

**REGULAR MEETING OF CITY COUNCIL
SEPTEMBER 18, 2025 — 5:30 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:**



<https://www.facebook.com/cityoftown/>

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

- 1. CALL TO ORDER**
- 2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS ON CURRENT AGENDA ITEMS**
- 5. INTRODUCTION OF NEW EMPLOYEES**
- 6. PROCLAMATION**
 - A. A Proclamation proclaiming October 5-11, 2025 as Fire Prevention Week in the City of Georgetown, South Carolina.**
- 7. PLANNING & COMMUNITY DEVELOPMENT**
 - A. Motion to approve second reading for an ordinance rezoning approximately .25 acres, located at 1224 Front St., owned by the City of Georgetown, from General Commercial (GC) to Public Service (PS).**
 - B. Motion to approve second reading for an ordinance amending the City of Georgetown Zoning Ordinance Article XIII: Design Overlay Districts Section 1302 and II. Urban Core Overlay District (UCOD) Affected Properties to Clarify the Applicability of Design Standards to Existing Structures and Property Features.**
 - C. Motion to approve first reading for an ordinance rezoning approximately .21 acres, located at 1034 St. Martin St., owned by the City of Georgetown, from High Density Residential (R4) to Public Service (PS).**
 - D. Motion to approve first reading for an ordinance amending the City of Georgetown Zoning Ordinance Article V: Application of Regulations Section 511, Article VIII: Provisions Governing Use Districts, and Article IX: Exceptions and Modifications regarding accessory structures, how they are classified, zoning districts in which they are allowed, setbacks, maximum square footage, and proper permitting.**

- E. Motion to approve first reading for an ordinance amending the City of Georgetown Zoning Ordinance Article IV: General Provisions Section 428, and Article VIII: Provisions Governing Use Districts, regarding the required fall zone of Communications Towers and the zoning districts in which they are allowed.**
- F. Motion to approve first reading of an ordinance to add Certain Fees to the Schedule of Fees Maintained in the Clerk's Record of Planning and Zoning Fees and Charges.**

8. FINANCE

- A. Motion to approve first reading of an ordinance amending Chapter 1, Article II, "Business License" of the Code of Ordinance for the City of Georgetown by updating the Standardized Business License Class Schedule.**
- B. Motion to approve the Accommodations & Hospitality Tax Committee Disbursement Recommendation of FY 2024/2025 Accommodations & Hospitality Tax Funds to Twelve (12) applicants.**

9. ELECTRIC UTILITIES

- A. Motion to approve a contract in the amount not to exceed \$473,335.00 to Sumter Utilities for distribution line contractor services.**

10. ENGINEERING

- A. Motion to approve the Historic District Stormwater Improvements construction change order No. 18 from Green Wave Contracting Inc. in the amount of \$83,490.45 and to extend the contract completion date to December 8, 2025.**
- B. Motion to approve submittal of an SC Rural Infrastructure Authority (RIA) grant application for the Willowbank Water Main Improvements project under the basic infrastructure category. The estimated construction cost is \$2,400,000. The total amount of grant funding requested is \$1,500,000.**

11. FIRE

- A. Motion to approve purchase and payment in the amount of \$129,821.04 to Motorola Solutions for replacement of radios.**

12. WATER UTILITIES

- A. Motion to approve second reading of an ordinance amending Chapter 22-Utilities, Article III, Division 6, Section 22-126 The Pretreatment Ordinance**

for the City of Georgetown, South Carolina to reflect updates as required by SCDES as a conditions of the City's upcoming renewal of the NPDES Wastewater permit.

13. ADMINISTRATION

- A. Motion to approve a Resolution authorizing a Memorandum of Understanding with Georgetown County for shared services (One to One Health) and to authorize the City Administrator to negotiate and execute a privacy agreement with One to One Health.**

14. CITY ADMINISTRATOR REPORT

15. MINUTES

- A. Motion to approve minutes of August 21, 2025 City Council meeting.**

16. OLD BUSINESS

17. NEW BUSINESS

18. DEPARTMENT MONTHLY REPORTS

- A. Building Monthly Report**
- B. Electric Department Monthly Report**
- C. Engineering Department Monthly Report August 2025**
- D. Finance Department Monthly Report**
- E. Fire Department Monthly Report**
- F. Fleet Services Monthly Report**
- G. Human Resources Monthly Report**
- H. Municipal Court Monthly Report**
- I. Planning & Community Development Monthly Report**
- J. Police Department Monthly Report**
- K. Public Works Monthly Report**
- L. Risk Management Monthly Report**
- M. Water Utilities Monthly Report**

**19. PUBLIC COMMENTS ON CITY SERVICES, BUSINESS, OR OTHER CITY MATTERS
NOT ON THE AGENDA**

20. EXECUTIVE SESSION

- A. Motion to adjourn Regular Meeting and enter into Executive Session pursuant to Section 30-4-70(a)(1) to discuss appointments to the City of Georgetown Boards and Commissions.**
- B. Motion to adjourn Executive Session and reconvene Regular Meeting.**
- C. NO FORMAL ACTION WAS TAKEN IN EXECUTIVE SESSION.**
- D. City Council may take action on items discussed in Executive Session.**

21. ADJOURNMENT

- A. Motion to Adjourn the Regular Meeting of City Council.**



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Fire
Issue Under Consideration:	A Proclamation proclaiming October 5-11, 2025 as Fire Prevention Week in the City of Georgetown, South Carolina.
Amount Requested:	
In Current Budget?:	
If not, please explain:	
Financial Impact:	
Points to Consider:	
Options:	
Staff Recommendation:	

Reviews:

Stephanie Buccione
 Charlie Cribb
 Scott Whittier
 Stephanie Buccione

Created/Initiated
 Approved
 Approved
 Final Approval

Approver
 Approver
 Approver
 Approver

Attachments:

1. 2025 Fire Prevention Week Proclamation



MAYORAL PROCLAMATION

WHEREAS, the City of Georgetown is committed to ensuring the safety and security of all those living in the City of Georgetown and visiting; and

WHEREAS, fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily — including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys — are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® (NFPA®) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, the City of Georgetown first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week™ theme, “Charge into Fire Safety™: Lithium-Ion Batteries in Your Home,” serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

THEREFORE, I, Carol Jayroe, Mayor, do hereby proclaim October 5–11, 2025, as Fire Prevention Week throughout the City of Georgetown, South Carolina.

ATTEST:

Stephanie Buccione
City Clerk

Carol Jayroe
Mayor



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve second reading for an ordinance rezoning approximately .25 acres, located at 1224 Front St., owned by the City of Georgetown, from General Commercial (GC) to Public Service (PS).
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Pump stations are not a permitted use within the General Commercial Zoning District • The City intends to add a new wastewater pump station at this site • To ensure conformity with our own Zoning Regulations and prevent any delays in obtaining a Building permit, the City needs to rezone the property to PS
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Stephanie Buccione

Created/Initiated

Approver

Attachments:

1. City of Georgetown Rezoning Application Pumphouse
2. S230072 - 1206 Front Street Subdivision (City of Georgetown)-Final
3. 1224 Front St. CC Staff Report
4. RZO .25 acres, 1224 Front St. GC to PS



Rezoning Application

Tax Map Number 05.0026.099.00.00
Area (sq. ft. or acres) .25 acres
Physical Address of Property 1224 Front St.

Existing Use of Property Pumphouse #11
Location of Property TMS#: 05.0026.099.00.00
Existing Zoning District GC-General Commercial Requested Zoning District PS-Public Service

Ownership Information:

Name: City of Georgetown
Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

Agent Information:

Name: Orlando Arteaga
Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

What road will provide access to the site: Dozier St.
Is the access road a paved or unpaved road: unpaved
Approximately how many acres of the site is considered wetlands: 0
Is any of the site considered a floodplain or floodway: ☒ Yes ☐ No AEIO
Are high traffic patterns a concern in your area: ☐ Yes ☒ No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

Scott J. Whittier Scott J. Whittier 6-12-2025
Print Name Signature Date

Print Name Signature Date

Corporation/Partnership

Print Corporation/Partnership Name (if in LLC or Corp. name please, provide authorization to sign)

na

Print Name Signature Date

Print Title and Name

Designation of Agent:

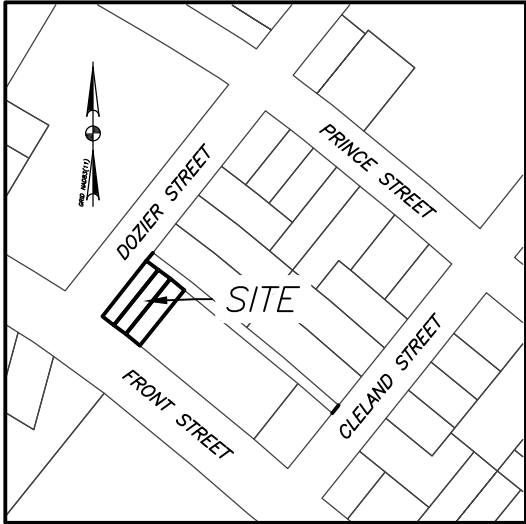
I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Orlando Arteaga
Print Agents Name

Orlando Arteaga 6-13-25
Signature of Agent Date

Scott J. Whittier 6-12-2025
Signature of Owner Date

Cindy Thompson 06/12/2025
Witness Signature Date



LEGEND VICINITY MAP
(NOT TO SCALE)

- GRATE INLET
- IRON PIPE FOUND
- IRON REBAR FOUND
- LIGHT POLE
- POWER POLE
- STORM DRAINAGE MANHOLE
- WATER METER
- IRON REBAR SET

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 37°48'34" E	7.85'
L2	N 50°33'27" W	11.00'
L3	N 50°32'57" W	25.00'
L4	S 50°38'26" E	52.16'
L5	S 50°32'57" E	25.00'
L6	N 50°16'17" W	2.64'
L7	S 37°48'34" W	7.85'

CERTIFICATE OF OWNERSHIP AND DEDICATION
THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON, AND THAT I (WE) HEREBY ADOPT THIS (PLAN OF DEVELOPMENT/PLAT) WITH MY (OUR) FREE CONSENT AND THAT I (WE) HEREBY DEDICATE ALL ITEMS AS SPECIFICALLY SHOWN OR INDICATED ON SAID PLAT.

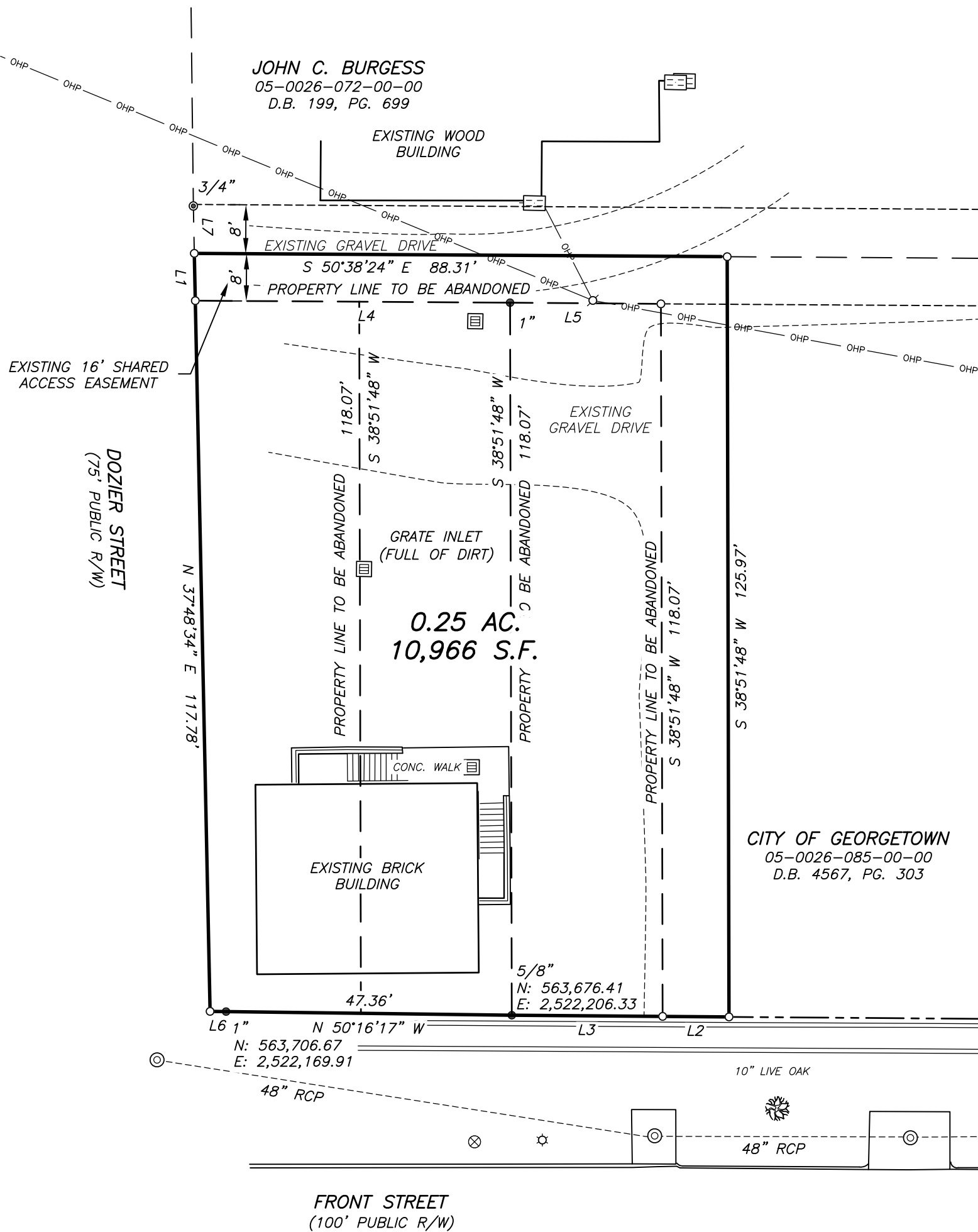
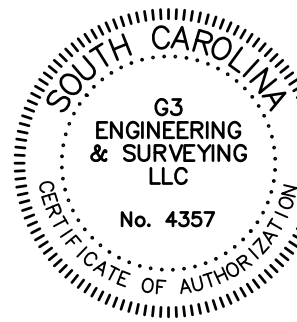
SIGNATURE: _____ DATE: _____
CITY OF GEORGETOWN REPRESENTATIVE
PRINT NAME: _____

CERTIFICATE OF APPROVAL FOR RECORDING
I HEREBY CERTIFY THAT THE PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE GEORGETOWN COUNTY LAND DEVELOPMENT REGULATIONS AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS.

(PLANNING SIGNATURE) _____ DATE _____
(PLANNING SIGNATURE) _____ DATE _____

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN.

KENNETH R. CRAWFORD
SOUTH CAROLINA PROFESSIONAL LAND SURVEYOR
LICENSE NO. 21227



NOTES:

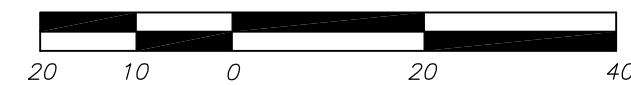
- TAX MAP NO.: 05-0026-099-00-00, 05-0026-100-00-00, & 05-0026-085-02-00.
- ACCORDING TO F.I.R.M. MAP NO. 45043C, PANEL 0485G, REVISED 5/9/23, IT IS MY OPINION THAT THE PROPERTY SHOWN ON THIS PLAT IS LOCATED IN FLOOD HAZARD ZONE AE10.
- ALL BEARINGS AND COORDINATES SHOWN ON THIS SURVEY ARE BASED ON SOUTH CAROLINA STATE PLANE COORDINATE SYSTEM (NAD83). DISTANCES SHOWN ARE GROUND DISTANCES, NOT GRID DISTANCES.
- THIS SURVEY IS VALID ONLY IF THE PRINT OF SAME HAS THE ORIGINAL SIGNATURE AND EMBOSSED SEAL OF THE LAND SURVEYOR.
- A TITLE SEARCH WAS NOT PERFORMED BY G3 ENGINEERING & SURVEYING, LLC AT THE TIME OF THIS SURVEY.
- THE PROPERTY PLATTED HEREON IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.
- DEED REFERENCE: D.B. 1772, PG. 143 & D.B. 4567, PG. 307.
- SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT EXAMINED OR CONSIDERED AN ELEMENT OF THIS SURVEY. NO STATEMENT IS MADE REGARDING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONTINGENCIES THAT MAY AFFECT THE USE OF THIS PROPERTY.
- THERE ARE NO HORIZONTAL CONTROL MONUMENTS ON THE UNITED STATES FOR STATE AGENCY SURVEY SYSTEMS LOCATED WITHIN 2000 FEET OF THE SUBJECT PROPERTY.
- CURRENT OWNER: CITY OF GEORGETOWN
ADDRESS: PO DRAWER 939
GEORGETOWN, S.C. 29442
- TO OBTAIN CURRENT ZONING & SETBACK INFORMATION CONTACT GEORGETOWN COUNTY PLANNING AND ZONING DEPARTMENT.

REFERENCE MAPS:

- "PLAT OF WALKER-HOLMES LOTS" BY G. HAMILTON HOLMES, RECORDED IN P.B. B, PG. 148, GEORGETOWN COUNTY REGISTER OF DEEDS OFFICE.
- "MAP OF A RESURVEY OF LOTS 3 THROUGH 13 AND 18 SURVEYED FOR FIRST CITIZENS BANK & TRUST COMPANY OF SOUTH CAROLINA AS TRUSTEE" DATED NOVEMBER 1, 1974 BY SAMUEL M. HARPER, RLS AND RECORDED IN P.B. AA, PG. 46, GEORGETOWN COUNTY REGISTER OF DEEDS OFFICE.
- BOUNDARY SURVEY OF A PORTION OF THE LANDS OF GEORGETOWN STEEL COMPANY, LLC FOR GEORGETOWN STEEL COMPANY, LLC, LAWYERS TITLE INSURANCE CORPORATION AND CIT GROUP/BUSINESS CREDIT, INC." DATED JULY 5, 2002 BY SURVEY TECHNOLOGY, INC. AND RECORDED IN P.S. 432, PG. 4, GEORGETOWN COUNTY REGISTER OF DEEDS.

RECOMBINATION & SUBDIVISION PLAT OF
PINS #05-0026-099-00-00
#05-0026-100-00-00
#05-0026-085-02-00

PREPARED FOR
CITY OF GEORGETOWN
CITY OF GEORGETOWN
GEORGETOWN COUNTY SOUTH CAROLINA



SURVEYED AND MAPPED BY



ENGINEERING & SURVEYING

P.O. BOX 2666
PAWLEYS ISLAND, SC 29585
PHONE: 843.237.1001

SCALE 1" = 20'
FILE S230072
FIELD DATE 07/12/23
PLAT DATE 06/13/24
DRAWN BY CJG
REVIEWED BY JDW
APPROVED BY KRC
PARTY CHIEF JLY

FILE PATH:K:\S230072 - 1206 FRONT STREET\DRAWINGS\SUBDIVISION

THIS PLAT AND ALL REPRODUCIBLE COPIES OF THIS PLAT ARE THE PROPERTY OF G3 SURVEYING, LLC. REPRODUCTION OF THIS PLAT IS NOT PERMITTED WITHOUT WRITTEN CONSENT OF G3 ENGINEERING & SURVEYING, LLC UNLESS THIS PLAT IS A MATTER OF PUBLIC RECORD. ALTERATIONS TO THIS DOCUMENT ARE NOT PERMITTED.

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATES: **First Reading** August 21, 2025 **Second Reading** September 18, 2025

AGENDA ITEM: PLZ-2025-0007. A request from Orlando Arteaga, on behalf of property owner, City of Georgetown, to rezone one (1) parcel totaling approximately .25 acres from General Commercial (GC) to Public Service (PS). This property is located at 1224 Front St. TMS#: 05-0026-099-00-00.

CURRENT STATUS: The parcel is located north of Front St. and has one existing structure on the property.

POINTS TO CONSIDER:

1. This parcel is located within the City of Georgetown service area. Electric, water and sewer are available to this property.
2. Currently, the property is zoned GC, which does not support the use of the property as a Pump Station per the City of Georgetown Zoning Ordinance Article VII Use Districts (*Reference Item 5*).
 - a. This use is not listed under the Commercial use classifications.
 - b. This use is allowed under the Public Service zoning classification.
3. This rezoning would not be considered an up or down zoning.
4. The dimensional standards are as follows:

<u>Zoning District</u>	<u>Minimum Lot Size</u>	<u>Front Setback</u>	<u>Side Setback</u>	<u>Rear Setback</u>	<u>Maximum Building Height</u>
<i>Existing GC General Commercial</i>	10,000 sq ft	50 ft	10 ft	10 ft	35 ft
<i>Proposed PS Public Service</i>	10,000 sq ft	50 ft	10 ft	10 ft	35 ft

5. The existing structure does conform to the area, yard and height requirements for the Public Service Zoning District.
6. The parcel in question does conform to the minimum lot size requirements for the Public Service Zoning District.
7. Adjacent parcels are zoned (*Reference Item 1; Reference Item 2*):
 - a. TMS#:05-0026-071-00-00; General Commercial (GC)
 - b. TMS#:05-0026-072-00-00; High Density Residential (R4)
 - c. TMS#:05-0026-085-00-00; General Commercial (GC)
 - d. TMS#: 05-0026A-002-00-00; Redevelopment District – Base (REDD-B)
 - e. TMS#:05-0026A-001-00-00; Redevelopment District – Base (REDD-B)
 - f. TMS#: 05-0026A-004-00-00; Redevelopment District – Base (REDD-B)
8. This property is located within the Urban Core Design Overlay District (UCOD) (*Reference Item 2*).
 - a. There is a Community Appearance Board COA approving the design of the infrastructure updates proposed for this site.
9. The Future Land Use map (*2040 Comprehensive Plan*) designates this property as Core Mixed Use. Surrounding properties are designated as Neighborhood Mixed Use, Core Mixed Use, or Core Mixed Use with a Redevelopment Area overlay (*Reference Item 3*).
10. This property is located within an AE10 Flood Zone (*Reference Item 4*).

11. All rezonings must be heard one (1) time at Planning Commission, and two (2) times at City Council.

PUBLIC INPUT RECEIVED: Adjacent property owners expressed concern that they had not been consulted regarding the use of their property for the pump station improvements or the proposed rezoning. Staff clarified that both the pump station project and the rezoning are confined to City-owned property. The property owners stated they were confused by the notification letter, believing it indicated their property would be changed or used. Staff explained that, as required by state law, all adjacent property owners and those within 200 feet of a proposed rezoning must be notified. Following this clarification, the adjacent property owners thanked staff and the applicant and expressed no further concerns, provided their properties remained unaffected. A community member also spoke regarding this application and indicated she had two concerns, the first being that the plat provided to Planning Commission was not signed by staff or the Planning Commission, the second being that the Priority Investment section of the 2040 Comprehensive Plan indicates that the City Land Development Regulations needed to be updated to include a process for a 540 Public Facility Review in accordance with State Law. She had no concerns about the rezoning and thought it was the appropriate use for the parcel as well as many other city parcels. She was concerned that Public Service was not included in the Future Land Use Map and cited the reasons why this request was denied. She indicated that there were no 540 reviews for any of the infrastructure or public facility improvements thus far. Staff clarified that many property owners request surveys of their properties for various reasons and that often those do not come to staff for final approval unless the property owner wishes to have an updated plat recorded with the Registrar of Deeds.

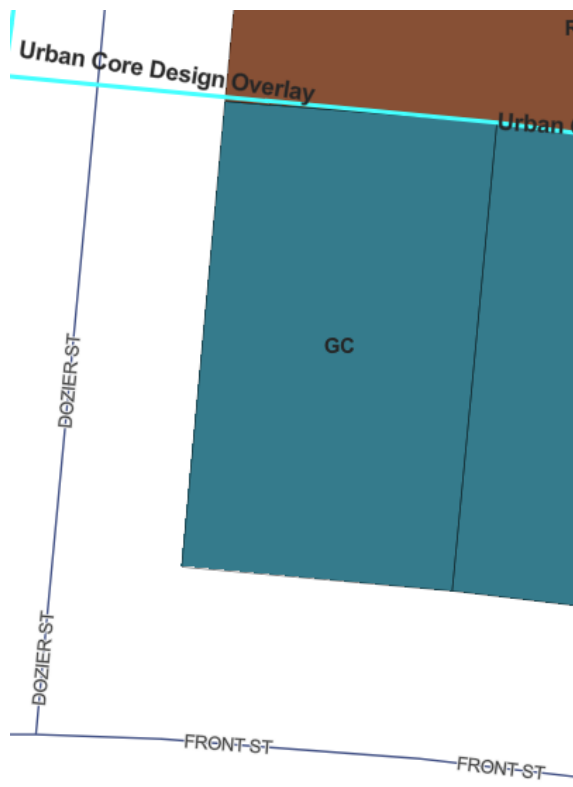
PLANNING COMMISSION DISCUSSION: The Chairman asked for clarification as to if Planning Commission would have to hear the request a second time, to which staff clarified they could either approve, deny, or defer to a date agreed upon between the Commission and the applicant. Raad Joseph (Chairman) made a motion: "I make a motion to approve", which was seconded by Kim Robb. This motion carried at a vote of 5-0.

REFERENCE MATERIALS

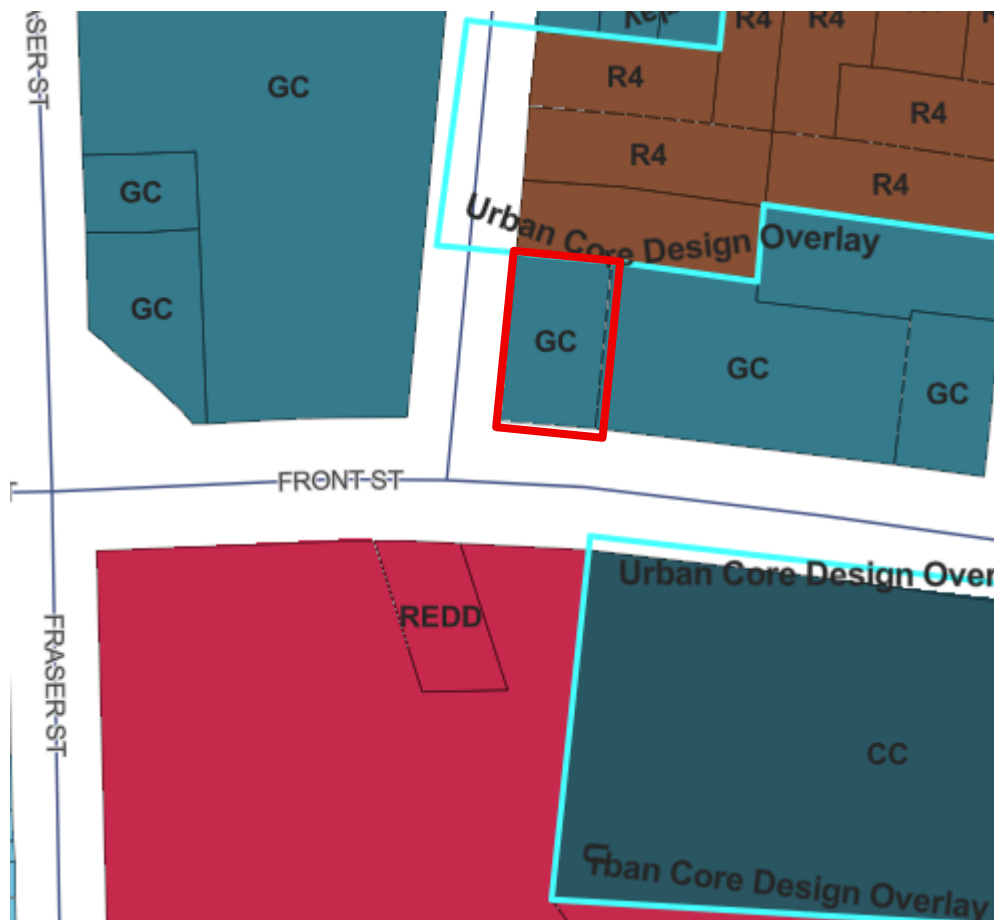
REFERENCE ITEM 1: Tax map. *Please note that locations of parcel lines may not be entirely accurate.*



REFERENCE ITEM 2: Zoning map.

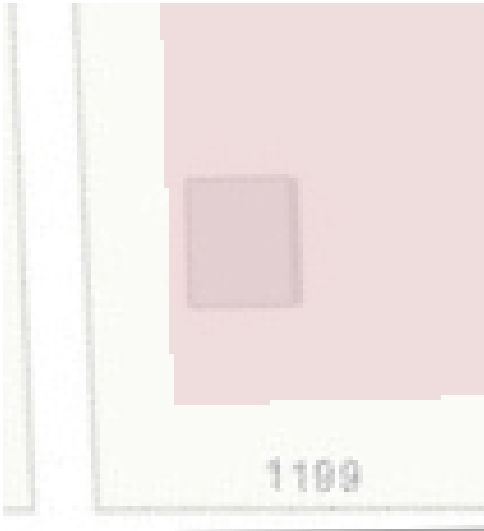


Parcel View



Block View

REFERENCE ITEM 3: Future land use designation. Approximate position of parcel in question indicated by dashed seafoam green/blue line.



Parcel view



Block View

REFERENCE ITEM 4: FEMA Flood Map showing flood zones applicable. Parcel lines have not been updated in the Fourrunner system to show the combination of the two parcels.



Flood zone	<u>AE</u>
Coastal A zone	No
Supplemental Coastal A	No
In Floodway	No
In CBRS	No
In OPA	No
Base Flood Elevation	10.0'

REFERENCE ITEM 5: Article VII: Provisions Governing Use Districts Section 704 Zoning District Use Classifications Chart

Other Use Classifications	HI	LI	CP	PS			Conditions
Gas Service Station		P					
Golf Driving Range, and Par 3 Course		P					
Government Offices				P			
Greenhouse/Horticulture Nursery		P					
Hospital		P					
Hotel		P					
Ice Processing and Storage		P					
Industrial Use / Processing Plant	C	C					Article 4, Section 433
Jail	P	P					
Judicial Center/Courthouse				P			
Laundromat		P					
Law Enforcement				P			
Library				P			
Lodge		P					
Maintenance Shop	P	P					
Manufactured Home Sales Lot/Office		C					Article 4, Section 437
Marina (wet or dry)		P					
Military Service Building							
Miniature Golf and Similar Outdoor Recreational Facilities		P					
Mini-day Care Center		P					
Mortuary		P					
Mini-shopping Center		P					
Office (Business, professional, government)		P					
Park		C					Article 4, Section 418
Parking Lot		P		P			
Plumbing Shop		P					
Police Station	P	P					
Printing Establishment		P					
Private Dock or Boat House			P				
Produce Stand and Market (excluding flea market)		P					
Public Utility Line			P				
Public Utilities Infrastructure (water storage tanks, water pump station, sewer pump station,				P			

AN ORDINANCE REZONING APPROXIMATELY .25 ACRES, LOCATED AT 1224 FRONT ST., OWNED BY CITY OF GEORGETOWN, FROM GENERAL COMMERCIAL (GC) TO PUBLIC SERVICE (PS)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On July 22, 2025, the City of Georgetown, property owner, made an application to rezone the parcel(s) having County Tax Map No. 05-0026-099-00-00 from General Commercial (GC) to Public Service (PS) ; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on July 22, 2025, the Planning Commission heard a motion to approve rezoning, which passed 5-0; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the rezoning is consistent with the Future Land Use Map and that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from General Commercial (GC) to Public Service (PS), property totaling approximately .25 acres located on Front Street, identified by the Georgetown County Tax Map as TMS# (05-0026-099-00-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from General Commercial (GC) to General Commercial (GC), property totaling approximately .25 acres located at 1224 Front Street, identified by the Georgetown County Tax Map as TMS# (05-0026-099-00-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve second reading for an ordinance amending the City of Georgetown Zoning Ordinance Article XIII: Design Overlay Districts Section 1302 and II. Urban Core Overlay District (UCOD) Affected Properties to Clarify the Applicability of Design Standards to Existing Structures and Property Features.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Current ordinance is not business friendly and could impact business investment in the City • Staff believes this change would be a temporary solution until the ordinance can be rewritten in its entirety • The Design Overlay District ordinance has been deemed a high priority item within the Zoning Ordinance Update process
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Stephanie Buccione

Created/Initiated

Approver

Attachments:

1. comparison
2. Overlay District Text Amendment CC Staff Report
3. ORD Text Amendment Article XIII Design Overlay Districts Section 1302 and II Urban Core Overlay District (UCOD) Affected Properties

Current:

1302 District Requirements The MCOD standards that follow shall be applicable to any renovated or newly constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

Proposed:

1302 District Requirements The MCOD standards that follow shall be applicable to any ~~renovated or~~ newly constructed structures or vacant properties. For existing properties and structures undergoing renovations, only those standards that are directly applicable to the scope of the proposed renovation shall apply. ~~constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines.~~ Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

Current:

II. Urban Core Overlay District (UCOD)...

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or
2. Newly constructed, commercial, industrial, multi-family residential, or office developments; or
3. When any business has been closed for over 180 days or when a change of use is proposed, or

4. New or redeveloped parking lots, accessory structures, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
6. When any addition expanding the footprint of an existing building is proposed.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein. The Community Appearance Board (CAB) may approve, approve with conditions, or deny any application brought before it. When approved or approved with conditions by the CAB, a Certificate of Appropriateness shall be issued prior to a building permit.

Proposed:

II. Urban Core Overlay District (UCOD)...

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

- ~~1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or~~
2. Such building is a newly constructed, commercial, industrial, multi-family residential, or office development; or
- ~~3. When any business has been closed for over 180 days or when a change of use is proposed, or~~
4. New or redeveloped parking lots, accessory structures, ~~removal of trees and/or natural vegetation~~ landscaped buffers or islands that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
- ~~6. When any addition expanding the footprint of an existing building is proposed.~~
7. For alterations to existing structures, only those standards that are directly applicable to the scope of the proposed project shall apply.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein.

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATE: **First Reading** August 21, 2025 **Second Reading** September 18, 2025

AGENDA ITEM: **PLZ-2025-0009.** An amendment to Article XIII: Design Overlay Districts Section 1302, and II. Urban Core Overlay District (UCOD) Affected Properties.

CURRENT STATUS: Existing ordinances (*Article XIII: Design Overlay Districts Section 1302, and II. Urban Core Overlay District (UCOD) Affected Properties*) currently requires all existing structures to be brought into full compliance with the applicable design overlay standards under any of the following circumstances: renovations are undertaken; the business has been closed for more than 180 days; trees are removed; the property is substantially renovated at or above 50% of its current tax-assessed value; a change of use is proposed; or the existing building footprint is expanded.

EXISTING ORDINANCE:

1302 District Requirements

The MCOD standards that follow shall be applicable to any renovated or newly constructed, commercial, industrial, multi-family residential or office developments, businesses that have been closed for over 180 days, new or redeveloped parking lots, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the MCOD. Any dwelling being converted into a commercial business shall be required to meet established guidelines. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein. No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

II. Urban Core Overlay District (UCOD)

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Substantially renovated in an amount of or exceeding 50% of the then tax assessed value; or
2. Newly constructed, commercial, industrial, multi-family residential, or office developments; or
3. When any business has been closed for over 180 days or when a change of use is proposed, or
4. New or redeveloped parking lots, accessory structures, removal of trees and/or natural vegetation that are located partially or completely within the boundaries established for the UCOD; or
5. When any dwelling is being converted to a non-residential use; or
6. When any addition expanding the footprint of an existing building is proposed.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

PROPOSED ORDINANCE:

1302 District Requirements

The MCOD standards that follow shall be applicable to all newly constructed structures or vacant properties. For existing properties and structures undergoing renovations, only those standards that are directly applicable to the scope of the proposed renovation shall apply. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

II. Urban Core Overlay District (UCOD)

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Such building is a newly constructed, commercial, industrial, multi-family residential, or office development; or
2. New or redeveloped parking lots, accessory structures, landscaped buffers or islands that are located partially or completely within the boundaries established for the UCOD; or
3. When any dwelling is being converted to a non-residential use; or
4. For alterations to existing structures, only those standards that are directly applicable to the scope of the proposed project shall apply.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein.

POINTS TO CONSIDER:

1. The current ordinance is not business friendly, as a simple change in tenant can require the entire property to adhere to all of the design guidelines, regardless of if external renovations are proposed or not.
2. For many existing structures, adherence to all of the design guidelines is not feasible, as it often requires reconfiguration of the property to include movement of the entire structure, or a complete renovation to the exterior of the structure to include change in roof slope, siding materials, etc.
3. There is no clarity on the requirement of substantial improvements, if there is a set time frame, or how to track such costs.
 - a. Fourrunner allows the City to track substantial improvements for flood-related development. However, there is no software that tracks this for commercial properties not within flood zones.

4. Any alterations to structures or properties require the full property to be brought into compliance, often requiring property owners to expand the project past the original scope, increasing the cost of the project dramatically.
5. The intent of this ordinance, and the identified affected properties, were to revitalize the business corridors. However, currently this ordinance is having the opposite effect. The application of this ordinance is causing undue hardship on property owners and tenants and has deterred renovations and business growth in the corridors.
6. This text amendment is not intended as a long-term solution. The Planning Department recognizes the need to rewrite the guidelines for both the MCOD and UCOD and plans to do so as part of the upcoming Zoning Ordinance revisions with input from subject matter experts. Staff consider this full rewrite a high priority. The purpose of this amendment is to continue supporting growth and revitalization of our corridors until more appropriate and feasible guidelines can be established.
7. All commercial properties within the City of Georgetown would be considered affected by this text amendment.

PUBLIC INPUT RECEIVED: One community member spoke regarding this text amendment. She stated that she was unsure how the City would uphold the intent of the Overlay District ordinance if this amendment were to be approved. She also stated that many of the overlay guidelines are not reasonable anymore; citing certain MCOD requirements including the 6/12 pitch for rooflines. She indicated that the ordinance was not ready to be adopted and that the Board of Zoning Appeals, the Architectural Review Board, and the Community Appearance Board needed to look at the overlays as they were all impacted by the regulations. She also posed the question as to if it was the intent for Public Service uses to be within the Design Corridors.

PLANNING COMMISSION DISCUSSION: Planning Commission asked who individuals in the MCOD go to for variances. Staff clarified that variances from MCOD go to CAB. Commissioners asked would it not be easier for property owners to simply apply for a variance from the design requirements if they are causing a hardship. Staff indicated that this can be confusing as you cannot grant a variance on the grounds that the variance would make the property more profitable, decreasing initial cost to open in an effort to increase total income generated in the long run could arguably increase profitability. Commissioners asked if the requirements only applied to commercial structures. Staff clarified that there are residential structures and multi-family structures within the overlay that are required to follow the guidelines as well. Commissioners discussed the hardships they have noticed and heard about within the overlays due to these guidelines. Raad Joseph made a motion: "I would like to make a motion to approve" seconded by Kim Robb. This motion carried at a vote of 4-1.

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE
ARTICLE XIII: DESIGN OVERLAY DISTRICTS SECTION 1302 AND II. URBAN CORE
OVERLAY DISTRICT (UCOD) AFFECTED PROPERTIES TO CLARIFY THE APPLICABILITY
OF DESIGN STANDARDS TO EXISTING STRUCTURES AND PROPERTY FEATURES**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On July 22, 2025, the City of Georgetown Building and Planning Staff requested to modify the standards of the ordinance to limit the applicability of the guidelines to existing structures, such that only those standards directly related to the proposed scope of work shall apply; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on July 22, 2025, the Planning Commission heard a motion to approve the text amendment, which passed 4-1; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the text amendment is consistent with the Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that Article XIII Design Overlay Districts of the official City of Georgetown Zoning Ordinance be amended at Section 1302 and II. Urban Core Overlay District (UCOD) Affected Properties as follows:

1302 District Requirements

The MCOD standards that follow shall be applicable to all newly constructed structures or vacant properties. For existing properties and structures undergoing renovations, only those standards that are directly applicable to the scope of the proposed renovation shall apply. Accessory structures used in conjunction with commercial businesses shall also meet the requirements set forth herein. Single family detached dwellings located within the MCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning or building permit shall be issued for any alteration of existing conditions to the lands, use, or structures within the MCOD except in accordance with the requirements stated herein.

II. Urban Core Overlay District (UCOD)

Affected Properties

The UCOD standards that follow shall be applicable to any parcel, structure, building, or use within the UCOD boundaries when:

1. Such building is a newly constructed, commercial, industrial, multi-family residential, or office development; or
2. New or redeveloped parking lots, accessory structures, landscaped buffers or islands that are located partially or completely within the boundaries established for the UCOD; or
3. When any dwelling is being converted to a non-residential use; or
4. For alterations to existing structures, only those standards that are directly applicable to the scope of the proposed project shall apply.

Single family detached dwellings, including any associated accessory structures located in the UCOD shall be exempt from the design review procedure and requirements set forth herein.

No zoning approval or building permit may be issued for any alteration of existing conditions to the lands, use, or structures within the UCOD except in accordance with the requirements stated herein.

BE IT FURTHER ORDAINED, that such changes shall be made to the Official City of Georgetown Zoning Ordinance. All ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

First Reading: _____

Second Reading: _____

Carol Jayroe, Mayor

Approved as to Form:

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading for an ordinance rezoning approximately .21 acres, located at 1034 St. Martin St., owned by the City of Georgetown, from High Density Residential (R4) to Public Service (PS).
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Pump stations are not a permitted use within the High Density Residential (R4) Zoning District • To ensure conformity with our own Zoning Regulations and prevent any delays in obtaining a Building permit for any needed infrastructure updates, the City needs to rezone the property to PS
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Clarissa Tindall
Ryan Call
Elise Crosby
Scott Whittier

Created/Initiated
Approved
Approved
Approved

Approver
Approver
Approver
Approver

Stephanie Buccione

Final Approval

Approver

Attachments:

1. Rezoning 1034 St. Martin st.
2. 1034 St. Martin St. CC Staff Report
3. South Island Landing Plat
4. RZO .21 acres, 1034 St. Martin st. R4 to PS



PLZ-2025-0010

Rezoning Application

Tax Map Number 05-0051-002-59-00

Area (sq. ft. or acres) 0.21

Physical Address of Property 1034 St. Martin St.
Georgetown SC 29440

Existing Use of Property _____

Location of Property South Island Landing Subdivision

Existing Zoning District High Density Residential (R4) Requested Zoning District Public Service (PS)

Ownership Information:

Name: City of Georgetown

Address: 1134 N Fraser St.

City: Georgetown State: SC Zip: 29440 Phone: 843.545.4010

Agent Information:

Name: Orlando Arteaga

Address: 2377 Anthuan Maybank Dr.

City: Georgetown State: SC Zip: 29440 Phone: 843.545.4502

What road will provide access to the site: St. Martin St. & Waterfall Way

Is the access road a paved or unpaved road: To be paved, currently unpaved

Approximately how many acres of the site is considered wetlands: 0

Is any of the site considered a floodplain or floodway: Yes ☒ No

Are high traffic patterns a concern in your area: Yes ☒ No

Important Notes:

- A plat of the property to be rezoned shall be submitted with this application.
- An application fee of \$300.00 must accompany application. GL# (0010.00.323.024)
- Notice to Adjacent Property Owners: The person requesting the Zoning Map Amendment must submit to the Building & Planning Department stamped envelopes with the following return address on the envelope: "Georgetown City Zoning" 1134 N Fraser St, Georgetown, South Carolina 29440. Building & Planning staff will comprise a letter and a map and send them to the residents or businesses within two hundred (200) feet of the proposed rezoned property to notify them.
- It is understood by the undersigned that while this application will be carefully reviewed and considered the burden of proving the need for the proposed rezoning rest with the applicant.



Signature Page

Applicant/Agent hereby certifies that the information provided in this application is correct.

Owners:

DocuSigned by:		
Scott Whittier - City Administrator	<i>Scott Whittier</i>	7/18/2025
Print Name	Signature	Date

Print Name	Signature	Date
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Corporation/Partnership

Print Corporation/Partnership Name	(if in LLC or Corp. name please, provide authorization to sign)
------------------------------------	---

Print Name	Signature	Date
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Print Title and Name

Designation of Agent:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) and act on my (our) behalf in this request for rezoning, as he/she deems necessary and proper.

Orlando Arteaga - City Engineer

Print Agents Name

DocuSigned by:		
<i>Orlando Arteaga</i>		7/18/2025
Signature of Agent		Date

DocuSigned by:		
<i>Scott Whittier</i>		7/18/2025
Signature of Owner		Date

Signed by:		
<i>Cindy Thompson</i>		7/18/2025
Witness Signature		Date

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATES: **First Reading** September 18, 2025 **Second Reading** October 16, 2025

AGENDA ITEM: PLZ-2025-0010. A request from Orlando Arteaga, on behalf of property owner, City of Georgetown, to rezone one (1) parcel totaling approximately .21 acres from High Density Residential (R4) to Public Service (PS). This property is located at 1304 St. Martin St. TMS#: 05-0051-002-59-00.

CURRENT STATUS: The parcel is located south of St. Martin St. and east of Waterfall Way within the South Island Landing subdivision and has one existing structure on the property.

POINTS TO CONSIDER:

1. This parcel is located within the City of Georgetown and Georgetown County service area. Electric, water and sewer are available to this property.
2. Currently, the property is zoned R4, which does not support the use of the property as a Well per the City of Georgetown Zoning Ordinance Article VII Use Districts (*Reference Item 5*).
 - a. This use is not listed under the Residential use classifications.
 - b. This use is allowed under the Public Service zoning classification.
3. This rezoning would not be considered an up or down zoning.
4. The dimensional standards are as follows:

<u>Zoning District</u>	<u>Minimum Lot Size</u>	<u>Front Setback</u>	<u>Side Setback</u>	<u>Rear Setback</u>	<u>Maximum Building Height</u>
<i>Existing R4 Residential</i>	6,000 sq ft	25 ft	8 ft	10 ft	35 ft
<i>Proposed PS Public Service</i>	10,000 sq ft	25 ft	10 ft	10 ft	35 ft

5. The existing structure does not conform to the area, yard and height requirements for the Public Service Zoning District.
 - a. The existing structure does not conform to the area, yard and height requirements for the R4 Zoning District either.
6. The parcel in question does not conform to the minimum lot size requirements for the Public Service Zoning District.
 - a. Required: 10,000 sq ft
 - b. Present: 9,147.6 sq ft
7. Adjacent parcels are zoned R4 and General Commercial(Reference Item 1; Reference Item 2):
 - a. TMS#:05-0051-002-01-00; General Commercial (GC)
 - b. TMS#:05-0050-001-09-00; General Commercial (GC)
 - c. TMS#:05-0051-002-27-00; High Density Residential (R4)
 - d. TMS#: 05-0051-002-26-00; High Density Residential (R4)
 - e. TMS#:05-0051-002-43-00; High Density Residential (R4)
 - f. TMS#: 05-0051-002-44-00; High Density Residential (R4)
8. The Future Land Use map (2040 Comprehensive Plan) designates this area as Suburban Residential. Surrounding properties are designated as Corridor Commercial or Industry and Employment Area.

The Community Mixed Use Node is south of this property (Reference Item 3). This property is located within an AE10 Flood Zone (*Reference Item 4*).

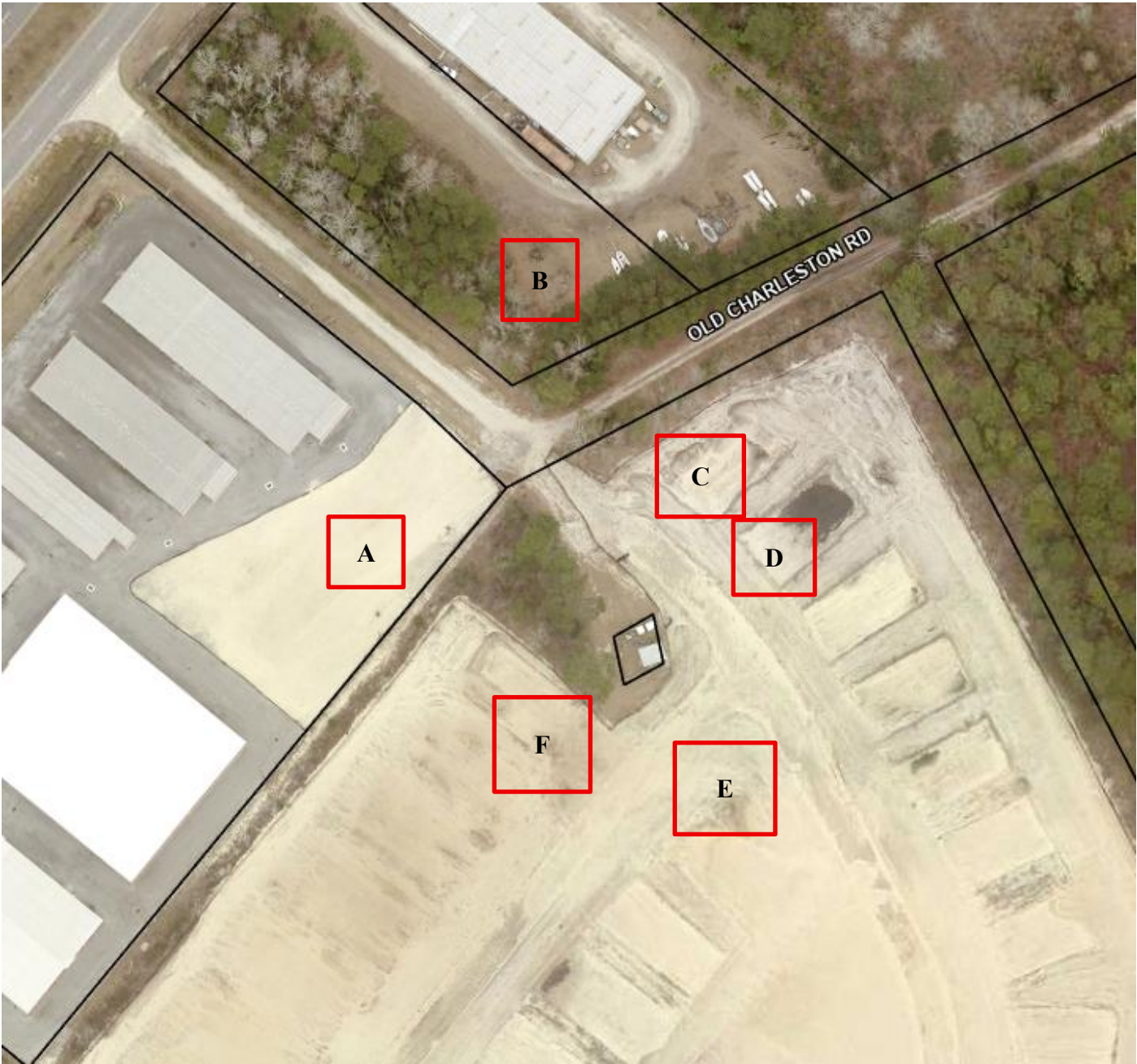
9. All rezonings must be heard one (1) time at Planning Commission, and two (2) times at City Council.

PUBLIC INPUT RECEIVED: None.

PLANNING COMMISSION DISCUSSION: Commissioners clarified that the purpose of the rezoning was to ensure infrastructure maintenance and continued use of the water wells on the site. Commissioners Raad Joseph and Craig Daniels discussed their individual site visits and the location of the structure in proximity to the roadway and within the parcel itself. Raad Joseph (Chairman) made a motion: “ I would like to make a motion that we approve the rezoning of the property”, which was seconded by Kim Robb. This motion carried at a vote of 7-0 with no conditions applied.

REFERENCE MATERIALS

REFERENCE ITEM 1: Tax map. *Please note that locations of parcel lines may not be entirely accurate.*



REFERENCE ITEM 2: Zoning map.

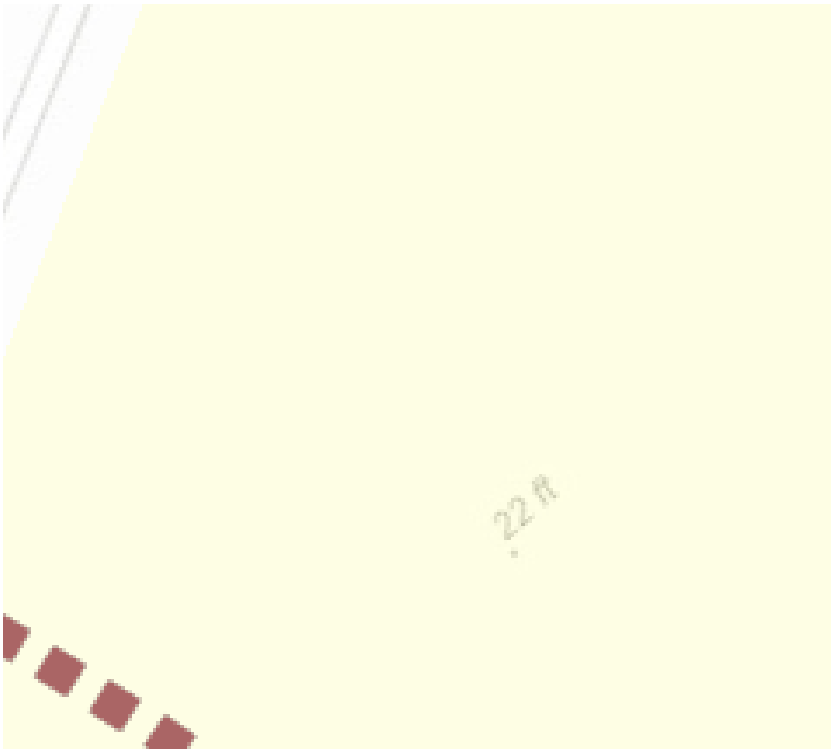


Parcel View

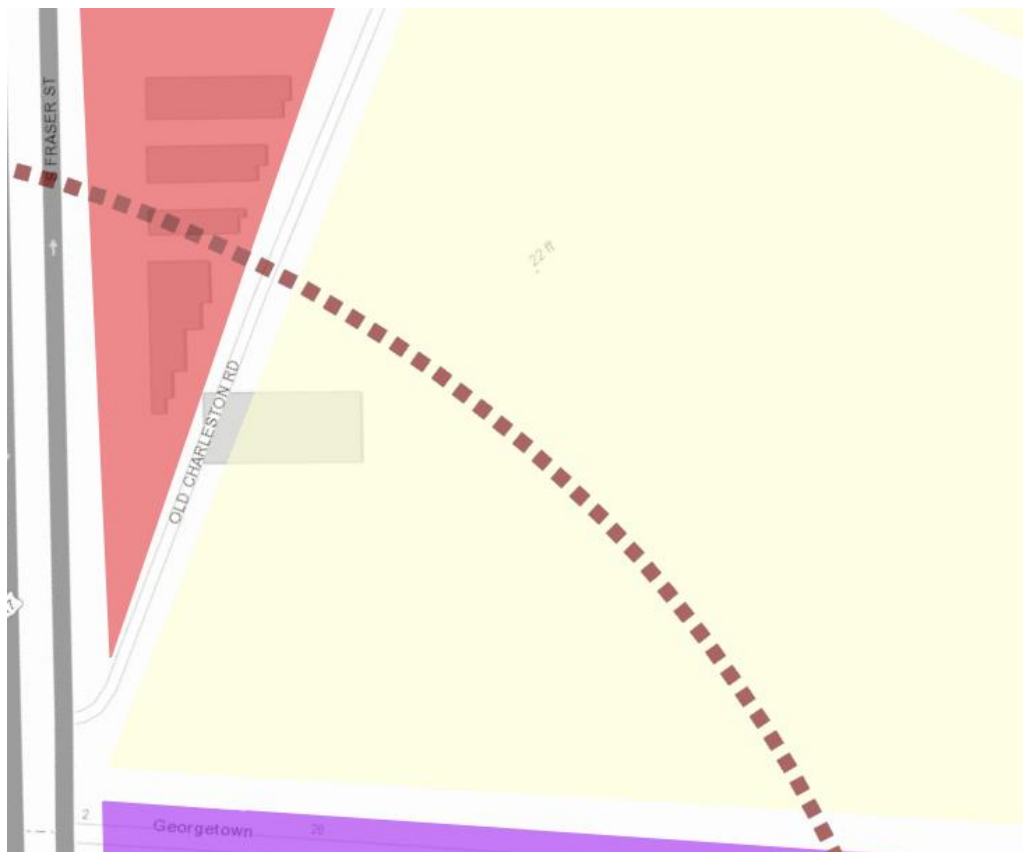


Block View

REFERENCE ITEM 3: Future land use designation.



Parcel view



Block View

REFERENCE ITEM 4: FEMA Flood Map showing no flood zones applicable.



REFERENCE ITEM 5: Article VII: Provisions Governing Use Districts Section 704 Zoning District Use Classifications Chart

Other Use Classifications	HI	LI	CP	PS			Conditions
Gas Service Station		P					
Golf Driving Range, and Par 3 Course		P					
Government Offices				P			
Greenhouse/Horticulture Nursery		P					
Hospital		P					
Hotel		P					
Ice Processing and Storage		P					
Industrial Use / Processing Plant	C	C					Article 4, Section 433
Jail	P	P					
Judicial Center/Courthouse				P			
Laundromat		P					
Law Enforcement				P			
Library				P			
Lodge		P					
Maintenance Shop	P	P					
Manufactured Home Sales Lot/Office		C					Article 4, Section 437
Marina (wet or dry)		P					
Military Service Building							
Miniature Golf and Similar Outdoor Recreational Facilities		P					
Mini-day Care Center		P					
Mortuary		P					
Mini-shopping Center		P					
Office (Business, professional, government)		P					
Park		C					Article 4, Section 418
Parking Lot		P		P			
Plumbing Shop		P					
Police Station	P	P					
Printing Establishment		P					
Private Dock or Boat House			P				
Produce Stand and Market (excluding flea market)		P					
Public Utility Line			P				
Public Utilities Infrastructure (water storage tanks, water pump station, sewer pump station,				P			

AN ORDINANCE REZONING APPROXIMATELY .21 ACRES, LOCATED AT 1034 ST. MARTIN ST., OWNED BY CITY OF GEORGETOWN, FROM HIGH DENSITY RESIDENTIAL (R4) TO PUBLIC SERVICE (PS)

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On July 18, 2025, the City of Georgetown, property owner, made an application to rezone the parcel(s) having County Tax Map No. 05-0051-002-59-00 from High Density Residential (R4) to Public Service (PS) ; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the rezoning request; and

WHEREAS, following the public hearing on August 26, 2025, the Planning Commission heard a motion to approve rezoning, which passed 7-0; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the rezoning is consistent with the Future Land Use Map and that the zoning boundaries as shown on the Official Zoning Map be revised and amended as follows:

Rezoning from High Density Residential (R4) to Public Service (PS), property totaling approximately .21 acres located on Front Street, identified by the Georgetown County Tax Map as TMS# (05-0051-002-59-00).

For a more specific description of said property, please see attached map.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Official Zoning Map of the City of Georgetown be amended by revising and amending the zoning boundaries of the Official Zoning Map, together with all explanatory matter herein as follows:

Rezoning from High Density Residential (R4) to Public Service (PS), property totaling approximately .21 acres located at 1304 St. Martin Street, identified by the Georgetown County Tax Map as TMS# (05-0051-002-59-00).

BE IT FURTHER ORDAINED, that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

First Reading: _____

Second Reading: _____

Carol Jayroe, Mayor

Approved as to Form:

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading for an ordinance amending the City of Georgetown Zoning Ordinance Article V: Application of Regulations Section 511, Article VIII: Provisions Governing Use Districts, and Article IX: Exceptions and Modifications regarding accessory structures, how they are classified, zoning districts in which they are allowed, setbacks, maximum square footage, and proper permitting.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Current ordinance is restrictive on utilization of private property, especially as it pertains to lots of an acre or more • Staff contacted the Planning Director of Butner, NC which currently has a 10% accessory structure maximum within their ordinance. The Planning Director of Butner, NC indicated this ordinance was beneficial as it allowed for fair utilization of private property dependent upon size.
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Clarissa Tindall	Created/Initiated	Approver
Ryan Call	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Accessory Structure Comparison
2. Accessory Structure Text Amendment CC Staff Report
3. Accessory Structure Research
4. ORD Text Amendment Accessory Structures

Current:

511 Accessory Use, Building, Structure. (amended 2-21-08, 12-20-18)

No accessory building, structure or any use in any district shall be established, erected, or maintained without a principal use. Each accessory use, building or structure shall be separated at least six (6) feet from any other building, structure, or use (this setback shall not be required for in ground pools). Accessory uses, buildings and structures shall not be located forward of the principal structure. Accessory uses, buildings, and structures in residential zoning districts shall be limited to three (3) per parcel, do not exceed 600 square feet in combined gross surface area, and shall be no more than 20 feet in height. Commercial and industrial zoning districts shall limit accessory uses, buildings and structures to 10% of the gross square footage of the parcel and a site plan shall be approved by the Zoning Administrator.

Article VII Use Districts: Section 704 Zoning Districts Use Classifications Chart

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Non-commercial Accessory Building	P						

Proposed:

511 Accessory Use, Building, Structure. (amended 2-21-08, 12-20-18, *[insert effective date of amendment]*)

No accessory building, structure or use in any district shall be established, erected, or maintained without a principal use or without a permit. Accessory uses, buildings and structures shall not be located forward of the principal structure.

511.1 General Provisions. All zoning districts shall limit cumulative area of accessory uses, buildings and structures to 10% of the gross square footage of the parcel. A site plan shall be approved by the Zoning Administrator and a permit shall be required.

511.101 Pools shall not count towards the maximum number of accessory structures but shall count towards maximum gross square footage and shall adhere to setbacks and separation requirements.

511.102 Commercial Shipping Containers shall only be utilized for Temporary Storage purposes.

511.103 Temporary storage units shall require a permit, shall not remain on-site for more than 30 days, must be placed out of view from the public right-of-way, and shall be securely anchored. Successive or repeated permits for temporary storage units intended to extend occupancy beyond the 30-day limit shall not be permitted.

511.2 Residential Properties. Each accessory use, building or structure shall be separated at least six (6) feet from any other building, structure, use, or property line.

511.201 Accessory uses, buildings, and structures in residential zoning districts shall be limited to three (3) per parcel and shall be no more than 20 feet in height.

511.202 The establishment of any accessory building or structure shall not result in accessory uses, buildings, and structures exceeding 2,500 square feet in total.

511.203 No one accessory use, building, or structure in a residential zoning district shall exceed the size of the primary accessory use, building or structure.

511.204 Additions attached to the primary structure via a conditioned walkway, as well as attached decks, carports and garages (open-air or enclosed) shall not be considered accessory

structures and must comply with setback requirements as defined in Article VIII: Area, Yard and Height Requirements for the applicable zoning district.

511.205 Buildings or structures either entirely detached or attached via a non-conditioned walkway are to be considered accessory structures.

511.3 Commercial and Industrial Properties. Each accessory use, building or structure shall be separated at least six (6) feet from any other building, structure or use. Accessory structures must abide by the regulations defined in Article VIII for the applicable commercial or industrial zoning district.

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Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Non-commercial Accessory Building	P	P	P	P	P	P	Article 5, Section 511

Redlined:

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511.201 Accessory uses, buildings, and structures in residential zoning districts shall be limited to three (3) per parcel ~~do not exceed 600 square feet in combined gross surface area~~, and shall be no more than 20 feet in height.

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Article VII Use Districts: Section 704 Zoning Districts Use Classifications Chart

Non-commercial Accessory Building	P	P	P	P	P	P	Article 5, Section 511
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~~903 Setback Exceptions on Residential Lots~~

~~Accessory Structures for residential uses may be located in the rear yard setback no closer than five feet from the property line. Such structure locations require approval from the Zoning Administrator.~~

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



Planning and Community Development
(843) 545-4010

COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATES: **First Reading** September 18, 2025 **Second Reading** October 16, 2025

AGENDA ITEM: PLZ-2025-0008. An amendment to Article V: Application of Regulations to clarify the language regarding accessory structures in all zoning districts, require zoning permits for accessory structures, re-introduce setback requirements for in-ground pools, increase setbacks from 5 ft to 6 ft, and to introduce a “sliding scale” of maximum square footage for residential zoning districts. An amendment to Article VIII: Provisions Governing Use Districts to allow non-commercial accessory structures in all residential zoning districts. An amendment to Article IX: Exceptions and Modifications to reserve provisions regarding setbacks of accessory structures.

CURRENT STATUS: Existing ordinances (Article V: Application of Regulations) cap accessory structures to 600 sq ft or three (3), for all residential purposes regardless of lot size. Existing ordinances (Article VIII: Provisions Governing Use Districts) only allow for non-commercial accessory structures in R1, excluding the ability for R2, R3, R4, and R5 zoning districts to have accessory structures. Existing ordinances (Article IX: Exceptions and Modifications) require a 5 ft setback from property lines, building & fire code requires 6 ft separation from other buildings or structures. Existing Ordinances (Article V: Application of Regulations) do not require in-ground pools to abide by setbacks for accessory structures. No permits are currently required for establishing an accessory structure within the City of Georgetown. No building permits are required for any structures under 200 square feet.

EXISTING ORDINANCE:

511 Accessory Use, Building, Structure. (amended 2-21-08, 12-20-18)

No accessory building, structure or any use in any district shall be established, erected, or maintained without a principal use. Each accessory use, building or structure shall be separated at least six (6) feet from any other building, structure, or use (this setback shall not be required for in ground pools). Accessory uses, buildings and structures shall not be located forward of the principal structure. Accessory uses, buildings, and structures in residential zoning districts shall be limited to three (3) per parcel, do not exceed 600 square feet in combined gross surface area, and shall be no more than 20 feet in height. Commercial and industrial zoning districts shall limit accessory uses, buildings and structures to 10% of the gross square footage of the parcel and a site plan shall be approved by the Zoning Administrator.

704 Zoning District Use Classifications Chart

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Non-commercial Accessory Building	P						

903 Setback Exceptions on Residential Lots

Accessory Structures for residential uses may be located in the rear yard setback no closer than five feet from the property line. Such structure locations require approval from the Zoning Administrator.

PROPOSED ORDINANCE:

511 Accessory Use, Building, Structure. (amended 2-21-08, 12-20-18, [*insert effective date of amendment*])

No accessory building, structure or use in any district shall be established, erected, or maintained without a principal use or without a permit. Accessory uses, buildings and structures shall not be located forward of the principal structure.

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511.203 No one accessory use, building, or structure in a residential zoning district shall exceed the size of the primary accessory use, building or structure.

511.204 Additions attached to the primary structure via a conditioned walkway, as well as attached decks, carports and garages (open-air or enclosed) shall not be considered accessory structures and must comply with setback requirements as defined in Article VIII: Area, Yard and Height Requirements for the applicable zoning district.

511.205 Buildings or structures either entirely detached or attached via a non-conditioned walkway are to be considered accessory structures.

511.3 Commercial and Industrial Properties. Each accessory use, building or structure shall be separated at least six (6) feet from any other building, structure or use. Accessory structures must abide by the regulations defined in Article VIII for the applicable commercial or industrial zoning district.

704 Zoning District Use Classifications Chart

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Non-commercial Accessory Building	P	P	P	P	P	P	Article 5, Section 511

903 [Reserved]

POINTS TO CONSIDER:

1. Accessory structures under 200 square feet in size are not required to pull a building permit.
 - a. Due to this, zoning rarely has a chance to discuss with property owners the location of structures before establishment, leading to structures placed in front yards, not abiding by setbacks, building separation, across lot lines, etc.
2. The Board of Zoning Appeals has heard an increased number of cases regarding accessory structures, placement of structures, maximum square footage of structures, etc.
 - a. The Board of Zoning Appeals Chairman has written a letter of support on behalf of the board to Planning Commission regarding this text amendment (Reference Document 1).
3. To prevent properties from appearing overbuilt, a maximum lot coverage percentage was included within this text amendment proposal.

- a. Best planning practices recommend limiting residential lot coverage to 60% or less. To help preserve the character of existing neighborhoods, support equitable land use, and prevent overbuilding, while ensuring the maximum coverage isn't less than what could be achieved by building the primary structure to the setback lines, a 55% lot coverage limit was established.
4. The proposed text amendment was further revised to address concerns of the commission and better define certain areas where interpretation could be unclear.
5. The Comprehensive Plan does detail that the current Zoning Ordinance limits the ability to construct accessory dwelling units.
 - a. While this is not the intent behind this text amendment, it is applicable to the update.
6. The Comprehensive Plan does include a recommendation to “amend the accessory dwelling unit and garage apartment definitions and standards to make them more feasible options for property owners to pursue with proper permitting. [Planning Department; short-term].
7. All residential properties within the City of Georgetown would be considered affected by this text amendment.
8. A copy of Georgetown Counties general provisions regarding swimming pools is included to reference established setbacks for swimming pools in neighboring jurisdictions (Reference Document 2)
9. A red-lined copy of the proposed ordinance updates has been attached for reference purposes (Reference Document 3)
10. All callers were encouraged to write a letter and/or attend the public hearing to convey their comments to the commission.
11. All text amendments must be heard one (1) time at Planning Commission, and two (2) times at City Council.

PUBLIC INPUT RECEIVED: Mrs. Ede Graves spoke in favor of the ordinance, bringing with her a letter from the Architectural Review Board, signed by a majority of board members. Mrs. Graves agreed with the opinions of the Planning Commissioners and the intent of this ordinance. She wanted to speak on behalf of the Architectural Review Board to state that they were unaware that they were approving the design of structures within the Historic District which were not allowed by ordinance. She indicated that her main concern regarding this text amendment was to ensure that accessory structures were allowed in all residential zoning districts, including the R4 Zoning District to support the integrity of the Architectural Review Board's work. Mrs. Norma Rubin spoke in favor of the ordinance stating that she is the co-owner of Reubin Enterprises which sells storage buildings. She spoke in favor of the increase of the square footage, but also the allowance of storage buildings in all zoning districts. She indicated that often customers are denied the ability to have accessory structures by the city due to the existing zoning regulations. She indicated that she would like to see the 3,000 sq ft maximum approved.

PLANNING COMMISSION DISCUSSION: Commissioners discussed the proposed 55% lot coverage area and the confusion it introduces into the enforcement of the proposed ordinance. Commissioners requested clarification as to why the maximum square footage cap was established at 3,000 sq ft. Staff clarified that the largest accessory structure they could find within the City of Georgetown was located in Maryville and was ~3,800 sq ft in size, allowed to be constructed due to the attachment to the primary structure utilizing a conditioned walkway. Planning Commission discussed the potential of reducing this maximum cap, with increase requests to follow the variance procedure. Planning Commission and staff discussed the different ways in which various municipalities structured their ordinances, referencing Butner North Carolina which has a similar population size, square mileage, number of zoning districts, range of lot sizes, proximity to larger cities, etc., and the role the town of Butner's accessory structure ordinance played in the drafting of the proposed ordinance. Commissioners asked for clarification as to if there was a maximum square footage cap defined for commercial properties. Staff clarified that neither commercial nor industrial zoning districts had a maximum square footage cap in the existing or proposed ordinances. Staff further noted that modification was made to the ordinance to ensure clarification that all commercial accessory buildings, uses, and structures must abide by the general setbacks defined in Article VIII: Area, Yard, and Height Requirements. Commissioners and staff discussed the number and type of cases the Board of Zoning Appeals has heard regarding accessory structures this year. Commissioners mentioned their concern in seeing an increasing number of shipping/storage containers utilized as accessory structures, with no ordinance prohibiting such actions and their wish for those to be excluded as long-term storage options. Staff clarified if the exclusion should be for both Commercial and Residential properties, to which commissioners agreed that storage and shipping containers shall only be utilized for temporary storage units with a permit for a limited period of time for all zoning districts. Staff clarified that

accessory structures on residentially zoned lots cannot be used for business purposes as the “Home Occupation” ordinance requires such uses to be restricted within the primary dwelling. Commissioners again discussed the maximum square footage for residential zoning districts, agreeing on a reduction to 2,500 sq ft. Lastly, commissioners agreed that the 55% lot coverage cap should be removed. Staff clarified all revisions requested to confirm what was requested to be removed and approximate verbiage for the verbiage requested to be added. Kim Robb made a motion: “Motion to approve with the condition of 511.102 to add language regarding shipping containers, modifications to 511.202 reducing the structure size to 2,500 sq ft and also eliminating “to exceed 55% or whatever less and the lot area determination information”, which was seconded by Craig Daniel. This motion carried at a vote of 7-0.

