked by vehicles or other personal property, or that have not been placed along proper location on the right-of-way will not be collected by sanitation staff.
- (c) Trash placed for collection around and/or outside an approved container will not be collected. Customers with solid waste exceeding the approved containers capacity must request an additional container or privately transport it to the nearest county convenience center.
- (d) All roll out containers must be brought to the right-of-way with the top lid facing the road in order for trash to be collected properly by sanitation equipment.
- (e) Roll out containers or recycle bins that are not out for collection by 4:00 a.m. will not be serviced until the next scheduled collection. Under no circumstances will the sanitation crew return to an already-passed location.
- (f) Roll out containers or recycle bins must be removed from the curb on the same day they are serviced. Where practical, individuals and businesses are required to move roll out containers or recycle bins to a location away from the right-of-way. The city will not be responsible for any damage or incidents caused to third parties due to a sanitation customer's roll container or recycle bin not placed back on property. The city shall charge a fee to a utility account for a new roll out container or recycle bin requiring to be replaced due to damage or neglect by the sanitation customer.

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- (g) Any resident, property owners or commercial customer failing to remove their roll out container or recycle bin from the curb on the day of service shall be issued an official notice sticker placed on their container upon first violation. Any second or subsequent violations over a period of three (3) months following the first violation will result in the removal of roll out container or recycle bin and services will be canceled.
- (h) All roll out containers and recyclables must be placed in a city approved container and placed in front of subject residence or business and on the same side of the street as said residence or business.
- (i) Backdoor service is available to residential customers who are unable to move roll out container or recycle bins to the right-of-way for collections. The city shall require a written statement from the sanitation customers' physician regarding their medical status. The statement must be submitted to the public work manager each year to provide and continue providing backdoor service. Backdoor service will be provided (1x) once per week and will be subject to an additional special collections fee. Residents who place their roll out containers or recycle bin to the curb for collections will forfeit their services under this program. Residents who do not wish to continue in this program will need to contact the public works offices in order to return to regular sanitation collections.
- (j) The placement of trash, yard debris, and bulk waste for collection by the city during regular curbside collections, ~~residential clean sweeps~~, or in connection with any special collections or evictions, or otherwise placed on the city right-of-way for collection by the city is a release as to possession of and privacy in refuse so placed. The city will not be responsible for any lost or mistaken items placed inside city approved containers or along the right-of-way for collections.
- (k) Bulk waste and litter collections:
- (1) Bulk waste collections, as defined in section 9-1, Definitions, will be collected by the city during residential curbside collections clean sweep events only.
 - ~~(2) Any bulk waste placed on the curb for collections before or after a residential clean sweep event will result in a special collection fee in the amount recorded for such fee under the clerk's record.~~
 - (3) Any manufactured/mobile home parks, multifamily dwelling units, and non-residential customers defined in section 9-1, Definitions, will not be allowed to place bulk waste, yard debris or any other material on city right-of-way for collections. These items must be taken to the nearest recycle center or Georgetown County Landfill. Any unauthorized placement of such materials will be defined as a trash violation which will result in a citation/fine.
 - (4) Adopt a street or community-led litter clean up events.
 - a. These events are for the purpose of cleaning and/or clearing of litter along public rights of way or within a community.
 - b. These events shall be limited to litter pick up and shall not include the disposal or collection of yard waste or bulk waste items from residential or nonresidential properties.
 - c. Any yard waste or bulk items placed on the right-of-way or within a community during an adopt a street or community-led litter clean up event will not be picked up by the city.
 - d. Adopt a street or community-led litter clean up events held within the City of Georgetown must be coordinated through the Keep Georgetown Beautiful program coordinator and must be in accordance with program policies and procedures. The sanitation supervisor shall determine an area to be considered as the right-of-way as it relates the refuse collection process.
- (l) Recycling collections.
- (1) Recyclable collections are for residential customers only, exclusive of multi-family units and mobile home parks.

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- (2) Recyclables must be placed in a city approved blue container. Recycle bins must be placed on the city right-of-way the night before the scheduled collection day. Recyclables which are not out for collection when the truck passes will not be serviced until the next scheduled collection.
- (m) Yard waste collections.
- (1) Yard debris as defined under section 9-21, Definitions, must be placed on city right-of-way during scheduled curbside collection day.
- (2) Yard debris that was not out for collections when the truck passes will not be serviced until the next scheduled curbside collection day.
- (3) Yard debris shall be serviced (1x) once weekly for residential customers only.
- (4) Any yard waste that exceeds one truckload will be subject to a special collections fee.
- (n) No solid waste containers or loose yard debris and/or trash shall be placed or stored on street median strips at any time.
- (Ord. of 11-21-2002; Ord. of 2-21-13; Ord. No. 2023-14, 6-15-23)

Sec. 9-46. Bulk containers; commercial dumpsters.

- (a) Bulk containers, as defined in sections 9-1, Definitions, shall be easily accessible to contracted collection haulers at all times.
- (b) Approved containers used for garbage shall be located on private property and an appropriately paved surface of adequate size to handle the container as determined by planning and community development. The installation of the pad location may require a building permit.
- (c) All property owners shall construct and maintain a screen on at least three (3) sides of any dumpster and bulk container. Such screening may consist of wooden fencing, brick, or painted concrete block, with or without associated landscaping; and must maintain an overall opacity level of at least ninety (90) percent. Screens shall be of a height, construction, and placement as determined by the sanitation supervisor on a case-by-case basis; considering relevant factors such as vision obstruction to moving vehicles, service vehicle accessibility, etc. In the event a dumpster and bulk container is not visible from any street or public right-of-way, or occupied private property, a wire screen sufficient to capture loose litter shall be required.
- (d) It shall be unlawful to incinerate or set fire to any material or solid wastes in any dumpster and bulk container.
- (e) Persons generating large objects of solid waste are required to reduce or break down the size of such large objects before placement in a dumpster or bulk containers. Large objects shall include, but not be limited to: Boxes, crates and other similar objects larger than eighteen (18) inches in depth, width, and height.
- (f) The contracted collection hauler shall determine the number of dumpsters or bulk containers that any multifamily complex, manufactured home park, institution, nonresidential, business or industry may utilize for collection.
- (g) The City of Georgetown does not provide commercial dumpsters or roll off containers. These services can only be obtained through a private hauler.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-47. Collection practices—All collectors.

- (a) All collectors storing, collecting, transporting, and/or disposing of solid waste shall be permitted by SCDHEC or its authorized representatives before engaging in service within the municipal limits of the City of Georgetown.
- (b) Collectors are responsible for cleaning up solid wastes spilled during collection procedures.
- (c) All collection vehicles shall be so constructed and maintained as to prevent leakage or blowing solid wastes while in transit. The body of an vehicles transporting trash and loose solid wastes shall be wholly enclosed, or shall at all times while in transit be kept covered with a cover material provided with eyelets and rope tie-downs, or any other method which will prevent blowing or spillage of solid wastes. Hopper drains on all collection vehicles shall be kept closed while the vehicle is traveling upon any public right-of-way.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-48. Non-residential customer collection service; multi-family, mobile home park.

- (a) Non-residential customers, multi-family customers, and mobile home parks are responsible for removal of yard debris and bulk waste on behalf of individual residential customers.
- (b) Non-residential customers, multi-family customers, and mobile home parks shall utilize commercial dumpsters. Service to non-residential customers, multi-family dwellings, and mobile home parks, as defined in section 9-1, Definitions, shall ordinarily be done only by the bulk container/commercial dumpster method. (Ref. sections 9-44 and 9-46.) Collection by private provider shall be provided not less than once per calendar week.
- (c) The use of roll out containers by nonresidential customers, multi-family dwellings, and mobile home parks will only be allowed as follows:
 - (1) If located in a residentially zoned neighborhood.
 - (2) If the physical property does not have room on which to locate a dumpster pad and dumpster and is located in the downtown business district (ref. 700.8 CC, 700.9 WC).
 - (3) If the waste generated does not exceed the capacity of one roll out container picked up once per calendar week.
- (d) To protect the public health, businesses generating putrescible waste, such as restaurants, breweries, wineries, bakeries, or such establishments, as a permanent establishment within a building, must utilize a dumpster and obtain these services with a private hauler, with the exception of any non-residential customers within the downtown sanitation district.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-49. Reserved.**Sec. 9-50. Industrial solid waste service.**

- (a) *Manufacturing wastes.* It shall be the responsibility of the owner or operator of the factory, plant or industrial enterprise to dispose of any solid wastes that result from manufacturing and the processing of raw materials. Such individual establishments may contract on an individual basis with the city for collection services. Fees for such contracts shall be established by the city administrator upon the recommendation of the public works director and all such contracts shall be in writing.

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- (b) *Nonmanufacturing wastes.* Solid wastes generated from sources other than the manufacturing and processing of raw materials shall be collected under the provisions of section 9-48 of this chapter.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-51. Hazardous solid waste disposal.

No person shall place or cause to be placed with material to be collected by the city any hazardous solid wastes, drugs, contaminated foodstuffs, poisons, liquid wastes, chemicals, or offal or fecal matter.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-52. Dead animal collection.

- (a) Small dead animals including dogs, cats, possums, raccoons, birds will be collected as part of the normal solid waste collection service and will be collected by city staff as long as dead animal is placed on the right-of-way, and owners may call the public works department for a special collection.
- (b) Large dead animals exceeding the size of a smaller size animal are required to be disposed in an appropriate, sanitary manner. Upon the request of the citizen or property owner, the public works department may assist in the removal and transportation of large dead animals to the county's landfill as a special collection.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-53. Removal of unauthorized accumulations of solid waste.

The building and planning department shall order the removal of solid wastes. The building and planning department shall notify said owner by certified mail directing the unauthorized accumulation of solid wastes on his premises be removed so as to comply with all requirements of this chapter. If, within twenty-one (21) days from the date of the certified notice, the owner has not corrected the violation, the building and planning department shall have the wastes removed by city personnel, if available, or by private contractor. The costs associated with this action shall be charged to the property, and such amount shall constitute a lien against the property, effective as of the date of said work; and if such amount is not paid within thirty (30) days after completion of the work. The city finance director shall assess said property in the same manner as city property taxes are now collected. The twenty-one-day notification requirement shall only apply to unauthorized debris placed on private property. In the event that unauthorized debris is placed on any city right-of-way, the litter control officer shall issue a twenty-four-hour notice.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-54. Approved disposal facilities required.

All solid wastes collected within the City of Georgetown shall be disposed of at a site or facility approved by the state DHEC.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Secs. 9-55, 9-56. Reserved.

Sec. 9-57. Unauthorized activities of collection personnel.

City of Georgetown solid waste collection personnel are not permitted to enter houses or buildings for the collection of refuse, with the exception of residents receiving backdoor services defined under section 9-45, Preparations of refuse for collections, subsection (i) Backdoor services. Litter control and/or code enforcement officers may enter private property at any time to enforce the provisions of this chapter. It shall be unlawful for any person to interfere with the duties of any solid waste collection personnel.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)

Sec. 9-58. Responsibility for disposing of solid wastes during adverse circumstances.

In the absence of city collection service due to hurricanes, emergency events or work stoppages the owners and/or occupants of all property must dispose of their own solid wastes until normal city services resume. The health standards of the city shall be maintained at all times. In order to maintain health standards during adverse circumstances, the city may establish alternate solid waste collection methods.

(Ord. of 11-21-2002; Ord. No. 2023-14, 6-15-23)



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Public Works
Issue Under Consideration:	Motion to approve Letter of Intent to purchase a third automated garbage truck from Amick Equipment for the amount of \$377,241.44.
Amount Requested:	\$377,241.44
In Current Budget?:	No
If not, please explain:	Anticipated purchase in FY2027 Budget.
Financial Impact:	An additional fleet is needed for new residential and commercial growth within the City limits.
Points to Consider:	• An additional automated garbage truck will improve the collection of solid waste materials by our City residents and commercial customers. • The current automated garbage trucks have made the collection of solid waste materials more productive and efficient, as well as providing safety for our operators. • We recommend moving forward with a letter of intent for the purchase of a third automated garbage truck and will prepare a budget request to move forward with the purchase of this truck during fiscal year 2027.
Options:	Council can approve or disapprove this letter of intent to Amick Equipment.
Staff Recommendation:	Staff recommends that Mayor and Council approve this letter of intent to Amick equipment.

Reviews:

Ashley Gaddy	Created/Initiated	Approver
Natrona Simmons	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Amick Quote 20250725 - Georgetown City of - New Way Sidewinder 31 YD FL M2 106 Plus
2. Letter of Intent.Amick Garbage Truck



For NCSA Contract Purchases:
Please send P.O. to Amick & NCSA including:
Contract #, Spec #, Contact Info, & Fed. Tax ID #
NCSA: kmitman@ncsheriffs.net
[LINK: NCSA Terms & Conditions](#)

END USER: GEORGETOWN, CITY OF
NATRONA SIMMONS
EQUIPMENT INSTALL NEW WAY TRUCKS - MS,
LOCATION: 1 WOLVERINE DR.. BOONEVILLE. MS 38829

CONTRACT #
26-10-0422
ITEM #
338

Description

Contract Price

MODEL: **NEW WAY SIDEWINDER**
SIZE: **31 YD**
PAINT: **WHITE**
WARRANTY: **NEW WAY: 1 YR BODY & HYDRAULIC, 2 YR CYLINDER**

STANDARD EQUIPMENT INCLUDED

CAN-BUS ELECTRONIC CONTROL SYSTEM W/ XL IN CAB DISPLAY - OPERATOR FEEDBACK & 12 FT. REACH & 1000 LBS. LIFT CAPACITY
ARM STOWED LOCK - AUTOMATIC PNEUMATIC CAM LOCK
ARM CONTROL JOYSTICK - CENTER CONSOLE - PROPORTIONAL HYDRAULIC CONTROL FOR ELECTRIC / HYDRAULIC BODY CONTROLS (ILO PNEUMATICS)
PROXIMITY SWITCH - ARM STOWED SENSOR - ILO WIRE STYLE LIMIT SWITCH
PROXIMITY SWITCHES - PACKER POSITION, TAILGATE, BODY UP, ARM POSITION
CAN-BUS ELECTRONIC CONTROL SYSTEM W/ XL IN CAB DISPLAY - OPERATOR FEEDBACK & PTO HOUR METER
HINGED HOPPER DOOR FOR EASY ACCESS - INCLUDES SAFETY PTO KILL SWITCH
FRONT MOUNT VANE PUMP - DUAL PUMP - WORK AT IDLE HYDRAULICS.
NOTE: FRONT PUMP REQUIRES FRONT ENGINE PTO PROVISIONS ON CHASSIS
NOTE: HOT SHIFT TRANSMISSION MOUNT PTO RESULTS IN UPCHARGE.
LED BODY LIGHTS INCLUDING REVERSE AND LICENSE PLATE
INTEGRATED MULTIFUNCTION LED STROBE LIGHTS: (2) UPPER TAILGATE & (2) LOWER
SAFETY KIT - FIRE EXTINGUISHER, 10LBS. & TRIANGLE KIT
ACRYLIC URETHANE ENAMEL - AXALTA IMRON ELITE 5000
ARM POWDER COAT: NW SAFETY YELLOW
STEEL SPECIFICATIONS, STD.:
BODY SIDES: 10GA AR450
PACKER PANEL: 1/4" AR450
BODY FLOOR: 8GA AR450
TAILGATE BACK: 10GA AR450
HOPPER FLOOR & SIDES: 1/4" HARDOX 450
RAM GUIDE: 3/8" X 3" AR400 WEAR STRIPS
ZINC PLATED HYDRAULIC TUBES OFFER DURABILITY AND HEAT DISSIPATION
INDUCTION HARDENED PACK CYLINDERS WITH SCRAPERS
QUICK DISCONNECT PORTS FOR PRESSURE GAUGE
TROUGH CLEANOUT TOOL
CART COUNTING DEVICE
BOLT-ON ICC BUMPER
2025 IMPROVEMENTS:
ELECTRICAL IMPROVEMENTS: REDUCED CAN BUS MODULES FROM 5 TO 2. REDUCED WIRING
IMPROVED GRIPPER FINGERS - ELIMINATING RUBBER PUCKS
SELECTABLE GRIPPER PRESSURE SETTINGS
RAKE TEETH ABOVE HOPPER OPENING - REDUCES FALLBACK IN HOPPER.
HYDRAULIC FILTER BYPASS INDICATOR ON DISPLAY
HYDRAULIC OIL TEMP INDICATOR ON DISPLAY
REDUCED BODY WEIGHT.

OPTIONAL UPGRADES AND ACCESSORIES INCLUDED

HOPPER FLOOR AND SIDE LINER .188 AR450
ARM SPILL SHIELD
HINGED FRONT SPLASH SHIELD
HOPPER CLEANOUT CHUTE EXTENSION BOTH SIDES
PARTIAL HOPPER WIND DEFLECTOR
CHROMIUM OVERLAY / SUPER TRACK
HYDRAULIC HOPPER COVER
HOPPER ACCESS LADDER
SHOVEL / BROOM RACK
LED MID BODY BACKUP LIGHTS (2)
LED BACKUP LIGHTS TAILGATE MOUNTED (2)
LED WORK LIGHTS (1) HOPPER (1) ARM
STROBE LIGHT CENTER TAILGATE

LED INTEGRATED STROBE SYSTEM (2) FRONT BULKHEAD
 3RD EYE QUAD CAMERA SYSTEM (1) BACKUP (1) HOPPER (1) ARM (1) SS BLINDSPOT
 HOTSHIFT PTO, TANDEM VANE, DRIVE LINE
 REMOTE GREASE ZERKS TAILGATE AND UPPER CYLINDER HINGE PINS
 REMOTE GREASE ZERKS PACKER AND BODY LIFT PINS
 ZERKS ON HOPPER DOOR AND COVERS
 MANUAL AUTOPACK
 ARM CONTROLS UNDER CURBSIDE SEAT
 LOW FLUID LEVEL SWITCH INDICATOR AND SHUTDOWN
 NYLON SLEEVES ON HOSES
 STEEL TOOL BOX FRAME MOUNTED 18X18X24
 FIRE EXTINGUISHER 20 LB. (UPGRADE)
 PARTS MANUAL

LOCAL OPTIONS INCLUDED

3RD EYE DVR SYSTEM WITH ADDITIONAL FORWARD FACING CAMERA

DEALER SERVICES INCLUDED

FREIGHT TO AMICK EQUIPMENT
 BODY PRE-DELIVERY INSPECTION
 AECI MOBILE ON-SITE WARRANTY PKG., 12 MO.
 ON-SITE TRAINING - PROVIDED BY REQUEST

DELIVERY OPTION INCLUDED:

AECI DELIVERS TO END USER.

COMMENTS:

Pricing Disclaimer: Due to recent tariff announcements, steel prices and foreign components are expected to increase noticeably. This may result in retroactive price increases and surcharges on ordered equipment. Amick Equipment will absorb these increases when possible but may pass them along as announced by each of the manufacturer. We appreciate your understanding during this volatile period.

Subtotal:	\$	222,529.00
Contract Discount - Options / Accessories:	\$	(1,755.06)
Subtotal:	\$	220,773.94

Chassis Description

MODEL: **2026 FREIGHTLINER M2 106 PLUS**
 GVWR: 62000 LBS
 ENG & TRAN: CUMMINS L9 DIESEL / ALLISON 3000 RDS A/T
 PAINT: WHITE
 COMMENTS: SEE CHASSIS SPECIFICATIONS FOR COMPLETE DETAILS.
 FONTAINE DUAL STEER PREMIUM CONVERSION
 2YR / UNLIMITED MILE BASE VEHICLE WARRANTY
 2YR / 250K MILE CUMMINS L9 ENGINE WARRANTY
 3YR / UNLIMITED MILE ALLISON WARRANTY
 1YR / UNLIMITED MILE TOWING

Chassis Subtotal:	\$	155,945.00
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Unit Subtotal:	\$	376,718.94
Tax - Motor Vehicle (SC IMF / NC HUT):	\$	522.50
Unit Purchase Price:	\$	377,241.44

Payment Terms:

MUNI & CHASSIS DEALERS: NET 15
 * C.O.D Discount Available
 * Late Fee: 1%

Chassis ETA:	1/30/26	Scheduled Completion Date
Equipment Build Estimate:	180	Days after receipt of CHASSIS
Completion ETA:	8/18/26	Scheduled Completion Date
Note:	ETAs are based on schedule at time of quote and are subject to change.	
Chassis Dealers:	Please include floorplan in chassis pricing,	

QUOTED BY: Dave Hull
 DATE: 7/25/2025
 VALID UNTIL: 8/24/2025

ORDER ACCEPTANCE

SIGNATURE

DATE

ADDITIONAL OPTIONS: Prices shown in "additional options available" section are not included in the "Total" price and do not include taxes.

TAXES: Unless itemized above, prices do not include local, state or federal taxes.

MOTOR VEHICLE TAXES: AECl no longer collects SC "IMF" or NC "Highway Use Tax". Either the chassis dealer or the DMV will collect motor vehicle tax/fees when registering vehicle.

PAYMENT TERMS: Payment is due PRIOR to delivery. When ample credit has been extended to customer, payment is due within 30 Days of invoice.

TITLEWORK / MCO: Allow 5-10 business days after receipt of payment to process Title or Manufacturer's Certificate of Origin (MCO).

QUOTE EXPIRATION: Pricing is honored for 30 days from date quoted, barring extenuating circumstances such as, but not limited to, volatile markets, factory price increases, etc. AECl makes every effort to give as much notice as possible in such instances.

DELIVERY ESTIMATES: ETA's are based on production schedules at the time of quote and are subject to changes in truck or body production schedules as well other factors such as transportation delays, etc.

WEIGHT RESTRICTIONS: Operating overweight equipment can result in fines, damage to equipment or injury to operators. AECl makes every effort to quote equipment meeting local, state & federal weight regulations. Nevertheless, it is up to the end user to familiarize themselves with all applicable weight laws and avoid exceeding legal weight limits, regardless of truck's GVWR.

CHASSIS DEALERS: Please ensure chassis specs meet body manufacturer's minimum requirements, which are supplied upon request. Deviations may result in additional charges, for which the truck dealer will be responsible.

CHASSIS DEALER PAYMENT TERMS: Payment term begins when truck is delivered to customer or truck dealer for PDI, whichever is first. Payments received later than 15 DAYS are subject to penalty of Prime % APR, calculated on a daily basis. ANY EXCEPTIONS must be agreed to writing prior to order.

COOPERATIVE PURCHASING CONTRACTS: Cooperative purchasing contract such as NCSA, Sourcewell, etc. are a tool which satisfies the competitive bidding requirements for some municipalities. Amick Equipment (or its Body Manufacturer) are approved vendors on several contracts, authorized to offer awarded equipment according to each contract's terms and conditions. If a contract award included both body and chassis, then that contract clearly satisfies the bidding requirements for both body and chassis. Some of Amick's contracts were awarded for the body portion only. Upon request, Amick may offer a compatible chassis from another qualified contract holder or may offer a non-contract option.. Unless explicitly stated, customers shall not assume that any of

SIDEWINDER XTRTM S E R I E S



TRACTION IN ANY ENVIRONMENT

With the New Way® Sidewinder XTRTM Automated Side Loader, efficiency is always at your side. Enjoy smooth one-operator convenience and a faster compaction rate than any other side loader on the market. Combine the strongest frame-mounted arm in the industry—boasting a 12-foot reach—with the convenience of automated loading and the ability to maneuver in tight spaces and you have an agile, ultra-tough, overbuilt loader.



GENERAL SPECIFICATIONS

Model	22 A	24 A	29 A	31 A	31XL	33YD ³
Body Capacity	22 yd ³	24 yd ³	29 yd ³	31 yd ³	31 yd ³	31 yd ³
Body Width (A)	96"	96"	96"	96"	96"	96"
Body Height (B)	108"	108"	108"	108"	108"	108"
Body Length (C)	237"	247"	286"	297"	305"	316"
†Raised Tailgate Height	213.5"	213.5"	213.5"	213.5"	213.5"	213.5"
†Body Height (Raised)	195"	195"	229"	229"	273.5"	273.5"

MINIMUM CHASSIS SPECIFICATIONS

Model	22 A	24 A	29 A	31 A	31XL	33
*Minimum GVWR	46,000 lbs	46,000 lbs	64,000 lbs	64,000 lbs	64,000 lbs	64,000 lbs
Cab to Trunnion	160"	160"	194"	194"	218"-226"	218"-226"

ALSO AVAILABLE IN 18 AND 20 YD³ MODELS

PACKER SPECIFICATIONS

Hopper Capacity	6 yd ³
Packer Swept Volume	2 yd ³
Packer Cycle Time	21 secs.
Ram Penetration	8.5"
Ram Compaction Force	75,000 lbs @ 3,000 psi

ARM SPECIFICATIONS

Arm Extension	144"
** Arm Lifting Capacity	Up to 1,000 lbs
Horizontal Mast Bearings	6
Arm Cycle Time	6-8 secs.

BODY CONSTRUCTION

Roof	10 gauge	80K
Sides	1/8"	AR450
Packer Panel	1/4"	AR450
Body Floor	3/16"	AR450
Tailgate Back	1/8"	AR450
Tailgate Sides	10 gauge	80K
Hopper Floor/Sides	1/4"	AR450
Ram Guide	3/8" x 3"	AR400 wear strips top 1/4" sides

HYDRAULIC SYSTEM

Oil Reservoir	70 gal
Oil Flow Rate	
Body	20 gpm @ 750 RPM
Arm	18 gpm @ 750 RPM
Body Operating Pressure	
22-24 yd ³ units	2,500 psi
29-31 yd ³ units	3,000 psi
Arm Operating Pressure	2,000 psi
Hoses	4-to-1 burst
Return Filters	Dual in-tank 10 micron absolute

HYDRAULIC CYLINDER SPECIFICATIONS

Tailgate Cylinders	3" x 30" x 2"
Pack Panel Cylinders	4" x 43" x 2.5"
Gripper Cylinder	1.5" x 5" x 1"
Vertical Lift Cylinder	3" x 16" x 2"
Body Hoist Cylinder	
22-24 yd ³	6.5" x 150" 4-Stage
29-31 yd ³	6.5" x 180" 4-Stage
Horizontal Mast Cylinder	2" x 54" x 1.25"
Hopper Cover Cylinder	2" x 18" x 1.25"

STANDARD EQUIPMENT

- Pack-on-the-Go
- Twin 14.5" x 7" clean out doors
- Chrome cylinder rods w/scrappers
- Interlocked side access hopper door
- Nitro carbonite single-hoist cylinder
- Sight gauge on reservoir tank
- Tailgate ajar alarm
- Imron elite productive paint
- High-grade hydraulic fluid
- Dual camera system
- Reinforced frame-mounted arm
- In-line heavy duty grippers
- Sealed roller bearings on packer follower panels
- Ergonomic in-cab control panel and joystick
- Smooth body sidewall design
- Positive automatic tailgate lock
- Back-up alarm
- Body ajar alarm
- Hour meter
- "Arm stowed" indicator
- LED lights
- ANSI Z245.1-2017 compliant
- Multi-cycle packer
- Home position arm lock
- Fold-up valve door

OPTIONAL EQUIPMENT

- Hydraulic hopper cover
- 300 gallon gripper
- Camera options
- Additional arm controls
- Hopper ladder
- Broom/shovel racks
- Arm cycle counter
- CNG powered
- West Coast/Lightweight model also available (1,500 lbs reduction)
- Choice of control systems:
 - Air over hydraulic controls
 - CAN bus controls for in-cab diagnostics
- In-cab adjustable gripper pressure

† As measured from top of truck frame.

* Any Chassis sent to Scranton Manufacturing with less than the minimum guideline requirements will not be mounted.

(Chassis must be capable of carrying the net weight of the body plus the weight of the refuse collected.)

** May require optional equipment.

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SPECIFICATION PROPOSAL

Description	Weight Front	Weight Rear
Price Level		
M2 PRL-29M (EFF:MY26 ORDERS)		
Data Version		
SPECPRO21 DATA RELEASE VER 019		
Bright Work Packages		
BRIGHT WORK PACKAGE 1 - CHROMED: AIR INTAKE, GRILLE, HEADLIGHT BEZEL AND 14 INCH ROUND POLISHED AIR HORN		
Vehicle Configuration		
M2 106 PLUS CONVENTIONAL CHASSIS	5,709	3,450
2026 MODEL YEAR SPECIFIED		
SET BACK AXLE - TRUCK		
STRAIGHT TRUCK PROVISION, NON-TOWING		
LH PRIMARY STEERING LOCATION AND PREP FOR CUSTOMER SUPPLIED RH SIT-DOWN		
SECONDARY STEERING LOCATION WITH DUAL INSTRUMENT CLUSTER		
General Service		
TRUCK CONFIGURATION		
DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
EPA CLEAN IDLE LABEL FOR INITIAL REGISTRATION IN EPA OR ACT STATES - (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)		
NONE		
REFUSE SERVICE		
SANITATION BUSINESS SEGMENT		
MOIST BULK COMMODITY		
TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
MAXIMUM 8% EXPECTED GRADE		



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Description	Weight Front	Weight Rear
SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE MEDIUM TRUCK WARRANTY EXPECTED FRONT AXLE(S) LOAD : 18000.0 lbs EXPECTED REAR DRIVE AXLE(S) LOAD : 44000.0 lbs EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 62000.0 lbs		
Truck Service		
REFUSE, SIDE LOAD OR REAR PACKER BODY - UNLOADS IN A LANDFILL SCRANTON MANUFACTURING/NEW WAY EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in		
Engine		
CUM L9 360 HP @ 2200 RPM, 2200 GOV RPM, 1150 LB-FT @ 1200 RPM, REFUSE	640	30
Electronic Parameters		
67 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT PTO MODE ENGINE RPM LIMIT - 1400 RPM PTO MODE THROTTLE OVERRIDE - LIMIT TO 1400 RPM PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED PTO RPM WITH CRUISE SET SWITCH - 1200 RPM PTO RPM WITH CRUISE RESUME SWITCH - 1400 RPM PTO MODE CANCEL VEHICLE SPEED - 5 MPH PTO GOVERNOR RAMP RATE - 1000 RPM PER SECOND CRUISE CONTROL BUTTON PTO CONTROL AND THREE REMOTE PTO SPEEDS PTO SPEED 1 SETTING - 1200 RPM PTO SPEED 2 SETTING - 1300 RPM PTO SPEED 3 SETTING - 600 RPM PTO MINIMUM RPM - 700 REGEN INHIBIT SPEED THRESHOLD - 5 MPH		

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Description	Weight Front	Weight Rear
PTO 1, WITH SWITCH, TEM SUPPLIED REQUEST AND INTERLOCKS, WITH PTO CONNECTIONS, NO FACTORY INTERLOCKS		
Engine Equipment		
EPA 2010/GHG 2024 CONFIGURATION		
NO CARB24 SURCHARGE		
STANDARD OIL PAN		
ENGINE MOUNTED OIL CHECK AND FILL		
SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED		
DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES	10	
BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL		
STANDARD BATTERY JUMPERS		
SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB		
WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
NON-POLISHED BATTERY BOX COVER		
NON-ESSENTIAL POSITIVE LOAD DISCONNECT, IN CAB CONTROL SWITCH MOUNTED OUTBOARD OF DRIVER SEAT	2	
POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS	2	
CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR		
AIR COMPRESSOR DISCHARGE LINE		
ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF	20	
RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH LH B-PILLAR MOUNTED VERTICAL TAILPIPE	35	35

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Description	Weight Front	Weight Rear
ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER		
11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
STANDARD CURVE BRIGHT UPPER STACK(S)		
LH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED OVER FRAME		
13 GALLON DIESEL EXHAUST FLUID TANK	35	10
100 PERCENT DIESEL EXHAUST FLUID FILL		
POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	15	5
LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
STANDARD DIESEL EXHAUST FLUID TANK CAP		
STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD		
AIR POWERED ON/OFF ENGINE FAN CLUTCH		
AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		
CUMMINS SPIN ON FUEL FILTER		
COMBINATION FULL FLOW/BYPASS OIL FILTER		
NO COOLANT FILTER	-10	
1100 SQUARE INCH ALUMINUM RADIATOR	70	
ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
RADIATOR DRAIN VALVE		
LOWER RADIATOR GUARD		
PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4	
CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
ALUMINUM FLYWHEEL HOUSING		
ELECTRIC GRID AIR INTAKE WARMER		
DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	15	

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Description	Weight Front	Weight Rear
Transmission		
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60
Transmission Equipment		
ALLISON VOCATIONAL PACKAGE 142 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS		
ALLISON VOCATIONAL RATING FOR REFUSE APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES		
PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
S1 PERFORMANCE PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
S1 PERFORMANCE SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY		
2000 RPM PRIMARY MODE SHIFT SPEED		
2000 RPM SECONDARY MODE SHIFT SPEED		
ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
FUEL SENSE 2.0 PLUS - DYNACTIVE: PERFORMANCE, NEUTRAL AT STOP: ACTIVE		
DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITHOUT CAP		
ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
CUSTOMER INSTALLED CHELSEA 280 SERIES PTO		
PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON		
MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		

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Description	Weight Front	Weight Rear
PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
TRANSMISSION PROGNOSTICS - ENABLED 2013		
WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK	15	
TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		
Front Axle and Equipment		
DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	210	
MERITOR 16.5X6 Q+ CAST SPIDER HEAVY DUTY CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
NON-ASBESTOS FRONT BRAKE LINING		
CONMET CAST IRON FRONT BRAKE DRUMS		
FRONT BRAKE DUST SHIELDS	5	
FRONT OIL SEALS		
VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
STANDARD SPINDLE NUTS FOR ALL AXLES		
MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
TRW TAS-85 POWER STEERING	40	
POWER STEERING PUMP		
2 QUART SEE THROUGH POWER STEERING RESERVOIR		
OIL/AIR POWER STEERING COOLER	5	
CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension		
20,000# TAPERLEAF FRONT SUSPENSION	200	
MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
FRONT SHOCK ABSORBERS		
Rear Axle and Equipment		
MERITOR RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE WITH PUMP		2,990
6.14 REAR AXLE RATIO		
IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		

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Description	Weight Front	Weight Rear
MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	40	40
MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD- REAR AND REAR-REAR AXLE VALVE		
INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH, DISENGAGE INTERAXLE LOCK WITH IGNITION OFF		
INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE AT SPEEDS 5MPH OR LESS, DISENGAGE W/IGN OFF		
MERITOR 16.5X8.62 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
NON-ASBESTOS REAR BRAKE LINING		
BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		
CONMET CAST IRON REAR BRAKE DRUMS		
REAR BRAKE DUST SHIELDS		10
REAR OIL SEALS		
BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		20
HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		

Rear Suspension

TUFTRAC GEN2 46,000# REAR SPRING SUSPENSION	820
9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)	
AXLE CLAMPING GROUP	
55 INCH AXLE SPACING	
FORE/AFT AND TRANSVERSE CONTROL RODS	
REAR SHOCK ABSORBERS - TWO AXLES (TANDEM)	40

Pusher / Tag Equipment

NO PUSHER/TAG BRAKE DUST SHIELDS

Brake System

AIR BRAKE PACKAGE

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Description	Weight Front	Weight Rear
WABCO 4S/4M ABS		
REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
FIBER BRAID PARKING BRAKE HOSE		
STANDARD BRAKE SYSTEM VALVES		
STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
STD U.S. FRONT BRAKE VALVE		
RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER		
AIR DRYER MOUNTED INBOARD ON LH RAIL		
STEEL AIR BRAKE RESERVOIRS		
PULL CABLES ON ALL AIR RESERVOIR(S)		
Trailer Connections		
NO TRAILER AIR HOSE		
NO AIR HOSE HANGER		
NO TRAILER ELECTRICAL CABLE		
Wheelbase & Frame		
6775MM (267 INCH) WHEELBASE		
11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI	430	150
1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT	220	430
1825MM (72 INCH) REAR FRAME OVERHANG		
FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-30	120
CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 201.18 in		
CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 198.18 in		
CALC'D FRAME LENGTH - OVERALL : 368.02 in		
CALCULATED FRAME SPACE LH SIDE : 92.72 in		
CALCULATED FRAME SPACE RH SIDE : 146.73 in		
CALC'D SPACE AVAILABLE FOR DECKPLATE : 0.0 in		
SQUARE END OF FRAME		
FRONT CLOSING CROSSMEMBER		
LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER	-12	

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Description	Weight Front	Weight Rear
STANDARD CROSSMEMBER BACK OF TRANSMISSION		
STANDARD MIDSHIP #1 CROSSMEMBER(S)		
STANDARD REARMOST CROSSMEMBER		
HEAVY DUTY SUSPENSION CROSSMEMBER		30
Chassis Equipment		
THREE-PIECE 14 INCH CHROMED STEEL BUMPER WITH COLLAPSIBLE ENDS	30	
FRONT TOW HOOKS - FRAME MOUNTED	15	
BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
NO MUDFLAP BRACKETS		
NO REAR MUDFLAPS		
FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS		
GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE		
CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD		
Fifth Wheel		
NO FIFTH WHEEL		
Fuel Tanks		
80 GALLON/302 LITER RECTANGULAR ALUMINUM FUEL TANK - LH	40	10
RECTANGULAR FUEL TANK(S)		
PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
FUEL TANK(S) FORWARD		
10 GALLONS ADDITIONAL FUEL		
PLAIN STEP FINISH		
FUEL TANK CAP(S)		
DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER"	-5	
EQUIFLO INBOARD FUEL SYSTEM		
HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires		

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Description	Weight Front	Weight Rear
MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES	100	
MICHELIN X MULTI D+ 11R22.5 16 PLY RADIAL REAR TIRES		120
Hubs		
CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels		
ALCOA ULTRA ONE 89U64X 22.5X9.00 10-HUB PILOT 5.99 INSET ALUMINUM FRONT WHEELS	-28	
ALCOA ULA18X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		-248
POLISHED FRONT WHEELS; OUTSIDE ONLY		
POLISHED REAR WHEELS; OUTSIDE OF OUTER WHEELS ONLY		
FRONT WHEEL MOUNTING NUTS		
REAR WHEEL MOUNTING NUTS		
Cab Exterior		
106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
AIR CAB MOUNTING		
NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
2-1/2 INCH FENDER EXTENSIONS	10	
LH AND RH GRAB HANDLES		
HOOD MOUNTED CHROMED PLASTIC GRILLE		
CHROME HOOD MOUNTED AIR INTAKE GRILLE		
FIBERGLASS HOOD		
TUNNEL/FIREWALL LINER		
DUAL 26 INCH RECTANGULAR POLISHED ALUMINUM AIR HORNS ROOF MOUNTED	8	
SINGLE ELECTRIC HORN		
DUAL HORN SHIELDS		
REAR LICENSE PLATE MOUNT END OF FRAME		
LED HEADLIGHT ASSEMBLY AND INCANDESCENT MARKER/TURN LAMP WITH CHROME BEZEL		
LED AERODYNAMIC MARKER LIGHTS		
DAYTIME RUNNING LIGHTS		

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Description	Weight Front	Weight Rear
OMIT STOP/TAIL/BACKUP LIGHTS AND PROVIDE WIRING WITH SEPARATE STOP/TURN WIRES TO 4 FEET BEYOND END OF FRAME		-5
STANDARD FRONT TURN SIGNAL LAMPS		
DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LED LIGHTS AND LH AND RH REMOTE		
DOOR MOUNTED MIRRORS		
102 INCH EQUIPMENT WIDTH		
LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
RH AND LH 8 INCH STAINLESS STEEL FENDER MOUNTED CONVEX MIRRORS WITH TRIPOD BRACKETS	8	
STANDARD SIDE/REAR REFLECTORS		
RH AFTERTREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER		
PARK BRAKE REMINDER WARNING SYSTEM		
COMPOSITE EXTERIOR SUN VISOR	10	
63X14 INCH TINTED REAR WINDOW		
TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
RH AND LH ELECTRIC POWERED WINDOWS		
1-PIECE SOLAR GREEN GLASS WINDSHIELD		
1.5 GALLON WINDSHIELD WASHER RESERVOIR RH FRAME MOUNTED BEHIND RADIATOR		
WHITE WINTERFRONT	2	

Cab Interior

PROFESSIONAL TRIM PACKAGE
 MIST AND CARBON CLOTH INTERIOR
 "PROFESSIONAL"
 CARBON WITH BASE BLACK ACCENT
 MOLDED PLASTIC DOOR PANEL
 MOLDED PLASTIC DOOR PANEL
 BLACK MATS WITH SINGLE INSULATION
 (1)DASH MOUNTED 12V POWER OUTLET,
 (1)DASH MOUNTED DUAL USB-C OUTLET
 FORWARD ROOF MOUNTED CONSOLE
 LH AND RH DOOR STORAGE POCKETS
 INTEGRATED INTO MOLDED DOOR PANELS
 DIGITAL ALARM CLOCK IN DRIVER DISPLAY
 (2) CUP HOLDERS LH AND RH DASH

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Description	Weight Front	Weight Rear
M2/SD DASH		
HEATER, DEFROSTER AND AIR CONDITIONER		
STANDARD HVAC DUCTING		
MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY		
VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
BINARY CONTROL, R-134A		
PREMIUM INSULATION		
SOLID-STATE CIRCUIT PROTECTION AND FUSES		
12V NEGATIVE GROUND ELECTRICAL SYSTEM		
PREMIUM LED CAB LIGHTING		
REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS	2	
DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
KEY QUANTITY OF 2		
LH AND RH ELECTRIC DOOR LOCKS		
NO MATTRESS	-20	-15
BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30	
BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	25	10
INBOARD DRIVER AND PASSENGER SEAT ARMRESTS	4	
LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER		
BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER		
BLACK SEAT BELTS		
ADJUSTABLE STEERING COLUMN, SUPPLIER CONVERSION TO LH AND RH ADJUSTABLE TILT STEERING COLUMNS	10	
4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		

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Description	Weight Front	Weight Rear
DRIVER AND PASSENGER INTERIOR SUN VISORS		
Instruments & Controls		
ELECTRONIC ACCELERATOR CONTROL		
NO INSTRUMENT PANEL-DRIVER		
FULLY CONFIGURABLE CENTER INSTRUMENT PANELS		
ENGINE REMOTE INTERFACE WITHOUT INTERLOCKS		
BLACK GAUGE BEZELS		
LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE		
ELECTRONIC AIR RESTRICTION INDICATOR DISPLAYED IN DRIVER DISPLAY		
ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
2 INCH ELECTRIC FUEL GAUGE		
ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE		
POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITHOUT CAPS		
QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) UNDER CAB WITH BLUNTCUTS		
ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR		
TMC RP170 INTERFACE CONNECTOR		
DIGITAL DUAL REAR AXLE TEMPERATURE IN DRIVER DISPLAY WITH SENSOR SHIELDS		
ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER DISPLAY		

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Description	Weight Front	Weight Rear
ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
NO OBSTACLE DETECTION SYSTEM		
NO DR ASSIST SYSTEM		
NO VEHICLE STABILITY ADVISOR OR CONTROL		
NO LANE DEPARTURE WARNING SYSTEM		
ELECTRIC ENGINE OIL PRESSURE GAUGE		
NO OVERHEAD INSTRUMENT PANEL		
1 QUICKFIT PROGRAMABLE MODULE (QPM/XMC)	10	
AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939		
ROOF/OVERHEAD CONSOLE MOUNTED RADIO (2) RADIO SPEAKERS IN CAB		
AM/FM ANTENNA MOUNTED ON LH SIDE MIRROR		
NO CB RADIO MOUNTING PROVISION		
NO MULTIBAND ANTENNA		
NO DIGITAL SATELLITE AUDIO RECEIVER ANTENNA		
STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS		
ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
STANDARD VEHICLE SPEED SENSOR		
ELECTRONIC 3000 RPM TACHOMETER		
DETROIT CONNECT PLATFORM HARDWARE		
3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES		
NO ASE DATA SVCE EXTENSION		
NO EXTENSIONS		
TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
IGNITION SWITCH CONTROLLED ENGINE STOP		

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	Description	Weight Front	Weight Rear
	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY (2) OVERHEAD MOUNTED LANYARD CONTROLS: (1) OFFICER AIR HORN AND (1) DRIVER AIR HORN NO TRAILER HAND CONTROL BRAKE VALVE DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY		
Design			
	PAINT: ONE SOLID COLOR		
Color			
	CAB COLOR A: L0006EY WHITE ELITE EY BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT SUNVISOR PAINTED SAME AS CAB COLOR A STANDARD E COAT/UNDERCOATING		
Certification / Compliance			
	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS		
Secondary Factory Options			
	CORPORATE PDI CENTER IN-SERVICE ONLY SHIP TO FONTAINE (MOUNT HOLLY, NC) PRIOR TO DELIVERY		
TOTAL VEHICLE SUMMARY			

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Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	8123 lbs	8142 lbs	16265 lbs
Total Weight ⁺	8123 lbs	8142 lbs	16265 lbs

Extended Warranty

TOWING: 1 YEAR/UNLIMITED MILES/KM EXTENDED TOWING
COVERAGE \$1200 CAP FEX APPLIES

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

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TABLE SUMMARY - DIMENSIONS

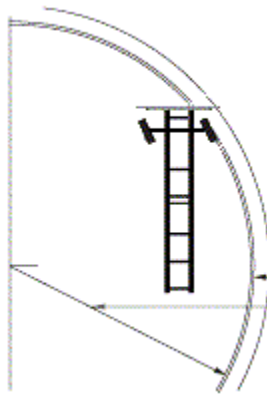
Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	201.2
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	198.2
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	273.1
Cab Height (CH)	67.5
Wheelbase (WB)	266.7
Frame Overhang (OH)	71.9
Overall Frame Length	368.0
Overall Length (OAL)	379.4
Rear Axle Spacing	55.0
Unladen Frame Height at Centerline of Rear Axle	42.6

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

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TURNING RADIUS



Turning radius graphic and data provided strictly for comparisons between model configurations. Weather, road surfaces, and tire treads affect the results. It is strongly suggested that actual vehicles be measured before constructing any roads/driveways using this information. For specific figures regarding your configuration, please contact your C&E representative.

	Dimensions	Tolerance
Wall to Wall Diameter (ft)	70.5	+/- 3.0
Curb to Curb Diameter (ft)	68.8	+/- 3.0
Turning Radius (ft)	33.9	+/- 1.5

VEHICLE SPECIFICATIONS SUMMARY - TURNING RADIUS

Model M2106
Cab Size (829) 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Wheelbase (545) 6775MM (267 INCH) WHEELBASE
Front Tires (093) MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES
Width (in) 12.5
Front Axle (400) DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE
Kingpin Intersection (in) 71
Bumper (556) THREE-PIECE 14 INCH CHROMED STEEL BUMPER WITH COLLAPSIBLE ENDS
Width (in) 93.5
Bumper Miter to Front Axle (in) 21.458
Primary Steering Location (003) ... LH PRIMARY STEERING LOCATION AND PREP FOR CUSTOMER SUPPLIED RH SIT-DOWN
SECONDARY STEERING LOCATION WITH DUAL INSTRUMENT CLUSTER
Steering Gear (536) TRW TAS-85 POWER STEERING
Dual Steering Gear NONE
Ram NONE
Rear Axle (420) MERITOR RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE WITH PUMP
Axle Spacing (624) 55 INCH AXLE SPACING

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MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Executive Office
(843) 545-4001

August 11, 2025

Mr. Dave Hull
Amick Equipment
1 Wolverine Dr.
Booneville, MS 38829

Dear Mr. Hull:

This letter serves as intent to purchase the third (3rd) New Way Sidewinder XTR automated garbage truck subject to the specifications provided under State Contract no.26-10-0422 Item #338, a quote prepared by Amick Equipment on July 25, 2025, in the amount of \$377,241.44.

At its council meeting on August 21st, Georgetown City Council approved submitting this letter of intent to purchase. Please understand the purchase is further subject to approval from city council during the FY 2027 budget process as well as approval for a financing mechanism after the budget is adopted in mid-2026.

If you have any questions please contact the Fleet Superintendent, Isaac Williams at iwilliams@georgetownsc.gov or 843-545-4704.

Sincerely,

Scott Whittier
City Administrator

cc: Mayor Carol Jayroe and Members of Council
Kathy Vermeland, Finance Director
Natrona Simmons, Public Works Director
Isaac Williams, Fleet Superintendent



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Water Utilities
Issue Under Consideration:	Motion to approve first reading of an ordinance amending Chapter 22-Utilities, Article III, Division 6, Section 22-126 The Pretreatment Ordinance for the City of Georgetown, South Carolina to reflect updates as required by SCDES as a conditions of the City's upcoming renewal of the NPDES Wastewater permit.
Amount Requested:	NA
In Current Budget?:	NA
If not, please explain:	NA
Financial Impact:	NA
Points to Consider:	The following updates are to this Industrial Pretreatment Program included in the City Ordinance. Chapter 22, Article 3, Division 6. 1. Some small grammar corrections and change of DHEC to DES. 2. Definition of Dilution, Section 2.6 clarified. 3. Industrial Wastewater Discharge Permit Decisions, Section 4.7 expanded to include reasons for denial of permit. 4. Wastewater Analysis, Section 4.1 rewritten for clarity. 5. Section 5 completely rewritten with more process structure and clarity 6. Section 10.5 Cease and Desist Orders updated and expanded 7. Reconnection of Utility Service, Section 11.5 added.

	8. Sections 13.3 Upset and 13.4 Prohibited Discharge Standards added to this section 9. Sections 15 and 16 were added. 10. For the Enforcement Response Plan (ERP) [Attachment B of the Ordinance], Section II part E was added concerning significant noncompliance. 11. For the ERP, Section III, additional formal actions were added to the list. 12. For the ERP, Section IV, the penalty calculations were simplified.
Options:	Approve or deny
Staff Recommendation:	Staff recommends approval of these changes

Reviews:

Chris Mullis	Created/Initiated	Approver
Chris Mullis	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Amend Pretreatment Ordinance 08.15.25
2. ORDINANCE 2025 UPDATE WITH ATTACHMENTS
3. 2025 Pretreatment Program Fees

**AN ORDINANCE AMENDING CHAPTER 22-UTILITIES, ARTICLE III, DIVISION 6, SECTION 22-126
THE PRETREATMENT ORDINANCE FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA TO
REFLECT UPDATES AS REQUIRED BY SCDES AS A CONDITION OF THE CITY’S UPCOMING
RENEWAL OF THE NPDES WASTEWATER PERMIT**

WHEREAS, On September 19, 2019 pursuant to Chapter 22 – Utilities, Article III, Division 6, Section 22-126, the City of Georgetown amended the Pretreatment Ordinance; and

WHEREAS, Section 22-55 of the Sewers and Sewer Service Ordinance of the City of Georgetown provides that the Sewers and Sewer Service Ordinance may be amended from time to time by the Mayor and City Council

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Pretreatment Ordinance of the City of Georgetown be amended by changing the following sections: Section 2.6, Section 4.1 and 4.7, Section 5 (completely rewritten), Section 10.5, Section 11.5 added, Section 13.3 and 13.4 added, Section 15 and 16 were added. The Enforcement Response Plan (ERP) [Attachment B of the Ordinance], Section II, part E was added. For the ERP, Section III was updated to include additional formal actions, and Section IV, the penalty calculations were simplified.

And that the Pretreatment Ordinance of the City of Georgetown be amended by revising Attachment C Pretreatment Program Fees to reflect new Program Fees.

BE IT FURTHER ORDAINED, that such changes shall be made to the Pretreatment Ordinance of the City of Georgetown. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: 08/21/25

Approved as to Form:

Second Reading: 09/18/25

Elise F. Crosby, City Attorney



CITY OF GEORGETOWN

SOUTH CAROLINA

PRETREATMENT ORDINANCE

Updated by Shealy Consulting, LLC

August 2025



SECTION 1—GENERAL PROVISIONS

1.1 Purpose and Policy

This Ordinance establishes uniform requirements for all Users of the City of Georgetown's Publicly Owned Treatment Works (POTW) and ensures the City's compliance with all applicable State and Federal regulations. The Federal Clean Water Act of 1977 (Public Law 95-217) mandates that the U.S. Environmental Protection Agency (EPA) implement a National Pretreatment Program. Pursuant to this mandate, the EPA promulgated the "General Pretreatment Regulations for Existing and New Sources" (40 CFR Part 403) on January 28, 1981. These regulations require the development, submission, review, and approval of Local Pretreatment Programs. In South Carolina, these requirements are implemented through Regulation 61-9, Section 403, with the following objectives:

- A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;
- B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;
- C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;
- E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Publicly Owned Treatment Works; and
- F. To enable City of Georgetown to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

This Ordinance shall apply to all Users of the Publicly Owned Treatment Works. The Ordinance authorizes the issuance of individual wastewater discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

1.2 Administration

Except as otherwise provided herein, the Water Utilities Manager shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted to or duties imposed upon the Water Utilities Manager may be delegated by the Water Utilities Manager to a duly authorized City of Georgetown employee.

