

**REGULAR MEETING OF CITY COUNCIL
MINUTES
SEPTEMBER 25, 2025 — 5:00 PM
MUNICIPAL COURTROOM
2222 HIGHMARKET STREET
GEORGETOWN, SOUTH CAROLINA
AND LIVESTREAM:**



<https://www.facebook.com/cityofgtown/>

1. CALL TO ORDER

Notice of this meeting has been made in accordance with the South Carolina Code of Laws as amended.

MEMBERS PRESENT

Mayor Carol Jayroe
Mayor Pro Tempore Jim Clements
Council Member Bruce Carl
Council Member Erin Ethridge
Council Member Jimmy Morris

MEMBERS ABSENT

Council Member Jonathan Angner
Council Member Tamika Williams-Obeng

ALSO PRESENT

Mr. Scott Whittier, City Administrator
Mrs. Elise Crosby, City Attorney
Braxton Walton, IT Technician
Mrs. Pam Gaddy, Interim Water Department Director
Mr. Orlando Arteaga, City Engineer
Mrs. Clarissa Tindall, Zoning Administrator
Ms. Amy Skidmore, City Fire Department Office Manager
Deputy Chief Nelson Brown, Georgetown Police Department
Mr. Ryan Call, Building Inspector

2. ANNOUNCEMENT CONCERNING ELECTRONIC DEVICES

Mayor Jayroe called the Regular Meeting of City Council to order at 5:00pm and requested all cell phones or electronic devices be turned off or placed on mute, with the exception of first responders, so as to not interrupt the meeting.

3. PLANNING & COMMUNITY DEVELOPMENT

A. Establishment of a Unified Development Ordinance

Mrs. Tindall explained that a Unified Development Ordinance (UDO) is a single comprehensive document that consolidates all land development regulations. She explained the importance of having a UDO and reviewed the project timeline with a completion date expected in 2027. She reviewed the current list of zoning ordinances and then listed the proposed changes to the table of contents. Mrs. Tindall pointed out a preliminary approach based on the current issues they are dealing with on zoning.

4. ENGINEERING

A. Condition Assessment of Wastewater Pump Stations

Mr. Tom Danielson from Bolton & Menk explained the system functionality of the lift stations. He said lift stations are essential for transporting sewage to treatment facilities. He stated the city operates 25 lift stations and two of them have recently undergone reconstruction. Mr. Danielson stated that after their assessment, they found that five lift stations need full replacement, five lift stations need rehabilitation, and the remaining ones need minor upgrades. He said that most stations lack safety grating and SCADA integration with can cause safety and monitoring issues. He stated the backup power systems are inconsistent and some of the control panels are exposed to damaging sunlight. Mr. Danielson said the estimated costs for improvements over the next 15 years will be approximately \$75.7M. He listed the stations that need replacement are at Maybank, Plantation Apartments, Indigo, Belle Isle, and Fogel Street. He said the stations that need rehabilitation are Dogwood, Willowbank, WWTP, Wilkinson, and Parrish. He reviewed the Capital Improvement Plan (CIP) using a phased upgrade approach over the next 10 years. He said there are many funding sources for the city including state and federal grants.

5. ADJOURNMENT

A. Motion to Adjourn the Special Meeting of City Council.

Mayor Pro Tempore Jim Clements moved, seconded by Council Member Jimmy Morris

Mayor Jayroe called for the vote.

RESULT:	Approved
MOVER:	Mayor Pro Tempore Jim Clements
SECONDER:	Council Member Jimmy Morris
AYES:	Jim Clements, Carol Jayroe, Bruce Carl, Erin Ethridge, Jimmy Morris

The Special Meeting adjourned at 5:40pm.

Stephanie Buccione
City Clerk

Date Approved: 10/16/25