Accessory Structure Ordinance Update

Feedback from commissioners:

1. Would like for both in-ground and above ground pools to be required to adhere to residential setbacks for accessory structures
2. Would like to expand number of accessory dwelling units allowed within one parcel
3. Would like to see an example where this sliding scale is in practice

Staff Responses:

1. Would like for both in-ground and above ground pools to be required to adhere to residential setbacks for accessory structures
 - a. The update has been further revised to reflect this request as staff acknowledge the benefit.
2. Would like to expand number of accessory dwelling units allowed within one parcel
 - a. Staff recommend maintaining the current limit on the number of accessory dwelling units per parcel to avoid increasing residential density as this is not the intent of the ordinance revisions. The intent of this ordinance revision is to promote equitable land use, addressing hardships experienced by property owners under the existing regulations. Additionally, public feedback gathered during the comprehensive planning process indicated opposition to increasing density in residential neighborhoods.
3. Would like to see an example where this sliding scale is in practice
 - a. Please see below

Butner, North Carolina:

Comparison of City of Georgetown to Butner, North Carolina

Population Size:

City of Georgetown, South Carolina – ~8,714

Town of Butner, North Carolina – ~8,108

Area:

City of Georgetown, South Carolina – ~ 7.5 square miles including land and water

Town of Butner, North Carolina – ~14.05 sq miles including land and water

Number of Residential Zoning Districts excluding PUD's or MPR's:

City of Georgetown, South Carolina – 6 Residential Zoning Districts

Town of Butner, North Carolina – 5 Residential Zoning Districts

Other similarities of note:

1. Heavy and Light industrial, as well as business activities in the central portions of the town of butner
2. Large amount of lower density residential parcels
3. I-85 runs through Butner
4. Located near two larger cities – Durham and Raleigh

Discussion with Planning Director (Jannifer Ganser, AICP, CZO) and Senior Planner (Katie Rhyne, CZO) of the Town of Butner:

1. Recently completed comprehensive plan, intend to do an ordinance revision similar in scale to the City of Georgetown
 - a. I asked if they were intending to, or interested in, revising their accessory structure ordinance, the Planning Director indicated they were not and that they were happy with the structure of the existing ordinance.
2. Have only experienced one recent issue with the existing Accessory Structure Code
 - a. Regarding conversion of an existing accessory structure to an ADU as ADU's are not allowed to exceed 50% of the size of the principal structure
3. The town of Butner has a mixture of smaller lot sizes (~5,000 sq ft) and larger lot sizes (multiple acres) so the 10% rule has been very beneficial
4. Town is located within the Falls Lake watershed so they have increased restrictions on building and stormwater impacts – **similar to the City of Georgetown Flood Ordinance requirements**
5. Do not have current lot coverage requirements but did mention that it could be a beneficial update but that this issue is mainly addressed within their stormwater department
 - a. Directors previous municipality capped lot coverage at 50% - indicated this was extremely beneficial to preventing overbuilding of property – **please see Lot Coverage discussed below**
 - b. Suggested defining how lot area is to be defined – **added clarification within 511.202**
6. Suggested clarifying what counts as an accessory, current municipality includes decks and patios as an extension of primary structure, previous municipality considered decks as an accessory – **added clarification within 511.204, decks also supported within Article VIII**
7. Be sure to address carports, attached vs detached – **added clarification within 511.204**
8. Be sure to clearly state all structures must be smaller than the primary, but aggregate can be larger if 10% rule allows – **added clarification within 511.203**

Butner, North Carolina's Land Development Ordinance, Article 7: Use Standards, Section 7.4 Accessory Uses and Structures, Subsection G Maximum size states:

(G) Maximum size.

- (1) The aggregate square footage of accessory structures associated with a residential principal use shall not exceed 10% of the lot area.
- (2) The aggregate square footage of accessory structures associated with a nonresidential use shall not exceed 30% of the square footage of the principal use on the lot.
- (3) Accessory structures associated with agricultural uses shall be exempt from all limits on aggregate square footage.
- (4) Single-family residential properties over two acres may apply for a special use permit for a larger accessory structure and/or a greater aggregate square footage of accessory structures. In no instance shall the aggregate square footage of accessory structures exceed 150% of the principal structure.

Lot Coverage

Lot coverage would be beneficial to include in the update to ease concerns of density in terms of building coverage but also increase regulations on portion of the property to be covered by structures. We can use the AYH requirements to calculate approximate lot coverage for each zoning district using typical lot lengths and widths:

Zoning District	Minimum Lot Size	Front Setback	Side Setback	Rear Setback	Approximate maximum building coverage
R1 Residential	10,000 sq ft	30 ft	10 ft	20 ft	~40%
R2 Residential	8,000 sq ft	30 ft	10 ft	20 ft	~37.5%
R3 Residential	8,000 sq ft	30 ft	8 ft	10 ft	~48%
R4 Residential	6,000 sq ft	25 ft	8 ft	10 ft	~47.67%
R5 Residential	5,000 sq ft	20 ft	7 ft	10 ft	~50.4%
Medical Residential	10,000 sq ft	30 ft	10 ft	20 ft	~40%

Please note, these metrics are calculated based on typical lot dimensions and will increase/decrease slightly based on configuration of parcels

Given existing maximum building coverage standards and best planning practices that typically restrict residential building coverage to 60% or less, staff recommend a maximum lot coverage of 55%. This threshold provides residents, particularly within the R5 zoning district and smaller lots of record, with reasonable flexibility to construct accessory structures without allowing the built environment to dominate the land.

As residential density decreases and lot sizes increase, the 10% accessory structure allowance scales appropriately, permitting larger accessory buildings on larger lots. These structures are required to remain smaller than the primary building and are capped at 3,000 square feet or 50% of total lot coverage, whichever is less.

This approach promotes equitable land use while maintaining balanced development and preserving neighborhood character, preventing properties from appearing overbuilt or visually unbalanced.

AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE TO CLARIFY THE REQUIREMENTS FOR ACCESSORY STRUCTURES AND EXPAND THE RESIDENTIAL ZONING DISTRICTS IN WHICH THEY ARE ALLOWED BY AMENDING ARTICLE V SECTION 511 ACCESSORY USE, BUILDING, STRUCTURE; ARTICLE VII SECTION 704 ZONING DISTRICT USE CLASSIFICATIONS CHART; AND REPEALING AND RESERVING ARTICLE IX SECTION 903 SETBACK EXCEPTIONS OF RESIDENTIAL LOTS

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On August 26, 2025, the City of Georgetown Building and Planning staff requested to modify the standards of the ordinance to allow for non commercial accessory structures in all residential zoning districts, clarify requirements for accessory structures in all zoning districts, and introduce a new maximum size requirement for residential accessory uses, buildings, and structures; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the requested changes; and

WHEREAS, following the public hearing on August 26, 2025, the Planning Commission heard a motion to approve the text amendments, which passed 7-0; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the text amendments are consistent with the Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that Article V: Application of Regulations, Article VII: Provisions Governing Use Districts, and Article IX: Exceptions and Modifications shall be amended at Sections 511 and 704 as follows and Section 903 be repealed and reserved:

511 Accessory Use, Building, Structure. (amended 2-21-08, 12-20-18, [*insert effective date of amendment*])

No accessory building, structure or use in any district shall be established, erected, or maintained without a principal use or without a permit. Accessory uses, buildings and structures shall not be located forward of the principal structure.

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Section 704 Zoning Districts Use Classifications Chart

Residential Use Classifications	R1	R2	R3	R4	R5	MR	Conditions
Non-commercial Accessory Building	P	P	P	P	P	P	Article 5, Section 511

Section 903 [Reserved]

BE IT FURTHER ORDAINED, that such changes shall be made to the Official City of Georgetown Zoning Ordinance. All ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

First Reading: _____

Second Reading: _____

Carol Jayroe, Mayor

Approved as to Form:

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading for an ordinance amending the City of Georgetown Zoning Ordinance Article IV: General Provisions Section 428, and Article VIII: Provisions Governing Use Districts, regarding the required fall zone of Communications Towers and the zoning districts in which they are allowed.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	N/A
Points to Consider:	• Applications for Communications Towers to the Building and Planning Department have included letters from State Certified Engineers stating a fall zone of 0 ft • Research shows that internal collapsing mechanisms can fail under hurricane-force winds • The General Commercial Zoning District currently allows for Communications towers • The General Commercial Zoning District surrounds two of the main evacuation routes throughout the City of Georgetown
Options:	Approve or Deny
Staff Recommendation:	Staff supports Planning Commission's recommendation to approve.

Reviews:

Clarissa Tindall	Created/Initiated	Approver
Ryan Call	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Com Tower Comparison
2. Communications Towers Text Amendment CC Staff Report
3. ORD Text Amendment Communications Towers

Current:

428 Communication Towers

Communications towers subject to the following Requirements:

428.1 The height of the proposed tower does not exceed 200 feet measured from grade;

428.2 The proposed tower must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining properties (the fall zone shall be determined by an engineer certified in the State of South Carolina in a letter which includes the engineer's signature and seal);

428.3 The proposed tower and associated improvements meet applicable zoning district and applicable landscaping and tree protection requirements;

428.4 The applicant has attempted to collocate on existing communication towers, building, or other structures and the applicant is willing to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and proper compensation from the additional user;

428.5 The proposed tower is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agencies. Nighttime strobe lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agency;

428.6 The proposed tower and associated structures are appropriately secured by means of walls, fences or other devices; and,

709.2017 The proposed tower does not include signage of any nature on any portion of the tower, except for any necessary informational or warning signs related to the safe operation of the tower.

428.7 Applications shall include the following information:

428.701 A scaled site plan showing the location of the tower(s), guy anchors (if any), buildings and other structures or improvements, parking, driveways, fences, and protected and protect trees affected by the proposed improvements. Adjacent land uses shall also be noted on the site plan.

428.702 The height and typical design of the tower, typical materials to be used, color, and lighting shall be shown on elevation drawings. Article VII Use Districts: Section 704 Zoning Districts Use Classifications Chart

709.20183 Documentation indicating that collocation on existing towers or buildings in the vicinity of the proposed tower was attempted by the applicant but found to be unfeasible, with reasons noted.

428.703 Other information as requested by staff to allow adequate review of approval criteria.

704 Zoning District Use Classifications Chart

Commercial Use Classifications	IC	CC	WC	NC	GC	Conditions
Automated Teller Machine (free standing)	C				C	Article 4, Section 418
Automotive Washing Establishment	C				P	Article 4, Section 438
Bakery		C		C		Article 4, Section 425
Bank	C	P			P	Article 4, Section 438
Bank Teller Machine				P		
Barber shop	P	P		P	P	
Beauty Shop	P	P		P	P	
Bed and Breakfast		C		C		Article 4, Section 408
Billiard Parlor	C	P			P	Article 4, Section 438
Bingo Parlor	C				P	Article 4, Section 438
Boat Sales, Service, and Supplies	C				P	Article 4, Section 438
Bowling Alley	C				P	Article 4, Section 438
Building Supply/Equipment Sales	C				P	Article 4, Section 438
Bus Station	C				P	Article 4, Section 438
Cemetery	C				P	Article 4, Section 438
Church	C	P		P	P	Article 4, Section 438
Club	C	P			P	Article 4, Section 438
Cold Storage/Freezer Locker	P				P	
Communication Tower					C	Article 4, Section 428

Proposed:

428 Communication Towers

Communications towers subject to the following Requirements:

428.1 The height of the proposed tower does not exceed 200 feet measured from grade;

428.2 The proposed tower must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining properties (the fall zone shall be 1ft for every 1ft in height of the structure) ;

428.201 A property owner may appeal to the Board of Zoning Appeals for a reduction in the required fall zone, provided they submit a letter from an engineer certified in the State of South Carolina, bearing the engineer's signature and seal, certifying that the reduced fall zone would not pose a safety hazard.

428.3 The proposed tower and associated improvements meet applicable zoning district and applicable landscaping and tree protection requirements;

428.4 The applicant has attempted to collocate on existing communication towers, building, or other structures and the applicant is willing to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and proper compensation from the additional user;

428.5 The proposed tower is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agencies. Nighttime strobe lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agency;

428.6 The proposed tower and associated structures are appropriately secured by means of walls, fences or other devices; and,

428.7 The proposed tower does not include signage of any nature on any portion of the tower, except for any necessary informational or warning signs related to the safe operation of the tower.

428.8 Applications shall include the following information:

428.801 A scaled site plan showing the location of the tower(s), guy anchors (if any), fall zone, buildings and other structures or improvements, parking, driveways, fences, and protected and protect trees affected by the proposed improvements. Adjacent land uses shall also be noted on the site plan.

428.802 The height and typical design of the tower, typical materials to be used, color, and lighting shall be shown on elevation drawings.

428.803 Documentation indicating that collocation on existing towers or buildings in the vicinity of the proposed tower was attempted by the applicant but found to be unfeasible, with reasons noted.

428.804 Other information as requested by staff to allow adequate review of approval criteria.

Article VII Use Districts: Section 704 Zoning Districts Use Classifications Chart

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Automated Teller Machine (free standing)	C				C		Article 4, Section 418
Automotive Washing Establishment	C				P		Article 4, Section 438
Bakery		C		C			Article 4, Section 425
Bank	C	P			P		Article 4, Section 438
Bank Teller Machine				P			
Barber shop	P	P		P	P		
Beauty Shop	P	P		P	P		
Bed and Breakfast		C		C			Article 4, Section 408
Billiard Parlor	C	P			P		Article 4, Section 438
Bingo Parlor	C				P		Article 4, Section 438
Boat Sales, Service, and Supplies	C				P		Article 4, Section 438
Bowling Alley	C				P		Article 4, Section 438
Building Supply/Equipment Sales	C				P		Article 4, Section 438
Bus Station	C				P		Article 4, Section 438
Cemetery	C				P		Article 4, Section 438
Church	C	P		P	P		Article 4, Section 438
Club	C	P			P		Article 4, Section 438
Cold Storage/Freezer Locker	P				P		
Communication Tower					€		Article 4, Section 428

Redlined:

428 Communication Towers

Communications towers subject to the following Requirements:

428.1 The height of the proposed tower does not exceed 200 feet measured from grade;

428.2 The proposed tower must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining properties (the fall zone shall be 1ft for every 1ft in height of the structure) ~~(the fall zone shall be determined by an engineer certified in the State of South Carolina in a letter which includes the engineer's signature and seal);~~

428.201 A property owner may appeal to the Board of Zoning Appeals for a reduction in the required fall zone, provided they submit a letter from an engineer certified in the State of South Carolina, bearing the engineer's signature and seal, certifying that the reduced fall zone would not pose a safety hazard.

428.3 The proposed tower and associated improvements meet applicable zoning district and applicable landscaping and tree protection requirements;

- 428.4** The applicant has attempted to collocate on existing communication towers, building, or other structures and the applicant is willing to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and proper compensation from the additional user;
- 428.5** The proposed tower is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agencies. Nighttime strobe lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agency;
- 428.6** The proposed tower and associated structures are appropriately secured by means of walls, fences or other devices; and,
- ~~709.2017~~ **428.7** The proposed tower does not include signage of any nature on any portion of the tower, except for any necessary informational or warning signs related to the safe operation of the tower.
- ~~428.7~~ **428.8** Applications shall include the following information:
- ~~428.701~~ **428.801** A scaled site plan showing the location of the tower(s), guy anchors (if any), ~~fall zone~~, buildings and other structures or improvements, parking, driveways, fences, and protected and protect trees affected by the proposed improvements. Adjacent land uses shall also be noted on the site plan.
- ~~428.702~~ **428.802** The height and typical design of the tower, typical materials to be used, color, and lighting shall be shown on elevation drawings.
- ~~709.20183~~ **428.803** Documentation indicating that collocation on existing towers or buildings in the vicinity of the proposed tower was attempted by the applicant but found to be unfeasible, with reasons noted.
- ~~428.703~~ **428.804** Other information as requested by staff to allow adequate review of approval criteria.

Article VII Use Districts: Section 704 Zoning Districts Use Classifications Chart

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Automated Teller Machine (free standing)	C				C		Article 4, Section 418
Automotive Washing Establishment	C				P		Article 4, Section 438
Bakery		C		C			Article 4, Section 425
Bank	C	P			P		Article 4, Section 438
Bank Teller Machine				P			
Barber shop	P	P		P	P		
Beauty Shop	P	P		P	P		
Bed and Breakfast		C		C			Article 4, Section 408
Billiard Parlor	C	P			P		Article 4, Section 438
Bingo Parlor	C				P		Article 4, Section 438
Boat Sales, Service, and Supplies	C				P		Article 4, Section 438
Bowling Alley	C				P		Article 4, Section 438
Building Supply/Equipment Sales	C				P		Article 4, Section 438
Bus Station	C				P		Article 4, Section 438
Cemetery	C				P		Article 4, Section 438
Church	C	P		P	P		Article 4, Section 438
Club	C	P			P		Article 4, Section 438
Cold Storage/Freezer Locker	P				P		
Communication Tower					C		Article 4, Section 428

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
MAYOR PRO TEMPORE
JIM CLEMENTS

JONATHAN ANGNER
ERIN ETHRIDGE
BRUCE CARL
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Planning and Community Development
(843) 545-4010

CITY OF GEORGETOWN PLANNING COMMISSION

MEETING DATE: **First Reading** September 18, 2025 **Second Reading** October 16, 2025

AGENDA ITEM: PLZ-2025-0011. A request from the City of Georgetown Building & Planning Department to amend the City of Georgetown Zoning Ordinance Article IV: General Provisions, and Article VIII: Provisions Governing Use Districts, regarding the required fall zone of Communications towers and the zoning districts in which they are allowed.

CURRENT STATUS: Existing ordinances allow for the fall zone to be determined by a South Carolina certified Engineer, and allow for communications towers (of no height maximum) to be established within the General Commercial (GC) zoning district.

EXISTING ORDINANCE:

428 Communication Towers

Communications towers subject to the following Requirements:

428.1 The height of the proposed tower does not exceed 200 feet measured from grade;

428.2 The proposed tower must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining properties (the fall zone shall be determined by an engineer certified in the State of South Carolina in a letter which includes the engineer's signature and seal);

428.3 The proposed tower and associated improvements meet applicable zoning district and applicable landscaping and tree protection requirements;

428.4 The applicant has attempted to collocate on existing communication towers, building, or other structures and the applicant is willing to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and proper compensation from the additional user;

428.5 The proposed tower is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agencies. Nighttime strobe lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agency;

428.6 The proposed tower and associated structures are appropriately secured by means of walls, fences or other devices; and,

709.2017 The proposed tower does not include signage of any nature on any portion of the tower, except for any necessary informational or warning signs related to the safe operation of the tower.

428.7 Applications shall include the following information:

428.701 A scaled site plan showing the location of the tower(s), guy anchors (if any), buildings and other structures or improvements, parking, driveways, fences, and protected and protect trees affected by the proposed improvements. Adjacent land uses shall also be noted on the site plan.

428.702 The height and typical design of the tower, typical materials to be used, color, and lighting shall be shown on elevation drawings.

709.20183 Documentation indicating that collocation on existing towers or buildings in the vicinity of the proposed tower was attempted by the applicant but found to be unfeasible, with reasons noted.

428.703 Other information as requested by staff to allow adequate review of approval criteria.

704 Zoning District Use Classifications Chart

Commercial Use Classifications	IC	CC	WC	NC	GC	Conditions
Automated Teller Machine (free standing)	C				C	Article 4, Section 418
Automotive Washing Establishment	C				P	Article 4, Section 438
Bakery		C		C		Article 4, Section 425
Bank	C	P			P	Article 4, Section 438
Bank Teller Machine				P		
Barber shop	P	P		P	P	
Beauty Shop	P	P		P	P	
Bed and Breakfast		C		C		Article 4, Section 408
Billiard Parlor	C	P			P	Article 4, Section 438
Bingo Parlor	C				P	Article 4, Section 438
Boat Sales, Service, and Supplies	C				P	Article 4, Section 438
Bowling Alley	C				P	Article 4, Section 438
Building Supply/Equipment Sales	C				P	Article 4, Section 438
Bus Station	C				P	Article 4, Section 438
Cemetery	C				P	Article 4, Section 438
Church	C	P		P	P	Article 4, Section 438
Club	C	P			P	Article 4, Section 438
Cold Storage/Freezer Locker	P				P	
Communication Tower					C	Article 4, Section 428

Other Use Classifications	HI	LI	CP	PS			Conditions
Automotive Repair Shop							
Automotive Sales and Service (excluding automotive junk yard)		P					
Automotive Washing Establishment		P					
Bank		P					
Barber shop		P					
Beauty Shop		P					
Billiard Parlor		P					
Bingo Parlor		P					
Boat Sales, Service, and Supplies		P					
Bowling Alley		P					
Building Supply/Equipment Sales		P					
Bus Station		P					
Campgrounds		C					Article 4, Section 439
Cemetery		P					
Church		P					
Club		P					
Cold Storage/Freezer Locker		P					
Communication Towers	C	C					Article 4, Section 428

PROPOSED ORDINANCE:

428 Communication Towers

Communications towers subject to the following Requirements:

428.1 The height of the proposed tower does not exceed 200 feet measured from grade;

428.2 The proposed tower must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining properties (~~the fall zone shall be 1ft for every 1ft in height of the structure~~) (~~the fall zone shall be determined by an engineer certified in the State of South Carolina in a letter which includes the engineer's signature and seal~~);

428.201 A property owner may appeal to the Board of Zoning Appeals for a reduction in the required fall zone, provided they submit a letter from an engineer certified in the State of South Carolina, bearing the engineer's signature and seal, certifying that the reduced fall zone would not pose a safety hazard.

428.3 The proposed tower and associated improvements meet applicable zoning district and applicable landscaping and tree protection requirements;

428.4 The applicant has attempted to collocate on existing communication towers, building, or other structures and the applicant is willing to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and proper compensation from the additional user;

428.5 The proposed tower is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agencies. Nighttime strobe lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agency;

428.6 The proposed tower and associated structures are appropriately secured by means of walls, fences or other devices; and,

~~709-2017~~ **428.7** The proposed tower does not include signage of any nature on any portion of the tower, except for any necessary informational or warning signs related to the safe operation of the tower.

~~428.7~~ **428.8** Applications shall include the following information:

~~428.701~~ **428.801** A scaled site plan showing the location of the tower(s), guy anchors (if any), ~~fall zone~~, buildings and other structures or improvements, parking, driveways, fences, and protected and protect trees affected by the proposed improvements. Adjacent land uses shall also be noted on the site plan.

~~428.702~~ **428.802** The height and typical design of the tower, typical materials to be used, color, and lighting shall be shown on elevation drawings.

~~709.20183~~ **428.803** Documentation indicating that collocation on existing towers or buildings in the vicinity of the proposed tower was attempted by the applicant but found to be unfeasible, with reasons noted.

~~428.703~~ **428.804** Other information as requested by staff to allow adequate review of approval criteria.

704 Zoning District Use Classifications Chart

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Automated Teller Machine (free standing)	C				C		Article 4, Section 418
Automotive Washing Establishment	C				P		Article 4, Section 438
Bakery		C		C			Article 4, Section 425
Bank	C	P			P		Article 4, Section 438
Bank Teller Machine				P			
Barber shop	P	P		P	P		
Beauty Shop	P	P		P	P		
Bed and Breakfast		C		C			Article 4, Section 408
Billiard Parlor	C	P			P		Article 4, Section 438
Bingo Parlor	C				P		Article 4, Section 438
Boat Sales, Service, and Supplies	C				P		Article 4, Section 438
Bowling Alley	C				P		Article 4, Section 438
Building Supply/Equipment Sales	C				P		Article 4, Section 438
Bus Station	C				P		Article 4, Section 438
Cemetery	C				P		Article 4, Section 438
Church	C	P		P	P		Article 4, Section 438
Club	C	P			P		Article 4, Section 438
Cold Storage/Freezer Locker	P				P		
Communication Tower					C		Article 4, Section 428

Other Use Classifications	HI	LI	CP	PS			Conditions
Automotive Repair Shop							
Automotive Sales and Service (excluding automotive junk yard)		P					
Automotive Washing Establishment		P					
Bank		P					
Barber shop		P					
Beauty Shop		P					
Billiard Parlor		P					
Bingo Parlor		P					
Boat Sales, Service, and Supplies		P					
Bowling Alley		P					
Building Supply/Equipment Sales		P					
Bus Station		P					
Campgrounds		C					Article 4, Section 439
Cemetery		P					
Church		P					
Club		P					
Cold Storage/Freezer Locker		P					
Communication Towers	C	C					Article 4, Section 428

POINTS TO CONSIDER:

1. The current ordinance allows a South Carolina licensed engineer to establish the fall zone for Communications towers.
 - a. Many communications towers are engineered to have a 0 ft fall zone and collapse in upon themselves.
 - b. Research shows that this internal collapse could fail due to hurricane-force winds.
 - c. Furthermore, as most of the General Commercial zoning district properties border the City of Georgetown's evacuation routes, failure of the internal collapse, and collapse across an evacuation route could prove devastating in the event of a natural disaster.
2. The Comprehensive Plan includes no recommendations regarding Communication Towers.
3. General Commercial, Heavy Industrial, and Limited Industrial properties within the City of Georgetown would be considered affected by this text amendment.
4. All callers were encouraged to write a letter and/or attend the public hearing to convey their comments to the commission.
5. All text amendments must be heard one (1) time at Planning Commission, and two (2) times at City Council.

PUBLIC INPUT RECEIVED: None.

PLANNING COMMISSION DISCUSSION: Commissioners discussed the RV park proposal discussed at a previous workshop and if this ordinance would impact this project in any way. Staff clarified that it should not impact this project as the parcel containing the communication tower is within the jurisdiction of Georgetown County, not the City of Georgetown so this update should not impact that site. Furthermore, if annexed the developer proposed utilizing either a Master Planned or Planned Development Classification, in which they could define alternate setbacks or an alternate fall zone for this structure from that defined in the proposed ordinance. Commissioners questioned how often communication towers fall, to which staff clarified that the main concern guiding this revision is more so focused on proximity to evacuation routes and hurricane force winds. One commissioner stated that he previously worked on projects related to falling towers and that when towers fall, it is often not within a 0 ft of the structure. Commissioners asked what the 1 ft for every 1 ft in height provision was drafted in reference to. Staff referenced a document pinned to the wall in the building department office regarding Communication Tower Safety which said 1 ft

PLZ-2025-0011: Communications Towers Text Amendment

for every 1 ft in height, as well as referencing other ordinances throughout the state. Kim Robb made a motion: “I make a motion to approve”, which was seconded by Graham Osteen. This motion carried at a vote of 7-0 with no conditions applied.

**AN ORDINANCE AMENDING THE CITY OF GEORGETOWN ZONING ORDINANCE AT
ARTICLE IV: GENERAL PROVISIONS SECTION 428 AND, ARTICLE VII: PROVISIONS
GOVERNING USE DISTRICTS SECTION 704 TO CLARIFY THE REQUIREMENTS FOR
COMMUNICATION TOWERS AND RESTRICT THE DISTRICTS IN WHICH THEY ARE
ALLOWED TO BE ESTABLISHED**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Georgetown enacted the Zoning Ordinance of the City of Georgetown, South Carolina; and

WHEREAS, Article XVIII, Section 1800 of the Zoning Ordinance of the City of Georgetown provides that the Zoning Ordinance may be amended from time to time by the Mayor and City Council; and

WHEREAS, On August 26, 2025, the City of Georgetown Building and Planning staff requested to modify the standards of the ordinance to clarify the fall zone for communications towers, correct the ordinance numbering, and remove Communications Towers as an allowed use within the General Commercial (GC) Zoning District; and

WHEREAS, the Planning Commission of the City of Georgetown, South Carolina held a public hearing to receive public input regarding the requested changes; and

WHEREAS, following the public hearing on August 26, 2025, the Planning Commission heard a motion to approve the text amendment, which passed 7-0; and

WHEREAS, the Mayor and City Council of the City of Georgetown have determined that the text amendment is consistent with the Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that Article IV: General Provisions and, Article VIII: Provisions Governing Use Districts be amended at Section 428, and Section 704 as follows:

428 Communication Towers

Communications towers subject to the following Requirements:

428.1 The height of the proposed tower does not exceed 200 feet measured from grade;

428.2 The proposed tower must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining properties (the fall zone shall be 1 ft for every 1 ft in height of the structure);

428.201 A property owner may appeal to the Board of Zoning Appeals for a reduction in the required fall zone, provided they submit a letter from an engineer certified in the State of South Carolina, bearing the engineer's signature and seal, certifying that the reduced fall zone would not pose a safety hazard.

428.3 The proposed tower and associated improvements meet applicable zoning district and applicable landscaping and tree protection requirements;

428.4 The applicant has attempted to collocate on existing communication towers, building, or other structures and the applicant is willing to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and proper compensation from the additional user;

428.5 The proposed tower is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agencies. Nighttime strobe

lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration or other regulatory agency;

428.6 The proposed tower and associated structures are appropriately secured by means of walls, fences or other devices; and,

428.7 The proposed tower does not include signage of any nature on any portion of the tower, except for any necessary informational or warning signs related to the safe operation of the tower.

428.8 Applications shall include the following information:

428.801 A scaled site plan showing the location of the tower(s), guy anchors (if any), fall zone, buildings and other structures or improvements, parking, driveways, fences, and protected and protect trees affected by the proposed improvements. Adjacent land uses shall also be noted on the site plan.

428.802 The height and typical design of the tower, typical materials to be used, color, and lighting shall be shown on elevation drawings.

428.803 Documentation indicating that collocation on existing towers or buildings in the vicinity of the proposed tower was attempted by the applicant but found to be unfeasible, with reasons noted.

428.804 Other information as requested by staff to allow adequate review of approval criteria.

Section 704 Zoning Districts Use Classifications Chart

Commercial Use Classifications	IC	CC	WC	NC	GC		Conditions
Communication Tower					€		Article 4, Section 428

BE IT FURTHER ORDAINED, that such changes shall be made to the Official City of Georgetown Zoning Ordinance. All ordinances or parts of ordinances inconsistent with this Ordinance are repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

First Reading: _____

Second Reading: _____

Carol Jayroe, Mayor

Approved as to Form:

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Planning & Community Development
Issue Under Consideration:	Motion to approve first reading of an ordinance to add Certain Fees to the Schedule of Fees Maintained in the Clerk's Record of Planning and Zoning Fees and Charges.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	Additional \$200 revenue per permit to cover Zoning Review for accessory structures not requiring Building Permit. Additional \$50 revenue per application to cover expenses for ARB functions.
Points to Consider:	1. Proposed accessory structure text amendment requires all accessory structures to obtain a permit. 2. Structures under 200 sq ft are not required to obtain a building permit. 3. The establishment of this fee will cover zoning reviews and on site inspections following establishment. 1. Some ARB projects can take longer than 2 years, leading to the need for an option to extend the timeframe of the COA 2. The Architectural Review Board voted to approve this \$50 fee in 2024.

Options:	Approve or Deny
Staff Recommendation:	Staff suggests approval.

Reviews:

Clarissa Tindall	Created/Initiated	Approver
Ryan Call	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. ORD new B&P fees

**AN ORDINANCE TO ADD CERTAIN FEES TO THE SCHEDULE OF FEES
MAINTAINED IN THE CLERK’S RECORD OF PLANNING AND ZONING
FEES AND CHARGES**

WHEREAS, Under Division 3 of Chapter 2 of Article II of the Code of Ordinances of the City of Georgetown, the City Council of the City of Georgetown may adopt a fee for municipal functions and services by ordinance, after public hearing; and

WHEREAS, Mayor and Council have adopted a Fee Schedule for Planning and Zoning functions, maintained as amended in the Office of the Clerk to Council; and

WHEREAS, The Zoning Administrator recommends adding certain fees for functions of the Department of Planning and Community Development, specifically (1) applications for extension of time on Certificates of Appropriateness from the Architectural Review Board, and (2) fees for Accessory Structure where no permit is required; and

WHEREAS, It is prudent and fiscally responsible for the City Council of the City of Georgetown to review periodically its fees and charges for services and to establish fair fees to recoup costs and expenditure of public resources; and

WHEREAS, A public hearing to review a proposed new fees was held by the City Council _____, 2025;

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, South Carolina, duly assembled, that the Schedule of Fees for Planning and Zoning functions, maintained as amended in the Office of the Clerk to Council, be amended to add the following fees:

1. \$50 Fee for an application for extension for compliance with a Certification of Appropriateness issued by the Architectural Review Board; and
2. \$200 Fee for a permit to place or construct an accessory structure where no building permit is required

BE IT FURTHER ORDAINED by the Mayor and City Council of the City of Georgetown, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: _____

Approved as to Form:

Second Reading: _____

Elise F. Crosby, City Attorney



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Finance
Issue Under Consideration:	Motion to approve first reading of an ordinance amending Chapter 1, Article II, "Business License" of the Code of Ordinance for the City of Georgetown by updating the Standardized Business License Class Schedule.
Amount Requested:	N/A
In Current Budget?:	N/A
If not, please explain:	N/A
Financial Impact:	Potential Revenue Loss due to class changes
Points to Consider:	Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified in S.C. Code Sections 6-1-400 to -420, requires each municipality levying a business license tax to adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the Revenue and Fiscal Affairs Office. Finance requests Council to adopt the Standardized Business License Class Schedule, Appendix B.
Options:	Approve/Disapprove
Staff Recommendation:	Approve

Reviews:

Kathy Vermeland
Kathy Vermeland
Elise Crosby
Scott Whittier

Created/Initiated
Approved
Approved
Approved

Approver
Approver
Approver
Approver

Stephanie Buccione

Final Approval

Approver

Attachments:

1. standardization-2025-amendment-w-class-9s efc

AN ORDINANCE

AMENDING THE APPENDIX OF ART. II, DIVISION 2, "BUSINESS LICENSES" OF THE CITY OF GEORGETOWN TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

WHEREAS, the City of Georgetown is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2022-20 on September 15, 2022, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

WHEREAS, the Mayor and Council of the City of Georgetown now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the CITY of GEORGETOWN, as follows:

SECTION 1. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the "Business License Class Schedule," is hereby amended as follows:

- (a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the "Business License Class Schedule," are hereby amended and restated as set forth on the attached Exhibit A.
- (b) Class 9 in Appendix B to the Current Business License Ordinance, the "Business License Class Schedule," shall remain in full force and effect as set forth in the Current Business License Ordinance.

SECTION 2. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2026.

ENACTED IN REGULAR MEETING, this ____ day of _____, 20 ____.

Carol Jayroe, Mayor

ATTEST:

Stephanie Buccione, City Clerk

First reading: _____

Second reading: _____

Approved as to Form:

Elise F. Crosby, City Attorney

**Exhibit A: Amendment to Classes 1 – 9 in Appendix B of the
Current Business License Ordinance**

APPENDIX B

Classes 1 – 9: Business License Class Schedule by NAICS Codes

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	3
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
441100	Automobile dealers (new and used)	9.3
441200	Other Motor vehicle dealers (RVs, boats, motorcycles, ATVs)	9.3
48 - 49	Transportation and warehousing	2
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	6
54	Professional, scientific, and technical services	4
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	3
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	3
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2025 Class Schedule is based on a three-year average (2019 - 2021) of IRS statistical data.



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Finance
Issue Under Consideration:	Motion to approve the Accommodations & Hospitality Tax Committee Disbursement Recommendation of FY 2024/2025 Accommodations & Hospitality Tax Funds to Twelve (12) applicants.
Amount Requested:	NA
In Current Budget?:	NA
If not, please explain:	NA
Financial Impact:	NA
Points to Consider:	NA
Options:	Approve/Disapprove
Staff Recommendation:	Approve

Reviews:

Kathy Vermeland	Created/Initiated	Approver
Kathy Vermeland	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. FY26 Agenda ATAX HTAX Meeting
2. 2026 ATAX HTAX Meeting Minutes 8.27.25



City of Georgetown

AGENDA ITEM REQUEST FORM

	Insert N/A if a line is not relevant to the request. Each line must be completed.
Council Meeting Date:	September 18, 2025
Department:	Finance
Issue under Consideration:	Motion to Approve the Accommodations & Hospitality Tax Committee Disbursement Recommendation of FY 2025/2026 Accommodations & Hospitality Tax Funds to Twelve (12) Applicants.
Amount Recommended:	\$165,191 1. Friends of the Kaminski House a. Weddings, Tourism, Holiday Events \$12,100 ATAX \$3,100 HTAX b. Beautification Project \$2,500 HTAX 2. Georgetown Business Association a. Music In the Park \$5,642 ATAX b. Art Walk \$4,300 ATAX \$1,200 HTAX c. Georgetown Food, Beer, and Wine Festival \$6,000 ATAX \$19,200 HTAX d. Holiday Events \$7,500 ATAX 3. Georgetown County Chamber of Commerce a. Visitors Center \$27,000 ATAX b. Historic Register Tour Brochure \$1,900 HTAX 4. Friendship Place – Historic Georgetown Bridge to Bridge Run \$15,284 ATAX \$1,400 HTAX 5. Georgetown County Museum - Promotional Campaign \$15,315 ATAX 6. Harbor Historical Association – 36th Annual Wooden Boat Show (October 2025) \$8,050 ATAX \$20,300 HTAX 7. Winyah Bay Musical Arts – Chamber Concerts \$14,000 HTAX \$400 HTAX
If no, please explain:	
Financial Impact:	Awards will promote tourism in the City, therefore increasing revenue.
Points to Consider:	ATAX funds must be distributed timely to meet State compliance regulations.
Options:	Approve, Amend or Deny awards as presented.
Staff Recommendations:	N/A
Date submitted	September 05, 2025
List Attachments:	Minutes of Accommodations & Hospitality Tax Committee meeting held August 27, 2025

**CITY OF GEORGETOWN
ACCOMMODATIONS & HOSPITALITY TAX ADVISORY COMMITTEE**

MINUTES

Wednesday, August 27, 2025

Members Present: Keith Wilcox, Ginger Gray, Pooja Karnik and Laura Hutto

Staff Present: Eliza Jagger, Assistant Finance Director, Secretary

1. Nominate Chairperson

2. Call to order

Chairperson, Keith Wilcox, called the meeting to order at 4:00 PM.

3. Thank Reappointed and New Members

- a. Teri Britt: Hospitality – Lodging
- b. Pooja Karnik: Hospitality – Lodging
- c. Keith Wilcox: City Resident: Member at Large

4. Review and Approve Minutes (Attachments A)

- a. Minutes from the meeting held September 3, 2024, were reviewed. Motion to approve minutes made by Chairperson Keith Wilcox and seconded by Ginger Gray. Motion passed unanimously.

5. Review Accommodations Tax Revenue Schedule (Attachment B)

Eliza Jagger reviewed the Accommodations Tax Revenue report which shows revenue by quarter from FY21 through FY25. Accommodations and Hospitality tax funds available for awards calculated as follows:

FY 24 Balance Carried Forward	\$ 1.00
FY 25 Balance Forfeited	\$ 3,267.00
FY 25 Interest to Date	\$ 87.00
FY 25 Allocation for Tourism	<u>\$111,836.00</u>
Total ATAX funds	\$115,191.00
Total HTAX funds available	<u>\$ 50,000.00</u>
<u>Total funds available for allocation</u>	<u>\$165,191.00</u>

6. Presentations by the Applicants:

a. *Friends of the Kaminski House – Weddings and Tours Total \$15,200 ATAX/HTAX*

Friends of the Kaminski House request was presented by Streater Mitchum. Ms. Mitchum requested funds to promote the Kaminski House Museum's Weddings and Tours. They plan to promote Museum weddings and tours through digital social media and circulations, billboards, and print ads. Ms. Mitchum estimates an average of \$7,000 is at each wedding within the City. Christmas and Museum tours and wedding events have continued to grow.

b. *Friends of the Kaminski House – Beautification Project \$2,500 HTAX*

Streater Mitchum presented the request for a grounds beautification project for the Kaminski House lawn. The Museum hosts several events including Holiday Magic and the 4th of July concerts. It is also open to the public year-round and is a "welcoming space". This project will include plants, irrigation, ornamental flowers and sod installation.

c. *The Georgetown Business Association - Music In the Park \$5,642 ATAX*

The Georgetown Business Association, represented by GBA member Michael Caldwell, requested funding for the Music in the Park project for social media promotion, entertainment, security, and print advertising. The concerts will take place between June and July 2026 and include different genres of bands. Approximately 30% of attendees stay overnight in the City.

e. *Georgetown Business Association – Art Walk Total \$5,500 ATAX/HTAX*

Debra Smith presented for the GBA Art Walk. This will be the fourth annual event. The request includes advertising/PR, web development, sanitation, venue, and entertainment. They have approximately 5,000 visitors and artists including 30 vendors.

f. *Georgetown Business Association - Food, Beer, and Wine Festival Total \$25,200 ATAX/HTAX*

Greg Metcalf presented the fifth annual GFB&W Festival. Mr. Metcalf is requesting advertising, sanitation, police/EMS, entertainment, and tents for this event. The 2025 Event they estimated attendance was 8,500 based on geo-tracking, who are coming from South Carolina, North Carolina, and Georgia. 50% of those visitors book accommodations when coming to the one-day event. 18 of 20 restaurants on Front Street participated last year.

g. *Holiday 2024 \$7,500 ATAX*

The Georgetown Business Association presenter, Laurie Cipolla, is requesting funding for 2025 Holiday Events for advertising, sanitation, signage, stage/tree lighting, entertainment, security, and ice-skating rink. The events are held between November to January and has attracted over 5,000 people in prior years.

h. *Georgetown County Chamber of Commerce – Georgetown Visitors Center \$27,000 ATAX*

Mark Stevens and Beth Steadman presented the request for Georgetown Visitors Center operations in the amount of \$29,500. It is located at 531 Front Street, and the staff welcomes visitors six days a week and has been open since 2006. The Visitors Center staff promotes the City's attractions, accommodations, and events. They serve over 16,000 visitors a year, which includes national and international visitors.

i. *Georgetown County Chamber of Commerce – Video for Visitors Center \$0.00*

Mark Stevens and Beth Steadman presented the request for production of a video to be part of the at the Georgetown Chamber of Commerce. This will enhance the experience and increase economic impact. The video will feature Georgetown's rich history, cultural highlights, shopping, accommodation, and restaurants. This video will also be used as a social media advertising tool.

j. *Georgetown County Chamber of Commerce – National Historic Register Tour Brochure \$1,900 HTAX*

Mark Stevens and Beth Steadman presented the request for printing of their most popular and most requested item at the Visitor's Center, their National Historic Register Tour/Map brochure. It is an 11 X 17 foldable 12 panel brochure of 66 properties. This project will include the a full-colored printing cost of 20,000 copies.

k. *Friendship Place/Georgetown Bridge to Bridge Run Total \$16,684 ATAX/HTAX*

Maire Livingston, Director of Friendship Place with partner Jasmine Smith, of Jasmine Love Marketing, presented the request for the 13th annual Bridge to Bridge Run. They anticipate that they will have up to 1,300 runners at the 2026 Run and increase of 30%. The B2B Run estimates that 23% of the runners stayed in the City. The request includes marketing and event costs.

k. *Georgetown County Museum - Georgetown County Museum Promotional Campaign \$15,315 ATAX*

Sharon Corey, Museum Director, requested funding to help promote visitation to the Museum. The Museum will use the funding to create a new website, display rack cards and brochures throughout South Carolina. The museum has been designated as an Francis Marion Interpretive Center for 8 years. Ms. Corey that the Museum has been featured in news and print this past year, due to this new feature.

l. Harbor Historical Association - Wooden Boat Show Total \$28,350 ATAX/HTAX

The 36th Annual Wooden Boat Show will be held on October 18th and 19th this year and is the largest public event in Georgetown. Hope McFaddin represented the Harbor Historical Association requesting funds for social media, print, and web promotion of the event, tents, Portlets, security and EMS, entertainment, and billboards. They are expecting between 25,000-30,000 attendees over the 2-day event.

m. Winyah Bay Musical Arts – Chamber Concerts Total \$14,400 ATAX/HTAX

Mary Ruth Ragland represented the Winyah Bay Musical Arts to request funding for concerts that will be held at the Winyah Auditorium. The Christmas Program will be a 3-day concert with performances by the Charleston Orchestra. Ms. Ragland noted that last year's programs included visitors from New York, North Carolina, Florida, and Boston.

7. Discuss Applications and Allocate Accommodations Tax Funds (Attachment C)

The Committee discussed the applications for Accommodations and Hospitality Tax funding and recommends the following awards:

Applicant	Request	ATAX	HTAX	Project/Event
Friends of the Kaminski House	\$27,540	\$12,100	\$ 3,100	Weddings and Tours
Friends of the Kaminski House	\$ 5,000	\$ -	\$ 2,500	Beautification Project
Gtn Business Association	\$10,762	\$ 5,642	\$ -	Music in The Park
Gtn Business Association	\$10,990	\$ 4,300	\$ 1,200	Art Walk
Gtn Business Association	\$47,700	\$ 6,000	\$19,200	Georgetown Food, Beer, and Wine Festival
Gtn Business Association	\$11,550	\$ 7,500	\$ -	Holiday Events
Gtn County Chamber	\$29,500	\$27,000	\$ -	Georgetown Visitors Center
Gtn County Chamber	\$ 7,500	\$ -	\$ -	Video for Georgetown Visitor's Center
Gtn County Chamber	\$ 3,650	\$ -	\$ 1,900	National Historic Register Tour/Map Brochure
Friendship Place	\$27,799	\$15,284	\$ 1,400	Georgetown Bridge to Bridge Run
Gtn County Museum	\$42,800	\$15,315	\$ -	Gtn County Museum Promotional Campaign
Harbor Historical Association	\$40,950	\$ 8,050	\$20,300	36 th Annual Wooden Boat Show
Winyah Bay Musical Arts	\$21,400	\$14,000	\$ 400	Chamber Concerts
Total	\$287,141	\$115,191	\$50,000	

The Keith Wilcox, Chairperson, motioned to recommend Council approved award of Accommodations and Hospitality Tax funds as listed made and seconded by Laura Hutto. Motion passed unanimously.

8. **Accommodation & Hospitality Committee (Attachment D)**
9. **The Chairperson, Keith Wilcox, adjourned the meeting at 5:52 PM**

Respectfully submitted,
Keith Wilcox, Chairperson
Eliza Jagger, Assistant Finance Director, Secretary



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ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Electric Utilities
Issue Under Consideration:	Motion to approve a contract in the amount not to exceed \$473,335.00 to Sumter Utilities for distribution line contractor services.
Amount Requested:	\$473,335.00
In Current Budget?:	yes
If not, please explain:	n/a
Financial Impact:	\$473,335.00 budgeted for FY26
Points to Consider:	This request is for the electric department's use of a distribution line contractor crew. Per the RFP Sumter Utilities was the top bidder for contractor services. Sumter Utilities has worked with the city for several years and is very familiar with our electric distribution system.
Options:	Approve or disapprove
Staff Recommendation:	Approve

Reviews:

Ryan Courtemanche	Created/Initiated	Approver
Ryan Courtemanche	Approved	Approver
Kathy Vermeland	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Sumter Utilities Notice of intent to award



NOTICE OF INTENT TO AWARD

To: All participating bidders

Date: Tuesday, August 12, 2025

RE: Electric Distribution Contractor Services
Request for Proposal (RFP)

RFP Issued Date: Wednesday, July 9, 2025

The following bidders submitted responses to the above solicitation:

1. Sumter Utilities Inc
2. Kab Power LLC
3. Lee Electrical Construction LLC
4. Atlantic Power Construction
5. Utility Partners of America
6. GMB Powerline

Award to the following is pending and is subject to approval by the City Council.

Sumter Utilities Inc - Proposal \$506.71/hour

The successful firm is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until a contract is fully executed.

To view the City's Procurement Ordinance, including protest procedures, please click on the hyperlink below:

[Procurement Ordinance](#)

We would like to thank each proposers for the time and effort in preparing a response to this solicitation. We appreciate your interest in doing business with the City of Georgetown.

Sincerely,

Ryan Courtemanche
Director of Electric Utilities

E-Mail:
purchasing@georgetownsc.gov

City of Georgetown
Post Office Drawer 939 * 1134 N Fraser Street
Georgetown, SC 29442
www.georgetownsc.gov

Administration Telephone:
843.545.4001

PROPOSAL AMOUNT
ELECTRIC DISTRIBUTION CONTRACTOR SERVICES REQUEST FOR PROPOSAL

ATLANTIC POWER CONSTRUCTIONS	GMB POWERLINE	KAB POWER LLC	LEE ELECTRICAL CONSTRUCTION LLC	SUMTER UTILITIES	UTILITY PARTNERS OF AMERICA
STRAIGHT TIME	STRAIGHT TIME	STRAIGHT TIME	STRAIGHT TIME	STRAIGHT TIME	STRAIGHT TIME
\$655.54	\$663.32	\$504.95	\$605.40	\$506.71	\$709.15
Provided all lines for hourly personnel rates, equipment operator rates and equipment rates	Did not provide all lines for hourly personnel rates, but provided all equipment operator rates and equipment rates	Did not provide all lines for hourly personnel rates, but provided all equipment operator rates and equipment rates	Provided all lines for hourly personnel rates, equipment operator rates and equipment rates	Provided all lines for hourly personnel rates, equipment operator rates and equipment rates	Provided all lines for hourly personnel rates, equipment operator rates and equipment rates
ALL REQUIRED DOCUMENTS RECEIVED	ALL REQUIRED DOCUMENTS RECEIVED	ALL REQUIRED DOCUMENTS RECEIVED	ALL REQUIRED DOCUMENTS RECEIVED	ALL REQUIRED DOCUMENTS RECEIVED	ALL REQUIRED DOCUMENTS RECEIVED

Certified by: _____

Date _____



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ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve the Historic District Stormwater Improvements construction change order No. 18 from Green Wave Contracting Inc. in the amount of \$83,490.45 and to extent the contract completion date to December 8, 2025.
Amount Requested:	\$83,490.45
In Current Budget?:	Yes
If not, please explain:	N/A
Financial Impact:	None, as this amount is part of the construction contingency budget. There will be another change order for a large deduction amount for unused contract items as part of Division II which will offset this change order.
Points to Consider:	1. During installation of the new bulkhead, unforeseen subsurface obstructions, including old pilings, large rocks, and miscellaneous debris were encountered that were not identified in the geotechnical report. The presence of these materials prevented successful sheet pile installation. Additional excavation and debris removal were required. 2. Additionally, JB-1 is to be shifted to approximately Sta 0+42, so that there is adequate clearance between the box and bulkhead tie-backs. 3. This additional work will delay the project by approximately 20 weeks.

	4. A detailed cost breakdown for this work is noted on the contractor's change order proposal totaling \$83,490.45. 5. The EDA funding agency has already approved this change order.
Options:	1. Approve.
Staff Recommendation:	Approve.

Reviews:

Orlando Arteaga	Created/Initiated	Approver
Orlando Arteaga	Approved	Approver
Kathy Vermeland	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	Approved	Approver
Stephanie Buccione	Final Approval	Approver

Attachments:

1. Cover Letter and Construction Change Order #18 (04-79-07494)-EDA Approved



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www.wrcog.org

Date: August 19, 2025

Stacey Mills, Civil Engineer/Project Manager
U.S. Department of Commerce
Economic Development Administration
Atlanta Regional Office
401 West Peachtree Street, N.W., Suite 1820
Atlanta, Georgia 30308-3510

Re: EDA Award Number: 04-79-07494
City of Georgetown, South Carolina

Subject: **Change Order No. 18**

Dear Ms. Mills:

Enclosed, please find Change Order Form and Change Order #18 for the Georgetown Stormwater Improvements Project.

Please review the report, sign below indicating EDA's acceptance, and email a copy of this letter for our records to your project/grant administrator at smills@eda.gov **and mail to the above address.**

Should you require additional information please contact Marsha Smith at msmith@wrcog.org or (843) 436-6141.

Sincerely,

MSmith

Marsha Smith
Grant Services Director

☒ **EDA Concurrence:**

☐ **EDA Acceptance:**

STACEY MILLS

(Insert Name of EDA Engineer)
Civil Engineer/Project Manager

Digitally signed by STACEY MILLS

Date: 2025.08.19 14:36:17 -04'00'

Date

☐ **EDA Remarks, notes, and/or further instructions are attached as a separate page(s) (if checked)**

ECONOMIC DEVELOPMENT ADMINISTRATION

CHANGE ORDER FORM

EDA Award Number: 04-79-07494 Date: 8/19/2025

Recipient: City of Georgetown

Co-Recipient(s): Georgetown County

Recipient's Authorized Representative: Scott Whittier, 843-545-4001
Name & Phone Number

Construction Contract No.	Contractor Name	Change Order No.
4015	Green Wave Contracting, Inc.	18

The Change Order will provide for the following:

Additional excavation and debris removal is required to install bulkhead. JB-1 needs to be shifted to approximately STa 0+42 for adequate clearance. 20 week contract extension.

Change Order Justification (Include cost analysis, if not unit cost in bid proposal or schedule of values):

See attached change order #18.

	TOTAL	EDA Funded Amount	* Non-EDA Funded Amount
Original Contract Amount	\$ 6,251,220	\$ 6,251,220	\$ 0
Current Contract Amount adjusted by previous Change Orders	\$ 6,476,969.85	\$ 6,476,969.85	\$ 0
☒ This Change Order will ☐ (increase) ☐ (decrease) the Contract Amount by:	\$ 83,490.45	\$ 83,490.45	\$ 0
The original, scheduled date of completion is/was:	July 21, 2025	July 21, 2025	N/A
The new Contract Amount including this Change Order will be:	\$ 6,560,460.30	\$ 6,560,463.30	\$ 0
☒ The Contract Time will ☐ (increase) ☐ (decrease) the schedule by:	140 calendar days	140 calendar days	0 calendar days
The estimated date for completion of all work is:	Dec. 8, 2025 (Date)	Dec. 8, 2025 (Date)	N/A (Date)

* Construction components not part of the EDA Grant Project and do not include EDA funds nor local match funds.

Marsha Smith
Prepared By (Signature)

8/19/2025
Date

Marsha Smith, Grant Services Director
Prepared By (Typed or Written Name & Title)

SECTION 00 63 00
CONTRACT CHANGE ORDER

DATE: 08/15/2025 PROJECT: Stormwater System Improvements
Historic District
CHANGE ORDER #: 18 PROJECT #: COG#4015 – WKD20210777.00.CH

Description of and Reason for Change: During installation of the new bulkhead, unforeseen subsurface obstructions, including old pilings, large rocks, and miscellaneous debris were encountered that were not identified in the geotechnical report. These materials have prevented successful sheet pile installation. To determine successful installation, additional excavation and debris removal are required. Additionally, JB-1 is to be shifted to approximately Sta 0+42, so that there is adequate clearance between the box and bulkhead tie-backs. This additional work will delay the project approximately 20 weeks. A detailed cost breakdown for this work is attached, totaling \$83,490.45. Total Change: \$83,490.45

Itemization of Proposed Change and Basis for Payment

Original Contract Price	\$ <u>6,251,220.00</u>
Previous Change Orders	\$ <u>225,749.85</u>
This Change, An Addition of	\$ <u>83,490.45</u>
This Change, An Deduction of	\$ <u>---.---</u>
Proposed Revised Contract Price	\$ <u>6,560,460.30</u>

Additional funds shall be provided in the following manner: Paid by the Owner

Extension of Contract Time Required: 140 days.

Revised Contract Completion Date: December 8, 2025

Accepted by the Contractor:

By: _____ Date: _____

Recommended by the Engineer:

By: _____ Date: _____

Approved by the Owner:

By: _____ Date: _____

Green Wave Contracting, Inc.

3989 Highmarket St.
Georgetown, SC 29440

Mendal Nettles (843) 625-9315
Blake Harwell (843) 240-9738
James Chapman (704) 650-4381

Change Order

Deliver To: City of Georgetown				
Date of Proposal: 8-7-25				
Proposal Name: Front St Change Order				
Terms: Net 30				
<u>Unit</u>	<u>Quantity</u>	<u>Description of Services</u>	<u>Unit Price</u>	<u>Total Price</u>
Load	51	Total number of loads hauled out for excavation of debris in Seawall path	\$ 1,400.00	\$ 71,400.00
LS	1	Tipping Fees with Georgetown County Landfill	\$ 18,215.55	\$ 18,215.55
LS	1	Tipping Fee Discount from Georgetown County Landfill	\$ (2,725.10)	\$ (2,725.10)
LF	34	36" HDPE Addition due to box JB-1 shift	\$ 400.00	\$ 13,600.00
LF	-34	45"x29" ERCP Deduction due to box JB-1 shift	\$ 500.00	\$ (17,000.00)
Time Extension for Green Wave Contracting: 2 Weeks : Delay for Gas Main Relocation on Queen St 2 Weeks : Delay for Duke St Line Shift and Waterline Stoppages 10 Weeks : Delay for Debris Removal for Seawall Installation 6 Weeks : Delay for weather, snow storms and rain days Total time extension: 20 weeks				
Total:				\$ 83,490.45

*** Thank You ! ***

Notes:

REQUEST FOR INFORMATION

**Stormwater System Improvements
Georgetown, SC
COG Project no.: 4015**

To: WK Dickson
Attn: Charley Bunton, Jay Reigart

From: **Green Wave Contracting Inc.**
By: James Chapman Phone: 704-650-4381
Email: jchapman@greenwavecontracting.com

RFI No.: 22

DATE: 2-27-25

Please respond within (1) working days in order to avoid delay.

REFERENCE: Existing pylons, wood debris, and stone in the way of driving sheets at new Sea Wall.

TRADE: Sea Wall CONTRACTOR: Green Wave Contracting Inc.

AREA/LOCATIONS: Constitution Park Seawall/Boardwalk Area

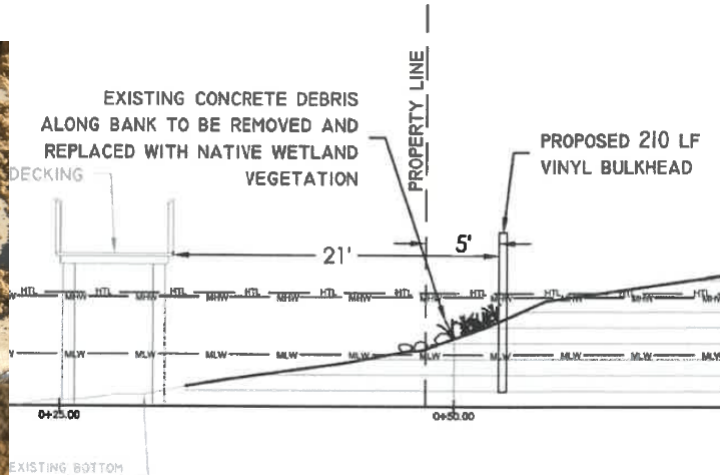
SPECIFICATIONS: N/A DRAWINGS: C1.2 and Structural for Sea Wall

QUESTIONS:

During Installation of the new bulkhead, we are coming across a lot of material that is not shown in the Geotech report, plans, or specs. There are large pieces of old pylons, rocks, and other debris that will not allow the sheets to be driven in the ground. Delta Marine has had 3 different size hammers so far, and brought out a mandrel to drive a steel sheet down and nothing can get through it. Continuously driving these sheets into this material can cause damage to the sheets as well. We have taken great effort to remove the debris but the amount we are seeing is much greater than expected. Another worry with this is if we take out too much, will it compromise any of the native soils for the sheets to be driven into. On the Geotech, the locations were drilled in the parking lot so we are seeing some differences here. Green Wave met with WK Dickson on 2/25 to discuss this and came to the conclusion that we need to hold off until our meeting next week on 3/5 with ECS and the Structural Engineer to get further guidance. This pause is at least a week delay to this portion and if all of the debris is needed to be removed Green Wave will need to be compensated for this work. I am including pictures below.



REQUEST FOR INFORMATION



Green Wave expects there will be a total of 40 loads of this material to be hauled out to the landfill as special waste. Tipping fee at the landfill is \$80 per ton. Green Wave can excavate, haul out, and dump for \$3,000 a load and will bill based on total load count. The \$3,000 per load includes all tipping fees.

CC:

ANSWERS:

DATE: 3-26-2025

Please proceed with this work. With this work, ensure that the following documentation is included: a location map indicating where the debris was removed, relevant photographs, and truck hauling tickets from Georgetown County landfill.

NOTE: Orlando (COG) is communicating with Georgetown County on the Tipping Fee. This may alter the cost and we will adjust accordingly before the CO is executed.

BY: CBB _____

REQUEST FOR INFORMATION

Stormwater System Improvements
Georgetown, SC
COG Project no.: 4015

To: WK Dickson
Attn: Charley Bunton, Jay Reigart

From: **Green Wave Contracting Inc.**
By: James Chapman Phone: 704-650-4381
Email: jchapman@greenwavecontracting.com

Revised RFI No.: 30

DATE: 6-24-25

Please respond within (1) working days in order to avoid delay.

REFERENCE: Box JB-1 Relocation

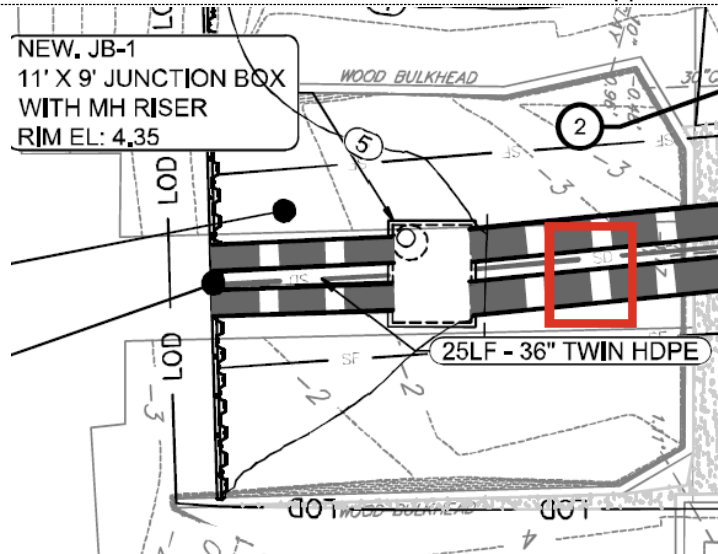
TRADE: Storm Water CONTRACTOR: Green Wave Contracting Inc.

AREA/LOCATIONS: Station 0+25, Box JB-1

SPECIFICATIONS: N/A DRAWINGS: C1.2

QUESTIONS:

Green Wave sees a conflict with the location of box JB-1 and the tiebacks for the new bulkhead. With the current location of this box, it is extremely close to the helicals and we do not want to compromise the integrity of these. Green Wave proposes to move the box approx. 17' (37' from seawall to edge of box) to the North to be out of the way of our tiebacks. As for billing, we will bill appropriate footage installed. There will be more 36" HDPE and less 45"x29" ERCP. Please confirm if box shift is approved.



On 6/24, grade shots were taken on the tiebacks and it was found they lower about 1' every 5'. At 20' off the wall, the elevation of the tieback is at -1.63. This would be in direct conflict with our box as the bottom of our box is at -3.58. At 40' off the wall, our projected elevation of the tieback is a -5.63. This gives us about 2' of clearance. If we could slide this back to be about 37'-40' off the wall, it should give us enough room to install JB-1.

CC:

REQUEST FOR INFORMATION

ANSWERS:

DATE: 06-25-25

Proceed to move JB-1 to Sta. 0+42. The total cost reduction for this adjustment is \$3,400.

BY: CBB



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Engineering
Issue Under Consideration:	Motion to approve submittal of an SC Rural Infrastructure Authority (RIA) grant application for the Willowbank Water Main Improvements project under the basic infrastructure category. The estimated construction cost is \$2,400,000. The total amount of grant funding requested is \$1,500,000.
Amount Requested:	N/A
In Current Budget?:	This project is in the current FY 26 budget.
If not, please explain:	N/A
Financial Impact:	If approved, this grant would allow the City to save \$1.5 million in construction costs.
Points to Consider:	If the grant award is approved, City staff will manage the grant.
Options:	1. Approve. 2. Not Approve
Staff Recommendation:	Approve

Reviews:

Orlando Arteaga
Orlando Arteaga
Kathy Vermeland
Scott Whittier
Stephanie Buccione

Created/Initiated
Approved
Approved
Approved
Final Approval

Approver
Approver
Approver
Approver
Approver

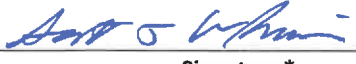
Attachments:

1. RIA Application Signed 9.3.25

Applicant Information					
Applicant Name:	City of Georgetown				
Mailing Address:	PO Box 939				
City:	Georgetown	State:	SC	Zip:	29442
County:	Georgetown				
☐ Check here if applicant is submitting on behalf of a not-for-profit water/sewer company or other eligible entity. Entity Name: <u>N/A</u>					
Project Description					
Project Title:	Willowbank Water Main Improvements				
Project Summary: 2-3 sentences, including the problem to be addressed	Install 7,300 lineal feet of new 6-inch and 8-inch PVC water mains, new services, isolation valves, and fire hydrants to replace aging 2-in. galvanized steel and 6-in. AC pipe infrastructure. The existing system is old and undersized. The new system will provide better flows and pressures to satisfy water consumption demand and fire fighting capabilities.				
Project Location: Include city & county	Georgetown, Georgetown County				Census tract(s): 9203.02; 9208
Grant Category		Project Benefit			
Choose only one		# of customer accounts/taps directly served by the project		For Economic/Jobs projects only	
☒ Basic Infrastructure ☐ Economic Infrastructure ☐ Regional Planning					
				Economic Impact	
		Existing	121	0	Existing jobs:
		New	0	0	New jobs:
☒ Water ☐ Sewer ☐ Stormwater		Total	121	0	New capital investment: \$
Funding Request & Budget Summary					
Source	Construction Costs		Non-Construction Costs*		Total
RIA Funds Requested:	\$ 1,500,000	62.5 %	\$ 0	0.0 %	\$ 1,500,000
Other: 25% Grant Match	\$ 600,000	37.5 %**	\$	100 %**	\$ 998,500
Other: N/A	\$ 0		\$		
Local Funds:	\$ 300,000		\$ 98,500		
Total Project Funding:	\$ 2,400,000		\$ 98,500		\$ 2,498,500
* All Regional Planning costs should be included as non-construction costs. For Basic/Economic Infrastructure grants, non-construction costs are not eligible for RIA funds, but must be included in this section along with the funding source. ** Local investment requirements (the minimum percentage of costs that must be provided by non-RIA funds):					
	Basic/Economic Infrastructure		Regional Planning		
Tier I & II Counties	25% of construction costs & all non-construction costs		None		
Tier III & IV Counties	All non-construction costs				

Project Schedule					
Basic/Economic Infrastructure				Regional Planning	
Milestone	Date	Permits	Obtained?	Milestone	Date
Final Design Started	08/22/2025 ☐ N/A	SCDES	☐ Y ☒ N ☐ N/A	RFP/RFQ Drafted	
Final Design Complete	09/19/2025 ☐ N/A	SCDOT	☐ Y ☒ N ☐ N/A	RFP/RFQ Advertised	
Permits Acquired	11/03/2025 ☐ N/A	Railroad	☐ Y ☐ N ☒ N/A	Firm Selected	
Acquisition Complete	☒ N/A	USACE	☐ Y ☐ N ☒ N/A	Contract Executed	
Advertise for Bids	11/07/2025	OCRM	☐ Y ☐ N ☒ N/A	Data Collection Complete	
Start of Construction	01/05/2026	# of easements/ parcels needed:	0	Draft Complete	
Construction Complete	07/04/2026	# of grant-funded contracts:	0	Final Report Complete	
Grant Close Out	10/04/2026			Grant Close Out	

Contacts	Name	Title	Contact Information
Chief Elected Official or Board Chair:	Carol Jayroe	Mayor	Phone: 843-545-4002 Email: cjayroe@georgetownsc.gov
Chief Administrative Official:	Scott Whittier	City Administrator	Phone: 843-545-4175 Email: swhittier@georgetownsc.gov
Local Project Contact:	Orlando Arteaga, PE	City Engineer	Phone: 843-545-4501 Email: oarteaga@georgetownsc.gov
Local Financial Contact:	Eliza Jagger	Assistant Finance Director	Phone: 843-545-4045 Email: ejagger@georgetownsc.gov
Engineer/Consultant: If applicable	Jonathan Smith, PE Thomas & Hutton	Project Manager	Phone: 843-725-5271 Email: smith.j@tandh.com

Certification
As the Chief Executive Official for the applicant, I certify that the information submitted in this request and the attachments are complete and correct and that the applicant has authorized the submission of this grant application for SC Rural Infrastructure Authority funding to assist in carrying out the project described herein. I concur with the commitments implied and contained in this application and agree to abide by the program requirements as well as any future grant agreements. The applicant certifies that it has complied with state law with respect to the submission and contents of this application and has disclosed any conflicts of interest with regard to the project.
Scott Whittier Name of Chief Executive Official (Elected or Administrative)  Signature* City Administrator Title 7.3.2025 Date
*Please save this completed form for electronic submission prior to signing. Do NOT submit a scanned version. The printed form with original, pen-and-ink signature must be mailed or delivered to RIA.

Attach **narrative and required documentation** as outlined in **instructions** at the end of this document.
Applications must be received by 5:00 pm on the deadline.

**CITY OF GEORGETOWN
WILLOWBANK WATERMAIN IMPROVEMENTS**

1. RIA APPLICATION NARRATIVE

A. PROJECT OVERVIEW

The City of Georgetown is seeking funding to modernize its aging water infrastructure to ensure that the residents of the Willowbank community have access to safe and reliable clean water. The project will replace outdated pipelines, gate valves, and install new fire hydrants. These improvements will directly benefit 121 middle-income households.

B. NEED:

The water system in the Willowbank community is over 60 years old, and experiences frequent leaks and main breaks which disrupt service and increase costs for City residents and the City of Georgetown. Residents in this older neighborhood report occasional discolored water and low pressures, creating some health concerns and distrust in the reliability of the system.

This basic infrastructure project will bring the water distribution system into compliance with current environmental industry standards in this historical neighborhood.

The City of Georgetown is making an RIA grant application under the basic infrastructure criteria to complete this much needed water project which has been part of the 10-year CIP plan.

The Willowbank Watermain Improvements project will provide a significant impact to the residents and City's Fire Department by improving water flow and pressure with a more reliable system.

The existing system is aged and outdated in size and lacks reliability due to frequent water line breaks in the system and undersized capabilities. Additionally, the proposed new system will augment the fire protection of the neighborhood.

Although the exact age of the existing water distribution system is difficult to determine, visual observations and limited city records indicate that this system was installed in the 1950s with the pipe material being primarily made of 2-in. galvanized steel. Another material used more recently, in the 1970s, was a 6-in. asbestos cement (AC) pipe utilized mainly to connect to fire hydrants installed for fire protection. Initially, no service taps were made to this newer pipe for domestic consumption. Eventually, as services deteriorated in the old system, the water department crews tapped some services into the "newer" AC pipeline. Both galvanized and AC pipeline systems are aged and require an upgrade. The existing system presents frequent leaks and requires constant patch repairs.