1.3 Abbreviations

The following abbreviations, when used in this Ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand
BMP – Best Management Practice
BMR – Baseline Monitoring Report
CFR – *Code of Federal Regulations*
CIU – Categorical User
COD – Chemical Oxygen Demand
EPA – U.S. Environmental Protection Agency
gpd – gallons per day
IU – User
mg/l – milligrams per liter
NPDES – National Pollutant Discharge Elimination System
NSCIU – Non-Significant Categorical Industrial User
POTW – Publicly Owned Treatment Works
RCRA – Resource Conservation and Recovery Act
SCDES – South Carolina Department of Health and Environmental Control
SIU – Significant Industrial User
SNC – Significant Noncompliance
TSS – Total Suspended Solids
U.S.C. – United States Code

1.4 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this Ordinance, shall have the meanings hereinafter designated.

Act or “the Act”: The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. Section 1251 et seq.

Approval Authority: The South Carolina Department of Environmental Services (SCDES), Division of Domestic Wastewater.

Authorized or Duly Authorized Representative of the User:

If the User is a corporation:

- (a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- (b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit or general permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to City of Georgetown.

Biochemical Oxygen Demand or BOD₅: The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/L).

Best Management Practices or BMPs: Means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

Categorical Pretreatment Standard or Categorical Standard: Any regulation containing pollutant discharge limits promulgated by EPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. Section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

Categorical User: A User subject to a categorical Pretreatment Standard or categorical Standard.

The City: The City of Georgetown or the City Council of the City of Georgetown.

Chemical Oxygen Demand or COD: A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

Control Authority: The City of Georgetown

Daily Maximum: The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

Daily Maximum Limit: The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

Environmental Protection Agency or EPA: The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

Existing Source: Any source of discharge that is not a "New Source."

Grab Sample: A sample that is taken from a waste stream without regard to the flow in the waste stream and over a period not to exceed fifteen (15) minutes.

Indirect Discharge or Discharge: The introduction of pollutants into the POTW from any nondomestic source.

Instantaneous Maximum Allowable Discharge Limit: The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

Interference: A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the City's NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: Section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

Local Limit: Specific discharge limits developed and enforced by City of Georgetown upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

Medical Waste: Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

Monthly Average: The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

Monthly Average Limit: The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

New Source:

Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under Section 307(c) of the Act that will be applicable to such source if such standards are thereafter promulgated in accordance with that Section, provided that:

- (a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
- (b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
- (c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

Construction of a New Source as defined under this paragraph has commenced if the owner or operator has begun, or caused to begin, as part of a continuous onsite construction program:

- (i) Any placement, assembly, or installation of facilities or equipment; or
- (ii) Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or
- (iii) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified

without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

Noncontact Cooling Water: Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

Pass Through: A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of [the City's] NPDES permit, including an increase in the magnitude or duration of a violation.

Person: Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

pH: A measure of the acidity or alkalinity of a solution expressed in standard units.

Pollutant: Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

Pretreatment: The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

Pretreatment Requirements: Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

Pretreatment Standards or Standards: Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

Prohibited Discharge Standards or Prohibited Discharges: Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this Ordinance.

Publicly Owned Treatment Works or POTW: A treatment works, as defined by Section 212 of the Act (33 U.S.C. Section 1292), which is owned by City of Georgetown. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

Septic Tank Waste: Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

Sewage: Human excrement and gray water (household showers, dishwashing operations, etc.).

Significant Industrial User (SIU): A User subject to categorical Pretreatment Standards or a User that:

- 1) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater); or
- 2) Contributes a process waste stream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
- 3) Is designated as such by City of Georgetown on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement. Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, City of Georgetown may at any time, on its own initiative or in response to a petition received from a User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

Slug Load or Slug Discharge: Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this Ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

Storm Water: Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

Water Utilities Manager: The person designated by City of Georgetown to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this Ordinance. The term also means a Duly Authorized Representative of the Water Utilities Manager.

Total Suspended Solids or Suspended Solids: The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

User: A source of indirect discharge.

Wastewater: Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

Wastewater Treatment Plant or Treatment Plant: That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

SECTION 2—GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW regardless of whether they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

- 1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;
- 2) Wastewater having a pH less than 6.0 or more than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;
- 3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference but in no case solids greater than ½ inch or 1.27 centimeter(s) in any dimension;
- 4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;
- 5) Wastewater having a temperature greater than 150 degrees F, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F;
- 6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;
- 7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;

- 8) Trucked or hauled pollutants (see exceptions in Section 2.1.c);
- 9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;
- 10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent;
- 11) Wastewater containing any radioactive wastes or isotopes (see exceptions in Section 2.1.c);
- (12) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater (see exceptions in Section 2.1.c);
- (13) Sludges, screenings, or other residues from the pretreatment of industrial wastes;
- (14) Medical Wastes (see exceptions in Section 2.1.c);
- (15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test;
- (16) Detergents, surface-active agents, or other substances that might cause excessive foaming in the POTW;
- (17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/L (See Section 14 for specific requirements for FOG control);
- (18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter;
- (19) Concentrated plating solution whether neutralized or not;
- (20) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited

discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges (see exceptions in Section 2.1.c) Non-routine batch discharges may be allowed with written approval from the City.

C. Exceptions to Specific Prohibitions:

- 1) Trucked or hauled pollutants may be allowed but only at discharge points designated by and in accordance with Section 3.4 of this Ordinance;
- 2) Wastewater containing radioactive wastes or isotopes may be allowed if in compliance with applicable State or Federal regulations;
- 3) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater may be discharged only with the written authorization of the Water Utilities Manager;
- 4) Medical Wastes may be discharged if authorized by the Water Utilities Manager in an individual wastewater discharge permit;
- 5) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges may be allowed with written approval from the City.

Pollutants, substances, or wastewater prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW.

2.2 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

- A) Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Water Utilities Manager may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F (R61-9 403.6).

B) When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Water Utilities Manager may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Users (R61-9 403.6).

C) When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Water Utilities Manager shall impose an alternate limit in accordance with R61-9 403.6.

D) A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section (R61-9 403.6).

E) When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, a User may request that City of Georgetown convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Water Utilities Manager. The City of Georgetown may establish equivalent mass limits only if the User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.

1) To be eligible for equivalent mass limits, the User must:

- a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
- b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
- c. Provide sufficient information to establish the facility's actual average daily flow rate for all waste streams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;

- d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
- e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the User's request for equivalent mass limits.

2) A User subject to equivalent mass limits must:

- a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
- b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
- c. Continue to record the facility's production rates and notify the Water Utilities Manager whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 2.2F(1)(c) of this section. Upon notification of a revised production rate, the Water Utilities Manager will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
- d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2 E(1)(a) of this section so long as it discharges under an equivalent mass limit.

3) When developing equivalent mass limits, the Water Utilities Manager:

- a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
- b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and

- c. May retain the same equivalent mass limit in subsequent individual wastewater discharge permit terms if the User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 2.6. The User must also be in compliance with Section 13.1 regarding the prohibition of bypass.

F. The Water Utilities Manager may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Users. The conversion is at the discretion of the Water Utilities Manager.

G. Once included in its permit, the User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

I. Any User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Water Utilities Manager within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Water Utilities Manager of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long-term average production rate.

2.3 State Pretreatment Standards

SCDES requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this Ordinance. State pretreatment standards in Statute R61-9 403 are hereby incorporated.

2.4 Local Limits

The Water Utilities Manager is authorized to establish Local Limits pursuant to (R61-9 403.6) as needed.

2.5 City's Right of Revision

The City of Georgetown reserves the right to establish, by Ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this Ordinance.

2.6 Dilution

No User shall increase the use of process water or otherwise attempt to dilute a discharge as a means of achieving compliance with any discharge limitation, either partially or fully, in lieu of providing adequate treatment—unless such action is expressly authorized under an applicable Pretreatment Standard or Requirement.

The Water Utilities Manager may establish mass-based limitations for Users found to be employing dilution to meet Pretreatment Standards or Requirements, or in any other instance where the use of mass limitations is deemed appropriate.

SECTION 3—PRETREATMENT OF WASTEWATER

3.1 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this Ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this Ordinance within the time limitations specified by EPA, the State, or the Water Utilities Manager, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Water Utilities Manager for review, and shall be acceptable to the Water Utilities Manager before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to City of Georgetown under the provisions of this Ordinance.

3.2 Additional Pretreatment Measures

Whenever deemed necessary, the Water Utilities Manager may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this Ordinance.

The Water Utilities Manager may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

Grease, oil, and sand interceptors shall be provided for all new Food Service Establishments (FSE) opened in the City after the effective date of this Ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential Users. All interception units shall be of a type and capacity approved by the City, shall comply with the City's Fats, Oils and Grease (FOG) requirements and shall be so located to be easily accessible for cleaning and

inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the City's FOG Requirements by the User at their expense.

Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

3.3 Accidental Discharge/Slug Discharge Control Plans

The Water Utilities Manager shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges every two (2) years. The Water Utilities Manager may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Water Utilities Manager may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

- A. Description of discharge practices, including non-routine batch discharges;
- B. Description of stored chemicals;
- C. Procedures for immediately notifying the Water Utilities Manager of any accidental or Slug Discharge, as required by Section 6.6 of this Ordinance; and
- D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

3.4 Hauled Wastewater

Septic tank waste and grease waste from Food Service Establishments may be introduced into the POTW only at locations designated by the Water Utilities Manager, and at such times as are established by the Water Utilities Manager. Such waste shall not violate Section 2 of this Ordinance or any other requirements established by City of Georgetown.

The discharge of hauled industrial waste is prohibited.

SECTION 4—INDIVIDUAL WASTEWATER DISCHARGE PERMITS

4.1 Wastewater Analysis

A. All connections and Discharges made to the POTW are subject to approval by the Water Utilities Manager. Any User proposing to Discharge any Industrial Waste to the POTW or who is doing so as of the Effective Date of this Ordinance must make application to the City for a Wastewater Discharge Permit.

B. Any Industrial User proposing to change the volume or characteristics of an existing Discharge shall request a determination from the City as to whether or not a new application should be filed and shall provide sufficient information on the proposed change to enable the City to determine whether a new application is needed. If the proposed change requires a revision in the current SIU or local permit or requires that a different type of permit be issued, the User shall apply to the City for an appropriate Wastewater Discharge Permit within forty-five (45) days of receiving notification of such requirement.

C. Users must deliver to the City all information which the City requests concerning the volume and characteristics of its Wastewater (including, but not to be limited to, self-monitoring of Discharge) within thirty (30) days of the request. The City is authorized to prepare forms for this purpose and may periodically require Users to update information required by this Paragraph.

D. Any facility discharging or proposing to discharge Wastewater into the POTW shall be responsible at all times for determining the volume and characteristics of its existing or proposed Discharge.

4.2 Individual Wastewater Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Water Utilities Manager, except that a Significant Industrial User that has filed a timely application pursuant to Section 4.3 of this Ordinance may continue to discharge for the time period specified therein.

B. The Water Utilities Manager may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this Ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this Ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 10 through 12 of this Ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

4.3 Individual Wastewater Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this Ordinance and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the Water Utilities Manager for an individual wastewater discharge permit in accordance with Section 4.5 of this Ordinance, and shall not cause or allow discharges to the POTW to continue after 120 days of the effective date of this Ordinance except in accordance with an individual wastewater discharge permit issued by the Water Utilities Manager.

4.4 Individual Wastewater Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 4.5 of this Ordinance, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

4.5 Industrial Wastewater Survey

All Users required to obtain an individual wastewater discharge permit must submit an Industrial Waste Survey (Attachment A). Users that are eligible may request a general permit under Section 4.6. The Water Utilities Manager may require Users to submit all or some of the following information as part of a permit application:

1) Identifying Information:

- a. The name and address of the facility, including the name of the operator and owner.
- b. Contact information, description of activities, facilities, and plant production processes on the premises.

2) Environmental Permits.

A list of any environmental control permits held by or for the facility.

3) Description of Operations:

- a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes;
- b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;

- c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
- d. Type and amount of raw materials processed (average and maximum per day);
- e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge.

4) Time and duration of discharges.

5) The location for monitoring all wastes covered by the permit.

6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Section 2.2C (R61-9 403.6).

7) Measurement of Pollutants:

- a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources;
- b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Water Utilities Manager, of regulated pollutants in the discharge from each regulated process;
- c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported;
- d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this Ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Water Utilities Manager or the applicable Standards to determine compliance with the Standard;
- e. Sampling must be performed in accordance with procedures set out in Section 6.11 of this Ordinance.

- 8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 6.4 B [40 CFR 403.12(e)(2)].
- 9) Any other information as may be deemed necessary by the Water Utilities Manager to evaluate the permit application.
- 10) Incomplete or inaccurate Industrial Waste Surveys will not be processed and will be returned to the User for revision.

4.6 Application Signatories and Certifications

All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 6.14.

If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this section must be submitted to the Water Utilities Manager prior to or together with any reports to be signed by an Authorized Representative.

A facility determined to be a Non-Significant Categorical User by the Water Utilities Manager must annually submit the signed certification statement in Section 6.14.

All wastewater discharge permit applications and User reports must contain the following statements:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for

submitting false information, including the possibility of fine and imprisonment for knowing violations.

4.7 Individual Wastewater Discharge Permit Decisions

The Water Utilities Manager will review the information provided by the potential industrial user in the permit application and may request additional data as necessary to complete the evaluation. Within 30 days of receiving a complete application, the Water Utilities Manager will determine whether to issue an individual wastewater discharge permit. The Water Utilities Manager reserves the right to deny any permit application. Reasons for denial may include, but are not limited to: the potential for the proposed discharge to interfere with the operation or performance of the Publicly Owned Treatment Works (POTW); the presence of pollutants that could pass through the treatment system untreated or be inadequately treated; the risk of endangering worker health or safety; the potential to violate applicable Pretreatment Standards or local discharge limits; insufficient capacity within the POTW to accommodate the proposed discharge; or failure by the applicant to provide accurate or complete information. Denial may also occur if the User has a history of noncompliance or if the proposed discharge presents a significant risk to the environment or public health.

SECTION 5—INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE

5.1 Wastewater Discharge Permit Issuance Process Conditions

1. Prior to the issuance of a Wastewater Discharge Permit, the City shall:

A. Conduct an on-site inspection of the facility including any Pretreatment facilities.

B. Determine:

1) Discharge limitations for those pollutants proposed to be limited.

2) Monitoring requirements for pollutants which are suspected to be present but which are not proposed to be limited at the time the permit is issued. After issuance, the Wastewater Discharge Permit may be modified to impose limits on one (1) or more of such Pollutants.

3) Where applicable, a proposed schedule of compliance, including interim dates and requirements, for meeting the proposed limitations to include, without limitation, installation of a new monitoring point and/or flow measuring equipment; and

4) Other proposed special conditions which will have an impact on the Discharge described in the application.

C. Organize information from the permit application and inspection report into a permit synopsis to include, without limitation:

1) A sketch and detailed description of the industrial facilities and Pretreatment facilities (if any) including the location of all points of discharge to the POTW and all established compliance monitoring points;

2) A quantitative description of the Discharge described in the application which includes at least the following:

a) The rate or frequency of the proposed Discharge; and if the Discharge is continuous, the average daily flow;

- b) The actual average daily Discharge in pounds per day of any limited Pollutant and any Pollutant identified in the application as known or suspected present; and
- c) The basis for the Pretreatment limitations including the documentation of any calculations in applying Categorical Pretreatment Standards. The synopsis shall be submitted to the State and shall be made available to the public and the User upon request, in compliance with this Ordinance.

2. Final action on SIU permit applications.

A. The City shall take final action on all applications within a reasonable time frame following receipt of a complete application.

B. The City is authorized to:

- 1) Issue an SIU permit containing time schedules for achieving compliance with applicable Pretreatment Standards and Requirements;
- 2) Issue an SIU permit containing such conditions as are necessary to effectuate the purposes of this Ordinance;
- 3) Deny an SIU permit application when in the opinion of the City such discharge may cause or contribute to Pass-Through or Interference of the POTW Wastewater Treatment Plant; and
- 4) Determine, based on the application, that the applicant is not an SIU.

5.2 Individual Wastewater Discharge Permit Duration

An individual (*aka* industrial user) wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the General Manager. Each individual wastewater discharge permit will indicate a specific date upon which it will expire. A permit application is required to be submitted each time a wastewater discharge permit is renewed or at the request of the Water Utilities Manager.

5.3 Individual Wastewater Discharge Permit Contents

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Water Utilities Manager to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

- 1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;
- 2) A statement that the wastewater discharge permit is nontransferable without prior notification to City of Georgetown in accordance with Section 5.5 of this Ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;
- 3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;
- 4) Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practices) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law;
- 5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4 B;
- 6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedules. Such schedules may not extend the time for compliance beyond that required by applicable Federal, State, or local law;
- 7) Requirements to control Slug Discharge, if determined by the Water Utilities Manager to be necessary;

8) Any grant of the monitoring waiver by the Water Utilities Manager (Section 6.4) must be included as a condition in the User's permit [or other control mechanism].

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

- (1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;
- (2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;
- (3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;
- (4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;
- (5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;
- (6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;
- (7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those which become effective during the term of the individual wastewater discharge permit and;
- (8) Other conditions as deemed appropriate by the Water Utilities Manager to ensure compliance with this Ordinance, and State and Federal laws, rules, and regulations.

5.4 Permit Issuance and Appeals Process

A. Public Notification

The Water Utilities Manager will publish in an official government publication and/or newspaper(s) of general circulation that provides meaningful public notice with the jurisdiction(s) served by the POTW a notice to issue a pretreatment permit. This notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.

B. Permit Appeals

The Water Utilities Manager shall provide public notice of the issuance of an individual wastewater discharge permit. Any person, including the User, may petition the Water Utilities Manager to reconsider the terms of an individual wastewater discharge permit within 30 days of notice of its issuance.

Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

In its petition, the appealing party must indicate the individual wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit.

The effectiveness of the individual wastewater discharge permit shall not be stayed pending the appeal.

If the Water Utilities Manager fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit, not to issue an individual wastewater discharge permit, or not to modify an individual wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit decision must do so by filing a complaint with the Court of Common Pleas within 30 days.

5.5 Permit Modification

The Water Utilities Manager may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- 1) To incorporate any new or revised Federal, State, or local pretreatment standards or requirements;
- 2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;
- 3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;
- 4) Information indicating that the permitted discharge poses a threat to the City's POTW, City of Georgetown personnel, or the receiving waters;
- 5) Violation of any terms or conditions of the individual wastewater discharge permit;
- 6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;
- 7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;
- 8) To correct typographical or other errors in the individual wastewater discharge permit; or
- 9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 5.5.
- 10) Modification of the monitoring program contained in the permit; or
- 11) Modification of any compliance schedule

5.6 Individual Wastewater Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 90 days advance notice to the Water Utilities Manager and the Water Utilities Manager approves the individual wastewater discharge permit. The notice to the Water Utilities Manager must include a written certification by the new owner or operator which:

- A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;
- B. Identifies the specific date on which the transfer is to occur; and
- C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of the facility transfer.

5.7 Individual Wastewater Discharge Permit Revocation

The Water Utilities Manager may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- A. Failure to notify the Water Utilities Manager of significant changes to the wastewater prior to the changed discharge;
- B. Failure to provide prior notification to the Water Utilities Manager of changed conditions pursuant to Section 6.5 of this Ordinance;
- C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;
- D. Falsifying self-monitoring reports and certification statements;
- E. Tampering with monitoring equipment;
- F. Refusing to allow the Water Utilities Manager timely access to the facility premises and records;

- G. Failure to meet effluent limitations;
- H. Failure to pay fines;
- I. Failure to pay sewer charges;
- J. Failure to meet compliance schedules;
- K. Failure to complete a wastewater survey or the wastewater discharge permit application;
- L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or
- M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this Ordinance.

Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

5.8 Individual Wastewater Discharge Permit Reissuance

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 4.5 of this Ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit.

5.9 Regulation of Waste Received from Other Jurisdictions

If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Water Utilities Manager shall enter into an intermunicipal agreement with the contributing municipality.

Prior to entering into an agreement required by paragraph A, above, the Water Utilities Manager shall request the following information from the contributing municipality:

- (1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;
- (2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and
- (3) Such other information as the Water Utilities Manager may deem necessary.

An intermunicipal agreement, as required by paragraph A, above, shall contain the following conditions:

- (1) A requirement for the contributing municipality to adopt a sewer use Ordinance which is at least as stringent as this Ordinance, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 2.4 of this Ordinance. The requirement shall specify that such Ordinance and limits must be revised as necessary to reflect changes made to the City's Ordinance or Local Limits;
- (2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;
- (3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Water Utilities Manager; and which of these activities will be conducted jointly by the contributing municipality and the Water Utilities Manager;
- (4) A requirement for the contributing municipality to provide the Water Utilities Manager with access to all information that the contributing municipality obtains as part of its pretreatment activities;
- (5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;
- (6) Requirements for monitoring the contributing municipality's discharge;

(7) A provision ensuring the Water Utilities Manager access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Water Utilities Manager; and

(8) A provision specifying remedies available for breach of the terms of the intermunicipal agreement.

SECTION 6—REPORTING REQUIREMENTS

6.1 Baseline Monitoring Reports

A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under R61-9 403.6, whichever is later, existing Categorical Users currently discharging to or scheduled to discharge to the POTW shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the Water Utilities Manager a report which contains the information listed below.

A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined waste stream formula in R61-9 403.6 to evaluate compliance with the Pretreatment Standards.

Where an alternate concentration or mass limit has been calculated in accordance with R61-9 403.6 this adjusted limit along with supporting data shall be submitted to the Control Authority.

Sampling and analysis shall be performed in accordance with Section 6.10. The Water Utilities Manager may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 6.2 of this Ordinance.

Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 6.14 of this Ordinance and signed by an Authorized Representative as defined in Section 1.4.

6.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 6.1 of this Ordinance:

- A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);
- B. No increment referred to above shall exceed nine (9) months;
- C. The User shall submit a progress report to the Water Utilities Manager no later than fifteen (15) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

D. In no event shall more than nine (9) months elapse between such progress reports to the Water Utilities Manager.

6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Water Utilities Manager a report containing the information described in Section 4.5 and 6.1 of this Ordinance.

For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2, this report shall contain a reasonable measure of the User's long-term production rate.

For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 6.14 of this Ordinance. All sampling will be done in conformance with Section 6.11.

6.4 Periodic Compliance Reports

Except as specified in Section 6.4.C, all Significant Industrial Users must, at a frequency determined by the Water Utilities Manager submit no less than twice per year (June and December) reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period.

In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the POTW or the Pretreatment Standard necessary to verify the compliance status of the User. All periodic compliance reports must be signed and certified in accordance with this Ordinance and EPA general pretreatment regulations. All Significant Industrial Users shall be required to submit a report indicating the nature and concentration of pollutants in their discharge. Said reports shall be as specified by the Users' wastewater contribution permit.

The City of Georgetown may authorize a User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the User. [see 40 CFR 403.12(e)(2)]. This authorization is subject to the following conditions:

- 1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater;
- 2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 4.5(8);
- 3) In making a demonstration that a pollutant is not present, the User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes;
- 4) The request for a monitoring waiver must be signed in accordance with Section 1.4 and include the certification statement in Section 6.14 (R61-9 403.6);
- 5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis or at the lowest Practical Quantitation Limit specified by the Department, whichever is lower;
- 6) Any grant of the monitoring waiver by the Water Utilities Manager must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Water Utilities Manager for 3 years after expiration of the waiver;
- 7) Upon approval of the monitoring waiver and revision of the User's permit by the Water Utilities Manager, the User must certify on each report with the statement in Section 6.14 below, that there has been no increase in the pollutant in its waste stream due to activities of the User;

8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4, or other more frequent monitoring requirements imposed by the Water Utilities Manager, and notify the Water Utilities Manager;

9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

All periodic compliance reports must be signed and certified in accordance with Section 6.14 of this Ordinance.

All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Water Utilities Manager, using the procedures prescribed in Section 6.11 of this Ordinance, the results of this monitoring shall be included in the report.

6.5 Reports of Changed Conditions

Each User must notify the Water Utilities Manager of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

The Water Utilities Manager may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 4.5 of this Ordinance.

The Water Utilities Manager may issue an individual wastewater discharge permit under Section 5.7 of this Ordinance or modify an existing wastewater discharge permit under

Section 5.4 of this Ordinance in response to changed conditions or anticipated changed conditions.

6.6 Reports of Potential Problems

A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall notify the Water Utilities Manager of the incident within 24 hours. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

B. Within five (5) working days following such discharge, the User shall, unless waived by the Water Utilities Manager, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this Ordinance.

C. Significant Industrial Users are required to notify the Water Utilities Manager immediately of any changes at its facility affecting the potential for a Slug Discharge.

D. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a Discharge described in Paragraph A above. Employers shall ensure that all employees who may cause such a Discharge to occur are advised of the emergency notification procedure.

E. The City shall evaluate whether the Industrial User needs a plan to prevent the recurrence of the Discharge. Such a plan shall address, at a minimum, the requirements set forth in this Ordinance.

6.7 Forms

The City may establish such forms as the City determines to be appropriate and require the use of such forms in the submission of any report, application, request, or other information contemplated by this Ordinance. Failure to use the established form for the submission of a report, application, request, or other information may result in the rejection of the submission.

6.8 Industrial Waste Survey

At a frequency established by the City, an Industrial Waste Survey that identifies Industrial Users and characterizes their discharge of Wastewater will be conducted. Each User included in the survey is required to respond with complete and accurate information within the deadlines established by the City.

6.9 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Water Utilities Manager as the Water Utilities Manager may require.

6.10 Notice of Violation/Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the Water Utilities Manager within twenty-four (24) hours of becoming aware of the violation.

The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Water Utilities Manager within thirty (30) days after becoming aware of the violation. Resampling by the User is not required if City of Georgetown performs sampling at the User's facility at least once a month, or if City of Georgetown performs sampling at the User between the time when the initial sampling was conducted and the time when the User or City of Georgetown receives the results of this sampling, or if City of Georgetown has performed the sampling and analysis in lieu of the User.

6.11 Notification of the Discharge of Hazardous Waste

Discharge of hazardous waste as defined in 40 CFR Part 261 is strictly prohibited. If a User becomes aware of an accidental discharge of hazardous waste, the Water Utilities Manager must be notified within twenty-four (24) hours of becoming aware of the violation.

6.12 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Water Utilities Manager or other parties approved by EPA.

All analysis to be submitted as part of a wastewater discharge permit application or report must be performed by a SCDES certified laboratory.

6.13 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period. The following requirements apply:

A) Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Water Utilities Manager. Where time-proportional composite sampling or grab sampling is authorized by City of Georgetown, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the

field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by City of Georgetown, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C) For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Water Utilities Manager may authorize a lower minimum. For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

6.14 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

6.15 Recordkeeping

Users subject to the reporting requirements of this Ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this Ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any

litigation concerning the User or City of Georgetown, or where the User has been specifically notified of a longer retention period by the Water Utilities Manager.

6.16 Certification Statements

A) Certification of Permit Applications, User Reports and Initial Monitoring Waiver

The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 4.7; Users submitting baseline monitoring reports under Section 6.1; Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 6.3; Users submitting periodic compliance reports required by Section 6.4, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4. The following certification statement must be signed by an Authorized Representative as defined in Section 1.4:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

B) An annual certification for Non-Significant Categorical Users will be required. A facility determined to be a Non-Significant Categorical User by the Water Utilities Manager must annually submit the following certification statement signed in accordance with the signatory requirements in Section 1.4. The following certification must accompany an alternative report required by the Water Utilities Manager:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR Part ____,

I certify that, to the best of my knowledge and belief that during the period from _____, _____ to _____, _____ [months, days, year]:

*a) The facility described as _____
[facility name] met the definition of a Non-Significant Categorical User as
described in Section 1.4 [40 CFR 403.3(v)(2)]*

*b) The facility complied with all applicable Pretreatment Standards and
requirements during this reporting period; and (c) the facility never discharged
more than 100 gallons of total categorical wastewater on any given day during
this reporting period.*

C) Users that have an approved monitoring waiver based on Section 6.4 must
certify on each report with the following statement that there has been no increase
in the pollutant in its waste stream due to activities of the User.

*Based on my inquiry of the person or persons directly responsible for managing
compliance with the Pretreatment Standard for 40 CFR Part 403 Part _____
[specify applicable National Pretreatment Standard part(s)], I certify that, to the
best of my knowledge and belief, there has been no increase in the level of
_____ [list pollutant(s)] in the wastewaters due to the activities at the facility
since filing of the last periodic report under Section 6.4.*

SECTION 7—COMPLIANCE MONITORING

7.1 Right of Entry: Inspection and Sampling

The Water Utilities Manager shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this Ordinance and any individual wastewater discharge permit [or general permit] or order issued hereunder. Users shall allow the Water Utilities Manager ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

- A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Water Utilities Manager shall be permitted to enter without delay for the purposes of performing specific responsibilities.
- B. The Water Utilities Manager shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.
- C. The Water Utilities Manager may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated every six (6) months to ensure their accuracy.
- D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Water Utilities Manager and shall not be replaced. The costs of clearing such access shall be borne by the User.
- E. Unreasonable delays in allowing the Water Utilities Manager access to the User's premises shall be a violation of this Ordinance.

7.2 Subpoena Duces Tecum

If the Water Utilities Manager has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that

there may be a violation of this Ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of City of Georgetown designed to verify compliance with this Ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the Water Utilities Manager may seek issuance of a search warrant from the Circuit Judge of Georgetown.

SECTION 8—CONFIDENTIAL INFORMATION

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Water Utilities Manager's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Water Utilities Manager, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report.

Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

SECTION 9—PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE

The Water Utilities Manager shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the City of Georgetown, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users that violate any of the following:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six (6) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 2;
- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six (6) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);
- C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 2 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Water Utilities Manager determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;
- D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in [the Water Utilities Manager's] exercise of its emergency authority to halt or prevent such a discharge;
- E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;
- F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with

categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which the Water Utilities Manager determines will adversely affect the operation or implementation of the local pretreatment program which may include a violation of Best Management Practices.

SECTION 10—ADMINISTRATIVE ENFORCEMENT REMEDIES

10.1 Notification of Violation

The City's Enforcement Response Plan (ERP) and Enforcement Response Guide (ERF) are provided in Attachment B. The ERP and ERF provides timeframes for appropriate responses by the City and the IU. When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may serve upon that User a written Notice of Violation. Within the appropriate timeframe provide in the ERP/ERF, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Water Utilities Manager. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this section shall limit the authority of the Water Utilities Manager to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

10.2 Consent Orders

The Water Utilities Manager may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 10.4 and 10.5 of this Ordinance and shall be judicially enforceable.

10.3 Show Cause Hearing

Prior to imposing an administrative fine, as set forth in Section 10.6, or a civil fine as set forth in Section 11.2, the City shall order a User which has violated, or continues to violate, any provision of this Ordinance, a Wastewater Discharge Permit or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the City and show cause why the proposed enforcement action should not be taken.

Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt

requested) at least five (5) days prior to the hearing. Such notice may be served on any authorized representative of the User.

The show cause hearing shall be conducted in accordance with South Carolina Regulation 61-72, Procedures for DES Administrative Hearing. A show cause hearing shall not bar the City from taking other appropriate action against the User. The decision of the City is appealable to the Court of Common Pleas in Georgetown County.

10.4 Administrative Compliance Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.5 Cease and Desist Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Water Utilities Manager may issue an order to the User directing it to cease and desist all such violations and directing the User to:

- A. Immediately comply with all requirements of this Ordinance, their Wastewater Discharge Permit or an order issued pursuant to this Ordinance or other applicable law;
- B. Take such appropriate remedial or preventive action as may be needed to

properly address a continuing or threatened violation, including halting operations and/or terminating the discharge;

C. Discontinue all or any portion of such User's contribution or introduction of Wastewater into the POTW unless adequate treatment facilities, devices or other related appurtenances are installed and operated properly within a specified time period; or

D. Disconnect all or any portion of the facilities by which such User introduces or contributes wastewater into the POTW unless adequate treatment facilities, devices or other related appurtenances are installed and operated properly within a specified time period.

In addition to or in lieu of the matters set forth in the above section 10-5(1), the City may include in such order one or more of the following provisions:

A. The removal of all or any portion of any service connection by which such User introduces or contributes wastewater into the POTW;

B. The removal of all or any portion of any service connection by which such User receives water services from the City;

C. The termination of any Wastewater Discharge Permit issued to such User pursuant to this Ordinance;

D. The payment of a civil penalty for violating any provision of this Ordinance, a permit, Pretreatment Requirement or Standard, compliance agreement or order issued pursuant to this Ordinance.

Issuance of a cease-and-desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.6 Administrative Fines

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may fine such User in an amount not to exceed \$2000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other

long-term average discharge limits, fines shall be assessed for each day during the period of violation.

Unpaid charges, fines, and penalties shall, after 30 calendar days, be assessed an additional penalty of 1% of the unpaid balance, and interest shall accrue thereafter at a rate of 1% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

Users desiring to dispute such fines must file a written request for the Water Utilities Manager to reconsider the fine along with full payment of the fine amount within thirty 30 days of being notified of the fine. Where a request has merit, the Water Utilities Manager may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Water Utilities Manager may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.7 Emergency Suspensions

The Water Utilities Manager may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The Water Utilities Manager may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Water Utilities Manager may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The Water Utilities Manager may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Water Utilities Manager that the period of endangerment has passed, unless the termination proceedings in Section 10.8 of this Ordinance are initiated against the User.

A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Water Utilities Manager prior to the date of any show cause or termination hearing under Sections 10.3 or 10.8 of this Ordinance.

Nothing in this section shall be interpreted as requiring a hearing prior to any emergency suspension under this section.

10.8 Termination of Discharge

In addition to the provisions in Section 5.6 of this Ordinance, any User who violates the following conditions is subject to discharge termination:

- A. Violation of individual wastewater discharge permit [or general permit] conditions;
- B. Failure to accurately report the wastewater constituents and characteristics of its discharge;
- C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
- D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or
- E. Violation of the Pretreatment Standards in Section 2 of this Ordinance.
- F. Failure to submit any required report

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 10.3 of this Ordinance why the proposed action should not be taken. Exercise of this option by the Water Utilities Manager shall not be a bar to, or a prerequisite for, taking any other action against the User.

SECTION 11—JUDICIAL ENFORCEMENT REMEDIES

11.1 Injunctive Relief

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may petition the Court of Common Pleas through the City's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this Ordinance on activities of the User. The Water Utilities Manager may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.2 Civil Penalties

A User who has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to City of Georgetown for a maximum civil penalty of \$2,000 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

The Water Utilities Manager may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by City of Georgetown.

In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.3 Criminal Prosecution

A User who willfully or negligently violates any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than one (1) year or both.

A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least \$2,000 per violation, per day, or be subject to imprisonment for not more than one (1) year, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this Ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Ordinance shall, upon conviction, be punished by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than two (2) years, or both.

In the event of a second conviction, a User shall be punished by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than two (2) years, or both.

11.4 Remedies Nonexclusive

The remedies provided for in this Ordinance are not exclusive. The Water Utilities Manager may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's Enforcement Response Plan (Attachment B). However, the Water Utilities Manager may take other action against any User when the circumstances warrant. Further, the Water Utilities Manager is empowered to take more than one enforcement action against any noncompliant User.

11.5 Reconnection of Utility Service After Termination

A. Any User applying for water or sewer service after the termination of water or sewer service pursuant to any provision of this Ordinance shall not receive such service without the written approval of the City.

B. The City shall approve such application under the following conditions:

- 1) Such User is not delinquent in paying any water or sewer bill;
- 2) Full payment has been made for all costs incurred by the City in removing, severing or otherwise discontinuing water or sewer service to such User;
- 3) Full payment has been made by the User for all fees and costs associated with providing the requested service and installing the necessary facilities;
- 4) Full payment has been made for all civil penalties assessed against such User pursuant to this Ordinance and for all damages to the POTW which such User is required to pay pursuant to the provisions of this Ordinance;
- 5) If such User is required to have a Wastewater Discharge Permit before Discharging Wastewater into the POTW, such Person must apply for and accept a Wastewater Discharge Permit containing such provisions as the City determines to be reasonably necessary; and
- 6) Any User applying for a connection to provide water or sewer service(s) to all or any portion of the property served by a connection removed pursuant to any provision of this Ordinance shall be required to pay all fees and charges for securing a new connection(s), without exception. Any fee or charge paid prior to the removal of the service connection(s) shall be forfeited in its entirety and shall have no continued effect.

SECTION 12—SUPPLEMENTAL ENFORCEMENT ACTION

12.1 Penalties for Late Reports

A penalty may be assessed to any User for each day that a report required by this Ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due [higher penalties may also be assessed where reports are more than 45 days late]. Actions taken by the Water Utilities Manager to collect late reporting penalties shall not limit the Water Utilities Manager's authority to initiate other enforcement actions that may include penalties for late reporting violations.

12.2 Performance Bonds

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to City of Georgetown, in a sum not to exceed a value determined by the Water Utilities Manager to be necessary to achieve consistent compliance.

12.3 Liability Insurance

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

12.4 Payment of Outstanding Fees and Penalties

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

12.5 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

12.6 Public Nuisances

A violation of any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the Water Utilities Manager. Any person(s) creating a public nuisance shall be subject to the provisions of the City Code governing such nuisances, including reimbursing City of Georgetown for any costs incurred in removing, abating, or remedying said nuisance.

12.7 Contractor Listing

Users which have not achieved compliance with applicable Pretreatment Standards and Requirements are not eligible to receive a contractual award for the sale of goods or services to City of Georgetown. Existing contracts for the sale of goods or services to City of Georgetown held by a User found to be in Significant Noncompliance with Pretreatment Standards or Requirements may be terminated at the discretion of the Water Utilities Manager.

SECTION 13—AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

13.1 Bypass

For the purposes of this section, bypass means the intentional diversion of waste streams from any portion of a User's treatment facility. Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation.

13.2 Bypass Notifications

If a User knows in advance of the need for a bypass, it shall submit prior notice to the Water Utilities Manager, at least ten (10) days before the date of the bypass, if possible.

A User shall submit verbal notice to the Water Utilities Manager of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. the Water Utilities Manager may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

Bypass is prohibited, and the Water Utilities Manager may take an enforcement action against a User for a bypass, unless

- (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up

equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and

(c) The User submitted notices as required under paragraph (C) of this section.

The Water Utilities Manager may approve an anticipated bypass, after considering its adverse effects, if the Water Utilities Manager determines that it will meet the conditions listed in the above paragraphs.

13.3 Upset

For the purposes of this section, “Upset” means an exceptional incident in which there is unintentional and temporary noncompliance with Categorical Standards because of factors beyond the reasonable control of the User. An Upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

An Upset shall constitute an affirmative defense to an action brought for noncompliance with Categorical Standards if the requirements below are met.

A User who wishes to establish the affirmative defense of Upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

1. An Upset occurred and the User can identify the cause(s) of the Upset;
2. The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures; and
3. The User has submitted the following information to the City within twenty-four (24) hours of becoming aware of the Upset [if this information is provided orally, a written submission must be provided within five (5) days]:
 - a) A description of the Discharge and cause of noncompliance;
 - b) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue;

c) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

D. In any enforcement proceeding, the User seeking to establish the occurrence of an Upset shall have the burden of proof.

E. Users will have the opportunity for a judicial determination on any claim of Upset only in an enforcement action brought for noncompliance with Categorical Standards.

F. Users shall control production of all Discharges to the extent necessary to maintain compliance with Categorical Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

13.4 Prohibited Discharge Standards

A User shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general prohibitions in Section 2.1(A) of this Ordinance or the specific prohibitions in this Ordinance if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause Pass Through or Interference and that either:

A. A local limit exists for each Pollutant Discharged and the User was in compliance with each limit directly prior to, during and after the Pass Through or Interference; or

B. No local limit exists, but the Discharge did not change substantially in nature or constituents from the User's prior discharge when the City was regularly in compliance with its NPDES permit, and in the case of Interference, was in compliance with applicable sludge use and disposal requirements.

SECTION 14 - FATS, OIL AND GREASE CONTROL

The City of Georgetown's Fats, Oil & Grease (FOG) Control Program is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential Users involved in the preparation or serving of food or beverages.

These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment FOG abatement device and the implementation of Best Management Practices (BMPs) by a Food Service Establishment (FSE) that uses or generates FOG in food preparation.

The legal authority for the City to implement a FOG Control Program is provided by Federal Pretreatment Standards, State Pretreatment Standards, and the City of Georgetown's Sewer Use Ordinance. The FOG Control Program will be evaluated by the Water Utilities Manager periodically and will be modified as necessary to maximize the effectiveness of the program. A written copy of the City's FOG Control Program can be obtained from the City's Water Utilities Manager.

Failure on the part of any User (Generator or Transporter) to maintain continued compliance with any of the requirements set forth in the FOG Control Program may result in revocation of the business license at the City of Georgetown.

SECTION 15 - PROTECTION FROM DAMAGE

No person shall maliciously or negligently damage, destroy, or tamper with any equipment or materials belonging to the City of Georgetown, including that left upon the premises of a User Discharging Wastewater into the POTW. The User shall be responsible for the safety of such equipment and may be held liable in the event of any damage to such equipment.

SECTION 16 - FALSIFYING INFORMATION; DAMAGES TO MONITORING EQUIPMENT

Any Person who knowingly makes any false statements, representation or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to this Ordinance or Wastewater Discharge Permit, or who falsifies, tampers with or knowingly renders inaccurate any monitoring device or method required under this Ordinance, shall, upon conviction, be punished in accordance with S.C. Code Ann. 16-1-20.

SECTION 17 - MISCELLANEOUS PROVISIONS

17.1 Surcharges for Treatment of Non-domestic Concentrations

General fees and surcharge formulas associated with the implementation of the City's pretreatment program are provided in Attachment C. The City may, at its discretion, allow industrial waste to be discharged above typical domestic concentrations into the sanitary sewerage system, provided that the person discharging such waste shall agree to the payment of a surcharge to offset any cost to treatment that BOD or COD, TSS, or ammonia in excess of concentrations expected in domestic sources.

This surcharge shall be imposed in addition to any other charges made for sewer service. The rate shall be applied to the amount of excessive BOD that exceeds 250 mg/L or COD that exceeds 600 mg/L, TSS that exceeds 250 mg/L, and ammonia that exceeds 25 mg/L. Surcharge rates will be determined by averaging at least three (3) waste discharge samples.

17.2 Pretreatment Charges and Fees

The City of Georgetown may adopt any additional fees (Attachment C) for reimbursement of costs of setting up and operating the City's Pretreatment Program, and may include:

- A) Fees for wastewater discharge permit applications including the cost of processing such applications;
- B) Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users;
- C) Fees for reviewing and responding to accidental discharge procedures and construction;
- D) Fees for filing appeals;
- E) Fees to recover administrative and legal costs associated with the enforcement activity taken by the Water Utilities Manager to address User noncompliance; and

F) Other fees as City of Georgetown may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this Ordinance and are separate from all other fees, fines, and penalties chargeable by City of Georgetown.

17.3 Severability

If any provision of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

SECTION 18—EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.

ATTACHMENT A
INDUSTRIAL WASTE SURVEY



**PUBLIC UTILITIES DEPARTMENT
CITY OF GEORGETOWN**

**Industrial User Wastewater Survey (Long Form) & Significant
Industrial User Permit Application**

SECTION A - GENERAL INFORMATION

A.1 Company name, mailing address, and telephone number:

Zip Code _____ Telephone No. (____) _____

A.2 Address of production or manufacturing facility. (If same as above, check__)

Zip Code _____ Telephone No. (____) _____

Note to Signing Official: In accordance with Title 40 of the Code of Federal Regulations Part 403 Section 403.14, information and data provided in this questionnaire which identifies the nature and frequency of discharge shall be available to the public without restriction. Requests for confidential treatment of other information shall be governed by procedures specified in 40 CFR Part 2. Should a discharge permit be required for your facility, the information in this questionnaire will be used to issue the permit.

This is to be signed by an authorized official of your firm after adequate completion of this form and review of the information by the signing official.

I certify under penalty of law this document and all attachments were prepared under my direction and/or supervision in accordance with a system designed to assure qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the data submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fines and imprisonment for concealing violations.

Signature of Authorized Representative

Date

A.3 Name, title, and telephone number of persons authorized to represent this firm in official dealings with the Sewer Authority:

Name_____

Title_____ Telephone No._____

A.4 Alternate person to contact concerning information provided herein:

Name_____

Title_____ Telephone No._____

A.5 Identify the type of business conducted (auto, repair, machine shop, electroplating, warehousing, painting, printing, meat packing, food processing, etc.):

A.6 Provide a brief narrative description of the manufacturing, production, or service activities conducted by your company:

A.7 North American Industry Classification System(s) (NAICS) for your facilities:

A.8 Standard Industrial Classification Number(s) (SIC Code) for your facilities:

A.9 This facility generates the following types of wastes:

Average Gallons Per Day

	Area	Flow GPD	Check one	
			Estimated	Measured
1	Domestic Wastes (restrooms, showers, etc.)			
2	Cooling Water (Non-contact)			
3	Boiler/ Tower Blowdown			
4	Cooling Water (Contact)			
5	Process			
6	Equipment/Facility Washdown			
7	Air Pollution Control Unit			
8	Storm Water Runoff to Sewer			
9	Other (describe)			
Total Gallons Per Day (A.9.1. - A.9.9)				

A.10 Wastes are discharged to (**check all that apply**):

Average Gallons per Day

☐ Sanitary sewer _____ ☐ Storm sewer _____ ☐ Surface water _____ ☐ Ground water _____ ☐ Waste haulers _____ ☐ Evaporation _____ ☐ Other (describe) _____	☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured
---	--

Provide name and address of waste hauler(s), if used:

A.11 Is a Spill Prevention Control and Countermeasure Plan prepared for the facility?

☐ Yes ☐ No

A.12 List any environmental control permits issued to the facility and any discharge limits associated with those permits:

Note: If your facility did not check one or more of the items listed in A.9.4 through A.9.9 above, you do not need to complete any further sections in this application. However, if any of the items A.9.4 through A.9.9 were checked, complete the remainder of this application. Incomplete applications will be returned.

SECTION B - FACILITY OPERATION CHARACTERISTICS

B.1 Number of employee shifts worked per 24-hour day is _____.

Average number of employees per shift is _____.

B.2 Starting time for each shift: 1st _____ am 2nd _____ am 3rd _____ am
 _____ pm _____ pm _____ pm

Note: The following information in this section must be completed for each product line.

B.3 Principal product produced: _____

B.4 Raw materials and process additives used: (Use separate sheet if needed)

Day or Gal/Day_____

B.5 Production process is:

☐ Batch ☐ Continuous ☐ Both % Batch _____
% Continuous _____

Average number of batches per 24-hour day: _____

B.6 Hours of operation: _____ a.m. to _____ p.m. ☐ continuous

B.7 Is production subject to seasonal variation? ☐ Yes ☐ No

If yes, briefly describe seasonal production cycle:

B.8 Are any process changes or expansions planned during the next three years?

☐ Yes ☐ No

If yes, attach a separate sheet to this form describing the nature of planned changes or expansions.

B.9 Average monthly water usage:

SECTION C - WASTEWATER INFORMATION

C.1 If your facility employs processes in any of the industrial categories or business activities listed below and any of these processes generate wastewater or waste sludge, place a check beside category or business activity (check all that apply): **Please fill in the (Subcategory) in the Subpart area.**

Existing Effluent Guidelines				
SUB PART	Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
	Aluminum Forming	467	1983	BPT, BAT, NSPS, PSES, PSNS
	Asbestos Manufacturing	427	1974	BPT, BCT, BAT, NSPS
	Battery Manufacturing	461	1984	BPT, BAT, NSPS, PSES, PSNS
	Canned and Preserved Fruits and Vegetable Processing	407	1974	BPT, BCT, NSPS, PSES, PSNS
	Canned and Preserved Seafood (Seafood Processing)	408	1974	BPT, BCT, NSPS
	Carbon Black Manufacturing	458	1978	BPT, BAT, NSPS, PSNS
	Cement Manufacturing	411	1974	BPT, BCT, BAT, NSPS
	Centralized Waste Treatment	437	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
	Coal Mining	434	1985	BPT, BAT, NSPS
	Coil Coating	465	1983	BPT, BAT, NSPS, PSES, PSNS
	Concentrated Animal Feeding Operations (CAFO)	412	1974	BPT, BCT, BAT, NSPS, PSNS
	Concentrated Aquatic Animal Production (Aquaculture)	451	2004	BPT, BAT, BCT, NSPS
	Copper Forming	468	1983	BPT, BAT, NSPS, PSES, PSNS
	Dairy Products Processing	405	1974	BPT, BCT, NSPS
	Electrical and Electronic Components	469	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
	Electroplating	413	1981	PSES
	Explosives Manufacturing	457	1976	BPT
	Ferrous Alloy Manufacturing	424	1974	BPT, BCT, BAT, NSPS
	Fertilizer Manufacturing	418	1974	BPT, BCT, BAT, NSPS, PSNS
	Glass Manufacturing	426	1974	BPT, BCT, BAT, NSPS, PSNS
	Grain Mills Manufacturing	406	1974	BPT, BCT, NSPS, PSNS
	Gum and Wood Chemicals	454	1976	BPT
	Hospitals	460	1976	BPT
	Ink Formulating	447	1975	BPT, BAT, NSPS, PSNS
	Inorganic Chemicals	415	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Iron and Steel Manufacturing	420	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Landfills	445	2000	BPT, BCT, BAT, NSPS
	Leather Tanning and Finishing	425	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Meat and Poultry Products	432	1974	BPT, BCT, BAT, NSPS,
	Metal Finishing	433	1983	BPT, BAT, NSPS, PSES, PSNS

Existing Effluent Guidelines				
SUB PART	Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
	Metal Molding and Casting (Foundries)	464	1985	BPT, BAT, NSPS, PSES, PSNS
	Metal Products and Machinery	438	2003	BPT, BCT, NSPS
	Mineral Mining and Processing	436	1975	BPT, NSPS
	Nonferrous Metals Forming and Metal Powders	471	1985	BPT, BAT, NSPS, PSES, PSNS
	Nonferrous Metals Manufacturing	421	1984	BPT, BAT, NSPS, PSES, PSNS
	Oil and Gas Extraction	435	1979	BPT, BCT, BAT, NSPS, PSES, PSNS
	Ore Mining and Dressing (Hard Rock Mining)	440	1982	BPT, BAT, NSPS, BMP
	Organic Chemicals, Plastics and Synthetic Fibers (OCPSF)	414	1987	BPT, BAT, NSPS, PSES, PSNS
	Paint Formulating	446	1975	BPT, BAT, NSPS, PSNS
	Paving and Roofing Materials (Tars and Asphalt)	443	1975	BPT, BAT, NSPS, PSNS
	Pesticide Chemicals Manufacturing, Formulating and Packaging	455	1978	BPT, BCT, BAT, NSPS, PSES, PSNS
	Petroleum Refining	419	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Pharmaceutical Manufacturing	439	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
	Phosphate Manufacturing	422	1974	BPT, BCT, BAT, NSPS
	Photographic	459	1976	BPT
	Plastic Molding and Forming	463	1984	BPT, BCT, NSPS
	Porcelain Enameling	466	1982	BPT, BAT, NSPS, PSES, PSNS
	Pulp, Paper and Paperboard	430	1998	BPT, BCT, BAT, NSPS, PSES, PSNS, BMP
	Rubber Manufacturing	428	1974	BPT, BAT, NSPS, PSNS
	Soaps and Detergents Manufacturing	417	1974	BPT, BAT, NSPS, PSNS
	Steam Electric Power Generating	423	1982	BPT, BAT, NSPS, PSES, PSNS
	Sugar Processing	409	1974	BPT, BCT, BAT, NSPS
	Textile Mills	410	1982	BPT, BAT, NSPS
	Timber Products Processing	429	1981	BPT, BAT, NSPS
	Transportation Equipment Cleaning	442	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
	Waste Combustors	444	2000	BPT, BCT, BAT, NSPS, PSES, PSNS

C.2 Pretreatment devices or processes used for treating wastewater or sludge (check all that apply):

- ☐ Air Floatation
- ☐ Centrifuge
- ☐ Chemical precipitation
- ☐ Chlorination
- ☐ Cyclone
- ☐ Filtration
- ☐ Flow Equalization
- ☐ Grease or oil separation, type_____
- ☐ Grease trap
- ☐ Grit Removal
- ☐ Ion Exchange
- ☐ Neutralization, pH correction
- ☐ Ozonation
- ☐ Reverse Osmosis
- ☐ Screen
- ☐ Sedimentation
- ☐ Septic Tank
- ☐ Solvent Separation
- ☐ Spill Protection
- ☐ Sump
- ☐ Biological treatment, type_____
- ☐ Rainwater diversion or storage
- ☐ Other chemical treatment, type_____
- ☐ Other physical treatment, type_____
- ☐ Other, type_____
- ☐ No pretreatment provided

C.3 If any wastewater analyses have been performed on the wastewater discharge(s) from your facility, attach a copy of the most recent data to this questionnaire. Be sure to include the date of analysis, name of laboratory performing the analysis, laboratory certification number if applicable and location(s) from which sample(s) were taken (attach sketches, plans, etc., as necessary).

C.4 Priority Pollutant Information: Please indicate by placing an (X) in the appropriate box by each listed chemical whether it is "Known to be Present," or "Known to be Absent" in your manufacturing or service activity or generated as a by-product.

CHEMICAL COMPOUND	Known Present	Known Absent
I. METALS AND INORGANICS		
1. Antimony	☐	☐
2. Arsenic	☐	☐
3. Asbestos	☐	☐
4. Beryllium	☐	☐
5. Cadmium	☐	☐
6. Chromium	☐	☐
7. Copper	☐	☐
8. Cyanide	☐	☐
9. Lead	☐	☐
10. Mercury	☐	☐
11. Nickel	☐	☐
12. Selenium	☐	☐
13. Silver	☐	☐
14. Thallium	☐	☐
15. Zinc	☐	☐
II. PHENOLS AND CRESOLS		
16. Phenol(s)	☐	☐
17. Phenol, 2-chloro	☐	☐
18. Phenol, 2,4-dichloro	☐	☐
19. Phenol, 2,4,5-trichloro	☐	☐
20. Phenol, pentachloro	☐	☐
21. Phenol, 2-nitro	☐	☐
22. Phenol, 4-nitro	☐	☐
23. Phenol, 2,4-dinitro	☐	☐
24. Phenol, 2,4-dimethyl	☐	☐
25. m-Cresol, p-chloro	☐	☐
26. o-Cresol, 4,6-dinitro	☐	☐

CHEMICAL COMPOUND		Known Present	Known Absent

III.	MONOCYCLIC AROMATICS (EXCLUDING PHENOLS, CRESOLS AND PHTHALATES)		
27.	<i>Benzene</i>	☐	☐
28.	<i>Benzene, chloro</i>	☐	☐
29.	<i>Benzene, 1,2-dichloro</i>	☐	☐
30.	<i>Benzene, 1,3-dichloro</i>	☐	☐
31.	<i>Benzene, 1,4-dichloro</i>	☐	☐
32.	<i>Benzene 1,2,4-trichloro</i>	☐	☐
33.	<i>Benzene, hexachloro</i>	☐	☐
34.	<i>Benzene, ethyl</i>	☐	☐
35.	<i>Benzene, nitro</i>	☐	☐
36.	<i>Toluene</i>	☐	☐
37.	<i>Toluene, 2,4-dinitro</i>	☐	☐
38.	<i>Toluene, 2,6-dinitro</i>	☐	☐
IV.	PCB'S AND RELATED COMPOUNDS		
39.	<i>PCB-1016</i>	☐	☐
40.	<i>PCB-1221</i>	☐	☐
41.	<i>PCB-1232</i>	☐	☐
42.	<i>PCB-1242</i>	☐	☐
43.	<i>PCB-1248</i>	☐	☐
44.	<i>PCB-1254</i>	☐	☐
45.	<i>PCB-1260</i>	☐	☐
46.	<i>2-Chloronaphthalene</i>	☐	☐
V.	ETHERS		
47.	<i>Ether, bis (chloromethyl)</i>	☐	☐
48.	<i>Ether, bis</i>	☐	☐
49.	<i>Ether, bis (2-chlorosoprophyl)</i>	☐	☐
50.	<i>Ether, 2-chloroethyl vinyl</i>	☐	☐
51.	<i>Ether, 4-bromophenyl phenyl</i>	☐	☐
52.	<i>Ether, 4-chlorophenyl phenyl</i>	☐	☐
53.	<i>Bis (2-chloroethoxy) methane</i>	☐	☐
VI.	NITROSAMINES AND OTHER NITROGEN-CONTAINING COMPOUNDS		
54.	<i>Nitrosamine, dimethyl</i>	☐	☐
55.	<i>Nitrosamine, diphenyl</i>	☐	☐
56.	<i>Nitrosamine, di-n-propyl</i>	☐	☐
57.	<i>Benzidine</i>	☐	☐
58.	<i>Benzidine, 3,3-dichloro</i>	☐	☐
59.	<i>Hydrazine 1,2-diphenyl</i>	☐	☐
60.	<i>Acrylonitrile</i>	☐	☐

CHEMICAL COMPOUND	Known Present	Known Absent
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VII. HALOGENATED ALIPHATICS

61.	Methane, bromo-	[]	[]
62.	Methane, chloro-	[]	[]
63.	Methane, dichloro	[]	[]
64.	Methane, chlorodibromo	[]	[]
65.	Methane, dichlorobromo	[]	[]
66.	Methane, tribromo	[]	[]
67.	Methane, trichloro	[]	[]
68.	Methane, tetrachloro	[]	[]
69.	Methane, trichlorofluoro	[]	[]
70.	Methane, dichlorodifluoro	[]	[]
71.	Ethane, 1,1-dichloro	[]	[]
72.	Ethane, 1,2-dichloro	[]	[]
73.	Ethane, 1,1,1-trichloro	[]	[]
74.	Ethane 1,1,2-trichloro	[]	[]
75.	Ethane 1,1,2,1-tetrachloro	[]	[]
76.	Ethane, hexachloro	[]	[]
77.	Ethane, chloro	[]	[]
78.	Ethene, 1,1-dichloro	[]	[]
79.	Ethene, trans-dichloro	[]	[]
80.	Ethene, trichloro	[]	[]
81.	Ethene, tetrachloro	[]	[]
82.	Propane, 1,2-dichloro	[]	[]
83.	Propene, 1,2-dichloro	[]	[]
84.	Butadiene, hexachloro	[]	[]
85.	Cyclopentadiene, hexachloro	[]	[]

VIII. PHTHALATE ESTERS

86.	Phthalate, di-c-methyl	[]	[]
87.	Phthalate, di-n-ethyl	[]	[]
88.	Phthalate, di-n-butyl	[]	[]
89.	Phthalate, di-n-octyl	[]	[]
90.	Phthalate bis (2-ethylhexyl),	[]	[]
91.	Phthalate, butyl benzyl	[]	[]

IX. POLYCYCLIC AROMATIC HYDROCARBONS

92.	Acenaphthene	[]	[]
93.	Acenaphthylene	[]	[]
94.	Benzo (a) anthracene	[]	[]
95.	Benzo (a) fluoranthene	[]	[]
96.	Benzo (k) fluoranthene	[]	[]
97.	Benzo (ghi) perylene	[]	[]

CHEMICAL COMPOUND		Known Present	Known Absent
98.	<i>Benzo (a) pyrene</i>	☐	☐
99.	<i>Chrysene</i>	☐	☐
100.	<i>Dibenzo (a,n,)anthracene</i>	☐	☐
101.	<i>Fluoranthene</i>	☐	☐
102.	<i>Fluorene</i>	☐	☐
103.	<i>Indeno (1,2,3-cd) pyrene</i>	☐	☐
104.	<i>Naphthalene</i>	☐	☐
105.	<i>Phenanthrene</i>	☐	☐
106.	<i>Pyrene</i>	☐	☐
X.	<i>PESTICIDES</i>		
107.	<i>Acrolein</i>	☐	☐
108.	<i>Aldrin</i>	☐	☐
109.	<i>BHC (Alpha)</i>	☐	☐
110.	<i>BHC (Beta)</i>	☐	☐
111.	<i>BHC (Gamma) or Lindane</i>	☐	☐
112.	<i>BHC (Delta)</i>	☐	☐
113.	<i>Chlordane</i>	☐	☐
114.	<i>DDD</i>	☐	☐
115.	<i>DDE</i>	☐	☐
116.	<i>DDT</i>	☐	☐
117.	<i>Dieldrin</i>	☐	☐
118.	<i>Endosulfan (Alpha)</i>	☐	☐
119.	<i>Endosulfan (Beta)</i>	☐	☐
120.	<i>Endosulfan Sulfate</i>	☐	☐
121.	<i>Endrin</i>	☐	☐
122.	<i>Endrin aldehyde</i>	☐	☐
123.	<i>Heptachlor</i>	☐	☐
124.	<i>Heptachlor expoxide</i>	☐	☐
125.	<i>Isophorone</i>	☐	☐
126.	<i>TCDD (or Dioxin)</i>	☐	☐
127.	<i>Toxephene</i>	☐	☐

C.5 If you are unable to identify the chemical constituents of products you use that are discharged in your wastewater, attach copies of the materials safety data sheets for such products.

Check Yes or No if copies of the materials safety data sheets (MSDS) for such products are attached.

☐ Yes ☐ No

SECTION D - OTHER WASTE

D.1 Is there any liquid waste or sludge from this firm disposed of by means other than discharge into the sewer system?

☐ Yes ☐ No

If "No", skip remainder of Section D.

If "Yes", complete D.2 and D.3.

D.2 This waste may best be described as follows:

Estimated Gallons or Pounds/Year

☐ Acids and Alkalines

☐ Heavy Metal Sludge

☐ Inks/Dyes

☐ Oil and/or Grease

☐ Organic Compounds

☐ Paints

☐ Pesticides

☐ Plating Waste

☐ Pretreatment Sludge

☐ Solvents/Thinners

☐ Other Hazardous Waste (specify)

☐ Other waste (specify)

D.3 For any items checked in D.1 or D.2, does your company provide:

☐ on-site storage

☐ off-site storage

☐ on-site disposal

☐ off-site disposal

Briefly describe the method(s) of storage or disposal noted above.

_____ **SECTION E - WASTESTREAM CHARACTERISTICS**

E.1 Number of discharges from regulated processes (those with an existing or proposed categorical limit) _____ to sanitary sewer system and their locations. _____

Note: Any regulation containing pollutant discharge limits promulgated by the U. S. Environmental Protection Agency in accordance with section 307(b) and (c) of the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et. seq.

E.2 Provide a schematic drawing showing the regulated process wastestreams, unregulated wastestreams, domestic wastewater flows, cooling water, boiler blow down, etc.

E.3 Wastewater Characteristics

a. Daily Flow: Average Daily Flow (GPD) _____
Average Maximum Daily Flow (GPD) _____

b. Identify the discharge from each regulated process and check type of discharge.

Process Continuous Intermittant Batch Flow (GPD)

c. Waste characteristics at point of discharge:

BOD (mg/L)		pH (S.U.)	
COD (mg/L)		Temp. oC	
TOC (mg/L)		Alkalinity (mg/L)	
TSS (mg/L)		Copper (mg/L)	
TDS (mg/L)		Lead (mg/L)	
Surface Tension (dynes/cm)		Petroleum Derived Oil and Grease (mg/L)	

Note: Abbreviations: BOD5 - Biochemical Oxygen Demand;
COD - Chemical Oxygen Demand;
TOC - Total Organic Carbon;
TSS - Total Suspended Solids;
TDS - Total Dissolved Solids;
S.U. - Standard Units.

Priority Pollutants shown in Section C.4

Pollutants

Concentration (mg/L)

Flow at time sample collected _____ MGD

d. Priority Pollutants at each regulated process:

PROCESS	POLLUTANT(S)	CONCENTRATION (mg/L)

E.4 Does the discharged wastewater:

- a) Create a fire or explosion hazard? Yes___ No___
- b) Have a pH lower than 5.0 su? Yes___ No___
- c) Contain a substance that can obstruct the flow in the collection system? Yes___ No___

E.5 Identify if your discharge is subject to any categorical pretreatment standards issued by the Protection Agency. Indicate whether or not these standards are in compliance.

Environmental

E.6 If additional pretreatment facilities or better operation and maintenance are required to meet the standards in Section E, what is the shortest schedule by which these corrections can be completed?

ATTACHMENT B
ENFORCEMENT RESPONSE PLAN



CITY OF GEORGETOWN

PRETREATMENT PROGRAM

Enforcement Response Plan

Updated By:

Shealy Consulting, LLC

August 2025

Previous Update September 2019

CITY OF GEORGETOWN'S PRETREATMENT PROGRAM ENFORCEMENT RESPONSE PLAN

I. INTRODUCTION

In accordance with 40 CFR 403.8(f) and the City of Georgetown's (the City's) NPDES permit, the City is required to develop and implement an Enforcement Response Plan (ERP) with Guide (ERG) for approval in accordance with R.61-9.403.8(f) (5). The USEPA requires the City to describe its compliance monitoring procedures, and its use and escalation of various enforcement responses, as well as time frames and responsibilities. The ERP shall contain detailed procedures indicating how the City will investigate and respond to instances of Industrial User (IU) non-compliance. The ERP shall, at a minimum:

- Describe how the Sewer Authority will investigate instances of non-compliance;
- Describe the types of escalating enforcement responses the City will take in response to all anticipated types of Industrial User violations and the time periods within which responses will take place;
- Identify (by title) the official(s) responsible for each type of response; and
- Reflect adequately the City's primary responsibility to enforce all applicable pretreatment requirements and standards, as detailed in 40 CFR 403.8(f)(1) and (f)(2).

II. ENFORCEMENT PRINCIPLES AND PROCEDURES

A.) Responsibilities, Procedures, and Time Frames

The City has enforcement powers to the extent of its legal authority. The legal authority to implement and enforce the pretreatment program is detailed in City's Pretreatment Ordinance. The City recognizes that its enforcement responses are always limited to those authorized under Federal and State laws, and the City's ordinance. The enforcement response must be appropriate to the violation. Throughout the enforcement process, it is important for all levels of

management to be able to assess the effectiveness of the pretreatment program and to identify progress or deficiencies. The enforcement procedures described in the ERP give management the information needed to ensure that the City makes timely decisions and the program is successfully implemented. To provide for internal management control, the ERP:

1. Identifies the individual(s) or unit(s) responsible for each element of the ERP;
2. Describes procedures for collecting and disseminating information including the sampling and inspection of IUs and notifying IUs of violations;
3. Ensures tracking of program activities including compliance reviews and enforcement actions;
4. Allows for the evaluation of specific activities in terms of their quality, timeliness (see time frames outlined in the discussions throughout the ERP and in the ERG (Attachment A)), results, and accomplishment of program objectives.

B). Industrial User Inventory Data

A complete and accurate compilation of the pertinent data is the foundation of a compliance tracking and the enforcement system. A current inventory of IUs must be maintained under 40 CFR 403.8(0)(2)(1) and includes name, location, identification number, effluent limits, basis for the limits (such as categorical limits or local limits), volume of discharge, pretreatment permit status, compliance dates and other special requirements, category, and identify industries as IU or as Significant Industrial Users (SIU) as defined in 40 CFR 403.3 (j), (v).

C). Sampling and Inspection of Industrial Users

The City's pretreatment program will include field investigations. The field investigations may be routine compliance monitoring or special monitoring in response to violations, technical problems, or to support permit modifications. City will be responsible for the coordination of all sampling, inspections, and for ensuring that they are performed in accordance with established procedures. It is critical that proper procedures be followed during sampling and inspections, including quality assurance/quality control and chain-of-custody procedures, so that all information collected may be used as evidence in enforcement proceedings, if necessary. (All permit violations found from routine compliance monitoring, special monitoring, or IU self-monitoring are subject to appropriate enforcement action.)

D). Types of Violation

The following is a list of different types of violations, by category. This list is not inclusive but serves as a general list of anticipated types of non-compliance. The IU's permit, the City's Pretreatment Ordinance, and State and Federal regulations serve as additional references for Pretreatment Requirements.

Un-Permitted Discharges: Users are responsible for obtaining and renewing permits, if required.

Permit Limits Violations: Users are responsible for maintaining compliance with all permit effluent limits. The City will evaluate the extent of any limit violation(s). In determining the extent of violations, significant non-compliance (SNC) as defined by State and EPA regulations, will be determined.

Monitoring Violations: A User who fails to adequately conduct all the monitoring required in the permit, including monitoring frequencies and sampling methods specified, is in violation. This includes a User who does not resample in accordance with their permit when a limit violation occurs.

Reporting Violations: A User who fails to provide information (e.g. self- monitoring reports) required in their permit or the Pretreatment Ordinance in the required time frame is in violation. Late or incomplete reports will also be considered violations. A SIU who submits a report more than 45 days late will be considered in SNC.

Permit Conditions: Failure to apply or reapply for a permit is considered a violation. Users who violate the general or other conditions (e.g. slug loading, dilution prohibition) outlined in their permits or the Pretreatment Ordinance shall be in violation.

Enforcement Orders: Failure to meet the requirements of an order (e.g. interim limits, milestone dates, etc.), whether the order was entered voluntarily or mandated by the Water Utilities Manager (WWUM), shall be considered a violation. Missing a scheduled compliance milestone by more than 90 days is considered SNC.

E). Significant Non-Compliance

As defined by 40 CFR 403.8(f)(2)(viii), the Control Authority will comply with the public participation requirements of 40 CFR part 25 in the enforcement of National Pretreatment Standards. These procedures shall include provision for at least annual public notification in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the POTW of Industrial Users (IU) which, at any time during the previous

12 months, were in significant non-compliance with applicable Pretreatment Requirements. For the purposes of this provision, a Significant Industrial User (or any Industrial User which violates paragraphs (f)(2)(viii)(C), (D), or (H) of this section) is in significant noncompliance if its violation meets one or more of the following criteria:

(A) Chronic violations of wastewater Discharge limits, defined here as those in which 66 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including instantaneous limits, as defined by 40 CFR 403.3(l);

(B) Technical Review Criteria (TRC) violations, defined here as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH);

(C) Any other violation of a Pretreatment Standard or Requirement as defined by 40 CFR 403.3(l) (daily maximum, long-term average, instantaneous limit, or narrative Standard) that the POTW determines has caused, alone or in combination with other Discharges, Interference or Pass Through (including endangering the health of POTW personnel or the general public);

(D) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority under paragraph (f)(1)(vi)(B) of this section to halt or prevent such a discharge;

(E) Failure to meet, within 90 days after the schedule date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;

(F) Failure to provide, within 45 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules;

(G) Failure to accurately report noncompliance;

(H) Any other violation or group of violations, which may include a violation of Best Management Practices, which the POTW determines will adversely affect the operation or implementation of the local Pretreatment Program.

If an IU enters Significant Non-Compliance (SNC), a show cause hearing may be required by the Control Authority to discuss the violations that led to SNC. At that hearing, the Control Authority may choose to issue a Notice, Order, and/or Penalty.

III. ENFORCEMENT EVALUATION

The violations and discrepancies that are identified during compliance screening will be reviewed to evaluate the type of enforcement response needed. An ERG has been developed in accordance with the City's Pretreatment Ordinance, State and Federal regulations to assist in this evaluation and is included at Attachment A of this plan. The ERG identifies the types of responses that are appropriate based on factors concerning the nature of the violation (such as average or maximum limit; reporting late or deficient), the duration of the violation, the frequency of the violation (isolated or recurring), the potential impact of the violation, and the compliance history of the IU or SIU. The ERG assists in this evaluation reflecting the following concepts:

- (1) The City must review and respond to violations of pretreatment requirements.
- (2) The City will notify the Industrial User when a violation is found.
- (3) For most violations, the City will receive an explanation and, as appropriate, a plan from the IU to correct the violation within a specified time.
- (4) If the violation(s) persist or the explanation and the plan are not adequate, the City's response will become more formal and commitments (or schedules, as appropriate) for compliance will be established in an enforceable document.

- (5) The enforcement response selected will be related to the seriousness of the violation. Enforcement responses will be escalated if compliance is not achieved expeditiously after taking initial action. (See Attachment B, Administrative Penalty Matrix).

The enforcement responses are divided into informal responses and formal responses:

(1) Informal actions include:

- ✓ Informal Documented Correspondence to Industrial Users (e-mail, letter, phone call)

(2) Formal actions include:

- ✓ Notice of Violation (NOV)
- ✓ Show Cause Order (SCO) and Administrative Orders
- ✓ Administrative penalties
- ✓ Civil suit for injunctive relief and/or civil penalties and damages
- ✓ Criminal prosecution
- ✓ Termination of services (revoking permit or authorization letter)
- ✓ Compliance Schedules
- ✓ Notice of Significant Noncompliance (SNC)
- ✓ Show Cause Hearings (SCH)

IV. PENALTY CALCULATION RATIONALE

In accordance with the authority vested in the Publicly Owned Treatment Works (POTW) WUM under the Pretreatment Ordinance, the civil penalty calculation shall be based upon a documented record of non-compliance of a state or federal rule or regulation, standard, permit or the Pretreatment Ordinance. The administrative civil penalty may be included in an Order issued by the WUM.

The penalty range and amount are derived with consideration of the following factors:

1. Degree of harm or potential for harm (PFH) to the public health, safety, or the environment,
2. Extent of deviation (EOD) from the requirements of the statute, regulation, standard or permit,
3. Frequency or duration of the violation,
4. Economic benefit as a result of non-compliance,
5. Cost of restoration of the environment or abatement of the environmental harm,

6. Past performance record or history of non-compliance,
7. Degree of willfulness or negligence.

NOTE: It is recommended that a civil penalty assessment rationale be developed for each enforcement action for which a civil penalty is assessed. The POTW reserves the right to issue an Order with a statutory maximum penalty of \$2000 per violation per day.

Penalties for long-lasting and/or continuing violations (such as, but not limited to unauthorized discharges or poor operation and maintenance) and recovery of economic benefit, when determined, may be assessed per occurrence, per month, or per week.

Stipulated penalties may be used when appropriate. The POTW may escalate enforcement actions and increase penalty amounts to encourage compliance and ensure efficiency of operation during upgrades.

STEPS FOR CALCULATING A CIVIL PENALTY

STEP 1

Confirm all the pertinent facts of the alleged violation(s) with appropriate personnel.

STEP 2

Calculate the economic benefit derived by the responsible party for non-compliance, if applicable. [NOTE: This calculation can only be done using reasonable capital and operational cost estimates assisting that the installation/proper maintenance/licensing of the required equipment or personnel; or proper installation/construction; or appropriate sampling; or site remediation/protection/registration would have allowed the IU to achieve compliance with the applicable regulations. This information may not be available prior to the initial enforcement conference and the penalty would need to be adjusted upward at a later date to include this penalty component.]

STEP 3

Determine whether the IU has had previous Orders for the same violation to provide for a Violation Reoccurrence Factor (Repeat Violator). For a second offense violation within a

three-year period, the higher end of the Gravity Range should be considered.

STEP 4 (Gravity Range)

Calculate the penalties for each violation with consideration of the "Penalty Matrix."

STEP 4a

Determine an appropriate degree of "Potential for Harm" to human health or the environment.

STEP 4b

Determine the appropriate degree of the "Extent of Deviation" from the applicable statute or regulation.

STEP 4c

Select the applicable penalty range from the "Administrative Penalty Matrix". (Attachment B)

STEP 4d

Determine the amount of penalty from the penalty range by evaluating the criteria for the number of violation occurrences. (e.g., Is this the first violation this year or third?)

STEP 4e

Repeat the steps for each relevant violation during the enforcement period.

STEP 5

Determine whether the IU has had previous Orders for the same violation to provide for a Violation Reoccurrence Factor (Repeat Violator). For a second offense violation within a three-year period, take the total Gravity Component and multiply it by 0.5 to 1.0 (50%-100%). For a third offense within a five-year period, take the total Gravity Component and multiply it by 1.0 to 3.0 (100%-300%).

The administrative penalty may be adjusted upward or downward if additional violations are discovered or if violations did not actually exist or economic benefit needs additional consideration.

STEP 6

Determine additional "Adjustment Factors":

1. Degree of cooperation or good faith efforts (0-15%)
2. Measures taken to prevent reoccurrence (0-15%)

[Note: Consideration of these factors allow for the downward adjustment of the total penalty amount calculated.]

STEP 7

The total civil penalty settlement amount is based upon the following formula:

CIVIL PENALTY = Economic Benefit + Total Gravity Component + Recalcitrance/Multiple Factor (See STEP 4) + Violation Reoccurrence Factor (See STEP 5) - additional adjustment factors (from STEP 6).

V. ADMINISTRATIVE PENALTY MATRIX

This Administrative Penalty Matrix is used to determine the Gravity Component penalty range for violations. Each violation cited should be run through the Administrative Penalty Matrix to determine the Total Gravity Component of the penalty. Potential for Harm (PFH) means the potential for harm to the WWTP, human health, or the environment (in the event of Pass-through). Extent of Deviation (EOD) is pertaining to the degree that the IU deviate from the relevant requirement, statute, or regulation.

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

UN-PERMITTED DISCHARGE (NO PERMIT)						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
Unpermitted Discharge	Discharge Unknown to IU No Harm to POTW or Environment PFH - Minor EOD - Minor to Moderate	<u>Any of the following:</u> Notice of Violation (NOV) with or without Penalty, Show Cause Order (SCO), or Consent Order (CO) \$0 - \$800/Day	Within 15 days	IPC	Submit Industrial Waste Survey (IWS) within 30 days	<u>Any of the following:</u> SCO, CO, Administrative Order (AO) with Penalty
	Discharge Unknown to IU Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following:</u> SCO, AO with Penalty, or Emergency Suspension of Service (ESS) \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 15 days	<u>Any of the following:</u> ESS, Termination of Service (TOS), Criminal Investigation (CI), or Civil Litigation (CL)
	Discharge Known to IU No Harm to POTW or Environment PFH - Minor EOD - Minor to Moderate	NOV with Penalty \$0 - \$800/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS
	Discharge Known to IU Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 15 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

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PERMIT LIMIT VIOLATION						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Permit Limit</u>	Isolated - Not Significant PFH - Minor EOD – Minor	Documented Correspondence (only if first offense) otherwise, NOV without Penalty \$0 - \$400/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	NOV with Penalty
	Isolated - Significant (>TRC) PFH - Minor EOD - Moderate to Major	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> NOV with Penalty, SCO, or CO
	Reoccurring - Not Significant PFH - Minor EOD – Minor	<u>Any of the following:</u> NOV with or without Penalty, SCO, or CO \$0 - \$400/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Reoccurring – Significant (>TRC) PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> NOV with Penalty, SCO, or CO \$400 - \$2000/Day	Immediate	WUM	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS
	Industry in Significant Non- Compliance or Chronic Non- Compliance PFH - Minor to Major EOD - Moderate to Major	SCO or CO \$400 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> Corrective Action Plan (CAP) within 30 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS

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REPORTING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Reporting</u>	DMR is Improperly Signed or Certified - Isolated Event PFH - Minor EOD - Minor	Documented Correspondence (only if first offense) otherwise, NOV \$0-\$400/Day	Within 15 days	IPC	Re-submit DMR <u>with</u> Written Explanation within 5 days	NOV with Penalty
	DMR is Improperly Signed or Certified – Reoccurring PFH - Minor EOD - Minor to Moderate	NOV with or without Penalty \$0 - \$800/Day	Within 15 days	WUM	Re-submit DMR <u>with</u> Written Explanation within 5 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Late DMR or Report (<5 days late) PFH - Minor EOD – Minor	Documented Correspondence (only if first offense) otherwise, NOV \$0-\$400/Day	Within 15 days	IPC	Submit DMR or Report <u>with</u> Written Explanation within 5 days	NOV with Penalty
	Late DMR or Report (>5 days late) PFH - Minor EOD – Moderate	NOV with Penalty \$50 - \$400/Day	Within 15 days	IPC	Submit DMR or Report <u>with</u> Written Explanation within 5 days	NOV with Penalty
	Late DMR or Report (> 30 days or more) PFH - Minor EOD - Moderate to Major	NOV with Penalty \$400-\$1200/Day	Within 15 days	WUM	Submit DMR or Report <u>with</u> Written Explanation within 5 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Late DMR or Report (> 45 days or more - SNC) PFH - Minor EOD - Major	<u>Any of the following:</u> SCO, CO, or AO with Penalty \$800-\$1200/Day	Within 15 days	WUM	Submit DMR or Report <u>with</u> Written Explanation within 5 days	ESS or TOS

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REPORTING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Reporting</u>	Failure to Report Spill No Known Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation within 5 days <u>with</u> CAP <u>and</u> Spill Control Plan (as necessary) within 10 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Failure to Report Spill Harm to POTW or Environment PFH - Moderate/Major EOD - Moderate/Major	<u>Any of the following:</u> SCO, CO, or AO with Penalty \$800 - \$2000/Day	Immediate	WUM	Submit Written Explanation within 5 days <u>with</u> CAP <u>and</u> Spill Control Plan (as necessary) within 10 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL
	Falsification PFH - Moderate to Major EOD - Major	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL \$1200 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

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MONITORING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Monitoring</u>	Failure to Monitor Pollutants as Required by Permit - Isolated Event PFH - Minor EOD – Minor	NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO with Penalty, or AO with Penalty
	Failure to Monitor Pollutants as Required by Permit - Reoccurring PFH - Minor to Moderate EOD – Moderate	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO with Penalty, AO with Penalty, ESS, or TOS
	Failure to Resample After a Permit Violation - Isolated Event PFH - Minor EOD – Minor	<u>Any of the following</u> Informal Documented Correspondence, NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	NOV with Penalty
	Failure to Resample After a Permit Violation - Reoccurring PFH - Minor to Moderate EOD – Moderate	SCO or CO with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS

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MONITORING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Improper Sampling</u>	Not Intentional PFH - Minor to Moderate EOD - Minor to Moderate	NOV with or without Penalty \$0 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Evidence of Intent PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following</u> SCO, AO with Penalty, or ESS \$800 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL
<u>Failure to Install Monitoring Equipment</u>	Delay of Less Than 30 days PFH - Minor EOD - Minor	NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Delay of 30 days or more PFH - Minor to Moderate EOD - Moderate to Major	<u>Any of the following</u> NOV with Penalty, SCO, or CO \$400 - \$1600/Day	Within 15 days	UM	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, or ESS

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MONITORING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Report Additional Monitoring</u>	Isolated Event PFH - Minor EOD - Minor	Informal Documented Correspondence or NOV \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with or without Penalty, SCO, or AO with Penalty
	Reoccurring PFH - Minor EOD - Moderate	NOV with Penalty \$400 - \$800/Day	Within 15 days	WUM	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, AO with Penalty, or ESS
OTHER VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Properly Operate & Maintain Pretreatment Facility</u>	Isolated Event (with no affect upon discharge quality) PFH - Minor EOD - Minor	<u>Any of the following:</u> Informal Documented Correspondence; NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Reoccurring PFH – Minor EOD – Moderate	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with penalty \$400 - \$800/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS

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OTHER VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Renew Permit</u>	Failure to Submit Permit Application When Due ≤30 days PFH - Minor/EOD - Minor >30 days PFH - Minor/EOD Moderate >60 days PFH - Minor /EOD – Major	NOV with or without Penalty \$0 - \$400/Day \$400 - \$800/Day \$800 - \$1200/Day	Within 15 days	IPC	Submit Industrial Waste Survey (IWS) <u>and</u> Written Explanation within 30 days	<u>Any of the following:</u> NOV with Penalty, SCO, AO with Penalty, ESS, or TOS
<u>Entry Denial</u>	Isolated or Reoccurring PFH - Minor EOD – Moderate	Obtain Warrant and Return \$400 - \$800/Day	Immediate	WUM	Submit Written Explanation within 5 days	<u>Any of the Following:</u> ESS, TOS, CI, or CL
<u>Inadequate Record Keeping</u>	Inspection Results in Incomplete or Missing Documents PFH - Minor EOD - Minor	<u>Any of the following:</u> Informal Documented Communication of deficiency, NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Reoccurring Violation of Above PFH - Minor EOD - Moderate	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$800/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS
<u>Illegal Discharge</u>	Isolated PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL
	Reoccurring PFH - Moderate to Major EOD - Moderate to Major	SCO or AO with Penalty \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

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OTHER VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Violation of Administrative Order Requirements</u>	Isolated or Reoccurring PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> Notice of Order Violation, SCO, AO with Penalty, ESS, TOS, CI, or CL \$400 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> ESS, TOS, CI, or CL
<u>Failure to Meet Compliance Schedules</u>	Missed Milestone (<30 days) with acceptable explanation; <u>Will Not Affect Final Milestone</u> PFH - Minor EOD – Minor	NOV granting extension without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 10 days	NOV with Penalty
	Missed Milestone (>30 days) with acceptable explanation; <u>Will Affect Final Milestone</u> PFH - Minor EOD – Minor	<u>Any of the Following:</u> NOV with or without Penalty, SCO, or CO \$0 - \$400/Day	Within 15 days	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Missed Milestone (>30 days) with <u>NO</u> acceptable explanation <u>Will Affect Final Milestone</u> PFH - Minor EOD – Moderate	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$800/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> SCO, CO, AO with Penalty, ESS, or TOS

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Time Frames for Responses:

- A. All violations will be identified and documented within ten (10) days of receiving information.
- B. Initial enforcement responses [involving contact with the Industrial User and requesting information on corrective or preventative action(s)] will occur within fifteen (15) days of violation detection.
- C. Follow-up actions for continuing or re-occurring violations will be taken within sixty (60) days of the initial enforcement response. For all continuing violations, the response will include a Consent or Administrative Order schedule.
- D. Violations which threaten health, property, or environmental quality are considered an emergency and will receive immediate responses such as halting the discharge or terminating service.
- E. All violations meeting the criteria for significant non-compliance will be addressed with an enforceable order within thirty (30) days of the identification of the significant non-compliance.
- F. All days are working days.
- G. All enforcement responses are subject to Modification.
- H. The UM has the authorization and overall responsibility of the IPC

Possible Enforcement Actions

- | | |
|--|---|
| 1 - Informal Documented Correspondence | 6 - Emergency Suspension of Service (ESS) |
| 2 - Notice of Violation (NOV) | 7 - Termination of Service (TOS) |
| 3 - Show Cause Order (SCO) | 8 - Criminal Investigation (CI) |
| 4 - Consent Order (CO) | 9 - Civil Litigation (CL) |
| 5 - Administrative Order (AO) | |

Note: Consult “Penalty Calculation Rationale” in Enforcement Response Plan when determining appropriate penalty liability.

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

Abbreviations, Terms & Definitions

Administrative Order (AO) - An administrative order is an enforceable document issued by the Control Authority to an industrial user, person or company to take certain corrective action regarding violation(s) to Control Authority's Industrial Pretreatment Program or Ordinances, State or Federal regulations. An administrative order is issued with a penalty.

Civil Litigation (CL) - An action taken by the Control Authority against an industrial user seeking injunctive relief, monetary penalties and/or actual damages.

Consent Order (CO) - A consent order is a voluntary agreement worked out between the Control Authority and an industrial user regarding a violation of the Control Authority's Industrial Pretreatment Program or Ordinance, State or Federal regulations. A consent order can be issued with or without a penalty.

Criminal Investigation (CI) - An action initiated through referral by the Control Authority when activities or actions by an industrial user or its employees are observed, or when information is gathered, which provides evidence of the commission of an environmental crime.

Harm to POTW – The incremental effect of a non-domestic (industrial) discharge that results in measurable or observed damage to the collection lines, pump stations and appurtenances, or causes treatment process interference or pass through of pollutants at the wastewater treatment plant.

Informal Documented Correspondence - May be a phone call or email but must be documented. Only appropriate for Minor and isolated infractions

Isolated Event - May be one or several violations but indicates a new condition.

IPC - Industrial Pretreatment Coordinator

IU - Industrial User

IWS - Industrial Waste Survey

Notice of Violation (NOV) - A NOV notifies the IU that the Control Authority believes the IU committed one or more violations and provides instructions for how to come into compliance. An NOV can be issued with or without a penalty.

Penalty - Monetary penalty assessed by the CA as penalties allowed under the ordinance.

Reoccurring Violation – A violation for which an enforcement action was taken that re-occurs within thirty (30) to ninety (90) days following the date of completion of an approved corrective action plan designed to remedy the noncompliance addressed.

Show Cause Order - Formal notice to meet requiring the IU to appear and demonstrate why the CA should not take a proposed enforcement action against them. The meeting may also serve as a forum to discuss Corrective Actions and Compliance Schedules.

SNC - Significant Noncompliance

SUO - Sewer Use Ordinance

WUM – Water Utilities Manager

ATTACHMENT B

CITY OF GEORGETOWN'S INDUSTRIAL PRETREATMENT PROGRAM

ADMINISTRATIVE PENALTY MATRIX

		EXTENT OF DEVIATION (EOD)		
	Penalty Range*	Minor	Moderate	Major
POTENTIAL FOR HARM (PFH)	Minor	\$0 – \$400 (20%)	\$400 – \$800 (40%)	\$800 – \$1,200 (60%)
	Moderate	\$400 – \$800 (40%)	\$800 – \$1,200 (60%)	\$1,200 – \$1,600 (80%)
	Major	\$800 – \$1,200 (60%)	\$1,200 – \$1,600 (80%)	\$1,600 – \$2,000 (100%)

NOTE: Violations of the Pretreatment Ordinance, Orders, permits, federal or state pretreatment program rules, or regulations, provide for maximum civil penalties in the amount of \$2,000 per day of violation.

[*Penalty ranges are derived from the percentages shown of the maximum penalty amount set forth in the SUO, state or federal regulations.]

ATTACHMENT C

PRETREATMENT PROGRAM FEES

Application and Renewal Fees

SIU Permit Application \$1000.00

Septic Tank/Grease Hauler \$250.00

Addendum Fees SIU

\$500.00

Annual Inspection Fees

SIU with Pretreatment Permit \$1200.00

Late Reporting Fee

SIU \$50.00 every day thereafter until report is received

Hauled Waste

Basic Charge (FOG and Septage) \$ 0.070 per gallon based on truck capacity effective October 1,2025

Surcharge Fees (If Used)

Using an average of three (3) applicable sample results, a surcharge (if applied) will be determined for every permitted source of industrial waste based on the following formula:

$$\text{Surcharge} = V \times 8.34 [A (C - D)]$$

Where:

V = Wastewater billed in millions of gallons during the billing cycle

A = Rate in dollars per pound for that constituent

BOD = \$0.275/lb.

TSS = \$0.275/lb.

Ammonia = \$0.75/lb.

COD = \$0.275/lb.

C = Constituent (BOD, COD, NH₄, or TSS)

D = Typical domestic value for that constituent

BOD = 250 mg/l

COD = 600 mg/l

TSS = 250 mg/l

NH₄ = 25 mg/l

8.34 = pounds per gallon of water



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	August 21, 2025
Department:	Administration
Issue Under Consideration:	Motion to authorize the City Administrator to sign a fund agreement between Georgetown County and the City of Georgetown for the relocation of the electric facilities on Black River Road using the Capital Project Sales Tax funds.
Amount Requested:	\$1,040,000
In Current Budget?:	Yes
If not, please explain:	
Financial Impact:	Georgetown County will reimburse the City of Georgetown for the expenditures of this project through funds collected from the Capital Project Sales Tax.
Points to Consider:	On November 5, 2024, Georgetown County residents approved a 1% Capital Project Sales Tax. The electric facilities relocation project, part of the road widening project to provide a turning lane into the Tideland's Georgetown Hospital, is the second project on the approved list. Georgetown County has requested to have an agreement for each project.
Options:	Approve or Decline
Staff Recommendation:	Approve

Reviews:

Scott Whittier
 Scott Whittier
 Kathy Vermeland
 Elise Crosby

Created/Initiated
 Approved
 Approved
 Approved

Approver
 Approver
 Approver
 Approver

Scott Whittier
Stephanie Buccione

Approved
Final Approval

Approver
Approver

Attachments:

1. CPST Funding Agreement 2025- Electric Utility Relocation- Clean

STATE OF SOUTH CAROLINA)
)
COUNTY OF GEORGETOWN)

FUNDING AGREEMENT
for CPST PROJECT

This Funding Agreement is entered into by and between Georgetown County, a body politic and corporate, and a political subdivision of the State of South Carolina (the “County”) and The City of Georgetown.

RECITALS

WHEREAS, Georgetown County, South Carolina (the “County”), acting by and through its County Council (the “Council”), pursuant to Sections 4-10-300, et seq. of the South Carolina Code of Laws, the Capital Projects Sales Tax Act, intends to impose a one percent (1%) sales and use tax by ordinance, subject to a referendum within the County area for a specific purpose or purposes and for a limited amount of time, to include highways, roads, streets, bridges, among other type projects; and

A Commission was created pursuant to South Carolina Code Section 4-10-320 and has considered proposals for funding capital projects within the County, including projects proposed by sponsors other than Georgetown County;

and the City of Georgetown (Project Sponsor) proposed a project to relocate electric utilities on Black River Road (the “Project”) and the Project has been approved.

The Project Sponsor wishes to receive funds from the CPST for the Project; and

The Project Sponsor expressly acknowledges and agrees that all CPST funds and approved projects must conform to state laws and other applicable regulations; and

The Project is a valid public purpose under the laws of the State of South Carolina and would be in the best interest of the Parties, the public good, and the general welfare of the citizens of the County and the economic development of the County and the Project Sponsor.

NOW THEREFORE, the County by formal action of the Georgetown County Council on July 23, 2024 has designated the sum of \$1,040,000 (the “Funding”) for the Project subject to the recitals, terms, and conditions of this Funding Agreement.

The Project Sponsor expressly acknowledges and agrees that the revenues generated from the Capital Projects Sales Tax must be used in accordance with statutory restrictions imposed by the General Assembly and must be used for capital costs of the types identified in the S.C. Code of Laws for Capital Project Sales Tax. The Project Sponsor expressly acknowledges and agrees that the Funding is made solely for the purpose of the Project and reasonably necessary costs associated with the Project, and the Funding may not be used for any other purpose. All associated costs must be reasonable. A cost is deemed reasonable if in its nature and amount it does not exceed such amount as would be incurred by a prudent person under the circumstances then and there prevailing in the conduct of government business. Duplicative costs are not reasonable, nor allowed under this Agreement. The standard of reasonableness for costs includes, without limitation, whether the cost is: generally recognized as ordinary and necessary for the project; in compliance with generally accepted sound business practices; the result of arms-length bargaining; complies with applicable federal and state laws and regulations; commensurate with market prices for comparable goods or services; deviates from the established practices of county or state procurement procedures or costs.

Costs that are not directly connected to a Project or the direct administration of the Project are ineligible costs. Costs that are excessive or unreasonable or that do not directly benefit or are not incurred as a result of the planning, acquisition, construction or improvement of the Project are ineligible costs. Ineligible costs include without limitation:

- Excessive costs not based on a competitive bidding arrangement or costs involving conflicts of interest.
- Overhead costs incurred in the usual course of business, e.g. utilities, office supplies, telephone, office facilities, salaries.
- Professional fees not directly related to a Project, e.g. legal, accounting, and engineering.
- Costs that are not reasonable or are duplicative.

In consideration of the disbursement of the Funding, the Project Sponsor hereby expressly acknowledges, warrants, and agrees to accept and use the Funding subject to strict compliance with the following terms and conditions:

Terms and Conditions

1. **SPECIFIED PURPOSES FOR PROJECT FUNDING.** All Funding shall be expended for a valid public purpose under the laws of the State of South Carolina. The Funding shall be used only for the stated intended use for the Project. The Project Sponsor shall provide a budget and schedule of costs for the Project and intended uses of the Funding that shall include at a minimum, without limitation:
 - a. A written narrative of the Project.
 - b. The priority of the Project among other capital projects, if any, of Project Sponsor.
 - c. The maximum cost of the Project
 - d. An itemized budget of the Project and a schedule of costs that clearly identifies how Funding will be spent prepared by relevant and necessary stakeholders, e.g. architects, engineers, contractors, and approved by the Project Sponsor.
 - e. A construction time schedule with reasonable benchmarks for performance by relevant and necessary stakeholders, e.g. architects, engineers, contractors, and approved by the Project Sponsor.
 - f. The maximum amount of bonds, if any, the Project Sponsor intends to issue for additional funding of the Project and the source of payment of the bonds and maximum amount of net proceeds to be used to pay the cost or debt service on the bonds.
 - g. Any other source of funds to be used for the Project that the Project Sponsor intends to use for additional funding of the Project.
 - h. The project budget shall detail all funding expected to be available for the Project. These documents are to be provided at the time the application is filed unless otherwise agreed to by the County.
2. **FUNDING AVAILABILITY.** All funding of CPST projects shall be subject to such amounts and at such times as revenue may be collected under the CPST. Funding for any CPST project shall be limited to only such amounts as authorized by the Ordinance authorizing and allocating CPST funds to approved projects.

Funding may be provided to Project Sponsors upon request and only after compliance with all requirements of this Funding Agreement. Funding may be provided in advance of the Project, up to

twenty-five percent of the total authorized Funding amount, in the discretion of the County. Requests for advance funding should be made as soon as reasonably possible and no less than thirty (30) days prior to when the Funding will be needed for expenditure. All Funding shall be subject to full and strict compliance with the Funding Agreement and particularly as set forth in paragraphs 4 and 6 below.

3. **FUNDING PERIOD.** The Funding period shall be only for such time as reasonably necessary to commence and conclude the Project, without regard to whether the Project Sponsor's other sources of funding or budgetary requirements have been met. Funding shall generally follow the County's fiscal year.
4. **REQUIREMENTS FOR EXPENDITURE OF FUNDING.** Project Sponsor expressly acknowledges and agrees that all funds generated under the CPST are public funds, and all Funding must be used and accounted for as public funds. Project Sponsor shall follow all applicable County procurement policies and procedures of Georgetown County in the expenditure of any Funding. Project Sponsor shall also follow all applicable State laws and regulations for the expenditure of any Funding. Project Sponsor further expressly acknowledges and agrees that it is solely responsible for ensuring that the Project and all expenditures of Funding comply with procurement policies and procedures. In each instance the Project Sponsor shall follow the more restrictive applicable policies and procedures, whether County, State or local. The County's procurement policies and procedures can be accessed on the County's website at www.georgetowncountysc.org (follow links to the "Purchasing" page), or by contacting the County's procurement officer. Upon request, Georgetown County personnel may assist recipients with implementation questions, however no information located on the County website or provided by County personnel shall excuse or absolve Project Sponsor of its obligations to ensure compliance with procurement policies and procedures as stated herein above.

In the event of failure to comply with all requirements of this Funding Agreement and applicable laws and regulations governing public projects and public funds, the County may withhold any further Funding until all deficiencies and errors have been remedied. In its discretion, the County may also demand a reimbursement and the Project Sponsor hereby expressly acknowledges and agrees to reimburse the County, upon demand, fully and immediately for all Funding received.

Upon completion of the Project, the Project Sponsor shall certify compliance with all applicable laws, regulations and procurement policies and procedures. Any Funding not expended in accordance with these terms shall be returned to the County and allocated according to S.C. Code §4-1-300, et. seq.

5. **CERTIFICATE OF INSURANCE.** Upon request by the County, the Project Sponsor shall provide a Certificate of Insurance in such amounts and terms as the County may require, and in no event in such amounts as is reasonable and customary for projects of similar size, scope, and costs as the Project. Each such certificate shall designate the County as a certificate holder, list the County as an additional named insured, and shall not be canceled until completion of the Project and only with thirty days written notice to the County.
6. **REQUIRED FINANCIAL INFORMATION.** Prior to disbursement of any Funding, the Project Sponsor shall provide its most recent Project budget and schedule of costs, as well as such other financial statements and information as determined by the County Finance Department, on a case-by-case basis, to provide adequate documentation prior to Funding disbursement.

The Project Sponsor shall provide a quarterly accounting of Project expenditures, including invoices, purchase orders, progress reports, and such other records, as the County Finance Department may require.

After initial disbursement, no changes to the budget or use of the Funding will be allowed except with the express written consent of the County, by and through its County Council or Council's authorized staff, which consent may be withheld in the discretion of the County at any time.

The Project Sponsor shall provide a final accounting for the Project within sixty (60) days of completion. Copies of all invoices and canceled checks for expenditures of Funding should accompany the final accounting. Project Sponsor's obligation to provide financial records to the County Finance Department upon requests shall survive the completion and conclusion of the Project.

7. **ACCESS TO FINANCIAL RECORDS.** The Project Sponsor shall allow one or more representatives of the County access to review such accounting and financial records of the Project Sponsor as necessary to substantiate the receipt and disbursement of the Funding provided hereunder. Such access shall be scheduled during the Project Sponsor's normal business hours and at the location where such records are customarily maintained by the Project Sponsor and shall be provided to the County upon forty-eight (48) hours notice to the Project Sponsor.
8. **INDEMNIFICATION AND HOLD-HARMLESS PROVISIONS.** By accepting the Funding subject to this Agreement, the Project Sponsor agrees to the extent permitted by state law to defend, indemnify, and hold-harmless the County against any and all claims and causes of action which may arise out of the course of the Project, disbursement of Funding, and use of the Funding, including, without limitation, reimbursement to County of reasonable attorneys' fees and costs incurred by County to defend any such claims or actions.
9. **SOUTH CAROLINA FREEDOM OF INFORMATION ACT.** By accepting Funding under this Agreement, the Project Sponsor acknowledges and agrees that it will be subject to the provisions of the South Carolina Freedom of Information Act (the "Act") which is found in the S.C. Code of Laws, Title 30, Chapter 4, and that Project Sponsor it will comply with the Act and will be solely responsible for compliance with FOIA for those requests directed to the Project Sponsor.
10. **FUNDING NOT TO BE CONSTRUED AS COUNTY SPONSORSHIP NOR PARTNERSHIP.** Nothing herein and no Funding provided hereunder shall be construed as County sponsorship nor partnership of the Project, or any project, of the Project Sponsor. The Project Sponsor may not publish the County's logo or list the County as a sponsor, partner, nor endorser without the County's prior written consent. Any Project Sponsor desiring to acknowledge the Project or Funding in published materials may use only the following text: "[Project Sponsor name] wishes to acknowledge CPST funding from Georgetown County that helped to defray costs of [name of the Project]."
11. **NONCOMPLIANCE AND RETURN OF FUNDING.** If it shall be discovered or determined at any time that the Funding or any portion thereof is not being used, or was not used, according to the terms of this Funding Agreement, Project Sponsor shall upon demand of the County repay all or such portion of the Funding as the County may demand. The Project Sponsor shall further provide an immediate accounting of all funds, costs, and expenditures and shall indemnify and hold-harmless the County from all loss, delays, costs and fees suffered as a result of the failure to abide by this Funding Agreement.

The County may terminate this agreement at any time upon thirty (30) days' written notice of any default or failure by the Project Sponsor to strictly comply with all terms of this Funding Agreement. Prior to the release of any Funding, a Funding Agreement fully executed by all Parties is required.

This Funding Agreement shall be effective as of the date last signed below.