CITY OF GEORGETOWN
WILLOWBANK WATERMAIN IMPROVEMENTS

The total project cost is estimated at \$2.4 Million. The City of Georgetown is requesting \$1,500,000 million in grant funding, with an additional \$ 900,000 in construction costs and grant matching funds committed through local funds for the construction phase of the project.

The City has already engaged Thomas & Hutton (T&H) to provide engineering design and construction management services for this project. The fee under the executed agreement with T&H is \$98,500.

The City will commit a total of approximately \$1,000,000 of local funds towards this project.

C. PROJECT DESCRIPTION:

The Project consists of replacing the aged and undersized 2-in. galvanized water distribution lines with new 6-in. and 8-in. PVC water lines in the Willowbank area in the City of Georgetown.

The water system improvements include replacement of approximately 7,300 linear feet of new 6" and 8" PVC water mains, new water services, new meter boxes, 22 new gate valves, and 15 new fire hydrants. The existing pipe size of 2-in in diameter does not meet current code requirements to provide adequate water pressure to supply domestic water and fight fires.

The Willowbank area consists of mostly residential structures in one of the oldest parts of the City. Residents will directly benefit from improvements of a new water loop system with added pressure and fire protection. A total of 121 households or 327 residents will benefit from these improvements (2.7 residents per household).

D. FEASIBILITY:

The City has the willingness and ability to serve the proposed water system improvements. Preliminary hydraulic modeling performed by T&H confirms that the improved system will provide adequate pressure and fire protection to residents within the service area.

The project's scope work is in line with other similar water distribution projects completed by the City. The project requires SCDES and SCDOT permits. The entire route of the new pipeline falls within the SCDOT right-of-way. No land acquisitions or easements are required. The project will comply with all the necessary federal and state regulations in compliance with the Safe Drinking Water Act.

**CITY OF GEORGETOWN
WILLOWBANK WATERMAIN IMPROVEMENTS**

The project is currently being designed by Thomas and Hutton (T&H). T&H is the engineer of record. The City's project management team is Orlando Arteaga, PE, City Engineer, Brandon Cardena, Civil Engineering Technician, and Anthony Lee, Water Supervisor.

Thomas & Hutton is represented by Mr. Jonathan Smith, PE as their project manager.

The City of Georgetown has successfully managed and closed out other RIA grant awards in the last 8 years.

The City has already completed similar projects of this type such as the Historic District Water Main Improvements where 7,027 lineal feet of water mains and new services were replaced in 2019 financed with an SRF loan, the West End Water Main Improvements with 2,680 lineal feet of water main and new services were completed in 2024 funded with a CDBG grant, and the Maryville Water Main Improvements-Phase I with 3,100 lineal feet of water main and new services were completed in 2024 financed with ARPA funding. Other projects of this nature will be needed in the future due to the aging infrastructure and inadequate flows and pressures in the system in other parts of the City.

E. BENEFITS/IMPACT:

- The new water lines will impact 121 households in the neighborhood.
- Replace 7,300 linear feet of deteriorating pipelines to reduce water loss and improve service reliability.
- Reduce community health concerns.
- Build system resilience.
- Avoid costly water leak repairs.
- Provide reliable fire protection in the community.

F. SERVICE AREA:

The following streets are scheduled to receive new water lines:

Willowbank Road, Palmetto Street, Magnolia Drive, Wood Street, Cypress Street, and Marshview Lane.

Street	From	To	Length (ft.)
Palmetto	Willowbank Rd	Marshview Ln	2,300
Willowbank Rd	Black River Rd	Church St.	2,800
Magnolia Dr	Palmetto	Willowbank Rd	800
Wood	Palmetto	Willowbank Rd	680
Cypress	Palmetto	Dead End	420
Marshview Ln	Palmetto	Nimmer Ln	300
		Total	7,300

**CITY OF GEORGETOWN
WILLOWBANK WATERMAIN IMPROVEMENTS**

The community has been notified about this upcoming project through the City's web page and Facebook page as well as during community engagement meetings.

The City council has approved this project as part of the new FY 26 CIP budget.

2. PRELIMINARY ENGINEERING COST ESTIMATE

See attached .

3. PROJECT LOCATION AND SERVICE AREA MAPS

See attached.

4. PROGRAM AND VIABILITY DOCUMENTATION

See attached.

Attachments:

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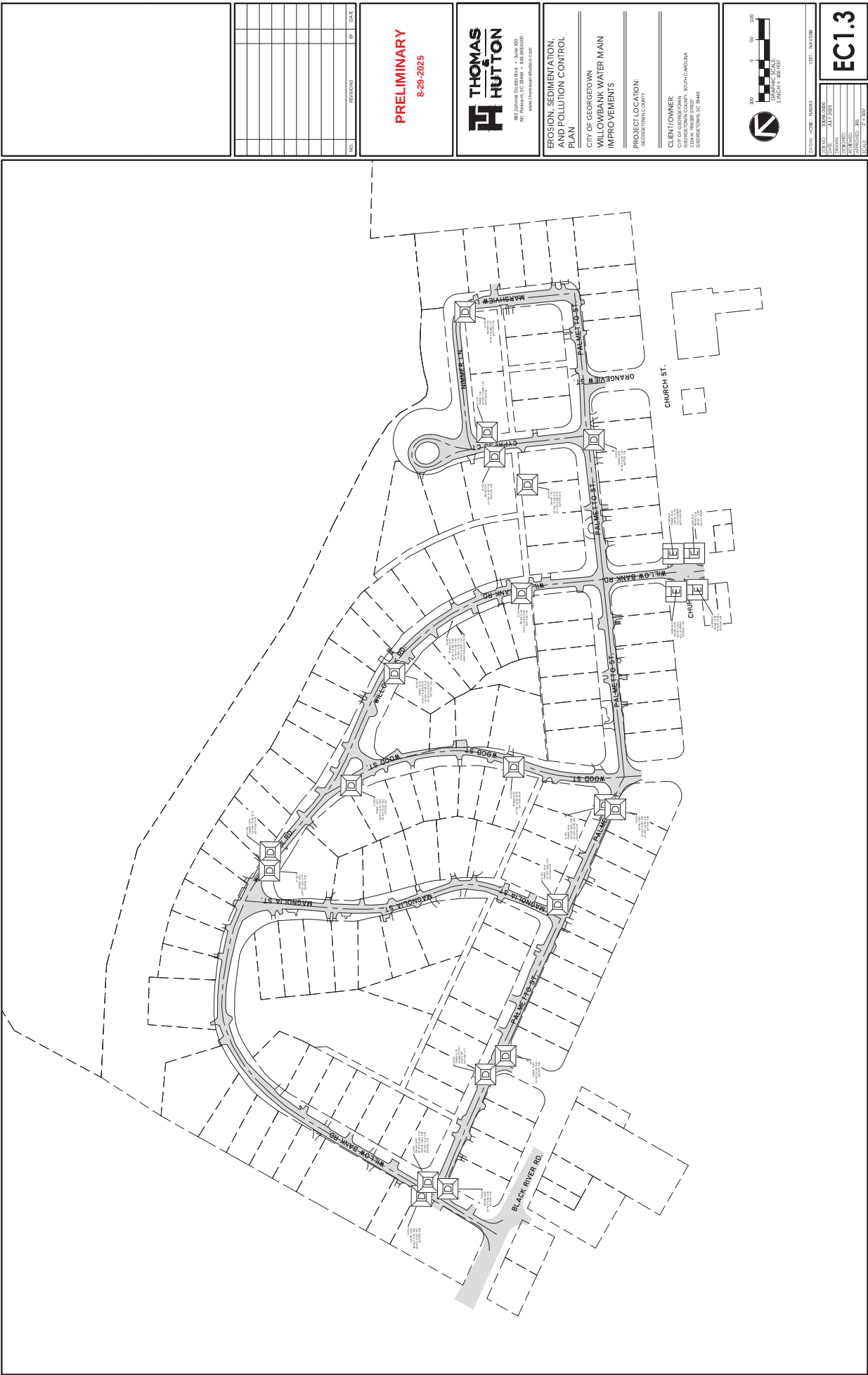
Opinion of Probable Construction Cost
Willowbank Water Main Improvements
City of Georgetown, SC
8/29/2025

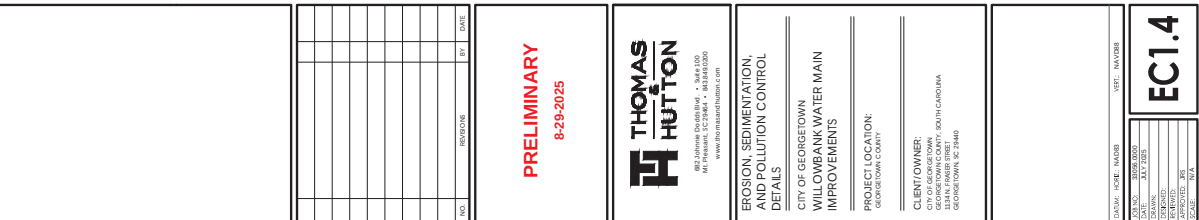
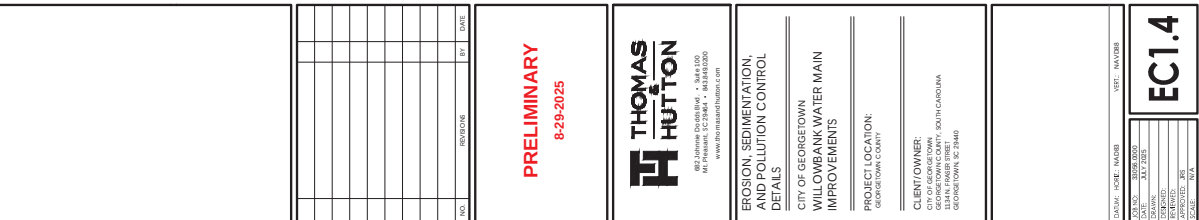
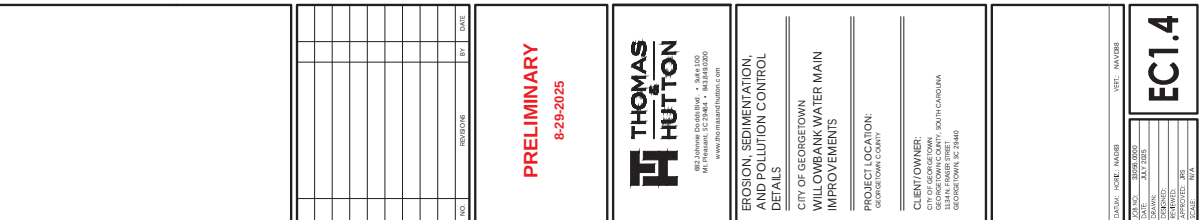
COST ESTIMATE					
ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL COST
General					
1	Mobilization/Demobilization (max 3% of total cost)	Job	LS	Lump Sum	\$ 60,000
2	Site Restoration (fences, mailboxes, signs, etc.)	Job	LS	Lump Sum	\$ 10,000
3	Sediment & Erosion Control	Job	LS	Lump Sum	\$ 10,000
4	Grassing	Job	LS	Lump Sum	\$ 10,000
5	Traffic Control	Job	LS	Lump Sum	\$ 10,000
6	Water Main Testing	Job	LS	Lump Sum	\$ 10,000
7	Construction Staking & Record Drawings	Job	LS	Lump Sum	\$ 15,000
8	Abandon Existing Water Mains	Job	LS	Lump Sum	\$ 15,000
Roadway Repairs					
9	Remove & Replace Pavement (SCDOT Roads)	7300	LF	\$ 30	\$ 219,000
10	2" Pavement Overlay (SCDOT Roads)	18500	SY	\$ 40	\$ 740,000
11	Flowable Fill	100	CY	\$ 250	\$ 25,000
Water Main					
12	6" PVC Water Pipe	4700	LF	\$ 70	\$ 329,000
13	8" PVC Water Pipe	2600	LF	\$ 85	\$ 221,000
14	6" 45° Bend	6	ea	\$ 650	\$ 3,900
15	6" 22.5° Bend	4	ea	\$ 650	\$ 2,600
16	6" 11.25° Bend	8	ea	\$ 650	\$ 5,200
17	8" 90° Bend	1	ea	\$ 800	\$ 800
18	8" 45° Bend	1	ea	\$ 800	\$ 800
19	8" 22.5° Bend	1	ea	\$ 800	\$ 800
20	8" 11.25° Bend	1	ea	\$ 800	\$ 800
21	6" X 6" Tee	2	ea	\$ 950	\$ 1,900
22	8" X 6" Tee	5	ea	\$ 950	\$ 4,750
23	8" X 8" Tee	1	ea	\$ 950	\$ 950
24	8" X 6" Reducer	2	ea	\$ 950	\$ 1,900
25	6" Gate Valve and Box	12	ea	\$ 4,000	\$ 48,000
26	8" Gate Valve and Box	10	ea	\$ 5,000	\$ 50,000
27	3/4" Service Connections (Short)	48	ea	\$ 1,500	\$ 72,000
28	3/4" Service Connections (Long)	73	ea	\$ 2,000	\$ 146,000
29	Connect to Existing 6" (Tapping Sleeve and Valve)	1	ea	\$ 7,500	\$ 7,500
30	Connect to Existing 8" (Tapping Sleeve and Valve)	1	ea	\$ 8,500	\$ 8,500
31	Fire Hydrant Assembly	15	ea	\$ 10,000	\$ 150,000
Subtotal					\$ 2,180,400
Contingency @ 10%					\$ 218,040
TOTAL COST					\$ 2,398,440

THOMAS & HUTTON

[illegible]

[illegible]



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GENERAL NOTES:

1.

CONNECTION OF NEW WATER LINE TO EXISTING WATER MAIN SHALL BE COMPLETED PRIOR TO EXISTING WATER MAIN BEING REPLACED. ALL EXISTING UTILITY SHALL BE OBTAINED FROM SDCS. EXISTING UTILITY SHALL BE OBTAINED AFTER PERMIT TO EXISTING UTILITY IS OBTAINED. ALL EXISTING UTILITY SHALL BE OBTAINED AFTER PERMIT TO EXISTING UTILITY IS OBTAINED.

2.

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PRELIMINARY

8-29-2025

THOMAS HUTTON

1100 W. 10TH ST. SUITE 100
GEORGETOWN, NC 28403
919.329.1234
WWW.THOMASHUTTON.COM

WATER MAIN REPLACEMENT

CITY OF GEORGETOWN

WILLOWBANK WATER MAIN IMPROVEMENTS

PROJECT LOCATION:
GEORGETOWN, NC 28403

CLIENT OWNER:
CITY OF GEORGETOWN

GEORGETOWN COUNTY, SOUTH CAROLINA
GEORGETOWN, NC 28403

DATE: 08-29-2025

TIME: 10:00 AM

SCALE: 1"=40'

C2.2

Page 124 of 386

1. CONNECTION OF NEW WATER LINE TO EXISTING WATER SYSTEM LINES, HYDRANTS, SERVICES ETC) SHALL BE COMPLETED AFTER PERMIT TO WORK SYSTEM SHALL REMAIN IN OPERATION.
2. CONTRACTOR IS OBTAINING INTERFERENCE WITH RESIDENT, INCLUDING ADVANCE NOTICE WHEN REFERENCE ROAD, ENCROACHMENT PERMIT FOR TRAFFIC CONTROL, PROCEEDURES, ROAD FINAL STABILIZATION IS REQUIRED ON ALL DISTURBED AREAS.
3. CONTRACTOR SHALL ADVISE UTILITIES AND APPROXIMATE CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL EXISTING UTILITIES PRIOR TO EXCAVATION. CONTRACTOR SHALL REPAIRS SHALL BE PERFORMED BY THE CONTRACTOR AT HIS/HER EXPENSE.
4. CONTRACTOR SHALL OBTAIN A POWER COMPANY TO SECURE POWER LINES DURING CONSTRUCTION AT AN ADDITIONAL COST TO THE CONTRACTOR.
5. CONTRACTOR TO COORDINATE WITH THE CITY OF GEORGETOWN AHEAD PRIOR TO CONSTRUCTION.

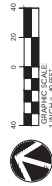
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**THOMAS
HUTTON**

WATER MAIN REPLACEMENT
CITY OF GEORGETOWN
WILLOWBANK WATER MAIN
IMPROVEMENTS

PROJECT LOCATION:

CLIENT/OWNER:
CITY OF GEORGETOWN
GEORGETOWN COUNTY
1134 N. PRASER STREET
GEORGETOWN, SC 29441



ANTUM: HOE: NAD83	VERT.: NAVD83
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C2.3

DATE: 12-10-07	TIME: 10:00
APPROVED: JRS	



WILLOWBANK WATER MAIN IMPROVEMENTS

LOCATION MAP

CLIENT:

CITY OF GEORGETOWN

LOCATION: GEORGETOWN COUNTY

DATE: JULY 2025

JOB NUMBER: J-33056.0000

DRAWN BY: CFM

REVIEWED BY: JRS

SHEET: EX.1

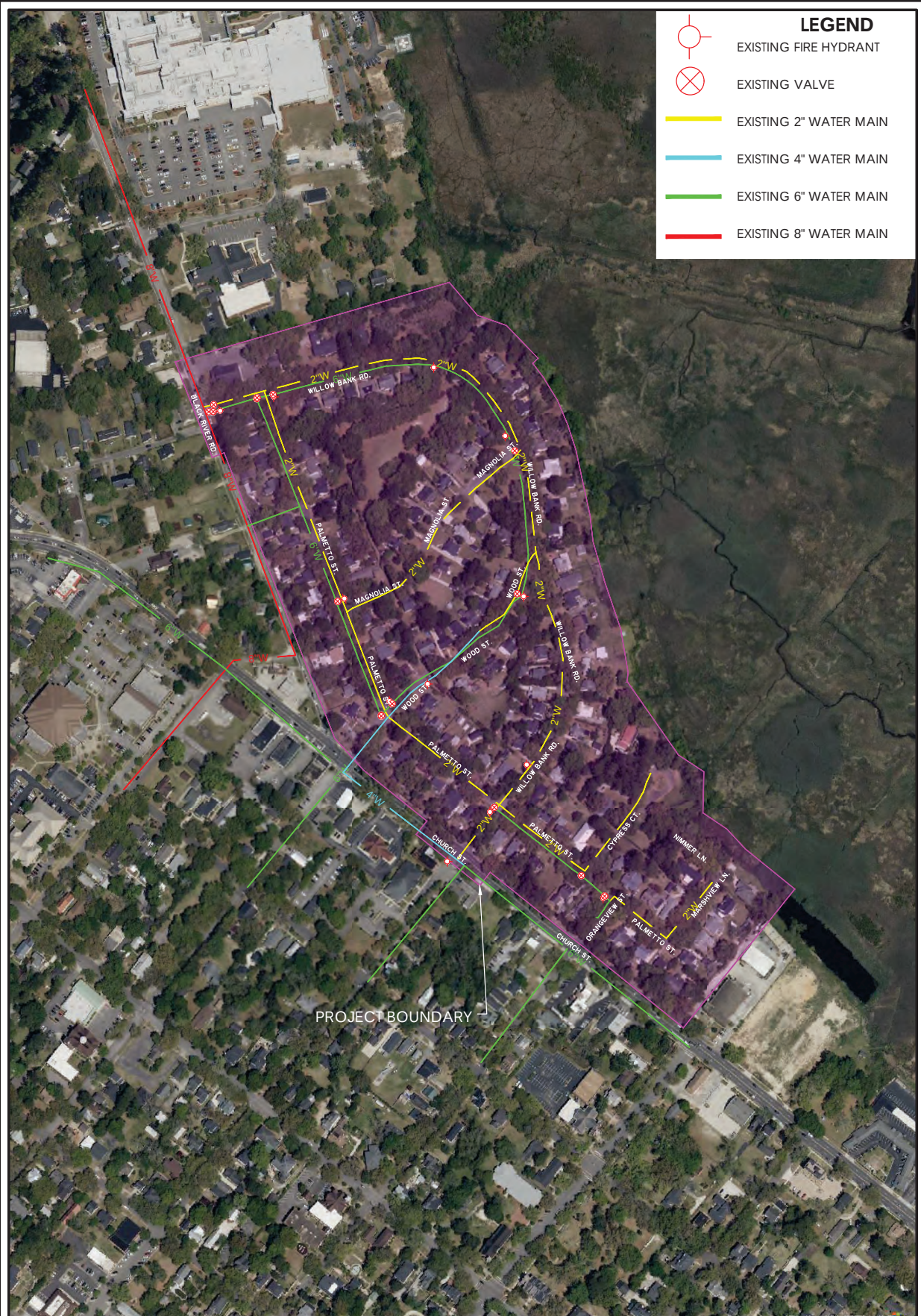
SCALE: 1" = 300'



682 Johnnie Dodds Blvd. • Suite 100
Mt. Pleasant, SC 29464 • 843.849.0200

www.thomasandhutton.com

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LEGEND
EXISTING FIRE HYDRANT
EXISTING VALVE
EXISTING 2" WATER MAIN
EXISTING 4" WATER MAIN
EXISTING 6" WATER MAIN
EXISTING 8" WATER MAIN

WILLOWBANK WATER MAIN IMPROVEMENTS

EXISTING WATER SYSTEM

CITY OF GEORGETOWN

DATE: 8-28-2025

JOB NUMBER: J-33056.0000

DRAWN BY: CFM

REVIEWED BY: JRS

SHEET: EX.1

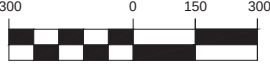
SCALE: 1" = 300'

 **THOMAS & HUTTON**

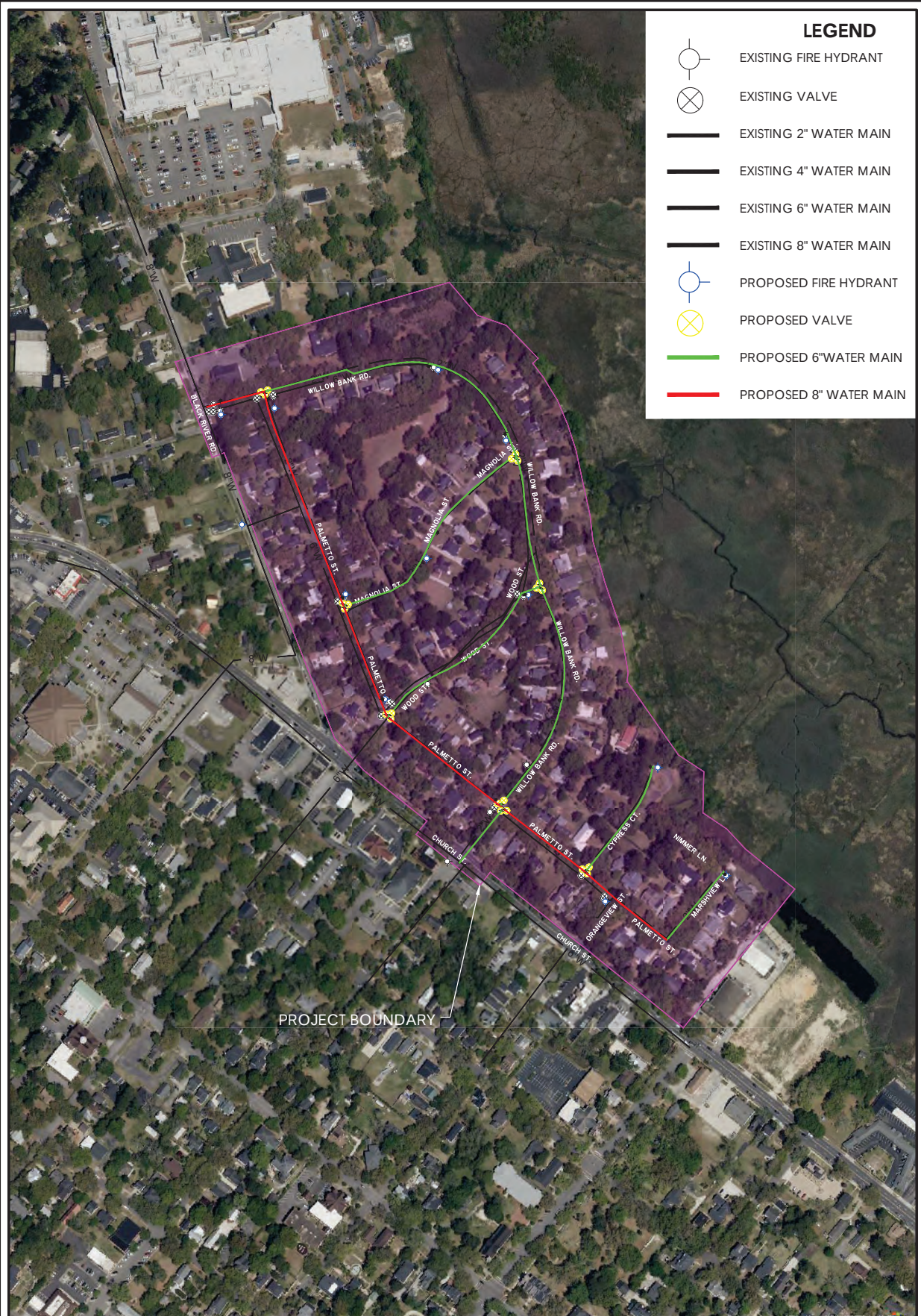
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300 0 150 300
1 INCH = 300 FEET

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WILLOWBANK WATER MAIN IMPROVEMENTS

PROPOSED WATER SYSTEM

CLIENT:

CITY OF GEORGETOWN

LOCATION: GEORGETOWN, SC

DATE: 08-28-2025

JOB NUMBER: J-33056.0000

DRAWN BY: CFM

REVIEWED BY: JRS

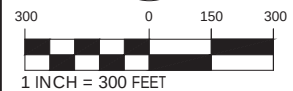
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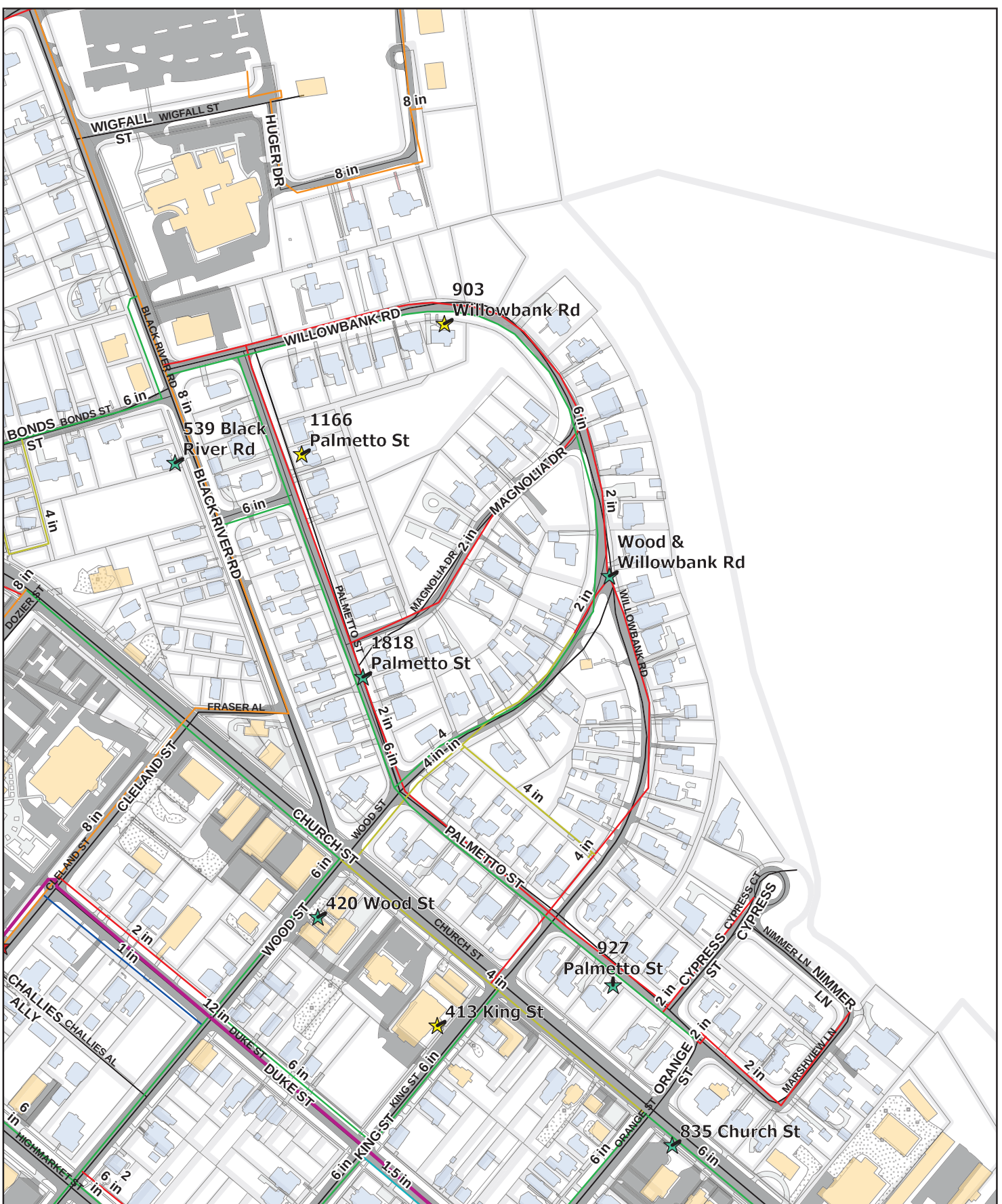
SCALE: 1" = 300'



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Legend

Year

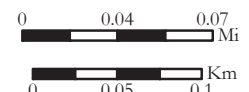
- ★ 2023
- ★ 2024
- ★ 2025
- <all other values>

City of Georgetown Water Leak GIS Map

2025

Prepared By Brandon Cardena

Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere



Water Division

Leak Detection

Leak Location: 1900 Willowbank Rd

Date Reported: 10-4-23

Date Repaired: 10-5-23

Size Line Repaired: 2"

Type of Line Repaired: Circle One

Type of Pipe: Galv.

Main Line Service Line

Valves Closed: None

Materials Used: 2" Repair Clamp

Repaired By: AC

Comments:

Water Division

Leak Detection

Leak Location: 923 Palmetto st

Date Reported: 9-19-23

Date Repaired: 9-21-23

Size Line Repaired: 2"

Type of Line Repaired: Circle One

Type of Pipe: Galv.

Main Line Service Line

Valves Closed: None

Materials Used: 2" Repair Clamp

Repaired By: AL

Comments:

Water Division

Leak Detection

Leak Location: 910 Willow Bank rd

Date Reported: 9-6-23

Date Repaired: 9-8-23

Size Line Repaired: 2"

Type of Line Repaired: Circle One

Type of Pipe: Galv.

Main Line Service Line

Valves Closed: None

Materials Used: 2" Repair Clamp

Repaired By: AL

Comments:

Water Division

Leak Detection

Leak Location: 903 Willowbank Rd

Date Reported: 10/12/2021

Date Repaired: 10/12/2021

Size Line Repaired: 1"

Type of Line Repaired: Circle One

Type of Pipe: Galvanized

Main Line Service Line

Valves Closed: Ø

Materials Used: ① 1x3" Redi Clamp

Repaired By: Robbie, Cory

Comments: _____

Water Division

Leak Detection

Leak Location: 636 Magnolia Dr

Date Reported: 6/10/2021

Date Repaired: 6/10/2021

Size Line Repaired: _____

Type of Line Repaired: Circle One

Main Line

Service Line

Type of Pipe: Galvanized

Valves Closed: _____

Ø

Materials Used: _____

① 2x3 Redi Clamp

Repaired By: _____

Cory

Comments: _____

Need New water line

Water Division

Leak Detection

Leak Location: 818 Palmetto ST

Date Reported: 12/29/2020

Date Repaired: 1/7/2021

Size Line Repaired: 2"

Type of Line Repaired: Circle One

Type of Pipe: GALVANIZED

Main Line

Service Line

Valves Closed: Ø

Materials Used: ② 2" Hymax Coupling
① 2"x3" BRASS Nipple
① 2"x6 BRASS Nipple
① 2" BRASS GATE VALVE

Repaired By: _____

Comments: Need New WATER line



Photo No. 1

Description: Nimmer St/Marshview Ln, Looking to Cypress Ct



Photo No. 2

Description: Nimmer St/Marshview Ln, Looking to Palmetto St



Photo No. 3

Description: Palmetto St/Orange St, Looking to Cypress Ct



Photo No. 4

Description: Palmetto St/Cypress Ct



Photo No. 5

Description: Cypress St, Looking to Palmetto St



Photo No. 6

Description: Palmetto St/Willowbank Rd



Photo No. 7

Description: Willowbank Rd/Palmetto St, Looking to Church St



Photo No. 8

Description: Palmetto St/Wood St, Looking North



Photo No. 9

Description: Palmetto St/ Magnolia Dr intersection



Photo No. 10

Description: Willowbank Rd/Palmetto St, Looking to Black River Rd



Photo No. 11

Description: Palmetto St/Willowbank Rd, Looking to Willowbank Rd (East)



Photo No. 12

Description: Willowbank Rd/Magnolia Dr Intersection



Photo No. 13

Description: Willowbank Rd/Wood St intersection



Photo No. 14

Description: Wood St, Looking East



Photo No. 15

Description: Magnolia Dr

2024 SANITARY SURVEY REPORT

Prepared for:
The City of Georgetown
System # 2210001

Prepared by:

Jonathan Atkins
South Carolina Department of Environmental Services
Bureau of Water



Date of Survey:
May 29, 2025

INTRODUCTION

On May 29, 2025, Jonathan Atkins of the South Carolina Department of Health and Environmental Control conducted a sanitary survey of the City of Georgetown's drinking water system. Pam Gaddy, Christopher Mullis, and Denver Gordon represented the City. The overall survey included inspections of the system's raw water sources, treatment facilities, distribution system facilities, programs, procedures, and records.

The following report contains a general physical description of the Georgetown drinking water system, including the raw water sources and pumping facilities, the surface water and groundwater treatment facilities and processes, and the distribution system facilities. The report also includes a list of survey findings and recommendations, as well as some general comments.

SYSTEM DESCRIPTION

The City of Georgetown owns and operates a potable water system that consists of a conventional surface water treatment plant, two wells with chlorination treatment, and an associated distribution system. The system serves approximately 9400 people through 5492 residential taps and 1104 non-residential taps. The permitted capacity of the surface water treatment plant is 6.0 MGD. The average finished water plant production for the twelve months of January 2024 to December 2024 was 1.160 MGD, with a maximum daily production of 1.4205 MG. About 90% of the City's water production is from the surface water treatment plant and about 10% is from the wells.

SURFACE WATER TREATMENT PLANT

Raw Water

Source

The surface water treatment plant uses the Great Pee Dee River as its sole raw water source, via a 26-mile canal owned by the International Paper Company. A single-level intake structure in the canal draws water through a manually cleaned bar screen, checked daily, into a 72-inch pipe to an on-shore pump station.

Pumping

Raw water is pumped through a 24-inch main approximately 2,700 feet to the treatment plant using the two pumps shown in the table below.

Raw Water Pumps

Pump #	Pump Type	Power (Hp)	Capacity (MGD)
1*	Horizontal Centrifugal	100	6.19
2*	Horizontal Centrifugal	100	6.19
Total Capacity			12.38
Reliable Capacity			6.19

* Both pumps installed in 2015

Raw water flows through a venturi meter and rate of flow controller.

Treatment

Raw Water Chemical Addition/Mixing

Ferric chloride and caustic soda are added to the raw water in the raw water line as it enters the treatment plant. The chemicals are mixed into the water by an in-line static mixer.

The coagulated water flows into one of two 20-inch lines, only one is open during normal operation. Then it flows to a four cell flocculation basin and a single sedimentation basin for conventional treatment.

Coagulated Water Chemical Addition

A flocculant aid polymer is fed into the last cell of the flocculation basin.

Flocculation

The flocculation basin has four cells equipped with vertical shaft, propeller-type flocculators, and can be configured to provide two-, three-, or four-stage flocculation with the use of multiple sluice gates and inlet valves. The basin is normally operated as a four-stage, tapered unit. The four cells are shown in the table below. New motors and gear boxes were installed in October 2020. Two of the units also had new shafts and propellers installed.

Flocculation Basin

Cell	Dimensions (ft)	Volume (gallons)
1-4	16x16x24 each	49,152 each
Total Volume		183,828
Total Detention Time (@ 6.0 MGD plant capacity)		0.5 hours

Sedimentation

Water flows from the last cell of the flocculation basin through a stilling wall into a single rectangular inclined plate sedimentation basin. The basin is equipped with a circular sludge rake and sloped bottom. Solids are continuously blown down to the sanitary sewer, and the basin is manually drained and washed approximately twice a year. The sedimentation basin details are shown in the table below.

Sedimentation Basin

Surface Area (ft²)	Depth (ft)	Volume (gallons)	Detention Time (hours) @ 6.0 MGD permitted capacity
2,004	25.5	382,243	1.5

Settled Water Chemical Addition

Chlorine and caustic soda are added to the settled water prior to filtration, in the pipe between the sedimentation basin and the filters, with a target pH of 9.0 to 9.2.

Filtration

Settled water is routed to four dual-media (sand and anthracite) Greenleaf filters, rated at 4.0 gpm/ft². The filter dimensions and surface areas are shown in the table below. The filters are equipped with air scours.

Filters

Filter #	Surface Dimensions (ft)	Surface Area (ft ²)
1-4	18 x 18 each	324 each
Total Surface Area		1296
Total Filtration Capacity		7.46 MGD

The City normally backwashes one filter per day for about 20 minutes using a 10-hp backwash pump, and filters to waste for about 30 minutes.

Filtered Water Chemical Addition

Corrosion inhibitor (zinc orthophosphate) and chlorine are added to the filtered water upstream of the clearwells.

Clearwells

Filtered water is routed to two, 1.5 million-gallon clearwells, in series with each other.

Finished Water Chemical Addition

Ammonia is added to the finished water downstream of the clearwells.

Finished Water Pumping

Finished water pumping is provided using the pumps shown in the table below:

Finished Water Pumps

Type	Power (Hp)	Capacity (MGD)
Horizontal Centrifugal	150	3
Horizontal Centrifugal	150	3
Horizontal Centrifugal	150	3
Total Capacity		9
Reliable Capacity		6

Pumps 1 & 3 have a VFD to change flow rate as required.

Chemical Storage

The chemicals shown in the table below are stored on site.

Chemical Storage		
Chemical	Bulk Storage (gal)	Day Tank (gal)
Ferric chloride	2 @ 10,000	500
Caustic soda	2@ 10,000	500
Chlorine	1-ton cylinders	NA
Ammonia	1,000	NA
Polymer	50-lb bags	NA
Zinc orthophosphate	1,000	68

Solids Handling

Filter backwash water and water from the manual wash down of the sedimentation basin are routed to the four backwash lagoons on site. The backwash solids and solids from the wash down of the sedimentation basin collect in the four backwash lagoons, and the decant water from the lagoons is discharged to the sanitary sewer. Solids from the lagoons are dredged out as needed and hauled to the local landfill. This occurs roughly every ten years. The lagoons were all cleaned out in 2018.

Emergency Power

Emergency power for the raw water pump station is provided using one 200-kW diesel generator. The #1 finished water pump is equipped with a second drive attached to a diesel engine for auxiliary power. A standby 250-kW diesel generator (upgraded from 150 to 250 in March 2020) is available, located outside the plant by the bulk storage tanks, to operate all other plant functions in the event of a power failure.

Reliable Plant Capacity

Reliable plant capacity is the lowest capacity in the treatment train, which includes the raw water source, raw and finished water pumping capacities with the largest pump out of service, filters, and other limiting process steps. For Georgetown's surface water treatment plant the reliable plant capacity is 6.0 MGD based on finished water pumping capacity.

Reliable Plant Capacity		
Capacity	Total (MGD)	Reliable (MGD)
Raw Water Pumping	12.38	6.19
Filtration	7.46	7.46
Finished Water Pumping	9	6
Reliable Plant Capacity		6

GROUNDWATER SYSTEM

The City of Georgetown's groundwater system consists of two wells, the King Well and Maryville Well. Currently these two wells are not being operated. When used the wells pump directly into the distribution system after disinfection treatment. The King Well and Maryville Well use a Tablet Chlorination system for disinfection. When used the well pumps are on timers and are primarily used to reduce operation of the surface water treatment plant. When used the Maryville well is set to pump no more than 16 hours a day, seven days per week. The Maryville well timer can also be adjusted as needed based on demand. When used the King well is set to pump from 4:00 am – noon and 4:00 pm – midnight seven days per week.

Wells

Well	Treatment	Estimated Yield (GPM)	Regulated Capacity (MGD)	2020 Average Production (MGD)
King	Tablet chlorination	265	0.254	0.211
Maryville	Tablet chlorination	275	0.264	0.232
Total Regulated Capacity (MGD)			0.518	
2020 Total Average Production (MGD)				0.443

The Maryville Well was upgraded from a 50 Hp to a 75 Hp motor in 2009.

DISTRIBUTION SYSTEM

Distribution Storage

Storage in the City of Georgetown's distribution system is provided using the three elevated storage tanks shown in the table below.

Elevated Distribution Storage Tanks

Tank	Capacity (gallons)
Maryville	250,000
Port Authority	500,000
Northside	250,000
Total Capacity	1,000,000

Northside Tank put into service July 2019.

Booster Pump Station

The City has one booster pump station, the Southside station, which contains two pumps rated at 700 gpm each.

FINDINGS AND RECOMMENDATIONS

Surface Water Plant

Facilities

The water treatment facilities appeared to be in good condition at the time of the survey.

Operation

As observed in previous surveys, the surface water plant appeared to be well operated, as did the Maryville Well and King Well. The quality of the finished water was very good based on both the inspection of the treatment plant and a review of the monthly operating reports and plant records. AWOP turbidity goals were achieved in 2024, see attached graphs. The City has standard and emergency procedures manuals that were prepared by an outside contractor in 2002 and the City reviews and updates these manuals yearly. The standard operating procedures manual was updated in 2021 and was undergoing an additional update at the time of the survey. The system's vulnerability assessment was updated in 2023. The staff was very knowledgeable during the survey in answering questions about the operation of the plant.

The City has procedures and targets in place to optimize treatment, including color-based coagulant dosing, plus 3.5 mg/L Cl₂ and 0.8 mg/L ammonia targets for chloramines. Backwash procedures are in place, and the staff conducts daily checks of chemical feed rates.

Certified Treatment Operators

For the surface water plant, the *State Primary Drinking Water Regulations* require an operator of the proper level, which is level B or better for the City of Georgetown plant, to be on duty and present at the plant any time the plant is in operation. The *State Primary Drinking Water Regulations* require groundwater treatment to be monitored by an operator of the appropriate grade, which is level C or better for the City of Georgetown wells, at a frequency to ensure proper operation, but in no case less than once per day. The table below shows the certified Georgetown treatment operators and their levels as provided by the City and verified on the SC Department of Labor, Licensing, and Regulation website. The City has three 'A', three 'B' treatment operators.

Certified Water Treatment Operators

Operator	Grade	#	Operator	Grade	#
Pamela Gaddy	A	4451	Denver Gordon	A	9894

Matthew Cox	A	6322	Kelly Brown	B	9543
Anthony Lee	B	07319	Caleb Wall	D	10282

Area-Wide Optimization Program (AWOP)

The Area-Wide Optimization Program (AWOP) is a program designed to improve public health protection from microbial contaminants through optimized turbidity goals for surface water treatment plants. For the calendar year of 2024, the City of Georgetown achieved both the settled water and filtered water AWOP turbidity goals.

The Department would like to congratulate the City of Georgetown for achieving both AWOP goals again in 2024, and for continuing to strive to meet the goals.

Laboratory

According to the laboratory certificate provided during the survey, and DHEC computer records, the Georgetown Filter Plant laboratory (#22002001) is certified to test for the parameters shown in the table below, with an expiration date of April 15, 2025.

Certified Lab Tests – City of Georgetown Water System (#22002001)

Alkalinity	pH	Turbidity
Calcium - Hardness	Residual Chlorine	Total Coliform / E. Coli
Color	Temperature	

TOC/DOC lab test are contracted out.

Fluoride is not added to water. Fluoride lab testing no longer performed.

The City performs and documents the quarterly verification with a primary standard on their Turbidity meters. The City stopped their weekly verifications in 2019 as this is no longer required by regulations.

Distribution System

Facilities

The Port Authority ("Yogi Bear") tank exterior was painted and the interior was sand blasted and coated in September 2020. Needs new sign on front gate with phone number.

The Northside Tank Needs new sign on front gate with phone number

The Maryville tank came online in 2015. The rest of the distribution facilities appeared to be in good shape.

The Main intake needs a new sign with phone number.

All tanks and booster stations need fence lines cleared of any branches and vines.

Operation

The distribution system appeared to be well operated at the time of the survey, and the facilities appeared to be visited at a suitable frequency.

Certified Distribution Operators

The *State Primary Drinking Water Regulations* require that each water system designate an operator of appropriate grade as the operator responsible for distribution system operation and maintenance. The appropriate grade for the City of Georgetown water distribution system is grade B. In addition, all personnel who make decisions that could affect water quality, water quantity, or distribution system integrity must be certified distribution system operators. The table below shows the Georgetown distribution operators and their levels as provided by the City. Since the previous survey the City has two 'A', one 'B', and one 'C' distribution system operators.

Certified Distribution System Operators

Operator	Grade	#	Operator	Grade	#
Anthony Lee	A	0524	Pamela Gaddy	C	147
Mathew Cox	B	775	Denver Gordon	A	5410

Disinfection Scheme/Disinfection Byproducts Rules Compliance

Disinfection Scheme

The City's current disinfection scheme is gas chlorination for pre-disinfection (post-settling) and chloramines for post-disinfection at the surface water plant, with tablet chlorination at the King well and Maryville wells.

Disinfection Byproducts Rules Compliance

Stage 2 compliance monitoring for the City of Georgetown began in the fourth quarter of 2013, with compliance based on locational running annual averages (LRAAs) at each of the City's Stage 2 monitoring sites.

LT2 Rule

The second round of LT2 testing is complete.

Lead and Copper Rule

Lead and Copper sampling is on a three-year schedule and was sampled in 2022.

Programs

Georgetown maintains distribution system programs in the areas shown below.

Cross Connection Control/Backflow Prevention

Georgetown requires backflow prevention devices on cross connections to their water system, and in accordance with State regulations requires that a certified backflow prevention device inspector to test those devices annually. Lawn irrigation

systems are included in the program but if the irrigation meter has been replaced with a residential dual check valve, the testable device can be removed. The owner is responsible for the removal of the device and paperwork must be sent to the Water Utilities Office with information of the device that was removed and the removal date. If the irrigation meter does not have a residential dual check valve and is larger than 1 inch, then there must be a testable device and tested annually. Potable water at the treatment facilities appeared to be adequately protected with backflow prevention devices, which are tested by a contractor not in house.

The City sends out annual reminder letters for customers to test their backflow device. This is performed manually with paper files. The City tried implementing a software program but because of too many problems and lack of tech support they went back to paper files. The City has their own regulation, Article VIII, which details their Cross Connection Program. This Article VIII allows the City to turn off water service to anyone not testing their backflow device as requested in the annual reminder letter. New tap applications undergo a backflow evaluation during plan review at the distribution office, and meters are not set without appropriate backflow prevention.

Valve and Hydrant Maintenance

Georgetown has a valve and hydrant maintenance program in place. The City has over 600 valves and continues to exercise them on a three-year cycle (three system sections, one exercised each year) and to make any necessary repairs. The City's approximately 500 hydrants are flow tested annually by the fire department with assistance from the distribution system staff. The fire department performs routine maintenance and the City's distribution operators make any necessary repairs. All valve and hydrant testing and maintenance activities are documented.

Flushing

Georgetown flushes systematically (inside to out) yearly during hydrant flow testing. As mentioned above, this is done by the fire department with assistance from the distribution operators. The City continues to flush in response to customer complaints as well.

Water Loss Control

Georgetown conducts a yearly water audit in which they try to account for all water consumed both revenue and non-revenue, as recommended by the AWWA. The City is using the free audit software that is available from the AWWA website, however, they are having problems using it. They have reached out and will be receiving help shortly.

Mapping

Georgetown has maps of the distribution piping system and components, plus bacteriological and DBP sample sites. The City is updating their maps with GIS, and most of the features have been mapped, except meters and valves.

CONCLUSION

Based on the May 29, 2025, sanitary survey, the Department gives the City of Georgetown water system an overall rating of **Satisfactory**. The Department would like to again thank all of the Georgetown staff members who assisted with the survey. If you have any questions or corrections regarding this report or any other regulatory issues, please call Jonathan Atkins at 803-898-4201.

Preliminary Project Schedule

Willowbank Water Main Improvements
City of Georgetown, South Carolina
May 28, 2025

Key Milestones	Completion Date
Notice to Proceed Issued	5/21/2025
Complete Site Topographic & Utility Survey	6/23/2025
Complete Preliminary Plans for City Review (60%)	7/25/2025
Complete Preliminary Plans for City Review (90%)	8/22/2025
Complete Preliminary Plans for City Review (100%)	9/19/2025
Complete Cost Estimate for 100% Plans	9/19/2025
Submit Permit Application Packages	9/19/2025
Obtain Permit Approvals	11/3/2025
Advertise for Construction Bids	11/7/2025
Conduct Bid-Opening	12/8/2025
Construction Contract Award	12/12/2025
Construction Notice to Proceed	1/5/2026
Construction Completion & Close Out	7/4/2026

- Notes:**
1. Permitting period is based on 45 days
 2. Construction period is based on 180 days

City of Georgetown : CIP Listing

FY26 BUDGET REPORT FOR CITY OF GEORGETOWN, SC

GL #	Project # or VEH/EQ#	Description	Amount
Water Distribution			
0031.15.00.9000.3500	1518	MARYVILLE WATER DIST. PHASE II (CONSTRUCTION)	1,800,000.00
0031.15.00.9000.3500	1520	FRONT STREET IMPROVEMENTS (ENGINEERING ONLY)	200,000.00
0031.15.00.9000.3500	1519	WILLOWBANK WATER MAIN IMPROVEMENTS (CONSTRUCTION : January 2026-September 2026)	2,400,000.00
0031.15.00.9000.3500	1517	BLACK RIVER RD WIDENING (ENGINEERING ONLY) : Asset #25047	50,000.00
0031.15.00.9000.3500	N/A	GIS UTILITIES	30,000.00
0031.15.00.9000.3500	N/A	RW METER VAULT	100,000.00
0031.15.00.9000.3500	N/A	WATER METERS/NODES (10%)	150,000.00
0031.15.00.9000.3500	1521	WATER MAIN UPGRADES : THOMPSON & LOBLOBBY STREETS	104,185.00
0031.15.00.9000.4200	1882	SKID -STEER REPLACEMENT	65,000.00
0031.15.00.9000.4300	N/A	DUMP TRAILER	12,000.00
Water Treatment Plant			
0031.16.00.9000.3000	N/A	VENTILATION FOR ELECTRICAL ROOM	40,000.00
0031.16.00.9000.3300	1612	WTP ROOF REPAIRS	120,000.00
0031.16.00.9000.3300	N/A	RAW WATER VALVE REPLACEMENT	30,000.00
0031.16.00.9000.3300	1610	HYPOCHLORITE DISINFECTION SYSTEM (ENG.)	250,000.00
0031.16.00.9000.3300	1611	REHAB OLD SED BASIN & LIGHTING	525,000.00
0031.16.00.9000.4100	2702	REPLACE 2006 FORD ESCAPE	45,000.00
Water Administration			
0031.41.00.9000.3000	N/A	HEAVY EQUIPMENT STORAGE	60,000.00
0031.41.00.9000.3000	N/A	DEDICATED LOCKER ROOM RENOVATION	20,000.00
0031.41.00.9000.3000	N/A	BATHROOM RENOVATIONS	25,000.00
0031.41.00.9000.3000	N/A	INTERIOR LIGHTING	10,000.00
0031.41.00.9000.4100	1515	REPLACEMENT OF VEHICLE 1500 TO TRANSFER TO ENG. DEPT.	45,000.00
Wastewater Collections			
0032.18.00.9000.0911	1820/1821	SEWER PUMP STATION #11 REPLACEMENT (CONTINGENCY) SCIP	500,000.00
0032.18.00.9000.3700	1817	BLACK RIVER RD WIDENING (ENGINEERING ONLY)	50,000.00
0032.18.00.9000.3700	1824	BELLE ISLE WELL REPAIRS	50,000.00
0032.18.00.9000.3700	1827	MAYBANK STATION REPAIRS	20,000.00
0032.18.00.9000.3700	1826	SANITARY SEWER AND ENGINEERING SURVEYS	500,000.00
0032.18.00.9000.3700	N/A	GIS SYSTEM	30,000.00
0032.18.00.9000.4100	2704	REPLACEMENT OF MAINT. SERVICE TURCK (07)	58,000.00
0032.18.00.9000.4200	N/A	BACKHOE	100,000.00
0032.18.00.9000.4200	N/A	RODDER/JETTER	50,000.00
0032.18.00.9000.4300	N/A	ARROW BOARD	20,000.00
0032.18.00.9000.4300	N/A	CITI : SCADA from FY25 PO #2025-0306	61,525.50
Wastewater Treatment Plant			
0032.34.00.9000.4300	N/A	STORM MODE PROGRAM FOR SBR'S (EQUIPMENT AND PROGRAMMING)	0.00
0032.34.00.9000.3000	3408	WWTP ROOF REPAIRS-LAB AND OFFICES	125,000.00
0032.34.00.9000.3900	3409	SBR #1 ENGINEERING	100,000.00
0032.34.00.9000.4200	1826	FORKLIFT	60,000.00
0032.34.00.9000.4200	2719	CRANE TRUCK	300,000.00
0032.34.00.9000.4300	N/A	SPARE DECANT MOTOR	35,000.00
0032.34.00.9000.4300	N/A	DECANT PLC SPARES/SCREEN LIFT ARM	50,000.00
0032.34.00.9000.4300	N/A	REUSE PUMP FOR CL2 POND (4)	80,000.00
0032.34.00.9000.4300	N/A	PRESS BUILDING PLC REPLACEMENT	0.00
0032.34.00.9000.4300	N/A	SAMPLER	12,000.00
0032.34.00.9000.4300	N/A	20 HP SBR MOTOR (2)	25,000.00
0032.34.00.9000.4300	N/A	25 HP SBR MOTOR	25,000.00
0032.34.00.9000.4300	N/A	EXPANSION TANK	23,474.50
Stormwater			
0033.40.00.9000.0956	4015	EDA HISTORIC DISTRICT SW PROJECT (CONTINGENCY)	300,000.00
0033.40.00.9000.1000	4016	N. MERRIMAN ROAD-CONGDON STREET IMPROVEMENTS (CONSTRUCTION)	2,100,000.00
0033.40.00.9000.1000	4017	Stormwater Pump Station Improvements	Page 157 of 386

SC Water Utility Viability Tool Results (v2.1)

Date Completed: 9/5/2025

Utility Name

City of Georgetown

Viability Score

63 / 100 = 63%

Note: Items that did not receive full potential points are in bold red font, with the points earned shaded in light orange.

Your Response	Points Earned	Scoring Method
Step 1. Infrastructure		
19 / 23 = 83%		
Primary system service population	3,300-10,000	2 / 4
		> 10,000 = 4 points
		3,300 - 10,000 = 2 points
		< 3,300 = 0 points
Services provided	Water & Sewer	not scored
Date of last rate increase	Less than 2 years ago	5 / 5
		< 2 years ago = 5 points
		2-5 years ago = 2 points
		> 5 years ago = 0 points
Monthly residential water service bill	\$29.00	See calculated measure in financial section
Monthly residential sewer service bill	\$29.50	See calculated measure in financial section
Estimated age of water distribution assets	70	0 / 2
Estimated age of water pumping/treatment assets	60	
Estimated age of wastewater collection assets	80	
Estimated age of wastewater pumping/treatment assets	60	
Any sanitary survey inspections in the past 5 years?	Yes	not scored
Any wastewater compliance inspections in the past 5 years?	No	not scored
Water System Compliance		Water & sewer scored together:
Active consent or administrative order (CO)?	No	Active CO = 0 points
Inactive/closed consent/admin orders in last 5 years	0	
Notices of Violation in last 5 years	0	Inactive/closed CO > 0 and/or Unsats > 1 (no active CO) = 4 points
Unsatisfactory sanitary survey inspections in last 5 years	0	
Sewer System Compliance		
Active consent or administrative order?		NOV > 0 and/or Unsats = 1 (and no active or closed CO) = 6 points
Inactive/closed consent/admin orders in last 5 years	0	
Notices of Violation in last 5 years	0	
Unsatisfactory compliance inspections in last 5 years	0	0 Unsats, NOV's, CO's = 12 points
Step 2. Managerial/Operational		
8 / 11 = 73%		
Current capital improvement plan?	Yes	3 / 3
Asset management program?	No	0 / 1
GIS mapping?	Yes	2 / 2
Emergency Preparedness Plan?	Yes	1 / 1
Long-term staff vacancies	0	1 / 1
Long-term board vacancies	0	1 / 1
Governing body members trained related to operation and management of a utility in the last 2 years	None	0 / 2
		All = 2 points
		Some = 1 point
		None = 0 points
Drinking Water Operator	Full-Time Employee	not scored
Wastewater Operator	Full-Time Employee	not scored
Step 3. Socio-Economics		
0 / 12 = 0%		
Primary Utility Service Area	Georgetown city	not scored
Population Change	0.54%	0 / 3
		≥ SC-wide rate (136%) = 3 points
Median Household Income	\$57,704	0 / 3
		≥ SC-wide rate (\$66,818) = 3 points
Poverty Rate	15.80%	0 / 3
		≤ SC-wide rate (14.2%) = 3 points
Unemployment Rate	4.6%	0 / 3
		≤ SC-wide rate (4.1%) = 3 points

SC Water Utility Viability Tool Results (v2.1)

Date Completed: 9/5/2025

Utility Name

City of Georgetown

Viability Score

63 / 100 = 63%

Note: Items that did not receive full potential points are in bold red font, with the points earned shaded in light orange.

Your Response	Points Earned	Scoring Method
Step 4. Financial		
36 / 54 = 67%		
Using audited financials?	Yes	4 / 4 = 4 points
Other Source Used		not scored
Fiscal Year Source		not scored
Step 4a. Balance Sheet		
Unrestricted Cash	\$6,520,225.00	see calculated values below
Total Outstanding Long Term Debt	\$11,865,908.00	see calculated values below
Fixed Assets Net of Accumulated Depreciation	\$37,129,589.00	see calculated values below
Step 4b. Income Statement		
Operating Revenue	\$9,042,601.00	see calculated values below
Operating Expenses	\$6,902,502.00	see calculated values below
Annual Depreciation Expense	\$1,802,482.00	see calculated values below
Change in Net Assets	\$2,748,716.00	5 / 5 > \$0 = 5 points
Annual Interest Expense	\$399,516.00	see calculated values below
Step 4c. Statement of Cash Flows		
Annual Debt Principal Payments	\$1,165,816.00	see calculated values below
Step 4d. Fund Transfers		
County or Municipal Owned?	Yes	Non-county/municipal = N/A
Transfers to/from General Fund (GF)	Transfers to GF of 5-10% of Gross Revenues	2 / 5
		No Transfers = 5 points
		Transfers from GF = 0 points
		Transfers to GF of 5-10% of Gross Revenues = 2 points
		Transfers to GF > 10% of Gross Revenues = 0 points
Step 4e. Calculated Financial Measures		
Debt Service Coverage (Operating Revenues - Operating Expenses + Annual Depreciation Expense) / (Annual Interest Expense + Annual Debt Principal Payments)	2.5	10 / 10
		< 1.1 or unknown = 0 points
		≥ 1.1 but < 1.25 = 3 points
		≥ 1.25 but < 1.50 = 5 points
		≥ 1.50 but < 2.0 = 8 points
Days Cash on Hand (Unrestricted Cash * 365 days/year) / (Operating Expenses - Annual Depreciation Expense)	467	10 / 10
		< 90 days = 0 points
		≥ 90 but < 180 days = 5 points
		≥ 180 but < 240 days = 8 points
		> 240 days = 10 points
Debt to Net Fixed Assets Total Outstanding Long-Term Debt / Net Fixed Assets	32%	5 / 5
		Unrestricted Cash or Op. Expenses = 0 or Unknown = 0 points
		Less than 50% = 5 points
Asset Conditions Net Fixed Assets / Annual Depreciation Expense	21	0 / 5
		Long Term Debt or Net Fixed Assets Unknown = 0 points
Annual Bill as % of MHI (Monthly Bill * 12 months * 100) / Median Household Income	Water Bill: 0.60% of MHI Sewer Bill: 0.61% of MHI	0 / 10
		Long Term Debt = 0 = N/A
		≥ 25 years = 5 points
		Net fixed assets or depreciation expense unknown or =0 = 0 points
		If Water/Sewer Only
		≥1% and <1.25% = 4 points
		≥1.25% and <2% = 10 points
		If Both Water & Sewer:
		Water: ≥1% and <1.25% = 2 points
		Water: ≥1.25% and <2% = 5 points
		Sewer: ≥1% and <1.25% = 2 points
		Sewer: ≥1.25% and <2% = 5 points

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Executive Office
Scott Whittier, City Administrator
Office: (843) 545-4175
Fax: (843) 546-5435

September 4, 2025

South Carolina Rural Infrastructure Authority
Office of Rural Grants
1201 Main Street, Suite 1600
Columbia, SC 29201

Project Name: Willowbank Watermain Improvements

Thank you for the opportunity to apply for a Basic Infrastructure Grant to replace residential water mains. If the grant is awarded, the City of Georgetown will ensure compliance with all pertinent regulations and policies. The City will agree to the following:

- Committing adequate time and resources to facilitate the replacement of City water mains.
- The City has budgeted out of its Water Distribution Fund the financial resources to pay the total project cost as outlined with RIA reimbursement of 62.5% of the project construction cost. Funds are budgeted for fiscal year 2026 for all non-construction costs. The estimated cost of this project is \$2,498,500.00

The City of Georgetown staff, City Council, and its residents support this project 100%. It is our hope that upon review of the enclosed application and project proposal that the RIA grant review panel will award the necessary funds to refurbish this aging infrastructure to ensure consistency and reliability to the City's residents. It will also provide improved capacity to fire hydrants that are crucial for preventing loss of life and extensive property damage. Thank you for this opportunity to submit this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Whittier".

Scott Whittier
City Administrator

Drawer 939
Georgetown, SC 29442



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Fire
Issue Under Consideration:	Motion to Approve purchase and payment in the amount of \$129,821.04 to Motorola Solutions for Replacement of Radios.
Amount Requested:	\$129,821.04
In Current Budget?:	Yes
If not, please explain:	
Financial Impact:	\$129,821.04
Points to Consider:	To replace existing radios that are reaching the end of their service life.
Options:	1. Approve or Deny
Staff Recommendation:	Approve

Reviews:

Amy Skidmore
 Charlie Cribb
 Scott Whittier
 Stephanie Buccione

Created/Initiated
 Approved
 Approved
 Final Approval

Approver
 Approver
 Approver
 Approver

Attachments:

1. Motorola Solutions Quote



QUOTE-3283983
City of Georgetown FD Mobiles and
Portables Quote

Billing Address:
GEORGETOWN FIRE DEPT, CITY
OF
PO BOX 939
GEORGETOWN, SC 29442
US

Shipping Address:
GEORGETOWN FIRE DEPT, CITY
OF
1405 PRINCE ST
GEORGETOWN, SC 29440
US

Quote Date:09/03/2025
Expiration Date:11/02/2025
Quote Created By:
Darryl Buckner
Account Executive
darrylbuckner@callmc.com
843-901-0191

End Customer:
GEORGETOWN FIRE DEPT, CITY OF
Charlie Cribb
ccribb@georgetownsc.gov
843-545-4200

Contract: 19009 - SOUTH CAROLINA,
STATE OF-4400021163
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced						
1	M22URS9PW1BN	MOBILE RADIO APX4500 ENHANCED 7/800 MHZ	1		\$2,356.00	\$1,531.40	\$1,531.40
1a	HA00692AA	ADD: 7Y ESSENTIAL SERVICE LTM	1		\$454.00	\$454.00	\$454.00
1b	G831AD	ADD: SPKR 15W WATER RESISTANT	1		\$71.00	\$46.15	\$46.15
1c	GA00580AA	ADD: TDMA OPERATION	1		\$530.00	\$324.00	\$324.00
1d	G201AA	ADD: GREEN COLORED HOUSING (O2 CH)	1		\$30.00	\$19.50	\$19.50
1e	G67DQ	ADD: REMOTE MOUNT O2 APXM	1		\$350.00	\$227.50	\$227.50
1f	QA02812AE	ADD: P25 9600 TRUNKING W/ INTEROPERABILITY	1		\$2,436.00	\$1,583.40	\$1,583.40
1g	G892AB	ENH:HAND MIC,GCAI WTR RESISTANT APX	1		\$85.00	\$55.25	\$55.25



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1h	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	1		\$0.00	\$0.00	\$0.00
1i	GA00804AB	ADD: APX O2 CH (IMPACT GREEN)	1		\$579.00	\$376.35	\$376.35
1j	G610AC	ADD: REMOTE MOUNT CABLE 30 FT APX	1		\$30.00	\$19.50	\$19.50
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1		\$0.00	\$0.00	\$0.00
1l	QA09113AB	ADD: BASELINE RELEASE SW	1		\$0.00	\$0.00	\$0.00
1m	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	1		\$0.00	\$0.00	\$0.00
1n	G174AD	ADD: ANT 3DB LOW- PROFILE 762-870	1		\$50.00	\$32.50	\$32.50
Product Services							
2	LSV00Q00202A	DEVICE PROGRAMMING	16		\$71.43	\$71.43	\$1,142.88
3	LSV00Q00203A	DEVICE INSTALLATION	5		\$214.29	\$214.29	\$1,071.45
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
4	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	3		\$3,764.00	\$2,559.52	\$7,678.56
4a	G90AC	ADD: NO MICROPHONE NEEDED APX	3		\$0.00	\$0.00	\$0.00
4b	G72AD	ADD: APX O3 HANDHELD CH	3		\$1,114.00	\$757.52	\$2,272.56
4c	HA00694AA	ADD: 7Y ESSENTIAL SERVICE HTM	3		\$604.80	\$604.80	\$1,814.40
4d	GA00580AA	ADD: TDMA OPERATION	3		\$530.00	\$324.00	\$972.00
4e	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	3		\$1,412.00	\$960.16	\$2,880.48
4f	G67DR	ADD: REMOTE MOUNT O3 APXM	3		\$350.00	\$238.00	\$714.00
4g	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	3		\$0.00	\$0.00	\$0.00
4h	W432AG	ADD: AUXILIARY SPKR 13W (3.2OHM)	3		\$85.00	\$57.80	\$173.40
4i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	3		\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
4j	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	3		\$607.00	\$412.76	\$1,238.28
4k	QA09113AB	ADD: BASELINE RELEASE SW	3		\$0.00	\$0.00	\$0.00
4l	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	3		\$0.00	\$0.00	\$0.00
4m	G174AD	ADD: ANT 3DB LOW- PROFILE 762-870	3		\$50.00	\$34.00	\$102.00
4n	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	3		\$353.00	\$240.04	\$720.12
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
5	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	1		\$3,764.00	\$2,559.52	\$2,559.52
5a	HA00694AA	ADD: 7Y ESSENTIAL SERVICE HTM	1		\$604.80	\$604.80	\$604.80
5b	GA00580AA	ADD: TDMA OPERATION	1		\$530.00	\$324.00	\$324.00
5c	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	1		\$1,412.00	\$960.16	\$960.16
5d	G67DT	ADD: REMOTE MOUNT E5 APXM	1		\$350.00	\$238.00	\$238.00
5e	GA00092AU	ADD: APXM DUAL E5 CH	1		\$671.00	\$456.28	\$456.28
5f	G892AB	ENH:HAND MIC,GCAI WTR RESISTANT APX	2		\$85.00	\$57.80	\$115.60
5g	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	1		\$0.00	\$0.00	\$0.00
5h	W432AG	ADD: AUXILIARY SPKR 13W (3.2OHM)	2		\$85.00	\$57.80	\$115.60
5i	G610AC	ADD: REMOTE MOUNT CABLE 30 FT APX	2		\$30.00	\$20.40	\$40.80
5j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1		\$0.00	\$0.00	\$0.00
5k	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	1		\$607.00	\$412.76	\$412.76
5l	GA01670AA	ADD: APX E5 CONTROL HEAD	1		\$767.00	\$521.56	\$521.56
5m	QA09113AB	ADD: BASELINE RELEASE SW	1		\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
5n	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	1		\$0.00	\$0.00	\$0.00
5o	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	1		\$50.00	\$34.00	\$34.00
5p	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	1		\$353.00	\$240.04	\$240.04
	APX™ NEXT	APX NEXT XE MULTI					
6	H55TGT9PW8AN	PORTABLE RADIO APX NEXT; ALL-BAND MODEL 4.5	2		\$8,818.00	\$5,731.70	\$11,463.40
6a	QA09016AA	ADD: LTE FOR VERIZON LTE SERVICE	2		\$0.00	\$0.00	\$0.00
6b	QA02006AE	ADD: APX NEXT XE M4.5 RUGGED RADIO	2		\$824.00	\$535.60	\$1,071.20
6c	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	2		\$0.00	\$0.00	\$0.00
6d	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	2		\$607.00	\$394.55	\$789.10
6e	QA09001AM	ADD: WIFI CAPABILITY	2		\$353.00	\$229.45	\$458.90
6f	QA08853AA	ADD: CPS ENABLEMENT	2		\$0.00	\$0.00	\$0.00
6g	QA09028AA	ADD: VIQI VC RADIO OPERATION	2		\$118.00	\$76.70	\$153.40
6h	H38DA	ADD: SMARTZONE OPERATION	2		\$1,412.00	\$917.80	\$1,835.60
6i	H499KC	ENH: SUBMERSIBLE (DELTA T)	2		\$177.00	\$115.05	\$230.10
6j	QA00580BA	ADD: TDMA OPERATION	2		\$530.00	\$344.50	\$689.00
6k	QA09113AA	ADD: BASELINE RELEASE SW	2		\$0.00	\$0.00	\$0.00
6l	Q361CD	ADD: P25 9600 BAUD TRUNKING	2		\$353.00	\$229.45	\$458.90
6m	Q173CA	ADD: SMARTZONE OMNILINK	2		\$0.00	\$0.00	\$0.00
7	PSV01S02944A	PROVISIONING SUPPORT	1		\$0.00	\$0.00	\$0.00
8	LSV01S03446A	APX NEXT DMS ESSENTIAL	2	7 YEARS	\$484.60	\$484.60	\$969.20
9	SSV01S01406A	APX NEXT SMARTCONNECT SUBSCRIPTION	2	5 YEARS	\$720.00	\$720.00	\$1,440.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
10	NNTN9217A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION UL2054 DIV2 IP68 4400T	3		\$284.35	\$213.26	\$639.78
11	PMMN4136B	XVP830 REMOTE SPEAKER MICROPHONE, NO CHANNEL KNOB	2		\$520.00	\$353.60	\$707.20
12	PMPN4604A	CHARGER, DESKTOP SINGLE UNIT IMPRES 2 FAST, US/NA	11		\$221.64	\$150.72	\$1,657.92
	APX™ N70	APX N70XE					
13	H35UCT9PW8AN	PORTABLE RADIO APX N70 7/800 MODEL 4.5	9		\$5,365.00	\$3,487.25	\$31,385.25
13a	H499KC	ENH: SUBMERSIBLE (DELTA T)	9		\$177.00	\$115.05	\$1,035.45
13b	QA08853AA	ADD: CPS ENABLEMENT	9		\$0.00	\$0.00	\$0.00
13c	QA09001AM	ADD: WIFI CAPABILITY	9		\$353.00	\$229.45	\$2,065.05
13d	QA09028AA	ADD: VIQI VC RADIO OPERATION	9		\$118.00	\$76.70	\$690.30
13e	QA01427AM	ALT: APX N70 XE HOUSING GREEN	9		\$30.00	\$19.50	\$175.50
13f	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	9		\$0.00	\$0.00	\$0.00
13g	QA02006AG	ADD: APX N70 XE M4.5 RUGGED RADIO	9		\$824.00	\$535.60	\$4,820.40
13h	H38DA	ADD: SMARTZONE OPERATION	9		\$1,412.00	\$917.80	\$8,260.20
13i	Q173CA	ADD: SMARTZONE OMNILINK	9		\$0.00	\$0.00	\$0.00
13j	Q361CD	ADD: P25 9600 BAUD TRUNKING	9		\$353.00	\$229.45	\$2,065.05
13k	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	9		\$607.00	\$394.55	\$3,550.95
13l	QA00580BA	ADD: TDMA OPERATION	9		\$530.00	\$344.50	\$3,100.50
14	LSV01503060A	APX N70 DMS ESSENTIAL	9	7 YEARS	\$432.43	\$432.43	\$3,891.87
15	PMNN4818A	BATT IMPRES 2 LIION TIA4950 IP68 3650T	10		\$270.00	\$202.50	\$2,025.00
16	PMMN4154B	XVE500 DIV 1 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB, UL	9		\$800.00	\$544.00	\$4,896.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



QUOTE-3283983
City of Georgetown FD Mobiles and
Portables Quote

Subtotal	\$122,598.02
Estimated Tax	\$7,223.02
Grand Total	\$129,821.04(USD)



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Water Utilities
Issue Under Consideration:	Motion to approve second reading of an ordinance amending Chapter 22-Utilities, Article III, Division 6, Section 22-126 The Pretreatment Ordinance for the City of Georgetown, South Carolina to reflect updates as required by SCDES as a conditions of the City's upcoming renewal of the NPDES Wastewater permit.
Amount Requested:	NA
In Current Budget?:	NA
If not, please explain:	NA
Financial Impact:	NA
Points to Consider:	The following updates are to this Industrial Pretreatment Program included in the City Ordinance. Chapter 22, Article 3, Division 6. 1. Some small grammar corrections and change of DHEC to DES. 2. Definition of Dilution, Section 2.6 clarified. 3. Industrial Wastewater Discharge Permit Decisions, Section 4.7 expanded to include reasons for denial of permit. 4. Wastewater Analysis, Section 4.1 rewritten for clarity. 5. Section 5 completely rewritten with more process structure and clarity 6. Section 10.5 Cease and Desist Orders updated and expanded 7. Reconnection of Utility Service, Section 11.5 added.