Signed, agreed, and entered by the Parties as of the date below:

PROJECT SPONSOR:

By: _____
Authorized Project Sponsor Representative Date _____

WITNESS for the Project Sponsor

GEORGETOWN COUNTY

By: _____
Angela Christian, County Administrator Date _____

WITNESS for the Project Sponsor

July 2025 – Laurie Cipolla, Keep Georgetown Beautiful

- **Movie in the Park – Shark Tale** was a big success! Perfect weather, 45 attendees, and lots of thanks from the community for hosting. Special thanks to **Derek Harrelson** for setting up and takedown.
- We held the **first Christmas Committee meeting**—what a great group of dedicated people!
- **Kiosk updates:**
 - Signs were updated and posted—thank you, **Ryan Call**.
 - The kiosk map at **Francis Marion Park** was replaced—again, thanks to Ryan.
 - With the help of **Al Joseph, Braxton Walton**, and **Julie** from the county library, we selected a new picture for the large kiosk at Francis Marion Park.
- We also worked on a new program—**See Something, Do Something**—for *Keep Georgetown Beautiful*, to roll out this fall with board input. Thank you, **Brittany Powell**, for creating the flyer.
- We continue to brainstorm ideas and plans for the new *Keep Georgetown Beautiful* season.

Building Department Monthly Report Statistics (2025)

Number of Inspections by Building Official/Building Inspector

Inspection Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Certificates of Occupancy Issued	0	0	2	5	2	1	4						14
Stop Work	5	3	4	2	2	4	4						24
Inspections	146	117	138	128	132	94	142						897
Plan Review & Sign	0	0	0	0	0	0	0						0
Business License Inspections For New Businesses	5	5	5	5	3	6	2						31
Totals	156	125	149	140	139	105	152	0	0	0	0	0	966

Boards and Commissions Applications & Applications Heard

Boards and Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Construction Board of Appeals	0	0	0	0	0	0	0						0
Technical Review Committee	0	0	0	0	0	0	0						0
Totals	0	0	0	0	0	0	0	0	0	0	0	0	0

Code Enforcement Issues

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls/Complaints	6	7	9	5	9	8	9						53
Site Visits	25	26	48	51	55	190	75						470
Courtesy Notices sent or In person notice	10	20	18	17	19	22	16						122
Sign Violations	1	2	4	6	4	2	4						23
Contact with Business Owners Regarding Business Licenses	2	1	2	8	7	111	35						166
Other Issues Addressed and Meetings	0	0	0	2	1	4	0						7
Totals	44	56	81	89	95	337	139	0	0	0	0	0	841

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

August 11th, 2025

The following is a summary of major activities in the Electric Utility Department for July 2025:

Peak shaving efforts for July were only partially successful due to a breaker issue with Generator 1, which has since been repaired and is now operational. We are still awaiting replacement Day pumps to operate the plant at full capacity and are working with the manufacturer on the resolution. While the coincidental peak load with Santee Cooper was accurately projected, only Generator 2 was available to run during the peak hour, which occurred on July 27, 2025, at 5:00 PM. As a result, we were unable to fully offset demand charges. Generators operated for a total of 12.25 hours during the month.

The Electric Utility Department continued its efforts to improve system reliability throughout the month by replacing aging utility poles, repairing and installing security lights, upgrading pole structures, and responding to service calls. Additionally, crews installed new underground infrastructure in the South Island Landing and South Island Plantation areas.

With multiple homes and new development beginning to take shape in Craven's Grant, line crews have started installing transformers, running secondary wires, and setting up temporary services to support the growing community.

The Front Street Phase 3 underground electric upgrade has been completed, significantly improving system reliability in the area. As part of the project, new transformers were installed on elevated platforms to reduce the risk of flood damage, helping to ensure continued service during severe weather events and protecting critical electric infrastructure along Front Street.

The July safety meeting was held on the 20th and focused on Minimum Approach Distance (MAD) and arc flash hazards, emphasizing safe work practices, proper protective equipment, and procedures to prevent electrical contact and injury.

Other statistics of interest for July:

Electric Department Statistics (FY 2026)

Description	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Totals
Cut-on – regular	48												48
Cut-off – regular	49												49
Cut-off – non-pay	445												445
Non-pay restores	256												256
Re-read orders	920												920
Miscellaneous order	3												3
Void orders													-
Total orders worked	1,721	-	-	-	-	-	-	-	-	-	-	-	1,721
PUPS locates	181												181



**City of Georgetown
Engineering Department June 2025 Report**

Date: August 11, 2025

DESIGN

WATER & WASTEWATER

1. Maryville Water Distribution Improvements-Phase II (Project # 1518)

- Engineer: Rowe Professional Services Company
- Fee: \$70,000
- Status:
 1. Design plans are 100% complete.
 2. DES water and NPDES permits approved.
 3. SCDOT permit approval is pending.
 4. We plan to release bid documents next month.

2. Willowbank Watermain Improvements Project (Project #1519)

- Engineer: Thomas & Hutton
- Fee: \$98,500
- Design Notice to Proceed (NTP): 5/21/25.
- Status:
 1. Surveying work completed.
 2. Fire hydrant testing completed.
 3. Hydraulic modeling completed.
 4. Design work is ongoing and about 25% complete.
 5. The City will apply for a RIA basic infrastructure grant on this project.

STORMWATER

1. Stormwater Pump Station Feasibility and Preliminary Engineering Study (Project #4017)

Consultant: WK Dickson

Status:

- Feasibility study completed.



**City of Georgetown
Engineering Department June 2025 Report**

- Engineering proposal received and will be presented to City council for approval at the August meeting.

2. N. Merriman -Congdon Street Stormwater Improvements (Project # 4016)

- Engineer: Rowe Professional
- Fee: \$101,500
- Status:
 1. Surveying work is completed.
 2. Design work is ongoing and about 25% complete.
 3. SCDOT encroachment permit for soil borings has been approved.
 4. Soil borings are completed. Report is in progress.

CONSTRUCTION

WATER

1. WTP Secondary Sedimentation Basin –EDA Grant (Project #1606)

- Engineer: WK Dickson
- Contractor: Consensus Construction Inc.
- Contract Amount: \$5,223,180.87
- Approved Change Orders: \$78,809.40
- Revised Contract Amount: \$5,301,990.27
- Status:
 1. Punch list work is completed.
 2. Need to work on 16-in. BFV valve and fittings for sludge pipe (Change order work) scheduled for late August.
 3. Closeout phase is ongoing.
 4. DES inspection took place on 8/5/25.



**City of Georgetown
Engineering Department June 2025 Report**

2. Raw Water Station Electrical Upgrades (Project # 1607)

- Engineer: Howard Engineering
- Contractor: Coastal Structures Corp.
- Notice of Award: 8/16/24
- Bid Amount: \$1,082,485
- Contract Change Order: (\$261,026.85)
- Revised Contract Amount: \$821,458.15
- Status:
 1. Demolition work is complete.
 2. Electric generator and ATS delivered.
 3. Installed micro piles for generator pad.
 4. Installed concrete pads for electric generator and housekeeping pads inside the building.
 5. Painting of exterior and interior walls is ongoing.

WASTEWATER

1. Sewer Pump Station Generators-FEMA Grant

- FEMA grant amount: \$160,665.75
- Contractor: Melton Electric.
- Bid Amount: \$215,862
- Notice of Award: 7/26/2022
- Pre-Construction Meeting: 11/16/22.
- Project Start date: TBD (Revised)
- Status Comments:
 1. Approval from SCEMD to proceed with conversion of standby to portable generator (third generator) has been granted.
 2. Delivery date is scheduled for first or second week of October.



**City of Georgetown
Engineering Department June 2025 Report**

2. Pump Station #11 and 20-in. Force Main Replacement (SCIIP Project #1820 and #1821)

- Engineer: WK Dickson
- Division I Pump Station Contractor: Moorhead Construction
- Division II Force Main Contractor: RH Moore Construction
- Status:
 1. Engineering submittals are ongoing.
 2. Moorhead Construction mobilized the week of 7/28/25.
 3. There is a potential engineering and construction change order due to the relocation of force main location on Prince Street to the other side directly in front of the Fire Station #1. The gas company is unable to relocate their 8-in gas main force this field change.

3. WWTP Bar Screen Replacement Project #3408

Engineer: In-house

Contractor: Consensus

Contract Amount: \$488,876

Status:

1. Notice of Award issued on 4/21/2025.
2. PO has been issued, and contract is fully executed.
3. Pre-construction meeting held on 6/9/25.
4. Equipment delivery and installation scheduled for mid-January 2026.

STORMWATER

1. Historic District Stormwater System Improvements-EDA Grant (Project #4015)

- Engineer: WK. Dickson
- Contractor: Green Wave Contracting, Inc.
- Contract Amount: \$6,251,220.
- Contract Change Orders: \$262,588.35
- Revised Contract Amount: \$6,513,808.35
- Status:
 1. Division II punch list is completed and subject to final SCDOT inspection.
 2. Division I-Front Street-Constitution Park and CCU Bulkhead work continues.
 3. Bulkhead is about 98% complete.



**City of Georgetown
Engineering Department June 2025 Report**

4. Digging for new storm drainage system at Constitution Park continues.
5. Change order for new sewer realignment and grinder pump has been approved.
6. Work is being delayed due to 2-in gas main relocation work.
7. Gas main needs to be installed in Constitution Park.

PUBLIC WORKS

1. Indigo Avenue Resurfacing

Engineer: N/A

Contractor: King Asphalt, Inc.

Amount: \$135,162

Status:

1. Indigo Avenue resurfacing is completed.

2. Cleland Street Parking Lot -CDBG Grant (Project #2402)

- Engineer: Hanna Engineering
- Contractor: Ben Cox LLC
- Amount: \$332,853.30
- Status:
 1. City Council approved bid from Ben Cox on 5/15/25.
 2. Dept. of Commerce approved the bid on 6/23/25
 3. Notice of Award issued on 6/23/25.
 4. Purchase Order released on 7/18/25.
 5. Contractor needs to execute the construction agreement and schedule pre-construction conference.
 6. Actual mobilization date is TBD.

CITY HALL BLDG.

Project Management (PM) consultant: LCK

Design-Build Contractor: Coastal Structures Corp.

Architect: Graham Leigh Architecture

Award amount is \$720,718 (for design and pre-construction services only).

Status:

1. Design development (DD) phase is complete.
2. Final design work is ongoing.
3. Attended CAB meetings in June and July.
4. Final CAB meeting is scheduled for August.
5. Contractor and PM consultant have been working on the GMP proposal.



**City of Georgetown
Engineering Department June 2025 Report**

6. A GMP proposal for the overall project budget and construction budget will be presented to City council for approval at the August meeting.
7. Approval of color boards for building exterior wall is pending.

MUNICIPAL COMPLEX (ELECTRIC & PUBLIC WORKS) BLDG.

Architect: Tych & Walker

Contractor: Coastal Structures

Phase I-Pre-engineered Metal Building (PEMB): \$567,265.37

Phase II- Main Building Renovations: \$1,087,495.21

Phase I NTP is 7/10/2025 and completion date is 12/2/25.

Phase II NTP is 12/22/2025 and completion date is 7/23/26.

Phase I -PEMB Status:

1. Contractor mobilized in mid-July.
2. Demo of existing building completed.
3. Submittals are ongoing.
4. Footings for new PEMB structure are ongoing.
5. Steel frame materials are scheduled to arrive mid-August.
6. There is a potential construction change order due to the unevenness of the asphalt surface and inadequate asphalt thickness for the heavy electric utility trucks.

OTHER ACTIVITIES:

1. WWTP Condition Assessment report presented to council at workshop meeting in July.

Prepared by: Orlando Arteaga, P.E., City Engineer

CITY OF GEORGETOWN
FY26 GRANTS
JULY 2025

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
<u>FEDERAL GRANTS</u>								
1	US Department of Commerce	Stormwater System Improvements (EDA) Proj #4015	5,488,526.00	2,405,435.00	4,605,517.92	3,288,443.08	04-79-07494	
2	US Department of Commerce	Water Treatment Plant Improvements (EDA) Proj #1606	3,428,000.00	857,000.00	4,048,357.89	236,642.11	04-79-07777	
3	SC Department of Commerce	Cleland Street Public Parking Lot (CDBG) Proj #2402	250,000.00	110,933.00	48,725.50	312,207.50	4-SP-22-004	
4	Federal Emergency Management Agency (FEMA)	HMGP : Pump Station Generators	192,798.90	21,422.10	147,226.00	66,995.00	4542-0004-R	
5	SC Infrastructure Investment Program (SCIIP)	Sewer Pump Station #11 Replacement Proj #1820	3,888,325.00	686,175.00	841,042.96	3,733,457.04	A-23-C079	
	Award \$9,733,783 Match \$1,717,718	Sewer Force Main Replacement Proj #1821	5,845,413.00	1,031,543.00	-	6,876,956.00		
6	Justice Assistance Grant (SCDPS)	Justice Assistance Grant (JAG) Program Mobile Radios	74,966.00	-	83,574.47	-	5G001424	CLOSED
<u>STATE GRANTS</u>								
7	SC Department of Public Safety	FY25 School Resource Officer Program	193,132.00	-	175,739.25	17,392.75	SR-033-C2202-25	
8	Body Armor Award Grant Program	Bulletproof Vest	11,259.00	-	2,755.65	8,503.35	1BA24023	
<u>OTHER GRANTS</u>								
9	State of South Carolina	Gilbert/Hawkins/Butts St Sidewalk Ext. Program Proj# 1236	375,000.00	-	272,683.36	102,316.64	-	
10	SC Department of Environmental Services - SC DES	FY25 Solid Waste Grant - 22.01SW25	13,250.00	-	8,948.33	4,301.67	-	
11	SCMIRF	Public Works Property and Liability Reduction Grant	4,000.00	4,000.00	317.91	7,682.09	-	
12	SCMIT	2025 Law Enforcement Officer Safety - Body Armor Vests	4,000.00	4,000.00	-	8,000.00	-	
<u>OTHER GRANTS CONTINUED</u>								
13	SCMIRF	2025 Law Enforcement Liability Reduction - Tasers	4,000.00	4,000.00	-	8,000.00	-	
14	Solid Waste Grant	FY26 Grant # 22.01SW26	13,250.00			13,250.00	22.01SW26	NEW
TOTAL			19,785,919.90	5,124,508.10	10,234,889.24	14,684,147.23		



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC
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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
01	Vendor Code: 10151 CROSBY LAW FIRM LLC								
01	CROSBY LAW FIRM LLC	2025-00071	ok	CROSBY LAW FIRM LLC - BLANKET	3,728.4		1,431.97	10151	Partial
Total Vendor Code 10151:					3,728.4		1,431.97		
01	Vendor Code: 16119 CARAHSOFT TECHNOLOGY CORP								
01	CARAHSOFT TECHNOLOGY CORP	2025-00020	ok	CARAHSOFT -	6,506.5		5,664.14	16119	Partial
Total Vendor Code 16119:					6,506.5		5,664.14		
01	Vendor Code: 7196 SET SOLUTIONS, LLC								
01	SET SOLUTIONS, LLC	2025-00058	ok	SET SOLUTIONS - SAFETY TRAINING	19,000.		12,660.00	7196	Partial
Total Vendor Code 7196:					19,000.		12,660.00		
01	Vendor Code: 8794 GEORGETOWN ALCOHOL AND DRUG AB								
01	GEORGETOWN ALCOHOL AND DRUG AB	2025-00125	ok	GEORGETOWN ALCOHOL AND DRUG AB	61,617.		38,988.81	8794	Partial
Total Vendor Code 8794:					61,617.		38,988.81		
Total 01:					90,852.		58,744.92		
04	Vendor Code: 19520 LCK, LLC								
04	LCK, LLC	2025-00084	ok	CITY HALL PROJECT MANAGEMENT SERVICES - PROJ 2005	62,373.		19,728.49	19520	Partial
Total Vendor Code 19520:					62,373.		19,728.49		
Total 04:					62,373.		19,728.49		
05	Vendor Code: 4085 SC DEPARTMENT OF JUVENILE JUSTICE								
05	SC DEPARTMENT OF JUVENILE JUSTICE	2025-00035	ok	SC DJJ	7,550.0		800.00	4085	Partial
Total Vendor Code 4085:					7,550.0		800.00		
05	Vendor Code: 6700 ST FRANCES ANIMAL CENTER								
05	ST FRANCES ANIMAL CENTER	2025-00050	ok	SAINT FRANCES ANIMAL CENTER	42,500.		21,250.00	6700	Partial
Total Vendor Code 6700:					42,500.		21,250.00		
Total 05:					50,050.		22,050.00		
11	Vendor Code: 330 SCMIRF								

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** Denotes the purchase order has a change order awaiting approval



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11	Vendor Code: 330 SCMIRF							
11	SCMIRF	2025-00106 ok	SCMIRF - BLANKET	5,738.7		5,738.72	330	Open
Total Vendor Code 330:				5,738.7		5,738.72		
Total 11:				5,738.7		5,738.72		
12	Vendor Code: 16313 STATEWIDE SECURITY SYSTEMS INC							
12	STATEWIDE SECURITY SYSTEMS INC	2025-00090 ok	STATEWIDE SECURITY SYSTEMS - SECURITY CAMERAS	18,000.		3,000.00	16313	Partial
Total Vendor Code 16313:				18,000.		3,000.00		
12	Vendor Code: 18736 WRANGLER HOLDCO CORP							
12	WRANGLER HOLDCO CORP	2025-00048 ok	WRANGLER HOLDCO - DBA WASTE INDUSTRIES A GFL	52,381.		9,763.64	18736	Partial
Total Vendor Code 18736:				52,381.		9,763.64		
12	Vendor Code: 19306 DESTINY BREE BUTLER							
12	DESTINY BREE BUTLER	2025-00137 ok	DESTINY BRE BUTLER	46,130.		21,321.00	19306	Partial
Total Vendor Code 19306:				46,130.		21,321.00		
12	Vendor Code: 4200 GEORGETOWN COUNTY BOARD OF DISABILITIES							
12	GEORGETOWN COUNTY BOARD OF DISABILITIES	2025-00123 ok	GEORGETOWN COUNTY BOARD OF DISABILITIES	36,291.		13,952.08	4200	Partial
Total Vendor Code 4200:				36,291.		13,952.08		
Total 12:				152,803		48,036.72		
19	Vendor Code: 16312 CANNON TECHNOLOGIES INC							
19	CANNON TECHNOLOGIES INC	2025-00187 ok	CANNON TECHNOLOGIES - WATER NODE	85,256.		14,416.00	16312	Partial
19	CANNON TECHNOLOGIES INC	2025-00196 ok	CANNON TECHNOLOGIES -	6,001.6		6,001.60	16312	Open
Total Vendor Code 16312:				91,257.		20,417.60		
19	Vendor Code: 16338 SUMTER UTILITIES INC							
19	SUMTER UTILITIES INC	2025-00070 ok	SUMTER UTILITIES INC	493,394		137,284.58	16338	Partial
Total Vendor Code 16338:				493,394		137,284.58		
19	Vendor Code: 18809 BORDER STATES INDUSTRIES INC							
19	BORDER STATES INDUSTRIES INC	2025-00202 ok	BORDER STATES INDUSTRIES	75,000.		3,339.64	18809	Partial
Total Vendor Code 18809:				75,000.		3,339.64		



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19	Vendor Code: 19062 RAFTELIS FINANCIAL CONSULTANTS INC							
19	RAFTELIS FINANCIAL CONSULTANTS INC	2025-00126	RAFTELIS - 2024-2025 ELECTRIC RATE STUDY	62,701.		752.25	19062	Partial
Total Vendor Code 19062:				62,701.		752.25		
19	Vendor Code: 19074 SUNBELT SOLOMON SERVICES LLC							
19	SUNBELT SOLOMON SERVICES LLC	2025-00007	SUNBELT SOLOMON SERVICES - TRANSFORMERS	6,102.4		6,102.43	19074	Open
Total Vendor Code 19074:				6,102.4		6,102.43		
19	Vendor Code: 19243 XYLEM INC							
19	XYLEM INC	2025-00081	XYLEM INC	60,676.		5,087.27	19243	Partial
Total Vendor Code 19243:				60,676.		5,087.27		
19	Vendor Code: 19316 UTILITY TRANSFORMER BROKERS LLC							
19	UTILITY TRANSFORMER BROKERS LLC	2025-00008	UTILITY TRANSFORMER BROKERS	13,840.		13,840.00	19316	Open
19	UTILITY TRANSFORMER BROKERS LLC	2025-00113	UTILITY TRANSFORMERS BROKERS	61,160.		61,160.00	19316	Open
Total Vendor Code 19316:				75,000.		75,000.00		
19	Vendor Code: 2349 SOUTHEASTERN TRANSFORMER							
19	SOUTHEASTERN TRANSFORMER	2025-00130	SOUTHEASTERN TRANSFORMER -	75,000.		75,000.00	2349	Open
Total Vendor Code 2349:				75,000.		75,000.00		
19	Vendor Code: 6254 UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC							
19	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00072	UTILITY TECHNOLOGY ENGINEERS - GIS MAPPING	94,715.		22,174.33	6254	Partial
Total Vendor Code 6254:				94,715.		22,174.33		
19	Vendor Code: 6524 COASTAL STRUCTURES CORPORATION							
19	COASTAL STRUCTURES CORPORATION	2025-00009	COASTAL STRUCTURES - CONTRACTING OF EMPLOYEE	28,197.		16,002.50	6524	Partial
Total Vendor Code 6524:				28,197.		16,002.50		
19	Vendor Code: 8540 LINE EQUIPMENT SALES CO INC							
19	LINE EQUIPMENT SALES CO INC	2025-00005	LINE EQUIPMENTS SALES - INVENTORY	54,434.		37,237.19	8540	Partial
Total Vendor Code 8540:				54,434.		37,237.19		
Total 19:				1,116,4		398,397.79		

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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
21	Vendor Code: 1128 INDUSTRIAL REWINDING INC								
21	INDUSTRIAL REWINDING INC	2025-00039	ok	INDUSTRIAL REWINDING - ELECTRIC MOTOR REPAIRS	15,093.		5,626.61	1128	Partial
Total Vendor Code 1128:					15,093.		5,626.61		
21	Vendor Code: 7936 TANNER INDUSTRIES, INC.								
21	TANNER INDUSTRIES, INC.	2025-00127	ok	TANNER INDUSTRIES - AMMONIA	10,579.		10,579.17	7936	Open
Total Vendor Code 7936:					10,579.		10,579.17		
21	Vendor Code: 89 INDUSTRIAL SOLUTIONS & SUPPLY								
21	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00040	ok	INDUSTRIAL SOLUTIONS - SULFURIC ACID	25,000.		17,818.74	89	Partial
21	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00132	ok	INDUSTRIAL SOLUTIONS	13,917.		2,835.90	89	Partial
Total Vendor Code 89:					38,917.		20,654.64		
21	Vendor Code: 8905 PVS TECHNOLOGIES INC								
21	PVS TECHNOLOGIES INC	2025-00159	ok	PVS TECHNOLOGIES - FERRIC CHLORIDE	41,994.		9,004.34	8905	Partial
Total Vendor Code 8905:					41,994.		9,004.34		
21	Vendor Code: 9902 BRENNTAG MID-SOUTH INC								
21	BRENNTAG MID-SOUTH INC	2025-00186	ok	BRENNTAG MID-SOUTH - ORTHOPHOSPHATE	2,439.4		2,439.40	9902	Open
Total Vendor Code 9902:					2,439.4		2,439.40		
21	Vendor Code: 9909 JONES CHEMICALS INC								
21	JONES CHEMICALS INC	2025-00016	ok	JONES CHEMICALS - CHLORINE CYLINDERS	35,105.		3,301.02	9909	Partial
21	JONES CHEMICALS INC	2025-00028	ok	JONES CHEMICALS - CHLORINE CYLINDERS	8,401.1		2,932.17	9909	Partial
Total Vendor Code 9909:					43,506.		6,233.19		
Total 21:					152,530		54,537.35		
ADMIN	Vendor Code: 10151 CROSBY LAW FIRM LLC								
ADMIN	CROSBY LAW FIRM LLC	2025-00237	ok	BLANKET - CITY ATTORNEY'S FEES	25,000.		14,210.01	10151	Partial
ADMIN	CROSBY LAW FIRM LLC	2026-00384	ok	BLANKET - CITY ATTORNEY'S FEES	25,000.		25,000.00	10151	Open
Total Vendor Code 10151:					50,000.		39,210.01		
Vendor Code: 16119 CARAHSOFT TECHNOLOGY CORP									



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ADMIN									
Vendor Code: 16119 CARAHSOFT TECHNOLOGY CORP									
ADMIN	CARAHSOFT TECHNOLOGY CORP	2026-00410	ok	CARAHSOFT - DOCUSIGN	10,874.		10,874.57	16119	Open
Total Vendor Code 16119:					10,874.		10,874.57		
Vendor Code: 7196 SET SOLUTIONS, LLC									
ADMIN	SET SOLUTIONS, LLC	2026-00385	ok	COG SAFETY TRAINING	25,000.		25,000.00	7196	Open
Total Vendor Code 7196:					25,000.		25,000.00		
Total ADMIN:					85,874.		75,084.58		
BUILDING									
Vendor Code: 18963 SAFEBUILT CAROLINAS LLC									
BUILDING	SAFEBUILT CAROLINAS LLC	2026-00425	ok	SOFTWARE ANNUAL FEE	6,000.0		6,000.00	18963	Open
Total Vendor Code 18963:					6,000.0		6,000.00		
Vendor Code: 19865 EMR SERVICES INC									
BUILDING	EMR SERVICES INC	2026-00419	ok	EMR DEMO INVOICE # 0921686	28,740.		28,740.00	19865	Open
Total Vendor Code 19865:					28,740.		28,740.00		
Vendor Code: 19874 JACKLYN J DONEVANT									
BUILDING	JACKLYN J DONEVANT	2025-00293	ok	CONTRACT LABOR	10,000.		8,500.00	19874	Partial
Total Vendor Code 19874:					10,000.		8,500.00		
Total BUILDING:					44,740.		43,240.00		
ELECTRIC									
Vendor Code: 16312 CANNON TECHNOLOGIES INC									
ELECTRIC	CANNON TECHNOLOGIES INC	2025-00270	ok	RFN IT C2SXD 2S CLASS200 240V 420-ITC202SC121901-RFN530LGS4X RXR 16S CL320	39,305.		39,305.20	16312	Open
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00401	ok	GATEWAY 801 8WEEKS ARO QUOTE#24118089 BY JILL SKARSTEN	42,672.		42,672.84	16312	Open
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00402	ok	RFN IT C2SXD 2S CLASS 200 240V-16S CL 320 METERS	39,305.		39,305.20	16312	Open
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00403	ok	RFN L&G S4X 4S CL 20 METER	6,001.6		6,001.60	16312	Open
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00412	ok	16S CL320 RFN 530LGS4X RXR QUOTE#24167080 BY JILL SKARSTEN	6,677.7		6,677.76	16312	Open
Total Vendor Code 16312:					133,962		133,962.60		



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ELECTRIC									
Vendor Code: 16338 SUMTER UTILITIES INC									
ELECTRIC	SUMTER UTILITIES INC	2025-00205	ok	SUMTER UTILITIES - FRONT ST UPGRADE PROJECT PHASE 3 PROJ 1931	671,021		120,857.25	16338	Partial
ELECTRIC	SUMTER UTILITIES INC	2025-00249	ok	PROJECT#1932 LABOR & EQUIPMENT INSTALLING 750' PRIMARY, CONDUIT, CABINET, PADMOUNT TRANS.	59,160.		4,638.20	16338	Partial
Total Vendor Code 16338:					730,181		125,495.45		
Vendor Code: 18603 KOPPERS UTILITY AND INDUSTRIAL PRODUCTS INC									
ELECTRIC	KOPPERS UTILITY AND INDUSTRIAL PRODUCTS INC	2026-00399	ok	INVENTORY ITEMS	75,000.		75,000.00	18603	Open
Total Vendor Code 18603:					75,000.		75,000.00		
Vendor Code: 18809 BORDER STATES INDUSTRIES INC									
ELECTRIC	BORDER STATES INDUSTRIES INC	2025-00220	ok	INVENTORY ITEMS	75,000.		18,681.03	18809	Partial
ELECTRIC	BORDER STATES INDUSTRIES INC	2025-00284	ok	INVENTORY ITEMS	75,000.		75,000.00	18809	Open
ELECTRIC	BORDER STATES INDUSTRIES INC	2026-00407	ok	INVENTORY ITEMS	75,000.		75,000.00	18809	Open
Total Vendor Code 18809:					225,000		168,681.03		
Vendor Code: 18833 STEEN ENTERPRISES INC									
ELECTRIC	STEEN ENTERPRISES INC	2026-00421	ok	720T10TT:20FT TILT TRAILER,4FT STATIONARY DECK, PER QUOTE BY BRIAN SEMKEN	15,799.		15,799.15	18833	Open
Total Vendor Code 18833:					15,799.		15,799.15		
Vendor Code: 19062 RAFTELIS FINANCIAL CONSULTANTS INC									
ELECTRIC	RAFTELIS FINANCIAL CONSULTANTS INC	2025-00281	ok	2025 SERVICE FOR UTILITY BILLING ASSESSMENT	38,400.		22,991.25	19062	Partial
ELECTRIC	RAFTELIS FINANCIAL CONSULTANTS INC	2026-00405	ok	ELECTRIC UTILITY STUDY- POLE ATTACHEMENTS, LIGHT AGREEMENTS, SOLAR RATES	29,910.		29,910.00	19062	Open
Total Vendor Code 19062:					68,310.		52,901.25		
Vendor Code: 19074 SUNBELT SOLOMON SERVICES LLC									
ELECTRIC	SUNBELT SOLOMON SERVICES LLC	2025-00219	ok	INVENTORY ITEMS- TRANSFORMERS	75,000.		3,662.00	19074	Partial
ELECTRIC	SUNBELT SOLOMON SERVICES LLC	2026-00398	ok	INVENTORY ITEMS- TRANSFORMERS	75,000.		75,000.00	19074	Open



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ELECTRIC									
Vendor Code: 19074 SUNBELT SOLOMON SERVICES LLC					150,000		78,662.00		
Total Vendor Code 19074:									
Vendor Code: 19316 UTILITY TRANSFORMER BROKERS LLC									
ELECTRIC	UTILITY TRANSFORMER BROKERS LLC	2026-00396	ok	INVENTORY ITEMS TRANSFORMERS	75,000.		75,000.00	19316	Open
Total Vendor Code 19316:					75,000.		75,000.00		
Vendor Code: 19875 RADIAN RESEARCH INC									
ELECTRIC	RADIAN RESEARCH INC	2026-00404	ok	WECO-310 SELECTABLE VOLTAGE METER WARM UP BOARD QUOTE#AAAQ5837-01 BY HEDI	7,276.0		7,276.00	19875	Open
Total Vendor Code 19875:					7,276.0		7,276.00		
Vendor Code: 19898 TEREX USA LLC									
ELECTRIC	TEREX USA LLC	2026-00423	ok	2025 F-550 CHASSIS 4X4 SUPER CAB-QUOTE#QU34885- TU-V1 BY HARRISON HARGETT	196,903		196,903.00	19898	Open
Total Vendor Code 19898:					196,903		196,903.00		
Vendor Code: 5010 TYCH & WALKER ARCHITECTS, LLP									
ELECTRIC	TYCH & WALKER ARCHITECTS, LLP	2025-00117	ok	TYCH & WALKER ARCHITECTS - PROJ 1234 1926 3501	24,275.		17,175.00	5010	Partial
Total Vendor Code 5010:					24,275.		17,175.00		
Vendor Code: 6254 UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC									
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00037	ok	UTILITY TECHNOLOGY ENGINEERING - PROJ 1931 PHASE 3	28,932.		21,324.35	6254	Partial
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00114	ok	UTILITY TECHNOLOGY - PROJ 1927 ROLLOVER FROM PO#2024-124	25,788.		25,788.14	6254	Open
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00223	ok	CONSTRUCTION SERVICES FOR FRONT STREET PROJECT #1931	39,300.		22,914.86	6254	Partial
Total Vendor Code 6254:					94,020.		70,027.35		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
ELECTRIC	COASTAL STRUCTURES CORPORATION	2025-00241	ok	PROFESSIONAL SERVICES	20,000.		1,572.50	6524	Partial
ELECTRIC	COASTAL STRUCTURES CORPORATION	2025-00280	ok	PHASE 1 METAL BLDG MUNICIPAL COMPLEX- PROJECT 1234 , 1926 , 3501	567,265		543,854.40	6524	Partial



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ELECTRIC									
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
ELECTRIC	COASTAL STRUCTURES CORPORATION	2026-00400	ok	CONSULTING SERVICES HARRY JOHNSON	40,000.		40,000.00	6524	Open
ELECTRIC	COASTAL STRUCTURES CORPORATION	2026-00408	ok	MUNICIPAL BUILDING COMPLEX PHASE II MAIN BUILDING RENOVATIONS PROJ -1926 1234 3501	1,087,4		1,087,495.21	6524	Open
Total Vendor Code 6524:					1,714,7		1,672,922.11		
Vendor Code: 7319 ELECTRICITIES OF N. C., INC.									
ELECTRIC	ELECTRICITIES OF N. C., INC.	2026-00397	ok	CONTRACT SERVICES RENEWAL 2026	9,500.0		9,500.00	7319	Open
Total Vendor Code 7319:					9,500.0		9,500.00		
Vendor Code: 8540 LINE EQUIPMENT SALES CO INC									
ELECTRIC	LINE EQUIPMENT SALES CO INC	2025-00258	ok	INVENTORY ITEMS	75,000.		33,592.71	8540	Partial
ELECTRIC	LINE EQUIPMENT SALES CO INC	2026-00406	ok	INVENTORY ITEMS	75,000.		75,000.00	8540	Open
Total Vendor Code 8540:					150,000		108,592.71		
Total ELECTRIC:					3,669,9		2,807,897.65		
FINANCE									
Vendor Code: 16313 STATEWIDE SECURITY SYSTEMS INC									
FINANCE	STATEWIDE SECURITY SYSTEMS INC	2025-00003	ok	STATEWIDE - CITY WIDE CAMERAS	20,250.		3,000.00	16313	Partial
Total Vendor Code 16313:					20,250.		3,000.00		
Vendor Code: 19554 BS&A INTERMEDIATE LLC									
FINANCE	BS&A INTERMEDIATE LLC	2025-00203	ok	BS&A INTERMDIATE LLC - ERP SOFTWARE SYSTEMS	131,615		131,615.00	19554	Open
Total Vendor Code 19554:					131,615		131,615.00		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
FINANCE	COASTAL STRUCTURES CORPORATION	2025-00027	ok	COASTAL STRUCTURES CORP - PROJECT 2005	795,863		530,770.36	6524	Partial
Total Vendor Code 6524:					795,863		530,770.36		
Vendor Code: 7285 DELL MARKETING L. P.									
FINANCE	DELL MARKETING L. P.	2026-00428	ok	LEASE FOR 4 YEARS	138,797		138,797.90	7285	Open
Total Vendor Code 7285:					138,797		138,797.90		
Total FINANCE:					1,086,5		804,183.26		
FIRE									

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** Denotes the purchase order has a change order awaiting approval



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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
FIRE									
Vendor Code: 16070 SPARTAN FIRE & EMERGENCY APPARATUS INC									
FIRE	SPARTAN FIRE & EMERGENCY APPARATUS INC	2025-00304	ok	EMERGENCY REPAIR TO ENGINE 12	32,030.		32,030.28	16070	Open
Total Vendor Code 16070:					32,030.		32,030.28		
Vendor Code: 330 SCMIRF									
FIRE	SCMIRF	2025-00234	ok	SCMIRF BLANKET FOR MONTHLY DEDUCTABLE	25,000.		5,225.99	330	Partial
Total Vendor Code 330:					25,000.		5,225.99		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
FIRE	COASTAL STRUCTURES CORPORATION	2025-00303	ok	FIRE TRAINING CENTER	74,995.		74,995.00	6524	Open
Total Vendor Code 6524:					74,995.		74,995.00		
Total FIRE:					132,025		112,251.27		
FLEET									
Vendor Code: 19896 MOHAWK LIFTS LLC									
FLEET	MOHAWK LIFTS LLC	2026-00363	ok	LIFT	18,032.		18,032.47	19896	Open
Total Vendor Code 19896:					18,032.		18,032.47		
Total FLEET:					18,032.		18,032.47		
POLICE									
Vendor Code: 4085 SC DEPARTMENT OF JUVENILE JUSTICE									
POLICE	SC DEPARTMENT OF JUVENILE JUSTICE	2026-00429	ok	DETENTION SERVICES PRISONER HOUSING	10,000.		10,000.00	4085	Open
Total Vendor Code 4085:					10,000.		10,000.00		
Vendor Code: 6700 ST FRANCES ANIMAL CENTER									
POLICE	ST FRANCES ANIMAL CENTER	2026-00392	ok	CONTRACT SERVICES FOR ANIMAL CONTROL	85,000.		85,000.00	6700	Open
Total Vendor Code 6700:					85,000.		85,000.00		
Total POLICE:					95,000.		95,000.00		
PUBLIC WORKS									
Vendor Code: 10640 BEN COX LLC									
PUBLIC WORKS	BEN COX LLC	2026-00422	ok	CLELAND STREET PARKING LOT PROJECT 2402 CDBG GRANT 4-SP-22-004	332,853		332,853.30	10640	Open
Total Vendor Code 10640:					332,853		332,853.30		
Vendor Code: 17780 BENTON CONCRETE & UTILITIES LLC									



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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
PUBLIC WORKS									
Vendor Code: 17780 BENTON CONCRETE & UTILITIES LLC									
PUBLIC WORKS	BENTON CONCRETE & UTILITIES LLC	2025-00298	ok	EAST BAY PARK BOAT LANDING PARKING LOT REPAIRS	15,365.		15,365.00	17780	Open
PUBLIC WORKS	BENTON CONCRETE & UTILITIES LLC	2026-00430	ok	EAST BAY PARK BOAT LANDING PARKING LOT REPAIRS	15,365.		15,365.00	17780	Open
Total Vendor Code 17780:					30,730.		30,730.00		
Vendor Code: 17878 S&ME INC									
PUBLIC WORKS	S&ME INC	2025-00121	ok	S&ME - BOBBY ALFORD PAVILION - PROJ. 1222	3,788.7		3,788.75	17878	Open
Total Vendor Code 17878:					3,788.7		3,788.75		
Vendor Code: 18731 HANNA ENGINEERING LLC									
PUBLIC WORKS	HANNA ENGINEERING LLC	2025-00118	ok	HANNA ENGINEERING - PROJ #2402 - CDGB #4-SP-22-004	15,140.		10,900.00	18731	Partial
Total Vendor Code 18731:					15,140.		10,900.00		
Vendor Code: 18736 WRANGLER HOLDCO CORP									
PUBLIC WORKS	WRANGLER HOLDCO CORP	2026-00365	ok	JULY INVOICE FOR GFL	7,103.0		7,103.03	18736	Open
Total Vendor Code 18736:					7,103.0		7,103.03		
Vendor Code: 18750 CAPLEA COE ARCHITECTS INC									
PUBLIC WORKS	CAPLEA COE ARCHITECTS INC	2025-00085	ok	ROSENBLUM COE - EBP BOBBY ALFORD BLDG PROJ #1222 - CV1-019	8,978.3		5,428.34	18750	Partial
Total Vendor Code 18750:					8,978.3		5,428.34		
Vendor Code: 19249 DOBBS EQUIPMENT SOUTHEAST LLC									
PUBLIC WORKS	DOBBS EQUIPMENT SOUTHEAST LLC	2025-00242	ok	EQUIPMENT - JOHN DEERE COMPACT WHEEL LOADER	128,180		128,180.91	19249	Open
Total Vendor Code 19249:					128,180		128,180.91		
Vendor Code: 19372 G3 ENGINEERING & SURVEYING LLC									
PUBLIC WORKS	G3 ENGINEERING & SURVEYING LLC	2025-00269	ok	MORGAN PARK WALKING TRAIL AND BRIDGE PROJECT 1240	150,335		142,676.96	19372	Partial
Total Vendor Code 19372:					150,335		142,676.96		
Vendor Code: 19431 KISHA GAMBLE									
PUBLIC WORKS	KISHA GAMBLE	2025-00049	ok	KISHA GAMLBE - DBA RANDOLPHS KRAZY KLEANING	64,875.		9,254.08	19431	Partial



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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
PUBLIC WORKS									
Vendor Code: 19431 KISHA GAMBLE									
Total Vendor Code 19431:					64,875.		9,254.08		
Vendor Code: 19811 QSTAR TECHNOLOGY LLC									
PUBLIC WORKS	QSTAR TECHNOLOGY LLC	2026-00435	ok	SECURITY CAMERAS	9,620.0		9,620.00	19811	Open
Total Vendor Code 19811:					9,620.0		9,620.00		
Vendor Code: 19863 KALON PARTRIDGE									
PUBLIC WORKS	KALON PARTRIDGE	2026-00367	ok	PARK SWINGS	9,996.0		9,996.00	19863	Open
Total Vendor Code 19863:					9,996.0		9,996.00		
Vendor Code: 19868 QUALITY LANDSCAPES & DESIGN LLC									
PUBLIC WORKS	QUALITY LANDSCAPES & DESIGN LLC	2026-00432	ok	BOBBY ALFORD PAVILION LANDSCAPE PROJ 1222	24,603.		24,603.59	19868	Open
Total Vendor Code 19868:					24,603.		24,603.59		
Vendor Code: 19871 KING ASHPALT INC									
PUBLIC WORKS	KING ASHPALT INC	2025-00285	ok	INDIGO AVE ASPHALT RESURFACING PROJECT 1221	135,162		135,162.00	19871	Open
PUBLIC WORKS	KING ASHPALT INC	2026-00433	ok	INDIGO AVE ASPHALT RESURFACING PROJECT 1221	135,162		135,162.00	19871	Open
Total Vendor Code 19871:					270,324		270,324.00		
Vendor Code: 4200 GEORGETOWN COUNTY BOARD OF DISABILITIES									
PUBLIC WORKS	GEORGETOWN COUNTY BOARD OF DISABILITIES	2026-00383	ok	RESIDENTIAL RECYCLING-BLANKET JUL 2025-JUN 2026	53,000.		53,000.00	4200	Open
Total Vendor Code 4200:					53,000.		53,000.00		
Vendor Code: 4559 ANIXTER INC									
PUBLIC WORKS	ANIXTER INC	2025-00247	ok	AUTOMATIC LOCKS FOR PUBLIC RESTROOMS	5,246.2		2,091.35	4559	Partial
Total Vendor Code 4559:					5,246.2		2,091.35		
Vendor Code: 4885 REVELS TURF & TRACTOR									
PUBLIC WORKS	REVELS TURF & TRACTOR	2025-00067	ok	REVELS TURF & TRACTOR - EQUIPMENT ZERO TURN MOWER	15,578.		15,578.46	4885	Open
PUBLIC WORKS	REVELS TURF & TRACTOR	2025-00068	ok	REVELS TURF & TRACTOR - EQUIPMENT ZERO TURN MOWER	15,578.		15,578.46	4885	Open
PUBLIC WORKS	REVELS TURF & TRACTOR	2026-00366	ok	GROUNDS MAINT EQUIP	41,494.		41,494.58	4885	Open



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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
PUBLIC WORKS									
Vendor Code: 4885 REVELS TURF & TRACTOR					72,651.		72,651.50		
Total Vendor Code 4885:									
Vendor Code: 7749 CAROLINA INTERNATIONAL TRUCKS									
PUBLIC WORKS	CAROLINA INTERNATIONAL TRUCKS	2025-00204	ok	CAROLINA INTERNATIONAL TRUCKS - SCOWBODY DUMP TRUCK	196,149		196,149.75	7749	Open
Total Vendor Code 7749:					196,149		196,149.75		
Total PUBLIC WORKS:					1,383,5		1,309,351.56		
WATER									
Vendor Code: 1128 INDUSTRIAL REWINDING INC									
WATER	INDUSTRIAL REWINDING INC	2026-00372	ok	BLANKET PO FOR WWTP ELECTRIC MOTOR REPAIRS	25,000.		18,459.87	1128	Partial
Total Vendor Code 1128:					25,000.		18,459.87		
Vendor Code: 1137 WACCAMAW REGIONAL & PLANNING									
WATER	WACCAMAW REGIONAL & PLANNING	2025-00095	ok	WRCOG - ARPA	31,386.		11,870.99	1137	Partial
Total Vendor Code 1137:					31,386.		11,870.99		
Vendor Code: 15796 COASTAL ASPHALT LLC									
WATER	COASTAL ASPHALT LLC	2025-00278	ok	WATER UTILITIES ADMIN OFFICE ASPHALT RESURFACING	57,260.		7,737.20	15796	Partial
Total Vendor Code 15796:					57,260.		7,737.20		
Vendor Code: 16490 CONSENSUS CONSTRUCTION & CONSULTING INC									
WATER	CONSENSUS CONSTRUCTION & CONSULTING INC	2025-00093	ok	CONSENSUS CONSTRUCTION & CONSULTING - PROJ #1606	1,434,6		347,658.10	16490	Partial
WATER	CONSENSUS CONSTRUCTION & CONSULTING INC	2025-00286	ok	HEADWORKS BAR SCREEN REPLACEMENT PROJ 3408	488,876		488,876.00	16490	Open
Total Vendor Code 16490:					1,923,5		836,534.10		
Vendor Code: 16954 GREEN WAVE CONTRACTING INC									
WATER	GREEN WAVE CONTRACTING INC	2025-00092	ok	GREEN WAVE CONTRACTING - PROJ 4015	4,619,6		2,497,004.34	16954	Partial
Total Vendor Code 16954:					4,619,6		2,497,004.34		
Vendor Code: 18607 MELTON ELECTRIC CO INC									
WATER	MELTON ELECTRIC CO INC	2025-00099	ok	MELTON ELECTRIC - PUMP STATION GENERATORS	236,049		88,823.50	18607	Partial
Total Vendor Code 18607:					236,049		88,823.50		
Vendor Code: 18619 ROWE PROFESSIONAL SERVICES COMPANY									



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WATER									
Vendor Code: 18619 ROWE PROFESSIONAL SERVICES COMPANY									
WATER	ROWE PROFESSIONAL SERVICES COMPANY	2025-00170	ok	ROWE PROFESSIONAL SERVICES - ENGINEERING SERVICES PROJECT 1518	62,845.		23,560.00	18619	Partial
WATER	ROWE PROFESSIONAL SERVICES COMPANY	2025-00263	ok	N MERRIMAN -CONGDON STREET STORMWATER IMPROVEMENTS PROJ 4016	101,500		89,800.00	18619	Partial
Total Vendor Code 18619:					164,345		113,360.00		
Vendor Code: 18902 COMBS TECHNOLOGIES INC									
WATER	COMBS TECHNOLOGIES INC	2026-00373	ok	CONTROLLER PLC SANITAIRE PART FOR DECANTERS	16,351.		16,351.74	18902	Open
Total Vendor Code 18902:					16,351.		16,351.74		
Vendor Code: 19356 CITI INC									
WATER	CITI INC	2026-00436	ok	PROVIDE PROJECT 2402 CDBG GRANT 4-SP-22-004	61,525.		61,525.50	19356	Open
Total Vendor Code 19356:					61,525.		61,525.50		
Vendor Code: 19524 HOWARD ENGINEERING, INC.									
WATER	HOWARD ENGINEERING, INC.	2025-00100	ok	HOWARD ENGINEERING - PROJ 1607	15,980.		12,750.00	19524	Partial
Total Vendor Code 19524:					15,980.		12,750.00		
Vendor Code: 19855 BOLTON & MENK, INC									
WATER	BOLTON & MENK, INC	2025-00268	ok	WASTEWATER TREATMENT PLANT CONDITION ASSESSMENT PROJECT 1823	31,000.		7,100.00	19855	Partial
WATER	BOLTON & MENK, INC	2025-00267	ok	WASTEWATER LIFT STATION CONDITION ASSESSMENT PROJECT 1825	36,500.		13,170.00	19855	Partial
Total Vendor Code 19855:					67,500.		20,270.00		
Vendor Code: 19864 Thomas & Hutton Engineering Co									
WATER	Thomas & Hutton Engineering Co	2025-00271	ok	WILLOWBANK WATER MAIN IMPROVEMENTS ENGINEERING SERVICES PROJECT 1519	98,500.		77,840.00	19864	Partial
Total Vendor Code 19864:					98,500.		77,840.00		
Vendor Code: 19866 DON MOORHEAD CONSTRUCTION INC									
WATER	DON MOORHEAD CONSTRUCTION INC	2025-00273	ok	SCIIP GRANT PROJECT 1820	6,972,5		6,972,555.00	19866	Open
Total Vendor Code 19866:					6,972,5		6,972,555.00		
Vendor Code: 2709 PETE DUTY & ASSOCIATES, INC.									