	8. Sections 13.3 Upset and 13.4 Prohibited Discharge Standards added to this section 9. Sections 15 and 16 were added. 10. For the Enforcement Response Plan (ERP) [Attachment B of the Ordinance], Section II part E was added concerning significant noncompliance. 11. For the ERP, Section III, additional formal actions were added to the list. 12. For the ERP, Section IV, the penalty calculations were simplified.
Options:	Approve or deny
Staff Recommendation:	Staff recommends approval of these changes

Reviews:

Stephanie Buccione

Created/Initiated

Approver

Attachments:

1. Amend Pretreatment Ordinance 08.15.25
2. ORDINANCE 2025 UPDATE WITH ATTACHMENTS
3. 2025 Pretreatment Program Fees

**AN ORDINANCE AMENDING CHAPTER 22-UTILITIES, ARTICLE III, DIVISION 6, SECTION 22-126
THE PRETREATMENT ORDINANCE FOR THE CITY OF GEORGETOWN, SOUTH CAROLINA TO
REFLECT UPDATES AS REQUIRED BY SCDES AS A CONDITION OF THE CITY’S UPCOMING
RENEWAL OF THE NPDES WASTEWATER PERMIT**

WHEREAS, On September 19, 2019 pursuant to Chapter 22 – Utilities, Article III, Division 6, Section 22-126, the City of Georgetown amended the Pretreatment Ordinance; and

WHEREAS, Section 22-55 of the Sewers and Sewer Service Ordinance of the City of Georgetown provides that the Sewers and Sewer Service Ordinance may be amended from time to time by the Mayor and City Council

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Georgetown, in Council duly assembled, that the Pretreatment Ordinance of the City of Georgetown be amended by changing the following sections: Section 2.6, Section 4.1 and 4.7, Section 5 (completely rewritten), Section 10.5, Section 11.5 added, Section 13.3 and 13.4 added, Section 15 and 16 were added. The Enforcement Response Plan (ERP) [Attachment B of the Ordinance], Section II, part E was added. For the ERP, Section III was updated to include additional formal actions, and Section IV, the penalty calculations were simplified.

And that the Pretreatment Ordinance of the City of Georgetown be amended by revising Attachment C Pretreatment Program Fees to reflect new Program Fees.

BE IT FURTHER ORDAINED, that such changes shall be made to the Pretreatment Ordinance of the City of Georgetown. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

ATTEST:

Stephanie Buccione, City Clerk

Carol Jayroe, Mayor

First Reading: 08/21/25

Approved as to Form:

Second Reading: 09/18/25

Elise F. Crosby, City Attorney



CITY OF GEORGETOWN

SOUTH CAROLINA

PRETREATMENT ORDINANCE

Updated by Shealy Consulting, LLC
August 2025



SECTION 1—GENERAL PROVISIONS

1.1 Purpose and Policy

This Ordinance establishes uniform requirements for all Users of the City of Georgetown's Publicly Owned Treatment Works (POTW) and ensures the City's compliance with all applicable State and Federal regulations. The Federal Clean Water Act of 1977 (Public Law 95-217) mandates that the U.S. Environmental Protection Agency (EPA) implement a National Pretreatment Program. Pursuant to this mandate, the EPA promulgated the "General Pretreatment Regulations for Existing and New Sources" (40 CFR Part 403) on January 28, 1981. These regulations require the development, submission, review, and approval of Local Pretreatment Programs. In South Carolina, these requirements are implemented through Regulation 61-9, Section 403, with the following objectives:

- A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;
- B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;
- C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
- D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;
- E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the Publicly Owned Treatment Works; and
- F. To enable City of Georgetown to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

This Ordinance shall apply to all Users of the Publicly Owned Treatment Works. The Ordinance authorizes the issuance of individual wastewater discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires User reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

1.2 Administration

Except as otherwise provided herein, the Water Utilities Manager shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted to or duties imposed upon the Water Utilities Manager may be delegated by the Water Utilities Manager to a duly authorized City of Georgetown employee.

1.3 Abbreviations

The following abbreviations, when used in this Ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand
BMP – Best Management Practice
BMR – Baseline Monitoring Report
CFR – *Code of Federal Regulations*
CIU – Categorical User
COD – Chemical Oxygen Demand
EPA – U.S. Environmental Protection Agency
gpd – gallons per day
IU – User
mg/l – milligrams per liter
NPDES – National Pollutant Discharge Elimination System
NSCIU – Non-Significant Categorical Industrial User
POTW – Publicly Owned Treatment Works
RCRA – Resource Conservation and Recovery Act
SCDES – South Carolina Department of Health and Environmental Control
SIU – Significant Industrial User
SNC – Significant Noncompliance
TSS – Total Suspended Solids
U.S.C. – United States Code

1.4 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this Ordinance, shall have the meanings hereinafter designated.

Act or “the Act”: The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. Section 1251 et seq.

Approval Authority: The South Carolina Department of Environmental Services (SCDES), Division of Domestic Wastewater.

Authorized or Duly Authorized Representative of the User:

If the User is a corporation:

- (a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- (b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit or general permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to City of Georgetown.

Biochemical Oxygen Demand or BOD₅: The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/L).

Best Management Practices or BMPs: Means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

Categorical Pretreatment Standard or Categorical Standard: Any regulation containing pollutant discharge limits promulgated by EPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. Section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

Categorical User: A User subject to a categorical Pretreatment Standard or categorical Standard.

The City: The City of Georgetown or the City Council of the City of Georgetown.

Chemical Oxygen Demand or COD: A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

Control Authority: The City of Georgetown

Daily Maximum: The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

Daily Maximum Limit: The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

Environmental Protection Agency or EPA: The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

Existing Source: Any source of discharge that is not a "New Source."

Grab Sample: A sample that is taken from a waste stream without regard to the flow in the waste stream and over a period not to exceed fifteen (15) minutes.

Indirect Discharge or Discharge: The introduction of pollutants into the POTW from any nondomestic source.

Instantaneous Maximum Allowable Discharge Limit: The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

Interference: A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the City's NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: Section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

Local Limit: Specific discharge limits developed and enforced by City of Georgetown upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

Medical Waste: Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

Monthly Average: The sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

Monthly Average Limit: The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

New Source:

Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under Section 307(c) of the Act that will be applicable to such source if such standards are thereafter promulgated in accordance with that Section, provided that:

- (a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
- (b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
- (c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

Construction of a New Source as defined under this paragraph has commenced if the owner or operator has begun, or caused to begin, as part of a continuous onsite construction program:

- (i) Any placement, assembly, or installation of facilities or equipment; or
- (ii) Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or
- (iii) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified

without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

Noncontact Cooling Water: Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

Pass Through: A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of [the City's] NPDES permit, including an increase in the magnitude or duration of a violation.

Person: Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

pH: A measure of the acidity or alkalinity of a solution expressed in standard units.

Pollutant: Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

Pretreatment: The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

Pretreatment Requirements: Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

Pretreatment Standards or Standards: Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

Prohibited Discharge Standards or Prohibited Discharges: Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 2.1 of this Ordinance.

Publicly Owned Treatment Works or POTW: A treatment works, as defined by Section 212 of the Act (33 U.S.C. Section 1292), which is owned by City of Georgetown. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

Septic Tank Waste: Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

Sewage: Human excrement and gray water (household showers, dishwashing operations, etc.).

Significant Industrial User (SIU): A User subject to categorical Pretreatment Standards or a User that:

- 1) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater); or
- 2) Contributes a process waste stream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
- 3) Is designated as such by City of Georgetown on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement. Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, City of Georgetown may at any time, on its own initiative or in response to a petition received from a User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

Slug Load or Slug Discharge: Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 2.1 of this Ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

Storm Water: Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

Water Utilities Manager: The person designated by City of Georgetown to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this Ordinance. The term also means a Duly Authorized Representative of the Water Utilities Manager.

Total Suspended Solids or Suspended Solids: The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

User: A source of indirect discharge.

Wastewater: Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

Wastewater Treatment Plant or Treatment Plant: That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

SECTION 2—GENERAL SEWER USE REQUIREMENTS

2.1 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW regardless of whether they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

- 1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;
- 2) Wastewater having a pH less than 6.0 or more than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;
- 3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference but in no case solids greater than ½ inch or 1.27 centimeter(s) in any dimension;
- 4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW;
- 5) Wastewater having a temperature greater than 150 degrees F, or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F;
- 6) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through;
- 7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;

- 8) Trucked or hauled pollutants (see exceptions in Section 2.1.c);
- 9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;
- 10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent;
- 11) Wastewater containing any radioactive wastes or isotopes (see exceptions in Section 2.1.c);
- (12) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater (see exceptions in Section 2.1.c);
- (13) Sludges, screenings, or other residues from the pretreatment of industrial wastes;
- (14) Medical Wastes (see exceptions in Section 2.1.c);
- (15) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test;
- (16) Detergents, surface-active agents, or other substances that might cause excessive foaming in the POTW;
- (17) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/L (See Section 14 for specific requirements for FOG control);
- (18) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5 percent or any single reading over 10 percent of the Lower Explosive Limit of the meter;
- (19) Concentrated plating solution whether neutralized or not;
- (20) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited

discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges (see exceptions in Section 2.1.c) Non-routine batch discharges may be allowed with written approval from the City.

C. Exceptions to Specific Prohibitions:

- 1) Trucked or hauled pollutants may be allowed but only at discharge points designated by and in accordance with Section 3.4 of this Ordinance;
- 2) Wastewater containing radioactive wastes or isotopes may be allowed if in compliance with applicable State or Federal regulations;
- 3) Storm Water, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, Noncontact Cooling Water, and unpolluted wastewater may be discharged only with the written authorization of the Water Utilities Manager;
- 4) Medical Wastes may be discharged if authorized by the Water Utilities Manager in an individual wastewater discharge permit;
- 5) Wastewater which constitutes a slug discharge defined as follows: a discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards or any discharge of a non-routine nature including accidental spills or non-routine batch discharges may be allowed with written approval from the City.

Pollutants, substances, or wastewater prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW.

2.2 National Categorical Pretreatment Standards

Users must comply with the categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

- A) Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Water Utilities Manager may impose equivalent concentration or mass limits in accordance with Section 2.2E and 2.2F (R61-9 403.6).

B) When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Water Utilities Manager may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Users (R61-9 403.6).

C) When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Water Utilities Manager shall impose an alternate limit in accordance with R61-9 403.6.

D) A CIU may obtain a net/gross adjustment to a categorical Pretreatment Standard in accordance with the following paragraphs of this Section (R61-9 403.6).

E) When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, a User may request that City of Georgetown convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Water Utilities Manager. The City of Georgetown may establish equivalent mass limits only if the User meets all the conditions set forth in Sections 2.2E(1)(a) through 2.2E(1)(e) below.

1) To be eligible for equivalent mass limits, the User must:

- a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
- b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
- c. Provide sufficient information to establish the facility's actual average daily flow rate for all waste streams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;

- d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
- e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the User's request for equivalent mass limits.

2) A User subject to equivalent mass limits must:

- a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
- b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
- c. Continue to record the facility's production rates and notify the Water Utilities Manager whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 2.2F(1)(c) of this section. Upon notification of a revised production rate, the Water Utilities Manager will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
- d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs 2.2 E(1)(a) of this section so long as it discharges under an equivalent mass limit.

3) When developing equivalent mass limits, the Water Utilities Manager:

- a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
- b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and

- c. May retain the same equivalent mass limit in subsequent individual wastewater discharge permit terms if the User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 2.6. The User must also be in compliance with Section 13.1 regarding the prohibition of bypass.

F. The Water Utilities Manager may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Users. The conversion is at the discretion of the Water Utilities Manager.

G. Once included in its permit, the User must comply with the equivalent limitations developed in this Section (2.2) in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

H. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

I. Any User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Water Utilities Manager within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Water Utilities Manager of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long-term average production rate.

2.3 State Pretreatment Standards

SCDES requirements and limitations on discharges shall apply in any case where they are more stringent than Federal requirements and limitations or those in this Ordinance. State pretreatment standards in Statute R61-9 403 are hereby incorporated.

2.4 Local Limits

The Water Utilities Manager is authorized to establish Local Limits pursuant to (R61-9 403.6) as needed.

2.5 City's Right of Revision

The City of Georgetown reserves the right to establish, by Ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this Ordinance.

2.6 Dilution

No User shall increase the use of process water or otherwise attempt to dilute a discharge as a means of achieving compliance with any discharge limitation, either partially or fully, in lieu of providing adequate treatment—unless such action is expressly authorized under an applicable Pretreatment Standard or Requirement.

The Water Utilities Manager may establish mass-based limitations for Users found to be employing dilution to meet Pretreatment Standards or Requirements, or in any other instance where the use of mass limitations is deemed appropriate.

SECTION 3—PRETREATMENT OF WASTEWATER

3.1 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this Ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 2.1 of this Ordinance within the time limitations specified by EPA, the State, or the Water Utilities Manager, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Water Utilities Manager for review, and shall be acceptable to the Water Utilities Manager before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to City of Georgetown under the provisions of this Ordinance.

3.2 Additional Pretreatment Measures

Whenever deemed necessary, the Water Utilities Manager may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this Ordinance.

The Water Utilities Manager may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

Grease, oil, and sand interceptors shall be provided for all new Food Service Establishments (FSE) opened in the City after the effective date of this Ordinance. Grease, oil, and sand interceptors shall also be provided when, in the opinion of the Water Utilities Manager, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential Users. All interception units shall be of a type and capacity approved by the City, shall comply with the City's Fats, Oils and Grease (FOG) requirements and shall be so located to be easily accessible for cleaning and

inspection. Such interceptors shall be inspected, cleaned, and repaired in accordance with the City's FOG Requirements by the User at their expense.

Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

3.3 Accidental Discharge/Slug Discharge Control Plans

The Water Utilities Manager shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges every two (2) years. The Water Utilities Manager may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Water Utilities Manager may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

- A. Description of discharge practices, including non-routine batch discharges;
- B. Description of stored chemicals;
- C. Procedures for immediately notifying the Water Utilities Manager of any accidental or Slug Discharge, as required by Section 6.6 of this Ordinance; and
- D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

3.4 Hauled Wastewater

Septic tank waste and grease waste from Food Service Establishments may be introduced into the POTW only at locations designated by the Water Utilities Manager, and at such times as are established by the Water Utilities Manager. Such waste shall not violate Section 2 of this Ordinance or any other requirements established by City of Georgetown.

The discharge of hauled industrial waste is prohibited.

SECTION 4—INDIVIDUAL WASTEWATER DISCHARGE PERMITS

4.1 Wastewater Analysis

A. All connections and Discharges made to the POTW are subject to approval by the Water Utilities Manager. Any User proposing to Discharge any Industrial Waste to the POTW or who is doing so as of the Effective Date of this Ordinance must make application to the City for a Wastewater Discharge Permit.

B. Any Industrial User proposing to change the volume or characteristics of an existing Discharge shall request a determination from the City as to whether or not a new application should be filed and shall provide sufficient information on the proposed change to enable the City to determine whether a new application is needed. If the proposed change requires a revision in the current SIU or local permit or requires that a different type of permit be issued, the User shall apply to the City for an appropriate Wastewater Discharge Permit within forty-five (45) days of receiving notification of such requirement.

C. Users must deliver to the City all information which the City requests concerning the volume and characteristics of its Wastewater (including, but not to be limited to, self-monitoring of Discharge) within thirty (30) days of the request. The City is authorized to prepare forms for this purpose and may periodically require Users to update information required by this Paragraph.

D. Any facility discharging or proposing to discharge Wastewater into the POTW shall be responsible at all times for determining the volume and characteristics of its existing or proposed Discharge.

4.2 Individual Wastewater Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Water Utilities Manager, except that a Significant Industrial User that has filed a timely application pursuant to Section 4.3 of this Ordinance may continue to discharge for the time period specified therein.

B. The Water Utilities Manager may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this Ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this Ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 10 through 12 of this Ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

4.3 Individual Wastewater Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this Ordinance and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the Water Utilities Manager for an individual wastewater discharge permit in accordance with Section 4.5 of this Ordinance, and shall not cause or allow discharges to the POTW to continue after 120 days of the effective date of this Ordinance except in accordance with an individual wastewater discharge permit issued by the Water Utilities Manager.

4.4 Individual Wastewater Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 4.5 of this Ordinance, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

4.5 Industrial Wastewater Survey

All Users required to obtain an individual wastewater discharge permit must submit an Industrial Waste Survey (Attachment A). Users that are eligible may request a general permit under Section 4.6. The Water Utilities Manager may require Users to submit all or some of the following information as part of a permit application:

1) Identifying Information:

- a. The name and address of the facility, including the name of the operator and owner.
- b. Contact information, description of activities, facilities, and plant production processes on the premises.

2) Environmental Permits.

A list of any environmental control permits held by or for the facility.

3) Description of Operations:

- a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes;
- b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;

- c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
- d. Type and amount of raw materials processed (average and maximum per day);
- e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge.

4) Time and duration of discharges.

5) The location for monitoring all wastes covered by the permit.

6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Section 2.2C (R61-9 403.6).

7) Measurement of Pollutants:

- a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources;
- b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Water Utilities Manager, of regulated pollutants in the discharge from each regulated process;
- c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported;
- d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this Ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Water Utilities Manager or the applicable Standards to determine compliance with the Standard;
- e. Sampling must be performed in accordance with procedures set out in Section 6.11 of this Ordinance.

- 8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 6.4 B [40 CFR 403.12(e)(2)].
- 9) Any other information as may be deemed necessary by the Water Utilities Manager to evaluate the permit application.
- 10) Incomplete or inaccurate Industrial Waste Surveys will not be processed and will be returned to the User for revision.

4.6 Application Signatories and Certifications

All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 6.14.

If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this section must be submitted to the Water Utilities Manager prior to or together with any reports to be signed by an Authorized Representative.

A facility determined to be a Non-Significant Categorical User by the Water Utilities Manager must annually submit the signed certification statement in Section 6.14.

All wastewater discharge permit applications and User reports must contain the following statements:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for

submitting false information, including the possibility of fine and imprisonment for knowing violations.

4.7 Individual Wastewater Discharge Permit Decisions

The Water Utilities Manager will review the information provided by the potential industrial user in the permit application and may request additional data as necessary to complete the evaluation. Within 30 days of receiving a complete application, the Water Utilities Manager will determine whether to issue an individual wastewater discharge permit. The Water Utilities Manager reserves the right to deny any permit application. Reasons for denial may include, but are not limited to: the potential for the proposed discharge to interfere with the operation or performance of the Publicly Owned Treatment Works (POTW); the presence of pollutants that could pass through the treatment system untreated or be inadequately treated; the risk of endangering worker health or safety; the potential to violate applicable Pretreatment Standards or local discharge limits; insufficient capacity within the POTW to accommodate the proposed discharge; or failure by the applicant to provide accurate or complete information. Denial may also occur if the User has a history of noncompliance or if the proposed discharge presents a significant risk to the environment or public health.

SECTION 5—INDIVIDUAL WASTEWATER DISCHARGE PERMIT ISSUANCE

5.1 Wastewater Discharge Permit Issuance Process Conditions

1. Prior to the issuance of a Wastewater Discharge Permit, the City shall:

A. Conduct an on-site inspection of the facility including any Pretreatment facilities.

B. Determine:

1) Discharge limitations for those pollutants proposed to be limited.

2) Monitoring requirements for pollutants which are suspected to be present but which are not proposed to be limited at the time the permit is issued. After issuance, the Wastewater Discharge Permit may be modified to impose limits on one (1) or more of such Pollutants.

3) Where applicable, a proposed schedule of compliance, including interim dates and requirements, for meeting the proposed limitations to include, without limitation, installation of a new monitoring point and/or flow measuring equipment; and

4) Other proposed special conditions which will have an impact on the Discharge described in the application.

C. Organize information from the permit application and inspection report into a permit synopsis to include, without limitation:

1) A sketch and detailed description of the industrial facilities and Pretreatment facilities (if any) including the location of all points of discharge to the POTW and all established compliance monitoring points;

2) A quantitative description of the Discharge described in the application which includes at least the following:

a) The rate or frequency of the proposed Discharge; and if the Discharge is continuous, the average daily flow;

- b) The actual average daily Discharge in pounds per day of any limited Pollutant and any Pollutant identified in the application as known or suspected present; and
- c) The basis for the Pretreatment limitations including the documentation of any calculations in applying Categorical Pretreatment Standards. The synopsis shall be submitted to the State and shall be made available to the public and the User upon request, in compliance with this Ordinance.

2. Final action on SIU permit applications.

A. The City shall take final action on all applications within a reasonable time frame following receipt of a complete application.

B. The City is authorized to:

- 1) Issue an SIU permit containing time schedules for achieving compliance with applicable Pretreatment Standards and Requirements;
- 2) Issue an SIU permit containing such conditions as are necessary to effectuate the purposes of this Ordinance;
- 3) Deny an SIU permit application when in the opinion of the City such discharge may cause or contribute to Pass-Through or Interference of the POTW Wastewater Treatment Plant; and
- 4) Determine, based on the application, that the applicant is not an SIU.

5.2 Individual Wastewater Discharge Permit Duration

An individual (*aka* industrial user) wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the General Manager. Each individual wastewater discharge permit will indicate a specific date upon which it will expire. A permit application is required to be submitted each time a wastewater discharge permit is renewed or at the request of the Water Utilities Manager.

5.3 Individual Wastewater Discharge Permit Contents

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Water Utilities Manager to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

- 1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;
- 2) A statement that the wastewater discharge permit is nontransferable without prior notification to City of Georgetown in accordance with Section 5.5 of this Ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;
- 3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;
- 4) Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practices) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law;
- 5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4 B;
- 6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedules. Such schedules may not extend the time for compliance beyond that required by applicable Federal, State, or local law;
- 7) Requirements to control Slug Discharge, if determined by the Water Utilities Manager to be necessary;

8) Any grant of the monitoring waiver by the Water Utilities Manager (Section 6.4) must be included as a condition in the User's permit [or other control mechanism].

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

- (1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;
- (2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;
- (3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges;
- (4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;
- (5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW;
- (6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices;
- (7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those which become effective during the term of the individual wastewater discharge permit and;
- (8) Other conditions as deemed appropriate by the Water Utilities Manager to ensure compliance with this Ordinance, and State and Federal laws, rules, and regulations.

5.4 Permit Issuance and Appeals Process

A. Public Notification

The Water Utilities Manager will publish in an official government publication and/or newspaper(s) of general circulation that provides meaningful public notice with the jurisdiction(s) served by the POTW a notice to issue a pretreatment permit. This notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.

B. Permit Appeals

The Water Utilities Manager shall provide public notice of the issuance of an individual wastewater discharge permit. Any person, including the User, may petition the Water Utilities Manager to reconsider the terms of an individual wastewater discharge permit within 30 days of notice of its issuance.

Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal.

In its petition, the appealing party must indicate the individual wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the individual wastewater discharge permit.

The effectiveness of the individual wastewater discharge permit shall not be stayed pending the appeal.

If the Water Utilities Manager fails to act within 30 days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider an individual wastewater discharge permit, not to issue an individual wastewater discharge permit, or not to modify an individual wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

Aggrieved parties seeking judicial review of the final administrative individual wastewater discharge permit decision must do so by filing a complaint with the Court of Common Pleas within 30 days.

5.5 Permit Modification

The Water Utilities Manager may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- 1) To incorporate any new or revised Federal, State, or local pretreatment standards or requirements;
- 2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance;
- 3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;
- 4) Information indicating that the permitted discharge poses a threat to the City's POTW, City of Georgetown personnel, or the receiving waters;
- 5) Violation of any terms or conditions of the individual wastewater discharge permit;
- 6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;
- 7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;
- 8) To correct typographical or other errors in the individual wastewater discharge permit; or
- 9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 5.5.
- 10) Modification of the monitoring program contained in the permit; or
- 11) Modification of any compliance schedule

5.6 Individual Wastewater Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 90 days advance notice to the Water Utilities Manager and the Water Utilities Manager approves the individual wastewater discharge permit. The notice to the Water Utilities Manager must include a written certification by the new owner or operator which:

- A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;
- B. Identifies the specific date on which the transfer is to occur; and
- C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of the facility transfer.

5.7 Individual Wastewater Discharge Permit Revocation

The Water Utilities Manager may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- A. Failure to notify the Water Utilities Manager of significant changes to the wastewater prior to the changed discharge;
- B. Failure to provide prior notification to the Water Utilities Manager of changed conditions pursuant to Section 6.5 of this Ordinance;
- C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;
- D. Falsifying self-monitoring reports and certification statements;
- E. Tampering with monitoring equipment;
- F. Refusing to allow the Water Utilities Manager timely access to the facility premises and records;

- G. Failure to meet effluent limitations;
- H. Failure to pay fines;
- I. Failure to pay sewer charges;
- J. Failure to meet compliance schedules;
- K. Failure to complete a wastewater survey or the wastewater discharge permit application;
- L. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or
- M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this Ordinance.

Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

5.8 Individual Wastewater Discharge Permit Reissuance

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 4.5 of this Ordinance, a minimum of 90 days prior to the expiration of the User's existing individual wastewater discharge permit.

5.9 Regulation of Waste Received from Other Jurisdictions

If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Water Utilities Manager shall enter into an intermunicipal agreement with the contributing municipality.

Prior to entering into an agreement required by paragraph A, above, the Water Utilities Manager shall request the following information from the contributing municipality:

- (1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;
- (2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and
- (3) Such other information as the Water Utilities Manager may deem necessary.

An intermunicipal agreement, as required by paragraph A, above, shall contain the following conditions:

- (1) A requirement for the contributing municipality to adopt a sewer use Ordinance which is at least as stringent as this Ordinance, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 2.4 of this Ordinance. The requirement shall specify that such Ordinance and limits must be revised as necessary to reflect changes made to the City's Ordinance or Local Limits;
- (2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;
- (3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Water Utilities Manager; and which of these activities will be conducted jointly by the contributing municipality and the Water Utilities Manager;
- (4) A requirement for the contributing municipality to provide the Water Utilities Manager with access to all information that the contributing municipality obtains as part of its pretreatment activities;
- (5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;
- (6) Requirements for monitoring the contributing municipality's discharge;

(7) A provision ensuring the Water Utilities Manager access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Water Utilities Manager; and

(8) A provision specifying remedies available for breach of the terms of the intermunicipal agreement.

SECTION 6—REPORTING REQUIREMENTS

6.1 Baseline Monitoring Reports

A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under R61-9 403.6, whichever is later, existing Categorical Users currently discharging to or scheduled to discharge to the POTW shall submit to the Water Utilities Manager a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Users subsequent to the promulgation of an applicable categorical Standard, shall submit to the Water Utilities Manager a report which contains the information listed below.

A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined waste stream formula in R61-9 403.6 to evaluate compliance with the Pretreatment Standards.

Where an alternate concentration or mass limit has been calculated in accordance with R61-9 403.6 this adjusted limit along with supporting data shall be submitted to the Control Authority.

Sampling and analysis shall be performed in accordance with Section 6.10. The Water Utilities Manager may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

A statement, reviewed by the User's Authorized Representative as defined in Section 1.4 and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 6.2 of this Ordinance.

Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 6.14 of this Ordinance and signed by an Authorized Representative as defined in Section 1.4.

6.2 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 6.1 of this Ordinance:

- A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);
- B. No increment referred to above shall exceed nine (9) months;
- C. The User shall submit a progress report to the Water Utilities Manager no later than fifteen (15) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and

D. In no event shall more than nine (9) months elapse between such progress reports to the Water Utilities Manager.

6.3 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Water Utilities Manager a report containing the information described in Section 4.5 and 6.1 of this Ordinance.

For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 2.2, this report shall contain a reasonable measure of the User's long-term production rate.

For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 6.14 of this Ordinance. All sampling will be done in conformance with Section 6.11.

6.4 Periodic Compliance Reports

Except as specified in Section 6.4.C, all Significant Industrial Users must, at a frequency determined by the Water Utilities Manager submit no less than twice per year (June and December) reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period.

In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the POTW or the Pretreatment Standard necessary to verify the compliance status of the User. All periodic compliance reports must be signed and certified in accordance with this Ordinance and EPA general pretreatment regulations. All Significant Industrial Users shall be required to submit a report indicating the nature and concentration of pollutants in their discharge. Said reports shall be as specified by the Users' wastewater contribution permit.

The City of Georgetown may authorize a User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the User. [see 40 CFR 403.12(e)(2)]. This authorization is subject to the following conditions:

- 1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater;
- 2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 4.5(8);
- 3) In making a demonstration that a pollutant is not present, the User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes;
- 4) The request for a monitoring waiver must be signed in accordance with Section 1.4 and include the certification statement in Section 6.14 (R61-9 403.6);
- 5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis or at the lowest Practical Quantitation Limit specified by the Department, whichever is lower;
- 6) Any grant of the monitoring waiver by the Water Utilities Manager must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Water Utilities Manager for 3 years after expiration of the waiver;
- 7) Upon approval of the monitoring waiver and revision of the User's permit by the Water Utilities Manager, the User must certify on each report with the statement in Section 6.14 below, that there has been no increase in the pollutant in its waste stream due to activities of the User;

8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 6.4, or other more frequent monitoring requirements imposed by the Water Utilities Manager, and notify the Water Utilities Manager;

9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

All periodic compliance reports must be signed and certified in accordance with Section 6.14 of this Ordinance.

All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Water Utilities Manager, using the procedures prescribed in Section 6.11 of this Ordinance, the results of this monitoring shall be included in the report.

6.5 Reports of Changed Conditions

Each User must notify the Water Utilities Manager of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

The Water Utilities Manager may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 4.5 of this Ordinance.

The Water Utilities Manager may issue an individual wastewater discharge permit under Section 5.7 of this Ordinance or modify an existing wastewater discharge permit under

Section 5.4 of this Ordinance in response to changed conditions or anticipated changed conditions.

6.6 Reports of Potential Problems

A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall notify the Water Utilities Manager of the incident within 24 hours. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

B. Within five (5) working days following such discharge, the User shall, unless waived by the Water Utilities Manager, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this Ordinance.

C. Significant Industrial Users are required to notify the Water Utilities Manager immediately of any changes at its facility affecting the potential for a Slug Discharge.

D. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a Discharge described in Paragraph A above. Employers shall ensure that all employees who may cause such a Discharge to occur are advised of the emergency notification procedure.

E. The City shall evaluate whether the Industrial User needs a plan to prevent the recurrence of the Discharge. Such a plan shall address, at a minimum, the requirements set forth in this Ordinance.

6.7 Forms

The City may establish such forms as the City determines to be appropriate and require the use of such forms in the submission of any report, application, request, or other information contemplated by this Ordinance. Failure to use the established form for the submission of a report, application, request, or other information may result in the rejection of the submission.

6.8 Industrial Waste Survey

At a frequency established by the City, an Industrial Waste Survey that identifies Industrial Users and characterizes their discharge of Wastewater will be conducted. Each User included in the survey is required to respond with complete and accurate information within the deadlines established by the City.

6.9 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Water Utilities Manager as the Water Utilities Manager may require.

6.10 Notice of Violation/Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the Water Utilities Manager within twenty-four (24) hours of becoming aware of the violation.

The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Water Utilities Manager within thirty (30) days after becoming aware of the violation. Resampling by the User is not required if City of Georgetown performs sampling at the User's facility at least once a month, or if City of Georgetown performs sampling at the User between the time when the initial sampling was conducted and the time when the User or City of Georgetown receives the results of this sampling, or if City of Georgetown has performed the sampling and analysis in lieu of the User.

6.11 Notification of the Discharge of Hazardous Waste

Discharge of hazardous waste as defined in 40 CFR Part 261 is strictly prohibited. If a User becomes aware of an accidental discharge of hazardous waste, the Water Utilities Manager must be notified within twenty-four (24) hours of becoming aware of the violation.

6.12 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Water Utilities Manager or other parties approved by EPA.

All analysis to be submitted as part of a wastewater discharge permit application or report must be performed by a SCDES certified laboratory.

6.13 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period. The following requirements apply:

A) Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Water Utilities Manager. Where time-proportional composite sampling or grab sampling is authorized by City of Georgetown, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the

field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by City of Georgetown, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C) For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Water Utilities Manager may authorize a lower minimum. For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

6.14 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

6.15 Recordkeeping

Users subject to the reporting requirements of this Ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this Ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any

litigation concerning the User or City of Georgetown, or where the User has been specifically notified of a longer retention period by the Water Utilities Manager.

6.16 Certification Statements

A) Certification of Permit Applications, User Reports and Initial Monitoring Waiver

The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 4.7; Users submitting baseline monitoring reports under Section 6.1; Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 6.3; Users submitting periodic compliance reports required by Section 6.4, and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4. The following certification statement must be signed by an Authorized Representative as defined in Section 1.4:

I certify under penalty of law that the information provided above fully describes conditions at the facility at the present time.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

B) An annual certification for Non-Significant Categorical Users will be required. A facility determined to be a Non-Significant Categorical User by the Water Utilities Manager must annually submit the following certification statement signed in accordance with the signatory requirements in Section 1.4. The following certification must accompany an alternative report required by the Water Utilities Manager:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR Part ____,

I certify that, to the best of my knowledge and belief that during the period from _____, _____ to _____, _____ [months, days, year]:

*a) The facility described as _____
[facility name] met the definition of a Non-Significant Categorical User as
described in Section 1.4 [40 CFR 403.3(v)(2)]*

*b) The facility complied with all applicable Pretreatment Standards and
requirements during this reporting period; and (c) the facility never discharged
more than 100 gallons of total categorical wastewater on any given day during
this reporting period.*

C) Users that have an approved monitoring waiver based on Section 6.4 must
certify on each report with the following statement that there has been no increase
in the pollutant in its waste stream due to activities of the User.

*Based on my inquiry of the person or persons directly responsible for managing
compliance with the Pretreatment Standard for 40 CFR Part 403 Part _____
[specify applicable National Pretreatment Standard part(s)], I certify that, to the
best of my knowledge and belief, there has been no increase in the level of
_____ [list pollutant(s)] in the wastewaters due to the activities at the facility
since filing of the last periodic report under Section 6.4.*

SECTION 7—COMPLIANCE MONITORING

7.1 Right of Entry: Inspection and Sampling

The Water Utilities Manager shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this Ordinance and any individual wastewater discharge permit [or general permit] or order issued hereunder. Users shall allow the Water Utilities Manager ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

- A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Water Utilities Manager shall be permitted to enter without delay for the purposes of performing specific responsibilities.
- B. The Water Utilities Manager shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.
- C. The Water Utilities Manager may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated every six (6) months to ensure their accuracy.
- D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Water Utilities Manager and shall not be replaced. The costs of clearing such access shall be borne by the User.
- E. Unreasonable delays in allowing the Water Utilities Manager access to the User's premises shall be a violation of this Ordinance.

7.2 Subpoena Duces Tecum

If the Water Utilities Manager has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that

there may be a violation of this Ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of City of Georgetown designed to verify compliance with this Ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the Water Utilities Manager may seek issuance of a search warrant from the Circuit Judge of Georgetown.

SECTION 8—CONFIDENTIAL INFORMATION

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Water Utilities Manager's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Water Utilities Manager, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report.

Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

SECTION 9—PUBLICATION OF USERS IN SIGNIFICANT NONCOMPLIANCE

The Water Utilities Manager shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the City of Georgetown, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users that violate any of the following:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six (6) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 2;
- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant parameter during a six (6) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 2 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);
- C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 2 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Water Utilities Manager determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;
- D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in [the Water Utilities Manager's] exercise of its emergency authority to halt or prevent such a discharge;
- E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;
- F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with

categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which the Water Utilities Manager determines will adversely affect the operation or implementation of the local pretreatment program which may include a violation of Best Management Practices.

SECTION 10—ADMINISTRATIVE ENFORCEMENT REMEDIES

10.1 Notification of Violation

The City's Enforcement Response Plan (ERP) and Enforcement Response Guide (ERF) are provided in Attachment B. The ERP and ERF provides timeframes for appropriate responses by the City and the IU. When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may serve upon that User a written Notice of Violation. Within the appropriate timeframe provide in the ERP/ERF, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Water Utilities Manager. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this section shall limit the authority of the Water Utilities Manager to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

10.2 Consent Orders

The Water Utilities Manager may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 10.4 and 10.5 of this Ordinance and shall be judicially enforceable.

10.3 Show Cause Hearing

Prior to imposing an administrative fine, as set forth in Section 10.6, or a civil fine as set forth in Section 11.2, the City shall order a User which has violated, or continues to violate, any provision of this Ordinance, a Wastewater Discharge Permit or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the City and show cause why the proposed enforcement action should not be taken.

Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt

requested) at least five (5) days prior to the hearing. Such notice may be served on any authorized representative of the User.

The show cause hearing shall be conducted in accordance with South Carolina Regulation 61-72, Procedures for DES Administrative Hearing. A show cause hearing shall not bar the City from taking other appropriate action against the User. The decision of the City is appealable to the Court of Common Pleas in Georgetown County.

10.4 Administrative Compliance Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.5 Cease and Desist Orders

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Water Utilities Manager may issue an order to the User directing it to cease and desist all such violations and directing the User to:

- A. Immediately comply with all requirements of this Ordinance, their Wastewater Discharge Permit or an order issued pursuant to this Ordinance or other applicable law;
- B. Take such appropriate remedial or preventive action as may be needed to

properly address a continuing or threatened violation, including halting operations and/or terminating the discharge;

C. Discontinue all or any portion of such User's contribution or introduction of Wastewater into the POTW unless adequate treatment facilities, devices or other related appurtenances are installed and operated properly within a specified time period; or

D. Disconnect all or any portion of the facilities by which such User introduces or contributes wastewater into the POTW unless adequate treatment facilities, devices or other related appurtenances are installed and operated properly within a specified time period.

In addition to or in lieu of the matters set forth in the above section 10-5(1), the City may include in such order one or more of the following provisions:

A. The removal of all or any portion of any service connection by which such User introduces or contributes wastewater into the POTW;

B. The removal of all or any portion of any service connection by which such User receives water services from the City;

C. The termination of any Wastewater Discharge Permit issued to such User pursuant to this Ordinance;

D. The payment of a civil penalty for violating any provision of this Ordinance, a permit, Pretreatment Requirement or Standard, compliance agreement or order issued pursuant to this Ordinance.

Issuance of a cease-and-desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.6 Administrative Fines

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may fine such User in an amount not to exceed \$2000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other

long-term average discharge limits, fines shall be assessed for each day during the period of violation.

Unpaid charges, fines, and penalties shall, after 30 calendar days, be assessed an additional penalty of 1% of the unpaid balance, and interest shall accrue thereafter at a rate of 1% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

Users desiring to dispute such fines must file a written request for the Water Utilities Manager to reconsider the fine along with full payment of the fine amount within thirty 30 days of being notified of the fine. Where a request has merit, the Water Utilities Manager may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Water Utilities Manager may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

10.7 Emergency Suspensions

The Water Utilities Manager may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The Water Utilities Manager may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Water Utilities Manager may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The Water Utilities Manager may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Water Utilities Manager that the period of endangerment has passed, unless the termination proceedings in Section 10.8 of this Ordinance are initiated against the User.

A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Water Utilities Manager prior to the date of any show cause or termination hearing under Sections 10.3 or 10.8 of this Ordinance.

Nothing in this section shall be interpreted as requiring a hearing prior to any emergency suspension under this section.

10.8 Termination of Discharge

In addition to the provisions in Section 5.6 of this Ordinance, any User who violates the following conditions is subject to discharge termination:

- A. Violation of individual wastewater discharge permit [or general permit] conditions;
- B. Failure to accurately report the wastewater constituents and characteristics of its discharge;
- C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
- D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or
- E. Violation of the Pretreatment Standards in Section 2 of this Ordinance.
- F. Failure to submit any required report

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 10.3 of this Ordinance why the proposed action should not be taken. Exercise of this option by the Water Utilities Manager shall not be a bar to, or a prerequisite for, taking any other action against the User.

SECTION 11—JUDICIAL ENFORCEMENT REMEDIES

11.1 Injunctive Relief

When the Water Utilities Manager finds that a User has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Water Utilities Manager may petition the Court of Common Pleas through the City's Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this Ordinance on activities of the User. The Water Utilities Manager may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.2 Civil Penalties

A User who has violated, or continues to violate, any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall be liable to City of Georgetown for a maximum civil penalty of \$2,000 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

The Water Utilities Manager may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by City of Georgetown.

In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the User's violation, corrective actions by the User, the compliance history of the User, and any other factor as justice requires.

Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a User.

11.3 Criminal Prosecution

A User who willfully or negligently violates any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than one (1) year or both.

A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least \$2,000 per violation, per day, or be subject to imprisonment for not more than one (1) year, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this Ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Ordinance shall, upon conviction, be punished by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than two (2) years, or both.

In the event of a second conviction, a User shall be punished by a fine of not more than \$2,000 per violation, per day, or imprisonment for not more than two (2) years, or both.

11.4 Remedies Nonexclusive

The remedies provided for in this Ordinance are not exclusive. The Water Utilities Manager may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's Enforcement Response Plan (Attachment B). However, the Water Utilities Manager may take other action against any User when the circumstances warrant. Further, the Water Utilities Manager is empowered to take more than one enforcement action against any noncompliant User.

11.5 Reconnection of Utility Service After Termination

A. Any User applying for water or sewer service after the termination of water or sewer service pursuant to any provision of this Ordinance shall not receive such service without the written approval of the City.

B. The City shall approve such application under the following conditions:

- 1) Such User is not delinquent in paying any water or sewer bill;
- 2) Full payment has been made for all costs incurred by the City in removing, severing or otherwise discontinuing water or sewer service to such User;
- 3) Full payment has been made by the User for all fees and costs associated with providing the requested service and installing the necessary facilities;
- 4) Full payment has been made for all civil penalties assessed against such User pursuant to this Ordinance and for all damages to the POTW which such User is required to pay pursuant to the provisions of this Ordinance;
- 5) If such User is required to have a Wastewater Discharge Permit before Discharging Wastewater into the POTW, such Person must apply for and accept a Wastewater Discharge Permit containing such provisions as the City determines to be reasonably necessary; and
- 6) Any User applying for a connection to provide water or sewer service(s) to all or any portion of the property served by a connection removed pursuant to any provision of this Ordinance shall be required to pay all fees and charges for securing a new connection(s), without exception. Any fee or charge paid prior to the removal of the service connection(s) shall be forfeited in its entirety and shall have no continued effect.

SECTION 12—SUPPLEMENTAL ENFORCEMENT ACTION

12.1 Penalties for Late Reports

A penalty may be assessed to any User for each day that a report required by this Ordinance, a permit or order issued hereunder is late, beginning five days after the date the report is due [higher penalties may also be assessed where reports are more than 45 days late]. Actions taken by the Water Utilities Manager to collect late reporting penalties shall not limit the Water Utilities Manager's authority to initiate other enforcement actions that may include penalties for late reporting violations.

12.2 Performance Bonds

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to comply with any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless such User first files a satisfactory bond, payable to City of Georgetown, in a sum not to exceed a value determined by the Water Utilities Manager to be necessary to achieve consistent compliance.

12.3 Liability Insurance

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge to any User who has failed to comply with any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, unless the User first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge.

12.4 Payment of Outstanding Fees and Penalties

The Water Utilities Manager may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this Ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

12.5 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

12.6 Public Nuisances

A violation of any provision of this Ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement is hereby declared a public nuisance and shall be corrected or abated as directed by the Water Utilities Manager. Any person(s) creating a public nuisance shall be subject to the provisions of the City Code governing such nuisances, including reimbursing City of Georgetown for any costs incurred in removing, abating, or remedying said nuisance.

12.7 Contractor Listing

Users which have not achieved compliance with applicable Pretreatment Standards and Requirements are not eligible to receive a contractual award for the sale of goods or services to City of Georgetown. Existing contracts for the sale of goods or services to City of Georgetown held by a User found to be in Significant Noncompliance with Pretreatment Standards or Requirements may be terminated at the discretion of the Water Utilities Manager.

SECTION 13—AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS

13.1 Bypass

For the purposes of this section, bypass means the intentional diversion of waste streams from any portion of a User's treatment facility. Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation.

13.2 Bypass Notifications

If a User knows in advance of the need for a bypass, it shall submit prior notice to the Water Utilities Manager, at least ten (10) days before the date of the bypass, if possible.

A User shall submit verbal notice to the Water Utilities Manager of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. the Water Utilities Manager may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

Bypass is prohibited, and the Water Utilities Manager may take an enforcement action against a User for a bypass, unless

- (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up

equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and

(c) The User submitted notices as required under paragraph (C) of this section.

The Water Utilities Manager may approve an anticipated bypass, after considering its adverse effects, if the Water Utilities Manager determines that it will meet the conditions listed in the above paragraphs.

13.3 Upset

For the purposes of this section, “Upset” means an exceptional incident in which there is unintentional and temporary noncompliance with Categorical Standards because of factors beyond the reasonable control of the User. An Upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

An Upset shall constitute an affirmative defense to an action brought for noncompliance with Categorical Standards if the requirements below are met.

A User who wishes to establish the affirmative defense of Upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

1. An Upset occurred and the User can identify the cause(s) of the Upset;
2. The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures; and
3. The User has submitted the following information to the City within twenty-four (24) hours of becoming aware of the Upset [if this information is provided orally, a written submission must be provided within five (5) days]:
 - a) A description of the Discharge and cause of noncompliance;
 - b) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue;

c) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

D. In any enforcement proceeding, the User seeking to establish the occurrence of an Upset shall have the burden of proof.

E. Users will have the opportunity for a judicial determination on any claim of Upset only in an enforcement action brought for noncompliance with Categorical Standards.

F. Users shall control production of all Discharges to the extent necessary to maintain compliance with Categorical Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

13.4 Prohibited Discharge Standards

A User shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general prohibitions in Section 2.1(A) of this Ordinance or the specific prohibitions in this Ordinance if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause Pass Through or Interference and that either:

A. A local limit exists for each Pollutant Discharged and the User was in compliance with each limit directly prior to, during and after the Pass Through or Interference; or

B. No local limit exists, but the Discharge did not change substantially in nature or constituents from the User's prior discharge when the City was regularly in compliance with its NPDES permit, and in the case of Interference, was in compliance with applicable sludge use and disposal requirements.

SECTION 14 - FATS, OIL AND GREASE CONTROL

The City of Georgetown's Fats, Oil & Grease (FOG) Control Program is designed to protect residents, businesses and the environment from sanitary sewer backups and overflows resulting from the accumulation of FOG waste in the sanitary sewer system discharged from non-residential Users involved in the preparation or serving of food or beverages.

These backups and overflows can be a serious health concern, and depending on the severity of the incident, costly to clean up. This source of pollution is readily preventable by the installation and proper maintenance of a pretreatment FOG abatement device and the implementation of Best Management Practices (BMPs) by a Food Service Establishment (FSE) that uses or generates FOG in food preparation.

The legal authority for the City to implement a FOG Control Program is provided by Federal Pretreatment Standards, State Pretreatment Standards, and the City of Georgetown's Sewer Use Ordinance. The FOG Control Program will be evaluated by the Water Utilities Manager periodically and will be modified as necessary to maximize the effectiveness of the program. A written copy of the City's FOG Control Program can be obtained from the City's Water Utilities Manager.

Failure on the part of any User (Generator or Transporter) to maintain continued compliance with any of the requirements set forth in the FOG Control Program may result in revocation of the business license at the City of Georgetown.

SECTION 15 - PROTECTION FROM DAMAGE

No person shall maliciously or negligently damage, destroy, or tamper with any equipment or materials belonging to the City of Georgetown, including that left upon the premises of a User Discharging Wastewater into the POTW. The User shall be responsible for the safety of such equipment and may be held liable in the event of any damage to such equipment.

SECTION 16 - FALSIFYING INFORMATION; DAMAGES TO MONITORING EQUIPMENT

Any Person who knowingly makes any false statements, representation or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to this Ordinance or Wastewater Discharge Permit, or who falsifies, tampers with or knowingly renders inaccurate any monitoring device or method required under this Ordinance, shall, upon conviction, be punished in accordance with S.C. Code Ann. 16-1-20.

SECTION 17 - MISCELLANEOUS PROVISIONS

17.1 Surcharges for Treatment of Non-domestic Concentrations

General fees and surcharge formulas associated with the implementation of the City's pretreatment program are provided in Attachment C. The City may, at its discretion, allow industrial waste to be discharged above typical domestic concentrations into the sanitary sewerage system, provided that the person discharging such waste shall agree to the payment of a surcharge to offset any cost to treatment that BOD or COD, TSS, or ammonia in excess of concentrations expected in domestic sources.

This surcharge shall be imposed in addition to any other charges made for sewer service. The rate shall be applied to the amount of excessive BOD that exceeds 250 mg/L or COD that exceeds 600 mg/L, TSS that exceeds 250 mg/L, and ammonia that exceeds 25 mg/L. Surcharge rates will be determined by averaging at least three (3) waste discharge samples.

17.2 Pretreatment Charges and Fees

The City of Georgetown may adopt any additional fees (Attachment C) for reimbursement of costs of setting up and operating the City's Pretreatment Program, and may include:

- A) Fees for wastewater discharge permit applications including the cost of processing such applications;
- B) Fees for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a User's discharge, and reviewing monitoring reports and certification statements submitted by Users;
- C) Fees for reviewing and responding to accidental discharge procedures and construction;
- D) Fees for filing appeals;
- E) Fees to recover administrative and legal costs associated with the enforcement activity taken by the Water Utilities Manager to address User noncompliance; and

F) Other fees as City of Georgetown may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this Ordinance and are separate from all other fees, fines, and penalties chargeable by City of Georgetown.

17.3 Severability

If any provision of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

SECTION 18—EFFECTIVE DATE

This Ordinance shall be in full force and effect immediately following its passage, approval, and publication, as provided by law.

ATTACHMENT A
INDUSTRIAL WASTE SURVEY



**PUBLIC UTILITIES DEPARTMENT
CITY OF GEORGETOWN**

**Industrial User Wastewater Survey (Long Form) & Significant
Industrial User Permit Application**

SECTION A - GENERAL INFORMATION

A.1 Company name, mailing address, and telephone number:

Zip Code _____ Telephone No. (____) _____

A.2 Address of production or manufacturing facility. (If same as above, check__)

Zip Code _____ Telephone No. (____) _____

Note to Signing Official: In accordance with Title 40 of the Code of Federal Regulations Part 403 Section 403.14, information and data provided in this questionnaire which identifies the nature and frequency of discharge shall be available to the public without restriction. Requests for confidential treatment of other information shall be governed by procedures specified in 40 CFR Part 2. Should a discharge permit be required for your facility, the information in this questionnaire will be used to issue the permit.

This is to be signed by an authorized official of your firm after adequate completion of this form and review of the information by the signing official.

I certify under penalty of law this document and all attachments were prepared under my direction and/or supervision in accordance with a system designed to assure qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the data submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fines and imprisonment for concealing violations.

Signature of Authorized Representative

Date

A.3 Name, title, and telephone number of persons authorized to represent this firm in official dealings with the Sewer Authority:

Name_____

Title_____ Telephone No._____

A.4 Alternate person to contact concerning information provided herein:

Name_____

Title_____ Telephone No._____

A.5 Identify the type of business conducted (auto, repair, machine shop, electroplating, warehousing, painting, printing, meat packing, food processing, etc.):

A.6 Provide a brief narrative description of the manufacturing, production, or service activities conducted by your company:

A.7 North American Industry Classification System(s) (NAICS) for your facilities:

A.8 Standard Industrial Classification Number(s) (SIC Code) for your facilities:

A.9 This facility generates the following types of wastes:

Average Gallons Per Day

	Area	Flow GPD	Check one	
			Estimated	Measured
1	Domestic Wastes (restrooms, showers, etc.)			
2	Cooling Water (Non-contact)			
3	Boiler/ Tower Blowdown			
4	Cooling Water (Contact)			
5	Process			
6	Equipment/Facility Washdown			
7	Air Pollution Control Unit			
8	Storm Water Runoff to Sewer			
9	Other (describe)			
Total Gallons Per Day (A.9.1. - A.9.9)				

A.10 Wastes are discharged to (**check all that apply**):

Average Gallons per Day

☐ Sanitary sewer _____ ☐ Storm sewer _____ ☐ Surface water _____ ☐ Ground water _____ ☐ Waste haulers _____ ☐ Evaporation _____ ☐ Other (describe) _____	☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured ☐ estimated ☐ measured
---	--

Provide name and address of waste hauler(s), if used:

A.11 Is a Spill Prevention Control and Countermeasure Plan prepared for the facility?

☐ Yes ☐ No

A.12 List any environmental control permits issued to the facility and any discharge limits associated with those permits:

Note: If your facility did not check one or more of the items listed in A.9.4 through A.9.9 above, you do not need to complete any further sections in this application. However, if any of the items A.9.4 through A.9.9 were checked, complete the remainder of this application. Incomplete applications will be returned.

SECTION B - FACILITY OPERATION CHARACTERISTICS

B.1 Number of employee shifts worked per 24-hour day is _____.

Average number of employees per shift is _____.

B.2 Starting time for each shift: 1st _____ am 2nd _____ am 3rd _____ am
 _____ pm _____ pm _____ pm

Note: The following information in this section must be completed for each product line.

B.3 Principal product produced: _____

B.4 Raw materials and process additives used: (Use separate sheet if needed)

Day or Gal/Day_____

B.5 Production process is:

☐ Batch ☐ Continuous ☐ Both % Batch _____
% Continuous _____

Average number of batches per 24-hour day: _____

B.6 Hours of operation: _____ a.m. to _____ p.m. ☐ continuous

B.7 Is production subject to seasonal variation? ☐ Yes ☐ No

If yes, briefly describe seasonal production cycle:

B.8 Are any process changes or expansions planned during the next three years?

☐ Yes ☐ No

If yes, attach a separate sheet to this form describing the nature of planned changes or expansions.

B.9 Average monthly water usage:

SECTION C - WASTEWATER INFORMATION

C.1 If your facility employs processes in any of the industrial categories or business activities listed below and any of these processes generate wastewater or waste sludge, place a check beside category or business activity (check all that apply): **Please fill in the (Subcategory) in the Subpart area.**

Existing Effluent Guidelines				
SUB PART	Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
	Aluminum Forming	467	1983	BPT, BAT, NSPS, PSES, PSNS
	Asbestos Manufacturing	427	1974	BPT, BCT, BAT, NSPS
	Battery Manufacturing	461	1984	BPT, BAT, NSPS, PSES, PSNS
	Canned and Preserved Fruits and Vegetable Processing	407	1974	BPT, BCT, NSPS, PSES, PSNS
	Canned and Preserved Seafood (Seafood Processing)	408	1974	BPT, BCT, NSPS
	Carbon Black Manufacturing	458	1978	BPT, BAT, NSPS, PSNS
	Cement Manufacturing	411	1974	BPT, BCT, BAT, NSPS
	Centralized Waste Treatment	437	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
	Coal Mining	434	1985	BPT, BAT, NSPS
	Coil Coating	465	1983	BPT, BAT, NSPS, PSES, PSNS
	Concentrated Animal Feeding Operations (CAFO)	412	1974	BPT, BCT, BAT, NSPS, PSNS
	Concentrated Aquatic Animal Production (Aquaculture)	451	2004	BPT, BAT, BCT, NSPS
	Copper Forming	468	1983	BPT, BAT, NSPS, PSES, PSNS
	Dairy Products Processing	405	1974	BPT, BCT, NSPS
	Electrical and Electronic Components	469	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
	Electroplating	413	1981	PSES
	Explosives Manufacturing	457	1976	BPT
	Ferrous Alloy Manufacturing	424	1974	BPT, BCT, BAT, NSPS
	Fertilizer Manufacturing	418	1974	BPT, BCT, BAT, NSPS, PSNS
	Glass Manufacturing	426	1974	BPT, BCT, BAT, NSPS, PSNS
	Grain Mills Manufacturing	406	1974	BPT, BCT, NSPS, PSNS
	Gum and Wood Chemicals	454	1976	BPT
	Hospitals	460	1976	BPT
	Ink Formulating	447	1975	BPT, BAT, NSPS, PSNS
	Inorganic Chemicals	415	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Iron and Steel Manufacturing	420	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Landfills	445	2000	BPT, BCT, BAT, NSPS
	Leather Tanning and Finishing	425	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Meat and Poultry Products	432	1974	BPT, BCT, BAT, NSPS,
	Metal Finishing	433	1983	BPT, BAT, NSPS, PSES, PSNS

Existing Effluent Guidelines				
SUB PART	Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
	Metal Molding and Casting (Foundries)	464	1985	BPT, BAT, NSPS, PSES, PSNS
	Metal Products and Machinery	438	2003	BPT, BCT, NSPS
	Mineral Mining and Processing	436	1975	BPT, NSPS
	Nonferrous Metals Forming and Metal Powders	471	1985	BPT, BAT, NSPS, PSES, PSNS
	Nonferrous Metals Manufacturing	421	1984	BPT, BAT, NSPS, PSES, PSNS
	Oil and Gas Extraction	435	1979	BPT, BCT, BAT, NSPS, PSES, PSNS
	Ore Mining and Dressing (Hard Rock Mining)	440	1982	BPT, BAT, NSPS, BMP
	Organic Chemicals, Plastics and Synthetic Fibers (OCPSF)	414	1987	BPT, BAT, NSPS, PSES, PSNS
	Paint Formulating	446	1975	BPT, BAT, NSPS, PSNS
	Paving and Roofing Materials (Tars and Asphalt)	443	1975	BPT, BAT, NSPS, PSNS
	Pesticide Chemicals Manufacturing, Formulating and Packaging	455	1978	BPT, BCT, BAT, NSPS, PSES, PSNS
	Petroleum Refining	419	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
	Pharmaceutical Manufacturing	439	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
	Phosphate Manufacturing	422	1974	BPT, BCT, BAT, NSPS
	Photographic	459	1976	BPT
	Plastic Molding and Forming	463	1984	BPT, BCT, NSPS
	Porcelain Enameling	466	1982	BPT, BAT, NSPS, PSES, PSNS
	Pulp, Paper and Paperboard	430	1998	BPT, BCT, BAT, NSPS, PSES, PSNS, BMP
	Rubber Manufacturing	428	1974	BPT, BAT, NSPS, PSNS
	Soaps and Detergents Manufacturing	417	1974	BPT, BAT, NSPS, PSNS
	Steam Electric Power Generating	423	1982	BPT, BAT, NSPS, PSES, PSNS
	Sugar Processing	409	1974	BPT, BCT, BAT, NSPS
	Textile Mills	410	1982	BPT, BAT, NSPS
	Timber Products Processing	429	1981	BPT, BAT, NSPS
	Transportation Equipment Cleaning	442	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
	Waste Combustors	444	2000	BPT, BCT, BAT, NSPS, PSES, PSNS

C.2 Pretreatment devices or processes used for treating wastewater or sludge (check all that apply):

- ☐ Air Floatation
- ☐ Centrifuge
- ☐ Chemical precipitation
- ☐ Chlorination
- ☐ Cyclone
- ☐ Filtration
- ☐ Flow Equalization
- ☐ Grease or oil separation, type_____
- ☐ Grease trap
- ☐ Grit Removal
- ☐ Ion Exchange
- ☐ Neutralization, pH correction
- ☐ Ozonation
- ☐ Reverse Osmosis
- ☐ Screen
- ☐ Sedimentation
- ☐ Septic Tank
- ☐ Solvent Separation
- ☐ Spill Protection
- ☐ Sump
- ☐ Biological treatment, type_____
- ☐ Rainwater diversion or storage
- ☐ Other chemical treatment, type_____
- ☐ Other physical treatment, type_____
- ☐ Other, type_____
- ☐ No pretreatment provided

C.3 If any wastewater analyses have been performed on the wastewater discharge(s) from your facility, attach a copy of the most recent data to this questionnaire. Be sure to include the date of analysis, name of laboratory performing the analysis, laboratory certification number if applicable and location(s) from which sample(s) were taken (attach sketches, plans, etc., as necessary).

C.4 Priority Pollutant Information: Please indicate by placing an (X) in the appropriate box by each listed chemical whether it is "Known to be Present," or "Known to be Absent" in your manufacturing or service activity or generated as a by-product.

CHEMICAL COMPOUND	Known Present	Known Absent
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I. METALS AND INORGANICS

1.	Antimony	☐	☐
2.	Arsenic	☐	☐
3.	Asbestos	☐	☐
4.	Beryllium	☐	☐
5.	Cadmium	☐	☐
6.	Chromium	☐	☐
7.	Copper	☐	☐
8.	Cyanide	☐	☐
9.	Lead	☐	☐
10.	Mercury	☐	☐
11.	Nickel	☐	☐
12.	Selenium	☐	☐
13.	Silver	☐	☐
14.	Thallium	☐	☐
15.	Zinc	☐	☐

II. PHENOLS AND CRESOLS

16.	Phenol(s)	☐	☐
17.	Phenol, 2-chloro	☐	☐
18.	Phenol, 2,4-dichloro	☐	☐
19.	Phenol, 2,4,5-trichloro	☐	☐
20.	Phenol, pentachloro	☐	☐
21.	Phenol, 2-nitro	☐	☐
22.	Phenol, 4-nitro	☐	☐
23.	Phenol, 2,4-dinitro	☐	☐
24.	Phenol, 2,4-dimethyl	☐	☐
25.	m-Cresol, p-chloro	☐	☐
26.	o-Cresol, 4,6-dinitro	☐	☐

CHEMICAL COMPOUND		Known Present	Known Absent

III.	MONOCYCLIC AROMATICS (EXCLUDING PHENOLS, CRESOLS AND PHTHALATES)		
27.	<i>Benzene</i>	☐	☐
28.	<i>Benzene, chloro</i>	☐	☐
29.	<i>Benzene, 1,2-dichloro</i>	☐	☐
30.	<i>Benzene, 1,3-dichloro</i>	☐	☐
31.	<i>Benzene, 1,4-dichloro</i>	☐	☐
32.	<i>Benzene 1,2,4-trichloro</i>	☐	☐
33.	<i>Benzene, hexachloro</i>	☐	☐
34.	<i>Benzene, ethyl</i>	☐	☐
35.	<i>Benzene, nitro</i>	☐	☐
36.	<i>Toluene</i>	☐	☐
37.	<i>Toluene, 2,4-dinitro</i>	☐	☐
38.	<i>Toluene, 2,6-dinitro</i>	☐	☐
IV.	PCB'S AND RELATED COMPOUNDS		
39.	<i>PCB-1016</i>	☐	☐
40.	<i>PCB-1221</i>	☐	☐
41.	<i>PCB-1232</i>	☐	☐
42.	<i>PCB-1242</i>	☐	☐
43.	<i>PCB-1248</i>	☐	☐
44.	<i>PCB-1254</i>	☐	☐
45.	<i>PCB-1260</i>	☐	☐
46.	<i>2-Chloronaphthalene</i>	☐	☐
V.	ETHERS		
47.	<i>Ether, bis (chloromethyl)</i>	☐	☐
48.	<i>Ether, bis</i>	☐	☐
49.	<i>Ether, bis (2-chlorosoprophyl)</i>	☐	☐
50.	<i>Ether, 2-chloroethyl vinyl</i>	☐	☐
51.	<i>Ether, 4-bromophenyl phenyl</i>	☐	☐
52.	<i>Ether, 4-chlorophenyl phenyl</i>	☐	☐
53.	<i>Bis (2-chloroethoxy) methane</i>	☐	☐
VI.	NITROSAMINES AND OTHER NITROGEN-CONTAINING COMPOUNDS		
54.	<i>Nitrosamine, dimethyl</i>	☐	☐
55.	<i>Nitrosamine, diphenyl</i>	☐	☐
56.	<i>Nitrosamine, di-n-propyl</i>	☐	☐
57.	<i>Benzidine</i>	☐	☐
58.	<i>Benzidine, 3,3-dichloro</i>	☐	☐
59.	<i>Hydrazine 1,2-diphenyl</i>	☐	☐
60.	<i>Acrylonitrile</i>	☐	☐

CHEMICAL COMPOUND	Known Present	Known Absent
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VII. HALOGENATED ALIPHATICS

61.	Methane, bromo-	[]	[]
62.	Methane, chloro-	[]	[]
63.	Methane, dichloro	[]	[]
64.	Methane, chlorodibromo	[]	[]
65.	Methane, dichlorobromo	[]	[]
66.	Methane, tribromo	[]	[]
67.	Methane, trichloro	[]	[]
68.	Methane, tetrachloro	[]	[]
69.	Methane, trichlorofluoro	[]	[]
70.	Methane, dichlorodifluoro	[]	[]
71.	Ethane, 1,1-dichloro	[]	[]
72.	Ethane, 1,2-dichloro	[]	[]
73.	Ethane, 1,1,1-trichloro	[]	[]
74.	Ethane 1,1,2-trichloro	[]	[]
75.	Ethane 1,1,2,1-tetrachloro	[]	[]
76.	Ethane, hexachloro	[]	[]
77.	Ethane, chloro	[]	[]
78.	Ethene, 1,1-dichloro	[]	[]
79.	Ethene, trans-dichloro	[]	[]
80.	Ethene, trichloro	[]	[]
81.	Ethene, tetrachloro	[]	[]
82.	Propane, 1,2-dichloro	[]	[]
83.	Propene, 1,2-dichloro	[]	[]
84.	Butadiene, hexachloro	[]	[]
85.	Cyclopentadiene, hexachloro	[]	[]

VIII. PHTHALATE ESTERS

86.	Phthalate, di-c-methyl	[]	[]
87.	Phthalate, di-n-ethyl	[]	[]
88.	Phthalate, di-n-butyl	[]	[]
89.	Phthalate, di-n-octyl	[]	[]
90.	Phthalate bis (2-ethylhexyl),	[]	[]
91.	Phthalate, butyl benzyl	[]	[]

IX. POLYCYCLIC AROMATIC HYDROCARBONS

92.	Acenaphthene	[]	[]
93.	Acenaphthylene	[]	[]
94.	Benzo (a) anthracene	[]	[]
95.	Benzo (a) fluoranthene	[]	[]
96.	Benzo (k) fluoranthene	[]	[]
97.	Benzo (ghi) perylene	[]	[]

CHEMICAL COMPOUND		Known Present	Known Absent
98.	<i>Benzo (a) pyrene</i>	☐	☐
99.	<i>Chrysene</i>	☐	☐
100.	<i>Dibenzo (a,n,)anthracene</i>	☐	☐
101.	<i>Fluoranthene</i>	☐	☐
102.	<i>Fluorene</i>	☐	☐
103.	<i>Indeno (1,2,3-cd) pyrene</i>	☐	☐
104.	<i>Naphthalene</i>	☐	☐
105.	<i>Phenanthrene</i>	☐	☐
106.	<i>Pyrene</i>	☐	☐
X.	<i>PESTICIDES</i>		
107.	<i>Acrolein</i>	☐	☐
108.	<i>Aldrin</i>	☐	☐
109.	<i>BHC (Alpha)</i>	☐	☐
110.	<i>BHC (Beta)</i>	☐	☐
111.	<i>BHC (Gamma) or Lindane</i>	☐	☐
112.	<i>BHC (Delta)</i>	☐	☐
113.	<i>Chlordane</i>	☐	☐
114.	<i>DDD</i>	☐	☐
115.	<i>DDE</i>	☐	☐
116.	<i>DDT</i>	☐	☐
117.	<i>Dieldrin</i>	☐	☐
118.	<i>Endosulfan (Alpha)</i>	☐	☐
119.	<i>Endosulfan (Beta)</i>	☐	☐
120.	<i>Endosulfan Sulfate</i>	☐	☐
121.	<i>Endrin</i>	☐	☐
122.	<i>Endrin aldehyde</i>	☐	☐
123.	<i>Heptachlor</i>	☐	☐
124.	<i>Heptachlor expoxide</i>	☐	☐
125.	<i>Isophorone</i>	☐	☐
126.	<i>TCDD (or Dioxin)</i>	☐	☐
127.	<i>Toxephene</i>	☐	☐

C.5 If you are unable to identify the chemical constituents of products you use that are discharged in your wastewater, attach copies of the materials safety data sheets for such products.

Check Yes or No if copies of the materials safety data sheets (MSDS) for such products are attached.

☐ Yes ☐ No

SECTION D - OTHER WASTE

D.1 Is there any liquid waste or sludge from this firm disposed of by means other than discharge into the sewer system?

☐ Yes ☐ No

If "No", skip remainder of Section D.

If "Yes", complete D.2 and D.3.