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WATER									
Vendor Code: 2709 PETE DUTY & ASSOCIATES, INC.									
WATER	PETE DUTY & ASSOCIATES, INC.	2026-00395	ok	SULZER 12 HP PUMP	9,630.0		9,630.00	2709	Open
Total Vendor Code 2709:					9,630.0		9,630.00		
Vendor Code: 356 THOMAS SUPPLY CO INC									
WATER	THOMAS SUPPLY CO INC	2026-00371	ok	ELECTRICAL WIRE FOR SBR EQUIPMENT REPAIRS	10,000.		10,000.00	356	Open
Total Vendor Code 356:					10,000.		10,000.00		
Vendor Code: 4137 R H MOORE INC									
WATER	R H MOORE INC	2025-00266	ok	DIVISION II FORCE MAIN REPLACEMENT SCIIP GRANT A-23-C079 PROJECT 1821	3,247,9		3,247,960.00	4137	Open
Total Vendor Code 4137:					3,247,9		3,247,960.00		
Vendor Code: 4885 REVELS TURF & TRACTOR									
WATER	REVELS TURF & TRACTOR	**2025-00302	ok	REPLACEMENT OF MOWERS FOR DEPARTMENT	29,039.		29,039.78	4885	Open
Total Vendor Code 4885:					29,039.		29,039.78		
Vendor Code: 5360 CLEARWATER INC									
WATER	CLEARWATER INC	2026-00362	ok	SAMPLER FOR WWTP	11,318.		11,318.46	5360	Open
Total Vendor Code 5360:					11,318.		11,318.46		
Vendor Code: 5417 W K DICKSON & CO INC									
WATER	W K DICKSON & CO INC	2025-00094	ok	WK DICKSON & CO - SCIIP GRANT AWARD PROJ 1820 & 18201	416,717		348,066.56	5417	Partial
WATER	W K DICKSON & CO INC	2025-00115	ok	W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494	171,597		46,289.06	5417	Partial
WATER	W K DICKSON & CO INC	**2025-00116	ok	WK DICKSON - PROJ #1606	97,032.		59,153.64	5417	Partial
Total Vendor Code 5417:					685,346		453,509.26		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
WATER	COASTAL STRUCTURES CORPORATION	2025-00149	ok	COASTAL STRUCTURES - PROJ 1607	1,082,4		990,127.07	6524	Partial
Total Vendor Code 6524:					1,082,4		990,127.07		
Vendor Code: 75 CHLORINATOR SALES & SERVICE INC									
WATER	CHLORINATOR SALES & SERVICE INC	2025-00250	ok	CHLORINE SYSTEM ANNUAL MAINTENANCE WTP	8,000.0		3,097.80	75	Partial
Total Vendor Code 75:					8,000.0		3,097.80		
Vendor Code: 7749 CAROLINA INTERNATIONAL TRUCKS									



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WATER									
Vendor Code: 7749 CAROLINA INTERNATIONAL TRUCKS									
WATER	CAROLINA INTERNATIONAL TRUCKS	2025-00261	ok	PURCHASE OF A 2026 HX250 SFA DUMP TRUCK	282,698		282,698.06	7749	Open
Total Vendor Code 7749:					282,698		282,698.06		
Vendor Code: 7936 TANNER INDUSTRIES, INC.									
WATER	TANNER INDUSTRIES, INC.	2026-00424	ok	AMMONIA	20,000.		20,000.00	7936	Open
Total Vendor Code 7936:					20,000.		20,000.00		
Vendor Code: 89 INDUSTRIAL SOLUTIONS & SUPPLY									
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00311	ok		5,743.4		5,743.45	89	Open
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2026-00377	ok	25% SODIUM HYDROXIDE (CAUSTIC)	25,000.		25,000.00	89	Open
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2026-00375	ok	50% SULFURIC ACID	25,000.		25,000.00	89	Open
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2026-00426	ok	POLYMER	25,000.		25,000.00	89	Open
Total Vendor Code 89:					80,743.		80,743.45		
Vendor Code: 8905 PVS TECHNOLOGIES INC									
WATER	PVS TECHNOLOGIES INC	2025-00239	ok	FERRIC CHLORIDE	75,000.		19,898.08	8905	Partial
WATER	PVS TECHNOLOGIES INC	2026-00379	ok	FERRIC CHLORIDE	75,000.		75,000.00	8905	Open
Total Vendor Code 8905:					150,000		94,898.08		
Vendor Code: 9140 AQUA - AEROBIC SYSTEMS INC									
WATER	AQUA - AEROBIC SYSTEMS INC	2026-00381	ok	25 HP SBR MOTOR	22,208.		22,208.66	9140	Open
WATER	AQUA - AEROBIC SYSTEMS INC	2026-00382	ok	20 HP SBR MOTOR	22,783.		22,783.66	9140	Open
Total Vendor Code 9140:					44,992.		44,992.32		
Vendor Code: 9846 ANDRITZ SEPARATION INC									
WATER	ANDRITZ SEPARATION INC	2026-00369	ok	BELTS FOR BELT PRESS	5,565.3		5,565.33	9846	Open
Total Vendor Code 9846:					5,565.3		5,565.33		
Vendor Code: 9902 BRENNTAG MID-SOUTH INC									
WATER	BRENNTAG MID-SOUTH INC	2025-00272	ok	ORTHOPHOSPHATE	14,000.		2,440.00	9902	Partial
WATER	BRENNTAG MID-SOUTH INC	2025-00276	ok	25% SODIUM HYDROXIDE (CAUSTIC)	14,000.		1,490.30	9902	Partial
WATER	BRENNTAG MID-SOUTH INC	2026-00378	ok	25% SODIUM HYDROXIDE	25,000.		25,000.00	9902	Open
Total Vendor Code 9902:					53,000.		28,930.30		
Vendor Code: 9909 JONES CHEMICALS INC									
WATER	JONES CHEMICALS INC	2025-00297	ok	TON CHLORINE CYLINDERS	7,000.0		1,368.79	9909	Partial

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** Denotes the purchase order has a change order awaiting approval



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WATER									
Vendor Code: 9909 JONES CHEMICALS INC									
WATER	JONES CHEMICALS INC	2026-00376	ok	TON CHLORINE CYLINDERS	75,000.		75,000.00	9909	Open
WATER	JONES CHEMICALS INC	2026-00380	ok	TON CHLORINE CYLINDERS	25,000.		25,000.00	9909	Open
Total Vendor Code 9909:					107,000		101,368.79		
Total WATER:					20,117,		16,148,960.94		
Report Total:					28,264,		22,021,235.72		

CITY OF GEORGETOWN

Vehicle and Heavy Equipment Purchase Listing

July 31, 2025

Description	Department	Cost
2025 Ford Explorer	Police	73,827.50
2025 Ford Explorer	Police	73,827.50
2025 Ford Explorer	Police	73,827.50
2025 Ford Explorer	Police	73,827.50
2026 Chevrolet Equinox	Water Filtration	34,005.00
		329,315.00

CITY OF GEORGETOWN

ARPA Project Cost

July 31, 2025

Project Description	ARPA Funding	Total Cost	ARPA Balance
City Employee Bonus Pay CLOSED	450,000.00	450,000.00	-
Household Assistance Program (Habitat) CLOSED	200,000.00	200,000.00	-
Lift Station Portable Diesel Pumps CLOSED	161,545.09	161,545.09	-
Maryville Lift Station Supplement Project #1815 CLOSED	587,894.00	587,894.00	-
Historic District Sewer Line Repairs Project #1819 CLOSED	364,971.00	364,971.00	-
Historic District Sewer Line Inspection Project #1819 CLOSED	5,885.00	5,885.00	-
SCADA for Water Plant CLOSED	166,302.78	166,302.78	-
West End Water Main Improvements Project #1515 CLOSED	236,781.00	236,781.00	-
Sewer/MH Pipe Lining and Repairs Project #1818 CLOSED	626,748.03	626,748.03	-
WTP Secondary Sed Basin Project #1606 CLOSED	629,500.00	629,500.00	-
Maryville Water Distribution Improvements Phase I Project #1516 CLOSED	634,500.00	634,500.00	-
Maryville Water Distribution Improvements Phase I Project #1516 : Engineering CLOSED	62,500.00	62,500.00	-
Sewer/MH Pipe Lining and Repairs Project #1818 : Engineering CLOSED	125,525.00	125,525.00	-
Admin Cost (WRCOG)*	100,000.00	100,000.00	-
	4,352,151.90	4,352,151.90	-

**Final invoice received and paid; Final Reports to Close ARPA are pending per WRCOG*

CURRENT PROJECT LISTING REPORT FOR THE PERIOD ENDING 07.31.2025

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% Complete	balance remaining on PO
2005	2025-084	City Hall Rebuild - Project Management Services	LCK LLC	155,000.00	0.87	19,728.49
2005	2025-027	New City Hall Project	COASTAL STRUCTURES	864,810.00	0.39	530,770.36
1103	2025-107	FIRE TRAINING CENTER	COASTAL STRUCTURES	71,880.00	1.00	-
1222	2025-085	East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019 - A/E Services - PO issued 9.08.2022	ROSENBLUM COE	92,500.00	0.94	5,428.34
1234 1923 3501	2025-117	ARCHITECTURAL SERVICES MUNICIPAL COMPLEX	TYCH AND WALKER	73,875.00	0.77	17,175.00
1234 1923 3501	2025-280	MUNICIPAL COMPLEX BLDG	COASTAL STRUCTURES	567,265.37	0.04	543,854.40
1240	2025-269	Morgan Park Walking Trail and Bridge	G3 Engineering	150,335.00	0.05	142,676.96
1606	2025-116	WTP Secondary Sedimentation Basin - Engineering Services - EDA Grant #04-79-07777	WK Dickson	526,700.00	0.89	59,153.64
1518	2025-170	Maryville Water Distribution Improvements Phase II	Rowe	70,000.00	0.66	23,560.00
1519	2025-271	Willowbank Watermain Improvements Project	Thomas & Hutton	98,500.00	1.00	77,840.00
1606	2025-093	WTP Secondary Sedimentation Basin/WTP FLOC/SED Basin No. 2 - Construction	Consensus	5,223,180.87	0.95	283,418.69
1607	2025-100	Raw Water Station Electrical Upgrades	Howard Engineering	83,480.00	0.85	12,750.00
1607	2025-149	Raw Water Station Electrical Upgrades	Coastal Structures	1,082,485.00	0.09	990,127.07

CURRENT PROJECT LISTING REPORT FOR THE PERIOD ENDING 07.31.2025

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% Complete	balance remaining on PO
1820 & 1821	2025-094	Pump Station #11 and 20 in Force Main Replacement	WK Dickson	1,223,000.00	0.72	348,066.56
1820	2025-273	Division 1 Pump Station contractor	Moorhead Construction	6,972,555.00	0	6,972,555.00
1821	2025-266	Division 2 Force Main Replacment SCIIP Grant contractor	R H Moore	3,247,960.00	0.00	3,247,960.00
1927	2025-114	Front St Under Ground (UG) Infrastructure Upgrade Project - Engineering	Utility Technology	102,500.00	0.75	25,788.14
2402	2025-118	Cleland Street Parking Lot - Engineering Services	Hanna Engineering	22,500.00	0.52	10,900.00
3408	2025-286	WWTP Bar Screen Replacement	consensus construction & consulting	488,876.00	0.00	488,876.00
4015	2025-115	Stormwater System Improvements - Engineering - EDA Grant number 04-79-07494 - Change orders 1, 2 & 3 processed 2.17.2023	WK Dickson	567,200.00	0.92	46,289.06
4015	2025-092	Historic District Stormwater Improvements	Green Wave	6,251,220.00	0.60	2,497,004.34
4016	2025-263	North Merriman-Congdon st Stormwater Improvements	Rowe Professional	101,500.00	0.12	89,800.00
4017	2025-216	Stormwater Pump station Feasibility	WK Dickson	72,000.00	0.95	3,600.00

CITY OF GEORGETOWN
SALE OF ASSETS - FY26

GovDeal							
Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
07.10.2025	657	16006	WATER	2014 FORD F250	\$13,600.00	AUCTIONED IN JUNE	2025-00063932
07.10.2025	647	10705	PW	1996 FORD FT900F	\$5,550.00	AUCTIONED IN JUNE	2025-00063930
07.10.2025	649	10818	WATER	1194 GMC C7HO64	\$5,550.00	AUCTIONED IN JUNE	2025-00063928
07.10.2025	654	12161	PW	2009 FORD F250	\$5,350.00	AUCTIONED IN JUNE	2025-00063927
710.2025	637	10040	B&P	1197 FORD F150	\$5,050.00	AUCTIONED IN JUNE	2025-00063926
07.09.2025	644	10644	ELEC	2007 FORD F150	\$4,501.00	AUCTIONED IN JUNE	2025-00063903
07.09.2025	650	11234	WATER	2005 FORD F150	\$4,275.00	AUCTIONED IN JUNE	2025-00063901
07.09.2025	642	10181	FLEET	2004 CHEVY SILVERADO	\$4,000.00	AUCTIONED IN JUNE	2025-00063898
07.09.2025	656	13002	POL	2010 CROWN VIC	\$2,925.00	AUCTIONED IN JUNE	2025-00063897
07.09.2025	653	12159	POL	2008 CROWN VIC	\$2,850.00	AUCTIONED IN JUNE	2025-00063896
07.09.2025	641	10177	MC	2006 CHEV IMPALA	\$2,046.00	AUCTIONED IN JUNE	2025-00063893
07.09.2025	661	16014A	POL	2014 FORD TAURUS	\$2,000.00	AUCTIONED IN JUNE	2025-00063891
07.09.2025	658	16008A	POL	2014 FORD TAURUS	\$575.00	AUCTIONED IN JUNE	2025-00063888
07.14.2025	645	10645	ELEC	1990 FORD F800 BUCKET TRUCK	\$4,501.00	AUCTIONED IN JUNE	2025-00064551
07.14.2025	648	10717	PW	2005 GMC GARBAGE TRUCK	\$8,800.00	AUCTIONED IN JUNE	2025-00064556
07.14.2025	660	16013A	POL	2014 FORD TAURUS	\$722.00	AUCTIONED IN JUNE	2025-00064562
07.14.2025	643	10185	POL	2006 DODGE RAM	\$4,550.00	AUCTIONED IN JUNE	2025-00064564
07.14.2025	640	10119	FLEET	1992 DODGE D250	\$3,400.00	AUCTIONED IN JUNE	2025-00064567
07.21.2025	662	19007	WATER	2004 STERLING TRUCK	\$26,800.00	AUCTIONED IN JUNE	2025-00065748
07.21.2025	665	17033	PW	2015 JOHN DEERE WHEEL LOADER	\$20,300.00	AUCTIONED IN JUNE	2025-00065749
07.29.2025	652	12013	POL	2008 CHEV TRALIBLAZER	\$1,127.00	AUCTIONED IN JUNE	2025-00067726
07.29.2025	655	12226	POL	2009 DODGE CHARGER	\$1,666.00	AUCTIONED IN JUNE	2025-00067710
Total July					\$130,138.00		
				no activity			
Total August					-		
				no activity			
Total September					-		
				no activity			
Total October					-		
				no activity			
Total November							

CITY OF GEORGETOWN							
SALE OF ASSETS - FY26							
GovDeal							
Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
				no activity			
				Total December			
				no activity			
				Total January			
				no activity			
				Total February			
				Total March	-		
				Total April	-		
				Total May			
				Total June	-		
				TOTAL PER G/L	130,138.00		
				ASSET GL 0010.00.00.3910.0001	130,138.00		
				MISC GL 0010.00.00.3690.0002			

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Estimated Revenues							
0010.00.00.3020.0008	Opioid Recovery Program	101,088	0	101,088	118,542	0	117
0010.00.00.3110.0001	Property Taxes - Real	5,346,613	0	5,346,613	4,957,816	0	93
0010.00.00.3110.0003	Property Taxes - Vehicles	380,000	0	380,000	467,363	0	123
0010.00.00.3110.0004	Inventory Tax	132,978	0	132,978	99,734	0	75
0010.00.00.3110.0005	Prop Tax-Penalties & Cost	33,000	0	33,000	0	0	0
0010.00.00.3110.0006	Homestead Exemption Tax	156,000	0	156,000	213,758	0	137
0010.00.00.3110.0007	Manufacturer's Tax Reduce	130,000	0	130,000	209,249	0	161
0010.00.00.3110.0008	Motor Carrier Lieu of Tax	16,000	0	16,000	37,042	0	232
0010.00.00.3110.0011	Boat and Motor Taxes	70,000	0	70,000	66,782	0	95
0010.00.00.3210.0001	Business Licenses	4,000,000	0	4,000,000	3,761,179	0	94
0010.00.00.3210.0002	Business Lic - Penalites	15,000	0	15,000	19,570	0	130
0010.00.00.3220.0001	Cable TV Franchise	140,000	0	140,000	114,352	0	82
0010.00.00.3220.0002	S.C. Electric & Gas Co.	89,000	0	89,000	91,422	0	103
0010.00.00.3230.0001	Electrical Permits	5,000	0	5,000	8,746	0	175
0010.00.00.3230.0002	Plumbing Permits	2,500	0	2,500	4,020	0	161
0010.00.00.3230.0003	Gas Permits	2,500	0	2,500	957	0	38
0010.00.00.3230.0004	Building Permits	110,000	0	110,000	140,883	0	128
0010.00.00.3230.0005	Yard Sale Permits	50	0	50	27	0	54
0010.00.00.3230.0006	Mobile Home Permits	500	0	500	3,000	0	600
0010.00.00.3230.0007	Demolition & Clearance	2,000	0	2,000	3,000	0	150
0010.00.00.3230.0008	Mechanical Permits	5,000	0	5,000	9,656	0	193
0010.00.00.3230.0010	Bus Lic Inspection Fee	50	0	50	37,311	0	74,622
0010.00.00.3230.0013	Burning Permit	50	0	50	50	0	100
0010.00.00.3230.0014	Construct Parking Permit	50	0	50	620	0	1,240
0010.00.00.3230.0015	Reinspection Fee	4,000	0	4,000	675	0	17
0010.00.00.3230.0016	Permit Not Posted On-Site	50	0	50	0	0	0
0010.00.00.3230.0019	Stop Work Order Fee	1,000	0	1,000	3,050	0	305
0010.00.00.3230.0020	Board of Appeals Fee	500	0	500	3,300	0	660
0010.00.00.3230.0021	Zoning Fees	7,200	0	7,200	11,850	0	165
0010.00.00.3230.0022	Plan Review Fee	60,000	0	60,000	58,242	0	97
0010.00.00.3230.0023	Sign Permit Fee	2,000	0	2,000	8,485	0	424
0010.00.00.3230.0024	Planning Commission Fees	50	0	50	600	0	1,200
0010.00.00.3230.0025	ARB Fees	1,000	0	1,000	6,590	0	659
0010.00.00.3230.0026	Plat Approval Fees	500	0	500	814	0	163
0010.00.00.3230.0027	Special Events Permit	750	0	750	4,605	0	614
0010.00.00.3230.0028	Miscellaneous permits	200	0	200	6,400	0	3,200
0010.00.00.3230.0029	STR Permits	0	0	0	17,316	0	0
0010.00.00.3230.0030	Community Appearance Board Ap	0	0	0	1,000	0	0
0010.00.00.3240.0008	Fire Impact Fee	90,000	0	90,000	53,030	0	59
0010.00.00.3320.0000	State Grants	204,391	0	204,391	258,273	0	126
0010.00.00.3320.0008	Other Local Grants	6,500	0	6,500	0	0	0
0010.00.00.3350.0001	Local Government Fund	196,933	0	196,933	217,026	0	110
0010.00.00.3350.0004	Fema Recovery	0	0	0	5,386	0	0
0010.00.00.3440.0005	SRO Reimbursement	178,000	0	178,000	0	0	0
0010.00.00.3510.0001	Police Fines	70,000	0	70,000	111,288	0	159
0010.00.00.3510.0003	Parking Fines	12,000	0	12,000	45,485	0	379
0010.00.00.3510.0007	Sunday Liquor Sales	12,000	0	12,000	7,400	0	62
0010.00.00.3510.0008	Victim's Asst. Fees-(%)	5,000	0	5,000	15,320	0	306
0010.00.00.3510.0009	Victim's Asst. Flat Fees	2,000	0	2,000	3,498	0	175
0010.00.00.3510.0010	Misc Police Revenue	5,000	0	5,000	8,107	0	162

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Estimated Revenues							
0010.00.00.3610.0001	Investment Earnings	225,000	0	225,000	492,810	0	219
0010.00.00.3620.0000	Rents and Royalties	17,000	0	17,000	20,772	0	122
0010.00.00.3630.0001	Fees for GIS/B&P Documents	50	0	50	30	0	60
0010.00.00.3630.0005	FOIA Fees	120	0	120	767	0	639
0010.00.00.3640.0000	Housing Authority FILOT	45,000	0	45,000	71,126	0	158
0010.00.00.3640.0001	Steel Mill FILOT	5,000	0	5,000	0	0	0
0010.00.00.3670.0005	Donations/Private Sources	0	0	0	500	0	0
0010.00.00.3670.0007	Donations and Promotions-Poli	0	0	0	3,976	0	0
0010.00.00.3680.0000	Work Comp Reimbursement	48,832	0	48,832	48,832	0	100
0010.00.00.3690.0000	Cash Over & Short	0	0	0	25	0	0
0010.00.00.3690.0002	Miscellaneous Revenue	15,000	0	15,000	660,814	0	4,405
0010.00.00.3690.0003	Insurance Proceeds	15,000	0	15,000	72,482	0	483
0010.00.00.3690.0005	Set-off Debt Collection Fees	500	0	500	15,376	0	3,075
0010.00.00.3690.0013	Returned Check Fees	2,000	0	2,000	2,310	0	116
0010.00.00.3700.0000	Overpayments	0	0	0	144	0	0
0010.00.00.3710.0000	Budget Balancing Account	0	(8,325)	8,325	0	0	0
0010.00.00.3910.0001	Sale of Assets	0	0	0	15,600	0	0
0010.00.00.3920.0001	From Electric Fund	844,043	0	844,043	844,043	0	100
0010.00.00.3920.0002	From Water Fund	338,950	0	338,950	338,949	0	100
0010.00.00.3920.0003	From Accom Tax Fund	32,000	0	32,000	27,176	0	85
0010.00.00.3920.0005	From Wastewater Fund	355,830	0	355,830	355,831	0	100
0010.00.00.3920.0007	From Stormwater Fund	0	0	0	450	0	0
0010.00.00.3920.0009	From Hospitality Fund	125,000	0	125,000	125,000	0	100
0010.00.00.3930.0002	Lease Purchase Proceeds	0	0	0	25	0	0
0010.00.00.3940.0002	Transfer from fund balance	554,076	0	554,076	0	0	0
0010.20.00.3950.0002	Unclassified Revenue Clearing	0	0	0	1,561	0	0
Estimated Revenues		14,219,854	(8,325)	14,228,179	14,311,418	0	100.59
Account Category: Appropriations							
0010.01.00.4000.0101	Regular Pay	409,900	0	409,900	412,041	0	101
0010.01.00.4010.0103	Overtime	0	0	0	2,763	0	0
0010.01.00.4050.0114	FICA	31,500	0	31,500	30,293	0	96
0010.01.00.4060.0116	Retirement	76,200	0	76,200	76,220	0	100
0010.01.00.4080.0125	SCMIT Worker's Comp Ins.	11,979	0	11,979	9,659	0	81
0010.01.00.4100.0001	Health Claims Cost	34,026	0	34,026	42,015	0	123
0010.01.00.4100.0002	Health Claim Costs-Retire	9,472	0	9,472	11,606	0	123
0010.01.00.5000.0101	Supplies and Materials	5,000	0	5,000	3,288	0	66
0010.01.00.5000.0102	Equipment	200	0	200	0	0	0
0010.01.00.5000.0105	Printing and Binding	300	0	300	0	0	0
0010.01.00.6100.0111	Communications- Landline	6,500	0	6,500	4,222	0	65
0010.01.00.6100.0112	Postage	500	0	500	(3,146)	0	(629)
0010.01.00.6100.1110	Communications- Wireless	3,000	0	3,000	1,256	0	42
0010.01.00.6200.0114	Advertising	0	0	0	1,017	0	0
0010.01.00.6400.0124	Travel Expense	5,000	0	5,000	922	0	18
0010.01.00.6500.0127	Electricity	3,660	0	3,660	3,560	0	97
0010.01.00.6500.0128	Water	752	0	752	1,094	0	145
0010.01.00.6500.0129	Wastewater	823	0	823	764	0	93
0010.01.00.6500.0130	Sanitation	1,054	0	1,054	938	0	89
0010.01.00.6500.0133	Stormwater	1,340	0	1,340	1,325	0	99
0010.01.00.6500.0134	Security Lights	1,622	0	1,622	1,733	0	107

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.01.00.6500.1271	Electricity- Sales Tax	120	0	120	130	0	108
0010.01.00.6600.0105	COVID-19 Pandemic Expense	0	0	0	560	0	0
0010.01.00.6600.0139	Fleet Services-RTA Mtce Alloc	0	0	0	26	0	0
0010.01.00.6600.0145	Gasoline & Oil	1,500	0	1,500	576	0	38
0010.01.00.6600.1391	Fleet Services -Departmental	424	0	424	504	0	119
0010.01.00.6700.0156	Equipment Rental/Lease	5,900	0	5,900	3,588	0	61
0010.01.00.6850.0180	Membership Dues and Fees	2,874	0	2,874	384	0	13
0010.01.00.6850.0182	Other Operating Expenses	3,000	0	3,000	1,194	0	40
0010.01.00.6850.0186	Training	5,575	0	5,575	2,212	0	40
0010.01.00.6850.1801	Subscriptions	375	0	375	280	0	75
0010.01.00.6860.0187	Professional Services	5,000	0	5,000	0	0	0
0010.01.00.6860.0195	Repair/Maint Svc Contract	800	0	800	1,295	0	162
0010.01.00.6860.1895	Employee wellness services	3,009	0	3,009	2,622	0	87
0010.01.00.6870.0204	Janitorial Services	5,819	0	5,819	5,784	0	99
0010.01.00.7950.0001	IT Internal Allocations	49,384	0	49,384	26,023	0	53
0010.01.00.7950.0995	GF Cost Distribution	(397,199)	0	(397,199)	(397,199)	0	100
0010.01.02.4000.0101	Regular Pay	101,711	0	101,711	121,328	0	119
0010.01.02.4050.0114	FICA	7,781	0	7,781	8,128	0	104
0010.01.02.4060.0116	Retirement	18,878	0	18,878	16,802	0	89
0010.01.02.4080.0125	SCMIT Worker's Comp Ins.	2,672	0	2,672	0	0	0
0010.01.02.4100.0001	Health Claims Cost	38,187	0	38,187	31,720	0	83
0010.01.02.4100.0002	Health Claim Costs-Retire	2,253	0	2,253	0	0	0
0010.01.02.5000.0101	Supplies and Materials	2,000	0	2,000	576	0	29
0010.01.02.5000.0102	Equipment	5,495	0	5,495	3,392	0	62
0010.01.02.5000.0105	Printing and Binding	600	0	600	0	0	0
0010.01.02.6100.0111	Communications- Landline	850	0	850	0	0	0
0010.01.02.6100.0112	Postage	400	0	400	60	0	15
0010.01.02.6100.1110	Communications- Wireless	6,300	0	6,300	4,787	0	76
0010.01.02.6200.0114	Advertising	3,000	0	3,000	2,207	0	74
0010.01.02.6400.0124	Travel Expense	19,415	0	19,415	2,397	0	12
0010.01.02.6700.0156	Equipment Rental/Lease	11,000	0	11,000	5,057	5,664	46
0010.01.02.6850.0180	Membership Dues and Fees	0	0	0	560	0	0
0010.01.02.6850.0182	Other Operating Expenses	4,800	0	4,800	1,340	0	28
0010.01.02.6850.0186	Training	13,305	0	13,305	525	0	4
0010.01.02.6860.0187	Professional Services	300	0	300	0	0	0
0010.01.02.6860.1895	Employee wellness services	11,004	0	11,004	9,614	0	87
0010.01.02.7950.0001	IT Internal Allocations	56,438	0	56,438	23,895	0	42
0010.04.00.4000.0101	Regular Pay	693,000	0	693,000	634,873	0	92
0010.04.00.4010.0103	Overtime	5,000	0	5,000	488	0	10
0010.04.00.4010.0106	Contract Labor	15,000	0	15,000	6,919	0	46
0010.04.00.4050.0114	FICA	54,000	0	54,000	46,888	0	87
0010.04.00.4060.0116	Retirement	130,500	0	130,500	118,069	0	90
0010.04.00.4080.0125	SCMIT Worker's Comp Ins.	8,168	0	8,168	6,069	0	74
0010.04.00.4100.0001	Health Claims Cost	63,514	0	63,514	61,250	0	96
0010.04.00.4100.0002	Health Claim Costs-Retire	2,253	0	2,253	639	0	28
0010.04.00.5000.0101	Supplies and Materials	6,000	0	6,000	3,630	0	61
0010.04.00.5000.0102	Equipment	1,398	0	1,398	1,110	0	79
0010.04.00.5000.0105	Printing and Binding	600	0	600	0	0	0
0010.04.00.6100.0111	Communications- Landline	5,000	0	5,000	848	0	17
0010.04.00.6100.0112	Postage	7,000	0	7,000	11,148	0	159

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.04.00.6100.1110	Communications- Wireless	500	0	500	589	0	118
0010.04.00.6400.0124	Travel Expense	5,000	3,000	2,000	1,532	0	77
0010.04.00.6500.0127	Electricity	8,594	0	8,594	2,539	0	30
0010.04.00.6500.0128	Water	645	0	645	937	0	145
0010.04.00.6500.0129	Wastewater	706	0	706	655	0	93
0010.04.00.6500.0130	Sanitation	903	0	903	804	0	89
0010.04.00.6500.0133	Stormwater	1,163	0	1,163	1,095	0	94
0010.04.00.6500.0134	Security Lights	1,500	0	1,500	1,485	0	99
0010.04.00.6500.1271	Electricity- Sales Tax	103	0	103	111	0	108
0010.04.00.6700.0156	Equipment Rental/Lease	10,761	0	10,761	5,068	0	47
0010.04.00.6850.0180	Membership Dues and Fees	2,000	0	2,000	1,570	0	79
0010.04.00.6850.0182	Other Operating Expenses	3,000	(3,000)	6,000	4,669	0	78
0010.04.00.6850.0184	Continuing Education	1,600	0	1,600	400	0	25
0010.04.00.6850.0186	Training	3,250	0	3,250	2,306	0	71
0010.04.00.6850.1801	Subscriptions	300	0	300	0	0	0
0010.04.00.6860.0189	Employee Medical	650	0	650	0	0	0
0010.04.00.6860.1895	Employee wellness services	10,007	0	10,007	8,740	0	87
0010.04.00.7950.0001	IT Internal Allocations	49,384	0	49,384	20,908	0	42
0010.04.00.7950.0995	GF Cost Distribution	(436,332)	0	(436,332)	(436,332)	0	100
0010.05.05.4000.0101	Regular Pay	2,823,020	0	2,823,020	2,442,234	0	87
0010.05.05.4010.0103	Overtime	120,300	0	120,300	161,607	0	134
0010.05.05.4010.0105	On-call pay	6,000	0	6,000	5,414	0	90
0010.05.05.4010.0106	Contract Labor	2,500	0	2,500	1,666	0	67
0010.05.05.4050.0114	FICA	226,500	0	226,500	191,341	0	84
0010.05.05.4060.0116	Retirement	626,000	0	626,000	561,201	0	90
0010.05.05.4080.0125	SCMIT Worker's Comp Ins.	163,355	0	163,355	151,624	0	93
0010.05.05.4100.0001	Health Claims Cost	311,286	0	311,286	292,551	0	94
0010.05.05.4100.0002	Health Claim Costs-Retire	65,871	0	65,871	59,861	0	91
0010.05.05.5000.0101	Supplies and Materials	24,454	0	24,454	19,666	0	80
0010.05.05.5000.0102	Equipment	23,717	0	23,717	22,305	0	94
0010.05.05.5000.0103	Furniture	6,000	0	6,000	5,171	0	86
0010.05.05.5000.0108	SRO Grant Expenses	30,560	0	30,560	1,303	0	4
0010.05.05.5010.0101	Uniforms and Clothing	59,159	0	59,159	55,604	0	94
0010.05.05.6100.0111	Communications- Landline	12,050	0	12,050	1,501	0	12
0010.05.05.6100.0112	Postage	500	0	500	245	0	49
0010.05.05.6100.1110	Communications- Wireless	60,984	0	60,984	72,204	0	118
0010.05.05.6200.0114	Advertising	1,500	0	1,500	1,500	0	100
0010.05.05.6400.0124	Travel Expense	23,485	0	23,485	7,474	0	32
0010.05.05.6500.0127	Electricity	30,601	0	30,601	30,050	0	98
0010.05.05.6500.0128	Water	4,399	0	4,399	4,035	0	92
0010.05.05.6500.0129	Wastewater	3,314	0	3,314	3,031	0	91
0010.05.05.6500.0130	Sanitation	2,255	0	2,255	2,007	0	89
0010.05.05.6500.0133	Stormwater	3,182	0	3,182	1,989	0	63
0010.05.05.6500.0134	Security Lights	3,192	0	3,192	3,409	0	107
0010.05.05.6500.1271	Electricity- Sales Tax	1,020	0	1,020	1,066	0	105
0010.05.05.6600.0103	Emergency Preparedness	0	0	0	9,384	0	0
0010.05.05.6600.0133	Repairs & Maint. Services	38,000	(8,325)	46,325	44,313	0	96
0010.05.05.6600.0139	Fleet Services-RTA Mtce Alloc	32,200	0	32,200	30,612	0	95
0010.05.05.6600.0145	Gasoline & Oil	115,500	0	115,500	113,230	0	98
0010.05.05.6600.1391	Fleet Services -Departmental	33,600	0	33,600	51,761	0	154

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.05.05.6600.1392	Fleet Svcs- Outside Vends	25,500	0	25,500	25,309	0	99
0010.05.05.6700.0156	Equipment Rental/Lease	7,100	0	7,100	4,124	0	58
0010.05.05.6820.1721	Prisoner Housing	70,000	0	70,000	59,587	800	85
0010.05.05.6850.0180	Membership Dues and Fees	3,025	0	3,025	3,160	0	104
0010.05.05.6850.0182	Other Operating Expenses	7,100	0	7,100	5,152	0	73
0010.05.05.6850.0184	Continuing Education	3,000	0	3,000	0	0	0
0010.05.05.6850.0186	Training	12,405	0	12,405	12,663	0	102
0010.05.05.6850.0187	Special Projects	9,350	0	9,350	10,655	0	114
0010.05.05.6850.0189	Reserve Program	2,950	0	2,950	2,723	0	92
0010.05.05.6850.1801	Subscriptions	11,285	0	11,285	8,799	0	78
0010.05.05.6850.1861	Law Enforce Accreditation/Pol	11,500	0	11,500	9,791	0	85
0010.05.05.6860.0184	Technology Services	41,500	0	41,500	40,565	0	98
0010.05.05.6860.0189	Employee Medical	2,775	0	2,775	3,206	0	116
0010.05.05.6860.0194	Other Prof/Tech Services	85,000	0	85,000	85,000	0	100
0010.05.05.6860.0195	Repair/Maint Svc Contract	38,400	0	38,400	34,303	0	89
0010.05.05.6860.1895	Employee wellness services	36,021	0	36,021	30,589	0	85
0010.05.05.6870.0203	Contract Services	8,500	0	8,500	7,713	0	91
0010.05.05.6870.0204	Janitorial Services	5,819	0	5,819	5,820	0	100
0010.05.05.7950.0001	IT Internal Allocations	57,151	0	57,151	20,908	0	37
0010.05.05.7950.0010	911 Expense Billing	(1,888)	0	(1,888)	0	0	0
0010.05.07.4000.0101	Regular Pay	42,300	0	42,300	44,680	0	106
0010.05.07.4010.0103	Overtime	2,000	0	2,000	0	0	0
0010.05.07.4050.0114	FICA	3,500	0	3,500	3,367	0	96
0010.05.07.4060.0116	Retirement	7,900	0	7,900	(13,999)	0	(177)
0010.05.07.4080.0125	SCMIT Worker's Comp Ins.	2,178	0	2,178	1,177	0	54
0010.05.07.4100.0001	Health Claims Cost	0	0	0	81	0	0
0010.05.07.4150.0133	Uniforms & Clothing	400	0	400	0	0	0
0010.05.07.5000.0101	Supplies and Materials	1,050	0	1,050	733	0	70
0010.05.07.5000.0102	Equipment	1,375	0	1,375	668	0	49
0010.05.07.5010.0101	Uniforms and Clothing	400	0	400	397	0	99
0010.05.07.6100.0111	Communications- Landline	300	0	300	0	0	0
0010.05.07.6100.0112	Postage	150	0	150	0	0	0
0010.05.07.6100.1110	Communications- Wireless	2,020	0	2,020	0	0	0
0010.05.07.6400.0124	Travel Expense	1,875	0	1,875	1,207	0	64
0010.05.07.6600.0105	COVID-19 Pandemic Expense	0	0	0	26	0	0
0010.05.07.6600.0133	Repairs & Maint. Services	800	0	800	800	0	100
0010.05.07.6600.0134	Radio Repairs	650	0	650	0	0	0
0010.05.07.6600.0145	Gasoline & Oil	3,500	0	3,500	296	0	8
0010.05.07.6600.1391	Fleet Services -Departmental	0	0	0	632	0	0
0010.05.07.6700.0156	Equipment Rental/Lease	250	0	250	0	0	0
0010.05.07.6850.0180	Membership Dues and Fees	325	0	325	0	0	0
0010.05.07.6850.0182	Other Operating Expenses	1,300	0	1,300	727	0	56
0010.05.07.6850.0186	Training	750	0	750	419	0	56
0010.05.07.6850.0187	Special Projects	350	0	350	0	0	0
0010.05.07.6860.0195	Repair/Maint Svc Contract	650	0	650	495	0	76
0010.05.07.6860.1895	Employee wellness services	0	0	0	874	0	0
0010.05.07.7950.0001	IT Internal Allocations	0	0	0	2,987	0	0
0010.05.26.6600.0139	Fleet Services-RTA Mtce Alloc	0	0	0	908	0	0
0010.05.26.6600.1391	Fleet Services -Departmental	0	0	0	1,489	0	0
0010.05.26.6850.0182	Other Operating Expenses	0	0	0	1,397	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Budget Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget	24-25 Used
Fund: 0010 General Fund								
Account Category: Appropriations								
0010.06.00.4000.0101	Regular Pay	221,500	194,393	27,107	0	0		0
0010.06.00.4010.0103	Overtime	2,500	(7,440)	9,940	0	0		0
0010.06.00.4010.0106	Contract Labor	50,000	50,000	0	0	0		0
0010.06.00.4050.0114	FICA	17,500	15,364	2,136	0	0		0
0010.06.00.4060.0116	Retirement	42,000	38,736	3,264	0	0		0
0010.06.00.4080.0125	SCMIT Worker's Comp Ins.	4,901	4,901	0	1,052	0		0
0010.06.00.4100.0001	Health Claims Cost	29,736	29,736	0	0	0		0
0010.06.00.5000.0101	Supplies and Materials	2,070	2,070	0	68	0		0
0010.06.00.5000.0103	Furniture	200	200	0	0	0		0
0010.06.00.5010.0101	Uniforms and Clothing	320	320	0	0	0		0
0010.06.00.6100.0112	Postage	2,768	2,768	0	0	0		0
0010.06.00.6200.0114	Advertising	588	588	0	833	0		0
0010.06.00.6400.0124	Travel Expense	4,320	4,320	0	0	0		0
0010.06.00.6500.0127	Electricity	1,111	1,111	0	0	0		0
0010.06.00.6500.0128	Water	215	215	0	0	0		0
0010.06.00.6500.0129	Wastewater	235	235	0	0	0		0
0010.06.00.6500.0130	Sanitation	301	301	0	97	0		0
0010.06.00.6500.0133	Stormwater	426	426	0	136	0		0
0010.06.00.6500.0134	Security Lights	464	464	0	180	0		0
0010.06.00.6500.1271	Electricity- Sales Tax	34	34	0	3	0		0
0010.06.00.6600.0133	Repairs & Maint. Services	550	550	0	0	0		0
0010.06.00.6600.0139	Fleet Services-RTA Mtce Alloc	1,000	1,000	0	0	0		0
0010.06.00.6600.0145	Gasoline & Oil	3,867	3,867	0	104	0		0
0010.06.00.6600.1391	Fleet Services -Departmental	750	750	0	0	0		0
0010.06.00.6700.0156	Equipment Rental/Lease	3,750	3,750	0	0	0		0
0010.06.00.6850.0180	Membership Dues and Fees	900	900	0	0	0		0
0010.06.00.6850.0182	Other Operating Expenses	340	0	340	0	0		0
0010.06.00.6850.0184	Continuing Education	2,947	2,947	0	0	0		0
0010.06.00.6850.0186	Training	5,096	5,096	0	0	0		0
0010.06.00.6860.0191	Contract Services/Studies	54,500	69,500	(15,000)	0	0		0
0010.06.00.7950.0001	IT Internal Allocations	10,582	10,582	0	0	0		0
0010.09.00.4000.0101	Regular Pay	236,750	(221,500)	458,250	457,873	0		100
0010.09.00.4010.0103	Overtime	2,000	(2,500)	4,500	990	0		22
0010.09.00.4010.0106	Contract Labor	2,500	(50,000)	52,500	1,500	8,500		3
0010.09.00.4050.0114	FICA	18,500	(17,500)	36,000	33,742	0		94
0010.09.00.4060.0116	Retirement	44,500	(42,000)	86,500	84,566	0		98
0010.09.00.4080.0125	SCMIT Worker's Comp Ins.	4,356	(4,901)	9,257	3,605	0		39
0010.09.00.4100.0001	Health Claims Cost	29,736	(29,736)	59,472	51,386	0		86
0010.09.00.5000.0101	Supplies and Materials	2,235	(2,390)	4,625	3,423	0		74
0010.09.00.5000.0102	Equipment	2,300	0	2,300	701	0		30
0010.09.00.5000.0103	Furniture	100	(200)	300	0	0		0
0010.09.00.5000.0105	Printing and Binding	1,820	0	1,820	313	0		17
0010.09.00.5150.0124	Department Supplies	200	0	200	166	0		83
0010.09.00.6100.0111	Communications- Landline	1,000	0	1,000	971	0		97
0010.09.00.6100.0112	Postage	1,450	(2,768)	4,218	3,064	0		73
0010.09.00.6100.1110	Communications- wireless	1,300	0	1,300	4,497	0		346
0010.09.00.6200.0114	Advertising	4,590	(588)	5,178	4,258	0		82
0010.09.00.6400.0124	Travel Expense	4,000	(4,320)	8,320	4,092	0		49
0010.09.00.6500.0127	Electricity	1,111	(1,111)	2,222	1,649	0		74
0010.09.00.6500.0128	Water	215	(215)	430	625	0		145

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.09.00.6500.0129	Wastewater	235	(235)	470	396	0	84
0010.09.00.6500.0130	Sanitation	301	(301)	602	438	0	73
0010.09.00.6500.0133	Stormwater	426	(426)	852	613	0	72
0010.09.00.6500.0134	Security Lights	464	(464)	928	810	0	87
0010.09.00.6500.1271	Electricity- Sales Tax	35	(34)	69	155	0	225
0010.09.00.6600.0133	Repairs & Maint. Services	465	(550)	1,015	0	0	0
0010.09.00.6600.0139	Fleet Services-RTA Mtce Alloc	500	(1,000)	1,500	366	0	24
0010.09.00.6600.0145	Gasoline & Oil	3,000	(3,867)	6,867	3,252	0	47
0010.09.00.6600.1391	Fleet Services -Departmental	1,000	(750)	1,750	1,570	0	90
0010.09.00.6600.1392	Fleet Svcs- Outside Vends	150	0	150	336	0	224
0010.09.00.6700.0156	Equipment Rental/Lease	3,750	(3,750)	7,500	3,833	0	51
0010.09.00.6850.0180	Membership Dues and Fees	2,000	(900)	2,900	1,096	0	38
0010.09.00.6850.0182	Other Operating Expenses	415	0	415	973	0	234
0010.09.00.6850.0184	Continuing Education	2,000	(2,947)	4,947	412	0	8
0010.09.00.6850.0186	Training	1,300	(5,096)	6,396	121	0	2
0010.09.00.6850.0192	KGB Operations	0	0	0	506	0	0
0010.09.00.6860.0186	Legal Services	0	0	0	120	0	0
0010.09.00.6860.0187	Professional Services	350	0	350	0	0	0
0010.09.00.6860.0191	Contract Services/Studies	215,000	(54,500)	269,500	8,596	0	3
0010.09.00.6860.0201	Main Street Coordinator Opera	18,399	0	18,399	7,381	0	40
0010.09.00.6860.1895	Employee wellness services	5,004	0	5,004	4,370	0	87
0010.09.00.7950.0001	IT Internal Allocations	10,582	(10,582)	21,164	8,961	0	42
0010.10.00.4000.0101	Regular Pay	176,628	0	176,628	173,109	0	98
0010.10.00.4010.0103	Overtime	5,500	0	5,500	4,742	0	86
0010.10.00.4010.0105	On-call pay	5,200	0	5,200	5,214	0	100
0010.10.00.4050.0114	FICA	13,512	0	13,512	13,735	0	102
0010.10.00.4060.0116	Retirement	32,782	0	32,782	33,702	0	103
0010.10.00.4080.0125	SCMIT Worker's Comp Ins.	4,356	0	4,356	2,893	0	66
0010.10.00.4100.0001	Health Claims Cost	14,453	0	14,453	9,168	0	63
0010.10.00.5000.0101	Supplies and Materials	3,000	0	3,000	2,474	0	82
0010.10.00.5000.0102	Equipment	500	0	500	285	0	57
0010.10.00.5000.0103	Furniture	1,200	0	1,200	779	0	65
0010.10.00.6100.0111	Communications- Landline	1,000	0	1,000	1,396	0	140
0010.10.00.6100.0112	Postage	4,500	0	4,500	4,278	0	95
0010.10.00.6400.0124	Travel Expense	1,000	0	1,000	0	0	0
0010.10.00.6500.0127	Electricity	7,620	0	7,620	5,588	0	73
0010.10.00.6500.0128	Water	671	0	671	615	0	92
0010.10.00.6500.0129	Wastewater	505	0	505	462	0	91
0010.10.00.6500.0130	Sanitation	120	0	120	106	0	88
0010.10.00.6500.0133	Stormwater	533	0	533	346	0	65
0010.10.00.6500.0134	Security Lights	393	0	393	419	0	107
0010.10.00.6500.1271	Electricity- Sales Tax	190	0	190	198	0	104
0010.10.00.6600.0133	Repairs & Maint. Services	2,500	0	2,500	2,154	0	86
0010.10.00.6600.0139	Fleet Services-RTA Mtce Alloc	0	0	0	232	0	0
0010.10.00.6600.0145	Gasoline & Oil	350	0	350	385	0	110
0010.10.00.6600.1391	Fleet Services -Departmental	424	0	424	536	0	126
0010.10.00.6700.0156	Equipment Rental/Lease	2,300	0	2,300	2,238	0	97
0010.10.00.6850.0180	Membership Dues and Fees	120	0	120	145	0	121
0010.10.00.6850.0182	Other Operating Expenses	3,710	0	3,710	2,259	0	61
0010.10.00.6850.0186	Training	400	0	400	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	Original	24-25 Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget	24-25 Used
Fund: 0010 General Fund									
Account Category: Appropriations									
0010.10.00.6860.0187	Professional Services	41,875		0	41,875	28,868	0		69
0010.10.00.6860.0195	Repair/Maint Svc Contract	2,000		0	2,000	5,032	0		252
0010.10.00.6860.1895	Employee wellness services	3,009		0	3,009	2,622	0		87
0010.10.00.7950.0001	IT Internal Allocations	35,274		0	35,274	14,935	0		42
0010.11.00.4000.0101	Regular Pay	1,887,000		0	1,887,000	1,573,164	0		83
0010.11.00.4010.0103	Overtime	225,000		0	225,000	279,468	0		124
0010.11.00.4020.0111	Volunteer Employees	1,000		0	1,000	330	0		33
0010.11.00.4050.0114	FICA	162,000		0	162,000	135,773	0		84
0010.11.00.4060.0116	Retirement	449,000		0	449,000	377,117	0		84
0010.11.00.4080.0125	SCMIT Worker's Comp Ins.	87,123		0	87,123	79,348	0		91
0010.11.00.4100.0001	Health Claims Cost	297,498		0	297,498	212,409	0		71
0010.11.00.4100.0002	Health Claim Costs-Retire	42,736		0	42,736	25,911	0		61
0010.11.00.5000.0101	Supplies and Materials	23,000		0	23,000	20,807	0		90
0010.11.00.5000.0102	Equipment	34,800		0	34,800	17,469	0		50
0010.11.00.5000.0103	Furniture	6,200		0	6,200	1,137	0		18
0010.11.00.5000.0105	Printing and Binding	500		0	500	162	0		32
0010.11.00.5000.0107	Technology Supplies	14,197		0	14,197	12,691	0		89
0010.11.00.5010.0101	Uniforms and Clothing	34,500		0	34,500	34,018	0		99
0010.11.00.5150.0121	Safety Supplies	9,000		0	9,000	10,642	0		118
0010.11.00.5150.0128	Medical Supplies	16,500		0	16,500	11,666	0		71
0010.11.00.5310.0140	Haz Mat Supplies/Equipmnt	10,000		0	10,000	2,908	0		29
0010.11.00.6100.0111	Communications- Landline	6,500		0	6,500	3,938	0		61
0010.11.00.6100.0112	Postage	1,000		0	1,000	704	0		70
0010.11.00.6100.1110	Communications- Wireless	33,000		0	33,000	29,556	0		90
0010.11.00.6200.0114	Advertising	750		0	750	0	0		0
0010.11.00.6300.0121	Fire Prevention Materials	9,000		0	9,000	6,575	0		73
0010.11.00.6400.0124	Travel Expense	5,156		0	5,156	766	0		15
0010.11.00.6500.0127	Electricity	13,760		0	13,760	14,436	0		105
0010.11.00.6500.0128	Water	4,727		0	4,727	15,894	0		336
0010.11.00.6500.0129	Wastewater	3,437		0	3,437	12,933	0		376
0010.11.00.6500.0130	Sanitation	973		0	973	866	0		89
0010.11.00.6500.0133	Stormwater	2,294		0	2,294	2,083	0		91
0010.11.00.6500.0134	Security Lights	1,555		0	1,555	1,661	0		107
0010.11.00.6500.1271	Electricity- Sales Tax	397		0	397	387	0		97
0010.11.00.6600.0103	Emergency Preparedness	3,000		0	3,000	670	0		22
0010.11.00.6600.0105	COVID-19 Pandemic Expense	2,000		0	2,000	561	0		28
0010.11.00.6600.0133	Repairs & Maint. Services	38,000		5,950	32,050	178,684	0		558
0010.11.00.6600.0139	Fleet Services-RTA Mtce Alloc	30,000		0	30,000	27,503	0		92
0010.11.00.6600.0145	Gasoline & Oil	42,000		0	42,000	32,296	0		77
0010.11.00.6600.1391	Fleet Services -Departmental	11,095		0	11,095	14,953	0		135
0010.11.00.6600.1392	Fleet Svcs- Outside Vends	40,000		0	40,000	53,876	32,030		135
0010.11.00.6700.0156	Equipment Rental/Lease	8,500		0	8,500	5,309	0		62
0010.11.00.6820.0169	Laundry & Linen	2,000		0	2,000	553	0		28
0010.11.00.6850.0180	Membership Dues and Fees	2,218		0	2,218	1,557	0		70
0010.11.00.6850.0182	Other Operating Expenses	3,000		0	3,000	4,231	0		141
0010.11.00.6850.0184	Continuing Education	3,000		0	3,000	0	0		0
0010.11.00.6850.0186	Training	19,890		0	19,890	11,571	0		58
0010.11.00.6850.0187	Special Projects	23,700		0	23,700	10,429	0		44
0010.11.00.6850.1801	Subscriptions	13,223		0	13,223	12,537	0		95
0010.11.00.6850.1821	Hurricane/Storm Expense	0		0	0	543	0		0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.11.00.6860.0189	Employee Medical	13,800	0	13,800	4,804	0	35
0010.11.00.6860.0195	Repair/Maint Svc Contract	80,736	0	80,736	69,009	0	85
0010.11.00.6860.1895	Employee wellness services	30,004	0	30,004	26,219	0	87
0010.11.00.7950.0001	IT Internal Allocations	42,329	0	42,329	17,922	0	42
0010.12.00.4000.0101	Regular Pay	487,000	27,107	459,893	567,138	0	123
0010.12.00.4010.0103	Overtime	35,000	9,940	25,060	25,052	0	100
0010.12.00.4010.0106	Contract Labor	25,000	0	25,000	10,763	0	43
0010.12.00.4050.0114	FICA	41,000	2,136	38,864	43,332	0	111
0010.12.00.4060.0116	Retirement	96,000	3,264	92,736	107,417	0	116
0010.12.00.4080.0125	SCMIT Worker's Comp Ins.	43,561	0	43,561	34,973	0	80
0010.12.00.4100.0001	Health Claims Cost	97,383	0	97,383	79,338	0	81
0010.12.00.4100.0002	Health Claim Costs-Retire	34,714	0	34,714	26,312	0	76
0010.12.00.5000.0101	Supplies and Materials	12,000	0	12,000	14,948	0	125
0010.12.00.5000.0102	Equipment	17,900	0	17,900	17,762	0	99
0010.12.00.5000.0105	Printing and Binding	1,500	0	1,500	1,444	0	96
0010.12.00.5010.0101	Uniforms and Clothing	17,000	0	17,000	12,872	0	76
0010.12.00.5130.0112	Asphalt/Concrete/Gravel	17,500	0	17,500	18,696	0	107
0010.12.00.5150.0121	Safety Supplies	5,000	0	5,000	4,952	0	99
0010.12.00.6100.0111	Communications- Landline	3,500	0	3,500	3,344	0	96
0010.12.00.6100.0112	Postage	400	0	400	83	0	21
0010.12.00.6100.1110	Communications- Wireless	5,800	0	5,800	4,841	0	83
0010.12.00.6200.0114	Advertising	150	0	150	1,063	0	709
0010.12.00.6400.0124	Travel Expense	600	0	600	410	0	68
0010.12.00.6500.0127	Electricity	1,109	0	1,109	1,098	0	99
0010.12.00.6500.0128	Water	888	0	888	1,254	0	141
0010.12.00.6500.0129	Wastewater	921	0	921	1,268	0	138
0010.12.00.6500.0130	Sanitation	470	0	470	418	0	89
0010.12.00.6500.0133	Stormwater	823	0	823	594	0	72
0010.12.00.6500.0134	Security Lights	459	0	459	490	0	107
0010.12.00.6500.1271	Electricity- Sales Tax	60	0	60	2	0	3
0010.12.00.6600.0103	Emergency Preparedness	0	0	0	6,354	0	0
0010.12.00.6600.0133	Repairs & Maint. Services	10,000	0	10,000	10,196	0	102
0010.12.00.6600.0139	Fleet Services-RTA Mtce Alloc	20,000	0	20,000	27,939	0	140
0010.12.00.6600.0145	Gasoline & Oil	26,000	0	26,000	41,353	0	159
0010.12.00.6600.1391	Fleet Services -Departmental	34,450	0	34,450	45,068	0	131
0010.12.00.6600.1392	Fleet Svcs- Outside Vends	5,000	0	5,000	9,200	0	184
0010.12.00.6630.0142	Street Sign Maintenance	12,000	0	12,000	12,338	0	103
0010.12.00.6630.0148	Maintenance of Parks	600	0	600	712	0	119
0010.12.00.6700.0156	Equipment Rental/Lease	3,000	0	3,000	3,389	0	113
0010.12.00.6850.0180	Membership Dues and Fees	450	0	450	553	0	123
0010.12.00.6850.0182	Other Operating Expenses	1,700	0	1,700	1,556	0	92
0010.12.00.6850.0186	Training	2,000	0	2,000	2,987	0	149
0010.12.00.6850.0192	KGB Operations	1,300	0	1,300	1,146	0	88
0010.12.00.6850.1921	KGB grant expenses	1,500	0	1,500	183	0	12
0010.12.00.6860.0187	Professional Services	10,000	0	10,000	4,613	4,220	46
0010.12.00.6860.0189	Employee Medical	1,000	0	1,000	164	0	16
0010.12.00.6860.0195	Repair/Maint Svc Contract	21,800	0	21,800	29,901	2,091	137
0010.12.00.6860.1895	Employee wellness services	13,996	0	13,996	12,236	0	87
0010.12.00.6870.0203	Contract Services	300	0	300	0	0	0
0010.12.00.6870.0204	Janitorial Services	2,458	0	2,458	2,346	0	95