D.2 This waste may best be described as follows:

Estimated Gallons or Pounds/Year

☐ Acids and Alkalines

☐ Heavy Metal Sludge

☐ Inks/Dyes

☐ Oil and/or Grease

☐ Organic Compounds

☐ Paints

☐ Pesticides

☐ Plating Waste

☐ Pretreatment Sludge

☐ Solvents/Thinners

☐ Other Hazardous Waste (specify)

☐ Other waste (specify)

D.3 For any items checked in D.1 or D.2, does your company provide:

☐ on-site storage

☐ off-site storage

☐ on-site disposal

☐ off-site disposal

Briefly describe the method(s) of storage or disposal noted above.

_____ **SECTION E - WASTESTREAM CHARACTERISTICS**

E.1 Number of discharges from regulated processes (those with an existing or proposed categorical limit) _____ to sanitary sewer system and their locations. _____

Note: Any regulation containing pollutant discharge limits promulgated by the U. S. Environmental Protection Agency in accordance with section 307(b) and (c) of the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et. seq.

E.2 Provide a schematic drawing showing the regulated process wastestreams, unregulated wastestreams, domestic wastewater flows, cooling water, boiler blow down, etc.

E.3 Wastewater Characteristics

a. Daily Flow: Average Daily Flow (GPD) _____
Average Maximum Daily Flow (GPD) _____

b. Identify the discharge from each regulated process and check type of discharge.

Process Continuous Intermittant Batch Flow (GPD)

c. Waste characteristics at point of discharge:

BOD (mg/L)		pH (S.U.)	
COD (mg/L)		Temp. °C	
TOC (mg/L)		Alkalinity (mg/L)	
TSS (mg/L)		Copper (mg/L)	
TDS (mg/L)		Lead (mg/L)	
Surface Tension (dynes/cm)		Petroleum Derived Oil and Grease (mg/L)	

Note: Abbreviations: BOD5 - Biochemical Oxygen Demand;
COD - Chemical Oxygen Demand;
TOC - Total Organic Carbon;
TSS - Total Suspended Solids;
TDS - Total Dissolved Solids;
S.U. - Standard Units.

Priority Pollutants shown in Section C.4

Pollutants

Concentration (mg/L)

Flow at time sample collected _____ MGD

d. Priority Pollutants at each regulated process:

PROCESS	POLLUTANT(S)	CONCENTRATION (mg/L)

E.4 Does the discharged wastewater:

- a) Create a fire or explosion hazard? Yes___ No___
- b) Have a pH lower than 5.0 su? Yes___ No___
- c) Contain a substance that can obstruct the flow in the collection system? Yes___ No___

E.5 Identify if your discharge is subject to any categorical pretreatment standards issued by the Protection Agency. Indicate whether or not these standards are in compliance.

Environmental

E.6 If additional pretreatment facilities or better operation and maintenance are required to meet the standards in Section E, what is the shortest schedule by which these corrections can be completed?

ATTACHMENT B
ENFORCEMENT RESPONSE PLAN



CITY OF GEORGETOWN

PRETREATMENT PROGRAM

Enforcement Response Plan

Updated By:

Shealy Consulting, LLC

August 2025

Previous Update September 2019

CITY OF GEORGETOWN'S PRETREATMENT PROGRAM ENFORCEMENT RESPONSE PLAN

I. INTRODUCTION

In accordance with 40 CFR 403.8(f) and the City of Georgetown's (the City's) NPDES permit, the City is required to develop and implement an Enforcement Response Plan (ERP) with Guide (ERG) for approval in accordance with R.61-9.403.8(f) (5). The USEPA requires the City to describe its compliance monitoring procedures, and its use and escalation of various enforcement responses, as well as time frames and responsibilities. The ERP shall contain detailed procedures indicating how the City will investigate and respond to instances of Industrial User (IU) non-compliance. The ERP shall, at a minimum:

- Describe how the Sewer Authority will investigate instances of non-compliance;
- Describe the types of escalating enforcement responses the City will take in response to all anticipated types of Industrial User violations and the time periods within which responses will take place;
- Identify (by title) the official(s) responsible for each type of response; and
- Reflect adequately the City's primary responsibility to enforce all applicable pretreatment requirements and standards, as detailed in 40 CFR 403.8(f)(1) and (f)(2).

II. ENFORCEMENT PRINCIPLES AND PROCEDURES

A.) Responsibilities, Procedures, and Time Frames

The City has enforcement powers to the extent of its legal authority. The legal authority to implement and enforce the pretreatment program is detailed in City's Pretreatment Ordinance. The City recognizes that its enforcement responses are always limited to those authorized under Federal and State laws, and the City's ordinance. The enforcement response must be appropriate to the violation. Throughout the enforcement process, it is important for all levels of

management to be able to assess the effectiveness of the pretreatment program and to identify progress or deficiencies. The enforcement procedures described in the ERP give management the information needed to ensure that the City makes timely decisions and the program is successfully implemented. To provide for internal management control, the ERP:

1. Identifies the individual(s) or unit(s) responsible for each element of the ERP;
2. Describes procedures for collecting and disseminating information including the sampling and inspection of IUs and notifying IUs of violations;
3. Ensures tracking of program activities including compliance reviews and enforcement actions;
4. Allows for the evaluation of specific activities in terms of their quality, timeliness (see time frames outlined in the discussions throughout the ERP and in the ERG (Attachment A)), results, and accomplishment of program objectives.

B). Industrial User Inventory Data

A complete and accurate compilation of the pertinent data is the foundation of a compliance tracking and the enforcement system. A current inventory of IUs must be maintained under 40 CFR 403.8(0)(2)(1) and includes name, location, identification number, effluent limits, basis for the limits (such as categorical limits or local limits), volume of discharge, pretreatment permit status, compliance dates and other special requirements, category, and identify industries as IU or as Significant Industrial Users (SIU) as defined in 40 CFR 403.3 (j), (v).

C). Sampling and Inspection of Industrial Users

The City's pretreatment program will include field investigations. The field investigations may be routine compliance monitoring or special monitoring in response to violations, technical problems, or to support permit modifications. City will be responsible for the coordination of all sampling, inspections, and for ensuring that they are performed in accordance with established procedures. It is critical that proper procedures be followed during sampling and inspections, including quality assurance/quality control and chain-of-custody procedures, so that all information collected may be used as evidence in enforcement proceedings, if necessary. (All permit violations found from routine compliance monitoring, special monitoring, or IU self-monitoring are subject to appropriate enforcement action.)

D). Types of Violation

The following is a list of different types of violations, by category. This list is not inclusive but serves as a general list of anticipated types of non-compliance. The IU's permit, the City's Pretreatment Ordinance, and State and Federal regulations serve as additional references for Pretreatment Requirements.

Un-Permitted Discharges: Users are responsible for obtaining and renewing permits, if required.

Permit Limits Violations: Users are responsible for maintaining compliance with all permit effluent limits. The City will evaluate the extent of any limit violation(s). In determining the extent of violations, significant non-compliance (SNC) as defined by State and EPA regulations, will be determined.

Monitoring Violations: A User who fails to adequately conduct all the monitoring required in the permit, including monitoring frequencies and sampling methods specified, is in violation. This includes a User who does not resample in accordance with their permit when a limit violation occurs.

Reporting Violations: A User who fails to provide information (e.g. self- monitoring reports) required in their permit or the Pretreatment Ordinance in the required time frame is in violation. Late or incomplete reports will also be considered violations. A SIU who submits a report more than 45 days late will be considered in SNC.

Permit Conditions: Failure to apply or reapply for a permit is considered a violation. Users who violate the general or other conditions (e.g. slug loading, dilution prohibition) outlined in their permits or the Pretreatment Ordinance shall be in violation.

Enforcement Orders: Failure to meet the requirements of an order (e.g. interim limits, milestone dates, etc.), whether the order was entered voluntarily or mandated by the Water Utilities Manager (WWUM), shall be considered a violation. Missing a scheduled compliance milestone by more than 90 days is considered SNC.

E). Significant Non-Compliance

As defined by 40 CFR 403.8(f)(2)(viii), the Control Authority will comply with the public participation requirements of 40 CFR part 25 in the enforcement of National Pretreatment Standards. These procedures shall include provision for at least annual public notification in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the POTW of Industrial Users (IU) which, at any time during the previous

12 months, were in significant non-compliance with applicable Pretreatment Requirements. For the purposes of this provision, a Significant Industrial User (or any Industrial User which violates paragraphs (f)(2)(viii)(C), (D), or (H) of this section) is in significant noncompliance if its violation meets one or more of the following criteria:

(A) Chronic violations of wastewater Discharge limits, defined here as those in which 66 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including instantaneous limits, as defined by 40 CFR 403.3(l);

(B) Technical Review Criteria (TRC) violations, defined here as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH);

(C) Any other violation of a Pretreatment Standard or Requirement as defined by 40 CFR 403.3(l) (daily maximum, long-term average, instantaneous limit, or narrative Standard) that the POTW determines has caused, alone or in combination with other Discharges, Interference or Pass Through (including endangering the health of POTW personnel or the general public);

(D) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority under paragraph (f)(1)(vi)(B) of this section to halt or prevent such a discharge;

(E) Failure to meet, within 90 days after the schedule date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;

(F) Failure to provide, within 45 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules;

(G) Failure to accurately report noncompliance;

(H) Any other violation or group of violations, which may include a violation of Best Management Practices, which the POTW determines will adversely affect the operation or implementation of the local Pretreatment Program.

If an IU enters Significant Non-Compliance (SNC), a show cause hearing may be required by the Control Authority to discuss the violations that led to SNC. At that hearing, the Control Authority may choose to issue a Notice, Order, and/or Penalty.

III. ENFORCEMENT EVALUATION

The violations and discrepancies that are identified during compliance screening will be reviewed to evaluate the type of enforcement response needed. An ERG has been developed in accordance with the City's Pretreatment Ordinance, State and Federal regulations to assist in this evaluation and is included at Attachment A of this plan. The ERG identifies the types of responses that are appropriate based on factors concerning the nature of the violation (such as average or maximum limit; reporting late or deficient), the duration of the violation, the frequency of the violation (isolated or recurring), the potential impact of the violation, and the compliance history of the IU or SIU. The ERG assists in this evaluation reflecting the following concepts:

- (1) The City must review and respond to violations of pretreatment requirements.
- (2) The City will notify the Industrial User when a violation is found.
- (3) For most violations, the City will receive an explanation and, as appropriate, a plan from the IU to correct the violation within a specified time.
- (4) If the violation(s) persist or the explanation and the plan are not adequate, the City's response will become more formal and commitments (or schedules, as appropriate) for compliance will be established in an enforceable document.

- (5) The enforcement response selected will be related to the seriousness of the violation.
- Enforcement responses will be escalated if compliance is not achieved expeditiously after taking initial action. (See Attachment B, Administrative Penalty Matrix).

The enforcement responses are divided into informal responses and formal responses:

- (1) Informal actions include:
- ✓ Informal Documented Correspondence to Industrial Users (e-mail, letter, phone call)
- (2) Formal actions include:
- ✓ Notice of Violation (NOV)
 - ✓ Show Cause Order (SCO) and Administrative Orders
 - ✓ Administrative penalties
 - ✓ Civil suit for injunctive relief and/or civil penalties and damages
 - ✓ Criminal prosecution
 - ✓ Termination of services (revoking permit or authorization letter)
 - ✓ Compliance Schedules
 - ✓ Notice of Significant Noncompliance (SNC)
 - ✓ Show Cause Hearings (SCH)

IV. PENALTY CALCULATION RATIONALE

In accordance with the authority vested in the Publicly Owned Treatment Works (POTW) WUM under the Pretreatment Ordinance, the civil penalty calculation shall be based upon a documented record of non-compliance of a state or federal rule or regulation, standard, permit or the Pretreatment Ordinance. The administrative civil penalty may be included in an Order issued by the WUM.

The penalty range and amount are derived with consideration of the following factors:

1. Degree of harm or potential for harm (PFH) to the public health, safety, or the environment,
2. Extent of deviation (EOD) from the requirements of the statute, regulation, standard or permit,
3. Frequency or duration of the violation,
4. Economic benefit as a result of non-compliance,
5. Cost of restoration of the environment or abatement of the environmental harm,

6. Past performance record or history of non-compliance,
7. Degree of willfulness or negligence.

NOTE: It is recommended that a civil penalty assessment rationale be developed for each enforcement action for which a civil penalty is assessed. The POTW reserves the right to issue an Order with a statutory maximum penalty of \$2000 per violation per day.

Penalties for long-lasting and/or continuing violations (such as, but not limited to unauthorized discharges or poor operation and maintenance) and recovery of economic benefit, when determined, may be assessed per occurrence, per month, or per week.

Stipulated penalties may be used when appropriate. The POTW may escalate enforcement actions and increase penalty amounts to encourage compliance and ensure efficiency of operation during upgrades.

STEPS FOR CALCULATING A CIVIL PENALTY

STEP 1

Confirm all the pertinent facts of the alleged violation(s) with appropriate personnel.

STEP 2

Calculate the economic benefit derived by the responsible party for non-compliance, if applicable. [NOTE: This calculation can only be done using reasonable capital and operational cost estimates assisting that the installation/proper maintenance/licensing of the required equipment or personnel; or proper installation/construction; or appropriate sampling; or site remediation/protection/registration would have allowed the IU to achieve compliance with the applicable regulations. This information may not be available prior to the initial enforcement conference and the penalty would need to be adjusted upward at a later date to include this penalty component.]

STEP 3

Determine whether the IU has had previous Orders for the same violation to provide for a Violation Reoccurrence Factor (Repeat Violator). For a second offense violation within a

three-year period, the higher end of the Gravity Range should be considered.

STEP 4 (Gravity Range)

Calculate the penalties for each violation with consideration of the "Penalty Matrix."

STEP 4a

Determine an appropriate degree of "Potential for Harm" to human health or the environment.

STEP 4b

Determine the appropriate degree of the "Extent of Deviation" from the applicable statute or regulation.

STEP 4c

Select the applicable penalty range from the "Administrative Penalty Matrix". (Attachment B)

STEP 4d

Determine the amount of penalty from the penalty range by evaluating the criteria for the number of violation occurrences. (e.g., Is this the first violation this year or third?)

STEP 4e

Repeat the steps for each relevant violation during the enforcement period.

STEP 5

Determine whether the IU has had previous Orders for the same violation to provide for a Violation Reoccurrence Factor (Repeat Violator). For a second offense violation within a three-year period, take the total Gravity Component and multiply it by 0.5 to 1.0 (50%-100%). For a third offense within a five-year period, take the total Gravity Component and multiply it by 1.0 to 3.0 (100%-300%).

The administrative penalty may be adjusted upward or downward if additional violations are discovered or if violations did not actually exist or economic benefit needs additional consideration.

STEP 6

Determine additional "Adjustment Factors":

1. Degree of cooperation or good faith efforts (0-15%)
2. Measures taken to prevent reoccurrence (0-15%)

[Note: Consideration of these factors allow for the downward adjustment of the total penalty amount calculated.]

STEP 7

The total civil penalty settlement amount is based upon the following formula:

CIVIL PENALTY = Economic Benefit + Total Gravity Component + Recalcitrance/Multiple Factor (See STEP 4) + Violation Reoccurrence Factor (See STEP 5) - additional adjustment factors (from STEP 6).

V. ADMINISTRATIVE PENALTY MATRIX

This Administrative Penalty Matrix is used to determine the Gravity Component penalty range for violations. Each violation cited should be run through the Administrative Penalty Matrix to determine the Total Gravity Component of the penalty. Potential for Harm (PFH) means the potential for harm to the WWTP, human health, or the environment (in the event of Pass-through). Extent of Deviation (EOD) is pertaining to the degree that the IU deviate from the relevant requirement, statute, or regulation.

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

UN-PERMITTED DISCHARGE (NO PERMIT)						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
Unpermitted Discharge	Discharge Unknown to IU No Harm to POTW or Environment PFH - Minor EOD - Minor to Moderate	<u>Any of the following:</u> Notice of Violation (NOV) with or without Penalty, Show Cause Order (SCO), or Consent Order (CO) \$0 - \$800/Day	Within 15 days	IPC	Submit Industrial Waste Survey (IWS) within 30 days	<u>Any of the following:</u> SCO, CO, Administrative Order (AO) with Penalty
	Discharge Unknown to IU Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following:</u> SCO, AO with Penalty, or Emergency Suspension of Service (ESS) \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 15 days	<u>Any of the following:</u> ESS, Termination of Service (TOS), Criminal Investigation (CI), or Civil Litigation (CL)
	Discharge Known to IU No Harm to POTW or Environment PFH - Minor EOD - Minor to Moderate	NOV with Penalty \$0 - \$800/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS
	Discharge Known to IU Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit IWS <u>and</u> Written Explanation within 15 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

PERMIT LIMIT VIOLATION						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Permit Limit</u>	Isolated - Not Significant PFH - Minor EOD – Minor	Documented Correspondence (only if first offense) otherwise, NOV without Penalty \$0 - \$400/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	NOV with Penalty
	Isolated - Significant (>TRC) PFH - Minor EOD - Moderate to Major	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> NOV with Penalty, SCO, or CO
	Reoccurring - Not Significant PFH - Minor EOD – Minor	<u>Any of the following:</u> NOV with or without Penalty, SCO, or CO \$0 - \$400/Day	Within 15 days	IPC	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Reoccurring – Significant (>TRC) PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> NOV with Penalty, SCO, or CO \$400 - \$2000/Day	Immediate	WUM	Resample <u>and</u> Submit Written Explanation within 30 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS
	Industry in Significant Non- Compliance or Chronic Non- Compliance PFH - Minor to Major EOD - Moderate to Major	SCO or CO \$400 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> Corrective Action Plan (CAP) within 30 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

REPORTING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Reporting</u>	DMR is Improperly Signed or Certified - Isolated Event PFH - Minor EOD - Minor	Documented Correspondence (only if first offense) otherwise, NOV \$0-\$400/Day	Within 15 days	IPC	Re-submit DMR <u>with</u> Written Explanation within 5 days	NOV with Penalty
	DMR is Improperly Signed or Certified – Reoccurring PFH - Minor EOD - Minor to Moderate	NOV with or without Penalty \$0 - \$800/Day	Within 15 days	WUM	Re-submit DMR <u>with</u> Written Explanation within 5 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Late DMR or Report (<5 days late) PFH - Minor EOD – Minor	Documented Correspondence (only if first offense) otherwise, NOV \$0-\$400/Day	Within 15 days	IPC	Submit DMR or Report <u>with</u> Written Explanation within 5 days	NOV with Penalty
	Late DMR or Report (>5 days late) PFH - Minor EOD – Moderate	NOV with Penalty \$50 - \$400/Day	Within 15 days	IPC	Submit DMR or Report <u>with</u> Written Explanation within 5 days	NOV with Penalty
	Late DMR or Report (> 30 days or more) PFH - Minor EOD - Moderate to Major	NOV with Penalty \$400-\$1200/Day	Within 15 days	WUM	Submit DMR or Report <u>with</u> Written Explanation within 5 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Late DMR or Report (> 45 days or more - SNC) PFH - Minor EOD - Major	<u>Any of the following:</u> SCO, CO, or AO with Penalty \$800-\$1200/Day	Within 15 days	WUM	Submit DMR or Report <u>with</u> Written Explanation within 5 days	ESS or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

REPORTING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Reporting</u>	Failure to Report Spill No Known Harm to POTW or Environment PFH - Moderate to Major EOD - Moderate to Major	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation within 5 days <u>with</u> CAP <u>and</u> Spill Control Plan (as necessary) within 10 days	<u>Any of the following:</u> SCO, CO, or AO with Penalty
	Failure to Report Spill Harm to POTW or Environment PFH - Moderate/Major EOD - Moderate/Major	<u>Any of the following:</u> SCO, CO, or AO with Penalty \$800 - \$2000/Day	Immediate	WUM	Submit Written Explanation within 5 days <u>with</u> CAP <u>and</u> Spill Control Plan (as necessary) within 10 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL
	Falsification PFH - Moderate to Major EOD - Major	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL \$1200 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

MONITORING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Monitoring</u>	Failure to Monitor Pollutants as Required by Permit - Isolated Event PFH - Minor EOD – Minor	NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO with Penalty, or AO with Penalty
	Failure to Monitor Pollutants as Required by Permit - Reoccurring PFH - Minor to Moderate EOD – Moderate	NOV with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO with Penalty, AO with Penalty, ESS, or TOS
	Failure to Resample After a Permit Violation - Isolated Event PFH - Minor EOD – Minor	<u>Any of the following</u> Informal Documented Correspondence, NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	NOV with Penalty
	Failure to Resample After a Permit Violation - Reoccurring PFH - Minor to Moderate EOD – Moderate	SCO or CO with Penalty \$400 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

MONITORING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Improper Sampling</u>	Not Intentional PFH - Minor to Moderate EOD - Minor to Moderate	NOV with or without Penalty \$0 - \$1200/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Evidence of Intent PFH - Moderate to Major EOD - Moderate to Major	<u>Any of the following</u> SCO, AO with Penalty, or ESS \$800 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL
<u>Failure to Install Monitoring Equipment</u>	Delay of Less Than 30 days PFH - Minor EOD - Minor	NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Delay of 30 days or more PFH - Minor to Moderate EOD - Moderate to Major	<u>Any of the following</u> NOV with Penalty, SCO, or CO \$400 - \$1600/Day	Within 15 days	UM	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, or ESS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

MONITORING VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Report Additional Monitoring</u>	Isolated Event PFH - Minor EOD - Minor	Informal Documented Correspondence or NOV \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation within 15 days	<u>Any of the following:</u> NOV with or without Penalty, SCO, or AO with Penalty
	Reoccurring PFH - Minor EOD - Moderate	NOV with Penalty \$400 - \$800/Day	Within 15 days	WUM	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, AO with Penalty, or ESS
OTHER VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Properly Operate & Maintain Pretreatment Facility</u>	Isolated Event (with no affect upon discharge quality) PFH - Minor EOD - Minor	<u>Any of the following:</u> Informal Documented Correspondence; NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Reoccurring PFH – Minor EOD – Moderate	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with penalty \$400 - \$800/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, CO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

OTHER VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Failure to Renew Permit</u>	Failure to Submit Permit Application When Due ≤30 days PFH - Minor/EOD - Minor >30 days PFH - Minor/EOD Moderate >60 days PFH - Minor /EOD – Major	NOV with or without Penalty \$0 - \$400/Day \$400 - \$800/Day \$800 - \$1200/Day	Within 15 days	IPC	Submit Industrial Waste Survey (IWS) <u>and</u> Written Explanation within 30 days	<u>Any of the following:</u> NOV with Penalty, SCO, AO with Penalty, ESS, or TOS
<u>Entry Denial</u>	Isolated or Reoccurring PFH - Minor EOD – Moderate	Obtain Warrant and Return \$400 - \$800/Day	Immediate	WUM	Submit Written Explanation within 5 days	<u>Any of the Following:</u> ESS, TOS, CI, or CL
<u>Inadequate Record Keeping</u>	Inspection Results in Incomplete or Missing Documents PFH - Minor EOD - Minor	<u>Any of the following:</u> Informal Documented Communication of deficiency, NOV with or without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Reoccurring Violation of Above PFH - Minor EOD - Moderate	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$800/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 15 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, or TOS
<u>Illegal Discharge</u>	Isolated PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> SCO, AO with Penalty, ESS, TOS, CI, or CL
	Reoccurring PFH - Moderate to Major EOD - Moderate to Major	SCO or AO with Penalty \$800 - \$2000/Day	Immediate	WUM	Halt Discharge immediately, Submit Written Explanation <u>and</u> CAP within 5 days	<u>Any of the following:</u> ESS, TOS, CI, or CL

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

OTHER VIOLATIONS						
VIOLATION TYPE	NATURE OF VIOLATION POTENTIAL FOR HARM (PFH) EXTENT OF DEVIATION (EOD)	POTW ENFORCEMENT ACTION OPTIONS PENALTY LIABILITY RANGE	POTW TIME FRAME	POTW OFFICIAL	INDUSTRIAL USER RESPONSE REQUIRED	ESCALATED ENFORCEMENT ACTION OPTIONS
<u>Violation of Administrative Order Requirements</u>	Isolated or Reoccurring PFH - Minor to Major EOD - Moderate to Major	<u>Any of the following:</u> Notice of Order Violation, SCO, AO with Penalty, ESS, TOS, CI, or CL \$400 - \$2000/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> ESS, TOS, CI, or CL
<u>Failure to Meet Compliance Schedules</u>	Missed Milestone (<30 days) with acceptable explanation; <u>Will Not Affect Final Milestone</u> PFH - Minor EOD – Minor	NOV granting extension without Penalty \$0 - \$400/Day	Within 15 days	IPC	Submit Written Explanation <u>and</u> CAP within 10 days	NOV with Penalty
	Missed Milestone (>30 days) with acceptable explanation; <u>Will Affect Final Milestone</u> PFH - Minor EOD – Minor	<u>Any of the Following:</u> NOV with or without Penalty, SCO, or CO \$0 - \$400/Day	Within 15 days	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty
	Missed Milestone (>30 days) with <u>NO</u> acceptable explanation <u>Will Affect Final Milestone</u> PFH - Minor EOD – Moderate	<u>Any of the Following:</u> NOV with Penalty, SCO, CO, or AO with Penalty \$400 - \$800/Day	Immediate	WUM	Submit Written Explanation <u>and</u> CAP within 10 days	<u>Any of the Following:</u> SCO, CO, AO with Penalty, ESS, or TOS

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

Time Frames for Responses:

- A. All violations will be identified and documented within ten (10) days of receiving information.
- B. Initial enforcement responses [involving contact with the Industrial User and requesting information on corrective or preventative action(s)] will occur within fifteen (15) days of violation detection.
- C. Follow-up actions for continuing or re-occurring violations will be taken within sixty (60) days of the initial enforcement response. For all continuing violations, the response will include a Consent or Administrative Order schedule.
- D. Violations which threaten health, property, or environmental quality are considered an emergency and will receive immediate responses such as halting the discharge or terminating service.
- E. All violations meeting the criteria for significant non-compliance will be addressed with an enforceable order within thirty (30) days of the identification of the significant non-compliance.
- F. All days are working days.
- G. All enforcement responses are subject to Modification.
- H. The UM has the authorization and overall responsibility of the IPC

Possible Enforcement Actions

- | | |
|--|---|
| 1 - Informal Documented Correspondence | 6 - Emergency Suspension of Service (ESS) |
| 2 - Notice of Violation (NOV) | 7 - Termination of Service (TOS) |
| 3 - Show Cause Order (SCO) | 8 - Criminal Investigation (CI) |
| 4 - Consent Order (CO) | 9 - Civil Litigation (CL) |
| 5 - Administrative Order (AO) | |

Note: Consult “Penalty Calculation Rationale” in Enforcement Response Plan when determining appropriate penalty liability.

ATTACHMENT A - CITY OF GEORGETOWN ENFORCEMENT RESPONSE GUIDE (ERG)

Abbreviations, Terms & Definitions

Administrative Order (AO) - An administrative order is an enforceable document issued by the Control Authority to an industrial user, person or company to take certain corrective action regarding violation(s) to Control Authority's Industrial Pretreatment Program or Ordinances, State or Federal regulations. An administrative order is issued with a penalty.

Civil Litigation (CL) - An action taken by the Control Authority against an industrial user seeking injunctive relief, monetary penalties and/or actual damages.

Consent Order (CO) - A consent order is a voluntary agreement worked out between the Control Authority and an industrial user regarding a violation of the Control Authority's Industrial Pretreatment Program or Ordinance, State or Federal regulations. A consent order can be issued with or without a penalty.

Criminal Investigation (CI) - An action initiated through referral by the Control Authority when activities or actions by an industrial user or its employees are observed, or when information is gathered, which provides evidence of the commission of an environmental crime.

Harm to POTW – The incremental effect of a non-domestic (industrial) discharge that results in measurable or observed damage to the collection lines, pump stations and appurtenances, or causes treatment process interference or pass through of pollutants at the wastewater treatment plant.

Informal Documented Correspondence - May be a phone call or email but must be documented. Only appropriate for Minor and isolated infractions

Isolated Event - May be one or several violations but indicates a new condition.

IPC - Industrial Pretreatment Coordinator

IU - Industrial User

IWS - Industrial Waste Survey

Notice of Violation (NOV) - A NOV notifies the IU that the Control Authority believes the IU committed one or more violations and provides instructions for how to come into compliance. An NOV can be issued with or without a penalty.

Penalty - Monetary penalty assessed by the CA as penalties allowed under the ordinance.

Reoccurring Violation – A violation for which an enforcement action was taken that re-occurs within thirty (30) to ninety (90) days following the date of completion of an approved corrective action plan designed to remedy the noncompliance addressed.

Show Cause Order - Formal notice to meet requiring the IU to appear and demonstrate why the CA should not take a proposed enforcement action against them. The meeting may also serve as a forum to discuss Corrective Actions and Compliance Schedules.

SNC - Significant Noncompliance

SUO - Sewer Use Ordinance

WUM – Water Utilities Manager

ATTACHMENT B

CITY OF GEORGETOWN'S INDUSTRIAL PRETREATMENT PROGRAM

ADMINISTRATIVE PENALTY MATRIX

		EXTENT OF DEVIATION (EOD)		
	Penalty Range*	Minor	Moderate	Major
POTENTIAL FOR HARM (PFH)	Minor	\$0 – \$400 (20%)	\$400 – \$800 (40%)	\$800 – \$1,200 (60%)
	Moderate	\$400 – \$800 (40%)	\$800 – \$1,200 (60%)	\$1,200 – \$1,600 (80%)
	Major	\$800 – \$1,200 (60%)	\$1,200 – \$1,600 (80%)	\$1,600 – \$2,000 (100%)

NOTE: Violations of the Pretreatment Ordinance, Orders, permits, federal or state pretreatment program rules, or regulations, provide for maximum civil penalties in the amount of \$2,000 per day of violation.

[*Penalty ranges are derived from the percentages shown of the maximum penalty amount set forth in the SUO, state or federal regulations.]

ATTACHMENT C

PRETREATMENT PROGRAM FEES

Application and Renewal Fees

SIU Permit Application \$1000.00

Septic Tank/Grease Hauler \$250.00

Addendum Fees SIU

\$500.00

Annual Inspection Fees

SIU with Pretreatment Permit \$1200.00

Late Reporting Fee

SIU \$50.00 every day thereafter until report is received

Hauled Waste

Basic Charge (FOG and Septage) \$ 0.070 per gallon based on truck capacity effective October 1,2025

Surcharge Fees (If Used)

Using an average of three (3) applicable sample results, a surcharge (if applied) will be determined for every permitted source of industrial waste based on the following formula:

$$\text{Surcharge} = V \times 8.34 [A (C - D)]$$

Where:

V = Wastewater billed in millions of gallons during the billing cycle

A = Rate in dollars per pound for that constituent

BOD = \$0.275/lb.

TSS = \$0.275/lb.

Ammonia = \$0.75/lb.

COD = \$0.275/lb.

C = Constituent (BOD, COD, NH₄, or TSS)

D = Typical domestic value for that constituent

BOD = 250 mg/l

COD = 600 mg/l

TSS = 250 mg/l

NH₄ = 25 mg/l

8.34 = pounds per gallon of water



120 North Fraser Street • Georgetown, SC 29440 • (843) 545-4000

ACTION ITEM

Council Meeting Date:	September 18, 2025
Department:	Administration
Issue Under Consideration:	Motion to approve a Resolution authorizing a Memorandum of Understanding with Georgetown County for shared services (One to One Health) and to authorize the City Administrator to negotiate and execute a privacy agreement with One to One Health.
Amount Requested:	\$147,968.00
In Current Budget?:	Yes
If not, please explain:	
Financial Impact:	\$147,968.00
Points to Consider:	The City previously entered into a Memorandum of Understanding (MOU) with Georgetown County for shared health clinic services. The agreement the County had with the health provider was scheduled to end in November 2025. However, Georgetown County made an arrangement with the health provider to terminate the agreement at the end of September 2025. The County has selected a new provider for the health clinic, One to One Health, to provide health and wellness benefits to their employees starting at the end of September. With the County having a new provider, a new MOU is required for the City of Georgetown to participate.
Options:	Approve/Deny
Staff Recommendation:	Approve

Reviews:

Scott Whittier	Created/Initiated	Approver
Scott Whittier	Approved	Approver
Kathy Vermeland	Approved	Approver
Elise Crosby	Approved	Approver
Scott Whittier	New	Approver
Stephanie Buccione		Approver

Attachments:

1. Resolution Joining Georgetown County Health and Wellness Center
2. MOU County-City One to One Health 09092025
3. Exhibit A for City MOU 09082025

STATE OF SOUTH CAROLINA)
)
 CITY OF GEORGETOWN)
)
)
)
)
)

RESOLUTION AUTHORIZING
 A MEMORANDUM
 OF UNDERSTANDING WITH
 GEORGETOWN COUNTY
 FOR SHARED SERVICES
 (ONE TO ONE HEALTH)

WHEREAS, the Mayor and City Council of the City of Georgetown recognize the importance of stewardship of public funds; and

WHEREAS, the City of Georgetown offers health-related insurance coverages as an employee benefit, acknowledging the importance of employees wellness; and

WHEREAS, the City of Georgetown wishes to continue to provide outpatient clinical services as an employee benefit; and

WHEREAS, in an effort to consolidate services with Georgetown County where possible for cost savings, the City has identified public employee clinical services as an area of duplicated services that could be consolidated; and

WHEREAS, Georgetown County contracts clinical services with One to One Health; and

WHEREAS, the City Council included anticipated costs for consolidated health clinic services in the current fiscal year budget;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Georgetown duly assembled as follows:

That the City Administrator or his designee is authorized to execute, on behalf of the City, the Memorandum of Understanding Between Georgetown County and the City of Georgetown for shared health services attached as Exhibit 1 and incorporated herein.

APPROVED this day of 2025.

ATTEST:

CITY OF GEORGETOWN
a Municipal Corporation

Stephanie Buccione
City Clerk

Carol Jayroe
Mayor

APPROVED AS TO FORM:

Elise F. Crosby
City Attorney

MEMORANDUM OF UNDERSTANDING
Between Georgetown County and the City of Georgetown

This Memorandum of Understanding is entered into by and between Georgetown County, a body politic and political subdivision of the State of South Carolina (the "County"), and the City of Georgetown (the "City"), each acting for itself. (County and City, collectively referred to hereafter as "the Parties.")

The purpose of this Memorandum of Understanding is to state and confirm the understating between the County and the City for a sharing of healthcare services for employees of the County and City under an existing plan and agreement between the County and Med Investors Development, LLC dba One to One Health, a health care services provider (Hereafter, One to One Health).

County is under an agreement with One to One Health to provide healthcare services to employees of Georgetown County. City wishes to provide health care services to its employees through the One to One Health plan of the County and to avail itself of the benefits of that agreement.

The Parties agree to a sharing of healthcare services for the respective employees of the County and the City under the County's agreement with One to One Health, under the following terms:

- The Contract with One to One Health is and shall remain a contract solely by and between Georgetown County and One to One Health, and all communications and negotiations related to the contract and all services thereunder shall be between County and One to One Health.
- County shall have and exercise sole control and discretion over the health care center, including without limitation, operational hours, scope of services, personnel, and lease terms with Landlord.
- County shall pay to One to One Health all fees under the Agreement with One to One Health.

County shall invoice City monthly, by three separate invoices, for:

- 1) Monthly Management Fees.
 - 2) Pass-Through Expense.
 - 3) Incidental third-party overhead costs, if any, incurred by the County as a result of sharing of healthcare services with the City.
- (Invoice items 1-3 collectively, "the Fees").

The Monthly Service Fees and Pass-Through Expense are anticipated to be as stated and estimated on the attached Exhibit A, which is incorporated herein by reference. The Parties expressly acknowledge and agree that the Comprehensive Monthly Service Fee and Pass-Through Expense Fees stated on Exhibit A are based on Pricing Proposal Baseline Assumptions as stated in Exhibit A, and are subject to change by One to One Health.

- City shall pay all Fees directly to County monthly, upon invoice, within 20 days of billing.
- **Cancellation.** The Parties agree that either, in its discretion, is entitled to cancel this understanding for shared medical services under this agreement without recourse or penalty if either determines the continuation of shared medical services is no longer in the best interest of the County or City; or, One to One Health prohibits or objects to a continuation of shared services, or imposes terms for a continuation of shared services that are unacceptable to the County.

The foregoing notwithstanding, it is expressly understood between the Parties that unless the County is released sooner of the obligation of any of the Fees, the City shall remain obligated for and shall pay all the Fees for which the County is obligated on the City's behalf as a result of the City being added to the One to One Health contract and the sharing of healthcare services owing through the date of cancellation or the end of the month in the case of Monthly Service Fees, whichever is later. The County will not incur, without Notice to the City and amendment of this Memorandum, additional long term (exceeding 60 days by contract) incidental third-party overhead costs which would obligate the City.

The Parties expressly acknowledge and agree that County is entitled to, and may, cancel this understanding for shared medical services, without recourse or penalty, if the City fails to pay any Fee owed under this MOU according to the terms of payment.

Notice of cancellation by either party to the other under this Memorandum shall be deliverable no less than seventy-five (75) days prior to the effective date of cancellation, and the parties agree these services shall continue to be shared and provided through the last calendar day of the month of cancellation, which shall be the effective date.

Notice and Invoicing. Notice under this Agreement shall be deliverable by U.S. Mail or email with delivery confirmation:

To the County:

Angela Christian
County Administrator
716 Prince St.
Georgetown, S.C. 29440
achristian@gtcounty.org

Walt Ackerman
Director of Administrative Services & Human Resources
129 Screven St.
Georgetown, S.C. 29440
waltackerman@gtcounty.org

To the City:

Scott Whittier
City Administrator
P.O. Drawer 939
Georgetown, SC 29442
swhittier@georgetownsc.gov

City Attorney
Crosby Law Firm, LLC
405 Dozier Street
Georgetown, SC 29440
ecrosby@crosbyfirm.com

Invoices to the City:

All invoices shall be by electronic invoicing to, ap.invoices@georgetownsc.gov, with a copy to kvermeland@georgetownsc.gov

ACKNOWLEDGED, UNDERSTOOD AND AGREED, THIS _____ DAY OF SEPTEMBER, 2025.

County of Georgetown, South Carolina

City of Georgetown, South Carolina

By: _____
Angela Christian, County Administrator

By: _____
Scott Whittier, City Administrator

EXHIBIT A

**ANNUAL COST ESTIMATE FOR CITY OF GEORGETOWN'S PORTION
OF THE HEALTH CLINIC BEING MANAGED BY ONE TO ONE HEALTH**

<u>BUDGETED COSTS</u>	<u>ANNUAL</u>	<u>MONTHLY</u>
MANAGEMENT FEES (includes 24/7 Text Care service)	\$ 43,368.00	\$ 3,614.00
<i>Pass Thru Costs</i>		
Staffing	\$ 83,000.00	\$ 6,916.67
Lab Expense	\$ 9,600.00	\$ 800.00
Medical supplies	\$ 6,000.00	\$ 500.00
Technology/software	\$ 6,000.00	\$ 500.00
Subtotal	\$ 104,600.00	\$ 8,716.67
TOTALS	<u>\$ 147,968.00</u>	<u>\$ 12,330.67</u>

Building Department Monthly Report Statistics (2025)

Number of Inspections by Building Official/Building Inspector

Inspection Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Certificates of Occupancy Issued	0	0	2	5	2	1	4	1					15
Stop Work	5	3	4	2	2	4	4	1					25
Inspections	146	117	138	128	132	94	142	136					1033
Plan Review & Sign	0	0	0	0	0	0	0	0					0
Business License Inspections For New Businesses	5	5	5	5	3	6	2	2					33
Totals	156	125	149	140	139	105	152	140	0	0	0	0	1106

Boards and Commissions Applications & Applications Heard

Boards and Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Construction Board of Appeals	0	0	0	0	0	0	0	0					0
Technical Review Committee	0	0	0	0	0	0	0	0					0
Totals	0	0	0	0	0	0	0	0	0	0	0	0	0

Code Enforcement Issues

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
Calls/Complaints	6	7	9	5	9	8	9	14					67
Site Visits	25	26	48	51	55	190	75	41					511
Courtesy Notices sent or In person notice	10	20	18	17	19	22	16	22					144
Sign Violations	1	2	4	6	4	2	4	4					27
Contact with Business Owners Regarding Business Licenses	2	1	2	8	7	111	35	3					169
Other Issues Addressed and Meetings	0	0	0	2	1	4	0	2					9
Totals	44	56	81	89	95	337	139	86	0	0	0	0	927



Keep Georgetown Beautiful Monthly Report for August 2025

- The second Christmas Committee meeting was held. While there are some challenges, there is still sufficient time to work through them.
- On August 19th, joined a team of presenters to represent North Inlet–Winyah Bay NERR staff at a NOAA evaluation. Keep Georgetown Beautiful is proud of its partnership with North Inlet–Winyah Bay NERR.
- On August 20th, met with Carl and Ann from the Forestry Commission to discuss potential grant funding and Arbor Day Foundation’s possible donation of trees.
- Researched opportunities through the Lowe’s Grant program.
- Contacted middle and high schools to explore partnerships for “Litter-Free Games,” an initiative that could provide funding for school groups through Palmetto Pride.
- Continued developing ideas and plans for the upcoming season of Keep Georgetown Beautiful.
- Met with Ryan from Rise Above Signs to discuss the Francis Marion sign and related safety concerns. He will also evaluate the pergola at Screven. Last year the structures were deemed safe, but this year the sign has shifted 3–4 inches in each direction.
- On August 26th, participated in the *Trees4SC! Grants Opportunity* webinar and application session with Carl.
- Wrapped up the final month of Keep Georgetown Beautiful’s summer break—preparations are underway for a busy fall season.

Submitted By:

Laurie Cipolla

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
ERIN ETHRIDGE
JIMMY MORRIS
TAMIKA WILLIAMS-OBENG

Electric Utility Department
Office: (843) 545-4600
Fax: (843) 527-7591

September 8th, 2025

The following is a summary of major activities in the Electric Utility Department for August 2025:

Peak shaving efforts for August were unsuccessful due to the failure of both day tank pumps while awaiting replacements from the manufacturer. Although the coincidental peak load with Santee Cooper was accurately projected, the units could not be operated at full capacity on August 1, 2025, at 3:00 PM, because of limited fuel supply to the generators. Both pumps have since been replaced and are operating properly. As a result, the city was unable to fully offset demand charges for the month. With the pumps replaced and a new breaker installed, the system is positioned to resume reliable peak shaving performance in the coming months.

Throughout the month, the Electric Utility Department continued working to enhance system reliability by replacing aging utility poles, repairing and installing security lights, upgrading pole structures, and responding to service calls. Crews also installed new underground infrastructure in the South Island Landing and South Island Plantation areas.

The GIS project continues to progress well. With all Maryville circuits completed and poles categorized and inventoried, contractors continue moving through other areas of the city. The project remains on schedule and is expected to be completed by the end of the year. The City's Electric Department continues to work hard to build and maintain a reliable distribution system, with the GIS project serving as a key component of that effort.

As the Electric Department continues to strengthen reliability across the distribution system, Osmose Utility Inspection Company is scheduled to begin a comprehensive pole inspection program in September. This program will identify poles that require replacement or treatment, ensuring the integrity and safety of the City's electric infrastructure.

The City has signed a contract with Vertex One for the purchase of MyMeter software. This software will give utility customers greater control over their electric and water usage by allowing them to set up monitors and review daily consumption. Additionally, it will assist City employees in supporting customers by providing detailed usage information and helping review bills more effectively. Implementation and testing of the software are expected to take approximately six months before full deployment.

The August safety meeting was held on August 22nd and focused on trench safety and excavation practices. The training emphasized proper procedures, hazard identification, and safe work practices to ensure the safety of all employees involved in excavation and trenching activities.

Other statistics of interest for August:

Description	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Totals
Cut-on – regular	48	36											84
Cut-off – regular	49	126											175
Cut-off – non-pay	445	394											839
Non-pay restores	256	274											530
Re-read orders	920	979											1,899
Miscellaneous order	3	5											8
Void orders													-
Total orders worked	1,721	1,814	-	-	-	-	-	-	-	-	-	-	3,535
PUPS locates	181	264											445



**City of Georgetown
Engineering Department August 2025 Report**

Date: September 8, 2025

DESIGN

WATER & WASTEWATER

1. Maryville Water Distribution Improvements-Phase II (Project # 1518)

- Engineer: Rowe Professional Services Company
- Fee: \$70,000
- Status:
 1. Design plans are 100% complete.
 2. DES water and NPDES permits approved.
 3. SCDOT permit is approved.
 4. Construction bid documents will be released on Wednesday, 9/10/25.

2. Willowbank Watermain Improvements Project (Project #1519)

- Engineer: Thomas & Hutton
- Fee: \$98,500
- Design Notice to Proceed (NTP): 5/21/25.
- Status:
 1. Design work is ongoing and about 50% complete.
 2. The City has applied for a RIA grant on this project. The estimated construction cost is \$2.4 Million. The RIA application was filed on 9/5/25.

STORMWATER

1. Stormwater Pump Station Engineering (Project #4017)

Consultant: Ardurra (WK Dickson)

Fee: \$303,225

Status:

- City council approved engineer proposal at the August meeting.
- PO was released on 9/8/25.
- Agreement is pending execution.
- The kickoff meeting is planned for Monday, 9/8/25.
- Engineering work should be completed within the next seven months.



**City of Georgetown
Engineering Department August 2025 Report**

2. N. Merriman -Congdon Street Stormwater Improvements (Project # 4016)

- Engineer: Rowe Professional
- Fee: \$101,500
- Status:
 1. Design work is ongoing and about 40% complete.

CONSTRUCTION

WATER

1. WTP Secondary Sedimentation Basin –EDA Grant (Project #1606)

- Engineer: WK Dickson
- Contractor: Consensus Construction Inc.
- Contract Amount: \$5,223,180.87
- Approved Change Orders: \$154,582.22
- Revised Contract Amount: \$5,377,763.09 (final)
- Status:
 1. New butterfly valve and fittings change order work for sludge pipe was completed in August.
 2. Contractor closeout phase is complete.
 3. DES Approval to Operate (ATO) dated 8/19/25.
 4. Final payment is scheduled to be released in September.
 5. WWTP began to operate and treat water with the new basin on 9/2/25.
 6. Will work on EDA closeout next.

2. Raw Water Station Electrical Upgrades (Project # 1607)

- Engineer: Howard Engineering
- Contractor: Coastal Structures Corp.
- Notice of Award: 8/16/24
- Bid Amount: \$1,082,485
- Contract Change Order: (\$261,026.85)
- Revised Contract Amount: \$821,458.15



**City of Georgetown
Engineering Department August 2025 Report**

- Status:
 1. Demolition work is complete.
 2. Electric generator installed.
 3. Switchgear and VFDs installed.

WASTEWATER

1. Sewer Pump Station Generators-FEMA Grant

- FEMA grant amount: \$160,665.75
- Contractor: Melton Electric.
- Bid Amount: \$215,862
- Notice of Award: 7/26/2022
- Pre-Construction Meeting: 11/16/22.
- Project Start date: TBD (Revised)
- Status Comments:
 1. Delivery of third generator is scheduled for first or second week of October.

2. Pump Station #11 and 20-in. Force Main Replacement (SCIIP Project #1820 and #1821)

- Engineer: WK Dickson
- Division I Pump Station Contractor: Moorhead Construction
- Status:
 1. Moorhead Construction mobilized the week of 7/28/25.
 2. Wetwell sheet piling and excavation completed.
 3. Dewatering is ongoing.
- Division II Force Main Contractor: RH Moore Construction
Status:

Redesign engineering amendment executed for relocation of force main on Prince Street between S. Fraser and Hazard Streets directly in front of the Fire Station #1. The gas company is unable to relocate their 8-in gas main.



**City of Georgetown
Engineering Department August 2025 Report**

2. WWTP Bar Screen Replacement Project #3408

Engineer: In-house

Contractor: Consensus

Contract Amount: \$488,876

Status:

1. Notice of Award issued on 4/21/2025.
2. PO has been issued, and contract is fully executed.
3. Pre-construction meeting held on 6/9/25.
4. Equipment delivery and installation scheduled for mid-January 2026.

STORMWATER

1. Historic District Stormwater System Improvements-EDA Grant (Project #4015)

- Engineer: WK. Dickson
- Contractor: Green Wave Contracting, Inc.
- Contract Amount: \$6,251,220.
- Contract Change Orders: \$262,588.35
- Revised Contract Amount: \$6,513,808.35
- Status:
 1. Division II punch list is completed and subject to final SCDOT inspection.
 2. Division I- Bulkhead is 100% complete.
 3. Division II- Sewer work is complete. Storm drain work continues.
 4. 2-in gas main relocation work in Constitution Park is complete.
 5. EDA approved contractor's time extension request.
 6. Newly revised anticipated completion date is 12/7/25.

PUBLIC WORKS

1. Cleland Street Parking Lot -CDBG Grant (Project #2402)

- Engineer: Hanna Engineering
- Contractor: Ben Cox LLC
- Amount: \$332,853.30
- Status:
 1. Mobilization date is 9/15/25.



**City of Georgetown
Engineering Department August 2025 Report**

CITY HALL BLDG.

Project Management (PM) consultant: LCK

Design-Build Contractor: Coastal Structures Corp.

Architect: Graham Leigh Architecture

Award amount is \$720,718 (for design and pre-construction services only).

Status:

1. Final design phase is complete.
2. Permit drawings under review.
3. CAB approved all landscaping, lighting, colors, and building elevations, and drive-thru window.
4. GMP proposal was presented to council and approved for \$4,268,786.
5. Contractor anticipates construction start on 10-6-25.

MUNICIPAL COMPLEX (ELECTRIC & PUBLIC WORKS) BLDG.

Architect: Tych & Walker

Contractor: Coastal Structures

Phase I -PEMB Status:

1. Steel frame components delivered and stored on site.
2. Concrete footings and piers for new PEMB structure are complete.
3. Grading and new asphalt are complete.
4. Steel frame erector is scheduled to start the week of 9/8/25.

Phase II- Main Building Status:

1. No activities to report.

OTHER ACTIVITIES:

1. Attended CAB meeting on 8/19/25.
2. Attended PC meeting on 8/26/25.
3. Prepared RFB for WTP & WWTP roof repairs.
4. Prepared RFP for WTP engineering services.
5. Prepared RFB for Maryville Water Improvements Phase II construction.
6. Prepared RFP for Emanuel Street Sidewalk Engineering.
7. Reviewed proposal for OpenGov asset management software.
8. Review plans for Belle Isle Phase 2A Planned Development.

Prepared by: Orlando Arteaga, P.E., City Engineer

CURRENT PROJECT LISTING REPORT FOR THE PERIOD ENDING 08.30.2025

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% Complete	balance remaining on PO
2005	2025-084	City Hall Rebuild - Project Management Services	LCK LLC	155,000.00	0.90	15,301.79
2005	2025-027	New City Hall Project	COASTAL STRUCTURES	864,810.00	0.43	488,883.57
1103	2025-107	FIRE TRAINING CENTER	COASTAL STRUCTURES	71,880.00	1.00	-
1222	2025-085	East Bay Park Bobby Alford Pavilion - CDBG Project #CV1-019 - A/E Services - PO issued 9.08.2022	ROSENBLUM COE	92,500.00	1.00	-
1234 1923 3501	2025-117	ARCHITECTURAL SERVICES MUNICIPAL COMPLEX	TYCH AND WALKER	73,875.00	0.77	17,175.00
1234 1923 3501	2025-280	MUNICIPAL COMPLEX BLDG	COASTAL STRUCTURES	567,265.37	0.27	412,058.89
1240	2025-269	Morgan Park Walking Trail and Bridge	G3 Engineering	150,335.00	#VALUE!	PROJECT CANCELLED
1606	2025-116	WTP Secondary Sedimentation Basin - Engineering Services - EDA Grant #04-79-07777	WK Dickson	526,700.00	0.90	53,647.05
1518	2025-170	Maryville Water Distribution Improvements Phase II	Rowe	70,000.00	0.69	21,520.00
1519	2025-271	Willowbank Watermain Improvements Project	Thomas & Hutton	98,500.00	0.15	83,760.00
1606	2025-093	WTP Secondary Sedimentation Basin/WTP FLOC/SED Basin No. 2 - Construction	Consensus	5,223,180.87	0.93	347,658.10
1607	2025-100	Raw Water Station Electrical Upgrades	Howard Engineering	83,480.00	0.87	11,050.00
1607	2025-149	Raw Water Station Electrical Upgrades	Coastal Structures	1,082,485.00	0.51	531,515.33

CURRENT PROJECT LISTING REPORT FOR THE PERIOD ENDING 08.30.2025

PROJ #	PO #	PROJECT NAME - DESC/COMMENTS	Vendor	Cost	% Complete	balance remaining on PO
1820 & 1821	2025-094	Pump Station #11 and 20 in Force Main Replacement	WK Dickson	1,223,000.00	0.74	319,001.95
1820	2025-273	Division 1 Pump Station contractor	Moorhead Construction	6,972,555.00	0	6,972,555.00
1821	2025-266	Division 2 Force Main Replacment SCIIP Grant contractor	R H Moore	3,247,960.00	0.00	3,247,960.00
1927	2025-114	Front St Under Ground (UG) Infrastructure Upgrade Project - Engineering	Utility Technology	102,500.00	0.75	25,788.14
2402	2025-118	Cleland Street Parking Lot - Engineering Services	Hanna Engineering	22,500.00	0.52	10,900.00
3408	2025-286	WWTP Bar Screen Replacement	consensus construction & consulting	488,876.00	0.00	488,876.00
4015	2025-115	Stormwater System Improvements - Engineering - EDA Grant number 04-79-07494 - Change orders 1, 2 & 3 processed 2.17.2023	WK Dickson	567,200.00	0.95	28,198.96
4015	2025-092	Historic District Stormwater Improvements	Green Wave	6,251,220.00	0.66	2,151,179.35
4016	2025-263	North Merriman-Congdon st Stormwater Improvements	Rowe Professional	101,500.00	0.14	87,760.00
4017	2025-216	Stormwater Pump station Feasibility	WK Dickson	72,000.00	1.00	0.00

CITY OF GEORGETOWN							
SALE OF ASSETS - FY26							
GovDeal							
Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
07.10.2025	657	16006	WATER	2014 FORD F250	\$13,600.00	AUCTIONED IN JUNE	2025-00063932
07.10.2025	647	10705	PW	1996 FORD FT900F	\$5,550.00	AUCTIONED IN JUNE	2025-00063930
07.10.2025	649	10818	WATER	1194 GMC C7HO64	\$5,550.00	AUCTIONED IN JUNE	2025-00063928
07.10.2025	654	12161	PW	2009 FORD F250	\$5,350.00	AUCTIONED IN JUNE	2025-00063927
710.2025	637	10040	B&P	1197 FORD F150	\$5,050.00	AUCTIONED IN JUNE	2025-00063926
07.09.2025	644	10644	ELEC	2007 FORD F150	\$4,501.00	AUCTIONED IN JUNE	2025-00063903
07.09.2025	650	11234	WATER	2005 FORD F150	\$4,275.00	AUCTIONED IN JUNE	2025-00063901
07.09.2025	642	10181	FLEET	2004 CHEVY SILVERADO	\$4,000.00	AUCTIONED IN JUNE	2025-00063898
07.09.2025	656	13002	POL	2010 CROWN VIC	\$2,925.00	AUCTIONED IN JUNE	2025-00063897
07.09.2025	653	12159	POL	2008 CROWN VIC	\$2,850.00	AUCTIONED IN JUNE	2025-00063896
07.09.2025	641	10177	MC	2006 CHEV IMPALA	\$2,046.00	AUCTIONED IN JUNE	2025-00063893
07.09.2025	661	16014A	POL	2014 FORD TAURUS	\$2,000.00	AUCTIONED IN JUNE	2025-00063891
07.09.2025	658	16008A	POL	2014 FORD TAURUS	\$575.00	AUCTIONED IN JUNE	2025-00063888
07.14.2025	645	10645	ELEC	1990 FORD F800 BUCKET TRUCK	\$4,501.00	AUCTIONED IN JUNE	2025-00064551
07.14.2025	648	10717	PW	2005 GMC GARBAGE TRUCK	\$8,800.00	AUCTIONED IN JUNE	2025-00064556
07.14.2025	660	16013A	POL	2014 FORD TAURUS	\$722.00	AUCTIONED IN JUNE	2025-00064562
07.14.2025	643	10185	POL	2006 DODGE RAM	\$4,550.00	AUCTIONED IN JUNE	2025-00064564
07.14.2025	640	10119	FLEET	1992 DODGE D250	\$3,400.00	AUCTIONED IN JUNE	2025-00064567
07.21.2025	662	19007	WATER	2004 STERLING TRUCK	\$26,800.00	AUCTIONED IN JUNE	2025-00065748
07.21.2025	665	17033	PW	2015 JOHN DEERE WHEEL LOADER	\$20,300.00	AUCTIONED IN JUNE	2025-00065749
07.29.2025	652	12013	POL	2008 CHEV TRALIBLAZER	\$1,127.00	AUCTIONED IN JUNE	2025-00067726
07.29.2025	655	12226	POL	2009 DODGE CHARGER	\$1,666.00	AUCTIONED IN JUNE	2025-00067710
Total July					\$130,138.00		
08.11.2025	646	10663	PW	1998 Ford F800 Grapple Truck	12,005.00	AUCTIONED IN JUNE	2025-00070043
Total August					12,005.00		
				no activity			
Total September					0.00		
				no activity			
Total October					0.00		
				no activity			
Total November							

CITY OF GEORGETOWN							
SALE OF ASSETS - FY26							
GovDeal							
Payment	Govdeal #	Asset ID	Dept.	Description	Amount/Total Proceeds	Notations	Receipt #
				no activity			
				Total December			
				no activity			
				Total January			
				no activity			
				Total February			
				Total March	-		
				Total April	-		
				Total May			
				Total June	-		
				TOTAL PER G/L	142,143.00		
				ASSET GL 0010.00.00.3910.0001	142,143.00		
				MISC GL 0010.00.00.3690.0002			



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

POST DATES 07/01/2024 - 08/30/2025

STATUS: OPEN & PARTIAL PO STATE: PURCHASE ORDERS

Approval Department	Vendor Name	PO/Req Number	Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
01	Vendor Code: 8794 GEORGETOWN ALCOHOL AND DRUG AB							
01	GEORGETOWN ALCOHOL AND DRUG AB	2025-00125	GEORGETOWN ALCOHOL AND DRUG AB	61,617.		38,988.81	8794	Partial
Total Vendor Code 8794:				61,617.		38,988.81		
Total 01:				61,617.		38,988.81		
04	Vendor Code: 19520 LCK, LLC							
04	LCK, LLC	2025-00084	CITY HALL PROJECT MANAGEMENT SERVICES - PROJ 2005	62,373.		15,301.79	19520	Partial
Total Vendor Code 19520:				62,373.		15,301.79		
Total 04:				62,373.		15,301.79		
05	Vendor Code: 4085 SC DEPARTMENT OF JUVENILE JUSTICE							
05	SC DEPARTMENT OF JUVENILE JUSTICE	2025-00035	SC DJJ	7,550.0		800.00	4085	Partial
Total Vendor Code 4085:				7,550.0		800.00		
Total 05:				7,550.0		800.00		
12	Vendor Code: 4200 GEORGETOWN COUNTY BOARD OF DISABILITIES							
12	GEORGETOWN COUNTY BOARD OF DISABILITIES	2025-00123	GEORGETOWN COUNTY BOARD OF DISABILITIES	36,291.		13,952.08	4200	Partial
Total Vendor Code 4200:				36,291.		13,952.08		
Total 12:				36,291.		13,952.08		
21	Vendor Code: 89 INDUSTRIAL SOLUTIONS & SUPPLY							
21	INDUSTRIAL SOLUTIONS & SUPPLY	2025-00040	INDUSTRIAL SOLUTIONS - SULFURIC ACID	25,000.		17,818.74	89	Partial
Total Vendor Code 89:				25,000.		17,818.74		
Total 21:				25,000.		17,818.74		
ADMIN	Vendor Code: 10151 CROSBY LAW FIRM LLC							
ADMIN	CROSBY LAW FIRM LLC	2026-00384	BLANKET - CITY ATTORNEY'S FEES	25,000.		21,974.00	10151	Partial
Total Vendor Code 10151:				25,000.		21,974.00		



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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
ADMIN									
Vendor Code: 7196 SET SOLUTIONS, LLC									
ADMIN	SET SOLUTIONS, LLC	2026-00385	ok	COG SAFETY TRAINING	25,000.		23,500.00	7196	Partial
Total Vendor Code 7196:					25,000.		23,500.00		
Vendor Code: 8794 GEORGETOWN ALCOHOL AND DRUG AB									
ADMIN	GEORGETOWN ALCOHOL AND DRUG AB	2026-00440	ok	GEORGETOWN ALCOHOL AND DRUG AB	76,128.		76,128.00	8794	Open
Total Vendor Code 8794:					76,128.		76,128.00		
Total ADMIN:					126,128		121,602.00		
BUILDING									
Vendor Code: 19874 JACKLYN J DONEVANT									
BUILDING	JACKLYN J DONEVANT	2026-00466	ok	CONTRACT SERVICES	10,000.		10,000.00	19874	Open
Total Vendor Code 19874:					10,000.		10,000.00		
Total BUILDING:					10,000.		10,000.00		
COURTS									
Vendor Code: 18315 THE LAW OFFICE OF ERIN E BAILEY LLC									
COURTS	THE LAW OFFICE OF ERIN E BAILEY LLC	2026-00475	ok	PUBLIC DEFENDER SERVICES	30,000.		30,000.00	18315	Open
Total Vendor Code 18315:					30,000.		30,000.00		
Total COURTS:					30,000.		30,000.00		
ELECTRIC									
Vendor Code: 16312 CANNON TECHNOLOGIES INC									
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00401	ok	GATEWAY 801 8WEEKS ARO QUOTE#24118089 BY JILL SKARSTEN	42,672.		1,125.54	16312	Partial
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00402	ok	RFN IT C2SXD 2S CLASS 200 240V-16S CL 320 METERS	39,305.		12,998.20	16312	Partial
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00412	ok	16S CL320 RFN 530LGS4X RXR QUOTE#24167080 BY JILL SKARSTEN	6,677.7		6,677.76	16312	Open
ELECTRIC	CANNON TECHNOLOGIES INC	2026-00427	ok	RFN IT C2SXD CL200 240V QUOTE24171738 JILL SKARSTEN	26,307.		26,307.00	16312	Open
Total Vendor Code 16312:					114,962		47,108.50		
Vendor Code: 16338 SUMTER UTILITIES INC									
ELECTRIC	SUMTER UTILITIES INC	2025-00205	ok	SUMTER UTILITIES - FRONT ST UPGRADE PROJECT PHASE 3 PROJ 1931	671,021		79,502.36	16338	Partial



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
ELECTRIC									
Vendor Code: 16338 SUMTER UTILITIES INC									
ELECTRIC	SUMTER UTILITIES INC	2025-00249	ok	PROJECT#1932 LABOR & EQUIPMENT INSTALLING 750' PRIMARY, CONDUIT, CABINET, PADMOUNT TRANS.	59,160.		4,638.20	16338	Partial
Total Vendor Code 16338:					730,181		84,140.56		
Vendor Code: 18603 KOPPERS UTILITY AND INDUSTRIAL PRODUCTS INC									
ELECTRIC	KOPPERS UTILITY AND INDUSTRIAL PRODUCTS INC	2026-00399	ok	INVENTORY ITEMS	75,000.		75,000.00	18603	Open
Total Vendor Code 18603:					75,000.		75,000.00		
Vendor Code: 18809 BORDER STATES INDUSTRIES INC									
ELECTRIC	BORDER STATES INDUSTRIES INC	2026-00407	ok	INVENTORY ITEMS	75,000.		64,909.57	18809	Partial
Total Vendor Code 18809:					75,000.		64,909.57		
Vendor Code: 18833 STEEN ENTERPRISES INC									
ELECTRIC	STEEN ENTERPRISES INC	2026-00421	ok	720T10TT:20FT TILT TRAILER,4FT STATIONARY DECK, PER QUOTE BY BRIAN SEMKEN	15,799.		15,799.15	18833	Open
Total Vendor Code 18833:					15,799.		15,799.15		
Vendor Code: 19062 RAFTELIS FINANCIAL CONSULTANTS INC									
ELECTRIC	RAFTELIS FINANCIAL CONSULTANTS INC	2025-00281	ok	2025 SERVICE FOR UTILITY BILLING ASSESSMENT	38,400.		22,991.25	19062	Partial
ELECTRIC	RAFTELIS FINANCIAL CONSULTANTS INC	2026-00405	ok	ELECTRIC UTILITY STUDY- POLE ATTACHEMENTS, LIGHT AGREEMENTS, SOLAR RATES	29,910.		29,248.75	19062	Partial
Total Vendor Code 19062:					68,310.		52,240.00		
Vendor Code: 19074 SUNBELT SOLOMON SERVICES LLC									
ELECTRIC	SUNBELT SOLOMON SERVICES LLC	2026-00398	ok	INVENTORY ITEMS- TRANSFORMERS	75,000.		75,000.00	19074	Open
Total Vendor Code 19074:					75,000.		75,000.00		
Vendor Code: 19200 RODNEY ALTMAN									
ELECTRIC	RODNEY ALTMAN	2026-00464	ok	MARYVILLE LAYDOWN YARD FENCE	11,500.		11,500.00	19200	Open
Total Vendor Code 19200:					11,500.		11,500.00		
Vendor Code: 19316 UTILITY TRANSFORMER BROKERS LLC									
ELECTRIC	UTILITY TRANSFORMER BROKERS LLC	2026-00396	ok	INVENTORY ITEMS TRANSFORMERS	75,000.		75,000.00	19316	Open



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

POST DATES 07/01/2024 - 08/30/2025

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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
ELECTRIC									
Vendor Code: 19316 UTILITY TRANSFORMER BROKERS LLC									
Total Vendor Code 19316:					75,000.		75,000.00		
Vendor Code: 19875 RADIAN RESEARCH INC									
ELECTRIC	RADIAN RESEARCH INC	2026-00404	ok	WECO-310 SELECTABLE VOLTAGE METER WARM UP BOARD QUOTE#AAAQ5837-01 BY HEDI	7,276.0		7,276.00	19875	Open
Total Vendor Code 19875:					7,276.0		7,276.00		
Vendor Code: 19898 TEREX USA LLC									
ELECTRIC	TEREX USA LLC	2026-00423	ok	2025 F-550 CHASSIS 4X4 SUPER CAB-QUOTE#QU34885- TU-V1 BY HARRISON HARGETT	196,903		196,903.00	19898	Open
Total Vendor Code 19898:					196,903		196,903.00		
Vendor Code: 19900 OSMOSE UTILITIES SERVICES INC									
ELECTRIC	OSMOSE UTILITIES SERVICES INC	2026-00442	ok	2025 POLE INSPECTION AND TREATMENT	250,000		250,000.00	19900	Open
Total Vendor Code 19900:					250,000		250,000.00		
Vendor Code: 19904 VESCO MATERIAL HANDLING EQUIPMENT INC									
ELECTRIC	VESCO MATERIAL HANDLING EQUIPMENT INC	2026-00447	ok	QUOTE#184524 NICK, 90XP 9" DISC STYLE CHIPPER/CHIP BOX COMBO UNIT	60,500.		60,500.00	19904	Open
Total Vendor Code 19904:					60,500.		60,500.00		
Vendor Code: 19907 JF ACQUISITION LLC									
ELECTRIC	JF ACQUISITION LLC	2026-00463	ok	VIKING 7 GPM PUMPS, SENSOR 24" LEADS QUOTE QUO-0319033	5,780.0		5,780.07	19907	Open
Total Vendor Code 19907:					5,780.0		5,780.07		
Vendor Code: 45 BLANCHARD MACHINERY CO									
ELECTRIC	BLANCHARD MACHINERY CO	2026-00443	ok	PEAK PLANT GENERATOR SWITCHGEAR REPAIR	20,089.		450.00	45	Partial
Total Vendor Code 45:					20,089.		450.00		
Vendor Code: 5010 TYCH & WALKER ARCHITECTS, LLP									
ELECTRIC	TYCH & WALKER ARCHITECTS, LLP	2025-00117	ok	TYCH & WALKER ARCHITECTS - PROJ 1234 1926 3501	24,275.		17,175.00	5010	Partial
Total Vendor Code 5010:					24,275.		17,175.00		
Vendor Code: 6254 UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC									



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

POST DATES 07/01/2024 - 08/30/2025

STATUS: OPEN & PARTIAL PO STATE: PURCHASE ORDERS

Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
ELECTRIC									
Vendor Code: 6254 UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC									
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00037	ok	UTILITY TECHNOLOGY ENGINEERING - PROJ 1931 PHASE 3	28,932.		21,324.35	6254	Partial
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00114	ok	UTILITY TECHNOLOGY - PROJ 1927 ROLLOVER FROM PO#2024-124	25,788.		25,788.14	6254	Open
ELECTRIC	UTILITY TECHNOLOGY ENGINEERS-CONSULTANTS PLLC	2025-00223	ok	CONSTRUCTION SERVICES FOR FRONT STREET PROJECT #1931	39,300.		22,352.51	6254	Partial
ELECTRIC	UTILITY TECHNOLOGY	2026-00470	ok	GIS ELECTRIC SYSTEM MAPPING CONTINUED FROM 2024/2025 FISCAL YEAR	90,000.		76,890.32	6254	Partial
Total Vendor Code 6254:					184,020		146,355.32		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
ELECTRIC	COASTAL STRUCTURES CORPORATION	2025-00280	ok	PHASE 1 METAL BLDG MUNICIPAL COMPLEX- PROJECT 1234 , 1926 , 3501	567,265		412,058.89	6524	Partial
ELECTRIC	COASTAL STRUCTURES CORPORATION	2026-00400	ok	CONSULTING SERVICES HARRY JOHNSON	40,000.		35,837.50	6524	Partial
ELECTRIC	COASTAL STRUCTURES CORPORATION	2026-00408	ok	MUNICIPAL BUILDING COMPLEX PHASE II MAIN BUILDING RENOVATIONS PROJ -1926 1234 3501	1,087,4		1,087,495.21	6524	Open
Total Vendor Code 6524:					1,694,7		1,535,391.60		
Vendor Code: 8540 LINE EQUIPMENT SALES CO INC									
ELECTRIC	LINE EQUIPMENT SALES CO INC	2026-00406	ok	INVENTORY ITEMS	75,000.		75,000.00	8540	Open
Total Vendor Code 8540:					75,000.		75,000.00		
Vendor Code: 9253 CONWAY FORD INC									
ELECTRIC	CONWAY FORD INC	2026-00441	ok	2026 EXPLORER 4DR 4X2	44,976.		44,976.00	9253	Open
Total Vendor Code 9253:					44,976.		44,976.00		
Total ELECTRIC:					3,804,3		2,840,504.77		
FINANCE									
Vendor Code: 19554 BS&A INTERMEDIATE LLC									
FINANCE	BS&A INTERMEDIATE LLC	2025-00203	ok	BS&A INTERMDIATE LLC - ERP SOFTWARE SYSTEMS	131,615		131,615.00	19554	Open
Total Vendor Code 19554:					131,615		131,615.00		
Vendor Code: 5615 HTC COMMUNICATIONS INC									