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.12.00.7030.1001	Agent Fees	1,155	0	1,155	700	0	61
0010.12.00.7950.0001	IT Internal Allocations	14,110	0	14,110	5,974	0	42
0010.13.00.4000.0101	Regular Pay	168,777	0	168,777	137,080	0	81
0010.13.00.4050.0114	FICA	13,000	0	13,000	10,102	0	78
0010.13.00.4060.0116	Retirement	32,000	0	32,000	25,270	0	79
0010.13.00.4080.0125	SCMIT Worker's Comp Ins.	2,178	0	2,178	1,177	0	54
0010.13.00.4100.0001	Health Claims Cost	11,985	0	11,985	14,796	0	123
0010.13.00.5000.0101	Supplies and Materials	2,000	0	2,000	17	0	1
0010.13.00.5000.0102	Equipment	8,000	0	8,000	4,697	0	59
0010.13.00.5000.0103	Furniture	0	0	0	46	0	0
0010.13.00.6100.0111	Communications- Landline	500	0	500	0	0	0
0010.13.00.6100.1110	Communications- Wireless	700	0	700	1,041	0	149
0010.13.00.6500.0127	Electricity	2,547	0	2,547	846	0	33
0010.13.00.6500.0128	Water	215	0	215	312	0	145
0010.13.00.6500.0129	Wastewater	235	0	235	218	0	93
0010.13.00.6500.0130	Sanitation	301	0	301	268	0	89
0010.13.00.6500.0133	Stormwater	2,195	0	2,195	2,305	0	105
0010.13.00.6500.0134	Security Lights	464	0	464	495	0	107
0010.13.00.6500.1271	Electricity- Sales Tax	34	0	34	37	0	109
0010.13.00.6600.0139	Fleet Services-RTA Mtce Alloc	0	0	0	47	0	0
0010.13.00.6600.0145	Gasoline & Oil	2,000	0	2,000	698	0	35
0010.13.00.6600.1391	Fleet Services -Departmental	0	0	0	65	0	0
0010.13.00.6850.0180	Membership Dues and Fees	50	0	50	75	0	150
0010.13.00.6850.0182	Other Operating Expenses	7,000	0	7,000	7,742	0	111
0010.13.00.6860.0184	Technology Services	271,808	0	271,808	259,116	0	95
0010.13.00.6860.1895	Employee wellness services	998	0	998	874	0	88
0010.13.00.7950.0001	IT Internal Allocations	(706,744)	0	(706,744)	(298,691)	0	42
0010.13.00.9000.3950	Computer Software	179,935	0	179,935	54,415	131,615	30
0010.14.00.4000.0101	Regular Pay	174,000	0	174,000	175,898	0	101
0010.14.00.4010.0103	Overtime	1,000	0	1,000	265	0	27
0010.14.00.4050.0114	FICA	13,400	0	13,400	13,039	0	97
0010.14.00.4060.0116	Retirement	32,500	0	32,500	32,206	0	99
0010.14.00.4080.0125	SCMIT Worker's Comp Ins.	9,257	0	9,257	8,237	0	89
0010.14.00.4100.0001	Health Claims Cost	27,432	0	27,432	24,526	0	89
0010.14.00.4100.0002	Health Claim Costs-Retire	16,734	0	16,734	12,916	0	77
0010.14.00.5000.0101	Supplies and Materials	5,600	0	5,600	5,235	0	93
0010.14.00.5000.0102	Equipment	3,000	0	3,000	2,655	0	89
0010.14.00.5000.0105	Printing and Binding	600	0	600	0	0	0
0010.14.00.5000.0107	Technology Supplies	1,872	0	1,872	0	0	0
0010.14.00.5010.0101	Uniforms and Clothing	1,700	0	1,700	1,748	0	103
0010.14.00.5150.0121	Safety Supplies	600	0	600	716	0	119
0010.14.00.6100.0111	Communications- Landline	2,000	0	2,000	1,530	0	77
0010.14.00.6100.0112	Postage	50	0	50	0	0	0
0010.14.00.6100.1110	Communications- Wireless	600	0	600	497	0	83
0010.14.00.6200.0114	Advertising	100	0	100	0	0	0
0010.14.00.6400.0124	Travel Expense	600	0	600	198	0	33
0010.14.00.6500.0127	Electricity	9,421	0	9,421	10,603	0	113
0010.14.00.6500.0128	Water	888	0	888	1,253	0	141
0010.14.00.6500.0129	Wastewater	921	0	921	1,267	0	138
0010.14.00.6500.0130	Sanitation	456	0	456	406	0	89

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.14.00.6500.0133	Stormwater	1,327	0	1,327	1,109	0	84
0010.14.00.6500.0134	Security Lights	438	0	438	468	0	107
0010.14.00.6500.1271	Electricity- Sales Tax	594	0	594	534	0	90
0010.14.00.6600.0133	Repairs & Maint. Services	2,000	0	2,000	16	0	1
0010.14.00.6600.0139	Fleet Services-RTA Mtce Alloc	6,000	0	6,000	2,458	0	41
0010.14.00.6600.0145	Gasoline & Oil	3,500	0	3,500	2,996	0	86
0010.14.00.6600.1391	Fleet Services -Departmental	1,000	0	1,000	1,018	0	102
0010.14.00.6600.1392	Fleet Svcs- Outside Vends	1,500	0	1,500	308	0	21
0010.14.00.6620.0140	Building Repairs	1,000	0	1,000	978	0	98
0010.14.00.6850.0182	Other Operating Expenses	500	0	500	201	0	40
0010.14.00.6850.0186	Training	1,000	0	1,000	250	0	25
0010.14.00.6860.0195	Repair/Maint Svc Contract	9,200	0	9,200	4,620	0	50
0010.14.00.6860.1895	Employee wellness services	1,995	0	1,995	1,748	0	88
0010.14.00.7030.1001	Agent Fees	700	0	700	1,155	0	165
0010.14.00.7350.0122	Services Billed	(193,843)	0	(193,843)	(290,124)	0	150
0010.14.00.7950.0001	IT Internal Allocations	14,110	0	14,110	5,974	0	42
0010.20.00.4010.0106	Contract Labor	4,000	0	4,000	0	0	0
0010.20.00.4100.0002	Health Claim Costs-Retire	31,200	0	31,200	59,542	0	191
0010.20.00.5100.0106	Cleaning & Sanitation Sup	3,000	0	3,000	1,869	0	62
0010.20.00.6000.0110	SCMIRF Property/Liab Ins	360,396	0	360,396	421,593	10,965	117
0010.20.00.6000.0112	Survivors Health Ins	0	0	0	11,265	0	0
0010.20.00.6000.1051	Employee Wellness &Safety	12,500	0	12,500	6,690	0	54
0010.20.00.6000.1052	Unemployment Insurance	4,000	0	4,000	4,591	0	115
0010.20.00.6200.0114	Advertising	2,500	0	2,500	0	0	0
0010.20.00.6500.0127	Electricity	2,779	0	2,779	5,312	0	191
0010.20.00.6500.0128	Water	312	0	312	456	0	146
0010.20.00.6500.0129	Wastewater	360	0	360	1,736	0	482
0010.20.00.6500.0133	Stormwater	2,058	0	2,058	1,832	0	89
0010.20.00.6500.1271	Electricity- Sales Tax	150	0	150	103	0	69
0010.20.00.6600.0113	Opioid Recovery Program Expen	101,088	0	101,088	44,821	38,989	44
0010.20.00.6600.0133	Repairs & Maint. Services	10,000	0	10,000	1,083	0	11
0010.20.00.6850.0180	Membership Dues and Fees	3,000	0	3,000	2,992	0	100
0010.20.00.6850.0181	City Hall Demolition/Rebuild	0	0	0	3,594	0	0
0010.20.00.6850.0182	Other Operating Expenses	77,588	0	77,588	110,355	0	142
0010.20.00.6850.0186	Training	0	0	0	931	0	0
0010.20.00.6850.1822	City Hall - Temporary Locatio	130,200	(15,000)	145,200	113,761	0	78
0010.20.00.6860.0186	Legal Services	75,000	0	75,000	56,447	12,688	75
0010.20.00.6860.0187	Professional Services	64,500	0	64,500	38,018	0	59
0010.20.00.6860.0190	Consulting Services	5,000	0	5,000	0	0	0
0010.20.00.6860.0192	Elections	10,500	0	10,500	0	0	0
0010.20.00.6860.0194	Other Prof/Tech Services	1,500	0	1,500	1,500	0	100
0010.20.00.6860.0195	Repair/Maint Svc Contract	2,200	0	2,200	3,194	0	145
0010.20.00.6860.0196	Bank Charges/Fees	3,500	0	3,500	5,173	0	148
0010.20.00.6860.0199	Internal Engineering	26,964	0	26,964	37,074	0	137
0010.20.00.6860.1871	Audit Services	50,000	0	50,000	53,330	0	107
0010.20.00.6870.0203	Contract Services	0	0	0	31,045	11,871	0
0010.20.00.6870.0204	Janitorial Services	10,364	0	10,364	10,373	0	100
0010.20.00.6910.0002	Clearing Expense Account	0	0	0	24,682	0	0
0010.20.00.7950.0995	GF Cost Distribution	(397,864)	0	(397,864)	(397,864)	0	100
0010.21.00.6810.0100	Capital Lease Principal	24,361	0	24,361	22,618	0	93

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.21.00.6810.0120	Capital Lease Interest	3,414	0	3,414	3,169	0	93
0010.21.00.6810.0130	GO Bond Principal	52,000	0	52,000	52,000	0	100
0010.21.00.6810.0140	GO Bond Interest	11,956	0	11,956	11,955	0	100
0010.21.00.7020.0105	Interest on Bonds	85,012	0	85,012	85,013	0	100
0010.21.00.7020.0110	Bond Principal	68,900	0	68,900	68,900	0	100
0010.22.00.7500.0127	Transfers to Waste Mgmt	6,250	0	6,250	0	0	0
0010.22.00.7500.0134	Transfer to Storm Water	226,461	0	226,461	0	0	0
Appropriations		14,219,854	(2,375)	14,222,229	12,488,768	259,433	87.81
Fund 0010 - General Fund:							
TOTAL ESTIMATED REVENUES		14,219,854	(8,325)	14,228,179	14,311,418	0	100.59
TOTAL APPROPRIATIONS		14,219,854	(2,375)	14,222,229	12,488,768	259,433	87.81
NET OF REVENUES & APPROPRIATIONS:		0	(5,950)	5,950	1,822,650	(259,433)	
		0.00%	71.47%	0.04%	12.74%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0011 Debt Service							
Account Category: Estimated Revenues							
0011.00.00.3110.0002	Property Taxes -Debt Mill	180,000	0	180,000	175,015	0	97
Estimated Revenues		180,000	0	180,000	175,015	0	97.23
Account Category: Appropriations							
0011.21.00.6810.0130	GO Bond Principal	89,859	0	89,859	89,858	0	100
0011.21.00.6810.0140	GO Bond Interest	41,502	0	41,502	41,502	0	100
0011.21.00.7500.0137	Trns from/to Fund Balance	48,639	0	48,639	0	0	0
Appropriations		180,000	0	180,000	131,360	0	72.98
Fund 0011 - Debt Service:							
TOTAL ESTIMATED REVENUES		180,000	0	180,000	175,015	0	97.23
TOTAL APPROPRIATIONS		180,000	0	180,000	131,360	0	72.98
NET OF REVENUES & APPROPRIATIONS:		0	0	0	43,655	0	
		0.00%	0.00%	0.00%	24.94%	0.00%	

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Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0012 Capital Projects Reserve Fund							
Account Category: Estimated Revenues							
0012.00.00.3310.0000	Federal Grants	0	0	0	70,546	0	0
0012.00.00.3710.0000	Budget Balancing Account	0	8,325	(8,325)	0	0	0
0012.00.00.3920.0004	From General Fund	0	0	0	1,182,753	0	0
0012.00.00.3920.0004.099907	From General Fund	0	0	0	(1,182,753)	0	0
0012.00.00.3920.0015	Transfer from Capital Project	4,213,609	0	4,213,609	0	0	0
Estimated Revenues		4,213,609	8,325	4,205,284	70,546	0	1.68
Account Category: Appropriations							
0012.26.00.9000.0904	Street Re-Surfacing Program	160,000	0	160,000	0	135,162	0
0012.26.00.9000.1000	Infrastructure Improvemts	0	0	0	46,673	0	0
0012.26.00.9000.3000	Buildings & Improvements	2,826,853	(14,150)	2,841,003	667,443	781,017	23
0012.26.00.9000.3950	Computer Software	60,256	0	60,256	56,939	0	94
0012.26.00.9000.4100	Vehicles	542,700	8,550	534,150	575,847	0	108
0012.26.00.9000.4300	Other Equipment	551,300	(225)	551,525	606,562	31,157	110
0012.26.00.9000.6000	Other Improvements	72,500	8,200	64,300	0	0	0
Appropriations		4,213,609	2,375	4,211,234	1,953,464	947,336	46.39
Fund 0012 - Capital Projects Reserve Fund:							
TOTAL ESTIMATED REVENUES		4,213,609	8,325	4,205,284	70,546	0	1.68
TOTAL APPROPRIATIONS		4,213,609	2,375	4,211,234	1,953,464	947,336	46.39
NET OF REVENUES & APPROPRIATIONS:		0	5,950	(5,950)	(1,882,918)	(947,336)	
		0.00%	71.47%	-0.14%	-2,669.06%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0013 TIF District							
Account Category: Appropriations							
0013.00.00.7500.0137	Trns from/to Fund Balance	133,797	0	133,797	0	0	0
Appropriations		133,797	0	133,797	0	0	0.00
Fund 0013 - TIF District:							
TOTAL ESTIMATED REVENUES							
TOTAL APPROPRIATIONS		133,797	0	133,797	0	0	0.00
NET OF REVENUES & APPROPRIATIONS:		(133,797)	0	(133,797)	0	0	
		0.00%	0.00%	0.00%	0.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0015 Agency Fund							
Account Category: Estimated Revenues							
0015.00.00.3610.0001	Investment Earnings	0	0	0	1,837	0	0
	Estimated Revenues	0	0	0	1,837	0	0.00
Fund 0015 - Agency Fund:							
TOTAL ESTIMATED REVENUES		0	0	0	1,837	0	0.00
TOTAL APPROPRIATIONS		0	0	0	0	0	0.00
NET OF REVENUES & APPROPRIATIONS:		0	0	0	1,837	0	
		0.00%	0.00%	0.00%	100.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0018 State and Local Grants							
Account Category: Estimated Revenues							
0018.00.00.3320.0000	State Grants	12,000	0	12,000	16,643	0	139
	Estimated Revenues	12,000	0	12,000	16,643	0	138.69
Account Category: Appropriations							
0018.70.00.5000.0101	Supplies and Materials	8,000	0	8,000	31,062	0	388
0018.70.00.5000.0102	Equipment	4,000	0	4,000	0	0	0
	Appropriations	12,000	0	12,000	31,062	0	258.85
Fund 0018 - State and Local Grants:							
TOTAL ESTIMATED REVENUES		12,000	0	12,000	16,643	0	138.69
TOTAL APPROPRIATIONS		12,000	0	12,000	31,062	0	258.85
NET OF REVENUES & APPROPRIATIONS:		0	0	0	(14,419)	0	
		0.00%	0.00%	0.00%	-86.64%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0019 Res. Utilities Round Up Program							
Account Category: Estimated Revenues							
0019.00.00.3020.0007	Residential Utilities Round U	0	0	0	(940)	0	0
Estimated Revenues		0	0	0	(940)	0	0.00
Fund 0019 - Res. Utilities Round Up Program:							
TOTAL ESTIMATED REVENUES		0	0	0	(940)	0	0.00
TOTAL APPROPRIATIONS		0	0	0	0	0	0.00
NET OF REVENUES & APPROPRIATIONS:		0	0	0	(940)	0	
		0.00%	0.00%	0.00%	100.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0020 State Accommodations Tax							
Account Category: Estimated Revenues							
0020.00.00.3180.0001	Accommodations Tax	160,000	0	160,000	80,850	0	51
0020.00.00.3610.0001	Investment Earnings	500	0	500	0	0	0
Estimated Revenues		160,500	0	160,500	80,850	0	50.37
Account Category: Appropriations							
0020.33.00.6200.0114	Advertising	100	0	100	139	0	139
0020.33.00.6830.0173	Tourism Related	50,000	0	50,000	119,771	0	240
0020.33.00.6830.0174	Tourism Advertise/Promote	40,000	0	40,000	25,392	0	63
0020.33.00.6850.0187	Special Projects	38,400	0	38,400	0	0	0
0020.33.00.7500.0124	Transfers to General Fund	32,000	0	32,000	27,176	0	85
Appropriations		160,500	0	160,500	172,478	0	107.46
Fund 0020 - State Accommodations Tax:							
TOTAL ESTIMATED REVENUES		160,500	0	160,500	80,850	0	50.37
TOTAL APPROPRIATIONS		160,500	0	160,500	172,478	0	107.46
NET OF REVENUES & APPROPRIATIONS:		0	0	0	(91,628)	0	
		0.00%	0.00%	0.00%	-113.33%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0022 Local Hospitality/ATax							
Account Category: Estimated Revenues							
0022.00.00.3240.0001	Hospitality Fee	960,000	0	960,000	1,077,502	0	112
0022.00.00.3240.0002	Accommodation Fees	200,000	0	200,000	412,828	0	206
0022.00.00.3310.0000	Federal Grants	250,000	0	250,000	1,164,364	0	466
0022.00.00.3310.0069	Match Revenue	151,933	0	151,933	0	0	0
0022.00.00.3320.0015	DBA State Grant	107,958	0	107,958	104,229	0	97
0022.00.00.3610.0001	Investment Earnings	3,000	0	3,000	0	0	0
0022.00.00.3670.0001	Operating Contributions	0	0	0	85,000	0	0
0022.00.00.3690.0003	Insurance Proceeds	0	0	0	360	0	0
0022.00.00.3940.0002	Transfer from fund balance	999,613	0	999,613	0	0	0
Estimated Revenues		2,672,504	0	2,672,504	2,844,283	0	106.43
Account Category: Appropriations							
0022.08.00.6500.0127	Electricity	9,934	0	9,934	3,952	0	40
0022.08.00.6850.0182	Other Operating Expenses	26,000	0	26,000	26,000	0	100
0022.23.00.4000.0101	Regular Pay	131,825	0	131,825	113,820	0	86
0022.23.00.4010.0103	Overtime	44,150	0	44,150	68,485	0	155
0022.23.00.4050.0114	FICA	13,600	0	13,600	13,224	0	97
0022.23.00.4060.0116	Retirement	28,200	0	28,200	26,227	0	93
0022.23.00.4100.0001	Health Claims Cost	4,042	0	4,042	17,521	0	433
0022.23.00.6200.0114	Advertising	150	0	150	0	0	0
0022.23.00.6810.0100	Capital Lease Principal	13,456	0	13,456	9,955	0	74
0022.23.00.6810.0120	Capital Lease Interest	1,886	0	1,886	1,395	0	74
0022.23.00.6850.0182	Other Operating Expenses	15,000	0	15,000	198	0	1
0022.23.00.7500.0124	Transfers to General Fund	125,000	0	125,000	125,000	0	100
0022.24.00.6200.1141	Advertising- Other	0	0	0	417	0	0
0022.24.00.6830.0174	Tourism Advertise/Promote	299,000	0	299,000	271,280	0	91
0022.24.00.6850.0182	Other Operating Expenses	292,100	7,870	284,230	149,882	24,321	53
0022.24.00.6850.0187	Special Projects	138,450	0	138,450	64,632	15,365	47
0022.24.00.6850.0192	KGB Operations	0	0	0	518	0	0
0022.24.00.6850.1871	Way-finding project	50,000	0	50,000	79,934	0	160
0022.24.00.6860.0191	Contract Services/Studies	25,000	25,000	0	0	0	0
0022.24.00.6860.0195	Repair/Maint Svc Contract	87,400	25,000	62,400	33,597	0	54
0022.24.00.6860.0199	Internal Engineering	26,964	0	26,964	0	0	0
0022.24.00.6870.0204	Janitorial Services	65,000	0	65,000	69,716	9,254	107
0022.24.00.9000.0905	Park Improvements	650,000	(30,000)	680,000	1,425,544	151,894	210
0022.24.00.9000.1000	Infrastructure Improvemts	360,933	0	360,933	11,526	10,900	3
0022.24.00.9000.4300	Other Equipment	35,300	(20,000)	55,300	75,481	0	136
0022.24.00.9000.6000	Other Improvements	0	(7,870)	7,870	7,246	0	92
0022.29.00.6000.0110	SCMIRF Property/Liab Ins	33,856	0	33,856	34,625	0	102
0022.29.00.6500.0127	Electricity	3,240	0	3,240	2,052	0	63
0022.29.00.6500.0133	Stormwater	1,913	0	1,913	1,148	0	60
0022.29.00.6500.1271	Electricity- Sales Tax	105	0	105	53	0	50
0022.29.00.6850.0182	Other Operating Expenses	0	0	0	70	0	0
0022.29.00.6870.0203	Contract Services	190,000	0	190,000	292,250	0	154
Appropriations		2,672,504	0	2,672,504	2,925,748	211,734	109.48
Fund 0022 - Local Hospitality/ATax:							
TOTAL ESTIMATED REVENUES		2,672,504	0	2,672,504	2,844,283	0	106.43
TOTAL APPROPRIATIONS		2,672,504	0	2,672,504	2,925,748	211,734	109.48
NET OF REVENUES & APPROPRIATIONS:		0	0	0	(81,465)	(211,734)	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 06/30/2025

GL Number	Description	Original	24-25	Original	24-25	Amended	24-25	Activity	Encumbrance	% Budget	24-25
			Budget		Budget Change		Budget				Used
Fund: 0022 Local Hospitality/ATax											
			0.00%		0.00%		0.00%	-2.86%	0.00%		

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Estimated Revenues							
0030.00.00.3010.0000	Sale Of Utilities	14,120,790	0	14,120,790	12,815,800	0	91
0030.00.00.3010.0001	Revenue from Energy Efficiency	30,000	0	30,000	25,961	0	87
0030.00.00.3010.0002	New Turn Ons	4,500	0	4,500	4,000	0	89
0030.00.00.3010.0004	Security Lights	293,000	0	293,000	268,478	0	92
0030.00.00.3010.0012	Restores	76,000	0	76,000	62,421	0	82
0030.00.00.3020.0001	Penalties	130,000	0	130,000	100,120	0	77
0030.00.00.3020.0002	Pole Rental	200,000	0	200,000	196,579	0	98
0030.00.00.3060.0001	Investment Earnings	150,000	0	150,000	301,270	0	201
0030.00.00.3350.0004	Fema Recovery	0	0	0	812	0	0
0030.00.00.3690.0002	Miscellaneous Revenue	3,000	0	3,000	1,991	0	66
Estimated Revenues		15,007,290	0	15,007,290	13,777,432	0	91.80
Account Category: Appropriations							
0030.19.00.4000.0101	Regular Pay	1,109,343	0	1,109,343	982,386	0	89
0030.19.00.4010.0103	Overtime	22,000	0	22,000	27,613	0	126
0030.19.00.4010.0105	On-call pay	12,000	0	12,000	10,729	0	89
0030.19.00.4010.0106	Contract Labor	801,250	0	801,250	630,239	159,947	79
0030.19.00.4010.0107	Labor Billed	0	0	0	(4,900)	0	0
0030.19.00.4050.0114	FICA	87,500	0	87,500	74,320	0	85
0030.19.00.4060.0116	Retirement	210,000	0	210,000	184,926	0	88
0030.19.00.4080.0125	SCMIT Worker's Comp Ins.	92,569	0	92,569	83,520	0	90
0030.19.00.4100.0001	Health Claims Cost	116,704	0	116,704	112,398	0	96
0030.19.00.4100.0002	Health Claim Costs-Retire	41,463	0	41,463	40,065	0	97
0030.19.00.5000.0101	Supplies and Materials	14,300	0	14,300	14,330	0	100
0030.19.00.5000.0102	Equipment	7,500	0	7,500	7,499	0	100
0030.19.00.5000.0105	Printing and Binding	600	0	600	431	0	72
0030.19.00.5010.0101	Uniforms and Clothing	15,900	(5,000)	20,900	20,704	0	99
0030.19.00.5140.0114	Wire Expense	40,000	0	40,000	(48,439)	0	(121)
0030.19.00.5140.0115	Christmas Decorations	23,350	0	23,350	23,222	0	99
0030.19.00.5140.0116	Pole Line Hardware	40,000	0	40,000	(125)	0	0
0030.19.00.5140.0117	Poles & Crossarms	10,000	0	10,000	23,954	0	240
0030.19.00.5140.0118	Fuel for Peak Shaving Generat	125,000	19,200	105,800	77,778	0	74
0030.19.00.5150.0121	Safety Supplies	600	0	600	288	0	48
0030.19.00.5150.0123	Special Dept Supplies	16,000	(6,000)	22,000	21,999	0	100
0030.19.00.5210.0128	Meter Supplies	35,000	0	35,000	31,251	0	89
0030.19.00.5230.0133	Street Light Supplies	4,000	0	4,000	(12,596)	0	(315)
0030.19.00.5310.0143	Security Lights	32,000	0	32,000	22,220	0	69
0030.19.00.5310.0145	Transformer Supplies	95,000	0	95,000	96,140	0	101
0030.19.00.5400.0150	Power Purchases	8,010,188	134,500	7,875,688	7,675,927	0	97
0030.19.00.5400.0153	Energy Efficiency Program	50,000	0	50,000	16,212	0	32
0030.19.00.5410.0001	Santee Cooper Settlement Expe	0	0	0	5,892	0	0
0030.19.00.6000.0110	SCMIRF Property/Liab Ins	146,756	0	146,756	150,090	0	102
0030.19.00.6100.0111	Communications- Landline	5,500	0	5,500	6,106	0	111
0030.19.00.6100.0112	Postage	6,000	0	6,000	9,590	0	160
0030.19.00.6100.1110	Communications- wireless	10,000	0	10,000	11,522	0	115
0030.19.00.6200.0114	Advertising	600	0	600	1,304	0	217
0030.19.00.6400.0124	Travel Expense	12,100	0	12,100	6,022	0	50
0030.19.00.6500.0127	Electricity	25,894	0	25,894	23,232	0	90
0030.19.00.6500.0128	Water	3,117	0	3,117	1,914	0	61
0030.19.00.6500.0129	Wastewater	5,905	0	5,905	1,757	0	30

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Appropriations							
0030.19.00.6500.0130	Sanitation	2,085	0	2,085	1,855	0	89
0030.19.00.6500.0133	Stormwater	3,011	0	3,011	3,170	0	105
0030.19.00.6500.0134	Security Lights	8,745	0	8,745	9,339	0	107
0030.19.00.6500.1271	Electricity- Sales Tax	461	0	461	731	0	159
0030.19.00.6600.0133	Repairs & Maint. Services	3,000	0	3,000	0	0	0
0030.19.00.6600.0139	Fleet Services-RTA Mtce Alloc	8,500	0	8,500	16,179	0	190
0030.19.00.6600.0140	Hydraulic Repair	12,000	0	12,000	8,456	0	70
0030.19.00.6600.0145	Gasoline & Oil	35,000	0	35,000	34,057	0	97
0030.19.00.6600.1391	Fleet Services -Departmental	16,000	0	16,000	28,102	0	176
0030.19.00.6600.1392	Fleet Svcs- Outside Vends	5,000	0	5,000	8,471	0	169
0030.19.00.6620.0141	Department Repairs	30,500	0	30,500	24,275	0	80
0030.19.00.6630.0145	Sub-Station Maintenance	3,000	0	3,000	0	0	0
0030.19.00.6630.0146	Transformers Repairs	3,000	0	3,000	375	0	13
0030.19.00.6640.0101	Community Education	1,000	0	1,000	404	0	40
0030.19.00.6700.0156	Equipment Rental/Lease	3,800	0	3,800	2,414	0	64
0030.19.00.6810.0100	Capital Lease Principal	35,574	0	35,574	51,905	0	146
0030.19.00.6810.0120	Capital Lease Interest	4,984	0	4,984	3,533	0	71
0030.19.00.6820.0170	Infrared Test	850	0	850	795	0	94
0030.19.00.6820.0171	Safety Testing/Compliance	3,500	0	3,500	2,447	0	70
0030.19.00.6820.0173	Tree Crew Maintenance	12,000	(6,000)	18,000	16,647	0	92
0030.19.00.6850.0180	Membership Dues and Fees	30,219	(5,000)	35,219	35,708	0	101
0030.19.00.6850.0182	Other Operating Expenses	50,000	17,000	33,000	34,240	0	104
0030.19.00.6850.0183	Depreciation	860,000	0	860,000	131,639	0	15
0030.19.00.6850.0186	Training	32,050	5,000	27,050	21,329	0	79
0030.19.00.6850.0190	Landfill Fees	8,000	0	8,000	5,884	0	74
0030.19.00.6850.1801	Subscriptions	0	0	0	73	0	0
0030.19.00.6860.0186	Legal Services	5,000	0	5,000	0	0	0
0030.19.00.6860.0187	Professional Services	85,200	(19,200)	104,400	91,644	16,467	88
0030.19.00.6860.0188	Architect/Engineer Svcs	50,000	(134,500)	184,500	177,496	22,174	96
0030.19.00.6860.0189	Employee Medical	220	0	220	104	0	47
0030.19.00.6860.0191	Contract Services/Studies	3,000	0	3,000	2,625	0	88
0030.19.00.6860.0195	Repair/Maint Svc Contract	25,100	0	25,100	22,329	0	89
0030.19.00.6860.0196	Bank Charges/Fees	19,500	0	19,500	23,797	0	122
0030.19.00.6860.0199	Internal Engineering	26,964	0	26,964	18,537	0	69
0030.19.00.6860.1895	Employee wellness services	13,996	0	13,996	12,236	0	87
0030.19.00.6870.0202	Utility Billing Services	55,000	0	55,000	48,969	0	89
0030.19.00.6870.0204	Janitorial Services	2,378	0	2,378	2,377	0	100
0030.19.00.6890.0800	Equipment Charges	0	0	0	(3,138)	0	0
0030.19.00.7020.0105	Interest on Bonds	100,117	0	100,117	82,602	0	83
0030.19.00.7020.0110	Bond Principal	674,801	0	674,801	674,800	0	100
0030.19.00.7030.1001	Agent Fees	3,760	0	3,760	3,760	0	100
0030.19.00.7200.0001	Provision for Bad Debts	40,000	0	40,000	15,429	0	39
0030.19.00.7500.0124	Transfers to General Fund	844,043	0	844,043	844,043	0	100
0030.19.00.7500.0141	Transfer to Water Utility	149,685	0	149,685	0	0	0
0030.19.00.7500.0142	Transfer to Wastewater	386,638	0	386,638	0	0	0
0030.19.00.7950.0001	IT Internal Allocations	177,143	0	177,143	74,673	0	42
0030.19.00.7950.0995	GF Cost Distribution	593,898	0	593,898	593,898	0	100
0030.19.00.7999.9999	Principal Reclassified	(674,801)	0	(674,801)	(674,800)	0	100
0030.19.00.9000.3000	Buildings & Improvements	766,548	0	766,548	90,737	282,015	12
0030.19.00.9000.3100	Electric Distribution	1,985,000	0	1,985,000	764,222	195,523	38

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Appropriations							
0030.19.00.9000.4100	Vehicles	440,000	0	440,000	361,144	0	82
0030.19.00.9000.4200	Heavy Equipment	0	0	0	48,346	0	0
0030.19.00.9000.4300	Other Equipment	30,000	0	30,000	29,331	0	98
0030.19.00.9000.6000	Other Improvements	14,500	0	14,500	0	0	0
0030.19.00.9999.9999	Assets Reclassified	(3,236,048)	0	(3,236,048)	(445,224)	0	14
0030.36.00.6620.0141	Department Repairs	25,000	0	25,000	15,193	0	61
0030.36.00.6850.0183	Depreciation	230	0	230	38	0	17
Appropriations		15,007,290	0	15,007,290	13,646,716	676,126	90.93
Fund 0030 - Electric Utility Fund:							
TOTAL ESTIMATED REVENUES		15,007,290	0	15,007,290	13,777,432	0	91.80
TOTAL APPROPRIATIONS		15,007,290	0	15,007,290	13,646,716	676,126	90.93
NET OF REVENUES & APPROPRIATIONS:		0	0	0	130,716	(676,126)	
		0.00%	0.00%	0.00%	0.95%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget	24-25 Used
Fund: 0031 Water Utility Fund								
Account Category: Estimated Revenues								
0031.00.00.3010.0000	Sale Of Utilities	4,160,000	0	4,160,000	3,922,256	0		94
0031.00.00.3010.0002	New Turn Ons	3,500	0	3,500	3,135	0		90
0031.00.00.3010.0006	Sale Of Raw Water	13,000	0	13,000	7,107	0		55
0031.00.00.3010.0009	New Service Taps	25,000	0	25,000	22,045	0		88
0031.00.00.3010.0013	Meter Installation	12,000	0	12,000	5,100	0		43
0031.00.00.3020.0001	Penalties	30,000	0	30,000	34,735	0		116
0031.00.00.3060.0001	Investment Earnings	40,000	0	40,000	58,930	0		147
0031.00.00.3240.0020	Water Impact Fee	40,000	0	40,000	29,750	0		74
0031.00.00.3310.0000	Federal Grants	0	0	0	1,759,243	0		0
0031.00.00.3690.0002	Miscellaneous Revenue	8,000	0	8,000	10,782	0		135
0031.00.00.3690.0003	Insurance Proceeds	0	0	0	32,186	0		0
0031.00.00.3920.0016	Transfer from Electric Utilit	149,685	0	149,685	0	0		0
Estimated Revenues		4,481,185	0	4,481,185	5,885,269	0		131.33
Account Category: Appropriations								
0031.15.00.4000.0101	Regular Pay	233,000	0	233,000	199,172	0		85
0031.15.00.4010.0103	Overtime	17,000	0	17,000	13,582	0		80
0031.15.00.4010.0105	On-call pay	5,200	0	5,200	4,114	0		79
0031.15.00.4050.0114	FICA	20,000	0	20,000	15,874	0		79
0031.15.00.4060.0116	Retirement	48,800	0	48,800	39,732	0		81
0031.15.00.4080.0125	SCMIT Worker's Comp Ins.	23,959	0	23,959	16,277	0		68
0031.15.00.4100.0001	Health Claims Cost	25,837	0	25,837	32,622	0		126
0031.15.00.4100.0002	Health Claim Costs-Retire	2,279	0	2,279	99	0		4
0031.15.00.5000.0101	Supplies and Materials	7,000	0	7,000	7,486	0		107
0031.15.00.5000.0102	Equipment	4,500	0	4,500	1,336	0		30
0031.15.00.5010.0101	Uniforms and Clothing	4,400	0	4,400	2,492	0		57
0031.15.00.5130.0112	Asphalt/Concrete/Gravel	51,000	0	51,000	26,647	0		52
0031.15.00.5140.0110	Water Dist System Supply	113,838	0	113,838	94,982	0		83
0031.15.00.5150.0129	Permit Fees Due To Others	1,000	0	1,000	755	0		76
0031.15.00.5230.0136	Hydrant Replacement	10,000	0	10,000	3,551	0		36
0031.15.00.5320.0148	Small Hand Tools	300	0	300	0	0		0
0031.15.00.5400.1510	IP Raw Water Contract-Stl	0	0	0	255	0		0
0031.15.00.6000.0110	SCMIRF Property/Liab Ins	77,800	0	77,800	86,717	0		111
0031.15.00.6100.0112	Postage	1,000	0	1,000	0	0		0
0031.15.00.6100.1110	Communications- wireless	2,040	0	2,040	985	0		48
0031.15.00.6200.0114	Advertising	600	0	600	0	0		0
0031.15.00.6400.0124	Travel Expense	100	0	100	0	0		0
0031.15.00.6500.0127	Electricity	10,195	0	10,195	8,693	0		85
0031.15.00.6500.0128	Water	41,493	0	41,493	47,700	0		115
0031.15.00.6500.0129	Wastewater	12,737	0	12,737	16,765	0		132
0031.15.00.6500.0130	Sanitation	692	0	692	616	0		89
0031.15.00.6500.0133	Stormwater	19,553	0	19,553	40,955	0		209
0031.15.00.6500.1271	Electricity- Sales Tax	382	0	382	296	0		77
0031.15.00.6600.0133	Repairs & Maint. Services	23,000	0	23,000	7,082	0		31
0031.15.00.6600.0139	Fleet Services-RTA Mtce Alloc	5,000	0	5,000	4,667	0		93
0031.15.00.6600.0145	Gasoline & oil	10,000	0	10,000	13,080	0		131
0031.15.00.6600.1391	Fleet Services -Departmental	5,000	0	5,000	9,758	0		195
0031.15.00.6600.1392	Fleet Svcs- Outside Vends	3,500	0	3,500	5,700	0		163
0031.15.00.6700.0156	Equipment Rental/Lease	500	0	500	0	0		0
0031.15.00.6850.0180	Membership Dues and Fees	200	0	200	245	0		123

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget	24-25 Used
Fund: 0031 Water Utility Fund								
Account Category: Appropriations								
0031.15.00.6850.0182	Other Operating Expenses	1,500	0	1,500	335	0		22
0031.15.00.6850.0183	Depreciation	520,000	0	520,000	81,208	0		16
0031.15.00.6850.0186	Training	6,100	0	6,100	5,553	0		91
0031.15.00.6860.0187	Professional Services	3,700	(19,500)	23,200	9,243	12,903		40
0031.15.00.6860.0189	Employee Medical	1,500	0	1,500	0	0		0
0031.15.00.6860.0191	Contract Services/Studies	52,000	19,500	32,500	24,065	0		74
0031.15.00.6860.0196	Bank Charges/Fees	0	0	0	9,312	0		0
0031.15.00.6860.0199	Internal Engineering	26,964	0	26,964	18,537	0		69
0031.15.00.6860.1895	Employee wellness services	5,004	0	5,004	4,370	0		87
0031.15.00.6870.0202	Utility Billing Services	8,000	0	8,000	7,408	0		93
0031.15.00.6870.0204	Janitorial Services	785	0	785	787	0		100
0031.15.00.7020.0106	Interest- Bonds	89,557	0	89,557	76,126	0		85
0031.15.00.7020.0110	Bond Principal	434,121	0	434,121	408,272	0		94
0031.15.00.7030.0109	Agents Fee	8,000	0	8,000	4,475	0		56
0031.15.00.7200.0001	Provision for Bad Debts	9,000	0	9,000	7,002	0		78
0031.15.00.7500.0124	Transfers to General Fund	179,235	0	179,235	179,235	0		100
0031.15.00.7950.0995	GF Cost Distribution	128,166	0	128,166	128,166	0		100
0031.15.00.7950.0999	Allocation G&A Services	92,186	0	92,186	52,902	0		57
0031.15.00.7999.9999	Principal Reclassified	(434,121)	0	(434,121)	(408,272)	0		94
0031.15.00.9000.3500	Water Distribution	1,145,000	0	1,145,000	552,515	115,816		48
0031.15.00.9999.9999	Assets Reclassified	(1,145,000)	0	(1,145,000)	(194,505)	0		17
0031.16.00.4000.0101	Regular Pay	307,000	0	307,000	289,936	0		94
0031.16.00.4010.0103	Overtime	8,500	0	8,500	7,582	0		89
0031.16.00.4010.0105	On-call pay	6,500	0	6,500	7,220	0		111
0031.16.00.4050.0114	FICA	25,000	0	25,000	22,021	0		88
0031.16.00.4060.0116	Retirement	59,000	0	59,000	55,922	0		95
0031.16.00.4080.0125	SCMIT Worker's Comp Ins.	17,425	0	17,425	14,660	0		84
0031.16.00.4100.0001	Health Claims Cost	50,915	0	50,915	49,547	0		97
0031.16.00.4100.0002	Health Claim Costs-Retire	12,215	0	12,215	0	0		0
0031.16.00.5000.0101	Supplies and Materials	2,500	0	2,500	1,824	0		73
0031.16.00.5000.0102	Equipment	23,327	0	23,327	9,419	0		40
0031.16.00.5010.0101	Uniforms and Clothing	4,000	0	4,000	2,453	0		61
0031.16.00.5120.0108	Chemicals	558,908	0	558,908	379,651	55,896		68
0031.16.00.5120.0109	Laboratory Supplies	28,000	0	28,000	21,446	0		77
0031.16.00.5150.0121	Safety Supplies	1,600	0	1,600	600	0		38
0031.16.00.5150.0129	Permit Fees Due To Others	23,000	0	23,000	19,640	0		85
0031.16.00.5320.0148	Small Hand Tools	300	0	300	0	0		0
0031.16.00.5400.0151	IP Raw Water Contract-Cty	47,394	0	47,394	12,281	0		26
0031.16.00.5400.0152	Raw Water Pump Maint.	65,000	0	65,000	37,871	0		58
0031.16.00.5400.0157	Treated Water Purchase	200	0	200	87	0		44
0031.16.00.5400.1510	IP Raw Water Contract-Stl	24,374	0	24,374	9,933	0		41
0031.16.00.6000.0110	SCMIRF Property/Liab Ins	234,506	0	234,506	239,833	0		102
0031.16.00.6100.0111	Communications- Landline	1,500	0	1,500	1,560	0		104
0031.16.00.6100.0112	Postage	800	0	800	0	0		0
0031.16.00.6100.1110	Communications- Wireless	660	0	660	529	0		80
0031.16.00.6200.0114	Advertising	1,000	0	1,000	1,166	0		117
0031.16.00.6400.0124	Travel Expense	100	0	100	0	0		0
0031.16.00.6500.0127	Electricity	96,392	0	96,392	60,949	0		63
0031.16.00.6500.0130	Sanitation	929	0	929	827	0		89
0031.16.00.6500.0133	Stormwater	3,984	0	3,984	4,691	0		118

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used	24-25 Used
Fund: 0031 Water Utility Fund								
Account Category: Appropriations								
0031.16.00.6500.0134	Security Lights	1,360	0	1,360	1,452	0		107
0031.16.00.6500.1271	Electricity- Sales Tax	250	0	250	66	0		26
0031.16.00.6600.0133	Repairs & Maint. Services	60,000	0	60,000	29,716	0		50
0031.16.00.6600.0139	Fleet Services-RTA Mtce Alloc	500	0	500	175	0		35
0031.16.00.6600.0145	Gasoline & Oil	1,750	0	1,750	1,708	0		98
0031.16.00.6600.1391	Fleet Services -Departmental	1,400	0	1,400	1,887	0		135
0031.16.00.6600.1392	Fleet Svcs- Outside Vends	500	0	500	0	0		0
0031.16.00.6700.0156	Equipment Rental/Lease	500	0	500	0	0		0
0031.16.00.6850.0180	Membership Dues and Fees	1,100	0	1,100	575	0		52
0031.16.00.6850.0182	Other Operating Expenses	15,000	0	15,000	4,571	0		30
0031.16.00.6850.0183	Depreciation	350,000	0	350,000	46,475	0		13
0031.16.00.6850.0186	Training	2,420	0	2,420	1,878	0		78
0031.16.00.6860.0187	Professional Services	68,800	0	68,800	36,732	3,098		53
0031.16.00.6860.0189	Employee Medical	1,200	0	1,200	0	0		0
0031.16.00.6860.0195	Repair/Maint Svc Contract	2,000	0	2,000	1,923	0		96
0031.16.00.6860.0199	Internal Engineering	26,964	0	26,964	18,537	0		69
0031.16.00.6860.1895	Employee wellness services	6,001	0	6,001	5,244	0		87
0031.16.00.6870.0204	Janitorial Services	2,343	0	2,343	2,333	0		100
0031.16.00.7020.0105	Interest on Bonds	53,738	0	53,738	53,742	0		100
0031.16.00.7020.0110	Bond Principal	35,180	0	35,180	30,703	0		87
0031.16.00.7030.1001	Agent Fees	0	0	0	3,000	0		0
0031.16.00.7500.0124	Transfers to General Fund	159,714	0	159,714	159,714	0		100
0031.16.00.7950.0995	GF Cost Distribution	114,205	0	114,205	114,205	0		100
0031.16.00.7950.0999	Allocation G&A Services	92,186	0	92,186	52,902	0		57
0031.16.00.7999.9999	Principal Reclassified	(35,180)	0	(35,180)	(35,182)	0		100
0031.16.00.9000.3300	Water Filtration Plant	1,665,000	0	1,665,000	2,911,777	1,417,842		175
0031.16.00.9999.9999	Assets Reclassified	(1,665,000)	0	(1,665,000)	(1,328,584)	0		80
0031.41.00.4000.0101	Regular Pay	150,000	0	150,000	138,118	0		92
0031.41.00.4050.0114	FICA	11,500	0	11,500	10,172	0		88
0031.41.00.4060.0116	Retirement	28,000	0	28,000	25,348	0		91
0031.41.00.4080.0125	SCMIT Worker's Comp Ins.	5,445	0	5,445	4,462	0		82
0031.41.00.4100.0001	Health Claims Cost	20,370	0	20,370	18,891	0		93
0031.41.00.5000.0101	Supplies and Materials	5,400	0	5,400	5,049	0		94
0031.41.00.5000.0102	Equipment	9,500	0	9,500	2,265	0		24
0031.41.00.5000.0103	Furniture	1,000	0	1,000	0	0		0
0031.41.00.5010.0101	Uniforms and Clothing	500	0	500	31	0		6
0031.41.00.6000.0110	SCMIRF Property/Liab Ins	416	0	416	424	0		102
0031.41.00.6100.0111	Communications- Landline	4,800	0	4,800	819	0		17
0031.41.00.6100.0112	Postage	1,500	0	1,500	1,690	0		113
0031.41.00.6100.1110	Communications- Wireless	660	0	660	497	0		75
0031.41.00.6200.0114	Advertising	200	0	200	84	0		42
0031.41.00.6400.0124	Travel Expense	100	0	100	0	0		0
0031.41.00.6500.0127	Electricity	3,068	0	3,068	3,378	0		110
0031.41.00.6500.0128	Water	434	0	434	386	0		89
0031.41.00.6500.0129	Wastewater	484	0	484	431	0		89
0031.41.00.6500.0130	Sanitation	486	0	486	433	0		89
0031.41.00.6500.0133	Stormwater	3,112	0	3,112	2,769	0		89
0031.41.00.6500.0134	Security Lights	546	0	546	583	0		107
0031.41.00.6500.1271	Electricity- Sales Tax	97	0	97	110	0		113
0031.41.00.6600.0133	Repairs & Maint. Services	8,000	0	8,000	966	0		12

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Appropriations							
0031.41.00.6600.0139	Fleet Services-RTA Mtce Alloc	500	0	500	1,134	0	227
0031.41.00.6600.0145	Gasoline & Oil	2,500	0	2,500	1,802	0	72
0031.41.00.6600.1391	Fleet Services -Departmental	2,000	0	2,000	2,404	0	120
0031.41.00.6600.1392	Fleet Svcs- Outside Vends	500	0	500	0	0	0
0031.41.00.6700.0156	Equipment Rental/Lease	3,800	0	3,800	1,935	0	51
0031.41.00.6850.0180	Membership Dues and Fees	1,600	0	1,600	1,356	0	85
0031.41.00.6850.0182	Other Operating Expenses	1,500	0	1,500	916	0	61
0031.41.00.6850.0183	Depreciation	7,500	0	7,500	419	0	6
0031.41.00.6850.0186	Training	800	0	800	275	0	34
0031.41.00.6850.1821	Hurricane/Storm Expense	0	0	0	144	0	0
0031.41.00.6860.0187	Professional Services	1,640	0	1,640	0	0	0
0031.41.00.6860.0189	Employee Medical	500	0	500	0	0	0
0031.41.00.6860.0195	Repair/Maint Svc Contract	2,200	0	2,200	1,680	0	76
0031.41.00.6860.1895	Employee wellness services	1,995	0	1,995	1,748	0	88
0031.41.00.6870.0204	Janitorial Services	2,356	0	2,356	2,353	0	100
0031.41.00.7950.0001	IT Internal Allocations	176,370	0	176,370	74,673	0	42
0031.41.00.7950.0999	Allocation G&A Services	(460,934)	0	(460,934)	(264,511)	0	57
0031.41.00.9000.3000	Buildings & Improvements	60,000	0	60,000	49,523	0	83
0031.41.00.9999.9999	Assets Reclassified	(60,000)	0	(60,000)	0	0	0
0031.42.00.4000.0101	Regular Pay	154,205	0	154,205	160,453	0	104
0031.42.00.4050.0114	FICA	11,797	0	11,797	11,605	0	98
0031.42.00.4060.0116	Retirement	28,621	0	28,621	28,698	0	100
0031.42.00.4080.0125	SCMIT Worker's Comp Ins.	2,178	0	2,178	0	0	0
0031.42.00.4100.0001	Health Claims Cost	22,484	0	22,484	22,358	0	99
0031.42.00.5000.0101	Supplies and Materials	300	0	300	0	0	0
0031.42.00.5000.0105	Printing and Binding	300	0	300	0	0	0
0031.42.00.5010.0101	Uniforms and Clothing	600	0	600	260	0	43
0031.42.00.5150.0121	Safety Supplies	300	0	300	0	0	0
0031.42.00.5150.0124	Department Supplies	300	0	300	397	0	132
0031.42.00.6000.0110	SCMIRF Property/Liab Ins	691	0	691	707	0	102
0031.42.00.6100.0112	Postage	50	0	50	30	0	60
0031.42.00.6100.1110	Communications- Wireless	1,200	0	1,200	1,014	0	85
0031.42.00.6200.0114	Advertising	100	0	100	0	0	0
0031.42.00.6400.0124	Travel Expense	600	0	600	309	0	52
0031.42.00.6600.1391	Fleet Services -Departmental	1,800	0	1,800	0	0	0
0031.42.00.6850.0180	Membership Dues and Fees	600	0	600	799	0	133
0031.42.00.6850.0182	Other Operating Expenses	5,450	0	5,450	33	0	1
0031.42.00.6850.0183	Depreciation	5,500	0	5,500	870	0	16
0031.42.00.6850.0184	Continuing Education	3,000	0	3,000	1,200	0	40
0031.42.00.6850.0186	Training	1,500	0	1,500	1,390	0	93
0031.42.00.6860.0187	Professional Services	26,250	0	26,250	4,100	0	16
0031.42.00.6860.1895	Employee wellness services	1,995	0	1,995	1,748	0	88
0031.42.00.7350.0122	Services Billed	(269,643)	0	(269,643)	(185,371)	0	69
Appropriations		4,481,185	0	4,481,185	5,179,523	1,605,555	115.58
Fund 0031 - water Utility Fund:							
TOTAL ESTIMATED REVENUES		4,481,185	0	4,481,185	5,885,269	0	131.33
TOTAL APPROPRIATIONS		4,481,185	0	4,481,185	5,179,523	1,605,555	115.58
NET OF REVENUES & APPROPRIATIONS:		0	0	0	705,746	(1,605,555)	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 06/30/2025

GL Number	Description	Original	24-25 Budget	Original	24-25 Budget Amt Change	Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget	24-25 Used
Fund: 0031	Water Utility Fund		0.00%		0.00%	0.00%	11.99%	0.00%		

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Estimated Revenues							
0032.00.00.3010.0000	Sale Of Utilities	3,848,000	0	3,848,000	3,537,900	0	92
0032.00.00.3010.0002	New Turn Ons	3,000	0	3,000	3,050	0	102
0032.00.00.3010.0009	New Service Taps	11,000	0	11,000	17,040	0	155
0032.00.00.3010.0014	Fixed Charges - Andrews	149,040	0	149,040	148,919	0	100
0032.00.00.3010.0015	Fixed Charges - GCWSD	283,387	0	283,387	278,076	0	98
0032.00.00.3010.0016	Fixed Charges - COG	450,000	0	450,000	165,908	0	37
0032.00.00.3010.0017	Volume Charges - Andrews	120,000	0	120,000	262,509	0	219
0032.00.00.3010.0018	Volume Charges - GCWSD	250,000	0	250,000	586,181	0	234
0032.00.00.3010.0019	Volume Charges - COG	750,000	0	750,000	760,481	0	101
0032.00.00.3010.0026	Fixed- Elim Georgetown	(450,000)	0	(450,000)	(165,908)	0	37
0032.00.00.3010.0029	Volume-Elim-Georgetown	(750,000)	0	(750,000)	(760,481)	0	101
0032.00.00.3020.0001	Penalties	45,000	0	45,000	33,842	0	75
0032.00.00.3030.0006	Septic Tank Dumping	35,000	0	35,000	53,921	0	154
0032.00.00.3060.0001	Investment Earnings	60,000	0	60,000	117,700	0	196
0032.00.00.3240.0017	Wastewater Impact Fee	19,800	0	19,800	33,030	0	167
0032.00.00.3690.0002	Miscellaneous Revenue	150	0	150	2,360	0	1,573
0032.00.00.3920.0001	From Electric Fund	386,638	0	386,638	0	0	0
Estimated Revenues		5,211,015	0	5,211,015	5,074,528	0	97.38
Account Category: Appropriations							
0032.18.00.4000.0101	Regular Pay	253,000	0	253,000	205,331	0	81
0032.18.00.4010.0103	Overtime	4,500	0	4,500	4,056	0	90
0032.18.00.4010.0105	On-call pay	5,200	0	5,200	5,312	0	102
0032.18.00.4050.0114	FICA	20,500	0	20,500	15,555	0	76
0032.18.00.4060.0116	Retirement	48,000	0	48,000	39,682	0	83
0032.18.00.4080.0125	SCMIT Worker's Comp Ins.	28,859	0	28,859	30,003	0	104
0032.18.00.4100.0001	Health Claims Cost	60,379	0	60,379	37,983	0	63
0032.18.00.4100.0002	Health Claim Costs-Retire	18,994	0	18,994	12,916	0	68
0032.18.00.5000.0101	Supplies and Materials	5,500	0	5,500	6,283	0	114
0032.18.00.5000.0102	Equipment	15,000	0	15,000	4,491	0	30
0032.18.00.5000.0107	Technology Supplies	4,681	0	4,681	102	0	2
0032.18.00.5010.0101	uniforms and Clothing	5,500	0	5,500	4,228	0	77
0032.18.00.5120.0108	Chemicals	5,500	0	5,500	164	0	3
0032.18.00.5130.0112	Asphalt/Concrete/Gravel	40,000	0	40,000	22,237	0	56
0032.18.00.5140.0111	WW Collection Syst Supply	10,000	0	10,000	10,301	0	103
0032.18.00.5150.0121	Safety Supplies	900	0	900	934	0	104
0032.18.00.5320.0148	Small Hand Tools	300	0	300	255	0	85
0032.18.00.5320.1481	Small Hand Tools - Maintenanc	450	0	450	361	0	80
0032.18.00.6000.0110	SCMIRF Property/Liab Ins	66,192	0	66,192	67,696	0	102
0032.18.00.6100.0112	Postage	1,000	0	1,000	1,477	0	148
0032.18.00.6100.1110	Communications- Wireless	3,100	0	3,100	2,491	0	80
0032.18.00.6200.0114	Advertising	500	0	500	168	0	34
0032.18.00.6400.0124	Travel Expense	200	0	200	0	0	0
0032.18.00.6500.0127	Electricity	106,130	0	106,130	76,691	0	72
0032.18.00.6500.0133	Stormwater	15,612	0	15,612	17,075	0	109
0032.18.00.6500.0134	Security Lights	2,881	0	2,881	1,331	0	46
0032.18.00.6500.1271	Electricity- Sales Tax	2,881	0	2,881	2,268	0	79
0032.18.00.6600.0133	Repairs & Maint. Services	120,000	0	120,000	96,069	0	80
0032.18.00.6600.0139	Fleet Services-RTA Mtce Alloc	0	0	0	15,998	0	0
0032.18.00.6600.0145	Gasoline & Oil	23,625	0	23,625	22,301	0	94

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	Original Budget	24-25 Original Budget Amt Change	24-25 Budget Amended	24-25 Budget	24-25 Activity	24-25 Encumbrance	% Budget	24-25 Used
Fund: 0032 Wastewater Fund									
Account Category: Appropriations									
0032.18.00.6600.1391	Fleet Services -Departmental	15,500	0	15,500	26,630	0			172
0032.18.00.6600.1392	Fleet Svcs- Outside Vends	7,500	0	7,500	180	0			2
0032.18.00.6700.0156	Equipment Rental/Lease	6,000	0	6,000	0	0			0
0032.18.00.6810.0100	Capital Lease Principal	58,000	0	58,000	58,000	0			100
0032.18.00.6810.0120	Capital Lease Interest	6,080	0	6,080	2,027	0			33
0032.18.00.6850.0180	Membership Dues and Fees	600	0	600	125	0			21
0032.18.00.6850.0182	Other Operating Expenses	5,000	0	5,000	2,702	0			54
0032.18.00.6850.0183	Depreciation	481,545	0	481,545	77,280	0			16
0032.18.00.6850.0186	Training	2,250	0	2,250	697	0			31
0032.18.00.6860.0187	Professional Services	6,400	0	6,400	4,268	1,407			67
0032.18.00.6860.0189	Employee Medical	1,000	0	1,000	187	0			19
0032.18.00.6860.0191	Contract Services/Studies	2,220	0	2,220	2,627	0			118
0032.18.00.6860.0195	Repair/Maint Svc Contract	15,000	0	15,000	15,000	0			100
0032.18.00.6860.0196	Bank Charges/Fees	6,750	0	6,750	7,760	0			115
0032.18.00.6860.0199	Internal Engineering	26,964	0	26,964	18,537	0			69
0032.18.00.6860.1895	Employee wellness services	6,998	0	6,998	6,118	0			87
0032.18.00.6870.0202	Utility Billing Services	8,000	0	8,000	6,707	0			84
0032.18.00.6870.0204	Janitorial Services	3,128	0	3,128	3,120	0			100
0032.18.00.7020.0106	Interest- Bonds	123,629	0	123,629	109,309	0			88
0032.18.00.7020.0110	Bond Principal	195,656	0	195,656	172,177	0			88
0032.18.00.7030.1001	Agent Fees	4,301	0	4,301	4,806	0			112
0032.18.00.7200.0001	Provision for Bad Debts	8,000	0	8,000	7,278	0			91
0032.18.00.7500.0124	Transfers to General Fund	213,824	0	213,824	213,824	0			100
0032.18.00.7950.0995	GF Cost Distribution	118,954	0	118,954	118,954	0			100
0032.18.00.7950.0999	Allocation G&A Services	115,233	0	115,233	66,128	0			57
0032.18.00.7999.9999	Principal Reclassified	(195,656)	0	(195,656)	(172,177)	0			88
0032.18.00.9000.0911	Sewer Improvement Projects	13,000,000	0	13,000,000	407,093	10,568,582			3
0032.18.00.9000.3700	Wastewater Collection Sys	570,000	0	570,000	1,078,359	81,806			189
0032.18.00.9000.4300	Other Equipment	75,000	0	75,000	4,235	29,040			6
0032.18.00.9999.9999	Assets Reclassified	(13,645,000)	0	(13,645,000)	(1,139,840)	0			8
0032.34.00.4000.0101	Regular Pay	347,000	0	347,000	311,106	0			90
0032.34.00.4010.0103	Overtime	15,000	0	15,000	16,922	0			113
0032.34.00.4010.0105	On-call pay	7,000	0	7,000	7,218	0			103
0032.34.00.4050.0114	FICA	28,500	0	28,500	24,061	0			84
0032.34.00.4060.0116	Retirement	65,000	0	65,000	61,998	0			95
0032.34.00.4080.0125	SCMIT Worker's Comp Ins.	8,168	0	8,168	5,883	0			72
0032.34.00.4100.0001	Health Claims Cost	65,108	0	65,108	60,106	0			92
0032.34.00.5000.0101	Supplies and Materials	2,800	0	2,800	8,862	0			317
0032.34.00.5000.0102	Equipment	9,672	0	9,672	6,017	0			62
0032.34.00.5010.0101	Uniforms and Clothing	4,000	0	4,000	1,769	0			44
0032.34.00.5120.0108	Chemicals	231,000	0	231,000	115,450	23,956			50
0032.34.00.5120.0109	Laboratory Supplies	24,000	0	24,000	20,864	0			87
0032.34.00.5150.0121	Safety Supplies	900	0	900	0	0			0
0032.34.00.5150.0129	Permit Fees Due To Others	9,700	0	9,700	8,099	0			83
0032.34.00.5320.0148	Small Hand Tools	500	0	500	470	0			94
0032.34.00.6000.0110	SCMIRF Property/Liab Ins	365,923	0	365,923	374,236	0			102
0032.34.00.6100.0111	Communications- Landline	2,400	0	2,400	1,967	0			82
0032.34.00.6100.0112	Postage	1,200	0	1,200	108	0			9
0032.34.00.6100.1110	Communications- Wireless	660	0	660	994	0			151
0032.34.00.6200.0114	Advertising	500	0	500	363	0			73

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Appropriations							
0032.34.00.6400.0124	Travel Expense	100	0	100	0	0	0
0032.34.00.6500.0127	Electricity	315,884	0	315,884	281,083	0	89
0032.34.00.6500.0128	Water	3,051	0	3,051	2,669	0	87
0032.34.00.6500.0130	Sanitation	3,420	0	3,420	2,883	0	84
0032.34.00.6500.0133	Stormwater	29,589	0	29,589	72,122	0	244
0032.34.00.6500.0134	Security Lights	3,574	0	3,574	3,817	0	107
0032.34.00.6500.1271	Electricity- Sales Tax	10,113	0	10,113	11,408	0	113
0032.34.00.6600.0133	Repairs & Maint. Services	175,000	0	175,000	152,305	5,627	87
0032.34.00.6600.0139	Fleet Services-RTA Mtce Alloc	3,000	0	3,000	1,774	0	59
0032.34.00.6600.0145	Gasoline & Oil	3,707	0	3,707	2,158	0	58
0032.34.00.6600.1391	Fleet Services -Departmental	2,000	0	2,000	1,985	0	99
0032.34.00.6600.1392	Fleet Svcs- Outside Vends	150	0	150	0	0	0
0032.34.00.6700.0156	Equipment Rental/Lease	1,200	0	1,200	0	0	0
0032.34.00.6850.0180	Membership Dues and Fees	425	0	425	385	0	91
0032.34.00.6850.0182	Other Operating Expenses	1,000	0	1,000	235	0	24
0032.34.00.6850.0183	Depreciation	7,754	0	7,754	1,292	0	17
0032.34.00.6850.0186	Training	2,150	0	2,150	645	0	30
0032.34.00.6850.0190	Landfill Fees	75,000	0	75,000	52,826	0	70
0032.34.00.6860.0187	Professional Services	68,975	0	68,975	61,834	0	90
0032.34.00.6860.0189	Employee Medical	1,100	0	1,100	150	0	14
0032.34.00.6860.0195	Repair/Maint Svc Contract	2,220	0	2,220	2,400	0	108
0032.34.00.6860.0199	Internal Engineering	53,929	0	53,929	37,074	0	69
0032.34.00.6860.1895	Employee wellness services	5,004	0	5,004	4,370	0	87
0032.34.00.7020.0106	Interest- Bonds	129,337	0	129,337	118,559	0	92
0032.34.00.7020.0110	Bond Principal	630,565	0	630,565	630,565	0	100
0032.34.00.7030.0109	Agents Fee	5,800	0	5,800	2,863	0	49
0032.34.00.7500.0124	Transfers to General Fund	142,007	0	142,007	142,007	0	100
0032.34.00.7950.0995	GF Cost Distribution	79,002	0	79,002	79,002	0	100
0032.34.00.7950.0999	Allocation G&A Services	115,233	0	115,233	66,128	0	57
0032.34.00.7999.9999	Principal Reclassified	(630,565)	0	(630,565)	(630,565)	0	100
0032.34.00.9000.3900	Wastewater Treatment Plnt	555,000	0	555,000	476,070	495,976	86
0032.34.00.9000.4100	Vehicles	200,000	0	200,000	0	282,698	0
0032.34.00.9000.4300	Other Equipment	180,000	0	180,000	124,902	0	69
0032.34.00.9999.9999	Assets Reclassified	(935,000)	0	(935,000)	0	0	0
0032.34.17.6850.0183	Depreciation	670,000	0	670,000	100,996	0	15
Appropriations		5,211,015	0	5,211,015	4,636,305	11,489,092	88.97
Fund 0032 - Wastewater Fund:							
TOTAL ESTIMATED REVENUES		5,211,015	0	5,211,015	5,074,528	0	97.38
TOTAL APPROPRIATIONS		5,211,015	0	5,211,015	4,636,305	11,489,092	88.97
NET OF REVENUES & APPROPRIATIONS:		0	0	0	438,223	(11,489,092)	
		0.00%	0.00%	0.00%	8.64%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0033 Stormwater Utility Fund							
Account Category: Estimated Revenues							
0033.00.00.3010.0000	Sale Of Utilities	1,347,000	0	1,347,000	1,563,392	0	116
0033.00.00.3020.0001	Penalties	9,000	0	9,000	9,961	0	111
0033.00.00.3310.0000	Federal Grants	0	0	0	1,398,959	0	0
0033.00.00.3310.0010	Grant Revenue	0	0	0	375,000	0	0
0033.00.00.3310.0020	Prog. Income-Other	0	0	0	541,353	0	0
0033.00.00.3320.0000	State Grants	0	0	0	294,876	0	0
0033.00.00.3690.0002	Miscellaneous Revenue	1,000	0	1,000	450	0	45
0033.00.00.3950.0001	Transfer from General Fund	227,368	0	227,368	0	0	0
Estimated Revenues		1,584,368	0	1,584,368	4,183,991	0	264.08
Account Category: Appropriations							
0033.40.00.4000.0101	Regular Pay	235,000	0	235,000	224,143	0	95
0033.40.00.4010.0103	Overtime	3,000	0	3,000	2,054	0	68
0033.40.00.4010.0105	On-call pay	4,500	0	4,500	3,207	0	71
0033.40.00.4050.0114	FICA	18,600	0	18,600	16,448	0	88
0033.40.00.4060.0116	Retirement	43,600	0	43,600	42,157	0	97
0033.40.00.4080.0125	SCMIT Worker's Comp Ins.	21,781	0	21,781	18,582	0	85
0033.40.00.4100.0001	Health Claims Cost	59,903	0	59,903	40,594	0	68
0033.40.00.4100.0002	Health Claim Costs-Retire	14,175	0	14,175	10,304	0	73
0033.40.00.5000.0101	Supplies and Materials	2,300	0	2,300	1,902	0	83
0033.40.00.5000.0102	Equipment	5,000	0	5,000	255	0	5
0033.40.00.5010.0101	Uniforms and Clothing	5,000	0	5,000	3,905	0	78
0033.40.00.5130.0112	Asphalt/Concrete/Gravel	7,750	0	7,750	8,134	0	105
0033.40.00.5140.0112	SW Collection Syst Supply	10,000	0	10,000	6,148	0	61
0033.40.00.5150.0121	Safety Supplies	1,200	0	1,200	65	0	5
0033.40.00.5320.0148	Small Hand Tools	300	0	300	71	0	24
0033.40.00.6000.0110	SCMIRF Property/Liab Ins	88,164	0	88,164	90,167	0	102
0033.40.00.6100.0111	Communications- Landline	1,500	0	1,500	2,244	0	150
0033.40.00.6100.0112	Postage	300	0	300	262	0	87
0033.40.00.6100.1110	Communications- Wireless	1,260	0	1,260	985	0	78
0033.40.00.6200.0114	Advertising	200	0	200	0	0	0
0033.40.00.6400.0124	Travel Expense	100	0	100	0	0	0
0033.40.00.6500.0127	Electricity	390	0	390	309	0	79
0033.40.00.6500.0128	Water	484	0	484	448	0	93
0033.40.00.6500.0133	Stormwater	22,484	0	22,484	20,896	0	93
0033.40.00.6500.0134	Security Lights	824	0	824	880	0	107
0033.40.00.6500.1271	Electricity- Sales Tax	25	0	25	0	0	0
0033.40.00.6600.0133	Repairs & Maint. Services	63,429	0	63,429	68,467	0	108
0033.40.00.6600.0139	Fleet Services-RTA Mtce Alloc	8,000	0	8,000	21,805	0	273
0033.40.00.6600.0145	Gasoline & Oil	12,500	0	12,500	15,066	0	121
0033.40.00.6600.1391	Fleet Services -Departmental	16,000	0	16,000	28,555	0	178
0033.40.00.6600.1392	Fleet Svcs- Outside Vends	6,000	0	6,000	4,325	0	72
0033.40.00.6700.0156	Equipment Rental/Lease	200	0	200	0	0	0
0033.40.00.6810.0100	Capital Lease Principal	49,171	0	49,171	49,171	0	100
0033.40.00.6810.0120	Capital Lease Interest	1,136	0	1,136	473	0	42
0033.40.00.6850.0180	Membership Dues and Fees	200	0	200	0	0	0
0033.40.00.6850.0182	Other Operating Expenses	1,000	0	1,000	799	0	80
0033.40.00.6850.0183	Depreciation	681,600	0	681,600	88,774	0	13
0033.40.00.6850.0186	Training	250	0	250	175	0	70
0033.40.00.6860.0187	Professional Services	3,200	0	3,200	1,538	1,407	48

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0033 Stormwater Utility Fund							
Account Category: Appropriations							
0033.40.00.6860.0189	Employee Medical	1,000	0	1,000	0	0	0
0033.40.00.6860.0191	Contract Services/Studies	57,420	0	57,420	0	0	0
0033.40.00.6860.0196	Bank Charges/Fees	2,500	0	2,500	2,587	0	103
0033.40.00.6860.0199	Internal Engineering	53,930	0	53,930	37,074	0	69
0033.40.00.6860.1895	Employee wellness services	5,004	0	5,004	4,370	0	87
0033.40.00.6870.0202	Utility Billing Services	3,000	0	3,000	2,312	0	77
0033.40.00.6870.0204	Janitorial Services	785	0	785	778	0	99
0033.40.00.7200.0001	Provision for Bad Debts	2,000	0	2,000	1,516	0	76
0033.40.00.7950.0995	GF Cost Distribution	71,278	0	71,278	71,278	0	100
0033.40.00.7950.0999	Allocation G&A Services	46,096	0	46,096	26,451	0	57
0033.40.00.7999.9999	Principal Reclassified	(49,171)	0	(49,171)	0	0	0
0033.40.00.9000.0956	Stormwater System Improvement	300,000	0	300,000	2,827,303	2,543,293	942
0033.40.00.9000.1000	Infrastructure Improvemts	750,000	0	750,000	94,623	89,800	13
0033.40.00.9000.4100	Vehicles	50,000	0	50,000	46,949	0	94
0033.40.00.9000.4200	Heavy Equipment	450,000	0	450,000	367,710	(423,301)	82
0033.40.00.9999.9999	Assets Reclassified	(1,550,000)	0	(1,550,000)	(447,053)	0	29
Appropriations		1,584,368	0	1,584,368	3,809,206	2,211,199	240.42
Fund 0033 - Stormwater Utility Fund:							
TOTAL ESTIMATED REVENUES		1,584,368	0	1,584,368	4,183,991	0	264.08
TOTAL APPROPRIATIONS		1,584,368	0	1,584,368	3,809,206	2,211,199	240.42
NET OF REVENUES & APPROPRIATIONS:		0	0	0	374,785	(2,211,199)	
		0.00%	0.00%	0.00%	8.96%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	% Budget Used
Fund: 0035 Waste Management Fund							
Account Category: Estimated Revenues							
0035.00.00.3240.0007	Fees- Services	0	0	0	353,899	0	0
0035.00.00.3440.0001	Refuse Col Chge-Resident	1,112,400	0	1,112,400	809,202	0	73
0035.00.00.3440.0002	Refuse Col Chge-Comm	284,280	0	284,280	197,994	0	70
0035.00.00.3440.0003	Sanitation Fee Penalties	15,000	0	15,000	14,771	0	98
0035.00.00.3440.0006	Brown Goods Fees	0	0	0	597	0	0
0035.00.00.3610.0001	Investment Earnings	0	0	0	8,169	0	0
0035.00.00.3690.0002	Miscellaneous Revenue	0	0	0	45	0	0
0035.00.00.3920.0004	From General Fund	9,025	0	9,025	0	0	0
0035.00.00.3930.0002	Lease Purchase Proceeds	0	0	0	210,538	0	0
Estimated Revenues		1,420,705	0	1,420,705	1,595,215	0	112.28
Account Category: Appropriations							
0035.31.00.4000.0101	Regular Pay	483,000	0	483,000	258,117	0	53
0035.31.00.4010.0103	Overtime	9,000	0	9,000	11,238	0	125
0035.31.00.4050.0114	FICA	37,500	0	37,500	19,555	0	52
0035.31.00.4060.0116	Retirement	90,000	0	90,000	48,547	0	54
0035.31.00.4080.0125	SCMIT Worker's Comp Ins.	52,818	0	52,818	47,040	0	89
0035.31.00.4100.0001	Health Claims Cost	58,076	0	58,076	29,250	0	50
0035.31.00.4100.0002	Health Claim Costs-Retire	16,620	0	16,620	7,045	0	42
0035.31.00.5000.0101	Supplies and Materials	8,500	0	8,500	8,926	0	105
0035.31.00.5000.0102	Equipment	6,584	0	6,584	1,686	0	26
0035.31.00.5010.0101	Uniforms and Clothing	18,500	0	18,500	11,741	0	63
0035.31.00.5150.0121	Safety Supplies	5,250	0	5,250	3,701	0	70
0035.31.00.6000.0110	SCMIRF Property/Liab Ins	7,186	0	7,186	7,349	0	102
0035.31.00.6100.0111	Communications- Landline	300	0	300	0	0	0
0035.31.00.6100.0112	Postage	1,000	0	1,000	773	0	77
0035.31.00.6100.1110	Communications- Wireless	2,400	0	2,400	0	0	0
0035.31.00.6200.0114	Advertising	1,000	0	1,000	793	0	79
0035.31.00.6400.0124	Travel Expense	150	0	150	0	0	0
0035.31.00.6500.0127	Electricity	1,124	0	1,124	1,098	0	98
0035.31.00.6500.0128	Water	888	0	888	1,254	0	141
0035.31.00.6500.0129	Wastewater	1,079	0	1,079	1,486	0	138
0035.31.00.6500.0130	Sanitation	456	0	456	406	0	89
0035.31.00.6500.0133	Stormwater	282	0	282	70	0	25
0035.31.00.6500.0134	Security Lights	452	0	452	483	0	107
0035.31.00.6500.1271	Electricity- Sales Tax	25	0	25	2	0	8
0035.31.00.6600.0136	Container Repairs	1,000	0	1,000	451	0	45
0035.31.00.6600.0139	Fleet Services-RTA Mtce Alloc	25,000	0	25,000	42,358	0	169
0035.31.00.6600.0145	Gasoline & Oil	55,000	0	55,000	39,585	0	72
0035.31.00.6600.1391	Fleet Services -Departmental	50,000	0	50,000	71,165	0	142
0035.31.00.6600.1392	Fleet Svcs- Outside Vends	15,000	0	15,000	5,609	0	37
0035.31.00.6810.0100	Capital Lease Principal	42,611	0	42,611	31,523	0	74
0035.31.00.6810.0120	Capital Lease Interest	5,970	0	5,970	(62)	0	(1)
0035.31.00.6850.0180	Membership Dues and Fees	600	0	600	0	0	0
0035.31.00.6850.0182	Other Operating Expenses	1,000	0	1,000	1,989	0	199
0035.31.00.6850.0183	Depreciation	68,517	0	68,517	22,772	0	33
0035.31.00.6850.0186	Training	5,000	0	5,000	441	0	9
0035.31.00.6850.0190	Landfill Fees	1,000	0	1,000	(39)	0	(4)
0035.31.00.6860.0189	Employee Medical	800	0	800	0	0	0
0035.31.00.6860.0195	Repair/Maint Svc Contract	2,600	0	2,600	4,651	0	179

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 06/30/2025

GL Number	Description	24-25 Original Budget	24-25 Original Budget Amt Change	24-25 Amended Budget	24-25 Activity	24-25 Encumbrance	24-25 % Budget Used
Fund: 0035 Waste Management Fund							
Account Category: Appropriations							
0035.31.00.6860.0196	Bank Charges/Fees	3,750	0	3,750	3,104	0	83
0035.31.00.6860.1895	Employee wellness services	7,996	0	7,996	6,992	0	87
0035.31.00.6870.0202	Utility Billing Services	5,000	0	5,000	4,681	0	94
0035.31.00.6870.0203	Contract Services	105,000	0	105,000	87,816	9,764	84
0035.31.00.6870.0204	Janitorial Services	2,343	0	2,343	2,323	0	99
0035.31.00.7020.0105	Interest on Bonds	17,644	0	17,644	12,832	0	73
0035.31.00.7020.0110	Bond Principal	14,300	0	14,300	14,300	0	100
0035.31.00.7030.1001	Agent Fees	385	0	385	385	0	100
0035.31.00.7200.0001	Provision for Bad Debts	1,500	0	1,500	2,536	0	169
0035.31.00.7300.0120	Recycling Labor	53,000	0	53,000	39,048	13,952	74
0035.31.00.7300.0122	Recycling Operating	7,200	0	7,200	6,999	0	97
0035.31.00.7950.0001	IT Internal Allocations	14,110	0	14,110	5,974	0	42
0035.31.00.7950.0995	GF Cost Distribution	125,892	0	125,892	125,892	0	100
0035.31.00.7999.9999	Principal Reclassified	(14,300)	0	(14,300)	(14,300)	0	100
0035.31.00.9000.3000	Buildings & Improvements	317,965	0	317,965	27,221	84,604	9
0035.31.00.9000.4200	Heavy Equipment	1,219,103	0	1,219,103	1,109,097	324,331	91
0035.31.00.9000.4300	Other Equipment	112,000	0	112,000	108,146	0	97
0035.31.00.9999.9999	Assets Reclassified	(1,649,068)	0	(1,649,068)	(306,371)	0	19
0035.32.00.4100.0001	Health Claims Cost	597	0	597	0	0	0
Appropriations		1,420,705	0	1,420,705	1,917,678	432,651	134.98
Fund 0035 - Waste Management Fund:							
TOTAL ESTIMATED REVENUES		1,420,705	0	1,420,705	1,595,215	0	112.28
TOTAL APPROPRIATIONS		1,420,705	0	1,420,705	1,917,678	432,651	134.98
NET OF REVENUES & APPROPRIATIONS:		0	0	0	(322,463)	(432,651)	
		0.00%	0.00%	0.00%	-20.21%	0.00%	
Report Totals:							
TOTAL ESTIMATED REVENUES - ALL FUNDS		49,163,030	0	49,163,030	48,016,087	0	97.67
TOTAL APPROPRIATIONS - ALL FUNDS		49,296,827	0	49,296,827	46,892,308	17,833,126	95.12
NET OF REVENUES & APPROPRIATIONS:		(133,797)	0	(133,797)	1,123,779	(17,833,126)	
		-0.27%	0.00%	-0.27%	2.34%	0.00%	

Active Businesses				
Business	Type of Business	Source	Status	Last Worked
3Chords Inc	Staffing agency for school districts, clinicians, and educators	Business Requested	PAID-2ND RENEWAL	7/16/2025
3M Company	Lease Equipment	Georgetown County Business Personal Property Tax	PENDING BL Apps	5/27/2025
A&A Seamless Gutters	Gutter installation and cleaning	City Vendor List	MAIL SENT	3/25/2025
A3 Communications Inc	Networking, Security and Communications	Georgetown County Schools Transparency Jan-April 2023	PAID-INITIAL	7/16/2025
Abbie US LLC	Lessor of Medical Equipment	Georgetown Business Personal Property Tax	PAID-INITIAL	10/30/2024
ABM Industries dba ABM Electrical Power Services LLC	Facility Management and Cleaning	Common Business	PAID-2ND RENEWAL	7/16/2025
Active Glass and Mirror (AG&M)	Commercial and residential glass services	City Vendor List	MAIL SENT	3/25/2025
ADP, Inc.	Payroll Processing	City Vendor List	PAID-2ND RENEWAL	7/16/2025
ADT Commercial LLC (The ADT Security Corporation)	Commercial Electronic Security Svcs.	Georgetown County Business Personal Property Tax	PAID-2ND RENEWAL	7/16/2025
AED Brands LLC	First aid equipment and defibrillators. Provide on-site inspections	Georgetown Combined Muni Lists	APPLICATION-1ST FOLLOW UP	7/28/2025
Agri South Inc	Farm & Garden Supplies/Equipment	Georgetown All Proof Combined	APPLICATION-INITIAL	7/31/2025
All Source Enterprises, LLC (DBA Safe Industries)	Fire protection	Common Business	PAID-2ND RENEWAL	7/16/2025
Al-Tar	Cold storage, histology, calibration, on-site lab equipment repair, centrifuge services, lab balances	City Vendor List	Needs Mail Sent	7/16/2025
Altec Industries	Electric utility products	City Vendor List	PAID-INITIAL	7/8/2024
American Builders & Contractors Supply dba ABC Supply Co	Distributor of roofing, siding, windows, gutters and more	City Vendor List	PAID-2ND RENEWAL	9/30/2024
American Greeting Corp	Greeting cards-Marketing services	Common Business	PAID-2ND RENEWAL	7/16/2025
American Tire Distributors (ATD)	Tire supplier, Have own company fleet of vehicles for delivery	Common Business	PAID-INITIAL	12/16/2024
Amplify Education	Professional School Teacher Development plan and Tech Support	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Apex Learning	Digital Curriculum Consulting	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Apollo Piping Design Services dba Aalberts Integrated Piping Systems	DNA - Piping design, AIPS calibration, OEM manufacturing, sales reps	City Vendor List	MAIL SENT	3/25/2025
Apple Inc	Technology /software	Georgetown County School Transparency	ADDRESS REQUEST	6/24/2025
AquaFix Inc	Wastewater technology, lab services, product supplier. Sales reps	City Vendor List	PAID-INITIAL	4/7/2025
Arc3 Gases South	Welding Products and Gases, rentals and repairs	Common Business	PAID-2ND RENEWAL	7/16/2025
Ascentium Capital LLC	Finance new and used equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
ATCO International	Distributor of maintenance products	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Augusta Concrete Block Company	Manufacturer of Concrete Blocks, Reatining Wall Services	Discovery	APPLICATION-1ST FOLLOW UP	5/2/2025
Augusta Fiberglass Coatings Inc	Engineering & Field service, repair, and maintenance	City Vendor List	MAIL SENT	5/16/2025
Baker Distributing Company	Equipment & Supplies. Have own company fleet of vehicles for delivery	Business requested	PAID-INITIAL	6/10/2024
Beard Equipment Company	Golf and sports turf equipment supplier, repairs, rentals, have own company vehicles	Discovery	WAITING ON PROOF RESPONSE-(disc	4/22/2025
Beckman Coulter Inc	Lease medical equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Binswanger Enterprises, LLC	Glass & Repair	Common Business	PAID-2ND RENEWAL	7/16/2025
Blossman Gas and Appliance	Propane gas, appliance and service	Common Business	PAID-2ND RENEWAL	7/16/2025
Bobby's Appliance Center	Appliances and mattress sale. Home delivery and installation. Appliance repair	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Boston Scientific Corp	DNA - Surgical Supplies	Common Business	PAID-2ND RENEWAL	7/16/2025
Bound Tree Medical, LLC	Medical Supply for Emergency Services. Sales reps	Georgetown All Proof Combined	CALCULATION SENT	7/28/2025
Brainpop	Technology Services	Georgetown County School Transparency September 2024	PHONE CALL	5/20/2025
Brenntag Mid-South Inc	Chemical distribution	Georgetown County Vendor List	Needs Mail Sent	4/22/2025
Bridgetek Solutions LLC	Equipment/software technology	Georgetown County Schools Transparency Jan-April 2023	ONE AT A TIME	7/29/2025
Brink's Incorporated	Armored truck services	Common Business	PAID-2ND RENEWAL	7/16/2025

Britton Landscaping LLC		Georgetown County Vendor List	APPLICATION-1ST FOLLOW UP	7/7/2025
BSN Sports	marketer, manufacturer and distributor of sporting goods apparel and equipment w/ field reps	Georgetown County School Transparency 02/2025	APPLICATION-1ST FOLLOW UP	6/9/2025
Business Information Systems Inc dba BIS Digital Inc	Digital recording solutions. Field technicians install and repair	Georgetown All Proof Combined	APPLICATION-INITIAL	7/21/2025
C&S Solutions Inc	Locating, Inspecting, & Fault Finding Utilities Equipment, on-site training and demonstration	City Vendor List	Needs Mail Sent	4/28/2025
Camden Fire Extinguishers Services	Fire Extinguishers Installation, Test, Repair, Services, and Inspections	Common Business	PAID-2ND RENEWAL	7/16/2025
Canon Financial Services Inc	Lease office equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Cantey Gutters	Residential Gutter Installations and Repairs	Discovery	APPLICATION-INITIAL	5/20/2025
Capitol Materials Coastal	Construction materials and equipment supplier, safety and site reviews, delivery via own company fleet of vehicles	Georgetown County Vendor List	BIZ RESEARCHING	8/4/2025
Caplea Coe Architects Inc	Technology solutions and architectural services	City Vendor List 8/2024	ADDRESS REQUEST	6/4/2025
Carahsoft Technology Corporation	Government IT solutions provider	Georgetown All Proof Combined	Multiple Attempts	7/29/2025
Carolina Electrical Supply Company (CESCO)	Commercial, residential, and industrial lighting + design services, delivery offered	Georgetown All Proof Combined	APPLICATION-INITIAL	7/21/2025
Carolina Industrial Equipment, Inc	Industrial Equipment and Supplier, rental, and service	Georgetown County Vendor List	BIZ RESEARCHING	6/17/2025
Carolina International Trucks, Inc.	Sells and services medium, heavy, and severe service International Trucks, IC Buses, delivery via company own fleet. Truck lease and rentals	City Vendor List	MAIL SENT	3/25/2025
Carolina Office Systems Inc	Computer and office machine repair	Common Business	PAID-2ND RENEWAL	7/16/2025
Carolina Parks and Play	playgrounds, splash pads, site furnishings, shade products	City Vendor List 8/2024	PAID-INITIAL	4/9/2025
Carolina Recording Systems	Voice recording systems, on-site support, on-site preventative maintenance	Common Business	PAID-INITIAL	2/6/2025
Carolina Shine LLC	Cleaning supplies distributor, deliver via own company trucks, travelling sales reps	City Vendor List	Needs Mail Sent	7/8/2025
CDW Government Inc	IT Services	Georgetown County School Transparency November 2024	APPLICATION-1ST FOLLOW UP	5/5/2025
Cisco Systems Capital Corporation	Lease Equipment	Discovery	Multiple Attempts	7/7/2025
ClassLink	Identity and access management technology services, learning analytics,	Georgetown County School Transparency July 2024	Multiple Attempts	7/8/2025
Coast 2 Coast Lawns LLC	Land maintenance and lawn care	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Coastal Capital Leasing	Copy Machine Leasing	Business	PAID-RENEWAL	6/10/2024
Coastal Sanitary Supply Co, Inc	Janitorial supplies, Floor equipment, training & maintenance, ship locally and regionally on own fleet trucks	Georgetown County School Transparency 2021 & 2023-2024	Multiple Attempts	7/8/2025
Coastal Staffing Services LLC	Staffin	City Vendor List	PAID-INITIAL	8/30/2023
Coastal Wire Company	Coil wire, box wire, high tensile galvanized wire. equipment parts and equipment service	Georgetown County Vendor List	Needs Mail Sent	7/8/2025
CodeLynx	Audio visual and physical security design and installation for A/V, access control and video surveillance	Georgetown County School Transparency List	PHONE CALL	6/26/2025
CoinCloud (Cash Cloud, Inc)	Bitcoin atm rental	Common Business	PAID-2ND RENEWAL	7/16/2025
Coleman Worldwide Moving	Local, Long Distance, & International Moving Services	Discovery	APPLICATION-INITIAL	5/20/2025
Combs and Associates (Combs Technologies Inc)	Equipment for Water and Waterwater Treatment. Territory sales reps	City Vendor List	MAIL SENT	3/25/2025
Commercial Openings	Doors and frames, door hardware, bathroom partitions and accessories. On-site installation. Have own company fleet of vehicles	City Vendor List	MAIL SENT	3/25/2025
Community Design Solutions	Community Design & Planning services	City Vendor List	PHONE CALL	7/2/2025
ComputerPlus Sales and Service Inc	Systems maintenance, hardware contract maintenance, managed imac services, depot repair and advanced exchange, printer equipment and supplies, on-site services	City Vendor List	MAIL SENT	3/25/2025
Concrete Designs LLC	Precast Concrete, Delivery, and Install	City Vendor List	PAID-RENEWAL	7/16/2025

Consensus Construction and Consulting Inc	General Contractor	City Vendor List 2024	Needs Mail Sent	4/15/2025
Consolidated Pipe & Supply Company, Inc.	Pipe, Valve & Fitting Products and Services	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Construction Materials Group	Construction materials supplier. Delivery offered	Georgetown County Vendor List	Needs Mail Sent	8/6/2025
Conway Rental Center (CRC)	Party and equipment rental	City Vendor List	PAID-INITIAL	3/19/2025
Cook and Boardman LLC	Hardware Distribution, fire door inspection and installation, on-site diagnostic service, custom fabrication and welding, project management	Georgetown County School Transparency 2021 & 2023-2024	PAID-INITIAL	4/2/2025
Core & Main LP	Maintenance & repairs	Common Business	PAID-2ND RENEWAL	7/16/2025
Crossmark Inc	Contract to scan inventory	Discovery	Multiple Attempts	6/9/2025
CSC Leasing Company	Equipment leasing and financing	Georgetown County Business Personal Property Tax	MAIL SENT	5/16/2025
CSC Serviceworks Inc	Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
CSI Leasing	DNA KY- Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
D&W Sitework LLC	Demolition and Excavation services	City Vendor List	MAIL SENT	3/25/2025
Daikin Applied Americas Inc.	Commercial HVAC systems for heating, ventilation and air conditioning	Common Business	PAID-2ND RENEWAL	7/16/2025
Dana Safety Supply Inc	major warehousing distributor, seller, service provider, and installer of law enforcement and public safety	Georgetown All Proof Combined	Multiple Attempts	8/6/2025
Davco Roofing & Sheet Metal Inc.	Roofing contractor	Discovery	Verifying Liability	6/26/2025
Dawson Lumber Company	Lumber and building materials supplies. Delivery offered	City Vendor List	MAIL SENT	3/25/2025
De Lage Landen Financial Services	Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Dell Marketing LP	Technology/Software-Retail	City Vendor List	PAID-INITIAL	6/2/2025
Dependable Service Plumbing and Air Inc	HVAC and plumbing services	City Vendor List	PAID-RENEWAL	9/30/2024
Digitalmint Bitcoin ATM	Bitcoin ATM	Common Business	Needs Mail Sent	4/16/2025
Dish Network LLC	DNA - Satellite service provider	Georgetown County Business Personal Property Tax	PAID-2ND RENEWAL	7/16/2025
DocuSystems Inc	Office copiers and equipment, managed IT, managed print services, document management service	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Eadie's Construction Company Inc	Storm drain install/repair, sewer main install/repair, water main install/repair, sewer lift station install/repair, hydrant install/repair, jack and bore, directional drilling, septic systems, box culverts, demolition	City Vendor List	APPLICATION-INITIAL	6/30/2025
Eadie's Industrial Inc	Industrial Vacuum services, combo sewer jet, sewer lift stations, water blasting, storage tank cleaning, video/camera inspections, drainage maintenance, remediation services	City Vendor List	MAIL SENT	3/25/2025
East Coast Metal Distributors	HVAC product suppliers. Deliver via own truck	Common Business	PAID-INITIAL	2/8/2023
Eastland Pest Control	Pest control service	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Eckberg Enterprises Inc.	Plumbing services	Georgetown County School Transparency List	PAID-INITIAL	7/16/2025
Edmentum, Inc.	Educational computer software (dba Plato Learning)	Georgetown County School Transparency 02/2025	Multiple Attempts	5/19/2025
Elliott's Stump Grinding (Kevin Elliot's Stump Grinding)	Tree stump and root clearing	Georgetown County Vendor List	Needs Mail Sent	6/5/2025
Enome Inc (Goalbook)	Educational tools for teachers w on site demonstrations, conferences, and traveling sales reps	Georgetown County Schools Transparencies Jan-April 2023	PHONE CALL	5/23/2025
Esri Inc. (Environmental Systems Research Institute)	Consulting, Geo Spatial Mapping	City Vendor List	MAIL SENT	3/25/2025
Event Works Rentals (Peach Tree Tents and Events LLC)	Event Rentals, Tent Set Up, Consultation and Delivery	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Ferrellgas LP (dba Blue Rhino)	Propane supplier	Common Business	PAID-2ND RENEWAL	7/16/2025
Fisher Scientific Co LLC DBA Fisher Healthcare	Medical and specialty chemicals supplier	Georgetown All Proof Combined	Verifying Liability	7/30/2025
Flock Group Inc.	Public safety solutions, surveillance/safety camera installation and maintenance	Georgetown County Vendor List	PAID-RENEWAL	7/16/2025
Focus 5 Inc	Professional learning opportunities and program consulting focused on aligning arts integration, best instructional practices, and current thinking in the field of arts and education	Georgetown County School Transparency 02/2025	APPLICATION-INITIAL	4/21/2025

Fortiline Waterworks	Underground Water, Sewer and Storm Drain Utility Products	City Vendor List 8/2024	2nd Phone Call	7/1/2025
Franklin Baking Company, LLC	Produces bread, rolls, cakes, and donuts, It operates direct-store-delivery routes	Georgetown Combined Muni Lists	APPLICATION-INITIAL	5/20/2025
FujiFilm North America Corporation	Medical imaging Equipment	Common Business	PAID-RENEWAL	7/16/2025
G Meetze Construction, LLC	General contractor	Discovery	APPLICATION-1ST FOLLOW UP	6/10/2025
G3 Engineering & Surveying LLC	Civil engineering, land surveying, site planning services, landscape architecture & land development consulting	City Vendor List 8/2024	PAID-INITIAL	3/31/2025
Garda CL East Inc (GardaWorld)	Armored truck services	Discovery	PAID-INITIAL	5/22/2025
Genco Inc	Janitorial Supplies, Food Service, Facility and Grounds Maintenance. Deliver via own company fleet	Georgetown County School Transparency September-November 2024	APPLICATION-1ST FOLLOW UP	6/30/2025
Graham's Golf Cars Inc	Golf cart sales, service, rentals, new and used parts	City Vendor List	PAID-INITIAL	4/2/2025
Graybar Electric Company	Electrical apparatus and equipment	Georgetown County School Transparency 02/2025	APPLICATION-1ST FOLLOW UP	6/12/2025
Gray's Lawn Care LLC	Landscaping	City Vendor List 8/2024	APPLICATION-1ST FOLLOW UP	5/23/2025
GSI-Generator Services Inc	Sales, service and repair	Common Business	PAID-2ND RENEWAL	7/16/2025
GW Services Inc	Regime and association management, rentals and real estate sales, home inspections, interior and exterior remodeling, contact maintenance	City Vendor List	Needs Mail Sent	4/9/2025
GXC Inc	Armed and unarmed security personnel, metal detectors, rental services with on site setup	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
H&E Equipment Services	Earthmoving, construction, industrial, material handling, and heavy equipment rental	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Hallmark Marketing Company LLC	Greeting cards, gift wrap, ornaments & gifts	Common Business	PAID-2ND RENEWAL	7/16/2025
Hardwick's Landscaping LLC	Excavating and landscaping services	Georgetown County School Transparency List	PAID-RENEWAL	7/16/2025
HCA Healthcare (Hospital Corporation of America)	Healthcare facility operator	Discovery	AVENUE EXHAUSTED	6/4/2025
Helena Chemical Company (Helena Agri-Enterprises LLC)	Services include: Custom seed treating, Product delivery, Custom application, Fertilizer, Plant tissue	Discovery	PAID-INITIAL	7/16/2025
Herff Jones LLC	Sells educational recognition, achievement and motivational products/materials	Common Business	PAID-2ND RENEWAL	7/16/2025
Hershey Creamery Company	Ice Cream	Common Business	PAID-2ND RENEWAL	7/16/2025
Hill-Rom Company Inc	Lease Equipment	Common Business	ONE AT A TIME	4/23/2025
Hobgood Electric	Technical field services, industrial electrical contracting, apparatus repair services. Have own company fleet of vehicles	City Vendor List	MAIL SENT	3/25/2025
Hoffman Hydronics LLC	HVAC And plumbing solutions	Discovery	PHONE CALL	7/18/2025
Hometown Sheds	Metal sheds, wooden buildings, play sets, carports/garages, pre-owned sheds, dog kennels. Set-up and delivery	City Vendor List	MAIL SENT	5/16/2025
Hydro Conduit dba Rinker Materials	Building materials supplies	Georgetown County Vendor List	PAID-INITIAL	12/2/2024
Imperial Dade & Paper Co LLC	Supplies-Maintenance	Common Business	PAID-2ND RENEWAL	7/16/2025
Industrial Solutions and Supplies		City Vendor List	PAID-2ND RENEWAL	7/16/2025
Internetwork Engineering	Engineer	Georgetown County School Transparency	APPLICATION-2ND FOLLOW UP	5/7/2025
JCI Jones Chemicals Inc	re-packager of Chlorine and one of the largest Industrial Bleach manufacturers	City Vendor List	PAID-INITIAL	6/25/2024
Johnson-Lambe Company	sports equipment jersey designs, trophies and awards, Sales reps in SC	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
KCI USA, Inc. dba 3M Medical Solutions	Sell and rent medical equipment	Common Business	BIZ RESEARCHING	7/14/2025
Kelly Services Global LLC	Employment Agency	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Kelly Services Inc	Employment Agency	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Kelly Services USA LLC	Employment Agency	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
King Construction Services Inc	Residential/commercial development, material hauling, underground utilities, roadway and street construction, surface storm drain improvements, water and sewer install, land clearing and maintenance, concrete	City Vendor List 8/2024	ADDRESS REQUEST	7/8/2025

Kingston Electric	Commercial Electrician Services	Georgetown County Vendor List	Verifying Liability	6/23/2025
Konecranes Inc	Cranes services	Discovery	CALCULATION SENT	8/5/2025
L&W Supply Corporation dba Acoustical & Drywall Supply (ABC Supply)	Products Supply/Delivery	Common Business	PAID-2ND RENEWAL	7/16/2025
Language Line Services, Inc	Onsite Translators	Georgetown County Vendor List	ONE AT A TIME	5/15/2025
Leading Up LLC	On-site professional and personal development	Georgetown County School Transparency List	MAIL SENT	3/25/2025
LEAF Capital Funding LLC	Lease Equipment	Common Business	PAID-INITIAL	7/8/2024
Lee Transport Equipment, Inc.	Installation and service of transport equipment	City Vendor List	Needs Mail Sent	4/1/2025
Leland O'neil Plumbing and Backflow Specialties	Plumbing services	Georgetown County School Transparency September-October 2024	Needs Mail Sent	5/22/2025
LensLock	Body worn cameras, in-car cameras, surveillance cameras, evidence management	City Vendor List	PAID-INITIAL	1/3/2025
LiftOne, LLC	Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Lincare	Home healthcare services	Discovery	PAID-RENEWAL	7/16/2025
Lindler's Construction of South Carolina, LLC	General Contractor	Discovery	APPLICATION-INITIAL	5/20/2025
Line Equipment Sales Company Inc	Test Lab, Tool Repair, Manufacturing, Delivery via own company fleet	City Vendor List	PAID-RENEWAL	7/16/2025
Live Productions	Lighting, sound, staging, entertainment, planning/management/design, equipment rentals, power management	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Loomis Armored US LLC	Armored truck services	Common Business	PAID-2ND RENEWAL	7/16/2025
Lowco Roofing	Roofing Services, Interior & Exterior Painting	Google Maps Data SC (Inside City Limits)	APPLICATION-INITIAL	5/21/2025
Lowcountry Sod Pros	Sodding, hardscapes, patios, paving	Georgetown County Vendor List	MAIL SENT	5/16/2025
Lux Vending dba Bitcoin Depot	DNA - Bitcoin atm rentals	Common Business	PAID-2ND RENEWAL	7/16/2025
Mansfield Oil Company	DNA Supplies-Maintenance, fuel system design build, environmental compliance testing and reporting, fuel quality management, gas delivery and mobile fueling	City Vendor List 2021 & 2024 - Georgetown County School Transparency	Verifying Liability	6/25/2025
Masimo Americas Inc.	Medical monitoring machines	City Vendor List	MAIL SENT	3/25/2025
Meco Inc of Florence	Petroleum refueling, technicians come on site for maintenance/repairs, have own company fleet of vehicles	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Mega LED Technology (Mega Sign Inc)	Large sign manufacturing and install	City Vendor List	PHONE CALL	6/4/2025
Modern Turf, Inc	DNA - Sport field landscaping	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Moseley Architects of SC, PC	Architects	Georgetown County AP 2023	APPLICATION-1ST FOLLOW UP	5/12/2025
Motorola Solutions Inc	Access control systems, video security, body worn cameras, cybersecurity services, on-site preventative maintenance, technology lifecycle management	Common Business	PAID-2ND RENEWAL	7/16/2025
MSA Safety Sales LLC	Safety equipment supplier, on-site service and equipment repair, rental equipment	Common Business	PAID-INITIAL	12/11/2024
Nalco Company LLC	Water treatment	Georgetown County Business Personal Property Tax	PAID-2ND RENEWAL	7/16/2025
National Power Corporation	Generator Repair and Rental	Common Business	PAID-RENEWAL	7/16/2025
NearPod Inc	Interactive mobile presentations that teachers create and customize themselves-In person training	Georgetown County School Transparency 02/2025	PHONE CALL	4/24/2025
NetSource ET, LLC	Educational Technology	Georgetown County School Transparency List	MAIL SENT	3/25/2025
New Dairy Group, LLC. (DBA Borden Dairy) *SC*	Retail product sold and delivered via own trucks	Georgetown Combined Muni Lists	APPLICATION-1ST FOLLOW UP	6/27/2025
Nu-Idea School Supply Co.	Furniture supplier	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Olympus America Inc	Equipment rental	Common Business	PAID-INITIAL	4/4/2023
Pawleys Island Locksmith	Locksmith services	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Pawnee Leasing Corporation	Lease equipment	Common Business	PAID-RENEWAL	7/16/2025
Pee Dee Scale Company	Scale supplier, have own company fleet of trucks	Georgetown County Vendor List	Needs Mail Sent	6/5/2025
Pet Dairy	Dairy Products	Georgetown County Schools Transparencies Jan-April 2023	Multiple Attempts	6/4/2025
Pinnacle Network Solutions	Consulting, onsite repair, warranty services	Georgetown County School Transparency 2021 & 2023-2024	PHONE CALL	4/30/2025
Pitney Bowes Global Financial Services	Lease postage equipment	Georgetown County Business Personal Property Tax	CALCULATION SENT	6/20/2025
Playworld Preferred, Inc	Playground equipment supplier	Georgetown County School Transparency 02/2025	PAID-INITIAL	5/13/2025