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

POST DATES 07/01/2024 - 08/30/2025

STATUS: OPEN & PARTIAL PO STATE: PURCHASE ORDERS

Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
FINANCE									
Vendor Code: 5615 HTC COMMUNICATIONS INC									
FINANCE	HTC COMMUNICATIONS INC	2026-00462	ok	CLOUD MANAGEMENT	68,500.		54,878.77	5615	Partial
Total Vendor Code 5615:					68,500.		54,878.77		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
FINANCE	COASTAL STRUCTURES CORPORATION	2025-00027	ok	COASTAL STRUCTURES CORP - PROJECT 2005	795,863		488,883.57	6524	Partial
Total Vendor Code 6524:					795,863		488,883.57		
Vendor Code: 7285 DELL MARKETING L. P.									
FINANCE	DELL MARKETING L. P.	2026-00428	ok	LEASE FOR 4 YEARS	138,797		138,797.90	7285	Open
Total Vendor Code 7285:					138,797		138,797.90		
Vendor Code: 8439 CDW GOVERNMENT INC									
FINANCE	CDW GOVERNMENT INC	2026-00458	ok	ADOBE ACROBAT PRO SUBSCRIPTION	6,317.2		6,317.28	8439	Open
Total Vendor Code 8439:					6,317.2		6,317.28		
Total FINANCE:					1,141,0		820,492.52		
FIRE									
Vendor Code: 16070 SPARTAN FIRE & EMERGENCY APPARATUS INC									
FIRE	SPARTAN FIRE & EMERGENCY APPARATUS INC	2025-00304	ok	EMERGENCY REPAIR TO ENGINE 12	32,030.		32,030.28	16070	Open
FIRE	SPARTAN FIRE & EMERGENCY APPARATUS INC	2026-00479	ok	ATV PATIENT TRANSPORT	135,000		135,000.00	16070	Open
Total Vendor Code 16070:					167,030		167,030.28		
Vendor Code: 16567 RHINEHART FIRE SERVICES									
FIRE	RHINEHART FIRE SERVICES	2026-00478	ok	SCOTT X3PRO-AIR PAKS	129,903		129,903.35	16567	Open
Total Vendor Code 16567:					129,903		129,903.35		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
FIRE	COASTAL STRUCTURES CORPORATION	2025-00303	ok	FIRE TRAINING CENTER	74,995.		74,995.00	6524	Open
Total Vendor Code 6524:					74,995.		74,995.00		
Vendor Code: 9253 CONWAY FORD INC									
FIRE	CONWAY FORD INC	2026-00477	ok	FORD EXPLORER - REPLACEMENT FOR FIRE MARSHALL VEHICLE 1157	45,680.		45,680.00	9253	Open
Total Vendor Code 9253:					45,680.		45,680.00		
Total FIRE:					417,608		417,608.63		



CUSTOM PURCHASE ORDER REPORT FOR CITY OF GEORGETOWN, SC

POST DATES 07/01/2024 - 08/30/2025

STATUS: OPEN & PARTIAL PO STATE: PURCHASE ORDERS

Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
FLEET									
Vendor Code: 19896 MOHAWK LIFTS LLC									
FLEET	MOHAWK LIFTS LLC	2026-00363	ok	LIFT	18,032.		18,032.47	19896	Open
Total Vendor Code 19896:					18,032.		18,032.47		
Total FLEET:					18,032.		18,032.47		
POLICE									
Vendor Code: 4085 SC DEPARTMENT OF JUVENILE JUSTICE									
POLICE	SC DEPARTMENT OF JUVENILE JUSTICE	2026-00429	ok	DETENTION SERVICES PRISONER HOUSING	10,000.		10,000.00	4085	Open
Total Vendor Code 4085:					10,000.		10,000.00		
Vendor Code: 6700 ST FRANCES ANIMAL CENTER									
POLICE	ST FRANCES ANIMAL CENTER	2026-00392	ok	CONTRACT SERVICES FOR ANIMAL CONTROL	85,000.		85,000.00	6700	Open
Total Vendor Code 6700:					85,000.		85,000.00		
Total POLICE:					95,000.		95,000.00		
PUBLIC WORKS									
Vendor Code: 10546 BOBCAT									
PUBLIC WORKS	BOBCAT	2026-00438	ok	SKID STEER	48,222.		48,222.12	10546	Open
Total Vendor Code 10546:					48,222.		48,222.12		
Vendor Code: 10640 BEN COX LLC									
PUBLIC WORKS	BEN COX LLC	2026-00422	ok	CLELAND STREET PARKING LOT PROJECT 2402 CDBG GRANT 4-SP-22-004	332,853		332,853.30	10640	Open
Total Vendor Code 10640:					332,853		332,853.30		
Vendor Code: 17780 BENTON CONCRETE & UTILITIES LLC									
PUBLIC WORKS	BENTON CONCRETE & UTILITIES LLC	2025-00298	ok	EAST BAY PARK BOAT LANDING PARKING LOT REPAIRS	15,365.		15,365.00	17780	Open
Total Vendor Code 17780:					15,365.		15,365.00		
Vendor Code: 18731 HANNA ENGINEERING LLC									
PUBLIC WORKS	HANNA ENGINEERING LLC	2025-00118	ok	HANNA ENGINEERING - PROJ #2402 - CDGB #4-SP-22-004	15,140.		10,900.00	18731	Partial
Total Vendor Code 18731:					15,140.		10,900.00		
Vendor Code: 18736 WRANGLER HOLDCO CORP									
PUBLIC WORKS	WRANGLER HOLDCO CORP	2026-00365	ok	JULY INVOICE FOR GFL	7,103.0		7,103.03	18736	Open

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** Denotes the purchase order has a change order awaiting approval



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STATUS: OPEN & PARTIAL PO STATE: PURCHASE ORDERS

Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
PUBLIC WORKS	Vendor Code: 18736 WRANGLER HOLDCO CORP								
PUBLIC WORKS	WRANGLER HOLDCO CORP	2026-00414	ok	ANNUAL COMMERCIAL DUMPSTER COLLECTION	78,133.		63,927.27	18736	Partial
Total Vendor Code 18736:					85,236.		71,030.30		
PUBLIC WORKS	Vendor Code: 18827 THE CART GUY LLC								
PUBLIC WORKS	THE CART GUY LLC	2026-00476	ok	ROLL OUT CARTS	17,222.		17,222.50	18827	Open
Total Vendor Code 18827:					17,222.		17,222.50		
PUBLIC WORKS	Vendor Code: 19249 DOBBS EQUIPMENT SOUTHEAST LLC								
PUBLIC WORKS	DOBBS EQUIPMENT SOUTHEAST LLC	2025-00242	ok	EQUIPMENT - JOHN DEERE COMPACT WHEEL LOADER	128,180		128,180.91	19249	Open
Total Vendor Code 19249:					128,180		128,180.91		
PUBLIC WORKS	Vendor Code: 19431 KISHA GAMBLE								
PUBLIC WORKS	KISHA GAMBLE	2026-00415	ok	JANITORIAL SERVICES	103,499		94,090.00	19431	Partial
Total Vendor Code 19431:					103,499		94,090.00		
PUBLIC WORKS	Vendor Code: 19871 KING ASHPALT INC								
PUBLIC WORKS	KING ASHPALT INC	2025-00285	ok	INDIGO AVE ASPHALT RESURFACING PROJECT 1221	136,162		136,162.00	19871	Open
Total Vendor Code 19871:					136,162		136,162.00		
PUBLIC WORKS	Vendor Code: 19903 POMONA LANDSCAPING LLC								
PUBLIC WORKS	POMONA LANDSCAPING LLC	2026-00439	ok	SEASONAL FLORAL MAINTENANCE	36,302.		36,302.36	19903	Open
Total Vendor Code 19903:					36,302.		36,302.36		
PUBLIC WORKS	Vendor Code: 19911 MULTIQUIP INC								
PUBLIC WORKS	MULTIQUIP INC	2026-00465	ok	GEORGIA BUGGY VEHICLE 1256	12,192.		12,192.53	19911	Open
Total Vendor Code 19911:					12,192.		12,192.53		
PUBLIC WORKS	Vendor Code: 4200 GEORGETOWN COUNTY BOARD OF DISABILITIES								
PUBLIC WORKS	GEORGETOWN COUNTY BOARD OF DISABILITIES	2026-00383	ok	RESIDENTIAL RECYCLING-BLANKET JUL 2025-JUN 2026	53,000.		48,993.52	4200	Partial
Total Vendor Code 4200:					53,000.		48,993.52		
PUBLIC WORKS	Vendor Code: 4559 ANIXTER INC								
PUBLIC WORKS	ANIXTER INC	2025-00247	ok	AUTOMATIC LOCKS FOR PUBLIC RESTROOMS	5,246.2		2,091.35	4559	Partial
Total Vendor Code 4559:					5,246.2		2,091.35		



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Approval Department	Vendor Name	PO/Req Number		Description	Amount	Date Posted	Remaining Balance	Vendor Code	PO Status
PUBLIC WORKS									
Vendor Code: 4885 REVELS TURF & TRACTOR									
PUBLIC WORKS	REVELS TURF & TRACTOR	2026-00366	ok	GROUNDS MAINT EQUIP	41,494.		41,494.58	4885	Open
Total Vendor Code 4885:					41,494.		41,494.58		
Vendor Code: 7749 CAROLINA INTERNATIONAL TRUCKS									
PUBLIC WORKS	CAROLINA INTERNATIONAL TRUCKS	2025-00204	ok	CAROLINA INTERNATIONAL TRUCKS - SCOWBODY DUMP TRUCK	196,149		196,149.75	7749	Open
Total Vendor Code 7749:					196,149		196,149.75		
Total PUBLIC WORKS:					1,226,2		1,191,250.22		
WATER									
Vendor Code: 10546 BOBCAT									
WATER	BOBCAT	2026-00444	ok	BOBCAT S64 T4 SKID STEER LOADER	55,566.		55,566.32	10546	Open
Total Vendor Code 10546:					55,566.		55,566.32		
Vendor Code: 1128 INDUSTRIAL REWINDING INC									
WATER	INDUSTRIAL REWINDING INC	2026-00372	ok	BLANKET PO FOR WWTP ELECTRIC MOTOR REPAIRS	25,000.		14,722.27	1128	Partial
WATER	INDUSTRIAL REWINDING INC	2026-00461	ok	SPARE DECANT MOTOR	22,402.		22,402.48	1128	Open
WATER	INDUSTRIAL REWINDING INC	2026-00474	ok	REWIND MOTOR ETC FOR MAIN LIFT STATION - REPAIRS AND MAINTENANCE	26,155.		26,155.20	1128	Open
Total Vendor Code 1128:					73,557.		63,279.95		
Vendor Code: 16490 CONSENSUS CONSTRUCTION & CONSULTING INC									
WATER	CONSENSUS CONSTRUCTION & CONSULTING INC	2025-00093	ok	CONSENSUS CONSTRUCTION & CONSULTING - PROJ #1606	1,434,6		347,658.10	16490	Partial
WATER	CONSENSUS CONSTRUCTION & CONSULTING INC	2025-00286	ok	HEADWORKS BAR SCREEN REPLACEMENT PROJ 3408	488,876		488,876.00	16490	Open
Total Vendor Code 16490:					1,923,5		836,534.10		
Vendor Code: 16954 GREEN WAVE CONTRACTING INC									
WATER	GREEN WAVE CONTRACTING INC	2025-00092	ok	GREEN WAVE CONTRACTING - PROJ 4015	4,619,6		2,151,179.35	16954	Partial
Total Vendor Code 16954:					4,619,6		2,151,179.35		
Vendor Code: 18041 ROADSAFE TRAFFIC SYSTEMS INC									
WATER	ROADSAFE TRAFFIC SYSTEMS INC	2026-00453	ok	ARROW BOARD	6,045.5		6,045.50	18041	Open
Total Vendor Code 18041:					6,045.5		6,045.50		



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WATER									
Vendor Code: 18607 MELTON ELECTRIC CO INC									
WATER	MELTON ELECTRIC CO INC	2025-00099	ok	MELTON ELECTRIC - PUMP STATION GENERATORS	236,049		88,823.50	18607	Partial
Total Vendor Code 18607:					236,049		88,823.50		
Vendor Code: 18619 ROWE PROFESSIONAL SERVICES COMPANY									
WATER	ROWE PROFESSIONAL SERVICES COMPANY	2025-00170	ok	ROWE PROFESSIONAL SERVICES - ENGINEERING SERVICES PROJECT 1518	62,845.		21,520.00	18619	Partial
WATER	ROWE PROFESSIONAL SERVICES COMPANY	2025-00263	ok	N MERRIMAN -CONGDON STREET STORMWATER IMPROVEMENTS PROJ 4016	101,500		87,760.00	18619	Partial
WATER	ROWE PROFESSIONAL SERVICES COMPANY	2026-00473	ok	BLACK RIVER RD WIDENING ENGINEERING WASTEWATER PROJ 1817	24,263.		24,263.00	18619	Open
WATER	ROWE PROFESSIONAL SERVICES COMPANY	2026-00472	ok	BLACK RIVER RD WIDENING ENGINEERING WATER PROJ 1517	24,263.		24,263.00	18619	Open
Total Vendor Code 18619:					212,871		157,806.00		
Vendor Code: 18902 COMBS TECHNOLOGIES INC									
WATER	COMBS TECHNOLOGIES INC	2026-00373	ok	CONTROLLER PLC SANITAIRE PART FOR DECANTERS	16,351.		16,351.74	18902	Open
WATER	COMBS TECHNOLOGIES INC	2026-00467	ok	PLC CONTROLLER/SCREEN LIFT ARM	49,006.		49,006.07	18902	Open
Total Vendor Code 18902:					65,357.		65,357.81		
Vendor Code: 19356 CITI INC									
WATER	CITI INC	2026-00436	ok	PROVIDE PROJECT 2402 CDBG GRANT 4-SP-22-004	61,525.		61,525.50	19356	Open
Total Vendor Code 19356:					61,525.		61,525.50		
Vendor Code: 19470 CAPITAL LIGHTING & SUPPLY LLC									
WATER	CAPITAL LIGHTING & SUPPLY LLC	2026-00480	ok	SQUARE D 25 HP & 40 HP MCC MOTOR	10,218.		10,218.50	19470	Open
Total Vendor Code 19470:					10,218.		10,218.50		
Vendor Code: 19524 HOWARD ENGINEERING, INC.									
WATER	HOWARD ENGINEERING, INC.	2025-00100	ok	HOWARD ENGINEERING - PROJ 1607	15,980.		11,050.00	19524	Partial
Total Vendor Code 19524:					15,980.		11,050.00		
Vendor Code: 19855 BOLTON & MENK, INC									
WATER	BOLTON & MENK, INC	2025-00268	ok	WASTEWATER TREATMENT PLANT CONDITION ASSESSMENT PROJECT 1823	33,200.		2,200.00	19855	Partial



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WATER									
Vendor Code: 19855 BOLTON & MENK, INC									
WATER	BOLTON & MENK, INC	2025-00267	ok	WASTEWATER LIFT STATION CONDITION ASSESSMENT PROJECT 1825	34,300.		7,320.00	19855	Partial
Total Vendor Code 19855:					67,500.		9,520.00		
Vendor Code: 19864 Thomas & Hutton Engineering Co									
WATER	Thomas & Hutton Engineering Co	2025-00271	ok	WILLOWBANK WATER MAIN IMPROVEMENTS ENGINEERING SERVICES PROJECT 1519	104,420		83,760.00	19864	Partial
Total Vendor Code 19864:					104,420		83,760.00		
Vendor Code: 19866 DON MOORHEAD CONSTRUCTION INC									
WATER	DON MOORHEAD CONSTRUCTION INC	2025-00273	ok	SCIIP GRANT PROJECT 1820	6,972,5		6,972,555.00	19866	Open
Total Vendor Code 19866:					6,972,5		6,972,555.00		
Vendor Code: 19897 QUALUS SERVICES, LLC									
WATER	QUALUS SERVICES, LLC	2026-00456	ok	TROUBLESHOOT BREAKER HIGH SERVICE BUILDING	5,524.0		5,524.00	19897	Open
Total Vendor Code 19897:					5,524.0		5,524.00		
Vendor Code: 2709 PETE DUTY & ASSOCIATES, INC.									
WATER	PETE DUTY & ASSOCIATES, INC.	2026-00395	ok	SULZER 12 HP PUMP	9,630.0		9,630.00	2709	Open
Total Vendor Code 2709:					9,630.0		9,630.00		
Vendor Code: 356 THOMAS SUPPLY CO INC									
WATER	THOMAS SUPPLY CO INC	2026-00371	ok	ELECTRICAL WIRE FOR SBR EQUIPMENT REPAIRS	10,000.		10,000.00	356	Open
Total Vendor Code 356:					10,000.		10,000.00		
Vendor Code: 4137 R H MOORE INC									
WATER	R H MOORE INC	2025-00266	ok	DIVISION II FORCE MAIN REPLACEMENT SCIIP GRANT A-23-C079 PROJECT 1821	3,247,9		3,247,960.00	4137	Open
Total Vendor Code 4137:					3,247,9		3,247,960.00		
Vendor Code: 4885 REVELS TURF & TRACTOR									
WATER	REVELS TURF & TRACTOR	**2025-00302	ok	REPLACEMENT OF MOWERS FOR DEPARTMENT	29,039.		29,039.78	4885	Open
Total Vendor Code 4885:					29,039.		29,039.78		
Vendor Code: 5417 W K DICKSON & CO INC									



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WATER									
Vendor Code: 5417 W K DICKSON & CO INC									
WATER	W K DICKSON & CO INC	2025-00094	ok	WK DICKSON & CO - SCIIIP GRANT AWARD PROJ 1820 & 18201	416,717		319,001.95	5417	Partial
WATER	W K DICKSON & CO INC	2025-00115	ok	W K DICKSON - PROJ #4015 - EDA GRANT #04-79-07494	171,597		28,198.96	5417	Partial
WATER	W K DICKSON & CO INC	2025-00116	ok	WK DICKSON - PROJ #1606	97,032.		53,647.05	5417	Partial
Total Vendor Code 5417:					685,346		400,847.96		
Vendor Code: 6524 COASTAL STRUCTURES CORPORATION									
WATER	COASTAL STRUCTURES CORPORATION	**2025-00149	ok	COASTAL STRUCTURES - PROJ 1607	823,174		531,515.33	6524	Partial
Total Vendor Code 6524:					823,174		531,515.33		
Vendor Code: 7749 CAROLINA INTERNATIONAL TRUCKS									
WATER	CAROLINA INTERNATIONAL TRUCKS	2025-00261	ok	PURCHASE OF A 2026 HX250 SFA DUMP TRUCK	282,698		282,698.06	7749	Open
Total Vendor Code 7749:					282,698		282,698.06		
Vendor Code: 7936 TANNER INDUSTRIES, INC.									
WATER	TANNER INDUSTRIES, INC.	2026-00424	ok	AMMONIA	20,000.		16,070.37	7936	Partial
Total Vendor Code 7936:					20,000.		16,070.37		
Vendor Code: 89 INDUSTRIAL SOLUTIONS & SUPPLY									
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2026-00377	ok	25% SODIUM HYDROXIDE (CAUSTIC)	25,000.		19,346.75	89	Partial
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2026-00375	ok	50% SULFURIC ACID	25,000.		25,000.00	89	Open
WATER	INDUSTRIAL SOLUTIONS & SUPPLY	2026-00426	ok	POLYMER	25,000.		25,000.00	89	Open
Total Vendor Code 89:					75,000.		69,346.75		
Vendor Code: 8905 PVS TECHNOLOGIES INC									
WATER	PVS TECHNOLOGIES INC	2026-00379	ok	FERRIC CHLORIDE	75,000.		53,623.04	8905	Partial
Total Vendor Code 8905:					75,000.		53,623.04		
Vendor Code: 9046 STONE CONSTRUCTION									
WATER	STONE CONSTRUCTION	2026-00448	ok	BLANKET FOR STOCKPILE, FLBC, LIMESTONE, DIRT AND ROCK	25,000.		25,000.00	9046	Open
Total Vendor Code 9046:					25,000.		25,000.00		
Vendor Code: 9140 AQUA - AEROBIC SYSTEMS INC									
WATER	AQUA - AEROBIC SYSTEMS INC	2026-00381	ok	25 HP SBR MOTOR	22,208.		22,208.66	9140	Open



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WATER									
Vendor Code: 9140 AQUA - AEROBIC SYSTEMS INC									
WATER	AQUA - AEROBIC SYSTEMS INC	2026-00382	ok	20 HP SBR MOTOR	22,783.		22,783.66	9140	Open
Total Vendor Code 9140:					44,992.		44,992.32		
Vendor Code: 9253 CONWAY FORD INC									
WATER	CONWAY FORD INC	2026-00445	ok	FORD F-250 - REPLACEMENT OF VEHICLE #2700	57,449.		57,449.00	9253	Open
Total Vendor Code 9253:					57,449.		57,449.00		
Vendor Code: 9846 ANDRITZ SEPARATION INC									
WATER	ANDRITZ SEPARATION INC	2026-00369	ok	BELTS FOR BELT PRESS	5,565.3		5,565.33	9846	Open
Total Vendor Code 9846:					5,565.3		5,565.33		
Vendor Code: 9902 BRENNTAG MID-SOUTH INC									
WATER	BRENNTAG MID-SOUTH INC	2026-00378	ok	25% SODIUM HYDROXIDE	25,000.		18,742.20	9902	Partial
WATER	BRENNTAG MID-SOUTH INC	2026-00471	ok	ORTHOPHOSPHATE	25,000.		25,000.00	9902	Open
Total Vendor Code 9902:					50,000.		43,742.20		
Vendor Code: 9909 JONES CHEMICALS INC									
WATER	JONES CHEMICALS INC	2026-00376	ok	TON CHLORINE CYLINDERS	75,000.		66,934.41	9909	Partial
WATER	JONES CHEMICALS INC	2026-00380	ok	TON CHLORINE CYLINDERS	25,000.		19,341.17	9909	Partial
Total Vendor Code 9909:					100,000		86,275.58		
Total WATER:					19,971,		15,492,501.25		
Report Total:					27,032,		21,123,853.28		

CITY OF GEORGETOWN
Vehicle and Heavy Equipment Purchase Listing
August 31, 2025

Description	Department	Cost
2025 Ford Explorer	Police	73,827.50
2025 Ford Explorer	Police	73,827.50
2025 Ford Explorer	Police	73,827.50
2025 Ford Explorer	Police	73,827.50
2026 Chevrolet Equinox	Water Filtration	34,005.00
		329,315.00

CITY OF GEORGETOWN
FY26 GRANTS
August 2025

Ref	Grantor	Program	Award Amount	Match Amount	Expenditures	Balance	Award #	Status
FEDERAL GRANTS								
1	US Department of Commerce	Stormwater System Improvements (EDA) Proj #4015	5,488,526.00	2,405,435.00	4,969,433.01	2,924,527.99	04-79-07494	
2	US Department of Commerce	Water Treatment Plant Improvements (EDA) Proj #1606	3,428,000.00	857,000.00	4,053,864.48	231,135.52	04-79-07777	
3	SC Department of Commerce	Cleland Street Public Parking Lot (CDBG) Proj #2402	250,000.00	110,933.00	48,725.50	312,207.50	4-SP-22-004	
4	Federal Emergency Management Agency (FEMA)	HMGP : Pump Station Generators	192,798.90	21,422.10	147,226.00	66,995.00	4542-0004-R	
5	SC Infrastructure Investment Program (SCIIP)	Sewer Pump Station #11 Replacement Proj #1820	3,888,325.00	686,175.00	870,107.57	3,704,392.43	A-23-C079	
	Award \$9,733,783 Match \$1,717,718	Sewer Force Main Replacement Proj #1821	5,845,413.00	1,031,543.00	-	6,876,956.00		
STATE GRANTS								
6	SC Department of Public Safety	FY25 School Resource Officer Program	193,132.00	-	186,650.03	6,481.97	SR-033-C2202-25	
7	Body Armor Award Grant Program	Bulletproof Vest	11,259.00	-	2,755.65	8,503.35	1BA24023	
OTHER GRANTS								
8	State of South Carolina	Gilbert/Hawkins/Butts St Sidewalk Ext. Program Proj# 1236	375,000.00	-	272,683.36	102,316.64	-	
9	SC Department of Environmental Services - SC DES	FY25 Solid Waste Grant - 22.01SW25	13,250.00	-	8,948.33	4,301.67	-	
10	SCMIRF	Public Works Property and Liability Reduction Grant	4,000.00	4,000.00	317.91	7,682.09	-	
11	SCMIT	2025 Law Enforcement Officer Safety - Body Armor Vests	4,000.00	4,000.00	-	8,000.00	-	
OTHER GRANTS CONTINUED								
12	SCMIRF	2025 Law Enforcement Liability Reduction - Tasers	4,000.00	4,000.00	-	8,000.00	-	
13	Solid Waste Grant	FY26 Grant # 22.01SW26	13,250.00			13,250.00	22.01SW26	
TOTAL			19,710,953.90	5,124,508.10	10,560,711.84	14,274,750.16		

Active Businesses				
Business	Type of Business	Source	Status	Last Worked
109-111 SCREVEN STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
1108 DUKE LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
1300 RUTLEDGE AVENUE LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
1311 CHURCH STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	CALCULATION SENT	9/2/2025
1380 NORTH FRASER LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
1706 HIGHMARKET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
2104 SOUTH FRASER LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
235 CHURCH STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
301 CHURCH STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
353 CHURCH STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
3Chords Inc	Staffing agency for school districts, clinicians, and educators	Business Requested	PAID-2ND RENEWAL	7/16/2025
3M Company	Lease Equipment	Georgetown County Business Personal Property Tax	PENDING BL Apps	5/27/2025
413 CANNON ST LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
511 PRINCE STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
600-602 FRONT STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
632 FRONT STREET LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
718 FRONT STREET HOLDINGS LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
A&A Seamless Gutters	Gutter installation and cleaning	City Vendor List	MAIL SENT	3/25/2025
A&S HOLDINGS LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
A3 Communications Inc	Networking, Security and Communcations	Georgetown County Schools Transparencies Jan-April 2023	PAID-INITIAL	7/16/2025
AABC DOWNTOWN PAWLEYS ISLAND LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Abbie US LLC	Lessor of Medical Equipment	Georgetown Business Personal Property Tax	PAID-INITIAL	10/30/2024
ABM Industries dba ABM Electrical Power Services LLC	Facility Management and Cleaning	Common Business	PAID-2ND RENEWAL	7/16/2025
Active Glass and Mirror (AG&M)	Commercial and residential glass services	City Vendor List	MAIL SENT	3/25/2025
ADDLESTONE LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
ADP, Inc.	Payroll Processing	City Vendor List	PAID-2ND RENEWAL	7/16/2025
ADT Commercial LLC (The ADT Security Corporation)	Commercial Electronic Security Svcs.	Georgetown County Business Personal Property Tax	PAID-2ND RENEWAL	7/16/2025
AED Brands LLC	First aid equipment and defibrillators. Provide on-site inspections	Georgetown Combined Muni Lists	APPLICATION-1ST FOLLOW UP	7/28/2025
Agri South Inc	Farm & Garden Supplies/Equipment	Georgetown All Proof Combined	APPLICATION-INITIAL	7/31/2025
All Source Enterprises, LLC (DBA Safe Industries)	Fire protection	Common Business	PAID-2ND RENEWAL	7/16/2025
ALLSTON PYATT HOLDINGS LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Al-Tar	Cold storage, histology, calibration, on-site lab equipment repair, centrifuge services, lab balances	City Vendor List	Needs Mail Sent	7/16/2025
Altec Industries	Electric utility products	City Vendor List	PAID-INITIAL	7/8/2024
American Builders & Contractors Supply dba ABC Supply Co	Distributor of roofing, siding, windows, gutters and more	City Vendor List	PAID-2ND RENEWAL	9/30/2024
American Greeting Corp	Greeting cards-Marketing services	Common Business	PAID-2ND RENEWAL	7/16/2025

American Tire Distributors (ATD)	Tire supplier, Have own company fleet of vehicles for delivery	Common Business	PAID-INITIAL	12/16/2024
Amplify Education	Professional School Teacher Development plan and Tech Support	Georgetown County School Transparency List	MAIL SENT	3/25/2025
AP HOSPITALITY INC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Apex Learning	Digital Curriculum Consulting	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Apollo Piping Design Services dba Aalberts Integrated Piping Systems	DNA - Piping design, AIPS calibration, OEM manufacturing, sales reps	City Vendor List	MAIL SENT	3/25/2025
Apple Inc	Technology /software	Georgetown County School Transparency	ADDRESS REQUEST	9/4/2025
APPLECOOL SELF STORAGE LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
AquaFix Inc	Wastewater technology, lab services, product supplier. Sales reps	City Vendor List	PAID-INITIAL	4/7/2025
Arc3 Gases South	Welding Products and Gases, rentals and repairs	Common Business	PAID-2ND RENEWAL	7/16/2025
ASA PROPERTIES LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Ascentium Capital LLC	Finance new and used equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
ATCO International	Distributor of maintenance products	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Augusta Concrete Block Company	Manufacturer of Concrete Blocks, Reatining Wall Services	Discovery	APPLICATION-1ST FOLLOW UP	5/2/2025
Augusta Fiberglass Coatings Inc	Engineering & Field service, repair, and maintenance Equipment & Supplies. Have own company fleet of vehicles for delivery	City Vendor List	MAIL SENT	5/16/2025
Baker Distributing Company	Commercial Property Owner	Business requested	PAID-INITIAL	6/10/2024
BALLARD LEE CANNON III & BALLARD ANN HUGHES TRUSTEES	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
BARREL PROPERTIES LLC DBA SMK HOLDINGS LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Beard Equipment Company	Golf and sports turf equipment supplier, repairs, rentals, have own company vehicles	Discovery	WAITING ON PROOF RESPONSE-(discovery)	4/22/2025
Beckman Coulter Inc	Lease medical equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
BENSTON PROPERTIES LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
BHSFF SOUTH CAROLINA LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Binswanger Enterprises, LLC	Glass & Repair	Common Business	PAID-2ND RENEWAL	7/16/2025
Blossman Gas and Appliance	Propane gas, appliance and service	Common Business	PAID-2ND RENEWAL	7/16/2025
Bobby's Appliance Center	Appliances and mattress sale. Home delivery and installation. Appliance repair	Georgetown County School Transparency List	MAIL SENT	3/25/2025
BOCAT HOLDINGS I LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
BONNIE B BAYLEY	Commercial Property Owner	ParcelData2025 - Inside City	Addr Complete/Pending apps	9/4/2025
Boston Scientific Corp	DNA - Surgical Supplies	Common Business	PAID-2ND RENEWAL	7/16/2025
Bound Tree Medical, LLC	Medical Supply for Emergency Services. Sales reps	Georgetown All Proof Combined	PAID-INITIAL	8/28/2025
Brainpop	Technology Services	Georgetown County School Transparency September 2024	PHONE CALL	5/20/2025
Brenntag Mid-South Inc	Chemical distribution	Georgetown County Vendor List	Needs Mail Sent	4/22/2025
BRG LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Bridgetek Solutions LLC	Equipment/software technology	Georgetown County Schools Transparencies Jan-April 2023	ONE AT A TIME	7/29/2025
Brink's Incorporated	Armored truck services	Common Business	PAID-2ND RENEWAL	7/16/2025

Britton Landscaping LLC		Georgetown County Vendor List	APPLICATION-1ST FOLLOW UP	7/7/2025
BROTHERS FROM DIFFERENT MOTHERS LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
BSN Sports	marketer, manufacturer and distributor of sporting goods apparel and equipment w/ field reps	Georgetown County School Transparency 02/2025	APPLICATION-1ST FOLLOW UP	6/9/2025
Business Information Systems Inc dba BIS Digital Inc	Digital recording solutions. Field technicians install and repair	Georgetown All Proof Combined	APPLICATION-INITIAL	7/21/2025
C&S Solutions Inc	Locating, Inspecting, & Fault Finding Utilities Equipment, on-site training and demonstration	City Vendor List	Needs Mail Sent	4/28/2025
Camden Fire Extinguishers Services	Fire Extinguishers Installation, Test, Repair, Services, and Inspections	Common Business	PAID-2ND RENEWAL	7/16/2025
Canon Financial Services Inc	Lease office equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Cantey Gutters	Residential Gutter Installations and Repairs	Discovery	APPLICATION-INITIAL	5/20/2025
Capitol Materials Coastal	Construction materials and equipment supplier, safety and site reviews, delivery via own company fleet of vehicles	Georgetown County Vendor List	BIZ RESEARCHING	8/4/2025
Caplea Coe Architects Inc	Technology solutions and architectural services	City Vendor List 8/2024	CALCULATION SENT	9/8/2025
Carahsoft Technology Corporation	Government IT solutions provider	Georgetown All Proof Combined	Multiple Attempts	7/29/2025
Carolina Electrical Supply Company (CESCO)	Commercial, residential, and industrial lighting + design services, delivery offered	Georgetown All Proof Combined	APPLICATION-INITIAL	7/21/2025
Carolina Industrial Equipment, Inc	Industrial Equipment and Supplier, rental, and service	Georgetown County Vendor List	BIZ RESEARCHING	6/17/2025
Carolina International Trucks, Inc.	Sells and services medium, heavy, and severe service International Trucks, IC Buses, delivery via company own fleet. Truck lease and rentals	City Vendor List	MAIL SENT	3/25/2025
Carolina Office Systems Inc	Computer and office machine repair	Common Business	PAID-2ND RENEWAL	7/16/2025
Carolina Parks and Play	playgrounds, splash pads, site furnishings, shade products	City Vendor List 8/2024	PAID-INITIAL	4/9/2025
Carolina Recording Systems	Voice recording systems, on-site support, on-site preventative maintenance	Common Business	PAID-INITIAL	2/6/2025
Carolina Shine LLC	Cleaning supplies distributor, deliver via own company trucks, travelling sales reps	City Vendor List	Needs Mail Sent	7/8/2025
CDW Government Inc	IT Services	Georgetown County School Transparency November 2024	APPLICATION-1ST FOLLOW UP	5/5/2025
Cisco Systems Capital Corporation	Lease Equipment	Discovery	Multiple Attempts	7/7/2025
ClassLink	Identity and access management technology services, learning analytics,	Georgetown County School Transparency July 2024	Multiple Attempts	7/8/2025
Coast 2 Coast Lawns LLC	Land maintenance and lawn care	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Coastal Capital Leasing	Copy Machine Leasing	Business	PAID-RENEWAL	6/10/2024
Coastal Sanitary Supply Co, Inc	Janitorial supplies, Floor equipment, training & maintenance, ship locally and regionally on own fleet trucks	Georgetown County School Transparency 2021 & 2023-2024	Multiple Attempts	7/8/2025
Coastal Staffing Services LLC	Staffin	City Vendor List	PAID-INITIAL	8/30/2023
Coastal Wire Company	Coil wire, box wire, high tensile galvanized wire. equipment parts and equipment service	Georgetown County Vendor List	Needs Mail Sent	7/8/2025

CodeLynx	Audio visual and physical security design and installation for A/V, access control and video surveillance	Georgetown County School Transparency List	PHONE CALL	6/26/2025
CoinCloud (Cash Cloud, Inc)	Bitcoin atm rental	Common Business	PAID-2ND RENEWAL	7/16/2025
Coleman Worldwide Moving	Local, Long Distance, & International Moving Services	Discovery	APPLICATION-INITIAL	5/20/2025
Combs and Associates (Combs Technologies Inc)	Equipment for Water and Waterwater Treatment. Territory sales reps	City Vendor List	MAIL SENT	3/25/2025
Commercial Openings	Doors and frames, door hardware, bathroom partitions and accessories. On-site installation. Have own company fleet of vehicles	City Vendor List	MAIL SENT	3/25/2025
Community Design Solutions	Community Design & Planning services	City Vendor List	PHONE CALL	7/2/2025
ComputerPlus Sales and Service Inc	Systems maintenance, hardware contract maintenance, managed imac services, depot repair and advanced exchange, printer equipment and supplies, on-site services	City Vendor List	MAIL SENT	3/25/2025
Concrete Designs LLC	Precast Concrete, Delivery, and Install	City Vendor List	PAID-RENEWAL	7/16/2025
Consensus Construction and Consulting Inc	General Contractor	City Vendor List 2024	Needs Mail Sent	4/15/2025
Consolidated Pipe & Supply Company, Inc.	Pipe, Valve & Fitting Products and Services	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Construction Materials Group	Construction materials supplier. Delivery offered	Georgetown County Vendor List	Needs Mail Sent	8/6/2025
Conway Rental Center (CRC)	Party and equipment rental	City Vendor List	PAID-INITIAL	3/19/2025
Cook and Boardman LLC	Hardware Distribution, fire door inspection and installation, on-site diagnostic service, custom fabrication and welding, project management	Georgetown County School Transparency 2021 & 2023-2024	PAID-INITIAL	4/2/2025
Core & Main LP	Maintenance & repairs	Common Business	PAID-2ND RENEWAL	7/16/2025
Crane 1 Services Inc	Maintenance/Repair and Training on Hoist and Cranes. Have own company fleet of vehicles.	City Vendor List	ADDRESS REQUEST	8/15/2025
Crossmark Inc	Contract to scan inventory	Discovery	Multiple Attempts	6/9/2025
CSC Leasing Company	Equipment leasing and financing	Georgetown County Business Personal Property Tax	MAIL SENT	5/16/2025
CSC Serviceworks Inc	Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
CSI Leasing	DNA KY- Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
D&W Sitework LLC	Demolition and Excavation services	City Vendor List	MAIL SENT	3/25/2025
Daikin Applied Americas Inc.	Commercial HVAC systems for heating, ventilation and air conditioning	Common Business	PAID-2ND RENEWAL	7/16/2025
Dana Safety Supply Inc	major warehousing distributor, seller, service provider, and installer of law enforcement and public safety	Georgetown All Proof Combined	Multiple Attempts	8/6/2025
Davco Roofing & Sheet Metal Inc.	Roofing contractor	Discovery	Verifying Liability	6/26/2025
Dawson Lumber Company	Lumber and building materials supplies. Delivery offered	City Vendor List	MAIL SENT	3/25/2025
De Lage Landen Financial Services	Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Dell Marketing LP	Technology/Software-Retail	City Vendor List	PAID-INITIAL	6/2/2025
Dependable Service Plumbing and Air Inc	HVAC and plumbing services	City Vendor List	PAID-RENEWAL	9/30/2024
Digitalmint Bitcoin ATM	Bitcoin ATM	Common Business	Needs Mail Sent	4/16/2025

Dish Network LLC	DNA - Satellite service provider	Georgetown County Business Personal Property Tax	PAID-2ND RENEWAL	7/16/2025
DocuSystems Inc	Office copiers and equipment, managed IT, managed print services, document management service	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Eadie's Construction Company Inc	Storm drain install/repair, sewer main install/repair, water main install/repair, sewer lift station install/repair, hydrant install/repair, jack and bore, directional drilling, septic systems, box culverts, demolition	City Vendor List	APPLICATION-INITIAL	6/30/2025
Eadie's Industrial Inc	Industrial Vacuum services, combo sewer jet, sewer lift stations, water blasting, storage tank cleaning, video/camera inspections, drainage maintenance, remediation services	City Vendor List	MAIL SENT	3/25/2025
East Coast Metal Distributors	HVAC product suppliers. Deliver via own truck	Common Business	PAID-INITIAL	2/8/2023
Eastland Pest Control	Pest control service	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Eckberg Enterprises Inc.	Plumbing services	Georgetown County School Transparency List	PAID-INITIAL	7/16/2025
Edmentum, Inc.	Educational computer software (dba Plato Learning)	Georgetown County School Transparency 02/2025	Multiple Attempts	5/19/2025
Elliott's Stump Grinding (Kevin Elliot's Stump Grinding)	Tree stump and root clearing	Georgetown County Vendor List	Needs Mail Sent	6/5/2025
Enome Inc (Goalbook)	Educational tools for teachers w on site demonstrations, conferences, and traveling sales reps	Georgetown County Schools Transparencies Jan-April 2023	PHONE CALL	5/23/2025
Esri Inc. (Environmental Systems Research Institute)	Consulting, Geo Spatial Mapping	City Vendor List	MAIL SENT	3/25/2025
Event Works Rentals (Peach Tree Tents and Events LLC)	Event Rentals, Tent Set Up, Consultation and Delivery	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Ferrellgas LP (dba Blue Rhino)	Propane supplier	Common Business	PAID-2ND RENEWAL	7/16/2025
Flock Group Inc.	Public safety solutions, surveillance/safety camera installation and maintenance	Georgetown County Vendor List	PAID-RENEWAL	7/16/2025
Focus 5 Inc	Professional learning opportunities and program consulting focused on aligning arts integration, best instructional practices, and current thinking in the field of arts and education	Georgetown County School Transparency 02/2025	APPLICATION-1ST FOLLOW UP	9/4/2025
Fortiline Waterworks	Underground Water, Sewer and Storm Drain Utility Products	City Vendor List 8/2024	2nd Phone Call	7/1/2025
Franklin Baking Company, LLC	Produces bread, rolls, cakes, and donuts, It operates direct-store-delivery routes	Georgetown Combined Muni Lists	APPLICATION-INITIAL	5/20/2025
FujiFilm North America Corporation	Medical imaging Equipment	Common Business	PAID-RENEWAL	7/16/2025
G Meetze Construction, LLC	General contractor	Discovery	APPLICATION-1ST FOLLOW UP	6/10/2025
G3 Engineering & Surveying LLC	Civil engineering, land surveying, site planning services, landscape architecture & land development consulting	City Vendor List 8/2024	PAID-INITIAL	3/31/2025
Garda CL East Inc (GardaWorld)	Armored truck services	Discovery	PAID-INITIAL	5/22/2025

Genco Inc	Janitorial Supplies, Food Service, Facility and Grounds Maintenance. Deliver via own company fleet	Georgetown County School Transparency September-November 2024	APPLICATION-1ST FOLLOW UP	6/30/2025
GEORGETOWN DEVELOPERS LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Graham's Golf Cars Inc	Golf cart sales, service, rentals, new and used parts	City Vendor List	PAID-INITIAL	4/2/2025
Graybar Electric Company	Electrical apparatus and equipment	Georgetown County School Transparency 02/2025	APPLICATION-1ST FOLLOW UP	6/12/2025
Gray's Lawn Care LLC	Landscaping	City Vendor List 8/2024	APPLICATION-1ST FOLLOW UP	5/23/2025
GSI-Generator Services Inc	Sales, service and repair	Common Business	PAID-2ND RENEWAL	7/16/2025
GW Services Inc	Regime and association management, rentals and real estate sales, home inspections, interior and exterior remodeling, contact maintenance	City Vendor List	Needs Mail Sent	4/9/2025
GXC Inc	Armed and unarmed security personnel, metal detectors, rental services with on site setup	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
H&E Equipment Services	Earthmoving, construction, industrial, material handling, and heavy equipment rental	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Hallmark Marketing Company LLC	Greeting cards, gift wrap, ornaments & gifts	Common Business	PAID-2ND RENEWAL	7/16/2025
Hardwick's Landscaping LLC	Excavating and landscaping services	Georgetown County School Transparency List	PAID-RENEWAL	7/16/2025
HCA Healthcare (Hospital Corporation of America)	Healthcare facility operator	Discovery	AVENUE EXHAUSTED	6/4/2025
Helena Chemical Company (Helena Agri-Enterprises LLC)	Services include: Custom seed treating, Product delivery, Custom application, Fertilizer, Plant tissue	Discovery	PAID-INITIAL	7/16/2025
HENRIETTA BARBER, TRUSTEE	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Herff Jones LLC	Sells educational recognition, achievement and motivational products/materials	Common Business	PAID-2ND RENEWAL	7/16/2025
Hershey Creamery Company	Ice Cream	Common Business	PAID-2ND RENEWAL	7/16/2025
Hill-Rom Company Inc	Lease Equipment	Common Business	ONE AT A TIME	4/23/2025
Hobgood Electric	Technical field services, industrial electrical contracting, apparatus repair services. Have own company fleet of vehicles	City Vendor List	MAIL SENT	3/25/2025
Hoffman Hydronics LLC	HVAC And plumbing solutions	Discovery	PHONE CALL	7/18/2025
Hometown Sheds	Metal sheds, wooden buildings, play sets, carports/garages, pre-owned sheds, dog kennels. Set-up and delivery	City Vendor List	MAIL SENT	5/16/2025
Hydro Conduit dba Rinker Materials	Building materials supplies	Georgetown County Vendor List	PAID-INITIAL	12/2/2024
Imperial Dade & Paper Co LLC	Supplies-Maintenance	Common Business	PAID-2ND RENEWAL	7/16/2025
Industrial Solutions and Supplies		City Vendor List	PAID-2ND RENEWAL	7/16/2025
Internetwork Engineering	Engineer	Georgetown County School Transparency	APPLICATION-2ND FOLLOW UP	5/7/2025
JAMISON SIMMONS	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
JCI Jones Chemicals Inc	re-packager of Chlorine and one of the largest Industrial Bleach manufacturers	City Vendor List	PAID-INITIAL	6/25/2024
Johnson-Lambe Company	sports equipment jersey designs, trophies and awards, Sales reps in SC	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
KCI USA, Inc. dba 3M Medical Solutions	Sell and rent medical equipment	Common Business	BIZ RESEARCHING	7/14/2025
Kelly Services Global LLC	Employment Agency	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025

Kelly Services Inc	Employment Agency	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Kelly Services USA LLC	Employment Agency	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
King Construction Services Inc	Residential/commercial development, material hauling, underground utilities, roadway and street construction, surface storm drain improvements, water and sewer install, land clearing and maintenance, concrete	City Vendor List 8/2024	ADDRESS REQUEST	7/8/2025
Kingston Electric	Commercial Electrician Services	Georgetown County Vendor List	Verifying Liability	6/23/2025
Konecranes Inc	Cranes services	Discovery	CALCULATION SENT	8/5/2025
L&W Supply Corporation dba Acoustical & Drywall Supply (ABC Supply)	Products Supply/Delivery	Common Business	PAID-2ND RENEWAL	7/16/2025
Language Line Services, Inc	Onsite Translators	Georgetown County Vendor List	ONE AT A TIME	5/15/2025
Leading Up LLC	On-site professional and personal development	Georgetown County School Transparency List	MAIL SENT	3/25/2025
LEAF Capital Funding LLC	Lease Equipment	Common Business	PAID-INITIAL	7/8/2024
Lee Transport Equipment, Inc.	Installation and service of transport equipment	City Vendor List	Needs Mail Sent	4/1/2025
Leland O'neil Plumbing and Backflow Specialties	Plumbing services	Georgetown County School Transparency September-October 2024	Needs Mail Sent	5/22/2025
LensLock	Body worn cameras, in-car cameras, surveillance cameras, evidence management	City Vendor List	PAID-INITIAL	1/3/2025
LiftOne, LLC	Lease Equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Lincare	Home healthcare services	Discovery	PAID-RENEWAL	7/16/2025
Lindler's Construction of South Carolina, LLC	General Contractor	Discovery	APPLICATION-INITIAL	5/20/2025
Line Equipment Sales Company Inc	Test Lab, Tool Repair, Manufacturing, Delivery via own company fleet	City Vendor List	PAID-RENEWAL	7/16/2025
LISA & DAVID BALLARD	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Live Productions	Lighting, sound, staging, entertainment, planning/management/design, equipment rentals, power management	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Loomis Armored US LLC	Armored truck services	Common Business	PAID-2ND RENEWAL	7/16/2025
Lowco Roofing	Roofing Services, Interior & Exterior Painting	Google Maps Data SC (Inside City Limits)	APPLICATION-INITIAL	5/21/2025
Lowcountry Sod Pros	Sodding, hardscapes, patios, paving	Georgetown County Vendor List	MAIL SENT	5/16/2025
Lux Vending dba Bitcoin Depot	DNA - Bitcoin atm rentals	Common Business	PAID-2ND RENEWAL	7/16/2025
Mansfield Oil Company	DNA Supplies-Maintenance, fuel system design build, environmental compliance testing and reporting, fuel quality management, gas delivery and mobile fueling	City Vendor List 2021 & 2024 - Georgetown County School Transparency 2021 & 2023-2024 - Georgetown County AP 2023	Verifying Liability	6/25/2025
Masimo Americas Inc.	Medical monitoring machines	City Vendor List	MAIL SENT	3/25/2025
Meco Inc of Florence	Petroleum refueling, technicians come on site for maintenance/repairs, have own company fleet of vehicles	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Mega LED Technology (Mega Sign Inc)	Large sign manufacturing and install	City Vendor List	PHONE CALL	6/4/2025
MICHELLE AND CHARLES SMITH	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
MIND FULL BODY LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
MINGO PROPERTIES LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
ML PROPERTIES OF GEORGETOWN SC LLC	Commercial Property Owner	ParcelData2025 - Inside City	Verifying Liability	8/26/2025
Modern Turf, Inc	DNA - Sport field landscaping	Georgetown County School Transparency List	MAIL SENT	3/25/2025

MONEYLINE PROPERTIES LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Moseley Architects of SC, PC	Architects	Georgetown County AP 2023	APPLICATION-1ST FOLLOW UP	5/12/2025
Motorola Solutions Inc	Access control systems, video security, body worn cameras, cybersecurity services, on-site preventative maintenance, technology lifecycle management	Common Business	PAID-2ND RENEWAL	7/16/2025
MSA Safety Sales LLC	Safety equipment supplier, on-site service and equipment repair, rental equipment	Common Business	PAID-INITIAL	12/11/2024
Nalco Company LLC	Water treatment	Georgetown County Business Personal Property Tax	PAID-2ND RENEWAL	7/16/2025
National Power Corporation	Generator Repair and Rental	Common Business	PAID-RENEWAL	7/16/2025
NearPod Inc	Interactive mobile presentations that teachers create and customize themselves-In person training	Georgetown County School Transparency 02/2025	PHONE CALL	4/24/2025
NetSource ET, LLC	Educational Technology	Georgetown County School Transparency List	MAIL SENT	3/25/2025
New Dairy Group, LLC. (DBA Borden Dairy) *SC*	Retail product sold and delivered via own trucks	Georgetown Combined Muni Lists	APPLICATION-1ST FOLLOW UP	6/27/2025
Nu-Idea School Supply Co.	Furniture supplier	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
Olympus America Inc	Equipment rental	Common Business	PAID-INITIAL	4/4/2023
Pawleys Island Locksmith	Locksmith services	City Vendor List	PAID-2ND RENEWAL	7/16/2025
Pawnee Leasing Corporation	Lease equipment	Common Business	PAID-RENEWAL	7/16/2025
Pee Dee Scale Company	Scale supplier, have own company fleet of trucks	Georgetown County Vendor List	Needs Mail Sent	6/5/2025
Pet Dairy	Dairy Products	Georgetown County Schools Transparencies Jan-April 2023	Multiple Attempts	6/4/2025
Pinnacle Network Solutions	Consulting, onsite repair, warranty services	Georgetown County School Transparency 2021 & 2023-2024	PHONE CALL	4/30/2025
Pitney Bowes Global Financial Services	Lease postage equipment	Georgetown County Business Personal Property Tax	CALCULATION SENT	6/20/2025
Playworld Preferred, Inc	Playground equipment supplier	Georgetown County School Transparency 02/2025	PAID-INITIAL	5/13/2025
PlumbMaster Inc	Technical/special services, inventory consultation, field sales reps	Discovery	APPLICATION-INITIAL	6/24/2025
Porter Roofing Contractors Inc	Roofing contractor	Georgetown County School Transparency 2021 & 2023	PHONE CALL	5/23/2025
Praxair Distribution Inc / Linde Gas & Equipment Inc.	Industrial gases, supply, equipment & services	Georgetown County School Transparency 02/2025	CALCULATION SENT	4/30/2025
ProPump & Controls Inc	Pump station install and maintenance, irrigation control panels and retrofits, wet well install, biogas systems, pipe fitting and fabrication. Sales reps	City Vendor List	MAIL SENT	5/16/2025
Protective Technologies Inc	Cathodic protection, tank lining, internal inspections, under-dispenser containment, sump repairs, sump waterproofing, spill bucket repairs	Discovery	PHONE CALL	5/9/2025
Pro-Tek Termite and Pest Control	Pest control services	Georgetown County Vendor List	Needs Mail Sent	4/30/2025
Pugh Lubricants, LLC dba Apollo Oil, LLC	Distributor of automotive-fleet oils and greases, oil and fuel absorbents, and car oil,fuel, air filters	Common Business	PAID-2ND RENEWAL	7/16/2025

PVS Chemicals	Chemical manufacturing and delivery services	Georgetown County Vendor List	Needs Mail Sent	5/1/2025
Quadient, Inc. (previously Neopost USA, Inc.)	rental of postage meter and supplies	Georgetown County School Transparency 2023-2024	APPLICATION-1ST FOLLOW UP	5/20/2025
Quantum Health Professionals, Inc	Staffing service	Georgetown County School Transparency 2023-2024	PAID-INITIAL	5/28/2025
Quench USA Inc (Advanced H2O Solutions LLC)	Water technology company that rents and services filtered water coolers.	Common Business	PAID-RENEWAL	7/16/2025
Quest Resource Management Group	Recycling & Disposal Services and equipment rentals	Common Business	PAID-2ND RENEWAL	7/16/2025
Rentokil North America Inc dba J C Ehrlich Co, Inc	Pest control & consulting	Common Business	PAID-2ND RENEWAL	7/16/2025
RESTORE REALTY LLC	Commercial Property Owner	ParcelData2025 - Inside City	Addr Complete/Pending apps	9/8/2025
RICHMOND REALTY COMPANY LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Robert Half International Inc	Accounting Staffing Agency	Common Business	PAID-2ND RENEWAL	7/16/2025
Royal Cup Inc	sale of coffee and tea	Common Business	PAID-2ND RENEWAL	7/16/2025
Rug Doctor LLC	Rental cleaning supplies	Common Business	PAID-2ND RENEWAL	7/16/2025
S&R Turf and Irrigation Equipment, LLC	Irrigation Equipment, Parts and Service, sod sales, golf course services	Georgetown County Vendor List	Needs Mail Sent	7/3/2025
Safeware Inc	Safety equipment rentals and sales, on-site technical services. Have own company fleet of vehicles	City Vendor List	MAIL SENT	6/19/2025
Santee Automotive Ford Dealership	Car dealership w/ delivery & roadside assistance	Georgetown County Schools Transparencies Jan-April 2023	Verifying Liability	4/22/2025
School Bell Studio	Photography for schools, yearbooks, ids, photos, dances, etc	Georgetown County Schools Transparencies Jan-April 2023	Multiple Attempts	6/5/2025
Security Solutions of America	Guarding, event security, mobile patrol, remote guarding, perimeter security, client specialized training	Georgetown County Vendor List	PHONE CALL	4/21/2025
SHE KNOWS PROPERTIES LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
SHI International Corp	Reseller of software, hardware, and related servicetechnology products and services	Georgetown County School Transparency October 2024	Multiple Attempts	7/21/2025
SHIV SHAKTI PROPERTY LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Shutterfly Lifetouch, LLC (Previously Lifetouch National School Studios Inc)	Pictures taken at school locations	Common Business	PAID-RENEWAL	7/16/2025
Sirchie FingerPrint Labs	Crime Scenes Investigation & Forensic Science Solutions and training	City Vendor List	Needs Mail Sent	5/2/2025
Smith's Addressing Machine Services	Installation, onsite service, and preventive maintenance-	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Snider Tire Inc dba Snider Fleet Solutions	Roadside service with mobile service trucks, tire retread, fleet management, onsite scheduled services, forklift repairs. Have own company fleet of vehicles	Common Business	PAID-2ND RENEWAL	7/16/2025
SOUTH IMPROVEMENT COMPANY LLC THE	Commercial Property Owner	ParcelData2025 - Inside City	CALCULATION SENT	8/27/2025
Southeastern Paper Group	Distributor of disposables, packaging, janitorial/sanitation supplies and equipment	City Vendor List	MAIL SENT	3/25/2025

Sparrow and Kennedy Tractor Company	Tractor and outdoor equipment supplies, repair technicians with own company fleet of vehicles	City Vendor List	MAIL SENT	3/25/2025
SPATCO Energy Solutions	Equipment installation & repairs	Common Business	PAID-2ND RENEWAL	7/16/2025
Spiral Fittings Inc.	Sheet Metal Manufacturer	Google Maps Data SC (Outside City Limits)	APPLICATION-INITIAL	5/20/2025
Stantec Consulting Services	Consulting services	Georgetown County Vendor List	PAID-INITIAL	7/11/2025
STERN FIRST LLC	Commercial Property Owner	ParcelData2025 - Inside City	CALCULATION SENT	9/8/2025
Stone Construction Company	Excavation Contractor, septic services	City Vendor List	PAID-INITIAL	6/4/2024
Stryker Sales LLC (dba Stryker Medical)	Medical devices and equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Sumter Utilities	Construction	City Vendor List 8/2024	APPLICATION-1ST FOLLOW UP	6/3/2025
Sunbelt Soloman Services LLC	Industrial transformer sales, services, and rent	Georgetown County Vendor List	Needs Mail Sent	7/2/2025
Superior Plus Energy Services dba Freeman Gas	Propane Supplier- delivery, install/repair	Business Self Reported	PAID-2ND RENEWAL	7/16/2025
Talotta Contract Interiors	Moving and delivery services, project management, installations, interior designers, space planning. Have own company fleet of vehicles	City Vendor List	PAID-INITIAL	9/30/2024
Tanner Industries Inc	Anhydrous Ammonia & Aqua Ammonia supplier, storage tanks, and pump out services	City Vendor List	Multiple Attempts	6/24/2025
TARA WILSON BARR	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
TERESA IRENE BLACK	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Therapy Travelers LLC	Staffing agency for school districts, clinicians, and educators	Business request	PAID-RENEWAL	9/30/2024
Thompson Turner Construction	Construction company	Discovery	PHONE CALL	5/1/2025
TIAA Commercial Finance, Inc	Commercial equipment leasing	Common Business	PAID-INITIAL	11/30/2022
TIAA FSB	Commercial Equipment Leasing (Separate Entity from TIAA Commercial Finance)	discovery	PAID-INITIAL	11/30/2022
Timepayment Corporation	Lease Equipment	Common Business	PAID-INITIAL	7/16/2025
Tisdale Plumbing Company	Plumbing services	Georgetown County School Transparency List	MAIL SENT	3/25/2025
Toter LLC	Cart assembly and delivery, cart maintenance, RFID cart management, custom solutions. Have own company fleet of vehicles	Georgetown County Vendor List	Needs Mail Sent	5/23/2025
Toyota Industries Commercial Finance INC	Forklifts Financial Services	Common Business	PAID-RENEWAL	7/16/2025
Trane US Inc	Maintenance Repairs	Georgetown County School Transparency List	PAID-2ND RENEWAL	7/16/2025
TruckPro LLC	Truck parts and service experts	Common Business	PAID-RENEWAL	7/16/2025
Uline	DNA - distributes shipping, packaging, and industrial supplies w/ field sales team	City Vendor List 8/2024	AVENUE EXHAUSTED	7/23/2025
US Foods, Inc.	Food supplier (retail)	Georgetown County School Transparency List & City Vendor List	PAID-2ND RENEWAL	7/16/2025
US Tire Recycling LP	Tire recycling. Tire remediation (on-site tire collection)	Georgetown County Vendor List	PAID-INITIAL	12/20/2024
USIC Locating Services, LLC	Locating Underground Services	Business Provided	PAID-INITIAL	5/1/2025
ViaSat, Inc.	Lease and install internet equipment	Common Business	PAID-2ND RENEWAL	7/16/2025
Voya Financial	Wealth Solutions, Health Solutions, and Investment Management w/ field reps	Georgetown County School Transparency 2021 & 2023-2024	BIZ RESEARCHING	7/24/2025
W.W. Grainger, Inc	Cleaning and Sanitation	Common Business	PAID-2ND RENEWAL	7/16/2025
W.W. Williams Company, LLC	Vehicle Parts/Service/Repair	Common Business	PAID-2ND RENEWAL	7/16/2025

Wells Fargo Vendor Financial Services	Equipment leasing	Common Business	PAID-2ND RENEWAL	7/16/2025
WENDY BONDS-JANOWSKI	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Wesco Distribution Inc dba Englewood Electrical Supply Company	Automation Solutions, Managed Solutions, Training Solutions, Inventory Management and Consolidation, Lighting Services, Ecommerce	City Vendor List	PAID-RENEWAL	7/16/2025
Williams Scotsman, Inc. (dba WillScot dba Mobile Mini)	Builds/leases modular buildings, portable classrooms, and mobile office space	Common Business	PAID-2ND RENEWAL	7/16/2025
WINYAH 515 LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
WINYAH HOTEL LLC	Commercial Property Owner	ParcelData2025 - Inside City	BIZ RESEARCHING	9/5/2025
WINYAH INVESTORS C/O NEWTOWNE PROPERTIES	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
WK Dickson & Co	Infrastructure Consultant/General Contractor	Georgetown County AP 2023 & City Vendor List 2021-2022 & 2024	APPLICATION-1ST FOLLOW UP	4/29/2025
WM Building Envelope Consultants LLC	Exterior Walls, Roofing and Waterproofing consulting services	Georgetown County School Transparency List	MAIL SENT	5/16/2025
Wyeth Holdings, LLC (Pfizer Inc)	Medical Equipment sales and rental	Common Business	PAID-RENEWAL	7/16/2025
Xerox Corporation	Lease Equipment		PAID-2ND RENEWAL	7/16/2025
YELLOW TAG II LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
ZAJAH VENTURES LLC	Commercial Property Owner	ParcelData2025 - Inside City	MAIL SENT	9/4/2025
Zimmer US, Inc.	Lease Equipment - sales and marketing of orthopedic, sports medicine, surgical and trauma products	Common Business	PAID-2ND RENEWAL	7/16/2025

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Estimated Revenues							
0010.00.00.3020.0008	Opioid Recovery Program	110,000	0	110,000	0	0	0
0010.00.00.3110.0001	Property Taxes - Real	5,966,289	0	5,966,289	0	0	0
0010.00.00.3110.0003	Property Taxes - Vehicles	425,000	0	425,000	0	0	0
0010.00.00.3110.0004	Inventory Tax	132,978	0	132,978	0	0	0
0010.00.00.3110.0005	Prop Tax-Penalties & Cost	30,000	0	30,000	0	0	0
0010.00.00.3110.0006	Homestead Exemption Tax	156,000	0	156,000	0	0	0
0010.00.00.3110.0007	Manufacturer's Tax Reduce	135,000	0	135,000	0	0	0
0010.00.00.3110.0008	Motor Carrier Lieu of Tax	18,000	0	18,000	0	0	0
0010.00.00.3110.0011	Boat and Motor Taxes	75,000	0	75,000	0	0	0
0010.00.00.3210.0001	Business Licenses	4,000,000	0	4,000,000	59,848	0	1
0010.00.00.3210.0002	Business Lic - Penalties	19,500	0	19,500	0	0	0
0010.00.00.3220.0001	Cable TV Franchise	140,000	0	140,000	22,684	0	16
0010.00.00.3220.0002	S.C. Electric & Gas Co.	89,000	0	89,000	0	0	0
0010.00.00.3230.0001	Electrical Permits	5,000	0	5,000	2,011	0	40
0010.00.00.3230.0002	Plumbing Permits	2,500	0	2,500	2,835	0	113
0010.00.00.3230.0003	Gas Permits	2,500	0	2,500	0	0	0
0010.00.00.3230.0004	Building Permits	110,000	0	110,000	24,902	0	23
0010.00.00.3230.0005	Yard Sale Permits	50	0	50	0	0	0
0010.00.00.3230.0006	Mobile Home Permits	1,500	0	1,500	0	0	0
0010.00.00.3230.0007	Demolition & Clearance	2,000	0	2,000	0	0	0
0010.00.00.3230.0008	Mechanical Permits	6,000	0	6,000	1,548	0	26
0010.00.00.3230.0010	Bus Lic Inspection Fee	50	0	50	0	0	0
0010.00.00.3230.0013	Burning Permit	50	0	50	0	0	0
0010.00.00.3230.0014	Construct Parking Permit	500	0	500	0	0	0
0010.00.00.3230.0015	Reinspection Fee	4,000	0	4,000	0	0	0
0010.00.00.3230.0016	Permit Not Posted On-Site	50	0	50	0	0	0
0010.00.00.3230.0019	Stop Work Order Fee	1,300	0	1,300	518	0	40
0010.00.00.3230.0020	Board of Appeals Fee	600	0	600	300	0	50
0010.00.00.3230.0021	Zoning Fees	7,500	0	7,500	2,700	0	36
0010.00.00.3230.0022	Plan Review Fee	50,000	0	50,000	14,029	0	28
0010.00.00.3230.0023	Sign Permit Fee	7,000	0	7,000	500	0	7
0010.00.00.3230.0024	Planning Commission Fees	500	0	500	0	0	0
0010.00.00.3230.0025	ARB Fees	6,000	0	6,000	600	0	10
0010.00.00.3230.0026	Plat Approval Fees	600	0	600	0	0	0
0010.00.00.3230.0027	Special Events Permit	2,500	0	2,500	2,025	0	81
0010.00.00.3230.0028	Miscellaneous permits	4,000	0	4,000	0	0	0
0010.00.00.3230.0029	STR Permits	5,000	0	5,000	500	0	10
0010.00.00.3230.0030	Community Appearance Board Ap	300	0	300	0	0	0
0010.00.00.3240.0008	Fire Impact Fee	45,000	0	45,000	15,338	0	34
0010.00.00.3320.0000	State Grants	286,171	0	286,171	0	0	0
0010.00.00.3350.0001	Local Government Fund	196,933	0	196,933	0	0	0
0010.00.00.3440.0005	SRO Reimbursement	178,000	0	178,000	0	0	0
0010.00.00.3510.0001	Police Fines	75,000	0	75,000	11,460	0	15
0010.00.00.3510.0003	Parking Fines	25,000	0	25,000	8,583	0	34
0010.00.00.3510.0007	Sunday Liquor Sales	12,000	0	12,000	7,150	0	60
0010.00.00.3510.0008	Victim's Asst. Fees-(%)	6,500	0	6,500	1,538	0	24
0010.00.00.3510.0009	Victim's Asst. Flat Fees	2,500	0	2,500	367	0	15
0010.00.00.3510.0010	Misc Police Revenue	5,000	0	5,000	2,547	0	51
0010.00.00.3610.0001	Investment Earnings	225,000	0	225,000	38,658	0	17
0010.00.00.3620.0000	Rents and Royalties	12,000	0	12,000	(433)	0	(4)

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Estimated Revenues							
0010.00.00.3630.0001	Fees for GIS/B&P Documents	50	0	50	0	0	0
0010.00.00.3630.0005	FOIA Fees	650	0	650	13	0	2
0010.00.00.3640.0000	Housing Authority FILOT	45,000	0	45,000	0	0	0
0010.00.00.3640.0001	Steel Mill FILOT	5,000	0	5,000	0	0	0
0010.00.00.3680.0000	Work Comp Reimbursement	41,099	0	41,099	43,200	0	105
0010.00.00.3690.0000	Cash Over & Short	0	0	0	(66)	0	0
0010.00.00.3690.0002	Miscellaneous Revenue	15,000	0	15,000	10,252	0	68
0010.00.00.3690.0003	Insurance Proceeds	15,000	0	15,000	1,792	0	12
0010.00.00.3690.0005	Set-off Debt Collection Fees	500	0	500	0	0	0
0010.00.00.3690.0013	Returned Check Fees	2,500	0	2,500	0	0	0
0010.00.00.3700.0000	Overpayments	0	0	0	659	0	0
0010.00.00.3910.0001	Sale of Assets	0	0	0	128,472	0	0
0010.00.00.3920.0001	From Electric Fund	918,371	0	918,371	76,531	0	8
0010.00.00.3920.0002	From Water Fund	357,431	0	357,431	29,786	0	8
0010.00.00.3920.0003	From Accom Tax Fund	32,250	0	32,250	0	0	0
0010.00.00.3920.0005	From Wastewater Fund	395,802	0	395,802	32,984	0	8
0010.00.00.3920.0009	From Hospitality Fund	125,000	0	125,000	10,417	0	8
0010.00.00.3940.0002	Transfer from fund balance	579,913	0	579,913	0	0	0
Estimated Revenues		15,118,937	0	15,118,937	554,248	0	3.67
Account Category: Appropriations							
0010.01.00.4000.0101	Regular Pay	432,000	0	432,000	15,210	0	4
0010.01.00.4010.0103	Overtime	1,700	0	1,700	47	0	3
0010.01.00.4050.0114	FICA	33,250	0	33,250	1,115	0	3
0010.01.00.4060.0116	Retirement	81,750	0	81,750	2,822	0	3
0010.01.00.4080.0125	SCMIT Worker's Comp Ins.	10,489	0	10,489	2,159	0	21
0010.01.00.4100.0001	Health Claims Cost	34,026	0	34,026	0	0	0
0010.01.00.4100.0002	Health Claim Costs-Retire	9,472	0	9,472	0	0	0
0010.01.00.5000.0101	Supplies and Materials	5,000	0	5,000	34	0	1
0010.01.00.5000.0102	Equipment	200	0	200	0	0	0
0010.01.00.5000.0105	Printing and Binding	300	0	300	0	0	0
0010.01.00.6100.0111	Communications- Landline	5,000	0	5,000	663	0	13
0010.01.00.6100.0112	Postage	500	0	500	6	0	1
0010.01.00.6100.1110	Communications- Wireless	1,500	0	1,500	0	0	0
0010.01.00.6200.0114	Advertising	0	0	0	21	0	0
0010.01.00.6400.0124	Travel Expense	5,400	0	5,400	0	0	0
0010.01.00.6500.0127	Electricity	3,798	0	3,798	423	0	11
0010.01.00.6500.0128	water	925	0	925	122	0	13
0010.01.00.6500.0129	Wastewater	865	0	865	72	0	8
0010.01.00.6500.0130	Sanitation	1,054	0	1,054	85	0	8
0010.01.00.6500.0133	Stormwater	1,489	0	1,489	120	0	8
0010.01.00.6500.0134	Security Lights	1,947	0	1,947	158	0	8
0010.01.00.6500.1271	Electricity- Sales Tax	125	0	125	16	0	13
0010.01.00.6600.0139	Fleet Services-RTA Mtce Alloc	75	0	75	0	0	0
0010.01.00.6600.0145	Gasoline & Oil	700	0	700	0	0	0
0010.01.00.6600.1391	Fleet Services -Departmental	708	0	708	25	0	4
0010.01.00.6700.0156	Equipment Rental/Lease	5,900	0	5,900	0	0	0
0010.01.00.6850.0180	Membership Dues and Fees	2,874	0	2,874	0	0	0
0010.01.00.6850.0182	Other Operating Expenses	3,000	0	3,000	0	0	0
0010.01.00.6850.0186	Training	6,090	0	6,090	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.01.00.6850.1801	Subscriptions	425	0	425	0	0	0
0010.01.00.6860.0187	Professional Services	5,000	0	5,000	0	0	0
0010.01.00.6860.0195	Repair/Maint Svc Contract	900	0	900	209	0	23
0010.01.00.6860.1895	Employee wellness services	3,009	0	3,009	0	0	0
0010.01.00.6870.0204	Janitorial Services	6,729	0	6,729	140	1,540	2
0010.01.00.7950.0001	IT Internal Allocations	42,428	0	42,428	809	0	2
0010.01.00.7950.0095	GF Cost Distribution	(406,432)	0	(406,432)	(33,869)	0	8
0010.01.02.4000.0101	Regular Pay	116,000	0	116,000	4,801	0	4
0010.01.02.4050.0114	FICA	8,900	0	8,900	329	0	4
0010.01.02.4060.0116	Retirement	22,000	0	22,000	676	0	3
0010.01.02.4100.0001	Health Claims Cost	38,187	0	38,187	0	0	0
0010.01.02.4100.0002	Health Claim Costs-Retire	2,253	0	2,253	0	0	0
0010.01.02.5000.0101	Supplies and Materials	2,000	0	2,000	0	0	0
0010.01.02.5000.0102	Equipment	1,600	0	1,600	0	0	0
0010.01.02.5000.0105	Printing and Binding	600	0	600	0	0	0
0010.01.02.6100.0111	Communications- Landline	50	0	50	0	0	0
0010.01.02.6100.0112	Postage	400	0	400	0	0	0
0010.01.02.6100.1110	Communications- Wireless	5,000	0	5,000	0	0	0
0010.01.02.6200.0114	Advertising	3,000	0	3,000	0	0	0
0010.01.02.6400.0124	Travel Expense	20,450	0	20,450	2,125	0	10
0010.01.02.6700.0156	Equipment Rental/Lease	11,000	0	11,000	0	0	0
0010.01.02.6850.0182	Other Operating Expenses	5,000	0	5,000	0	0	0
0010.01.02.6850.0186	Training	14,255	0	14,255	0	0	0
0010.01.02.6860.0187	Professional Services	350	0	350	0	0	0
0010.01.02.6860.1895	Employee wellness services	11,004	0	11,004	0	0	0
0010.01.02.7950.0001	IT Internal Allocations	48,488	0	48,488	925	0	2
0010.04.00.4000.0101	Regular Pay	762,000	0	762,000	25,964	0	3
0010.04.00.4010.0103	Overtime	5,000	0	5,000	8	0	0
0010.04.00.4010.0106	Contract Labor	15,000	0	15,000	506	0	3
0010.04.00.4050.0114	FICA	60,500	0	60,500	1,913	0	3
0010.04.00.4060.0116	Retirement	145,500	0	145,500	4,805	0	3
0010.04.00.4080.0125	SCMIT Worker's Comp Ins.	5,760	0	5,760	1,184	0	21
0010.04.00.4100.0001	Health Claims Cost	63,514	0	63,514	0	0	0
0010.04.00.4100.0002	Health Claim Costs-Retire	2,253	0	2,253	0	0	0
0010.04.00.5000.0101	Supplies and Materials	0	0	0	229	0	0
0010.04.00.5000.0105	Printing and Binding	600	0	600	0	0	0
0010.04.00.6100.0111	Communications- Landline	1,500	0	1,500	146	0	10
0010.04.00.6100.0112	Postage	7,500	0	7,500	1,372	0	18
0010.04.00.6100.1110	Communications- Wireless	500	0	500	0	0	0
0010.04.00.6400.0124	Travel Expense	5,000	0	5,000	0	0	0
0010.04.00.6500.0127	Electricity	3,021	0	3,021	362	0	12
0010.04.00.6500.0128	Water	792	0	792	105	0	13
0010.04.00.6500.0129	Wastewater	742	0	742	62	0	8
0010.04.00.6500.0130	Sanitation	903	0	903	73	0	8
0010.04.00.6500.0133	Stormwater	1,230	0	1,230	100	0	8
0010.04.00.6500.0134	Security Lights	1,669	0	1,669	135	0	8
0010.04.00.6500.1271	Electricity- Sales Tax	107	0	107	14	0	13
0010.04.00.6700.0156	Equipment Rental/Lease	10,761	0	10,761	0	0	0
0010.04.00.6850.0180	Membership Dues and Fees	2,000	0	2,000	74	0	4
0010.04.00.6850.0182	Other Operating Expenses	3,000	0	3,000	172	0	6