PlumbMaster Inc	Technical/special services, inventory consultation, field sales reps	Discovery	APPLICATION-INITIAL	6/24/2025
Porter Roofing Contractors Inc	Roofing contractor	Georgetown County School Transparency 2021 & 2023	PHONE CALL	5/23/2025
Praxair Distribution Inc / Linde Gas & Equipment Inc.	Industrial gases, supply, equipment & services	Georgetown County School Transparency 02/2025	CALCULATION SENT	4/30/2025
ProPump & Controls Inc	Pump station install and maintenance, irrigation control panels and retrofits, wet well install, biogas systems, pipe fitting and fabrication. Sales reps	City Vendor List	MAIL SENT	5/16/2025
Protective Technologies Inc	Cathodic protection, tank lining, internal inspections, under-dispenser containment, sump repairs, sump waterproofing, spill bucket repairs	Discovery	PHONE CALL	5/9/2025
Pro-Tek Termite and Pest Control	Pest control services	Georgetown County Vendor List	Needs Mail Sent	4/30/2025
Pugh Lubricants, LLC dba Apollo Oil, LLC	Distributor of automotive-fleet oils and greases, oil and fuel absorbents, and car oil,fuel, air filters	Common Business	PAID-2ND RENEWAL	7/16/2025
PVS Chemicals	Chemical manufacturing and delivery services	Georgetown County Vendor List	Needs Mail Sent	5/1/2025
Quadiant, Inc. (previously Neopost USA, Inc.)	rental of postage meter and supplies	Georgetown County School Transparency 2023-2024	APPLICATION-1ST FOLLOW UP	5/20/2025
Quantum Health Professionals, Inc	Staffing service	Georgetown County School Transparency 2023-2024	PAID-INITIAL	5/28/2025
Quench USA Inc (Advanced H2O Solutions LLC)	Water technology company that rents and services filtered water coolers.	Common Business	PAID-RENEWAL	7/16/2025
Quest Resource Management Group	Recycling & Disposal Services and equipment rentals	Common Business	PAID-2ND RENEWAL	7/16/2025
Rentokil North America Inc dba J C Ehrlich Co, Inc	Pest control & consulting	Common Business	PAID-2ND RENEWAL	7/16/2025
Robert Half International Inc	Accounting Staffing Agency	Common Business	PAID-2ND RENEWAL	7/16/2025
Royal Cup Inc	sale of coffee and tea	Common Business	PAID-2ND RENEWAL	7/16/2025
Rug Doctor LLC	Rental cleaning supplies	Common Business	PAID-2ND RENEWAL	7/16/2025
S&R Turf and Irrigation Equipment, LLC	Irrigation Equipment, Parts and Service, sod sales, golf course services	Georgetown County Vendor List	Needs Mail Sent	7/3/2025
Safeware Inc	Safety equipment rentals and sales, on-site technical services. Have own company fleet of vehicles	City Vendor List	MAIL SENT	6/19/2025
Santee Automotive Ford Dealership	Car dealership w/ delivery & roadside assistance	Georgetown County Schools Transparencies Jan-April 2023	Verifying Liability	4/22/2025
School Bell Studio	Photography for schools, yearbooks, ids, photos, dances, etc	Georgetown County Schools Transparencies Jan-April 2023	Multiple Attempts	6/5/2025
Security Solutions of America	Guarding, event security, mobile patrol, remote guarding, perimeter security, client specialized training	Georgetown County Vendor List	PHONE CALL	4/21/2025
SHI International Corp	Reseller of software, hardware, and related servicetechnology products and services	Georgetown County School Transparency October 2024	Multiple Attempts	7/21/2025
Shutterfly Lifetouch, LLC (Previously Lifetouch National School Studios Inc)	Pictures taken at school locations	Common Business	PAID-RENEWAL	7/16/2025
Sirchie FingerPrint Labs	Crime Scenes Investigation & Forensic Science Solutions and training	City Vendor List	Needs Mail Sent	5/2/2025
Smith's Addressing Machine Services	Installation, onsite service, and preventive maintenance-	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Snider Tire Inc dba Snider Fleet Solutions	Roadside service with mobile service trucks, tire retread, fleet management, onsite scheduled services, forklift repairs. Have own company fleet of vehicles	Common Business	PAID-2ND RENEWAL	7/16/2025
Southeastern Paper Group	Distributor of disposables, packaging, janitorial/sanitation supplies and equipment	City Vendor List	MAIL SENT	3/25/2025
Sparrow and Kennedy Tractor Company	Tractor and outdoor equipment supplies, repair technicians with own company fleet of vehicles	City Vendor List	MAIL SENT	3/25/2025
SPATCO Energy Solutions	Equipment installation & repairs	Common Business	PAID-2ND RENEWAL	7/16/2025
Spiral Fittings Inc.	Sheet Metal Manufacturer	Google Maps Data SC (Outside City Limits)	APPLICATION-INITIAL	5/20/2025
Stantec Consulting Services	Consulting services	Georgetown County Vendor List	PAID-INITIAL	7/11/2025
Stone Construction Company	Excavation Contractor, septic services	City Vendor List	PAID-INITIAL	6/4/2024
Stryker Sales LLC (dba Stryker Medical)	Medical devices and equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Sumter Utilities	Construction	City Vendor List 8/2024	APPLICATION-1ST FOLLOW UP	6/3/2025

Sunbelt Soloman Services LLC	Industrial transformer sales, services, and rent	Georgetown County Vendor List	Needs Mail Sent	7/2/2025
Superior Plus Energy Services dba Freeman Gas	Propane Supplier- delivery, install/repair	Business Self Reported	PAID-2ND RENEWAL	7/16/2025
Talotta Contract Interiors	Moving and delivery services, project management, installations, interior designers, space planning. Have own company fleet of vehicles	City Vendor List	PAID-INITIAL	9/30/2024
Tanner Industries Inc	Anhydrous Ammonia & Aqua Ammonia supplier, storage tanks, and pump out services	City Vendor List	Multiple Attempts	6/24/2025
Therapy Travelers LLC	Staffing agency for school districts, clinicians, and educators	Business request	PAID-RENEWAL	9/30/2024
Thompson Turner Construction	Construction company	Discovery	PHONE CALL	5/1/2025
TIAA Commercial Finance, Inc	Commercial equipment leasing	Common Business	PAID-INITIAL	11/30/2022
TIAA FSB	Commercial Equipment Leasing (Separate Entity from TIAA Commercial Finance)	discovery	PAID-INITIAL	11/30/2022
Timepayment Corporation	Lease Equipment	Common Business	PAID-INITIAL	7/16/2025
Tisdale Plumbing Company	Plumbing services	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Toter LLC	Cart assembly and delivery, cart maintenance, RFID cart management, custom solutions. Have own company fleet of vehicles	Georgetown County Vendor List	Needs Mail Sent	5/23/2025
Toyota Industries Commercial Finance INC	Forklifts Financial Services	Common Business	PAID-RENEWAL	7/16/2025
Trane US Inc	Maintenance Repairs	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
TruckPro LLC	Truck parts and service experts	Common Business	PAID-RENEWAL	7/16/2025
Uline	DNA - distributes shipping, packaging, and industrial supplies w/ field sales team	City Vendor List 8/2024	AVENUE EXHAUSTED	7/23/2025
US Foods, Inc.	Food supplier (retail)	Georgetown County School Transparency List & City Vendor List	PAID-2ND RENEWAL	7/16/2025
US Tire Recycling LP	Tire recycling. Tire remediation (on-site tire collection)	Georgetown County Vendor List	PAID-INITIAL	12/20/2024
USIC Locating Services, LLC	Locating Underground Services	Business Provided	PAID-INITIAL	5/1/2025
ViaSat, Inc.	Lease and install internet equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Voya Financial	Wealth Solutions, Health Solutions, and Investment Management w/ field reps	Georgetown County School Transparency 2021 & 2023-2024	BIZ RESEARCHING	7/24/2025
W.W. Grainger, Inc	Cleaning and Sanitation	Common Business	PAID-2ND RENEWAL	7/16/2025
W.W. Williams Company, LLC	Vehicle Parts/Service/Repair	Common Business	PAID-2ND RENEWAL	7/16/2025
Wells Fargo Vendor Financial Services	Equipment leasing	Common Business	PAID-2ND RENEWAL	7/16/2025
Wesco Distribution Inc dba Englewood Electrical Supply Company	Automation Solutions, Managed Solutions, Training Solutions, Inventory Management and Consolidation, Lighting Services, Ecommerce	City Vendor List	PAID-RENEWAL	7/16/2025
Williams Scotsman, Inc. (dba WillScot dba Mobile Mini)	Builds/leases modular buildings, portable classrooms, and mobile office space	Common Business	PAID-2ND RENEWAL	7/16/2025
WK Dickson & Co	Infrastructure Consultant/General Contractor	Georgetown County AP 2023 & City Vendor List 2021-2022 & 2024	APPLICATION-1ST FOLLOW UP	4/29/2025
WM Building Envelope Consultants LLC	Exterior Walls, Roofing and Waterproofing consulting services	Georgetown County School Transparency List	MAIL SENT	5/16/2025
Wyeth Holdings, LLC (Pfizer Inc)	Medical Equipment sales and rental	Common Business	PAID-RENEWAL	7/16/2025
Xerox Corporation	Lease Equipment		PAID-2ND RENEWAL	7/16/2025
Zimmer US, Inc.	Lease Equipment - sales and marketing of orthopedic, sports medicine, surgical and trauma products	Common Business	PAID-2ND RENEWAL	7/16/2025

Finance and IT Department July 2025 Report

Statistics:

New Business Licenses Issued:

TONY PAINTING SERVICES LLC
GRAY'S BOILED PEANUTS
SEVEN SEAS SEAFOOD
DELTA MARINE CONSTRUCTION, LLC
GPR FIRST RENTAL
PALMETTO PATIO AND HEARTH, INC
A6 VIBES LLC KOSTA BOWL
REVIVAL ON FRONT, LLC
ASBESTOS INSPECTIONS, LLC
ACCURATE CALIBRATION SERVICES
POMONA LANDSCAPING DBA US LAWNS OF CHARLESTON
PAPA'S SMOKE PIT, LLC
KALLIPR AMERICAS LLC
WACCAMAW HEATING COOLING PLUMBING ELECTRICAL LLC
RYCOR TECHNOLOGIES LLC

South Carolina Business License Tax Standardization Act 176: During our first season of issuing business licenses, the Council approved the Business License Ordinance on September 15, 2022, to include the new Standardization procedures and requirements.

Chapter 1, Article II, “Business Licenses” of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety.

Update:

Final Assessment Letters are being sent to the outstanding business owners.

Finance has processed 792 renewals since February.

Finance continues to receive and process renewals through the portal, in person, and by mail.

858 Annual Business License Renewals were sent out in February 2025.

HDL Companies: The city received and approved the listing of potential businesses operating in the city without a business license for June 2025. (See Active Businesses Report)

Per the contract, the city did not receive any approved payments from HDL Companies.

Projects Progress:

Grants: Please see the attached schedule for the details on each grant award.

FY23, 24, and 25 Financial Statement Audit RFP. As required, procurement requested a proposal for financial statement audit services for FY23, 24, and 25. Based on the information provided, Finance recommended that we go forward with Mauldin & Jenkins (<https://www.mjcpa.com>). Council approved on May 19, 2022.

Audit work for FY2025 began in July, with fieldwork scheduled to start the week of October 13, 2025.

The finance department received notification that our COA application has been accepted and is pending review.

Budget

The council approved the FY 2025-26 budget calendar at the December 2024 meeting. The budget has been initialized, and departmental budget meetings were held during the week of February 21, 2025.

FY 2025-2026 Budget began July 1, 2025.

The second reading and adoption of the FY 2025-26 budget was on June 18, 2025, at the regular council meeting.

The first reading of the budget was on May 15, 2025, at the regular council meeting.

Budget Workshops were held on April 17, 2025, and May 1, 2025, at 4:00 pm.

Finance presented the draft budget to the council at the Annual Budget Retreat on March 27, 2025.

ERP Software

Staff continues to work with BS&A to develop strategies for ensuring accurate invoice calculations and receive ongoing training.

IT

Continues to monitor and audit processes, ensuring efficiency and best practices and identifying critical areas for SQL Server management, such as security, backup/disaster recovery, and performance tuning.

Other

Finance has a Customer Service Representative vacancy.

The Budget Performance Report for June 2025 is attached. Due to the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

The FIRE Report

A monthly report of Fire Department activities to City Council

August
2025



Fire Prevention Bureau

2025

July

Inspections	40
Violations Found	23
Buildings without Violations	31
Buildings Cleared of Violations	6
Violations Corrected	15
Violations Not Corrected	8
3rd Party Inspection Review	17
Assemblies Inspected:	9
Business Inspected:	15
Educational Buildings Inspected:	0
Factories Inspected:	1
Mobile Food Trucks	4
Hazardous Buildings Inspected	1
Institutional Inspected:	0
Mercantile Inspected:	8
Residential Inspected:	2
Storage Buildings Inspected:	0
Construction Meetings:	0
Plans Review:	0
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	11
Citation Issued:	0

Public Education

Programs	2
Participants	102

Suppression Division

A Brief Look at Emergency Responses

July 2025

1. Nine Medical Calls; One Public Service Call
2. Five Medical Calls; One Alarm Activation; Two Public Service Calls
3. Six Medical Calls; One Alarm Activation; One MVA
4. Four Medical Calls; Six Public Service Calls
5. Eight Medical Calls; One Public Service Call
6. One Medical Calls; One Structure Fires; One Cooking Fire; One Police Matter
7. Nine Medical Calls; One MVA
8. Eight Medical Calls; One MVA; One Police Matter
9. Nine Medical Calls; Three Police Matters; One Public Service Call
10. Six Medical Calls; One False Alarm; One MVA; Two Public Service Calls
11. Four Medical Calls; One Structure fire; One Public Service Call
12. Two Medical Calls; One Police Matter; Two Public Service Calls
13. Six Medical Calls; One MVA; One Police Matter; One Mutual Aid Call
14. Eleven Medical Calls; Three False Alarms; One Public Service Calls
15. Twelve Medical Calls; One False Alarm; One Police Matter; One Detector Activation
16. Five Medical Calls; One Alarm Malfunction; One Public Service
17. Four Medical Calls; One MVA; One Power Line Down
18. Eight Medical Calls; Two Alarm Activations; One Police Matter
19. Seven Medical Calls; One False Alarm; One Vehicle Fire
20. Three Medical Calls; One Alarm Activation; One False Alarm
21. Three Medical Calls; One Alarm Activation
22. Five Medical Calls; One Alarm Activation; Two False Calls; Two Power Lines Down; One Public Service Call
23. Seven Medical Calls; Three Alarm Activations; One Public Service Call
24. Six Medical Calls
25. Thirteen Medical Calls; One Structure Fire; One MVA
26. Seven Medical Calls; One Alarm Activation; One Public Service Call
27. Eight Medical Calls; Two Detector Activations
28. Four Medical Calls; One Water Leak; One Detector Activation
29. Four Medical Calls; One Public Service Call
30. Eight Medical Calls; One Alarm Activation; One Detector Activations; One MVA; One Mutual Aid Call
31. Five Medical Calls; Two MVA's; One False Alarm; One Power Line Down; Two Public Service Calls



Total Call Volume	July		Year to Date	
	2025	2024	2025	2024
As defined by the National Fire Incident Report System				
Fires	6	3	33	32
Rescue Calls/EMS	197	187	1279	1251
Hazardous Conditions	4	6	23	30
Service Calls	49	47	283	236
Good Intent Calls	26	29	107	116
False Alarms	27	21	104	102
Weather/Flood	0	0	2	0
Special Incident Type	1	2	7	7
Total Calls	310	295	1838	1774

Save/Loss Analysis

	Losses	Property Values
July 2025	\$ 116,300	\$ 953,900
July 2024	\$ 145,000	\$ 652,700
Year to Date	\$ 427,257	\$ 2,281,900

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	July	YTD
To Georgetown County Fire	0	6
To Midway Fire	6	22
To other Departments	0	0
From Georgetown County Fire	0	2
From Midway	4	14
From other Departments	0	0

	July	YTD
Staff Training Hours	1339	5301

FLEET SERVICES MONTHLY REPORT (FY 24-25)

Task	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Repairs	77							
Preventative Maintenance	18							
Tires repaired or Replaced	35							
Services Past Due	-	-						
Monthly Totals	130	-	-	-	-	-	-	-

Mar-26	Apr-26	May-26	Jun-26	Cummulative
				77
				18
				35
				-
-	-	-	-	130

Task

Repairs

Preventative Maintenance

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
JIMMY MORRIS
ERIN ETHRIDGE
TAMIKA WILLIAMS-OBENG

Administration
Human Resources
Katie Badgett/HR Director
Office: (843) 545.4004
Fax: (843) 527.6173

Human Resources Department July 2025 Report

New Hires:

Department	Employee Name	Position
Electric Dept.:	Jose Gonalez	Staking Technician
Police Dept.:	Jamie Roddy	PO I

Separations: None

Department	Employee Name	Position
Finance Dept.	Tianna Harvin	CSR
Public Works	Akeem Myers	Grounds Maintenance Tech
Fire Dept.	Andrew Dougan	Fire Dept.
Fire Dept.	Brendan Sherman	Fire Fighter
Elec. Dept.	Robert Melia	Line Tech "C"
Elec. Dept.	Hunter Harrington	Line Tech "C"

Promotions: None

Department	Employee Name	Position
Waste Management	Larry Elder	HEO III
Waste Management	Lee Reed	HEO III

Positions Open:

Drawer 939
Georgetown, SC 29442

Open Until Filled Positions:

Department	Job Title	Date Position Opened
Fire Dept.	Firefighter EMT	July 15, 2025
Police Dept.	PO I	August 1, 2025

Municipal Court Monthly Report (Fiscal Year 2023)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	21	\$ 4,433.00	20	\$ 3,795.00	28	\$ 5,855.00	38	\$ 7,164.00	39	\$ 6,503.23	62	\$ 10,667.75
Served Time	8	\$ 9,530.00	12	\$ 14,877.50	7	\$ 8,235.00	8	\$ 10,957.50	14	\$ 23,317.50	16	\$ 12,882.50
Scheduled Time Payment	13	\$ 4,011.89	24	\$ 11,809.78	15	\$ 4,839.52	16	\$ 7,507.32	8	\$ 4,947.47	13	\$ 4,481.38
NRVC	5	\$ 1,577.50	13	\$ 3,870.00	9	\$ 2,257.50	9	\$ 3,452.00	19	\$ 7,454.00	19	\$ 3,977.50
Tried in Absence	24	\$ 13,967.50	9	\$ 5,153.34	20	\$ 11,333.50	9	\$ 7,270.00	8	\$ 10,535.00	5	\$ 4,360.00
Parking Tickets Paid	34	\$ 460.00	43	\$ 1,255.00	14	\$ 245.00	22	\$ 340.00	37	\$ 540.00	43	\$ 825.00
Nolle Prosequi/Dismissed/Not Guilty	27		53		43		45		41		80	
Transferred to General Sessions Court	18		25		31		35		21		41	
Voided	10		3		5		3		5		5	
Fine Suspended	1	\$ 1,087.50							1	\$ 1,087.50		
Total	161	\$ 35,067.39	202	\$ 40,760.62	172	\$ 32,765.52	185	\$ 36,690.82	193	\$ 54,384.70	284	\$ 37,194.13

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	91	\$ 17,404.00	53	\$ 8,121.50	76	\$ 14,641.50	72	\$ 11,603.50	60	\$ 13,053.25	66	\$ 12,175.56
Served Time	7	\$ 5,435.00	13	\$ 8,302.50	3	\$ 3,445.00	7	\$ 7,347.50	11	\$ 8,127.50	9	\$ 8,932.50
Scheduled Time Payment	21	\$ 8,192.87	15	\$ 6,990.98	16	\$ 11,086.20	31	\$ 12,030.05	12	\$ 3,619.01	18	\$ 8,386.36
NRVC	22	\$ 4,538.75	5	\$ 617.00	25	\$ 6,819.00	36	\$ 12,634.75	9	\$ 1,760.00	20	\$ 5,291.50
Tried in Absence	12	\$ 9,916.25	16	\$ 7,395.50	24	\$ 13,640.00	23	\$ 15,766.50	3	\$ 1,050.00	11	\$ 8,185.00
Parking Tickets Paid	33	\$ 620.00	46	\$ 735.00	60	\$ 1,295.00	73	\$ 885.00	113	\$ 1,805.00	107	\$ 2,985.00
Nolle Prosequi/Dismissed/Not Guilty	110		64		114		109		59		73	
Transferred to General Sessions Court	14		25		31		23		24		20	
Voided	5		5		14		11		18		18	
Fine Suspended			1	\$ 465.00								
Total	315	\$ 46,106.87	243	\$ 32,627.48	363	\$ 50,926.70	385	\$ 60,267.30	309	\$ 29,414.76	342	\$ 45,955.92

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	626	\$ 115,417.29
Served Time	115	\$ 121,390.00
Scheduled Time Payment	202	\$ 87,902.83
NRVC	191	\$ 54,249.50
Tried in Absence	164	\$ 108,572.59
Parking Tickets Paid	625	\$ 11,990.00
Nolle Prosequi/Dismissed/Not Guilty	818	\$ -
Transferred to General Sessions Court	308	\$ -
Voided	102	\$ -
Fine Suspended	3	\$ 2,640.00
Total	3154	\$ 502,162.21

Municipal Court Monthly Report (Fiscal Year 2024)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	49	\$ 7,622.00	86	\$ 17,781.23	57	\$ 12,079.50	45	\$ 8,557.50	57	\$ 10,944.38	31	\$ 7,273.50
Served Time	0	\$ -	7	\$ 8,035.00	6	\$ 8,392.50	18	\$ 13,357.50	16	\$ 12,985.00	7	\$ 8,027.50
Scheduled Time Payment	5	\$ 2,295.88	9	\$ 2,888.56	21	\$ 11,418.58	16	\$ 5,968.18	20	\$ 13,078.75	17	\$ 9,024.52
NRVC	14	\$ 2,475.25	18	\$ 5,660.00	19	\$ 9,212.50	25	\$ 8,043.00	28	\$ 8,099.50	11	\$ 3,106.75
Tried in Absence	3	\$ 3,055.00	11	\$ 8,654.95	13	\$ 8,810.00	9	\$ 2,980.00	23	\$ 23,017.50	15	\$ 15,405.00
Parking Tickets Paid	70	\$ 2,320.00	64	\$ 2,345.00	42	\$ 780.00	45	\$ 1,500.00	28	\$ 760.00	31	\$ 925.00
Nolle Prosequi/Dismissed/Not Guilty	37		77		96		59		62		57	
Transferred to General Sessions Court	26		11		30		51		27		30	
Voided	18		9		8		8		8		4	
Fine Suspended			0		0		1	\$ 2,125.00	0		0	
Code Enforcement Tried in Absence			5	\$ 5,437.50	1	\$ 1,087.50	0		0		3	\$ 3,262.50
Code Enforcement Fine Suspended			1	\$ 1,087.50	0		1	\$ 1,087.50	0		0	
Code Enforcement Fine Paid			0	\$ -			0		0		0	
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi							8		12		0	
Total	222	\$ 17,768.13	298	\$ 51,889.74	293	\$ 51,780.58	286	\$ 43,618.68	281	\$ 68,885.13	205	\$ 47,024.77

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	98	\$ 19,116.21	106	\$ 21,221.00	99	\$ 18,962.00	128	\$ 23,487.38	61	\$ 11,410.06	162	\$ 28,098.63
Served Time	3	\$ 2,057.50	14	\$ 19,997.50	4	\$ 2,295.00	15	\$ 14,687.50	13	\$ 12,362.50	12	\$ 10,332.50
Scheduled Time Payment	11	\$ 4,120.02	8	\$ 6,023.57	19	\$ 11,544.66	12	\$ 3,652.00	17	\$ 5,947.54	20	\$ 9,739.83
NRVC	26	\$ 6,743.00	15	\$ 4,124.50	26	\$ 5,817.00	23	\$ 5,050.25	19	\$ 4,510.75	39	\$ 9,192.50
Tried in Absence	9	\$ 5,920.00	7	\$ 7,830.00	18	\$ 11,600.75	9	\$ 6,364.50	2	\$ 697.50	14	\$ 10,030.00
Parking Tickets Paid	70	\$ 1,025.00	32	\$ 825.00	33	\$ 875.00	81	\$ 2,865.00	47	\$ 1,350.00	64	\$ 2,150.00
Nolle Prosequi/Dismissed/Not Guilty	81		54		118		90		79		92	
Transferred to General Sessions Court	24		28		12		42		37		24	
Voided	11		7		8		5		4		5	
Fine Suspended			2	\$ 440.00	0		0		0		0	
Code Enforcement Tried in Absence			2	\$ 2,175.00	0		0		2	\$ 2,175.00	4	\$ 4,350.00
Code Enforcement Fine Suspended					0		0		0		0	
Code Enforcement Fine Paid					0		0		0		0	
Code Enforce Scheduled Time Payment							1	\$ 772.50	4		0	
Code Enforcement Nolle Prosequi	3				0		3				4	
Total	336	\$ 38,981.73	275	\$ 62,636.57	337	\$ 51,094.41	409	\$ 56,879.13	285	\$ 38,453.35	440	\$ 73,893.46

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	979	\$ 186,553.39
Served Time	115	\$ 112,530.00
Scheduled Time Payment	175	\$ 85,702.09
NRVC	263	\$ 72,035.00
Tried in Absence	133	\$ 104,365.20
Parking Tickets Paid	607	\$ 17,720.00
Nolle Prosequi/Dismissed/Not Guilty	902	\$ -
Transferred to General Sessions Court	341	\$ -
Voided	95	\$ -
Fine Suspended	3	\$ 2,565.00
Code Enforcement Tried in Absence	17	\$ 18,487.50
Code Enforcement Fine Suspended	2	\$ 2,175.00
Code Enforcement Fine Paid	0	\$ -
Code Enforce Scheduled Time Payment	1	\$ 772.50
Code Enforcement Nolle Prosequi	30	\$ -
Total	3667	\$ 602,905.68

Municipal Court Monthly Report (Fiscal Year 2025)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	64	\$ 12,875.88	175	\$ 31,171.46	79	\$ 14,508.52	114	\$ 27,616.70	61	\$ 10,692.14	97	\$ 20,501.75
Served Time	13	\$ 12,452.50	19	\$ 18,347.50	10	\$ 14,107.50	17	\$ 20,040.00	10	\$ 11,705.00	13	\$ 15,092.50
Scheduled Time Payment	7	\$ 3,453.08	16	\$ 7,207.06	15	\$ 9,011.17	18	\$ 5,790.27	24	\$ 11,588.01	22	\$ 6,441.34
NRVC	17	\$ 3,710.00	38	\$ 9,306.00	14	\$ 2,831.63	21	\$ 6,457.50	25	\$ 6,986.76	27	\$ 7,454.88
Tried in Absence	11	\$ 8,231.25	7	\$ 3,795.00	5	\$ 4,317.50	20	\$ 10,675.00	9	\$ 10,480.00	10	\$ 6,458.00
Parking Tickets Paid	98	\$ 3,850.00	97	\$ 3,279.00	113	\$ 4,125.00	130	\$ 6,515.00	98	\$ 5,550.00	81	\$ 3,575.00
Nolle Prosequi/Dismissed/Not Guilty	93		109		100		139		88		108	
Transferred to General Sessions Court	26		28		25		38		14		6	
Voided	5		4		1		13		9		9	
Fine Suspended	2	\$ 100.00	1	\$ 25.00	0		2	\$ 525.00	0			
Code Enforcement Tried in Absence	2	\$ 2,175.00	1	\$ 1,087.50	0		4	\$ 4,350.00	0			
Code Enforcement Fine Suspended	0				0		0		1	\$ 1,087.50		
Code Enforcement Fine Paid	0				0		1	\$ 187.50				
Code Enforce Scheduled Time Payment	0				0		0					
Code Enforcement Nolle Prosequi	3				0		0					
Total	341	\$ 46,847.71	495	\$ 74,218.52	362	\$ 48,901.32	517	\$ 82,156.97	339	\$ 58,089.41	373	\$ 59,523.47

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	90	\$ 13,922.63	166	\$ 26,705.88	79	\$ 12,964.64	180	\$ 30,112.15	199	\$ 32,761.16	151	\$ 23,164.13
Served Time	8	\$ 6,832.50	18	\$ 14,080.00	27	\$ 33,597.50	6	\$ 7,977.50	15	\$ 13,092.50	21	\$ 23,154.00
Scheduled Time Payment	5	\$ 1,956.71	16	\$ 7,911.79	16	\$ 6,756.46	11	\$ 4,067.30	11	\$ 5,528.95	18	\$ 5,209.77
NRVC	25	\$ 6,004.00	31	\$ 8,149.75	34	\$ 7,480.73	42	\$ 10,192.80	35	\$ 8,401.00	43	\$ 7,882.76
Tried in Absence	16	\$ 14,453.25	14	\$ 8,490.00	12	\$ 9,944.50	6	\$ 4,602.50	9	\$ 8,982.00	10	\$ 7,945.00
Parking Tickets Paid	49	\$ 1,825.00	68	\$ 2,610.00	51	\$ 2,650.00	53	\$ 1,950.00	65	\$ 3,075.00	78	\$ 4,842.50
Nolle Prosequi/Dismissed/Not Guilty	93		97		112		140		135		105	
Transferred to General Sessions Court	24		47		19		32		41		32	
Voided	13		11		13		7		4		17	
Fine Suspended	1	\$ 25.00			1	\$ 615.00	0		5	\$ 675.00	2	\$ 465.00
Code Enforcement Tried in Absence					2	\$ 2,175.00	9	\$ 9,787.50			1	\$ 1,087.50
Code Enforcement Fine Suspended							0					
Code Enforcement Fine Paid							0					
Code Enforce Scheduled Time Payment							0					
Code Enforcement Nolle Prosequi	4				1		4		2		2	
Total	328	\$ 45,019.09	468	\$ 67,947.42	367	\$ 76,183.83	490	\$ 68,689.75	521	\$ 72,515.61	480	\$ 73,750.66

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	1455	\$ 243,164.41
Served Time	177	\$ 183,654.50
Scheduled Time Payment	179	\$ 74,921.91
NRVC	352	\$ 84,857.81
Tried in Absence	129	\$ 98,374.00
Parking Tickets Paid	981	\$ 43,846.50
Nolle Prosequi/Dismissed/Not Guilty	1319	\$ -
Transferred to General Sessions Court	332	\$ -
Voided	106	\$ -
Fine Suspended	14	\$ 2,430.00
Code Enforcement Tried in Absence	19	\$ 20,662.50
Code Enforcement Fine Suspended	1	\$ -
Code Enforcement Fine Paid	1	\$ 1,087.50
Code Enforce Scheduled Time Payment	0	\$ 187.50
Code Enforcement Nolle Prosequi	16	\$ -
Total	5081	\$ 773,843.76

Municipal Court Monthly Report (Fiscal Year 2026)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	174	\$ 23,616.13										
Served Time	15	\$ 18,330.00										
Scheduled Time Payment	20	\$ 6,892.61										
NRVC	40	\$ 6,858.00										
Tried in Absence	9	\$ 8,917.50										
Parking Tickets Paid	119	\$ 7,875.00										
Nolle Prosequi/Dismissed/Not Guilty	124											
Transferred to General Sessions Court	35											
Voided	29											
Fine Suspended	3	\$ 670.00										
Code Enforcement Tried in Absence												
Code Enforcement Fine Suspended												
Code Enforcement Fine Paid												
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi	1											
Total	569	\$ 73,159.24										
Cases Disposed												
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Code Enforcement Tried in Absence												
Code Enforcement Fine Suspended												
Code Enforcement Fine Paid												
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi												
Total												

Cases Disposed	Cummulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	174	\$ 23,616.13
Served Time	15	\$ 18,330.00
Scheduled Time Payment	20	\$ 6,892.61
NRVC	40	\$ 6,858.00
Tried in Absence	9	\$ 8,917.50
Parking Tickets Paid	119	\$ 7,875.00
Nolle Prosequi/Dismissed/Not Guilty	124	\$ -
Transferred to General Sessions Court	35	\$ -
Voided	29	\$ -
Fine Suspended	3	\$ 670.00
Code Enforcement Tried in Absence	0	\$ -
Code Enforcement Fine Suspended	0	\$ -
Code Enforcement Fine Paid	0	\$ -
Code Enforce Scheduled Time Payment	0	\$ -
Code Enforcement Nolle Prosequi	1	\$ -
Total	569	\$ 73,159.24

July 2025 - Clarissa Tindall, Zoning Administrator, Planning and Community Development

- Meetings:
 - 1 ARB Meeting
 - 1 CAB Meeting
 - 1 CAB Special Meeting
 - 1 BZA Meeting
 - 1 City Council Meeting
 - 1 Planning Commission Workshop
 - 1 Planning Commission Meeting
 - Meetings with citizens about Zoning Violations
 - Meetings with citizens about various projects
- For Boards/Commissions/Council:
 - Staff reports, agenda, public notification, and creation of packets for the Architectural Review Board Regular Meeting
 - Staff report, agenda, public notification, and creation of packets for the Board of Zoning Appeals
 - Staff report, agenda, public notification, and creation of packets for Planning Commission and Workshop
 - Staff reports, agenda, public notification, and creation of packets for Community Appearance Board and Meeting
 - City Council staff report for rezoning and text amendment applications
- Applications and Permits:
 - 4 ARB Applications
 - 1 BZA Application
 - 2 CAB Applications
 - 1 PC Text Amendment Application to City Council
 - 1 Rezoning Application sent to City Council
 - 1 Rezoning Application
 - 4 MCOD Applications
 - 1 Sign Application
 - 1 STVR Application
 - 6 Tree Investigation Forms and subsequent site visits
 - 1 Plat Review of Building Permits, communication with developers regarding revisions
- Public:
 - Talked with property owners and project coordinators

- Meetings with developers about conceptual projects
- Zoning Letters:
 - 7 Zoning Violation Letters
 - 67 Address Correction/verification letters
 - 3 for new construction within Cravens Grant
 - 57 for properties within South Island Landing subdivision
- Ordinance Updates:
 - 1 Finalized Ordinance Update Draft
 - LDR – Road adoption process build out
- Other:
 - Creation of parcels and addresses for South Island Landing subdivision within BS&A System
 - Posted Zoning Map on City Website
 - Continuing to update Historic Survey layer to include all historic district surveys
 - Zoning Ordinance Update Background work
 - Distinguishing potential layout for update
 - Reconfiguration of location of guidelines (not official, just to support the new layout)
 - Zoning compliance inspections of approved projects by ARB and CAB as well as subsequent board reports on compliance
 - Meetings and build out of readdressing procedures
 - Building permit approvals
 - Business license approvals

July 2025 – Al Joseph, Main Street Coordinator, Planning and Community Development

- On vacation in the first week of July
- Attended the GBA board meeting and the GBA regular monthly meeting
- Participated in two Christmas planning committee meetings
- Met with the chair and vice-chair of the Arts Commission to discuss initiatives for the rest of 2025
- Attended the monthly marketing meeting with the DMO and Three Ring Focus
- Meeting with the publisher of Best Version Media about marketing opportunities for Georgetown
- Composed a letter to all Historic District business owners and distributed it asking them to please ensure they and their employees park on side streets and in public lots to free up Front St. parking places for our visitors
- Met with one developer and two property owners in search for a property for a new business
- Attended the ribbon cutting for Bank of Greeleyville
- Two meetings with members of SC250 and members of Arts Commission to plan a festival in November
- Lunch meeting with the owner of Mt. Pleasant Magazine about the launch of the new Georgetown Magazine
- Meeting with GBA president and Best Version Media about scheduling a presentation to the GBA membership
- GAB News interview about the Front St. transformers
- Meeting with the Goss Agency about marketing opportunities
- Video conference with 6AM City about potential marketing opportunities in Charleston, Greenville, Charlotte, Raleigh and Asheville.
- Meeting with Steve Harms of the Purr and Pour Cat Café about the upcoming Front St. stormwater project
- ZOOM call with Vietnam Veterans Memorial about hosting the Wall That Heals in Georgetown
- Attended the monthly Art/Wine Walk planning meeting
- Attended the Georgetown RISE reception at the library

JULY 2025 - FRIENDS OF THE KAMINSKI HOUSE

- In July, we welcomed visitors from 25 different states and 7 different countries. Our visitation numbers continue to reflect strong regional and national interest in the Kaminski House Museum.
- Our volunteers logged over 130 hours in July. Their continued support remains vital to our tour operations and ongoing maintenance of the property. We are so grateful for their time and dedication.
- We hosted our annual Fourth of July Concert on the lawn, which drew over 650 attendees. This free event continues to be a beloved Georgetown tradition and a wonderful opportunity to bring together residents and visitors alike.
- Due to the success of our July 4th celebration, we added an additional free concert on July 17th, which welcomed over 150 attendees. The event was especially popular with local families and further emphasized our commitment to accessible, community-focused programming.
- We are currently preparing for our annual membership drive, launching in August. We are optimistic this campaign will help grow our membership base and strengthen community support for the Kaminski House Museum.

Streater Mitchum, Executive Director

Planning & Community Development Monthly Report Statistics (2025)

Boards and Commissions Applications & Applications Heard													
Boards & Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Architectural Review Board	5	8	11	10	4	2	5						
Board of Zoning Appeals	0	1	2	5	6	1	2						
Planning Commission	0	3	0	2	2	2	2						
Community Appearance Board	2	0	1	0	3	4	3						
Construction Board of Appeals	0	0	0	0	0	0	0						
Totals	7	12	14	17	15	9	12	0	0	0	0	0	0

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520-5848

July 2025

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Council Members:

The following highlights reflect recent activities and events involving the Georgetown Police Department for the month of **July**:

- **July 4th Fireworks**
The Independence Day fireworks event was an “all hands on deck” operation for the Georgetown Police Department. This City-sponsored celebration drew a very large crowd, particularly along Front Street and at East Bay Park. The event concluded without incident.
- **Active Shooter Response & Firearms Training**
During the week of July 14th, police department personnel conducted Active Shooter Response Training and nighttime firearms drills as part of our ongoing commitment to preparedness and public safety. These sessions help ensure that our officers remain highly trained in critical incident response, including low-light and high-stress scenarios.
- **Abandoned Vessel Removal**
During the week of July 23rd, the Department of Natural Resources (DNR) began tagging and removing abandoned and derelict vessels from the Front Street channel. 10 boats have already been removed, with others tagged for removal in the coming weeks. DNR is coordinating with the Army Corps of Engineers to clear the channel in preparation for dredging to begin in August.
- **New Employee – James Roddy**
Officer James Roddy began employment with the department on July 28th. He is a previously certified Class I officer through SCCJA and will attend an abbreviated session at the academy to update his certification before being assigned to patrol duties.
- **Nuisance Abatement Letter – Coast RTA**
A formal nuisance letter has been drafted and is ready for delivery to Coast RTA in accordance with City Ordinance Sec. 16-234 – *Prohibition Against Maintaining Nuisances*. This letter serves as official notice of Coast RTA’s continued role in contributing to ongoing nuisance issues at the Piggly Wiggly bus shelter. Despite prior communications and requests for corrective action, problematic activity at this location has persisted. The letter documents these concerns and directs Coast RTA to take appropriate steps to abate the nuisance or face further action under the ordinance.

Please let me know if you need any additional information regarding these or other matters.

Sincerely,

William Pierce,
Chief of Police

Drawer 939
Georgetown, SC 29442

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
CAD Activity	3353	2578	2856	3050	2675	2956	3147						20615
Calls for Service	675	745	933	859	880	808	933						5833
Incident Reports	144	142	162	137	166	145	146						1042
Zone 1	17	19	14	19	18	24	19						130
Zone 2	40	50	67	49	40	44	54						344
Zone 3	87	73	81	69	108	77	73						568
Arrest	83	88	99	92	89	102	78						631
Warrants Served	23	36	20	34	37	50	22						222
Traffic Accidents													
Responded To	43	35	54	56	58	49	45						340
TR310s completed	31	35	49	52	57	49	42						315
Traffic Stops	598	358	576	508	596	630	450						3716
Uniform Traffic Ticket	324	267	395	311	437	412	280						2426
Male	189	172	231	209	254	247	174						1476
Female	135	95	164	102	183	165	106						950
Caucasian	175	137	221	176	246	225	141						1321
African American	119	98	137	104	161	156	107						882
Hispanic	25	24	40	24	30	31	32						206
Other	1	8	7	7	0	0	0						23
Warning/Public Contact	335	179	277	260	272	330	256						1909
Male	170	108	152	130	146	197	142						1045
Female	165	71	125	130	126	133	114						864
Caucasian	201	96	168	166	133	169	133						1066
African American	119	72	93	76	128	148	105						741
Hispanic	11	7	9	7	11	13	12						70
Other	4	4	7	11	0	0	6						32
Property Check	1987	1438	1328	1563	1064	1351	1588						10319
Overdose	3	3	5	1	2	7	0						21
Non-death	3	3	4	1	2	3	0						16
Death	0	0	1	0	0	0	0						1
Narcan by GPD	0	0	0	0	1	0	0						1
Parking Tickets	93	37	22	120	138	167	176						753

Calls for service = SOMA CAD - Traffic Stops - Property Checks - Parking Tickets

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Totals
CAD Activity	3353	2578	2856	3050	2675	2956	3147						20615
Calls for Service	675	745	933	859	880	808	933						5833
Incident Reports	114	142	162	137	166	145	146						1012
Zone 1	17	19	14	19	18	24	19						130
Zone 2	40	50	67	49	40	44	54						344
Zone 3	87	73	81	69	108	77	73						568
Street Crimes													
Incident Reports							6						6
Traffic Stops							4						4
Arrest							3						3
Drug Cases							2						2
Weapon Recovered							0						0
Arrest	83	88	99	92	89	102	78						631
Warrants Served	23	36	20	34	37	50	22						222
Traffic Accidents													
Responded To	43	35	54	56	58	49	45						340
TR310s completed	31	35	49	52	57	49	42						315
Traffic Stops	598	358	576	508	596	630	450						3716
Uniform Traffic Ticket	324	267	395	311	437	412	280						2426
Male	189	172	231	209	254	247	174						1476
Female	135	95	164	102	183	165	106						950
Caucasian	175	137	221	176	246	225	141						1321
African American	119	98	137	104	161	156	107						882
Hispanic	25	24	40	24	30	31	32						206
Other	1	8	7	7	0	0	0						23
Warning/Public Contact	335	179	277	260	272	330	256						1909
Male	170	108	152	130	146	197	142						1045
Female	165	71	125	130	126	133	114						864
Caucasian	201	96	168	166	133	169	133						1066
African American	119	72	93	76	128	148	105						741
Hispanic	11	7	9	7	11	13	12						70
Other	4	4	7	11	0	0	6						32
Property Check	1987	1438	1328	1563	1064	1351	1588						10319
Overdose	3	3	5	1	2	7	0						21
Non-death	3	3	4	1	2	3	0						16
Death	0	0	1	0	0	0	0						1
Narcan by GPD	0	0	0	0	1	0	0						1
Parking Tickets	93	37	22	120	138	167	176						753

PUBLIC WORKS CURBSIDE COLLECTIONS MONTHLY REPORT (FY 2025-2026)

Division	Task	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected	82												82
Curbside Debris	Brown & White Goods collected (Net Tons)	64												64
Garbage Collections	Residential Solid Waste Collection (Net Tons)	368												368
Recycle Collections	Recyclables Collected (Net Tons)	17												17
	Monthly Totals (Net Tons)	530	-	-	-	-	-	-	-	-	-	-	-	

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2025-2026)

Division	Task	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Cummulative
Solid Waste Maintenance	New roll out cart deliveries, and/or replacements, recycle bins and special events.	75												75
Streets	Sidewalk, curbing and boardwalk repairs.	4												4
Facility Maintenance	City parks and restrooms, and facility maintenance repairs.	3												3
	Monthly Work Orders Totals	82	-	-	-	-	-	-	-	-	-	-	-	82

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Georgetown City Fire Department
Charles W. Cribb, Fire Chief
Office: (843) 545-4200
Fax: (843) 527-1650

Risk Management July 2025 Report

Risk Management

Department	SCMIT/SCMIRF	Loss Description
Public Works	SCMIT – 0 SCMIRF – 0	
Water Utilities	SCMIT – 0 SCMIRF – 0	
Electric Utilities	SCMIT – 0 SCMIRF – 0	
Fleet	SCMIT – 0 SCMIRF – 0	
Finance	SCMIT – 0 SCMIRF – 0	
Fire	SCMIT – 0 SCMIRF – 0	
Administration	SCMIT – 0 SCMIRF – 0	
Engineering	SCMIT – 0 SCMIRF – 0	
Municipal Court	SCMIT – 0 SCMIRF – 0	
Planning & Community Development	SCMIT – 0 SCMIRF – 0	
Police Department	SCMIT – 2 SCMIRF – 0	1-Dog Bite 2-Laceration to Finger

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2025)

Description of Work Performed	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	41.883												41.883
Average Daily Flow Finished Water (MGD)	1.351												1.351
King Well (MG)	0.000												0
Maryville Well (MG)	0.000												0

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	102.922												102.922
Average Daily Influent Flow (MGD)	3.320												3.320
Effluent Flow Total (MG)	83.879												83.879
Average Daily Effluent Flow (MGD)	2.706												2.706
Rainfall Total (Inches)	7.240												7.240

Water Distribution

Work Orders Completed	90												90
Water Leak Repairs	18												18
Water Meter Replacements	34												34
Locates Completed	320												320

Wastewater Collection

Work Orders Completed	28												28
Backup Responses	16												16
Locates Completed	320												320

Maintenance

Work Orders Completed	21												21
Work Orders on Pump Stations Completed	12												12
Work Orders for the WWTP Completed	6												6
Work Orders for the WTP Completed	1												1

Stormwater

Work Orders Completed	5	3	6	2	1	0	1	1	1	1	4	0	25
Locates Completed	266	247	329	327	244	93	301	255	299	280	253	127	3021

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
Dekalb st and Sedge st	7/1/25	John Britton	Catch basin grate need cleaning	Stormwater	Remove debris from CB			7/1/2025
Church st and Sorrel st	7/1/25	John Britton	Catch basin lid need cleaning	Stormwater	Cleaning around CB lid			7/1/2025
South Congdon st and Winyah st	7/1/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/1/2025
2003, 2005, 2011 2405 Church st	7/1/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/1/2025
2407, 2409, 2413, 2419 Church st	7/1/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/1/2025
2024, 2606 Duke st	7/1/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/1/2025
201, 203, 204, 209, 231 Lafayette st	7/1/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/1/2025
1918 Gilbert st	7/1/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/1/2025
South Merriman Rd and Butts st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
2528, 2532, 2626, 2628 Front st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
204, 109 Ridge st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
106 West st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
Shopwall st and Rice st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
2007, 1904 Cherry st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
704 Elizabeth st	7/2/25	John Britton	Ditch need cleaning	Stormwater	Clean ditch			7/2/2025
Azalea Cir and North Fraser st	7/3/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/3/2025
North Merriman Rd and Church st	7/3/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/3/2025
Winyah st and South Merriman Rd	7/3/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/3/2025
Gilbert st and South Merriman Rd	7/3/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/3/2025
Duke st and Lynch st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
North Congdon st and Duke st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Church st and Palm st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
North Merriman Rd and State st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Front st and Alex Alford Dr	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Front st and Merriman Rd	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Winyah st and A st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Emanuel st and Merriman Rd	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Congdon st and Emanuel st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Emanuel st and Kaminski st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Hazard st and Emanuel st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025
Davis Alley and Emanuel st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris from CB			7/7/2025

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
Gilbert st and Emanuel st	7/7/25	Daniel Sumpter	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/7/2025
Queen st and Prince st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
Prince st and Orange st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
King st and Prince st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
Cannon st and Front st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
332 Duke st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
Prince st and East Bay st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
East Bay st and Front st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
South Island Rd and Rion st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
Highmarket st and East Bay st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
Queen st and Highmarket st	7/8/25	Michael Miller	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/8/2025
Congdon st and Church st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Hampton st and Congdon st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
1808 State st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Duke st and Morgan st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Liberty st and Duke st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
211, 212 Lee st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Washington st and Duke st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Dekalb st and Sedge st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Duke st and Doar st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
417 Reservoir st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Duke st and Reservoir st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
White Bridge Dr and Little Brook Dr	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
Lee st and Prince st	7/9/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/9/2025
616 Rosemont st	7/10/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/10/2025
Collins st and Prince st	7/10/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/10/2025
2015, 2017, 2021, 2023 Prince st	7/10/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/10/2025
205, 214, 215 Alex Alford Dr	7/10/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/10/2025
205 Broad st	7/14/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and line	18"		7/14/2025
720 Willowbank Rd	7/15/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/15/2025
704 Huger Dr	7/15/25	John Britton	Catch basin lid need cleaning	Stormwater	Clean CB lid			7/15/2025

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

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Landgrave st and Huger Dr	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Lucas st and Huger Dr	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
914 Lucas st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Horry st and Grimes st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
315 Lee st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Alex Alford Dr and Duke st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
2004 Duke st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Duke st and Lafayette st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Duke st and Dekalb st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Church st and Sorrel st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
320 Stevenson st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
2802, 2803 Farrelly st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
2413, 2412 Prince st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
A ave and Winyah st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Dusenberry st and Winyah st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Emanuel st and D st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
E st and Gilbert st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
South Merriman Rd and Hawkins st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
1811,1918, 1919 Hawkins st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Oak st and Harrelson st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Oak st and Wilkinson st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
Beck st and Old Charleston Rd	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
1015 Pyatt st	7/15/25	John Britton	Catch basin hard-top lid need cleaning	Stormwater	Clean around CB hard-top lid			7/15/2025
507, 810 Palm st	7/15/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/15/2025
219, 225, 611, 614 North Congdon st	7/15/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/15/2025
615, 702, 708, 804 North Congdon st	7/15/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/15/2025
900 North Congdon st	7/15/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/15/2025
1307 Heyward st	7/16/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/16/2025
1308, 1312 Saville st	7/16/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/16/2025
601, 608, 612, 619 North Fraser st	7/16/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/16/2025
701, 705, 809, 1007 North Fraser st	7/16/25	John Britton	Debris on catch basin gate / in CB box	Stormwater	Remove debris from CB			7/16/2025

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

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719 North Hazard st	7/16/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/16/2025
317, 717, 801 North Merriman Rd	7/16/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/16/2025
904, 914, 918 North Merriman Rd	7/16/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/16/2025
1105, 1201 North Merriman Rd	7/16/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/16/2025
2212, 2128, 2124, 2123 Emanuel st	7/17/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/17/2025
2122, 2120, 2116, 2104 Emanuel st	7/17/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/17/2025
2101, 2017, 2006, 1901 Emanuel st	7/17/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/17/2025
D st and Emanuel st	7/17/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/17/2025
South Hazard st and Emanuel st	7/17/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/17/2025
1809, 1810, 1830, 1902 Hawkins st	7/17/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/17/2025
140 Oak Bay Dr	7/22/25	John Britton	Cave-in need repair on catch basin box	Stormwater	Repair cave-in			7/22/2025
1921 Winyah st	7/23/25	John Britton	Cave-in need repair on drainage pipe	Stormwater	Repair cave-in	18"		7/23/2025
801 Palm st	7/24/25	John Britton	Ditch needs weed-eat	Stormwater	Weed eat ditch			7/24/2025
704 Elizabeth st	7/24/25	John Britton	Ditch needs weed-eat	Stormwater	Weed eat ditch			7/24/2025
Hazard st and Front st	7/29/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and lines	12"		7/29/2025
1714 Rice st	7/29/25	John Britton	Ditch needs weed-eat	Stormwater	Weed eat ditch			7/29/2025
Prince st and Cleland st	7/31/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/31/2025
325, 334 Orange st	7/31/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/31/2025
520, 817 Duke st	7/31/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/31/2025
212 Front st	7/31/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/31/2025
611, 641, 646, 720 Willowbank Rd	7/31/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/31/2025
Black River Rd and Hayward st	7/31/25	John Britton	Debris on catch basin grate / in CB box	Stormwater	Remove debris			7/31/2025