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.04.00.6850.0184	Continuing Education	1,600	0	1,600	0	0	0
0010.04.00.6850.0186	Training	3,250	0	3,250	0	0	0
0010.04.00.6860.0189	Employee Medical	650	0	650	0	0	0
0010.04.00.6860.1895	Employee wellness services	10,007	0	10,007	0	0	0
0010.04.00.7950.0001	IT Internal Allocations	42,428	0	42,428	809	0	2
0010.04.00.7950.0995	GF Cost Distribution	(462,220)	0	(462,220)	(38,518)	0	8
0010.05.05.4000.0101	Regular Pay	3,042,520	0	3,042,520	94,630	0	3
0010.05.05.4010.0103	Overtime	166,014	0	166,014	5,683	0	3
0010.05.05.4010.0105	On-call pay	12,000	0	12,000	186	0	2
0010.05.05.4050.0114	FICA	241,500	0	241,500	7,368	0	3
0010.05.05.4060.0116	Retirement	670,000	0	670,000	20,818	0	3
0010.05.05.4080.0125	SCMIT Worker's Comp Ins.	143,538	0	143,538	30,130	0	21
0010.05.05.4100.0001	Health Claims Cost	311,286	0	311,286	0	0	0
0010.05.05.4100.0002	Health Claim Costs-Retire	65,871	0	65,871	0	0	0
0010.05.05.5000.0101	Supplies and Materials	27,255	0	27,255	107	0	0
0010.05.05.5000.0102	Equipment	25,463	0	25,463	0	0	0
0010.05.05.5000.0103	Furniture	7,384	0	7,384	0	0	0
0010.05.05.5000.0108	SRO Grant Expenses	34,560	0	34,560	0	0	0
0010.05.05.5010.0101	Uniforms and Clothing	63,130	0	63,130	0	0	0
0010.05.05.6100.0111	Communications- Landline	12,412	0	12,412	250	0	2
0010.05.05.6100.0112	Postage	515	0	515	8	0	2
0010.05.05.6100.1110	Communications- wireless	62,814	0	62,814	2,293	0	4
0010.05.05.6200.0114	Advertising	3,045	0	3,045	0	0	0
0010.05.05.6400.0124	Travel Expense	23,336	0	23,336	414	0	2
0010.05.05.6500.0127	Electricity	37,455	0	37,455	4,297	0	11
0010.05.05.6500.0128	Water	4,545	0	4,545	387	0	9
0010.05.05.6500.0129	wastewater	3,416	0	3,416	293	0	9
0010.05.05.6500.0130	Sanitation	2,255	0	2,255	182	0	8
0010.05.05.6500.0133	Stormwater	2,235	0	2,235	181	0	8
0010.05.05.6500.0134	Security Lights	3,830	0	3,830	310	0	8
0010.05.05.6500.1271	Electricity- Sales Tax	961	0	961	145	0	15
0010.05.05.6600.0103	Emergency Preparedness	5,000	0	5,000	1,350	0	27
0010.05.05.6600.0133	Repairs & Maint. Services	40,690	0	40,690	807	0	2
0010.05.05.6600.0139	Fleet Services-RTA Mtce Alloc	33,166	0	33,166	3,929	0	12
0010.05.05.6600.0145	Gasoline & Oil	119,000	0	119,000	0	0	0
0010.05.05.6600.1391	Fleet Services -Departmental	58,222	0	58,222	3,681	0	6
0010.05.05.6600.1392	Fleet Svcs- Outside Vends	26,400	0	26,400	0	0	0
0010.05.05.6700.0156	Equipment Rental/Lease	7,725	0	7,725	0	0	0
0010.05.05.6820.1721	Prisoner Housing	70,000	0	70,000	0	10,800	0
0010.05.05.6850.0180	Membership Dues and Fees	4,583	0	4,583	1,320	0	29
0010.05.05.6850.0182	Other Operating Expenses	12,314	0	12,314	528	0	4
0010.05.05.6850.0184	Continuing Education	3,000	0	3,000	0	0	0
0010.05.05.6850.0186	Training	13,220	0	13,220	1,435	0	11
0010.05.05.6850.0187	Special Projects	7,496	0	7,496	270	0	4
0010.05.05.6850.0189	Reserve Program	3,030	0	3,030	0	0	0
0010.05.05.6850.1801	Subscriptions	11,728	0	11,728	4,561	0	39
0010.05.05.6850.1861	Law Enforce Accreditation/Pol	12,545	0	12,545	0	7,580	0
0010.05.05.6860.0184	Technology Services	45,625	0	45,625	41,479	0	91
0010.05.05.6860.0189	Employee Medical	2,859	0	2,859	0	0	0
0010.05.05.6860.0194	Other Prof/Tech Services	85,000	0	85,000	0	85,000	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.05.05.6860.0195	Repair/Maint Svc Contract	38,522	0	38,522	2,270	0	6
0010.05.05.6860.1895	Employee wellness services	36,021	0	36,021	0	0	0
0010.05.05.6870.0203	Contract Services	8,755	0	8,755	0	0	0
0010.05.05.6870.0204	Janitorial Services	6,729	0	6,729	1,350	14,850	20
0010.05.05.7950.0001	IT Internal Allocations	42,428	0	42,428	809	0	2
0010.05.05.7950.0010	911 Expense Billing	(1,888)	0	(1,888)	0	0	0
0010.05.07.4000.0101	Regular Pay	45,300	0	45,300	1,630	0	4
0010.05.07.4010.0103	Overtime	2,760	0	2,760	0	0	0
0010.05.07.4050.0114	FICA	3,680	0	3,680	123	0	3
0010.05.07.4060.0116	Retirement	8,920	0	8,920	300	0	3
0010.05.07.4080.0125	SCMIT Worker's Comp Ins.	1,305	0	1,305	263	0	20
0010.05.07.5000.0101	Supplies and Materials	1,083	0	1,083	0	0	0
0010.05.07.5000.0102	Equipment	1,417	0	1,417	0	0	0
0010.05.07.5010.0101	Uniforms and Clothing	412	0	412	0	0	0
0010.05.07.6100.0111	Communications- Landline	310	0	310	0	0	0
0010.05.07.6100.0112	Postage	155	0	155	0	0	0
0010.05.07.6100.1110	Communications- wireless	2,082	0	2,082	0	0	0
0010.05.07.6400.0124	Travel Expense	1,875	0	1,875	0	0	0
0010.05.07.6600.0133	Repairs & Maint. Services	3,500	0	3,500	0	0	0
0010.05.07.6600.0134	Radio Repairs	670	0	670	0	0	0
0010.05.07.6600.0139	Fleet Services-RTA Mtce Alloc	206	0	206	0	0	0
0010.05.07.6600.0145	Gasoline & Oil	3,605	0	3,605	0	0	0
0010.05.07.6600.1391	Fleet Services -Departmental	1,061	0	1,061	37	0	3
0010.05.07.6600.1392	Fleet Svcs- Outside Vends	650	0	650	0	0	0
0010.05.07.6700.0156	Equipment Rental/Lease	260	0	260	0	0	0
0010.05.07.6850.0180	Membership Dues and Fees	335	0	335	0	0	0
0010.05.07.6850.0182	Other Operating Expenses	1,340	0	1,340	0	0	0
0010.05.07.6850.0186	Training	1,200	0	1,200	0	0	0
0010.05.07.6850.0187	Special Projects	375	0	375	324	0	86
0010.05.07.6860.0195	Repair/Maint Svc Contract	670	0	670	0	0	0
0010.05.07.6860.1895	Employee wellness services	1,200	0	1,200	0	0	0
0010.05.07.7950.0001	IT Internal Allocations	6,061	0	6,061	116	0	2
0010.05.26.6600.0139	Fleet Services-RTA Mtce Alloc	750	0	750	0	0	0
0010.05.26.6600.1391	Fleet Services -Departmental	1,309	0	1,309	46	0	4
0010.06.00.4080.0125	SCMIT Worker's Comp Ins.	0	0	0	526	0	0
0010.06.00.6500.0130	Sanitation	0	0	0	24	0	0
0010.06.00.6500.0133	Stormwater	0	0	0	34	0	0
0010.06.00.6500.0134	Security Lights	0	0	0	45	0	0
0010.09.00.4000.0101	Regular Pay	667,670	0	667,670	15,874	0	2
0010.09.00.4010.0103	Overtime	4,500	0	4,500	185	0	4
0010.09.00.4010.0106	Contract Labor	50,000	0	50,000	0	0	0
0010.09.00.4050.0114	FICA	51,500	0	51,500	1,180	0	2
0010.09.00.4060.0116	Retirement	124,800	0	124,800	2,974	0	2
0010.09.00.4080.0125	SCMIT Worker's Comp Ins.	5,209	0	5,209	515	0	10
0010.09.00.4100.0001	Health Claims Cost	59,472	0	59,472	0	0	0
0010.09.00.5000.0101	Supplies and Materials	4,395	0	4,395	270	0	6
0010.09.00.5000.0102	Equipment	2,300	0	2,300	0	0	0
0010.09.00.5000.0103	Furniture	500	0	500	0	0	0
0010.09.00.5000.0105	Printing and Binding	1,820	0	1,820	0	0	0
0010.09.00.5150.0124	Department Supplies	300	0	300	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.09.00.6100.0111	Communications- Landline	1,200	0	1,200	146	0	12
0010.09.00.6100.0112	Postage	4,368	0	4,368	194	0	4
0010.09.00.6100.0110	Communications- wireless	3,000	0	3,000	0	0	0
0010.09.00.6200.0114	Advertising	4,590	0	4,590	0	0	0
0010.09.00.6400.0124	Travel Expense	9,020	0	9,020	731	0	8
0010.09.00.6500.0127	Electricity	2,500	0	2,500	242	0	10
0010.09.00.6500.0128	Water	529	0	529	70	0	13
0010.09.00.6500.0129	wastewater	475	0	475	41	0	9
0010.09.00.6500.0130	Sanitation	620	0	620	24	0	4
0010.09.00.6500.0133	Stormwater	875	0	875	34	0	4
0010.09.00.6500.0134	Security Lights	1,115	0	1,115	45	0	4
0010.09.00.6500.1271	Electricity- Sales Tax	300	0	300	9	0	3
0010.09.00.6600.0133	Repairs & Maint. Services	465	0	465	0	0	0
0010.09.00.6600.0139	Fleet Services-RTA Mtce Alloc	1,500	0	1,500	0	0	0
0010.09.00.6600.0145	Gasoline & Oil	6,867	0	6,867	0	0	0
0010.09.00.6600.1391	Fleet Services -Departmental	2,335	0	2,335	114	0	5
0010.09.00.6600.1392	Fleet Svcs- Outside Vends	750	0	750	0	0	0
0010.09.00.6700.0156	Equipment Rental/Lease	7,500	0	7,500	0	0	0
0010.09.00.6850.0180	Membership Dues and Fees	2,900	0	2,900	0	0	0
0010.09.00.6850.0182	Other Operating Expenses	755	0	755	91	0	12
0010.09.00.6850.0184	Continuing Education	4,947	0	4,947	0	0	0
0010.09.00.6850.0186	Training	6,396	0	6,396	0	0	0
0010.09.00.6850.0192	KGB Operations	0	0	0	13	0	0
0010.09.00.6860.0186	Legal Services	200	0	200	0	0	0
0010.09.00.6860.0187	Professional Services	350	0	350	0	0	0
0010.09.00.6860.0191	Contract Services/Studies	271,000	0	271,000	0	34,740	0
0010.09.00.6860.0201	Main Street Coordinator Opera	11,200	0	11,200	0	0	0
0010.09.00.6860.1895	Employee wellness services	5,004	0	5,004	0	0	0
0010.09.00.7950.0001	IT Internal Allocations	18,184	0	18,184	347	0	2
0010.10.00.4000.0101	Regular Pay	217,000	0	217,000	6,504	0	3
0010.10.00.4010.0103	Overtime	5,500	0	5,500	231	0	4
0010.10.00.4010.0105	On-call pay	10,400	0	10,400	186	0	2
0010.10.00.4050.0114	FICA	18,000	0	18,000	518	0	3
0010.10.00.4060.0116	Retirement	44,000	0	44,000	1,282	0	3
0010.10.00.4080.0125	SCMIT Worker's Comp Ins.	3,139	0	3,139	647	0	21
0010.10.00.4100.0001	Health Claims Cost	14,453	0	14,453	0	0	0
0010.10.00.5000.0101	Supplies and Materials	3,500	0	3,500	0	0	0
0010.10.00.5000.0102	Equipment	1,500	0	1,500	0	0	0
0010.10.00.6100.0111	Communications- Landline	1,600	0	1,600	0	0	0
0010.10.00.6100.0112	Postage	4,700	0	4,700	358	0	8
0010.10.00.6200.0114	Advertising	500	0	500	0	0	0
0010.10.00.6400.0124	Travel Expense	900	0	900	0	0	0
0010.10.00.6500.0127	Electricity	6,965	0	6,965	799	0	11
0010.10.00.6500.0128	water	693	0	693	59	0	9
0010.10.00.6500.0129	wastewater	521	0	521	45	0	9
0010.10.00.6500.0130	Sanitation	120	0	120	10	0	8
0010.10.00.6500.0133	Stormwater	389	0	389	31	0	8
0010.10.00.6500.0134	Security Lights	471	0	471	38	0	8
0010.10.00.6500.1271	Electricity- Sales Tax	179	0	179	27	0	15
0010.10.00.6600.0133	Repairs & Maint. Services	2,500	0	2,500	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

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GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.10.00.6600.0139	Fleet Services-RTA Mtce Alloc	500	0	500	0	0	0
0010.10.00.6600.0145	Gasoline & Oil	350	0	350	0	0	0
0010.10.00.6600.1391	Fleet Services -Departmental	708	0	708	25	0	4
0010.10.00.6700.0156	Equipment Rental/Lease	2,400	0	2,400	0	0	0
0010.10.00.6850.0180	Membership Dues and Fees	120	0	120	0	0	0
0010.10.00.6850.0182	Other Operating Expenses	4,135	0	4,135	0	0	0
0010.10.00.6850.0186	Training	400	0	400	0	0	0
0010.10.00.6860.0187	Professional Services	39,375	0	39,375	0	0	0
0010.10.00.6860.0195	Repair/Maint Svc Contract	2,000	0	2,000	202	0	10
0010.10.00.6860.1895	Employee wellness services	3,009	0	3,009	0	0	0
0010.10.00.7950.0001	IT Internal Allocations	30,306	0	30,306	578	0	2
0010.11.00.4000.0101	Regular Pay	2,105,000	0	2,105,000	59,306	0	3
0010.11.00.4010.0103	Overtime	225,000	0	225,000	6,474	0	3
0010.11.00.4020.0111	Volunteer Employees	500	0	500	30	0	6
0010.11.00.4050.0114	FICA	177,750	0	177,750	4,807	0	3
0010.11.00.4060.0116	Retirement	493,500	0	493,500	13,252	0	3
0010.11.00.4080.0125	SCMIT Worker's Comp Ins.	78,232	0	78,232	16,452	0	21
0010.11.00.4100.0001	Health Claims Cost	297,498	0	297,498	0	0	0
0010.11.00.4100.0002	Health Claim Costs-Retire	42,736	0	42,736	0	0	0
0010.11.00.5000.0101	Supplies and Materials	25,000	0	25,000	325	0	1
0010.11.00.5000.0102	Equipment	53,250	0	53,250	48	0	0
0010.11.00.5000.0103	Furniture	7,000	0	7,000	0	0	0
0010.11.00.5000.0105	Printing and Binding	500	0	500	0	0	0
0010.11.00.5000.0107	Technology Supplies	14,197	0	14,197	0	0	0
0010.11.00.5010.0101	Uniforms and Clothing	68,700	0	68,700	29	0	0
0010.11.00.5150.0121	Safety Supplies	10,000	0	10,000	0	0	0
0010.11.00.5150.0128	Medical Supplies	20,000	0	20,000	0	0	0
0010.11.00.5310.0140	Haz Mat Supplies/Equipmnt	12,000	0	12,000	0	0	0
0010.11.00.6100.0111	Communications- Landline	6,500	0	6,500	675	0	10
0010.11.00.6100.0112	Postage	1,000	0	1,000	0	0	0
0010.11.00.6100.1110	Communications- Wireless	33,000	0	33,000	1,887	0	6
0010.11.00.6200.0114	Advertising	750	0	750	0	0	0
0010.11.00.6300.0121	Fire Prevention Materials	12,500	0	12,500	0	0	0
0010.11.00.6400.0124	Travel Expense	6,006	0	6,006	0	0	0
0010.11.00.6500.0127	Electricity	12,463	0	12,463	1,836	0	15
0010.11.00.6500.0128	Water	6,118	0	6,118	278	0	5
0010.11.00.6500.0129	Wastewater	3,462	0	3,462	301	0	9
0010.11.00.6500.0130	Sanitation	973	0	973	79	0	8
0010.11.00.6500.0133	Stormwater	2,341	0	2,341	189	0	8
0010.11.00.6500.0134	Security Lights	1,866	0	1,866	151	0	8
0010.11.00.6500.1271	Electricity- Sales Tax	393	0	393	59	0	15
0010.11.00.6600.0103	Emergency Preparedness	5,000	0	5,000	0	0	0
0010.11.00.6600.0105	COVID-19 Pandemic Expense	2,000	0	2,000	0	0	0
0010.11.00.6600.0133	Repairs & Maint. Services	38,000	0	38,000	360	0	1
0010.11.00.6600.0139	Fleet Services-RTA Mtce Alloc	25,000	0	25,000	1,888	0	8
0010.11.00.6600.0145	Gasoline & Oil	45,000	0	45,000	0	0	0
0010.11.00.6600.1391	Fleet Services -Departmental	16,165	0	16,165	1,978	0	12
0010.11.00.6600.1392	Fleet Svcs- Outside Vends	40,000	0	40,000	0	32,030	0
0010.11.00.6700.0156	Equipment Rental/Lease	8,500	0	8,500	0	0	0
0010.11.00.6820.0169	Laundry & Linen	2,000	0	2,000	0	0	0

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GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.11.00.6850.0180	Membership Dues and Fees	2,218	0	2,218	0	0	0
0010.11.00.6850.0182	Other Operating Expenses	3,000	0	3,000	0	0	0
0010.11.00.6850.0184	Continuing Education	3,000	0	3,000	0	0	0
0010.11.00.6850.0186	Training	19,890	0	19,890	208	0	1
0010.11.00.6850.0187	Special Projects	25,700	0	25,700	0	0	0
0010.11.00.6850.1801	Subscriptions	14,423	0	14,423	5,500	0	38
0010.11.00.6860.0189	Employee Medical	13,800	0	13,800	0	0	0
0010.11.00.6860.0195	Repair/Maint Svc Contract	89,336	0	89,336	2,021	0	2
0010.11.00.6860.1895	Employee wellness services	30,004	0	30,004	0	0	0
0010.11.00.7950.0001	IT Internal Allocations	36,367	0	36,367	694	0	2
0010.12.00.4000.0101	Regular Pay	578,000	0	578,000	24,386	0	4
0010.12.00.4010.0103	Overtime	25,000	0	25,000	134	0	1
0010.12.00.4010.0106	Contract Labor	25,000	0	25,000	7,711	0	31
0010.12.00.4050.0114	FICA	48,500	0	48,500	1,801	0	4
0010.12.00.4060.0116	Retirement	117,000	0	117,000	4,523	0	4
0010.12.00.4080.0125	SCMIT Worker's Comp Ins.	35,434	0	35,434	7,387	0	21
0010.12.00.4100.0001	Health Claims Cost	97,383	0	97,383	0	0	0
0010.12.00.4100.0002	Health Claim Costs-Retire	34,714	0	34,714	0	0	0
0010.12.00.5000.0101	Supplies and Materials	6,000	0	6,000	611	0	10
0010.12.00.5000.0102	Equipment	17,400	0	17,400	0	0	0
0010.12.00.5000.0105	Printing and Binding	1,500	0	1,500	0	0	0
0010.12.00.5010.0101	Uniforms and Clothing	18,500	0	18,500	0	0	0
0010.12.00.5130.0112	Asphalt/Concrete/Gravel	17,500	0	17,500	0	0	0
0010.12.00.5150.0121	Safety Supplies	5,500	0	5,500	192	0	3
0010.12.00.6100.0111	Communications- Landline	3,500	0	3,500	548	0	16
0010.12.00.6100.0112	Postage	400	0	400	0	0	0
0010.12.00.6100.1110	Communications- wireless	5,000	0	5,000	0	0	0
0010.12.00.6200.0114	Advertising	150	0	150	0	0	0
0010.12.00.6400.0124	Travel Expense	2,500	0	2,500	0	0	0
0010.12.00.6500.0127	Electricity	1,040	0	1,040	177	0	17
0010.12.00.6500.0128	Water	1,311	0	1,311	104	0	8
0010.12.00.6500.0129	Wastewater	1,330	0	1,330	106	0	8
0010.12.00.6500.0130	Sanitation	470	0	470	38	0	8
0010.12.00.6500.0133	Stormwater	668	0	668	54	0	8
0010.12.00.6500.0134	Security Lights	550	0	550	45	0	8
0010.12.00.6500.1271	Electricity- Sales Tax	2	0	2	0	0	0
0010.12.00.6600.0103	Emergency Preparedness	7,000	0	7,000	550	0	8
0010.12.00.6600.0133	Repairs & Maint. Services	15,000	0	15,000	31	0	0
0010.12.00.6600.0139	Fleet Services-RTA Mtce Alloc	10,000	0	10,000	1,922	0	19
0010.12.00.6600.0145	Gasoline & Oil	26,000	0	26,000	0	0	0
0010.12.00.6600.1391	Fleet Services -Departmental	57,441	0	57,441	2,908	0	5
0010.12.00.6600.1392	Fleet Svcs- Outside Vends	8,500	0	8,500	652	0	8
0010.12.00.6630.0142	Street Sign Maintenance	12,000	0	12,000	0	0	0
0010.12.00.6700.0156	Equipment Rental/Lease	4,000	0	4,000	0	0	0
0010.12.00.6850.0180	Membership Dues and Fees	600	0	600	0	0	0
0010.12.00.6850.0182	Other Operating Expenses	4,500	0	4,500	0	0	0
0010.12.00.6850.0186	Training	4,700	0	4,700	0	0	0
0010.12.00.6850.0192	KGB Operations	0	0	0	61	0	0
0010.12.00.6860.0187	Professional Services	10,000	0	10,000	0	8,333	0
0010.12.00.6860.0189	Employee Medical	1,000	0	1,000	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.12.00.6860.0195	Repair/Maint Svc Contract	30,300	0	30,300	885	2,091	3
0010.12.00.6860.1895	Employee wellness services	13,996	0	13,996	0	0	0
0010.12.00.6870.0204	Janitorial Services	2,709	0	2,709	203	2,228	7
0010.12.00.7030.1001	Agent Fees	1,155	0	1,155	0	0	0
0010.12.00.7950.0001	IT Internal Allocations	12,122	0	12,122	231	0	2
0010.13.00.4000.0101	Regular Pay	161,500	0	161,500	5,964	0	4
0010.13.00.4050.0114	FICA	12,600	0	12,600	441	0	4
0010.13.00.4060.0116	Retirement	30,100	0	30,100	1,104	0	4
0010.13.00.4080.0125	SCMIT Worker's Comp Ins.	1,305	0	1,305	263	0	20
0010.13.00.4100.0001	Health Claims Cost	11,985	0	11,985	0	0	0
0010.13.00.5000.0102	Equipment	0	0	0	319	0	0
0010.13.00.6100.0111	Communications- Landline	500	0	500	0	0	0
0010.13.00.6100.1110	Communications- Wireless	700	0	700	0	0	0
0010.13.00.6400.0124	Travel Expense	3,388	0	3,388	0	0	0
0010.13.00.6500.0127	Electricity	1,007	0	1,007	121	0	12
0010.13.00.6500.0128	Water	265	0	265	35	0	13
0010.13.00.6500.0129	Wastewater	248	0	248	21	0	8
0010.13.00.6500.0130	Sanitation	301	0	301	24	0	8
0010.13.00.6500.0133	Stormwater	2,590	0	2,590	210	0	8
0010.13.00.6500.0134	Security Lights	557	0	557	45	0	8
0010.13.00.6500.1271	Electricity- Sales Tax	36	0	36	5	0	14
0010.13.00.6600.0145	Gasoline & Oil	1,000	0	1,000	0	0	0
0010.13.00.6850.0182	Other Operating Expenses	0	0	0	3,008	0	0
0010.13.00.6860.0184	Technology Services	325,038	0	325,038	28,843	10,875	9
0010.13.00.6860.0191	Contract Services/Studies	10,000	0	10,000	0	0	0
0010.13.00.6860.1895	Employee wellness services	998	0	998	0	0	0
0010.13.00.7950.0001	IT Internal Allocations	(606,118)	0	(606,118)	(11,559)	0	2
0010.13.00.9000.3950	Computer Software	0	0	131,615	0	131,615	0
0010.13.00.9000.4300	Other Equipment	42,000	0	42,000	0	138,798	0
0010.14.00.4000.0101	Regular Pay	181,000	0	181,000	6,486	0	4
0010.14.00.4010.0103	Overtime	1,000	0	1,000	0	0	0
0010.14.00.4050.0114	FICA	13,900	0	13,900	481	0	3
0010.14.00.4060.0116	Retirement	33,600	0	33,600	1,199	0	4
0010.14.00.4080.0125	SCMIT Worker's Comp Ins.	8,722	0	8,722	1,841	0	21
0010.14.00.4100.0001	Health Claims Cost	27,432	0	27,432	0	0	0
0010.14.00.4100.0002	Health Claim Costs-Retire	16,734	0	16,734	0	0	0
0010.14.00.5000.0101	Supplies and Materials	6,000	0	6,000	342	0	6
0010.14.00.5000.0102	Equipment	3,000	0	3,000	0	0	0
0010.14.00.5000.0105	Printing and Binding	600	0	600	0	0	0
0010.14.00.5000.0107	Technology Supplies	1,872	0	1,872	0	0	0
0010.14.00.5010.0101	Uniforms and Clothing	1,700	0	1,700	0	0	0
0010.14.00.5150.0121	Safety Supplies	600	0	600	0	0	0
0010.14.00.6100.0111	Communications- Landline	2,000	0	2,000	130	0	7
0010.14.00.6100.0112	Postage	200	0	200	0	0	0
0010.14.00.6100.1110	Communications- Wireless	600	0	600	0	0	0
0010.14.00.6200.0114	Advertising	100	0	100	0	0	0
0010.14.00.6400.0124	Travel Expense	600	0	600	0	0	0
0010.14.00.6500.0127	Electricity	10,583	0	10,583	1,557	0	15
0010.14.00.6500.0128	Water	1,311	0	1,311	104	0	8
0010.14.00.6500.0129	Wastewater	1,330	0	1,330	106	0	8

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.14.00.6500.0130	Sanitation	457	0	457	37	0	8
0010.14.00.6500.0133	Stormwater	1,218	0	1,218	99	0	8
0010.14.00.6500.0134	Security Lights	527	0	527	43	0	8
0010.14.00.6500.1271	Electricity- Sales Tax	503	0	503	62	0	12
0010.14.00.6600.0133	Repairs & Maint. Services	2,000	0	2,000	1,038	0	52
0010.14.00.6600.0139	Fleet Services-RTA Mtce Alloc	3,500	0	3,500	0	0	0
0010.14.00.6600.0145	Gasoline & Oil	3,500	0	3,500	0	0	0
0010.14.00.6600.1391	Fleet Services -Departmental	1,000	0	1,000	0	0	0
0010.14.00.6600.1392	Fleet Svcs- Outside Vends	1,000	0	1,000	0	0	0
0010.14.00.6620.0140	Building Repairs	1,500	0	1,500	0	0	0
0010.14.00.6700.0156	Equipment Rental/Lease	828	0	828	0	0	0
0010.14.00.6850.0182	Other Operating Expenses	500	0	500	33	0	7
0010.14.00.6850.0186	Training	1,000	0	1,000	0	0	0
0010.14.00.6860.0195	Repair/Maint Svc Contract	9,700	0	9,700	5,565	0	57
0010.14.00.6860.1895	Employee wellness services	1,995	0	1,995	0	0	0
0010.14.00.7030.1001	Agent Fees	700	0	700	0	0	0
0010.14.00.7350.0122	Services Billed	(353,715)	0	(353,715)	(19,122)	0	5
0010.14.00.7950.0001	IT Internal Allocations	12,122	0	12,122	231	0	2
0010.20.00.4010.0106	Contract Labor	4,000	0	4,000	0	0	0
0010.20.00.4100.0002	Health Claim Costs-Retire	31,200	0	31,200	(7,947)	0	(25)
0010.20.00.5100.0106	Cleaning & Sanitation Sup	3,000	0	3,000	71	0	2
0010.20.00.6000.0110	SCMRF Property/Liab Ins	421,839	0	421,839	210,073	0	50
0010.20.00.6000.0112	Survivors Health Ins	16,000	0	16,000	0	0	0
0010.20.00.6000.1051	Employee Wellness &Safety	13,300	0	13,300	325	0	2
0010.20.00.6000.1052	Unemployment Insurance	4,000	0	4,000	0	0	0
0010.20.00.6200.0114	Advertising	2,500	0	2,500	0	0	0
0010.20.00.6500.0127	Electricity	4,479	0	4,479	676	0	15
0010.20.00.6500.0128	Water	752	0	752	25	0	3
0010.20.00.6500.0129	Wastewater	1,266	0	1,266	207	0	16
0010.20.00.6500.0133	Stormwater	2,058	0	2,058	167	0	8
0010.20.00.6500.1271	Electricity- Sales Tax	86	0	86	16	0	19
0010.20.00.6600.0113	Opitoid Recovery Program Expen	110,000	0	110,000	0	115,117	0
0010.20.00.6600.0133	Repairs & Maint. Services	10,000	0	10,000	85	0	1
0010.20.00.6850.0180	Membership Dues and Fees	3,200	0	3,200	0	0	0
0010.20.00.6850.0182	Other Operating Expenses	41,088	0	41,088	806	0	2
0010.20.00.6850.0186	Training	0	0	0	(328)	0	0
0010.20.00.6850.1822	City Hall - Temporary Locatio	133,700	0	133,700	17,304	0	13
0010.20.00.6860.0186	Legal Services	85,000	0	85,000	0	25,000	0
0010.20.00.6860.0187	Professional Services	14,500	0	14,500	3,274	0	23
0010.20.00.6860.0190	Consulting Services	5,000	0	5,000	0	0	0
0010.20.00.6860.0192	Elections	12,000	0	12,000	0	0	0
0010.20.00.6860.0195	Repair/Maint Svc Contract	3,400	0	3,400	1,019	0	30
0010.20.00.6860.0196	Bank Charges/Fees	5,200	0	5,200	534	0	10
0010.20.00.6860.0199	Internal Engineering	26,669	0	26,669	1,825	0	7
0010.20.00.6860.1871	Audit Services	50,000	0	50,000	0	0	0
0010.20.00.6870.0204	Janitorial Services	11,983	0	11,983	650	7,150	5
0010.20.00.7950.0995	GF Cost Distribution	(406,488)	0	(406,488)	(33,874)	0	8
0010.21.00.6810.0100	Capital Lease Principal	23,398	0	23,398	0	0	0
0010.21.00.6810.0120	Capital Lease Interest	2,415	0	2,415	0	0	0
0010.21.00.6810.0130	GO Bond Principal	55,000	0	55,000	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0010 General Fund							
Account Category: Appropriations							
0010.21.00.6810.0140	GO Bond Interest	9,205	0	9,205	0	0	0
0010.21.00.7020.0105	Interest on Bonds	54,175	0	54,175	0	0	0
0010.21.00.7020.0110	Bond Principal	47,600	0	47,600	0	0	0
0010.22.00.7500.0127	Transfers to Waste Mgmt	92,135	0	92,135	0	0	0
Appropriations		15,118,937	0	15,250,552	666,407	627,747	4.37
Fund 0010 - General Fund:							
TOTAL ESTIMATED REVENUES		15,118,937	0	15,118,937	554,248	0	3.67
TOTAL APPROPRIATIONS		15,118,937	0	15,250,552	666,407	627,747	4.37
NET OF REVENUES & APPROPRIATIONS:		0	0	(131,615)	(112,159)	(627,747)	
		0.00%	0.00%	-0.87%	-20.24%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0011 Debt Service							
Account Category: Estimated Revenues							
0011.00.00.3110.0002	Property Taxes -Debt Mill	180,000	0	180,000	0	0	0
	Estimated Revenues	180,000	0	180,000	0	0	0.00
Account Category: Appropriations							
0011.21.00.6810.0130	GO Bond Principal	92,329	0	92,329	0	0	0
0011.21.00.6810.0140	GO Bond Interest	39,031	0	39,031	0	0	0
0011.21.00.7500.0137	Trns from/to Fund Balance	48,640	0	48,640	0	0	0
	Appropriations	180,000	0	180,000	0	0	0.00
Fund 0011 - Debt Service:							
TOTAL ESTIMATED REVENUES							
TOTAL APPROPRIATIONS							
NET OF REVENUES & APPROPRIATIONS:							
		0	0	0	0	0	0.00
		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0012 Capital Projects Reserve Fund							
Account Category: Estimated Revenues							
0012.00.00.3310.0010	Grant Revenue	189,650	0	189,650	0	0	0
0012.00.00.3920.0015	Transfer from Capital Project	4,688,243	0	4,688,243	0	0	0
	Estimated Revenues	4,877,893	0	4,877,893	0	0	0.00
Account Category: Appropriations							
0012.26.00.9000.0903	Sidewalk Program	278,000	0	278,000	0	0	0
0012.26.00.9000.0904	Street Re-Surfacing Program	127,000	0	262,162	0	270,324	0
0012.26.00.9000.3000	Buildings & Improvements	2,995,693	0	3,817,547	3,054	1,160,591	0
0012.26.00.9000.3950	Computer Software	66,200	0	66,200	0	12,171	0
0012.26.00.9000.4100	Vehicles	594,050	0	594,050	295,310	0	50
0012.26.00.9000.4300	Other Equipment	816,950	0	816,950	0	107,749	0
	Appropriations	4,877,893	0	5,834,909	298,364	1,550,835	5.11
Fund 0012 - Capital Projects Reserve Fund:							
	TOTAL ESTIMATED REVENUES	4,877,893	0	4,877,893	0	0	0.00
	TOTAL APPROPRIATIONS	4,877,893	0	5,834,909	298,364	1,550,835	5.11
	NET OF REVENUES & APPROPRIATIONS:	0	0	(957,016)	(298,364)	(1,550,835)	
		0.00%	0.00%	-19.62%	0.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0013 TIF District							
Account Category: Estimated Revenues							
0013.00.00.3020.0006	TIF Proceeds			157,687	0	0	0
	Estimated Revenues	157,687	0	157,687	0	0	0.00
Account Category: Appropriations							
0013.00.00.7500.0137	Trns from/to Fund Balance	157,687	0	157,687	0	0	0
	Appropriations	157,687	0	157,687	0	0	0.00
Fund 0013 - TIF District:							
	TOTAL ESTIMATED REVENUES	157,687	0	157,687	0	0	0.00
	TOTAL APPROPRIATIONS	157,687	0	157,687	0	0	0.00
	NET OF REVENUES & APPROPRIATIONS:	0	0	0	0	0	
		0.00%	0.00%	0.00%	0.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0015 Agency Fund							
Account Category: Estimated Revenues							
0015.00.00.3610.0001 Investment Earnings							
Estimated Revenues							
		0	0	0	147	0	0
		0	0	0	147	0	0.00
Fund 0015 - Agency Fund:							
TOTAL ESTIMATED REVENUES							
		0	0	0	147	0	0.00
TOTAL APPROPRIATIONS							
		0	0	0	0	0	0.00
NET OF REVENUES & APPROPRIATIONS:							
		0.00%	0.00%	0.00%	100.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0018 State and Local Grants							
Account Category: Estimated Revenues							
0018.00.00.3310.0070	Hazard Mitigation Grant	402,522	0	402,522	0	0	0
0018.00.00.3320.0000	State Grants	12,000	0	12,000	0	0	0
	Estimated Revenues	414,522	0	414,522	0	0	0.00
Account Category: Appropriations							
0018.70.00.5000.0101	Supplies and Materials	8,000	0	8,000	0	4,000	0
0018.70.00.5000.0102	Equipment	4,000	0	4,000	0	0	0
0018.70.00.6850.0187	Special Projects	402,522	0	402,522	0	0	0
	Appropriations	414,522	0	414,522	0	4,000	0.00
Fund 0018 - State and Local Grants:							
	TOTAL ESTIMATED REVENUES	414,522	0	414,522	0	0	0.00
	TOTAL APPROPRIATIONS	414,522	0	414,522	0	4,000	0.00
	NET OF REVENUES & APPROPRIATIONS:	0	0	0	0	(4,000)	0.00%
		0.00%	0.00%	0.00%	0.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0019 Res. Utilities Round Up Program							
Account Category: Estimated Revenues							
0019.00.00.3020.0007	Residential Utilities Round U	0	0	0	74	0	0
	Estimated Revenues	0	0	0	74	0	0.00
Fund 0019 - Res. Utilities Round Up Program:							
	TOTAL ESTIMATED REVENUES	0	0	0	74	0	0.00
	TOTAL APPROPRIATIONS	0	0	0	0	0	0.00
	NET OF REVENUES & APPROPRIATIONS:	0	0	0	74	0	
		0.00%	0.00%	0.00%	100.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0020 State Accommodations Tax							
Account Category: Estimated Revenues							
0020.00.00.3180.0001	Accommodations Tax	170,000	0	170,000	0	0	0
0020.00.00.3610.0001	Investment Earnings	700	0	700	0	0	0
Estimated Revenues		170,700	0	170,700	0	0	0.00
Account Category: Appropriations							
0020.33.00.6200.0114	Advertising	200	0	200	0	0	0
0020.33.00.6830.0173	Tourism Related	94,250	0	94,250	16,825	0	18
0020.33.00.6830.0174	Tourism Advertise/Promote	43,500	0	43,500	0	0	0
0020.33.00.6850.0187	Special Projects	500	0	500	0	0	0
0020.33.00.7500.0124	Transfers to General Fund	32,250	0	32,250	0	0	0
Appropriations		170,700	0	170,700	16,825	0	9.86
Fund 0020 - State Accommodations Tax:							
TOTAL ESTIMATED REVENUES		170,700	0	170,700	0	0	0.00
TOTAL APPROPRIATIONS		170,700	0	170,700	16,825	0	9.86
NET OF REVENUES & APPROPRIATIONS:		0	0	0	(16,825)	0	
		0.00%	0.00%	0.00%	0.00%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26	26-27	25-26	25-26	25-26	25-26
		Original Budget	Original Budget Amt Change	25-26 Budget	Activity	Encumbrance	% Budget Used
Fund: 0022 Local Hospitality/ATax							
Account Category: Estimated Revenues							
0022.00.00.3240.0001	Hospitality Fee	1,100,000	0	1,100,000	103,152	0	9
0022.00.00.3240.0002	Accommodation Fees	300,000	0	300,000	29,574	0	10
0022.00.00.3310.0000	Federal Grants	250,000	0	250,000	0	0	0
0022.00.00.3310.0069	Match Revenue	149,798	0	149,798	0	0	0
0022.00.00.3320.0015	DBA State Grant	109,154	0	109,154	0	0	0
0022.00.00.3610.0001	Investment Earnings	1,500	0	1,500	0	0	0
0022.00.00.3940.0002	Transfer from fund balance	1,447,614	0	1,447,614	0	0	0
Estimated Revenues		3,358,066	0	3,358,066	132,726	0	3.95
Account Category: Appropriations							
0022.08.00.6500.0127	Electricity	6,000	0	6,000	1,814	0	30
0022.08.00.6850.0182	Other Operating Expenses	25,000	0	25,000	0	0	0
0022.23.00.4000.0101	Regular Pay	142,100	0	142,100	4,699	0	3
0022.23.00.4010.0103	Overtime	51,047	0	51,047	1,877	0	4
0022.23.00.4050.0114	FICA	14,800	0	14,800	479	0	3
0022.23.00.4060.0116	Retirement	41,000	0	41,000	1,047	0	3
0022.23.00.4100.0001	Health Claims Cost	4,042	0	4,042	0	0	0
0022.23.00.6810.0100	Capital Lease Principal	10,298	0	10,298	0	0	0
0022.23.00.6810.0120	Capital Lease Interest	1,063	0	1,063	0	0	0
0022.23.00.7500.0124	Transfers to General Fund	125,000	0	125,000	10,417	0	8
0022.24.00.6200.1141	Advertising- Other	350	0	350	0	0	0
0022.24.00.6830.0174	Tourism Advertise/Promote	308,328	0	308,328	10,000	0	3
0022.24.00.6850.0182	Other Operating Expenses	293,500	0	293,500	5,009	36,302	2
0022.24.00.6850.0187	Special Projects	103,250	0	118,615	0	30,730	0
0022.24.00.6850.0192	KGB Operations	15,800	0	15,800	91	0	1
0022.24.00.6850.1871	way-finding project	50,000	0	50,000	0	0	0
0022.24.00.6860.0191	Contract Services/Studies	25,000	0	25,000	0	0	0
0022.24.00.6860.0195	Repair/Maint svc Contract	90,000	0	90,000	12,048	9,620	13
0022.24.00.6860.0199	Internal Engineering	26,669	0	26,669	0	0	0
0022.24.00.6870.0204	Janitorial Services	90,000	0	90,000	5,844	64,284	6
0022.24.00.9000.0905	Park Improvements	1,042,000	0	1,042,000	0	34,600	0
0022.24.00.9000.1000	Infrastructure Improvemnts	360,933	0	371,833	0	343,753	0
0022.24.00.9000.4300	Other Equipment	180,000	0	180,000	0	0	0
0022.24.00.9000.6000	Other Improvements	97,000	0	97,000	0	0	0
0022.29.00.6000.0110	SCMIRF Property/Liab Ins	39,628	0	39,628	19,144	0	48
0022.29.00.6500.0127	Electricity	3,240	0	3,240	228	0	7
0022.29.00.6500.0133	Stormwater	1,913	0	1,913	104	0	5
0022.29.00.6500.1271	Electricity- Sales Tax	105	0	105	6	0	6
0022.29.00.6870.0203	Contract Services	210,000	0	210,000	52,500	0	25
Appropriations		3,358,066	0	3,384,331	125,307	519,289	3.70

Fund 0022 - Local Hospitality/ATax:

TOTAL ESTIMATED REVENUES

TOTAL APPROPRIATIONS

NET OF REVENUES & APPROPRIATIONS:

3,358,066	0	3,358,066	132,726	0	3.95
3,358,066	0	3,384,331	125,307	519,289	3.70
0	0	(26,265)	7,419	(519,289)	
0.00%	0.00%	-0.78%	5.59%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Estimated Revenues							
0030.00.00.3010.0000	Sale Of Utilities	15,441,667	0	15,441,667	1,439,108	0	9
0030.00.00.3010.0001	Revenue from Energy Efficiency	30,000	0	30,000	1,789	0	6
0030.00.00.3010.0002	New Turn Ons	4,000	0	4,000	390	0	10
0030.00.00.3010.0004	Security Lights	295,000	0	295,000	21,643	0	7
0030.00.00.3010.0012	Restores	80,000	0	80,000	1,134	0	1
0030.00.00.3020.0001	Penalties	125,000	0	125,000	12,314	0	10
0030.00.00.3020.0002	Pole Rental	200,000	0	200,000	1,854	0	1
0030.00.00.3060.0001	Investment Earnings	200,000	0	200,000	20,632	0	10
0030.00.00.3690.0002	Miscellaneous Revenue	2,000	0	2,000	0	0	0
0030.00.00.3940.0002	Transfer from fund balance	630,454	0	630,454	0	0	0
Estimated Revenues		17,008,121	0	17,008,121	1,498,864	0	8.81
Account Category: Appropriations							
0030.19.00.4000.0101	Regular Pay	1,287,000	0	1,287,000	37,825	0	3
0030.19.00.4010.0103	Overtime	36,000	0	36,000	1,244	0	3
0030.19.00.4010.0105	On-call pay	21,000	0	21,000	371	0	2
0030.19.00.4010.0106	Contract Labor	702,250	0	702,250	0	40,000	0
0030.19.00.4050.0114	FICA	101,500	0	101,500	2,875	0	3
0030.19.00.4060.0116	Retirement	245,000	0	245,000	6,906	0	3
0030.19.00.4080.0125	SCMIT Worker's Comp Ins.	86,788	0	86,788	18,315	0	21
0030.19.00.4100.0001	Health Claims Cost	116,704	0	116,704	0	0	0
0030.19.00.4100.0002	Health Claim Costs-Retire	41,463	0	41,463	0	0	0
0030.19.00.5000.0101	Supplies and Materials	17,900	0	17,900	2,857	0	16
0030.19.00.5000.0102	Equipment	8,500	0	8,500	1,927	0	23
0030.19.00.5000.0105	Printing and Binding	600	0	600	0	0	0
0030.19.00.5010.0101	Uniforms and Clothing	25,900	0	25,900	122	0	0
0030.19.00.5140.0114	Wire Expense	30,000	0	30,000	0	0	0
0030.19.00.5140.0116	Pole Line Hardware	27,000	0	27,000	0	0	0
0030.19.00.5140.0117	Poles & Crossarms	20,000	0	20,000	0	0	0
0030.19.00.5140.0118	Fuel for Peak Shaving Generat	100,000	0	100,000	0	0	0
0030.19.00.5150.0121	Safety Supplies	600	0	600	0	0	0
0030.19.00.5150.0123	Special Dept Supplies	20,000	0	20,000	2,453	0	12
0030.19.00.5210.0128	Meter Supplies	65,000	0	65,000	352	0	1
0030.19.00.5230.0133	Street Light Supplies	20,000	0	20,000	0	0	0
0030.19.00.5310.0143	Security Lights	40,000	0	40,000	0	0	0
0030.19.00.5310.0145	Transformer Supplies	95,000	0	95,000	0	0	0
0030.19.00.5400.0150	Power Purchases	9,339,050	0	9,339,050	894,005	0	10
0030.19.00.5400.0153	Energy Efficiency Program	50,000	0	50,000	955	0	2
0030.19.00.6000.0110	SCMIRF Property/Liab Ins	171,776	0	171,776	82,984	0	48
0030.19.00.6100.0111	Communications- Landline	5,500	0	5,500	418	0	8
0030.19.00.6100.0112	Postage	6,000	0	6,000	737	0	12
0030.19.00.6100.1110	Communications- Wireless	14,200	0	14,200	289	0	2
0030.19.00.6200.0114	Advertising	2,000	0	2,000	0	0	0
0030.19.00.6400.0124	Travel Expense	14,400	0	14,400	0	0	0
0030.19.00.6500.0127	Electricity	20,680	0	20,680	2,572	0	12
0030.19.00.6500.0128	Water	1,808	0	1,808	139	0	8
0030.19.00.6500.0129	Wastewater	1,729	0	1,729	123	0	7
0030.19.00.6500.0130	Sanitation	2,084	0	2,084	169	0	8
0030.19.00.6500.0133	Stormwater	3,562	0	3,562	288	0	8
0030.19.00.6500.0134	Security Lights	10,493	0	10,493	849	0	8

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	Encumbrance	% Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Appropriations							
0030.19.00.6500.1271	Electricity- Sales Tax	572	0	572	68	0	12
0030.19.00.6600.0103	Emergency Preparedness	5,000	0	5,000	0	0	0
0030.19.00.6600.0133	Repairs & Maint. Services	3,000	0	3,000	0	0	0
0030.19.00.6600.0139	Fleet Services-RTA Mtce Alloc	15,000	0	15,000	1,531	0	10
0030.19.00.6600.0140	Hydraulic Repair	13,000	0	13,000	0	0	0
0030.19.00.6600.0145	Gasoline & Oil	35,000	0	35,000	0	0	0
0030.19.00.6600.0145	Fleet Services -Departmental	33,214	0	33,214	1,712	0	5
0030.19.00.6600.1391	Fleet Svcs- Outside Vends	5,000	0	5,000	0	0	0
0030.19.00.6600.1392	Department Repairs	30,500	0	30,500	4,512	20,089	15
0030.19.00.6630.0141	Sub-Station Maintenance	3,000	0	3,000	0	0	0
0030.19.00.6630.0146	Transformers Repairs	15,000	0	15,000	0	0	0
0030.19.00.6640.0101	Community Education	1,000	0	1,000	0	0	0
0030.19.00.6700.0156	Equipment Rental/Lease	4,800	0	4,800	0	0	0
0030.19.00.6810.0100	Capital Lease Principal	53,695	0	53,695	0	0	0
0030.19.00.6810.0120	Capital Lease Interest	5,543	0	5,543	0	0	0
0030.19.00.6820.0170	Infrared Test	850	0	850	0	0	0
0030.19.00.6820.0171	Safety Testing/Compliance	5,000	0	5,000	830	0	17
0030.19.00.6820.0173	Tree Crew Maintenance	20,000	0	20,000	401	0	2
0030.19.00.6850.0180	Membership Dues and Fees	40,244	0	40,244	151	9,500	0
0030.19.00.6850.0182	Other Operating Expenses	50,000	0	50,000	495	0	1
0030.19.00.6850.0183	Depreciation	850,000	0	850,000	0	0	0
0030.19.00.6850.0186	Training	49,100	0	49,100	100	0	0
0030.19.00.6850.0190	Landfill Fees	30,000	0	30,000	0	0	0
0030.19.00.6860.0186	Legal Services	5,000	0	5,000	0	0	0
0030.19.00.6860.0187	Professional Services	296,000	0	307,496	0	299,738	0
0030.19.00.6860.0188	Architect/Engineer Services	170,000	0	170,000	0	0	0
0030.19.00.6860.0191	Contract Services/Studies	3,000	0	3,000	215	0	7
0030.19.00.6860.0195	Repair/Maint Svc Contract	31,300	0	31,300	1,121	0	4
0030.19.00.6860.0196	Bank Charges/Fees	25,000	0	25,000	2,456	0	10
0030.19.00.6860.0199	Internal Engineering	26,671	0	26,671	912	0	3
0030.19.00.6860.1895	Employee Wellness Services	13,996	0	13,996	0	0	0
0030.19.00.6870.0202	Utility Billing Services	58,000	0	58,000	452	0	1
0030.19.00.6870.0204	Janitorial Services	2,749	0	2,749	220	2,420	8
0030.19.00.7020.0105	Interest on Bonds	105,950	0	105,950	0	0	0
0030.19.00.7020.0110	Bond Principal	710,000	0	710,000	0	0	0
0030.19.00.7030.1001	Agent Fees	3,760	0	3,760	0	0	0
0030.19.00.7500.0124	Transfers to General Fund	918,371	0	918,371	76,531	0	8
0030.19.00.7500.0141	Transfer to Water Utility	159,635	0	159,635	0	0	0
0030.19.00.7500.0142	Transfer to Wastewater	376,907	0	376,907	0	0	0
0030.19.00.7950.0001	IT Internal Allocations	151,531	0	151,531	2,890	0	2
0030.19.00.7950.0995	GF Cost Distribution	614,996	0	614,996	51,250	0	8
0030.19.00.7999.9999	Principal Reclassified	(710,000)	0	(710,000)	0	0	0
0030.19.00.9000.3000	Buildings & Improvements	1,052,418	0	1,332,933	2,032	824,262	0
0030.19.00.9000.3100	Electric Distribution	2,730,000	0	2,920,885	575	195,523	0
0030.19.00.9000.4100	Vehicles	245,000	0	245,000	0	241,879	0
0030.19.00.9000.4300	Other Equipment	238,500	0	238,500	0	126,248	0
0030.19.00.9000.6000	Other Improvements	34,500	0	34,500	0	0	0
0030.19.00.9999.9999	Assets Reclassified	(4,300,418)	0	(4,300,418)	0	0	0
0030.36.00.6620.0141	Department Repairs	25,000	0	25,000	0	0	0
0030.36.00.6850.0183	Depreciation	250	0	250	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0030 Electric Utility Fund							
Account Category: Appropriations							
		17,008,121	0	17,491,017	1,207,229	1,759,659	6.90
Fund 0030 - Electric Utility Fund:							
	TOTAL ESTIMATED REVENUES	17,008,121	0	17,008,121	1,498,864	0	8.81
	TOTAL APPROPRIATIONS	17,008,121	0	17,491,017	1,207,229	1,759,659	6.90
	NET OF REVENUES & APPROPRIATIONS:	0	0	(482,896)	291,635	(1,759,659)	
		0.00%	0.00%	-2.84%	19.46%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Estimated Revenues							
0031.00.00.3010.0000	Sale Of Utilities	4,339,130	0	4,339,130	374,047	0	9
0031.00.00.3010.0002	New Turn Ons	2,000	0	2,000	290	0	15
0031.00.00.3010.0006	Sale Of Raw Water	12,000	0	12,000	0	0	0
0031.00.00.3010.0009	New Service Taps	22,000	0	22,000	4,000	0	18
0031.00.00.3010.0013	Meter Installation	6,000	0	6,000	750	0	13
0031.00.00.3020.0001	Penalties	32,000	0	32,000	5,968	0	19
0031.00.00.3060.0001	Investment Earnings	30,000	0	30,000	4,079	0	14
0031.00.00.3240.0020	Water Impact Fee	25,000	0	25,000	4,750	0	19
0031.00.00.3690.0002	Miscellaneous Revenue	8,000	0	8,000	0	0	0
0031.00.00.3690.0003	Insurance Proceeds	1,200	0	1,200	0	0	0
0031.00.00.3920.0016	Transfer from Electric Utilit	159,635	0	159,635	0	0	0
Estimated Revenues		4,636,965	0	4,636,965	393,884	0	8.49
Account Category: Appropriations							
0031.15.00.4000.0101	Regular Pay	284,500	0	284,500	9,284	0	3
0031.15.00.4010.0103	Overtime	17,000	0	17,000	1,214	0	7
0031.15.00.4010.0105	On-call pay	10,400	0	10,400	186	0	2
0031.15.00.4050.0114	FICA	24,500	0	24,500	786	0	3
0031.15.00.4060.0116	Retirement	58,000	0	58,000	1,917	0	3
0031.15.00.4080.0125	SCMIT Worker's Comp Ins.	17,626	0	17,626	3,639	0	21
0031.15.00.4100.0001	Health Claims Cost	25,837	0	25,837	0	0	0
0031.15.00.4100.0002	Health Claim Costs-Retire	2,279	0	2,279	0	0	0
0031.15.00.5000.0101	Supplies and Materials	7,600	0	7,600	0	0	0
0031.15.00.5000.0102	Equipment	9,500	0	9,500	0	0	0
0031.15.00.5010.0101	Uniforms and Clothing	4,400	0	4,400	0	0	0
0031.15.00.5130.0112	Asphalt/Concrete/Gravel	51,000	0	51,000	0	25,000	0
0031.15.00.5140.0110	Water Dist System Supply	105,000	0	105,000	23,358	0	22
0031.15.00.5150.0129	Permit Fees Due To Others	1,000	0	1,000	0	0	0
0031.15.00.5230.0136	Hydrant Replacement	10,000	0	10,000	0	0	0
0031.15.00.5320.0148	Small Hand Tools	500	0	500	0	0	0
0031.15.00.6000.0110	SCMIRF Property/Liab Ins	91,064	0	91,064	43,992	0	48
0031.15.00.6100.0112	Postage	4,000	0	4,000	0	0	0
0031.15.00.6100.0110	Communications- wireless	2,040	0	2,040	0	0	0
0031.15.00.6200.0114	Advertising	600	0	600	0	0	0
0031.15.00.6400.0124	Travel Expense	100	0	100	0	0	0
0031.15.00.6500.0127	Electricity	10,318	0	10,318	907	0	9
0031.15.00.6500.0128	water	59,342	0	59,342	4,553	0	8
0031.15.00.6500.0129	wastewater	20,338	0	20,338	1,234	0	6
0031.15.00.6500.0130	Sanitation	692	0	692	56	0	8
0031.15.00.6500.0133	Stormwater	46,019	0	46,019	3,723	0	8
0031.15.00.6500.1271	Electricity- Sales Tax	331	0	331	28	0	8
0031.15.00.6600.0133	Repairs & Maint. Services	23,000	0	23,000	0	0	0
0031.15.00.6600.0139	Fleet Services-RTA Mtce Alloc	5,000	0	5,000	0	0	0
0031.15.00.6600.0145	Gasoline & Oil	10,000	0	10,000	0	0	0
0031.15.00.6600.1391	Fleet Services -Departmental	7,853	0	7,853	379	0	5
0031.15.00.6600.1392	Fleet Svcs- Outside Vends	7,500	0	7,500	0	0	0
0031.15.00.6700.0156	Equipment Rental/Lease	500	0	500	0	0	0
0031.15.00.6850.0180	Membership Dues and Fees	200	0	200	236	0	118
0031.15.00.6850.0182	Other Operating Expenses	1,500	0	1,500	0	0	0
0031.15.00.6850.0183	Depreciation	512,000	0	512,000	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	Encumbrance	% Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Appropriations							
0031.15.00.6850.0186	Training	6,100	0	6,100	0	0	0
0031.15.00.6860.0187	Professional Services	3,700	0	15,196	0	14,276	0
0031.15.00.6860.0189	Employee Medical	1,500	0	1,500	0	0	0
0031.15.00.6860.0191	Contract Services/Studies	52,000	0	52,000	215	0	0
0031.15.00.6860.0196	Bank Charges/Fees	10,000	0	10,000	961	0	10
0031.15.00.6860.0199	Internal Engineering	26,669	0	26,669	912	0	3
0031.15.00.6860.1895	Employee Wellness Services	5,004	0	5,004	0	0	0
0031.15.00.6870.0202	Utility Billing Services	10,000	0	10,000	68	0	1
0031.15.00.6870.0204	Janitorial Services	908	0	908	200	2,200	22
0031.15.00.7020.0106	Interest- Bonds	74,642	0	74,642	0	0	0
0031.15.00.7020.0110	Bond Principal	306,496	0	306,496	0	0	0
0031.15.00.7030.0109	Agents Fee	8,000	0	8,000	0	0	0
0031.15.00.7500.0124	Transfers to General Fund	189,009	0	189,009	15,751	0	8
0031.15.00.7950.0995	GF Cost Distribution	132,719	0	132,719	11,060	0	8
0031.15.00.7950.0999	Allocation G&A Services	86,240	0	86,240	2,664	0	3
0031.15.00.7999.9999	Principal Reclassified	(306,496)	0	(306,496)	0	0	0
0031.15.00.9000.3500	Water Distribution	4,834,185	0	4,912,025	0	99,360	0
0031.15.00.9000.4200	Heavy Equipment	65,000	0	65,000	0	55,566	0
0031.15.00.9000.4300	Other Equipment	12,000	0	12,000	0	0	0
0031.15.00.9999.9999	Assets Reclassified	(4,911,185)	0	(4,911,185)	0	0	0
0031.16.00.4000.0101	Regular Pay	333,750	0	333,750	11,069	0	3
0031.16.00.4010.0103	Overtime	8,500	0	8,500	442	0	5
0031.16.00.4010.0105	On-call pay	13,000	0	13,000	248	0	2
0031.16.00.4050.0114	FICA	27,500	0	27,500	853	0	3
0031.16.00.4060.0116	Retirement	66,000	0	66,000	2,172	0	3
0031.16.00.4080.0125	SCMIT Worker's Comp Ins.	15,589	0	15,589	3,277	0	21
0031.16.00.4100.0001	Health Claims Cost	50,915	0	50,915	0	0	0
0031.16.00.4100.0002	Health Claim Costs-Retire	12,215	0	12,215	0	0	0
0031.16.00.5000.0101	Supplies and Materials	2,500	0	2,500	0	0	0
0031.16.00.5000.0102	Equipment	28,327	0	28,327	0	0	0
0031.16.00.5010.0101	Uniforms and Clothing	4,000	0	4,000	0	0	0
0031.16.00.5120.0108	Chemicals	558,908	0	558,908	0	170,000	0
0031.16.00.5120.0109	Laboratory supplies	28,000	0	28,000	4,792	0	17
0031.16.00.5150.0121	Safety Supplies	1,600	0	1,600	0	0	0
0031.16.00.5150.0129	Permit Fees Due To Others	23,000	0	23,000	1,290	0	6
0031.16.00.5320.0148	Small Hand Tools	300	0	300	0	0	0
0031.16.00.5400.0151	IP Raw Water Contract-Cty	47,394	0	47,394	0	0	0
0031.16.00.5400.0152	Raw Water Pump Maint.	65,000	0	65,000	1,879	0	3
0031.16.00.5400.0157	Treated Water Purchase	200	0	200	0	0	0
0031.16.00.5400.1510	IP Raw Water Contract-Stl	24,374	0	24,374	0	0	0
0031.16.00.6000.0110	SCMRF Property/Liab Ins	274,486	0	274,486	132,602	0	48
0031.16.00.6100.0111	Communications- Landline	1,500	0	1,500	132	0	9
0031.16.00.6100.0112	Postage	800	0	800	0	0	0
0031.16.00.6100.1110	Communications- wireless	660	0	660	0	0	0
0031.16.00.6200.0114	Advertising	1,000	0	1,000	0	0	0
0031.16.00.6400.0124	Travel Expense	100	0	100	0	0	0
0031.16.00.6500.0127	Electricity	91,065	0	91,065	4,220	0	5
0031.16.00.6500.0130	Sanitation	929	0	929	75	0	8
0031.16.00.6500.0133	Stormwater	5,270	0	5,270	426	0	8
0031.16.00.6500.0134	Security Lights	1,631	0	1,631	132	0	8

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0031 Water Utility Fund							
Account Category: Appropriations							
0031.16.00.6500.1271	Electricity- Sales Tax	73	0	73	5	0	7
0031.16.00.6600.0133	Repairs & Maint. Services	60,000	0	60,000	0	9,630	0
0031.16.00.6600.0139	Fleet Services-RTA Mtce Alloc	500	0	500	0	0	0
0031.16.00.6600.0145	Gasoline & Oil	1,750	0	1,750	0	0	0
0031.16.00.6600.1391	Fleet Services -Departmental	2,441	0	2,441	85	0	3
0031.16.00.6600.1392	Fleet Svcs- Outside Vends	500	0	500	0	0	0
0031.16.00.6700.0156	Equipment Rental/Lease	500	0	500	0	0	0
0031.16.00.6850.0180	Membership Dues and Fees	1,100	0	1,100	45	0	4
0031.16.00.6850.0182	Other Operating Expenses	15,000	0	15,000	0	0	0
0031.16.00.6850.0183	Depreciation	293,000	0	293,000	0	0	0
0031.16.00.6850.0186	Training	2,420	0	2,420	136	0	6
0031.16.00.6860.0187	Professional Services	68,800	0	68,800	0	0	0
0031.16.00.6860.0189	Employee Medical	1,200	0	1,200	0	0	0
0031.16.00.6860.0195	Repair/Maint Svc Contract	2,000	0	2,000	596	0	30
0031.16.00.6860.0199	Internal Engineering	26,669	0	26,669	912	0	3
0031.16.00.6860.1895	Employee wellness services	6,001	0	6,001	0	0	0
0031.16.00.6870.0204	Janitorial Services	2,709	0	2,709	200	2,200	7
0031.16.00.7020.0105	Interest on Bonds	51,987	0	51,987	0	0	0
0031.16.00.7020.0110	Bond Principal	36,977	0	36,977	0	0	0
0031.16.00.7500.0124	Transfers to General Fund	168,422	0	168,422	14,035	0	8
0031.16.00.7950.0995	GF Cost Distribution	118,262	0	118,262	9,855	0	8
0031.16.00.7950.0999	Allocation G&A Services	86,240	0	86,240	2,664	0	3
0031.16.00.7999.9999	Principal Reclassified	(36,977)	0	(36,977)	0	0	0
0031.16.00.9000.3000	Buildings & Improvements	40,000	0	40,000	0	0	0
0031.16.00.9000.3300	Water Filtration Plant	925,000	0	2,080,115	0	1,146,962	0
0031.16.00.9000.4100	Vehicles	45,000	0	45,000	34,005	0	76
0031.16.00.9999.9999	Assets Reclassified	(1,010,000)	0	(1,010,000)	0	0	0
0031.41.00.4000.0101	Regular Pay	154,500	0	154,500	5,099	0	3
0031.41.00.4050.0114	FICA	11,900	0	11,900	376	0	3
0031.41.00.4060.0116	Retirement	29,000	0	29,000	944	0	3
0031.41.00.4080.0125	SCMIT Worker's Comp Ins.	5,754	0	5,754	997	0	17
0031.41.00.4100.0001	Health Claims Cost	20,370	0	20,370	0	0	0
0031.41.00.5000.0101	Supplies and Materials	5,400	0	5,400	0	0	0
0031.41.00.5000.0102	Equipment	2,000	0	2,000	0	0	0
0031.41.00.5000.0103	Furniture	1,000	0	1,000	0	0	0
0031.41.00.5010.0101	Uniforms and Clothing	500	0	500	0	0	0
0031.41.00.6000.0110	SCMIRF Property/Liab Ins	485	0	485	234	0	48
0031.41.00.6100.0111	Communications- Landline	4,800	0	4,800	150	0	3
0031.41.00.6100.0112	Postage	1,500	0	1,500	102	0	7
0031.41.00.6100.1110	Communications- Wireless	660	0	660	0	0	0
0031.41.00.6400.0124	Travel Expense	100	0	100	0	0	0
0031.41.00.6500.0127	Electricity	3,305	0	3,305	463	0	14
0031.41.00.6500.0128	water	440	0	440	37	0	8
0031.41.00.6500.0129	wastewater	492	0	492	41	0	8
0031.41.00.6500.0130	Sanitation	487	0	487	39	0	8
0031.41.00.6500.0133	Stormwater	3,112	0	3,112	252	0	8
0031.41.00.6500.0134	Security Lights	655	0	655	53	0	8
0031.41.00.6500.1271	Electricity- Sales Tax	94	0	94	14	0	15
0031.41.00.6600.0133	Repairs & Maint. Services	8,000	0	8,000	1,045	0	13
0031.41.00.6600.0139	Fleet Services-RTA Mtce Alloc	500	0	500	7	0	1

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number		Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0031 water utility Fund								
Account Category: Appropriations								
0031.41.00.6600.0145		Gasoline & Oil	2,500	0	2,500	0	0	0
0031.41.00.6600.1391		Fleet Services -Departmental	3,006	0	3,006	154	0	5
0031.41.00.6600.1392		Fleet Svcs- Outside Vends	500	0	500	0	0	0
0031.41.00.6700.0156		Equipment Rental/Lease	3,800	0	3,800	0	0	0
0031.41.00.6850.0180		Membership Dues and Fees	1,600	0	1,600	0	0	0
0031.41.00.6850.0182		Other Operating Expenses	1,500	0	1,500	0	0	0
0031.41.00.6850.0183		Depreciation	2,700	0	2,700	0	0	0
0031.41.00.6850.0186		Training	800	0	800	0	0	0
0031.41.00.6860.0187		Professional Services	1,640	0	1,640	0	0	0
0031.41.00.6860.0189		Employee Medical	500	0	500	0	0	0
0031.41.00.6860.0195		Repair/Maint Svc Contract	2,200	0	2,200	682	0	31
0031.41.00.6860.1895		Employee wellness services	1,995	0	1,995	0	0	0
0031.41.00.6870.0204		Janitorial Services	2,724	0	2,724	200	2,200	7
0031.41.00.7950.0001		IT Internal Allocations	151,531	0	151,531	2,890	0	2
0031.41.00.7950.0999		Allocation G&A Services	(431,202)	0	(431,202)	(13,320)	0	3
0031.41.00.9000.3000		Buildings & Improvements	115,000	0	115,000	0	0	0
0031.41.00.9000.4100		Vehicles	45,000	0	45,000	0	0	0
0031.41.00.9999.9999		Assets Reclassified	(160,000)	0	(160,000)	0	0	0
0031.42.00.4000.0101		Regular Pay	162,000	0	162,000	6,724	0	4
0031.42.00.4050.0114		FICA	12,500	0	12,500	486	0	4
0031.42.00.4060.0116		Retirement	31,000	0	31,000	1,073	0	3
0031.42.00.4080.0125		SCMIT Worker's Comp Ins.	150	0	150	0	0	0
0031.42.00.4100.0001		Health Claims Cost	22,484	0	22,484	0	0	0
0031.42.00.5000.0101		Supplies and Materials	300	0	300	0	0	0
0031.42.00.5000.0102		Equipment	3,000	0	3,000	0	0	0
0031.42.00.5000.0105		Printing and Binding	300	0	300	0	0	0
0031.42.00.5010.0101		Uniforms and Clothing	600	0	600	0	0	0
0031.42.00.5150.0121		Safety Supplies	300	0	300	0	0	0
0031.42.00.5150.0124		Department Supplies	300	0	300	0	0	0
0031.42.00.6000.0110		SCMIRF Property/Liab Ins	809	0	809	391	0	48
0031.42.00.6100.0112		Postage	50	0	50	0	0	0
0031.42.00.6100.1110		Communications- wireless	1,200	0	1,200	0	0	0
0031.42.00.6400.0124		Travel Expense	600	0	600	0	0	0
0031.42.00.6600.1391		Fleet Services -Departmental	3,006	0	3,006	0	0	0
0031.42.00.6850.0180		Membership Dues and Fees	850	0	850	450	0	53
0031.42.00.6850.0182		Other Operating Expenses	5,250	0	5,250	0	0	0
0031.42.00.6850.0183		Depreciation	5,500	0	5,500	0	0	0
0031.42.00.6850.0184		Continuing Education	3,000	0	3,000	0	0	0
0031.42.00.6850.0186		Training	1,500	0	1,500	0	0	0
0031.42.00.6860.0187		Professional Services	10,000	0	10,000	0	0	0
0031.42.00.6860.1895		Employee wellness services	1,995	0	1,995	0	0	0
0031.42.00.7350.0122		Services Billed	(266,694)	0	(266,694)	(9,125)	0	3
Appropriations			4,636,965	0	5,881,416	353,928	1,527,394	6.02
Fund 0031 - Water Utility Fund:								
TOTAL ESTIMATED REVENUES			4,636,965	0	4,636,965	393,884	0	8.49
TOTAL APPROPRIATIONS			4,636,965	0	5,881,416	353,928	1,527,394	6.02
NET OF REVENUES & APPROPRIATIONS:			0	0	(1,244,451)	39,956	(1,527,394)	
			0.00%	0.00%	-26.84%	10.14%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

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GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Estimated Revenues							
0032.00.00.3010.0000	Sale Of Utilities	3,888,621	0	3,888,621	321,550	0	8
0032.00.00.3010.0002	New Turn Ons	2,500	0	2,500	285	0	11
0032.00.00.3010.0009	New Service Taps	15,000	0	15,000	1,800	0	12
0032.00.00.3010.0014	Fixed Charges - Andrews	94,578	0	94,578	12,420	0	13
0032.00.00.3010.0015	Fixed Charges - GCWSD	179,831	0	179,831	23,616	0	13
0032.00.00.3010.0016	Fixed Charges - COG	402,541	0	402,541	0	0	0
0032.00.00.3010.0017	Volume Charges - Andrews	250,000	0	250,000	26,723	0	11
0032.00.00.3010.0018	Volume Charges - GCWSD	480,000	0	480,000	41,518	0	9
0032.00.00.3010.0019	Volume Charges - COG	750,000	0	750,000	0	0	0
0032.00.00.3010.0026	Fixed- Elim Georgetown	(402,541)	0	(402,541)	0	0	0
0032.00.00.3010.0029	Volume-Elim-Georgetown	(750,000)	0	(750,000)	0	0	0
0032.00.00.3020.0001	Penalties	35,000	0	35,000	5,985	0	17
0032.00.00.3030.0006	Septic Tank Dumping	30,000	0	30,000	2,922	0	10
0032.00.00.3060.0001	Investment Earnings	60,000	0	60,000	3,825	0	6
0032.00.00.3240.0017	Wastewater Impact Fee	19,800	0	19,800	3,960	0	20
0032.00.00.3690.0002	Miscellaneous Revenue	150	0	150	0	0	0
0032.00.00.3920.0001	From Electric Fund	376,907	0	376,907	0	0	0
		5,432,387	0	5,432,387	444,604	0	8.18
Estimated Revenues							
Account Category: Appropriations							
0032.18.00.4000.0101	Regular Pay	314,500	0	314,500	7,075	0	2
0032.18.00.4010.0103	Overtime	5,000	0	5,000	111	0	2
0032.18.00.4010.0105	On-call pay	10,400	0	10,400	155	0	1
0032.18.00.4050.0114	FICA	25,750	0	25,750	532	0	2
0032.18.00.4060.0116	Retirement	62,000	0	62,000	1,356	0	2
0032.18.00.4080.0125	SCMIT Worker's Comp Ins.	28,647	0	28,647	6,072	0	21
0032.18.00.4100.0001	Health Claims Cost	60,379	0	60,379	0	0	0
0032.18.00.4100.0002	Health Claim Costs-Retire	18,994	0	18,994	0	0	0
0032.18.00.5000.0101	Supplies and Materials	5,600	0	5,600	0	0	0
0032.18.00.5000.0102	Equipment	20,000	0	20,000	0	5,143	0
0032.18.00.5000.0107	Technology Supplies	4,681	0	4,681	0	0	0
0032.18.00.5010.0101	Uniforms and Clothing	5,700	0	5,700	318	0	6
0032.18.00.5120.0108	Chemicals	6,500	0	6,500	0	0	0
0032.18.00.5130.0112	Asphalt/Concrete/Gravel	40,000	0	40,000	0	0	0
0032.18.00.5140.0111	Ww Collection Syst Supply	10,000	0	10,000	0	0	0
0032.18.00.5150.0121	Safety Supplies	900	0	900	0	0	0
0032.18.00.5320.0148	Small Hand Tools	400	0	400	0	0	0
0032.18.00.5320.1481	Small Hand Tools - Maintenanc	600	0	600	0	0	0
0032.18.00.6000.0110	SCMIF Property/Liab Ins	77,477	0	77,477	37,429	0	48
0032.18.00.6100.0112	Postage	1,000	0	1,000	79	0	8
0032.18.00.6100.1110	Communications- wireless	3,100	0	3,100	0	0	0
0032.18.00.6200.0114	Advertising	500	0	500	0	0	0
0032.18.00.6400.0124	Travel Expense	200	0	200	0	0	0
0032.18.00.6500.0127	Electricity	104,130	0	104,130	8,666	0	8
0032.18.00.6500.0133	Stormwater	19,186	0	19,186	1,552	0	8
0032.18.00.6500.0134	Security Lights	1,496	0	1,496	121	0	8
0032.18.00.6500.1271	Electricity- Sales Tax	2,701	0	2,701	219	0	8
0032.18.00.6600.0133	Repairs & Maint. Services	120,000	0	120,000	218	0	0
0032.18.00.6600.0139	Fleet Services-RTA Mtce Alloc	12,000	0	12,000	842	0	7
0032.18.00.6600.0145	Gasoline & Oil	23,625	0	23,625	0	0	0

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

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GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Appropriations							
0032.18.00.6600.1391	Fleet Services -Departmental	34,204	0	34,204	1,340	0	4
0032.18.00.6600.1392	Fleet Svcs- Outside Vends	1,000	0	1,000	0	0	0
0032.18.00.6700.0156	Equipment Rental/Lease	6,000	0	6,000	0	0	0
0032.18.00.6810.0100	Capital Lease Principal	60,000	0	60,000	0	0	0
0032.18.00.6810.0120	Capital Lease Interest	4,920	0	4,920	0	0	0
0032.18.00.6850.0180	Membership Dues and Fees	600	0	600	45	0	8
0032.18.00.6850.0182	Other Operating Expenses	5,000	0	5,000	0	0	0
0032.18.00.6850.0183	Depreciation	490,000	0	490,000	0	0	0
0032.18.00.6850.0186	Training	2,250	0	2,250	0	0	0
0032.18.00.6860.0187	Professional Services	6,400	0	6,400	0	2,778	0
0032.18.00.6860.0189	Employee Medical	1,000	0	1,000	89	0	0
0032.18.00.6860.0191	Contract Services/Studies	2,220	0	2,220	216	0	9
0032.18.00.6860.0195	Repair/Maint Svc Contract	20,000	0	20,000	0	0	10
0032.18.00.6860.0196	Bank Charges/Fees	8,000	0	8,000	801	0	0
0032.18.00.6860.0199	Internal Engineering	26,669	0	26,669	912	0	10
0032.18.00.6860.1895	Employee wellness services	6,998	0	6,998	0	0	3
0032.18.00.6870.0202	Utility Billing services	10,000	0	10,000	62	0	0
0032.18.00.6870.0204	Janitorial Services	3,617	0	3,617	0	0	1
0032.18.00.7020.0106	Interest- Bonds	118,306	0	118,306	0	0	0
0032.18.00.7020.0110	Bond Principal	177,627	0	177,627	0	0	0
0032.18.00.7030.1001	Agent Fees	4,301	0	4,301	0	0	0
0032.18.00.7500.0124	Transfers to General Fund	237,843	0	237,843	19,820	0	8
0032.18.00.7950.0995	GF Cost Distribution	123,180	0	123,180	10,264	0	8
0032.18.00.7950.0999	Allocation G&A Services	107,801	0	107,801	3,330	0	3
0032.18.00.7999.9999	Principal Reclassified	(177,627)	0	(177,627)	0	0	0
0032.18.00.9000.0911	Sewer Improvement Projects	500,000	0	11,068,582	0	10,568,582	0
0032.18.00.9000.3700	wastewater Collection Sys	650,000	0	731,806	0	101,994	0
0032.18.00.9000.4100	Vehicles	58,000	0	58,000	0	57,449	0
0032.18.00.9000.4200	Heavy Equipment	150,000	0	150,000	0	0	0
0032.18.00.9000.4300	Other Equipment	20,000	0	20,000	0	90,565	0
0032.18.00.9999.9999	Assets Reclassified	(1,378,000)	0	(1,378,000)	0	0	0
0032.34.00.4000.0101	Regular Pay	372,000	0	372,000	12,419	0	3
0032.34.00.4010.0103	Overtime	15,000	0	15,000	641	0	4
0032.34.00.4010.0105	On-call pay	14,000	0	14,000	248	0	2
0032.34.00.4050.0114	FICA	31,000	0	31,000	959	0	3
0032.34.00.4060.0116	Retirement	74,500	0	74,500	2,462	0	3
0032.34.00.4080.0125	SCMIT Worker's Comp Ins.	6,337	0	6,337	1,315	0	21
0032.34.00.4100.0001	Health Claims Cost	65,108	0	65,108	0	0	0
0032.34.00.5000.0101	Supplies and Materials	2,800	0	2,800	515	0	18
0032.34.00.5000.0102	Equipment	10,272	0	10,272	0	5,565	0
0032.34.00.5010.0101	Uniforms and Clothing	4,000	0	4,000	0	0	0
0032.34.00.5120.0108	Chemicals	220,000	0	237,819	0	142,819	0
0032.34.00.5120.0109	Laboratory Supplies	24,000	0	24,000	36	0	0
0032.34.00.5150.0121	Safety Supplies	900	0	900	0	0	0
0032.34.00.5150.0129	Permit Fees Due To Others	9,700	0	9,700	5,364	0	55
0032.34.00.5320.0148	Small Hand Tools	500	0	500	0	0	0
0032.34.00.6000.0110	SCMIRF Property/Liab Ins	428,309	0	428,309	206,912	0	48
0032.34.00.6100.0111	Communications- Landline	2,400	0	2,400	318	0	13
0032.34.00.6100.0112	Postage	1,200	0	1,200	0	0	0
0032.34.00.6100.1110	Communications- wireless	660	0	660	0	0	0

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GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0032 Wastewater Fund							
Account Category: Appropriations							
0032.34.00.6200.0114	Advertising	500	0	500	0	0	0
0032.34.00.6400.0124	Travel Expense	100	0	100	0	0	0
0032.34.00.6500.0127	Electricity	271,109	0	271,109	50,532	0	19
0032.34.00.6500.0128	Water	2,569	0	2,569	509	0	20
0032.34.00.6500.0130	Sanitation	3,239	0	3,239	262	0	8
0032.34.00.6500.0133	Stormwater	81,038	0	81,038	6,557	0	8
0032.34.00.6500.0134	Security Lights	4,288	0	4,288	347	0	8
0032.34.00.6500.1271	Electricity- Sales Tax	10,538	0	10,538	1,414	0	13
0032.34.00.6600.0133	Repairs & Maint. Services	175,000	0	175,000	18,422	44,812	11
0032.34.00.6600.0139	Fleet Services-RTA Mtce Alloc	3,000	0	3,000	0	0	0
0032.34.00.6600.0145	Gasoline & Oil	3,707	0	3,707	0	0	0
0032.34.00.6600.1391	Fleet Services -Departmental	1,592	0	1,592	56	0	4
0032.34.00.6700.0156	Fleet Svcs- Outside Vends	150	0	150	0	0	0
0032.34.00.6850.0180	Equipment Rental/Lease	1,200	0	1,200	0	0	0
0032.34.00.6850.0182	Membership Dues and Fees	425	0	425	0	0	0
0032.34.00.6850.0183	Other Operating Expenses	1,000	0	1,000	0	0	0
0032.34.00.6850.0186	Depreciation	8,200	0	8,200	0	0	0
0032.34.00.6850.0187	Training	2,150	0	2,150	0	0	0
0032.34.00.6850.0190	Landfill Fees	75,000	0	75,000	0	0	0
0032.34.00.6860.0187	Professional Services	68,975	0	68,975	0	0	0
0032.34.00.6860.0189	Employee Medical	1,100	0	1,100	0	0	0
0032.34.00.6860.0195	Repair/Maint Svc Contract	2,220	0	2,220	977	0	44
0032.34.00.6860.0199	Internal Engineering	53,339	0	53,339	1,825	0	3
0032.34.00.6860.1895	Employee wellness services	5,004	0	5,004	0	0	0
0032.34.00.6870.0204	Janitorial Services	0	0	0	200	2,200	0
0032.34.00.7020.0106	Interest- Bonds	104,114	0	104,114	0	0	0
0032.34.00.7020.0110	Bond Principal	375,505	0	375,505	0	0	0
0032.34.00.7030.0109	Agents Fee	5,800	0	5,800	0	0	0
0032.34.00.7500.0124	Transfers to General Fund	157,959	0	157,959	13,163	0	8
0032.34.00.7950.0995	GF Cost Distribution	81,809	0	81,809	6,717	0	8
0032.34.00.7950.0999	Allocation G&A Services	107,801	0	107,801	3,330	0	3
0032.34.00.7999.9999	Principal Reclassified	(375,505)	0	(375,505)	0	0	0
0032.34.00.9000.3000	Buildings & Improvements	125,000	0	125,000	0	0	0
0032.34.00.9000.3900	Wastewater Treatment Plnt	100,000	0	595,976	0	495,976	0
0032.34.00.9000.4100	Vehicles	360,000	0	642,698	0	282,698	0
0032.34.00.9000.4300	Other Equipment	312,000	0	312,000	0	56,311	0
0032.34.00.9999.9999	Assets Reclassified	(897,000)	0	(897,000)	0	0	0
0032.34.17.6850.0183	Depreciation	651,000	0	651,000	0	0	0
Appropriations		5,432,387	0	16,879,268	437,124	11,856,892	2.59
Fund 0032 - Wastewater Fund:							
TOTAL ESTIMATED REVENUES		5,432,387	0	5,432,387	444,604	0	8.18
TOTAL APPROPRIATIONS		5,432,387	0	16,879,268	437,124	11,856,892	2.59
NET OF REVENUES & APPROPRIATIONS:		0	0	(11,446,881)	7,480	(11,856,892)	0.00%
		0.00%	0.00%	-210.72%	1.68%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended	25-26 Activity	25-26 Encumbrance	25-26 % Budget Used
Fund: 0033 Stormwater Utility Fund							
Account Category: Estimated Revenues							
0033.00.00.3010.0000	Sale Of Utilities	1,559,199	0	1,559,199	140,601	0	9
0033.00.00.3020.0001	Penalties	9,753	0	9,753	1,234	0	13
0033.00.00.3690.0002	Miscellaneous Revenue	1,000	0	1,000	0	0	0
Estimated Revenues		1,569,952	0	1,569,952	141,835	0	9.03
Account Category: Appropriations							
0033.40.00.4000.0101	Regular Pay	253,000	0	253,000	9,005	0	4
0033.40.00.4010.0103	Overtime	3,000	0	3,000	0	0	0
0033.40.00.4010.0105	On-call pay	4,500	0	4,500	93	0	2
0033.40.00.4050.0114	FICA	21,000	0	21,000	653	0	3
0033.40.00.4060.0116	Retirement	49,000	0	49,000	1,677	0	3
0033.40.00.4080.0125	SCMIT Worker's Comp Ins.	19,738	0	19,738	4,154	0	21
0033.40.00.4100.0001	Health Claims Cost	59,903	0	59,903	0	0	0
0033.40.00.4100.0002	Health Claim Costs-Retire	14,175	0	14,175	0	0	0
0033.40.00.5000.0101	Supplies and Materials	2,300	0	2,300	0	0	0
0033.40.00.5000.0102	Equipment	5,000	0	5,000	0	0	0
0033.40.00.5010.0101	Uniforms and Clothing	5,000	0	5,000	0	0	0
0033.40.00.5130.0112	Asphalt/Concrete/Gravel	7,750	0	7,750	338	0	4
0033.40.00.5140.0112	Sw Collection Syst Supply	10,000	0	10,000	0	0	0
0033.40.00.5150.0121	Safety Supplies	1,200	0	1,200	0	0	0
0033.40.00.5320.0148	Small Hand Tools	300	0	300	0	0	0
0033.40.00.6000.0110	SCMIRF Property/Liab Ins	103,195	0	103,195	49,853	0	48
0033.40.00.6100.0111	Communications- Landline	1,500	0	1,500	303	0	20
0033.40.00.6100.0112	Postage	300	0	300	27	0	9
0033.40.00.6100.1110	Communications- Wireless	1,260	0	1,260	0	0	0
0033.40.00.6200.0114	Advertising	200	0	200	0	0	0
0033.40.00.6400.0124	Travel Expense	100	0	100	0	0	0
0033.40.00.6500.0127	Electricity	413	0	413	31	0	8
0033.40.00.6500.0128	water	503	0	503	42	0	8
0033.40.00.6500.0133	Stormwater	23,479	0	23,479	1,900	0	8
0033.40.00.6500.0134	Security Lights	989	0	989	80	0	8
0033.40.00.6500.1271	Electricity- Sales Tax	1	0	1	0	0	0
0033.40.00.6500.1271	Repairs & Maint. Services	63,429	0	63,429	0	0	0
0033.40.00.6600.0133	Fleet Services-RTA Mtce Alloc	17,000	0	17,000	358	0	2
0033.40.00.6600.0139	Gasoline & Oil	13,000	0	13,000	0	0	0
0033.40.00.6600.0145	Fleet Services -Departmental	35,796	0	35,796	1,493	0	4
0033.40.00.6600.1391	Fleet Svcs- Outside Vends	5,000	0	5,000	0	0	0
0033.40.00.6600.1392	Fleet Rental/Lease	200	0	200	0	0	0
0033.40.00.6700.0156	Membership Dues and Fees	200	0	200	0	0	0
0033.40.00.6850.0180	Other Operating Expenses	26,890	0	26,890	0	0	0
0033.40.00.6850.0182	Depreciation	592,000	0	592,000	0	0	0
0033.40.00.6850.0183	Training	1,250	0	1,250	0	0	0
0033.40.00.6850.0186	Landfill Fees	40,000	0	40,000	0	0	0
0033.40.00.6850.0190	Professional Services	3,200	0	3,200	0	2,778	0
0033.40.00.6860.0187	Employee Medical	1,000	0	1,000	0	0	0
0033.40.00.6860.0189	Bank Charges/Fees	3,000	0	3,000	267	0	9
0033.40.00.6860.0196	Internal Engineering	53,339	0	53,339	1,825	0	3
0033.40.00.6860.0199	Employee wellness services	5,004	0	5,004	0	0	0
0033.40.00.6870.1895	Utility Billing services	4,000	0	4,000	21	0	1
0033.40.00.6870.0202	Janitorial Services	908	0	908	0	0	0
0033.40.00.6870.0204							

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0033 Stormwater Utility Fund							
Account Category: Appropriations							
0033.40.00.7950.0995	GF Cost Distribution	73,810	0	73,810	6,151	0	8
0033.40.00.7950.0999	Allocation G&A Services	43,120	0	43,120	1,332	0	3
0033.40.00.9000.0956	Stormwater System Improvement	300,000	0	2,843,293	0	2,543,293	0
0033.40.00.9000.1000	Infrastructure Improvements	4,100,000	0	4,187,760	0	87,760	0
0033.40.00.9000.4200	Heavy Equipment	0	0	0	0	(423,301)	0
0033.40.00.9000.4300	Other Equipment	0	0	29,040	0	0	0
0033.40.00.9999.9999	Assets Reclassified	(4,400,000)	0	(4,400,000)	0	0	0
Appropriations		1,569,952	0	4,230,045	79,603	2,210,530	1.88
Fund 0033 - Stormwater Utility Fund:							
TOTAL ESTIMATED REVENUES		1,569,952	0	1,569,952	141,835	0	9.03
TOTAL APPROPRIATIONS		1,569,952	0	4,230,045	79,603	2,210,530	1.88
NET OF REVENUES & APPROPRIATIONS:		0	0	(2,660,093)	62,232	(2,210,530)	
		0.00%	0.00%	-169.44%	43.88%	0.00%	

BUDGET REPORT FOR CITY OF GEORGETOWN, SC

Calculations As of 07/31/2025

GL Number	Description	25-26	26-27	25-26	25-26	25-26	25-26
		Original Budget	Original Budget Amt Change	Budget Amended	Activity	Encumbrance	% Budget Used
Fund: 0035 Waste Management Fund							
Account Category: Estimated Revenues							
0035-00.00.3240.0007	Fees- Services	0	0	0	(83)	0	0
0035-00.00.3440.0001	Refuse Col Chge-Resident	1,186,708	0	1,186,708	102,105	0	9
0035-00.00.3440.0002	Refuse Col Chge-Comm	303,270	0	303,270	23,809	0	8
0035-00.00.3440.0003	Sanitation Fee Penalties	15,000	0	15,000	1,852	0	12
0035-00.00.3440.0006	Brown Goods Fees	200	0	200	299	0	150
0035-00.00.3610.0001	Investment Earnings	4,000	0	4,000	0	0	0
0035-00.00.3690.0002	Miscellaneous Revenue	50	0	50	0	0	0
0035-00.00.3920.0004	From General Fund	92,135	0	92,135	0	0	0
Estimated Revenues		1,601,363	0	1,601,363	127,982	0	7.99
Account Category: Appropriations							
0035-31.00.4000.0101	Regular Pay	497,000	0	497,000	8,704	0	2
0035-31.00.4010.0103	Overtime	9,000	0	9,000	1,506	0	17
0035-31.00.4050.0114	FICA	40,000	0	40,000	760	0	2
0035-31.00.4060.0116	Retirement	94,000	0	94,000	1,747	0	2
0035-31.00.4080.0125	SCMIT Worker's Comp Ins.	49,594	0	49,594	10,467	0	21
0035-31.00.4100.0001	Health Claims Cost	58,076	0	58,076	0	0	0
0035-31.00.4100.0002	Health Claim Costs-Retire	16,620	0	16,620	0	0	0
0035-31.00.5000.0101	Supplies and Materials	5,000	0	5,000	109	0	2
0035-31.00.5010.0101	Uniforms and Clothing	21,000	0	21,000	0	0	0
0035-31.00.5150.0121	Safety Supplies	5,250	0	5,250	192	0	4
0035-31.00.6000.0110	SCMIRF Property/Liab Ins	8,411	0	8,411	4,063	0	48
0035-31.00.6100.0111	Communications- Landline	300	0	300	0	0	0
0035-31.00.6100.0112	Postage	1,000	0	1,000	55	0	6
0035-31.00.6100.1110	Communications- Wireless	2,400	0	2,400	0	0	0
0035-31.00.6200.0114	Advertising	1,500	0	1,500	0	0	0
0035-31.00.6400.0124	Travel Expense	800	0	800	0	0	0
0035-31.00.6500.0127	Electricity	1,040	0	1,040	177	0	17
0035-31.00.6500.0128	Water	1,311	0	1,311	104	0	8
0035-31.00.6500.0129	Wastewater	1,559	0	1,559	124	0	8
0035-31.00.6500.0130	Sanitation	456	0	456	37	0	8
0035-31.00.6500.0133	Stormwater	79	0	79	6	0	8
0035-31.00.6500.0134	Security Lights	543	0	543	44	0	8
0035-31.00.6500.1271	Electricity- Sales Tax	2	0	2	0	0	0
0035-31.00.6600.0139	Fleet Services-RTA Mtce Alloc	40,000	0	40,000	4,049	0	10
0035-31.00.6600.0145	Gasoline & Oil	55,000	0	55,000	0	0	0
0035-31.00.6600.1391	Fleet Services -Departmental	94,654	0	94,654	5,091	0	5
0035-31.00.6600.1392	Fleet Svcs- Outside Vends	5,000	0	5,000	517	0	10
0035-31.00.6810.0100	Capital Lease Principal	32,610	0	32,610	0	0	0
0035-31.00.6810.0120	Capital Lease Interest	3,366	0	3,366	0	0	0
0035-31.00.6850.0180	Membership Dues and Fees	600	0	600	0	0	0
0035-31.00.6850.0182	Other Operating Expenses	3,300	0	3,300	0	0	0
0035-31.00.6850.0183	Depreciation	136,750	0	136,750	0	0	0
0035-31.00.6850.0186	Training	1,500	0	1,500	0	0	0
0035-31.00.6850.0190	Landfill Fees	1,000	0	1,000	0	0	0
0035-31.00.6860.0189	Employee Medical	800	0	800	0	0	0
0035-31.00.6860.0195	Repair/Maint Svc Contract	6,300	0	6,300	244	0	4
0035-31.00.6860.0196	Bank Charges/Fees	4,000	0	4,000	320	0	8
0035-31.00.6860.1895	Employee Wellness services	7,996	0	7,996	0	0	0
0035-31.00.6870.0202	Utility Billing Services	6,000	0	6,000	43	0	1

BUDGET REPORT FOR CITY OF GEORGETOWN, SC
Calculations As of 07/31/2025

GL Number	Description	25-26 Original Budget	26-27 Original Budget Amt Change	25-26 Budget Amended Budget	25-26 Activity	25-26 Encumbrance	% Budget Used
Fund: 0035 Waste Management Fund							
Account Category: Appropriations							
0035.31.00.6870.0203	Contract Services	155,000	0	155,000	0	85,236	0
0035.31.00.6870.0204	Janitorial Services	4,860	0	4,860	203	2,228	4
0035.31.00.7020.0105	Interest on Bonds	23,218	0	23,218	0	0	0
0035.31.00.7020.0110	Bond Principal	20,400	0	20,400	0	0	0
0035.31.00.7030.1001	Agent Fees	385	0	385	0	0	0
0035.31.00.7300.0120	Recycling Labor	53,000	0	53,000	0	66,952	0
0035.31.00.7300.0122	Recycling Operating	8,000	0	8,000	1,304	0	16
0035.31.00.7950.0001	IT Internal Allocations	12,122	0	12,122	231	0	2
0035.31.00.7950.0995	GF Cost Distribution	130,364	0	130,364	10,864	0	8
0035.31.00.7999.9999	Principal Reclassified	(20,400)	0	(20,400)	0	0	0
0035.31.00.9000.3000	Buildings & Improvements	315,726	0	399,880	602	247,279	0
0035.31.00.9000.4200	Heavy Equipment	350,000	0	674,331	0	324,331	0
0035.31.00.9000.4300	Other Equipment	110,000	0	110,000	0	0	0
0035.31.00.9999.9999	Assets Reclassified	(775,726)	0	(775,726)	0	0	0
0035.32.00.4100.0001	Health Claims Cost	597	0	597	0	0	0
Appropriations		1,601,363	0	2,009,848	51,563	726,026	2.57
Fund 0035 - Waste Management Fund:							
TOTAL ESTIMATED REVENUES							
TOTAL APPROPRIATIONS		1,601,363	0	1,601,363	127,982	0	7.99
NET OF REVENUES & APPROPRIATIONS:		0	0	2,009,848	51,563	726,026	2.57
		0.00%	0.00%	(408,485)	76,419	(726,026)	
				-25.51%	59.71%	0.00%	
Report Totals:							
TOTAL ESTIMATED REVENUES - ALL FUNDS		54,526,593	0	54,526,593	3,294,364	0	6.04
TOTAL APPROPRIATIONS - ALL FUNDS		54,526,593	0	71,884,295	3,236,350	20,782,372	4.50
NET OF REVENUES & APPROPRIATIONS:		0	0	(17,357,702)	58,014	(20,782,372)	
		0.00%	0.00%	-31.83%	1.76%	0.00%	

Finance and IT Department August 2025 Report

Statistics:

New Business Licenses Issued:

**BEST HOME PROPERTY SERVICES
BIS DIGITAL INC
MELTON ELETRIC
RIVER BLISS BOUTIQUE
SMITH HEATING AND COOLING LLC
ALTMAN FENCING
RICHARD CANTEEN
THE HONEY HIVE
BOUND TREE MEDICAL, LLC
THE SOUTH IMPROVEMENT**

South Carolina Business License Tax Standardization Act 176: During our first season of issuing business licenses, the Council approved the Business License Ordinance on September 15, 2022, to include the new Standardization procedures and requirements.

Chapter 1, Article II, “Business Licenses” of the Code of Ordinances for the City of Georgetown by replacing Article II in its entirety.

Update:

Finance has processed 825 renewals since February.

Final Assessment Letters have been sent to the outstanding business owners.

Finance continues to receive and process renewals through the portal, in person, and by mail.

858 Annual Business License Renewals were sent out in February 2025.

HDL Companies: The city received and approved the listing of potential businesses operating in the city without a business license for August 2025. (See Active Businesses Report)

Per the contract, the city received approved payments from one company totaling \$2,311.34 before reimbursement to HDL Companies.

Projects Progress:

Grants: Please see the attached schedule for the details on each grant award.

FY23, 24, and 25 Financial Statement Audit RFP. As required, procurement requested a proposal for financial statement audit services for FY23, 24, and 25. Based on the information provided, Finance recommended that we go forward with Mauldin & Jenkins (<https://www.mjcpa.com>). Council approved on May 19, 2022.

Audit work for FY2025 began in July, with fieldwork scheduled to start the week of October 13, 2025.

The finance department received notification that our COA application has been accepted and is pending review.

Budget

The council approved the FY 2025-26 budget calendar at the December 2024 meeting. The budget has been initialized, and departmental budget meetings were held during the week of February 21, 2025.

FY 2025-2026 Budget began July 1, 2025.

The second reading and adoption of the FY 2025-26 budget was on June 18, 2025, at the regular council meeting.

The first reading of the budget was on May 15, 2025, at the regular council meeting.

Budget Workshops were held on April 17, 2025, and May 1, 2025, at 4:00 pm.

Finance presented the draft budget to the council at the Annual Budget Retreat on March 27, 2025.

ERP Software

Staff continues to work with BS&A to develop strategies for ensuring accurate invoice calculations and receive ongoing training.

IT

Currently working to upgrade computers throughout the city per the lease agreement approved by council.

Continues to monitor and audit processes, ensuring efficiency and best practices and identifying critical areas for SQL Server management, such as security, backup/disaster recovery, and performance tuning.

Other

Finance has no vacancies.

The Budget Performance Report for July 2025 is attached. Due to the earlier Council Meeting Agenda deadline, monthly financial information will be for the previous month.

The FIRE Report

A monthly report of Fire Department activities to City Council

September
2025



Fire Prevention Bureau

2025
August

Inspections	29
Violations Found	15
Buildings without Violations	25
Buildings Cleared of Violations	1
Violations Corrected	3
Violations Not Corrected	12
3rd Party Inspection Review	6
Assemblies Inspected:	7
Business Inspected:	6
Educational Buildings Inspected:	1
Factories Inspected:	0
Mobile Food Trucks	0
Hazardous Buildings Inspected	0
Institutional Inspected:	1
Mercantile Inspected:	5
Residential Inspected:	8
Storage Buildings Inspected:	1
Construction Meetings:	0
Plans Review:	3
Test Conducted:	0
Compliance Issues:	0
Complaints Reviewed:	0
Business License:	4
Citation Issued:	0

Public Education

Programs	4
Participants	95

Suppression Division

A Brief Look at Emergency Responses

August 2025

1. Two Medical Calls; One Detector Activation; One MVA
2. Six Medical Calls; One Alarm Activation; One Public Service
3. One Medical Call; On Alarm Malfunction
4. Four Medical Calls; One MVA; One Public Service
5. Eight Medical Calls; One MVA; One Assist other Agency
6. Eight Medical Calls; One Flood Assessment; One Public Service
7. Nine Medical Calls; One System Malfunction; One MVA
8. Four Medical Calls; One MVA
9. Six Medical Calls; One MVA
10. Four Medical Calls; One MVA
11. Four Medical Calls; One Alarm Activation; One Police Matter
12. Five Medical Calls; Three Public Service Calls
13. Four Medical Calls; One Public Service Call
14. Five Medical Calls; Two Alarm Activations; Two Public Service Calls
15. Four Medical Calls; One Alarm Activation; One Power Line Down; One MVA; One Public Service Call
16. Six Medical Calls; One Public Service Call
17. Three Medical Calls; One False Alarm; One Public Service Call
18. Eight Medical Calls
19. Four Medical Calls; One Detector Activation; One Gas Leak; One MVA
20. Six Medical Calls; One False Alarm; Two Public Service Calls
21. Seven Medical Calls; One Unauthorized Burn; Two Public Service Calls
22. Seven Medical Calls; One Steam Call; Two Public Service Calls
23. Four Medical Calls; One Public Service Call
24. Five Medical Calls; One Public Service Call
25. Four Medical Calls; One MVA; One Police Matter; One Public Service Call
26. Four Medical Calls; One Elevator Malfunction; Two Police Matters; Two Public Service Calls
27. Two Medical Calls; Two Public Service Calls
28. Five Medical Calls
29. Eight Medical Calls; One False Alarm; One MVA; One Mutual Aid Call; One Public Service Call
30. Six Medical Calls; One MVA; Three Public Service Calls
31. Six Medical Calls; One Alarm Activation



Total Call Volume	August		Year to Date	
	2025	2024	2025	2024
As defined by the National Fire Incident Report System				
Fires	0	3	33	36
Rescue Calls/EMS	168	177	1447	1428
Hazardous Conditions	2	10	25	40
Service Calls	37	40	320	275
Good Intent Calls	15	16	122	132
False Alarms	13	24	117	126
Weather/Flood	1	0	3	0
Special Incident Type	3	0	10	7
Total Calls	239	270	2077	2044

Save/Loss Analysis

	Losses	Property Values
August 2025	\$ 0	\$ 0
August 2024	\$ 35,000	\$ 62,500
Year to Date	\$ 427,257	\$ 2,281,900

Property values are estimates based on the Georgetown County Assessor's Office 2020 Market Values.

Mutual Aid Calls

	August	YTD
To Georgetown County Fire	0	6
To Midway Fire	2	24
To other Departments	0	0
From Georgetown County Fire	0	2
From Midway	1	15
From other Departments	0	0

	August	YTD
Staff Training Hours	918	6219

FLEET SERVICES MONTHLY REPORT (FY 24-25)

Task	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26
Repairs	77	76						
Preventative Maintenance	18	21						
Tires repaired or Replaced	35	30						
Services Past Due	-	-						
Monthly Totals	130	127	-	-	-	-	-	-

Mar-26	Apr-26	May-26	Jun-26	Cummulative
				153
				39
				65
				-
-	-	-	-	257

Task

Repairs

Preventative Maintenance

MAYOR
CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



COUNCIL MEMBERS
JIM CLEMENTS
MAYOR PRO TEMPORE

JONATHAN ANGNER
BRUCE CARL
JIMMY MORRIS
ERIN ETHRIDGE
TAMIKA WILLIAMS-OBENG

Administration
Human Resources
Katie Badgett/HR Director
Office: (843) 545.4004
Fax: (843) 527.6173

Human Resources Department August 2025 Report

New Hires:

Department	Employee Name	Position
Electric Dept.:	Nazariy Solodenko	Line Tech C
	David Perritte	Tree Trimmer I
	Luke Vogler	Line Tech C
Finance Dept:	Rebecca Wade	Office Assistant
	Shunda Castle	CSR
Public Works:	Samuel Miller	HEO
	Malcolm Cooper	Grounds Maintenance Tech
	Anthony White	HEO II

Separations: None

Department	Employee Name	Position
Public Works	DeAndre Phillips	Grounds Maintenance Tech
PD	Matthew L Cox	Police Sergeant
PD	Matthew Jacoby	PO III

Promotions: None

Department	Employee Name	Position
Fire Dept.	Lynzi Cooke	Firefighter/EMT
	Sabrina Stocum	Firefighter/EMT
	Robert Tucker	Firefighter/EMT
	Casey Cousins	Firefighter
	David Holston	Firefighter

Drawer 939
Georgetown, SC 29442

Positions Open:**Open Until Filled Positions:**

Department	Job Title	Date Position Opened
Fire Dept.	Firefighter EMT	July 15, 2025
Police Dept.	Police Canine Officer	August 18, 2025
Water Dept.	WW Collection System Operator II	August 21, 2025
	WW Collection System Operator I	August 21, 2025
	Facilities Maintenance Tech III	August 21, 2025
	Facilities Maintenance Tech I	August 21, 2025
Planning Dept.	Director of Planning & Development	August 19, 2025
Water Dept.	Director of Water Utilities	August 18, 2025

Municipal Court Monthly Report (Fiscal Year 2023)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	21	\$ 4,433.00	20	\$ 3,795.00	28	\$ 5,855.00	38	\$ 7,164.00	39	\$ 6,503.23	62	\$ 10,667.75
Served Time	8	\$ 9,530.00	12	\$ 14,877.50	7	\$ 8,235.00	8	\$ 10,957.50	14	\$ 23,317.50	16	\$ 12,882.50
Scheduled Time Payment	13	\$ 4,011.89	24	\$ 11,809.78	15	\$ 4,839.52	16	\$ 7,507.32	8	\$ 4,947.47	13	\$ 4,481.38
NRVC	5	\$ 1,577.50	13	\$ 3,870.00	9	\$ 2,257.50	9	\$ 3,452.00	19	\$ 7,454.00	19	\$ 3,977.50
Tried in Absence	24	\$ 13,967.50	9	\$ 5,153.34	20	\$ 11,333.50	9	\$ 7,270.00	8	\$ 10,535.00	5	\$ 4,360.00
Parking Tickets Paid	34	\$ 460.00	43	\$ 1,255.00	14	\$ 245.00	22	\$ 340.00	37	\$ 540.00	43	\$ 825.00
Nolle Prosequi/Dismissed/Not Guilty	27		53		43		45		41		80	
Transferred to General Sessions Court	18		25		31		35		21		41	
Voided	10		3		5		3		5		5	
Fine Suspended	1	\$ 1,087.50							1	\$ 1,087.50		
Total	161	\$ 35,067.39	202	\$ 40,760.62	172	\$ 32,765.52	185	\$ 36,690.82	193	\$ 54,384.70	284	\$ 37,194.13

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	91	\$ 17,404.00	53	\$ 8,121.50	76	\$ 14,641.50	72	\$ 11,603.50	60	\$ 13,053.25	66	\$ 12,175.56
Served Time	7	\$ 5,435.00	13	\$ 8,302.50	3	\$ 3,445.00	7	\$ 7,347.50	11	\$ 8,127.50	9	\$ 8,932.50
Scheduled Time Payment	21	\$ 8,192.87	15	\$ 6,990.98	16	\$ 11,086.20	31	\$ 12,030.05	12	\$ 3,619.01	18	\$ 8,386.36
NRVC	22	\$ 4,538.75	5	\$ 617.00	25	\$ 6,819.00	36	\$ 12,634.75	9	\$ 1,760.00	20	\$ 5,291.50
Tried in Absence	12	\$ 9,916.25	16	\$ 7,395.50	24	\$ 13,640.00	23	\$ 15,766.50	3	\$ 1,050.00	11	\$ 8,185.00
Parking Tickets Paid	33	\$ 620.00	46	\$ 735.00	60	\$ 1,295.00	73	\$ 885.00	113	\$ 1,805.00	107	\$ 2,985.00
Nolle Prosequi/Dismissed/Not Guilty	110		64		114		109		59		73	
Transferred to General Sessions Court	14		25		31		23		24		20	
Voided	5		5		14		11		18		18	
Fine Suspended			1	\$ 465.00								
Total	315	\$ 46,106.87	243	\$ 32,627.48	363	\$ 50,926.70	385	\$ 60,267.30	309	\$ 29,414.76	342	\$ 45,955.92

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	626	\$ 115,417.29
Served Time	115	\$ 121,390.00
Scheduled Time Payment	202	\$ 87,902.83
NRVC	191	\$ 54,249.50
Tried in Absence	164	\$ 108,572.59
Parking Tickets Paid	625	\$ 11,990.00
Nolle Prosequi/Dismissed/Not Guilty	818	\$ -
Transferred to General Sessions Court	308	\$ -
Voided	102	\$ -
Fine Suspended	3	\$ 2,640.00
Total	3154	\$ 502,162.21

Municipal Court Monthly Report (Fiscal Year 2024)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	49	\$ 7,622.00	86	\$ 17,781.23	57	\$ 12,079.50	45	\$ 8,557.50	57	\$ 10,944.38	31	\$ 7,273.50
Served Time	0	\$ -	7	\$ 8,035.00	6	\$ 8,392.50	18	\$ 13,357.50	16	\$ 12,985.00	7	\$ 8,027.50
Scheduled Time Payment	5	\$ 2,295.88	9	\$ 2,888.56	21	\$ 11,418.58	16	\$ 5,968.18	20	\$ 13,078.75	17	\$ 9,024.52
NRVC	14	\$ 2,475.25	18	\$ 5,660.00	19	\$ 9,212.50	25	\$ 8,043.00	28	\$ 8,099.50	11	\$ 3,106.75
Tried in Absence	3	\$ 3,055.00	11	\$ 8,654.95	13	\$ 8,810.00	9	\$ 2,980.00	23	\$ 23,017.50	15	\$ 15,405.00
Parking Tickets Paid	70	\$ 2,320.00	64	\$ 2,345.00	42	\$ 780.00	45	\$ 1,500.00	28	\$ 760.00	31	\$ 925.00
Nolle Prosequi/Dismissed/Not Guilty	37		77		96		59		62		57	
Transferred to General Sessions Court	26		11		30		51		27		30	
Voided	18		9		8		8		8		4	
Fine Suspended			0		0		1	\$ 2,125.00	0		0	
Code Enforcement Tried in Absence			5	\$ 5,437.50	1	\$ 1,087.50	0		0		3	\$ 3,262.50
Code Enforcement Fine Suspended			1	\$ 1,087.50	0		1	\$ 1,087.50	0		0	
Code Enforcement Fine Paid			0	\$ -			0		0		0	
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi							8		12		0	
Total	222	\$ 17,768.13	298	\$ 51,889.74	293	\$ 51,780.58	286	\$ 43,618.68	281	\$ 68,885.13	205	\$ 47,024.77

Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	98	\$ 19,116.21	106	\$ 21,221.00	99	\$ 18,962.00	128	\$ 23,487.38	61	\$ 11,410.06	162	\$ 28,098.63
Served Time	3	\$ 2,057.50	14	\$ 19,997.50	4	\$ 2,295.00	15	\$ 14,687.50	13	\$ 12,362.50	12	\$ 10,332.50
Scheduled Time Payment	11	\$ 4,120.02	8	\$ 6,023.57	19	\$ 11,544.66	12	\$ 3,652.00	17	\$ 5,947.54	20	\$ 9,739.83
NRVC	26	\$ 6,743.00	15	\$ 4,124.50	26	\$ 5,817.00	23	\$ 5,050.25	19	\$ 4,510.75	39	\$ 9,192.50
Tried in Absence	9	\$ 5,920.00	7	\$ 7,830.00	18	\$ 11,600.75	9	\$ 6,364.50	2	\$ 697.50	14	\$ 10,030.00
Parking Tickets Paid	70	\$ 1,025.00	32	\$ 825.00	33	\$ 875.00	81	\$ 2,865.00	47	\$ 1,350.00	64	\$ 2,150.00
Nolle Prosequi/Dismissed/Not Guilty	81		54		118		90		79		92	
Transferred to General Sessions Court	24		28		12		42		37		24	
Voided	11		7		8		5		4		5	
Fine Suspended			2	\$ 440.00	0		0		0		0	
Code Enforcement Tried in Absence			2	\$ 2,175.00	0		0		2	\$ 2,175.00	4	\$ 4,350.00
Code Enforcement Fine Suspended					0		0		0		0	
Code Enforcement Fine Paid					0		0		0		0	
Code Enforce Scheduled Time Payment							1	\$ 772.50	4		0	
Code Enforcement Nolle Prosequi	3				0		3				4	
Total	336	\$ 38,981.73	275	\$ 62,636.57	337	\$ 51,094.41	409	\$ 56,879.13	285	\$ 38,453.35	440	\$ 73,893.46

Cases Disposed	Cumulative Totals	
	# of Cases Disposed	Fine Amounts
Paid	979	\$ 186,553.39
Served Time	115	\$ 112,530.00
Scheduled Time Payment	175	\$ 85,702.09
NRVC	263	\$ 72,035.00
Tried in Absence	133	\$ 104,365.20
Parking Tickets Paid	607	\$ 17,720.00
Nolle Prosequi/Dismissed/Not Guilty	902	\$ -
Transferred to General Sessions Court	341	\$ -
Voided	95	\$ -
Fine Suspended	3	\$ 2,565.00
Code Enforcement Tried in Absence	17	\$ 18,487.50
Code Enforcement Fine Suspended	2	\$ 2,175.00
Code Enforcement Fine Paid	0	\$ -
Code Enforce Scheduled Time Payment	1	\$ 772.50
Code Enforcement Nolle Prosequi	30	\$ -
Total	3667	\$ 602,905.68

Municipal Court Monthly Report (Fiscal Year 2025)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	64	\$ 12,875.88	175	\$ 31,171.46	79	\$ 14,508.52	114	\$ 27,616.70	61	\$ 10,692.14	97	\$ 20,501.75
Served Time	13	\$ 12,452.50	19	\$ 18,347.50	10	\$ 14,107.50	17	\$ 20,040.00	10	\$ 11,705.00	13	\$ 15,092.50
Scheduled Time Payment	7	\$ 3,453.08	16	\$ 7,207.06	15	\$ 9,011.17	18	\$ 5,790.27	24	\$ 11,588.01	22	\$ 6,441.34
NRVC	17	\$ 3,710.00	38	\$ 9,306.00	14	\$ 2,831.63	21	\$ 6,457.50	25	\$ 6,986.76	27	\$ 7,454.88
Tried in Absence	11	\$ 8,231.25	7	\$ 3,795.00	5	\$ 4,317.50	20	\$ 10,675.00	9	\$ 10,480.00	10	\$ 6,458.00
Parking Tickets Paid	98	\$ 3,850.00	97	\$ 3,279.00	113	\$ 4,125.00	130	\$ 6,515.00	98	\$ 5,550.00	81	\$ 3,575.00
Nolle Prosequi/Dismissed/Not Guilty	93		109		100		139		88		108	
Transferred to General Sessions Court	26		28		25		38		14		6	
Voided	5		4		1		13		9		9	
Fine Suspended	2	\$ 100.00	1	\$ 25.00	0		2	\$ 525.00	0			
Code Enforcement Tried in Absence	2	\$ 2,175.00	1	\$ 1,087.50	0		4	\$ 4,350.00	0			
Code Enforcement Fine Suspended	0				0		0		1	\$ 1,087.50		
Code Enforcement Fine Paid	0				0		1	\$ 187.50				
Code Enforce Scheduled Time Payment	0				0		0					
Code Enforcement Nolle Prosequi	3				0		0					
Total	341	\$ 46,847.71	495	\$ 74,218.52	362	\$ 48,901.32	517	\$ 82,156.97	339	\$ 58,089.41	373	\$ 59,523.47
Cases Disposed	January		February		March		April		May		June	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	90	\$ 13,922.63	166	\$ 26,705.88	79	\$ 12,964.64	180	\$ 30,112.15	199	\$ 32,761.16	151	\$ 23,164.13
Served Time	8	\$ 6,832.50	18	\$ 14,080.00	27	\$ 33,597.50	6	\$ 7,977.50	15	\$ 13,092.50	21	\$ 23,154.00
Scheduled Time Payment	5	\$ 1,956.71	16	\$ 7,911.79	16	\$ 6,756.46	11	\$ 4,067.30	11	\$ 5,528.95	18	\$ 5,209.77
NRVC	25	\$ 6,004.00	31	\$ 8,149.75	34	\$ 7,480.73	42	\$ 10,192.80	35	\$ 8,401.00	43	\$ 7,882.76
Tried in Absence	16	\$ 14,453.25	14	\$ 8,490.00	12	\$ 9,944.50	6	\$ 4,602.50	9	\$ 8,982.00	10	\$ 7,945.00
Parking Tickets Paid	49	\$ 1,825.00	68	\$ 2,610.00	51	\$ 2,650.00	53	\$ 1,950.00	65	\$ 3,075.00	78	\$ 4,842.50
Nolle Prosequi/Dismissed/Not Guilty	93		97		112		140		135		105	
Transferred to General Sessions Court	24		47		19		32		41		32	
Voided	13		11		13		7		4		17	
Fine Suspended	1	\$ 25.00			1	\$ 615.00	0		5	\$ 675.00	2	\$ 465.00
Code Enforcement Tried in Absence					2	\$ 2,175.00	9	\$ 9,787.50			1	\$ 1,087.50
Code Enforcement Fine Suspended							0					
Code Enforcement Fine Paid							0					
Code Enforce Scheduled Time Payment							0					
Code Enforcement Nolle Prosequi	4				1		4		2		2	
Total	328	\$ 45,019.09	468	\$ 67,947.42	367	\$ 76,183.83	490	\$ 68,689.75	521	\$ 72,515.61	480	\$ 73,750.66
Cases Disposed	Cumulative Totals											
	# of Cases Disposed	Fine Amounts										
Paid	1455	\$ 243,164.41										
Served Time	177	\$ 183,654.50										
Scheduled Time Payment	179	\$ 74,921.91										
NRVC	352	\$ 84,857.81										
Tried in Absence	129	\$ 98,374.00										
Parking Tickets Paid	981	\$ 43,846.50										
Nolle Prosequi/Dismissed/Not Guilty	1319	\$ -										
Transferred to General Sessions Court	332	\$ -										
Voided	106	\$ -										
Fine Suspended	14	\$ 2,430.00										
Code Enforcement Tried in Absence	19	\$ 20,662.50										
Code Enforcement Fine Suspended	1	\$ -										
Code Enforcement Fine Paid	1	\$ 1,087.50										
Code Enforce Scheduled Time Payment	0	\$ 187.50										
Code Enforcement Nolle Prosequi	16	\$ -										
Total	5081	\$ 773,843.76										

Municipal Court Monthly Report (Fiscal Year 2026)

Cases Disposed	July		August		September		October		November		December	
	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts	# of Cases Disposed	Fine Amounts
Paid	174	\$ 23,616.13	229	\$ 31,606.10								
Served Time	15	\$ 18,330.00	18	\$ 28,297.50								
Scheduled Time Payment	20	\$ 6,892.61	30	\$ 8,101.55								
NRVC	40	\$ 6,858.00	77	\$ 15,042.75								
Tried in Absence	9	\$ 8,917.50	19	\$ 17,319.50								
Parking Tickets Paid	119	\$ 7,875.00	89	\$ 8,078.00								
Nolle Prosequi/Dismissed/Not Guilty	124		150									
Transferred to General Sessions Court	35		29									
Voided	29		11									
Fine Suspended	3	\$ 670.00	1	\$ 25.00								
Code Enforcement Tried in Absence			2	\$ 2,175.00								
Code Enforcement Fine Suspended												
Code Enforcement Fine Paid			1	\$ 150.00								
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi	1		1									
Total	569	\$ 73,159.24	657	\$ 110,795.40								
Cases Disposed												
Paid												
Served Time												
Scheduled Time Payment												
NRVC												
Tried in Absence												
Parking Tickets Paid												
Nolle Prosequi/Dismissed/Not Guilty												
Transferred to General Sessions Court												
Voided												
Fine Suspended												
Code Enforcement Tried in Absence												
Code Enforcement Fine Suspended												
Code Enforcement Fine Paid												
Code Enforce Scheduled Time Payment												
Code Enforcement Nolle Prosequi												
Total												

Cases Disposed	Cummulative Totals		Amounts Collected For All Cases									
	# of Cases Disposed	Fine Amounts										
Paid	403	\$ 55,222.23			Criminal and Traffic	Parking						
Served Time	33	\$ 46,627.50		July	\$34,412.48	\$7,876.50						
Scheduled Time Payment	50	\$ 14,994.16		August	\$39,776.63	\$9,043.00						
NRVC	117	\$ 21,900.75		September								
Tried in Absence	28	\$ 26,237.00		October								
Parking Tickets Paid	208	\$ 15,953.00		November								
Nolle Prosequi/Dismissed/Not Guilty	274	\$ -		December								
Transferred to General Sessions Court	64	\$ -		January								
Voided	40	\$ -		February								
Fine Suspended	4	\$ 695.00		March								
Code Enforcement Tried in Absence	2	\$ 2,175.00		April								
Code Enforcement Fine Suspended	0	\$ -		May								
Code Enforcement Fine Paid	1	\$ -		June								
Code Enforce Scheduled Time Payment	0	\$ 150.00										
Code Enforcement Nolle Prosequi	2	\$ -										
Total	1226	\$ 183,954.64		Total	\$74,189.11	\$16,919.50						

Planning & Community Development Monthly Report Statistics (2025)

Boards and Commissions Applications & Applications Heard													
Boards & Commissions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Architectural Review Board	5	8	11	10	4	2	5	9					
Board of Zoning Appeals	0	1	2	5	6	1	2	3					
Planning Commission	0	3	0	2	2	2	2	5					
Community Appearance Board	2	0	1	0	3	4	3	1					
Construction Board of Appeals	0	0	0	0	0	0	0	0					
Totals	7	12	14	17	15	9	12	18	0	0	0	0	0

Planning & Community Development Monthly Report – August 2025

Al Joseph, Main Street Coordinator, Planning & Community Development

- Attended the Christmas planning committee meeting
- In person Georgetown visit with the CEO of Brookgreen Gardens to look at a property
- Attended the GBA board meeting and monthly regular meeting
- Attended the Art/Wine Walk planning meeting
- Attended the ribbon cutting for Retail Therapy
- Attended the artist reception for the 2025 Boat Show at the Maritime Museum
- 3 days of receiving and logging the artwork for the Art/Wine Walk
- Worked the August Music in the Park
- Attended the A-Tax presentation meeting as a representative of the GBA board
- Participated in a promotional video shoot at Alfresco Bistro
- Lunch meeting with a member of the planning commission
- Meeting with the Growers Market committee
- Conducted a site visit with all vendors that bid on the 2025 Christmas lights
- Interview about the Georgetown Cultural District with MASC for a special arts and cultural issue of Uptown
- Worked with the Art/Wine Walk committee to set up arts displays for the festival
- Attended the city press conference at the new City Hall
- Submitted an endorsement letter to SC250 for the Foxes on Front initiative to be included in the grant request
- Voted to ask SC250 to be the Grand Marshall at the Christmas parade and for the Police Department to do the Tree Lighting

Clarissa Tindall, Zoning Administrator, Planning & Community Development

Meetings:

- 1 ARB Meeting
- 1 CAB Meeting
- 1 BZA Meeting
- 1 City Council Meeting
- 1 Planning Commission Meeting
- Meetings with citizens about Zoning Violations
- Meetings with citizens about various projects
- 1 Leadership Georgetown County Meeting

For Boards/Commissions/Council:

- Staff reports, agenda, public notification, and creation of packets for the Architectural Review Board Regular Meeting and Special Meeting
- Staff report, agenda, public notification, and creation of packets for the Board of Zoning Appeals
- Staff report, agenda, public notification, and creation of packets for Planning Commission Regular Meeting
- Coordination of scheduling of Planning Commission workshop with South Carolina Governor's Office of Resilience to review their comments to the Resiliency portion of the Comprehensive Plan
- Staff reports, agenda, public notification, and creation of packets for Community Appearance Board and Meeting
- City Council staff report for rezoning and text amendment applications

Applications and Permits:

- 8 ARB Applications
- 1 PC Rezoning Request
- 3 Text Amendment applications sent to City Council
- 2 Rezoning Applications sent to City Council
- 2 Manufactured Home Permits
- 1 Sign Application
- 2 STVR Applications
- 11 Tree Investigation Forms and subsequent site visits
- 1 Plat
- Review of Building Permits, communication with developers regarding revisions

Public:

- Talked with property owners and project coordinators
- Meetings with developers about conceptual projects

Zoning Letters:

- 3 Zoning Information/Notification Letters
- 5 Zoning Violation Letters
- 5 Address Correction/verification letters

Ordinance Updates:

- Exploration of potential for development of a UDO rather than updating the ZO

-
- Discussions regarding process for adoption of the UDO and updating of zoning and land development standards within.

Other:

- Finalized Historic District survey layer in Zoning Map
- Finalized a public-friendly version of the Zoning Map
- Zoning compliance inspections of approved projects by ARB and CAB as well as subsequent board reports on compliance
- Building permit approvals
- Business license approvals

Streater Mitchum, Executive Director, Friends of the Kaminski House

- In August, we welcomed visitors from 33 different states and 12 different countries, highlighting the continued national and international appeal of the Kaminski House Museum.
- A total of 189 guests toured the house, while our gift shop attracted 467 visitors, demonstrating the museum's broader role as both a cultural and retail destination on the waterfront.
- Our dedicated volunteers contributed over 130 hours in August. Their commitment is essential to sustaining daily operations and ensuring a warm welcome for every visitor.
- We are beginning wedding season and have weddings scheduled every weekend through Thanksgiving. This is a wonderful fundraiser for the museum and represents a significant economic impact for our city.
- In August we completed a large property cleanup — trimming bushes and fertilizing the lawn to ensure the grounds look their best for the busy months ahead. We are also preparing for our holiday decorating, which will begin in September.
- With fall approaching, we are preparing for several community-focused programs and events that will continue to draw both local families and tourists to the Kaminski House.

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CAROL JAYROE

CITY ADMINISTRATOR
SCOTT WHITTIER

CITY CLERK
STEPHANIE BUCCIONE



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JIM CLEMENTS
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Georgetown Police Department
William Pierce, Jr, Chief of Police
Office: (843) 545-4300
Fax: (843) 520-5848

August 2025

Honorable Mayor Carol Jayroe
And Members of City Council
City of Georgetown, South Carolina

Dear Mayor Carol Jayroe and Council Members:

The following highlights reflect recent activities and events involving the Georgetown Police Department for the month of **August**:

- **New Employee – James Smith**

August 13th, Officer Smith received his Class 1 Basic Law Enforcement Certification from the South Carolina Criminal Justice Academy. Officer Smith is currently completing his field training before being assigned to the uniform patrol division.

- **Operating Without a Business License**

During the week of August 18th, officers, in coordination with the City's Finance Department, conducted follow-up checks on twelve (12) local businesses that had previously received warnings regarding noncompliance with business licensing requirements. Six (6) businesses were found to be operating without a valid business license and were criminally charged under City ordinance 13-16. Three (3) businesses came into compliance before officers arrived. The remaining three (3) businesses were either no longer in operation or could not be located.

- **Safe Streets Ordinance Enforcement**

Following an escalation of gun-related crimes in the city, the Police Department has stepped up enforcement of the Safe Streets Ordinance, which prohibits anyone under 18 from possessing firearms, ammunition, or deadly weapons unless supervised by a parent or guardian. While state law only restricts minors from possessing handguns, our ordinance, authorized under *S.C. Code § 5-7-30* grants municipalities power to pass ordinances to protect public peace, safety, and welfare so long as they are not inconsistent with the Constitution or state law.

The intent of the Safe Streets Ordinance is not only to reduce youth delinquency and violence but also to hold parents and guardians accountable for the actions of minors in their care. In addition to weapons restrictions, the ordinance also addresses curfew violations, child endangerment, and other behaviors that threaten community safety. Together, these provisions provide officers with stronger tools to intervene early and prevent dangerous situations from escalating.

Since August 18th, officers have issued 5 Safe Streets violations, made 8 arrests for gun-related charges, seized 13 firearms, made 12 drug cases, and recovered 2 stolen vehicles.

- **Derelict, Abandoned, and Sunken Vessels**

Following recent state legislation that classifies abandoned and derelict vessels as public nuisances and expands municipal enforcement authority, a proposal has been developed and presented to the Administrator to improve harbor management. Key recommendations include appointing a Harbormaster, expanding the mooring field around Goat Island, restricting and regulating anchoring in the channel behind Front Street, working closely with SCDNR, creating an online permitting system, and establishing fees and penalties to prevent recurring issues.

It is worth noting that in October 2022, discussions began regarding annexing additional portions of the waterway in and around Front Street and Goat Island to better align with city jurisdictional lines. However, those discussions stalled and were never advanced, underscoring the need to revisit jurisdictional clarity as part of the broader harbor management strategy.

Drawer 939
Georgetown, SC 29442

- **Student Tour**

On Tuesday, August 19, 2025, the Georgetown Police Department welcomed about 30 juniors and seniors from both the Georgetown County School District (GCSD) and the Williamsburg County School District (WCSD). These students, all with a interest in the Government; Law, Public Safety, and Security Career Clusters, toured the department to gain a first-hand look at the inner workings of law enforcement and explore potential career paths in public service.

- **Hands Across the Border Initiative**

On Friday, August 29th, Georgetown Police Officers joined other South Carolina and North Carolina authorities at the state line in Horry County for the Hands Across the Border campaign. This annual initiative brings together law enforcement agencies from South Carolina, North Carolina, and Georgia to coordinate joint public safety checkpoints aimed at removing drunk and drugged drivers from the roadways. The event is part of the South Carolina Law Enforcement Network (SCLN) and serves as the culmination of the Sober or Slammer! Campaign (August 15 – September 1). Hands Across the Border also aligns with the national Drive Sober or Get Pulled Over campaign, reinforcing our shared commitment to roadway safety and saving lives.

Please let me know if you need any additional information regarding these or other matters.

Sincerely,



William Pierce,
Chief of Police

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December	Total
CAD Activity	3353	2578	2856	3050	2675	2956	3147	2942					23557
Calls for Service	675	745	933	859	880	808	933	953					6786
Incident Reports	144	142	162	137	166	145	146	176					1218
Zone 1	17	19	14	19	18	24	19	21					151
Zone 2	40	50	67	49	40	44	54	45					389
Zone 3	87	73	81	69	108	77	73	110					678
Street Crimes													
Incident Reports							6	19					25
Traffic Stops							4	33					37
Arrest							3	18					21
Drug Cases							2	8					10
Weapon Recovered							0	4					4
Arrest	83	88	99	92	89	102	78	97					728
Warrants Served	23	36	20	34	37	50	22	45					267
Traffic Accidents													
Responded To	43	35	54	56	58	49	45	43					383
TR310s completed	31	35	49	52	57	49	42	47					362
Traffic Stops	598	358	576	508	596	630	450	643					4359
Uniform Traffic Ticket	324	267	395	311	437	412	280	371					2797
Male	189	172	231	209	254	247	174	247					1723
Female	135	95	164	102	183	165	106	124					1074
Caucasian	175	137	221	176	246	225	141	192					1513
African American	119	98	137	104	161	156	107	140					1022
Hispanic	25	24	40	24	30	31	32	32					238
Other	1	8	7	7	0	0	0	7					30
Warning/Public Contact	335	179	277	260	272	330	256	366					2275
Male	170	108	152	130	146	197	142	204					1249
Female	165	71	125	130	126	133	114	162					1026
Caucasian	201	96	168	166	133	169	133	177					1243
African American	119	72	93	76	128	148	105	168					909
Hispanic	11	7	9	7	11	13	12	13					83
Other	4	4	7	11	0	0	6	8					40
Property Check	1987	1438	1328	1563	1064	1351	1588	1269					11588

Overdose	3	3	5	1	2	7	0	0					21
Non-death	3	3	4	1	2	3	0	0					16
Death	0	0	1	0	0	0	0	0					1
Narcan by GPD	0	0	0	0	1	0	0	0					1
Parking Tickets	93	37	22	120	138	167	176	77					830

Calls for service = SOMA CAD - Traffic Stops - Property Checks - Parking Tickets

PUBLIC WORKS CURBSIDE COLLECTIONS MONTHLY REPORT (FY 2025-2026)

Division	Task	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Cummulative
Curbside Debris	Yard Waste: Leaves, Grass & Straw collected	82	86											168
Curbside Debris	Brown & White Goods collected (Net Tons)	64	107											171
Garbage Collections	Residential Solid Waste Collection (Net Tons)	368	334											702
Recycle Collections	Recyclables Collected (Net Tons)	17	14											30
	Monthly Totals (Net Tons)	530	541	-	-	-	-	-	-	-	-	-	-	

PUBLIC WORKS MONTHLY WORK ORDERS REPORT (FY 2025-2026)

Division	Task	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Cummulative
Solid Waste Maintenance	New roll out cart deliveries, and/or replacements, recycle bins and special events.	75	43											118
Streets	Sidewalk, curbing and boardwalk repairs.	4	5											9
Facility Maintenance	City parks and restrooms, and facility maintenance repairs.	3	6											9
	Monthly Work Orders Totals	82	54	-	-	-	-	-	-	-	-	-	-	136

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Georgetown City Fire Department
Charles W. Cribb, Fire Chief
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Risk Management August 2025 Report

Risk Management

Department	SCMIT/SCMIRF	Loss Description
Public Works	SCMIT – 0 SCMIRF – 0	
Water Utilities	SCMIT – 0 SCMIRF – 0	
Electric Utilities	SCMIT – 0 SCMIRF – 0	
Fleet	SCMIT – 0 SCMIRF – 0	
Finance	SCMIT – 0 SCMIRF – 0	
Fire	SCMIT – 1 SCMIRF – 1	Fall Vehicle Accident
Administration	SCMIT – 0 SCMIRF – 0	
Engineering	SCMIT – 0 SCMIRF – 0	
Municipal Court	SCMIT – 0 SCMIRF – 0	
Planning & Community Development	SCMIT – 0 SCMIRF – 0	
Police Department	SCMIT – 0 SCMIRF – 0	

WATER - WASTEWATER - STORMWATER UTILITY REPORT (FY 2025)

Description of Work Performed	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Cumulative
Water Treatment Plant (WTP)													
Filtered Water Total (MG)	41.883	37.854											79.737
Average Daily Flow Finished Water (MGD)	1.351	1.221											1.286
King Well (MG)	0.000	0.000											0
Maryville Well (MG)	0.000	0.000											0

Wastewater Treatment Plant (WWTP)

Influent Flow Total (MG)	102.922	150.775											253.697
Average Daily Influent Flow (MGD)	3.320	4.864											4.092
Effluent Flow Total (MG)	83.879	131.537											215.416
Average Daily Effluent Flow (MGD)	2.706	4.243											3.475
Rainfall Total (Inches)	7.240	8.330											15.570

Water Distribution

Work Orders Completed	90	112											202
Water Leak Repairs	18	22											40
Water Meter Replacements	34	33											67
Locates Completed	320	448											768

Wastewater Collection

Work Orders Completed	28	55											83
Backup Responses	16	32											48
Locates Completed	320	448											768

Maintenance

Work Orders Completed	21	23											44
Work Orders on Pump Stations Completed	12	13											25
Work Orders for the WWTP Completed	6	2											8
Work Orders for the WTP Completed	1	2											3

Stormwater

Work Orders Completed	5	2											7
Locates Completed	266	448											714

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
210 Dargan st	8/1/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/1/2025
Duke st and Palm st	8/1/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/1/2025
Church st and North Congdon st	8/1/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/1/2025
Kaminski st and Front st	8/1/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/1/2025
307, 311 Park st	8/1/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/1/2025
2502 Withers st	8/1/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/1/2025
Gilbert st and Kaminski st	8/1/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/1/2025
417 Reservoir st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
Seaboard st and Prince st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
Lee st and Prince st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
Dusenberry st and Winyah st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
A ave and Winyah st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
A st and Winyah st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
B st and Winyah st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
Front st and B st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
Emanuel st and Alex Alford Dr	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
409, 413 North Congdon st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
H st and Emanuel st	8/4/25	John Britton	Debris on catch basin grate / in box	Stormwater	Remove debris			8/4/2025
410 Palm st	8/5/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/5/2025
2734 South Island Rd	8/5/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/5/2025
808, 811, 815, 610, 700 Cedar st	8/5/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/5/2025
702, 706 Cedar st	8/5/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/5/2025
2007 Cherry st	8/5/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/5/2025
1907, 1905 Loblolly st	8/5/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/5/2025
2615 Duke st	8/6/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/6/2025
Rain Detail	8/6/25	John Britton	Street's Flooding	Stormwater	Put out barrels on streets			8/6/2025
410 Church st	8/7/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and line	18"		8/7/2025
106 Washington st	8/7/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/7/2025
2105 Emanuel st	8/7/25	John Britton	Ditch need cleaning and weed-eat	Stormwater	Clean and weed-eat ditch			8/7/2025
2009 Cherry st	8/8/25	John Britton	Drainage line need cleaning	Stormwater	Clean drainage line	15"		8/8/2025
2206, 2208, 2518, 2520 Prince st	8/8/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/8/2025

DRAINAGE SYSTEM INSPECTION AND MAINTENANCE LOG

ADDRESS OF INSPECTION	DATE	INSPECTED BY	PROBLEMS OBSERVED	ASSIGNED TO	ACTION TAKEN	PIPE SIZE	CLEANING FOOTAGE	COMPLETED DATE
2605 Prince st	8/8/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/8/2025
2420 Winyah st	8/8/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/8/2025
Cleland st and Prince st	8/11/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and lines	12"		8/11/2025
126, 122, 118, 114 Cleland st	8/11/25	John Britton	Drainage lines need cleaning	Stormwater	Cleaning the drainage line	12"		8/11/2025
2105 Emanuel st	8/11/25	John Britton	Service drainage line need cleaning	Stormwater	Cleaning the drainage line	6"		8/11/2025
Huger st and Landgrave st	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
Saville st and North Hazard st	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
Sims st and Palm st	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
Rutledge st and Palm st	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
Maybank Dr and Church st	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
Ridge st	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
Maryville Bridge / Georgetown side	8/11/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/11/2025
212 Front st	8/12/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and lines	12"		8/12/2025
1720 Rice st	8/13/25	John Britton	Cave-in need repair on a drainage line	Stormwater	Repair cave-in	15"		8/13/2025
2501 Withers st	8/15/25	John Britton	Driveway pipe is clog	Stormwater	Clean driveway pipe	15"		8/15/2025
2506 Rion st	8/18/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/18/2025
2513 South Fraser st	8/19/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/19/2025
Landgrave st and Black River Rd	8/25/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/25/2025
North Merriman Rd and State st	8/25/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/25/2025
Legion st	8/25/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/25/2025
Washington st and Duke st	8/25/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/25/2025
1507, 1509 Maybank Dr	8/26/25	Daniel Sumpter	Ditch need mowing	Stormwater	Mow ditch			8/26/2025
Rion st and South Island Rd	8/28/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and lines	18"		8/28/2025
2516, 2522, 2524 South Island Rd	8/28/25	John Britton	Drainage lines need cleaning	Stormwater	Cleaning the drainage line	18"		8/28/2025
2407, 2401 Withers st	8/28/25	John Britton	Catch basin and line need cleaning	Stormwater	Clean CB and lines	18"		8/28/2025